



Ordinary
Council
Meeting
June 2025
Attachments

Attachments

Minutes/Notes

Ordinary Meeting of Council - May 2025

WEROC Inc. Board Meeting Minutes - May 2025

CEACA Management Committee Meeting Minutes - 2025

Agenda Attachments

- 9.1.1 Council Decision Status Report 2025
- 9.1.2 2025 WALGA AGM Notice of Meeting
- 9.1.2 Guideline for the Submission of Member Motions
- 9.1.3 Community Enhancement Fund Policy
- 9.1.4 Aerial Map
- 9.1.4 Tenure Map
- 9.1.5 Application Form
- 9.2.1 Monthly Financial Reports
- 9.2.2 Accounts for Payment
- 9.2.3 A1670 - Proposal Financial Model



Minutes

Ordinary Meeting of Council

15 May 2025

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5:00pm.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Members	Cr W Della Bosca Cr B Close Cr B Bradford Cr G Guerini Cr L Granich Cr D Newbury Cr L Rose	
Council Officers	N Warren C Watson G Brigg K Chrisp N Beaton	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Asset and Projects Manager Minute Taker
Apologies:	F Mudau	Finance Manager
Observers:		
Leave of Absence:		

4. DECLARATION OF INTEREST

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.1. PUBLIC QUESTION TIME

Nil

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday, 17 April 2025 - (Minutes Attached)

51/2025

Moved Cr Bradford/Seconded Cr Rose

That the minutes from the Ordinary Council meeting held on the 17 April 2025 be confirmed as a true record of proceedings.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

6.2 Shire of Yilgarn Tourism Advisory Committee Meeting, Wednesday, 9 April 2025 - (Minutes Attached)

52/2025

Moved Cr Granich/Seconded Cr Newbury

That the minutes from the Shire of Yilgarn Tourism Advisory Committee meeting held on the 9 April 2025 be received.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

6.3 Great Eastern Country Zone Minutes (GECZ), Thursday, 10 April 2025 - (Minutes Attached)

53/2025

Moved Cr Guerini/Seconded Cr Bradford

That the minutes from the Great Eastern Country Zone meeting held on the 10 April 2025 be received.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

6.4 WEROC Inc. CEO Committee Meeting Minutes (WEROC), Monday, 14 April 2025 - (Minutes Attached)

54/2025

Moved Cr Close/Seconded Cr Rose

That the minutes from the WEROC Inc. Committee meeting held on the 14 April 2025 be received.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

6.5 CEACA Executive Committee Meeting Minutes (via MS Teams), Monday, 28 April 2025 - (Minutes Attached)

54/2025

Moved Cr Bradford/Seconded Cr Granich

That the minutes from the CEACA Executive Committee meeting held on the 28 April 2025 be received.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

8. DELEGATES' REPORTS

Cr Granich

- Anzac Day Service - April 25th 2025
- Yilgarn Recreation Centre Reopening - April 26th 2025
- Asset Management Presentation - May 15th 2025

Cr Newbury

- Anzac Day Service - April 25th 2025
- Wheatbelt Agcare - April 29th 2025
- Asset Management Presentation - May 15th 2025

Cr Rose

- Yilgarn Recreation Centre Reopening - April 26th 2025
- Asset Management Presentation - May 15th 2025

Cr Guerini

- Yilgarn Recreation Centre Reopening - April 26th 2025

Cr Bradford

- Anzac Day Service - April 25th 2025
- Yilgarn Recreation Centre Reopening - April 26th 2025
- Asset Management Presentation - May 15th 2025

Cr Close

- Anzac Day Service - April 25th 2025
- Asset Management Presentation - May 15th 2025

Cr Della Bosca

- Citizenship Ceremony - 23rd April 2025
- Anzac Day Service - April 25th 2025
- Yilgarn Recreation Centre Reopening - April 26th 2025
- WEROC - 7th May 2025

Unconfirmed

9.1 Officers Report - Chief Executive Officer

9.1.1 Council Decision Status Report 2025

File Reference	2.1.2.4
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Nic Warren - Chief Executive Officer
Attachments	Council Decision Status Report 2025

Purpose of Report

Council to note the Council Decision Status Report 2025.

Background

A Council Decision Status Report details the decisions of Council and provides a status as to whether the decisions have been completed or if they are still pending, an update as to their progress or reasoning as to why there is delays.

Comment

The Council Decision Status Report does not include decisions that do not require staff and/or Council actions, including:

- Confirmation of minutes
- Financial Reports
- Accounts for Payment
- Applications for Leave of Absence
- Decisions to close meetings to the public and to reopen meetings to the public

Confidential decisions or certain details may also be excluded to maintain confidentiality.

Statutory Environment

Nil

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Recommendation

55/2025

Moved Cr Bradford/Seconded Cr Close

That Council note the updated Council Decision Status Report 2025.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.2 Reporting Officer - Executive Manager Corporate Services

9.2.1 Financial Reports - April 2025

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Cameron Watson - Executive Manager Corporate Services
Attachments	Financial Reports

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 28 March 2025.

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	LG (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

56/2025

Moved Cr Bradford/Seconded Cr Rose

That Council endorse the various Financial Reports as presented for the period ending 30 April 2025.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Unconfirmed

9.2.2 Accounts for Payment - April 2025

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Steven Chilcott - Finance Officer
Attachments	Accounts for Payment

Purpose of Report

To consider the Accounts Paid under delegated authority.

Background

- Municipal Fund - Cheques 41324 to 41325 totalling \$1,259.61
- Municipal Fund - EFT 16409 to 16523 totalling \$1,038,387.11
- Municipal Fund - Cheques 2595 to 2613 totalling \$334,271.19
- Municipal Fund - Direct Debit Numbers:
 - 19665.1 to 19665.15 totalling \$26,483.24
 - 19677.1 to 19677.15 totalling \$27,989.72

The above are presented for endorsement as per the submitted list

Comment

Nil

Statutory Environment

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications

Nil

Policy Implications

Council Policy 3.11 - Timely Payment of Suppliers

Financial Implications

Drawdown of Bank funds

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
Financial Impact	Reduction in available cash.	Moderate (5)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

57/2025

Moved Cr Close/Seconded Cr Granich

- **Municipal Fund - Cheques 41324 to 41325 totalling \$1,259.61**
- **Municipal Fund - EFT 16409 to 16523 totalling \$1,038,387.11**
- **Municipal Fund - Cheques 2595 to 2613 totalling \$334,271.19**
- **Municipal Fund - Direct Debit Numbers:**
 - **19665.1 to 19665.15 totalling \$26,483.24**
 - **19677.1 to 19677.15 totalling \$27,989.72**

The above are presented for endorsement as per the submitted list

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.2.3 2025/2026 Schedule of Fees & Charges

File Reference	8.2.5.5
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Cameron Watson - Executive Manager Corporate Services
Attachments	Proposed 2025/2026 Schedule of Fees & Charges.

Purpose of Report

To consider the fees & charges to be applied in 2025/2026.

Background

The Local Government Act 1995 allows for fees and charges that are to be imposed during a financial year to be adopted with the annual Budget.

As the Budget will not be adopted until after 1st July 2025, Council is requested to consider the schedule of fees and charges prior to the Budget adoption so that the agreed fees & charges can be taken into consideration when preparing the Budget and to allow the fees & charges to be applied from 1st July 2025.

Comment

A copy of the current fees & charges and proposed changes are included in the attachments. The items in **Red** are proposed to be deleted and the items in **Green** are proposed to be included or have been amended.

It is intended that the proposed fees and charges remain predominantly unchanged from those imposed in 2024/2025, however a summary of the recommended changes follows:

- Page 1 – Add an instalment fee for standard debtors.
- Page 3 – Increase the fee for Secretarial Service to bring into line with actual pay rates with overheads.
- Page 4 – Increase the fee for Exam Supervision to bring into line with actual pay rates with overheads.
- Page 5 – Included Area Promotional Materials as “As Marked” to allow for price changes and additional materials.
- Page 5 – Update Staff housing rental fees to bring them into line with what is charged.
- Page 6 & 8 – Increase the hourly rate facility cleaning to bring into line with actual pay rates with overheads.
- Page 6 – Add additional tyre disposal categories and associated fees.
- Page 7 – Add an annual sporting facility fee for the Yilgarn Ladies Darts Association and better define what is and is not included with other sporting group annual fees.
- Page 8 – Better define hire fee levels for the Yilgarn Recreation Centre Main Lounge and add hire fees for recently constructed Viewing Lounge.

- Page 9 - Adding fees for Trading in Thoroughfares and Public Places.
- Page 10 - Adjust Standpipe charges due to increase in Water Corporation charges.
- Page 11 - Set accommodation fees for new Caravan Park self-contained park cabins
- Page 11 - Increase the Caravan Park additional room servicing fee to bring into line with actual pay rates with overheads
- Page 11 - Annual increase for 11 Antares St Shop Front Rental fees, increased by 4%.
- Page 12 - Increases to minor plant hire out fees.

Statutory Environment

Local Government Act 1995 –

6.13. Interest on money owing to local governments

- (1) Subject to any other written law, a local government may resolve* to require a person to pay interest at the rate set in its annual budget on any amount of money (other than rates and service charges) which —
 - (a) that person owes to the local government; and
 - (b) has been owed for the period of time referred to in subsection (6).

** Absolute majority required.*

- (2) A resolution under subsection (1) is to be included in the annual budget.
- (3) The rate of interest that may be set by the local government under this section is not to exceed the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of this section.
- (4) Where a local government imposes interest under subsection (1) on any outstanding amount of money the local government is not to also impose an additional charge in relation to that amount.
- (5) Accrued interest is, for the purpose of its recovery, taken to form part of the money owed to the local government on which it is charged.
- (6) A local government is not to impose interest on any amount of money under subsection (1) until the money has been owed to the local government for the period of time set by the local government in its annual budget (not being less than 35 days) after the date which is stated on the relevant account for payment as being the date the account was issued.
- (7) Regulations may provide for the method of calculation of interest.

[Section 6.13 modified: SL 2020/57^{1M}.]

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
 - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

Local Government (Financial Management) Regulations 1996 –

19A. Maximum rate of interest prescribed (Act s. 6.13(3))

The maximum rate of interest to be imposed under section 6.13(1) is prescribed as 11%.

[Regulation 19A inserted: Gazette 28 Jun 1996 p. 3169; amended: Gazette 29 Jun 1999 p. 2854; 20 Apr 2012 p. 1700; 29 Jun 2012 p. 2953.]

19B. Interest on money owing, calculating (Act s. 6.13)

- (1) Interest on money that remains owing after the date determined in accordance with section 6.13(6) (the **due date**) is to be calculated on a simple interest basis for the number of days from the due date until the day before the day on which a payment is received by the local government.
- (2) The principal sum on which interest is calculated for a financial year may include interest accrued but not paid in a previous financial year but is not to include interest accrued in the current financial year.
- (3) If payment is received by the local government during the period from 1 July in a financial year until the annual budget for that financial year is adopted, interest referred to in subregulation (1) for that period is to be at the rate of interest imposed under section 6.13(1) for the previous financial year.
- (4) If under section 6.13 interest is to be imposed on money owing, a request for payment of that money is to include or be accompanied by a statement that interest is to accrue on money that remains owing after the due date and stating —
 - (a) the date from which interest will be imposed; and
 - (b) the rate of interest.

[Regulation 19B inserted: Gazette 28 Jun 1996 p. 3169-70.]

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

There are no financial implications as a result of this report however the adopted Schedule of Fees & Charges will influence the level of 2025/2026 Budgeted income.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Fee or Charge level excessive or inadequate.	Moderate (9)	Regular review.
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act and associated Regulations.	Low (2)	Regular review.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

58/2025

***Moved Cr Close/Seconded Cr Bradford
That Council***

- 1. Adopts the 2025/2026 Schedule of Fees and Charges as presented; and***
- 2. Approves the advertising of their effective date of 1st July 2025***

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Unconfirmed

9.2.4 2025/2026 Councillor Sitting Fees

File Reference	2.1.1.1
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Cameron Watson-Executive Manager Corporate Services
Attachments	Nil

Purpose of Report

To set Councillors Sitting Fees for 2025/2026.

Background

Section 7B (2) of the Salaries and Allowances Act 1975 requires the Salaries and Allowances Tribunal, at intervals of not more than 12 Months, to inquire into and determine: -

- The amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings;
- The amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- The amount of allowances or the minimum and maximum amounts of allowances, to be paid under the Local Government Act to elected council members.

The Tribunal continues to utilise the four band Local Government classification model adopted in 2012 with the Shire of Yilgarn falling under Band 3.

For the 2025/2026 financial year, the tribunal has determined that remuneration, fees, expenses, and allowance ranges for Band 3 Councils will increase by 3.5% from those determined for the 2024/25 financial year.

Council Meeting Attendance Fees per Meeting

Where a Local Government decides, by Absolute Majority, to pay a Council Member a fee referred to in section 5.98(1)(b) of the Local Government Act for attendance at a Council Meeting, the following per meeting fee range will be applicable;

	For a council member other than mayor or president		For a council member who holds the office of mayor or president	
<i>Band</i>	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>
3	\$225	\$465	\$225	\$710

Committee Meeting and Prescribed Meeting Fees per Meeting

Where a Local Government decides to pay a Council Member a fee referred to in: -

- (a) section 5.98(1)(b) of the Local Government Act for attendance at a Committee Meeting; or
- (b) section 5.98(2A)(b) of the Local Government Act for attendance at a Meeting of the type prescribed in regulation 30(3A) of the Local Government (Administration) Regulations 1996.

the following per meeting fee range will be applicable;

Band	For a Council Member (including Mayor or President)		For an Independent Member	
	Minimum	Maximum	Minimum	Maximum
3	\$110	\$235	\$0	\$450

In December 2023, s5.98 & s5.100 of the Act were repealed and replaced with what is included under the Statutory Environment of this recommendation. The previous s5.100 stated:

5.100. Payments for certain committee members

- (1) *A person who is a committee member but who is not a council member or an employee is not to be paid a fee for attending any committee meeting.*
- (2) *Where —*
 - (a) *a local government decides that any person who is a committee member but who is not a council member or an employee is to be reimbursed by the local government for an expense incurred by the person in relation to a matter affecting the local government; and*
 - (b) *a maximum amount for reimbursement of expenses has been determined for the purposes of section 5.98(3)(b),*

the local government must ensure that the amount reimbursed to that person does not exceed that maximum.

[Section 5.100 amended: No. 2 of 2012 s. 18.]

This precluded any payment of sitting fees to the Community Representative of the Audit Committee or Chief Executive Officer Selection Committee (when constituted).

Council Members who were also Committee member alongside community representatives were also precluded from receiving sitting fees because of s5.98 which stated (in part):

5.98. Fees etc. for council members

- (1A) *In this section —*
determined means determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B.
- (7) *A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —*
 - (a) *council members only; or*

(b) *council members and employees.*

s. 5.98 (7) was also repealed in December 2023.

It should also be noted that a Local Government may decide, by Absolute Majority, that instead of paying Council Members a per Meeting Attendance Fee it may, instead, decided it will pay all Council Members who attend Council, Committee, or proscribed meetings a fixed annual fee.

The benefits of this to Council are that there are significantly reduced administrative requirements involved, in that payments to Councillors are usually only made on either an annual, bi-annual, or quarterly basis. Additionally, the record keeping requirements of collating Councils attendance forms with time saving on the associated financial processing.

There is a downside to Council electing to utilise a fixed annual fee for Councillor sitting fees which is, if there was to be a consistently absent Councillor, there would be no mechanism to adjust their sitting fees.

At this time, it is not recommended that Council utilise annual sitting fees as it may require amending Council Policy 1.5 – Elected Member Entitlements.

Annual Allowance for mayor or president of a local government

Where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act the following allowance range will be applicable;

For a mayor or president		
<i>Band</i>	<i>Minimum</i>	<i>Maximum</i>
3	\$1,152	\$41,388

Annual Allowance for Deputy President

For the purpose of section 5.98A(1) of the Local Government Act the annual allowance for a Deputy President is determined to be 25% of the Presidents Allowance.

Travel Expenses

The Salaries & Allowances Determination has Councillor travel reimbursements for actual distances travelled being paid at the same rate contained in section 30.6 of the *Local Government Officers' (Western Australia) Award 2021*, being

Engine Displacement (in cubic centimetres)			
<i>Area & Details</i>	<i>Over 2600cc</i>	<i>Over 1600cc to 2600cc</i>	<i>1600cc and under</i>
	Cents per Kilometre		
Metropolitan Area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of State	99.01	70.87	58.37

For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

Comment

As Councillor sitting fees and the Presidents & Deputy Presidents Allowances haven't changed since the 2019/2020 financial years and to recognise the added burdens expected with the requirement for Councillor training in the current Local Government Act, it will be recommended to increase the sitting fees and Presidents & Deputy Presidents Allowances.

For reference, the following are the 2024/2025 financial years Elected Member meeting attendance fees and expense reimbursement / allowances:

	For a council member other than mayor or president	For a council member who holds the office of mayor or president
<i>Meeting Fee Type</i>		
Council - Per Meeting	\$400	\$600
Committee - Per Meeting	\$200	\$200
<i>Expense Reimbursement / Allowance Type</i>		
Travel - Per Kilometre	As per Local Government Officers’ (Western Australia) Award 2021 – section 30.6 for “Rest of State”	
ICT Allowance	\$1,180	
<i>Other Allowances</i>		
President - Per Annum	\$12,000	
Deputy President - Per Annum	\$3,000	

Travel expense reimbursement rates are reimbursed at the “Rest of State” levels included at section 30.6 of the Local Government Officers' (Western Australia) Award 2021 and have remained unchanged from those of 2024/2025.

ICT Allowance is made up of \$480 in telecommunications (based on \$40 monthly post-paid Telstra data plan) and \$700 hardware replacement/upgrade (based on cost of iPad Pro 12.9" 128Gb WIFI over 2 years).

Statutory Environment

Local Government Act 1995 –

5.98. Fees etc. for council members

- (1A) In this section —
determined means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B.
- (1) A council member who attends a council or committee meeting is entitled to be paid —
- (a) the fee determined for attending a council or committee meeting; or
 - (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.
- (2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —
- (a) the fee determined for attending a meeting of that type; or
 - (b) where the local government has set a fee within the range determined for meetings of that type, that fee.
- (2) A council member who incurs an expense of a kind prescribed as being an expense —
- (a) to be reimbursed by all local governments; or
 - (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,
- is entitled to be reimbursed for the expense in accordance with subsection (3).
- (3) A council member to whom subsection (2) applies is to be reimbursed for the expense —
- (a) where the extent of reimbursement for the expense has been determined, to that extent; or
 - (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.
- (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.

- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
 - (a) the annual local government allowance determined for mayors or presidents; or
 - (b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot make any payment to, or reimburse an expense of, a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with —
 - (a) this Division; or
 - (b) a policy adopted by the local government under section 5.129.

[(7) *deleted*]

[Section 5.98 amended: No. 64 of 1998 s. 36; No. 17 of 2009 s. 33; No. 2 of 2012 s. 14; No. 11 of 2023 s. 79.]

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

** Absolute majority required.*

- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted by No. 64 of 1998 s. 37; amended by No. 2 of 2012 s. 15.]

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

** Absolute majority required.*

[Section 5.99 amended by No. 2 of 2012 s. 16.]

5.99A. Allowances for council members in lieu of reimbursement of expenses

- (1) A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —
 - (a) the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or
 - (b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* *Absolute majority required.*

- (2) For the purposes of subsection (1), a council member is eligible to be paid an annual allowance under subsection (1) for a type of expense only in the following cases —
 - (a) in the case of an annual allowance that is paid in advance, if it is reasonably likely that the council member will incur expenses of that type during the period to which the allowance relates;
 - (b) in the case of an annual allowance that is not paid in advance, if the council member has incurred expenses of that type during the period to which the allowance relates.

[Section 5.99A inserted by No. 64 of 1998 s. 38; amended by No. 2 of 2012 s. 17; No. 26 of 2016 s. 13.]

5.100. Fees paid and expenses reimbursed to committee members

- (1) In this section —
committee member means a person who is a committee member but who is neither a council member nor an employee;
determined means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7BAA.
- (2) A committee member who attends a meeting of the committee is entitled to be paid —
 - (a) the fee determined for attending a committee meeting; or
 - (b) if the local government has set a fee within the range determined for committee meeting attendance fees — that fee.
- (3) A committee member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —
 - (a) the fee determined for attending a meeting of that type; or
 - (b) if the local government has set a fee within the range determined for meetings of that type — that fee.

- (4) Subsection (5) applies if a committee member incurs —
 - (a) an expense that is of a kind prescribed as being an expense to be reimbursed by all local governments; or
 - (b) an expense —
 - (i) that is of a kind prescribed as being an expense which may be approved by any local government for reimbursement by the local government; and
 - (ii) which has been approved by the local government for reimbursement.
- (5) The committee member must be reimbursed for the expense —
 - (a) if the extent of reimbursement for the expense has been determined — to that extent; or
 - (b) if the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement — to that extent.
- (6) If an expense is of a kind that may be approved by a local government for reimbursement, the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (5) if the local government has approved reimbursement of the expense in a particular case.
- (7) A local government cannot make any payment to, or reimburse an expense of, a person who is a committee member in that person's capacity as committee member unless the payment or reimbursement is in accordance with this section.

[Section 5.100 inserted: No. 11 of 2023 s. 80.]

Local Government (Administration) Regulations 1996 –

30. Meeting attendance fees (Act s. 5.98(1) and (2A))

[(1), (2) deleted]

- (3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;

- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

[(3B) deleted]

- (3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —
- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) the council member is paid an annual fee in accordance with section 5.99; or
 - (c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

[(3)-(5) deleted]

[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]

31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))

- (1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —
- (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

[(2)-(5) deleted]

[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))

- (1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —
- (a) an expense incurred by a council member in performing a function under the express authority of the local government; and
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

[(2) *deleted*]

[Regulation 32 amended in Gazette 13 Jul 2012 p. 3219.]

[33-34AB. *Deleted in Gazette 13 Jul 2012 p. 3219]*

Salaries and Allowance Act 1975

7B. Determinations as to fees and allowances of local government councillors

(1) In this section —

elected council member means a person elected under the *Local Government Act 1995* as a member of the council of a local government.

(2) The Tribunal is to, from time to time as provided by this Act, inquire into and determine —

- (a) the amount of fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* to elected council members for attendance at meetings; and
- (b) the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the *Local Government Act 1995* to elected council members; and
- (c) the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the *Local Government Act 1995* to elected council members.

(3) Section 6(2) and (3) apply to a determination under this section.

[Section 7B inserted by No. 2 of 2012 s. 39.]

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

Any resolution on the value of sitting fees and Members expenses will form part of the 2025/2026 Budget.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act, associated Regulations and current SAT determination.	Moderate (6)	Ensure compliance with Act, Regs and SAT determination.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Recommendation

59/2025

Moved Cr Close/Seconded Cr Granich

That Council adopts the following elected members sitting fees, expense reimbursements/allowances and President & Deputy Presidents allowances for the 2025/2026 financial year:

		<i>For a council member other than mayor or president</i>	<i>For a council member who holds the office of mayor or president</i>
Meeting Fee Type			
Council	- Per Meeting	\$440	\$660
Committee	- Per Meeting	\$220	\$220

Expense Reimbursement / Allowance Type		
Travel Reimbursement	- Per Kilometre	As per Local Government Officers' (Western Australia) Award 2021 – section 30.6 for "Rest of State"
ICT Allowance		\$1,180

Other Allowances		
President	- Per Annum	\$13,000
Deputy President	- Per Annum	\$3,250

Independent Committee Member		
Audit & Risk Committee	- Per Meeting	\$450
Other Applicable Committee	- Per Meeting	\$450

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Officer Recommendation

60/2025

Moved Cr Granich/Seconded Cr Rose

That Council endorse raising from the table item 9.3.1 10-Year Plant Replacement Program 2025/2026 to 2034/2035, that was laid on the table at the April 2025 Ordinary Council meeting.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.3 Reporting Officer - Executive Manager Infrastructure

9.3.1 10 - Year Plant Replacement Program 2025/2026 to 2034/2035

File Reference	6.4.1.5
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Glen Brigg - Executive Manager Infrastructure
Attachments	2025/2026 to 2034/2035 Plant Replacement Spreadsheet

Purpose of Report

For Council to consider the 10-year 2025/2026 to 2034/2035 Plant Replacement Program to ensure that the Shire of Yilgarn's fleet of machinery, vehicles and equipment remains effective, safe and cost-efficient.

Background

The new plant replacement program requires significant capital investment. A detailed financial plan allocates resources, manages cash flow and ensures investment in plant and equipment which leads to future sustainable asset renewal and maintenance.

Whole of Life Cost Asset Management is an approach that looks beyond the initial acquisition price and considers the total cost of ownership over the asset's life. By using an overall approach this can ultimately lead to greater efficiency, improved financial outcomes and better utilisation.

Using own plant and equipment to maintain assets can be a highly effective approach to reducing operational costs, improve asset longevity and enhance overall operational efficiency.

It requires careful planning and management to ensure that the assets are maintained properly. Reducing the need to outsource maintenance work can save costs over time. The Shire can schedule maintenance based on needs, rather than relying on external providers.

Comment

A significant issue facing all local governments is managing ageing assets which need renewal while balancing the maintenance standards expected by the community.

Fit for purpose plant and equipment is ensuring that the fleet is suitable for the current and future operational needs of the Shire. The program focuses on replacing existing plant and equipment with assets that are better aligned with the specific requirements of the Shire. It is about choosing equipment that provides the right functionality, performance and reliability to meet Shire's asset renewal and maintenance needs.

When purchasing new assets, staff will recommend equipment that is cost-effective throughout the whole of lifecycle, not just the initial acquisition.

Asset renewal involves replacing, upgrading or maintaining a variety of machinery, vehicles and equipment to ensure that services continue to run smoothly, cost-effectively and in alignment with both community expectations and operational efficiency.

Included in the 2025/2026 plant replacement program.

- **Replacement of the 2017, 12M grader.** There are 5 graders within the fleet. One grader is used for construction and the other four are used for maintenance grading.
- **Replacement of the Freightliner Prime Mover.** As discussed with council, this truck has been problematic over the last 2 years. Records show that breakdown repairs in 2023/24 totalled over \$50,000. Repairs in 2024/2025 will exceed \$70,000. The downtime exceeds 5 months this financial year. Staff have been engaging contractors while this unit has been out of action.
- **Purchase of a used dedicated water truck.** The shire previously operated two 8x4 Mack tippers with slip in water tanks. One of these 8x4 Mack trucks has been reconfigured as side tipping truck towing a side tipping dog. This was to improve our gravel hauling capabilities. That only leaves one 8x4 Mack as a water truck. Water trucks are seasonal where two trucks are needed during construction in the warmer months. There is far less requirement for a second truck during the wet season. This plant replacement includes the purchase of a used water truck. The Shire is currently paying \$2,500 per week to dry hire a 6x4 water truck.



Replacement line marker. This unit is expensive with low utilisation. It is mainly used for marking the oval for different sporting clubs.

Loader mounted road broom. This is an attachment for the backhoe. It will be utilised for sweeping pavements before sealing, sweeping bitumen before resealing and sweeping loose aggregate after resealing.

Light vehicle replacements. This plant replacement introduces a new vehicle for the Administration Office. There are no spare vehicles for staff to travel for general use or for staff to use when training outside the Shire. The plant replacement allows for the initial purchase of an Administration vehicle and programmed to be replaced every 4 years. Ford are just releasing details for their new Ranger Super Duty. It is due for production in 2026. This may delay the Landcruiser replacements if they are more suited for the grader maintenance crews.

Statutory Environment

Local Government Act 1995 (WA)

Section 6.2 (Budgeting and Financial Management): Local governments must develop a budget that includes provisions for asset replacement, including plant and equipment. This is essential for ensuring that the financial capacity for plant replacement is considered in advance.

Section 3.1 (Role of Local Government): Local governments have a responsibility to provide services and facilities to the community in an efficient and effective manner, which includes the timely replacement of plant to maintain operational efficiency.

Section 5.56 (Plan for the Future): Local governments must develop long-term strategic plans (Integrated Planning and Reporting Framework), which include asset management plans and strategies for the replacement of plant, machinery, and other infrastructure.

Local Government (Financial Management) Regulations 1996 (WA)

Regulation 19 (Annual Budget): This regulation requires local governments to provide a detailed budget, which should account for the replacement of plant and machinery, either through direct purchase or leasing arrangements.

Asset Management: Local governments are required to maintain a register of assets, which includes plant, machinery, and equipment. This register forms the basis for planning replacements and managing the lifecycle of the assets.

Strategic Implications

Plant and equipment replacement for local governments is crucial for maintaining operational efficiency, reducing costs, and ensuring that services provided to the community are of high quality.

Policy Implications

Finance Policy 3.4 Purchasing and Tendering
Finance Policy 3.3 Reserve Portfolio Rational
Local Government (Functions and General) Regulations 1996

Financial Implications

Procurement and Tendering Requirements

Overview: Western Australian local governments are bound by specific rules and regulations related to procurement, including the Local Government (Functions and General) Regulations 1996 (WA).

Relevance to Plant Replacement:

- When replacing plant, local governments must follow procurement processes that ensure transparency, fairness, and value for money. This could involve tendering for the supply of new plant, with a focus on competitive bidding and compliance with procurement regulations.
- **Regulation 11 (Tendering Requirements):** This regulation specifies when a local government is required to publicly advertise for tenders, particularly for significant purchases such as plant replacements.

The 2025/2026 Plant Replacement Program continues to improve the Shires service capabilities. If the overall plant replacement can't be funded from general revenue, council has the option to partly fund it from the Heavy Vehicle Road User Fee or Plant Reserve.

Estimated balance of Reserves at the 30th of June 2025

Heavy Vehicle Road User Fee Reserve: \$2,909,762

Plant Reserve: \$1,032,753

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People		Nil	
Financial Impact	Older equipment often requires more frequent repairs, and risks major component failure which can be expensive. As plant and equipment ages, the cost of maintaining them typically increases.	Low (2)	Replacing old plant and equipment with new models ensures higher reliability, reducing the likelihood of unexpected breakdowns that can lead to costly production downtimes.
Service Interruption	Plant and equipment can fail due to wear and tear, design flaws, or aging components.	Low (2)	Replacing plant and equipment is one of the most effective strategies for reducing service interruptions.
Compliance	Nil	Nil	Nil
Reputational	Frequent service interruptions, poor product quality, or delays due to outdated equipment can lead to a loss of community trust	Low (2)	Newer equipment often comes with better performance capabilities, enabling quicker responses to community needs.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

60/2025

Moved Cr Granich/Seconded Cr Rose

By Simple Majority council accepts the 2025/2026 to 2034/2035 Plant Replacement program as presented.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

10 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Newbury sought a leave of absence for the June Ordinary Council Meeting.

61/2025

Moved Cr Rose/Seconded Cr Guerini

That Council grant Cr Newbury a leave of absence for the June Ordinary Council Meeting.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC - CONFIDENTIAL ITEMS

Nil

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5:24pm.

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 15 May 2025, are confirmed on Thursday, 19 June 2025 as true and correct record of the May 2025 Ordinary Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT



WEROC Inc. Board Meeting MINUTES

Wednesday 7 May 2025

Shire of Westonia
Wanderers Stadium

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Westonia on Wednesday 7 May 2025.

1. OPENING AND ANNOUNCEMENTS

Ms. Lisa O'Neill as Chair of WEROC Inc. welcomed guests and Members of the Board and opened the meeting at 9.34am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Mark Furr

Mr. Raymond Griffiths

Mr. Andrew Malone

Ms. Lisa O'Neill (Chair)

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson (Deputy Chair)

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Nil

2.3 Guests

Mr. Stuart Hobley, CEO Shire of Cunderdin

Ms. Alison Harris, President Shire of Cunderdin

Mr. Ben Redman and Mr. Brendon Riley, Wheatbelt Connect (joined the meeting at 11.22am and left the meeting at 12.20pm)

3. DECLARATIONS OF INTEREST

NIL

4. PRESENTATIONS

4.1 Ben Redman and Brendon Riley, Wheatbelt Connect, 11.00am

Wheatbelt Connect is a project that partners QANTAS, INPEX and ANZ and aims to deliver land restoration and diversified income opportunities for landholders. Additional information is available on the [Wheatbelt Connect](#) website.

Wheatbelt Connect have requested an opportunity to present to the WEROC Board to provide an overview of their objectives and activities.

Comments from the meeting:

- Mr. Ben Redman and Mr. Brendon Riley provided an overview of the foundations of Wheatbelt Connect, benefits to land owners and some examples of projects they have undertaken.
- In response to a comment regarding Wheatbelt Connects focus on tree plantings on marginal/less productive land, it was noted that what they consider to be “marginal” is still productive agricultural land and there are concerns that the market for carbon will outweigh considerations around preserving farmland for food production.
- Wheatbelt Connected discussed the concept of integrated farming practices (essentially tree planting alongside cropping) but it was argued that while the concept of integrated farming sounds good, it is not a reality because agricultural products do not grow in tree plantings.
- Mr. Nic Warren noted that community benefit from renewable projects is very topical at the moment and there are plenty of examples to follow in terms of policies and formulas to work out a fair and reasonable return. Mr. Warren questioned if there is a way that they could work this out and incorporate it into a policy for tree planting. For example could it be based on the value of carbon credit units generated or the anticipated profit from the planting?
- Mr. Riley responded to say that there isn’t really an established method of determining return of benefit to a community, and at the moment it comes down to an individual negotiation with Shires. Mr. Riley noted that the cost of generating carbon credits is more expensive than what they can buy in the market, so they are essentially operating at a loss and therefore a percentage of profits would not be a suitable model.
- Mr. Riley advised that all projects are listed on the [Clean Energy Regulator](#) website. For each project, detail is provided on the anticipated carbon credits that will be issued. The value of each credit can be calculated through an online search of the market value at the time and from this it would be possible to determine the anticipated return and make a determination about what might be fair to contribute back to the community.
- It was questioned when project information is made available on the Clean Energy Regulator website. Mr. Riley advised that it is generally posted at the same time they are going through the development application process.
- Mr. Riley advised that there are not enough credits being created to meet demand and they anticipate that there will be a supply pinch around 2028 which will drive the price considerably higher than the \$30-\$35 that units are currently being traded at.
- Ms. Charmaine Thomson asked how long a carbon credit lasts and at what point they can claim credits. Mr. Riley responded that there is no clear answer on how long a credit can be held before it needs to be sold, but the permanence period for a planting is 25 years. It was noted that if a fire goes through and the trees are lost, the credit issuance will stop. In relation to when they can claim credits, Mr. Riley indicated that there is an establishment period and in-fill process to replace trees lost in planting that has to be completed before they can claim credits. Typically they claim from government within three to five years.

- Ms Alison Harris asked if they know how much land is required to meet the governments requirement for carbon credits. Mr. Riley's response was that there isn't enough land to meet the government requirement.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Monday 17 March 2025

Minutes of the WEROC Inc. Board Meeting held in Merredin on Monday 17 March 2025 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Merredin on Monday 17 March 2025 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Mark Furr

That the Minutes of the WEROC Inc. Meeting held in Merredin on Monday 17 March 2025 be confirmed as a true and correct record.

CARRIED

5.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Monday 14 April 2025

Attachment 1: WEROC Inc. CEO Committee Meeting Minutes 14 April 2025

Minutes of the WEROC Inc. CEO Committee Meeting held in Kellerberrin and via videoconference, on Monday 14 April 2025 are provided as Attachment 1.

Recommendation:

That the Minutes of the WEROC Inc. CEO Committee Meeting held in Kellerberrin and via videoconference on Monday 14 April 2025 be noted.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Craig Watts

That the Minutes of the WEROC Inc. CEO Committee Meeting held in Kellerberrin and via videoconference on Monday 14 April 2025 be noted.

CARRIED

5.3 Business Arising – Status Reports

5.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 17 March 2025

Agenda Item	Action(s)	Status
5.3 Business Arising	Invite Member for the Central Wheatbelt, Lachlan Hunter to a future WEROC meeting to discuss cultural intricacies/challenges and to seek clarity on requirements and points of contact.	The Member for the Central Wheatbelt will join the meeting to discuss cultural and other matters.
7.2 WEROC Priorities	<ol style="list-style-type: none">1) Contact James McGovern to request assistance with a compliance audit for WEROC Councils.2) Contact Department of Communities and request a meeting to discuss the Local Government call for submissions.	<p>James McGovern and Anthoy Quahe from Civic Legal, joined the WEROC CEO Committee meeting on 14 April 2025 and discussed options for a compliance audit.</p> <p>The Department of Communities was contacted with a request to</p>

	3) Contact the Department of Water and Environmental Regulation (DWER) and request a meeting to discuss water supply issues and funding opportunities.	meet with the WEROC CEOs. This request was declined. A representative from DWER joined the WEROC CEO Committee meeting on 14 April.
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5.3.2 Actions Arising from the WEROC Inc. CEO Committee Meeting held on 14 April 2025

Agenda Item	Action(s)	Status
5.1 Water	<ol style="list-style-type: none"> 1) Source a quote for water audits. 2) Investigate eligibility to apply for Community Water Supply Program funding to enable water audits. 3) Contact the Wheatbelt Development Commission to ascertain if they have capacity to assist WEROC with water audits. 	Please refer to agenda item 7.2 for further detail.
5.3 Compliance Audit	Request a quote from Civic Legal to deliver Project AWARE across the seven WEROC Shires.	A quote has been submitted. Please refer to agenda item 7.4 for further detail.
6.1 Community Benefits Fund	<ol style="list-style-type: none"> 1) Each Shire to adapt the Narrogin Policy for their own local policy and present to individual Councils for endorsement. 2) Once policies have been approved, look at the option of having a presentation on the establishment of a community benefit fund or trust. 	It may be appropriate for WEROC CEOs to provide an update on how they are progressing with their local policies.

Recommendation:

That the status reports be received.

Comments from the meeting:

- WEROC CEOs were invited to provide an update on their progress in developing local policies for community benefit funds. The Shires of Yilgarn, Kellerberrin, and Merredin have adapted the Shire of Narrogin's policy and are nearly ready to present their versions to their respective Councils. It was noted that the Shire of Narrogin's policy did not include provisions for tree farms.
- Mr. Bill Price commented that INPEX (aka Wheatbelt Connect) are a proponent in the Shire of Westonia, and they have been fairly accommodating in terms of the community benefit aspect. The Shire have been able to negotiate a return based on capital input costs not long term return.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Mr. Craig Watts

That the status reports be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 30 April 2025

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 30 April 2025

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 9 May 2024 the budget for the financial year commencing 1 July 2024 and ending 30 June 2025 was adopted. The approved Budget 2024-25 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	Interest paid on term deposit
Note 3	GST received
Note 4	GST refund for Q4 BAS 2023-24
Note 5	Executive Officer services
Note 6	Executive Officer travel to Board and CEO meetings. This is higher than budgeted due to additional CEO meetings.
Note 7	Monthly subscription fee for Xero accounting software
Note 8	Payment to Audit Partners Australia for the 2023-24 financial year audit
Note 9	Payments to Vanessa King for Town Team Builder services, HR Cornerstone for IR/HR consultancy services, Carol Taylor for social media marketing campaign, Lauren Clarke for the branding guide and logo refresh, JE Planning and Econosis for the WEROC housing investigation, Australia's Golden Outback for cooperative marketing activities, Shire of Merredin for an advertisement in the Eastern Wheatbelt Visitors Guide and the two WEROC interns' meal allowance.
Note 10	Payments to PWD for website domain name renewal, website security upgrade and audit, and 12-months website hosting. This is higher than budgeted because only the website hosting was accounted for. The domain name renewal and website upgrade were unknown expenses.
Note 11	Catering expenses for WEROC CEO farewell in Kellerberrin on 9 May and ERP demonstrations in Kellerberrin on 6 August
Note 12	Personal accident, workers compensation, associations liability, public & products liability and cyber insurance renewals
Note 13	GST paid

WEROC Inc.
ABN 28 416 957 824
1 July 2024 to 30 June 2025

		Budget 2024/2025	Actual to 30/04/2025	Notes
	INCOME			
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00		
0575	Interest received	\$4,863.29	\$4,863.29	2
584	Other Income	\$0.00		
	GST Output Tax	\$7,200.00	\$7,200.00	3
	GST Refunds	\$6,184.00	\$5,143.00	4
	Total Receipts	\$90,247.29	\$89,206.29	
	EXPENSES			
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$35,383.84	\$29,463.62	5
1661.02	Executive Officer Travel and Accommodation	\$1,400.00	\$2,252.50	6
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$681.80	7
1687.03	WEROC Financial Services Audit	\$1,050.00	\$984.00	8
1585	WEROC Consultant Expenses	\$60,000.00	\$57,774.88	9
1850	WEROC Management of WEROC App & Website	\$420.00	\$844.50	10
1801	WEROC Meeting Expenses	\$500.00	\$829.09	11
1851	WEROC Insurance	\$6,300.00	\$6,020.79	12
1852	WEROC Legal Expenses	\$2,000.00		
1853	WEROC Incorporation Expenses	\$0.00		
1854	Transfer to Term Deposit	\$4,863.29	\$0.00	
1930	WEROC Sundry	\$300.00		
3384	GST Input Tax	\$10,835.39	\$8,949.87	13
	ATO Payments	\$3,464.57	\$4,960.00	
	Total Payments	\$127,517.09	\$112,761.05	
	Net Position	-\$37,269.79	-\$23,554.76	
	OPENING CASH 1 July	\$64,270.72	\$69,784.64	
	CASH BALANCE	\$27,000.93	\$46,229.88	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2024 to 30 April 2025, be received.

Comments from the meeting:

- Mr. Craig Watts noted that there was an error in the report, with the expenses being cut and paste into the wrong line items and the Executive Services expenses being duplicated. It was questioned if changed, would this alter the net position. The Executive Officer advised that it was just a formatting error and would not alter the net position.
- The correction has been made and is reflected in the report shown in these minutes.

RESOLUTION:

Moved: Mr. Craig Watts

Seconded: Mr. Ram Rajagopalan

That the WEROC Inc. financial report for the period 1 July 2024 to 30 April 2025, be received with the corrections to the expenses against budget line items being made.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 30 April 2025

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 March to 30 April 2025 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		65,016.88		
07 Mar 2025	150 Square Pty Ltd	0.00	3,516.00	61,500.88
17 Mar 2025	Australia's Golden Outback	0.00	3,300.00	58,200.88
07 Apr 2025	150 Square Pty Ltd	0.00	5,371.00	52,829.88
24 Apr 2025	Payment: JE Planning	0.00	6,600.00	46,229.88
TOTAL		0.00	18,787.00	
Closing balance		46,229.88		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc
As at 30 April 2025

	30 APR 2025
Assets	
Bank	
Term Deposit	100,000.00
Westpac Community Solution One	46,229.88
Total Bank	146,229.88
Current Assets	
Accounts Receivable	66,960.00
Total Current Assets	66,960.00
Total Assets	213,189.88
Liabilities	
Current Liabilities	
GST	2,112.35
Total Current Liabilities	2,112.35
Non-current Liabilities	
GST Clearing	244.00
Total Non-current Liabilities	244.00
Total Liabilities	2,356.35
Net Assets	210,833.53
Equity	
Current Year Earnings	38,884.81
Retained Earnings	171,948.72
Total Equity	210,833.53

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 March 2025 to 30 April 2025 be received.

That the Accounts Paid by WEROC Inc. for the period 1 March 2025 to 30 April 2025 totalling \$18,787 be approved.

That the Balance Sheet as of 30 April 2025 be noted.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Nic Warren

That the WEROC Inc. summary of income and expenditure for the period 1 March 2025 to 30 April 2025 be received.

That the Accounts Paid by WEROC Inc. for the period 1 March 2025 to 30 April 2025 totalling \$18,787 be approved.

That the Balance Sheet as of 30 April 2025 be noted.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Inc. Budget 2025-26

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 30 April 2025

Attachments: Nil

Consultation: Nil

Financial Implications: As per budget

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Constitution states that:

17.3 The Board will prepare and approve the annual budget at least 1 month before the end of the financial year.

As there are no further scheduled meetings of the WEROC Inc. Board before the end of the financial year, to adhere to the rules of our Association, a draft budget for WEROC Inc. for the financial year commencing 1 July 2025 and ending 30 June 2026 has been prepared and is presented for the Board's consideration.

The proposed budget assumes that the \$12,000 (Ex. GST) annual subscription per Member Council will remain consistent with previous years. On the matter of subscriptions, the WEROC Inc. Constitution does not specify the amount of the annual subscription rather it states:

10.1 Annual Subscriptions: Members are not required to pay a membership fee or annual subscription but may be required to pay an annual financial contribution as determined by the Association with such contributions to be in equal shares.

Under the proposed budget, it is anticipated that WEROC Inc. will have a cash balance of \$50,716.74 on 30 June 2026. This assumes that the \$100,000 in the term deposit will be reinvested at maturity.

BUDGET NOTES

Income

- A. The draft budget assumes that the annual subscription amount will be retained at \$12,000 (Ex. GST) per Member Council.
- B. The estimated income in the Consultancy and Project Reserve to 30 June, is Shire contributions toward the WEROC workforce housing analysis.
- C. Budgeted interest is based on the current rate on the Westpac Term Deposit of 4.80%.
- D. GST on General Subscriptions.
- E. GST refunds have been calculated based on estimates of GST Input and Output Tax for each quarter.

Expenditure

1. The Westpac Community Solution One Account does not incur any fees and therefore no fees have been budgeted for.
2. Proposed budget is based on the Executive Officer's estimated hours (38 hours per month standard plus additional hours for attending meetings and WMSIP) and a rate of pay of \$70 Ex. GST per hour.
3. Budget based on anticipated travel for the Executive Officer to attend 10 meetings (CEO and Board) averaged at 350km for a return trip at the current ATO rate of 0.88c per km.
4. Current contract expires on 1 March 2026 therefore a provision has been made for recruitment of an Executive Officer.
5. The proposed budget for Financial Services includes the monthly subscription fee for Xero accounting software (\$81.82 Ex. GST).
6. The financial services audit allocation is based on the accepted quote of Audit Partners Australia for \$1,000 Ex. GST and an allowance for disbursements.
7. This allocation enables WEROC Inc. to engage consultants and to undertake special projects. Co-operative marketing initiatives are also allocated to this budget line item. The budgeted amount includes \$7,000 for tourism/marketing initiatives, \$11,000 for the final payment to JE Planning for the workforce housing analysis (it is assumed that the second payment will be made in the 2024/25 financial year), \$20,160 for Econosis to complete the cost benefit analysis and \$3,000 for WDC to complete the feasibility testing for the housing project. The remaining allocation is an allowance for new projects.
8. The allocation for the management of the WEROC Inc. website is based on the hosting fee of \$40 (Ex. GST) per month. The hosting fee is currently paid up until October 2025. An allowance is also included for renewal of the WEROC domain names, security upgrades and SSL certificate.
9. Host Council's will generally cover all meeting expenses. A small allocation is provided for any unforeseen meeting costs.
10. The proposed budget allocation for insurance is based on the current financial years actual expenditure, with an allowance for premium increases for the following forms of insurance cover:
 - Public & Products Liability
 - Associations and Officials Liability
 - Workers Compensation
 - Personal Accident – Volunteers
 - Cyber Insurance
11. A small allocation is made for legal expenses to cover any eventuality.
12. The estimated expenditure to June 30 for WEROC Incorporation Expenses is the cost to submit a change to the WEROC Constitution.
13. A small allocation is made for any miscellaneous items.
14. GST Input Tax is calculated on budgeted expenditure items subject to GST.
15. ATO payments have been calculated based on estimates of GST Input and Output Tax for each quarter.

WEROC Inc.
DRAFT BUDGET 2025-2026

		Budget 2024/2025	Actual to 30/04/2025	Estimated Income/ Expenditure to 30 June 25	Proposed Budget 2025-2026	Notes
INCOME						
0501	General Subscriptions	\$72,000.00	\$72,000.00	\$102,000.00	\$84,000.00	A
504.01	Consultancy & Project Reserve	\$0.00		\$30,872.70	\$0.00	B
0575	Interest received	\$4,863.29	\$4,863.29	\$4,863.29	\$4,392.33	C
584	Other Income	\$0.00		\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	\$13,287.30	\$8,400.00	D
	GST Refunds	\$6,184.00	\$5,143.00	\$5,143.00	\$6,399.00	E
TOTAL RECEIPTS		\$90,247.29	\$89,206.29	\$156,166.29	\$103,191.33	
EXPENSES						
1545	Bank Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	1
1661.01	WEROC Inc. Executive Services	\$35,383.84	\$29,463.62	\$34,936.66	\$38,920.00	2
1661.02	Executive Officer Travel and Accommodation	\$1,400.00	\$2,252.50	\$2,704.70	\$3,080.00	3
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	\$0.00	\$1,000.00	4
1687	WEROC Financial Services Accounting	\$1,000.00	\$681.80	\$818.16	\$1,080.00	5
1687.03	WEROC Financial Services Audit	\$1,050.00	\$984.00	\$984.00	\$1,100.00	6
1585	WEROC Consultant Expenses	\$60,000.00	\$57,774.88	\$68,774.88	\$70,000.00	7
1850	Management of WEROC Website	\$420.00	\$844.50	\$894.50	\$900.00	8
1801	WEROC Meeting Expenses	\$500.00	\$829.09	\$829.09	\$500.00	9

WEROC Inc. Board Meeting Wednesday 7 May 2025 - Minutes

1851	WEROC Insurance	\$6,300.00	\$6,020.79	\$6,020.79	\$6,300.00	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	11
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	\$50.00	\$0.00	12
1854	Transfer to Term Deposit	\$4,863.29	\$0.00	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00		\$0.00	\$300.00	13
3384	GST Input Tax	\$10,835.39	\$8,949.87	\$10,666.03	\$12,518.00	14
	ATO Payments	\$3,464.57	\$4,960.00	\$4,960.00	\$9,088.71	15
	TOTAL PAYMENTS	\$127,517.09	\$112,761.05	\$131,638.81	\$146,786.71	
	Net Position	-\$37,269.79	-\$23,554.76	\$24,527.48	-\$43,595.38	
	OPENING CASH 1 July	\$64,270.72	\$69,784.64	\$69,784.64	\$94,312.12	
	CASH BALANCE	\$27,000.93	\$46,229.88	\$94,312.12	\$50,716.74	

Recommendation:

That the WEROC Inc. draft budget for the year ending 30 June 2026, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

Comments from the meeting:

- There was discussion over the need to increase subscription fees in light of the budget operating in deficit year on year and the eventuality that the carry over funds will run out at some point.
- It was noted that with the \$100,000 in the term deposit and the anticipated closing balance of approximately \$50,000 at the end of the next financial year, there is no immediate need to increase subscriptions. This will be reviewed again next year.

RESOLUTION:

Moved: Ms. Lisa O'Neill

Seconded: Mr. Mark Crees

That the WEROC Inc. draft budget for the year ending 30 June 2026, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

CARRIED

7.2 Water Audits

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Attachments:	Attachment 2. Shire of West Arthur Water Security Strategy
Consultation:	WEROC CEO's, Wheatbelt Development Commission
Financial Implications:	Unknown
Voting Requirement:	Simple Majority

Background:

Ms. Sandy Turton-Parkinson, Senior Natural Resource Management Officer – Rural Water Planning, joined the WEROC CEO Committee meeting on 14 April 2025 and discussed the Community Water Supplies Partnership (CWSP) program and opportunities for Councils to apply for funding for water infrastructure projects.

A question was raised over the value in developing a water plan for the WEROC Local Governments to enable targeted investment in water infrastructure over the short, medium and long term. Ms. Turton-Parkinson indicated that a water audit would be valuable and noted that Development Commissions are completing water planning in other regions and the Wheatbelt Development Commission (WDC) are being encouraged to do the same. Ms. Turton-Parkinson recommended that WEROC contact WDC and request assistance in completing water audits for each of the seven WEROC local governments.

Subsequent to the discussions with Ms. Turton-Parkinson, the WEROC CEOs discussed the possibility of applying for funding through the CWSP program to cover the cost of water audits.

Executive Officer Comment:

The Executive Officer emailed Mr. Grant Arthur and Ms. Renee Manning from the Wheatbelt Development Commission on 16 April 2025, requesting clarification on what, if any, work the Commission was doing in regard to a regional water plan or audit.

Ms. Manning replied on 16 April 2025, and advised as follows:

Hi Bek

I reached out to my GSDC colleague, and Sandy is referring to a piece of work being undertaken through the Inland Great Southern Regional Drought Resilience Plan implementation funding. It is like the work WEROC is looking to do and is across 8 Shires.

WDC were going to fund a similar project for the 5 Southern Wheatbelt Shires, though given there 3 of the Shires have undertaken similar work (including the Shire of Wagin), that funding will be allocated towards feasibility and planning work for specific infrastructure projects.

WDC would encourage WEROC to pursue the Community Water Supply Planning funding option for a water supply, demand and opportunities assessment project.

It would be a good use of the funding as it builds the evidence base to support future investment by the Shires, and also for applications to grant programs such as the CWSP.

I have advised Sandy (and will discuss with Renae Thorpe, the A/Rural Water Planning manager) to reiterate our support of the use of CWSP funding for this work.

The WEROC approach could serve as a model for other sub-regional groups.

As discussed, West Arthur and Wagin's recently completed water plans (Wagin is due for completion May) could be a useful guide.

GSDC has a list of potential consultants that could be of interest to WEROC for this work. They are in the process of developing a detailed scope of works. I can introduce you if you like.

Unsurprisingly, water is emerging as the key challenge to build regional drought resilience and in supporting ongoing growth and development of the Wheatbelt economy and communities.

WDC would be keen to stay across the WEROC project as it progresses. I can get back to you on the possibility of direct funding support. We can also discuss any in-kind support – eg scope development and review, collation of existing water planning work.

Let's stay in touch. Might be worth us having a chat with the DWER team on this.

Regards

Renee

The Executive Officer requested quotes from the consultants who completed the West Arthur Water Security Strategy (Water Technology) and a Hydrology company (JDA Consultant Hydrologists) recommended by the Great Southern Development Commission. Water Technology have indicated an interest in working with WEROC but as yet have not supplied a quote and JDA advised that they were not in a position to assist WEROC.

The Executive Officer emailed Ms. Turton-Parkinson on 21 April 2025 to seek clarification on whether water audits are eligible for funding under the CWSP program. Ms. Turton-Parkinson is on leave until 1 May 2025 and so no response had been received at the time of preparing this agenda.

Recommendation:

That:

- 1) The Board provide in-principal support for WEROC to pursue funding for water audits for each of the seven member Councils.
- 2) If a water audit is confirmed as an eligible project under the CWSP program and a quote is provided by Water Technology, the Executive Officer to forward this information to members of the Board and seek endorsement of an application via flying email.
- 3) WEROC make a financial co-contribution of up to 30% of the total project cost, as is a requirement of the CWSP program.

Comments from the meeting:

- The value in undertaking a project to develop water audits or strategies was questioned. It was noted that a piece of work like this will be essential to establish the case for bigger scale projects (e.g., desalination) and to prevent changes to water allocations.
- The Executive Officer advised that two consultants had now provided indicative pricing. The estimated price for all seven strategies is between \$140,000 and \$175,000 (\$20,000 - \$25,000 per Shire).
- Discussion was had over the key requirements for the strategies. It was agreed that the primary purpose of this work is to ensure a sustainable supply of water (for all uses and purposes) to WEROC communities in the future. It is an expectation that from of this work the Shires will get a better understanding of:
 - The capacity of existing potable and non-potable water supply and how well this is equipped to meet current and future demand.
 - How existing water infrastructure and resources can be better utilised.
 - How water capture and storage can be increased to reduce reliance on the scheme supply
 - What alternative water sources exist that are not currently being utilising.
- It is also an expectation that from this work, each Shire will be provided with a clear list of projects/recommendations (both small scale quick wins and big picture) that they can undertake to achieve the goal of a sustainable water supply.

- The consultants engaged to quote on this work advised that they have capacity to undertake a couple of strategies concurrently. For logistical reasons it was recommended that the Shires be grouped and the work undertaken in stages as per the below:
 - Yilgarn and Westonia
 - Bruce Rock and Merredin
 - Kellerberrin, Tammin and Cunderdin
- The amount being requested from DWER was discussed. It was agreed that the full cash amount would be applied for, and the WEROC/Shire contribution would be in-kind. If required, further discussion will be had at a later time to resolve a financial contribution.

RESOLUTION:

Moved: Mr. Mark Furr

Seconded: Mr. Andrew Malone

That WEROC Inc. proceed with an application to the Community Water Supply Partnerships Program for the full cash component of the water strategy project and each Shire will contribute in-kind to cover the 30% co-contribution requirement.

CARRIED

7.3 Proposal to host Eastern Wheatbelt Projects Update

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Attachments:	Nil
Consultation:	NEWROC Executive Officer, RoeROC Executive Officer
Financial Implications:	Unknown
Voting Requirement:	Simple Majority

Background:

The Wheatbelt Development Commission recently presented at the Great Eastern Country Zone Conference. Key takeaways from the presentation were that economic development projects and priorities in the region should align with the Federal Government's Future Made in Australia Policy, and the State Government's policies; Diversify WA and Made in WA.

The Wheatbelt Futures Forum, which is taking place in Northam on 2 May 2025, is focused on bringing Wheatbelt businesses, local government, and government representatives together to focus on business opportunities in the coming year and beyond. The event is industry focused, with brief presentations from delegates representing a range of Wheatbelt industries.

The Dowerin Down Town event held in July each year focuses on promoting agriculture to government, private and community stakeholders as well as promoting the Dowerin Machinery Field Days.

What is missing from these events is an opportunity for local governments to pitch investment and partnership opportunities to government and industry and to discuss ambitions for growth in our region.

Executive Officer Comment:

The [Midwest & Gascoyne Major Projects Update](#) event, held on April 8-9, 2025, at Novotel Perth Langley, focused on investment, project development, and collaboration across the region. Key topics included economic growth, diversification, renewable energy, and infrastructure development. The attendees of the event are predominantly Federal and State Government representatives, members of Parliament and major industry.

The Executive Officers of NEWROC, RoeROC and WEROC have had an initial discussion about hosting a similar event. The aim of this event would be to:

Showcase Regional Projects: Highlight ongoing and upcoming projects within the Eastern Wheatbelt (across all three ROCs and a pipeline of projects that the Wheatbelt Development Commission has)

Attract Investment: Provide a platform for attracting investment and partnership opportunities.

Promote Collaboration: Foster collaboration between local government, industry, and community stakeholders through networking time.

Discuss Key Topics: Address critical issues such as renewable energy, infrastructure development, housing and economic diversification.

Key Benefits include:

Networking Opportunities: Facilitate connections between regional leaders of the ROCs, investors, and industry experts.

Economic Growth: Stimulate economic growth by promoting what we have, and not what we don't have.

Knowledge Sharing: Share insights and best practices on regional development and evidence of our collaboration already.

It is proposed that the costs of the event would be jointly shared by the three ROCs. RDA Wheatbelt and the Wheatbelt Development Commission could be approached to support the event.

Recommendation:

That the WEROC Board:

- 1) Discuss the interest in, and feasibility of hosting a major project update event in conjunction with NEWROC and RoerOC in the second half of 2025.
- 2) Discuss a potential theme and topics for the event (assuming there is support for the concept).
- 3) Approve the WEROC Executive Officer working in collaboration with the NEWROC Executive Officer and RoerOC Executive Officer to develop a proposal and budget for the event.

Comments from the meeting:

- The Executive Officer advised that both RoerOC and NEWROC have approved to concept.
- General support for hosting this event, was given from the Board.
- It was suggested that to minimise costs, consideration be given to using the conference facilities at WALGA.
- Topics WEROC would like to see included are protection of agricultural land, funding for Local Governments, land development and housing, and roads (particularly in the context of escalating construction costs and no contribution from the State).
- It was noted that to have impact, both Federal and State Government representatives need to be around the table.
- It was suggested that a component of the event be a discussion around how the ROCs can work better together.
- It was suggested that WALGA be consulted on key advocacy pieces to make sure we are aligned.
- The Executive Officer will work with the RoerOC and NEWROC Executive Officers on a proposal and email it to Board members for review and approval.

7.4 Governance Services Proposal

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: Attachment 3: Project AWARE cover letter
Attachment 4: Project AWARE Proposal

Consultation: Civic Legal
Financial Implications: \$94,500 ex. GST
Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 17 March 2025, priorities for WEROC in 2025 were discussed and in relation to the challenges being faced by Local Governments in meeting escalating compliance requirements, it was recommended that governance consultant Mr. James McGovern be contacted with a request to facilitate a compliance audit for each of the WEROC Shires.

Executive Officer Comment:

Mr. James McGovern, Governance Consultant and Mr. Anthony Quahe, Managing Principal at Civic Legal, joined (via videoconference) the WEROC Inc. CEO Committee meeting held on 14 April 2025, to discuss the requirements of the audit. It was advised that Civic Legal have a governance support and improvement service – Project AWARE - that would deliver the outcomes being sought by the WEROC Shires. Civic Legal were requested to provide a proposal to deliver Project AWARE to the seven WEROC Councils.

As per the proposal, which is provided as Attachment 4, Civic Legal can provide 12-months governance support to the seven WEROC Councils at a rate of \$13,500 ex. GST per Shire (total of \$94,500 ex. GST). This is a discount on the regular rate of \$16,250 ex. GST per Shire.

Recommendation:

That the proposal be discussed and, if supported, consideration be given to whether WEROC should contribute financially or if the cost should be covered by individual Councils.

Comments from the meeting:

- The Shires of Bruce Rock and Merredin have discussed the proposal and feel that they do not stand to gain any value from this program. The Shire of Westonia concurred and indicated that, given the size of their operations, this level of support is not required.
- Mr. Andrew Malone noted a concern that through this process, they will just be told what they are missing now and not what they need to do to prepare for future requirements. This defeats the initial intent of the audit, which was to ensure that Shires are prepared to accommodate new regulations.
- It was questioned whether the discounted price would be offered if only a smaller number of Councils decide to proceed with the project. The Executive Officer will query this with Civic Legal.
- It was also questioned whether a revised proposal could be prepared, which offers a one off audit rather than a 12 month service. The Executive Officer will contact James McGovern with this query.

8. PROJECT UPDATES

8.1 Marketing/Promotion

WEROC as a partner organisation to the Wheatbelt Co-operative Marketing Group, committed \$3,000 + GST in the 2024-25 financial year to cooperative marketing initiatives in conjunction with Roe Tourism, NEW Travel, Pioneers Pathway and Australia's Golden Outback. Part of this funding was used toward a Wheatbelt Weekends autumn campaign which ran from 22 March to 28 April 2025. The campaign used a variety of media targeting the Perth metro audience. This campaign included the development of a road trip reel which featured on Australia's Golden Outback social media platforms:

<https://www.facebook.com/reel/1364775284835504>

And sponsored Perth Now articles:

[Pack the car: Four weekend road trips the whole fam will love | PerthNow](#)

[A weekend holiday to remember | PerthNow](#)

Comments from the meeting:

- It was noted that now that the Shire of Cunderdin are a member of WEROC, they should be included in the Eastern Wheatbelt self-drive trail.
- A quote to revise the map will be sourced and the Executive Officer will work with the Shire of Cunderdin on the content.

8.2 Housing

Attachment 5: WEROC Housing Investigation Stakeholder Engagement & Communication Plan

The Shire of Cunderdin have now been included in the scope of works for the WEROC housing investigation. JE Planning have revised the timeline for delivery of the worker housing needs analysis report and we are now looking at completion in July/August 2025 (refer to Attachment 5).

Once the Workforce Housing Needs Analysis Report is completed the next stage of the project involves a housing options analysis and feasibility testing. The Wheatbelt Development Commission (WDC) will prepare workforce housing models for two locations. The intention is that these models can then be adapted to the priority development sites identified for each town. The adaption of the housing models for additional sites is not included in the costed scope of works.

Given previous discussions indicating that some Shires will be ready to proceed with housing developments sooner than others, it may be worthwhile the Board considering whether WEROC should advise WDC on where to prioritise the initial two housing models.

Comments from the meeting:

- The Executive Officer suggested that rather than prioritising the two housing models, the additional amount required to have all six completed, should be considered.
- The two included in the scope of works are being done at a cost of \$3,000 so it is assumed that the cost for an additional four will be \$6,000.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Wayne Della Bosca

That:

- 1) The Executive Officer contact the Wheatbelt Development Commission to confirm that cost of having the additional four housing models completed will be \$6,000.
- 2) If the cost is no greater than \$6,000 WEROC will cover the expense to have these completed.

CARRIED

9. EMERGING ISSUES

9.1 Turf Contractor

Mr. Raymond Griffiths advised that he had been contacted by a local contractor looking at setting up a turf management business and was wanting to get an idea of the level of interest from Local Government. The business would provide comprehensive care of turf surfaces including conducting soil testing, spraying, coring, etc.

Mr. Griffiths will provide contact details for each of the WEROC CEOs to the turf contractor so that they can discuss their individual requirements for this type of service.

9.2 Member for the Central Wheatbelt

Mr. Lachlan Hunter, Member for the Central Wheatbelt, was invited to attend this meeting and was a late cancellation. It was suggested that Mr. Hunter's office be contacted and asked to advise a time and place where members of the WEROC board can meet with him.

9.3 Wheatbelt Minister

In light of the recent appointment of a new Minister for the Wheatbelt, it was discussed that rather than individual approaches from 42 Local Governments, there should be consensus across the region about the best avenue for communicating with the Minister. It was agreed that advancing matters through the Zones would likely yield the greatest influence and impact.

10. OTHER MATTERS (FOR NOTING OR DISCUSSION)

10.1 Shared Services

Attachment 6: Legal and Governance Models for Shared Resources in Local Government

The option of formalising shared resources across the WEROC Shires has been discussed several times. Over the past five years we have looked at the option of a shared ranger, Environmental Health Officer, compliance officer, regional waste coordinator, emergency services coordinator (for those Shires without a CESM) and a tourism development officer. More recently there was discussion around a shared resource for town planning/building approvals. To date no shared resource arrangements have been entered into, with the exception of the visitor servicing provided by the Shire of Merredin through the Central Wheatbelt Visitors Centre.

It is recommended that the Board consider the value in developing a shared services framework or plan for WEROC, to provide a formal structure that can support shared service arrangements should the need arise.

Comments from the meeting:

- It was suggested that a cost analysis be conducted to get a better understanding of what Shires are paying for outsourced services and the potential for cost savings through a shared resource arrangement.
- This will be included on the agenda for discussion at the next WEROC CEO Committee meeting.

10.2 Strategic Artificial Intelligence Support for Local Governments

LG Professionals WA has entered into a new partnership with Component6 to provide Local Government Subscribers discounts on a range of Artificial Intelligence (AI) service offerings. Options are available to band 3 and 4 local governments to join as a group to minimize costs. An option that may be of interest to WEROC Shires is:

AI Readiness assessment - *Assessment across your organisation of your readiness to adopt AI. A dynamic report will be produced, providing scoring and highlighting the likelihood of AI adoption in different parts of your organisation along with areas that may drive significant benefit.*

Comments from the meeting:

- It was generally agreed that something of this nature will be worthwhile given the increasing use of AI across all sectors, but the timing is not right.

11. FUTURE MEETINGS

The approved schedule of meeting dates and locations for 2025 is as follows:

WEROC Inc. Board Meetings

Date	Host Council
Wednesday 17 March 2025	Merredin
Wednesday 7 May 2025	Westonia
Wednesday 31 July 2025	Kellerberrin

Wednesday 24 September 2024	Southern Cross
Thursday 27 November 2024	Bruce Rock

Given that the Shire of Cunderdin have now joined WEROC, the Board might like to consider an adjustment to the host council rotation for the rest of the year.

Comments from the meeting:

- Mr. Raymond Griffiths requested that the meeting scheduled to take place in Kellerberrin on 31 July, be moved to Wednesday 13 August to align with the LGISWA Inter-municipal Golf Tournament. The meeting will be held in the morning, followed by lunch and enable those who are participating, to then carry on to the golf tournament.
- The Shire of Bruce Rock offered the Shire of Cunderdin the opportunity to host the November meeting. The Shire of Cunderdin accepted the offer. The November meeting will therefore now be held in Cunderdin.
- The September meeting date clashes with the WALGA convention. The date or the location for this meeting will need to be moved. The Executive Officer will provide options once the proposal for the joint ROC event is finalised.

12. CLOSURE

Ms. Alison Harris thanked the WEROC Board for their acceptance of the Shire of Cunderdin's application. Ms. Lisa O'Neill formally welcomed the Shire of Cunderdin on behalf of the WEROC Board.

There being no further business the Chair closed the meeting at 12.27pm.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed

MINUTES OF CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 10.00AM ON MONDAY, 19 MAY 2025 AT THE KELLERBERRIN & DISTRICTS CLUB, BATES STREET, KELLERBERRIN

1. MEETING OPENING

Deputy Chairperson, Gary Shadbolt, who is Chairing the meeting in Terry Waldron's absence, opened the meeting at 10.02am.

2. MEETING MATTERS

2.1 Record of Attendance and Apologies

Attendance

Gary Shadbolt (Shire of Mukinbudin) – Chairperson, Richard Marshall - CEACA Executive Officer (EO), Jo Trachy - CEACA Operations Manager (OM), Stephen Strange – Shire of Bruce Rock, Manisha Barthakur – Shire of Dowerin, Raymond Griffiths & Monika Gardiner – Shire of Kellerberrin, Tony Sachse & Ben McKay - Shire of Mt Marshall, Craig Watts – Shire of Merredin, Tanika McLennan - Shire of Mukinbudin, Holly Cusack & Rebecca McCall - Shire of Narembeen, Natalie Ness & Becky Cowcill - Shire of Quairading, Bill Price & Ross Della-Bosca - Shire of Westonia, Sabine Taylor, Mischa Stratford, Christy Petchell (Observer), Chris Loton (Observer) & Rod Lawson Kerr (Observer) - Shire of Wyalkatchem, Nic Warren, Wayne Della Bosca & Bianca Bradford (Observer) - Shire of Yilgarn

Apologies

Terry Waldron – CEACA Chairperson, Mark Furr – Shire of Bruce Rock, Bradley Anderson – Shire of Merredin,

2.2 Declaration of Quorum

The Chairperson advised that the quorum for the meeting was met.

2.3 Conflicts of Interest

There were no declarations of conflicts of interest.

2.4 Minutes of the Management Committee Meeting – 24 February 2025

RESOLUTION

It was resolved that the Minutes of the Management Committee meeting held on the 24th of February 2025 be accepted as a true and accurate record of proceedings.

2.5 DRAFT Minutes of the Executive Committee Meeting – 28 April 2025

The draft minutes were noted.

2.6 Action Items

EO advised that the items would be covered in the agenda.

3. MATTERS FOR DECISION

3.1 CEACA Expansion Project

EO referred to various documentation circulated prior to the meeting including his email on 10 May 2025, the EO Report dated 12 May 2025 and a Supplementary EO Report and Annexure dated 14 May 2025, and commented as follows:

- Housing Australia ("HA") is supportive of the Project and has proposed to contribute approx \$10m, including \$4m by grant and \$6m by concessional loan. Department of Communities ("Communities") has proposed to provide a grant of \$17m.

- Following discussions with senior management at Communities, who had advised that the CEACA Project is appreciated and supported, it was apparent that concessional loans are standard practise for HA and that up to \$23m of “availability payments”, based on social housing would be available over a 25 year period. EO’s view based on the information received from Communities, is that the indicated funding model is unlikely to be improved upon.
- The terms and conditions of the indicated funding will need to be negotiated with Communities and HA.
- A Project cashflow forecast has not been developed as yet, however the recommendation to date has been for Shires to budget for 50% of their contribution for the 2025/26 financial year.
- As discussed previously Communities has advised that funding must be for social housing only and applicants on the Department’s waitlist are prioritised. CEACA has advised that the Allocations Matrix will be utilised, which gives priority to tenants from the local communities in accordance with CEACA’s strategic objectives.
- In relation to current tenants it is estimated that approx 50% would be eligible for social housing (Band A), with approx 50% being Band B category tenants.
- The EO’s view is that the indicated funding proposal is attractive and should be supported by the Committee

The Chairperson advised that Members need to consider all options available and the requirements of social housing. It was agreed that Shires would need confirmation that the CEACA Allocations Matrix can be utilised prior to proceeding.

The Committee discussed the timing of the Shire contribution (10% or approx \$3m) and agreed it would be preferable for Shires to pay over 25 years instead of putting forward a lump sum, which would reduce the financial pressure on Shires.

The option of selling units was queried. The EO will request this during negotiations.

RESOLUTION

The indicated funding model provided by Communities is supported.

Based on the indicated funding model it is preferred that Shires make their 10% contribution (total approx \$3m) over 25 years and aligned with repayment of the proposed loan from Housing Australia. The Executive Officer will discuss this option with Department of Communities and Housing Australia.

Re-allocation of Houses

Shire of Merredin has advised that whilst they are supportive of CEACA and the transfer of land for additional houses, they are unwilling to make a financial contribution towards the cost of new houses.

It was agreed Management should work with Merredin to determine whether there is an alternative way forward. In the meantime, a re-allocation of the 12 houses allotted to Merredin was discussed. The following shires indicated a willingness to increase their number of houses requested:

Shire	Original Request	Updated Request
Bruce Rock	4	7
Dowerin	2	4
Kellerberrin	10	12
Mt Marshall	6	6 (no change)
Merredin	12	0
Mukinbudin	6	6 (no change)
Narembeen	3	4
Quairading	2	4
Westonia	3	4
Wyalkatchem	4	4 (no change)
Yilgarn	2	3
	54	54

The additional houses proposed above are subject to formal approval by the respective shires.

3.2 Management of Shire Owned Units – Merrittville Village, Merredin

Craig Watts left the meeting for the consideration of Merrittville. The Shire of Merredin’s lease to Merrittville Retirement Village Inc. (volunteer committee) expires in October 2025 and they are looking for an alternative management arrangement. A schedule of proposed management fees was circulated. EO explained the rationale for the fee proposal, which had been supported by the Executive Committee. It was noted that Merredin intended to go to open tender for

the management of Merrittville. The Committee discussed the proposed process, noting CEACA's current priorities and resources and agreed that CEACA should not participate in a tender.

RESOLUTION

It was resolved that CEACA would not participate in a tender process for the management of Merrittville. Otherwise the proposed fee structure was supported by the Committee.

3.3 CEACA Membership Fees for FY26

EO advised that the budget has been prepared on the basis that the membership fees remain at \$15k. EO's recommendation is that it remains at \$15k given the benefits of CEACA remaining in a strong financial position.

RESOLUTION

It was resolved to set the membership fee for FY26 at \$15k per annum.

3.4 Draft Budget FY26

EO referred to the draft budget, which will be finalised closer to the end of financial year. The trend that has continued for the last 3 years is that the actuals are better than budget, due mainly to 100% occupancy and good expense management. Many of the repair costs are allocated to the defects provision and not repairs and maintenance. The Committee was supportive of the draft budget.

3.5 Rent Increases

EO referred to proposed rent increases, advising that Elders Real Estate had provided their assessment of what market rent would be in each shire for a similar house. In accordance with the *Residential Tenancies Act*, we are restricted to one increase every 12 months and tenants must be given 60 days' notice of any increase. Proposed rents are significantly below market value and increased at slightly above the CPI.

RESOLUTION

It was resolved to increase the rents as per schedule in Annexure G of the EO Report.

3.6 WALGA Associate Membership

EO advised that one of the Consultants that CEACA have been speaking to in relation to the Expansion Project procurement recommended that CEACA apply for Associate Membership of WALGA so that they could take advantage of their procurement processes and documentation. An additional benefit would be access to their insurance program (LGIS).

General discussion ensued.

RESOLUTION

It was resolved that CEACA should apply for Associate Membership of WALGA.

3.7 Updated Organisational Policies & Forms

The Operations Manager advised that a review of policies, procedures and forms is complete, and minor changes had been made to bring the documents up to date. This is done every 2 years. The EO has approved all operational policies, procedures and forms and has also reviewed the organisational and governance documents that are now ready for the Management Committee to consider.

The Operations Manager suggested that any minor changes to detail be sent via email.

RESOLUTION

It was resolved to approve the updated policies, procedures and forms as tabled.

4. MATTERS FOR DISCUSSION

4.1 Executive Officer Report

EO spoke to his report:

- In relation to the accounts to the end of March, the surplus for the 9 months is \$238k and this includes interest received and more due next week from the term deposit.
- Sale of the Kununoppin is included in the Balance Sheet Expansion Reserve. DPIRD were happy with the sale on the condition that CEACA re-invested the funds and they are kept in a separate reserve.

- Profit & Loss for the 9 months is significantly higher than budget due to lower expenses and higher revenue. Approx. \$90k has been spent on defects and when the provision runs out there will be more expensed to repairs and maintenance.
- A possible role for CEACA in managing shire owned properties. Rebecca McCall advised that there had been no word from the Department regarding the discussions and the agreement expires shortly. EO advised that given the size of the CEACA Executive Team, they would only want to take on one shire-owned property management at a time.
- Term deposit expires 27th May 2025 and the EO has compared the Westpac rates with those of other major banks and confirmed they are consistent. EO will look at re-investing for 9-12 months depending on the rate that day.
- Audit planning meeting will be set for July with AMD.
- The proposed sale of Koorda and Nungarin units is on hold. CEACA will obtain a further market appraisal in due course.

4.2 Operations Manager Report

The Operations Manager added the following comments to her report:

- The Central Tenant Register has been expanded to include information relating to how many tenants would be eligible for rent assistance, income levels and categories which assists with rent setting and future planning.
- The EO summarised the work conducted to date in relation to rent setting and explained Commonwealth Rent Assistance, the percentage of tenants who may be eligible for assistance and the impact of rent increases. The basis of this work is to explore whether it would be beneficial for CEACA to move towards a rent setting policy similar to the government's rent setting policy for social housing.

4.3 Possible Change of Name for CEACA

The Chairperson and EO both advised that they have been alerted to the fact that the current name Central East Accommodation & Care Alliance Inc may be limiting which shires would apply for membership of CEACA, especially if they are not in the Central East region and suggested a possible change of name. OM handed out a list of potential names.

General discussion ensued.

RESOLUTION

It was resolved that this item be carried over to the next meeting and members may put forward any suggestions for names to the CEACA Executive Team.

General Business

Manisha Barthakur, Shire of Dowerin, spoke of the Mortlock Gardens Project in Northam and recommended that the EO speak to the Shire of Northam President, Chris Antonio and Rob Cossart of WDC about funding from Communities for that project.

5. MEETING CLOSURE

The next meeting will be held at the Merredin Regional Community and Leisure Centre, Bates Street, Merredin on the 1st September 2025 at 10.00am.

There being no further business, the Management Committee meeting closed at 11.30am.

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____ (Person presiding at the meeting at which these minutes were confirmed).

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status
February 2025	4/2025	That Council, by Absolute Majority: <ol style="list-style-type: none"> 1. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required; 2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a Postal election. 	Complete Resolution provided to WAEC.
February 2025	5/2025	That Council endorses the following response in relation to the request for comment from the Department of Water and Environmental Regulation regarding Covalent Lithium Pty Ltd's application for a works approval: <p>In regards to the works approval application from Covalent Lithium Pty Ltd (Reference APP-0026596) for a Category 64: Class II or III putrescible landfill site at Mining tenement M77/1066, the Shire of Yilgarn have no objections.</p>	Complete DWER advised of decision
February 2025	6/2025	That Council in relation to the proposed closure of a portion of King Ingram Road as per provided plans: <ul style="list-style-type: none"> - Notes the 35 day notice period for the closure has been undertaken as per Section 58 of the Land Administration Act 1997, commencing on 16 January 2025 and closing on 20 February 2025; - Notes there were no submissions received; - Endorses the Chief Executive Officer making application to the Minister of Lands for the closure. 	Complete Application lodged with Minister for Lands and DPLH.
February 2025	7/2025	That Council, by Absolute majority: <ul style="list-style-type: none"> • Note that no community submissions were received in relation to the: <ul style="list-style-type: none"> ○ Public Places, Local Government Property and Trading Local Law 2025 ○ Removal of Refuse, Rubbish and Disused Materials Local Law 2025 ○ Bush Fire Brigade Local Law 2025 • Note the responses from the Hon Hannah Beazley MLA, Minister for Local Government and Commissioner of the Department of Fire and Emergency Services . • Agree to accept all changes proposed and adopt the following Local Laws as presented: <ul style="list-style-type: none"> ○ Public Places, Local Government Property and Trading Local Law 2025 ○ Removal of Refuse, Rubbish and Disused Materials Local Law 2025 ○ Bush Fire Brigade Local Law 2025 • Determine the proposed Local Laws are not Significantly Different as a result of the proposed amendments. 	Complete Published in Government Gazette on 1/05/2025. Explanatory Memorandum sent to Joint Standing Committee on 9/5/2025.

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status
		<ul style="list-style-type: none"> • Authorise the CEO to make minor grammatical and formatting changes to the adopted local laws prior to gazettal. • Authorise the CEO to advertise the adopted local laws in the Government Gazette. • Authorise the CEO to Submit to the Minister for Local Government, following advertising in the Government Gazette, a copy of the adopted local laws. • Authorise the CEO to advertise, as a local public notice, the adoption of the local laws. • Authorise the CEO to compile and submit the Explanatory Memorandum and associated papers to the Joint Standing Committee on Delegated Legislation. 	
February 2025	9/2025	<p>That Council:</p> <p>A. Determine that the proposed Tree farm use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 before considering an application for development approval for the use of the land.</p> <p>B. Note the application has been advertised for public comment and that all public submissions received at the time of writing this report have been summarised in Table 4.</p> <p>C. Note the issues raised in Table 4, however note that matters are addressed in the application and /or can be addressed through conditions of any development approval.</p> <p>D. Approved the application for a Tree Farm on various lots in Southern Cross that are generally known as Avalon Homestead South, Avalon North, Cairns Road, Garrat, Marafioti, Newbury, Perilya and South Garrat on the following conditions:</p> <ol style="list-style-type: none"> 1. Prior to commencement of planting, an amended Project Management Plan and updated Plantation Design maps showing rows with a minimum width of 30m between planting lines must be lodged with the Shire for approval by the Chief Executive Officer. 2. The development must at all times be carried out in accordance with the approved Project Management Plan and Plantation Design maps including measures such as site preparation, weed management, and pest control. 3. Within 3 months after the date of this approval updated Bushfire Management Plans that include: <ol style="list-style-type: none"> a. contact details of a locally employed plantation manager and/or fire officer; and b. contact details of owners/occupiers of neighbouring lots; are to be lodged with the Shire for approval by the Chief Executive Officer. 	<p>Complete</p> <p>Decision letter provided to applicant.</p>

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status
		<p>4. The measures outlined in all approved Bushfire Management Plans must be implemented during the life of the development.</p> <p>5. A copy of the approved Bushfire Management Plan is stored at the main entrance to the respective properties in a secure, weatherproof and clearly labeled container at all times in a location shown in the applicable approved Bushfire Management Plan.</p> <p>6. Internal access tracks are to be adequately sign posted to provide clear direction to water points (for fire emergencies) and exit points.</p> <p>7. Internal firebreaks, access tracks and turnaround areas are to be adequately maintained to the satisfaction of the Chief Executive Officer for access by emergency fire vehicles.</p> <p>8. Prior to harvesting, the owner/developer is to lodge a detailed Harvesting Plan for approval by the Chief Executive Office. The Harvesting Plan is to include:</p> <ul style="list-style-type: none"> (a) Haulage routes for vehicles involved in the harvest transport; (b) Clear demarcation of local roads and any roads under the care and control of Main Roads WA; (c) Heavy vehicle movements scheduling; (d) Use of escort vehicles; (e) Traffic management and interaction with other road users; (f) A Pre-Construction Road Condition Report along the agreed main haulage routes within the local government area, and the obligation to prepare a Post-Construction Road Condition Report once harvesting for different properties are complete. (g) An outline of all separate approvals required through Main Roads WA. <p>The extent of the main haulage route for a Pre-Construction and Post-Construction Road Condition Report is to be agreed to separately in writing by the developer and the Chief Executive Officer.</p> <p>9. Harvesting must be carried out in accordance with the approved Harvesting Plan.</p> <p>10. Any damage caused to the roads attributable to any harvesting phase of the development is to be rectified by the developer at their own cost to the standard identified in the Pre-Construction Road Condition Report to the satisfaction of the Chief Executive Officer.</p> <p>11. Where the developer intends to undertake the development in stages, a Staging Plan must be lodged with the local government at the same time as the Management Plan referred to in Condition 1 or at a later time agreed to separately in writing by the Chief Executive Officer. The purpose of the Staging Plan is to determine the scope of information required in order to satisfy the conditions of approval as it relates to that stage.</p>	

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status
		<p>12. The approved plans required by these conditions may amended from time to time with the written approval of the Chief Executive Officer.</p> <p>Advice Notes</p> <p>If an alternative plantation manager and/or fire officer is engaged (other than the persons stated in an approved Bushfire Management Plan), or any relevant contact details change, then a revised Management Plan is to be lodged to the Shire.</p>	
February 2025	10/2025	That Council waives the fees associated with weekly use of the Southern Cross Seniors Centre for Wheatbelt Agcare, totalling \$3,640 per annum for a period of three years.	<p>Complete</p> <p>Waiver applied and Wheatbelt Agcare notified.</p>
February 2025	15/2025	<p>That Council endorse:</p> <ol style="list-style-type: none"> the recommended amendments to policy 4.5 - Heavy Vehicle Road Improvement Contribution; endorse the renaming of policy 4.5 - Heavy Vehicle Road Improvement Contribution to 4.5 – Heavy Vehicle Road Usage Fee; and the amendment to the 2024/2025 Schedule of Fees & Charges as presented and approves an imposition date of 24th February 2025. 	<p>Complete</p> <p>Advertising of new Fee undertaken.</p>
February 2025	16/2025	<p>That Council, pursuant to Section 6.64 (1) (b) of the Local Government Act 1995, take possession of the land indicated and proceed to sell the land listed hereunder which have rates in arears for three or more years.</p> <p>List of Land by Assessment Number:</p> <p>Assessment: A1590 – 25 Polaris Street, Southern Cross Assessment: A18005 – 42 West Street, Bullfinch</p>	<p>Implemented</p> <p>LG (FM) Regs, Form 4 sent 4th March 2025 to both properties. Seizure for Sale notice to be issued on or about 4th June if payment not received.</p>
February 2025	19/2025	<p>That Council:</p> <ul style="list-style-type: none"> Endorses the CEO Performance and Remuneration Review 2023 to 2024 and the recommendations contained within; Endorses the CEO Performance Criteria 2024-2025, noting this will form the basis for the next CEO review; and Endorses the Report to Inform the Annual CEO Remuneration Review. 	<p>Complete</p>
March 2025	27/2025	<p>That Council adopts the 2024 Local Government Compliance Audit Return for the Shire of Yilgarn for the period 1 January 2024 to 31 December 2024.</p> <p>And</p>	<p>Complete</p> <p>Lodged with DLGSC on 27/03/2025.</p>

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status
		That Council in accepting the Compliance Audit Return, authorises the Shire President and Chief Executive Officer to sign and submit the same to the Department of Local Government, Sport and Cultural Industries as required.	
March 2025	31/2025	<p>That Council, declines to accept the following proposal for the repayment of rates and charge due on Assessment A1670:</p> <ol style="list-style-type: none"> 1. Waive the outstanding interest amount, being - \$2,443.57 2. Write off the incurred legal expenses being - \$3,678.23 3. Make periodic payments to clear \$7,826.77 of non-deferred rates prior to 30 June 2025. 4. Leave the amount of \$9,166.57 as deferred with an indeterminate payment date. 	<p>In progress</p> <p>Agenda item tabled at June Ordinary Council meeting to resolve matter.</p>
March 2025	33/2025	<p>That Council:</p> <ol style="list-style-type: none"> A. Determine that the proposed use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land. B. Not the application is being advertised for public comment and the consultation period ceases on the 15th April 2025. C. Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegate authority to the Chief Executive Officer to determine the application for a Met Mast Lot 1146 (no 235) Nulla Nulla North Road, Bodallin. 	<p>Completed</p> <p>Approval issued 1/05/2025.</p>
March 2025	34/2025	<p>That Council appointment the following persons under Section 38(1) of the Bush Fire Act 1954:</p> <p>Chief Bush Fire Control Officer: Leigh Dal Busco Deputy Chief Bush Fire Control Officer North: John Roberts Deputy Chief Bush Fire Control Officer South: Corey Hilder</p>	<p>Complete</p> <p>Advertised in Kal Miner on 4 April 2025.</p>
April 2025	41/2025	<p>That Council, by absolute majority, waive the standard usage fee for the Yilgarn Ladies Darts Association for the 2024/2025 financial year.</p> <p>And</p>	<p>Complete</p> <p>Association advised on decision 5/05/2025</p>

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status																					
		Council advise the Yilgarn Ladies Darts Association that any future requests for waivers must be accompanied with a financial position statement. And Council are to note the hire bond will still be payable																						
April 2025	42/2025	That Council by Absolute Majority: 1. Agrees to the transfer of 54 Spica Street, Southern Cross WA (Lot 75 on DP223122) to the Shire of Yilgarn via unencumbered freehold title; 2. Agrees to the Shire of Yilgarn retaining the overpaid rate balances on the property assessment; 3. Endorses the Shire not undertaking enforcement action in the form of a prosecution for breaches of legislation pertaining to the condition of the property and dwelling; 4. Agrees to a budget allocation in the 2025/2026 annual budget for the remediation of the dwelling and property; 5. Endorses the Shire of Yilgarn covering costs incurred by both parties relating to settlement and land transfer costs;	In Progress Conveyancing agent engaged.																					
April 2025	43/2025	That Council, by absolute majority, endorses an allocation of \$9,000 in the 2025/2026 annual budget for the Yilgarn Agricultural Society to support the 2025 Yilgarn Agricultural Show.	In Progress To be included in 2025/2026 budget. Agricultural Society advised 5/05/2025																					
April 2025	47/2025	That Council: 1. Endorse the Differential Rating – Objects and Reasons for the 2025/2026 rating years as presented; 2. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2025/2026 financial year: <table><tr><td>Land Category</td><td>Rate - Cents in the Dollar</td><td>Minimum Payment</td></tr><tr><td>GRV - Residential/Industrial</td><td>9.2691</td><td>\$600</td></tr><tr><td>GRV - Commercial</td><td>7.8315</td><td>\$450</td></tr><tr><td>GRV - Minesites</td><td>15.6075</td><td>\$450</td></tr><tr><td>GRV -SPQ</td><td>15.6075</td><td>\$450</td></tr><tr><td>UV - Rural</td><td>1.1845</td><td>\$450</td></tr><tr><td>UV - Mining</td><td>16.4341</td><td>\$450</td></tr></table> 3. Endorse a public notice and consultation process on the proposed Differential General Rates and General Minimum Rates as follows: • Local public notice being placed on Councils website on Thursday, 1st May 2025 with ancillary notices being published as soon as practicable after this, as per the requirements of section 6.36 of the Local Government Act 1995. • Individual ratepayer consultation for all ratepayers in General Rate Categories with less than 30 ratepayers.	Land Category	Rate - Cents in the Dollar	Minimum Payment	GRV - Residential/Industrial	9.2691	\$600	GRV - Commercial	7.8315	\$450	GRV - Minesites	15.6075	\$450	GRV -SPQ	15.6075	\$450	UV - Rural	1.1845	\$450	UV - Mining	16.4341	\$450	Complete Endorsed at Special Council meeting 29 May 2025.
Land Category	Rate - Cents in the Dollar	Minimum Payment																						
GRV - Residential/Industrial	9.2691	\$600																						
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UV - Mining	16.4341	\$450																						

Shire of Yilgarn – Council Decision Status Report 2025



Meeting	Resolution Number	Resolution	Status																																							
April 2025	48/2025	That Council endorses the Long-Term Financial Plan 2025/26 - 2034/35 as presented.	Complete No further action required																																							
May 2025	58/2025	That Council 1. Adopts the 2025/2026 Schedule of Fees and Charges as presented; and 2. Approves the advertising of their effective date of 1 st July 2025	Complete Public notice completed.																																							
May 2025	59/2025	<div>That Council adopts the following elected members sitting fees, expense reimbursements/allowances and President & Deputy Presidents allowances for the 2025/2026 financial year:</div> <table><tr><td></td><td>For a council member other than mayor or president</td><td>For a council member who holds the office of mayor or president</td></tr><tr><td colspan="3">Meeting Fee Type</td></tr><tr><td>Council - Per Meeting</td><td>\$440</td><td>\$660</td></tr><tr><td>Committee - Per Meeting</td><td>\$220</td><td>\$220</td></tr><tr><td colspan="3">Expense Reimbursement / Allowance Type</td></tr><tr><td>Travel Reimbursement - Per Kilometre</td><td colspan="2">As per Local Government Officers’ (Western Australia) Award 2021 – section 30.6 for “Rest of State”</td></tr><tr><td>ICT Allowance</td><td colspan="2">\$1,180</td></tr><tr><td colspan="3">Other Allowances</td></tr><tr><td>President - Per Annum</td><td colspan="2">\$13,000</td></tr><tr><td>Deputy President - Per Annum</td><td colspan="2">\$3,250</td></tr><tr><td colspan="3">Independent Committee Member</td></tr><tr><td>Audit & Risk Committee - Per Meeting</td><td colspan="2">\$450</td></tr><tr><td>Other Applicable Committee - Per Meeting</td><td colspan="2">\$450</td></tr></table>		For a council member other than mayor or president	For a council member who holds the office of mayor or president	Meeting Fee Type			Council - Per Meeting	\$440	\$660	Committee - Per Meeting	\$220	\$220	Expense Reimbursement / Allowance Type			Travel Reimbursement - Per Kilometre	As per Local Government Officers’ (Western Australia) Award 2021 – section 30.6 for “Rest of State”		ICT Allowance	\$1,180		Other Allowances			President - Per Annum	\$13,000		Deputy President - Per Annum	\$3,250		Independent Committee Member			Audit & Risk Committee - Per Meeting	\$450		Other Applicable Committee - Per Meeting	\$450		Complete No further action required
	For a council member other than mayor or president	For a council member who holds the office of mayor or president																																								
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Other Applicable Committee - Per Meeting	\$450																																									
May 2025	60/2025	By Simple Majority council accepts the 2025/2026 to 2034/2035 Plant Replacement program as presented.	Complete No further action required																																							

2025 Notice of WALGA Annual General Meeting

TUESDAY, 23 SEPTEMBER 2025
2:15PM
AT PERTH CONVENTION AND EXHIBITION CENTRE
21 MOUNTS BAY RD, PERTH WA

The Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held at the Perth Convention and Exhibition Centre on **Tuesday, 23 September 2025 at 2:15pm**.

Attendance at the AGM is free for all Elected Members and officers from Member Local Governments. Voting Delegates and Proxies must be registered (registration information below).

The AGM is being held in conjunction with the Local Government Convention 2025 (the Convention). Further information on the Convention will be announced shortly.

VOTING INFORMATION

Voting entitlement

Each Member Local Government is entitled to be represented by two Voting Delegates. A Voting Delegate is entitled to one vote.

A Proxy is entitled to vote in the absence of a Voting Delegate.

Voting Delegates and Proxies may be Elected Members or officers.

Registration of Delegates and Proxies

Voting Delegates and Proxies must be registered by the Local Government Chief Executive Officer.

The Chief Executive Officer of each Member Local Government will be sent the Delegate registration link via email. We ask that registration be completed via the link provided prior to 5:00pm on Monday, 8 September 2025. However, Delegate registrations can be completed or amended up until the start of the AGM at 2:15pm on Tuesday, 23 September 2025.

Voting process

Information on how voting will be conducted at the AGM will be sent to all registered Voting Delegates and Proxies prior to the AGM.

MEMBER MOTIONS

Submission

Member Local Governments are invited to submit motions for inclusion in the Agenda for consideration at the AGM.

Motions should be submitted by the Chief Executive Officer of the Member Local Government to the Chief Executive Officer of WALGA via email at associationgovernance@walga.asn.au.

Closing date

Member motions must be submitted prior to **5:00pm on Friday, 8 August 2025**.

Guidelines for motions

Please refer to the *Guideline for the submission of Member Motions* for detailed information on the submission of motions.

MEETING DOCUMENTS

Notice of proposed amendments to the Association Constitution

The Chief Executive Officer of WALGA will give not less than 60 days notice of any proposal to amend the Association Constitution. This notice will be given via email to all Local Government Chief Executive Officers by 5:00pm Wednesday, 23 July 2025.

Agenda

The Chief Executive Officer of WALGA will publish the Agenda of the AGM not less than 30 days prior to the AGM. The Agenda will be published by 5.00pm Friday, 22 August 2025 on the WALGA website. All Elected Members and CEOs will be advised of the availability of the Agenda via email.

Hardcopy meeting documents will not be distributed.

The Order of Business shall be:

1. Record of attendance and apologies
2. Announcements
3. Confirmation of minutes of previous meetings
4. President's report
5. Financial report for the financial year
6. Consideration of Executive and Member Motions

MEETING CONDUCT

The AGM will be conducted in accordance with the [WALGA AGM Standing Orders](#).

QUERIES

Please direct all enquiries relating to the registration of Delegates or the submission of Member motions to Meghan Dwyer, State Council Governance Officer on (08) 9213 2050 or at associationgovernance@walga.asn.au.



President Cr Karen Chappel AM JP
WALGA President



Nick Sloan
WALGA Chief Executive Officer

2025 WALGA Annual General Meeting

Guideline for the submission of Member Motions

GENERAL PRINCIPLES

The following principles should be followed by Members in the formulation of Member Motions (Motions):

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the Motion to the total membership and to Local Government in general. Some Motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the Motion. Will it still be relevant come the AGM or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.

CRITERIA

Motions will be included in the Agenda where they are:

1. Are consistent with the objects of the Association (refer to clause 3 of the [Association Constitution](#));
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws); and
5. Are clearly worded and unambiguous in nature.

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions as per the [Advocacy Positions Manual](#) (as the matter has previously been considered and endorsed by WALGA).

Motions of similar objective:

7. Will be consolidated as a single item.

Prior to the finalisation of the Agenda, the WALGA President and Chief Executive Officer will determine whether Motions submitted by Members abide by the criteria.

Members submitting Motions will be advised of the determinations.

SPECIAL URGENT BUSINESS¹

No Motion shall be accepted for debate at the AGM after the closing date unless the motion:

- Relates to special urgent business, and
- Is approved for debate by an absolute majority.²

Where practicable, prior notice of the Motion should be provided to the President.

The Delegate is to have sufficient copies of the Motion in writing for distribution to all Delegates at the meeting.

COUNCIL RESOLUTION

Motions should be submitted with the support of a resolution of Council.

When submitting a Motion, the Member Local Government should advise that the Motion to be considered has been endorsed by Council.

MOTION TEMPLATE

A template has been prepared to assist Member Local Governments in submitting proposed Motions. The template is available on the WALGA website.

Motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

SUBMISSION

Who can submit a Member Motion

As per clause 22(5) of the Constitution, an AGM Motion may only be submitted by the WALGA State Council or an Ordinary Member.

How to submit a Member Motion

Motions should be submitted by the Chief Executive Officer of the Member Local Government to the Chief Executive Officer of WALGA via email at associationgovernance@walga.asn.au.

CLOSING DATE

Motions must be submitted before **5:00pm on Friday, 8 August 2025**.

¹ [WALGA AGM Standing Orders](#), clause 8

² "Absolute Majority" means a majority of delegates of the Association whether present and voting or not.

Community Enhancement Fund (CEF)

Section:	
Date Adopted:	
Document Control:	
Previous Policy Number:	

PURPOSE AND BACKGROUND

The Shire of Yilgarn is committed to ensuring that large-scale renewable energy developments, including Wind Energy Facilities (WEFs, Solar Farms and Battery Energy Storage Systems (BESS)), and carbon sequestration developments (tree farms/plantations) deliver lasting positive outcomes for the local community. This Community Enhancement Fund (CEF) policy establishes a framework for proponents of such projects to share benefits with the host community, consistent with the Shire's strategic vision and best practices in Australia.

Unlike small, local or family businesses in regional communities, large scale developments generally do not return a significant proportion of their profits back into the community within which they were gained.

This Policy ensures that as large scale renewable energy and carbon sequestration projects proceed, they do so in partnership with the community through early engagement; benefit-sharing contributions and transparent governance, leaving a positive legacy in line with the Shire's strategic planning objectives.

SCOPE

This Policy applies to all large-scale renewable energy facilities and carbon sequestration facilities within the Shire of Yilgarn, including wind energy facilities (wind farms), utility-scale solar farms, large battery storage projects (BESS), typically those with a nameplate capacity exceeding 5 MW and carbon sequestering tree farms or plantations.

It is intended for use by Shire staff, Council, and developers (proponents) of renewable energy and carbon sequestration projects during project planning, approval, and operational phases.

This Policy sets out the establishment of a Community Enhancement Fund and details the expectations and requirements for proponent contributions towards the fund as a condition of Council support for such projects. Compliance with this Policy will be considered in Council's assessment of development applications and any related agreements with proponents.

DEFINITIONS

Australian Carbon Credit Unit (ACCU) - a financial instrument awarded to eligible energy efficiency, renewable energy generation and carbon sequestration projects that result in a reduction of Greenhouse Gas (GHG) emissions. One ACCU represents the avoidance or removal of one tonne of carbon dioxide equivalent (tCO₂-e) greenhouse gasses.

Community Enhancement Fund (CEF) – A fund to which the proponent contributes financially, for the benefit of the local community. Contributions are typically made annually over the life of the project and are used to support community projects, services, and infrastructure in accordance with this Policy.

Life of the Project – The expected operational lifespan of the project, assumed to be approximately 30 years (unless otherwise defined in approvals). CEF contributions are made for the duration of the project's operation.

Nameplate Capacity – The rated output capacity of a generator (in megawatts for wind/solar, or in megawatt-hours for battery storage if applicable). This is used as the basis for calculating CEF contributions. For hybrid projects, capacity is considered by each component (e.g. MW of wind, MW of solar, MWh of standalone storage).

Shire – Shire of Yilgarn

Social License – The ongoing acceptance and approval of a project by the local community and stakeholders. Earning a social license involves proactive community engagement, benefit-sharing, and responsible practices by the proponent to build trust and goodwill.

Proponent – The developer, operator, or owner of a large-scale renewable energy project (wind, solar, and/or battery) and/or carbon sequestration project (tree farm/plantation) in the Shire. This includes any company or entity seeking development approval for such projects.

POLICY STATEMENT

The Shire of Yilgarn requires that all large-scale renewable energy and carbon sequestration projects contribute to a Community Enhancement Fund (CEF) to ensure the local community directly benefits from these developments. This Policy sets a consistent approach for negotiating, calculating, managing and disbursing CEF contributions.

Key principles of the Policy include:

1. Early Negotiation and Agreement

Proponents must engage with the Shire at an early stage (e.g. during feasibility or prior to lodgement of a development application) to negotiate a CEF contribution agreement. The aim is to reach an in-principle agreement on community contributions before development approval, providing certainty to both the community and the proponent. Early negotiation aligns with best practice which calls for collaboration between councils and developers on benefit-sharing programs ([Benefit-Sharing Guideline](#)). The agreed contribution should be formalised via a legal instrument (such as a voluntary planning agreement, deed of agreement, or memorandum of understanding) at development approval stage, ensuring it is binding for the project's life.

2. Contribution Formula

The CEF contribution will be generally negotiated and calculated based on the following:

Renewable Energy Projects:

Installed capacity of the project of each asset installed and located in the Shire of Yilgarn, using a rate per megawatt (MW) per annum (or per MWh for storage). As a minimum, the contribution shall be no less than the benchmark rates recommended in the New South Wales Government's 2023 Benefit Sharing Guideline for renewable energy projects, which are:

- \$1,050 per MW per annum for wind energy,
- \$850 per MW per annum for solar energy, and
- \$150 per MWh per annum for standalone battery projects.

Carbon Sequestration Projects:

- Estimated or contracted Australian Carbon Credit Units (ACCU) for project areas located in the Shire of Yilgarn. As no benchmark is set, a percentage of the estimated or contracted ACCU's will be utilised for negotiations for the contribution.

or

- Percentage of capital expenditure for project.

The contribution amount agreed upon shall be indexed to CPI each year to maintain its real value over time, with the first year's rate typically based on the financial year of project commissioning. Contributions are expected on an annual basis for the full operational life of the project (indicatively 30 years), commencing from the start of commercial operations (or as otherwise negotiated). This long-term, CPI-indexed commitment ensures the fund grows over time and provides a reliable stream of community funding.

As the ACCU value can be volatile, to ensure carbon sequestration projects remain viable throughout the project life, where the ACCU methodology is utilised in calculating the contribution, it can either be indexed on CPI each year or indexed against the ACCU spot price average.

3. Minimum Contribution Levels

In relation to renewable energy projects, in all cases, the proponent's contribution must meet or exceed the Shire's minimum required level. The Shire will use the NSW guideline rates as a floor, not a ceiling ([Benefit-Sharing Guideline](#)). Proponents are encouraged to offer higher contributions or additional benefit-sharing measures where possible (especially if a project has higher impacts or to address specific community needs), but at a minimum the NSW guideline rates per capacity apply.

The Shire's preference is to calculate contributions on nameplate capacity; however, alternative formulas (such as a percentage of capital investment or revenue) may be considered if they deliver equal or greater community value over the project life. In the event that State policy or regulations (future State Planning Policy or legislation) mandate higher standard contributions, the greater requirement will prevail. This ensures that Yilgarn's community receives a fair share commensurate with projects in other regions and reflects the scale of development.

As there is little precedence set in relation to CEF contributions from Carbon Sequestration projects, there is currently no standard able to be applied. As such, negotiations between the Shire and proponents in these instances will be undertaken in good faith to ensure the precedence set is appropriate for the community and proponent.

4. Administration and Governance

The CEF is to be administered by the Shire of Yilgarn. Proponents will make annual payments to the Shire, to be held in a dedicated restricted cash reserve account established for the Community Enhancement Fund.

The Shire will disburse the funds in accordance with the *Local Government Act 1995* and relevant financial management regulations and audit requirements. By having the local government manage the fund, the Shire leverages existing governance systems, transparency mechanisms and community accountability measures.

Local governments are best positioned to understand local needs, coordinate projects, exercise sound governance and maximise returns on investment for community betterment.

The Shire's Community Strategic Plan will guide the decision making of the Council when deliberating on use of funds.

All CEF monies received will be accounted for in the Shire's annual budget (as restricted funds) and unspent funds will be carried forward in the reserve.

Recognition protocols will be established so that the proponent's contribution is acknowledged in Shire publications and at project openings, ensuring the proponent is credited for their community investment (thus supporting their Environmental Social & Governance (ESG) and social license objectives).

5. Eligible Uses of Funds and Thematic Priorities:

CEF funds must be used for projects, programs, or initiatives that provide a public benefit and align with the Shire's Strategic Community Plan and associated integrated planning framework including the Corporate Business Plan, Long-Term Financial Plan, and other informing strategies.

The overarching goal is to fund long-term sustainable and high-value initiatives that deliver lasting legacy outcomes for the community, rather than one-off short-lived spending.

The Shire will utilise an Advisory Committee for advice on funding requests and opportunities. The Committee will identify priority themes for investment – for example: improvements to local sporting and recreation facilities, community health and wellbeing programs, education and training scholarships, environmental conservation or renewable energy initiatives, arts and cultural events, emergency services and disaster resilience, tourism development, and local infrastructure enhancement.

These thematic areas echo those identified as best practice for reinvesting renewable benefits in host communities. Each year, specific projects or grants under these themes will be selected for funding. The Shire will ensure that funded projects are distributed fairly across the community and where relevant across different localities within the Shire, so that those most impacted by the development share in the benefits.

Importantly, CEF funds are additional – they complement (but do not replace) normal government spending or other funding sources, thereby truly “enhancing” the community. Proponents are encouraged to participate in launch events or media for funded projects as part of recognition, under agreed protocols.

6. Suggested initial thematic approach areas of investment include:

- Sport & Recreation: Enhancing sport & recreation facilities, the lifeblood of rural towns;
- Health and Wellbeing: Enhancing health and wellbeing generally;
- Education and Training: Scholarships and workforce development programs;
- Environmental Initiatives: Promoting renewable adoption and conservation;

- Arts, Culture & Events: Fostering vibrant regional communities;
- Disaster Resilience and Emergency Services: Strengthening emergency services; and
- Tourism Development: Investing in attractions to drive economic growth.

7. CEF Advisory Committee:

To assist with decisions relating to the distribution of CEF monies, the Shire will establish a CEF Advisory Committee. The Committee would ideally comprise Shire representatives (elected members and/or officers), community members (sought by expressions of interest) and a representative (and proxy) of each of the contributing companies.

The committee's role is to provide input on funding priorities, assess grant applications or project proposals, and make recommendations to Council on the allocation of funds each year. The committee will operate under clear terms of reference as approved by Council, ensuring recommendations are transparent, fair and aligned with the fund's objectives.

The proponent's presence on the committee can help coordinate recognition and ensure their perspective is considered, while the majority Council and Community representation safeguards local interests. Meetings will be held at least annually (or as required) to plan and review fund distribution.

It should be noted, whilst the opinion of the Advisory Committee will be highly valued by the Shire of Yilgarn Council, the Committee does not have delegated authority and as such Council retains the authority to accept, amend or reject recommendations from the Committee and to make alternative decisions.

8. CEF Governance

Annual Reporting on the CEF will be undertaken with the Shire publishing a summary each year of the fund's contributions received, projects funded (with amounts), and outcomes achieved. This report will be provided to the proponent and made available to the community, reflecting the principle that benefit-sharing arrangements should be transparent and publicly accessible ([Benefit-Sharing Guideline](#)).

The fund's management and accounts will also be subject to the Shire's normal audit process, with results reported as part of annual financial statements.

9. Alignment with Shire Plans and Community Input:

All CEF-funded initiatives should support the broader development plans of the Shire. The advisory committee and ultimately Council must ensure that the use of funds complements the Shire's long-term infrastructure and service planning. For example,

if the Strategic Community Plan, Long-Term Financial Plan (LTFP) or Asset Management Plan identifies critical community infrastructure needs (such as upgrades to community halls or recreation centres), the CEF can co-fund those projects. Similarly, non-capital initiatives in the Strategic Community Plan – such as improving youth services, economic development, or environmental sustainability – can be resourced through the CEF.

By aligning expenditures with these plans, the fund delivers strategic value and avoids ad-hoc spending. The Shire's Strategic Community Plan, reviewed every two years with community input, provides a current snapshot of the community's needs, wants and expectations. Aligning with this Plan and the associated integrated planning framework ensures the CEF is responsive to local aspirations. This collaborative approach reflects that benefit-sharing must be community-focused and tailored to local needs ([Benefit-Sharing Guideline](#)).

Where a proponent has its own corporate social responsibility themes (e.g. Science, Technology, Engineering, and Mathematics (STEM) education, community health), these can be coordinated with Shire priorities to maximise impact.

10. Alternative Funding Models:

Whilst the default position of this Policy is the Shire will manage the CEF, the Shire will consider alternative funding models on a case by case basis as proposed by the proponent.

For the Shire to consider an alternative funding model, the proposal must:

- Provide the equivalent level of funding to what would have been contributed under this Policy's formula (with the same indexation);
- Align with the Shire's strategic objectives and the needs of the Yilgarn community;
- Include the Shire in the governance or decision-making process; and
- Provide full transparency and reporting of expenditures to the Shire and community.

Essentially, the alternative funding model must mirror the intent of the CEF in scope and rigor. The Shire will only endorse such an arrangement if it is satisfied that the outcomes will be equal or better for the community.

If an alternative funding model is adopted, an agreement (or memorandum) must be in place detailing how funds will be allocated, how the Shire will participate in project selection and how reporting/recognition will occur.

The proponent should also demonstrate how the fund ties into their ESG commitments. Regular check-ins (e.g. annual meetings) between the Shire and proponent may be required to review the fund's performance. Notably, even under an alternative funding model, the Shire expects that key programs be coordinated with Council. This cooperative model follows the principle that benefit-sharing should

be collaborative and centrally coordinated where possible ([Benefit-Sharing Guideline](#)), avoiding duplication or working at cross-purposes.

11. Financial Management and Reserves:

All CEF funds received by the Shire will be placed in a restricted cash-backed reserve specifically created for the Community Enhancement Fund. This ensures the funds are quarantined for their intended purpose and not used for general expenditure. Interest earned on the reserve will be retained within the fund.

Unexpended funds in any given year will be carried forward to future years, building a cumulative balance if appropriate. The Shire, in liaison with the proponent, may choose to accrue funds over multiple years for larger projects of significant community benefit, rather than disbursing all funds every year. However, a general guideline is that funds should be put to use in a timely manner to benefit the community that is hosting the renewable development (unless saving for a planned large project).

The reserve will be managed in accordance with the Shire's financial policies and the *Local Government (Financial Management) Regulations 1996*, with annual reporting as noted. If the project terminates earlier than expected (e.g. decommissioning or sale), any remaining funds in the reserve will continue to be used for community benefit. In the case of project ownership transfer, the Shire will seek commitments that the contribution agreement is binding on successors. Should there be any dispute or default in payments, the Shire will refer to the agreement provisions for resolution, noting that consistent contributions are a core aspect of maintaining the project's social license in Yilgarn.

12. Recognition and Communication:

The Shire will develop protocols to formally recognise the contributions made by renewable energy proponents through the CEF. This may include: signage at facilities or project sites acknowledging the proponent's community fund (e.g. "This project was funded by the Community Enhancement Fund contributed by [Company Name]"), media releases and stories highlighting the community outcomes enabled by the fund, and invitations for the proponent's representatives to attend and be acknowledged at community events related to CEF-funded initiatives.

Mutual recognition builds goodwill and encourages other developers to also contribute generously.

The Shire will maintain public registers of CEF contributions and will ensure the register is periodically communicated to the broader public. This transparency and promotion are consistent with maintaining public support for the industry and demonstrating that local communities can benefit from proponents who seek a social licence within the communities they operate in.

Through this Policy, the Shire of Yilgarn seeks to create a win-win outcome: proponents fulfill their corporate social responsibilities and gain community acceptance, while the community receives tangible and lasting benefits from the renewable energy and carbon offset transition. The Policy will be reviewed as needed (for example, if State Government introduces new guidelines or if improvements are identified in implementation) to remain aligned with best practices and community expectations.

13. Exclusion Clause – Neighbour Benefit Schemes (NBS) Not Constituting Community Enhancement Fund Contributions

Nothing in this Policy shall be construed to imply or permit that Neighbour Benefit Schemes (NBS), Near Neighbour Payments or similar arrangements between proponents and individual landholders or nearby residents constitute part of or can be offset against the required Community Enhancement Fund (CEF) contribution.

Such neighbour-specific payments are considered project-specific mitigation or social license costs incurred as part of the normal cost of gaining project approval and community acceptance and are intended to compensate directly impacted individuals, not the broader community.

The purpose of the CEF is to deliver broader legacy benefits to the entire host community, beyond those properties or individuals most proximate to infrastructure. The CEF is a public-good mechanism to fund strategic, equitable and transparent investments in community wellbeing, services, infrastructure and sustainability outcomes—not compensation payments for localised amenity impacts.

Accordingly:

- The value or extent of any Neighbour Benefit Scheme implemented by a proponent shall not be deducted from or used to offset the agreed CEF contribution;
- The CEF shall be calculated independently, based solely on the nameplate capacity and/or ACCU value and indexed benchmarks outlined in this Policy;
- Proponents are encouraged to implement both NBS and the CEF as complementary but separate streams of community engagement and investment.

This distinction protects the integrity, equity and transparency of the CEF and ensures that all residents, including those not in immediate proximity to infrastructure, share in the benefit of the renewable energy transition.

Sources:

- NSW Dept of Planning Benefit Sharing Guide (2024) ([Benefit-Sharing Guideline](#));

Appendices:

- Appendix 1 – Community Enhancement Fund (CEF) Procedural & Operational Guidelines
- Appendix 2 – Community Enhancement Fund (CEF) Contribution Modelling Examples
- Appendix 3 – Community Enhancement Fund (CEF) Advisory Committee – Terms of Reference

Appendix 1 – Community Enhancement Fund (CEF) Procedural & Operational Guidelines

This appendix outlines the step-by-step process for establishing and operating a Community Enhancement Fund in line with the Policy.

Step 1: Initial Engagement and Proposal Stage

Pre-lodgement Discussion:

When a proponent is considering a renewable energy development in the Shire, they should contact the Shire administration early to discuss the Community Enhancement Fund expectations. The Shire will provide a copy of the Community Enhancement Fund Policy and associated documentation to inform the proponent's planning.

Scoping the Contribution:

The proponent and Shire will jointly scope the likely size of the CEF contribution based on the proposed capacity and/or scale of the development. This early estimate helps all parties understand the scale of community investment.

Community Needs Discussion:

The Shire may share information on community needs or potential projects that a fund could support and the proponent may share its initial ideas for benefit programs. Early brainstorming ensures both sides are aligned on the importance of community outcomes (e.g. the proponent might express interest in supporting local apprenticeships or environmental projects, which can be factored into the eventual fund usage).

Step 2: Negotiation of Terms

Formal Negotiation:

As the project details firm up (typically during project feasibility or once a development application is imminent), the Shire's representatives (e.g. CEO or delegated officer, and potentially Council's negotiating team) will meet with the proponent to negotiate the CEF agreement in detail.

Key terms include:

- the annual contribution amount;
- the duration of payments;
- the indexation method; and
- the payment schedule

The parties will also discuss the administration model (Shire-managed by default, or any request for alternative management methodology as per CEF Policy) and associated governance (committee involvement, etc.).

Documentation:

The outcome of negotiations will be captured in a draft Community Benefit Agreement. This agreement may take the form of a Planning Agreement under the Planning and Development Act (if applicable and enforceable) or a stand-alone Deed between the Shire and proponent. The agreement will specify obligations on both parties. Shire Council approval is required to endorse the agreement (and Council may resolve to make it a condition of development approval or a linked obligation).

Legal Review:

Both the Shire and proponent should seek any necessary legal review of the agreement to ensure it is robust. Important considerations include default provisions (e.g. what if payments are late), transfer of obligations to any new owner and dispute resolution mechanisms.

Step 3: Development Approval and Agreement Execution

Council Report:

When the development application (DA) for the project is assessed by Council (or by a Joint Development Assessment Panel, JDAP or State Development Assessment Unit (SDAU) if relevant), the existence or status of the CEF agreement will be noted. Ideally, the agreement (or a memorandum of understanding) is signed concurrently with development approval. If the DA is approved by Council/JDAP, a condition may be included along the lines of "The proponent shall implement a Community Enhancement Fund in accordance with the Shire's Council Policy and the signed agreement dated [X]."

Finalising the Agreement:

The Shire President and CEO (on behalf of the Shire) and the proponent's authorised officers will execute the Community Benefit Fund agreement. It will come into effect upon execution or upon a specified trigger (such as upon the project reaching financial close or commencement of construction, depending on what is negotiated).

Step 4: Establishment of the Fund and Governance

Reserve Account Setup:

The Shire's finance team will create a new restricted reserve account in its financial system titled "Community Enhancement Fund". This ensures any incoming funds are sequestered.

CEF Committee Formation:

Council will establish the CEF Advisory Committee by resolution, including appointing members (elected member representatives, community members, proponent rep) as per the CEF Advisory Committee Terms of Reference.

The Terms of Reference will cover the committee's role, meeting frequency, quorum, decision process (recommendations) and reporting. Alternatively, if the fund will be

small initially, the Council may choose to handle decisions directly and form the committee once significant funds accumulate.

Public Communication:

Once the fund is official, the Shire will announce the establishment of the CEF to the community. This could include a joint press release with the proponent/s, highlighting the contribution amount and the shared commitment to community development. It helps set expectations that funding will flow when the project commences operation.

Step 5: Payment and Indexation Process

Invoicing:

The Shire will issue an invoice to the proponent for the CEF contribution as per the agreed schedule. Commonly, payment will be annual. The first payment might be due either at the start of construction (if agreed) or upon commissioning. (For example, some agreements might stipulate a smaller construction-phase community contribution before full operations.) Typically, the first full annual payment is due within a set time after the project starts exporting power.

CPI Adjustment:

Where provided for in the Community Benefit Agreement, each year, the Shire's invoice will adjust the contribution by the agreed indexation methodology.

Recordkeeping:

The Shire will record the payment receipt into the CEF reserve. If the project spans multiple decades, the Shire will maintain a schedule of expected payments and ensure the proponent is reminded of upcoming contributions. The proponent should similarly include the payments in their financial models and annual budget for the facility.

Step 6: Fund Allocation Planning

Annual Plan:

Each financial year the Shire, with consultation with the CEF Advisory Committee, will develop a plan for how that year's available CEF funds (including any carryover) could be allocated. This might involve identifying priority projects in consultation with community; a grants program for community groups and/or reserving funds if a large future project is targeted. The plan will consider the thematic priorities and any guidance from the Strategic Community Plan or Council.

Call for Proposals (if grants program):

If part of the fund is to be distributed via community grants, the Shire will open an application process. Local community groups, clubs, schools, or not for profit enterprises might apply for CEF grants for their projects. Clear criteria will be published (such as alignment with the fund's themes, demonstrating community benefit, capacity to deliver the project, etc.). The proponent may be invited to help promote this opportunity to encourage a wide range of applications.

Shire Initiated Projects:

The Shire administration may also put forward proposals for using CEF money on Shire projects (for example, a co-funding opportunity with State/Federal grants where CEF money provides matching funds for a big infrastructure project). These proposals would also be tabled to the CEF Advisory Committee for consideration.

Step 7: Decision-Making and Approvals

Committee Review: The CEF Advisory Committee will review all proposed uses of the funds and provide recommendations to Council. This could be done in a meeting where Shire staff present a summary of grant applications from the community and any Shire project proposals. The committee assesses each against the Policy objectives and available budget. The proponent's representative provides input, particularly if certain proposals resonate with the proponent's own community investment focus. The committee then forms recommendations – e.g. which projects to fund and at what amounts.

Council Approval:

As the funds are Shire-held, the final approval for expenditure lies with the Council (unless delegated). The committee's recommendations are reported to the Council meeting (this might be part of the Shire's budget adoption or a separate item). Council reviews and either formally approves the disbursement from the reserve as recommended; or with amendments. Council will ensure decisions are fair and within the scope of the Policy. Where a Council member has a conflict of interest (for example, if they are on the board of a community group applying for funds), they will exclude themselves per standard governance laws.

Step 8: Fund Disbursement

Release of Funds:

Following approval, the Shire's finance team arranges payments to the selected projects/recipients. If the Shire itself is delivering a project, the funds remain in the reserve until transferred to the municipal fund at the time of expenditure (with proper internal accounting). For grants to external groups, funding agreements or Memorandums of Understanding (MOUs) might be used to outline the use of funds and any reporting back needed from the recipient. Cheques/EFTs are issued to grant recipients with official letters.

Acknowledgment:

Along with the payment, the Shire will provide guidance on how the contribution should be acknowledged by recipients (e.g. "please acknowledge the Shire of Yilgarn Community Enhancement Fund (supported by [Project Proponent]) in any publicity"). Joint press releases or events will be planned for all disbursements and major projects.

Step 9: Monitoring and Reporting

Project Acquittal:

Projects funded by the CEF (excluding Shire projects) will be required to be acquitted by the recipients as per terms of funding agreements.

Annual Reporting:

At the end of each financial year (or calendar year), a CEF Annual Report will be prepared. It will include the total funds received from each proponent project, the list of projects funded (with brief descriptions and amounts), the carryover to next year, and any highlights or community feedback.

This report is presented to the Council and also shared with the proponents. It will be published on the Shire's website to further the positive social license gained by proponents contributing to the fund. This transparent reporting aligns with best practice where benefit-sharing arrangements information is publicly available ([Benefit-Sharing Guideline](#)).

Audit:

The CEF transactions are subject to internal and external audit as part of the Shire's normal financial auditing requirements under the Office of Auditor General and *Local Government Act 1995*.

Step 10: Ongoing Collaboration and Review

Regular Meetings:

The CEF Advisory Committee will meet, in addition to fund dispersal discussions, to discuss overall project-community relations. This provides an opportunity to adjust any aspect of the CEF program by mutual agreement. For instance, if after a few years both parties see a need to focus more funds on a particular issue (say, local road safety or a new community centre), the strategy can be tweaked.

Review of Policy and Agreement:

The CEF Policy and any specific CEF agreement may be reviewed after a certain period (e.g. every 5 years). Changes could include updating contribution rates if state guidelines change, or altering governance if needed. Any amendments to an agreement would require consent of both Shire and proponent.

The Shire will stay informed on any emerging State policies or legislation on community benefit funds to ensure this local approach remains in alignment or can be adapted.

End of Project or Termination:

If the project reaches its end of life (around 30 years or if decommissioned earlier), the proponent's obligation to contribute will cease as per the agreement. At that point, the Shire will plan for the use of any remaining funds – ideally, to cap off with a lasting legacy project. If a project is repowered or extended, the agreement should be

revisited to continue or renew contributions. In cases of project ownership transfer, the Shire will engage with the new owner to reaffirm the commitments (the agreement should bind successors, but proactive engagement helps ensure a smooth transition).

DRAFT

Appendix 2 – Community Enhancement Fund (CEF) Contribution Modelling Examples

This appendix provides illustrative models for Community Enhancement Fund (CEF) contributions based on project capacity, using both the NSW guideline rates and current Local Government frameworks.

Standard Rates (2023 baseline):

As per NSW Government's Benefit Sharing Guideline ([Benefit-Sharing Guideline](#)) and the Shire's policy, the base contribution rates are:

- Wind Energy Projects: \$1,050 per MW per year (indexed annually).
- Solar Energy Projects: \$850 per MW per year (indexed annually).
- Battery Energy Storage (Standalone BESS in rural zone): \$150 per MWh of storage capacity per year (indexed annually). (Note: For simplicity, the Shire may alternatively use \$250 per MW of battery power capacity as a guideline; however, if precise storage (MWh) is known, the NSW rate per MWh may be applied to ensure sufficient contribution.)

These figures are in 2023 dollars and are subject to CPI escalation each year going forward. The following examples demonstrate how contributions would be calculated:

Example 1: Mid-sized Wind Farm

A wind farm of 50 MW capacity. Using the wind rate: $50 \text{ MW} * \$1,050 = \$52,500$ per annum initially. If the project operates 30 years, and assuming an average inflation of 2% annually, by year 30 the annual contribution would grow to around \$95,000 and the cumulative contribution over 30 years would be approximately \$2.3 million (in nominal dollars).

Example 2: Large Wind Farm

A project spread over two local government areas: 300 MW of wind capacity in Shire of Yilgarn (for instance). Contribution: $300 \text{ MW} * \$1,050 = \$315,000$ per annum to Yilgarn ([Benefit-Sharing Guideline](#)). (If split with another Shire, each Shire's share could be proportional to number of turbines or capacity in each jurisdiction, as was done in the Sapphire Wind Farm agreement in NSW. Over 25-30 years, this single project would inject on the order of \$8–9 million into the local community, creating substantial legacy benefits.

Example 3: Solar Farm – A 100 MW solar farm.

Using the solar rate: $100 \text{ MW} * \$850 = \$85,000$ per annum. Indexed over 30 years, total contributions would exceed \$2.5 million. Even a smaller 10 MW solar farm would contribute \$8,500 per year, which could fund small community projects or accumulate for larger ones. Many solar projects also include battery components – see hybrid example below.

Example 4: Battery Storage Project (Standalone)

A large standalone BESS of 200 MWh capacity (for example, 50 MW power with 4 hours storage = 200 MWh).

Using the battery rate: $200 \text{ MWh} * \$150 = \$30,000$ per annum. If the BESS were instead calculated by MW: $50 \text{ MW} * \$250 = \$12,500$ – however, since 50 MW 4-hr has significant storage, the higher \$30,000 (via MWh) ensures the contribution is proportional to the facility's usefulness and impact. As battery projects become larger, the guideline may adjust, but this policy secures a baseline contribution from any storage facility.

Example 5: Hybrid Renewable Project

A project combining 150 MW of wind, 50 MW of solar, and a 50 MWh battery on the same site. Contribution would be calculated for each component then summed: Wind: $150 * \$1,050 = \$157,500$; Solar: $50 * \$850 = \$42,500$; Battery: $50 \text{ MWh} * \$150 = \$7,500$. Total = \$207,500 per annum. If the battery is integrated (not standalone), some guidelines suggest not double-counting it; however, the Shire's stance is that every component should contribute unless it's clearly part of the same capacity counted elsewhere. In any case, this example project would provide over \$200k/year, which could be transformational for local community funding.

Alternative Capital Value Model:

Advocacy precedence in other regional municipalities has seen a provision of 1.5% of Capital Investment Value (CIV) as another method of contribution. If a wind farm costs \$2 million per MW to build, a 50 MW wind farm costs ~\$100 million. 1.5% of \$100m is \$1.5 million. Spread over 30 years, that averages \$50,000 per year – which is in line with the \$52,500 per year from the per-MW model. Thus, the per-MW rates roughly correspond to ~1.5% of typical project capital cost, ensuring the community captures a small percentage of the project's value. The per-MW (or MWh) approach is more straightforward to administer and adjust with CPI, which is why it's used in this Policy.

These contributions, while significant, are generally a small fraction of a project's revenue or profit and are considered standard practice in other jurisdictions to ensure community support ([Benefit-Sharing Guideline](#)). Developers in NSW, Victoria, and other states commonly enter into such agreements (sometimes called Voluntary Planning Agreements or Community Benefit Schemes) – for instance, some wind farms in NSW contribute around \$2,500 per turbine or \$1,000+ per MW per year into community funds, and many have delivered hundreds of thousands of dollars to local projects over time. The Shire of Yilgarn's policy ensures we are aligned with these best practices, neither disadvantaging our community nor placing unreasonable burdens on industry.

Appendix 3 – Community Enhancement Fund (CEF) Advisory Committee – Terms of Reference

OBJECTIVES

The purpose of the Shire of Yilgarn Community Enhancement Fund Advisory Committee is to make recommendations to Council on the dispersal of funds from the Community Enhancement Fund (CEF) in line with the Community Enhancement Fund Policy (the Policy).

FUNCTIONS

Reports to Council to:

1. Provide recommendations to Council for the expenditure of funds allocated to the Shire of Yilgarn Community Enhancement Fund (CEF).
2. Assist Council, through provision of the CEF, to diversify and grow the economy; improve wellbeing, liveability and education/training and employment opportunities and support environment, social and governance (ESG), and sustainable communities' principles.
3. Serve as a practical instrument to support realisation of the broader goals of the Shire of Yilgarn Strategic Community Plan; and
4. Provide long-term financial assistance for projects that benefit the residents of the Shire of Yilgarn.

POWERS OF THE SHIRE OF YILGARN COMMUNITY ENHANCEMENT FUND ADVISORY COMMITTEE

The CEF Advisory Committee (Committee) does not possess any delegation or decision-making authority either from the Chief Executive Officer or Council. The Committee may make recommendations to Council on matters relevant to its purpose and scope. The Committee may provide advice and direction to Council and the relevant proponents on the process undertaken to identify and assess projects for funding.

SCOPE

The scope of activities to be overseen by the Committee include:

1. Consider projects, both Shire and community led, that address the Shire's Strategic Community Plan and/or associated integrated planning documents, for funding via the CEF
2. Consider options for community funding programs as part of the CEF.
3. Contribute to and prioritise projects that:
 - a. address the Shire of Yilgarn Strategic Community Plan;
 - b. diversify and grow the Shire's economy;
 - c. improve wellbeing, liveability and education/training and employment opportunities for residents of the Shire; and
 - d. support ESG and sustainable communities' principles.
4. Make contributions toward preparation of annual reports regarding the CEF performance and outcomes.

MEMBERSHIP

Voting Members

- 3 x Council-appointed Elected Member representative/s (minimum)
- 3 x Community Representatives

Non-Voting Members

- 1 x proponent member per CEF agreement
- Shire Chief Executive Officer
- Shire Executive Manager Corporate Services
- Shire Community Development Officer

COMMUNITY REPRESENTATIVES

Appointments of community representatives will be made following a public advertisement/expressions of interest process or as otherwise determined by Council and be for a maximum term of three years.

A community representative is eligible to reapply and be appointed for an additional term but is subject to the requirements of the recruitment / expressions of interest process each term expiry.

The following selection criteria is desirable to assist in appointing a Community Representative to the Committee:

- At least 2 years' experience representing community needs at a local level e.g. current or previous Committee member of local community organisation or board;
- Resident of the Shire of Yilgarn, with a willingness to represent local needs;
- Capacity and willingness to commit to the role and responsibilities, and actively participate;
- Strong communication and interpersonal skills; and
- High level of personal and professional integrity and ethics

The evaluation of potential members will be administered by the CEO and appointments will be approved by Council.

Council may terminate the appointment of any member prior to the expiry of his/her term, if:

- The Chairperson considers that the member is not making a positive contribution to the Committee; or
- The member is found to be in breach of the Shire of Yilgarn Code of Conduct or a serious contravention of the *Local Government Act 1995*; or
- A member's conduct, action or comments brings the Shire of Yilgarn into disrepute.

The terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership, despite changes to Council's elected representatives.

QUORUM

A quorum shall be four (4) voting members.

The Committee is expected to make decisions by consensus, however, if voting becomes necessary then the details of the vote are to be recorded in the minutes. Each member of the Committee is entitled to one vote only. In the case of an equality of votes on any issue the Chairperson will have the casting vote.

CHAIRPERSON

The Shire of Yilgarn Council will endorse the Chairperson and Deputy Chairperson from the voting membership.

MEETINGS

Meetings will follow the *Local Government (Council Meeting) Local Law 2017*.

The Committee shall meet at such times and at such places as it may determine.

Agenda items are to be provided to the CEO 72 hours prior to the meeting, a summary of issues, actions, and decisions of each meeting of the Committee will be recorded and an action log will be developed and tabled at each meeting.

Meetings can be held in person or by video conference.

MEMBER INVITEES

Members of the Committee may request attendance of other stakeholders or subject matter experts. Attendance by non-member attendees will be by invitation by the Chief Executive Officer only.

The member requesting attendance of an invitee must advise the Committee Chair and CEO prior to the next scheduled meeting, so that the appropriate items can be added to the agenda.

CONFIDENTIALITY

Discussions that occur within the Committee are to be kept confidential. If there are key messages to be communicated outside of the Committee, a communiqué will be developed and endorsed by the Committee.

CONFLICTS OF INTEREST

Members will provide declarations in relation to any conflicts of interest that would preclude them from considering specific issues within a meeting.

Members must declare these conflicts of interest at the start of each meeting or before discussion of the relevant agenda item or topic.

Details of any conflicts of interest will be recorded in the minutes.

ENGAGEMENT WITH THE MEDIA

Only the President and Chief Executive Officer of the Shire of Yilgarn will be permitted to comment to the media on behalf of the Committee, unless otherwise delegated by the President or CEO.

REPORTING

Minutes of the CEF Advisory Committee will be provided to Council at the next Ordinary Council meeting after which a meeting has been held.

DUTIES AND RESPONSIBILITIES

This Terms of Reference is effective from the date of Council's resolution until such time as Council discharges the Committee of its function.

Once agreement is reached, funds will be deposited in the Fund Account. A record will be maintained of the contributions of each party to the Fund.

Interest accrued in the Fund Account will remain within the account for use on Fund Projects.

Decisions on projects and initiatives to which the funds are allocated will be agreed and approved in accordance with the Shire of Yilgarn Community Enhancement Fund Policy and this Terms of Reference.

GOVERNANCE FRAMEWORK

Shire of Yilgarn

- Final decision on funding allocation
- Reviews, monitors and reports on project progress
- Answerable to the Community

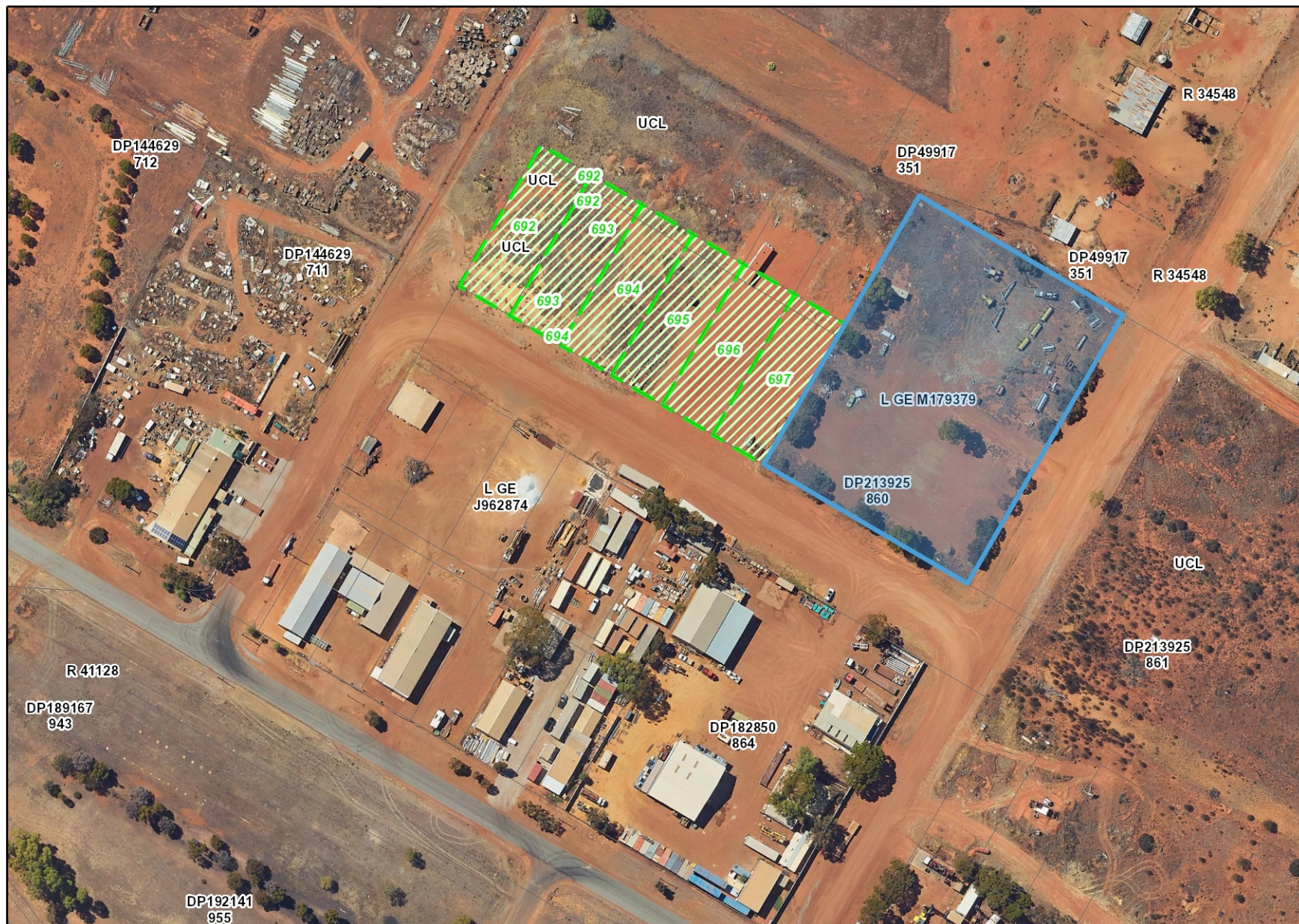
Community Enhancement Fund Advisory Committee

- Prioritises funding and project recommendations
- Makes recommendations to Council
- Community engagement
- Investment framework assessment
- Reviews proposals and allocation of funding
- Council-appointed Elected Member representatives to be reviewed every 2 years, at a meeting immediately following an ordinary local government election;
- Community representatives appointed by Council every 3 years following an expression of interest process (as outlined above)
- All Developer Agreement proponents can be non-voting observers of the Committee



Legend

- ☐ Cadastre (View 1)
- ☒ Lodged Layer



Tenure Map Showing Lot 860 on DP 213925

DPLH BUSINESS USE ONLY

Internal Spatial Viewer

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0 0.05 0.10 Kilometres

1: 2,257

at A4

Projection: WGS 1984 Web Mercator Auxiliary Sphere
Graticules (if visible): GDA 1994 Latitude/Longitude

Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended for measurement purposes.

Tenure Map Showing Lot 860 on DP 213925

Date produced:

13-Nov-2024



Legend

☐ Cadastre (View 1)

☒ Lodged Layer

Land Tenure Small Scale 64K

- Easements
- Other Interests
- Crown Lease
- Crown Reserve
- State Forest; Timber Reserve
- Marine Park
- Water Isolation
- Public Road
- Unallocated Crown Land; Closed Road
- Miscellaneous (Type 3)
- Crown Allotment (Type 2)
- Building, Survey Strata Lots
- Lot on Survey (Type 1)

Land Tenure Small Scale 16K

- Easements
- Other Interests
- Crown Lease
- Crown Reserve
- State Forest; Timber Reserve
- Marine Park
- Water Isolation

Notes:

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Tenure Map Showing Lot 860 on DP 213925

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DPLH BUSINESS USE ONLY

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0 0.05 0.10 Kilometres

1: 2,257

at A4

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Graticules (if visible): GDA 1994 Latitude/Longitude



Part 1: Application type

INSTRUCTIONS:

- Completion of this form is a statutory requirement under s.54(1)(a) of the *Environmental Protection Act 1986* (WA) (EP Act) for works approval applications; s.57(1)(a) for licence and licence renewal applications; s.59B(1)(a) for applications for an amendment; and under r.5B(2)(a) of the *Environmental Protection Regulations 1987* (WA) (EP Regulations) for applications for registration of premises.
- The instructions set out in this application form are general in nature.
- A reference to 'you' in these instructions is a reference to the applicant.
- The information provided to you by the Department of Water and Environmental Regulation (DWER) in relation to making applications does not constitute legal advice. DWER recommends that you obtain independent legal advice.
- Applicants seeking further information relating to requirements under the EP Act and/or EP Regulations are directed to the Parliamentary Counsel's Office website (www.legislation.wa.gov.au). Schedule 1 of the EP Regulations contains the categories of prescribed premises.
- For prescribed premises where activities fall within more than one category, ALL applicable categories must be identified. This applies for existing prescribed premises seeking renewal or amendment, as well as new prescribed premises.
- The application form must be completed with all relevant information attached. Attachments can be combined and submitted as one or more consolidated documents if desired, provided it is clear which section of the application form the information / attachments relate to. Where attachments are submitted separately, avoid duplicating information. Ensure that any cross-references between the application form and the supporting document(s) are accurate.
- If an application form has been submitted which is incomplete or materially incorrect, the Chief Executive Officer of DWER (CEO) will decline to deal with the application and advise the applicant accordingly.
- On completing this application form, please submit it to DWER in line with the instructions in Part 15 of the form.

<p>1.1 This is an application for: <i>[Select one option only. Your application may be returned if multiple options are selected.]</i></p> <p>under Part V, Division 3 of the EP Act.</p> <p>Please see the:</p> <ul style="list-style-type: none"> • Guideline: Industry Regulation Guide to Licensing • Procedure: Prescribed premises works approvals and licences <p>for more information to assist in understanding DWER's regulatory regime for prescribed premises.</p>	<p><input type="checkbox"/> Works approval</p> <p><input type="checkbox"/> Licence Existing registration number(s): [] Existing works approval number(s): []</p> <p><input type="checkbox"/> Renewal Existing licence number: []</p> <p><input checked="" type="checkbox"/> Amendment Number of the existing licence or works approval to be amended: [W6673/2022/1]</p> <p><input type="checkbox"/> Registration (works approval already obtained) Existing works approval number(s): []</p>
<p>1.2 For a works approval amendment or licence amendment, are there less than 90 business days until the expiry of the existing works approval or licence? Only active instruments can be amended. Applications to amend a works approval or licence must be made 90 business days or more prior to the existing works approval or licence expiring to ensure there is adequate time to assess the amendment.</p>	<p>Yes</p> <p><input type="checkbox"/></p>
<p>1.3 This application is for the following categories of prescribed premises: <i>(specify all prescribed premises category numbers)</i></p>	<p>Category 5 Processing or beneficiation of metallic or non metallic ore: Prescribed Premises on which:</p> <p>c) Tailings or residue from metallic or non metallic ore are discharged into a containment cell or dam.</p> <p>Assessed production capacity: 1.2 million tonnes of tailings per annual period into IWL/TSF</p>

Part 1: Application type



All activities that meet the definition of a prescribed premises as set out in Schedule 1 of the EP Regulations have been specified above (tick, if yes).

Completion Matrix

The matrix below explains what sections are required to be completed for different types of applications.

Application form section	New application / registration	Renewal	Amendment
Part 1: Application type	•	•	•
Part 2: Applicant details	•	•	•
Part 3: Premises details	•	•	Δ
Part 4: Proposed activities	•	•	•
Part 5: Index of Biodiversity Surveys for Assessment and Index of Marine Surveys for Assessment	If required.	If required.	If required.
Part 6: Other DWER approvals	•	•	•
Part 7: Other approvals and consultation	•	•	•
Part 8: Applicant history	•	•	Δ
Part 9: Emissions, discharges, and waste	•	•	Δ
Part 10: Siting and location	•	•	Δ
Part 11: Submission of any other relevant information	•	•	If required.
Part 12: Category checklist(s)	•	•	•
Part 13: Proposed fee calculation	•	•	•
Part 14: Commercially sensitive or confidential information	•	•	•
Part 15: Submission of application	•	•	•
Part 16: Declaration and signature	•	•	•
Attachment 1A: Proof of occupier status	•	•	N/A
Attachment 1B: ASIC company extract	•	•	N/A
Attachment 1C: Authorisation to act as a representative of the occupier	•	•	•
Attachment 2: Premises map/s	•	•	Δ
Attachment 3A: Environmental commissioning plan	If required.	N/A	If required
Attachment 3B: Proposed activities	•	•	Δ
Attachment 3C: Map of area proposed to be cleared (only applicable if clearing is proposed)	•	•	•
Attachment 3D: Additional information for clearing assessment	If required.	If required.	If required.
Attachment 4: Marine surveys (only applicable if marine surveys included in application)	•	•	•
Attachment 5: Other approvals and consultation documentation	•	•	Δ
Attachment 6A: Emissions and discharges	If required.	If required.	If required.
Attachment 6B: Waste acceptance	If required.	If required.	If required.
Attachment 7: Siting and location	•	•	Δ
Attachment 8: Additional information submitted	If required.	If required.	If required.
Attachment 9: Category-specific checklist(s)	•	If required.	If required.
Attachment 10: Proposed fee calculation	•	•	•
Attachment 11: Request for exemption from publication	If required.	If required.	If required.

Key:

●	Must be completed / submitted.
⚠	To the extent changed / required in relation to the amendment.
N/A	Not required with application, but may be requested subsequently depending on DWER records.
"If required"	Sections for applicants to determine.

Part 2: Applicant details							
INSTRUCTIONS: <ul style="list-style-type: none"> The applicant (the occupier of the premises) must be an individual(s), a company, body corporate, or public authority, but not a partnership, trust, or joint-venture name. Applications made by or on behalf of business names or unincorporated associations will not be accepted. If applying as an individual, your full legal name must be provided. If applying as a company, body corporate, or public authority, the full legal entity name must be inserted. Australian Company Number's (ACN) must be provided for all companies or body corporates. DWER prefers to send all correspondence electronically via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act (Part V documents) electronically via email, by indicating your consent in Section 2.3. Companies or body corporates making an application must nominate an authorised representative from within their organisation. Proof of authorisation must be submitted with the application (see Section 2.10). If you are applying as an individual, you are the representative. Details of a contact person must be provided for DWER enquiries in relation to your application. This contact person can be a consultant if authorised to represent the applicant. Written evidence of this authorisation must be provided. Details of the occupier of the premises must be provided. One of the options must be selected and if you have been asked to specify, please provide details. For example, if 'lease holder' has been selected, please specify the type of lease (for example, pastoral lease, mining lease, or general lease) and provide a copy of the lease document(s). Note that contracts for sale of land will not be sufficient evidence of occupancy status. 							
2.1	Applicant name/s (full legal name/s): The proposed holder of the works approval, licence or registration.	Covalent Lithium Pty Ltd					
	ACN (if applicable):	70 623 090 139					
2.2	Trading as (if applicable):						
2.3	Authorised representative details: The person authorised to receive correspondence and Part V documents on behalf of the applicant under the EP Act. Where 'yes' is selected, all correspondence will be sent to you via email, to the email address provided in this section. Where 'no' has been selected, Part V documents will be posted to you in hard copy to the postal / business address specified in Section 2.4, below. Other general correspondence may still be sent to you via email.	Name Position Telephone Email	<div> <div></div> <div></div> <div></div> <div></div> </div> <div> <div></div> <div></div> <div></div> <div></div> </div> <div> <div></div> <div></div> <div></div> <div></div> </div> <div> <div></div> <div></div> <div></div> <div></div> </div>				
		<i>I consent to all written correspondence between myself (the applicant) and DWER, regarding the subject of this application, being exclusively via email, using the email address I have provided above.</i>	<table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Yes	No						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2.4	Registered office address, as registered with the Australian Securities and Investments Commission (ASIC): This must be a physical address to which a Part V document may be delivered.	<div></div>					

Part 2: Applicant details				
2.5	Postal address for all other correspondence: If different from Section 2.4.	PO Box 41 Kwinana WA 6966		
2.6	Contact person details for DWER enquiries relating to the application (if different from the authorised representative): For example, could be a consultant or a site-based employee.	Name		
		Position		
		Organisation		
		Address		
		Telephone		
		Email		
2.7	Occupier status: Occupier is defined in s.3 of the EP Act and includes a person in occupation or control of the premises, or occupying a different part of the premises whether or not that person is the owner. Note: if a lease holder, the applicant must be the holder of an executed lease, not just an agreement to lease.	Registered proprietor on certificate of title.	<input type="checkbox"/>	
		Lease holder (please specify, including date of expiry of lease).	<input checked="" type="checkbox"/>	
		Mining tenement G77/137, M77/1066 and M77/1080		
		Public authority that has care, control, or management of the land.	<input type="checkbox"/>	
		Other evidence of legal occupation or control (please specify – for example, joint venture operating entity, contract, letter of operational control, or other legal document or evidence of legal occupation).	<input type="checkbox"/>	
Attachments			N/A	Yes
2.8	Attachment 1A: Proof of occupier status	As per existing Licence	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.9	Attachment 1B: ASIC company extract	As per existing Licence	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.10	Attachment 1C: Authorisation to act as representative of the occupier	A copy of the documentation authorising the applicant to act on the occupier's behalf as their authorised agent/representative has been provided and labelled as Attachment 1C.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Part 3: Premises details				
3.1	Premises description (whole or part to be specified): Include the land description (volume and folio number, lot, or location number/s); Crown lease or reserve number; pastoral lease number; or mining tenement number (as appropriate), of all properties, as shown on title details registered with Landgate.	Mining tenement G77/137, M77/1066 and M77/1080		
	Premises street address Include the suburb.	Earl Grey Lithium Project located off Marvel Loch-Forrestania Road located within Shire of Yilgarn		
	Premises name (if applicable):	Earl Grey Lithium Project		
3.2	Local Government Authority area: City, Town, or Shire.	Shire of Yilgarn		
3.3	GPS (latitude and longitude) coordinates: GPS coordinates determined using the GDA 2020 (Geographic latitude / longitude) coordinate system and datum must be provided for all points around the proposed premises boundary, where the entirety of the cadastre (land parcel) or mining tenements are not used as the premises boundary.	No change to premises boundary as defined in Schedule 1 of issued Works Approval.		
Attachments			N/A	Yes
3.4	Attachment 2: Premises map(s) You must provide as an attachment to this application form, labelled Attachment 2: an aerial photograph, map, and site plan of sufficient scale showing the proposed prescribed premises boundary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Part 4: Proposed activities

INSTRUCTIONS:

- You must provide a description and the scope, size and scale of all prescribed activities of Schedule 1 to the EP Regulations including the maximum production or design capacity of each prescribed activity.
- If applying for a works approval or licence amendment involving the construction of new infrastructure, you must provide information on infrastructure to be constructed and how long construction is expected to take. You must confirm if commissioning is to occur and how long it will take.
- If applying for a works approval or licence amendment *not* involving the construction of new infrastructure, provide details of the proposed amendment.
- You must identify all emission sources on the premises map/s.
- You must also provide information on activities which directly relate to the prescribed premises category which have, or are likely to result in, an emission or discharge.
- If clearing activities are proposed provide a description and details. If a relevant exemption under Schedule 6 of the EP Act or r.5 of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (WA) (Clearing Regulations) may apply, provide details.
- Note that in some cases, DWER may require that the clearing components of a works approval or licence (or amendment) application be submitted separately through the clearing permit application process. Refer to the [Procedure: Prescribed premises works approvals and licences](#) for further guidance.
- Please note that the requested information is critical to DWER's understanding of the proposed activities. The more accurate, specific, and complete the information provided in the application, the less uncertainty that DWER may identify in the application, therefore facilitating completion of the assessment in a more efficient and timely manner.

4.1 Prescribed premises infrastructure and equipment

In Table 4.1 (below), provide a list of all items of infrastructure and equipment within the boundary of the prescribed premises relevant to this application, and include the following details for each:

- relevant categories (if known)** – the categories of prescribed premises (as listed under Schedule 1 of the EP Regulations) that relate to that infrastructure or equipment;
- site plan reference** – the location of that infrastructure or equipment (with reference to the site plan map or maps provided above in Section 3.4 and labelled as Attachment 2 – e.g. use GPS coordinates or a clear description such as “labelled as [label on premises map] on Map A”);
- is it critical containment infrastructure (CCI)?** – indicate if the identified infrastructure or equipment would be categorised as CCI. Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further information on CCI; and
- is environmental commissioning required?** – indicate if environmental commissioning is intended to be undertaken for that item of infrastructure or equipment. Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further information on environmental commissioning.

Add additional rows to Table 4.1 (below) as required.

Table 4.1: Infrastructure and equipment

	Infrastructure and equipment	Relevant categories (if known)	Site plan reference	CCI? (mark if yes)	Environmental commissioning? (mark if yes)
1.	Tailings discharged into containment cell or dam	5	Existing Figures 1 and 2 of WA6673, amended figures in Att 8A.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.				<input type="checkbox"/>	<input type="checkbox"/>
3.				<input type="checkbox"/>	<input type="checkbox"/>
4.				<input type="checkbox"/>	<input type="checkbox"/>
5.				<input type="checkbox"/>	<input type="checkbox"/>
6.				<input type="checkbox"/>	<input type="checkbox"/>
7.				<input type="checkbox"/>	<input type="checkbox"/>
8.				<input type="checkbox"/>	<input type="checkbox"/>
9.				<input type="checkbox"/>	<input type="checkbox"/>
10.				<input type="checkbox"/>	<input type="checkbox"/>

Part 4: Proposed activities**4.2 Detailed description of proposed activities or proposed changes (if an amendment):**

You must provide details of proposed activities relevant to this application within the boundary of the prescribed premises, identifying:

- scope, size, and scale of the project, including details as to production or design capacity (and/or frequency, if applicable);
- key infrastructure and equipment;
- description of processes or operations (a process flow chart may be included as an attachment);
- emission / discharge points;
- locations of waste storage or disposal
- activities occurring during construction, environmental commissioning, and operation (if applicable).

Additional information relating to the proposed activities may be included in Attachment 3B (see 4.12 below).

Construction activities (if applicable):

Part 4: Proposed activities

TSF1 was designed as an Integrated Waste Landform (IWL) / TSF, with the design intent to construct progressively with a starter embankment and then to raise progressively in six stages downstream via zoned earthworks construction. Construction of the starter stage (Stage 1) of the facility was completed in April 2023. A CCIR was submitted on 29 June 2023 and deposition commenced on 13 August 2023.

Licence L9326/2022/1 was amended on 14 February 2024 to incorporate Category 5 TSF activities. A Time Limited Operations report was submitted on 28 March 2024.

In scoping and construction of the Stage 2 lift several design modifications have been identified. This amendment seeks to modify the infrastructure design and construction requirements as follows

Condition 1: Table 1 to be modified as follows

Item	Current	Modified	Justification
2	Height of TSF stage 2 embankment raise to be a maximum of 3 meters (RL 442 m AHD).	Height of TSF stage 2 embankment raise to be a maximum of 4 meters (RL 443 m AHD).	NW to SE embankment raised to RL 443m to include western overtopping bund shown in the design which is 1m higher than the opposite embankment.
3	Height of TSF stage 3 embankment raise to be a maximum of 3 meters (RL 445 m AHD).	Height of TSF stage 3 embankment raise to be a maximum of 3 meters (RL 446 m AHD).	
4	Height of TSF stage 4 embankment raise to be a maximum of 3 meters (RL 448 m AHD).	Height of TSF stage 3 embankment raise to be a maximum of 3 meters (RL 449 m AHD).	
2,3,4	Layout and general arrangement as specified in Figure 4 and Figure 5 of Schedule 1	Reference remains the same. Figures changed to include above maximum RL heights.	
Figure 4	Zone A Stage 1 crest berm 1.5m.	Zone A Stage 1 crest berm 2.5m.	Constructability to retain active tailings line during build.
	Upstream batter slope of Zones A and B1 of 1V:2H.	Upstream batter slope of Zones A and B1 of 1V:1.5H for stages 2 onwards.	Enable Zone A and B1 crest to be maintained with 2.5m berm for constructability.
	Traffic-compacted Zone B1 (minimum crest width of 10 m).	Traffic-compacted Zone B1 – crest width of 6m.	Zone B1 crest width was adjusted to accommodate construction with a smaller fleet. TTC memo (Att 8A) confirm no impact to stability, initial wider design was to accommodate mining fleet.
Figure 5	Stage 2 decant tower rockfill surround 10m wide; causeway crest 8m wide.	Widened to 20m and 15m respectively.	To facilitate continuous decant operation during causeway raising.

Environmental commissioning activities (if applicable):

Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further guidance.

No changes

Part 4: Proposed activities				
Time limited operations activities (if applicable): Different elements of the premises may require time limited operations to commence at different times. In these circumstances, please specify the infrastructure and/or equipment for which time limited operations authorisation is being applied for. If time limited operations are expected to differ from future licensed operations, specify how and why this would be the case. Refer to the Guideline: Industry Regulation Guide to Licensing for further guidance.				
No changes				
Operations activities (for a licence): No changes				
4.3	Estimated operating period of the project / premises (e.g. based on estimated infrastructure life):			No change
4.4	Proposed date(s) for commencement of works (if applicable):			No change
4.5	Proposed date(s) for conclusion of works construction (if applicable):			No change
4.6	Proposed date(s) for environmental commissioning of works (if applicable):			No change
4.7	Proposed date/s for commencement of time limited operations under works approval (if applicable):			No change
4.8	Maximum production or design capacity for each category applied for (based on infrastructure operating 24 hours a day, 7 days a week):			No change
4.9	Estimated / actual throughput for each category applied for:			No change
Attachments				N/A Yes
4.10	Attachment 2: Premises map	Emission/discharge points are clearly labelled on the map/s required for Part 3.4 (Attachment 2).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.11	Attachment 3A: Environmental commissioning plan	If applying to construct works or install equipment, and environmental commissioning of the works or equipment is planned, an environmental commissioning plan has been included in Attachment 3A.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.12	Attachment 3B: Proposed activities	Additional information relating to the proposed activities has been included in Attachment 3B (if required).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearing activities				
4.13 to 4.19 are only required if the application includes clearing of native vegetation.				
4.13	Proposed clearing area			NA
4.14	Details of any relevant exemptions:			
4.15	Proposed method of clearing:			
4.16	Period within which clearing is proposed to be undertaken:			
4.17	Purpose of clearing:			
Clearing activities – Attachments				N/A Yes

Part 4: Proposed activities				
4.18	Attachment 3C: Map of area proposed to be cleared	<p>You must provide:</p> <p>an aerial photograph or map of sufficient scale showing the proposed clearing area and prescribed premises boundary</p> <p>OR</p> <p>if you have the facilities, a suitable portable digital storage device of the area proposed to be cleared as an ESRI shapefile with the following properties:</p> <ul style="list-style-type: none"> • Geometry type: Polygon Shape • Coordinate system: GDA 2020 (Geographic latitude / longitude) • Datum: 2020 1994 (Geocentric Datum of Australia 2020). 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.19	Attachment 3D: Additional information for clearing assessment	<p>Additional information to assist in the assessment of the clearing proposal may be attached to this application (for example, reports on salinity, fauna or flora studies or other environmental reports conducted for the site).</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 5: Index of Biodiversity and Marine Surveys for Assessments (IBSA and IMSA)				
INSTRUCTIONS: <ul style="list-style-type: none"> Biodiversity surveys should be submitted through the IBSA Submissions Portal at ibsasubmissions.dwer.wa.gov.au Biodiversity surveys submitted to support this application must meet the requirements of the EPA's <i>Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA)</i>. Marine surveys submitted to support this application must meet the requirements of the EPA's <i>Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments (IMSA)</i>. If these requirements are not met, DWER will decline to deal with the application. 				
Attachments			N/A	Yes
5.1	Biodiversity surveys Please provide the IBSA number(s) (or submission number(s) if IBSA number has not yet been issued) in the space provided. Note that a submission number is not confirmation of acceptance of a biodiversity survey and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify the department.	All biodiversity surveys submitted with this application meet the requirements of the EPA's Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA) . <div>Submission number(s)</div> <div>IBSA number(s)</div>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.2	Attachment 4: Marine surveys	All marine surveys submitted with this application meet the requirements of the EPA's Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments (IMSA) .	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 6: Other DWER approvals	
INSTRUCTIONS: <ul style="list-style-type: none"> If you have applied, or intend to apply, for other approvals within DWER that may be relevant to this application, you must provide relevant details. If you have referred, or intend to refer, your proposal to the Environmental Protection Authority (EPA), you must provide the requested details. 	
Pre-application scoping	
6.1 Have you had any pre-application / pre-referral / scoping meetings with DWER regarding any planned applications?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – provide details: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> Early discussions on future lifts with Adam Davini in late 2024. Flagged need to amend Works Approval if design was to change. </div>
Environmental impact assessment (Part IV of the EP Act)	
6.2 Have you referred or do you intend to refer the proposal to the EPA? Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment". If DWER considers that the proposal in this application is likely to constitute a 'significant proposal', DWER is required under s.38(5) of the EP Act to refer the proposal to the EPA for assessment under Part IV, if such a referral has not already been made. If a relevant Ministerial Statement already exists, please provide the MS number in the space provided.	<input type="checkbox"/> Yes (referred) – reference (if known): [] <input type="checkbox"/> Yes – intend to refer (proposal is a 'significant proposal') <input type="checkbox"/> Yes – intend to refer (proposal will require a s.45C amendment to the current Ministerial Statement): MS [] <input checked="" type="checkbox"/> No – a valid Ministerial Statement applies: MS [1199] <input type="checkbox"/> No – not a 'significant proposal'
Clearing of native vegetation (Part V Division 2 of the EP Act and <i>Country Area Water Supply Act 1947</i>)	
6.3 Have you applied or do you intend to apply for a native vegetation clearing permit? In accordance with the Guideline: Industry Regulation Guide to Licensing and Procedure: Native vegetation clearing permits , where clearing of native vegetation: <ul style="list-style-type: none"> is exempt under Schedule 6 of the EP Act or the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (WA) (refer to A guide to the exemptions and regulations for clearing native vegetation) is being assessed by a relevant authority which would lead to an exemption under Schedule 6 of the EP Act, or has been referred under s.51DA of the EP Act and a determination made that a clearing permit is not required (refer to the Guideline: Native vegetation clearing referrals), the clearing will not be reassessed by DWER or be subject to any additional controls by DWER. If the proposed clearing action is to be assessed in accordance with, or under, an <i>Environment Protection and Biodiversity Conservation Act</i> (Cth) (EPBC Act) accredited process, such as the assessment bilateral agreement, the clearing permit application Form Annex C7 – Assessment bilateral agreement must be completed and attached to your clearing permit application.	<input type="checkbox"/> Yes – clearing application reference (if known): CPS [] <input type="checkbox"/> Yes – a valid EP Act clearing permit already applies: CPS [] <input type="checkbox"/> No – this application includes clearing (please complete Sections 4.13 to 4.19 above) <input type="checkbox"/> No – permit not required (no clearing of native vegetation) <input checked="" type="checkbox"/> No – permit not required (clearing assessment completed under Part IV)] <input type="checkbox"/> No – an exemption applies (explain why): <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>

Part 6: Other DWER approvals	
<p>6.4 Have you applied or do you intend to apply for a Country Area Water Supply Act 1947 licence?</p> <p>If a clearing exemption applies in a <i>Country Area Water Supply Act 1947</i> (CAWS Act) controlled catchment, or if compensation has previously been paid to retain the subject vegetation, a CAWS Act clearing licence is required.</p> <p>If yes, contact the relevant DWER regional office for a Form 1 <i>Application for licence</i>.</p> <p>Map of CAWS Act controlled catchments</p>	<p><input type="checkbox"/> Yes – application reference (if known): []</p> <p><input type="checkbox"/> No – a valid licence applies: []</p> <p><input checked="" type="checkbox"/> No – licence not required</p>
Water licences and permits (<i>Rights in Water and Irrigation Act 1914</i>)	
<p>6.5 Have you applied, or do you intend to apply for:</p> <ol style="list-style-type: none"> 1. a licence or amendment to a licence to take water (surface water or groundwater); or 2. a licence to construct wells (including bores and soaks); or 3. a permit or amendment to a permit to interfere with the bed and banks of a watercourse? <p>For further guidance on water licences and permits under the <i>Rights in Water and Irrigation Act 1914</i>, refer to the Procedure: Water licences and permits.</p>	<p><input type="checkbox"/> Yes – application reference (if known): []</p> <p><input checked="" type="checkbox"/> No – a valid licence / permit applies: GWL205547</p> <p><input type="checkbox"/> No – an exemption applies (explain why):</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p><input type="checkbox"/> No – licence / permit not required</p>

Part 7: Other approvals and consultation				
<p>INSTRUCTIONS:</p> <ul style="list-style-type: none"> • Please provide copies of all relevant documentation indicated below, including any conditions, exclusions, or expiry dates. • “Major Project” means: <ul style="list-style-type: none"> ➢ A State Development Project, where the lead agency is the Department of Jobs, Tourism, Science and Innovation (including projects to which a State Agreement applies); or ➢ A Level 2 or 3 proposal, as defined in the Department of Premier and Cabinet’s Lead Agency Framework. 				
	N/A	No	Yes	
7.1	Is the proposal a Major Project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.2	Is the proposal subject to a State Agreement Act?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If yes, specify which Act:				
7.3	Has the proposal been allocated to a “Lead Agency” (as defined in the Lead Agency Framework)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If yes, specify Lead Agency contact details: Department of Jobs, Tourism, Science and Innovation				
7.4	Has the proposal been referred and/or assessed under the EPBC Act (Commonwealth)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, please specify referral, assessment and/or approval number: Assessment number 2017-7950				
7.5	Has the proposal obtained all relevant planning approvals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If planning approval is necessary but has not been obtained, please provide details indicating why:				
If planning approval is not necessary, please provide details indicating why:				
Planning approval is not required for mining activities on a mining tenement.				

Part 7: Other approvals and consultation				
7.6	For renewals or amendment applications, are the relevant planning approvals still valid (that is, not expired)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7.7	Has the proposal obtained all other necessary statutory approvals (not including any other DWER approvals identified in Part 6 of this application)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If no, please provide details of approvals already obtained, outstanding approvals, and expected dates for obtaining these outstanding approvals: <div></div>				
		N/A	No	Yes
7.8	Has consultation been undertaken with parties considered to have a direct interest in the proposal (that is, interested parties or persons who are considered to be directly affected by the proposal)? DWER will give consideration to submissions from interested parties or persons in accordance with the Guideline: Industry Regulation Guide to Licensing .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attachments			N/A	Yes
7.9	Attachment 5: Other approvals and consultation documentation Details of other approvals specified in Part 7 of this application, including copies of relevant decisions and any consultation undertaken with direct interest stakeholders have been provided and labelled Attachment 5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Part 8: Applicant history				
Note: <ul style="list-style-type: none"> DWER will undertake an internal due diligence of the applicant's fitness and competency based on DWER's compliance records and the responses to Part 8 of the form. If you wish to provide additional information for DWER to consider in making this assessment, you may provide that information as a separate attachment (see Part 11). 				
		N/A	No	Yes
8.1	If the applicant is an individual, has the applicant previously held, or do they currently hold, a licence or works approval under Part V of the EP Act?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.2	If the applicant is a corporation, has any director of that corporation previously held, or do they currently hold, a licence or works approval under Part V of the EP Act?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8.3	If yes to 8.1 or 8.2 above, specify the name of company and/or licence or works approval number: Covalent holds the following approvals under Part V of the EP Act: <ul style="list-style-type: none"> - W6460/2020/1 Earl Grey Lithium Project Concentrator Works Approval - W6499/2021/1 Earl Grey Lithium Project Kwinana Refinery Works Approval - W2889/2025/1 Earl Grey Lithium Project Landfill Works Approval - W6673/2022/1 Earl Grey Lithium Project TSF Works Approval - W6919/2022/1 Earl Grey Lithium Project Dewatering - L9326/2021/1 Earl Grey Lithium Project Operating Licence 			
8.4	If the applicant is an individual, has the applicant ever been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.5	If the applicant is a corporation, has any director of that corporation ever been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.6	If the applicant is a corporation, has any person concerned in the management of the corporation, as referred to in s.118 of the EP Act, ever been convicted of, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.7	If the applicant is a corporation, has any director of that corporation ever been a director of another corporation that has been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.8	With regards to the questions posed in 8.4 to 8.7 above, have any legal proceedings been commenced, whether convicted or not, against the applicant for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.9	Has the applicant had a licence or other authority suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.10	If the applicant is a corporation, has any director of that corporation ever had a licence or other authority suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.11	If the applicant is a corporation, has any director of that corporation ever been a director of another corporation that has ever had a licence or other authorisation suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.12	If yes to any of 8.4 to 8.11 above, you must provide details of any charges, convictions, penalties paid for an offence, and/or licences or other authorisations suspended or revoked:			

It has been assumed that the questions within Part 8 Applicant History relate only to offences that occurred while the applicant was a director of an entity. Declarations made are done so on this basis and may not represent the entire history of the organisation.

Australian Vinyls Corp Limited (AVC) was issued with an Infringement Notice on 27 November 2013 by EPA Victoria for an alleged licence breach, which AVC did not contest. The penalty applied was \$7,042.

INSTRUCTIONS:

- Please see [Guideline: Risk Assessments](#) and provide all information relating to emission sources, pathways and receptors relevant to the application.
- You must provide details on sources of emissions (for example, kiln stack, baghouses or discharge pipelines) including fugitive emissions (for example, noise, dust or odour), types of emissions (physical, chemical, or biological), and volumes, concentrations and durations of emissions.
- The potential for emissions should be considered for all stages of the proposal (where relevant), including during construction, commissioning and operation of the premises.

		No	Yes
9.1	Are there potential emissions or discharges arising from the proposed activities? No changes from W6673	<input type="checkbox"/>	<input type="checkbox"/>

If yes, identify all potential emissions and discharges arising from the proposed activities and complete Table 9.1: Emissions and discharges (below).

- ☐ Gaseous and particulate emissions (e.g. emissions from stacks, chimneys or baghouses)

☐ Wastewater discharges (e.g. treated sewage, wash water, or process water discharged to lands or waters)

☐ Noise (e.g. from machinery operations and/or vehicle operations)

☐ Contaminated or potentially contaminated stormwater (e.g. stormwater with the potential to come into contact with chemicals or waste materials, etc.)

☐ Other (please specify): []

☐ Dust (e.g. from equipment, unsealed roads and/or stockpiles, etc.)

☐ Waste and leachate (e.g. emissions through seepage, leaks and spills of waste from storage, process and handling areas, etc.)

☐ Odour (e.g. from wastes accepted at putrescible landfills, storage or processing of waste or other odorous materials, etc.)

☐ Electromagnetic radiation¹

Details of any pollution control equipment or waste treatment system, including any control mechanisms used to ensure proper operation of this equipment, must be included in the proposed controls column of the 'Emissions and discharges table' below. Details of management measures employed to control emissions should also be included. Please provide / attach any relevant documents (e.g. management plans, etc.). Additional rows may be added as required and/or further information may be included as an attachment (see Section 9.3).

Table 9.1: Emissions and discharges

	Source of emission or discharge	Emission or discharge type	Volume and frequency	Proposed controls (include in Attachment 6A if extensive or complex)	Location (on site layout plan – see 3.4)
1.				•	
2.				•	
3.				•	

Part 9: Emissions, discharges, and waste																													
9.2	Waste-related activities at the premises² Answer "yes" or "no" for the following questions and complete Table 9.2 (below).			No	Yes																								
(a)	Is waste accepted at the premises?			<input type="checkbox"/>	<input type="checkbox"/>																								
(b)	Is waste produced on the premises?			<input type="checkbox"/>	<input type="checkbox"/>																								
(c)	Is waste processed on the premises?			<input type="checkbox"/>	<input type="checkbox"/>																								
(d)	Is waste stored on the premises?			<input type="checkbox"/>	<input type="checkbox"/>																								
(e)	Is waste buried on the premises?			<input type="checkbox"/>	<input type="checkbox"/>																								
(f)	Is waste recycled on the premises?			<input type="checkbox"/>	<input type="checkbox"/>																								
(g)	Is any of the waste listed in Table 9.2 (below) also considered a 'dangerous good' for the purposes of the Dangerous Goods Safety (Storage and Handling of Non-Explosives) Regulations 2007? ³			<input type="checkbox"/>	<input type="checkbox"/>																								
	Specify, if yes:																												
² Copies / details of any other relevant approvals (e.g. from the Department of Health) must be provided where applicable. ³ Wastes derived from the storage, handling, and use of dangerous goods may be considered hazardous and may need to be handled with the same precautions. Please refer to the Department of Mines, Industry Regulation and Safety's Dangerous Goods Safety information sheet for more information. Solid waste types must be described with reference to <i>Landfill Waste Classification and Waste Definitions 1996</i> (as amended from time to time) and the Environmental Protection (Controlled Waste) Regulations 2004 (Controlled Waste Regulations). Liquid waste types must be described with reference to the Controlled Waste Regulations. For further guidance on the definition of waste, refer to Fact Sheet: Assessing whether material is waste .																													
Detail must be provided on storage type (for example, hardstand and containment infrastructure), capacity, likely storage volumes, and containment features (for example, lining and bunding). Additional rows may be added as required and/or further information may be included as an attachment (see Section 9.4). Table 9.2 Waste types <table border="1"> <thead> <tr> <th></th> <th>Waste type</th> <th>Quantity (e.g. tonnes, litres, cubic metres)</th> <th>Waste activity infrastructure (including specifications)</th> <th>Monitoring (if applicable)</th> <th>Location (on site layout plan – see 3.4)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							Waste type	Quantity (e.g. tonnes, litres, cubic metres)	Waste activity infrastructure (including specifications)	Monitoring (if applicable)	Location (on site layout plan – see 3.4)	1.						2.						3.					
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1.																													
2.																													
3.																													
Attachments				N/A	Yes																								
9.3	Attachment 6A: Emissions and discharges (if required)	If required, further information for Section 9.1 has been included as an attachment labelled Attachment 6A.	<input type="checkbox"/>	<input type="checkbox"/>																									
9.4	Attachment 6B: Waste acceptance (if required)	If required, further information for Section 9.2 has been included as an attachment labelled Attachment 6B.	<input type="checkbox"/>	<input type="checkbox"/>																									

Part 10: Siting and location	
10.1	Sensitive land uses What is/are the distance(s) to the nearest sensitive land use(s)? A sensitive land use is a residence or other land use which may be affected by an emission or discharge associated with the proposed activities.
10.2	Nearby environmentally sensitive receptors and aspects Identify in Table 10.2 (below):

Part 10: Siting and location																																											
<ul style="list-style-type: none"> all instances of environmentally sensitive receptors that are known or suspected to be present within, or within close proximity to, the proposed prescribed premises boundary; the nature of the sensitive receptors (e.g. type of Threatened Ecological Community, species or threatened flora or fauna, etc.); their actual or approximate known distance and direction from the premises boundary (at the closest point/s); and if applicable, what measures have been or will be taken to ensure that sensitive receptors are not adversely impacted by any emissions or discharges from the premises. <p>Refer to the Guideline: Environmental siting for further guidance.</p> <p>Table 10.2: Nearby environmentally sensitive receptors and aspects</p> <table border="1"> <thead> <tr> <th>Type / classification</th> <th>Description</th> <th>Distance + direction to premises boundary</th> <th>Proposed controls to prevent or mitigate adverse impacts (if applicable)</th> </tr> </thead> <tbody> <tr> <td>Environmentally Sensitive Areas ¹</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Threatened Ecological Communities</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Threatened and/or priority fauna</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Threatened and/or priority flora</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Aboriginal and other heritage sites ²</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Public drinking water source areas ³</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rivers, lakes, oceans, and other bodies of surface water, etc.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Acid sulfate soils</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>¹ Environmentally Sensitive Areas are as declared under the <i>Environmental Protection (Environmentally Sensitive) Notice 2005</i>. Refer to DWER's website ("Environmentally Sensitive Areas") for further information.</p> <p>² Refer to the Department of Planning, Lands and Heritage website for further information about Aboriginal heritage and other heritage sites.</p> <p>³ Refer to Water Quality Protection Note No.25: Land use compatibility tables for public drinking water source areas for further information.</p>				Type / classification	Description	Distance + direction to premises boundary	Proposed controls to prevent or mitigate adverse impacts (if applicable)	Environmentally Sensitive Areas ¹				Threatened Ecological Communities				Threatened and/or priority fauna				Threatened and/or priority flora				Aboriginal and other heritage sites ²				Public drinking water source areas ³				Rivers, lakes, oceans, and other bodies of surface water, etc.				Acid sulfate soils				Other			
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Other																																											
10.3	Environmental siting context details Provide further information including details on topography, climate, geology, soil type, hydrology, and hydrogeology at the premises.																																										
Attachments			N/A	Yes																																							
10.4	Attachment 7: Siting and location You must provide details and a map describing the siting and location of the premises, including identification of distances to sensitive land uses and/or any specified ecosystems.	<input type="checkbox"/>	<input type="checkbox"/>																																								
Part 11: Submission of any other relevant information																																											
Attachments			No	Yes																																							

Part 11: Submission of any other relevant information				
11.1	Attachment 8: Additional information submitted	Applicants seeking to submit further information may include information labelled Attachment 8. If submitting multiple additional attachments, label them 8A, 8B, etc. Where additional documentation is submitted, please specify the name of documents below.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
List title of additional document(s) attached:		Memo from TSF engineer Tetra Tech Coffey outlining the design variations requiring amendment to the Works Approval W6673.		

Part 12: Category checklist(s)				
Attachments			N/A	Yes
12.1	Attachment 9: Category checklist(s)	DWER has developed category checklists to assist applicants with preparing their application. These checklists are available on DWER's website . The relevant category-specific checklist(s) must be completed and included with the application, labelled as Attachment 9. If attaching multiple category checklists, label them 9A, 9B, etc. Do not select "N/A" unless: <ul style="list-style-type: none"> a relevant category checklist is not yet published on DWER's website, or the application is for an amendment that does not propose changes to the method of operation, or change the inputs, outputs, infrastructure, equipment, emissions, or discharges of / from the premises. Note that that a category checklist(s) may still be required for renewal applications. You will be advised in your renewal notification letter (sent approximately twelve months before the licence expiry date) if you are required to provide the information identified in a category checklist. Where a category checklist is submitted, please specify which checklist(s) in the space below.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
List title(s) of category checklists attached:				

Part 13: Proposed fee calculation		
INSTRUCTIONS: Please calculate the prescribed fee using the relevant online fee calculator linked below. <ul style="list-style-type: none"> • Licence: www.der.wa.gov.au/LicenceFeeCalculator • Works approval: www.der.wa.gov.au/WorksApprovalFeeCalculator • Amendment: https://www.wa.gov.au/government/publications/works-approval-and-licence-amendment-fee-calculator Different fee units apply for different fee components. Fee units may also have different amounts depending on the period in which the calculation is made. Once DWER has confirmed that the application submitted meets the relevant requirements of the EP Act, you will be issued an invoice with instructions for paying your application fee. Further information on fees can be found in the Fact Sheet: Industry Regulation fees , and on DWER's website .		
13.1	Only the relevant fee calculations are to be completed as follows: <i>[mark the box to indicate sections completed]</i>	<input type="checkbox"/> Section 13.3 for works approval applications <input type="checkbox"/> Section 13.4 for licence / renewal applications <input type="checkbox"/> Section 13.5 for registration applications <input checked="" type="checkbox"/> Section 13.6 for amendment applications <input type="checkbox"/> Section 13.7 for applications requiring clearing of native vegetation
13.2	All information and data used for the calculation of proposed fees has been provided in accordance with Section 13.8.	<input type="checkbox"/>
13.3 Proposed works approval fee Proposed works approval fee (see Schedule 3 of the EP Regulations) Fees relate to the cost of the works, including all capital costs (inclusive of GST) associated with the construction and establishment of the works proposed under the works approval application. This includes, for example, costs associated with earth works, hard stands, drainage, plant hire, equipment, processing plant, relocation of equipment and labour hire. Costs exclude: <ul style="list-style-type: none"> - the cost of land - the cost of buildings to be used for purposes unrelated to the purposes in respect of which the premises are, or will become, prescribed premises - costs for buildings unrelated to the prescribed premises activity or activities - consultancy fees relating to the works. 		
Fee component		Proposed fee
13.4 Proposed licence fee (new licences and licence renewals) Detailed licence fee calculations Part 1 Premises component (see r.5D and Part 1 of Schedule 4 of the EP Regulations) The production or design capacity should be the maximum capacity of the premises. For most categories, the production or design capacity refers to an annual rate. The figure should be based on 24 hour operation for 365 days, unless there is another regulatory approval or technical reason that restricts operation. The premises component fee applies to the category in Part 1, Schedule 4 incurring the higher or highest amount of fee units in accordance with r.5D(2) of the EP Regulations. List all categories (insert additional rows as required). Use only the higher or highest amount of fee units to determine the Part 1 fee component.		
Category	Production or design capacity	Fee units
Using the higher or highest amount of fee units, Part 1 component subtotal		\$

Part 2 Waste (see r.5D(1a)(b) and Part 2 of Schedule 4 of the EP Regulations)

If your premises includes one or more of the following categories specify any applicable Part 2 waste amounts. Do not include Part 3 waste components of these discharges in the below calculations.

Categories: 5, 6, 7, 8, 9, 12, 14, 44, 46, 53, 54A, 70, 80, or 85B

Part 2 waste means waste consisting of –

- (a) tailings; or
- (b) bitterns; or
- (c) water to allow mining of ore; or
- (d) flyash; or
- (e) waste water from a desalination plant.

If the premises does not fall into one of the categories listed above, or there are no applicable Part 2 waste amounts, the sub total for this section will be \$0.

Insert additional rows as required. Sum all Part 2 waste fees to determine the sub total.

Discharge quantity (tonnes/year)	Fee units

Part 2 component subtotal

\$

Part 3 Waste – Discharges to air, onto land, into waters (see Part 3 of Schedule 4 of the EP Regulations)

Choose the appropriate location of the discharge and enter the discharge amount(s) in the units specified in the EP Regulations. This should be the amount of waste expected to be discharged over the next 12 months, expressed in the units and averaging period applicable for that waste kind (for example, g/minute or kg/day). Amounts can be measured, calculated, or estimated and can be based on data acquired over the previous 12 months, but should be based on the maximum premises capacity and not the forecast operating hours.

Where there are discharges, all prescribed waste types must be considered in the fee calculation. If a specified waste type is not present in the discharge, this must be justified using an appropriate emission estimation technique (for example, sampling data, industry sector guidance notes, National Pollution Inventory guides and emission factors).

Discharges to air

Discharges to air	Discharge rate (g/min)	Discharges to air	Discharge rate (g/min)
Carbon monoxide		Nickel	
Oxides of nitrogen		Vanadium	
Sulphur oxides		Zinc	
Particulates (Total PM)		Vinyl chloride	
Volatile organic compounds		Hydrogen sulphide	
Inorganic fluoride		Benzene	
Pesticides		Carbon oxysulphide	
Aluminium		Carbon disulphide	
Arsenic		Acrylates	
Chromium		Beryllium	
Cobalt		Cadmium	
Copper		Mercury	
Lead		TDI (toluene-2, 4-di-iso-cyanate)	
Manganese		MDI (diphenyl-methane di-iso-cyanate)	
Molybdenum		Other waste	
Part 3 component subtotal		\$	
Discharges onto land or into waters		Discharge rate	

1. Liquid waste that can potentially deprive receiving waters of oxygen (for each kilogram discharged per day) —	(a) biochemical oxygen demand (in the absence of chemical oxygen demand limit)	
	(b) chemical oxygen demand (in the absence of total organic carbon limit)	
	(c) total organic carbon	
2. Bio-stimulants (for each kilogram discharged per day) —	(a) phosphorus	
	(b) total nitrogen	
3. Liquid waste that physically alters the characteristics of naturally occurring waters —	(a) total suspended solids (for each kilogram discharged per day)	
	(b) surfactants (for each kilogram discharged per day)	
	(c) colour alteration (for each platinum cobalt unit of colour above the ambient colour of the waters in each megalitre discharged per day)	
	(d) temperature alteration (for each 1°C above the ambient temperature of the waters in each megalitre discharged per day) —	
	(i) in the sea south of the Tropic of Capricorn (ii) in other waters	
4. Waste that can potentially accumulate in the environment or living tissue (for each kilogram discharged per day) —	(a) aluminium	
	(b) arsenic	
	(c) cadmium	
	(d) chromium	
	(e) cobalt	
	(f) copper	
	(g) lead	
	(h) mercury	
	(i) molybdenum	
	(j) nickel	
	(k) vanadium	
	(l) zinc	
	(m) pesticides	
	(n) fish tainting wastes	
	(o) manganese	
5. <i>E. coli</i> bacteria as indicator species (in each megalitre discharged per day) —	(a) 1,000 to 5,000 organisms per 100 ml	
	(b) 5,000 to 20,000 organisms per 100 ml	
	(c) more than 20,000 organisms per 100 ml	
6. Other waste (per kilogram discharged per day) —	(a) oil and grease	
	(b) total dissolved solids	
	(c) fluoride	
	(d) iron	
	(e) total residual chlorine	

	(f) other	
Part 3 component subtotal		\$
Summary – Proposed licence fee		
Part 1 Component		
Part 2 Component		
Part 3 Component		
Total proposed licence fees:		\$
13.5 Prescribed fee for registration		
A fee of 24 units applies for an application for registration of premises, unless the occupier of the premises holds a licence in respect of the premises, in accordance with r.5B(2)(c) of the EP Regulations.		<input type="checkbox"/> (Tick to acknowledge)
13.6 Amendment fee (works approval or licence)		
The fee prescribed for an application for an amendment to a works approval or licence is calculated in accordance with r.5BB(1)(a) of the EP Regulations:		
<ul style="list-style-type: none"> for a single category of prescribed premises to which the works approval or licence relates, by using the fee unit number corresponding to the prescribed premises category and relevant design capacity threshold in Schedule 4 Part 1 of the EP Regulations. for multiple categories of prescribed premises to which the works approval or licence relates, by using the highest fee unit number corresponding to the prescribed premises categories and design capacity threshold in Schedule 4 Part 1 of the EP Regulations. 		
Fee Units	Proposed fee	
13.7 Prescribed fee for clearing permit		
In accordance with the Guideline: Industry Regulation Guide to Licensing and Procedure: Native vegetation clearing permits , where approval to clear native vegetation is sought as part of an application for a works approval or licence, DWER may elect to either jointly or separately determine the clearing component of the application. Where DWER separately determines the clearing component of an application, the application will be deemed to be an application for a clearing permit under s.51E of the EP Act and processed accordingly. Note: If a clearing permit application has been separately submitted and accepted by DWER, a refund for the clearing permit application will not be provided where DWER determines to address clearing requirements as part of a related works approval application.		<input type="checkbox"/> (Tick to acknowledge)
13.8 Information and data used to calculate proposed fees		
The detailed calculations of fee components, including all information and data used for the calculations are to be provided as attachments to this application, labelled as Attachment 10 , with an appropriate suffix (for example 10A, 10B etc.). Please specify the relevant attachment number in the space/s provided below.		
Proposed fee for works approval	Attachment No.	
Details for cost of works		
Proposed fee for licence	Attachment No.	
Part 1: Premises		
Part 2: Waste types		
Part 3: Discharges to air, onto land, into waters		

Part 14: Commercially sensitive or confidential information		
<p>NOTE: Information submitted as part of this application will be made publicly available. If you wish to submit commercially sensitive or confidential information, please identify the information in Attachment 11, and include a written statement of reasons why you request each item of information be kept confidential. Information submitted later in the application process may also be made publicly available at DWER's discretion. For any commercially sensitive or confidential information, please follow the same process as described above. DWER will take reasonable steps to protect genuinely confidential or commercially sensitive information. However, please note that DWER cannot commit to redacting all personal information from all supporting documents. You are advised to ensure that all personal information, including signatures, are removed from supporting documents prior to submitting them to the department. Please note that all submitted information may be the subject of an application for release under the <i>Freedom of Information Act 1992</i>.</p>		
All information which you would propose to be exempt from public disclosure has been separately placed in a redacted version of the application form and its supporting documentation. Note that this is in addition to the unredacted version(s) provided to DWER for its assessment. Grounds for claiming exemption in accordance with Schedule 1 to the <i>Freedom of Information Act 1992</i> must be specified in Attachment 11 (located at the end of this form).	Attached <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Part 15: Submission of application	
<p>INSTRUCTIONS: Check one of the boxes below to nominate how you will submit your application. Files larger than 50MB cannot be received via email by DWER. Files larger than 50MB can be sent via File Transfer. Alternatively, email DWER to make other arrangements.</p>	
A full, signed, electronic copy of the application form including all attachments has been submitted via email to info@dwier.wa.gov.au ; OR	<input checked="" type="checkbox"/>
A signed, electronic copy of the application form has been submitted via email to info@dwier.wa.gov.au and attachments have been submitted via File Transfer, or electronically by other means as arranged with DWER; OR	<input type="checkbox"/>
A full, signed hard copy has been sent to: APPLICATION SUBMISSIONS Department of Water and Environmental Regulation Locked Bag 10 Joondalup DC WA 6919	<input type="checkbox"/>

Part 16: Declaration and signature

General

I / We confirm and acknowledge that:

- the information contained in this application is true and correct;
- I / we have legal authority to sign on behalf of the applicant (where authorisation provided);
- I / we have not altered the requirements and instructions set out in this application form;
- I / we have provided a valid email address in Section 2.3 for receipt of correspondence electronically via email from DWER in relation to this application;
- that successful delivery to my / our server constitutes receipt of correspondence sent electronically via email from DWER in relation to this application; and
- I / we have provided a valid postal and/or business address in Section 2.4 for the service of all Part V documents.
- giving or causing to be given information that to my knowledge is false or misleading is an offence under s.112 of the EP Act and may incur a penalty of up to \$100,000.

Publication

I / We confirm and acknowledge:

- this application (including all attachments apart from the sections identified in Attachment 11) is a public document and may be published;
- marine surveys provided in accordance with Part 5 will be published and used, for the purposes of the IMSA project, in accordance with your declaration made in the *Metadata and Licensing Statement*;
- all necessary consents for the publication of information have been obtained from third parties;
- information considered exempt from public disclosure has been noted by redaction of a separately provided copy of the completed application form and its supporting documentation (in accordance with Part 14), with reasons as to why the information should be exempt in accordance with the grounds specified in Schedule 1 to the *Freedom of Information Act 1992 (WA)* being provided in Attachment 11;
- subsequent information provided in relation to this application will be a public document and may be published unless written notice has been given to DWER by the applicant, at the time the information is provided, claiming that the information is considered exempt from public disclosure; and
- the decision to not publish information will be at the discretion of the CEO of DWER and will be made consistently with the provisions of the *Freedom of Information Act 1992 (WA)*.

<p>Designated by:</p> <div style="background-color: black; width: 150px; height: 60px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; width: 450px;"></div> <p>Name</p> <div style="background-color: black; width: 260px; height: 25px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; width: 450px;"></div> <p>Position</p> <div style="border-bottom: 1px solid black; width: 450px; height: 25px; margin-top: 20px;"></div> <p>Signature</p> <div style="border-bottom: 1px solid black; width: 450px; height: 25px; margin-top: 20px;"></div> <p>Name</p> <div style="border-bottom: 1px solid black; width: 450px; height: 25px; margin-top: 20px;"></div> <p>Position</p> <div style="border-bottom: 1px solid black; width: 450px; height: 25px; margin-top: 20px;"></div>	<p>17/4/2025 1:04 PM AWST</p> <div style="border-bottom: 1px solid black; width: 250px; margin-top: 10px;"></div> <p>Date</p> <div style="border-bottom: 1px solid black; width: 250px; margin-top: 20px;"></div> <p>Date</p>
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NOTE: This form may be signed:

- if the applicant is an individual, by the individual;
- if the applicant is a corporation, by:
 - the common seal being affixed in accordance with the *Corporations Act 2001 (Cth)*; or
 - two directors; or
 - a director and a company secretary; or
 - if a proprietary company has a sole director who is also the sole company secretary, by that director; and
- by a person with legal authority to sign on behalf of the applicant.

ATTACHMENT 11 – Confidential or commercially sensitive information

Request for exemption from publication			
Information which you consider should not be published, on the grounds of a relevant exemption found in Schedule 1 to the <i>Freedom of Information Act 1992</i> (WA), must be specified in this Attachment. Add additional rows as required.			
NOT FOR PUBLICATION IF GROUNDS FOR EXEMPTION ARE DETERMINED TO BE ACCEPTABLE			
Section of this form:		Grounds for claiming exemption:	
Section of this form:		Grounds for claiming exemption:	
Section of this form:		Grounds for claiming exemption:	
<div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div>			
<div style="border: 1px solid black; padding: 5px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div>Full Name</div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="border-bottom: 1px solid black; width: 40%;"></div> <div style="border-bottom: 1px solid black; width: 40%;"></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Signature</div> <div>Date</div> </div> </div>			



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WA 6000 Australia

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f: +61 8 6218 2222
tetratechcoffey.com

MEMORANDUM

Recipient name		Recipient company	Covalent Lithium Pty Ltd
Copied recipients)	Memo date	16 April 2025
Author			
Project reference	754-PERGE357109 TSF1 Design Variations Rev2		
Memo subject	Mt Holland TSF1 Design		

1. INTRODUCTION

Further to a request by Covalent Lithium Pty Ltd (Covalent), Tetra Tech Coffey Pty Ltd (Coffey) prepared this memorandum regarding the Tailings Storage Facility 1 (TSF1) design at the Mt Holland Lithium Project, in Western Australia.

TSF1 was designed by Coffey (2022)¹ as an Integrated Waste Landform (IWL) / TSF, with the design intent being to construct a homogeneous, free-standing starter embankment and then to raise progressively in six stages downstream via zoned earthworks construction. Construction of the starter stage (Stage 1) of the facility was completed in April 2023 as documented in a construction compliance report prepared by Coffey (2023)².

The design intent was that the outer mine waste dump portion of the facility (Zones B and B1) would then be raised in advance of an inner, compacted clayey mine waste zone (Zone A). The mining fleet would construct Zones B and B1, while a civil earthworks contractor would construct Zone A, both according to mine waste availability and tailings storage requirements.

The design is documented in EGLP Mining Proposal Stage 2 and approved by the Department of Water and Environmental Regulation (DWER) for construction under Works Approval W6673/2022/1.

Due to mine waste scheduling and operational needs, Zones B and B1 were constructed only to the starter embankment crest level by the time the Stage 2 embankment raise (the current raise) was required in 2025. This necessitated a modification to the design, whereby the civil earthworks contractor would build Zones B1 and A in advance of mining fleet construction of the outer Zone B.

The Zone B1 geometry was therefore amended to dimensions suiting smaller, civil construction equipment (i.e. as opposed to large dump trucks).

It is further noted that the original design intent was that during embankment raising, half of the facility would be inactive and undergoing earthworks raising construction, while on the other half, active tailings deposition would take place. Pipework on the inactive half would be removed ahead of the earthworks and then placed on the newly raised crest to allow ongoing tailings deposition during earthworks raising on the other half of the facility, where the pipework would be removed and similarly replaced, such that the complete raise could be constructed.

For ease of operations, Covalent processing required both deposition lines active during the build to facilitate the deposition strategy, therefore, several small geometric changes were made to accommodate earthworks, ongoing tailings deposition and pipe handling needs.

Section 2 further summarises variations to the TSF1 design.

2. VARIATIONS TO THE DESIGN

The following table summarises the changes mentioned in Section 1 of this memorandum.

Table 1 – Summary of Design Variations

Item	Ref.	Requirement	Redesign	Motivation
1	W6673/2022/1 Table 1 (2) and Fig 4. EGLP Mining Proposal Stage 2 – 4.2.2.8.	Height of TSF Stage 2 embankment raise to be a maximum of 3m (RL 442m AHD).	NW to SE embankment raised to RL 443m to include western overtopping bund shown in the design which is 1m high. Geometry is changed (simplified). EGLP MP states west 1m higher than east.	Consistent with the submitted design, to eliminate potential for overtopping to the west (i.e. towards Earl Grey Pit). Geometry change to aid constructability.
2	W6673/2022/1 Fig 4.	Zone A Stage 1 crest berm 1.5m.	Zone A Stage 1 crest berm 2.5m.	Constructability to operational request to retain active tailings line during build.
3	W6673/2022/1 Fig 4.	Upstream batter slope of Zones A and B1 of 1V:2H.	Upstream batter slope of Zones A and B1 of 1V:1.5H.	Enable Zone A and B1 crest to be maintained with 2.5m berm for constructability.
4	EGLP Mining Proposal Stage 2 – 4.2.2.6. W6673/2022/1 Fig 4.	Traffic-compacted Zone B1 (minimum crest width of 10 m).	Traffic-compacted Zone B1 – crest width of 6m.	The mining schedule prohibited use of large mining equipment, consequently the Zone B1 crest width was adjusted to accommodate construction with a smaller fleet.
5	EGLP Mining Proposal Stage 2 – 4.2.2.8. W6673/2022/1 Fig 4.	The downstream (Zone B)... shall be completed ahead of the inner Zone A embankment.	754-PERGE 362288-TSF1_Stage 2_SoW_Rev0 indicates Zone B1 constructed first.	Mine waste scheduling did not permit full Zone B construction ahead of the inner Zones A and B1 embankment.
6	-	Stage 2 decant tower rockfill surround 10m wide; causeway crest 8m wide.	Widened to 20m and 15m respectively.	To facilitate continuous decant operation during causeway raising.

Drawing No. 754-PERGE357109-01 (Appendix A) shows the TSF1 general arrangement, while Drawing No. 754-PERGE357109-02 (Appendix A) shows the overall geometric changes to the embankment assuming the construction and operational method and philosophy adopted for the Stage 2 raise are projected to the final Stage 7 embankment crest level. Similarly, Drawing No. 754-PERGE357109-03 (Appendix A) shows changes in decant geometry mentioned in Table 1, Item 6.

It should be noted that the final 1V:3H slope shown on the downstream side of the facility indicatively represents the TSF1 final closure profile and shall be subject to ongoing assessment prior to closure. The closure slope is consistent with the conceptual closure layout plan included in the original TSF1 design drawings and flatter, therefore anticipated to be more stable, than the intermediate 1V:2H slopes with 5m berm shown on the drawing in Appendix A.

Changes to the TSF1 storage capacity due to the slight inwards shift of the final embankment crest line are expected to be negligible.

3. CONCLUSIONS

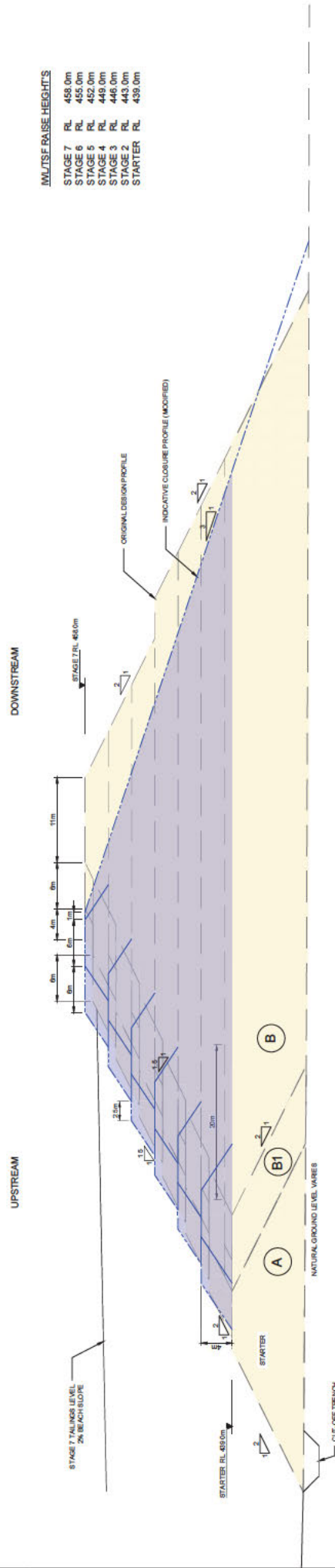
This memorandum summarises relatively minor variations to the TSF1 design made to accommodate mine waste scheduling and operational requirements. It is highlighted that the overall design intent of constructing a downstream raised IWL / TSF is unchanged and that it is considered the original design analyses remain valid. There is no significant change in anticipated dam safety or performance (geotechnical and environmental), and it is therefore confirmed that, in line with the original design intent, a robust and fully functional facility can be constructed.

4. REFERENCES

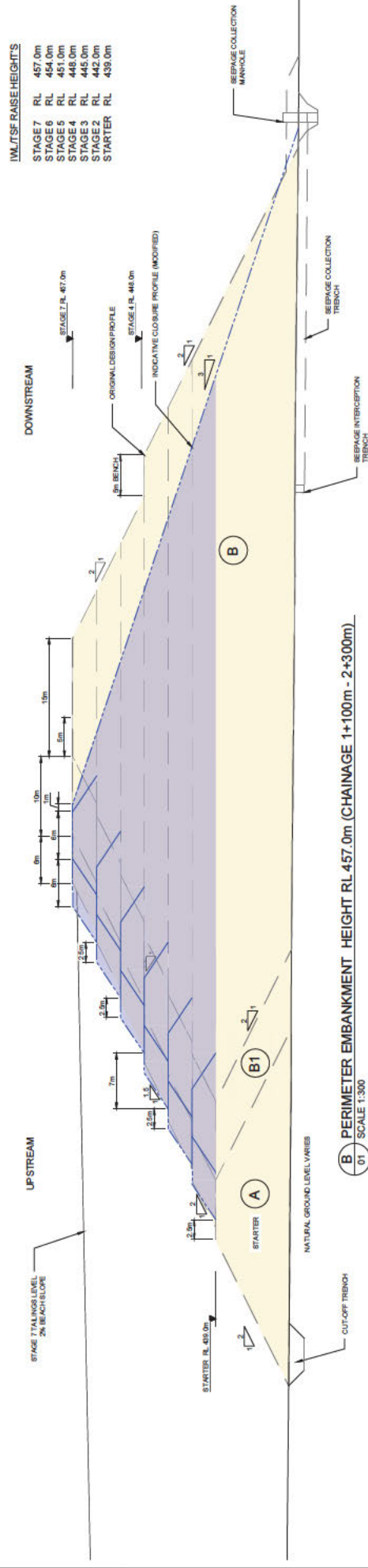
The following reports are referred to herein:

1. Coffey Services Australia Pty Ltd (2022), '*Covalent Lithium Pty Ltd, Mt Holland Lithium Project, IWL/TSF Design Report*', ref. 754-PERGE276922 IWL_TSF Design Report Rev2, dated 3 October 2022.
2. Tetra Tech Coffey Pty Ltd (2023), '*Mt Holland Project, Tailings Storage Facility 1 – Stage 1 Construction Report*', ref. 754-PERGE305185-CM-REP-Rev0, dated 27 June 2023.

APPENDIX A: DRAWINGS



01	A PERIMETER EMBANKMENT HEIGHT RL 458.0m (CHAINAGE 0+000 - 1+100m)
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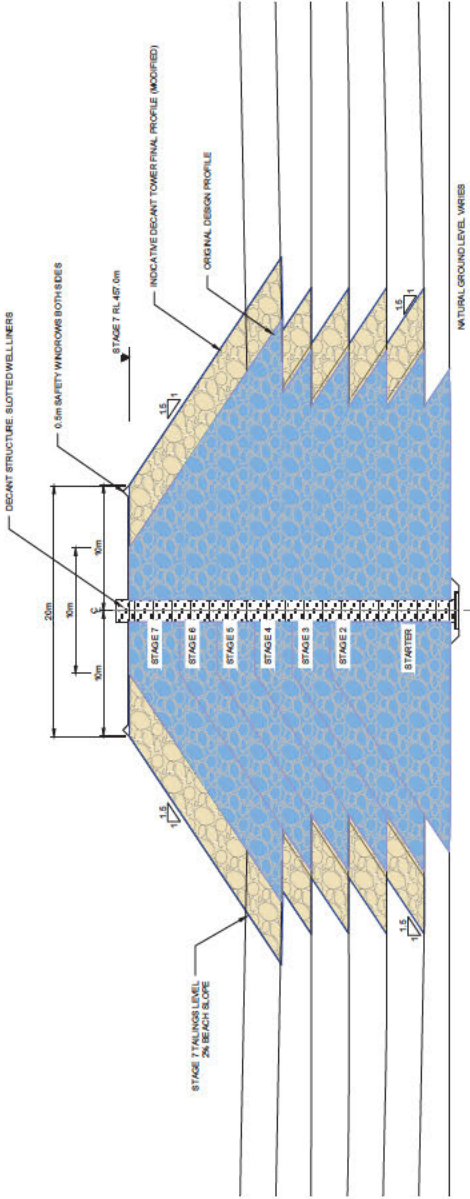
01 PERIMETER EMBANKMENT HEIGHT RL 457.0m (CHAINAGE 1+100m - 2+300m)
SCALE 1:300

150000

MODIFIED DESIGN PROFILE (STAGE 2 TO FINAL)
ORIGINAL DESIGN PROFILE (STAGE 1 TO FINAL)
MODIFIED DESIGN
ORIGINAL DESIGN

[illegible]

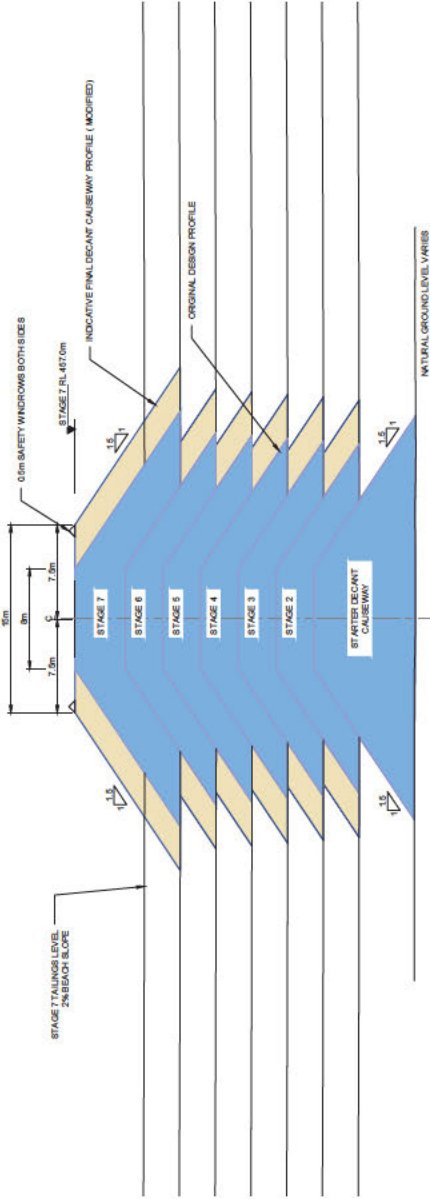
ISSUED AS FINAL
 PLOTTED: Wednesday, 2 April 2025 1:35:54 PM
 COVENT LITHIUM PTY LTD
 MOUNT HOLLAND LITHIUM PROJECT
 TAILINGS STORAGE FACILITY 1
 TRF1 CROSS SECTIONS - SHEET 1
 PROJECT 100 DWG NO. TMSR100-02
 REV 0



C DECANT SECTION
01 SCALE 1:200

IMUTSF DECANT RAISE HEIGHT'S

STAGE 7	RL	457.0m
STAGE 6	RL	454.0m
STAGE 5	RL	451.0m
STAGE 4	RL	448.0m
STAGE 3	RL	445.0m
STAGE 2	RL	442.0m
STARTER	RL	439.0m



D DECANT CAUSEWAY SECTION
01 SCALE 1:200

LEGEND

- MODIFIED DESIGN PROFILE (STAGE 2 TO FINAL)
- ORIGINAL DESIGN PROFILE (STAGE 1 TO FINAL)
- MODIFIED DESIGN
- ORIGINAL DESIGN

ISSUED AS FINAL
PLOTTED: Wednesday, 2 April 2025 1:32:36 PM

CLIENT		CONVALENT LITHIUM PTY LTD	
PROJECT		MOUNT HOLLAND LITHIUM PROJECT TAILINGS STORAGE FACILITY 1	
TITLE		TST1 CROSS SECTIONS - SHEET 2	
PROJECT NO.		TSP4 PERQUISITE	
REV		REV	



MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 May 2025**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2025

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	4,601,698	4,601,698	4,559,283	(42,415)	(0.92%)	
Grants, subsidies and contributions	1,459,097	1,412,083	2,020,208	608,125	43.07%	▲
Fees and charges	2,060,787	1,917,768	2,322,479	404,711	21.10%	▲
Reimbursements	86,174	80,829	284,805	203,976	252.35%	▲
Interest revenue	774,449	709,907	758,194	48,287	6.80%	
Other revenue	626,300	574,405	649,649	75,244	13.10%	▲
Profit on asset disposals	10,749	0	2,935	2,935	0.00%	
	9,619,254	9,296,690	10,597,553	1,300,863	13.99%	
Expenditure from operating activities						
Employee costs	(4,680,008)	(4,291,063)	(3,881,476)	(409,587)	9.55%	
Materials and contracts	(2,876,890)	(3,400,221)	(1,780,392)	(1,619,829)	47.64%	
Utility charges	(1,038,701)	(814,440)	(851,237)	36,797	(4.52%)	
Depreciation	(4,739,000)	(4,343,988)	(4,801,256)	457,268	(10.53%)	
Finance costs	(31,123)	(31,023)	(9,612)	(21,411)	69.02%	
Insurance	(358,984)	(352,351)	(394,390)	42,039	(11.93%)	
Other expenditure	(763,366)	(806,818)	(725,165)	(81,653)	10.12%	
Loss on asset disposals	(240,976)	(220,997)	(124,926)	(96,071)	43.47%	
	(14,729,048)	(14,260,901)	(12,568,454)	1,692,447	11.87%	
Non cash amounts excluded from operating activities	4,989,810	4,564,985	4,923,707	358,722	7.86%	
Amount attributable to operating activities	(119,984)	(399,226)	2,952,806	3,352,032	839.63%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,184,946	3,616,790	1,831,541	(1,785,249)	(49.36%)	▼
Proceeds from disposal of assets	491,500	292,000	352,772	60,772	20.81%	▲
	4,676,446	3,908,790	2,184,313	(1,724,477)	(44.12%)	
Outflows from investing activities						
Payments for property, plant and equipment	(9,525,921)	(6,565,844)	(6,706,359)	140,515	(2.14%)	
Payments for construction of infrastructure	(5,896,353)	(5,616,675)	(3,745,295)	(1,871,380)	33.32%	
	(15,422,274)	(12,182,519)	(10,451,654)	1,730,865	14.21%	
Amount attributable to investing activities	(10,745,828)	(8,273,729)	(8,267,340)	6,389	0.08%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	1,190,000	0	0	0	0.00%	
Transfer from reserves	2,952,000	2,952,000	2,702,000	(250,000)	(8.47%)	
	4,142,000	2,952,000	2,702,000	(250,000)	(8.47%)	
Outflows from financing activities						
Payments for principal portion of lease liabilities	0	(1,189)	(1,189)	0	0.00%	
Repayment of borrowings	(98,814)	(98,814)	(98,814)	0	0.00%	
Transfer to reserves	(1,076,615)	(482,647)	(499,104)	(16,457)	(3.41%)	
	(1,175,429)	(582,650)	(599,107)	(16,457)	(2.82%)	
Amount attributable to financing activities	2,966,571	2,369,350	2,102,893	(266,457)	(11.25%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	8,015,561	8,015,561	8,415,551	399,990	4.99%	
Amount attributable to operating activities	(119,984)	(399,226)	2,952,806	3,352,032	839.63%	▲
Amount attributable to investing activities	(10,745,828)	(8,273,729)	(8,267,340)	6,389	0.08%	
Amount attributable to financing activities	2,966,571	2,369,350	2,102,893	(266,457)	(11.25%)	▼
Surplus or deficit after imposition of general rates	116,320	1,711,956	5,203,910	3,491,954	203.97%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2025

	Actual 30 June 2024	Actual as at 31 May 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	20,479,306	13,624,947
Trade and other receivables	682,397	1,320,698
Inventories	37,455	141,256
Other assets	139,938	135,262
TOTAL CURRENT ASSETS	21,339,096	15,222,163
NON-CURRENT ASSETS		
Trade and other receivables	67,678	62,182
Other financial assets	83,171	83,171
Property, plant and equipment	34,411,026	40,019,821
Infrastructure	457,722,270	457,571,522
Right-of-use assets	3,104	1,895
TOTAL NON-CURRENT ASSETS	492,287,249	497,738,591
TOTAL ASSETS	513,626,345	512,960,754
CURRENT LIABILITIES		
Trade and other payables	784,488	372,004
Other liabilities	670,304	670,304
Lease liabilities	1,296	107
Borrowings	98,814	0
Employee related provisions	472,459	472,459
TOTAL CURRENT LIABILITIES	2,027,361	1,514,874
NON-CURRENT LIABILITIES		
Lease liabilities	1,683	1,683
Borrowings	564,069	564,069
Employee related provisions	75,527	75,527
TOTAL NON-CURRENT LIABILITIES	641,279	641,279
TOTAL LIABILITIES	2,668,640	2,156,153
NET ASSETS	510,957,700	510,804,601
EQUITY		
Retained surplus	69,236,941	71,286,740
Reserve accounts	11,321,095	9,118,199
Revaluation surplus	430,399,664	430,399,664
TOTAL EQUITY	510,957,700	510,804,603

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 05 June 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Inventories
Contract assets
Other assets

Less: current liabilities

Trade and other payables
Other liabilities
Lease liabilities
Borrowings
Employee related provisions
Other provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2024 \$	Actual as at 30 June 2024 \$	Actual as at 31 May 2025 \$
	11,270,218	20,479,306	13,624,947
	808,210	682,397	1,320,698
	52,445	37,455	141,256
	477,873	0	0
	253,474	139,938	135,262
	12,862,220	21,339,096	15,222,163
	(376,739)	(784,488)	(372,004)
	(652,228)	(670,304)	(670,304)
	0	(1,296)	(107)
	(959,293)	(98,814)	0
	(425,957)	(472,459)	(472,459)
	(242,524)	0	0
	(2,656,741)	(2,027,361)	(1,514,874)
	10,205,479	19,311,735	13,707,289
2(b)	(10,392,150)	(10,896,184)	(8,793,431)
	(186,671)	8,415,551	4,913,858

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Current assets not expected to be received at end of year
- Current financial assets at amortised cost - self supporting loans
- Rates receivable
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of lease liabilities
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	(11,321,098)	(11,321,095)	(9,118,199)
	(369,000)		
		1,296	107
	959,293	98,814	0
	338,655	324,801	324,661
2(a)	(10,392,150)	(10,896,184)	(8,793,431)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation
Non-cash movements in non-current assets and liabilities:
- Pensioner deferred rates
- Employee provisions

Total non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025 \$	YTD Budget Estimates 31 May 2025 \$	YTD Actual 31 May 2025 \$
	(10,749)	0	(2,935)
	240,976	220,997	124,926
	4,739,000	4,343,988	4,801,256
	6,000		460
	14,583		0
	4,989,810	4,564,985	4,923,707

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 and 10.00% whichever is the greater.

Description

Revenue from operating activities

Grants, subsidies and contributions

Higher than anticipated HVRIC payments

Fees and charges

+\$75k - SX & ML Sewer Charges, +\$33k - Planning Fees, +\$24k Landing Fees, +\$100k Caravan Park Income, -\$47k Standpipe Income & +\$74k Private Works

Reimbursements

Fulton Hogan Standpipe Usage Incorrectly Charged as a Reimbursement and not a Fee & Charge

Other revenue

Outback Carbon Contribution to Rec Centre upgrades

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

Variance due to delay in receiving LRCI grant

Delays in Grant Funded Road Works

Surplus or deficit after imposition of general rates

Due to variances outlined above

Var. \$	Var. %	
\$	%	
608,125	43.07%	▲
404,711	21.10%	▲
203,976	252.35%	▲
75,244	13.10%	▲
(1,785,249)	(49.36%)	▼
3,491,954	203.97%	▲

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$8.02 M	\$8.02 M	\$8.42 M	\$0.40 M
Closing	\$0.12 M	\$1.71 M	\$5.20 M	\$3.49 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$13.62 M	% of total		\$0.37 M	% Outstanding		\$0.93 M	% Collected
Unrestricted Cash	\$4.51 M	33.1%	Trade Payables	\$0.00 M		Rates Receivable	\$0.39 M	92.0%
Restricted Cash	\$9.12 M	66.9%	0 to 30 Days		0.0%	Trade Receivable	\$0.93 M	% Outstanding
			Over 30 Days		0.0%	Over 30 Days		2.3%
			Over 90 Days		0.0%	Over 90 Days		1.9%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.12 M)	(\$0.40 M)	\$2.95 M	\$3.35 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$4.56 M	% Variance	YTD Actual	\$2.02 M	% Variance	YTD Actual	\$2.32 M	% Variance
YTD Budget	\$4.60 M	(0.9%)	YTD Budget	\$1.40 M	44.0%	YTD Budget	\$1.92 M	21.1%

Refer to 13 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$10.75 M)	(\$8.27 M)	(\$8.27 M)	\$0.01 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.35 M	%	YTD Actual	\$3.75 M	% Spent	YTD Actual	\$1.83 M	% Received
Adopted Budget	\$0.49 M	(28.2%)	Adopted Budget	\$5.90 M	(36.5%)	Adopted Budget	\$4.18 M	(56.2%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.97 M	\$2.37 M	\$2.10 M	(\$0.27 M)

Refer to Statement of Financial Activity

Borrowings			Reserves			Lease Liability		
Principal repayments	(\$0.10 M)		Reserves balance	\$9.12 M		Principal repayments	(\$0.00 M)	
Interest expense	(\$0.01 M)		Net Movement	(\$2.20 M)		Interest expense	(\$0.00 M)	
Principal due	\$0.56 M					Principal due	\$0.00 M	

Refer to 10 - Borrowings

Refer to 4 - Cash Reserves

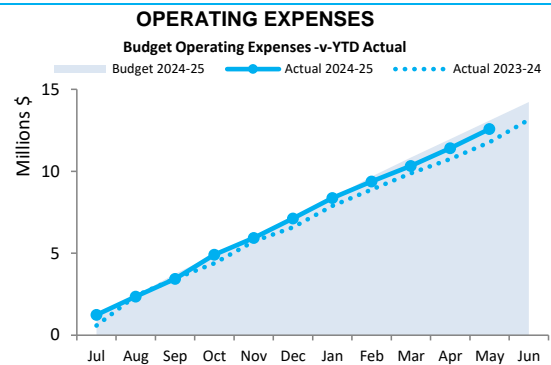
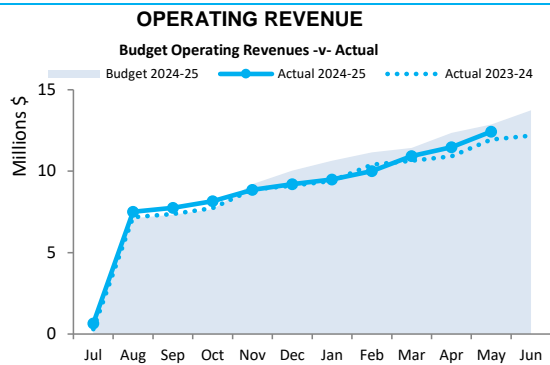
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

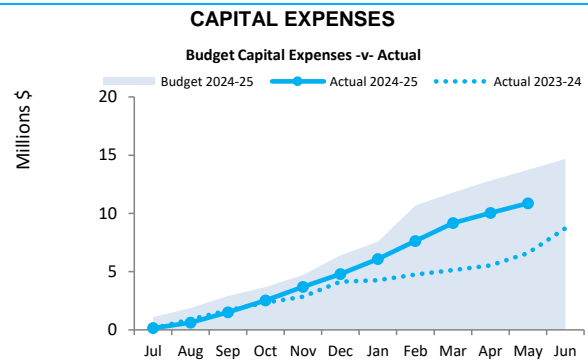
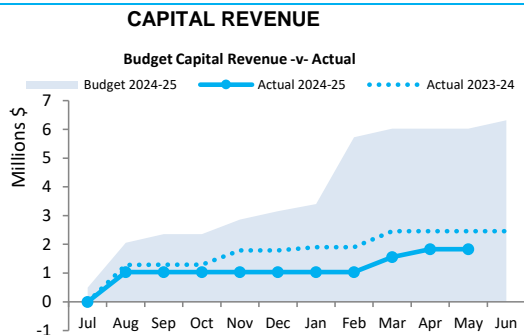
SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

2 KEY INFORMATION - GRAPHICAL

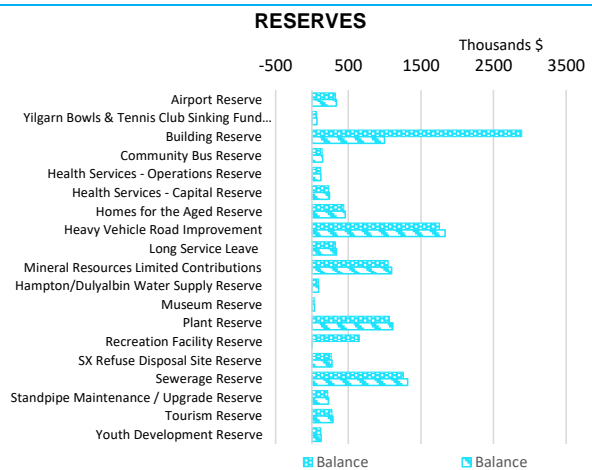
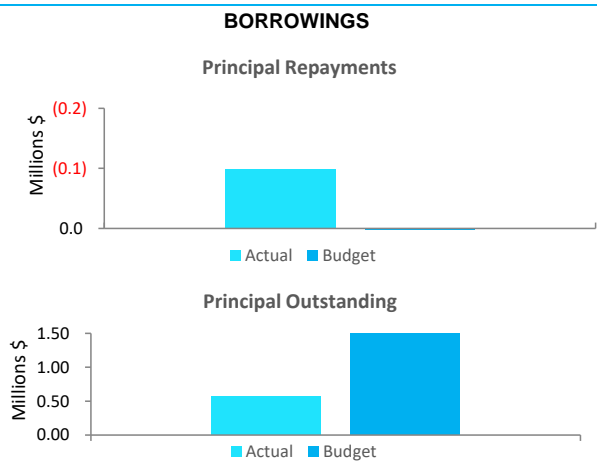
OPERATING ACTIVITIES



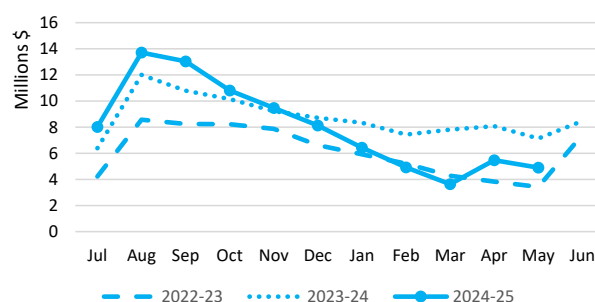
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand		1,350		1,350				
Muni funds - bank working acc	Cash and cash equivalents	124,281		124,281		WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	2,336,112		2,336,112		WBC	1.05%	
Muni funds - investment account (31 days)	Cash and cash equivalents	2,000,000		2,000,000		WBC	4.55%	(rolling 31 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents	0	9,118,199	9,118,199		WBC	4.85%	(rolling 90 day)
Trust Account	Cash and cash equivalents	45,005		45,005	45,005	WBC	0.00%	
Total		4,506,748	9,118,199	13,624,947	45,005			
Comprising								
Cash and cash equivalents		4,506,748	9,118,199	13,624,947	45,005			
		4,506,748	9,118,199	13,624,947	45,005			

KEY INFORMATION

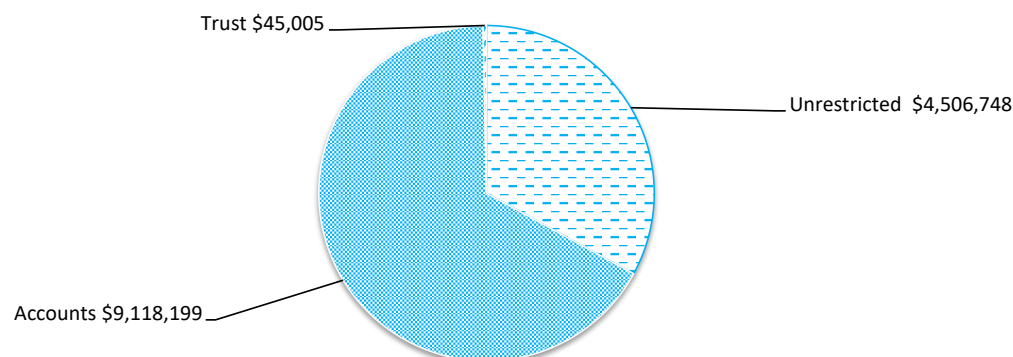
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Airport Reserve	323,313	14,549	0	337,862	323,313	14,254	0	337,567
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	65,982	9,635	0	75,617	65,982	2,908	0	68,890
Building Reserve	2,889,718	130,037	(2,020,000)	999,755	2,889,718	127,396	(2,020,000)	997,114
Community Bus Reserve	140,791	6,336	0	147,127	140,790	6,207	0	146,997
Health Services - Operations Reserve	118,856	5,349	0	124,205	118,856	5,240	0	124,096
Health Services - Capital Reserve	231,479	10,417	0	241,896	231,479	10,205	0	241,684
Homes for the Aged Reserve	438,360	19,726	0	458,086	438,360	19,326	0	457,686
Heavy Vehicle Road Improvement	1,754,849	628,968	0	2,383,817	1,754,848	77,364	0	1,832,212
Long Service Leave	324,072	14,583	0	338,655	324,072	14,287	0	338,359
Mineral Resources Limited Contributions	1,051,058	47,298	0	1,098,356	1,051,058	46,337	0	1,097,395
Hampton/Dulyalbin Water Supply Reserve	87,643	11,444	0	99,087	87,643	3,864	0	91,507
Museum Reserve	32,877	4,479	0	37,356	32,876	1,450	0	34,326
Plant Reserve	1,066,585	47,996	(250,000)	864,581	1,066,585	47,022	0	1,113,607
Recreation Facility Reserve	652,076	29,343	(682,000)	(581)	652,076	28,748	(682,000)	(1,176)
SX Refuse Disposal Site Reserve	264,960	11,923	0	276,883	264,960	11,682	0	276,642
Sewerage Reserve	1,261,614	56,773	0	1,318,387	1,261,614	55,619	0	1,317,233
Standpipe Maintenance / Upgrade Reserve	218,291	9,823	0	228,114	218,291	9,623	0	227,914
Tourism Reserve	276,924	12,462	0	289,386	276,924	12,209	0	289,133
Youth Development Reserve	121,650	5,474	0	127,124	121,650	5,363	0	127,013
	11,321,098	1,076,615	(2,952,000)	9,445,713	11,321,095	499,104	(2,702,000)	9,118,199

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	6,930,921	6,500,844	4,843,866	(1,656,978)
Furniture and equipment	65,000	0	6,584	6,584
Plant and equipment	2,530,000	65,000	1,855,909	1,790,909
Acquisition of property, plant and equipment	9,525,921	6,565,844	6,706,359	140,515
Infrastructure - roads	5,411,353	5,149,436	3,711,412	(1,438,024)
Infrastructure- Other	485,000	467,239	33,883	(433,356)
Acquisition of infrastructure	5,896,353	5,616,675	3,745,295	(1,871,380)
Total of PPE and Infrastructure.	15,422,274	12,182,519	10,451,654	(1,730,865)
Total capital acquisitions	15,422,274	12,182,519	10,451,654	(1,730,865)
Capital Acquisitions Funded By:				
Capital grants and contributions	4,184,946	3,616,790	1,831,541	(1,785,249)
Borrowings	1,190,000	0	0	0
Other (disposals & C/Fwd)	491,500	292,000	352,772	60,772
Reserve accounts				
Building Reserve	2,020,000	2,020,000	2,020,000	0
Plant Reserve	250,000	0	0	0
Recreation Facilities Reserve	682,000	682,000	682,000	0
Contribution - operations	6,603,828	5,571,729	5,565,340	(6,389)
Capital funding total	15,422,274	12,182,519	10,451,654	(1,730,865)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

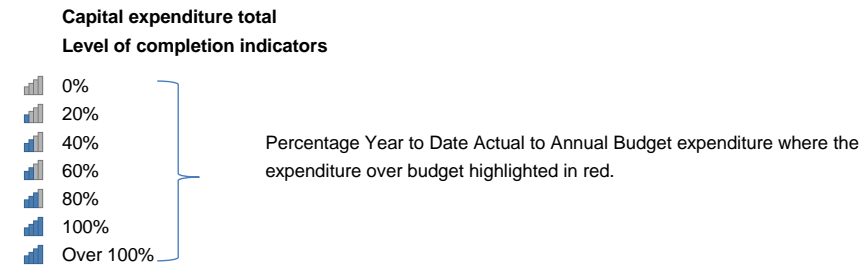
Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

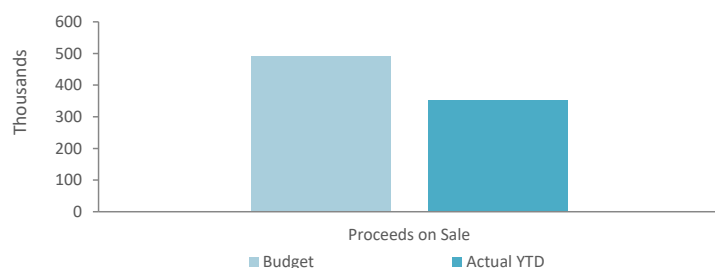
5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



			Adopted		31 May 2025	Variance
Account Description			Budget	YTD Budget	YTD Actual	(Under)/Over
			\$	\$	\$	\$
Buildings						
E07451	Medical Centre - Land & Buildings Capital		15,196	15,196	12,927	(2,269)
E08250	Child Care Centre - Land & Buildings Capital		45,000	45,000	11,807	(33,193)
E08350	Senior Citizens Centre - Land & Buildings Capital		10,000	10,000	0	(10,000)
J08403	Homes For The Aged - Land & Buildings Capital		77,603	77,603	6,277	(71,326)
E09710	Housing Construction - Land & Buildings		860,384	860,384	91,632	(768,752)
J09750	37 Taurus St - Land & Buildings Capital		36,000	36,000	23,224	(12,776)
J09753	103 Altair St - Land & Buildings Capital		9,093	9,093	0	(9,093)
J09754	3 Libra Pl - Land & Buildings Capital		18,653	18,653	19,104	451
J09755	35 Taurus St - Land & Buildings Capital		41,174	41,174	4,994	(36,180)
J09760	1/50 Antares St - Land & Buildings Capital		6,000	6,000	0	(6,000)
J09764	2 Libra Place - Land & Buildings Capital		30,783	30,783	0	(30,783)
J09766	13 Libra St (East) - Land & Buildings Capital		8,500	8,500	0	(8,500)
J09767	13 Libra St (West) - Land & Buildings Capital		8,500	8,500	0	(8,500)
J10722	Cbd Public Toilets - Land & Buildings Capital		12,063	11,022	0	(11,022)
E11250	Swimming Pool - Land & Buildings Capital		30,000	30,000	0	(30,000)
J11341	Yilgarn Bowls & Tennis Centre - Land & Buildings Capital		12,826	11,737	0	(11,737)
SPRT11	Moorine Rock Tennis Club - Land & Buildings Capital		5,600	5,126	0	(5,126)
SPORT9	Netball Courts / Pavilion / Toilets - Land & Buildings Capital		14,297	13,101	0	(13,101)
J11342	Lrci Rnd 3 - Southern Cross Sports Complex Upgrades		4,990,000	4,574,163	4,474,505	(99,658)
J13203	Caravan Park Improvements - Land & Buildings Capital		556,739	556,739	146,116	(410,623)
J13207	Caravan Park Residence - Land & Buildings Capital		18,000	18,000	22,078	4,078
J14602	Depot - Land & Buildings Capital		58,479	53,592	25,444	(28,148)
J14604	Depot - Yard Surfaces - Land & Buildings Capital		25,000	22,913	0	(22,913)
J14603	11 Antares Street - Shop Front Capital		18,739	17,149	6,213	(10,936)
J14607	11 Antares Street - Residence Capital		22,292	20,416	(454)	(20,870)
Furniture						
E14655	Shire Administration - Furniture & Equipment Capital		65,000	65,000	6,584	(58,416)
Plant and equipment						
E10353	Southern Cross Sewerage Scheme - Plant & Equipment Capital		52,500	48,125	4,855	(43,270)
E10451	Marvel Loch Sewerage Scheme - Plant & Equipment Capital		10,500	9,625	0	(9,625)
J11345	Sx Sporting Complex - Plant & Equipment Capital		25,000	22,913	29,139	6,226
E11357	Parks & Gardens - Plant & Equipment Capital		275,000	252,087	93,155	(158,932)
E12350	Purchase Of Plant And Equipment		1,975,000	1,810,413	1,567,983	(242,430)
E12353	Depot - Plant & Equipment Capital		75,000	75,000	63,284	(11,716)
E13257	Caravan Park Improvements - Plant & Equipment Capital		65,000	65,000	53,873	(11,127)
E14656	Shire Administration - Plant & Equipment		52,000	52,000	43,619	(8,381)
Infrastructure - roads						
RRG28	R2030 - Bodallin Wheatbin Rd - Replace Culvert And Reconstruc		1,772,300	1,772,298	1,151,694	(620,604)
R2R40	R2R - Marvel Loch Forresteria Rd - Reconstruct To 8M Primer S		445,054	445,052	457,971	12,919
R2R41	R2R - Marvel Loch Forresteria Rd - Reseal - Slk 0.17 - 2.90 (24/		120,728	120,728	121,118	390
R2R42	R2R - Koorda-Bullfinch Rd - Shoulder Widening - Slk 6.00 - 11.2		303,088	303,088	328,720	25,632
R2R43	R2R - Southern Cross South Rd - Gravel Sheet - Slk 86.00 - 91.5		414,953	414,953	426,843	11,890
WSFN1	Wsfm - Koorda/Bullfinch Rd - Geotesting, Survey & Replace 2 Cul		136,500	136,494	14,442	(122,052)
RRU38	Rru - Various Reseals, Short Sections And Intersections (24/25)		406,980	406,980	108,840	(298,140)
RRU39	Rru - Noongar North Rd - Gravel Sheet - Slk ?? (24/25)		303,017	303,017	234,351	(68,666)
RRU40	Rru - Cockatoo Tank Rd - Resheet - Slk 0.00 To 5.00 (24/25)		364,894	182,447	11,900	(170,547)
RRU41	Rru - Dulyalbin Rd - Gravel Sheet - Slk 1.00 - 5.00 (24/25)		282,325	282,325	284,567	2,242
RRU42	Rru - Lrci Phase 4B - Replace Various Culverts		272,000	249,326	218,381	(30,945)
RRU43	Rru - Ivy Rd - Gravel Sheet - Slk 23.00 - 28.00 (24/25)		308,576	154,289	30,967	(123,322)
TRU14	Tru - Altair St - Reseal - Slk 0.00 - 1.35 (24/25)		70,291	70,291	0	(70,291)
HVRIC9	Hvric - Koolyanobbing Rd - Replace Various Culverts And Recon		308,148	308,148	321,617	13,469
Infrastructure - Other						
E10350	Southern Cross Sewerage Scheme - Infrastructure Capital		17,500	16,038	0	(16,038)
E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital		25,500	23,375	0	(23,375)
J11344	Renewal Of Cricket Practice Nets & Surface		30,000	27,500	33,883	6,383
J12101	Concrete Footpath - Spica Street - Southern Cross		120,000	110,000	0	(110,000)
AERO5	Windsock Lighting Upgrade		20,000	18,326	0	(18,326)
TRU15	Tru - Lrci Phase 4B - Sx Town Kerbing		272,000	272,000	0	(272,000)
			15,519,775	14,517,682	10,451,654	(4,066,028)

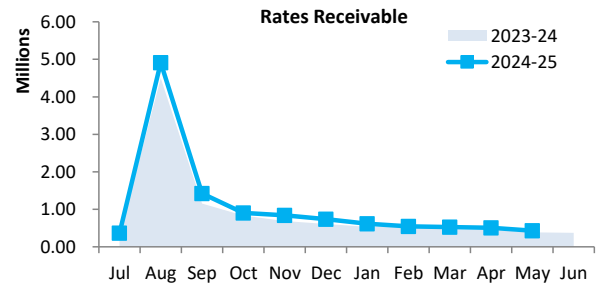
6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
2061	Light Tip Truck	54,881	40,000	0	(14,881)	57,286	45,455	0	(11,831)
2013	Freightliner Prime Mover	153,753	65,000	0	(88,753)	0	0	0	0
2011	Replace Asset 2011 - John Deere Grader	163,055	80,000	0	(83,055)	163,752	125,500	0	(38,252)
P1818	Replace Asset P1818 - Tandem Dolly	17,272	10,000	0	(7,272)	0	0	0	0
2018	Toro GM360 Ride On	23,606	4,500	0	(19,106)	0	0	0	0
2057	Dual Cab 4x4 Truck	67,716	60,000	0	(7,716)	0	0	0	0
2058	Dual Cab 4x4 Truck	67,716	60,000	0	(7,716)	0	0	0	0
2035	Tray Deck & Crane	56,172	45,000	0	(11,172)	56,577	50,000	0	(6,577)
2112	Toyota Landcruiser (WS)	60,251	70,000	9,749	0	60,701	63,636	2,935	0
2043	Builders Ute	25,000	26,000	1,000	0	24,659	15,454	0	(9,205)
2100	Mitsubishi Outlander	32,305	31,000	0	(1,305)	32,570	28,182	0	(4,388)
1992	Bomag Roller	0	0	0	0	79,218	24,545	0	(54,673)
		721,727	491,500	10,749	(240,976)	474,763	352,772	2,935	(124,926)



7 RECEIVABLES

Rates receivable	30 June 2024	31 May 2025
	\$	\$
Opening arrears previous year	310,001	324,478
Levied this year	4,378,475	4,559,283
Less - collections to date	(4,363,998)	(4,492,156)
Net rates collectable	324,478	391,605
% Collected	93.1%	92.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	776,168	113	3,398	14,706	794,385
Percentage	0.0%	97.7%	0.0%	0.4%	1.9%	
Balance per trial balance						
Trade receivables						795,810
Other receivables						367
GST receivable						97,359
Allowance for credit losses of rates and statutory receivables						(4,452)
Other receivables [describe]						40,009
Total receivables general outstanding						929,093

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

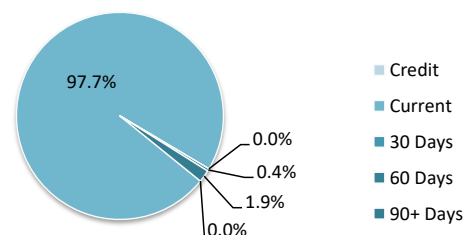
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 May 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel and materials	37,455	103,801	0	141,256
Other assets				
Accrued income	4,676	0	(4,676)	0
Contract assets	135,262			135,262
Total other current assets	177,393	103,801	(4,676)	276,518

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Accrued salaries and wages						168,800
ATO liabilities						131,084
Bonds and deposits held						4,255
Trust						67,865
Total payables general outstanding						372,004
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual
			\$	\$	\$	\$	\$	\$	\$	\$
WA Treasury, Southern Cross swimming pool	98	662,883	0	0	(98,814)	98,814	564,069	564,069	(9,525)	7,323
Southern Cross Recreation Center Upgrade	99	0	0	1,190,000	0	81,239	0	1,108,761	0	22,600
Total		662,883	0	1,190,000	(98,814)	180,053	564,069	1,672,830	(9,525)	29,923
Current borrowings		98,814					0			
Non-current borrowings		564,069					564,069			
		662,883					564,069			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Southern Cross Recreation Centre Upgrade	0	1,190,000	WATC	Annuity	10	252,168	4.49	0	1,190,000	0

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases		New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<i>Canon Photocopier (back office)</i>		2,979	0		(1,189)		1,790	2,979	(87)	(1,200)
Total		2,979	0	0	(1,189)	0	1,790	2,979	(87)	(1,200)
Current lease liabilities		1,296					107			
Non-current lease liabilities		1,683					1,683			
		2,979					1,790			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		629,211	0			629,211
Unearned Revenue		41,093	0			41,093
Total other liabilities		670,304	0	0	0	670,304
Employee Related Provisions						
Provision for annual leave		244,291	0			244,291
Provision for long service leave		228,168	0			228,168
Total Provisions		472,459	0	0	0	472,459
Total other current liabilities		1,142,763	0	0	0	1,142,763

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2024	Liability	Liability	31 May 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	Revenue	\$	Actual
Grants and subsidies								
GRANTS COMMISSION GENERAL				0		526,462	526,460	414,437
GRANTS COMMISSION ROADS				0		179,759	179,756	177,452
ESL OPERATING GRANT				0		62,500	62,500	55,652
CRC PROFESSIONAL DEVELOPMENT & TRAINING				0		2,500	2,288	3,000
DRD GRANT FUNDING (CRC)				0		113,944	113,944	119,428
GRANT FUNDING				0		1,000	0	0
STREET LIGHT - OPERATION GRANT				0		12,500	12,500	12,940
HVRIC - HEAVY VEHICLE ROAD IMPROVEMENT CHARGE				0		550,000	504,163	1,229,175
	0	0	0	0	0	1,448,665	1,401,611	2,012,084
Contributions								
GRANT FUNDING - OTHER				0		10,432	1,738	8,124
	0	0	0	0	0	10,432	1,738	8,124
TOTALS	0	0	0	0	0	1,459,097	1,403,349	2,020,208

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2024		(As revenue)	31 May 2025	31 May 2025	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI)				0		1,136,311	568,156	0
GRANT ROADS 2025				0		1,181,522	1,181,521	945,228
MRWA DIRECT GRANT				0		561,067	561,067	561,067
ROADS TO RECOVERY (R2R)				0		1,178,691	1,178,691	0
COMMODITY ROUTE / SECONDARY FREIGHT NETWORK FUNDING				0		127,355	127,355	50,960
	0	0	0	0	0	4,184,946	3,616,790	1,557,255
Capital contributions								
DEPARTMENT OF FIRE & EMERGENCY SERVICES	0	0	0	0	0			274,286
	0	0	0	0	0	0	0	274,286
TOTALS	0	0	0	0	0	4,184,946	3,616,790	1,831,541

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2025

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 May 2025
	\$	\$	\$	\$
Police Licensing	759	0	0	759
Builders Levy	11,765	4,348	(11,373)	4,740
Transwa Bookings	3,047	0	0	3,047
Staff Personal Dedns	(1)	0	0	(1)
Housing Tenancy Bonds	4,240	0	(960)	3,280
Hall Hire Bonds And Deposits	1,115	0	0	1,115
Security Key System - Key Bonds	1,830	0	0	1,830
Clubs & Groups	(111)	0	(1,620)	(1,731)
Third Party Contributions	6,338	0	0	6,338
Rates Overpaid	16,047	0	(4,333)	11,714
Retention Monies	20,000	20,000	(20,000)	20,000
Council Nomination Deposit	100		(100)	0
	65,129	24,348	(38,386)	51,091

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
CORPORATE CREDIT CARDS			
09/04/2025	KMART	DISCOUNT STORES	\$ 382.00
26/04/2025	SQ SOUTHERN CROSS FOOTBALL	BANDS, ORCHESTRAS AND MISC	\$ 112.00
26/04/2025	DALAL LAARAJ	EATING PLACES, RESTAURANTS	\$ 18.00
26/04/2025	SMP*MOROCCAN FOOD	FAST FOOD RESTAURANTS	\$ 85.09
29/04/2025	DEPT OF HEALTH PHARM	GOVERNMENT SERVICES NOT ELSE	\$ 136.00
TOTAL CEO CREDIT CARD:			\$ 733.09
01/04/2025	IINET BATCH	COMPUTER NETWORK/INFORMATION	\$ 79.99
04/04/2025	CA ANZ	ACCOUNTANTS, AUDITING & BOOK	\$ 1,804.00
10/04/2025	SHIRE OF YILGARN	GOVERNMENT SERVICES NOT ELSE	\$ 46.85
13/04/2025	QUALITY INN RAILWAY MOTEL	HOTELS, MOTELS, RESORTS	\$ 418.00
16/04/2025	BWS LIQUOR	PACKAGE STORES	\$ 28.00
16/04/2025	SAFETYCULTURE	COMPUTER SOFTWARE	\$ 31.90
TOTAL EMCS CREDIT CARD:			\$ 2,408.74
TOTAL CREDIT CARD:			\$ 3,141.83

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
FUEL CARDS			
31/03/2025	BP CUNDERDIN ROADHOUSE	5294 7495 SURCHARGE	\$ 2.39
31/03/2025	BP CUNDERDIN ROADHOUSE	5294 7495 FUEL	\$ 82.73
31/03/2025	BP CUNDERDIN ROADHOUSE	5294 7495 TRANSACTION FEE	\$ 0.83
30/04/2025	WEX AUSTRALIA	5294 7495 CARD FEE	\$ 10.93
		CARD 5294 7495 TOTAL:	\$ 96.88
30/04/2025	WEX AUSTRALIA	5521 9892 CARD FEE	\$ 10.93
		CARD 5521 9892 TOTAL:	\$ 10.93
03/04/2025	DUNNINGS SOUTHERN CROSS	5701 7682 FUEL	\$ 113.44
03/04/2025	WEX AUSTRALIA	5701 7682 TRANSACTION FEE	\$ 0.83
30/04/2025	WEX AUSTRALIA	5701 7682 CARD FEE	\$ 10.93
		CARD 5701 7682 TOTAL:	\$ 125.20
23/04/2025	BP ROADHOUSE RAVENSTHORP	5809 3955 FUEL	\$ 217.07
23/04/2025	WEX AUSTRALIA	5809 3955 TRANSACTION FEE	\$ 0.83
30/04/2025	WEX AUSTRALIA	5809 3955 CARD FEE	\$ 10.93
		CARD 5809 3955 TOTAL:	\$ 228.83
03/04/2025	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 121.28
03/04/2025	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
06/04/2025	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 39.10
06/04/2025	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
13/04/2025	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 78.51
13/04/2025	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
14/04/2025	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 91.42
14/04/2025	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
22/04/2025	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 109.11
22/04/2025	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
27/04/2025	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 41.30
27/04/2025	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
30/04/2025	WEX AUSTRALIA	6339 6948 CARD FEE	\$ 10.93
		CARD 6339 6948 TOTAL:	\$ 496.63
30/04/2025	WEX AUSTRALIA	6346 5230 CARD FEE	\$ 10.93
		CARD 6346 5230 TOTAL:	\$ 10.93

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
FUEL CARDS			
06/04/2025	AMPOL COOLGARDIE	6673 6959 FUEL	\$ 62.57
06/04/2025	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
13/04/2025	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 46.41
13/04/2025	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
14/04/2025	COLES EXPRESS ALBANY	6673 6959 FUEL	\$ 92.34
14/04/2025	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
15/04/2025	CORRIGIN ROADHOUSE	6673 6959 FUEL	\$ 87.65
15/04/2025	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
23/04/2025	ATLAS FUEL SAWYERS VALLEY	6673 6959 SURCHARGE	\$ 2.44
23/04/2025	ATLAS FUEL SAWYERS VALLEY	6673 6959 FUEL	\$ 77.52
23/04/2025	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
27/04/2025	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 81.51
27/04/2025	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
30/04/2025	WEX AUSTRALIA	6673 6959 CARD FEE	\$ 10.93
CARD 6673 6959 TOTAL:			\$ 466.35
26/04/2025	UNITED KELLERBERRIN	7746 1787 FUEL	\$ 98.71
26/04/2025	WEX AUSTRALIA	7746 1787 TRANSACTION FEE	\$ 0.83
30/04/2025	WEX AUSTRALIA	7746 1787 CARD FEE	\$ 10.93
CARD 7746 1787 TOTAL:			\$ 110.47
31/03/2025	WEX AUSTRALIA	5526 7685 CARD FEE	\$ 10.93
CARD 5526 7685 TOTAL:			\$ 10.93
31/03/2025	WEX AUSTRALIA	5808 4749 CARD FEE	\$ 10.93
CARD 5808 4749 TOTAL:			\$ 10.93
31/03/2025	WEX AUSTRALIA	7629 4940 CARD FEE	\$ 10.93
CARD 7629 4940 TOTAL:			\$ 10.93
TOTAL FUEL CARD:			\$ 1,579.01

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

CHQ/EFT	Date	Payee	Description	Amount
DIRECT DEBITS				
DD19731.1	06/05/2025	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 14,767.01
DD19731.2	06/05/2025	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	\$ 1,249.87
DD19731.3	06/05/2025	BT PANORAMA SUPER	PAYROLL DEDUCTIONS	\$ 1,471.62
DD19731.4	06/05/2025	IOOF INVESTMENT MANAGEMENT LIMITED AS TRUSTEE OF THE IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 203.91
DD19731.5	06/05/2025	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 878.45
DD19731.6	06/05/2025	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 785.48
DD19731.7	06/05/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 121.61
DD19731.8	06/05/2025	PERPETUAL WEALTHFOCUS SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 244.60
DD19731.9	06/05/2025	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,267.40
DD19731.10	06/05/2025	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 2,546.00
DD19731.11	06/05/2025	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 2,306.81
DD19731.12	06/05/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 546.03
DD19731.13	06/05/2025	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 655.41
DD19731.14	06/05/2025	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 832.79
DD19731.15	06/05/2025	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 398.93
DD19731.16	06/05/2025	THE GARY AND JOSIE KENT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 339.39
TOTAL DIRECT DEBIT 19459:				\$ 28,615.31

DD19748.1	20/05/2025	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 15,422.55
DD19748.2	20/05/2025	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	\$ 1,255.23
DD19748.3	20/05/2025	BT PANORAMA SUPER	PAYROLL DEDUCTIONS	\$ 1,471.62
DD19748.4	20/05/2025	IOOF INVESTMENT MANAGEMENT LIMITED AS TRUSTEE OF THE IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 337.70
DD19748.5	20/05/2025	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	\$ 427.44
DD19748.6	20/05/2025	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 804.84
DD19748.7	20/05/2025	PERPETUAL WEALTHFOCUS SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 141.06
DD19748.8	20/05/2025	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,316.91
DD19748.9	20/05/2025	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$ 3,130.77
DD19748.10	20/05/2025	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 2,122.06
DD19748.11	20/05/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 534.11
DD19748.12	20/05/2025	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 660.73
DD19748.13	20/05/2025	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 850.26
DD19748.14	20/05/2025	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 392.93
DD19748.15	20/05/2025	THE GARY AND JOSIE KENT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 339.39
TOTAL DIRECT DEBIT 19491:				\$ 29,207.60
TOTAL DIRECT DEBITS:				\$ 57,822.91

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

CHQ/EFT	Date	Payee	Description	Amount
BANK				
CHARGES				
	01/05/2025	WESTPAC BANK	BANK CHARGES	\$ 10.00
	01/05/2025	WESTPAC BANK	BANK CHARGES	\$ 538.43
	01/05/2025	WESTPAC BANK	BANK CHARGES	\$ 363.13
TOTAL BANK CHARGES:				\$ 911.56

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
<i>EFT</i>			
02/05/2025	AERODROME MANAGEMENT SERVICES PTY LTD	EFT16524	\$ 3,095.15
02/05/2025	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	EFT16525	\$ 132.50
02/05/2025	CR BRADFORD	EFT16526	\$ 400.00
02/05/2025	BLACKMAN FABRICATIONS	EFT16527	\$ 12,866.70
02/05/2025	BOC GASES	EFT16528	\$ 66.50
02/05/2025	BROOKS HIRE SERVICES PTY LTD	EFT16529	\$ 555.39
02/05/2025	EMCS	EFT16530	\$ 125.00
02/05/2025	AUST GOVERNMENT CHILD SUPPORT AGENCY	EFT16531	\$ 470.81
02/05/2025	CR CLOSE	EFT16532	\$ 677.23
02/05/2025	COPIER SUPPORT	EFT16533	\$ 966.14
02/05/2025	CORSIGN	EFT16534	\$ 83.60
02/05/2025	TEAM GLOBAL EXPRESS PTY LTD	EFT16535	\$ 436.75
02/05/2025	CR NEWBURY	EFT16536	\$ 428.02
02/05/2025	DUN DIRECT PTY LTD	EFT16537	\$ 32,981.51
02/05/2025	E FIRE & SAFETY	EFT16538	\$ 550.00
02/05/2025	ELLENBY TREE FARM	EFT16539	\$ 2,459.60
02/05/2025	CR GUERINI	EFT16540	\$ 446.53
02/05/2025	STAFF	EFT16541	\$ 240.00
02/05/2025	GREAT EASTERN FREIGHTLINES	EFT16542	\$ 603.97
02/05/2025	HOBART EARTHMOVING	EFT16543	\$ 4,620.00
02/05/2025	HESPERIAN PRESS	EFT16544	\$ 1,432.10
02/05/2025	IAN DEREK CHRISTIE	EFT16545	\$ 34,175.63
02/05/2025	RSO	EFT16546	\$ 1,323.10
02/05/2025	STAFF	EFT16547	\$ 240.00
02/05/2025	EXTERIA STREET & PARK OUTFITTERS	EFT16548	\$ 25,088.80
02/05/2025	CR ROSE	EFT16549	\$ 716.83
02/05/2025	CR GRANICH	EFT16550	\$ 419.80
02/05/2025	LNB ELECTRICAL	EFT16551	\$ 2,163.70
02/05/2025	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	EFT16552	\$ 654.50
02/05/2025	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	EFT16553	\$ 63.50
02/05/2025	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD (MARKETFORCE)	EFT16554	\$ 213.29
02/05/2025	MERREDIN COMMUNITY RESOURCE CENTRE	EFT16555	\$ 40.00
02/05/2025	MERREDIN FLOWERS & GIFTS	EFT16556	\$ 240.00
02/05/2025	MM & HE GRANICH	EFT16557	\$ 450.01
02/05/2025	MINING EQUITIES PTY LTD	EFT16558	\$ 212.05
02/05/2025	THE MURPHY BROTHERS TRUST	EFT16559	\$ 5,060.00
02/05/2025	IXOM OPERATIONS PTY LTD	EFT16560	\$ 1,818.30
02/05/2025	PERFECT COMPUTER SOLUTIONS PTY LTD	EFT16561	\$ 399.00
02/05/2025	PRECISION ACOUSTIC	EFT16562	\$ 346.50
02/05/2025	WA CONTRACT RANGER SERVICES	EFT16563	\$ 1,430.00
02/05/2025	SHERIDAN'S ENGRAVING	EFT16564	\$ 722.15
02/05/2025	SL BUILDING SERVICES PTY LTD	EFT16565	\$ 5,115.00
02/05/2025	YILGARN SHIRE SOCIAL CLUB	EFT16566	\$ 66.00
02/05/2025	SUPAGAS PTY LTD	EFT16567	\$ 905.98
02/05/2025	SOUTHERN CROSS HARDWARE AND NEWS	EFT16568	\$ 2,892.08
02/05/2025	SYNERGY	EFT16569	\$ 5,427.38
02/05/2025	TOTALLY WORKWEAR	EFT16570	\$ 431.72
02/05/2025	UNIFORM AUSTRALIA PTY LTD	EFT16571	\$ 310.46
02/05/2025	WATER CORPORATION.	EFT16572	\$ 59,979.92
02/05/2025	CR DELLA BOSCA	EFT16573	\$ 600.00
02/05/2025	WB CONTRACTING	EFT16574	\$ 43,777.25
02/05/2025	TRANSWA PUBLIC TRANSPORT AUTHORITY OF WA	EFT16575	\$ 1,475.49
02/05/2025	WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS INC	EFT16576	\$ 5,660.00
02/05/2025	WURTH AUSTRALIA PTY LTD	EFT16577	\$ 593.73
16/05/2025	3SIXT AUTOMOTIVE SERVICES	EFT16578	\$ 5,766.28

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
		<i>EFT</i>	
16/05/2025	CEO	EFT16579	\$ 84.99
16/05/2025	ABCO PRODUCTS PTY LTD	EFT16580	\$ 9,209.60
16/05/2025	ALINTA SALES PTY LTD	EFT16581	\$ 10,684.69
16/05/2025	WA DISTRIBUTORS PTY LTD	EFT16582	\$ 1,336.55
16/05/2025	AMPAC DEBT RECOVERY (WA) PTY LTD	EFT16583	\$ 1,534.90
16/05/2025	EUROFINS ARL PTY LTD	EFT16584	\$ 341.00
16/05/2025	ALLROADS TRANSPORT ENGINEERS	EFT16585	\$ 1,114.23
16/05/2025	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	EFT16586	\$ 130.50
16/05/2025	AUSTRALIA POST	EFT16587	\$ 111.53
16/05/2025	AVON WASTE	EFT16588	\$ 15,522.03
16/05/2025	AVON SKIP BIN'S	EFT16589	\$ 200.00
16/05/2025	AXFORD PLUMBING AND GAS PTY LTD	EFT16590	\$ 638.00
16/05/2025	BROOKS HIRE SERVICES PTY LTD	EFT16591	\$ 11,535.22
16/05/2025	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING	EFT16592	\$ 734.58
16/05/2025	CAPER GROUP PTY LTD	EFT16593	\$ 20,542.97
16/05/2025	AUST GOVERNMENT CHILD SUPPORT AGENCY	EFT16594	\$ 470.81
16/05/2025	CMECH	EFT16595	\$ 3,100.00
16/05/2025	COMMERCIAL FOOD EQUIPMENT	EFT16596	\$ 330.00
16/05/2025	AUSTRALIAN TAXATION OFFICE	EFT16597	\$ 5,632.00
16/05/2025	CORSIGN	EFT16598	\$ 18,730.80
16/05/2025	COMBINED TYRES PTY LTD	EFT16599	\$ 7,177.50
16/05/2025	TEAM GLOBAL EXPRESS PTY LTD	EFT16600	\$ 1,360.65
16/05/2025	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	EFT16601	\$ 183.34
16/05/2025	STAFF	EFT16602	\$ 110.00
16/05/2025	STAFF	EFT16603	\$ 46.85
16/05/2025	GOLDFIELDS TRUCK POWER PTY LTD	EFT16604	\$ 3,255.09
16/05/2025	RATEPAYER	EFT16605	\$ 670.25
16/05/2025	HI-TEC ALARMS	EFT16606	\$ 171.60
16/05/2025	IAN DEREK CHRISTIE	EFT16607	\$ 62,295.81
16/05/2025	INDUSTRIAL AUTOMATION GROUP P/L	EFT16608	\$ 1,788.87
16/05/2025	JADE FOR NAILS AND MAKEUP ARTISTRY	EFT16609	\$ 600.00
16/05/2025	LANDGATE	EFT16610	\$ 14,899.90
16/05/2025	LIBERTY OIL RURAL PTY LTD	EFT16611	\$ 46,435.95
16/05/2025	LNB ELECTRICAL	EFT16612	\$ 15,972.18
16/05/2025	STAFF	EFT16613	\$ 200.00
16/05/2025	RATEPAYER	EFT16614	\$ 1,118.85
16/05/2025	MINERAL CRUSHING SERVICES	EFT16615	\$ 7,487.04
16/05/2025	MOORE AUSTRALIA (WA) PTY LTD	EFT16616	\$ 2,310.00
16/05/2025	RATEPAYER	EFT16617	\$ 13.63
16/05/2025	IXOM OPERATIONS PTY LTD	EFT16618	\$ 446.03
16/05/2025	PERFECT COMPUTER SOLUTIONS PTY LTD	EFT16619	\$ 255.00
16/05/2025	WA CONTRACT RANGER SERVICES	EFT16620	\$ 1,320.00
16/05/2025	ROSS'S DIESEL SERVICE	EFT16621	\$ 852.58
16/05/2025	ROB WHITE CONSULTING	EFT16622	\$ 5,687.41
16/05/2025	SAFETYCARE AUSTRALIA PTY LTD	EFT16623	\$ 4,950.00
16/05/2025	SHEQSY PTY LTD	EFT16624	\$ 197.84
16/05/2025	SHIRE OF KELLERBERRIN	EFT16625	\$ 3,792.50
16/05/2025	YILGARN SHIRE SOCIAL CLUB	EFT16626	\$ 66.00
16/05/2025	FOODWORKS	EFT16627	\$ 1,133.93
16/05/2025	DEPARTMENT OF PREMIER AND CABINET WA	EFT16628	\$ 4,348.52
16/05/2025	SOUTHERN CROSS HARDWARE AND NEWS	EFT16629	\$ 2,370.00
16/05/2025	SOUTHERN CROSS MOTOR MART	EFT16630	\$ 1,507.00
16/05/2025	SOUTHERN CROSS TYRE & AUTO SERVICES	EFT16631	\$ 2,995.19
16/05/2025	TOTAL GREEN RECYCLING PTY LTD	EFT16632	\$ 2,016.96
16/05/2025	TOTALLY WORKWEAR	EFT16633	\$ 283.32

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
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Date	Payee	Description	Amount
<i>EFT</i>			
16/05/2025	TOWN PLANNING INNOVATIONS PTY LTD	EFT16634	\$ 330.00
16/05/2025	T-QUIP	EFT16635	\$ 448.00
16/05/2025	BOB WADDELL & ASSOCIATES PTY LTD	EFT16636	\$ 352.00
16/05/2025	WB CONTRACTING	EFT16637	\$ 42,625.00
16/05/2025	WESTRAC EQUIPMENT PTY LTD	EFT16638	\$ 2,235.52
16/05/2025	TELSTRA LIMITED	EFT16639	\$ 1,395.71
16/05/2025	YILGARN AGENCIES	EFT16640	\$ 5,044.32
23/05/2025	ABCO PRODUCTS PTY LTD	EFT16641	\$ 2,487.54
23/05/2025	WA DISTRIBUTORS PTY LTD	EFT16642	\$ 1,346.65
23/05/2025	CR BRADFORD	EFT16643	\$ 400.00
23/05/2025	CAPER GROUP PTY LTD	EFT16644	\$ 4,458.15
23/05/2025	CR CLOSE	EFT16645	\$ 400.00
23/05/2025	AUSTRALIAN TAXATION OFFICE	EFT16646	\$ 10,458.00
23/05/2025	COPIER SUPPORT	EFT16647	\$ 2,135.65
23/05/2025	TEAM GLOBAL EXPRESS PTY LTD	EFT16648	\$ 990.22
23/05/2025	DRAEGER AUSTRALIA PTY LTD	EFT16649	\$ 473.00
23/05/2025	CR GUERINI	EFT16650	\$ 446.53
23/05/2025	GREAT EASTERN FREIGHTLINES	EFT16651	\$ 909.79
23/05/2025	LOCAL COMMUNITY INSURANCE SERVICES	EFT16652	\$ 816.75
23/05/2025	ASSETS	EFT16653	\$ 111.68
23/05/2025	LINKWEST INCORPORATED	EFT16654	\$ 420.00
23/05/2025	CR ROSE	EFT16655	\$ 558.42
23/05/2025	CR GRANICH	EFT16656	\$ 419.80
23/05/2025	LNB ELECTRICAL	EFT16657	\$ 2,660.70
23/05/2025	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	EFT16658	\$ 6,930.00
23/05/2025	MERREDIN COMMUNITY RESOURCE CENTRE	EFT16659	\$ 40.00
23/05/2025	WA CONTRACT RANGER SERVICES	EFT16660	\$ 1,540.00
23/05/2025	ROSS'S DIESEL SERVICE	EFT16661	\$ 461.00
23/05/2025	SOUTH METRO TAFE	EFT16662	\$ 242.60
23/05/2025	SUPAGAS PTY LTD	EFT16663	\$ 1,004.08
23/05/2025	SYNERGY	EFT16664	\$ 49.48
23/05/2025	MRS RICHARDS	EFT16665	\$ 190.00
23/05/2025	TRUCK CENTRE WA PTY LTD	EFT16666	\$ 500,781.80
23/05/2025	RURAL HEALTH WEST	EFT16667	\$ 100.00
23/05/2025	WATER CORPORATION.	EFT16668	\$ 5,881.55
23/05/2025	CR DELLA BOSCA	EFT16669	\$ 800.00
23/05/2025	WESTRAC EQUIPMENT PTY LTD	EFT16670	\$ 10,698.13
30/05/2025	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	EFT16671	\$ 208.00
30/05/2025	AUST GOVERNMENT CHILD SUPPORT AGENCY	EFT16672	\$ 470.81
30/05/2025	TEAM GLOBAL EXPRESS PTY LTD	EFT16673	\$ 254.80
30/05/2025	CR NEWBURY	EFT16674	\$ 816.55
30/05/2025	HPA RESOURCES PTY LTD	EFT16675	\$ 1,809.35
30/05/2025	ROSS'S DIESEL SERVICE	EFT16676	\$ 601.37
30/05/2025	ROB WHITE CONSULTING	EFT16677	\$ 2,530.00
30/05/2025	YILGARN SHIRE SOCIAL CLUB	EFT16678	\$ 66.00
30/05/2025	SOUTHERN CROSS HARDWARE AND NEWS	EFT16679	\$ 11,637.03
30/05/2025	SOUTHERN CROSS MOTOR MART	EFT16680	\$ 550.80
30/05/2025	WB CONTRACTING	EFT16681	\$ 55,216.15
30/05/2025	WESTRAC EQUIPMENT PTY LTD	EFT16682	\$ 21.21
30/05/2025	ZONE ENGINEERING SURVEYS PTY LTD	EFT16683	\$ 5,108.40
TOTAL EFTS:			\$ 1,262,652.68

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
<i>CHQ</i>			
15/05/2025	MOTORCHARGE LIMITED	2615	\$ 1,579.01
12/05/2025	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	2616	\$ 250.00
16/05/2025	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	2617	\$ 1,368.01
26/05/2025	CANON FINANCE AUSTRALIA PTY LTD	2618	\$ 127.62
01/05/2025	SOUTHERN CROSS GENERAL PRACTICE	2619	\$ 8,800.00
26/05/2025	SOUTHERN CROSS PHARMACY AND HEALTH	2620	\$ 550.00
07/05/2025	SHIRE OF YILGARN - PAYROLL	2621	\$ 129,344.95
21/05/2025	SHIRE OF YILGARN - PAYROLL	2622	\$ 130,897.07
02/05/2025	DEPARTMENT OF TRANSPORT	2624	\$ 4,193.15
09/05/2025	DEPARTMENT OF TRANSPORT	2625	\$ 7,786.95
16/05/2025	DEPARTMENT OF TRANSPORT	2626	\$ 8,839.60
23/05/2025	DEPARTMENT OF TRANSPORT	2627	\$ 6,327.70
12/05/2025	TELSTRA	2628	\$ 21.00
12/05/2025	TELSTRA	2629	\$ 122.97
19/05/2025	TELSTRA	2630	\$ 935.35
21/05/2025	TELSTRA	2631	\$ 616.94
15/05/2025	WESTPAC BANKING CORPORATION	2632	\$ 2,408.74
15/05/2025	WESTPAC BANKING CORPORATION	2633	\$ 733.09
30/05/2025	DEPARTMENT OF TRANSPORT	2635	\$ 5,424.15
TOTAL CHEQUES:			\$ 310,326.30

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2025 to 31st May 2025
Presented to Council, 19th June 2025

Date	Payee	Description	Amount
		<i>CHQ</i>	
02/05/2025	LGRCEU	41326	\$ 20.50
16/05/2025	CAZALY IRON PTY LTD	41327	\$ 113.11
16/05/2025	CORNERSTONE HR LEADERSHIP, CULTURE & STRATEGY PTY LTD	41328	\$ 3,135.00
16/05/2025	LEEDER	41329	\$ 480.00
16/05/2025	LGRCEU	41330	\$ 20.50
		TOTAL CHEQUES:	\$ 3,769.11

A1670 - DEBT REPAYMENT PROPOSAL

Repayment Schedule - Commencing 1 Week Post Council Meeting - (Negative) Amounts = Each Years New Rate Raise Estimate based on 5% PA Increase

Currently Outstanding - as at 12 June 2025 - Adjusted for Interest Transfers

			Periodic	Lump		Periodic	Lump		Periodic	Lump			
			Payment	Sum	Remaining		Payment	Sum	Remaining	Payment	Sum	Remaining	
Rates	6,614.88												
Interest	3,336.06												
Legal Costs	3,678.23	26-June-2025	150.00	2,000.00	14,057.61	09-July-2026	150.00	-	8,667.61	07-July-2027	150.00	-	6,510.61
Domestic Rubbish	3,566.00	10-July-2025	150.00	-	13,907.61	23-July-2026	150.00	-	8,517.61	21-July-2027	150.00	-	6,360.61
ESL	991.50	24-July-2025	150.00	-	13,757.61	06-August-2026	150.00	-	8,367.61	04-August-2027	150.00	-	6,210.61
Sewerage	5,035.23	07-August-2025	150.00	3,000.00	10,607.61	20-August-2026	150.00	(1,743.00)	9,960.61	18-August-2027	150.00	(1,830.15)	7,890.76
	<u>23,221.90</u>	21-August-2025	150.00	(1,660.00)	12,117.61	03-September-2026	150.00	-	9,810.61	01-September-2027	150.00	-	7,740.76
Revised Proposal		04-September-2025	150.00	-	11,967.61	17-September-2026	150.00	-	9,660.61	15-September-2027	150.00	-	7,590.76
		18-September-2025	150.00	-	11,817.61	01-October-2026	150.00	-	9,510.61	29-September-2027	150.00	-	7,440.76
		02-October-2025	150.00	-	11,667.61	15-October-2026	150.00	-	9,360.61	13-October-2027	150.00	-	7,290.76
	Waive Interest	(3,336.06)	16-October-2025	150.00	-	11,517.61	29-October-2026	150.00	-	9,210.61	27-October-2027	150.00	-
Write Off Legal Costs	(3,678.23)	30-October-2025	150.00	-	11,367.61	12-November-2026	150.00	-	9,060.61	10-November-2027	150.00	-	6,990.76
	<u>(7,014.29)</u>	13-November-2025	150.00	-	11,217.61	26-November-2026	150.00	-	8,910.61	24-November-2027	150.00	-	6,840.76
		27-November-2025	150.00	-	11,067.61	10-December-2026	150.00	-	8,760.61	08-December-2027	150.00	-	6,690.76
Remaining Due - Includes Realloc of Int Receipts to O/S Rates	16,207.61	11-December-2025	150.00	-	10,917.61	24-December-2026	150.00	-	8,610.61	22-December-2027	150.00	-	6,540.76
		25-December-2025	150.00	-	10,767.61	07-January-2027	150.00	-	8,460.61	05-January-2028	150.00	-	6,390.76
Lump Sum Payment - On Council Acceptance of Agreeemen	(2,000.00)	08-January-2026	150.00	-	10,617.61	21-January-2027	150.00	-	8,310.61	19-January-2028	150.00	-	6,240.76
Lumpsum Payment - 1st August 2025	(3,000.00)	22-January-2026	150.00	-	10,467.61	04-February-2027	150.00	-	8,160.61	02-February-2028	150.00	-	6,090.76
	<u>(5,000.00)</u>	05-February-2026	150.00	-	10,317.61	18-February-2027	150.00	-	8,010.61	16-February-2028	150.00	-	5,940.76
		19-February-2026	150.00	-	10,167.61	04-March-2027	150.00	-	7,860.61	01-March-2028	150.00	-	5,790.76
Remaining To Be Paid at \$150 per Fortnight	<u>11,207.61</u>	05-March-2026	150.00	-	10,017.61	18-March-2027	150.00	-	7,710.61	15-March-2028	150.00	-	5,640.76
Further Waivers Required		19-March-2026	150.00	-	9,867.61	01-April-2027	150.00	-	7,560.61	29-March-2028	150.00	-	5,490.76
		02-April-2026	150.00	-	9,717.61	15-April-2027	150.00	-	7,410.61	12-April-2028	150.00	-	5,340.76
		16-April-2026	150.00	-	9,567.61	29-April-2027	150.00	-	7,260.61	26-April-2028	150.00	-	5,190.76
	Installment Fees - \$10 x 158 Installments	1,580.00	30-April-2026	150.00	-	9,417.61	13-May-2027	150.00	-	7,110.61	10-May-2028	150.00	-
		14-May-2026	150.00	-	9,267.61	27-May-2027	150.00	-	6,960.61	24-May-2028	150.00	-	4,890.76
		28-May-2026	150.00	-	9,117.61	10-June-2027	150.00	-	6,810.61	07-June-2028	150.00	-	4,740.76
		11-June-2026	150.00	-	8,967.61	24-June-2027	150.00	-	6,660.61	21-June-2028	150.00	-	4,590.76
		25-June-2026	150.00	-	8,817.61								

Year 4

Year 5

Year 6

	Periodic Payment	Lump Sum	Remaining		Periodic Payment	Lump Sum	Remaining		Periodic Payment	Lump Sum	Remaining
05-July-2028	150.00	-	4,440.76	04-July-2029	150.00	150.00	2,312.42	04-July-2029	150.00	-	430.16
19-July-2028	150.00	-	4,290.76	18-July-2029	150.00	-	2,162.42	18-July-2029	150.00	-	280.16
02-August-2028	150.00	-	4,140.76	01-August-2029	150.00	-	2,012.42	01-August-2029	150.00	-	130.16
16-August-2028	150.00	(1,921.66)	5,912.42	15-August-2029	150.00	(2,017.74)	3,880.16	15-August-2029	150.00	(2,118.63)	2,098.79
30-August-2028	150.00	-	5,762.42	29-August-2029	150.00	-	3,730.16	29-August-2029	150.00	-	1,948.79
13-September-2028	150.00	-	5,612.42	12-September-2029	150.00	-	3,580.16	12-September-2029	150.00	-	1,798.79
27-September-2028	150.00	-	5,462.42	26-September-2029	150.00	-	3,430.16	26-September-2029	150.00	-	1,648.79
11-October-2028	150.00	-	5,312.42	10-October-2029	150.00	-	3,280.16	10-October-2029	150.00	-	1,498.79
25-October-2028	150.00	-	5,162.42	24-October-2029	150.00	-	3,130.16	24-October-2029	150.00	-	1,348.79
08-November-2028	150.00	-	5,012.42	07-November-2029	150.00	-	2,980.16	07-November-2029	150.00	-	1,198.79
22-November-2028	150.00	-	4,862.42	21-November-2029	150.00	-	2,830.16	21-November-2029	150.00	-	1,048.79
06-December-2028	150.00	-	4,712.42	05-December-2029	150.00	-	2,680.16	05-December-2029	150.00	-	898.79
20-December-2028	150.00	-	4,562.42	19-December-2029	150.00	-	2,530.16	19-December-2029	150.00	-	748.79
03-January-2029	150.00	-	4,412.42	02-January-2030	150.00	-	2,380.16	02-January-2030	150.00	-	598.79
17-January-2029	150.00	-	4,262.42	16-January-2030	150.00	-	2,230.16	16-January-2030	150.00	-	448.79
31-January-2029	150.00	-	4,112.42	30-January-2030	150.00	-	2,080.16	30-January-2030	150.00	-	298.79
14-February-2029	150.00	-	3,962.42	13-February-2030	150.00	-	1,930.16	13-February-2030	150.00	-	148.79
28-February-2029	150.00	-	3,812.42	27-February-2030	150.00	-	1,780.16	27-February-2030	150.00	-	(1.21)
14-March-2029	150.00	-	3,662.42	13-March-2030	150.00	-	1,630.16	13-March-2030	150.00	-	(151.21)
28-March-2029	150.00	-	3,512.42	27-March-2030	150.00	-	1,480.16	27-March-2030	150.00	-	(301.21)
11-April-2029	150.00	-	3,362.42	10-April-2030	150.00	-	1,330.16	10-April-2030	150.00	-	(451.21)
25-April-2029	150.00	-	3,212.42	24-April-2030	150.00	-	1,180.16	24-April-2030	150.00	-	(601.21)
09-May-2029	150.00	-	3,062.42	08-May-2030	150.00	-	1,030.16	08-May-2030	150.00	-	(751.21)
23-May-2029	150.00	-	2,912.42	22-May-2030	150.00	-	880.16	22-May-2030	150.00	-	(901.21)
06-June-2029	150.00	-	2,762.42	05-June-2030	150.00	-	730.16	05-June-2030	150.00	-	(1,051.21)
20-June-2029	150.00	-	2,612.42	19-June-2030	150.00	-	580.16	19-June-2030	150.00	-	(1,201.21)

Year 7

	Periodic Payment	Lump Sum	Remaining
04-July-2029	150.00	-	(1,351.21)
18-July-2029	150.00	-	(1,501.21)
01-August-2029	150.00	-	(1,651.21)
15-August-2029	150.00	(2,224.56)	423.34
29-August-2029	150.00	-	273.34
12-September-2029	150.00	-	123.34
26-September-2029	150.00	-	(26.66)
10-October-2029	150.00	-	(176.66)
24-October-2029	150.00	-	(326.66)
07-November-2029	150.00	-	(476.66)
21-November-2029	150.00	-	(626.66)
05-December-2029	150.00	-	(776.66)
19-December-2029	150.00	-	(926.66)
02-January-2030	150.00	-	(1,076.66)
16-January-2030	150.00	-	(1,226.66)
30-January-2030	150.00	-	(1,376.66)
13-February-2030	150.00	-	(1,526.66)
27-February-2030	150.00	-	(1,676.66)
13-March-2030	150.00	-	(1,826.66)
27-March-2030	150.00	-	(1,976.66)
10-April-2030	150.00	-	(2,126.66)
24-April-2030	150.00	-	(2,276.66)
08-May-2030	150.00	-	(2,426.66)
22-May-2030	150.00	-	(2,576.66)
05-June-2030	150.00	-	(2,726.66)
19-June-2030	150.00	-	(2,876.66)