



Minutes

Special Meeting of Council

21 October 2025

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5:00pm.

As this meeting is the first official meeting of Council following the formal Council Election date on Saturday, 18 October 2025 and the official commencement of duties for the re-elected members, the CEO opened the meeting and Chaired the process of the Swearing-In of newly elected and returned Councillors and the election of the Shire President and Swearing-In of this position.

Following the election of the Shire President, the CEO vacated the Chair and the newly elected Shire President took the Chair and undertook the election process for the Deputy Shire President position.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

3. ATTENDANCE

Members	Cr B Bradford
	Cr B Close
	Cr L Granich
	Cr G Guerini
	Cr D Newbury
	Cr L Rose

Council Officers	N Warren	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	T Beaton	Executive Assistant

Apologies:

Observers: Wayne Della Bosca, Di Della Bosca, Steve Rose and Sandy Close

Leave of Absence:

4. DECLARATION OF INTEREST

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. SWEARING-IN OF NEWLY ELECTED AND RETURNED COUNCILLORS

Newly elected Councillors were individually called upon to make the Declaration of Elected Member in the presence of Mr. Nicholas Warren, Chief Executive Officer of the Shire of Yilgarn.

The following Councillors made the Declaration of Office for Councillor in the presence of Mr Nicholas Warren, CEO:

- *Cr Bryan Close*
- *Cr Lisa Granich*
- *Cr Gary Guerini*

7. ELECTION OF SHIRE PRESIDENT POSITION

The Chief Executive Officer assumed the role of Returning Officer (RO) for the process of electing the Shire President.

The RO advised that two nomination had been received in writing prior to the meeting from Cr's Rose and Close.

The RO called for nomination from the floor - No further nominations were received.

A secret ballot in accordance with Schedule 2.3 of the Local Government Act 1995 was conducted with the following votes cast:

- Cr Close (4 votes)
- Cr Rose (2 votes)

The Returning Officer declared Cr Close Shire President for the Shire of Yilgarn, for a period of two years.

Cr Close made the Declaration of Office for Shire President in the presence of Mr Nicholas Warren, CEO.

The CEO vacated the Chair at 5:11pm, with the newly elected Shire President taking the Chair.

8. ELECTION OF DEPUTY SHIRE PRESIDENT POSITION

The Shire President assumed the role of Returning Officer (RO) for the process of electing the Deputy Shire President.

The RO advised that one nomination had been received in writing prior to the meeting from Cr Guerini.

The RO called for nomination from the floor - No further nominations received

The Returning Officer declared Cr Guerini the Deputy Shire President for the Shire of Yilgarn, for a period of two years.

Cr Guerini made the Declaration of Office for Deputy Shire President in the presence of Mr Nicholas Warren, CEO.

9. ELECTION OF COUNCILLORS TO VARIOUS ADVISORY COMMITTEES OF COUNCIL

9.1 SHIRE OF YILGARN AUDIT, RISK AND IMPROVEMENT COMMITTEE

Section 7.1A of the *Local Government Act 1995* states the following in respect to the appointment of an Audit Committee

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.

** Absolute majority required.*

- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent the CEO as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

***A recommendation that arose from a report issued by the Office of Auditor General on 15 March 2019 indicated that as far as practicable, the Audit & Risk Committee should include a few Council members rather than the entire Council.**

Mrs Jodie Cobden has indicated she will no longer be in a position to continue to serve as the community representative.

The Audit, Risk and Improvement Committee meet generally 2 - 3 times a year.

Recommendation

SM7/2025

Moved Cr Rose/Seconded Cr Guerini

That Council, by absolute majority, appoints Cr Bradford, Cr Newbury, and Cr Granich to the Shire of Yilgarn Audit, Risk and Improvement Committee and confirms Wayne Della Bosca as the Community representative on the Audit & Risk Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

9.2 SHIRE OF YILGARN BUSH FIRE ADVISORY COMMITTEE

The Shire of Yilgarn Bush Fire Advisory Committee is chaired by the Chief Bush Fire Control Officer, Council members may participate in discussion where necessary.

The Bush Fire Advisory Committee meets twice a year.

Crs Guerini and Rose were Council's previous representatives on the Bush Fire Advisory Committee.

The Regulatory Services Officer undertakes the secretarial work of the Committee and attends meetings, with the CEO attending as necessary.

Recommendation

SM8/2025

Moved Cr Bradford/Seconded Cr Granich

That Council appoints Cr Rose and Cr Guerini as its representatives on the Shire of Yilgarn Bush Fire Advisory Committee with the Regulatory Services Officer being responsible for secretarial duties associated with the Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

9.3 SHIRE OF YILGARN LOCAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE

The Shire President (by virtue of the position) together with Cr Close were Council's previous representatives on the Local Emergency Management Advisory Committee.

The Regulatory Services Officer undertakes the secretarial work of the Committee and attends meetings, with the CEO attending as necessary.

The LEMAC meets generally every quarter.

Recommendation

SM9/2025

Moved Cr Rose/Seconded Cr Guerini

That Council appoints Cr Close (Shire President) together with Cr Newbury as its representatives on the Shire of Yilgarn Local Emergency Management Advisory Committee with the Chief Executive Officer and Regulatory Services Officer attending and being responsible for secretarial duties associated with the Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich
Cr's Against: Nil

9.4 SHIRE OF YILGARN HISTORY MUSEUM ADVISORY COMMITTEE

The Shire of Yilgarn History Museum Advisory Committee meets generally 6 times a year

Cr Granich was Council's previous representatives on the History Museum Advisory Committee.

Recommendation

SM10/2025

Moved Cr Rose/Seconded Cr Guerini

That Council appoints Cr Newbury as its representatives on the Shire of Yilgarn History Museum Advisory Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich
Cr's Against: Nil

9.5 SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE

The Shire of Yilgarn Tourism Advisory Committee meets ad-hoc as required, generally no more than once a quarter.

Crs Rose and Granich were Council's previous representatives on the Tourism Advisory Committee.

Recommendation

SM11/2025

Moved Cr Newbury/Seconded Cr Guerini

That Council appoints Cr Rose and Cr Granich as its representatives on the Shire of Yilgarn Tourism Advisory Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich
Cr's Against: Nil

9.6 SHIRE OF YILGARN ROADS ADVISORY COMMITTEE

Crs Close, Guerini and Rose were Councils appointed representative on the Shire of Yilgarn Roads Committee together with the Chief Executive Officer and Executive Manager Infrastructure.

The Roads Advisory Committee meets as required when complex matters arise relating to road use or upgrades.

Recommendation

SM12/2025

Moved Cr Granich/Seconded Cr Bradford

That Council appoints Cr Rose, Cr Guerini and Cr Close as its representatives on the Shire of Yilgarn Roads Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

9.7 SHIRE OF YILGARN COMMUNITY ENHANCEMENT FUND ADVISORY COMMITTEE

The Shire's Community Enhancement Fund Advisory Committee – Terms of Reference calls for a minimum of three (3) Council appointed elected members to be represented on the advisory committee.

Despite advertising, no community members have nominated, however a new round of advertising will be undertaken.

Recommendation

SM13/2025

Moved Cr Guerini/Seconded Cr Bradford

That Council appoints Cr Granich, Cr Newbury, and Cr Rose as its representatives on the Community Enhancement Fund Advisory Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10. ELECTION OF COUNCILLORS TO VARIOUS COMMITTEES OF COUNCIL AND EXTERNAL COMMITTEES

10.1 YILGARN COMMUNITY SUPPORT GROUP INC.

Cr Newbury was Council's previous representatives on the Yilgarn Community Support Group Inc. Committee.

*The Yilgarn Community Support Group Inc. Committee is previously the Health Agencies of the Yilgarn (HAY) Committee.

Recommendation

SM14/2025

Moved Cr Granich/Seconded Cr Guerini

That Council appoints Cr Newbury as its representative on the Health Agencies of Yilgarn Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.2 LOCAL ACTION GROUP SKELETON WEED COMMITTEE

Cr's Della Bosca and Rose were Council's previous representatives on the Local Action Group Skeleton Weed Committee.

Recommendation

SM15/2025

Moved Cr Granich/Seconded Cr Newbury

That Council appoints Cr Rose and Cr Guerini as its representatives on the Local Action Group Skeleton Weed Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.3 WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS (WEROC)

Cr Della Bosca and the CEO were Council's previous representatives on the Wheatbelt East Regional Organisation of Council.

WEROC Constitution indicates that two (2) representatives from participating Councils are eligible to be on the Board.

Recommendation

SM16/2025

Moved Cr Bradford/Seconded Cr Guerini

That Council appoints Cr Close and the Chief Executive Officer as its representatives on the Wheatbelt East Regional Organisation of Councils board.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.4 GREAT EASTERN COUNTRY ZONE (GECZ) OF WALGA

Cr Della Bosca (Shire President) and Cr Close (Deputy President) were Council's previous representatives on the GECZ with the Chief Executive Officer accompanying them to these meetings.

Recommendation

SM17/2025

Moved Cr Rose/Seconded Cr Guerini

That Council appoints the Shire President and Cr Newbury as its representatives on the Great Eastern Country Zone of WALGA with the Chief Executive Officer accompanying the above representatives to these meetings.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.5 MT. WALTON INTRACTABLE WASTE DISPOSAL FACILITY COMMUNITY LIAISON COMMITTEE

The committee meets every quarter, either in person at Coolgardie or via electronic means.

Cr Close was the appointed Member to the above Committee, with Cr Guerini and the Regulatory Services Officer as Deputy Members.

Recommendation

That Council appoints Cr as its appointed representative on the Mt. Walton Intractable Waste Disposal Facility Community Liaison Committee with Cr..... and the Regulatory Services Officer as Deputy Members.

Due recent advice that the Mt. Walton Intractable Waste Disposal Facility Community Liaison Committee ceasing to operate, the matter was removed.

10.6 GREAT WESTERN WOODLANDS REFERENCE GROUP

Cr Close was Council's previous representative on the Great Western Woodlands Reference Group.

Recommendation

SM18/2025

Moved Cr Granich/Seconded Cr Guerini

That Council appoints Cr Close as its representative on the Great Western Woodlands Reference Group.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.7 WHEATBELT NORTH REGIONAL ROAD GROUP AND SUB-GROUP

Cr Della Bosca (Shire President) and Cr Close (Deputy Shire President) were Council's previous representatives on the Wheatbelt North Regional Road Group and Sub-Group.

The Executive Manager Infrastructure accompanied the above Councillors to these meetings.

Recommendation

SM19/2025

Moved Cr Rose/Seconded Cr Granich

That Council appoints Cr Close and Cr Bradford as its representatives on the Wheatbelt North Regional Road Group and Sub-Group.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.8 EASTERN WHEATBELT DECLARED SPECIES GROUP

Cr Guerini was Council's previous representative on the Eastern Wheatbelt Declared Species Group.

Recommendation

SM20/2025

Moved Cr Rose/Seconded Cr Newbury

That Council appoints Cr Guerini as its representative on the Eastern Wheatbelt Declared Species Group.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.9 RURAL HEALTH WEST

Cr Newbury and Cr Granich were Council's previous representative on Rural Health West committee.

Recommendation

SM21/2025

Moved Cr Rose/Seconded Cr Bradford

That Council appoints Cr Granich and Cr Newbury as its representatives on Rural Health West.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.10 LOCAL HEALTH ADVISORY COMMITTEE

Cr Newbury was Council's previous representative on the Local Health Advisory Committee

Council currently has no representative on the District Health Advisory Committee. The WA Country Health Service has sought a local representative, and it is envisaged the LHAC representative could also represent Council on the DHAC.

Recommendation

SM22/2025

Moved Cr Rose/Seconded Cr Bradford

That Council appoints Cr Newbury as its representative on the Local Health Advisory Committee and District Health Advisory Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.11 WHEATBELT AGCARE COMMITTEE

Cr Newbury was Council's previous representative on Wheatbelt AgCare.

Recommendation

SM23/2025

Moved Cr Rose/Seconded Cr Guerini

That Council appoints Cr Newbury as its representative on the Wheatbelt AgCare Committee.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.12 CENTRAL EAST AGED CARE ALLIANCE INC. (CEACA)

Cr Della Bosca (Shire President) was Council's appointed representative on CEACA

CEACA's Constitution only allows Council to appoint a Member and does not provide for Deputy Members to be appointed although the Chief Executive Officer would always accompany Council's representatives to CEACA meetings.

Recommendation

SM24/2025

Moved Cr Rose/Seconded Cr Granich

That Council appoints Cr Bradford as its Member on the Central East Aged Care Alliance (CEACA) Inc.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

10.13 DEVELOPMENT ASSESSMENT PANEL

Cr's Close and Bradford were the Councils appointed Members on the DAP with Cr's Granich and Rose being alternative members.

Recommendation

SM25/2025

Moved Cr Guerini/Seconded Cr Rose

That Council appoints Cr Close and Cr Bradford as members to the Development Assessment Panel with Cr Newbury and Cr Granich as alternative members.

CARRIED (6/0)

Cr's For: Close, Bradford, Guerini, Newbury, Rose, Granich

Cr's Against: Nil

11. CONFIRMATION OF MINUTES

Nil.

12. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil.

13. APPLICATION FOR LEAVE OF ABSENCE

Nil.

14. MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

16. MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

Nil.

17 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5:26pm.

I, Bryan Close, confirm the above Minutes of the Special Meeting of Council held on Tuesday, 21 October 2025, are confirmed on Thursday, 20 November 2025 as true and correct record of the Special Meeting of Council.

Cr Bryan Close
SHIRE PRESIDENT