

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, 23 Antares Street Southern Cross, Friday 21st February 2014.

PRESENT

Cr O Truran, Shire President

Crs W Della Bosca, J Della Bosca, D J Pasini, G Guerini, K L Chrisp, B G Close

Council Officers: V Piccoli, Chief Executive Officer
W J Dallywater, Manager Environmental Health & Building
R J Bosenberg, Manager of Works
J F Guerini, Finance Manager

INFORMATION SESSION

There were no presentations during the Information session.

The meeting was declared open for business at **1.30pm**

PUBLIC QUESTION TIME

Nil

APOLOGIES AND LEAVE OF ABSENCE

M N Dohnt, Deputy Chief Executive Officer

DISCLOSURES OF INTEREST

Nil

CONFIRMATION OF PREVIOUS COUNCIL MINUTES

13/2014

Moved Cr Pasini Seconded Cr Close. That the Minutes of the previous Meeting of Council held on Friday 31st January 2014, be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

14/2014

Moved Cr J Della Bosca Seconded Cr W Della Bosca. That the minutes from the WEROC Executive Meeting held on 5th February 2014, be confirmed as a true and correct record of the meeting.

CARRIED (7/0)

15/2014

Moved Cr Chrisp Seconded Cr Pasini. That the minutes from the Tourism Advisory Committee Meeting held on Monday 10th February 2014, be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

16/2014

Moved Cr W Della Bosca Seconded Cr Guerini. That the minutes from the Westonia Yilgarn LEMC Meeting held on Thursday 13th February 2014, be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

Recommendation

Moved Doug O'Neill, Seconded Rob Pownall: That the LEMC Committee recommends to Council that the Shires of Yilgarn and Westonia unite for the provisions of Emergency Management in accordance with section 34 (2) of the Emergency Management Act 2005, and write to the SEMC seeking approval of the amalgamation.

17/2014

Moved Cr W Della Bosca Seconded Cr J Della Bosca. That the Shires of Yilgarn and Westonia unite for the provisions of Emergency Management in accordance with section 34 (2) of the Emergency Management Act 2005, and write to the SEMC seeking approval of the amalgamation.

CARRIED (7/0)

18/2014

Moved Cr J Della Bosca Seconded Cr Guerini. That the minutes from the Yilgarn Youth Sport & Recreation Meeting held on Monday 17th February 2014, be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

Recommendation

Moved Cr G Guerini Seconded D Della Bosca that the committee recommend to Council that Council engage Wade Travean from Enlocus to prepare a business case for the Yilgarn Youth Space to assist with future funding attempts.

Carried

19/2014

Moved Cr J Della Bosca Seconded Cr Guerini. That Council engage Wade Travean from Enlocus to prepare a business case for the Yilgarn Youth Space to assist with future funding attempts.

CARRIED (7/0)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

20/2014

Moved Cr J Della Bosca Seconded Cr Pasini. That the Minutes from the Audit Committee Meeting held on Friday 21st February 2014, be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS:

The Shire President advised the following:

- That she took part in a training webinar explaining the Rules of Conduct.
- That on the 4th February she attended a Wheatbelt MOU Meeting.
- That on the 6th February she attended the Liberal Party gathering in which Rick Wilson and Ken Baston were guests, she also met with Mr Baston on the following day with the CEO where other matters were raised; CEACA, Medical service provision in district and cost shifting to LG's, Education issues and losing our Youth population to the Cities.
- That on the 10th February she attended the Tourism Committee Meeting.
- That on the 11th February she attended the DHAC Meeting, GECZ Meeting and the Skate Park Meeting.
- That on the 13th February she attended Conflict Management Training in Perth along with Cr Julie Della Bosca and thanked Cr W Della Bosca for Chairing the LEMC Meeting in her absence.
- That on the 17th February she attended the Yilgarn Youth Sport and Recreation Advisory Council meeting (YYSRAC).
- On the 18th February she participated in a training Webinar on how to deal with Conflict of Interest.

Cr W Della Bosca advised that he attended the Bodallin Catchment Group meeting where there has been discussions of a name change, and explained that these meetings are having a good attendance by the younger farmers. He also attended the Regional Road Sub Group Meeting with the Manager of Works and Cr Close, and will be attending the Workshop for new members. In addition he attended the YYSRAC meeting and chaired the LEMC.

Cr K Chrisp advised that she attended the Hay Committee Meeting, Tourism Committee meeting, and Community Skate Park Meeting. She also attended the open day of the Southern Cross Riding School and was very happy with how the day turned out.

Cr J Della Bosca advised that she attended training in Conflict Management in Perth with the Shire President. In addition she attended the Tourism Committee meeting, Community Skate Park Meeting and YYSRAC Meeting. Next month she will be attending a Wheatbelt AG Care committee meeting in Nungarin.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Cr G Guerini advised that he attended the YYSRAC committee meeting and Community Skate Park Meeting.

Cr B Close advised that he attended the; Sub Regional Road Group meeting, Councillor Information training at WALGA, Tourism Committee meeting, Community Skate Park Meeting, Agriculture Society Meeting and YYSRAC committee meeting. In addition, he met with the Manager for Works and Brad Jarvis from Main Roads in regards to the Keep Australia Beautiful Campaign and also apologised for not attending the HAY Committee Meeting.

Cr D Pasini advised that he attended the YYSRAC committee meeting and LEMC meeting on the 13th February 2014.

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	7.1
Subject:	Department of Local Government – 2013 Compliance Audit Return
File Reference:	1.6.6.4
Author:	Vivienne Piccoli – Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	13 th February 2014

Background

The Director General of the Department of Local Government and Communities has forwarded the 2013 Compliance Audit Return for completion. This process involves completing a checklist of requirements under the Act and regulations and comparing these to what the council has done over the past 12 months.

Comment

The Director General advises that local governments in Western Australia are required to carry out a compliance audit in relation to the period 1 January 2013 to 31 December 2013 against the requirements set out in the Compliance Audit Return.

Amending Regulations concerning the Annual Compliance Audit Return were gazetted on 30th December 2011 that included significant changes to the report, and a requirement that the compliance return be submitted to the Council's Audit Committee prior to adoption by the Council.

The Audit Committee are scheduled to meet earlier on Council meeting day and will make a recommendation to Council concerning the Compliance Return.

Statutory Environment

Local Government (Audit) Regulations 1996 s14.3A

Policy Implications

Nil

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Financial Implications

Nil

Recommendation

That Council having considered the report from the Audit Committee endorse the 2013 Compliance Audit return for submission to the Director General at the Department of Local Government and Communities.

Voting Requirements

Absolute Majority

21/2014

Moved Cr Guerini Seconded Cr Chrisp. That Council having considered the report from the Audit Committee endorse the 2013 Compliance Audit return for submission to the Director General at the Department of Local Government and Communities.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	7.2
Subject:	Central Wheatbelt Visitor Centre – Draft MOU
File Reference:	10.3.1.3, 1.3.10.2
Author:	Vivienne Piccoli – Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	13 th February 2014

Background

The Shire of Yilgarn as part of WEROC, along with NEWROC, and ROE ROC signed an MOU with the Shire of Merredin for the Central Wheatbelt Visitor Centre (CWVC) on the 1st July 2010 which terminated on the 30th June 2013.

The CEO has received a letter and a Draft MOU from the Shire of Merredin for the services provided by the Central Wheatbelt Visitor Centre (CWVC).

In the past Council has contributed towards CWVC to the value of:

2011 – Subscription \$3,000 & Promotion \$7,000	= \$10,000
2012 – Subscription \$3,000 & Promotion \$7,000	= \$10,000
2013 – Subscription \$2,500	= \$ 2,500

Council accompanied the 2011 payment for the visitor centre with a letter to the Shire of Kellerberrin requesting that Councils are advised of the tourism promotions projects planned by the Wheatbelt Visitor Centre for the upcoming year which include promoting the Shire of Yilgarn, and no response was received.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

At the May 2013 Council meeting, Council resolved the following:

91/2013

Moved Cr Truran Seconded Cr W Della Bosca. That Council advises WEROC that the Yilgarn Shire's Contribution towards the Central Wheatbelt Visitor Centre for the 2013/14 financial year will be reduced to \$2,500 which is consistent with the NEWROC & ROE ROC shire councils, and the level of service from the CWVC is to be similar to the level of service that NEWROC & ROE ROC shires receive.

CARRIED (7/0)

Comment

The CEO has reviewed the attached Draft MOU and considers the main changes from the previous MOU to the 2014 Draft MOU include:

- A change of name for the working group from the Central Wheatbelt Visitor Centre to Eastern Wheatbelt MOU Working Group.
- Membership is no longer just targeting the ROC's but the individual local governments and also individual businesses and tourist operators so that to broaden the membership.
- They require two Delegates for the Working group from each participating shire (1 Councillor, 1 Officer).
- The MOU is for a three year term 2014 – 2017
- The Fee Schedule has changed where it is a fee for service. There will be an increase in contribution from \$2,500 in 2013 to \$3,000 in 2014 for subscription membership which includes similar services that were previously provided (see below):
 - ✓ Web listing
 - ✓ Web site maintenance
 - ✓ Event listing and social promotion
 - ✓ Developing and maintaining Visitor Centre Regional Displays
 - ✓ Support sub-regional tourism associations and groups
 - ✓ Support with sub-regional cooperative marketing campaigns
 - ✓ Coordinate and represent the sub-region at trade shows
 - ✓ Brochure racking
 - ✓ Visitor servicing
 - ✓ 1300 number point of contact for distribution of promotional material.

Price \$3,000

There will be additional costs to Council if they require:

- Re-print of the Eastern Wheatbelt Brochure – cost will be split between contributing Council members.
- Regional marketing products for Trade Shows if required

The Shire of Merredin has requested Council's feedback by Thursday, March 6, 2014. I have attached the draft MOU for your perusal and comment.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

The only matters I can see that require further clarification and comment from the Shire of Merredin relate to:

- The MOU states that the centre will be open for 38hrs per week but does not specify the opening times (weekends or weekdays).
- Two delegates have been requested for the working group, one Officer and one Councillor. In the past it has been an Officer and community representative (Kay Crafter), the meetings are usually held during working hours and would be a further burden on a Councillor to attend.
- The fee structure is for 2014/15 only and they have removed the clause and reference to price increases. Once we are locked in for the three years then there is nothing stopping or restricting Merredin from substantial price increases.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

An inclusion in the 2014/15 budget of \$3,000 for a contribution to CWVC.

Recommendation

That Council advises the Shire of Merredin that they have reviewed the Draft MOU and would like further clarification in regards; the opening times of the Centre, and request that there be a set fee structure for the term of the MOU and that the delegates for the working group be a Shire Officer and Community representative. Other than those changes would like to proceed with a Council subscription of \$3,000 for 2014 with other services changed at a “fee for service”.

Voting Requirements

Simple Majority

22/2014

Moved Cr Pasini Seconded Cr W Della Bosca. That Council advises the Shire of Merredin that they have reviewed the Draft MOU and would like further clarification in regards; the opening times of the Centre, and request that there be a set fee structure for the term of the MOU and that the delegates for the working group be a Shire Officer and Community representative. Other than those changes would like to proceed with a Council subscription of \$3,000 for 2014 with other services changed at a “fee for service”.

CARRIED (/)

Vote was cast and the recommendation failed.

A request to the Shire of Merredin for additional information has been recommended, prior to a subscription commitment is given.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Amended Recommendation

22/2014

Moved Cr Guerini Seconded Cr J Della Bosca. That Council advises the Shire of Merredin that they have reviewed the Draft MOU and would like further clarification in regards; the opening times of the Centre, and request that there be a set fee structure for the term of the MOU and that the delegates for the working group be a Shire Officer and Councillor/or Community representative.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	7.3
Subject:	Caravan Park Lease and Tender Document
File Reference:	4.1.7.2
Author:	Vivienne Piccoli - Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	14 th February 2014

Background

The Southern Cross Caravan Park is situated on Lot 755 and Lot 921 Crown Reserve No. 23237 and this Crown Reserve land is vested to the Shire of Yilgarn for the purpose of a Caravan Park. The Shire has leased the management of the Caravan Park to Mr Noel & Kaye Boulden since the 15th December 2003 at which time there was a further 10 years remaining on the original lease, which ceased on the 31st January 2014.

Council resolved at the December 2013 meeting the following:

260/2013

Moved Cr J Della Bosca Seconded Cr Close. That Council considers the renewal of the Southern Cross Caravan Park Lease and advertise for expressions of interest for the lease and authorise the CEO to proceed with the necessary processes.

CARRIED (7/0)

Comment

The Acting CEO was advised by the Department of Local Government and Communities in January 2014 that the Caravan Park lease required to go out for tender as it was a Commercial Lease and over the period of the lease Council will receive over \$100,000 in income, which is the Tender threshold.

The CEO has been working with Civic legal in the development of the:

- Tender 2/2013-2014 – Lease of Southern Cross Caravan Park
- Lease – Reserve 23237 (Southern Cross Caravan Park)

I would ask for Councillors to review the attached tender and lease document taking special notice of Schedule 1 and 2 (pages 44-48 of lease) as this section contains a summary of requirements.

MINUTES
ORDINARY COUNCIL MEETING
 Friday, 21st February 2014

The suggested timeframe for awarding the Lease is as follows:

DESCRIPTION OF TASK	DATE
Council Endorsement of Tender and Lease Document	21st February 2014
Tender Advertised in West Australian Newspaper	Wed, 26th February 2014
	Sat, 28th February 2014
Tender Close Date (22 days)	Wed, 19th March 2014
Review Tender Submissions	Thur, 20th March 2014
Recommendation provided to Council for review	Friday 21st March 2014
Council identifies preferred tenderer	Friday 21st March 2014
CEO contacts successful tenderer	Mon, 24th March 2014
CEO addresses any alternate provisions to Lease & meeting on site	Thur, 27th March 2014
Signing of Lease	Friday, 4th April 2014

Note: I would envisage that at least 4 weeks will be required for the new Lessee to move in and the current Lessee to move out.

The CEO and the Manager for Environment Health and Building Services met with Mr Boulden on the 6th of February 2014 at the Southern Cross Caravan Park and conducted an inventory of Shire owned property (infrastructure and chattels) which forms annexure B of the lease document. During the inspection, Mr Boulden advised that Council had previously mentioned that they would want to have first choice to purchase the lessee's property e.g. on site caravans, unit accommodation should they not be successful with the tender process.

Statutory Environment

Section 3.58 Local Government Act 1995 the definition of disposal is to sell, lease, or otherwise dispose of whether absolutely or not.

Policy Implications

Nil

Financial Implications

There are budget allocations to cover legal costs relating to the preparation of the lease and tender documents and associated Advertising costs.

Recommendation

That Council endorses the Lease requirement stated in the Tender and Lease documents for the Southern Cross Caravan Park, and agrees for the CEO to advertise and process the Tender in the suggested timeframe.

Voting Requirements

Simple Majority

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Council Discussion

Council discussed the suggested timeframe and it was decided to extend the tender submission date until early April, allowing interested parties time to prepare their tender submission and come to site if needed. In addition Council suggested that where the Lease document refers to financial records it should be stated that the records kept should be with an accredited financial software package.

23/2014

Moved Cr Chrisp Seconded Cr Close. That Council endorses the Lease requirement stated in the Tender and Lease documents for the Southern Cross Caravan Park with an amendment to the Lease in relation to an accredited financial package be used to keep business records, and agrees for the CEO to advertise and extend the tender submission date until early April.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	7.4 – Late Item
Subject:	Re-design and re-alignment of kerbing lines on Great Eastern Highway between Altair St and Polaris St
File Reference:	2.4.1.22, 6.1.2.4
Author:	Vivienne Piccoli - Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	20 th February 2014

Comment

As part of the planning process for the development of the CRC / Visitor Information Centre at 8 Antares Street in Southern Cross the re-design and re-alignment of the traffic calming devices (kerbs and islands) on Great Eastern Highway (GEH) needs to be considered including the access into the proposed parking area for the Tourism Centre.

Mr Gren Putland, Manager, Main Roads Northam has been consulted with to discuss this matter and has proposed a shared responsibility between Main Roads and the Shire of Yilgarn for the project of re-designing and re-aligning of GEH from Altair Street through to Polaris Street to address the following issues:

1. Minimise the continuous maintenance problems that have been evident in the area around the Road houses.
2. Minimise ongoing kerbing replacement by Council.
3. To improve the access for Heavy Vehicle movements wanting to gain access into the Road Houses and adjacent parking areas.
4. The re-alignment of the kerb lines would also elevate traffic congestion between the two road houses.
5. The re-alignment would factor in Council's proposal to develop the Tourism site on the corner of GEH and Antares Street and allow for parking access off GEH.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

There are significant advantages for local uses of the road as well as users of GEH for these works to be undertaken, and improve safety and access, with a focus on the east and west entrances into Town.

As there are shared areas of responsibility, it is proposed that the Shire of Yilgarn and Main Roads work in partnership on the project.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

To be considered for the 2014/15 budget deliberations.

Recommendation

That Council acknowledges the need for the re-design and re-alignment of the existing kerb line on Great Eastern Highway from Altair Street through to Polaris Street, and ask that the CEO writes to Mr Gren Putland from Main Roads and requests that the Shire of Yilgarn and Main Roads work in partnership on the project.

Voting Requirements

Simple Majority

24/2014

Moved Cr Guerini Seconded Cr Close. That Council acknowledges the need for the re-design and re-alignment of the existing kerb line on Great Eastern Highway from Altair Street through to Polaris Street, and ask that the CEO writes to Mr Gren Putland from Main Roads and requests that the Shire of Yilgarn and Main Roads work in partnership on the project.

CARRIED (7/0)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	7.5 – Late Item
Subject:	Commonwealth Governments Agricultural Competitiveness White Paper
File Reference:	7.1.1.4
Author:	Vivienne Piccoli - Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	20 th February 2014

Background

The Australian Government is developing an Agricultural Competitiveness White Paper. The White Paper process is about getting ideas, feedback and comments from interested parties, including farmers, industry, business and the community, about how we can ensure agriculture sector remains a significant contributor to the economy and local communities. The government's plan is to grow agriculture's competitiveness, farm gate profitability and contribute to Australia's prosperity, including the prosperity of the rural and regional communities.

The government has released an issues paper which identifies the key issues the government would like your input on and will guide the development of the White Paper. The issues paper raises questions on matters that influence the competitiveness of Australian agriculture such as:

- Food security
- Improving farm gate returns, including drought management
- Access to finance
- Competitiveness through the value chain
- Regional communities
- Inputs along the supply chain
- Reducing inefficient regulation
- Enhancing agricultural exports
- Effectiveness of incentives for investment and job creation

The government would also like your views on any other issues you think are critical to agriculture competitiveness.

The Commonwealth Government are seeking submissions from interested stakeholders by the 17th April 2014.

The Agriculture White Paper Taskforce will be meeting with stakeholders during the consultation period to ensure that a broad range of views are considered. They will be visiting around 25 rural towns and regional centre in Australia and one-on-one appointments can be made.

The WA Taskforce program in WA is:

17 th March	Bunbury
18 th & 19 th March	Katanning
20 th March	Perth
21 st March	Geraldton

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Comment

Our Council over recent years has recognised the stress on farmers and their families that continuous poor seasons can cause and have assisted in varying ways:

- Shire President and Councillors have advocated on behalf of our farming community and brought issue to the attention of relevant Ministers and Media. We have had Minister Ken Baston visit the Region in December 2013 and then again in February 2014.
- Council has organised many free community events in 2010/2011& 2011/2012 using State's Dry Seasons funding \$10,000.
- Council has allocated funding in 2012/2013 and 2013/2014 budget of \$10,000 per annum for Drought Relief and farmer support.
- Council have run Farmer Forums (Breakfast), in partnership with the Department of Agriculture and had stalls relating to Farm Activities, Men's' Health Checks, Counsellor Support Services, Banking Organisations, Financial Assistance etc.
- Council held a Farmers Gala Dinner where the Goose Restaurant from Busselton provided the catering and we had Peter O'Toole as the speaker
- CEO has met with farmers had a BBQ and listened to their concerns and ways that the Shire can assist.
- CEO has met with farmers in financial hardship and discussed personalised payment plans for Rates outstanding, to match proposed timelines of income stream (after harvest) and waived the interest charges.

The CEO would like some direction on how Council would like to proceed with this matter, and if they would like to make a submission to the Commonwealth Government.

For Council's Information.

Council Discussion

Council agreed it was important to continue to advocate on behalf of the Local Agriculture industry and provide feedback on the Commonwealth Governments Agricultural Competitiveness White Paper on behalf of the Yilgarn District and requested that the CEO organise a working group of stakeholders i.e. Bodallin Catchment Group representatives, R Patroni, R Burro, Councillors and other business owners who are linked to Agriculture industry to meet and prepare a submission to be forwarded to the Commonwealth by the 17th April 2014.

Information Received

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	8.1
Subject:	Financial Reports
File Reference:	8.2.3.2
Author:	Mia Dohnt – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	12 th February 2014

Background

Council has generally presented the Monthly Financial Statement to the first meeting following the end of the month. That is to say the statements for the month ending 31st January 2014 would be presented to the February meeting of Council.

Comment

With the new upgrade to the financial system SynergySoft there has been an identified “glitch” that has overstated overheads allocated to jobs. This has in turn significantly over expensed jobs. The glitch together with the affected data is currently being corrected by ITVision.

The Local Government Act 1995 Financial Regulation 34 (4) reads as follows:

“A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –

- a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- b) recorded in the minutes of the meeting at which it is presented.”*

It can be seen that Council must receive the monthly statements with 2 months after the end of January 2014 and therefore it is legislatively acceptable to present January 2014 Financial Statements to the March 2014 Meeting of Council.

Statutory Environment

Local Government Act 1995 Financial Regulation 34 and particularly Regulation 3 (4).

Policy Implications

None.

Financial Implications

None.

Strategic Implications

None.

Voting Requirements

Simple majority required.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Recommendation

That Council require the Financial Statement to 31st January 2014 to be presented to Council at its meeting to be held on 21st March 2014.

25/2014

Moved Cr Chrisp Seconded Cr Guerini. That Council require the Financial Statement to 31st January 2014 to be presented to Council at its meeting to be held on 21st March 2014.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	8.2
Subject:	Accounts for Payment
File Reference:	8.2.1.2
Author:	Mia Dohnt – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	7 th February 2014

Background

Municipal Fund – Cheque Numbers 39021 to 39076 totalling \$118,441.50, Municipal Fund EFT numbers 2124 to 2203 totalling \$349,971.71, Municipal Fund – Cheque Numbers 1136 to 1140 totalling \$155,128.64, Trust Fund – 402046 to 402051 totalling \$2,886.47 and Trust Fund – Cheque Numbers 5081 to 5086 (DPI Licensing), totalling \$79,557.65 are presented for endorsement as per the submitted list.

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13.

Policy Implications / Delegation Register

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Manager of Environmental Health and Building Services and/or Manager for Works to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Reduction to Bank Accounts balances.

Strategic Implications

Nil

Voting Requirements

Simple Majority

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Recommendation

Municipal Fund – Cheque Numbers 39021 to 39076 totalling \$118,441.50, Municipal Fund EFT numbers 2124 to 2203 totalling \$349,971.71, Municipal Fund – Cheque Numbers 1136 to 1140 totalling \$155,128.64, Trust Fund – 402046 to 402051 totalling \$2,886.47 and Trust Fund – Cheque Numbers 5081 to 5086 (DPI Licensing), totalling \$79,557.65 are presented for endorsement as per the submitted list.

26/2014

Moved Cr J Della Bosca Seconded Cr Close. That Municipal Fund – Cheque Numbers 39021 to 39076 totalling \$118,441.50, Municipal Fund EFT numbers 2124 to 2203 totalling \$349,971.71, Municipal Fund – Cheque Numbers 1136 to 1140 totalling \$155,128.64, Trust Fund – 402046 to 402051 totalling \$2,886.47 and Trust Fund – Cheque Numbers 5081 to 5086 (DPI Licensing), totalling \$79,557.65 are presented for endorsement as per the submitted list.

CARRIED (7/0)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Submission to:	Ordinary Meeting of Council – Friday 21 st February 2014
Agenda Reference:	8.3
Subject:	Community Resource Centre Coordinators Report
File Reference:	1.3.4.1
Author:	Mia Dohnt – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	12 th February 2014

Purpose of Report

For Council information on what activities, planning and training the Community Resource Centre has under taken in the previous month.

Background

To advise what activities, planning and training the Community Resource Centre has under taken in the previous month.

Discussion



COORDINATOR'S REPORT

Prepared by: Ronice Blair
01.01.2014 – 31.01.2014
Southern Cross Community Resource Centre

Monthly Statistics

Southern Cross Singers	0
Seniors Exercises	54
Seniors Carpet Bowls/lunch	64
Max Employment	48
Library	68
Centrelink	51
Internet	\$293.30
Print/scan	\$784.85
Send/receive fax	\$40.00
Advertising	\$2462.50
Crosswords sales	\$665.45
Secretarial	\$431.50
Room Hire	\$70.00
Activities	\$6.00

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

The CRC reopened after the Christmas break on Monday 6 January. Shire requested we cancel carpet bowls which had been scheduled for 3 January due to difficulty getting somebody to clean prior.

We have trialled conducting carpet bowls without a meal being included, and simply charging \$3.00 per participant to cover costs, and also trialled a Twilight Bowls event, with a dinner included, both seem to be well accepted. This is part of my slow but ongoing aim of making Seniors Activities a little more cost effective. Small incremental changes are better accepted than singular large changes.

Our first Crosswords was available for purchase 16 January, and we have introduced an e-subscriptions offer which only one customer has taken up. We have a new contributor for Crosswords, who is new to town and will be writing up a page each fortnight on her perceptions of our town and what we have to offer. Response to the column has been positive.

Positive comments regards Crosswords were also received from a former Southern Cross resident who lives in Ireland, and is accessing Crosswords via the CRC website.

The CRC was involved in assisting with organising and management of the time capsule burial as part of the Australia Day celebrations, this is part of the CRC's ongoing collaboration with the Historical Society. CRC staff members, Monica and Jenna, are scheduled to commence inputting information into the Society's data base via their MOSAIC software program in February.

CRC fulltime staff members have scheduled in RDOs to avoid them building up over the next 12 months, and activities are being organised around them to ensure staff don't allow them to accumulate.

I spent in excess of 16 hours assisting Shire's CDO to complete a grant application on behalf of the Southern Cross Collections & Car Weekend committee. We remain hopeful the application will be successful as this will go a long way to ensuring the event is ongoing and sustainable. In the capacity of CRC Coordinator I am also part of the umbrella committee for the event, and the Collections subcommittee.

Plans are also progressing on the proposed Photography Competition, and I have a meeting with a Bendigo Bank representative with a view to discussing possible sponsorship of the competition. Initial approaches were positive.

I was on leave from 28 January, and returned to work February 10.

Statutory Environment

Nil

Financial Implications

Expenses are allowed for in the 2013-2014 Budget

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Recommendation

For Council information only.

Information Received

Meeting Adjourned 3.20pm for afternoon tea and reconvened at 3.35pm.

Submission to:	Ordinary Meeting of Council December 21 st 2014
Agenda Reference:	Works 9:1
Subject:	WALGA Preferred Supply Contract – TPS0814 – Plant Replacement Program 2013/2014 - Loader
Location/Address:	N.A.
Name of Applicant:	N.A.
File reference:	6.6.8.2
Author:	Robert Bosenberg - Manager of Works
Disclosure of Interest:	N.A.
Date of Report:	7 th February 2014

Background

In accordance with Councils Plant Replacement Program quotations were invited to supply and deliver one only and to trade, or the outright purchase of Councils current Caterpillar 950H articulated four wheel drive front end loader. This vehicle was also advertised in the local Crosswords for the outright purchase.

An allocation of \$256,000 (GST inclusive) has been allowed for in Councils 2013/2014 Financial Year Budget for the changeover of this vehicle.

Councils Caterpillar 950H loader was purchased in 2006 under Councils Plant Replacement Program. At the time of this report the Caterpillar 950H loader grader had completed 7,800 hours. The primary function of this loader is loading of councils and contractors tip trucks and road trains with road building materials required for road construction programs on Councils road network as well as fire control at bushfires. It is expected, the proposed replacement loader will be carrying out similar functions. Visually the Caterpillar 950H is well presented and appears mechanically sound this is reflected in the trade price offered by quoting companies.

Comment

Specifications to new Loader being:

Make & Model tendered _____

Date of Manufacture _____
(must be 214 model)

Overall operating weight _____Kg
(min 17,000kg max 19,500kg)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Engine

Net power output (min 130kw - max 150kw) _____kw _____hp
(SAE rated).
Cylinders _____
Make _____
Capacity _____ litres

Frame

Articulated

Bucket

3m³ – 4.5m³ with bolt on cutting edges (preferred 3 to 4 segments), stud wear prevention

Cab

Enclosed cab with Rollover Protection Structure
Air-conditioning/Heater, Payload Control System, (print out)
Tilting Console, Operators emergency warning system, Hour metre fitted
AM/FM radio, UHF-GME Electrophone TX 3500, fitted including aerial and microphone.
VHF-TAIT 8220 fitted including aerial and microphone equipped with bush fire frequencies, channels 32, 45 and 59
Window tint to all windows, wiper and washers to front and rear windows
One 2kg fire extinguisher fitted to inside of cab.
Canvas seat covers fitted

Tyres

Goodyear/Bridgestone 14 x 24 multi directional 12 ply rating (if unavailable please state other)
Please note the proposed trade vehicle (Caterpillar 950H) is equipped with a spare tyre/rim. It is proposed the new vehicle is also to be equipped with a spare tyre/rim. The quotation for the new vehicle is to include the cost of a spare tyre/rim if the current spare tyre/rim is not compatible to the new vehicle been quoted on.

Others

Tool box fitted to frame, equipped with basic tool kit, Tow hitch fitted (rear)
Tyre inflation kit, socket to suit wheel nuts, extension bar and power bar
Flashing amber beacon in protective cage, cab roof mounted
Workshop Manual and Spare Parts Catalogue to be supplied
Sign writing “SHIRE OF YILGARN”, black lettering

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

locks to doors, engine covers and tool box to
match.
Reversing light and alarm

The following quotations have been received for the trade/purchase of council's current Caterpillar 950H loader and for the purchase of a replacement loader (GST inclusive)

Council has received one offer for the outright purchase of council's current 950H loader from JF & MM Brennand for \$42,155 plus GST

Westrac quoted on two vehicles 950HSW and 950K BR loaders

1 WesTrac Equipment

Caterpillar 950HSW Loader – per tender submitted	\$328,563.40
Rearview Safety Camera (<i>optional extra</i>)	<u>\$ 3,850.00</u>
Total	<u>\$332,413.40</u>
Less Trade-in	-
Net changeover	\$115,500.00
	\$216,913.40

Specification for Caterpillar 950HSW

Date of Manufacture 2014

Engine – Caterpillar six cylinders, Cat C7 ACERT, diesel engine

Displacement 7.2 litres

Net power output 147kw

Operating Weight 18,338 kg

Transmission Planetary Power Shift

Bucket Capacity Struck - 3m³

This vehicle is fitted with the conventional steering wheel. For an additional \$3,500 a rearview camera can be installed. This is an added safety feature and has been included in the changeover cost.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

2 WesTrac Equipment

Caterpillar 950K Loader – per tender submitted	\$368,170.00
Less Trade-in	-
	<u>\$115,500.00</u>
Net changeover	<u>\$252,670.00</u>

Specification for Caterpillar 950K

Date of Manufacture	2014
Engine – Caterpillar six cylinders, Cat C7.1 ACERT, diesel engine	
Displacement	7.01 litres
Net power output	157kw
Operating Weight	19,425 kg
Transmission	Planetary Power Shift
Bucket Capacity	Struck - 3m ³ Heaped – 3.5m ³

This vehicle is fitted with “Joystick” steering control not the conventional steering wheel

2 CJD Equipment

Volvo L110F Loader – per tender submitted	\$390,500.00
Less Trade-in	-
	<u>\$107,800.00</u>
Net changeover	<u>\$282,700.00</u>

Specification for Volvo L110F Loader

Date of Manufacture	2013
Engine - Volvo, D7E LAE3 six cylinders, turbo charged, diesel engine	
Displacement	7.1 litres
Net power output	169kw
Operating Weight	18,540 kg
Transmission	Volvo Automatic Power Shift
Bucket Capacity	Struck – 3m ³ Heaped – 3.5m ³

Please note CJD have quoted on a 2013 model loader not a 2014 as specified (non-conforming)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Westrac have offered as a replacement loader, a Caterpillar 950HSW loader and a 950K BR loader. The 950HSW is similar to the proposed trade loader except that it is a 2014 model (with conventional steering). This loader conforms to all tender specifications and has net kilowatt rating of 147kw. The 950HSW loader is powered by a six cylinder turbo charged Cat C7 ACERT, diesel engine with a displacement of 7.2 litres. The transmission is a planetary power shift type. The operating weight of this vehicle is 18,338kg.

Warranty

Westrac offer a 12 months Full Machine Warranty, along with an 36 month (3 years) or 6000 hour warranty (whichever comes first) on Engine, Power Train and Hydraulic components.

The 950K BR Caterpillar loader Westrac has offered as a replacement also conforms to specifications and has a net power rating of 157kw. The 950K BR loader is powered by a Cat C7.1 ACERT diesel engine with a displacement of 7.01 litres. The transmission is a planetary power shift type. The operating weight of this vehicle is 19,452kg. This vehicle is fitted with “*Joystick*” steering control not the conventional steering wheel (preference is for the conventional steering and not “*Joystick*” steering).

Warranty

Westrac offer a 12 months Full Machine Warranty, along with an 36 month (five years) or 6000 hour warranty (whichever comes first) on Engine, Power Train and Hydraulic components.

CJD has offered as a replacement loader, a Volvo L110F loader. In the specifications companies were asked to submit a quote for a 2014 model loader, CJD have quoted on a 2013 model. The Volvo L110F loader is powered by Volvo, D7E LAE3 six cylinder turbo charged diesel engine with a displacement of 7.1 litres producing a net power output of 169kw. The operating weight of this vehicle is 18,540kg.

Warranty

Warranty offered by CJD Equipment for the Volvo L110F loader is a 12 month Full Machine Warranty or 2500 hours along with thirty six (3 years) or 6,000 hours, whichever occurs first on the Engine, Power Train and all Major Hydraulic components.

Hitachi has offered as replacement loaders a John Deere 644k and Hitachi ZW220 series loaders. The John Deere 644K loader is powered by John Deere 6068H Tier 2 six cylinder turbo charged diesel engine with a displacement of 6.8 litres producing a net power output of 138kw. The operating weight of this vehicle is 18,333kg.

Warranty

Hitachi offer a 12 months 2000 hours Full Machine Warranty, along with an 60 month (five years) or 6000 hour warranty (whichever comes first) on the Engine, Power Train and Hydraulic components.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

The Hitachi ZW220 series loader is a 2013 model loader, in the specifications companies were asked to quote on a 2014 model loader. The Hitachi ZW220 loader is powered by an Isuzu AH-6HK1X, six cylinder turbo charged diesel engine with a displacement of 7.89 litres producing a net power output of 164kw.

Warranty

Hitachi offer a 12 months 2000 hours Full Machine Warranty, along with an 36 month (three years) or 6000 hour warranty (whichever comes first) on the Engine, Power Train and Hydraulic components.

The quotation submitted by CJD for the Volvo L110F Loader and the quote submitted by Hitachi for the Hitachi ZW220 loader is for 2013 model loaders. The specifications asked for 2014 models not 2013 models.

Westrac submitted quotes for two loaders these being for a 950HSW and 950K BR loaders. The 950K BR loader has superior kilowatt rating over the 950HSW loader and is within the budget allocation it also has “Joystick Steering” control. The 950HSW loader has the conventional steering wheel control which is the preferred option.

The quote submitted by Westrac for the 950HSW Caterpillar Loader (\$216,913) is \$24,537 less than that submitted by Hitachi for the John Deere 644K Loader (\$241,450).

In the past backup service by both Westrac and Hitachi has been excellent when required.

The following recommendation is based on past and present performances of council’s fleet of Caterpillar equipment that has been purchased by council over the past years.

Statutory Environment:

In accordance to WALGA’s Preferred Contract Supplies and Councils “Finance Policy 3.5 Purchasing and Tendering”

Financial Implications:

A monetary allocation of \$256,000 has been allowed in the 2013/2014 Plant Replacement Program for the changeover of this vehicle.

Strategic Implications:

Ten Year, Plant Replacement Program

Recommendation

Council accepts the quote submitted by Westrac to purchase the 2014 Caterpillar 950HSW Loader for the purchase cost of \$332,413.40 (*GST inclusive*) and trade its current 2006 Caterpillar 950H Loader for the quoted trade price of \$115,500 (*GST inclusive*) resulting in a changeover cost of \$216,913.40 (*GST inclusive*)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Voting Requirements

Simple Majority

27/2014

Moved Cr Guerini Seconded Cr Chrisp. That Council accepts the quote submitted by Westrac to purchase the 2014 Caterpillar 950HSW Loader for the purchase cost of \$332,413.40 (GST inclusive) and trade its current 2006 Caterpillar 950H Loader for the quoted trade price of \$115,500 (GST inclusive) resulting in a changeover cost of \$216,913.40 (GST inclusive)

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Friday 21 st February, 2014
Agenda Reference:	10.1
Subject:	Application to Conduct Exploration Drilling Activities on Mineral Deposits
Location/Address:	Yilgarn Shire
Name of Applicant:	Austwide Mining Title Management Pty Ltd on behalf of Summit Light Ventures Ltd; and M&M Walter Consulting Mining Titles and Native Title Management
File Reference:	3.2.1.6
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	13 th February, 2014

Background

- 1) Austwide Mining Title Management Pty Ltd on behalf of Summit Light Ventures Ltd for Miscellaneous Licence L77/267 which is over the access road from east of the Mt Jackson Road to the “Birthday” Mine and a mining ruin with the Highclere Hills to the south-east of the road. The purpose of the Miscellaneous Licence is for a road, so Summit may be looking to widen the existing access road.
- 2) M&M Walter Consulting Mining Titles and Native Management on behalf of Southern Cross Goldfields Ltd Miscellaneous Licence L77/268 which appears to lie over part of the Mt Jackson Road. The purpose of the Miscellaneous Licence is for a road, pipeline, and power line.

Comment

Under the Mining Act any works within a gazetted townsite or within 2Kms of the boundary of a gazetted townsite requires comment from the Local Government.

The above applications are not be drilling activity for the widening of a road, and the installation of a road, water pipeline, and power line. I am investigating whether Licence L77/268 does actually include part of the Mt Jackson Road or if this is a mistake. If it does include the Mt Jackson Road then the Shire would have concerns regarding these proposed activities.

MINUTES
ORDINARY COUNCIL MEETING
Friday, 21st February 2014

Statutory Environment

Compliance with the Environmental Protection (Noise) Regulations 1997, and the Environmental Protection Act 1986.

Policy Implications

Nil

Financial Implications

Nil

<p>Recommendation</p>

<p>For Council's information.</p>

Voting Requirements

Simple Majority.

Information Received

As there was no further business to discuss, the Shire President declared the meeting closed at 4.35pm.

I, Onida T Truran confirm the above Minutes of the Meeting held on Friday 21st February 2014, are confirmed on Friday 21st March 2014 as a true and correct record of the February Ordinary Meeting of Council.

Cr Onida Truran
SHIRE PRESIDENT