



Ordinary  
Council Meeting  
February 2025  
Attachments

## Attachments

### Minutes/Notes

Ordinary Meeting of Council – December 2024

Yilgarn History Museum – February 2025

Wheatbelt East Sub Regional Road Group - July 2024

Wheatbelt East Regional Organisation of Councils – July 2024

CEACA Executive Committee Meeting – October 2024

### Agenda Attachments

9.1.#

9.2.1 Financial Reports – December 2024

9.2.2 Financial Reports – January 2025

9.2.3 Accounts for Payment – December 2024

9.2.4 Accounts for Payment – January 2025

9.2.5 Attachment 1 – HVRUF Policy – Amended HVRIC Policy

Attachment 2 – Extract 2024-2025 Fees & Charges – Amended



# *Minutes*

## *Ordinary Meeting of Council*

*19 December 2024*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.00pm.

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

## 3. ATTENDANCE

|                   |  |   |
|-------------------|--|---|
| Members           | Cr W Della Bosca<br>Cr Close<br>Cr B Bradford<br>Cr G Guerini<br>Cr L Granich<br>Cr Newbury<br>Cr L Rose |   |
| Council Officers  | N Warren<br>F Mudau<br>K Chrisp  | Chief Executive Officer<br>Finance Manager<br>Assets and Projects Manager |
| Apologies:        | C Watson<br>G Brigg  | Executive Manager Corporate Services<br>Executive Manager Infrastructure  |
| Observers:        | Kaye Crafter, Mohammad Siddiqui, Raoul Abrutat, Jack Bird  |   |
| Leave of Absence: |  |   |

*\*The Presiding Member brought the Presentations forward in the agenda.*

## 7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Mohammad Siddiqui, the Director for the Wheatbelt Region of Main Roads WA attended Council to answer a number of pre-provided questions from Council.

- Cr Newbury had raised concerns with overflowing roadside bins. Mr Siddiqui noted issues, Main Roads WA (MRWA) has a large network and responsible for all assets along the network, the frequency of collections has not reduced, still being collected fortnightly. Is now done in house. Understand there will be occasions of overflow. Cr Close stated the bin near his property on Great Eastern Highway (GEH) has not been collected in over 6 weeks, Mr Siddiqui was to follow up. Stated a letter was sent to all Shire in the area in 2016 regarding reducing bin numbers and trialling other options, SoY did not provide a response at the time.

- Advised GEH West of Southern Cross due for completion in 26/27 but will commence 2024.
- Advised the GEH rail crossing at Bodallin will be addressed 2025/2026.
- Noted the issues on GEH at Bodallin Wheat Bin Rd, where the new seal is ripping up, combination of design errors and poor workmanship, is being addressed.
- Cr Della Bosca queried if there should be a slip lane for vehicles traveling West on GEH into Bodallin Wheat Bin Road. Mr Siddiqui to investigate.
- CEO queried if the 21 km section of GEH between Southern Cross and Moorine Rock that is being delivered as one parcel of work will be under traffic control for the whole period, Mr Siddiqui said it was too early to advise, as they leave traffic management up to the tenderers to show in submission.
- Cr Rose queried if the Parker Range Rd and Marvel Loch Forresteria Rd being upgraded for Covalent Lithium was to be handed back to Shire upon completion, as per local hearsay, Mr Siddiqui advised the road is still currently under control of Shire, as transfer has not yet been formalised, but that upon completion, it would be transferred to MRWA
- Cr Rose queried if the consultants overseeing construction activities are being funded by Covalent or MRWA. Mr Siddiqui advised MRWA were paying the costs associated with these services, but saw it as essential to ensure the \$60 million of state funding provided to this project is being utilised wisely.
- Cr Close queried the Moorine Rock bridge work, Mr Siddiqui advised it was due to be funded from road safety program, however met width criteria under funding terms, as such had to rethink budgeting and lost window of opportunity with ARC. Could be 2-3 years before able to address.

With no further questions the Shire President thanks Mr Siddiqui for his time.

*Mohammad Siddiqui left Council Chambers at 5:29pm*

Raoul Abrutat, Project Developer and Jack Bird Associate Project Developer for Collgar Renewables attended Council to provide a presentation on their plans for a wind farm in the Shire of Yilgarn.

Raoul advised the following:

- Collgar has an experienced team with deep power market expertise from transmission to generation;
- Collgar has a supportive investor in Rest, one of Australia's largest profit-to-member super funds with two million members and around \$86 billion in funds under management (as at 30 June 2024);
- Collgar Renewables operates Collgar Wind Farm, 20 km south-east of Merredin operating since 2012;

- CWF has 111 Vestas V90-2.0 MW (MegaWatts) wind turbines with total power production capacity of 222 MW;
- The project is currently the largest wind farm by installed capacity in WA
- Development Phases of Wind Farm:
  - o Carry out extensive development activities
  - o Identify every possible risk and reward
  - o Present findings to our banks and Board for Final Investment Decision (FID)
  - o Approx. \$6 million required to achieve FID
- Community Benefits
  - o The local community receives economic benefits from a wind farm project
  - o Approx. 200 workers required during construction and 20 during operation, who will typically live in the community or locate to towns near the wind farm
  - o Locally sourced materials are used for construction of the wind farm where feasible
  - o A community benefit fund will be established provide investment into local initiatives to stimulate growth in local businesses and community activities
  - o Understanding community and Indigenous knowledge and values of the area are an important underpinning of Collgar's approach to business.
- Collgar Community Fund
  - o Collgar has a genuine interest in building the capacity and long-term sustainability of the communities within which it operates
  - o Through community benefit schemes, Collgar supports initiatives and programs that strengthen the local community which enhance the Shire of Merredin and surrounding areas
  - o The Collgar Community Fund has been supporting the community surrounding Collgar Wind Farm for over 10 years and has provided over \$1.3 million in grants to support local initiatives and community groups.
  - o Future community benefit funds will be developed in consultation with each community, regarding governance and allocation of funding
- Current Actions Summary
  - o Pending application for Development Approval for a Wind Monitoring Tower (WMT) in January 2025:
    - 160 m measurement height (wind resource at wind turbine hub height)
    - West of Nulla Nulla North Rd on 100% cleared agricultural land.
  - o Pre-lodgement consultation with the WA Department of Biodiversity, Conservation and Attractions (DBCA)
  - o Aviation Impact Assessment in final draft
  - o Draft Memorandum of Understanding (MOU) and Confidentiality Agreement with the Shire of Yilgarn on aviation works
- What's Next
  - o Securing additional land
  - o Pending network connection application with Western Power

- Integrating Planning & Environmental Due Diligence on proposed Wind Farm
- Progressing feasibility studies, including aviation safety and flora & fauna
- Finalising Stakeholder Management Plan
- Engaging with key stakeholders from local community, including First Nations groups.

*With no questions from Council, the Presiding Member thanked Mr Abrutat and Mr Bird for their time.*

#### 4. DECLARATION OF INTEREST

Nil

#### 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

##### 5.1. PUBLIC QUESTION TIME

Kaye Crafter attended Public Question Time and posed the following question:

**Question** Whilst the Taj Mahal (Sport Complex) is looking great, can I ask why the cricket practice nets have not been replaced.

**Answer** *The CEO advised that the work to upgrade the cricket nets was provided to a local contractor who has dismantled the old nets and poured the concrete for the new nets some months ago, but has not returned to complete the job for some time. This will be followed up by staff.*

#### 6. CONFIRMATION OF MINUTES

##### 6.1 Ordinary Meeting of Council, Thursday, 21 November 2024)

**161/2024**

**Moved Cr Rose/Seconded Cr Newbury**

***That the minutes from the Ordinary Council Meeting held on the 21 November 2024 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

6.2 Wheatbelt East Regional Organisation of Council (WEROC), Thursday, 28 November 2024

**162/2024**

***Moved Cr Guerini/Seconded Cr Rose***

***That the minutes from the WEROC Annual General Meeting held on the 28 November 2024 be received.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

6.3 Wheatbelt East Regional Organisation of Council (WEROC), Thursday, 28 November 2024

**163/2024**

***Moved Cr Guerini/Seconded Cr Rose***

***That the minutes from the WEROC Board Meeting held on the 28 November 2024 be received.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## **8. DELEGATES' REPORTS**

Cr Close announced the following:

- Local Emergency Management Committee meeting – 12/12/24
- Audit Committee Meeting – 19/12/2024

Cr Bradford announced the following:

- Afternoon with the Education Minister (Northam) – 4/12/2024
- Southern Cross District High School End of Year Concert – 9/12/2024
- Shire Christmas Party – 13/12/2024
- Audit Committee Meeting – 19/12/2024

Cr Guerini announced the following:

- Shire Christmas Party – 13/12/2024

Cr Rose Announced the following:

- Moorine Rock Primary School End of Year Concert – 7/12/2024
- Shire Christmas Party – 13/12/2024

Cr Newbury announced the following:

- Yilgarn Community Support Group Meeting – 11/12/24
- Local Emergency Management Committee meeting – 12/12/24
- Shire Christmas Party – 13/12/2024

Cr Granich announced the following:

- WALGA Showcase in Pixels – 28/11/2024
- Yilgarn Community Christmas Tree – 1/12/2024
- St Josephs End of Year Concert – 5/12/2024
- Moorine Rock Primary School End of Year Concert – 7/12/2024
- Yilgarn Community Support Group Meeting – 11/12/24
- Shire Christmas Party – 13/12/2024

Cr Della Bosca announced the following:

- WALGA Renewable Energy Forum – 27/11/2024
- WEROC Meeting – 28/11/2024
- St Josephs End of Year Concert – 5/12/2024
- Southern Cross District High School End of Year Concert – 9/12/2024
- Local Emergency Management Committee meeting – 12/12/24
- Shire Christmas Party – 13/12/2024
- St Johns Christmas Party – 13/12/2024
- Barto Gold Frasers Recommencement Ceremony – 19/12/2024
- Outback Carbon Meeting – 19/12/2024
- Audit Committee Meeting – 19/12/2024

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.1 Proposed Leasehold Tenure - 74 Procyon Street, Southern Cross

|                               |  |
|-------------------------------|--|
| <b>File Reference</b>         | <b>00302-2022</b>                                |
| <b>Disclosure of Interest</b> | <b>None</b>                                      |
| <b>Voting Requirements</b>    | <b>Simple Majority</b>                           |
| <b>Author</b>                 | <b>Kelly Watts – Regulatory Services Officer</b> |
| <b>Attachments</b>            | <b>- Aerial Map<br/>- Tenure Map</b>             |

#### Purpose of Report

For Council to consider a response to the Department of Planning, Lands and Heritage (DPLH) regarding a request from Westdrill Pty Ltd to obtain a general lease of Lot 860 on Deposited Plan 213925), being 74 Procyon Street Southern Cross.

#### Background

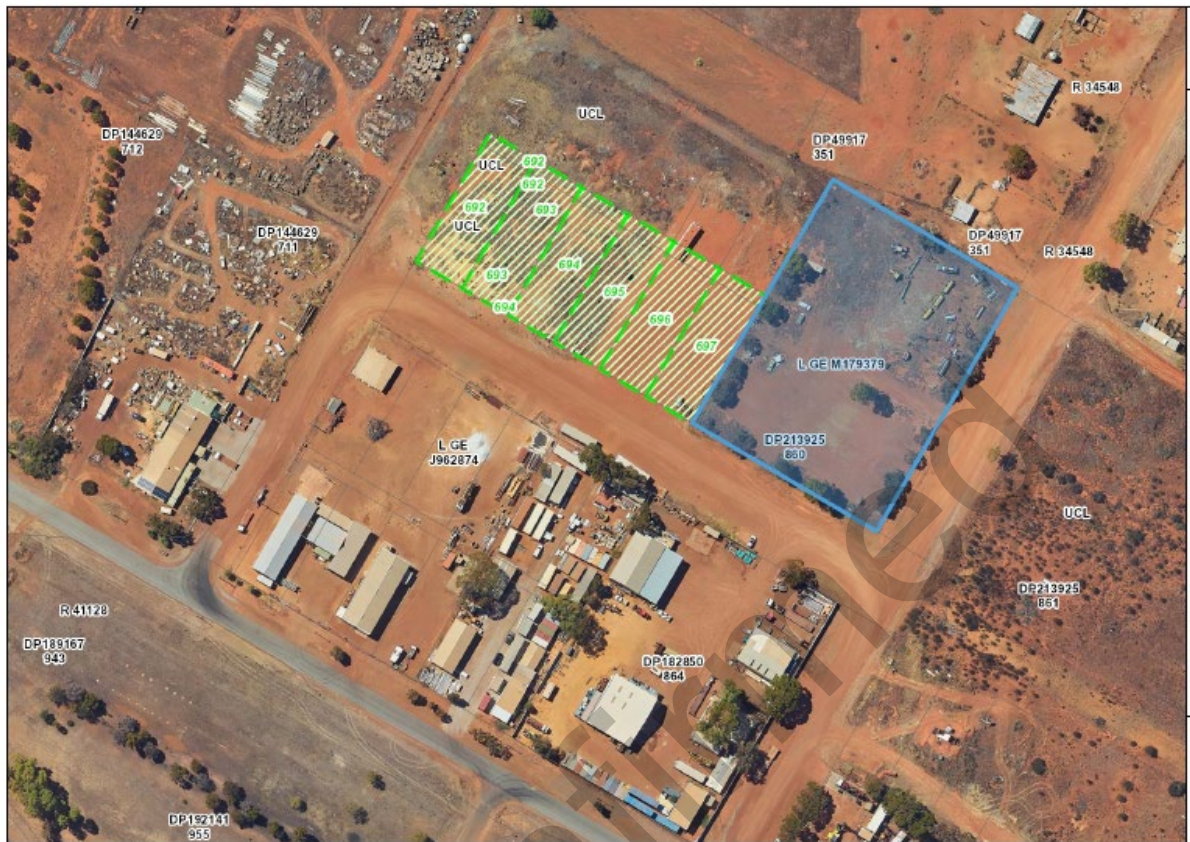
The site is currently subject to Lease M179379 and is registered on the title for ‘Light Industry’ purposes. However, the lease was not reissued due to breaches. In July 2023, the Land Divestment Team (LDT) investigated the potential divestment of the site, but this was halted due to Native Title implications.

The Department of Planning, Lands, and Heritage (Department) is now exploring a leasehold tenure option, as proposed by Westdrill Pty Ltd, located adjacent to the site, for a 5-year period with a 5-year option for the purpose of ‘Storage & Laydown.’

The Department has sought comments from the Shire of Yilgarn regarding the proposal.

#### Comment

A layout plan detailing the location of the subject lot is provided over the page, as well as an aerial map and tenure map provided as attachments.



### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

## Risk Implications

| Risk Category        | Description  | Rating<br>(Consequence x<br>Likelihood) | Mitigation Action                                      |
|----------------------|--|---|--|
| Health/People        | Nil  | Nil                                     | Nil  |
| Financial Impact     | Nil  | Nil                                     | Nil  |
| Service Interruption | Nil  | Nil                                     | Nil  |
| Compliance           | Nil  | Nil                                     | Nil  |
| Reputational         | Nil  | Nil                                     | Nil  |
| Property             | Lack of industrial land leads to lack of economic investment | Moderate (8)                            | Supporting local businesses to obtain industrial land. |
| Environment          | Nil  | Nil                                     | Nil  |

| Risk Matrix               |   |               |              |              |              |              |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
|                           |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain            | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely                    | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible                  | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely                  | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare                      | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

### Officer Recommendation and Council Decision

**164/2024**

***Moved Cr Close/Seconded Cr Bradford***

***That Council endorse the following response to the Department of Planning, Lands and Heritage:***

***In relation to the request from Westdrill Pty Ltd to obtain a general lease of Lot 860 on Deposited Plan 213925), being 74 Procyon Street Southern Cross, the Shire of Yilgarn has no objections.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.2 Request for Comment - Clearing Permit - Barto Gold

|                               |  |
|-------------------------------|--|
| <b>Disclosure of Interest</b> | <b>None</b>  |
| <b>Voting Requirements.</b>   | <b>Simple Majority</b>   |
| <b>Author</b>                 | <b>Kelly Watts – Regulatory Services Officer</b>   |
| <b>Attachments</b>            | <ul style="list-style-type: none"> <li>- Natmap</li> <li>- Photomap</li> <li>- Supporting Documentation</li> </ul> |

#### Purpose of Report

For Council to consider a response to the Department of Energy, Mines, Industry, Regulation and Safety regarding an application from Barto Gold Mining Pty Ltd to clear native vegetation under the Environmental Protection Act 1986 (the Act) for the purpose of Mineral Production.

#### Background

Barto Gold Mining Pty Ltd (Barto) propose to develop the Yilgarn Star deposit (the Proposal), part of their Southern Cross Operations (SXO), located approximately 45 km southeast of Southern Cross in the Eastern Goldfields region of Western Australia.

The relevant tenements include G77/74, G77/75, M77/1054, M77/137, M77/431, M77/597 and M77/640.

The clearing of native vegetation within the Proposed Clearing Permit Area requires submission of a Native Vegetation Clearing Permit (NVCP) application, and subsequent approval by the Department of Mines, Energy, Industry Regulation and Safety (DEMIRS), in accordance with s 51E of the Environmental Protection Act 1986 (EP Act). The application seeks approval for the clearing of up to 250 ha of native vegetation.

In accordance with sub-section 51E(4) of the Act, the Shire of Yilgarn may have a direct interest in the subject matter of the application and is provided an opportunity to make a submission.

#### Comment

Relevant clearing maps, detailing the location of the subject clearing area are provided over the page, as well as a natmap and photomap provided as attachments.

The Native Vegetation Clearing Permit Application: Supporting Documentation has also been attached for reference.

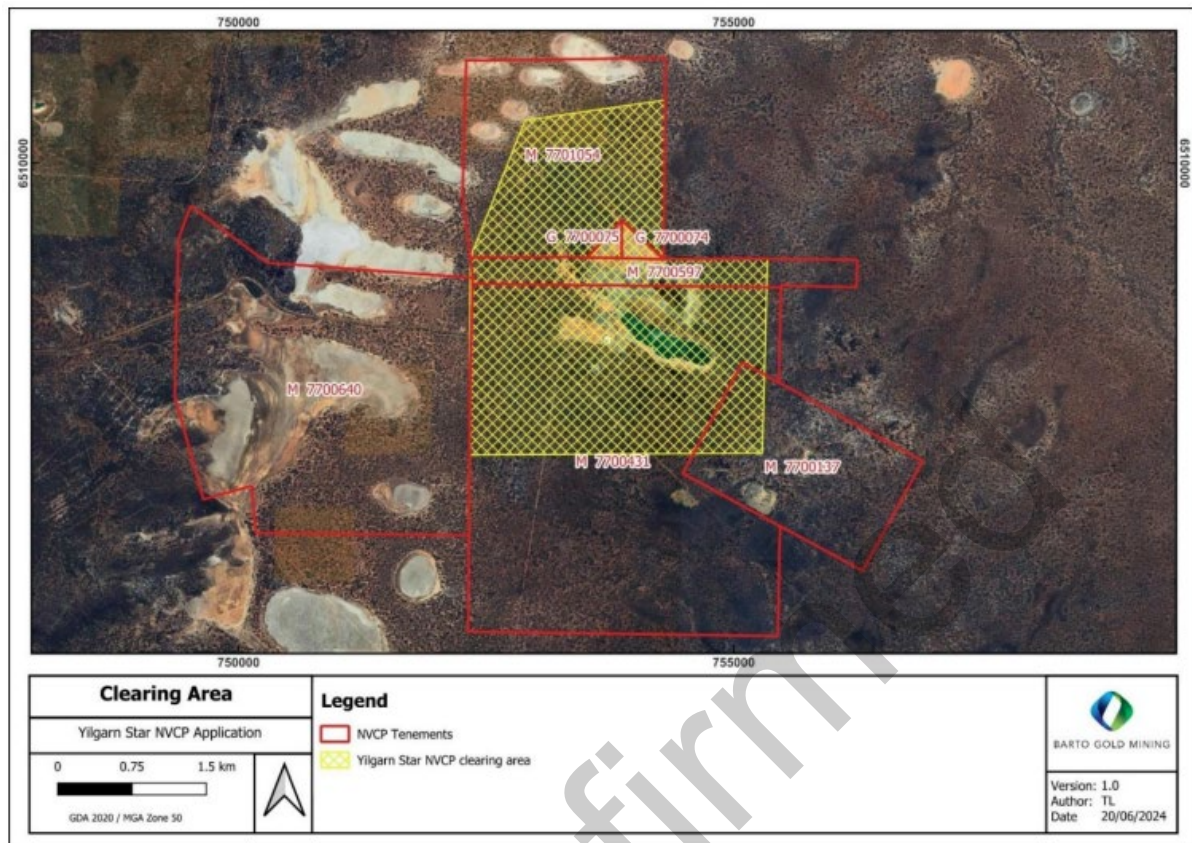


Figure 2-2. Yilgarn Star NVCP proposed clearing area

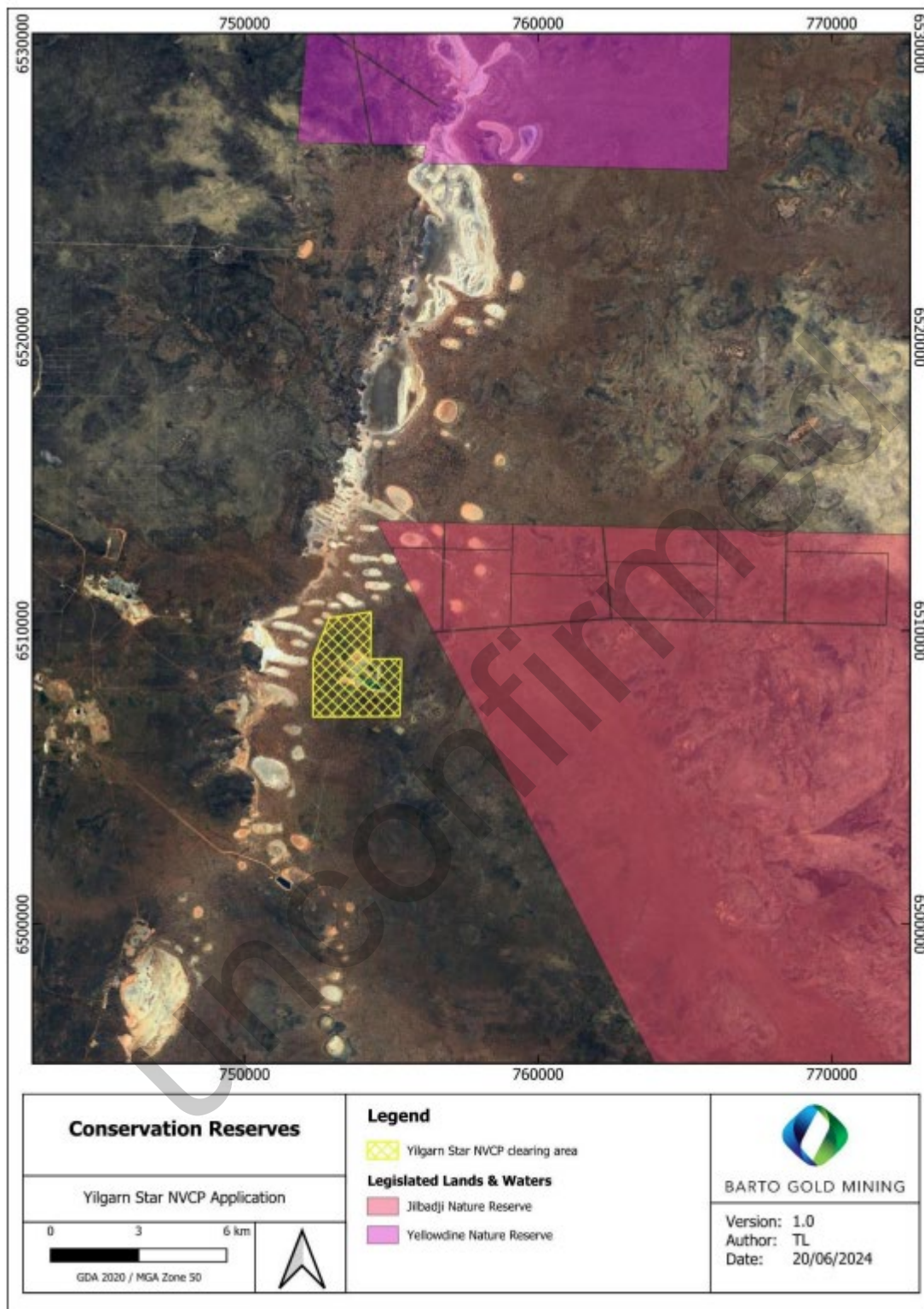


Figure 5-3. Conservation reserves near Yilgarn Star Project Area



Figure 6-1. Stantec Flora, Fauna & Vegetation Survey Area 2021

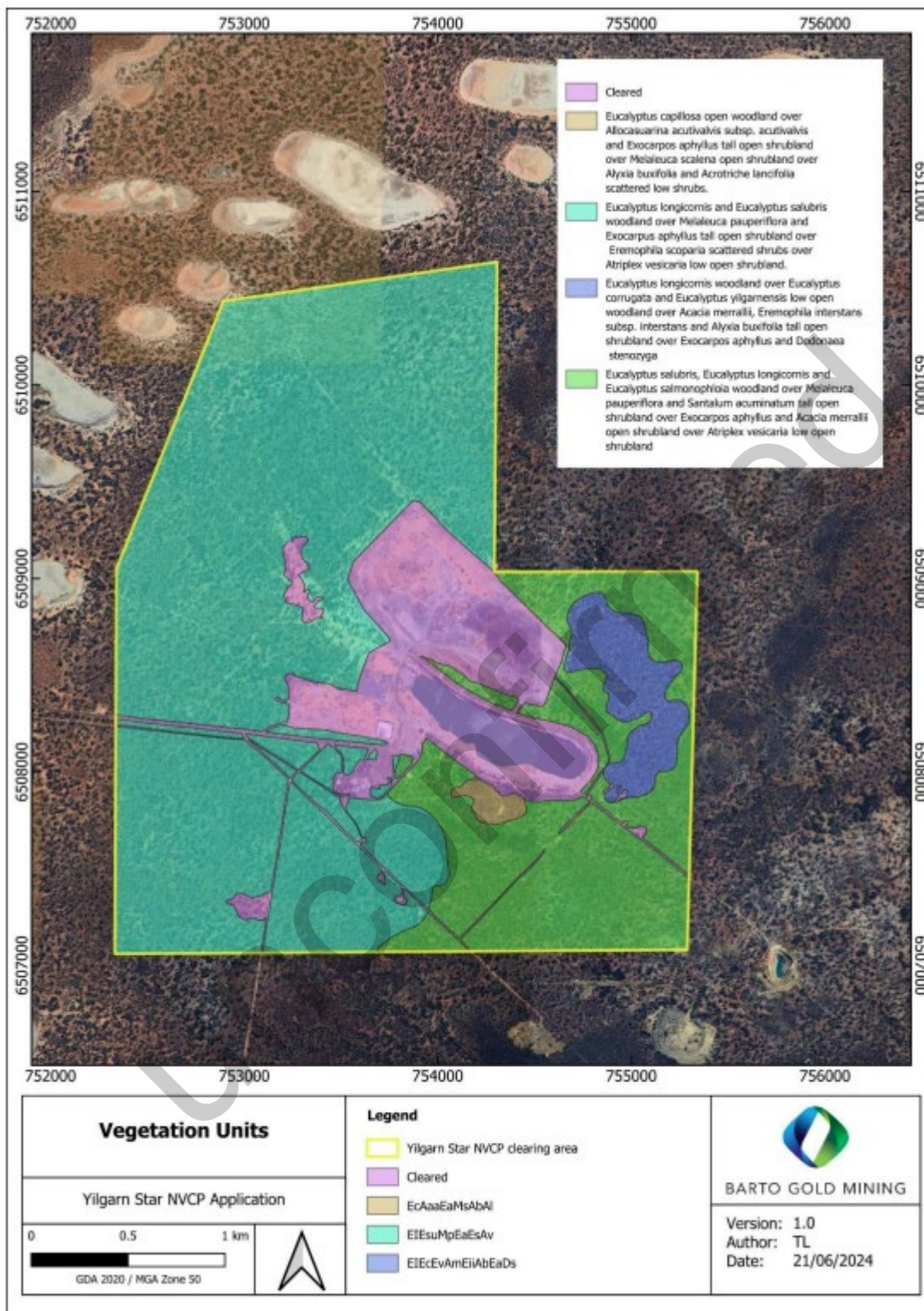


Figure 6-3. Vegetation units recorded within the Yilgarn Star Survey Area

### Statutory Environment

Environmental Protection Act 1986

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

| Risk Category           | Description  | Rating<br>(Consequence x<br>Likelihood) | Mitigation Action   |
|-------------------------|--|---|---|
| Health/People           | Nil  | Nil                                     | Nil   |
| Financial Impact        | Nil  | Nil                                     | Nil   |
| Service<br>Interruption | Nil  | Nil                                     | Nil   |
| Compliance              | Nil  | Nil                                     | Nil   |
| Reputational            | Nil  | Nil                                     | Nil   |
| Property                | Nil  | Nil                                     | Nil   |
| Environment             | Damage to natural environment due to illegal clearing. | Moderate (6)                            | Clearing permit process ensures responsible clearing of native bushland |

| Risk Matrix               |   |               |              |           |              |              |
|---------------------------|---|---------------|--------------|-----------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate  | Major        | Catastrophic |
|                           |   | 1             | 2            | 3         | 4            | 5            |
| Almost Certain            | 5 | Moderate (5)  | High (10)    | High (15) | Extreme (20) | Extreme (25) |
| Likely                    | 4 | Low (4)       | Moderate (8) | High (12) | High (16)    | Extreme (20) |

| Risk Matrix               |   |               |              |              |              |              |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
|                           |   | 1             | 2            | 3            | 4            | 5            |
| Possible                  | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely                  | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare                      | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

#### Officer Recommendation and Council Decision

**165/2024**

***Moved Cr Close/Seconded Cr Bradford***

***That Council endorse the following response to the Department of Energy, Mines, Industry, Regulation and Safety:***

***In relation to the application from Barto Gold Mining Pty Ltd to clear 250 hectares of native vegetation for mineral production upon tenements G77/74, G77/75, M77/1054, M77/137, M77/431, M77/597 and M77/640, the Shire of Yilgarn have no objections.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.3 Request for Comment Licence Amendment – Barto Gold

|                               |  |
|-------------------------------|--|
| <b>Disclosure of Interest</b> | <b>None</b>                                      |
| <b>Voting Requirements.</b>   | <b>Simple Majority</b>                           |
| <b>Author</b>                 | <b>Kelly Watts – Regulatory Services Officer</b> |
| <b>Attachments</b>            |  |

#### Purpose of Report

For Council to consider a response to the Department of Water and Environmental Regulation regarding an application by Barto Gold Mining Pty Ltd for an amendment to licence (L4597/1988/14) under Division 3 Part V of the Environmental Protection Act 1986.

#### Background

Barto Gold Mining Pty Ltd (Barto) owns and operates the Southern Cross Operations (SXO), located in the eastern wheatbelt region of Western Australia, within the Shire of Yilgarn (SoY). The project covers approximately 973 km<sup>2</sup> of tenements with operations centred at Marvel Loch, 30 km south of the town of Southern Cross and 360 km east of Perth.

As a Prescribed Premise, Barto currently holds a Licence (L4597/1988/14) from the Department of Water and Environmental Regulation (DWER), issued under the Environmental Protection Act 1986 Act (EP Act). This licence permits dewatering, processing, waste storage and disposal activities at the SXO.

The SXO Prescribed Premises includes a series of open pit and underground mines stretching from Southern Cross in the north to Yilgarn Star in the south. Mines include but are not limited to Frasers, Aquarius, Polaris, Cornishman, Achilles, Axehandle, Glendower, Lenneberg, Triad, Treasury, Marvel Loch, Jaccoletti, Nevoria, Banker, Great Victoria Gold (GVG), Windmills, Bronco, Yilgarn Star and Southern Star. The mines are all linked to the central processing hub at Marvel Loch, through site haul roads and pipeline infrastructure.

Barto's Licence L4597/1988/14 currently authorises the processing of ore, dewatering discharge to pits, onsite landfills and tyre storage.

The application for Licence Amendment proposes the following amendments;

- Changes relating to Category 64 (Class II or III putrescible landfill);
  - o Add a landfill to the Frasers site, and
- Changes relating to Category 5 (Processing or beneficiation of metallic or non-metallic ore);
  - o Increase the permitted height for discharge to TSF (Tailings Storage facility) 3 to 456mRL;

#### Comment

The following is an excerpt from Barto Golds application:

*The proposed Class II and III (Category 64) landfill site will be constructed and operated according to the conditions of Barto's PPL, and the Environmental Protection (Rural Landfill) Regulations 2002. Domestic (putrescible and non-putrescible), non-recyclable waste produced at the Frasers Project will be disposed of into this landfill facility. Recyclable materials, such as metals, rubber, plastic, paper, glass, and fabric products, will be segregated from other waste of removal offsite.*

*The proposed landfill design is a trench-based system which incorporates a maximum open excavation of 30m long by 4 m wide and up to 4 m deep. Base of trench will have a minimum 2 meters depth to ground level and will be located within the Frasers West waste rock landform (WRL) (see figure 4 above) Excavated overburden material will be placed around the edge of the landfill to create a safety bund of 0.5m minimum height or half the height of the largest wheel for the vehicles using this facility. Excavated material will also be used to cover waste on a weekly basis or as required per licence conditions. The excavated overburden stored alongside the long edges of the excavation will also prevent water inflow. The empty trench will be filled with waste by tipping over the edge. There will be no vehicle access into the cell.*

*At least once a month the waste will be compacted with a layer of overburden soil to reduce odours and pest species. If filled, a new trench is dug in front of the first trench and the resultant overburden is used to compact and backfill the previous trench. The vehicle access ramp into the trench will offer egress for both humans and fauna to enter and exit the excavation safely.*

*For the initial phase of the project, before the landfill is established, all waste will be removed and disposed at the appropriate landfill facility within the Shire of Yilgarn.*

*Any waste that is blown outside of the landfill will be returned to the tipping area at least once every month in accordance with Regulation 8 of the Environmental Protection (Rural Landfill) Regulations 2002. The landfill facility will be constructed and managed in accordance with DWER Environmental licence condition*



### Tailing Storage Facility 3

*In September 2017, previous tenement holder Tianye, applied for a licence amendment for the construction and operation of TSF 3 at Marvel Loch. This amendment was approved on the 8th of December 2017.*

*Construction of the TSF 3 starter embankment commenced on the 10 of June 2019 and reached practical completion on 15 November 2019. These works were based of the TSF 3 design concept....and included all lifts from Stage 1 to Stage 7.*

*... at present, only Stage 0, 1 and 2 are listed on Barto's licence*

**26. The Licence Holder is authorised to:**

- (a) construct embankment raises for TSF3 to the construction height; and
- (b) operate TSF3 until the end of Stage 2 to the operating height, as specified in Table 7.

**Table 7: Tailings storage facility operating heights**

| Stage              | Infrastructure | Embankment elevation (mRL) | Maximum operating height (mRL) – with freeboard |
|--------------------|----------------|----------------------------|---|
| Starter embankment | TSF3           | 442                        | 441.7   |
| Stage 1 Lift       | TSF3           | 444                        | 443.7   |
| Stage 2 Lift       | TSF3           | 446                        | 445.7   |

*Since the 2021 licence amendment, both stage 1 lifts on each cell of TSF 3 have been completed with certified construction reports submitted to DWER in September 2023 for Cell 1 and July 2024 for Cell 2.*

*Barto's processing throughput has increased in 2024 and will ramp up further in 2025. The below table from the 2017 approval was based on the processing numbers at the time under previous tenement control. With Stage 0, and 1 completed, and the Stage 2 lift commencing shortly on TSF 3 Cell 1, The cumulative storage life for stage 2 through 7 based on expected processing numbers is approximately 3.5 years, not 6.5 years as depicted below;*

*Table 4: TSF 3 storage volumes per stage lift and estimated storage life base on 2017 throughput*

| Stage       | Embankment Crest RL (m AHD) | Storage Area (m <sup>2</sup> ) | Storage Depth (m) | Storage Volume (m <sup>3</sup> ) | Cumulative Storage Volume (Mm <sup>3</sup> ) | Cumulative Storage Capacity (t) | Cumulative Storage Life (months) |
|-------------|-----------------------------|--------------------------------|-------------------|----------------------------------|--|---------------------------------|----------------------------------|
| 0 (Starter) | 442                         | 375,338                        | Varies            | 1,672,124                        | 1,672,124                                    | 2,340,974                       | 14                               |
| 1           | 444                         | 728,880                        | 2                 | 1,278,660                        | 2,950,784                                    | 4,131,098                       | 11                               |
| 2           | 446                         | 732,480                        | 2                 | 1,341,441                        | 4,292,225                                    | 6,009,116                       | 11                               |
| 3           | 448                         | 850,206                        | 2                 | 1,419,322                        | 5,711,547                                    | 7,996,166                       | 12                               |
| 4           | 450                         | 840,346                        | 2                 | 1,579,295                        | 7,290,842                                    | 10,207,179                      | 13                               |
| 5           | 452                         | 821,918                        | 2                 | 1,576,805                        | 8,867,647                                    | 12,414,706                      | 13                               |
| 6           | 454                         | 820,348                        | 2                 | 1,516,583                        | 10,384,230                                   | 14,537,922                      | 13                               |
| 7 (Final)   | 456                         | 813,029                        | 2                 | 1,609,794                        | 11,994,024                                   | 16,791,634                      | 14                               |

...Barto respectfully requests that all 5 subsequent staged lifts of TSF 3 be added to the licence as per table 4 above (embankment elevation mRL).

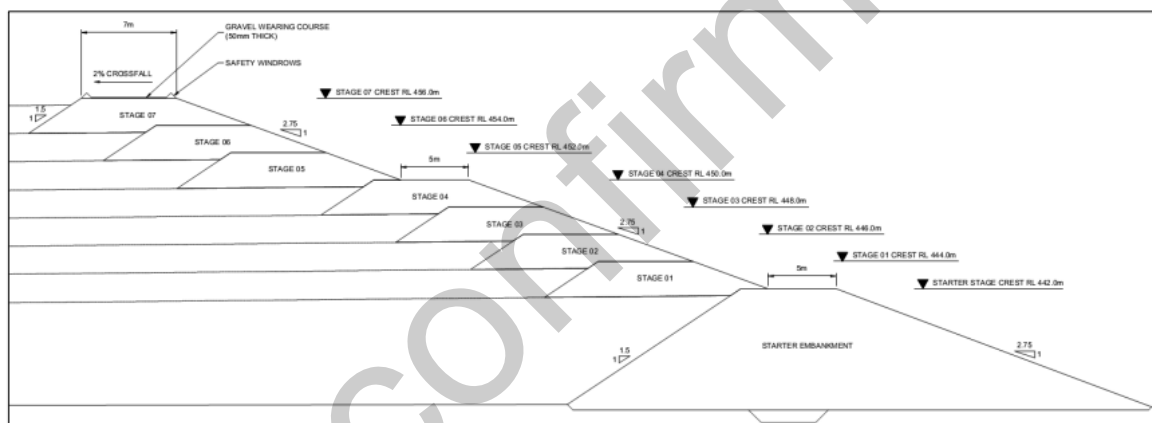
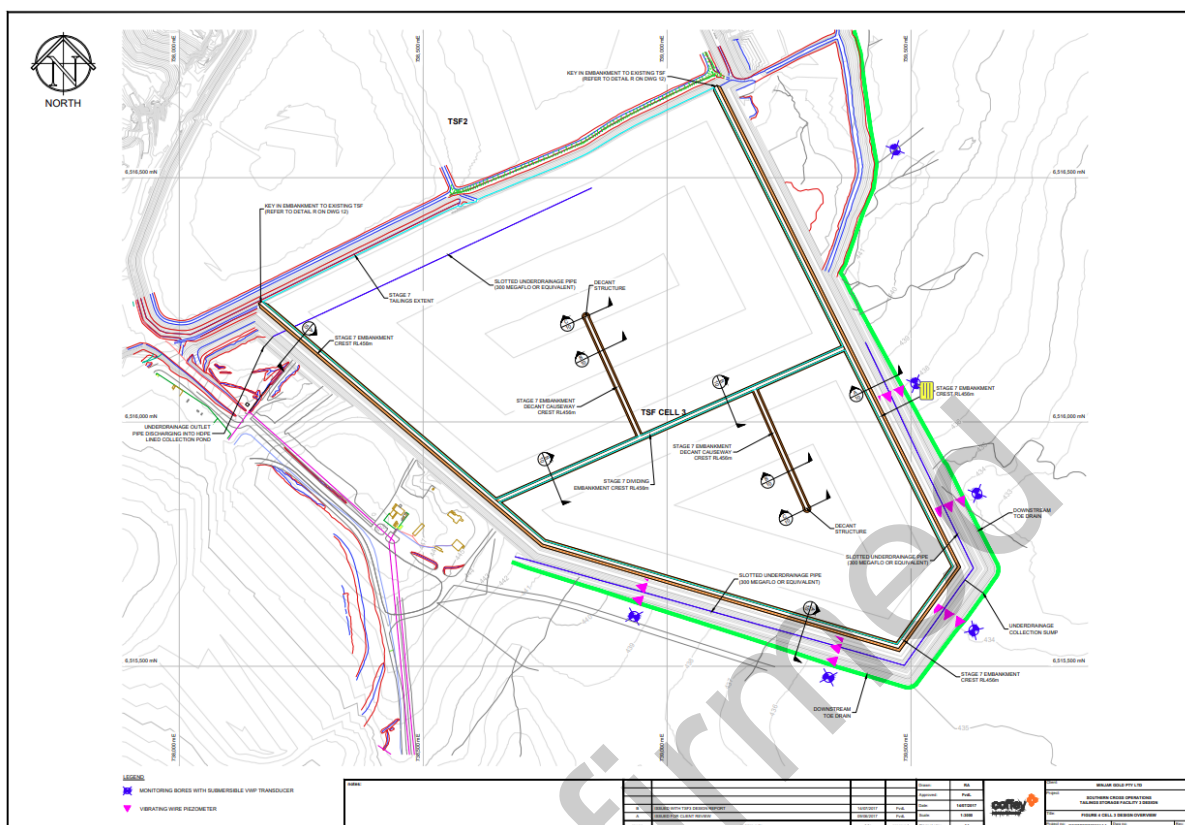


Figure 6: Typical TSF Cross Section (Coffey 2017)



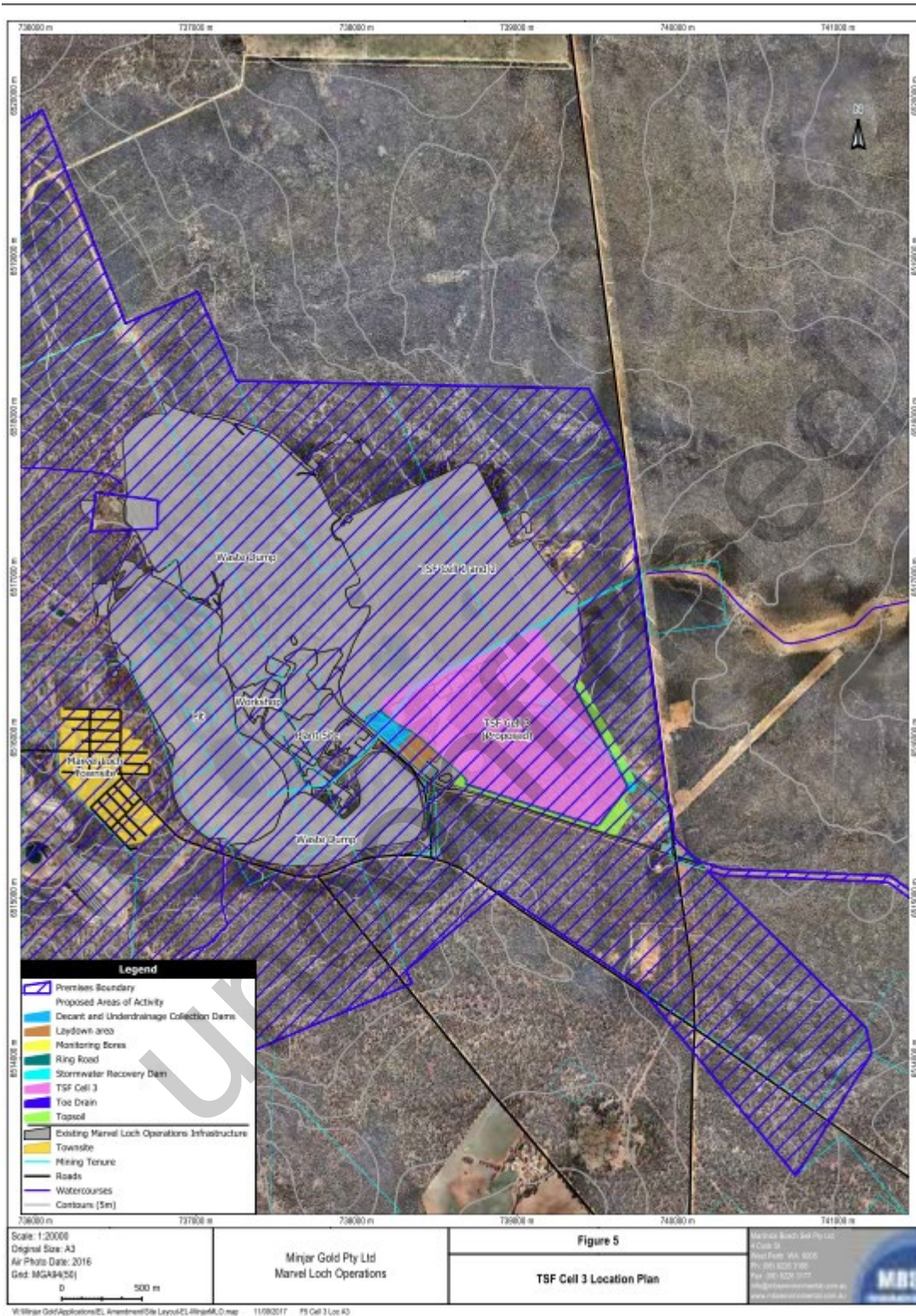
### 3.3 TSF3 DESIGN

TSF3 will consist of two paddock-type cells constructed using upstream methods using dried tailings. The total design storage capacity of TSF3 is estimated to be 12 Mm<sup>3</sup> (16 Mtpa) based on an assumed tailings dry density of 1.4 t/m<sup>3</sup> (Section 2.5). The total storage life at current throughput rates will be eight years. Table 6 summarises the TSF storage capacity over the life of the project.

The TSF has been designed in accordance with the Code of Practice for Tailings Storage Facilities in Western Australia (CMP 2013) and ANCOLD Guidelines on Tailings Dam Planning, Design, Construction, Operation and Closure (ANCOLD 2012). It will be constructed under the supervision of a suitably accredited engineer and in accordance with industry standards and guidelines.

Table 6: TSF3 Storage Capacity Volumes

| Stage     | Embankment Crest RL (m AHD) | Storage Area (m <sup>2</sup> ) | Storage Depth (m) | Storage Volume (m <sup>3</sup> ) | Cumulative Storage Volume (Mm <sup>3</sup> ) | Cumulative Storage Capacity (t) | Cumulative Storage Life (months) |
|-----------|-----------------------------|--------------------------------|-------------------|----------------------------------|--|---------------------------------|----------------------------------|
| 0 (Start) | 442                         | 375,338                        | Varies            | 1,672,124                        | 1,672,124                                    | 2,340,974                       | 14                               |
| 1         | 444                         | 728,880                        | 2                 | 1,278,660                        | 2,950,784                                    | 4,131,098                       | 11                               |
| 2         | 446                         | 732,480                        | 2                 | 1,441,441                        | 4,292,225                                    | 6,009,116                       | 11                               |
| 3         | 448                         | 850,206                        | 2                 | 1,419,322                        | 5,711,547                                    | 7,996,166                       | 12                               |
| 4         | 450                         | 840,346                        | 2                 | 1,579,295                        | 7,290,842                                    | 10,207,179                      | 13                               |
| 5         | 452                         | 821,918                        | 2                 | 1,576,805                        | 8,867,647                                    | 12,414,706                      | 13                               |
| 6         | 454                         | 820,348                        | 2                 | 1,516,583                        | 10,384,230                                   | 14,537,922                      | 13                               |
| 7 (Final) | 456                         | 813,029                        | 2                 | 1,609,794                        | 11,994,024                                   | 16,791,634                      | 14                               |



### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

| Risk Category           | Description | Rating<br>(Consequence x<br>Likelihood) | Mitigation Action |
|-------------------------|-------------|---|-------------------|
| Health/People           | Nil         | Nil                                     | Nil               |
| Financial Impact        | Nil         | Nil                                     | Nil               |
| Service<br>Interruption | Nil         | Nil                                     | Nil               |
| Compliance              | Nil         | Nil                                     | Nil               |
| Reputational            | Nil         | Nil                                     | Nil               |
| Property                | Nil         | Nil                                     | Nil               |
| Environment             | Nil         | Nil                                     | Nil               |

| Risk Matrix               |   |               |              |              |              |              |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
|                           |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain            | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely                    | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible                  | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely                  | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare                      | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

#### Officer Recommendation and Council Decision

166/2024

*Moved Cr Bradford/Seconded Cr Granich*

*That Council endorse the following response to the Department of Water and Environmental Regulation:*

*In relation to the licence amendment submitted by Barto Gold for L4597/1988/14, being the addition of a landfill site to the Frasers site, and increasing the permitted height for discharge to TSF (Tailings Storage facility) 3 to 456mRL, the Shire of Yilgarn have no objections.*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.4 Proposed Closure of Portion of King Ingram Road

|                               |  |
|-------------------------------|--|
| <b>File Reference</b>         |  |
| <b>Disclosure of Interest</b> | None   |
| <b>Voting Requirements</b>    | Simple Majority  |
| <b>Author</b>                 | Nic Warren – Chief Executive Officer                           |
| <b>Attachments</b>            | - General Site Layout<br>- Mt Holland site within road reserve |

#### Purpose of Report

For Council to endorse commencing the legislative process for closing a road, in relation to a portion of King Ingram Road.

#### Background

The Shire was approached by Western Power in November 2024, regarding their plans to place a communications tower in the vicinity of King Ingram Road.

Wester Power stated:

*Western Power are seeking the Shire of Yilgarn's support for the placement and construction of an 80m communications tower within the road reserve, commonly referred to King Ingram Rd, as identified in indicative design drawing attached. Western Power, on behalf of Synergy request that the Shire Yilgarn support the proposal and progress, via Department of Planning, Lands and Heritage (DPLH), a partial road closure (per Land Administration Act 1997 -Sect 58) of the land identified in design drawing attached so that Western Power can take up the land as an excised Crown Reserve/lot under Management Order (an example of this is below in Crown Reserve 51716). Western Power has requested this permanent land tenure arrangement/instrument because its infrastructure cannot reside in a gazetted road (unconstructed or constructed), this represents a substantial investment, is permanent and is critical for the operation of the network.*

The layout plans have been provided as attachments for Councillors perusal. As can be seen, closure of a portion of the road reserve will not affect usage of the King Ingram Road.

#### Comment

The process for road closures is governed by the Section 58 of the land Administration Act 1997.

Council must first endorse the proposed closure, after which a 35 day public notice period can commence, including contacting affected landholders (if any) to seek their endorsement of the proposal. After the closure of the public notice period, the matter will be returned to Council for a resolution prior to applying to the Minister.

Western Power will cover the costs of advertising for the public notice period.

## **Statutory Environment**

### ***Land Administration Act 1997***

#### ***Roads Part 5***

#### ***Conventional roads Division 1***

#### ***58. Closing roads***

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
  - a. by order grant the request; or*
  - b. direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
  - c. refuse the request.*
- (5) If the Minister grants a request under subsection (4) —*
  - a. the road concerned is closed on and from the day on which the relevant order is registered; and*
  - b. any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) When a road is closed under this section, the land comprising the former road —*
  - a. becomes unallocated Crown land; or*
  - b. if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

### ***Land Administration Regulations 1998***

#### ***Part 2 General***

#### ***9. Local government request to close road permanently (Act s. 58(2)), requirements for***

*For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —*

- (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and*
- (b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and*

- (c) copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and
- (d) a copy of the relevant notice of motion referred to in paragraph (c); and
- (e) any other information the local government considers relevant to the Minister's consideration of the request; and
- (f) written confirmation that the local government has complied with section 58(2) and (3) of the Act.

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Advertising costs to be paid for by Western Power.

### Risk Implications

| Risk Category        | Description   | Rating<br>(Consequence x<br>Likelihood) | Mitigation Action  |
|----------------------|---|---|--|
| Health/People        | Nil   | Nil                                     | Nil  |
| Financial Impact     | Nil   | Nil                                     | Nil  |
| Service Interruption | Western Power service disruptions.                                      | Moderate (6)                            | Assisting with communications tower install will help to mitigate risk of service interruptions. |
| Compliance           | Non-compliance with Land Administration Act in relation to road closure | Low (3)                                 | Following of requirements in Act and Regulations.  |
| Reputational         | Nil   | Nil                                     | Nil  |
| Property             | Nil   | Nil                                     | Nil  |
| Environment          | Nil   | Nil                                     | Nil  |

| Risk Matrix               |   |               |              |              |              |              |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
|                           |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain            | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely                    | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible                  | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely                  | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare                      | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

#### Officer Recommendation and Council Decision

167/2024

*Moved Cr Newbury/Seconded Cr Rose*

*That Council endorse commencing a 35 day public notice period as per Section 58 of the Land Administration Act 1997, detailing the intention to close a portion of King Ingram Road as per plans presented. The closure is to allow for Western Power to take up the land as an excised Crown Reserve/lot under Management Order, in order to install a telecommunications tower.*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.2 Reporting Officer – Executive Manager Corporate Services

### 9.2.1 Financial Reports - November 2024

|                               |                                       |
|-------------------------------|---------------------------------------|
| <b>File Reference</b>         | <b>8.2.3.2</b>                        |
| <b>Disclosure of Interest</b> | <b>Nil</b>                            |
| <b>Voting Requirements</b>    | <b>Simple Majority</b>                |
| <b>Author</b>                 | <b>Fadzai Mudau - Finance Manager</b> |
| <b>Attachments</b>            | <b>Financial Reports</b>              |

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 30 November 2024

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996

#### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### Strategic Implications

Nil

### Policy Implications

Nil

## Financial Implications

Nil

## Risk Implications

| Risk Category        | Description  | Rating<br>(Consequence x<br>Likelihood) | Mitigation Action                     |
|----------------------|--|---|---------------------------------------|
| Health/People        | Nil  | Nil                                     | Nil                                   |
| Financial Impact     | Monthly snapshot of Councils financial position          | Moderate (6)                            | Ongoing review of Councils operations |
| Service Interruption | Nil  | Nil                                     | Nil                                   |
| Compliance           | Local Government (Financial Management) Regulations 1996 | Moderate (6)                            | Adherence to statutory requirements   |
| Reputational         | Nil  | Nil                                     | Nil                                   |
| Property             | Nil  | Nil                                     | Nil                                   |
| Environment          | Nil  | Nil                                     | Nil                                   |

| Risk Matrix    |   |               |              |              |              |              |
|----------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence    |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
| Likelihood     |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely         | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible       | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely       | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare           | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

**Officer Recommendation and Council Decision**

**168/2024**

***Moved Cr Rose/Seconded Cr Bradford***

***That Council endorse the various Financial Reports as presented for the period ending 30 November 2024.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

unconfirmed

## 9.2 Reporting Officer – Executive Manager Corporate Services

### 9.2.2 Accounts for Payment – November 2024

|                               |  |
|-------------------------------|--|
| <b>File Reference</b>         | <b>8.2.1.2</b>                           |
| <b>Disclosure of Interest</b> | <b>Nil</b>                               |
| <b>Voting Requirements</b>    | <b>Simple Majority</b>                   |
| <b>Author</b>                 | <b>Steven Chilcott – Finance Officer</b> |
| <b>Attachments</b>            | <b>Accounts for Payment</b>              |

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41300 to 41303 totalling \$1,152.23
- Municipal Fund - EFT 15838 to 16004 totalling \$1,970,321.41
- Municipal Fund – Cheques 2501 to 2519 totalling \$314,425.58
- Municipal Fund - Direct Debit Numbers:
  - 19273.1 to 19273.14 totalling \$26,466.94
  - 19345.1 to 19345.13 totalling \$26,544.60

The above are presented for endorsement as per the submitted list

#### Comment

Nil

#### Statutory Environment

Local Government Act 1995

#### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications**

Nil

**Policy Implications**

Council Policy 3.11 – Timely Payment of Suppliers

**Financial Implications**

Drawdown of Bank funds

## Risk Implications

| Risk Category        | Description  | Rating<br>(Consequence x Likelihood) | Mitigation Action   |
|----------------------|--|--------------------------------------|---|
| Health/People        | Transactions require two senior managers to approve.           | Moderate (8)                         | Transactions require two senior managers to sign cheques or approve bank transfers. |
| Financial Impact     | Reduction in available cash.                                   | Moderate (5)                         | Nil   |
| Service Interruption | Nil  | Nil                                  | Nil   |
| Compliance           | Local Government (Financial Management) Regulations 1996       | Moderate (6)                         | Adherence to statutory requirements   |
| Reputational         | Non or late payment of outstanding invoices and/or commitments | Moderate (9)                         | Adherence to Timely Payment of Suppliers Policy                                     |
| Property             | Nil  | Nil                                  | Nil   |
| Environment          | Nil  | Nil                                  | Nil   |

| Risk Matrix               |   |               |              |              |              |              |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
|                           |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain            | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely                    | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible                  | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely                  | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare                      | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

### Officer Recommendation and Council Decision

**169/2024**

**Moved Cr Bradford/Seconded Cr Newbury**

- **Municipal Fund – Cheques 41300 to 41303 totalling \$1,152.23**
- **Municipal Fund - EFT 15838 to 16004 totalling \$1,970,321.41**
- **Municipal Fund – Cheques 2501 to 2519 totalling \$314,425.58**
- **Municipal Fund - Direct Debit Numbers:**
  - **19273.1 to 19273.14 totalling \$26,466.94**
  - **19345.1 to 19345.13 totalling \$26,544.60**

**The above are presented for endorsement as per the submitted list**

**CARRIED (7/0)**

**Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose**

**Cr's Against: Nil**

## 9.2 Reporting Officer – Executive Manager Corporate Services

### 9.2.3 2023/2024 Audit & Management Report

|                               |   |
|-------------------------------|---|
| <b>File Reference</b>         | <b>8.2.3.3</b>  |
| <b>Disclosure of Interest</b> | <b>Nil</b>  |
| <b>Voting Requirements</b>    | <b>Absolute Majority</b>  |
| <b>Author</b>                 | <b>Cameron Watson-Executive Manager Corporate Services</b>  |
| <b>Attachments</b>            | <b>Attachment 1 – 2023/2024 Annual Report including the Annual Financial Report incorporating the Independent Auditor's Report.</b> |

#### Purpose of Report

Council is requested to accept the Annual Report incorporating the Annual Financial Report and Independent Auditor's Report for the year ending 2023/2024.

#### Background

The Local Government Act 1995 requires Council to prepare and accept an Annual Report for each Financial Year by the 31 December of the year after that financial year. If the Auditor's report is not available in time for the Annual Report to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the Auditor's report becomes available.

#### Comment

The Annual Report for the financial year ending 30 June 2021 has been provided to Councillors for their consideration and acceptance.

The Audited Financial Statements and the Independent Audit Report are also included in the Annual Report. Following the acceptance of the Annual Report, Council is required to give public notice of the availability of the Annual Report as soon as practicable.

It is also a requirement that a General Meeting of Electors is to be held on a day set by Council not more than 56 days after acceptance of the Annual Report, 14 days local public notice of this meeting is to be given.

#### Statutory Environment

Local Government Act 1995 –

#### 5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
  - (a) a report from the mayor or president; and
  - (b) a report from the CEO; and

*[(c), (d) deleted]*

- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
  - (f) the financial report for the financial year; and
  - (g) such information as may be prescribed in relation to the payments made to employees; and
  - (h) the auditor's report prepared under section 7.9(1) or 7.12AD(1) for the financial year; and
  - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
  - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
    - (i) the number of complaints recorded in the register of complaints; and
    - (ii) how the recorded complaints were dealt with; and
    - (iii) any other details that the regulations may require;
- and
- (i) such other information as may be prescribed.

*[Section 5.53 amended by No. 44 of 1999 s. 28(3); No. 49 of 2004 s. 42(4) and (5); No. 1 of 2007 s. 6; No. 5 of 2017 s. 7(1).]*

#### **5.54. Acceptance of annual reports**

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.

*\* Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

*[Section 5.54 amended by No. 49 of 2004 s. 49.]*

#### **5.55. Notice of annual reports**

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

##### **5.55A. Publication of annual reports**

The CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

*[Section 5.55A inserted by No. 5 of 2017 s. 8.]*

The recommendation that follows is consistent with the legislative requirements.

### Strategic Implications

There are no strategic implications as a result of this report.

### Risk Implications

| Risk Category        | Description  | Rating<br>(Consequence x Likelihood) | Mitigation Action   |
|----------------------|--|--------------------------------------|---|
| Health/People        | Nil  | Nil                                  | Nil   |
| Financial Impact     | Nil  | Nil                                  | Nil   |
| Service Interruption | Nil  | Nil                                  | Nil   |
| Compliance           | Compliance with the relevant section of the Local Government Act 1995 and associated Regulations | Moderate (9)                         | Where ever possible and within the control of Council, ensure compliance with the Local Government Act and associated Regulations |
| Reputational         | Nil  | Nil                                  | Nil   |
| Property             | Nil  | Nil                                  | Nil   |
| Environment          | Nil  | Nil                                  | Nil   |

| Risk Matrix    |   |               |              |              |              |              |
|----------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence    |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
| Likelihood     |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely         | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible       | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely       | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare           | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

### Policy Implications

There are no policy implications as a result of this report.

### Financial Implications

There are no financial implications as a result of this report.

**Committee Recommendation and Council Decision**

**170/2024**

***Moved Cr Close/Seconded Cr Bradford***

***That Council:***

- 1. accept the Annual Report for 2023/2024 including the Audited Financial Report and Auditor's Audit Report for period ended 30 June 2024; and***
- 2. conducts the 2023/24 Annual Meeting of Electors in the Shire of Yilgarn Council Chambers on Monday 10<sup>th</sup> February 2025 commencing at 6.00 pm.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

### 9.3 Reporting Officer – Executive Manager Infrastructure

#### 9.3.1 Supply and Delivery of Box Culverts

##### File Reference

##### Disclosure of Interest

Nil

##### Voting Requirements

Absolute Majority

##### Attachments

Nil

#### Purpose of Report

For Council to consider tenders received for the Supply and Delivery of 172, 1200mm x 1200mm precast box culverts.

#### Background

During routine inspections staff found the culvert on the Bodallin Wheatbin Road had significant structural issues. Even though this culvert is classed as a major structure, it doesn't qualify for Main Roads bridge funding. Due to the significant replacement cost, staff submitted an application through Regional Roads Group to fund the replacement. Regional Roads Group approved the replacement in the 2024-2025 financial year with the normal RRG funding arrangements, 2/3 Regional Roads Group 1/3 Local Government.



In accordance with Section 3.57 of the Local Government Act, staff called for quotations via WALGA Preferred Supplier Portal with submissions closing the 5<sup>th</sup> of December. Due to the estimated cost of procurement, staff asked 4 companies to tender.

- 
- Hydra Storm
- Mjb Industries Pty Ltd
- Smartstream Technology Pty Ltd

One quote was received from MJB Industries. MJB make, supply and deliver precast products to Main Roads and other Local Governments across the state. All products produced by MJB meet Austroads, Main Roads and Australian Standards.

MJB pricing for the supply of 172, 1200mm x 1200mm culverts is \$261,440 ex GST. Delivery quotation is \$38,000 ex GST with a total price of \$299,440 ex GST

### Comment

Culverts play a crucial role in managing water flow beneath roads and rail. Over time, these structures can deteriorate due to age, corrosion, or inadequate design, compromising safety. Understanding the underlying issues prompting replacement helps determine the scope and urgency of the project.

This culvert does not appear on Shire's of Yilgarn's Road Asset Software. A section of this route is called the Kalgoorlie Road. This road may have been managed by Main Roads when the culvert was constructed. Staff contacted Main Roads to check if they had it on their asset register with a construction date. Main Roads didn't find it on their asset register either.



Staff asked locals for any information that could help with an approximate construction date. Locals thought the culvert was constructed in the 1970s. This would make the culvert

approximately 50 years old with an expected life of 80 years. Box culvert failure before reaching end of life is common. Staff are not proposing and changes to the current design. Contractors will be replacing the structure, like for like.

### Statutory Environment

Section 3.57 of the Local Government  
Local Government Act 1995

### Strategic Implications

Regular maintenance of roads and associated infrastructure is crucial to ensure safety of motorists, maintain vital connectivity and prevent costly reactive road maintenance where it can be avoided by implementing regular asset renewal.

### Policy Implications

Finance Policy 3.5 Purchasing and Tendering  
Asset Management Policy

### Financial Implications

Council annually budgets for the external supply of goods and services. Quotations or Tenders are sought to ensure Council gets value for money and meets its obligations under the Local Government Act 1995 (3.57) "Tenders for providing goods or services" and Local Government (Functions and General) Regulations 1996 "Tenders for providing goods or services (s. 3.57)". The 2024-2025 budget makes provisions to replace the culvert through Regional Roads Group on a 2/3 RRG and 1/3 LG funding arrangement.

### Risk Implications

| Risk Category               | Description   | Rating (Consequence x Likelihood) | Mitigation Action  |
|-----------------------------|---|-----------------------------------|--|
| <b>Health/People</b>        |   |                                   |  |
| <b>Financial Impact</b>     | Major repairs needed if the culvert fails before replacement. | (2)                               | The 2024-2025 budget makes provision to replace the culvert.   |
| <b>Service Interruption</b> | Reduced access to the Bodallin Wheatbin.                      | (2)                               | There will be part road closures during the replacement. Bodallin Wheatbin will have access from the Highway at all times. |
| <b>Compliance</b>           | Nil   |                                   | Nil  |
| <b>Reputational</b>         | Nil   |                                   | Nil  |
| <b>Property</b>             | Nil   |                                   | Nil  |
| <b>Environment</b>          | Nil   |                                   | Nil  |

| Risk Matrix    |   |               |              |              |              |              |
|----------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence    |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
| Likelihood     |   | 1             | 2            | 3            | 4            | 5            |
| Almost Certain | 5 | Moderate (5)  | High (10)    | High (15)    | Extreme (20) | Extreme (25) |
| Likely         | 4 | Low (4)       | Moderate (8) | High (12)    | High (16)    | Extreme (20) |
| Possible       | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely       | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare           | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

#### Officer Recommendation and Council Decision

171/2024

*Moved Cr Guerini/Seconded Cr Newbury*

*That, by Absolute Majority in accordance Local Government Act 1995 3.57 “Tenders for providing goods or services” and Local Government (Functions and General) Regulations 1996 “Tenders for providing goods or services (s. 3.57)”*

- 1. Council accepts the quotation from MJB Industries Pty Ltd for the supply of 172, 1200mm x 1200mm precast box culverts for a total price of \$261,440 ex GST*
- 2. Staff will seek quotations from local transport companies for the delivery of 172 precast box culverts and the CEO will select the most advantageous transport quote.*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

**13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS**

Nil

**14 CLOSURE**

As there was no further business to discuss, the Shire President declared the meeting closed at 6.30pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 19 December 2024, are confirmed on Thursday, 20 February 2025 as a true and correct record of the December 2024 Ordinary Meeting of Council.

Cr Wayne Della Bosca

SHIRE PRESIDENT

**YILGARN HISTORY MUSEUM  
ADVISORY COMMITTEE MEETING MINUTES  
12<sup>TH</sup> February, 2025**

**Meeting opened at 3.30pm**

**ATTENDANCE:**

Curator Monica Fairless,  
Jodie Karra  
Leonie Gethin  
Kaye Crafter &  
Robert Pownall

**APOLOGIES:**

Nic Warren CEO & Cr Lisa Granich

**MINUTES:**

Minutes from the meeting, 6<sup>th</sup> November, 2024 were handed out and read.

Moved by Monica Fairless and seconded by Leonie Gethin.

Carried

**BUSINESS ARISING:**

None

**FINANCIAL REPORT:**

As per tabled item:

Balance for the Council Support Account remaining is: \$7500.00

Museum Income Account Balance is: \$1002.73

Museum Reserve Account Balance is: \$33,589.69

Presented by Monica Fairless, moved by Kaye Crafter and seconded by Leonie Gethin.

Carried

## **CORRESPONDENCE:**

- 27<sup>th</sup> November 2024 - Email reply from Derek Carew-Hopkins regarding a request to send one of Lance's books electronically that was denied. He understood the reason for the denial and has sent us a copy of a booklet, "Early Days of Bodallin" by HE Sherlock, his Grandfather, if we wanted to make this into a booklet. It is unsure what his intention is with this. I will email him and ask if he is donating it to us to sell or if he is wanting takings from it.
- 4<sup>th</sup> December 2024 – parcel containing a book "Yilgarn Venture" by Alan Cameron was received from Marianne Walker of Alexander Heights. Marianne called a few weeks before, offering the book as a donation to the museum, so a donation form was sent to her which was returned along with the book. The item has been added to Mosaic and is in the book cupboard in the office.
- 10<sup>th</sup> January 2025 - Email from Laurie Flack from Wagga Wagga regarding offering a donation of a silver tea set that belonged to their grandparents, relating to the Bullfinch Mining company. A reply was sent thanking them for the offer, with a donation form and the address to send it to. The items were received 22<sup>nd</sup> January and have been added to Mosaic and are currently on display in the courthouse. An email was sent to Laurie with a photo of them on display.
- 29<sup>th</sup> January 2025 – Email from Julie Mcewen asking for information about Koolyanobbing as she had grown up there in the 1970's. A reply was sent suggesting she may be interested in the "Koolyanobbing" book letting her know she could purchase it if she wanted to, giving her the costings of doing so. Her maiden name was Braddow and there are two people, presumably her parents, listed as working for DMC during that time as accountants.

- Monthly emails from:  
RWAHS  
Outback Family History  
AMaGA  
Eastern Goldfields Historical Society

### **CURATORS REPORT:**

Presented by Monica Fairless, see attachment.

### **GENERAL BUSINESS:**

- A late item of correspondence discussed in general business – 30<sup>th</sup> January 2025 – A small parcel containing a cardboard lid from a jeweller with the name, Mr S Gill, and an address in Moorine Rock postmarked 1942 was received after an email was forwarded to the Shire from Merredin Visitor Centre from Mrs Lynette Mann. She had found it on a roadside near Quairading about 20 years ago and wanted to return it to the area. She enquired as to if we might know who Mr S Gill was. I spoke to John Gill who didn't know. A reply was sent to her along with a donation form which was completed and sent along with the item. It has not been entered into mosaic yet or displayed.
- Jodie mentioned that she had met one of the new teachers at SXDHS that said she was interested in bringing her students to the museum for a visit. It was agreed that it would be great seeing the schools back for visits as it had been some time since this has occurred.
- Leonie mentioned that Jenny Truran would like to donate her old naval uniform to the museum. She has recently left town so once she has settled in to her new place, she will look at having it cleaned before donating it. It was discussed that we may not have a mannequin available for the uniform and it was agreed that if we do not, we could spend some of the money allocated by the Shire to purchase a couple. Jodie will check to see what we have and Monica will investigate pricing of new mannequins.

- Kaye mentioned that Zen Kahn, the new policeman's wife may be interested in volunteering at the museum. Jodie mentioned that she had also discussed the prospect with Zen and had told her to meet with Monica.
- Jodie mentioned that she had been adding some news items to the Visit Yilgarn website about items from the museum. She asked that if anyone knew of any interesting stories behind any of the items to let her know so that she could add them to website.
- Jodie mentioned that her and Rob had been doing some blowing out of some of the areas, mainly the gallery and Blythe Pavilion. This will continue on days that are suitable.

The meeting closed at: 4.11pm

Next meeting will be held on the Wednesday 30<sup>th</sup> April, 2025 at 3.30pm.

# YILGARN HISTORY MUSEUM

## FINANCIAL REPORT

For the Period 1st July 2024 to 31st January 2025

### *Museum Council Support Account:*

|   |                 |
|---|-----------------|
| Opening Balance                                   | 7,500.00        |
| LESS: Outstanding Purchase Orders Carried Forward |                 |
| Nil   |                 |
|   | <u>7,500.00</u> |

Expenditure as at 31st January 2025:

|                                |                 |
|--------------------------------|-----------------|
| 1. Software Upgrades           | 0.00            |
| 2. Subscriptions & Memberships | 232.72          |
| 3. Furniture & Equipment       | 792.45          |
| 4. Functions & Events          | 590.91          |
| 5. Communications              | 159.11          |
| 6. General                     | 105.80          |
|                                | <u>1,880.99</u> |

### *Museum Special Projects:*

|     |      |
|-----|------|
| Nil | 0.00 |
|-----|------|

### *Current Year Purchase Orders Outstanding:*

Nil

### *Balance of Council Support Remaining - Inc Committed PO's*

5,619.01

### *Museum Income Account:*

|                       |                 |
|-----------------------|-----------------|
| Museum General Income | 1,002.73        |
| Donations             | 0.00            |
|                       | <u>1,002.73</u> |

### *Museum Reserve Account as at 31st January 2025:*

|  |                  |
|--|------------------|
| Opening Balance                            | 32,876.17        |
| Interest Earnt                             | 713.52           |
| Transfer of Income Received to Reserve     | 0.00             |
| Transfer from Reserve - Committee Approved | 0.00             |
|  | <u>33,589.69</u> |

## Curator's report – 5<sup>th</sup> February 2025

We had a lovely lunch for Christmas!

We have had 2 new volunteers join – Rob on Thursday and Friday afternoons and Shannon every second Saturday. Glenice has returned for her normal Friday morning spot.

New air con is installed and working! Instructions for use have now been placed by the fixed remote as well (which is in the same spot).

Our cleaning hours have been increased at the Museum, so this should help with the recent dust storms we have been having. As always if volunteers are willing and able to, we really appreciate any dusting, mopping, sweeping etc they may do on their Museum day!

Med Students will be coming through on Tuesday afternoon, 11<sup>th</sup> March once they arrive in town. They will be having an 'on foot' tour of the main area and then heading to the Museum. Kaye, if you're able we'd love you to come along to both, or at least stay at the Museum that afternoon to welcome them all and discuss the history of the town! Jodie will be with them as well, so if need be, she can open the Museum for them.

Nothing else to report at this time.

# Great Eastern Country Zone Minutes

Thursday,  
14 November 2024

Hosted by the Shire of Merredin  
Merredin Regional Community  
Leisure Centre  
Commencing at 9:30am

## ZONE STRATEGIC PRIORITIES

The following items are the Zone's priority issues, as resolved at the February 2024 Zone meeting:

- Regional Health Services to include:
  - Hospitals
  - Aged Care
  - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.
- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

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## ATTACHMENTS

The following are provided as attachments to the Minutes:

1. Item 5.1.1 Wheatbelt Development Commission presentation
2. Item 5.1.2 Wester Power presentation
3. Item 5.1.3 Western Roads Federation presentation

The full [State Council Agenda can be found on the WALGA website](#).

## 1. OPENING, ATTENDANCE AND APOLOGIES

### 1.1. OPENING

The Chair opened the meeting at 9:30am.

### 1.2. ATTENDANCE

| MEMBERS                 | 2 Voting Delegates from each Member Council                     |
|-------------------------|---|
| Shire of Bruce Rock     | President Cr Ram Rajagopalan                                    |
|                         | Cr Stephen Strange ( <b>State Council Representative</b> )      |
|                         | Mr Mark Furr, Chief Executive Officer, non-voting               |
|                         |   |
| Shire of Cunderdin      | President Cr Alison Harris                                      |
|                         | Mr Stuart Hoble, Chief Executive Officer, non-voting            |
|                         |   |
| Shire of Dowerin        | President Cr Robert Trepp                                       |
|                         | Mrs Manisha Barthakur, Chief Executive Officer, non-voting      |
|                         |   |
| Shire of Kellerberrin   | Mr Raymond Griffiths, Chief Executive Officer (voting delegate) |
|                         |   |
| Shire of Kondinin       | Deputy President Cr Bev Gangell                                 |
|                         | Mr David Burton, Chief Executive Officer, non-voting            |
|                         |   |
| Shire of Koorda         | President Cr Jannah Stratford                                   |
|                         | Mr Zac Donovan, Chief Executive Officer, non-voting             |
|                         |   |
| Shire of Merredin       | Deputy President Cr Renee Manning                               |
|                         | Cr Mark McKenzie  |
|                         |   |
| Shire of Mount Marshall | President Cr Tony Sachse ( <b>Zone Chair</b> )                  |
|                         | Deputy President Cr Nick Gillett                                |
|                         | Mr Ben McKay, Chief Executive Officer, non-voting               |
|                         |   |
| Shire of Mukinbudin     | Ms Tanika McLennan, A/Chief Executive Officer, non-voting       |

|                             |  |
|-----------------------------|--|
| <b>Shire of Narembeen</b>   | Deputy President Cr Holly Cusack                       |
|                             | Ms Rebecca McCall, Chief Executive Officer, non-voting |
|                             |  |
| <b>Shire of Nungarin</b>    | President Cr Pippa de Lacy                             |
|                             | Deputy President Cr Gary Coumbe                        |
|                             | Mr David Nayda, Chief Executive Officer, non-voting    |
|                             |  |
| <b>Shire of Tammin</b>      | Deputy President Cr Tanya Nicholls                     |
|                             | President Cr Charmaine Thomson (observer)              |
|                             |  |
| <b>Shire of Trayning</b>    | President Cr Melanie Brown                             |
|                             | Cr Michelle McHugh                                     |
|                             |  |
| <b>Shire of Westonia</b>    | President Cr Mark Crees                                |
|                             | Mr Bill Price, Chief Executive Officer, non-voting     |
|                             |  |
| <b>Shire of Wyalkatchem</b> | Cr Mischa Stratford (observer)                         |
|                             |  |
| <b>Shire of Yilgarn</b>     | President Cr Wayne Della Bosca                         |
|                             | Mr Nic Warren, Chief Executive Officer, non-voting     |

| <b>GUESTS</b>                           |  |
|---|--|
| <b>Wheatbelt Development Commission</b> | Mr Rob Cossart, CEO<br>Mr Alex MacKenzie, Senior Regional Development Officer<br>(Ms Renee Manning, Director Regional Development)                                 |
| <b>Western Power</b>                    | Marisa Chapman, Stakeholder Engagement Team Leader, SPS<br>Terrence King, Field Operations Team Leader, Merredin<br>Kelly Nelson, Senior Communications Specialist |
| <b>Western Roads Federation</b>         | Mr Cam Dumesny, CEO<br>Mr Neil Savage  |

| <b>MEMBERS OF PARLIAMENT</b>                                  |
|---|
| Ms Michelle Gethin for Mr Rick Wilson MP, Member for O'Connor |

| <b>WALGA</b>   |
|--|
| President Cr Karen Chappel AM JP, WALGA President      |
| Mr James McGovern, Manager Governance & Procurement    |
| Ms Rebecca Brown, Policy Manager Environment and Waste |
| Mr Jason Russell, Senior Governance Specialist         |
| Ms Meghan Dwyer, Executive Officer Governance          |

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### 1.3. APOLOGIES

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#### MEMBERS

|                              |   |
|------------------------------|---|
| <b>Shire of Cunderdin</b>    | Deputy President Cr Tony Smith                                      |
|                              |   |
| <b>Shire of Dowerin</b>      | Deputy President Cr Nadine McMorran                                 |
|                              |   |
| <b>Shire of Kellerberrin</b> | Deputy President Cr Emily Ryan                                      |
|                              |   |
| <b>Shire of Kondinin</b>     | President Cr Kent Mouritz   |
|                              |   |
| <b>Shire of Merredin</b>     | Mr Craig Watts, Chief Executive Officer, non-voting                 |
|                              |   |
| <b>Shire of Mukinbudin</b>   | President Cr Gary Shadbolt  |
|                              |   |
| <b>Shire of Narembeen</b>    | President Cr Scott Stirrat  |
|                              |   |
| <b>Shire of Tammin</b>       | Cr Nick Caffell   |
|                              | Mr Darren Mollenoyux, Temporary Chief Executive Officer, non-voting |
|                              |   |
| <b>Shire of Trayning</b>     | Ms Leanne Parola, Chief Executive Officer, non-voting               |
|                              |   |
| <b>Shire of Westonia</b>     | Deputy President Cr Ross Della Bosca                                |
|                              |   |
| <b>Shire of Wyalkatchem</b>  | President Cr Owen Garner  |
|                              | Deputy President Cr Christy Petchell                                |
|                              | Ms Sabine Taylor, Chief Executive Officer, non-voting               |
|                              |   |
| <b>Shire of Yilgarn</b>      | Deputy President Cr Bryan Close                                     |

#### GUESTS

|  |  |
|--|--|
| <b>Regional Development Australia WA</b> | Mr Josh Pomykala, Director Regional Development                                      |
| <b>CBH Group</b>                         | Ms Kellie Todman, Manager Governance and Industry Relations                          |
| <b>Water Corporation</b>                 | Ms Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region |

#### MEMBERS OF PARLIAMENT

|   |
|---|
| Hon Melissa Price MP, Member for Durack                 |
| Mr Rick Wilson MP, Member for O'Connor                  |
| Hon Mia Davies MLA, Member for Central Wheatbelt        |
| Hon Martin Aldridge MLC, Member for Agricultural Region |
| Hon Colin de Grussa MLC, Member for Agricultural Region |

#### WALGA

|   |
|---|
| Ms Tracey Peacock, Regional Road Safety Advisor |
|---|

## 2. ACKNOWLEDGEMENT OF COUNTRY

We, the Great Eastern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture and community, and pay our respects to Elders past and present.

## 3. DECLARATIONS OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

## 4. ANNOUNCEMENTS

The WALGA Great Eastern Country Zone would like to thank Mr James McGovern for his outstanding contribution as Executive Officer to the Great Eastern Country Zone. We have all enjoyed working constructively with James on our Zone priorities and Agenda, our meetings and Executive meetings, WALGA business and of course Governance and Procurement. James has also provided valuable assistance to individual Local Governments during his time at WALGA. It has been a pleasure working with you James and we wish you all the very best in your future endeavours. Thank you.

## 5. GUEST SPEAKERS / DEPUTATIONS

All Deputations have a time limit of 20 minutes, which includes questions time.

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### 5.1. SPEAKERS FOR THE NOVEMBER ZONE MEETING

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#### 5.1.1. Wheatbelt Development Commission

WDC presented on their Strategic Plan and sub-regional priorities. A copy of this presentation is provided as an attachment (Attachment 1).

#### 5.1.2. Western Power

Western Power attendees presented on Western Power's network initiatives and investment undertaken to minimise bushfire risk ahead of summer and Stand-alone Power Systems (SPS). A copy of this presentation is provided as an attachment (Attachment 2)

#### 5.1.3. Western Roads Federation

Mr Cam Dumesny and Mr Neil Savage present on the Heavy Vehicle Driver Program. A copy of this presentation is provided as an attachment (Attachment 3).

## 6. MEMBERS OF PARLIAMENT

Nil

## 7. AGENCY REPORTS

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### 7.1. DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES

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The DLGSC report was provided as an attachment to the Agenda.

**Noted**

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### 7.2. WHEATBELT DEVELOPMENT COMMISSION

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WDC Agency Report provided as a component of their presentation (item 5.1.1).

**Noted**

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### 7.3. REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT

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*Josh Pomykala, Director Regional Development is an apology for the meeting.*

The RDAW report was provided as an attachment to the Agenda.

**Noted**

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### 7.4. MAIN ROADS WESTERN AUSTRALIA

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*Ms Elizabeth Davies, Stakeholder Engagement Manager, Wheatbelt Region*

The MRWA report was provided as an attachment to the Agenda.

- The Shire of Kondinin acknowledged the effort of MRWA on their works on Brookton Highway
- The Shire of Yilgarn requested information on plans for additional passing lanes for Great Eastern Highway.

**Noted**

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### 7.5. WATER CORPORATION

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*Rebecca Bowler, Manager Customer and Stakeholder is an apology for the meeting.*

## 8. MINUTES

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### 8.1. CONFIRMATION OF MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 15 AUGUST 2024

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The Minutes of the Great Eastern Country Zone meeting held on 15 August 2024 have previously been circulated to Member Councils.

#### RESOLUTION

**Mover:** Shire of Westonia

**Seconded:** Shire of Koorda

**That the Minutes of the meeting of the Great Eastern Country Zone held on 15 August 2024 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

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### 8.2. BUSINESS ARISING FROM THE MINUTES OF THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 15 AUGUST 2024

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#### 8.2.1. Office of the Auditor General Audit Fees Response

The Estimates and Financial Operations Committee held a hearing with the Office of the Auditor General (OAG) on 11 September. The video of the hearing is available on the [Parliamentary Committee's website](#).

A summary of comments from the OAG:

- Audit fees should be recoverable rather than through appropriations. It is not sustainable for the OAG to absorb costs that have until now been absorbed.
- Contractor fees have increased due to market forces.
- Beyond the Audit Opinion received, Local Governments receive additional value e.g. entity specific findings and recommendations, comparable and consistent format, sector results reports, capability development (e.g. financial statement preparation guidance, audit readiness tools, liaison with professional and sector bodies) and advocacy on financial governance.
- Fees do not cover Performance Audits, Information Systems Audits, Better Practice Guidance or Audit Chair Forum, which are covered by appropriations.
- Recognise there is a disproportionate increase (percentage) for smaller Local Governments. Their concerns are understood.
- It is difficult to complete an audit in compliance with Standards for less than \$30,000 (unavoidable baseline cost).
- The OAG has published a guide to their tender procurement process (<https://audit.wa.gov.au/resources/audit-fees/oag-tender-process/>)
- Admission that the timing of audit fees was “terrible” and acknowledgement of impact on Local Governments. However, the increase is beyond the OAG’s control.

- There was some communication with some Local Governments regarding increased fees. However, there was no structured communication process.
- Future plans include:
  - bringing forward the process and advising earlier
  - better communication of the process and causes behind cost increases
  - better data analytics to improve efficiency
  - target of 80% of audits being conducted by the OAG (currently 8%)
  - more education on the value and benefits of the OAG audit process
- There has been an increase in scope of audits since the OAG commenced. This is not within the OAG's discretion, it is in response to changes to the Auditing Standards.
- The Auditor General was unable to provide a firm target date for notification for the next financial year. The earliest that has been achieved previously has been May.
- In comparison to when the audit process was not conducted by the OAG:
  - There is a view that audits were previously conducted as "loss leaders" and audits fees may have been artificially low.
  - There is an extra cost to the additional value that the OAG provides. However, this is a benefit to the sector that was not previously obtained.
- The Committee also conducted a Private Hearing.

## **Noted**

### **8.2.2. Wheatbelt District Leadership Group**

The Wheatbelt District Leadership Group (DLG) is seeking a representative from the Great Eastern Country Zone to join the Group. Previous correspondence from the DLG and the Terms of Reference are attached (Attachment 4).

At the August Zone meeting, the Zone resolved to seek Cr Harris' interest in filling the position.

Cr Harris has unfortunately had to decline the invitation to join the DLG due to work commitments.

It was recommended the Zone nominate a Zone representative to the DLG.

## **RESOLUTION**

**Mover:** Shire of Koorda  
**Seconder:** Shire of Nungarin

**That the Great Eastern Country Zone appoint Cr Ram Rajagopalan as its representative to the Wheatbelt Leadership Group.**

**CARRIED**

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### **8.3. MINUTES OF THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 5 NOVEMBER 2024**

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The Minutes of the Great Eastern Country Zone Executive Committee meeting held on 5 November 2024 are provided as an attachment (Attachment 5.).

#### **RESOLUTION**

**Mover: Shire of Westonia**

**Seconded: Shire of Cunderdin**

**That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on 5 November 2024 be received.**

**CARRIED**

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### **8.4. BUSINESS ARISING FROM THE GREAT EASTERN COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON 5 NOVEMBER 2024**

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#### **8.4.1. School Bus Services**

The Executive Officer, Mr James McGovern, advised that initial investigations indicated that there were no significant changes planned, only typical minor changes as a result of changing usage due to increase/decrease of student numbers in locations.

The Zone will be informed of any further information received.

**Noted**

## 9. ZONE BUSINESS

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### 9.1. 2025 MEETING DATES

---

The Executive Committee considered a report on meeting dates for 2025 and made a recommendation to the Zone.

#### RESOLUTION

**Mover:** Shire of Yilgarn  
**Seconded:** Shire of Trayning

1. That the Great Eastern Country Zone adopt the following Zone meeting dates for 2025:

| Zone Meeting Date<br>2 <sup>nd</sup> Thursday | Time    | Host Council |
|---|---------|--------------|
| 13 February                                   | 9:30 am | Kellerberrin |
| 10 April                                      | 9:30 am | Merredin     |
| 12 June                                       | 9:30 am | Kellerberrin |
| 14 August                                     | 9:30 am | Merredin     |
| 13 November                                   | 9:30 am | Kellerberrin |

2. That the Great Eastern Country Zone Executive Committee meetings be conducted on the 1<sup>st</sup> Tuesday of the month at 8:00am as an electronic meeting, as follows:

| Executive Meeting Date<br>1 <sup>st</sup> Tuesday |
|---|
| 4 February  |
| 1 April   |
| 3 June  |
| 5 August  |
| 4 November  |

**CARRIED**

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### 9.2. LOCAL GOVERNMENT 'VIRTUAL HOST' PRESENTATIONS

---

The Executive Committee discussed the introduction of a Zone Agenda item at all future meetings, to invite a Zone member Local Government, on a rotational basis to present to the Zone. This provides the opportunity for each Local Government to update the Zone on their Local Government activities, in the absence of the Zone meetings being hosted at all Local Governments localities. This will provide each Zone Local Government with the opportunity to act as a 'virtual host' and to inform Zone members of initiatives, activities and events that are of local significance.

## RESOLUTION

**Mover:** Shire of Cunderdin

**Seconder:** Shire of Nungarin

**A Local Government, on a rotational basis (reverse alphabetical order) be provided an opportunity to make a short (10 minute) presentation on what is occurring in their Local Government at the commencement of each Zone meeting.**

| Zone Meeting Date | Local Government     |
|-------------------|----------------------|
| 13 February       | Shire of Yilgarn     |
| 10 April          | Shire of Wyalkatchem |
| 12 June           | Shire of Westonia    |
| 14 August         | Shire of Trayning    |
| 13 November       | Shire of Tammin      |

**CARRIED**

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### 9.3. 2025 GREAT EASTERN COUNTRY ZONE CONFERENCE

---

#### **Background**

At the February Zone meeting, a Zone Conference Planning Subcommittee was established. Members of the committee are Cr Melanie Brown, Cr Jannah Stratford, Cr Ram Rajagopalan, Cr Gary Shadbolt, Cr Tony Sasche, Cr Stephen Strange and Cr Mark Crees.

#### **Comment**

The first meeting of the Subcommittee was held on 19 September. Subsequent meetings were held on 10 and 30 October to formalise the program and speakers.

The draft Conference Program is attached for the Zone's information (Attachment 6). **Please note all sessions and speakers are to be confirmed and are subject to change.**

WALGA staff will visit the Conference venue at the Shire of Bruce Rock following the Zone meeting to consider logistical needs such as audio visual equipment, seating arrangements, catering and accommodation.

#### **Noted**

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### 9.4. NORTHAM REGIONAL HOSPITAL UPGRADE

---

The Avon-Midland Country Zone (AMCZ) has been advocating for the Northam Regional Hospital to be upgraded to a larger Regional Hospital.

The AMCZ has requested that the GECZ provides a letter of support for this advocacy.

The following information was recorded in the minutes of the AMCZ regarding this matter:

*Cr Antonio has provided the following information from Nancy Bineham, Director Strategy, Change & Service Development WA Country Health Service Wheatbelt regarding health/hospital planning in WA and how this applies to the Wheatbelt and Northam -*

*While some services in the Wheatbelt such as cancer care, renal dialysis & rehabilitation have grown in the last couple of years, many people still have to travel to Perth to receive care that people in other country regions can access within their region at their larger regional hospitals (e.g. more complex surgery & medical care, emergency surgery, mental health, obstetrics & gynaecology, high dependency care).*

*The Wheatbelt does not currently have a larger regional hospital but we are currently reviewing & refreshing future plans through the WA Clinical Services Framework (the State's hospital & outpatient planning framework).*

*The region is proposing via WACHS central office to Department of Health, that we aim to grow our services locally at Northam & to a lesser extent Narrogin, over the next 10 years to be able to provide more care closer to home (up from the current 42% levels to closer to 80% hospital care within the region) to reduce the need for travel to Perth for Wheatbelt patients.*

*Other country regions currently achieve this, but it will require significant capital & resource investment from government, particularly at Northam.*

## **RESOLUTION**

**Mover:** Shire of Cunderdin

**Seconded:** Shire of Koorda

**That the Great Eastern Country Zone provides a letter of support for the Avon-Midland Country Zone's (AMCZ) advocacy for the Northam Regional Hospital to be upgraded to a larger Regional Hospital.**

**CARRIED**

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## **9.5. BAND 4 LOCAL GOVERNMENTS MEETING**

---

*By Tony Brown, Executive Director Member Services*

### **BACKGROUND**

On 3 September, the Minister for Local Government, Hon Hannah Beasley, hosted a roundtable meeting of all Band 4 Local Governments in WA.

To continue the discussion, WALGA hosted a further meeting of Band 4 Local Governments. The meeting was held on 11 October at the Perth Convention and Exhibition Centre. Chief Executive Officers and Presidents from all 60 Band 4 Local Governments in the State were invited to attend.

Ahead of the meeting, WALGA emailed all Band 4 Local Governments asking for their top three priorities. Responses were received from 33 Local Governments. The top issues (in order of priority) are listed below:

1. Housing
2. Medical services
3. Audit fees
4. Financial Assistance Grants
5. Waste management funding
6. Compliance requirements
7. Financial sustainability
8. ICT systems
9. Renewable energy

These top 9 issues were separated into operational challenges and strategic issues at the meeting and presented for further discussion and comment.

The aim of the meeting was to identify and agree on the top issues facing Band 4 Local Governments, to enable the group to consider and develop potential solutions to these issues, before presenting to the Minister.

#### **ATTACHMENT**

Band 4 Local Governments meeting summary report (Attachment 7).

#### **COMMENT**

Overall, 72 representatives from 48 Local Governments attended the meeting on 11 October.

Attached is a summary report from the meeting.

Please note that this report provides a summary of the discussion and feedback received from participants at the meeting. The comments and views are those of participants, and do not necessarily reflect the endorsed position of WALGA or its Members.

As the main outcome of the meeting, WALGA will undertake work on the top four issues identified by the group:

1. Housing;
2. Audit fees;
3. Medical services; and
4. Financial Assistance Grants

WALGA will provide a progress update to all Band 4 Local Governments early next year.

#### **Noted**

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## 9.6. CONSULTATION OPPORTUNITIES

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### 9.6.1. Native Vegetation Clearing

*By Sarah Coles, Environment Policy Officer*

*Rebecca Brown Policy Manager Environment and Waste in attendance to speak to the item.*

#### **BACKGROUND**

WALGA has developed an Issues Paper on Native Vegetation Clearing Regulations (Attachment 8) based on input from Local Government and analysis of Department of Water and Environmental Regulation (DWER), and Appeals Convenor, data. Drawing on this data and Local Government case studies, the Paper outlines challenges Local Governments have encountered in navigating the regulatory system and identifies opportunities for improvement.

WALGA's data analysis identifies that 60% of Local Government clearing permits applications relate to road construction or upgrade. Key challenges relate to the complexity of navigating the regulatory environment, costs associated with the process and the time taken (for assessment of permits and appeals). These challenges can delay road and infrastructure projects and impact on Local Government's ability to attract and retain grant funding.

Based on discussions with the sector, and recommendations of previous submissions, WALGA has identified a range of potential opportunities to improve the native vegetation process. These focus on DWER process improvements, Local Government capacity building and taking strategic approaches to data collection, clearing permits and offsets:

1. The implementation of a State Government coordinated and funded biodiversity survey program.
2. Funding for a trial using Artificial Intelligence (AI) for biodiversity mapping.
3. DWER to develop a Strategic Offsets framework for Local Government.
4. The introduction of statutory timeframes for determination of referrals, permits and appeals and timely compliance and enforcement.
5. Increased support and capacity building for Local Governments to navigate the native vegetation clearing requirements.
6. Extended default periods for purpose permits and removal of the time limit requirement for maintenance in existing transport corridors.

The Issues Paper has been updated following consideration by the Environment and Infrastructure Policy Teams and is attached for zones' consideration and feedback. In particular Zones are requested provide feedback on the following:

- a. Does the Issues Paper capture the challenges experienced by Local Government in relation to native vegetation clearing regulations?
- b. The opportunities identified for improving the native vegetation clearing process for Local Government.
- c. Any additional opportunities.

The Zone can provide feedback at the meeting and Local Government's can email WALGA direct. Any written feedback should be provided by Friday, 13 December, to [environment@walga.asn.au](mailto:environment@walga.asn.au).

Following Zone feedback, an item will be prepared for the Zones and State Council in February/March 2025.

## RESOLUTION

**Mover:** Shire of Nungarin

**Seconded:** Shire of Yilgarn

**That the Great Eastern Country Zone:**

- 1. Note the Native Vegetation Clearing Regulations Issues Paper.**
- 2. Request Local Government's submit their written feedback directly to WALGA for consideration.**

**CARRIED**

### 9.6.2. Public Health Planning Guide for Local Governments

CEO's should have received an email from the Department of Health (DoH) last week to alert Local Governments to the release of the draft *Public Health Planning Guide for Local Government* for comment. The [draft Guide and feedback survey](#) are available on the DoH website.

The Guide is being developed to assist Local Governments with public health planning and developing Local Public Health Plans by June 2026 as required under Stage 5 of the *Public Health Act 2016*.

The DoH consultation period is open until Friday, 29 November.

WALGA strongly encourages Local Governments to provide feedback on the draft guide.

WALGA will also be preparing a submission on behalf of the sector.

**Noted**

## 10. ZONE REPORTS

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### 10.1. CHAIR REPORT

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*President Cr Tony Sachse*

The Zone Executive met on Tuesday, 5 November 2024. The minutes of the meeting are attached. Today we have four guest speakers including the Wheatbelt Development Commission, Ms Shelby Robinson District Emergency Manager Advisory Wheatbelt and Goldfields-Esperance Regions - Department of Fire and Emergency Services, Western Power and Mr Neil Savage from the Western Roads Federation. All four speakers are considered important to present at our last meeting for the 2024 Calander year. Unfortunately, due to time constraints our agency representatives will not be able to speak to their reports at this meeting. However, we also put high value on the agency reports and will allow sufficient time for agency verbal reports and questions in February 2025 where

one guest speaker is anticipated. Hopefully the Minister for Local Government the Hon Hannah Beazley can attend.

The WALGA Conference in Perth in October was well received as was the follow up meeting for Band 4 Councils. Some members also attended the Sustainable Economic Growth for Regional Australia (SEGRA) Foundation conference in Busselton recently. It was very well run with a variety of speakers and tours which made for an innovative and thought-provoking conference. Of note is the continuing “top down” approach of Federal and State Governments which can mean LGAs’ that are some distance from the capital cities tend to be left out.

The Great Eastern Country Zone Conference 2025 planning is progressing well. Thanks to all those on the Zone Conference Planning Subcommittee and WALGA staff for their support. Thanks also to the Shire of Bruce Rock for offering to host the conference. Thank you to our visiting politicians and all the Agency representatives for sending in their respective reports.

Thanks also to the Shire of Merredin for hosting us today.

I would like to thank Mr James McGovern for his outstanding contribution as Executive Officer to the Great Eastern Country Zone. We have all enjoyed working constructively with James on our Zone priorities and Agenda, our meetings and Executive meetings, WALGA business and of course Governance and Procurement. James has also provided valuable assistance to individual Local Governments during his time at WALGA. It has been a pleasure working with you James and we wish you all the very best in your future endeavours. Thank you.

Finally, as we approach Christmas and New Year can I thank everyone for their effort and support for the GECZ in 2024. We look forward to 2025 and continuing our good work for the region and our communities.

## **RESOLUTION**

**Mover:** Shire of Westonia  
**Seconder:** Shire of Bruce Rock

**That the Zone Chair's report be received.**

**CARRIED**

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## **10.2. WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)**

*President Cr Tony Sachse*

The last meeting of the Wheatbelt DEMC was on 4 September 2024. At the time of writing the minutes are not yet available. There were Guest presentations from Gianni Colangelo – Pre-Season Weather Briefing and Councillor Lincoln Stewart – Ethical Protection of Australian Animals and Wildlife (EPAAW).

Other business included - Overdue LEMA. DEMA to follow up with LGs, Superintendents of Police and DFES to meet with LGs as required. DEMC executive Ongoing. Also, LEMAs' due for review in 2024. Letters to be written with reminder of review date and offers of advice and assistance as required. Executive Officer Ongoing.

Correspondence included

- State Hazard Plan Review – Human Biosecurity
- DEMC Annual Report – SEMC
- LEMC Annual Report - SEMC
- Correspondence Out
- DEMC Strategic Business Plan
- State Hazard Plan Review – Human Biosecurity

6 DEMC membership

6.1. Review and circulate list

6.2. Discussion – who is missing in the room?

6.2.1. Reviewing State Agency and other important stakeholders' membership

6.2.2. Reviewing LG/LEMC membership

7. Agenda items

7.1. Wheatbelt DEMC Strategic Planning

7.1.1. Endorsement of Strategic Business Plan

7.2. Pre-Season Preparedness Activities

7.2.1. DEMC

7.2.2. LEMC/LG

8. District Emergency Management

8.1. Meeting and exercise schedule

Membership to advise of any planned exercises or subcommittee meetings.

8.2. OASG activations

Nil Reported.

9 District Updates

9.1. Local EM committee reports / updates – using reporting template

9.1.1. Any preset LGs

9.1.2. WALGA Zone Reps

9.2. Agency reports / updates – using reporting template

The Wheatbelt DEMC Pre-Season Forum was held in Northam on 22 October 2024. The purpose of that forum was to provide the membership with a greater understanding of:

- Agency preparedness activities
- Agency plans and responsibilities – including State Hazard Plans and State Support Plans
- Vulnerabilities and resource deficiencies expected over the season
- Engagement methods during the season.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now meeting on an as needed basis. Recent meetings included the Pre-emptive OASG – Adverse Fire Weather DFES Wheatbelt Region on 30/10/2024 and 1/11/2024.

## RESOLUTION

**Mover:** Shire of Yilgarn  
**Seconders:** Shire of Trayning

**That the Wheatbelt District Emergency Management Committee Report be received.**

**CARRIED**

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### 10.3. REGIONAL HEALTH ADVOCACY GROUP

---

*President Cr Alison Harris*

- Cr Harris advised there was nothing to report from the Group for this meeting as the final meeting occurred in June. The Wheatbelt Community Needs Assessment 2023-2024 Final Draft (which contributed to the development of the Living Well in the Wheatbelt Plan) was provided to the August Zone meeting.
- Request direction from Zone and the next steps, via the Executive Committee.

## RESOLUTION

**Mover:** Shire of Trayning  
**Seconders:** Shire of Tammin

**That the Regional Health Advocacy Report be received and the GECZ Executive Committee provide a recommendation to the Zone on the next steps.**

**CARRIED**

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### 10.4. WALGA ROADWISE

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*Tracey Peacock, Regional Road Safety Advisor is an apology for the meeting.*

The WALGA RoadWise report was provided as an attachment to the Agenda.

## 11. WALGA STATE COUNCIL EXECUTIVE REPORTS

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### 11.1. PRESIDENT'S REPORT

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*President Cr Karen Chappel AM JP, WALGA President*

The President's Report is attached (Attachment 10)

## RESOLUTION

**Mover:** Shire of Bruce Rock  
**Seconders:** Shire of Tammin

**That the WALGA President's Report be received.**

**CARRIED**

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## 11.2. STATE COUNCILLOR REPORT

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*Cr Stephen Strange*

### RESOLUTION

**Mover:** Shire of Nungarin

**Seconder:** Shire of Trayning

**That the State Councillor Report be received.**

**CARRIED**

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## 11.3. STATUS REPORT

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| Agenda Item  | Zone Resolution  | WALGA Response  | WALGA Contact  |
|--|--|---|--|
| 11 April 2024<br>Zone Agenda<br>Item<br><b>9.1.2<br/>Agricultural<br/>Land Use</b> | <p>That the Great Eastern Country Zone recommend that WALGA</p> <ol style="list-style-type: none"><li>1. In considering Agricultural Land Use, establishes and promotes policy templates to guide Local Governments for their individual adoption to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.</li><li>2. Within the Policy includes such uses but not limited to tree planting for offsets or carbon, renewable energy generation and transmission.</li><li>3. Investigates potential impacts to local government rates on rural land, that has approved long term tree planting for different purposes, for example but not limited to planting for carbon offsets, planting for clearing offsets, or planting for renewable fuels; and renewable energy investments.</li><li>4. Provides advice to local government on what Policies or Special Area Rates should be considered for the land affected.</li></ol> | <p>State Council endorsed the Renewable Energy Facilities Advocacy Position at its meeting of 4 September, 2024. This position calls for the State Government to develop a renewable energy facility state planning policy that would provide greater guidance to applicants and decision makers.</p> | <p>Nicole Matthews<br/>Executive Manager Policy<br/>nmatthews@walga.asn.au<br/>9213 2039</p> |
| 11 April 2024<br>Zone Agenda<br>Item<br><b>9.1.1 Enhanced<br/>and Alternative</b>  | <p>That the Great Eastern Country Zone:</p> <ol style="list-style-type: none"><li>1. Supports the call to action to reduce regional disadvantage in educational opportunities;</li></ol>   | <p>WALGA notes that the Great Eastern Country Zone supports the call to action raised by the Great Southern Zone to reduce regional disadvantage in</p>   | <p>Nicole Matthews<br/>Executive Manager Policy<br/>nmatthews@walga.asn.au<br/>9213 2039</p> |

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|--|--|--|--|
| <b>Education Opportunities for Regional WA</b> | <ol style="list-style-type: none"> <li>2. Agrees to write to the Minister for Education requesting action; and</li> <li>3. Requests the WALGA Secretariat to advocate to State Government on this matter.</li> </ol> | <p>educational opportunities and that the Zone will write to the Minister for Education on the matter.</p> <p>WALGA understands that the Great Southern Zone received a response to their letter to the Minister of Education on this issue on 24 April 2024. The letter references a number of initiatives including a \$71 million funding boost for the School of Isolated and Distance Education, a proposed expansion of VET certificates in the coming years, Education and Training Participation Plans, the support provided by the School of Special Educational Needs: Behaviour and Engagement located in Albany, the recently announced federally funded two new Regional University Study Hubs, further financial investment in the attraction and retention payments/packages, and a developing Regional Education Strategy.</p> <p>WALGA is also aware that the Great Southern Zone has raised these issues directly with Department of Education representatives at recent Zone meetings.</p> <p>WALGA notes that 2024-25 State Budget included an additional \$10 million for the School of Isolated and Distance Education.</p> <p>WALGA is continuing to advocate broadly on issues that intersect with regional education such as Government Regional Officer Housing (GROH). WALGA has written to the Department of Communities Deputy Director General, Housing and Assets on this matter. Department of Communities officials will present on the GROH program at the July Strategic Forum.</p> <p>On the 22 July, the Department of Education released a draft <a href="#">Regional Education Strategy</a>. The Strategy aims to provide a framework to guide more effective</p> |  |
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|  |  | <p>delivery of regional education, focusing on improved educational and wellbeing opportunities across four pillars:</p> <p>Pillar 1: Build the capability of our regional workforce</p> <p>Pillar 2: Expand curriculum delivery</p> <p>Pillar 3: Strengthen support for student wellbeing</p> <p>Pillar 4: Develop partnerships to create opportunity</p> <p>Country zones and Local Governments are strongly encouraged to provide feedback on the strategy, particularly given the relevance of the Strategy to matters raised by the Great Southern Zone with support from other country zones.</p> <p>The consultation period closes on Friday 20 September 2024. <a href="#">More information is available here.</a></p> <p>WALGA has partnered with the Department of Education to facilitate an information and feedback session on the Strategy priority pillars. The session will be held online on Wednesday 21 August 2:30 -3:30pm. A registration link will be sent via LG Direct.</p> <p>WALGA provided a <a href="#">submission</a> on the Draft Education Strategy on 4 October 2024, provided as an item for noting at the December 2024 State Council meeting.</p> <p>COMPLETE</p> |  |
| <p>13 June 2024<br/>Zone Agenda<br/>Item<br/><b>7.2 Wheatbelt Development Commission (Housing Needs within the Wheatbelt Region)</b></p> | <p>The Great Eastern Country Zone request that WALGA lobby the State Government to fund the Wheatbelt Development Commission to conduct feasibility studies for programs (including Government Regional Officer Housing) to meet housing needs within the Wheatbelt region (including Great Eastern Country Zone Local Governments).</p> | <p>The Deputy Director General, Housing and Assets presented at the 10 July 2024 State Council Strategic Forum. The presentation included an offer to Local Governments to submit expressions of interest for partnership on social and affordable housing as well the Government Regional Officer Housing program, including those that request variations to the current program parameters – such as rent returns or interest free loans.</p>   | <p>Nicole Matthews<br/>Executive Manager Policy<br/>nmatthews@walga.asn.au<br/>9213 2039</p> |

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|  |  | <ul style="list-style-type: none"><li>WALGA hosted a GROH workshop on 8 November to consider current and future Government Regional Officer Housing program build to lease model in the context of the current WA construction market with a view to policy changes. The workshop was led by the Department of Communities with senior representatives from Treasury and the Department of Planning, Lands and Heritage. The Shire of Tranying attending.</li></ul> <p>The Wheatbelt Regional Development Commission advises it has facilitated 3 sub-regional housing investigations in collaboration with 16 Shires which has involved:</p> <ul style="list-style-type: none"><li>- demand analysis (showing current unmet demand for &gt;1500 worker houses).</li><li>- feasibility testing of costed housing options (and servicing/infrastructure) on priority LG land.</li><li>- detailed planning analysis and development capacity assessments for each townsite.</li><li>- cost-benefit analysis and business cases prepared for each sub-region housing proposal.</li></ul> <p>From this work, WDC has coordinated applications from 10 Shires to the Commonwealth's Housing Support Program (Stream 2) for Community Enabling Infrastructure. This sub-regional proposal involves approx. 28 projects across 10 Shires expected to yield &gt;200 lots with financial commitments in place to deliver 181 houses to 2031, and &gt;400 houses in the longer term.</p> <p>Additionally, 8 Shires have submitted applications to the State Governments Infrastructure Development Fund which could see</p> |  |
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|  |  | <p>more than 500 houses enabled (in addition to the above).</p> <p>The WDC is now liaising with approximately 11 Shire's across the WEROC and NEWROC sub-regions to progress similar work which will ensure that these local governments are well placed with the evidence base and costed project options needed to inform future funding applications.</p> |  |
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## 12. WALGA STATE COUNCIL AGENDA

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council.

The full [State Council Agenda can be found on the WALGA website](#).

### 12.1. MATTERS FOR DECISION

#### 12.1.1. 2024 Annual General Meeting Resolutions (State Council Agenda item 8.1)

*By Meghan Dwyer, Executive Officer Governance*

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| <p>WALGA RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> <li>the item 7.1 Amendments to <i>Cat Act 2011</i>- Allow Local Governments to Make Local Laws to Contain Cats to the Owner's Property be endorsed.</li> <li>the following resolutions from the 2024 WALGA Annual General be referred to the Environment Policy Team for further work to be undertaken: <ol style="list-style-type: none"> <li>Advocacy for Legislative Reforms to Counter Land-Banking</li> <li>Action on Asbestos for Western Australia</li> <li>Advocacy for Accessibility.</li> </ol> </li> <li>the following resolutions from the 2024 WALGA Annual General be referred to the Governance Policy Team for further work to be undertaken: <ol style="list-style-type: none"> <li>Advocacy for Legislative Reforms to Counter Land-Banking</li> <li>Advocacy for Expansion of Differential Rating to Include Long Term Unoccupied Commercial Buildings (Property Activation Levy).</li> </ol> </li> </ol> |
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4. the following resolution from the 2024 WALGA Annual General be referred to the People and Place Policy Team for further work to be undertaken:
- 7.5 Addressing the Impracticality of Local Governments Funding Department of Communities and GROH Houses.

#### EXECUTIVE SUMMARY

- WALGA's 2024 Annual General Meeting (AGM) was held on 9 October.
- The meeting resolved for WALGA to act in relation to six Member Motions:
  - Amendments to the *Cat Act 2011*- Allow Local Governments to Make Local Laws to Contain Cats to the Owner's Property
  - Advocacy for Legislative Reforms to Counter Land-banking
  - Advocacy for Expansion of Differential Rating to Include Long Term Unoccupied Commercial Buildings (Property Activation Levy)
  - Action on Asbestos for Western Australia
  - Addressing the Impracticality of Local Governments Funding Department of Communities and Government Regional Officer Housing
  - Advocacy for Accessibility
- The action proposed to be taken in relation to each of the resolutions has been summarised for State Council's information.

#### **12.1.2. Local Government Elections Advocacy Positions (State Council Agenda item 8.2)**

*By Tony Brown, Executive Director Member Services and Jason Russell, Senior Governance Specialist*

#### WALGA RECOMMENDATION

That WALGA adopt the following Elections Advocacy Positions:

*The Local Government sector supports:*

1. *Voluntary participation in Local Government elections.*
2. *Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election.*
3. *First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.*
2. *First-Past-The-Post (FPTP) voting system for internal Council elections.*
3. *Councils holding elections by means of in-person, postal and/or electronic voting.*
4. *Current legislative provision of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Government Councils electing the President.*

## EXECUTIVE SUMMARY

- This report presents the findings of sector-wide consultation on WALGA's Elections Advocacy Positions.
- Consultation addressed key areas elements of the current Advocacy Positions:
  1. Voluntary participation,
  2. Terms on Council and election cycles,
  3. Voting systems for public elections,
  4. Voting systems for internal elections,
  5. Methods for holding elections,
  6. Ability to choose how Mayors/Presidents are elected.

### **12.1.3. Aboriginal Communities Advocacy Positions (State Council Agenda item 8.3)**

*By Rebecca Hicks, Policy Officer Community*

#### WALGA RECOMMENDATION

That State Council:

1. Replace Advocacy Position 3.1.2 Reconciliation with the following:

*WALGA:*

1. *Acknowledges the continuing connection of Aboriginal people to Country, culture and community and embraces the vast Aboriginal cultural diversity throughout Western Australia.*
2. *Supports the efforts of Local Governments to progress reconciliation at the local level.*

2. Remove Advocacy Position 3.1.3 Constitutional Recognition of Aboriginal and Torres Strait Islander People.

3. Replace Advocacy Position 3.1.4 *Aboriginal Cultural Heritage Act 2021* and South West Native Title Settlement with the following:

#### *3.1.4 Aboriginal Heritage Protection*

1. *WALGA supports the recognition, protection, conservation and preservation of Aboriginal cultural heritage and recognises the fundamental importance of Aboriginal cultural heritage to Aboriginal people and the State.*
2. *The State Government must:*
  - a. *Ensure that legislative requirements balance the need to protect Aboriginal heritage with the need for Local Government to undertake activities in a timely and affordable manner.*
  - b. *Provide adequate resourcing to ensure all parties have the capacity, capability and resources to discharge their statutory obligations.*
  - c. *Provide support and guidance to Local Governments to ensure that they have the resources, capacity and capability to effectively and efficiently deliver essential services to community while protecting Aboriginal heritage.*

## EXECUTIVE SUMMARY

- Following a review of WALGA's Aboriginal Community advocacy positions it is proposed that Advocacy Positions 3.1.2 Reconciliation and 3.1.4 *Aboriginal Cultural Heritage Act 2021* and South West Native Title Settlement be updated and that Advocacy Position 3.1.3 Constitutional Recognition of Aboriginal and Torres Strait Islander People be removed.
- The intent of the proposed revisions is to reflect contemporary approaches to key issues in Aboriginal Affairs policy and legislation as they relate to Local Government.
- The People and Place Policy Team considered and endorsed the proposed advocacy position changes at its meeting on 25 October.

### **12.1.4. Family and Domestic Violence Advocacy Position (State Council Agenda item 8.4)**

*By Rebecca Hicks, Policy Officer Community*

#### WALGA RECOMMENDATION

That State Council replace Advocacy Position 3.10.1 Family and Domestic Violence with the following:

##### *3.10.1 Family and Domestic Violence*

- 1. Family and domestic violence is unacceptable and has devastating and long-term impacts on individuals, families and communities.*
- 2. Preventing family and domestic violence requires commitment from all levels of government, different sectors, and members of the community.*
- 3. WALGA calls on the State and Australian governments to provide adequate funding and support for family and domestic violence programs and services, in particular:*
  - a. Funding for collaborative and connected family and domestic violence programs and services that are place-based and people-centred; and*
  - b. Better integration of family and domestic violence initiatives, including capacity building across all tiers of government and community services.*

## EXECUTIVE SUMMARY

- It is proposed that Advocacy Position 3.10.1 Family and Domestic Violence be updated.
- The revised position makes a clear statement on the Local Government sector's condemnation of family and domestic violence and the collective responsibility of governments and the community in prevention.
- The revised position provides a framework for WALGA advocacy to the Australian and State Government, without impinging on individual Local Government's approach to this issue, which will be dependent on their capacity, capability, local context and strategic direction.
- The People and Place Policy Team endorsed the revised Advocacy Position at its meeting on 25 October.

### **12.1.5. Container Deposit System Policy Statement and Advocacy Position (State Council Agenda item 8.5)**

*By Rebecca Brown, Policy Manager, Environment and Waste*

#### **WALGA RECOMMENDATION**

That State Council replace the existing Container Deposit Systems Policy Statement and Advocacy Position 7.6 Container Deposit Systems with the following:

#### *7.6 Container Deposit Systems*

- 1. Local Government supports the WA Containers for Change Scheme and acknowledges its contribution to reducing litter, increasing material recovery and providing employment opportunities across the state.*
- 2. To maximise the benefits of the WA Scheme, Local Government calls on the State Government to:*
  - a. Maintain a resource recovery target of 85% for eligible containers and a focus on litter reduction.*
  - b. Expand the range of containers accepted in the Scheme, by:*
    - i. 2027: to include wine bottles, spirit bottles and larger sizes of currently eligible containers,*
    - ii. 2030: to include plain milk and milk alternative containers and composite container types, and*
    - iii. 2035: other container types.*
  - c. Ensure national alignment of the materials covered by the Scheme and consistent messaging.*
  - d. Maintain a State-based and managed Scheme.*
  - e. Review the deposit amount to appropriately incentivise community engagement.*
  - f. Increase the number of refund and donation points to ensure community access, including in public places and at events.*
  - g. Ensure refund points are financially sustainable.*
  - h. Leverage the refund point collection network to provide drop off points for other materials covered by effective product stewardship schemes.*

#### **EXECUTIVE SUMMARY**

- WALGA's 2008 Container Deposit Systems (CDS) Policy Statement and Advocacy Position 7.6 Container Deposit Systems, formed the basis of WALGA's advocacy for the introduction and design of a WA CDS, Containers for Change, which commenced on 1 October 2020.
- The current Advocacy Position and many elements of the Policy Statement have been achieved. However, there are aspects of the Scheme that Local Government has identified as important to improve.
- The focus of the updated Advocacy Position is:
  - building on the environmental, social and economic benefits of the current Scheme;
  - expanding the range of containers covered by the Scheme;

- increasing community access and incentives to use the Scheme; and
- leveraging the refund point network to collect other materials covered by effective product stewardship schemes.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Policy Statement and Advocacy Position at its meeting on 23 October.

#### **12.1.6. Bus Stop Infrastructure Agreement (State Council Agenda item 8.6)**

*By Negar Nili, Policy Officer Transport and Roads*

##### **WALGA RECOMMENDATION**

That State Council endorse the proposed Bus Stop Infrastructure Partnership Agreement between WALGA and the Public Transport Authority 2024/25 to 2028/29.

##### **EXECUTIVE SUMMARY**

- WALGA has negotiated a new Bus Stop Infrastructure Partnership Agreement (Agreement) with the Public Transport Authority (PTA). If agreed this will be the third such Agreement, with validity through to 2028/29.
- The Agreement seeks to provide the foundation for an effective working relationship between the PTA and Local Governments.
- The purpose of the Agreement is to clarify the roles, responsibilities and discretion of PTA and Local Governments in the provision and maintenance of bus stop infrastructure in areas with regular public transport SmartRider ticketed services, including regional cities and towns.
- The Agreement defines the roles and responsibilities of the PTA and Local Governments in various scenarios including when bus routes are changed, bus stops are added or removed, and bus stop infrastructure is upgraded.
- The Agreement provides a funding contribution to Local Governments for the maintenance and installation of bus shelters.

#### **12.1.7. 2025 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members (State Council Agenda item 8.7)**

*By Kathy Robertson, Manager Association and Corporate Governance*

##### **WALGA RECOMMENDATION**

That State Council endorse the submission to the 2025 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

## EXECUTIVE SUMMARY

- The Salaries and Allowances Tribunal (SAT) conduct an inquiry into Local Government Chief Executive Officer and Elected Member remuneration annually.
- In preparation for the inquiry to be undertaken early next year, WALGA has prepared a draft submission to SAT that makes recommendations in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance and independent audit, risk and improvement committee member fees.
- The submission recommends:
  - an increase to Elected Member Fees and Allowances (including maximum reimbursable expenses) of 4%;
  - an increase to Chief Executive Officer remuneration bands of 4%;
  - an increase to the Regional/Isolation Allowance payable for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities;
  - the publication of clear guidance to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings;
  - the creation of a new fee category for independent audit, risk and improvement committee members without bands, and that the fee be set at a suitable level to recognise the skills and knowledge required for such a role; and
  - that the new category provide a fee for the independent chair position as well as the independent member position.
- SAT will likely publish its determination for 2025-2026 in April 2025.
- The Governance Policy Team endorsed the submission at its meeting on 4 November.

### **12.1.8. Submission on the draft State Hazard Plan - Fire (State Council Agenda item 8.8)**

*By Rachel Armstrong, Policy Manager Emergency Management*

#### WALGA RECOMMENDATION

That State Council endorse the submission on the draft State Hazard Plan - Fire.

## EXECUTIVE SUMMARY

- The State Hazard Plan - Fire (SHP Fire) outlines the arrangements for the management of fire in Western Australia including fire prevention, preparedness, response and initial recovery.
- Local Governments have a critical role in bushfire management, including statutory responsibilities for mitigation, prevention and response under the *Bush Fires Act 1954* (BF Act) and responsibility for community-led recovery, as provided in the *Emergency Management Act 2005* (EM Act).
- The Department of Fire and Emergency Services (DFES) has undertaken a comprehensive review of the SHP Fire and is seeking comments on the revised draft Plan by 9 December ([Engage WA Emergency Management](#)).
- WALGA's draft submission on the draft SHP Fire incorporates feedback from 33 Local Governments and LGIS.

- The submission focusses on the key issues that underpin Local Government's capacity to implement their roles and responsibilities for the hazard of fire including:
  - Emergency Services Funding;
  - The State Emergency Management Framework and Consolidated Emergency Services Legislation; and
  - Bush Fire Brigade management and Work Health and Safety (WHS).
- A detailed list of proposed specific changes to plan is also included.

## RESOLUTION

**Mover:** Shire of Bruce Rock

**Seconder:** Shire of Tammin

**That the Zone supports all WALGA recommendations in the Matters for Decision as contained in the December 2024 State Council Agenda and as listed above.**

**CARRIED**

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## 12.2. POLICY TEAM AND COMMITTEE REPORTS

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### 12.2.1. Infrastructure Policy Team Report (State Council Agenda item 9.1)

*By Ian Duncan, Executive Manager, Infrastructure*

#### WALGA RECOMMENDATION

That State Council note the report from the Infrastructure Policy Team meeting for the 6 December 2024 meeting.

### 12.2.2. People and Place Policy Team Report (State Council Agenda item 9.2)

*By Nicole Matthews, Executive Manager Policy*

#### WALGA RECOMMENDATION

That State Council note the report from the People and Place Policy Team to the 6 December 2024 meeting.

### **12.2.3. Governance Policy Team Report (State Council Agenda item 9.3)**

*By Tony Brown, Executive Director Member Services*

#### **WALGA RECOMMENDATION**

That State Council:

1. Note the report from the Governance Policy Team for the 6 December 2024 meeting.
2. Determine to:
  - a. retain the following Advocacy Positions with amendment:
    - i. Advocacy Position 2.8.1 Industry Award Coverage
    - ii. Advocacy Position 2.8.3 Registration of WALGA as an Employer Organisation
  - b. retire Advocacy Position 2.8.2 Local Government Long Service Leave Regulations.

### **12.2.4. Environment Policy Team Report (State Council Agenda item 9.4)**

*By Nicole Matthews, Executive Manager Policy*

#### **WALGA RECOMMENDATION**

That State Council note the report from the Environment Policy Team to the 6 December 2024 meeting.

### **12.2.5. Municipal Waste Advisory Council (MWAC) Report (State Council Agenda item 9.5)**

*By Rebecca Brown, Policy Manager, Environment and Waste*

#### **WALGA RECOMMENDATION**

That State Council note the report from the Municipal Waste Advisory Council to the 6 December 2024 meeting.

## RESOLUTION

**Mover:** Shire of Narembeen

**Seconders:** Shire of Cunderdin

**That the Zone:**

1. notes all Policy Team and Committee Reports as contained in the December 2024 State Council Agenda; and
2. supports the WALGA recommendations in the Governance Policy Team Report as contained in the December 2024 State Council Agenda and as listed above.

**CARRIED**

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### 12.3. MATTERS FOR NOTING/INFORMATION

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- WALGA Strategic Planning Update (State Council Agenda item 10.1)
- Submission on Reform of Packaging Regulation (State Council Agenda item 10.2)
- Submission on The Draft State Support Plan – Animal Welfare in Emergencies (State Council Agenda item 10.3)
- Local Government Primary Healthcare Survey Report (State Council Agenda item 10.4)
- Renewable Energy Survey Highlights (State Council Agenda item 10.5)
- Flying Agenda: Submission to Main Roads WA on the Revised Western Australia Traffic Signals Approval Policy and Process (State Council Agenda item 10.6)
- Flying Minute: Submission on the Draft Objectives and Priorities for the Upcoming State Public Health Plan (State Council Agenda item 10.7)
- Flying Minute: Submission On the Draft Regional Education Strategy (State Council Agenda item 10.8)
- Flying Minute: Submission on Derbal Yiragan (Swan) Djarlgarro (Canning) Draft River Protection Strategy (State Council Agenda item 10.9)
- Flying Minute: Submission on the State Hazard Plan - Human Biosecurity (State Council Agenda item 10.10)

The Executive Officer highlighted the Local Government Primary Healthcare Survey Report (State Council Agenda item 10.4) as an item of interest for Local Government's.

## RESOLUTION

**Mover:** Shire of Nungarin

**Seconders:** Shire of Trayning

**That the Zone notes all Matters for Noting/Information as contained in the December 2024 State Council Agenda.**

**CARRIED**

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## 12.4. KEY ACTIVITY REPORTS

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- Report on Key Activities, Advocacy Portfolio (State Council Agenda item 11.1.1)
- Report on Key Activities, Infrastructure Portfolio (State Council Agenda item 11.1.2)
- Report on Key Activities, Member Services Portfolio (State Council Agenda item 11.1.3)
- Report on Key Activities, Policy Portfolio (State Council Agenda item 11.1.4)

### RESOLUTION

**Mover:** Shire of Trayning

**Seconded:** Shire of Koorda

**That the Zone notes all Key Activity Reports as contained in the December 2024 State Council Agenda.**

**CARRIED**

## 13. EMERGING ISSUES

## 14. NEXT MEETING

The next Executive Committee meeting will be held on 4 February 2025 commencing at 8:00am, via MSTeams.

The next Great Eastern Country Zone meeting will be held on Thursday, 13 February 2025 commencing at 9:30am. This meeting will be hosted by the Shire of Kellerberrin.

The Shire of Yilgarn is invited to make a short presentation at the commencement of the meeting.

## 15. CLOSURE

The Chair closed the meeting at 12:45pm.



Mr Nic Warren  
Chief Executive Officer  
Shire of Yilgarn  
PO Box 86  
SOUTHERN CROSS WA 6426

Dear Mr Warren,

**Written Agreement: 2025 Local Government Ordinary Election**

I refer to your correspondence dated 24 January 2025 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2025 Local Government Ordinary Election, as outlined in my letter to you dated 12 December 2024 (the Cost Estimates Letter).

This letter is my written agreement to be responsible for the conduct of the local government ordinary election for the Shire of Yilgarn. In order to finalise this agreement, you are required under *the Local Government Act 1995* to submit the following motions to Council for a postal election:

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.

Please note that:

- the above motion/s must be presented to Council as drafted and cannot be amended in any way;
- both the Cost Estimates Letter, and this Written Agreement Letter should be attached to the item for Council consideration; and
- the above motion/s must be passed by an absolute majority.

Once the Council passes the above mentioned motion/s, please forward confirmation to the Commission to the email address below. The Commission can then proceed with arrangements for your ordinary election.

If you have any queries, please contact [lgelections@waec.wa.gov.au](mailto:lgelections@waec.wa.gov.au).

Yours sincerely,

Robert Kennedy  
**ELECTORAL COMMISSIONER**

24 January 2025



Mr Nic Warren  
Chief Executive Officer  
Shire of Yilgarn  
PO Box 86  
SOUTHERN CROSS WA 6426

Dear Mr Warren,

### **Cost Estimate Letter: 2025 Local Government Ordinary Election**

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

#### Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately \$13,008 (ex GST).

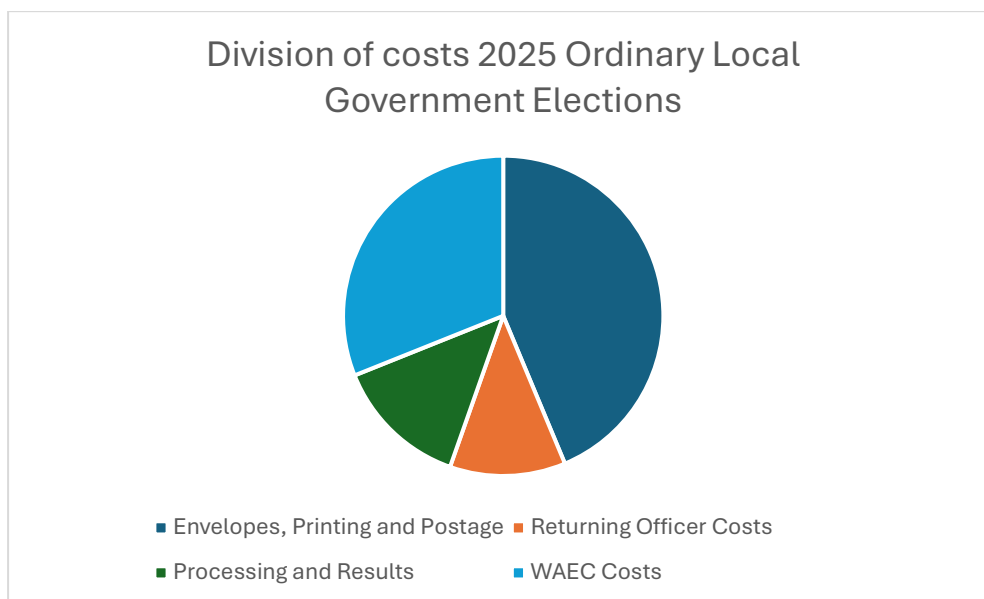
This cost has been based on the following assumptions:

- The method of election will be postal;
- 3 Councillor(s) vacancies;
- 700 electors;
- response rate of approximately 60%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

#### Cost Methodology

To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

#### Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by \$1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

#### Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

#### Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

#### Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact [lgelections@waec.wa.gov.au](mailto:lgelections@waec.wa.gov.au) .

Yours sincerely,



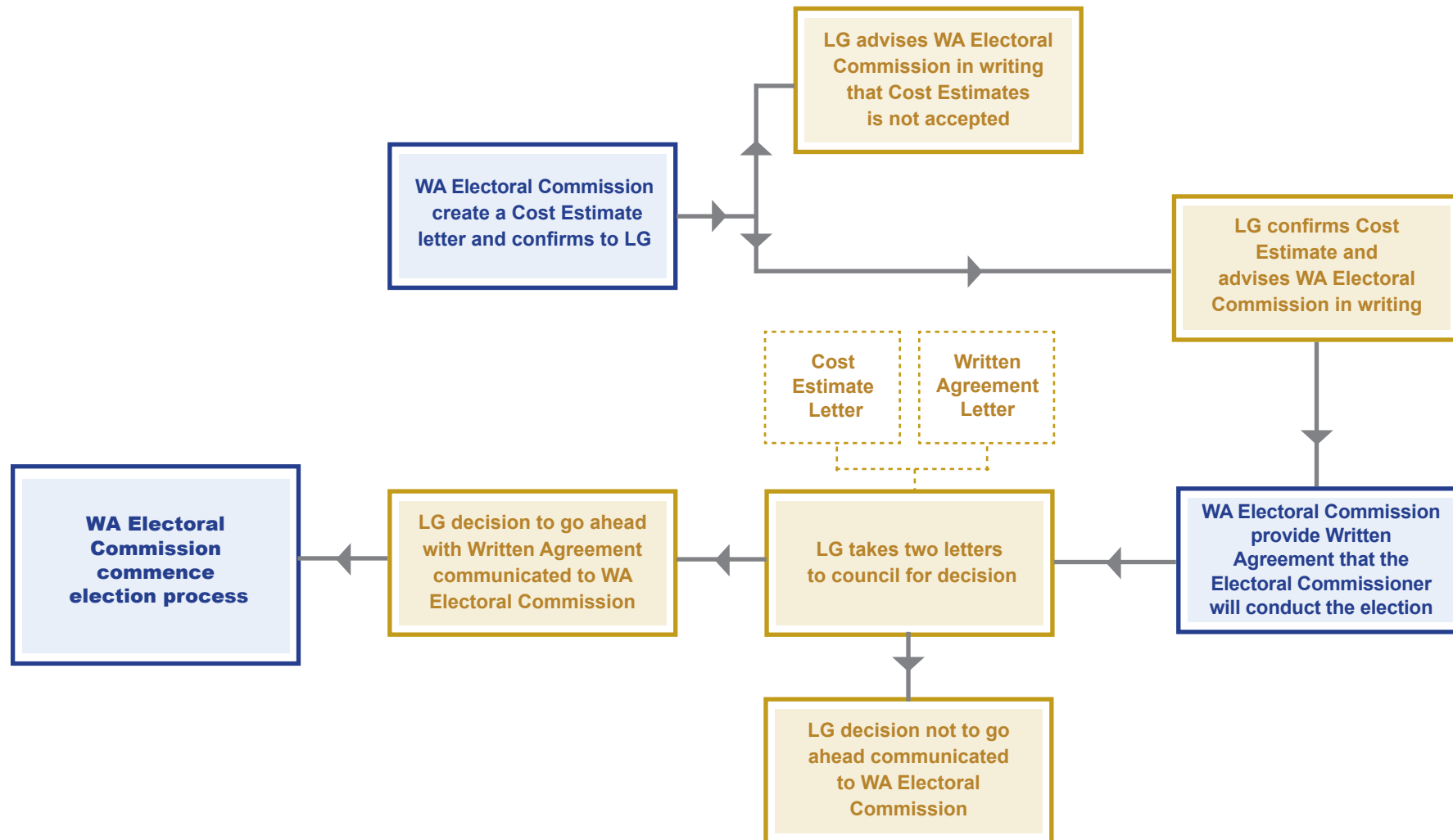
Robert Kennedy  
**ELECTORAL COMMISSIONER**

12 December 2024

# Local Government Ordinary Election Process



WESTERN AUSTRALIAN  
Electoral Commission





Nic Warren  
Chief Executive Officer  
Shire of Yilgarn  
PO Box 86  
SOUTHERN CROSS WA 6426

via email: [yilgarn@yilgarn.wa.gov.au](mailto:yilgarn@yilgarn.wa.gov.au) ; [rso@yilgarn.wa.gov.au](mailto:rso@yilgarn.wa.gov.au)

Dear Mr Warren

**REFERRAL OF A WORKS APPROVAL UNDER THE *ENVIRONMENTAL PROTECTION ACT 1986* – INVITATION TO COMMENT**

The Department of Water and Environmental Regulation (the department) has recently received an application from Covalent Lithium Pty Ltd for a works approval under Division 3 Part V of the *Environmental Protection Act 1986* (EP Act) at Mining tenement M77/1066. The application is in relation to:

Category 64: Class II or III putrescible landfill site: premises (other than clean fill premises) on which waste of a type permitted for disposal for this category of prescribed premises, in accordance with the Landfill Waste Classification and Waste Definitions 1996, is accepted for burial.

In accordance with section 54 of the EP Act, the Chief Executive Officer (CEO) of the department considers that you may have a direct interest in the subject matter of the application, and invites your comment on the proposal. In addition to any environmental issues, please advise if this proposal is consistent with your local Town Planning Scheme and whether any planning approvals are required. If planning approvals are required, please advise whether an application has been received.

The CEO will, after having taken into account any comments received and subject to section 60 of the EP Act, either grant a works approval (including any specified conditions) or refuse the works approval

This information and supporting documentation provided by the applicant is available online at [Assessments for public comment - Department of Water and Environmental Regulation \(der.wa.gov.au\)](http://assessmentsforpubliccomment.wa.gov.au) under APP-0026596.

Please forward your submission to the address below or forward via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au) within 21 days from the date of this letter and please quote APP-0026596 on future correspondence and enquiries.

If you have any queries regarding the above information, please contact the Environmental Officer listed above.

Yours sincerely

Abbie Crawford  
MANAGER, WASTE INDUSTRIES

*Officer delegated under section 20 of the Environmental Protection Act 1986*

28 January 2025



## Part 1: Application type

### INSTRUCTIONS:

- Completion of this form is a statutory requirement under s.54(1)(a) of the *Environmental Protection Act 1986 (WA) (EP Act)* for works approval applications; s.57(1)(a) for licence and licence renewal applications; s.59B(1)(a) for applications for an amendment; and under r.5B(2)(a) of the *Environmental Protection Regulations 1987 (WA) (EP Regulations)* for applications for registration of premises.
- The instructions set out in this application form are general in nature.
- A reference to 'you' in these instructions is a reference to the applicant.
- The information provided to you by the Department of Water and Environmental Regulation (DWER) in relation to making applications does not constitute legal advice. DWER recommends that you obtain independent legal advice.
- Applicants seeking further information relating to requirements under the EP Act and/or EP Regulations are directed to the Parliamentary Counsel's Office website ([www.legislation.wa.gov.au](http://www.legislation.wa.gov.au)). Schedule 1 of the EP Regulations contains the categories of prescribed premises.
- For prescribed premises where activities fall within more than one category, ALL applicable categories must be identified. This applies for existing prescribed premises seeking renewal or amendment, as well as new prescribed premises.
- The application form must be completed with all relevant information attached. Attachments can be combined and submitted as one or more consolidated documents if desired, provided it is clear which section of the application form the information / attachments relate to. Where attachments are submitted separately, avoid duplicating information. Ensure that any cross-references between the application form and the supporting document(s) are accurate.
- If an application form has been submitted which is incomplete or materially incorrect, the Chief Executive Officer of DWER (CEO) will decline to deal with the application and advise the applicant accordingly.
- On completing this application form, please submit it to DWER in line with the instructions in Part 15 of the form.

1.1 This is an application for:  
[Select one option only. Your application may be returned if multiple options are selected.]

under Part V, Division 3 of the EP Act.

Please see the:

- [Guideline: Industry Regulation Guide to Licensing](#)
- [Procedure: Prescribed premises works approvals and licences](#)

for more information to assist in understanding DWER's regulatory regime for prescribed premises.

☒ Works approval

☐ Licence

Existing registration number(s): [ ]

Existing works approval number(s): [ ]

☐ Renewal

Existing licence number: [ ]

☐ Amendment

Number of the existing licence or works approval to be amended: [ ]

☐ Registration (works approval already obtained)

Existing works approval number(s): [ ]

1.2 For a works approval amendment or licence amendment, are there less than 90 business days until the expiry of the existing works approval or licence?

Only active instruments can be amended. Applications to amend a works approval or licence must be made 90 business days or more prior to the existing works approval or licence expiring to ensure there is adequate time to assess the amendment.

Yes

☐

1.3 This application is for the following categories of prescribed premises:

(specify all prescribed premises category numbers)

Category 64: Class II putrescible landfill site

☒

All activities that meet the definition of a prescribed premises as set out in Schedule 1 of the EP Regulations have been specified above (tick, if yes).

**Completion Matrix**

The matrix below explains what sections are required to be completed for different types of applications.

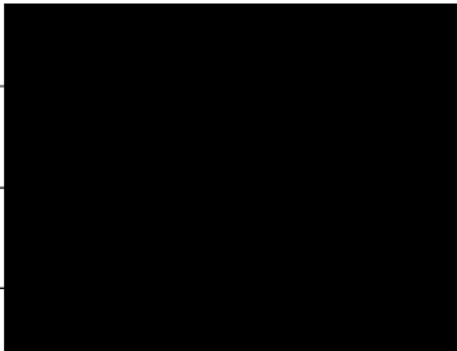


| Application form section  | New application / registration | Renewal      | Amendment    |
|---|--------------------------------|--------------|--------------|
| Part 1: Application type  | •                              | •            | •            |
| Part 2: Applicant details   | •                              | •            | •            |
| Part 3: Premises details  | •                              | •            | Δ            |
| Part 4: Proposed activities   | •                              | •            | •            |
| Part 5: Index of Biodiversity Surveys for Assessment and Index of Marine Surveys for Assessment | If required.                   | If required. | If required. |
| Part 6: Other DWER approvals  | •                              | •            | •            |
| Part 7: Other approvals and consultation  | •                              | •            | •            |
| Part 8: Applicant history   | •                              | •            | Δ            |
| Part 9: Emissions, discharges, and waste  | •                              | •            | Δ            |
| Part 10: Siting and location  | •                              | •            | Δ            |
| Part 11: Submission of any other relevant information   | •                              | •            | If required. |
| Part 12: Category checklist(s)  | •                              | •            | •            |
| Part 13: Proposed fee calculation   | •                              | •            | •            |
| Part 14: Commercially sensitive or confidential information                                     | •                              | •            | •            |
| Part 15: Submission of application  | •                              | •            | •            |
| Part 16: Declaration and signature  | •                              | •            | •            |
| Attachment 1A: Proof of occupier status   | •                              | •            | N/A          |
| Attachment 1B: ASIC company extract   | •                              | •            | N/A          |
| Attachment 1C: Authorisation to act as a representative of the occupier                         | •                              | •            | •            |
| Attachment 2: Premises map/s  | •                              | •            | Δ            |
| Attachment 3A: Environmental commissioning plan   | If required.                   | N/A          | If required  |
| Attachment 3B: Proposed activities  | •                              | •            | Δ            |
| Attachment 3C: Map of area proposed to be cleared (only applicable if clearing is proposed)     | •                              | •            | •            |
| Attachment 3D: Additional information for clearing assessment                                   | If required.                   | If required. | If required. |
| Attachment 4: Marine surveys (only applicable if marine surveys included in application)        | •                              | •            | •            |
| Attachment 5: Other approvals and consultation documentation                                    | •                              | •            | Δ            |
| Attachment 6A: Emissions and discharges   | If required.                   | If required. | If required. |
| Attachment 6B: Waste acceptance   | If required.                   | If required. | If required. |
| Attachment 7: Siting and location   | •                              | •            | Δ            |
| Attachment 8: Additional information submitted  | If required.                   | If required. | If required. |
| Attachment 9: Category-specific checklist(s)  | •                              | If required. | If required. |
| Attachment 10: Proposed fee calculation   | •                              | •            | •            |
| Attachment 11: Request for exemption from publication   | If required.                   | If required. | If required. |

**Key:**

- Must be completed / submitted.
- Δ To the extent changed / required in relation to the amendment.
- N/A Not required with application, but may be requested subsequently depending on DWER records.
- "If required" Sections for applicants to determine.

**Part 2: Applicant details****INSTRUCTIONS:**

- The applicant (the occupier of the premises) must be an individual(s), a company, body corporate, or public authority, but not a partnership, trust, or joint-venture name. Applications made by or on behalf of business names or unincorporated associations will not be accepted.
- If applying as an individual, your full legal name must be provided.
- If applying as a company, body corporate, or public authority, the full legal entity name must be inserted.
- Australian Company Number's (ACN) must be provided for all companies or body corporates.
- DWER prefers to send all correspondence electronically via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act (Part V documents) electronically via email, by indicating your consent in Section 2.3.
- Companies or body corporates making an application must nominate an authorised representative from within their organisation. Proof of authorisation must be submitted with the application (see Section 2.10). If you are applying as an individual, you are the representative.
- Details of a contact person must be provided for DWER enquiries in relation to your application. This contact person can be a consultant if authorised to represent the applicant. Written evidence of this authorisation must be provided.
- Details of the occupier of the premises must be provided. One of the options must be selected and if you have been asked to specify, please provide details. For example, if 'lease holder' has been selected, please specify the type of lease (for example, pastoral lease, mining lease, or general lease) and provide a copy of the lease document(s). Note that contracts for sale of land will not be sufficient evidence of occupancy status.

|     |   |  |  |    |
|-----|---|--|--|----|
| 2.1 | <b>Applicant name/s (full legal name/s):</b><br>The proposed holder of the works approval, licence or registration.   | Covalent Lithium Pty Ltd   |  |    |
|     | <b>ACN (if applicable):</b>   | 70 623 090 139   |  |    |
| 2.2 | <b>Trading as (if applicable):</b>  |  |  |    |
| 2.3 | <b>Authorised representative details:</b><br>The person authorised to receive correspondence and Part V documents on behalf of the applicant under the EP Act.<br><br>Where 'yes' is selected, all correspondence will be sent to you via email, to the email address provided in this section.<br><br>Where 'no' has been selected, Part V documents will be posted to you in hard copy to the postal / business address specified in Section 2.4, below. Other general correspondence may still be sent to you via email. | Name   |  |    |
|     | Position  |  |  |    |
|     | Telephone   |  |  |    |
|     | Email   |  |  |    |
|     |   | <i>I consent to all written correspondence between myself (the applicant) and DWER, regarding the subject of this application, being exclusively via email, using the email address I have provided above.</i> | Yes  | No |
|     |   | <input checked="" type="checkbox"/>  | <input type="checkbox"/>   |    |
| 2.4 | <b>Registered office address, as registered with the Australian Securities and Investments Commission (ASIC):</b><br>This must be a physical address to which a Part V document may be delivered.   |    |  |    |
| 2.5 | <b>Postal address for all other correspondence:</b><br>If different from Section 2.4.   |   |  |    |

| Part 2: Applicant details |   |   |                          |                                     |
|---------------------------|---|---|--------------------------|-------------------------------------|
| 2.6                       | <b>Contact person details for DWER enquiries relating to the application (if different from the authorised representative):</b><br>For example, could be a consultant or a site-based employee.   | Name  |                          |                                     |
|                           |   | Position  |                          |                                     |
|                           |   | Organisation  |                          |                                     |
|                           |   | Address   |                          |                                     |
|                           |   | Telephone   |                          |                                     |
|                           |   | Email   |                          |                                     |
| 2.7                       | <b>Occupier status:</b><br>Occupier is defined in s.3 of the EP Act and includes a person in occupation or control of the premises, or occupying a different part of the premises whether or not that person is the owner.<br><br>Note: if a lease holder, the applicant must be the holder of an executed lease, not just an agreement to lease. | Registered proprietor on certificate of title.  |                          | <input type="checkbox"/>            |
|                           |   | Lease holder (please specify, including date of expiry of lease).   |                          | <input checked="" type="checkbox"/> |
|                           |   | M77/1066  |                          |                                     |
|                           |   | Public authority that has care, control, or management of the land.   |                          | <input type="checkbox"/>            |
|                           |   | Other evidence of legal occupation or control (please specify – for example, joint venture operating entity, contract, letter of operational control, or other legal document or evidence of legal occupation). |                          | <input type="checkbox"/>            |
| <b>Attachments</b>        |   |   | <b>N/A</b>               | <b>Yes</b>                          |
| 2.8                       | <b>Attachment 1A: Proof of occupier status</b>  | Attached Proof of Occupier Status   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2.9                       | <b>Attachment 1B: ASIC company extract</b>  | Attached ASIC company extract   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2.10                      | <b>Attachment 1C: Authorisation to act as representative of the occupier</b>  | A copy of the documentation authorising the applicant to act on the occupier's behalf as their authorised agent/representative has been provided and labelled as Attachment 1C.                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

| Part 3: Premises details |  |   |                          |                                     |            |
|--------------------------|--|---|--------------------------|-------------------------------------|------------|
| 3.1                      | <b>Premises description (whole or part to be specified):</b><br>Include the land description (volume and folio number, lot, or location number/s); Crown lease or reserve number; pastoral lease number; or mining tenement number (as appropriate), of all properties, as shown on title details registered with Landgate.                        | Mining tenement M77/1066  |                          |                                     |            |
|                          | <b>Premises street address</b><br>Include the suburb.  | Earl Grey Lithium Project located off Marvel Loch-Forrestania Road located within Shire of Yilgarn  |                          |                                     |            |
|                          | <b>Premises name (if applicable):</b>  | Earl Grey Lithium Project   |                          |                                     |            |
| 3.2                      | <b>Local Government Authority area:</b><br>City, Town, or Shire.   | Shire of Yilgarn  |                          |                                     |            |
| 3.3                      | <b>GPS (latitude and longitude) coordinates:</b><br>GPS coordinates determined using the GDA 2020 (Geographic latitude / longitude) coordinate system and datum must be provided for all points around the proposed premises boundary, where the entirety of the cadastre (land parcel) or mining tenements are not used as the premises boundary. | Premises boundary coordinates have been added to Figure in Attachment 2.  |                          |                                     |            |
| <b>Attachments</b>       |  |   |                          | <b>N/A</b>                          | <b>Yes</b> |
| 3.4                      | <b>Attachment 2: Premises map(s)</b>   | You must provide as an attachment to this application form, labelled Attachment 2: an aerial photograph, map, and site plan of sufficient scale showing the proposed prescribed premises boundary | <input type="checkbox"/> | <input checked="" type="checkbox"/> |            |

## Part 4: Proposed activities

### INSTRUCTIONS:

- You must provide a description and the scope, size and scale of all prescribed activities of Schedule 1 to the EP Regulations including the maximum production or design capacity of each prescribed activity.
- If applying for a works approval or licence amendment involving the construction of new infrastructure, you must provide information on infrastructure to be constructed and how long construction is expected to take. You must confirm if commissioning is to occur and how long it will take.
- If applying for a works approval or licence amendment *not* involving the construction of new infrastructure, provide details of the proposed amendment.
- You must identify all emission sources on the premises map/s.
- You must also provide information on activities which directly relate to the prescribed premises category which have, or are likely to result in, an emission or discharge.
- If clearing activities are proposed provide a description and details. If a relevant exemption under Schedule 6 of the EP Act or r.5 of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (WA) (Clearing Regulations) may apply, provide details.
- Note that in some cases, DWER may require that the clearing components of a works approval or licence (or amendment) application be submitted separately through the clearing permit application process. Refer to the [Procedure: Prescribed premises works approvals and licences](#) for further guidance.
- Please note that the requested information is critical to DWER's understanding of the proposed activities. The more accurate, specific, and complete the information provided in the application, the less uncertainty that DWER may identify in the application, therefore facilitating completion of the assessment in a more efficient and timely manner.

#### 4.1 Prescribed premises infrastructure and equipment

In Table 4.1 (below), provide a list of all items of infrastructure and equipment within the boundary of the prescribed premises relevant to this application, and include the following details for each:

- relevant categories (if known)** – the categories of prescribed premises (as listed under Schedule 1 of the EP Regulations) that relate to that infrastructure or equipment;
- site plan reference** – the location of that infrastructure or equipment (with reference to the site plan map or maps provided above in Section 3.4 and labelled as Attachment 2 – e.g. use GPS coordinates or a clear description such as “labelled as [label on premises map] on Map A”);
- is it critical containment infrastructure (CCI)?** – indicate if the identified infrastructure or equipment would be categorised as CCI. Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further information on CCI; and
- is environmental commissioning required?** – indicate if environmental commissioning is intended to be undertaken for that item of infrastructure or equipment. Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further information on environmental commissioning.

Add additional rows to Table 4.1 (below) as required.

**Table 4.1: Infrastructure and equipment**

|     | Infrastructure and equipment | Relevant categories (if known) | Site plan reference | CCI? (mark if yes)       | Environmental commissioning? (mark if yes) |
|-----|------------------------------|--------------------------------|---------------------|--------------------------|--|
| 1.  | Putrescible Landfill         | 64                             | Att. 2              | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 2.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 3.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 4.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 5.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 6.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 7.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 8.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 9.  |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |
| 10. |                              |                                |                     | <input type="checkbox"/> | <input type="checkbox"/>                   |

## Part 4: Proposed activities

### 4.2 Detailed description of proposed activities or proposed changes (if an amendment):

You must provide details of proposed activities relevant to this application within the boundary of the prescribed premises, identifying:

- scope, size, and scale of the project, including details as to production or design capacity (and/or frequency, if applicable);
- key infrastructure and equipment;
- description of processes or operations (a process flow chart may be included as an attachment);
- emission / discharge points;
- locations of waste storage or disposal
- activities occurring during construction, environmental commissioning, and operation (if applicable).

Additional information relating to the proposed activities may be included in Attachment 3B (see 4.12 below).

#### Construction activities (if applicable):

Works Approval W6649/2022/1 allowed for the construction of two landfill cells within the allocated putrescible landfill boundary. The first cell has now been completed and the second cell is in use. Operation of the landfill is managed under Operating Licence L9326/2022/1.

Additional cells are required for ongoing waste disposal. It is expected that approximately 5 future cells will be constructed within the existing putrescible landfill boundary. A revised Figure is attached showing approximate locations of cells. Longer cells may be installed to take advantage of the cleared area once no longer in use for storage.

Cells will be constructed using the same design and construction requirements outlined in Table 1 of WA6649. This includes

- Cell size between 30 – 100m long, approximately 11 m (wide) and 4 m (deep)
- Cells to have an approximate 1% gradient towards the northern end of each trench
- Each cell to have an access ramp
- Each cell to have a sump approximately 1 m by 3 m and 0.5 m deep located at the northern end of each cell
- 1.2 m high earthen diversion bund around the entire perimeter of the open cell except at the waste tip head

Other aspects of the putrescible landfill remain the same including:

- Security fence with a lockable gate to surround the boundary of the landfill
- Signage at the entrance of the facility informing users of management practices, accepted waste types and landfill manager contact details
- Signage within the facility designating specific areas (tipping face)
- Fire break of at least 3 m in width around the boundary of the landfill

Since operation of the landfill, there has been limited storm water collected in the detention basin. The perimeter bund for the facility sufficiently collects and holds all stormwater from leaving the premises. As such, it is proposed to remove the detention basin.

Hydrocarbon wastes are currently being temporarily stored on self-bunded pallets. A concrete bunded area is currently being constructed to temporarily hold hydrocarbon wastes. These are trucked to licenced offsite facilities on a regular basis.

#### Environmental commissioning activities (if applicable):

Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further guidance.

N/A

#### Time limited operations activities (if applicable):

Different elements of the premises may require time limited operations to commence at different times. In these circumstances, please specify the infrastructure and/or equipment for which time limited operations authorisation is being applied for.

If time limited operations are expected to differ from future licensed operations, specify how and why this would be the case.

Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further guidance.

#### Operations activities (for a licence):

| Part 4: Proposed activities  |  |  |                                     |                                     |
|--|--|--|-------------------------------------|-------------------------------------|
| The landfill cells will be maintained and operated in accordance with the operational requirements outlined in L9326/2022/1. |  |  |                                     |                                     |
| 4.3  | Estimated operating period of the project / premises (e.g. based on estimated infrastructure life):                                    |  |                                     | 10 years                            |
| 4.4  | Proposed date(s) for commencement of works (if applicable):  |  |                                     | February 2025                       |
| 4.5  | Proposed date(s) for conclusion of works construction (if applicable):   |  |                                     | ~ 2032                              |
| 4.6  | Proposed date(s) for environmental commissioning of works (if applicable):   |  |                                     | N/A                                 |
| 4.7  | Proposed date/s for commencement of time limited operations under works approval (if applicable):                                      |  |                                     | N/A                                 |
| 4.8  | Maximum production or design capacity for each category applied for (based on infrastructure operating 24 hours a day, 7 days a week): |  |                                     | 700 tonnes per annual period        |
| 4.9  | Estimated / actual throughput for each category applied for:   |  |                                     | 700 tonnes per annual period        |
| Attachments  |  |  |                                     | N/A Yes                             |
| 4.10   | Attachment 2: Premises map   | Emission/discharge points are clearly labelled on the map/s required for Part 3.4 (Attachment 2).  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4.11   | Attachment 3A: Environmental commissioning plan  | If applying to construct works or install equipment, and environmental commissioning of the works or equipment is planned, an environmental commissioning plan has been included in Attachment 3A.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 4.12   | Attachment 3B: Proposed activities   | Additional information relating to the proposed activities has been included in Attachment 3B (if required).   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Clearing activities  |  |  |                                     |                                     |
| 4.13 to 4.19 are only required if the application includes clearing of native vegetation.                                    |  |  |                                     |                                     |
| 4.13   | Proposed clearing area   |  |                                     | No clearing required                |
| 4.14   | Details of any relevant exemptions:.   |  |                                     |                                     |
| 4.15   | Proposed method of clearing:   |  |                                     |                                     |
| 4.16   | Period within which clearing is proposed to be undertaken: .   |  |                                     |                                     |
| 4.17   | Purpose of clearing:   |  |                                     |                                     |
| Clearing activities – Attachments  |  |  |                                     | N/A Yes                             |
| 4.18   | Attachment 3C: Map of area proposed to be cleared  | You must provide:<br>an aerial photograph or map of sufficient scale showing the proposed clearing area and prescribed premises boundary<br>OR<br>if you have the facilities, a suitable portable digital storage device of the area proposed to be cleared as an ESRI shapefile with the following properties:<br><ul style="list-style-type: none"> <li>Geometry type: Polygon Shape</li> <li>Coordinate system: GDA 2020 (Geographic latitude / longitude)</li> <li>Datum: 2020 1994 (Geocentric Datum of Australia 2020).</li> </ul> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 4.19   | Attachment 3D: Additional information for clearing assessment  | Additional information to assist in the assessment of the clearing proposal may be attached to this application (for example, reports on salinity, fauna or flora studies or other environmental reports conducted for the site).  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**Part 5: Index of Biodiversity and Marine Surveys for Assessments (IBSA and IMSA)**
**INSTRUCTIONS:**

- Biodiversity surveys should be submitted through the IBSA Submissions Portal at [ibsasubmissions.dwer.wa.gov.au](https://ibsasubmissions.dwer.wa.gov.au)
- Biodiversity surveys submitted to support this application must meet the requirements of the EPA's *Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA)*.
- Marine surveys submitted to support this application must meet the requirements of the EPA's *Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments (IMSA)*.
- If these requirements are not met, DWER will decline to deal with the application.

| Attachments |  |  | N/A                                 | Yes                      |
|-------------|--|--|-------------------------------------|--------------------------|
| 5.1         | <b>Biodiversity surveys</b><br>Please provide the IBSA number(s) (or submission number(s) if IBSA number has not yet been issued) in the space provided.<br><br>Note that a submission number is not confirmation of acceptance of a biodiversity survey and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify the department. | All biodiversity surveys submitted with this application meet the requirements of the EPA's <a href="#">Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA)</a> .<br><br>Submission number(s)<br><br>IBSA number(s) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5.2         | <b>Attachment 4: Marine surveys</b>  | All marine surveys submitted with this application meet the requirements of the EPA's <a href="#">Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments (IMSA)</a> .   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## Part 6: Other DWER approvals

### INSTRUCTIONS:

- If you have applied, or intend to apply, for other approvals within DWER that may be relevant to this application, you must provide relevant details.
- If you have referred, or intend to refer, your proposal to the Environmental Protection Authority (EPA), you must provide the requested details.

### Pre-application scoping

|   |   |
|---|---|
| <p>6.1 Have you had any pre-application / pre-referral / scoping meetings with DWER regarding any planned applications?</p> | <p><input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes – provide details:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Telephone discussions with Adam Davini on process for additional landfill cells</p> </div> |
|---|---|

### Environmental impact assessment (Part IV of the EP Act)

|   |  |
|---|--|
| <p>6.2 Have you referred or do you intend to refer the proposal to the EPA?</p> <p>Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment".</p> <p>If DWER considers that the proposal in this application is likely to constitute a 'significant proposal', DWER is required under s.38(5) of the EP Act to refer the proposal to the EPA for assessment under Part IV, if such a referral has not already been made.</p> <p>If a relevant Ministerial Statement already exists, please provide the MS number in the space provided.</p> | <p><input type="checkbox"/> Yes (referred) – reference (if known): [            ]</p> <p><input type="checkbox"/> Yes – intend to refer (proposal is a 'significant proposal') <input type="checkbox"/> Yes – intend to refer (proposal will require a s.45C amendment to the current Ministerial Statement): MS [            ]</p> <p><input checked="" type="checkbox"/> No – a valid Ministerial Statement applies: MS [1199]</p> <p><input type="checkbox"/> No – not a 'significant proposal'</p> |
|---|--|

### Clearing of native vegetation (Part V Division 2 of the EP Act and Country Area Water Supply Act 1947)

|   |   |
|---|---|
| <p>6.3 Have you applied or do you intend to apply for a native vegetation clearing permit?</p> <p>In accordance with the <a href="#">Guideline: Industry Regulation Guide to Licensing and Procedure: Native vegetation clearing permits</a>, where clearing of native vegetation:</p> <ul style="list-style-type: none"> <li>• is exempt under Schedule 6 of the EP Act or the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 (WA) (refer to <a href="#">A guide to the exemptions and regulations for clearing native vegetation</a>)</li> <li>• is being assessed by a relevant authority which would lead to an exemption under Schedule 6 of the EP Act, or</li> <li>• has been referred under s.51DA of the EP Act and a determination made that a clearing permit is not required (refer to the <a href="#">Guideline: Native vegetation clearing referrals</a>),</li> </ul> <p>the clearing will not be reassessed by DWER or be subject to any additional controls by DWER.</p> <p>If the proposed clearing action is to be assessed in accordance with, or under, an <i>Environment Protection and Biodiversity Conservation Act</i> (Cth) (EPBC Act) accredited process, such as the assessment bilateral agreement, the clearing permit application <a href="#">Form Annex C7 – Assessment bilateral agreement</a> must be completed and attached to your clearing permit application.</p> | <p><input type="checkbox"/> Yes – clearing application reference (if known): CPS [            ]</p> <p><input type="checkbox"/> Yes – a valid EP Act clearing permit already applies: CPS [            ]</p> <p><input type="checkbox"/> No – this application includes clearing (please complete Sections 4.13 to 4.19 above)</p> <p><input type="checkbox"/> No – permit not required (no clearing of native vegetation)</p> <p><input checked="" type="checkbox"/> No – permit not required (clearing assessment completed under Part IV)]</p> <p><input type="checkbox"/> No – an exemption applies (explain why):</p> <div style="border: 1px solid black; height: 40px; margin-top: 10px;"></div> |
|---|---|

### Part 6: Other DWER approvals

#### 6.4 Have you applied or do you intend to apply for a *Country Area Water Supply Act 1947* licence?

If a clearing exemption applies in a *Country Area Water Supply Act 1947* (CAWS Act) controlled catchment, or if compensation has previously been paid to retain the subject vegetation, a CAWS Act clearing licence is required.

If yes, contact the relevant DWER regional office for a Form 1 *Application for licence*.

[Map of CAWS Act controlled catchments](#)

☐ Yes – application reference (if known): [ ]

☐ No – a valid licence applies: [ ]

☒ No – licence not required

### Water licences and permits (*Rights in Water and Irrigation Act 1914*)

#### 6.5 Have you applied, or do you intend to apply for:

1. a licence or amendment to a licence to take water (surface water or groundwater); or
2. a licence to construct wells (including bores and soaks); or
3. a permit or amendment to a permit to interfere with the bed and banks of a watercourse?

For further guidance on water licences and permits under the *Rights in Water and Irrigation Act 1914*, refer to the [Procedure: Water licences and permits](#).

☐ Yes –application reference (if known): [ ]

☐ No – a valid licence / permit applies: [ ]

☐ No – an exemption applies (explain why):

☒ No – licence / permit not required

### Part 7: Other approvals and consultation

#### INSTRUCTIONS:

- Please provide copies of all relevant documentation indicated below, including any conditions, exclusions, or expiry dates.
- “Major Project” means:
  - A State Development Project, where the lead agency is the Department of Jobs, Tourism, Science and Innovation (including projects to which a State Agreement applies); or
  - A Level 2 or 3 proposal, as defined in the Department of Premier and Cabinet's [Lead Agency Framework](#).

|  | N/A                                 | No                                  | Yes                                 |
|--|-------------------------------------|-------------------------------------|-------------------------------------|
| 7.1 Is the proposal a Major Project?   |                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7.2 Is the proposal subject to a State Agreement Act?  |                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| If yes, specify which Act:   |                                     |                                     |                                     |
| 7.3 Has the proposal been allocated to a “Lead Agency” (as defined in the <a href="#">Lead Agency Framework</a> )? |                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| If yes, specify Lead Agency contact details: Department of Jobs, Tourism, Science and Innovation                   |                                     |                                     |                                     |
| 7.4 Has the proposal been referred and/or assessed under the EPBC Act (Commonwealth)?                              | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| If yes, please specify referral, assessment and/or approval number: Assessment number 2017-7950                    |                                     |                                     |                                     |
| 7.5 Has the proposal obtained all relevant planning approvals?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| If planning approval is necessary but has not been obtained, please provide details indicating why:                |                                     |                                     |                                     |
|  |                                     |                                     |                                     |
| If planning approval is not necessary, please provide details indicating why:                                      |                                     |                                     |                                     |
| Planning approval is not required for mining activities on a mining tenement.                                      |                                     |                                     |                                     |

| Part 7: Other approvals and consultation  |  |  |                          |                                     |
|---|--|--|--------------------------|-------------------------------------|
| 7.6   | For renewals or amendment applications, are the relevant planning approvals still valid (that is, not expired)?  | <input type="checkbox"/>   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7.7   | Has the proposal obtained all other necessary statutory approvals (not including any other DWER approvals identified in Part 6 of this application)?   | <input type="checkbox"/>   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If no, please provide details of approvals already obtained, outstanding approvals, and expected dates for obtaining these outstanding approvals: |  |  |                          |                                     |
|   |  |  |                          |                                     |
|   |  | N/A  | No                       | Yes                                 |
| 7.8   | Has consultation been undertaken with parties considered to have a direct interest in the proposal (that is, interested parties or persons who are considered to be directly affected by the proposal)?<br><br>DWER will give consideration to submissions from interested parties or persons in accordance with the <a href="#">Guideline: Industry Regulation Guide to Licensing</a> . | <input checked="" type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/>            |
| Attachments   |  |  | N/A                      | Yes                                 |
| 7.9   | Attachment 5: Other approvals and consultation documentation   | Details of other approvals specified in Part 7 of this application, including copies of relevant decisions and any consultation undertaken with direct interest stakeholders have been provided and labelled Attachment 5. |                          | <input checked="" type="checkbox"/> |
|   |  |  |                          | <input type="checkbox"/>            |

| Part 8: Applicant history  |   |                                     |                                     |                                     |
|--|---|-------------------------------------|-------------------------------------|-------------------------------------|
| <b>Note:</b> <ul style="list-style-type: none"> <li><b>DWER will undertake an internal due diligence of the applicant's fitness and competency based on DWER's compliance records and the responses to Part 8 of the form.</b></li> <li><b>If you wish to provide additional information for DWER to consider in making this assessment, you may provide that information as a separate attachment (see Part 11).</b></li> </ul> |   |                                     |                                     |                                     |
|  |   | N/A                                 | No                                  | Yes                                 |
| 8.1  | If the applicant is an individual, has the applicant previously held, or do they currently hold, a licence or works approval under Part V of the EP Act?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 8.2  | If the applicant is a corporation, has any director of that corporation previously held, or do they currently hold, a licence or works approval under Part V of the EP Act?   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8.3  | If yes to 8.1 or 8.2 above, specify the name of company and/or licence or works approval number:<br>Covalent holds the following approvals under Part V of the EP Act: <ul style="list-style-type: none"> <li>- W6460/2020/1 Earl Grey Lithium Project Concentrator Works Approval</li> <li>- W6499/2021/1 Earl Grey Lithium Project Kwinana Refinery Works Approval</li> <li>- W6649/2022/1 Earl Grey Lithium Project Landfill Works Approval</li> <li>- W6673/2022/1 Earl Grey Lithium Project TSF Works Approval</li> <li>- W6919/2022/1 Earl Grey Lithium Project Dewatering</li> <li>- L9326/2021/1 Earl Grey Lithium Project Operating Licence</li> </ul> |                                     |                                     |                                     |
| 8.4  | If the applicant is an individual, has the applicant ever been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 8.5  | If the applicant is a corporation, has any director of that corporation ever been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.6  | If the applicant is a corporation, has any person concerned in the management of the corporation, as referred to in s.118 of the EP Act, ever been convicted of, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.7  | If the applicant is a corporation, has any director of that corporation ever been a director of another corporation that has been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.8  | With regards to the questions posed in 8.4 to 8.7 above, have any legal proceedings been commenced, whether convicted or not, against the applicant for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.9  | Has the applicant had a licence or other authority suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.10   | If the applicant is a corporation, has any director of that corporation ever had a licence or other authority suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.11   | If the applicant is a corporation, has any director of that corporation ever been a director of another corporation that has ever had a licence or other authorisation suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8.12   | If yes to any of 8.4 to 8.11 above, you must provide details of any charges, convictions, penalties paid for an offence, and/or licences or other authorisations suspended or revoked:  |                                     |                                     |                                     |

## Part 8: Applicant history

It has been assumed that the questions within Part 8 Applicant History relate only to offences that occurred while the applicant was a director of an entity. Declarations made are done so on this basis and may not represent the entire history of the organisation.

Australian Vinyls Corp Limited (AVC) was issued with an Infringement Notice on 27 November 2013 by EPA Victoria for an alleged licence breach, which AVC did not contest. The penalty applied was \$7,042.

## Part 9: Emissions, discharges, and waste

### INSTRUCTIONS:

- Please see [Guideline: Risk Assessments](#) and provide all information relating to emission sources, pathways and receptors relevant to the application.
- You must provide details on sources of emissions (for example, kiln stack, baghouses or discharge pipelines) including fugitive emissions (for example, noise, dust or odour), types of emissions (physical, chemical, or biological), and volumes, concentrations and durations of emissions.
- The potential for emissions should be considered for all stages of the proposal (where relevant), including during construction, commissioning and operation of the premises.

|  |   | No                       | Yes                                 |  |   |  |   |   |   |   |   |  |  |
|--|---|--------------------------|-------------------------------------|--|---|--|---|---|---|---|---|--|--|
| 9.1  | Are there potential emissions or discharges arising from the proposed activities?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |  |   |  |   |   |   |   |   |  |  |
| If yes, identify all potential emissions and discharges arising from the proposed activities and complete Table 9.1: Emissions and discharges (below).   |   |                          |                                     |  |   |  |   |   |   |   |   |  |  |
| <table border="0"> <tbody> <tr> <td><input type="checkbox"/> Gaseous and particulate emissions (e.g. emissions from stacks, chimneys or baghouses)</td> <td><input type="checkbox"/> Dust (e.g. from equipment, unsealed roads and/or stockpiles, etc.)</td> </tr> <tr> <td><input type="checkbox"/> Wastewater discharges (e.g. treated sewage, wash water, or process water discharged to lands or waters)</td> <td><input checked="" type="checkbox"/> Waste and leachate (e.g. emissions through seepage, leaks and spills of waste from storage, process and handling areas, etc.)</td> </tr> <tr> <td><input type="checkbox"/> Noise (e.g. from machinery operations and/or vehicle operations)</td> <td><input checked="" type="checkbox"/> Odour (e.g. from wastes accepted at putrescible landfills, storage or processing of waste or other odorous materials, etc.)</td> </tr> <tr> <td><input checked="" type="checkbox"/> Contaminated or potentially contaminated stormwater (e.g. stormwater with the potential to come into contact with chemicals or waste materials, etc.)</td> <td><input type="checkbox"/> Electromagnetic radiation<sup>1</sup></td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Other (please specify): [ ]</td> </tr> </tbody> </table> |   |                          |                                     | <input type="checkbox"/> Gaseous and particulate emissions (e.g. emissions from stacks, chimneys or baghouses) | <input type="checkbox"/> Dust (e.g. from equipment, unsealed roads and/or stockpiles, etc.) | <input type="checkbox"/> Wastewater discharges (e.g. treated sewage, wash water, or process water discharged to lands or waters) | <input checked="" type="checkbox"/> Waste and leachate (e.g. emissions through seepage, leaks and spills of waste from storage, process and handling areas, etc.) | <input type="checkbox"/> Noise (e.g. from machinery operations and/or vehicle operations) | <input checked="" type="checkbox"/> Odour (e.g. from wastes accepted at putrescible landfills, storage or processing of waste or other odorous materials, etc.) | <input checked="" type="checkbox"/> Contaminated or potentially contaminated stormwater (e.g. stormwater with the potential to come into contact with chemicals or waste materials, etc.) | <input type="checkbox"/> Electromagnetic radiation <sup>1</sup> | <input type="checkbox"/> Other (please specify): [ ] |  |
| <input type="checkbox"/> Gaseous and particulate emissions (e.g. emissions from stacks, chimneys or baghouses)   | <input type="checkbox"/> Dust (e.g. from equipment, unsealed roads and/or stockpiles, etc.)   |                          |                                     |  |   |  |   |   |   |   |   |  |  |
| <input type="checkbox"/> Wastewater discharges (e.g. treated sewage, wash water, or process water discharged to lands or waters)   | <input checked="" type="checkbox"/> Waste and leachate (e.g. emissions through seepage, leaks and spills of waste from storage, process and handling areas, etc.) |                          |                                     |  |   |  |   |   |   |   |   |  |  |
| <input type="checkbox"/> Noise (e.g. from machinery operations and/or vehicle operations)  | <input checked="" type="checkbox"/> Odour (e.g. from wastes accepted at putrescible landfills, storage or processing of waste or other odorous materials, etc.)   |                          |                                     |  |   |  |   |   |   |   |   |  |  |
| <input checked="" type="checkbox"/> Contaminated or potentially contaminated stormwater (e.g. stormwater with the potential to come into contact with chemicals or waste materials, etc.)  | <input type="checkbox"/> Electromagnetic radiation <sup>1</sup>   |                          |                                     |  |   |  |   |   |   |   |   |  |  |
| <input type="checkbox"/> Other (please specify): [ ]   |   |                          |                                     |  |   |  |   |   |   |   |   |  |  |

Details of any pollution control equipment or waste treatment system, including any control mechanisms used to ensure proper operation of this equipment, must be included in the proposed controls column of the 'Emissions and discharges table' below. Details of management measures employed to control emissions should also be included. Please provide / attach any relevant documents (e.g. management plans, etc.).

Additional rows may be added as required and/or further information may be included as an attachment (see Section 9.3).

**Table 9.1: Emissions and discharges**

|    | Source of emission or discharge | Emission or discharge type   | Volume and frequency   | Proposed controls (include in Attachment 6A if extensive or complex)  | Location (on site layout plan – see 3.4) |
|----|---------------------------------|------------------------------|--|---|--|
| 1. | Construction and Operations     | Air (dust)                   | Not quantified – variable depending on activity and weather conditions | <ul style="list-style-type: none"> <li>Water carts as needed to wet down dust generating surfaces</li> </ul>  | Att. 2                                   |
| 2. |                                 | Noise                        |  | <p>Noise will be minimised through standard site noise controls including</p> <ul style="list-style-type: none"> <li>Mobile equipment used for the construction will be operated and serviced in line with the manufacturer's specifications</li> <li>Maximum sound power levels are specified for equipment (if required)</li> </ul>   |  |
| 3. |                                 | Hydrocarbons/hazardous waste |  | <ul style="list-style-type: none"> <li>Hydrocarbons will be stored within secondary containment (i.e. bunding) which meets the requirements of Australian Standard (AS) 1940:2017</li> <li>Spill kits will be available</li> <li>If a hydrocarbon release occurs it will be controlled, contained and removed using spill kit materials or other absorbent material. Contaminated soils will be collected and disposed to an appropriately licenced waste facility or managed at on-site bioremediation facility once established.</li> </ul> |  |
| 4. |                                 | Odour                        |  | <ul style="list-style-type: none"> <li>Waste will be compacted and covered fortnightly</li> <li>All site-based personnel will receive environmental awareness information and education on permitted waste disposal and recycling programs.</li> </ul>  |  |
| 5. |                                 | Windblown wastes             |  | <ul style="list-style-type: none"> <li>Putrescible Landfill Premise will be fully fenced</li> <li>Putrescible waste will be covered on a fortnightly basis</li> <li>Waste material from the Project accommodation village will generally be in bags, reducing risk of wind blown waste from trucks when waste is transported to the Putrescible Landfill Premise.</li> </ul>  |  |

| Part 9: Emissions, discharges, and waste   |   |  |   |                                     |  |
|--|---|--|---|-------------------------------------|--|
|  | 6.  |  | Fires   |                                     | <ul style="list-style-type: none"> <li>• Fire break of at least 3m around the Premises boundary</li> <li>• Lithium batteries to be disposed of offsite.</li> </ul>   |
|  | •   |  | <ul style="list-style-type: none"> <li>• Stormwater and Leachate</li> <li>• Soil erosion and sedimentation</li> </ul> |                                     | <ul style="list-style-type: none"> <li>• Minimise surface water runoff entering the landfill cells with bunds around perimeter of cells with exception of active tipping face.</li> <li>• Perimeter drainage bund to be maintained to hold all storm water within putrescible landfill boundary..</li> </ul> |
| 9.2 Waste-related activities at the premises <sup>2</sup>  |   |  |   |                                     |  |
| Answer "yes" or "no" for the following questions and complete Table 9.2 (below).   |   |  |   | No                                  | Yes  |
| (a)  | Is waste accepted at the premises?  |  |   | <input type="checkbox"/>            | <input checked="" type="checkbox"/>  |
| (b)  | Is waste produced on the premises?  |  |   | <input type="checkbox"/>            | <input checked="" type="checkbox"/>  |
| (c)  | Is waste processed on the premises?   |  |   | <input checked="" type="checkbox"/> | <input type="checkbox"/>   |
| (d)  | Is waste stored on the premises?  |  |   | <input type="checkbox"/>            | <input checked="" type="checkbox"/>  |
| (e)  | Is waste buried on the premises?  |  |   | <input type="checkbox"/>            | <input checked="" type="checkbox"/>  |
| (f)  | Is waste recycled on the premises?  |  |   | <input type="checkbox"/>            | <input checked="" type="checkbox"/>  |
| (g)  | Is any of the waste listed in Table 9.2 (below) also considered a 'dangerous good' for the purposes of the Dangerous Goods Safety (Storage and Handling of Non-Explosives) Regulations 2007? <sup>3</sup> |  |   | <input checked="" type="checkbox"/> | <input type="checkbox"/>   |
|  | Specify, if yes:  |  |   |                                     |  |
| <p><sup>2</sup> Copies / details of any other relevant approvals (e.g. from the Department of Health) must be provided where applicable.</p> <p><sup>3</sup> Wastes derived from the storage, handling, and use of dangerous goods may be considered hazardous and may need to be handled with the same precautions. Please refer to the Department of Mines, Industry Regulation and Safety's <a href="#">Dangerous Goods Safety information sheet</a> for more information.</p> <p>Solid waste types must be described with reference to <i>Landfill Waste Classification and Waste Definitions 1996</i> (as amended from time to time) and the Environmental Protection (Controlled Waste) Regulations 2004 (Controlled Waste Regulations).</p> <p>Liquid waste types must be described with reference to the Controlled Waste Regulations.</p> <p>For further guidance on the definition of waste, refer to <a href="#">Fact Sheet: Assessing whether material is waste</a>.</p> |   |  |   |                                     |  |
| <p>Detail must be provided on storage type (for example, hardstand and containment infrastructure), capacity, likely storage volumes, and containment features (for example, lining and bunding).</p> <p>Additional rows may be added as required and/or further information may be included as an attachment (see Section 9.4).</p> <p><b>Table 9.2 Waste types</b></p>   |   |  |   |                                     |  |

| Part 9: Emissions, discharges, and waste |   |   |   |  |                                     |  |     |
|--|---|---|---|--|-------------------------------------|--|-----|
|  |   | Waste type  | Quantity (e.g. tonnes, litres, cubic metres)  | Waste activity infrastructure (including specifications) | Monitoring (if applicable)          | Location (on site layout plan – see 3.4) |     |
|  | 1.  | Category 64 landfill:<br>• Clean Fill<br>• Inert Waste Type 1 & 2<br>• Uncontaminated fill<br>• Putrescible wastes. | Up to 700 tonnes per year   | Refer to Section 2.1 and Table 9.1                       | N/A                                 | Attachment 2                             |     |
|  | 2.  |   |   |  |                                     |  |     |
|  | 3.  |   |   |  |                                     |  |     |
| Attachments                              |   |   |   |  |                                     | N/A                                      | Yes |
| 9.3                                      | Attachment 6A: Emissions and discharges (if required) |   | If required, further information for Section 9.1 has been included as an attachment labelled Attachment 6A. |  | <input checked="" type="checkbox"/> | <input type="checkbox"/>                 |     |
| 9.4                                      | Attachment 6B: Waste acceptance (if required)         |   | If required, further information for Section 9.2 has been included as an attachment labelled Attachment 6B. |  | <input checked="" type="checkbox"/> | <input type="checkbox"/>                 |     |

| Part 10: Siting and location  |  |  |  |  |
|---|--|--|--|--|
| 10.1  | <b>Sensitive land uses</b><br>What is/are the distance(s) to the nearest sensitive land use(s)?<br>A sensitive land use is a residence or other land use which may be affected by an emission or discharge associated with the proposed activities.  |  | Accommodation village approximately 3.5 km from the pit. |  |
| 10.2  | <b>Nearby environmentally sensitive receptors and aspects</b><br>Identify in Table 10.2 (below): <ul style="list-style-type: none"> <li>all instances of environmentally sensitive receptors that are known or suspected to be present within, or within close proximity to, the proposed prescribed premises boundary;</li> <li>the nature of the sensitive receptors (e.g. type of Threatened Ecological Community, species or threatened flora or fauna, etc.);</li> <li>their actual or approximate known distance and direction from the premises boundary (at the closest point/s); and</li> <li>if applicable, what measures have been or will be taken to ensure that sensitive receptors are not adversely impacted by any emissions or discharges from the premises.</li> </ul> Refer to the <a href="#">Guideline: Environmental siting</a> for further guidance. |  |  |  |
| <b>Table 10.2: Nearby environmentally sensitive receptors and aspects</b> |  |  |  |  |
|   | Type / classification  | Description  | Distance + direction to premises boundary                | Proposed controls to prevent or mitigate adverse impacts (if applicable)   |
|   | Environmentally Sensitive Areas <sup>1</sup>   | Jilbadji Nature Reserve  | Approximately 10 km north of the premise boundary        | N/A  |
|   | Threatened Ecological Communities  | N/A  | N/A  | N/A  |
|   | Threatened and/or priority fauna   | There are 3 fauna habitats within the Project area (Mallee woodlands, Salmon Gul woodland and Shrublands).<br>12 threatened/priority vertebrate fauna species have the potential to occur within the Premises boundary of which, five were | Within premises boundary                                 | This Proposal is not expected to have a significant impact on terrestrial fauna, beyond what has already been assessed as part of the Environmental Impact Assessment under Part IV of |

| Part 10: Siting and location  |   |  |                          |  |
|---|---|--|--------------------------|--|
|   |   | recorded (malleefowl, chuditch, western brush wallaby, peregrine falcon, and inland western rosella).  |                          | the EP Act and subsequent issue of Ministerial Statement 1199, which along with its management plans, will be adhered to in the implementation of this Proposal.   |
|   | Threatened and/or priority flora  | The majority of the Premises is within the Priority 3 ecological community; Ironcap Hills Vegetation complexes (Mt Holland; Middle, North and South Ironcap Hills; Digger Rock and Hatter Hill).   | Within premises boundary | The Proposal is not expected to result in significant impacts to the Ironcap Hills PEC. Earlier consultation with DBCA confirmed this assessment under the Part IV assessment approved in Ministerial Statement 1118 (now superseded by MS1199). |
|   | Aboriginal and other heritage sites <sup>2</sup>  | N/A  | N/A                      | N/A  |
|   | Public drinking water source areas <sup>3</sup>   | N/A  | N/A                      | N/A  |
|   | Rivers, lakes, oceans, and other bodies of surface water, etc.  | Within the Mine Development Area, there are very few surface water features due to a limited total upper catchment area of less than 1,000 ha and the subdued relief. The only notable surface water feature is a constructed ephemeral drainage line that starts at the northwest tip of the airstrip and runs northeast past the processing plant area.<br><br>Apart from this constructed drainage line, the Project area does not intersect any other identifiable drainage lines or creeks, with runoff generally occurring as sheetwash in a north-easterly direction. | N/A                      | This proposal is not expected to impact any surface water features and hence no specific controls will be implemented.   |
|   | Acid sulfate soils  | N/A  | N/A                      | N/A  |
|   | Other   | N/A  | N/A                      | N/A  |
| <p><sup>1</sup> Environmentally Sensitive Areas are as declared under the <i>Environmental Protection (Environmentally Sensitive) Notice 2005</i>. Refer to DWER's website ("<a href="#">Environmentally Sensitive Areas</a>") for further information.</p> <p><sup>2</sup> Refer to the <a href="#">Department of Planning, Lands and Heritage website</a> for further information about Aboriginal heritage and other heritage sites.</p> <p><sup>3</sup> Refer to <a href="#">Water Quality Protection Note No.25: Land use compatibility tables for public drinking water source areas</a> for further information.</p> |   |  |                          |  |
| 10.3  | <b>Environmental siting context details</b><br>Provide further information including details on topography, climate, geology, soil type, hydrology, and hydrogeology at the premises. |  |                          |  |

## Part 10: Siting and location

The climate is semi-arid with rainfall that typically occurs during the early winter months of June and July, which tends to be more reliable and generally of a greater total amount than the less dependable, but more intense, summer rainfalls from January to March.

The Project footprint has an average elevation of approximately 435 m relative to Australian Height Datum (RL AHD) (Kidman and Blueprint, 2017) and generally slopes gently towards the east. The elevation ranges from approximately 460 m RL AHD in the north-western and south-western portions of the Project site to approximately 420 m RL AHD near the eastern boundaries. Based on the available topographic contours, there are no distinct, recognisable natural landforms or significant drainage lines.

The Project site is located in the Mt Holland Gold Field, which covers southern sections of the Archaean Southern Cross – Forrestania Greenstone Belt, which extends over 300 km in a north-northwest alignment. The geology of the Project site comprises predominantly basaltic and gabbroic rock formations from the Archaean period, which date back between 4 and 2.5 billion years. The rock composition of the Project site is igneous rocks, including metamorphosed mafic to ultramafic volcanic and intrusive rocks (Australian Geoscience Information Network).

Environmental assessments undertaken as part of the Project identified two physically and chemically distinct soil types, namely: duplex sandy gravel (DAFWA Soil Group 302) and yellow/brown loamy duplex (DAFWA Soil Group 508).

The main groundwater sources in the Southern Cross province are derived from

- Regional catchment controlled flow systems in fresh and weathered fractured rock;
- Tertiary paleochannel Wollubar Sandstone;
- Calcrete units, normally located near drainage lines; and
- Shallow alluvium, commonly along drainage lines or near the base of outcropping large granite bodies or Banded Iron Stone Ridges.

Site investigations indicate that groundwater flows east and southeast towards the Deborah Palaeovalley and depth to water ranged from 58-70 mbgl. The groundwater is 'very hard', saline to hypersaline (TDS 7,640-119,000 mg/L), neutral to slightly alkaline (pH; 7.2-8.2), with some metals and metalloids present (As, Cd, Cu) albeit remaining compliant with the livestock drinking water guidelines.

| Attachments |  |  | N/A                                 | Yes                      |
|-------------|--|--|-------------------------------------|--------------------------|
| 10.4        | <b>Attachment 7: Siting and location</b> | You must provide details and a map describing the siting and location of the premises, including identification of distances to sensitive land uses and/or any specified ecosystems. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## Part 11: Submission of any other relevant information

| Attachments                                    |   |  | No                                  | Yes                      |
|--|---|--|-------------------------------------|--------------------------|
| 11.1   | <b>Attachment 8: Additional information submitted</b> | Applicants seeking to submit further information may include information labelled Attachment 8. If submitting multiple additional attachments, label them 8A, 8B, etc.<br><br>Where additional documentation is submitted, please specify the name of documents below. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| List title of additional document(s) attached: |   |  |                                     |                          |

| Part 12: Category checklist(s)                 |  |   |                                     |                          |
|--|--|---|-------------------------------------|--------------------------|
| Attachments                                    |  |   | N/A                                 | Yes                      |
| 12.1   | <b>Attachment 9:<br/>Category<br/>checklist(s)</b> | <p>DWER has developed category checklists to assist applicants with preparing their application.</p> <p>These checklists are available on <a href="#">DWER's website</a>.</p> <p>The relevant category-specific checklist(s) must be completed and included with the application, labelled as Attachment 9. If attaching multiple category checklists, label them 9A, 9B, etc.</p> <p>Do not select "N/A" unless:</p> <ul style="list-style-type: none"> <li>a relevant category checklist is not yet published on DWER's website, or</li> <li>the application is for an amendment that does not propose changes to the method of operation, or change the inputs, outputs, infrastructure, equipment, emissions, or discharges of / from the premises.</li> </ul> <p>Note that that a category checklist(s) may still be required for renewal applications. You will be advised in your renewal notification letter (sent approximately twelve months before the licence expiry date) if you are required to provide the information identified in a category checklist.</p> <p>Where a category checklist is submitted, please specify which checklist(s) in the space below.</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| List title(s) of category checklists attached: |  |   |                                     |                          |

## Part 13: Proposed fee calculation

### INSTRUCTIONS:

Please calculate the prescribed fee using the relevant online fee calculator linked below.

- Licence: [www.der.wa.gov.au/LicenceFeeCalculator](http://www.der.wa.gov.au/LicenceFeeCalculator)
- Works approval: [www.der.wa.gov.au/WorksApprovalFeeCalculator](http://www.der.wa.gov.au/WorksApprovalFeeCalculator)
- Amendment: <https://www.wa.gov.au/government/publications/works-approval-and-licence-amendment-fee-calculator>

Different fee units apply for different fee components. Fee units may also have different amounts depending on the period in which the calculation is made.

Once DWER has confirmed that the application submitted meets the relevant requirements of the EP Act, you will be issued an invoice with instructions for paying your application fee.

Further information on fees can be found in the [Fact Sheet: Industry Regulation fees](#), and on [DWER's website](#).

|      |  |   |
|------|--|---|
| 13.1 | Only the relevant fee calculations are to be completed as follows:<br><i>[mark the box to indicate sections completed]</i> | <input checked="" type="checkbox"/> Section 13.3 for works approval applications<br><input type="checkbox"/> Section 13.4 for licence / renewal applications<br><input type="checkbox"/> Section 13.5 for registration applications<br><input type="checkbox"/> Section 13.6 for amendment applications<br><input type="checkbox"/> Section 13.7 for applications requiring clearing of native vegetation |
|------|--|---|

|      |   |                          |
|------|---|--------------------------|
| 13.2 | All information and data used for the calculation of proposed fees has been provided in accordance with Section 13.8. | <input type="checkbox"/> |
|------|---|--------------------------|

### 13.3 Proposed works approval fee

Proposed works approval fee (see Schedule 3 of the EP Regulations)

Fees relate to the cost of the works, including all capital costs (inclusive of GST) associated with the construction and establishment of the works proposed under the works approval application. This includes, for example, costs associated with earth works, hard stands, drainage, plant hire, equipment, processing plant, relocation of equipment and labour hire.

Costs exclude:

- the cost of land
- the cost of buildings to be used for purposes unrelated to the purposes in respect of which the premises are, or will become, prescribed premises
- costs for buildings unrelated to the prescribed premises activity or activities
- consultancy fees relating to the works.

| Fee component  | Proposed fee |
|--|--------------|
| Cost of works – not more than \$10000 = 15 fee units<br>[redacted] | [redacted]   |

### 13.4 Proposed licence fee (new licences and licence renewals)

#### Detailed licence fee calculations

**Part 1 Premises component** (see r.5D and Part 1 of Schedule 4 of the EP Regulations)

The production or design capacity should be the maximum capacity of the premises. For most categories, the production or design capacity refers to an annual rate. The figure should be based on 24 hour operation for 365 days, unless there is another regulatory approval or technical reason that restricts operation.

The premises component fee applies to the category in Part 1, Schedule 4 incurring the higher or highest amount of fee units in accordance with r.5D(2) of the EP Regulations.

List all categories (insert additional rows as required). Use only the higher or highest amount of fee units to determine the Part 1 fee component.

| Category   | Production or design capacity | Fee units |
|--|-------------------------------|-----------|
|  |                               |           |
|  |                               |           |
|  |                               |           |
| Using the higher or highest amount of fee units, Part 1 component subtotal |                               | \$        |

**Part 2 Waste** (see r.5D(1a)(b) and Part 2 of Schedule 4 of the EP Regulations)

If your premises includes one or more of the following categories specify any applicable Part 2 waste amounts. Do not include Part 3 waste components of these discharges in the below calculations.

Categories: 5, 6, 7, 8, 9, 12, 14, 44, 46, 53, 54A, 70, 80, or 85B

Part 2 waste means waste consisting of –

- (a) tailings; or
- (b) bitterns; or
- (c) water to allow mining of ore; or
- (d) flyash; or
- (e) waste water from a desalination plant.

If the premises does not fall into one of the categories listed above, or there are no applicable Part 2 waste amounts, the sub total for this section will be \$0.

Insert additional rows as required. Sum all Part 2 waste fees to determine the sub total.

| Discharge quantity (tonnes/year) | Fee units |
|----------------------------------|-----------|
|                                  |           |
|                                  |           |
|                                  |           |
| Part 2 component subtotal        |           |
|                                  | \$        |

**Part 3 Waste – Discharges to air, onto land, into waters** (see Part 3 of Schedule 4 of the EP Regulations)

Choose the appropriate location of the discharge and enter the discharge amount(s) in the units specified in the EP Regulations. This should be the amount of waste expected to be discharged over the next 12 months, expressed in the units and averaging period applicable for that waste kind (for example, g/minute or kg/day). Amounts can be measured, calculated, or estimated and can be based on data acquired over the previous 12 months, but should be based on the maximum premises capacity and not the forecast operating hours.

Where there are discharges, all prescribed waste types must be considered in the fee calculation. If a specified waste type is not present in the discharge, this must be justified using an appropriate emission estimation technique (for example, sampling data, industry sector guidance notes, National Pollution Inventory guides and emission factors).

**Discharges to air**

| Discharges to air                          | Discharge rate (g/min) | Discharges to air                     | Discharge rate (g/min) |
|--|------------------------|---------------------------------------|------------------------|
| Carbon monoxide                            |                        | Nickel                                |                        |
| Oxides of nitrogen                         |                        | Vanadium                              |                        |
| Sulphur oxides                             |                        | Zinc                                  |                        |
| Particulates (Total PM)                    |                        | Vinyl chloride                        |                        |
| Volatile organic compounds                 |                        | Hydrogen sulphide                     |                        |
| Inorganic fluoride                         |                        | Benzene                               |                        |
| Pesticides                                 |                        | Carbon oxysulphide                    |                        |
| Aluminium                                  |                        | Carbon disulphide                     |                        |
| Arsenic                                    |                        | Acrylates                             |                        |
| Chromium                                   |                        | Beryllium                             |                        |
| Cobalt                                     |                        | Cadmium                               |                        |
| Copper                                     |                        | Mercury                               |                        |
| Lead                                       |                        | TDI (toluene-2, 4-di-iso-cyanate)     |                        |
| Manganese                                  |                        | MDI (diphenyl-methane di-iso-cyanate) |                        |
| Molybdenum                                 |                        | Other waste                           |                        |
| Part 3 component subtotal                  |                        | \$                                    |                        |
| <b>Discharges onto land or into waters</b> |                        | <b>Discharge rate</b>                 |                        |

|   |   |  |
|---|---|--|
| 1. Liquid waste that can potentially deprive receiving waters of oxygen (for each kilogram discharged per day) —      | (a) biochemical oxygen demand (in the absence of chemical oxygen demand limit)  |  |
|   | (b) chemical oxygen demand (in the absence of total organic carbon limit)   |  |
|   | (c) total organic carbon  |  |
| 2. Bio-stimulants (for each kilogram discharged per day) —  | (a) phosphorus  |  |
|   | (b) total nitrogen  |  |
| 3. Liquid waste that physically alters the characteristics of naturally occurring waters —                            | (a) total suspended solids (for each kilogram discharged per day)   |  |
|   | (b) surfactants (for each kilogram discharged per day)  |  |
|   | (c) colour alteration (for each platinum cobalt unit of colour above the ambient colour of the waters in each megalitre discharged per day)   |  |
|   | (d) temperature alteration (for each 1°C above the ambient temperature of the waters in each megalitre discharged per day) —<br>(i) in the sea south of the Tropic of Capricorn<br>(ii) in other waters |  |
| 4. Waste that can potentially accumulate in the environment or living tissue (for each kilogram discharged per day) — | (a) aluminium   |  |
|   | (b) arsenic   |  |
|   | (c) cadmium   |  |
|   | (d) chromium  |  |
|   | (e) cobalt  |  |
|   | (f) copper  |  |
|   | (g) lead  |  |
|   | (h) mercury   |  |
|   | (i) molybdenum  |  |
|   | (j) nickel  |  |
|   | (k) vanadium  |  |
|   | (l) zinc  |  |
|   | (m) pesticides  |  |
|   | (n) fish tainting wastes  |  |
|   | (o) manganese   |  |
| 5. <i>E. coli</i> bacteria as indicator species (in each megalitre discharged per day) —                              | (a) 1,000 to 5,000 organisms per 100 ml   |  |
|   | (b) 5,000 to 20,000 organisms per 100 ml  |  |
|   | (c) more than 20,000 organisms per 100 ml   |  |
| 6. Other waste (per kilogram discharged per day) —  | (a) oil and grease  |  |
|   | (b) total dissolved solids  |  |
|   | (c) fluoride  |  |
|   | (d) iron  |  |
|   | (e) total residual chlorine   |  |

## Department of Water and Environmental Regulation

|   |  |    |
|---|--|----|
|   | (f) other                                      |    |
| Part 3 component subtotal   |  | \$ |
| <b>Summary – Proposed licence fee</b>   |  |    |
| Part 1 Component  |  |    |
| Part 2 Component  |  |    |
| Part 3 Component  |  |    |
| Total proposed licence fees:  |  | \$ |
| <b>13.5 Prescribed fee for registration</b>   |  |    |
| A fee of 24 units applies for an application for registration of premises, unless the occupier of the premises holds a licence in respect of the premises, in accordance with r.5B(2)(c) of the EP Regulations.   | <input type="checkbox"/> (Tick to acknowledge) |    |
| <b>13.6 Amendment fee (works approval or licence)</b>   |  |    |
| <p>The fee prescribed for an application for an amendment to a works approval or licence is calculated in accordance with r.5BB(1)(a) of the EP Regulations:</p> <ul style="list-style-type: none"> <li>for a single category of prescribed premises to which the works approval or licence relates, by using the fee unit number corresponding to the prescribed premises category and relevant design capacity threshold in Schedule 4 Part 1 of the EP Regulations.</li> <li>for multiple categories of prescribed premises to which the works approval or licence relates, by using the highest fee unit number corresponding to the prescribed premises categories and design capacity threshold in Schedule 4 Part 1 of the EP Regulations.</li> </ul>  |  |    |
| Fee Units   | Proposed fee                                   |    |
|   |  |    |
| <b>13.7 Prescribed fee for clearing permit</b>  |  |    |
| <p>In accordance with the <a href="#">Guideline: Industry Regulation Guide to Licensing</a> and <a href="#">Procedure: Native vegetation clearing permits</a>, where approval to clear native vegetation is sought as part of an application for a works approval or licence, DWER may elect to either jointly or separately determine the clearing component of the application. Where DWER separately determines the clearing component of an application, the application will be deemed to be an application for a clearing permit under s.51E of the EP Act and processed accordingly.</p> <p>Note: If a clearing permit application has been separately submitted and accepted by DWER, a refund for the clearing permit application will not be provided where DWER determines to address clearing requirements as part of a related works approval application.</p> | <input type="checkbox"/> (Tick to acknowledge) |    |
| <b>13.8 Information and data used to calculate proposed fees</b>  |  |    |
| <p>The detailed calculations of fee components, including all information and data used for the calculations are to be provided as attachments to this application, labelled as <b>Attachment 10</b>, with an appropriate suffix (for example 10A, 10B etc.). Please specify the relevant attachment number in the space/s provided below.</p>  |  |    |
| Proposed fee for works approval   | Attachment No.                                 |    |
| Details for cost of works   |  |    |
| Proposed fee for licence  | Attachment No.                                 |    |
| Part 1: Premises  |  |    |
| Part 2: Waste types   |  |    |
| Part 3: Discharges to air, onto land, into waters   |  |    |

**Part 14: Commercially sensitive or confidential information****NOTE:**

Information submitted as part of this application will be made publicly available. If you wish to submit commercially sensitive or confidential information, please identify the information in Attachment 11, and include a written statement of reasons why you request each item of information be kept confidential.

Information submitted later in the application process may also be made publicly available at DWER's discretion. For any commercially sensitive or confidential information, please follow the same process as described above.

DWER will take reasonable steps to protect genuinely confidential or commercially sensitive information. However, please note that DWER cannot commit to redacting all personal information from all supporting documents. You are advised to ensure that all personal information, including signatures, are removed from supporting documents prior to submitting them to the department. Please note that all submitted information may be the subject of an application for release under the *Freedom of Information Act 1992*.

All information which you would propose to be exempt from public disclosure has been separately placed in a redacted version of the application form and its supporting documentation. Note that this is in addition to the unredacted version(s) provided to DWER for its assessment. Grounds for claiming exemption in accordance with Schedule 1 to the *Freedom of Information Act 1992* must be specified in **Attachment 11** (located at the end of this form).

**Attached****N/A****Part 15: Submission of application****INSTRUCTIONS:**

Check one of the boxes below to nominate how you will submit your application.

Files larger than 50MB cannot be received via email by DWER. Files larger than 50MB can be sent via File Transfer. Alternatively, email DWER to make other arrangements.

A full, signed, electronic copy of the application form including all attachments has been submitted via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au);

**OR**

A signed, electronic copy of the application form has been submitted via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au) and attachments have been submitted via File Transfer, or electronically by other means as arranged with DWER;

**OR**

A full, signed hard copy has been sent to:  
APPLICATION SUBMISSIONS  
Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919



**Part 16: Declaration and signature****General**

I / We confirm and acknowledge that:

- the information contained in this application is true and correct;
- I / we have legal authority to sign on behalf of the applicant (where authorisation provided);
- I / we have not altered the requirements and instructions set out in this application form;
- I / we have provided a valid email address in Section 2.3 for receipt of correspondence electronically via email from DWER in relation to this application;
- that successful delivery to my / our server constitutes receipt of correspondence sent electronically via email from DWER in relation to this application; and
- I / we have provided a valid postal and/or business address in Section 2.4 for the service of all Part V documents.
- giving or causing to be given information that to my knowledge is false or misleading is an offence under s.112 of the EP Act and may incur a penalty of up to \$100,000.

**Publication**

I / We confirm and acknowledge:

- this application (including all attachments apart from the sections identified in Attachment 11) is a public document and may be published;
- marine surveys provided in accordance with Part 5 will be published and used, for the purposes of the IMSA project, in accordance with your declaration made in the *Metadata and Licensing Statement*;
- all necessary consents for the publication of information have been obtained from third parties;
- information considered exempt from public disclosure has been noted by redaction of a separately provided copy of the completed application form and its supporting documentation (in accordance with Part 14), with reasons as to why the information should be exempt in accordance with the grounds specified in Schedule 1 to the *Freedom of Information Act 1992* (WA) being provided in Attachment 11;
- subsequent information provided in relation to this application will be a public document and may be published unless written notice has been given to DWER by the applicant, at the time the information is provided, claiming that the information is considered exempt from public disclosure; and
- the decision to not publish information will be at the discretion of the CEO of DWER and will be made consistently with the provisions of the *Freedom of Information Act 1992* (WA).

DocuSigned by:

[Redacted Signature]

DB254BA1428E459...

Signature

[Redacted Signature]

Name

[Redacted Name]

Position

27 November 2024

Date

Signature

Date

Name

Position

**NOTE: This form may be signed:**

- if the applicant is an individual, by the individual;
- if the applicant is a corporation, by:
  - the common seal being affixed in accordance with the *Corporations Act 2001* (Cth); or
  - two directors; or
  - a director and a company secretary; or
  - if a proprietary company has a sole director who is also the sole company secretary, by that director; and
- by a person with legal authority to sign on behalf of the applicant.

**ATTACHMENT 11 – Confidential or commercially sensitive information**

| Request for exemption from publication  |  |                                 |  |
|---|--|---------------------------------|--|
| Information which you consider should not be published, on the grounds of a relevant exemption found in Schedule 1 to the <i>Freedom of Information Act 1992</i> (WA), must be specified in this Attachment. Add additional rows as required.   |  |                                 |  |
| <b>NOT FOR PUBLICATION IF GROUNDS FOR EXEMPTION ARE DETERMINED TO BE ACCEPTABLE</b>   |  |                                 |  |
| Section of this form:   |  | Grounds for claiming exemption: |  |
| Section of this form:   |  | Grounds for claiming exemption: |  |
| Section of this form:   |  | Grounds for claiming exemption: |  |
| <div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div>   |  |                                 |  |
| <div style="border: 1px solid black; padding: 5px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px; width: 250px;"></div> <div>Full Name</div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="border-bottom: 1px solid black; width: 250px;"></div> <div style="border-bottom: 1px solid black; width: 200px;"></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Signature</div> <div>Date</div> </div> </div> |  |                                 |  |

# Attachment 1A

Tenement Register

Register for Tenement M 77/1066

Identifier:

M 77/1066

New Search

Previous

Next

Status:

Live

Area:

999,60000 HA

Markout:

12/02/2004 15:17:00

Received:

12/02/2004 16:28:00

Term Granted:

21 Years

Commence:

13/12/2004

Expiry:

12/12/2025

Death:

Holders

Description

Relationships

Survey

General

Shire

Grant

Conditions

De

Current Holders

Holder Changes

Applicants On Receipt

Organisation

MONTAGUE RESOURCES AUSTRALIA PTY LTD

50/100

ACN

ABN

Principal Place of Business Details

Address

SAME AS CORRESPONDENCE

Designated Tenement Contact (Correspondence Details)

Address

Organisation

SQM AUSTRALIA PTY LTD

50/100

ACN

621 414 659

ABN

64 621 414 659

Principal Place of Business Details

Address

Email

xxxxxxxxxxxx@sqm.com

Telephone

xxxxxxxx351

Designated Tenement Contact (Correspondence Details)

Name

AUSTWIDE MINING TITLE MANAGEMENT PTY LTD

Address

Email

xxxxxxxxx@austwidemining.com.au

Telephone

xxxxxxx400



17 December 2020

DMIRS Resource and Environmental Compliance Division  
100 Plain Street  
Perth WA 6004

We write this letter in support of the mining proposal submitted to the Department of Mines, Industry Regulation and Safety pursuant to the Mining Act 1978 (WA) on or around the date of this letter (**Mining Proposal**) by Covalent Lithium Pty Ltd (ACN 623 090 139) (**Covalent**) as manager of the Mt Holland Joint Venture, for and on behalf of the Mt Holland joint venturers (MH Gold Pty Ltd and SQM Australia Pty Ltd), in relation to the Mining Proposal to be undertaken by the joint venture with respect to the Earl Grey lithium deposit (forming part of the Mount Holland Lithium Project).

MH Gold Pty Ltd (**MH Gold**) and Montague Resources Australia Pty Ltd (**Montague**) are both wholly owned subsidiaries of Australian Light Minerals Pty Ltd (**ALM**). ALM is a subsidiary of Wesfarmers Ltd. Both MH Gold and Montague are currently the registered holders or applicants (solely or jointly or in conjunction with SQM Australia Pty Ltd (**SQM**)) in relation to the tenements listed in the table below which are the subject of the Mining Proposal:

| Tenement | Registered Holder | Joint Venture Tenement | To be transferred to Joint Venture | Covalent Authorised for Mining Proposal |
|----------|-------------------|------------------------|------------------------------------|---|
| G77/129  | MH Gold           | Yes                    |                                    | Yes                                     |
| G77/130  | MH Gold           | Yes                    |                                    | Yes                                     |
| G77/131  | MH Gold           | Yes                    |                                    | Yes                                     |
| G77/132  | Montague          | No                     | Yes                                | Yes                                     |
| G77/133  | Montague          | No                     | Yes                                | Yes                                     |
| G77/134  | MH Gold           | Yes                    |                                    | Yes                                     |
| G77/136  | MH Gold           | No                     | Yes                                | Yes                                     |
| M77/1065 | Montague          | No                     | No                                 | Yes                                     |
| M77/1066 | Montague          | Yes                    |                                    | Yes                                     |
| M77/1080 | Montague          | Yes                    |                                    | Yes                                     |
| L77/199  | MH Gold           | No                     | Yes                                | Yes                                     |
| L77/205  | MH Gold           | Yes                    |                                    | Yes                                     |
| L77/207  | MH Gold           | No                     | Yes                                | Yes                                     |

Wesfarmers Chemicals, Energy & Fertilisers ABN 48 008 797 402  
Building 161, Car Park 12, Murdoch University, Murdoch WA 6150  
PO Box 4184, Myaree Business Centre, Myaree WA 6960

T +61 8 9312 9222  
W [www.wescef.com.au](http://www.wescef.com.au)



|         |                            |     |     |     |
|---------|----------------------------|-----|-----|-----|
| L77/208 | MH Gold                    | Yes |     | Yes |
| L77/295 | MH Gold                    | No  | Yes | Yes |
| L77/301 | MH Gold                    | Yes |     | Yes |
| L77/313 | MH Gold (50%)<br>SQM (50%) | Yes |     | Yes |
| L77/322 | MH Gold (50%)<br>SQM (50%) | Yes |     | Yes |
| L77/323 | MH Gold (50%)<br>SQM (50%) | Yes |     | Yes |
| G77/137 | MH Gold                    | Yes |     | Yes |
| L77/271 | Montague                   | Yes |     | Yes |

In relation to the tenements above highlighted grey, ALM, Montague and MH Gold (amongst others) agreed to transfer 50% of their interests in such tenements to MH Gold (where relevant) and SQM. While a 50% beneficial interest in such tenements passed to SQM and MH Gold (where relevant), the formal transfer of such tenements has not yet occurred.

For those tenements marked in the table above as being jointly applied for in the names of MH Gold and SQM, these are also joint venture tenements required for the Project. These tenements, together with the tenements highlighted in grey, are the current **Joint Venture Tenements**.

By way of an unincorporated joint venture agreement dated 21 December 2017 (as amended) between MH Gold, Montague and SQM (amongst others) (**JV Agreement**) Covalent was appointed manager of the Mount Holland Lithium Project to develop the Earl Grey lithium deposit and has authority to apply for and carry out the Mining Proposal in relation to these tenements.

In relation to the remainder of the tenements above that are not Joint Venture Tenements, with the exception of M77/1065, MH Gold, Montague and SQM have agreed in principle to transfer these tenements to the Joint Venture. Whilst this transfer is taking place, MH Gold and Montague authorise Covalent to submit the Mining Proposal as agent for and on behalf of the joint venturers and access such tenements on their behalf to carry out the Mining Proposal. MH Gold and Montague also authorise Covalent to submit the Mining Proposal as agent for and on behalf of the joint venturers and access M77/1065 on their behalf to carry out the Mining Proposal as agent for and on behalf of the joint venturers.

Please do not hesitate to contact me with any queries in relation to the above.

Yours sincerely,





16 November 2020

DMIRS Resource and Environmental Compliance Division  
100 Plain Street  
Perth WA 6004

We write this letter in support of the mining proposal submitted to the Department of Mines, Industry Regulation and Safety pursuant to the Mining Act 1978 (WA) on October 16 2020 (**Mining Proposal**) by Covalent Lithium Pty Ltd (ACN 623 090 139) (**Covalent**) ) as manager of the Mt Holland Joint Venture and for and on behalf of the Mt Holland joint venturers (MH Gold Pty Ltd (**MH Gold**) and SQM Australia Pty Ltd (**SQM**)) in relation to the mining proposal to be undertaken by the joint venture with respect to the Earl Grey lithium deposit (forming part of the Mount Holland Lithium Project).

| Tenement | Registered Holder          | Joint Venture Tenement | Covalent Authorised for Mining Proposal |
|----------|----------------------------|------------------------|---|
| G77/129  | MH Gold                    | Yes                    | Yes                                     |
| G77/130  | MH Gold                    | Yes                    | Yes                                     |
| G77/131  | MH Gold                    | Yes                    | Yes                                     |
| G77/134  | MH Gold                    | Yes                    | Yes                                     |
| M77/1066 | Montague                   | Yes                    | Yes                                     |
| M77/1080 | Montague                   | Yes                    | Yes                                     |
| L77/205  | MH Gold                    | Yes                    | Yes                                     |
| L77/208  | MH Gold                    | Yes                    | Yes                                     |
| L77/301  | MH Gold                    | Yes                    | Yes                                     |
| L77/313  | MH Gold (50%)<br>SQM (50%) | Yes                    | Yes                                     |
| L77/322  | MH Gold (50%)<br>SQM (50%) | Yes                    | Yes                                     |
| L77/323  | MH Gold (50%)<br>SQM (50%) | Yes                    | Yes                                     |

In relation to the tenements above highlighted grey, despite not being the registered holders SQM has a 50% beneficial interest in such tenements. These tenements, along with the tenements marked in the table above as being jointly applied for in the names of MH Gold and SQM, are the joint venture tenements required for the Project (**Joint Venture Tenements**).

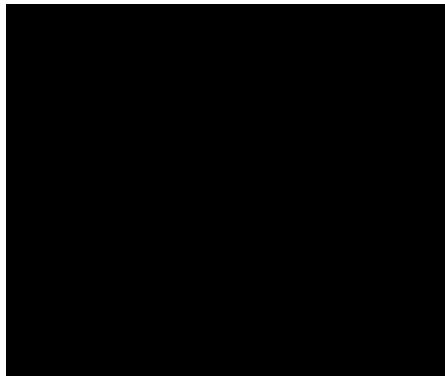
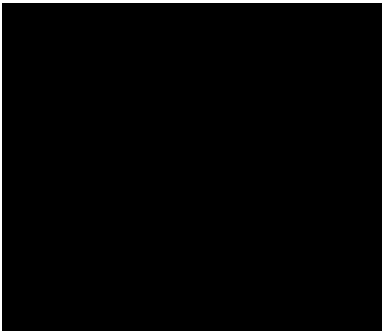


By way of an unincorporated joint venture agreement dated 21 December 2017 between MH Gold and SQM (amongst others) (**JV Agreement**) Covalent was appointed manager of the Mount Holland Lithium Project to develop the Earl Grey lithium deposit and has authority to apply for and carry out the Mining Proposal in relation to these tenements for and on behalf of the Mt Holland joint venturers.

SQM confirms Covalent's authority to submit the Mining Proposal and access the Joint Venture Tenements on SQM's behalf to carry out the Mining Proposal.

Please do not hesitate to come back to me with any queries in relation to the above.

Yours sincerely,



# Attachment 1B



**ASIC**

Australian Securities & Investments Commission

# Current Company Extract

**Name:** COVALENT LITHIUM PTY LTD

**ACN:** 623 090 139

Date/Time: 28 October 2024 AEST 09:08:50 AM

This extract contains information derived from the Australian Securities and Investments Commission's (ASIC) database under section 1274A of the Corporations Act 2001.

Please advise ASIC of any error or omission which you may identify.

EXTRACT

## Current Company Extract

COVALENT LITHIUM PTY LTD

ACN 623 090 139

| Organisation Details                         | Document Number |
|--|-----------------|
| <b>Current Organisation Details</b>          |                 |
| Name: COVALENT LITHIUM PTY LTD               | 7EAC63743       |
| ACN: 623 090 139                             |                 |
| ABN: 70623090139                             |                 |
| Registered in: Western Australia             |                 |
| Registration date: 27/11/2017                |                 |
| Next review date: 27/11/2024                 |                 |
| Name start date: 30/07/2018                  |                 |
| Status: Registered                           |                 |
| Company type: Australian Proprietary Company |                 |
| Class: Limited By Shares                     |                 |
| Subclass: Proprietary Company                |                 |

| Address Details   | Document Number |
|---|-----------------|
| <b>Current</b>  |                 |
| Registered address: [REDACTED]  | 5EBP07481       |
| Start date: 02/04/2020  |                 |
| Principal Place Of Business address: 15 Mason Road, KWINANA BEACH WA 6167 | 6ESP39139       |
| Start date: 28/11/2023  |                 |

| Contact Address  |
|--|
| Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company'. |
| <b>Current</b>   |
| Address: GPO BOX M978, PERTH WA 6843   |
| Start date: 11/12/2019   |

| Officeholders and Other Roles | Document Number |
|-------------------------------|-----------------|
| <b>Director</b>               |                 |
| Name: [REDACTED]              | 9EAA22829       |
| Address: [REDACTED]           |                 |
| Born: [REDACTED]              |                 |
| Appointment date: 23/09/2019  |                 |
| Name: [REDACTED]              | 9EAA22829       |
| Address: [REDACTED]           |                 |
| Born: [REDACTED]              |                 |
| Appointment date: 23/09/2019  |                 |
| Name: [REDACTED]              | 9EAA25412       |
| Address: [REDACTED]           |                 |
| Born: [REDACTED]              |                 |
| Appointment date: 19/11/2019  |                 |
| Name: [REDACTED]              | 7EBY81039       |

|                          |            |           |
|--------------------------|------------|-----------|
| Address:                 |            |           |
| Born:                    |            |           |
| Appointment date:        | 21/11/2022 |           |
| <b>Appointed Auditor</b> |            |           |
| Name:                    |            | 7EAF58640 |
| Address:                 |            |           |
| Start date:              | 21/05/2018 |           |

|   |             |                   |                   |                     |                 |
|---|-------------|-------------------|-------------------|---------------------|-----------------|
| <b>Share Information</b>  |             |                   |                   |                     |                 |
| <b>Share Structure</b>  |             |                   |                   |                     |                 |
| Class   | Description | Number issued     | Total amount paid | Total amount unpaid | Document number |
| ORD   | ORDINARY    | 10                | 10.00             | 0.00                | 6E0628143       |
| <b>Members</b>  |             |                   |                   |                     |                 |
| Note: For each class of shares issued by a proprietary company, ASIC records the details of the top twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked amongst the top twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company. |             |                   |                   |                     |                 |
| Name: SQM AUSTRALIA PTY LTD<br>ACN: 621 414 659<br>Address: C/- TMF CORPORATE SERVICES (AUST) PTY LIMITED, Level 16, 201 Elizabeth Street, SYDNEY NSW 2000  |             |                   |                   |                     |                 |
| Class   | Number held | Beneficially held | Paid              | Document number     |                 |
| ORD   | 5           | yes               | FULLY             | 6E0628143           |                 |
| Name: MH GOLD PTY LIMITED<br>ACN: 608 814 204<br>Address: 'Brookfield Place Tower 2' Level 14, 123 St Georges Terrace, PERTH WA 6000  |             |                   |                   |                     |                 |
| Class   | Number held | Beneficially held | Paid              | Document number     |                 |
| ORD   | 5           | yes               | FULLY             | 5ECI63547           |                 |

Financial Reports

| Balance date | Report due date | AGM due date | Extended AGM due | AGM held date | Outstanding | Document number |
|--------------|-----------------|--------------|------------------|---------------|-------------|-----------------|
| 30/06/2018   | 31/10/2018      |              |                  |               | no          | 7EAF58640       |
| 31/12/2018   | 30/04/2019      |              |                  |               | no          | 030534736       |
| 31/12/2019   | 30/04/2020      |              |                  |               | no          | 030856009       |

Documents

Note: Where no Date Processed is shown, the document in question has not been processed. In these instances care should be taken in using information that may be updated by the document when it is processed. Where the Date Processed is shown but there is a zero under No Pages, the document has been processed but a copy is not yet available.

| Date received | Form type   | Date processed | Number of pages | Effective date | Document number |
|---------------|---|----------------|-----------------|----------------|-----------------|
| 25/11/2022    | 484E Change To Company Details Appointment Or Cessation Of A Company Officeholder | 25/11/2022     | 2               | 25/11/2022     | 7EBY81039       |
| 08/12/2023    | 484C Change To Company Details Change Of Principal Place Of Business (Address)    | 08/12/2023     | 2               | 08/12/2023     | 6ESP39139       |

\*\*\*End of Extract of 3 Pages\*\*\*

# Attachment 1C

**Western Australian  
Mining and Refining**

ABN 70 623 090 139



24 May 2024

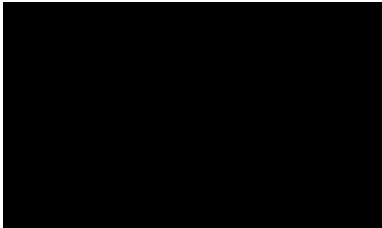
Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

To whom it may concern

**Confirmation of Legal Authority to sign on behalf of Covalent**

As Chief Executive Officer of Covalent Lithium Pty Ltd, I hereby grant Lisa McGrath (Manager Environment and Approvals for Covalent Lithium Pty Ltd), the authority to sign environmental submissions on behalf of Covalent Lithium Pty Ltd.

Yours sincerely,



+61 8 9230 5400



15 Mason Road  
Kwinana Beach WA 6167

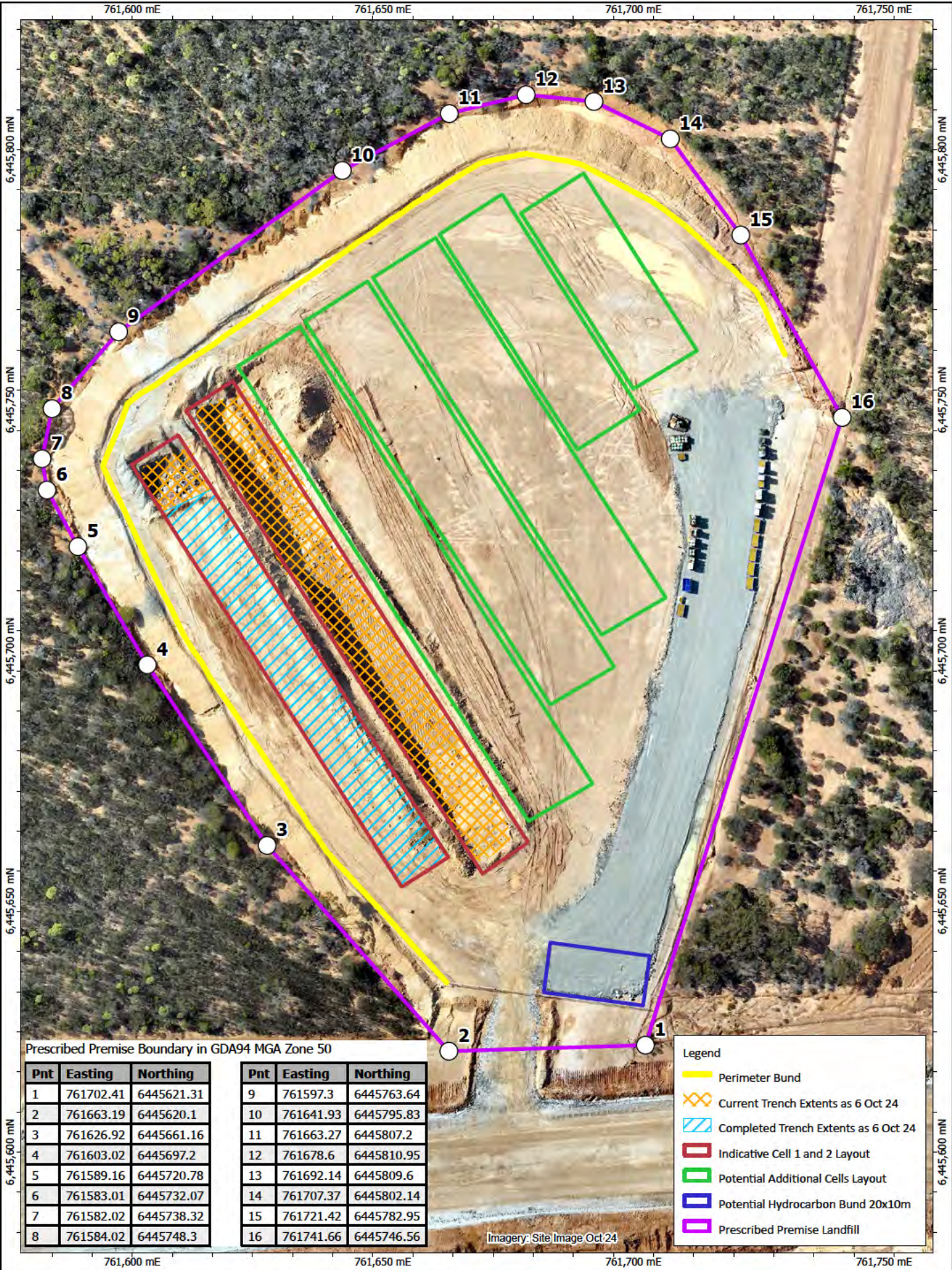


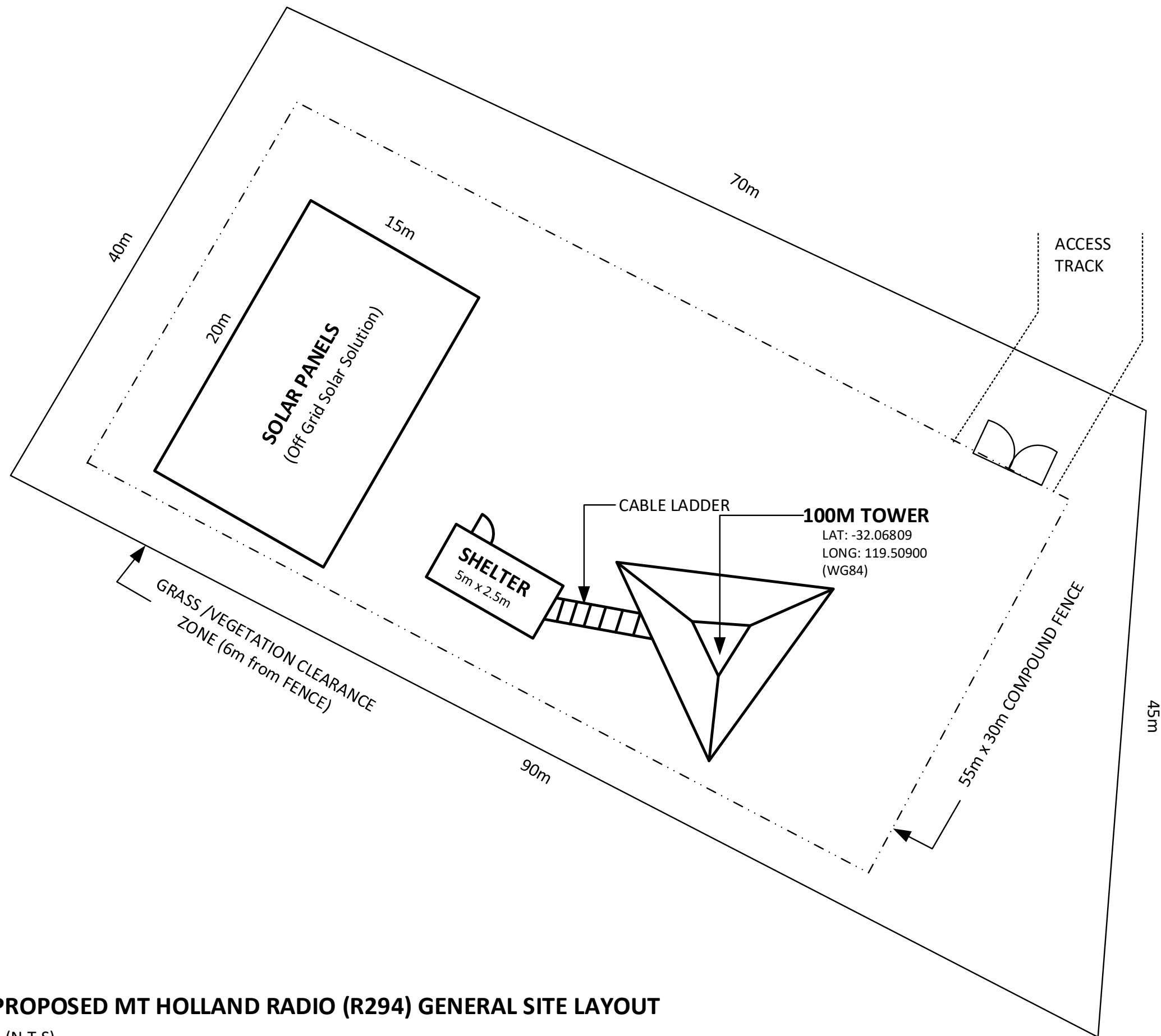
[www.covalentlithium.com](http://www.covalentlithium.com)



PO Box 41  
Kwinana WA 6966

# Attachment 2





**PROPOSED MT HOLLAND RADIO (R294) GENERAL SITE LAYOUT**  
(N.T.S)

2024-11-06 13:19:21  
32.067696°S 119.510663°E 477.662m

Noongar Land

Noongar Land

Road Reserve

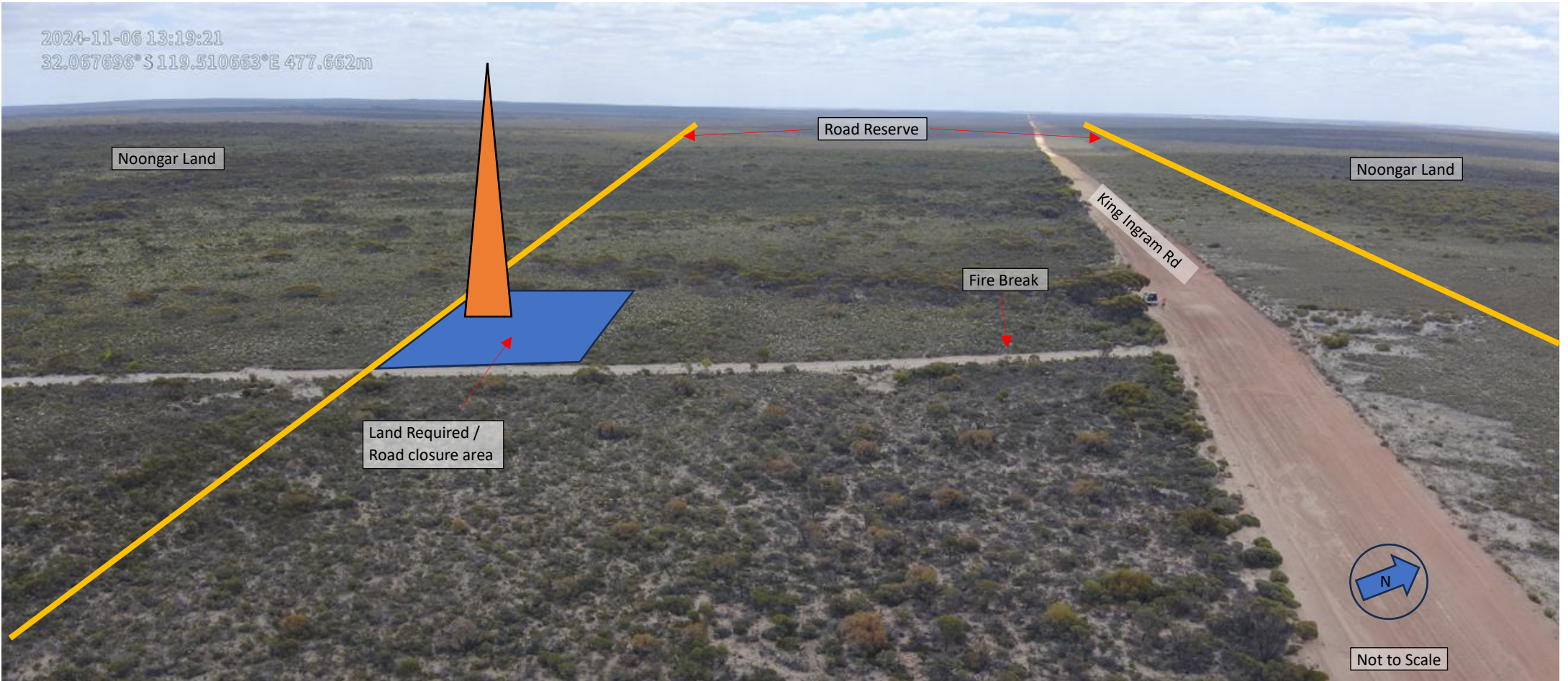
King Ingram Rd

Fire Break

Land Required /  
Road closure area



Not to Scale



**PUBLIC PLACES, LOCAL GOVERNMENT PROPERTY AND  
TRADING LOCAL LAW 2025**

*Local Government Act 1995*

WESTERN AUSTRALIA

**PUBLIC PLACES, LOCAL GOVERNMENT PROPERTY AND TRADING  
LOCAL LAW 2025**

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## PART 1 - PRELIMINARY

### 1.1 Title

This is the *Shire of Yilgarn Public Places, Local Government Property and Trading Local Law 2025*.

### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

### 1.3 Terms used in this local law

In this local law, unless the contrary intention appears –

“**Act**” means the *Local Government Act 1995*;

“**animal**” means any living thing that is not a human being or plant, but excludes a cat;

“**applicant**” means a person who applies for a permit;

“**application**” means an application for a permit;

“**application fee**” means the fee payable upon lodgement of an application for a permit and which relates to the lodgement, assessment and determination of the application but does not include the permit fee;

“**authorised person**” means a person authorised by the local government under section 9.10 of the Act;

“**boat**” means any ship, vessel or structure capable of being used in navigation by water, however propelled or moved, and includes a jet ski;

“**building**” means any building which is local government property and includes a –

- (a) hall or room;
- (b) corridor, stairway or annexe of any hall or room; and
- (c) jetty;

“**built-up area**” has the meaning given to it in the *Road Traffic Code 2000*;

“**bulk rubbish container**” means a bin or container designed or used for holding a substantial quantity of rubbish and which is unlikely to be lifted without mechanical assistance, but does not include a bin or container used in connection with the local government’s regular domestic rubbish collection service;

“**carriageway**” has the meaning given to it in the *Road Traffic Code 2000*;

“**CEO**” means the chief executive officer of the local government;

“**charitable organisation**” means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent,

religious, cultural, educational, recreational, sporting or other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium;

**“commencement day”** means the day on which this local law comes into operation;

**“Council”** means the council of the local government;

**“crossing”** means a crossing giving access from a public thoroughfare to -

- (a) private land; or
- (b) a private thoroughfare serving private land;

**“determination”** means a determination made under clause 2.1;

**“district”** means the district of the local government and includes any area placed under the jurisdiction of the local government pursuant to section 22 of the Health Act;

**“eating house”** means premises which are registered as an eating house under the Health Act or which are the subject of a hotel licence, a special facility licence or a restaurant licence under the Liquor Act;

**“entertain”** means conduct any form of theatrical, artistic, musical, audio or visual performance and includes busk;

**“food”** has the meaning given by clause 1.5;

**“footpath”** has the meaning given to it in the *Road Traffic Code 2000*;

**“function”** means an event or activity characterised by all or any of the following –

- (a) formal organisation and preparation;
- (b) its occurrence is generally advertised or notified in writing to particular persons;
- (c) organisation by or on behalf of a club;
- (d) payment of a fee to attend it; and
- (e) systematic recurrence in relation to the day, time and place;

**“garden”** means any part of a thoroughfare planted, developed or treated, otherwise than as a lawn, with one or more plants;

**“Health Act”** means the *Health (Miscellaneous Provisions) Act 1911*;

**“hire”** includes offer to hire and expose for hire;

**“intersection”** has the meaning give to it in the *Road Traffic Code 2000*;

**“kerb”** includes the edge of a carriageway;

**“lawn”** means any part of a thoroughfare which is planted only with grass, or with a similar plant, but will include any other plant provided that it has been planted by the local government;

**“liquor”** has the same meaning as is given to it in section 3 of the Liquor Licensing Act 1988;

**“Liquor Act”** means the *Liquor Control Act 1988* and includes any regulations made under that Act;

**“local government”** means Shire of Yilgarn;

**“local government property”** means anything except a street –

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” within section 3.53 of the Act;

**“lot”** has the meaning given to it in the *Planning and Development Act 2005*;

**“Manager”** means the person for the time being employed by the local government to control and manage a facility which is local government property and includes the person’s assistant or deputy;

**“nuisance”** means -

- (a) any activity, thing, condition, circumstance or state of affairs caused or contributed to by a person which is injurious or dangerous to the health of another person of normal susceptibility, or which has a disturbing effect on the state of reasonable physical, mental or social well being of another person;
- (b) any thing a person does or permits or causes to be done which interferes with or is likely to interfere with the enjoyment or safe use by another persons or any public place; or
- (c) any thing a person does in or on a public place which unreasonably detracts from or interferes with the enjoyment or value of nearby land owned by another person, provided that any thing done in accordance with the law or a legal right or which is consistent with the standard of behaviour in the relevant locality shall not be unreasonable for the purpose

**“owner or occupier”** in relation to land does not include the local government;

**“permissible verge treatment”** means any one of the 4 treatments described in clause 6.5 (2), and includes any reticulation pipes and sprinklers;

**“permit”** means a permit under this local law;

**“permit fee”** means the fee payable upon the issue of a permit;

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**“permit document”** means a permit document issued under this local law;

**“permit holder”** means a person who holds a permit;

**“person”** does not include the local government;

**“place”** means anywhere at all, and includes anywhere in or on something that is moving or can move;

**“premises”** means a building or similar structure, but does not include a carpark or a similar place;

**“private property”** means any real property, parcel of land or lot that has a separate certificate of title, which is in private ownership or subject of a lease or agreement with a company or person enabling its use for private purposes and includes any building or structure thereon;

**“proprietor”** –

- (a) includes the owner, the occupier and any person having the management or control of any eating house; or
- (b) the holder of a licence granted under the Liquor Act where the premises in question is the subject of a hotel licence, a limited hotel licence, special facility licence or a restaurant licence granted under that Act;

**“public place”** has the meaning given by clause 1.4;

**“repealed local law”** means the local law repealed under clause 15.1;

**“retailer”** means a proprietor of a shop in respect of which shopping trolleys are provided for the use of customers of the shop; and

**“sell”** includes –

- (a) offer or attempt to sell;
- (b) display for sale;
- (c) send, forward or deliver for sale or on sale;
- (d) barter or exchange;
- (e) dispose, by lot or chance or by auction;
- (f) supply, or offer, agree or attempt to supply –
  - (i) in circumstances which the supplier derives or would be likely to derive a direct or indirect pecuniary benefit; or
  - (ii) gratuitously, but with a view to gaining or maintaining custom or other commercial advantage; or

(g) authorise, direct, cause or permit to be done any act referred to in this definition;

**"shopping trolley"** means a wheeled container or receptacle supplied by a retailer to enable a person to transport goods.

**"sign"** includes a notice, flag, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols;

**"stall"** means a movable or temporarily fixed structure, stand or table in, on or from which goods, wares, merchandise, produce or services are sold and includes a vehicle;

**"street"** means any highway, thoroughfare or land used for vehicular or pedestrian traffic, and includes all the land lying between property lines, including the verge and footpath;

**"street tree"** any tree planted or self sown in the street, of an appropriate species and in an appropriate location, for the purposes of contributing to the streetscape;

**"thoroughfare"** has the meaning given to it in the Act, but does not include a private thoroughfare which is not under the management control of the local government;

**"town planning scheme"** means a town planning scheme of the local government made under the *Planning and Development Act 2005*;

**"trading"** means selling or hiring goods, wares, merchandise or services and includes the setting up of a stall and conducting business at a stall;

**"vehicle"** includes –

- (a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and
- (b) an animal being ridden or driven,

but excludes –

- (c) a wheel-chair or any device designed for use, by a physically impaired person on a footpath;

**"verge"** means that part of a street between the carriageway and the land which abuts the street, but does not include any footpath.

#### 1.4 Meaning of "public place"

For the purpose of this local law a public place is –

- (a) any street;
- (b) any local government property; or
- (c) any place to which the public have access.

## 1.5 Meaning of “food”

(1) In this local law, “**food**” includes –

- (a) any substance or thing of kind used, or represented as being used, for human consumption (whether it is live, raw, prepared or partly prepared);
- (b) any substance or thing of a kind used, or represented as being for use, as an ingredient or additive in a substance or thing referred to in paragraph (a);
- (c) any substance used in preparing a substance or thing referred to in paragraph (a) (other than a substance used in preparing a living thing) if it comes into direct contact with the substance or thing referred to in that paragraph, such as processing aid;
- (d) chewing gum or an ingredient or additive in chewing gum, or any substance used in preparing chewing gum; and
- (e) any substance or thing declared to be a food under a declaration in force under the Commonwealth *Food Standards Australia New Zealand Act 1991* section ~~3B6~~,

whether or not the substance, thing or chewing gum is in a condition fit for human consumption.

(2) To avoid doubt, “**food**” may include live plants and animals.

## **PART 2 - DETERMINATIONS IN RESPECT OF LOCAL GOVERNMENT PROPERTY**

### **2.1 Determinations as to use of local government property**

- (1) The local government may make a determination in accordance with clause 2.2 –
  - (a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;
  - (b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;
  - (c) as to the matters in clauses 2.7(2) and 2.8(2); and
  - (d) as to any matter ancillary or necessary to give effect to a determination.

### **2.2 Procedure for making a determination**

- (1) The local government is to give local public notice of its intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that –
  - (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
  - (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
  - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide to –
  - (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
  - (b) amend the proposed determination, in which case subclause (5) is to apply; or
  - (c) not continue with the proposed determination.
- (4) If submissions are received in accordance with subclause (2)(c) the Council is to
  - (a) consider those submissions; and
  - (b) decide –

- (i) whether or not to amend the proposed determination; or;
  - (ii) not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice –
  - (a) of the effect of the amendments; and
  - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
- (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

### **2.3 Discretion to erect sign**

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

### **2.4 Determination to be complied with**

A person shall comply with a determination.

### **2.5 Register of determinations**

- (1) The local government is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.
- (2) Sections 5.94 and 5.95 of the Act are to apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

### **2.6 Amendment or revocation of a determination**

- (1) The Council may amend or revoke a determination.
- (2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

## 2.7 Activities which may be pursued on specified local government property

- (1) A determination may provide that specified local government property is set aside as an area on which a person may –
  - (a) bring, ride or drive an animal;
  - (b) take, ride or drive a vehicle, or a particular class of vehicle;
  - (c) fly or use a motorised model aeroplane;
  - (d) use a children's playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;
  - (e) launch, beach or leave a boat;
  - (f) take or use a boat, or a particular class of boat;
  - (g) deposit refuse, rubbish or liquid waste, whether or not of particular classes, and whether or not in specified areas of that local government property;
  - (h) play or practice –
    - (i) golf or archery;
    - (ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or
    - (iii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
  - (i) ride a bicycle, a skateboard, rollerblades, a sandboard or a similar device; and
  - (j) wear no clothing.
- (2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular –
  - (a) the days and times during which the activity may be pursued;
  - (b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;
  - (c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;
  - (d) may limit the activity to a class of vehicles, equipment or things, or may extend it to all vehicles, equipment or things;

- (e) may specify that the activity can be pursued by a class of persons or all persons; and
- (f) may distinguish between different classes of the activity.

## **2.8 Activities which may be prohibited on specified local government property**

- (1) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property –
  - (a) smoking on premises;
  - (b) riding a bicycle, a skateboard, rollerblades, a sandboard or a similar device;
  - (c) taking, riding or driving a vehicle on the property or a particular class of vehicle;
  - (d) riding or driving a vehicle of a particular class or any vehicle above a specified speed;
  - (e) taking or using a boat ,or a particular class of boat ;
  - (f) the playing or practice of –
    - (i) golf, archery, pistol shooting or rifle shooting; or
    - (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
  - (g) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property; and
  - (h) the traversing of land which in the opinion of the local government has environmental value warranting such protection, either absolutely or except by paths provided for that purpose.
- (2) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (1) and, in particular –
  - (a) the days and times during which the activity is prohibited;
  - (b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;
  - (c) that an activity is prohibited in respect of a class of vehicles, equipment or things, or all vehicles, equipment or things;
  - (d) that an activity is prohibited in respect of a class of persons or all persons; and

(e) may distinguish between different classes of the activity.

(3) In this clause –

**"premises"** means a building, stadium or similar structure which is local government property, but not an open space such as a park or a playing field.

## **2.9 Sign under repealed local law taken to be determination**

(1) Where a sign erected on local government property has been erected under a repealed local law, then it is to be taken to be and have effect as a determination on and from the commencement day, except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.

(2) Clause 2.5 does not apply to a sign referred to in subclause (1).

## **PART 3 – ACTIVITIES ON LOCAL GOVERNMENT PROPERTY REQUIRING A PERMIT**

### **3.1 Activities requiring a permit**

(1) A person must not without a permit –

- (a) subject to subclause (3) hire local government property;
- (b) advertise anything by any means on local government property;
- (c) erect a structure for public amusement or for any performance, whether for gain or otherwise, on local government property;
- (d) teach, coach or train, for profit, any person in any facility which is local government property;
- (e) plant any plant or sow any seeds on local government property;
- (f) carry on any trading on local government property unless the trading is conducted –
  - (i) with a permit obtained under Part 8 of this Local Law; or
  - (ii) by a person who has a licence or permit to carry on trading on local government property under any written law;
- (g) unless an employee of the local government in the course of her or his duties or on an area set aside for that purpose –
  - (i) drive or ride or take any vehicle on to local government property; or
  - (ii) park or stop any vehicle on local government property;

- (h) conduct a function on local government property ;
  - (i) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;
  - (j) light a fire on local government property except in a facility provided for that purpose;
  - (k) parachute, hang glide, abseil or base jump from or on to local government property;
  - (l) erect a building or a refuelling site on local government property;
  - (m) make any excavation on or erect or remove any fence on local government property;
  - (n) erect or install any structure above or below ground, which is local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;
  - (o) depasture any horse, sheep, cattle, goat, camel, ass or mule on local government property; or
  - (p) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly.
- (2) The CEO may exempt a person from compliance with subclause (1) on the application of that person.
  - (3) The CEO may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

### 3.2 Permit required to camp outside a facility

- (1) In this clause –  

**"facility"** has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.
- (2) This clause does not apply to a facility operated by the local government.
- (3) A person must not without a permit –
  - (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property; or
  - (b) erect any tent, camp, hut or similar structure on local government property other than a beach shade or windbreak erected for use during the hours of daylight and which is dismantled during those hours on the same day.

- (4) The maximum period for which the CEO may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

### **3.3 Permit required for possession and consumption of liquor**

- (1) A person, on local government property, must not consume any liquor or have in her or his possession or under her or his control any liquor, unless –
  - (a) that is permitted under the *Liquor Control Act 1988*; and
  - (b) a permit has been obtained for that purpose.
- (2) Subclause (1) does not apply where the liquor is in a sealed container.

## **PART 4 - BEHAVIOUR ON ALL LOCAL GOVERNMENT PROPERTY**

### **4.1 Behaviour which interferes with others**

A person must not in or on any local government property behave in a manner which –

- (a) is likely to interfere with the enjoyment of a person who might use the property; or
- (b) interferes with the enjoyment of a person using the property.

### **4.2 Behaviour detrimental to property**

- (1) A person must not behave in or on local government property in a way which is or might be detrimental to the property.
- (2) In subclause (1) –  
“**detrimental to the property**” includes –
  - (a) removing any thing from the local government property including a rock, a plant or a seat provided for the use of any person; and
  - (b) destroying, defacing or damaging any thing on the local government property, including a plant, a seat provided for the use of any person or a building.

#### **4.3 Taking or injuring any fauna**

- (1) A person must not, take, injure or kill or attempt to take, injure or kill any fauna which is on or above any local government property, unless that person is authorized under a written law to do so.

- (2) In this clause –

"fauna" means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes in relation to any such animal –

- (a) any class of animal or individual member;
- (b) the eggs or larvae; or
- (c) the carcass, skin, plumage or fur.

#### **4.4 Intoxicated persons not to enter local government property**

A person must not enter or remain on local government property while under the influence of liquor or a prohibited drug.

#### **4.5 No prohibited drugs**

A person must not take a prohibited drug on to, or consume or use a prohibited drug on, local government property.

#### **4.6 Signs**

- (1) A local government may erect a sign on local government property specifying any conditions of use which apply to that property.
- (2) A person must comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is –
  - (a) not to be inconsistent with any provision of this local law or any determination; and
  - (b) to be for the purpose of giving notice of the effect of a provision of this local law.

#### **4.7 Authorised person to be obeyed**

A person on local government property must obey any lawful direction of an authorized person and must not in any way obstruct or hinder an authorized person in the execution of her or his duties.

#### **4.8 Persons may be directed to leave local government property**

An authorized person may direct a person to leave local government property where she or he reasonably suspects that the person has contravened a provision of any written law.

#### **4.9 Disposal of lost property**

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the local government in any manner it thinks fit.

#### **4.10 Liability for damage to local government property**

- (1) Where a person unlawfully damages local government property, the local government may by notice in writing to that person require that person within the time required in the notice to, at the option of the local government, pay the costs of –
  - (a) reinstating the property to the state it was in prior to the occurrence of the damage; or
  - (b) replacing that property.
- (2) Unless there is proof to the contrary, a person is to be taken to have damaged local government property within subclause (1) where –
  - (a) a vehicle or a boat caused the damage, the person was the person responsible, at the time the damage occurred, for the control of the vehicle or a boat; or
  - (b) the damage occurred under a permit, the person is the permit holder in relation to that permit.
- (3) On a failure to comply with a notice issued under subclause (1), the local government may recover the costs referred to in the notice as a debt due to it.

### **PART 5 – MATTERS RELATING TO PARTICULAR LOCAL GOVERNMENT PROPERTY**

#### **5.1 No entry to fenced or closed local government property**

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorized to do so by the local government.

#### **5.2 Only specified gender to use entry of toilet block or change room**

Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by –

- (a) females, then a person of the male gender must not use that entry of the toilet block or change room; or

- (b) males, then a person of the female gender must not use that entry of the toilet block or change room.

### **5.3 No unauthorized entry to function**

- (1) A person must not enter local government property on such days or during such times as the property may be set aside for a function for which a charge for admission is authorized, except –
  - (a) through the proper entrance for that purpose; and
  - (b) on payment of the fee chargeable for admission at the time.
- (2) The local government may exempt a person from compliance with subclause (1)(b).

## **PART 6 – ACTIVITIES IN STREETS**

### **6.1 General prohibitions**

A person must not –

- (a) plant any plant which is not maintained at or below 0.50m in height in a street so that the plant does not create a sightline hazard;
- (b) damage a lawn or a garden or remove any plant or part of a plant from a lawn or a garden unless –
  - (i) the person is the owner or the occupier of the lot abutting that portion of the street and the lawn or the garden or the particular plant has not been installed or planted by the local government; or
  - (ii) the person is acting under the authority of a written law;
- (c) damage a street tree or remove a street tree or part of a street tree irrespective of whether the street tree was planted by the owner or occupier of the lot abutting the street or by the local government, unless –
  - (i) the removal of the street tree is authorised by the local government in writing; or
  - (ii) the person is acting under authority of written law;
- (d) place on any footpath any fruit, fruit skins or other substance or fluid (whether vegetable or otherwise, but not water) which may create a hazard for any person using the footpath;
- (e) unless at the direction of the local government, damage, remove or interfere with any signpost, direction plate, guidepost, notice, shelter,

shed, fence or any structure erected on a street by the local government or a person acting under the authority of a written law;

- (f) play or participate in any game or sport so as to cause danger to any person or thing or impede the movement of vehicles or persons on a street; or
- (g) within a mall, arcade or verandah of a shopping centre, ride any bicycle, skateboard, roller-blades or similar device.

## **6.2 Activities allowed with a permit**

- (1) A person must not, without a permit –
  - (a) dig or otherwise create a trench through or under a kerb or footpath;
  - (b) throw, place or deposit any thing on a verge except for removal by the local government under a bulk rubbish collection, and then only in accordance with the terms and conditions and during the period of time advertised in connection with that collection by the local government;
  - (c) cause any obstruction to a vehicle or a person using a street as a street;
  - (d) cause any obstruction to a water channel or a water course in a street;
  - (e) throw, place or drain offensive, noxious or dangerous fluid onto a street;
  - (f) damage a street;
  - (g) fell or damage any street tree;
  - (h) fell any tree onto a street;
  - (i) unless installing, or in order to maintain, a permissible verge treatment –
    - (i) lay pipes under or provide taps on any verge; or
    - (ii) place or install any thing on any part of a thoroughfare, and without limiting the generality of the foregoing, any gravel, stone, flagstone, cement, concrete slabs, blocks, bricks, pebbles, plastic sheeting, kerbing, wood chips, bark or sawdust;
  - (j) provide, erect, install or use in or on any building, structure or land abutting on a street any hoist or other thing for use over the street;
  - (k) on a street use anything or do anything so as to create a nuisance;
  - (l) place or cause to be placed on a street a bulk rubbish container; or
  - (m) interfere with the soil of, or anything in a thoroughfare or take anything from a street.

- (2) The CEO may exempt a person from compliance with subclause (1) on the application of that person.

### 6.3 Temporary crossings

- (1) Where it is likely that works on a lot will involve vehicles leaving a street and entering the lot, the person responsible for the works must obtain a permit for the construction of a temporary crossing to protect the existing carriageway, kerb, drains, footpath, existing materials and street trees, where –
  - (a) a crossing does not exist; or
  - (b) a crossing does exist, but the nature of the vehicles and their loads is such that they are likely to cause damage to the crossing.
- (2) The “**person responsible for the works**” in subclause (1) is to be taken to be –
  - (a) the builder named on the building licence issued under the *Local Government (Miscellaneous Provisions) Act 1960*, if one has been issued in relation to the works; or
  - (b) the registered proprietor of the lot, if no building licence has been issued under the *Local Government (Miscellaneous Provisions) Act 1960* in relation to the works.
- (3) If the CEO approves an application for a permit for the purpose of subclause (1), the permit is taken to be issued on the condition that until such time as the temporary crossing is removed, the licensee must keep the temporary crossing in good repair and in such a condition so as not to create any danger or obstruction to persons using the street.

### 6.4 Removal of redundant crossing

- (1) Where works on a lot will result in a crossing no longer giving access to a lot, the crossing is to be removed and the kerb, drain, footpath, verge and any other part of the thoroughfare affected by the removal are to be reinstated to the satisfaction of the CEO.
- (2) The CEO may give written notice to the owner or occupier of a lot requiring her or him to –
  - (a) remove any part of or all of a crossing which does not give access to the lot; and
  - (b) reinstate the kerb, drain, footpath, verge and any other part of the street, which may be affected by the removal, within the period of time stated in the notice, and the owner or occupier of the lot must comply with that notice.

## **6.5 Permissible verge treatments**

- (1) An owner or occupier of land which abuts on a verge may on that part of the verge directly in front of her or his land may install a permissible verge treatment.
- (2) The permissible verge treatments are –
  - (a) the planting and maintenance of a lawn;
  - (b) the planting and maintenance of a garden provided that –
    - (i) clear sight visibility is maintained at all times for a person using the abutting street in the vicinity of an intersection or bend in the street or using a driveway on land adjacent to the street for access to or from the street; and
    - (ii) where there is no footpath, a pedestrian has safe and clear access of a minimum width of 2m along that part of the verge immediately adjacent to the kerb;
  - (c) the installation of an acceptable material; or
  - (d) the installation over no more than 30 per cent of the area of the verge (excluding any approved footpath and/or vehicle crossing) of an acceptable material in accordance with paragraph (c), and the planting and maintenance of either a lawn or a garden on the balance of the verge in accordance with paragraph (a) or (b).
- (3) In this clause “acceptable material” means any material specified as acceptable for the purpose of this clause in a policy which has effect under Part 13.

## **6.6 Only permissible verge treatments to be installed**

- (1) A person must not install or maintain a verge treatment which is not a permissible verge treatment.
- (2) The owner and occupier of the lot abutting a verge treatment referred to in subclause (1) are each to be taken to have installed and maintained that verge treatment for the purposes of this clause and clause 6.7.

## **6.7 Obligations of owner or occupier**

An owner or occupier who installs or maintains a permissible verge treatment must –

- (a) keep the permissible verge treatment in a good and tidy condition and ensure, where the verge treatment is a garden or lawn, that a footpath on the verge and a carriageway adjoining the verge is not obstructed by the verge treatment;
- (b) not place any obstruction on or around the verge treatment; and
- (c) not disturb a footpath on the verge.

## **6.8 Notice to owner or occupier**

The CEO may give a notice in writing to the owner or the occupier of a lot abutting on a verge to make good, within the time specified in the notice, any breach of a provision of this Part.

## **6.9 Transitional provision**

(1) In this clause –

**"former provisions"** means the local law of the local government which permitted certain types of verge treatments, whether with or without the consent of the local government, and which was repealed by this local law.

(2) A verge treatment which –

- (a) was installed prior to the commencement day; and
- (b) on the commencement day is a type of verge treatment which was permitted under and complied with the former provisions,  
  
is to be taken to be a permissible verge treatment for so long as the verge treatment remains of the same type and continues to comply with the former provisions.

## **6.10 Power to carry out public works on verge**

Where the local government or an authority empowered to do so under a written law disturbs a verge, the local government or the authority –

- (a) is not liable to compensate any person for that disturbance;
- (b) may backfill with sand, if necessary, any garden or lawn; and
- (c) is not liable to replace or restore any –
  - (i) verge treatment and, in particular, any plant or any acceptable material or other hard surface; or
  - (ii) sprinklers, pipes or other reticulation equipment.

## **6.11 Assignment of numbers**

The local government may assign a number to a lot in the district and may assign another number to the lot instead of that previously assigned.

## **6.12 Public place – Item 4(1) of Division 1, Schedule 3.1 of Act**

The following places are specified as a public place for the purpose of item 4(1) of Division 1 of Schedule 3.1 of the Act –

a public place, as that term is defined in clause 1.4.

### **6.13 Signs**

- (1) A local government may erect a sign in a street specifying any conditions of use which apply to that street.
- (2) A person must comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is to be for the purpose of giving notice of the effect of a provision of this local law.

### **6.14 Transitional**

Where a sign erected in a street has been erected under a local law of the local government repealed by this local law, then on and from the commencement day, it is to be taken to be a sign erected under clause 6.13 if –

- (a) the sign specifies a condition of use relating to the street which gives notice of the effect of a provision of this local law; and
- (b) the condition of use specified is not inconsistent with any provision of this local law.

### **6.15 No driving on closed street**

- (1) A person must not drive or take a vehicle on a closed street unless –
  - (a) it is in accordance with any limits or exceptions specified in the order made under section 3.50 of the Act; or
  - (b) the person has first obtained a permit.
- (2) In this clause –

**"closed street"** means a thoroughfare wholly or partially closed under section 3.50 or 3.50A of the Act.

### **6.16 Notice to redirect or repair sprinkler**

Where a lawn or a garden is being watered with a sprinkler which is on the lawn or the garden, in a manner which causes or may cause an inconvenience or obstruction to any person using a street, the CEO may give a notice to the owner or the occupier of the land abutting on the lawn or the garden, requiring the owner or the occupier or both to move or alter the direction of the sprinkler or other watering equipment.

### **6.17 Hazardous plants**

- (1) Where a plant in a garden creates or may create a hazard for any person using a street, the CEO may give a notice to the owner or the occupier of the land abutting on the garden to remove, cut, move or otherwise deal with that plant so as to remove the hazard.

- (2) Subclause (1) does not apply where the plant was planted by the local government.

#### **6.18 Notice to repair damage to street**

Where any portion of a street has been damaged, the CEO may by notice to the person who caused the damage order the person to repair or replace that portion of the street to the satisfaction of the local government.

#### **6.19 Notice to remove thing unlawfully placed on street**

Where any thing is placed on a street in contravention of this local law, the CEO may by notice in writing to the owner or the occupier of the property which abuts on that portion of the street where the thing has been placed, or any other person who may be responsible for the thing being so placed, require the relevant person to remove the thing.

### **PART 7 – OBSTRUCTING ANIMALS, VEHICLES OR SHOPPING TROLLEYS**

#### **7.1 Leaving animal or vehicle in public place**

- (1) A person must not leave an animal or a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place, unless that person has first obtained a permit or is authorized to do so under a written law.
- (2) A person does not contravene subclause (1) where the animal is secured or tethered for a period not exceeding 1 hour.
- (3) A person does not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

#### **7.2 Prohibitions relating to animals**

- (1) In subclause (2), "owner" in relation to an animal includes –
  - (a) an owner of it;
  - (b) a person in possession of it;
  - (c) a person who has control of it; and
  - (d) a person who ordinarily occupies the premises where the animal is permitted to stay.
- (2) An owner of an animal must not –
  - (a) allow the animal to enter or remain for any time on any public place except for the use of the public place as a thoroughfare and unless it is led, ridden or driven;
  - (b) allow an animal which has a contagious or infectious disease to be led, ridden or driven in a public place; or

(c) train or race the animal in a public place.

- (3) An owner of a horse must not lead, ride or drive a horse on a street, unless that person does so under a permit or under the authority of a written law.

### **7.3 Shopping trolley to be marked**

A retailer must clearly mark its name or its trading name on any shopping trolley made available for the use of customers.

### **7.4 Person not to leave trolley in public place**

A person must not leave a shopping trolley in a public place other than in an area set aside for the storage of shopping trolleys.

### **7.5 Retailer to remove abandoned trolley**

- (1) If a shopping trolley is found in a public place, other than in an area set aside for the storage of shopping trolleys, the local government may advise (verbally or in writing) a retailer whose name is marked on the trolley of the location of the shopping trolley.
- (2) A retailer must remove a shopping trolley within 24 hours of being so advised under subclause (1), unless the retailer -
- (a) requests the local government to collect and deliver the shopping trolley to the retailer; and
  - (b) pays any fee for that collection and delivery (imposed and determined under and in accordance with sections 6.16 to 6.19 of the Act) within the period specified by the local government.

### **7.6 Retailer taken to own trolley**

In the absence of any proof to the contrary, a shopping trolley is to be taken to belong to a retailer whose name is marked on the trolley.

## **PART 8 – TRADING IN THOROUGHFARES AND PUBLIC PLACES**

### ***Division 1 - Stallholders and traders***

#### ***Subdivision 1 - Preliminary***

### **8.1 Interpretation**

In this Division, unless the context otherwise requires -

**"Competition Principles Agreement"** means the Competition Principles Agreement executed by each State and Territory of the Commonwealth and the Commonwealth of Australia on 11 April 1995;

**"public place"** includes -

- (a) any thoroughfare or place which the public are allowed to use whether or not the thoroughfare or place is on private property; and
- (b) local government property,  
but does not include premises on private property from which trading is lawfully conducted under a written law.

**"stall"** means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold, hired or offered for sale or hire;

**"stallholder"** means a person in charge of a stall;

**"stallholder's permit"** means a permit issued to a stallholder;

**"trader"** means a person who carries on trading;

**"trader's permit"** means a permit issued to a trader; and

**"trading"** includes –

- (a) the selling or hiring of, the offering for sale or hire of or the soliciting of orders for goods or services in a public place;
- (b) displaying goods in any public place for the purpose of –
  - (i) offering them for sale or hire;
  - (ii) inviting offers for their sale or hire;
  - (iii) soliciting orders for them; or
  - (iv) carrying out any other transaction in relation to them; and
- (c) the going from place to place, whether or not public places, and –
  - (i) offering goods or services for sale or hire; or
  - (ii) inviting offers or soliciting orders for the sale or the hire of goods or services,

but does not include –

- (d) the delivery of pre-ordered goods or services to the purchaser of those goods or services or to the person nominated by the purchaser of those goods or services whether or not payment for those goods or services is accepted on delivery; or  
the taking of further orders for goods or services from the purchaser of those pre-ordered goods or services or from the person nominated by the purchaser of those pre-ordered goods or services when those orders are taken at the same time as a previous order is being delivered, whether or not payment is made for those goods or services at the time of taking the order;
- (e) the setting up of a stall or the conducting of a business at a stall under the authority of a stallholder's permit;
- (f) the selling or the offering for sale of goods and services to, or the soliciting of orders for goods and services from a person who sells those goods or services;
- (g) the selling or the offering for sale or hire by a person of goods of her or his own manufacture or services which he or she provides; and
- (h) the selling or hiring or the offering for sale or hire of –
  - (i) goods by a person who represents a manufacturer of the goods; or

- (ii) services by a person who represents a provider of the services,  
which are only sold directly to consumers and not through a shop.

***Subdivision 2 - Permits***

**8.2 Stallholder's permit**

- (1) A person shall not conduct a stall on a public place unless that person is –
- (a) the holder of a valid stallholder's permit; or
  - (b) an assistant specified in a valid stallholder's permit.
- (2) Every application for a stallholder's permit shall –
- (a) state the full name and address of the applicant;
  - (b) specify the proposed number of assistants to be engaged by the applicant in conducting the stall, as well as their names and addresses if already engaged;
  - (c) specify the proposed location of the stall;
  - (d) specify the period of time for which the permit is sought, together with the proposed days and hours of operation;
  - (e) specify the proposed goods or services to be sold or hired or offered for sale or hire from the stall; and
  - (f) be accompanied by an accurate plan and description of the proposed stall.

**8.3 Trader's permit**

- (1) A person shall not carry on trading unless that person is –
- (a) the holder of a valid trader's permit; or
  - (b) an assistant specified in a valid trader's permit.
- (2) Every application for a trader's permit shall –
- (a) state the full name and address of the applicant;
  - (b) specify the proposed number of assistants, if any, to be engaged by the applicant in trading, as well as their names and addresses if already engaged;
  - (c) specify the location or locations in which the applicant proposes to trade;
  - (d) specify the period of time for which the permit is sought, together with the proposed days and hours of trading;
  - (e) specify the proposed goods or services which will be traded; and
  - (f) be accompanied by an accurate plan and description of any proposed structure or vehicle which may be used by the applicant in trading.
- (3) The conditions subject to which the local government may approve an application for a trader's permit include that the permit holder is permitted to remain at a particular location for as long as there is a customer making a purchase, but if there is no customer making a purchase the permit holder must move on from that location within a reasonable time of the last purchase having been made.

#### **8.4 No permit required to sell newspaper**

Notwithstanding any other provision of this local law, a person who sells, or offers for sale, a newspaper only is not required to obtain a permit.

#### **8.5 Relevant considerations in determining application for permit**

- (1) In determining an application for a permit for the purposes of this Division, the local government is to have regard to –
  - (a) any relevant policies of the local government;
  - (b) the desirability of the proposed activity;
  - (c) the location of the proposed activity;
  - (d) the principles set out in the Competition Principles Agreement; and
  - (e) such other matters as the local government may consider to be relevant in the circumstances of the case.
- (2) The local government may refuse to approve an application for a permit under this Division on any one or more of the following grounds –
  - (a) that the applicant has committed a breach of any provision of this local law or of any written law relevant to the activity in respect of which the permit is sought; or
  - (b) that –
    - (i) the applicant is an undischarged bankrupt or is in liquidation;
    - (ii) the applicant has entered into any composition or arrangement with creditors; or
    - (iii) a manager, an administrator, a trustee, a receiver, or a receiver and manager has been appointed in relation to any part of the applicant's undertakings or property.

#### **8.6 Conditions of permit**

- (1) If the local government approves an application for a permit under this Division subject to conditions, those conditions may include –
  - (a) the place, the part of the district, or the thoroughfare to which the permit applies;
  - (b) the days and hours during which a permit holder may conduct a stall or trade;
  - (c) the number, type, form and construction, as the case may be, of any stand, table, structure or vehicle which may be used in conducting a stall or in trading;
  - (d) the goods or services in respect of which a permit holder may conduct a stall or trade;
  - (e) the number of persons and the names of persons permitted to conduct a stall or trade;
  - (f) the requirement for personal attendance at the stall or the place of trading by the permit holder and the nomination of assistants, nominees or substitutes for the permit holder;
  - (g) whether and under what terms the permit is transferable;
  - (h) any prohibitions or restrictions concerning the –
    - (i) causing or making of any noise or disturbance which is likely to be a nuisance to persons in the vicinity of the permit holder;
    - (ii) the use of amplifiers, sound equipment and sound instruments;
    - (iii) the use of signs; and
    - (iv) the use of any lighting apparatus or device;

- (i) the manner in which the permit holder's name and other details of a valid permit are to be displayed;
  - (j) the care, maintenance and cleansing of the stall or any structure used for trading and the place of the stall or any structure;
  - (k) the vacating of the place of a stall or trading when the stall is not being conducted or trading is not being carried on;
  - (l) the acquisition by the stallholder or trader of public risk insurance;
  - (m) the period for which the permit is valid; and
  - (n) the designation of any place or places where trading is wholly or from time to time prohibited by the local government.
- (2) Where a permit holder by reason of illness, accident or other sufficient cause is unable to comply with this local law, the local government may at the request of that permit holder authorize another person to be a nominee of the permit holder for a specified period, and this local law and the conditions of the permit shall apply to the nominee as if he or she was the permit holder.

#### **8.7 Exemptions from requirement to pay fee or to obtain a permit**

- (1) In this clause –
- "charitable organisation"** means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium; and
- "commercial participant"** means any person who is involved in operating a stall or in conducting any trading activity for personal gain or profit.
- (2) The local government may waive any fee required to be paid by an applicant for a stallholder's permit or a trader's permit on making an application for or on the issue of a permit, or may return any such fee which has been paid, if the stall is conducted or the trading is carried on –
- (a) on a portion of a public place adjoining the normal place of business of the applicant; or
  - (b) by a charitable organisation that does not sublet space to, or involve commercial participants in the conduct of a stall or trading, and any assistants that may be specified in the permit are members of that charitable organisation.
- (3) The local government may exempt a person or a class of persons, whether or not in relation to a specified public place, from the requirements of this Division.

#### ***Subdivision 3 - Conduct of stallholders and traders***

#### **8.8 Conduct of stallholders and traders**

- (1) A stallholder while conducting a stall or a trader while trading shall –
- (a) display her or his permit to do so in a conspicuous place on the stall, vehicle or temporary structure or if there is no stall, vehicle or temporary structure, carry the permit with her or him while conducting a stall or trading;
  - (b) not display a permit unless it is a valid permit; and

- (c) when selling goods by weight, carry and use for that purpose, scales tested and certified in accordance with the provisions of the *National Measurement Act 1960 (Cth)*.
- (2) A stallholder or trader shall not –
  - (a) deposit or store any box or basket containing goods on any part of a thoroughfare so as to obstruct the movement of pedestrians or vehicles;
  - (b) act in an offensive manner;
  - (c) use or cause to be used any apparatus or device including any flap or shelf, whereby the dimensions of a stall, vehicle or structure are increased beyond those specified in the permit; or
  - (d) in the case of a trader, carry on trading from a public place, unless there is adequate parking for customers' vehicles reasonably close to the place of trading.

#### ***Division 2 - Street entertainers***

##### ***Subdivision 1 - Preliminary***

### **8.9 Interpretation**

In this Division, unless the context otherwise requires –

**"perform"** includes to play a musical instrument, sing, mime, dance, give an acrobatic or aerobic display or entertain, but does not include public speaking;

**"permit"** means a permit issued for the purpose of clause 6.10;

**"permitted area"** means the area or areas, specified in a permit, in which the permit holder may perform; and

**"permitted time"** means the time or times, specified in a permit, during which the permit holder may perform.

##### ***Subdivision 2 - Permits***

### **8.10 Permit required to perform**

A person shall not perform in a public place without a permit.

### **8.11 Variation of permitted area and permitted time**

- (1) The local government may by notice in writing to a permit holder vary –
  - (a) the permitted area;
  - (b) the permitted time; or
  - (c) both the permitted area and the permitted time,shown on a permit.
- (2) The local government may direct a permit holder to move from one permitted area to another permitted area, if more than one area is specified in a permit.

### **8.12 Duration of permit**

A permit is valid for a period of 3 months after the date on which it is issued unless it is sooner cancelled under this local law.

### **8.13 Cancellation of permit**

The CEO may cancel a permit if in her or his opinion the volume of sound caused by the permit holder in connection with the performance adversely affects the enjoyment, convenience or comfort of other persons in a public place, or if, in her or his opinion, or in the opinion of an authorized person, the performance otherwise constitutes a nuisance.

### **8.14 Obligations of permit holder**

A permit holder shall not in a public place –

- (a) perform wearing dirty, torn or ragged clothing;
- (b) act in an offensive manner; or
- (c) place, install, erect, play or use any musical instrument or any device which emits music, including a loud speaker or an amplifier -
  - (i) other than in the permitted area; and
  - (ii) unless the musical instrument or device is specified in the permit.

### ***Division 3 - Outdoor eating facilities on public places***

### **8.15 Interpretation**

In this Division -

"**Facility**" means an outdoor eating facility or establishment on any part of a public place, but does not include such a facility or establishment on private land;

"**permit holder**" means the person to whom a permit has been issued for the purpose of clause 6.16; and

"**public place**" has the meaning given to it in clause 6.1.

### **8.16 Permit required to conduct Facility**

A person shall not establish or conduct a Facility without a permit.

### **8.17 Matters to be considered in determining application**

In determining an application for a permit for the purpose of clause 6.16, the local government may consider in addition to any other matter it considers relevant, whether or not-

- (a) the Facility is conducted in conjunction with and as an extension of a food business which abut on the Facility, and whether the applicant is the person conducting such food business;
- (b) any abutting food business is registered in accordance with the *Food Act 2008* and whether the use of the business is permitted under the town planning scheme;
- (c) users of the Facility will have access to proper and sufficient sanitary and ablutionary conveniences;
- (d) the Facility would -

- (i) obstruct the visibility or clear sight lines at an intersection of thoroughfares of any person; or
  - (ii) impede pedestrian access; and
- (e) the tables, chairs and other equipment to be used may obstruct or impede the use of the public place for the purpose for which it was designed.

#### **8.18 Obligations of permit holder**

- (1) The permit holder for a Facility shall –
- (a) ensure that the Facility is conducted at all times in accordance with the provisions of this local law;
  - (b) ensure that the eating area is kept in a clean and tidy condition at all times;
  - (c) maintain the chairs, tables and other structures in the eating area in a good, clean and serviceable condition at all times; and
  - (d) be solely responsible for all and any costs associated with the removal, alteration, repair, reinstatement or reconstruction of any part of the public place arising from the conduct of the Facility.
- (2) Whenever, in the opinion of the local government, any work is required to be carried out to a Facility, the local government may give a notice to the permit holder for the Facility to carry out that work within the time limited by the notice.
- (3) In subclause (2), “work” includes the removal, alteration, repair, reinstatement or reconstruction of any part of a public place arising from or in connection with the setting up or conduct of a Facility.

#### **8.19 Removal of Facility unlawfully conducted**

Where a Facility is conducted without a permit, or in contravention of a condition of a permit, any tables, chairs, umbrellas or other equipment may be removed by an authorized person and impounded in accordance with the Act.

#### **8.20 Use of Facility by public**

- (1) A person shall not occupy a chair or otherwise use the equipment in a Facility the subject of a permit unless the person uses them for the purpose of consuming food or drinks provided by the Facility.
- (2) A person shall leave a Facility when requested to do so by the permit holder.

#### **8.21 Temporary removal of Facility may be requested**

- (1) The permit holder for a Facility is to temporarily remove the Facility when requested to do so on reasonable grounds by an authorized person or a member of the Police Service or an emergency service.
- (2) The permit holder may replace the Facility removed under subclause (1) as soon as the person who directed her or him to remove it allows it to be replaced.

### **PART 9 – PERMITS**

#### ***Division 1 – Applying for a permit***

### **9.1 Application for permit**

- (1) Where a person is required to obtain a permit under this local law, that person shall apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this local law shall -
  - (a) be in the form determined by the local government;
  - (b) be signed by the applicant;
  - (c) provide the information required by the form; and
  - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
- (4) The local government may require an applicant to give local public notice of the application for a permit.
- (5) The local government may refuse to consider an application for a permit which is not in accordance with subclause (2).

### **9.2 Decision on application for permit**

- (1) The local government may –
  - (a) approve an application for a permit unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for a permit.
- (2) If the local government approves an application for a permit, it is to issue to the applicant a permit in the form determined by the local government.
- (3) If the local government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on a permit or which are to be taken to be imposed on a permit, the clause does not limit the power of the local government to impose other conditions on the permit under subclause (1)(a).
- (5) Where a clause of this local law refers to the grounds on which an application for a permit may be or is to be refused, the clause does not limit the power of the local government to refuse the application for a permit on other grounds under subclause (1)(b).

## ***Division 2 - Conditions***

### **9.3 Conditions which may be imposed on a permit**

The local government may approve an application for a permit subject to conditions relating to -

- (a) the payment of a fee;
- (b) the duration and commencement of the permit;

- (c) the commencement of the permit being contingent on the happening of an event;
- (d) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
- (e) the approval of another application for a permit which may be required by the local government under any written law;
- (f) the area of the district to which the permit applies;
- (g) where a permit is issued for an activity which will or may cause damage to a public place, the payment of a deposit or bond against such damage;
- (h) the obtaining of public risk insurance in an amount and on terms reasonably required by the local government; and
- (i) the provision of an indemnity from the permit holder indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the use of the public place by the permit holder.

#### **9.4 Imposing conditions under a policy**

- (1) In this clause –

"**policy**" means a policy of the local government adopted by the Council containing conditions subject to which an application for a permit may be approved under clause 9.2(1)(a).

- (2) Under clause 9.2(1)(a) the local government may approve an application subject to conditions by reference to a policy.
- (3) The local government is to give a copy of the policy, or the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 9.2(2).
- (4) An application for a permit is to be taken not to have been approved subject to the conditions contained in a policy until the local government gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of the Act shall apply to a policy and for that purpose a policy is to be taken to be information within section 5.94(u)(i) of the Act.

#### **9.5 Compliance with and variation of conditions**

- (1) Where an application for a permit has been approved subject to conditions, or where a permit is to be taken to be subject to conditions under this local law, the permit holder shall comply with each of those conditions.
- (2) The local government may vary the conditions of a permit, and the permit holder shall comply with those conditions as varied.

### ***Division 3 - General***

#### **9.6 Duration of permit**

A permit is valid for one year from the date on which it is issued, unless it is –

- (a) otherwise stated in this local law or in the permit; or

- (b) cancelled under clause 9.10.

#### **9.7 Renewal of permit**

- (1) A permit holder may apply to the local government in writing prior to expiry of a permit for the renewal of the permit.
- (2) The provisions of –
  - (a) this Part; and
  - (b) any other provision of this local law relevant to the permit which is to be renewed,shall apply to an application for the renewal of a permit with all the necessary changes as required.

#### **9.8 Transfer of permit**

- (1) An application for the transfer of a valid permit is to –
  - (a) be made in writing;
  - (b) be signed by the permit holder and the proposed transferee of the permit;
  - (c) provide such information as the local government may require to enable the application to be determined; and
  - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (2) The local government may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.
- (3) Where the local government approves an application for the transfer of a permit, the transfer may be effected by –
  - (a) an endorsement on the permit signed by the CEO; or
  - (b) issuing to the transferee a permit in the form determined by the local government.
- (4) Where the local government approves an application for the transfer of a permit, it is not required to refund any part of any fee paid by the former permit holder.

#### **9.9 Production of permit**

A permit holder is to produce to an authorized person her or his permit immediately upon being required to do so by that authorized person.

#### **9.10 Cancellation of permit**

- (1) Subject to clause 10.1, a permit may be cancelled by the local government if the permit holder has not complied with a –
  - (i) condition of the permit; or
  - (ii) provision of any written law which may relate to the activity regulated by the permit.
- (2) On the cancellation of a permit the permit holder –

- (a) shall return the permit as soon as practicable to the local government; and
- (b) is to be taken to have forfeited any fees paid in respect of the permit.

## **PART 10 - OBJECTIONS AND APPEALS**

### **10.1 Application of Part 9 Division 1 of Act**

When the local government makes a decision -

- (a) under clause 9.2(1); or
- (b) as to whether it will renew, vary, or cancel a permit,

the provisions of Division 1 of Part 9 of the Act and regulation 33 of the Regulations apply to that decision.

## **PART 11 – POLICIES**

### **11.1 Making policies**

The CEO may prepare a policy in respect of any matter related to this local law and so as to apply –

- (a) generally or for a particular class or classes of matters; and
- (b) throughout the district or in one or more parts of the district,

and may amend or add to or rescind the policy.

### **11.2 Due regard to be had to policy**

A policy does not bind the CEO in respect of any application for a permit, but the CEO is to have due regard to the provisions of the policy and the objectives which the policy is designed to achieve before making its determination.

### **11.3 Notice**

- (1) If CEO resolves to prepare a policy, the CEO –
  - (a) is to publish a notice of the proposed policy once a week for 2 consecutive weeks in a newspaper circulating in the district, giving details of –
    - (i) where the draft policy may be inspected;
    - (ii) the subject and nature of the draft policy; and
    - (iii) in what form and during what period (being not less than 21 days from the day the notice is published) submissions may be made; and
  - (b) may publish a notice of the proposed policy in any manner and carry out any other consultation that the CEO considers appropriate.
- (2) After the expiry of the period within which submissions may be made, the CEO is to –

- (a) review the proposed policy in the light of any submissions made; and
- (b) resolve to adopt the policy with or without modification, or not to proceed with the policy.

#### **11.4 Adoption**

- (1) If the CEO decides to adopt the policy the CEO is to publish notice of the policy once in a newspaper circulating in the district.
- (2) A policy has effect on publication of a notice under subclause (1).
- (3) A copy of each policy, as amended from time to time, is to be kept and made available for public inspection during business hours at the offices of the local government.

#### **11.5 Amendment**

Clauses 11.1 to 11.4 with any necessary changes, apply to the amendment of a policy.

#### **11.6 Revocation**

A policy may be revoked by –

- (a) the adoption by CEO of a new policy made under clauses 11.1 to 11.4 that is expressed to supersede the existing policy; or
- (b) publication of a notice of revocation by the CEO once a week for 2 consecutive weeks in a newspaper circulating in the district.

### **PART 12 – ENFORCEMENT**

#### ***Division 1 - Notices given under this local law***

##### **12.1 Offence to fail to comply with notice**

Whenever the local government gives a notice under this local law requiring a person to do anything, if the person fails to comply with the notice, the person commits an offence.

##### **12.2 Local government may undertake requirements of notice**

Where a person fails to comply with a notice referred to in clause 12.1, the local government may do the thing specified in the notice and recover from that person, as a debt, the costs incurred in so doing.

#### ***Division 2 - Offences and penalties***

##### ***Subdivision 1 - General***

### **12.3 Offences**

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

#### ***Subdivision 2 - Infringement notices and modified penalties***

### **12.4 Prescribed offences**

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

## **PART 13 – REPEAL AND TRANSITIONAL PROVISIONS**

### **13.1 Repeal**

This local law repeals the Shire of Yilgarn By-Laws relating to Trading in Public Places.

### **13.2 Application for permit or renewal of permit**

An application for a permit or the renewal of a permit made under the repealed local law that has not been finally determined immediately before the commencement day is to be dealt with and determined as if it were an application for a permit or a renewal of permit under this local law.

### **13.3 Licences**

A licence under the repealed local law that is in force immediately before the commencement day is to be regarded on and after that day as a permit under this local law and may be dealt with accordingly.

*Dated 20th day of February, 2025.*

*The Common Seal of the Shire of Yilgarn was affixed by authority of a resolution of the Council in the presence of—*

*Cr WAYNE DELLA BOSCA, Shire President.*

*NIC WARREN, Chief Executive Officer.*

**SCHEDULE 1**  
**PRESCRIBED OFFENCES**

| CLAUSE         | NATURE OF OFFENCE   | MODIFIED PENALTY \$ |
|----------------|---|---------------------|
| 2.4            | Failure to comply with a determination  | 100                 |
| 3.1            | Undertaking activity on local government property without a permit  | 150                 |
| 3.2            | Camping on local government property or erecting an unauthorised structure  | 150                 |
| 3.3            | Failure to obtain permit for liquor   | 100                 |
| 4.1            | Behaviour interfering with others   | 150                 |
| 4.2            | Behaviour detrimental to local government property  | 200                 |
| 4.3            | Taking or injuring fauna without authorisation  | 100                 |
| 4.4            | Under influence of liquor or prohibited drug on local government property   | 100                 |
| 4.5            | Take onto or consume prohibited drugs on local government property  | 100                 |
| 4.6<br>6.13(2) | Failure to comply with sign   | 100                 |
| 4.7            | Failure to comply with direction of authorised person   | 100                 |
| 5.1            | Unauthorised entry to closed or fenced local government property  | 100                 |
| 5.3            | Unauthorised entry to function on local government property   | 100                 |
| 6.1(a),        | Planting or allowing plant or verge treatment in street to become a sightline hazard  | 100                 |
| 6.1(b)         | Damaging a street lawn or garden  | 100                 |
| 6.1(c)         | Damaging or removing whole or part of a street tree without authorisation   | 150                 |
| 6.1(d)         | Create hazard on street   | 100                 |
| 6.1(e)         | Damaging, removing or interfering with street, part of street, sign or structure in a street without authorisation  | 100                 |
| 6.1(f)         | Playing games in street so as to impede vehicles or persons   | 100                 |
| 6.1(g)         | Riding of skateboard or similar device on mall, arcade or veranda of shopping centre  | 100                 |
| 6.2            | Carry on or undertake prohibited activity in street or damage local government property in a street without a permit  | 150                 |
| 6.6            | Install verge treatment that is not a permissible treatment   | 100                 |
| 6.7            | Failure to keep permissible verge treatment in good and tidy condition, obstruct a street, footpath, drain, or driveway   | 100                 |
| 6.15           | Driving on closed street  | 100                 |
| 6.5(f)         | Failure to ensure sprinklers or reticulation pipes do not protrude above level of verge treatment when not in use, not used at such times as to cause inconvenience to pedestrians, or otherwise present a hazard | 100                 |
| 7.1(1)         | Animal or vehicle obstructing public place without authorisation  | 100                 |
| 7.2(2)         | Animal in public place when not led, ridden or driven   | 100                 |
| 7.3            | Failure to clearly mark name or trading name on shopping trolley  | 100                 |
| 7.4            | Person leaving a shopping trolley in a public place other than trolley bay  | 100                 |

|           |   |     |
|-----------|---|-----|
| 7.5       | Failure to remove shopping trolley after being advised of location                          | 100 |
| 8.2(1)    | Conducting of stall in public place without a permit  | 250 |
| 8.3(1)    | Trading without a permit  | 250 |
| 8.8(1)(a) | Failure of stallholder or trader to display or carry permit                                 | 100 |
| 8.8(1)(b) | Stallholder or trader not displaying valid permit   | 100 |
| 8.8(1)(c) | Stallholder or trader not carrying certified scales when selling goods by weight            | 100 |
| 8.8(2)    | Stallholder or trader engaged in prohibited conduct   | 100 |
| 8.10      | Performing in a public place without a permit   | 150 |
| 8.11(2)   | Failure of performer to move onto another area when directed                                | 100 |
| 8.14      | Failure of performer to comply with obligations   | 100 |
| 8.16      | Establishment or conduct of outdoor eating facility without a permit                        | 250 |
| 8.18      | Failure of permit holder of outdoor eating facility to comply with obligations              | 100 |
| 8.20(1)   | Use of equipment of outdoor eating facility without purchase of food or drink from facility | 50  |
| 8.20(2)   | Failure to leave outdoor eating facility when requested to do so by permit holder           | 50  |
| 9.5       | Failure to comply with a condition of a permit  | 100 |
| 9.9       | Failure to produce permit on request of authorized person                                   | 100 |
| 12.1      | Failure to comply with notice given under local law   | 250 |

LOCAL GOVERNMENT ACT 1995

SHIRE OF YILGARN

REMOVAL OF REFUSE, RUBBISH AND DISUSED MATERIALS  
LOCAL LAW 2025

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the Shire of Yilgarn resolved on 20th February 2025 to make the following local law.

PART 1—PRELIMINARY

1. Citation

This local law may be cited as the *Shire of Yilgarn Removal of Refuse, Rubbish and Disused Materials Local Law 2025*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Interpretation

(1) In this local law, unless the context otherwise requires—

**Act** means the *Local Government Act 1995*;

**district** means the district of the Shire of Yilgarn;

**local government** means the Shire of Yilgarn;

**refuse, rubbish or disused material** includes—

- (a) any material which is abandoned or unwanted by its owner or the person in possession of it;
- (b) any material which is not being used for its original intended purpose and which has been deposited or stored upon any property for no current purpose other than the deposit storage;
- (c) any motor vehicle, motor vehicle part or machinery which has been deposited or stored upon any property for the purpose of dismantling or breaking up;
- (d) any wood, timber, lumber; or cuttings, logs or remnants of trees; or chopped, split or chipped wood, deposited, stored, located or placed on property;

and any material may be refuse, rubbish or disused material notwithstanding that it may have a commercial value to its owner or the person in possession of it or the owner or occupier of any property upon which it is deposited or stored;

**served** has the same meaning as defined in section 75 and 76 of the *Interpretation Act 1984*;

**vacant property** means property on which no building exists or on which a building exists but any such building is no longer utilized for any business, commercial or residential purposes.

(2) Where in this local law a duty of liability is imposed on an owner or occupier of land, the duty or liability is imposed jointly and severally on each of the owners or occupiers.

PART 2—NOTICE FOR REMOVAL OF REFUSE, RUBBISH AND DISUSED MATERIALS

4. Clearing of refuse, rubbish or disused material

(1) Where there is—

- (a) on any vacant property within the district, any refuse, rubbish or disused material or any overgrown vegetation, trees, scrub or undergrowth; or
- (b) on any property within the district other than vacant property any refuse, rubbish or disused material or any overgrown vegetation, trees, scrub or undergrowth which, in the opinion of the local government—
  - (i) is likely to adversely affect the health, comfort or convenience of the inhabitants of that property or any adjoining property; or
  - (ii) results in that property having an appearance which does not conform with the general appearance of other property in the locality,

the local government may cause a notice under the hand of the Chief Executive Officer to be served on the owner or occupier of that property requiring that owner or occupier as the case may be to clear the property of the overgrown vegetation, trees, scrub or undergrowth or refuse, rubbish or disused material specified in the notice within the time specified in the notice.

**PART 3—OFFENCES**

**5. Offences and Penalties**

Any owner or occupier who is served with a notice under clause 4 of this local law and who fails to comply with the terms of the notice commits an offence.

- Penalty—*
- (a) five thousand dollars (\$5,000); and
  - (b) a daily penalty of five hundred dollars (\$500).

**6. Modified Penalties**

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
- (2) The amount appearing in the final column of Schedule 1, directly adjacent to a prescribed offence in that Schedule, is the modified penalty for that prescribed offence.

**PART 4—RIGHT OF ENTRY**

**7. Entry into private property**

- (1) Where an owner or occupier who is served with a notice under clause 4 of this local law fails to comply with the terms of the notice, the local government is authorised—
  - (a) to clear or remove from the property the overgrown vegetation, trees, scrub or undergrowth or refuse, rubbish or disused material specified in the Notice, and dispose of the same, without payment of any compensation; and
  - (b) to recover in a court of competent jurisdiction the amount of the local government’s expenses in doing so from the owner or occupier who was served the notice.
- (2) Power of entry into private property

This local law is subject to sections 3.25, 3.27 and Schedules 3.1 and 3.2 of the *Local Government Act 1995* and any power of entry exercised by the local government under this local law is subject to Part 3, Division 3, Subdivision 3 of the Act.

**Schedule 1  
OFFENCES AND MODIFIED PENALTIES**

| Item No. | Clause No | Nature of Offence                       | Modified<br>Penalty \$ |
|----------|-----------|---|------------------------|
| 1        | 5         | Failure to comply with notice of breach | 250                    |

Dated 20th day of February, 2025.  
The Common Seal of the Shire of Yilgarn was affixed by authority of a resolution of the Council in the presence of—

Cr WAYNE DELLA BOSCA, Shire President.

NIC WARREN, Chief Executive Officer.

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## BUSH FIRES ACT 1954

### SHIRE OF YILGARN

# BUSH FIRE BRIGADES LOCAL LAW 2025

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***BUSH FIRES ACT 1954***

*Shire of Yilgarn*

**BUSH FIRE BRIGADES LOCAL LAW 2025**

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Yilgarn resolved on 20 February 2025 to make the following local law.

**PART 1 - PRELIMINARY**

**1.1 Citation**

This local law may be cited as the *Shire of Yilgarn Bush Fire Brigades Local Law 2025*.

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**1.2 Commencement**

*This local law comes into operation 14 days after the date of its publication in the Government Gazette.*

**1.3 Definitions**

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**Authority**” means the ~~*Fire and Emergency Services Authority of Western Australia established by section 4 of the Fire and Emergency Services Authority of Western Australia Act 1998*~~*Department of Fire and Emergency Services*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means a fire fighting member, associate member or a cadet member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the chief executive officer of the *Shire of Yilgarn*;

“**Council**” means the Council of the *Shire of Yilgarn*;

“**fire fighting member**” is defined in clause 4.2;

“**local government**” means the *Shire of Yilgarn*;

*“normal brigade activities” is defined under Section 35A of the Bush Fires Act 1954*

“**Regulations**” means Regulations made under the Act; and

**“Rules”** means the Rules Governing the Operation of Bush Fire Brigades as adopted by Council and varied from time to time under clause 2.5 .

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
  - (b) a First Lieutenant;
  - (c) a Second Lieutenant;
  - (d) any additional Lieutenants;
  - (e) an Equipment Officer;
  - (f) a Secretary.
  - (g) a Treasurer; or
  - (h) a Secretary / Treasurer combined
  - (i) a Training Officer,

means a person holding that position in a bush fire brigade.

#### **4.31.4 Repeal**

The By-law's of the Yilgarn Road Board relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades for the Road District of Yilgarn, as published in the *Government Gazette* on 3 December 1943 are repealed.

#### **4.41.5 Application**

This local law applies throughout the district.

## **PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES**

### ***Division 1 – Establishment of a bush fire brigade***

#### **2.1 Establishment of a bush fire brigade**

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

#### **2.2 Name and officers of bush fire brigade**

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
  - (a) give a name to the bush fire brigade;
  - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the "brigade area"); and
  - (c) appoint –
    - (i) a Captain;
    - (ii) a First Lieutenant;
    - (iii) a Second Lieutenant;
    - (iv) additional Lieutenants if the local government considers it necessary;
    - (v) a Secretary; and
    - (vi) a Treasurer; or
    - (vii) a Secretary/Treasurer combined
    - (viii) any other position/s deemed necessary for the effective management of brigade activities.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.

- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2).

### **2.3 Duties of Captain and Lieutenants**

#### **Captain**

- (1) The Captain is the most senior operational brigade member of the brigade.
- (2) Subject to subclause (3) below, the Captain is to preside at all meetings.
- (3) In the absence of the Captain, the meeting is to be presided by the next senior operational person.
- (4) The Captain is responsible for the efficient administration of the brigade.

#### **Lieutenant**

- (1) A Lieutenants role is to –
  - a. provide support to the Captain and assist with the management of the brigade;
  - b. effectively guide, manage and mentor fire fighting members during direct fire fighting incident response activities and normal brigade activities;
  - c. maintain a personal incident diary with a record of events that occur during all incidents attended;
  - d. in the absence of the Captain or to support the Captain, assist with or conduct brigade briefings and post incident analysis of any incident involving direct fire fighting response activities; and
  - ~~a-c.~~ actively support other appointed Lieutenants.

### ***Division 2 – Command at a fire***

#### **2.3.2.4 Ranks within the bush fire brigade**

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

### ***Division 3 – Application of Rules to a bush fire brigade***

#### **2.4.2.5 Rules**

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules.

#### **2.5.2.6 Variation of Rules**

- (1) The local government may vary the Rules in their application to all bush fire brigades or in respect of a particular bush fire brigade.
- (2) The Rules, as varied, have effect on and from the date of a decision under subclause (1).
- (3) The local government is to notify a bush fire brigade of any variation to the Rules as soon as

practicable after making a decision under subclause (1).

#### ***Division 4 – Transitional***

##### **2.62.7 Existing Bush Fire Brigades**

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
  - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
  - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
  - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –  
“commencement day” means the day on which this local law comes into operation.

#### ***Division 5 – Dissolution of bush fire brigade***

##### **2.72.8 Dissolution of bush fire brigade**

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, any written policies relevant to Bush Fire Brigades or is not achieving the objectives for which it was established.

##### **2.82.9 New arrangement after dissolution**

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

### **PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES**

#### ***Division 1 – Local government responsibility***

##### **3.1 Local government responsible for structure**

The Council is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

##### **3.2 Officers to be supplied with Act**

The local government is to supply each brigade with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

#### ***Division 2 – Chief Bush Fire Control Officer***

##### **3.3 Managerial role of Chief Bush Fire Control Officer**

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

### **3.4 Chief Bush Fire Control Officer may attend meetings**

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

### **3.5 Duties of Chief Bush Fire Control Officer**

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

## ***Division 3 – Annual general meetings of bush fire brigades***

### **3.6 Holding of annual general meeting**

A bush fire brigade is to hold its annual general meeting during the month of March/April each year.

### **3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee**

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

### **3.8 Nomination of bush fire control officer to the local government**

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

### **3.9 Minutes to be tabled before the Bush Fire Advisory Committee**

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
  - (a) Bush Fire Advisory Committee; or
  - (b) Council, if there is no Bush Fire Advisory Committee,following their receipt under subclause (1).

## ***Division 4 – Bush Fire Advisory Committee***

### **3.10 Functions of Advisory Committee**

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

### **3.11 Advisory Committee to nominate bush fire control officers**

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person or persons for the position of a bush fire control officer for the brigade area.

### **3.12 Local government to have regard to nominees**

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

### **3.13 Advisory Committee to consider bush fire brigade motions**

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

## **PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP**

### **4.1 Types of membership of bush fire brigade**

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

### **4.2 Fire fighting members**

Fire fighting members are those persons:

- ~~(a)~~ being at least 16 years of age; ~~and~~
- ~~(b)~~ are eligible to join; ~~and~~
- ~~(c)~~ have met the relevant criteria contained within the *Fire Brigades Regulations 1943*; and
- ~~(d)~~ who undertake all normal bush fire brigade activities.

### **4.3 Associate members**

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

### **4.4 Cadet members**

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;

- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Authority's rank structure.

#### **4.5 Honorary life member**

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) No membership fees are to be payable by an honorary life member.

#### **4.6 Notification of membership**

No later than 31 May in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

### **PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS**

#### **5.1 Rules to govern**

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

### **PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES**

#### **6.1 Policies of local government**

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

#### **6.2 Equipment in brigade area**

Not later than 31 May in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

#### **6.3 Funding from local government budget**

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

#### **6.4 Consideration in the local government budget**

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

*Dated 20th day of February, 2025.*

*The Common Seal of the Shire of Yilgarn was affixed by authority of a resolution of the Council in the presence of—*

*Cr WAYNE DELLA BOSCA, Shire President.*

*NIC WARREN, Chief Executive Officer.*

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Department of  
**Local Government, Sport  
and Cultural Industries**



Our Ref M24005038  
Enquiries Kimberley Craik  
Phone (08) 6552 1408  
Email [legislation@dlgsc.wa.gov.au](mailto:legislation@dlgsc.wa.gov.au)

Mr Nic Warren  
Chief Executive Officer  
Shire of Yilgarn

Email: [ceo@yilgarn.wa.gov.au](mailto:ceo@yilgarn.wa.gov.au)

Dear Mr Warren

## **NOTIFICATION OF PROPOSED LOCAL LAWS**

Thank you for your correspondence dated 29 November 2024 to the Hon Hannah Beazley MLA, Minister for Local Government, regarding the Shire of Yilgarn (the Shire)'s proposal to make several new local laws. The Minister has requested that I respond to you on her behalf.

Copies of the draft local laws have been forwarded to the Department of Local Government, Sport and Cultural Industries (DLGSC). The DLGSC local law team will check the drafts, and any comments will be provided back to the Shire prior to the close of the public submission period on Thursday, 23 January 2025.

If you have any queries regarding this matter, please feel free to contact Ms Kimberley Craik by phone on (08) 6552 1408 or email to [legislation@dlgsc.wa.gov.au](mailto:legislation@dlgsc.wa.gov.au).

Thank you for advising the Minister of this matter.

Yours sincerely

Laura Hunter  
A/Executive Director Local Government

14 January 2025

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Our Ref. D27965; 24/318948

Mr Nic Warren  
Chief Executive Officer  
Shire of Yilgarn  
23 Antares Street  
SOUTHERN CROSS WA 6426

Via email: [ceo@yilgarn.wa.gov.au](mailto:ceo@yilgarn.wa.gov.au)

Dear Mr Warren

### **SHIRE OF YILGARN BUSH FIRE BRIGADES LOCAL LAW 2025**

I refer to your correspondence dated 29 November 2024 to the Minister for Emergency Services regarding the Shire's proposed *Shire of Yilgarn Bush Fire Brigades Local Law* ("Local Law").

I acknowledge the Local Law as provided to the Minister, which the Minister has referred to the Department of Fire and Emergency Services for review and direct response. I also acknowledge the Minutes from the Shire's Ordinary Council Meeting of 21 November 2024.

While unable to provide legal advice, I make the following general comments for the Shire's consideration:

- Section 43 of the *Bush Fires Act 1954* (WA ("BF Act")) requires that a local government, by its local laws, provide for the appointment or election of a captain and lieutenants and prescribe their respective duties (emphasis added). While clause 2.2(1)(c) allows for the appointment of the captain, lieutenants and other officers, the duties of each have not been delineated.
- Clause 2.1 makes reference to the "Authority" being the Fire and Emergency Services Authority of Western Australia, as established under section 4 of the Fire and Emergency Services Authority of Western Australia Act 1998. Please note that by the *Fire and Emergency Services Legislation Amendment Act 2012* (WA), FESA was abolished and restructured to become a department of state (the Department of Fire and Emergency Services).
- Clause 2.1 makes reference to "normal brigade activities"; the Shire may wish to include this term within the 'Definitions' section (cl.1.2), and align the definition to section 35A of the BF Act.

- Clause 4.2 allows firefighting members to be persons over the age of 16 years. The *Fire Brigades Regulations 1943* (WA) stipulate eligibility criteria for volunteer brigades formed under the *Fire Brigades Act 1954* (WA). Regulation 159C provides for eligibility of probationary members from 16 years if they have parental/guardian consent and the brigade's captain is satisfied that the prospective member can perform the requisite duties. As a matter of policy, the Shire may wish to consider adding these protective mechanisms to Bush Fire Brigade membership.
- The Western Australian Local Government Association ("WALGA") has developed a comprehensive "model" local law for use by local authorities that has been consistently approved by the Joint Standing Committee on Delegated Legislation ("JSCDL"). The Shire may wish to consider the WALGA model local law as a template for its local law.
- The Shire may also wish to consider the decisions of the JSCDL<sup>1</sup> in:
  - Report 4: City of Gosnells Bush Fire Brigade Local Law 2023 (published November 2023); and
  - Report 16: City of Rockingham Bush Fire Control and Bush Fire Brigades Amendment Local Law 2018 (published June 2019).

I trust this information assists.

Yours sincerely



**DARREN KLEMM AFSM  
COMMISSIONER**

**2** January 2025

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<sup>1</sup> <https://www.parliament.wa.gov.au> – see Parliamentary Business / Committees / Delegated Legislation Committee

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.4 Proposed Tree Farm – Various Lots in Southern Cross

|                               |  |
|-------------------------------|--|
| <b>File Reference</b>         | <b>3.1.3.2</b>   |
| <b>Author</b>                 | <b>Liz Bushby, Town Planning Innovations</b>   |
| <b>Disclosure of Interest</b> | <b>Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i></b> |
| <b>Voting Requirements</b>    | <b>Simple Majority</b>   |
| <b>Attachments</b>            | <b>1. Nine Plantation Design Maps<br/>2. WA Planning Commission Fact Sheet on Tree Farms</b>                                   |

### Purpose of Report

Council is to consider a planning application for a Tree Farm on various lots on eight properties referred to as Avalon Homestead South, Avalon North, Cairns Road, Garrat, Marafioti, Newbury, Perilya and South Garrat.

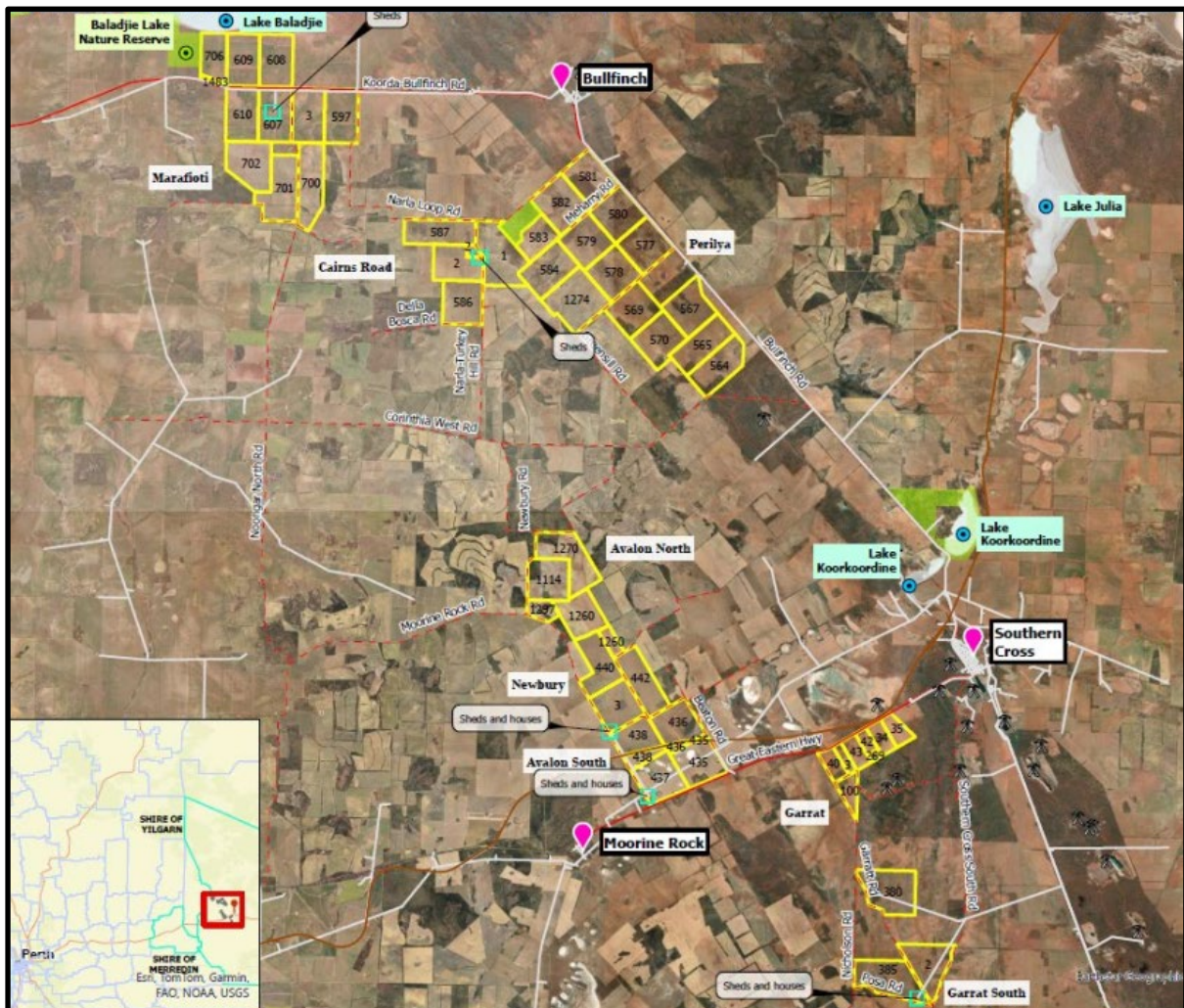
### Background

A planning application has been lodged by Outback Carbon Pty Ltd seeking approval for a Tree Farm to the north west, west and south west of Southern Cross townsite. A total of 51 lots are included in the application, with a combined area of approximately 18,162 hectares.

Kent Broad from Outback Carbon attended the Council meeting held on the 19 September 2024 at Mt Hampton Hall and gave a presentation on the proposal.

A site context plan is included over page. It shows the location of the lots in the application, surrounding land uses, vegetated areas and towns. A3 copies of any maps in this item can be provided to Councillors on request.

The lots have historically been used for mixed cropping and grazing.



Above: Location/Context Plan

## Comment

### • Description of Application

The intention of the applicant is to establish a carbon farming project (tree farming) on all cleared agricultural land with trees in twin rows and 20-30m of interrow where agricultural activities are proposed to continue for the life of the project. The planted areas will be established in a design similar to a shelterbelt.

The applicant advises that the carbon permanence period will be 25 years and the tree and carbon crops will be complementary to the predominant traditional agricultural land uses in the area. The project area will be registered with the Clean Energy Regulator and will encompass the property cadastral boundaries.

It is projected that the trees will be retained for approximately 40 years before harvest and used for products such as furniture, building products, firewood and biofuels.

It is anticipated the establishment will incorporate up to four native hardwood species (likely *Eucalyptus salmonophloia*, *E. camaldulensis*, *E. wandoo* and *E. salubris*, (but still to be finalised) at approximately 200 stems per hectare.

The planting activities will take place between May and August each year depending upon rain events. Planting will be via machines or hand planting. Irrigation will not be required, and the trees will use rainfall and water in the soil for their survival.

Plantation Design maps have been prepared for each of the eight properties referred to as Avalon Homestead South, Avalon North, Cairns Road, Garrat, Marafioti, Newbury, Perilya and South Garrat. All plantation design maps are included as Attachment 1.

### • **Management Plan**

A Management Plan has been lodged in support of the application and outlines:

- Property Information and Land details;
- Proposed planting areas and twin 20-30 metre rows;
- Developed Assets;
- Cultural heritage and surrounding context;
- Timber Code of Practice requirements and monitoring schedule for the first two years;
- Proposed works and establishment program;
- Species, compartment sizes and establishment over 2-3 years;
- A commitment to two project managers for the first 4 years and at least one project manager for the life of the project (25-40 years) along with seasonal workers; .
- Rotational grazing post establishment after 2-3 years for weed management;
- Preliminary information on harvesting and transport. Harvesting is expected after 40 years.

TPI has summarised the Timber Code of Practice requirements in Table 1 below.

| <b>Table 1</b>   |   |
|--|---|
| <b>Timber Code of Practice, Second Edition 2014</b>  |   |
| <b>Appendix 1</b><br><b>Protocols for Management Plans</b>   | <b>TPI Comment</b>  |
| <p>A Plantation Management Plan may include the following:</p> <ul style="list-style-type: none"> <li>- A plantation map</li> <li>- An establishment plan</li> <li>- A maintenance plan</li> <li>- A fire management plan</li> </ul> | <p>A Management Plan has been lodged as explained above. Project establishment is proposed to occur in 2025, 2026 and 2027.</p> <p>Draft Plantation Designs have been lodged with compartment sizes that comply with the Code (ie not exceeding 30 hectares).</p> <p>The applicant has advised that more detailed designs can be lodged to the Shire prior to establishment as they may be further refined. TPI recommends this be a condition of any approval.</p> |

|  |  |
|--|--|
|  | <p>The Management Plan covers all eight properties, and therefore TPI recommends that conditions be imposed to require lodgement of detailed management plans for each property as they develop, especially as the roll out is anticipated over several years.</p> <p>Section 4 of the current Management Plan outlines monitoring for seed health, weeds and pests over two years until 2025.</p> <p>Longer term maintenance will be reviewed annually, with grazing to be introduced after 2-3 years to assist with weed management.</p> <p>TPI has dealt with a number of Tree Farm and Plantation applications over the years, and ongoing management has been more of a concern where there is an 'absentee landowner', no local manager presence and no clear inspection/monitoring schedule.</p> <p>In this case the Tree Farm will be regularly monitored as the applicant is committed to employing a manager for the life of the project.</p> <p>Fire Management is discussed separately in the body of this report.</p> |
| <b>Plantation Management Plan, 3.0 Plantation Establishment Plan</b> |  |
| 3.3 Control of Vermin and declared weeds                             | <p>At the initial establishment stage, the applicant proposes summer vermin control, and broadacre boom spray pest control based on knockdown and residual herbicide application. A machine will be used to scalp, shallow rip and roll the soil before and after rainfall season has started to enable water harvesting and tree planting.</p> <p>As explained, a manager is proposed to be employed for the life of the project so there can be regular monitoring and maintenance.</p>  |

|  |  |
|--|--|
|  | The use of a locally based manager is supported by TPI as where there is no manager presence, monitoring for Tree Farms can rely on more irregular inspection schedules by contractors employed by absentee owners.  |
| 3.6 Direction of Planting Lines  | States it will be north/south however applicant agreeable to lodging final plantation design maps prior to commencement of planting.   |
| 3.7 Description of soil preparation methods                                    | States that will be two rows established by ripping and machines will be used prior to hand planting.<br><br>The Management Plan includes photographs with examples of rip and shallow scalping of soil.   |
| <b>Plantation Management Plan, 4.0 Plantation 'Tending' (Maintenance) Plan</b> |  |
| 4.1 Grazing Strategy   | The plantation design includes rows 20 to 30 metres apart to allow for grazing to occur post establishment, after 2-3 years.   |
| 4.4 Weed Management  | <ul style="list-style-type: none"> <li>- Weed management is discussed for establishment using broad acre boom spray;</li> <li>- Weed monitoring for two years with monthly inspections between July to January is outlined;</li> <li>- Grazing is proposed to assist with weed management after 2-3 years once seedlings established.</li> </ul> <p>As discussed, commitment to use of a manager for the life of the development provides increased assurances that ongoing maintenance, weed and vermin control will occur regularly.</p> |

- **Zoning and Scheme requirements**

The subject lots are zoned 'Rural/Mining' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

Clause 16 of the Scheme states that ***'The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses. Extractive industry (mining) occurs widespread in the***

*rural area of the Shire but, owing to its high impact, needs to be approved by Council after satisfactory advertisement'. **Bold for emphasis.***

Although the term 'agriculture' may be perceived locally in the form of traditional broad acre farming activities such as cropping and grazing, at the higher State Planning level, Tree Farms are considered to be an agricultural land use.

This is outlined in the Western Australian Planning Commission (WAPC) State Planning Policy 2.5 on Rural Planning which defines '**agricultural land use/agricultural purposes**' as '**a subset of rural land used specifically for agricultural purposes including** agriculture – extensive, agriculture – intensive, pastoral uses, **plantations and agro forestry**. May include industry – primary production. Does not include rural living.' **Bold for emphasis.**

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones. Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

There is a specific definition for 'Tree Farm' which is defined in the Scheme as '*means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered*'.

Where a land use is defined in the Scheme, and is not listed in Table 1, it is processed as what is referred to as a 'Use Not Listed'. A Tree farm is not listed in Table 1.

Under Clause 18 (4) Council has three options for dealing with a 'Use Not Listed' as follows:

Option 1 - Determine that the Tree Farm use is consistent with the objectives of the Rural/Mining zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government.

Option 1 is not recommended as it would set a precedent for future Tree Farms to be dealt with as being 'permitted' in the zone.

Option 2 - Determine that the proposed Tree Farm use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land.

Option 2 is recommended to allow for consultation. To expedite the process the application has been advertised for public comment.

Option 3 - Determine that the Tree Farm use is not consistent with the objectives of the Rural/Mining zone and is therefore not permitted.

Option 3 is not recommended as the proposal will not impact on the zone.

- State Planning Policy 2.5 Rural Planning and the Wheatbelt Regional Strategy**

The intent of State Planning Policy 2.5 (SPP2.5) is *‘to protect and preserve Western Australia’s rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. Ensuring broad compatibility between land uses is essential to delivering this outcome.’*

There is a ‘Section 5.6 – Tree Farming’ under the current State Planning Policy 2.5 (SPP2.5) produced by the WA Planning Commission as summarised in Table 2.

| Table 2 |   |   |
|---------|---|---|
| Item    | Requirement   | TPI Comment / Compliance  |
| 5.6     | The WAPC policy in regard to tree farming is:   |   |
| (a)     | tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;   | Noted. At a state planning level Tree Farms are considered to be a form of agricultural land use.   |
| (b)     | tree farming should generally not occur on priority agricultural land;  | There is a map of ‘priority agriculture land’ attached to a Western Australian Planning Commission Fact Sheet on Tree Farms, however it only covers Shires further south.   |
| (c)     | tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme; | Noted. The applicant has lodged Bushfire Management Plans to support the application.<br><br>Bushfire Attack Level (BAL) Assessments have also been lodged for lots containing any existing dwelling.                                 |
| (d)     | local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;  | The Shire does not have a Local Planning Policy on Tree Farms.<br><br>The WAPC Fact Sheet outlines the WAPC position that Local Planning Policies should not be used to limit the area of a lot that can be developed for Tree Farms. |

|     |   |   |
|-----|---|---|
| (e) | in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses; | Bushfire management, water availability, water quality protection, nutrient management and buffers are all relevant considerations. |
| (f) | where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and  | This is not applicable as the proposed plantation area exceeds 10%.   |
| (g) | the establishment of tree farms does not warrant the creation of new or smaller rural lots.   | Statement only.   |

- **Bushfire Management**

The Department of Fire and Emergency Services (DFES) have Guidelines for Plantation Fire Protection.

The applicant has lodged Bushfire Management Plans (BMP's) for the different properties. The BMP's require some additional information such as the neighbour contact details to be added.

| Table 3                                       |  |  |
|---|--|--|
| <u>Item</u>                                   | <u>Guideline</u>   | <u>TPI Comments based on DFES Guidelines for Plantation Protection</u>                         |
| 2.1 External firebreaks and setback distances | 50 metre minimum between any non habitable structure (shed) and plantation | Complies.<br><br>Refers to 20 metre external firebreak unless otherwise required by the Shire. |

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|                    | 100 metre minimum between any habitable structure and plantation   | The 50-100 metre buffer is referred to in the BMP text and as a notation on the on the relevant design maps.   |
| 2.2 Fuel Reduction | <p>Fuel reduction is encouraged where possible taking into account factors such as remnant vegetation, management techniques, and natural features.</p> <p>The Guideline lists methods available for managing fire breaks.</p>   | <p>Fuel reduction is proposed and outlined in detail in the separate Management Plan.</p> <p>Fuel reduction through grazing, chemical spray and / or mechanical plow are also discussed as ‘tasks for fire management’.</p>  |
| 3a.                | Landowner and / or occupier information, contact details and 24 hour fire contact number.  | <p>Kent Broad’s details are included and the applicant proposes to update the BMP once plantation fire officers(s) are employed.</p> <p>Conditions can be imposed to require updated final BMP’s.</p>  |
| 3b.                | Contact details of local fire control agencies   | Provided in a table in each BMP.   |
| 3c.                | A fire fighting equipment register and details of any co-operative arrangements.   | <p>Outlines that the engaged property officer and fire management officer will have a slip on firefighting unit with a 400L capacity on their 4 wheel drive cab utility. Fire extinguishers will also be fitted to each ute for any small spot fires.</p> <p>Installation of 150,000 litre water tanks are proposed for each property prior to the 2025 fire season. Final water tank locations will be ascertained once the lots are purchased.</p> |
| 3d.                | Plantation species, area and layout including compartment size.  | Provided on Draft Plantation design maps. Compartment sizes do not exceed 30 hectares as required under the Timber Code of Practice.   |
| 3e.                | <p>Fire protection measures such as:</p> <ul style="list-style-type: none"> <li>a) Fire detection and reporting mechanisms.</li> <li>b) Initial response and attack of fires</li> <li>c) Potential ignition sources.</li> <li>d) Access in and around the plantation.</li> </ul> | The BMP’s generally outline the fire protection measures and it is beneficial that the applicant proposes to employ a plantation manager who will live locally and who can attend the properties in the event of any fire.   |

|                    |  |  |
|--------------------|--|--|
|                    | <ul style="list-style-type: none"> <li>e) Clearly signed access roads.</li> <li>f) Methods of firebreak maintenance.</li> <li>g) -Measures to protect services (eg powerlines).</li> <li>h) Water supplies and capacity</li> <li>i) Surrounding vegetation type, age since burnt and if the site is being effectively managed (if available)</li> <li>j) Sites fire history, where available.</li> <li>k) Harvesting procedures and other measures used to reduce hazards (eg slashing, thinning).</li> <li>l) Fuel reduction programme if applicable such as herbicide use or grazing.</li> </ul> |  |
| 3f.                | Surrounding local features including existing plantations, proximity to towns, remnant vegetation and significant values relevant to the site.   | Complies and includes a context plan.  |
| 3g.                | A plantation map to be held in suitable containers and clearly signposted at the main property entrances and other locations approved by the local government.   | Location of cannisters shown on Draft Design maps.   |
| 3h.                | <p>Fire compartment maps will indicate:</p> <ul style="list-style-type: none"> <li>- Compartment boundaries and sizes</li> <li>- Water supplies including dams</li> <li>- Emergency access/egress (firebreaks)</li> <li>- Structures</li> <li>- Significant features such as remnant vegetation</li> </ul>   | Draft Design maps show firebreaks, water points, compartments, vegetation, any houses and sheds. |
| 4.1<br>Compartment | - Compartments should be no more than 30 hectares  | No compartments exceed 30 hectares.  |

|                            |  |   |
|----------------------------|--|---|
| size and layout            | <p>where possible or as prescribed by the local government.</p> <ul style="list-style-type: none"> <li>- Compartment boundaries should follow roads or natural features.</li> <li>- Fuel loads management techniques should be considered such as slashing between rows or grazing.</li> <li>- Topography, slope, access to water etc should be considered.</li> <li>- The layout should ensure that firebreaks are maintained sufficiently for emergency service access.</li> </ul>   |   |
| 4.2 Fire breaks and access | <ul style="list-style-type: none"> <li>- Fire breaks to be as per the local government fire notice.</li> <li>- Vehicle access to be maintained in the planting layout.</li> <li>- Where possible tracks should be aligned to provide straight through access at junctions.</li> <li>- Access lanes must allow one line of traffic with passing areas where possible. Passing bays are recommended at 200m intervals (20m long by 6m wide)</li> <li>- The minimum trafficable surface must be 6 metres.</li> <li>- There must be horizontal and vertical clearance for vehicle access. 6m horizontal</li> </ul> | Fire breaks and access are shown on the mapping lodged by the applicant.  |
| 4.3 Water Supplies         | <ul style="list-style-type: none"> <li>- A 50,000 litre minimum to be permanently available with suitable fittings</li> <li>- Water supply to be designed and constructed so that heavy duty water firefighting equipment is able to access the supply.</li> </ul>   | <p>Complies. Installation of 150,000 litre water tanks are proposed for each property.</p> <p>A condition can be imposed any approval to require water tank locations to be signposted for each property.</p> |

|                           |  |  |
|---------------------------|--|--|
|                           | - Water supply to be shown on a plantation map and signposted in the field.  |  |
| 5. Equipment and training | <p>The Guidelines discuss that it must be possible for every plantation manager to attend a fire on their own plantation.</p> <p>The Guidelines discuss:</p> <ul style="list-style-type: none"> <li>- ensuring that any personal have adequate training</li> <li>- Machinery to be fitted with fire extinguishers.</li> <li>- Fire fighting equipment to be maintained in good working order.</li> <li>- Adhere to harvest bans</li> </ul> | The applicant proposes to employ a plantation manager and has addressed these issues in the BMP's. |

- **Advertising**

The application has been advertised for public comment. Public advertising closes on the 2 November 2024. Advertising to key stakeholders such as government agencies closes on the 14 November 2024.

To expedite processing, this report recommends that Council consider granting delegated authority to the Chief Executive Officer to determine the application (after advertising closes).

- **Submissions**

Three submissions from local landowners have been received. One objection has been received by the Shire of Westonia. Submissions on the current application are outlined in the table below.

| Table 4 – Table of Submissions  |   |
|---|---|
| Issue Raised  | Officer comments  |
| <b>Submission 1 : Private Landowner</b>   |   |
| As a neighbour I do not oppose their right to farm trees on their land, or whatever they legally see fit to farm.   | Non Objection noted.  |
| My big concern is any concessions that may be sought in regards to rates or taxes, that then have to be carried by the rest of us. The demand for services will be just as great regardless of use of the land. | <p>This is not a planning consideration.</p> <p>The applicant has advised that Outback Carbon will be paying the same council rates as the previous owners for the duration of the project.</p> |

|   |  |
|---|--|
| I know it is not under shire jurisdiction but if they intend to claim carbon credits with any sort of government input or guarantee the rest of us will be left footing the bill when common sense prevails.  | <p>The applicant has also advised:</p> <ul style="list-style-type: none"> <li>- They will not look for any concessions with regards to rates or taxes, other than any of those that are lawfully available for any agricultural entity/activity.</li> <li>- They receive no government input or guarantee and plan to be involved with the local bushfire brigade as they have been in our other project areas in the WA wheatbelt.</li> <li>- Whoever leases their properties for grazing and/or opportunistic cropping will also have a responsibility for fire risk.</li> </ul>   |
| They rightly highlight bushfire risk in the proposal, while very glossy and ticking all the boxes the fact remains when the trees are all planted one person will be responsible for fire risk on 18,162 hectares.  | The applicant has lodged Bushfire Management Plans and these have been assessed as per the applicable DFES Guidelines.   |
| In summary if they want to plant trees fine, but please no concessions from the shire which will burden the rest of us.   | <p>This is not a planning consideration.</p> <p>The Shire CEO has advised that:</p> <ul style="list-style-type: none"> <li>- The Shire don't provide concessions on rates to any entity. As a UV Rural property, they will pay the same rate in the dollar value as all other UV Rural properties, however it will be up to the Valuer General to determine what their property is valued at as a result of these changes, if any.</li> <li>- The Shire has no control over the taxation or carbon credit system.</li> </ul>   |
| <b>Submission 2: Private Landowner</b>  |  |
| I would like it to be noted that if the land use is changed from farming to tree plantation it will have a significant negative impact on the local farming area and the greater community in the Yilgarn. I personally have leased farm land next to Granich tree farm on Nulla Nulla north and Granich road. The weed, vermin and fire risk associated with the un managed land puts extra burden on neighboring farms. | <p>Noted. Like many land uses the issue of compatibility is often linked to how well a land use is managed.</p> <p>In this case the applicant has lodged a Management Plan addressing matters in the Timber of Practice such as weed management.</p> <p>TPI is aware of cases where Shires have experienced some management issues with Tree Farms where there is an absentee landowner and/or ongoing regular inspections are not built into the Management Plan.</p> <p>In this case the applicant is committed to employing a manager who is willing to be based at Southern Cross.</p> <p>TPI liaised with the applicant on the 5 November 2024 and they were already advertising for a manager for the Tree Farm.</p> |
|   | The applicant has responded to this issue by advising that 'they will be actively managing their properties for the full 40 years of the harvest cycle, very intensively in the first 2-3 years of project establishment and then as per   |

|   |  |
|---|--|
|   | normal property management in conjunction with the lessees who will be grazing and/or opportunistically cropping until harvesting at year 40. With 70-80% of the arable area remaining in traditional agriculture, the farms will be managed in the same intensity as they currently are. ‘  |
| <p>Their proposal to have 20-30m strips of pasture between the trees I feel is not very likely to succeed. To establish pasture in the Yilgarn is not easy and needs fertiliser and chemical applications which they are unlikely to do next to young tree seedlings. Even if they are to establish pastures once the trees are further advanced they will require more moisture leaving only noxious weeds in there interrow.</p>  | <p>TPI is not an expert on this issue, however the success of the proposal to ‘plant trees’ in the local climate is a risk for the developer and not a matter for planning consideration. Just like any farmer, it is the applicant who takes the risk of whether their planting areas will be successful.</p> <p>The applicant has responded to this issue by advising as follows:</p> <p>‘We are planning to establish the 20-30m inter-rows with our own mix of highly palatable annual and perennial species in year 3 of the project establishment. We are already using boom sprays with a ‘curtain shrouded’ boom that has little to no spray drift.</p> <p>We acknowledge that in below average rainfall years, the productivity of the inter -rows from the competition from the trees will be lower, which is what occurs now in low rainfall years i.e. farmers cannot run the same amount of livestock as in the above average rainfall years. We are not anticipating much competition from the trees until year ten and then potentially and opportunistically cropping with robotic machinery in the wetter years. There is also growing evidence that trees attract rainfall through the small water cycle. 20% of the land area will be shaded at year 25 and possibly 30% at year 40. There is significant published scientific and practical evidence in Western Australia that increasing vegetation on cleared farmland does not reduce productivity and in actual fact increases lambing percentages, livestock growth and increases soil moisture retention.’</p> |
| <p>The population of farmers in the Yilgarn has declined significantly in the last 10 years or so. This has had flow on affects to local business sporting clubs and volunteer organisations. If the land use of these farms is changed from traditional farming to tree plantations for carbon it will have a far greater impact than just the neighbouring farmers. With other very large parcels of land currently for sale in the Yilgarn, if this proposal is approved it sets a precedent allowing tree plantations for carbon to potentially cover a large</p> | <p>TPI understands that this may be a concern for the general public, however the Western Australian Planning Commission has published a Fact Sheet on Tree Farms that states that ‘<i>Tree farms are part of the ever changing agricultural sector. But they are not the underlying cause of the population or economic changes.</i>’ The Fact Sheet is supposed to be an explanation of State Planning Policy 2.5 on Rural Planning.</p> <p>The applicant has advised that they have two Carbon Project Managers in the NE wheatbelt of WA who live in the area and are active community members in the bushfire brigade and committee members of the local Agriculture show. They are advertising for similar</p>   |

|   |   |
|---|---|
| proportion of agriculture land within the Shire of Yilgarn.   | <p>positions in the Yilgarn and utilising local businesses throughout the project life.</p> <p>They advise they have currently used 45 rural businesses in the last 3 years where they have established projects and currently lease cropping land to two neighbours.</p> <p>Their overall strategy is to maintain as much agricultural activity as economically and socially possible on their properties and to maintain any housing that is still liveable for staff. Currently the two liveable residences on the properties are not occupied and have not been occupied for some time.</p> |
| <b>Submission 3: Private Landowner</b>  |   |
| <p>As a second-generation farmer of the Yilgarn area, I wish to forward my objection to the application for a tree farm on various lots.</p> <p>Ancestors of the Yilgarn spent hundreds of years to clear the land that you are opposing for the tree farm site, they would be turning in their graves after all the blood sweat and tears it took to clear this land.</p>  | Objection noted.  |
| You have explained that two locally based project managers (or outside of the shire will need to be sourced – as the landowner / company be responsible for the employment, training and the added expense if a project manager needs to be source from outside the shire, has the landowner / company forecasted the population within the Yilgarn Shire over the next 25 -40 years to help with seasonal employment for grazing and cropping. | The applicant will need to undertake their own due diligence in employing future staff and / or contractors. This is the situation for any business and is not a planning consideration.  |
| How can the landowner/company guarantee that the trees will survive, if planting cannot proceed during the months of May and August due to non-existent of rain fall and irrigation not required how will these trees survive.  | TPI is not an expert on this issue, however the success of the proposal to ‘plant trees’ in the local climate is a risk for the developer and not a matter for planning consideration. Just like any farmer, it is the applicant who takes the risk of whether their planting areas will be successful.   |
| Will project managers oversee the control of vermin and extra wildlife within the area or will the surrounding landowners be responsible for this.  | The Tree Farm manager will be responsible as outlined in the Management Plan.   |

|   |   |
|---|---|
| I understand that a bushfire management plan has been put in place, my concern is that once the trees are established and a fire takes off within the area, not only will the landowner of that area be affected how can they guarantee that surrounding landowners won't be affected by a fire where they could lose crops or livestock which is their only source form of income.   | The Bushfire Management Plans follow the guidance outlined in the applicable Guidelines for Plantations Fire Protection and Timber Code of Practice.  |
| Once the tree farms cropped and the landowner / company is wanting to sell the land, the new purchaser would have to spends thousands on clearing this land to be able to be able re sow their crops.   | <p>Whilst not a planning consideration, ultimately it is up to any prospective purchaser as to whether the cost of the purchase of any land and conversion to more traditional agriculture is acceptable.</p> <p>TPI is aware of cases where plantations in other Shires (eg Shire of Cranbrook) that have been converted back into traditional broad acre agriculture after a plantation has been harvested.</p> |
| <b>Submission 4 : Main Roads Western Australia (MRWA)</b>   |   |
| <p>Main Roads has no objection; however, we request the following conditions be included in any approval.</p> <ol style="list-style-type: none"> <li>1. Suitable arrangements being made with Main Roads Western Australia for the installation or upgrading of the vehicular crossovers accessing Great Eastern Highway and Bullfinch Road to current Main Roads Standards.</li> <li>2. Prior to Harvest, a Harvest Plan including transport to be submitted to the Main Roads WA and approved by Main Roads. The Harvest Plan will specify travel routes and expected impacts associated with any timber harvesting.</li> </ol> | Non Objection noted. Conditions and footnotes relating to a harvest plan and crossovers can be included on any formal approval.   |
| <b>Submission 5 : Department of Planning, Lands and Heritage (DPLH)</b>   |   |
| A review of the Register of Places and Objects, as well as the DPLH Aboriginal Heritage Database, concludes that the subject area does not intersect with any known Aboriginal heritage Places or Registered Sites  | Noted.  |
| Therefore, based on the current information held by DPLH, no approvals under the  | The DPLH advice of 'no comment' is noted.   |

|  |  |
|--|--|
| <p><i>Aboriginal Heritage Act 1972 (AHA)</i> are required in this instance, and I have no comment to make on the proposed development. Please note that limited Aboriginal heritage surveys have been completed over the subject land, as such it is unknown if there is Aboriginal cultural heritage present. Therefore, future works proponents need to be made aware of their obligations under the AHA.</p>  |  |
| <p>DPLH also advises that you regularly check the Aboriginal Cultural Heritage Inquiry System (ACHIS) should new Aboriginal Cultural Heritage be reported within your subject area.</p>  | <p>Noted. This is advice only.</p>   |
| <p><b>Submission 6 Shire of Westonia</b></p>   |  |
| <p>Thank you for your invitation to comment on the above mentioned proposal, which was discussed at a meeting of the Council held on the 31<sup>st</sup> of October 2024.</p> <p>The Council have resolved that even though the proposal is not within our Shire Boundary, the Carbon (Tree Farm) Project goes against our ‘<i>Local Planning Strategy</i>’ position that rural use of land should be protected to support agricultural activity and that the sacrifice of more than 14,500Ha of already cleared arable land for a carbon offset for a large Corporation, is not a complementary and an acceptable outcome for the district.</p> | <p>TPI can appreciate that different Shires have different positions when it comes to tree farms.</p> <p>As outlined in this report the planning assessment is largely guided by the WA Planning Commissions State Planning Policy 2.5 on Rural Planning and their Fact Sheet on Tree Farms. Other considerations such as ongoing management, and bushfire management are also considered.</p> |

## Statutory Environment

*Planning and Development (Local Planning Schemes) Regulations 2015* - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include ‘Deemed Provisions’ that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines ‘matters to be considered by Council’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local

planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

As the application is being processed as a 'Use Not Listed', it is classified as a 'complex application' under the Regulations. Public advertising must be for a minimum of 28 days.

Shire of Yilgarn Town Planning Scheme No 2 – explained in the body of this report.

### Strategic Implications

Nil.

### Policy Implications

There is no Council policy applicable to this report.

### Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

### Risk Implications

There are no known risks associated with the proposed development.

| Risk Category           | Description | Rating<br>(Consequence x<br>Likelihood) | Mitigation Action |
|-------------------------|-------------|---|-------------------|
| Health/People           | Nil         | Nil                                     | Nil               |
| Financial Impact        | Nil         | Nil                                     | Nil               |
| Service<br>Interruption | Nil         | Nil                                     | Nil               |
| Compliance              | Nil         | Nil                                     | Nil               |
| Reputational            | Nil         | Nil                                     | Nil               |
| Property                | Nil         | Nil                                     | Nil               |
| Environment             | Nil         | Nil                                     | Nil               |

| Risk Matrix       |   |               |              |           |              |              |
|-------------------|---|---------------|--------------|-----------|--------------|--------------|
| Consequence       |   | Insignificant | Minor        | Moderate  | Major        | Catastrophic |
| Likelihood        |   | 1             | 2            | 3         | 4            | 5            |
| Almost<br>Certain | 5 | Moderate (5)  | High (10)    | High (15) | Extreme (20) | Extreme (25) |
| Likely            | 4 | Low (4)       | Moderate (8) | High (12) | High (16)    | Extreme (20) |

| Risk Matrix               |   |               |              |              |              |              |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence<br>Likelihood |   | Insignificant | Minor        | Moderate     | Major        | Catastrophic |
|                           |   | 1             | 2            | 3            | 4            | 5            |
| Possible                  | 3 | Low (3)       | Moderate (6) | Moderate (9) | High (12)    | High (15)    |
| Unlikely                  | 2 | Low (2)       | Low (4)      | Moderate (6) | Moderate (8) | High (10)    |
| Rare                      | 1 | Low (1)       | Low (2)      | Low (3)      | Low (4)      | Moderate (5) |

### Officer Recommendation

*That Council:*

- A. *Determine that the proposed Tree farm use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 before considering an application for development approval for the use of the land.*
- B. *Note the application has been advertised for public comment and that all public submissions received at the time of writing this report have been summarised in Table 4.*
- C. *Note the issues raised in Table 4, however note that matters are addressed in the application and /or can be addressed through conditions of any development approval.*
- D. *Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegate authority to the Chief Executive Officer to determine the application for a Tree Farm on various lots in Southern Cross that are generally known as Avalon Homestead South, Avalon North, Cairns Road, Garrat, Marafioti, Newbury, Perilya and South Garrat.*

### Alternative Motion

#### *Moved Cr Granich/Seconded Cr Close*

*That Council, despite strong concerns regarding social and long term economic impacts to the Yilgarn community predicted as a result of tree-farming of this nature:*

- A. Determine that the proposed Tree farm use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 before considering an application for development approval for the use of the land.*
- B. Note the application has been advertised for public comment and that all public submissions received at the time of writing this report have been summarised in Table 4.*
- C. Note the issues raised in Table 4, however note that matters are addressed in the application and /or can be addressed through conditions of any development approval.*
- D. Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegate authority to the Chief Executive Officer to determine the application for a Tree Farm on various lots in Southern Cross that are generally known as Avalon Homestead South, Avalon North, Cairns Road, Garrat, Marafioti, Newbury, Perilya and South Garrat.*

**MOTION LOST (3/4)**

*Cr's For: Close, Granich, Bradford*

*Cr's Against: Della Bosca, Guerini, Newbury, Rose*

### Alternative Motion and Council Decision

**143/2024**

#### *Moved Cr Newbury/Seconded Cr Close*

*That Council determine that the Tree Farm use is not consistent with the objectives of the Rural/Mining zone and is therefore not permitted.*

**CARRIED (4/3)**

*Cr's For: Della Bosca, Guerini, Newbury, Rose*

*Cr's Against: Close, Granich, Bradford*

*Reason for alternative decision:*

- *The definition for Rural/Mining is: To be used primarily for rural, mining, agricultural, single houses, and public recreation.*

- *The Shire's TPS2 does not specifically list a "Tree farm" as being a use consistent with rural, mining or agriculture;*
- *"Tree Farm" is a use not listed under the Shire's TPS2, and as per Clause 18(4) Council has the ability to "determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone";*
- *The aims of the Shire's TPS2 relevant to this matter includes:*
  - *encourage, direct and control quality and orderly development in the Scheme area so as to promote and protect the health, safety, and general economic and social wellbeing of the community, and the amenity of the area.*
  - *promote sustainable development that integrates consideration of economic, social and environmental goals for the Scheme area.*
  - *maintain and protect valuable areas of agricultural production and conserve its non-urban character whilst accommodating other complementary rural activities.*
- *Council do not believe this development will meet the aims of the TPS2 for the following reasons:*
  1. *Co-habitation of tree farming and broadacre cropping or grazing will not occur as inferred in the submission due to the configuration of the tree planting at 20 metre spacings, as such the workforce required to manage a tree farm compared to broadacre farming will be significantly reduced, which in turn leads to significant impacts on the Shire's social and economic wellbeing;*
  2. *The current economic and social benefits that broadacre cropping brings to small regional communities like the Shire of Yilgarn be decimated with the reduced workforce requirements leading to:*
    - a. *Flow on expenditure from broadacre farming annually will decline locally;*
    - b. *Local community groups, volunteer agencies and schools will be detrimentally impacted by the reduced workforce;*
    - c. *The bushfire responsibilities will be spread across the volunteer brigades.*
  3. *This development decimates a large area of valuable agricultural production land.*

|                            |   |
|----------------------------|---|
| <b>Jurisdiction:</b>       | <i>Planning and Development Act 2005</i>  |
| <b>Application:</b>        | Review of a decision to refuse to grant approval or to impose conditions under an interim development order |
| <b>Parties:</b>            | <b>OUTBACK CARBON PTY LTD</b> (Applicant)<br><b>SHIRE OF YILGARN</b> (Respondent)                           |
| <b>Matter Number:</b>      | DR 196/2024   |
| <b>Application Lodged:</b> | 20 December 2024  |
| <b>Date of Decision:</b>   | 30 January 2025   |
| <b>Decision of:</b>        | Member Marie Connor   |

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The Tribunal orders:

1. The Tribunal notes that the Application for Review is made under s252(1) of the Planning and Development Act 2005 (WA) and amends the Application for Review accordingly.
2. The applicant is to provide additional information as discussed at the mediation to the respondent by 10 February 2025.
3. Pursuant to s31 of the State Administrative Tribunal Act 2005 (WA) the respondent is invited to reconsider its decision on or before 25 February 2025.
4. The matter is listed for directions hearing at 9:30am on 7 March 2025 at 565 Hay Street, Perth, Western Australia.





A. Level 8, Alluvion, 58 Mounts Bay Road, Perth, WA, 6000  
[outbackcarbon.com.au](http://outbackcarbon.com.au)

10<sup>th</sup> February 2025

Shire of Yilgarn  
23 Antares Street,  
Southern Cross  
Western Australia  
6426

Dear Council,

**Re: Outback Carbon Development Application**

We refer to Outback Carbon's Development Application for a Tree Farm in the Shire of Yilgarn (Shire), the Shire's refusal of that DA, and Outback Carbon's subsequent application for review in the State Administrative Tribunal (**SAT**). As requested by Outback Carbon, and consented to by the Shire, a mediation was held in the SAT on 30 January 2025.

We would like to thank the Shire for its constructive participation and engagement during the mediation. It was particularly pleasing to see so many councillors attending the mediation in person and we appreciate the effort that was made to get to Perth.

Further to our discussions on that day and the orders made by Member Connor, the purpose of this letter is to provide further information of the legal and technical framework in which the project must be designed and operated to be in compliance with the Australian Federal Government's Carbon Farming Initiative, whilst maintaining a viable agricultural enterprise.

This information is intended to assist the Shire in making its reconsideration decision relating to the DA under s31 of the *State Administrative Tribunal Act*.

**1. Legal Framework**

The Australian carbon market operates through a regulated scheme, established under the *Carbon Credits (Carbon Farming Initiative) Act 2011* (**CFI Act**) and administered by the Clean Energy Regulator (**CER**). The core objective of the CFI Act is to increase carbon abatement in a manner that: is consistent with the protection of Australia's natural environment; and improves resilience to the effects of climate change.

Under the legislative scheme, Australian Carbon Credit Units (**ACCUs**) can be issued for each tonne of carbon dioxide equivalent abated. This can be achieved through sequestration activities, involved in storing carbon in vegetation or soil. In order to generate ACCUs, the removal activity must be undertaken in accordance with a set of rules, known as a 'methodology'. The project activity must be registered with the CER, which involves an assessment process, including assessment of whether the project will comply with the methodology.

The relevant methodology which Outback Carbon has registered its project in the Shire of Yilgarn is the *Carbon Credits (Carbon Farming Initiative – Plantation Forestry) Methodology Determination 2022 (Plantation Forestry Method)*. The purpose of this method is based around either protecting vegetation or increasing vegetation cover in the cleared agricultural zones of Australia. For the low rainfall agricultural areas of Western Australia, Outback Carbon have been implementing the Plantation Forestry Methodology in the Shires of Northampton, Chapman Valley, Irwin, Coorow, and Dandaragan for a number of years.

For the Plantation Forestry Method, before any project is registered, an important first step is for the project to be assessed by the Federal Minister for Agriculture, Fisheries and Forestry (**Minister**) to ensure that the project does not lead to an undesirable impact on agricultural production in the region in which the project is to be located. This initial eligibility assessment is not required for any other method. In this case, the Outback Carbon Project met the eligibility requirements and has received approval from the Federal Minister.

Once a project has been registered, ACCUs can only be issued with respect to Carbon Estimation Areas (**CEAs**). CEAs are the area where carbon will be stored. The Plantation Forestry Method sets out the rules for mapping CEAs. CEA boundaries need to be fluid, rather than fixed across the life of a project. The CER stipulates in the Plantation Forestry Method that tree canopy must cover at least 20% of the planned Carbon Estimation Areas and achieve and maintain 80% survival. The trees must grow to a height of at least 2 metres with a canopy area that covers at least 20% of the land – tree cover should be distributed across the area and not clumped.

In addressing this requirement and designing the project in the Shire of Yilgarn, Outback Carbon has had regard in particular to the low rainfall in the area. Low soil moisture levels in these regions result in low plant survival rates and poor individual tree growth. In turn, this results in unsuccessful abatement of carbon and sub-economic project feasibility. Outback Carbon has adopted a design with lower plant densities (<250 stems per hectare) and a configuration that optimizes the capture of light, moisture and nutrients for those plants. Interspersed between the rows of trees, Outback Carbon proposes to conduct cropping and/or grazing.

In order to issue ACCUs, the CER has regard to the overall Carbon Estimation Area (**CEA**). The CEA is an area of land with similar features, and most importantly should be managed in the same way. A paddock for example could be a CEA, with integrated trees and grazing. Under the existing framework for the Plantation Forestry Method, Outback Carbon is therefore unable to plant a concentrated area of a paddock and still claim the 20% threshold across the whole paddock. To claim across the whole paddock the trees must be disbursed across the whole of the area. Integration is the key outcome that the Government is aiming to achieve.

## **2. Technical viability of proposed design**

The Shire has raised concerns relating to the viability of carbon farming with the proposed agriculture in between the rows of trees. The revegetation of cleared agricultural land is highly documented and professionally researched in the Western Australian Wheatbelt. There is considerable evidence that the restoration of vegetation in these landscapes assists and improves agricultural production.

Outback Carbon's typical design constitutes two rows of trees with a wide inter-row to enable continued grazing and cropping. The initial inter-row was proposed as 20 metres in width with twin rows 5m apart. The twin row approach permits all trees to benefit from the edge effect for survival and growth. It also provides easy access to all areas of the plantation in case of emergency; maximises the benefits from shade and wind protection; and provides for optimal timber harvesting conditions.

Figure 1 below demonstrates the design to be implemented in Yilgarn. The total space from the centre of one twin row and the next is 35 m. This results in a 30m inter-row at establishment.

Diagram illustrating the experimental layout for the 2016 trial. The layout shows a long rectangular plot with a total length of 29m. The plot is divided into sections: a 5m section on the left, a 25m section in the middle labeled "25m @ canopy maturity (40 years+)", and a 5m section on the right labeled "5m @ maturity". The spacing between the two trees in the 5m sections is 5m. A scale bar at the bottom indicates distances of 0m, 10m, and 20m.

Another important consideration is the final wood fibre product. Alternate configurations are likely to produce undesirable trees, with variable diameters and multiple large branches. This limits the potential for

timber harvesting and processing opportunities and would significantly increase costs.

I hope this information provides further clarity regarding our Project design. If you have any further queries, please do not hesitate to contact us. We will be present at the February 20<sup>th</sup>, 2025, Council meeting to answer any questions that may arise.

Kind regards

A handwritten signature in black ink, appearing to read 'C Anderson', written in a cursive style.

**Craig Anderson**  
General Manager

## Plantation Design (Draft) - Marafioti

- Proposed plantation compartment
- Trafficable fire break
- External boundary firebreak
- Proposed cannister location
- Proposed fire tank location
- Emergency access
- Land title lot boundaries
- Remnant vegetation
- Dam
- Other exclusions
- Two or more lanes sealed road
- Unsealed road
- Distribution overhead powerlines

30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.

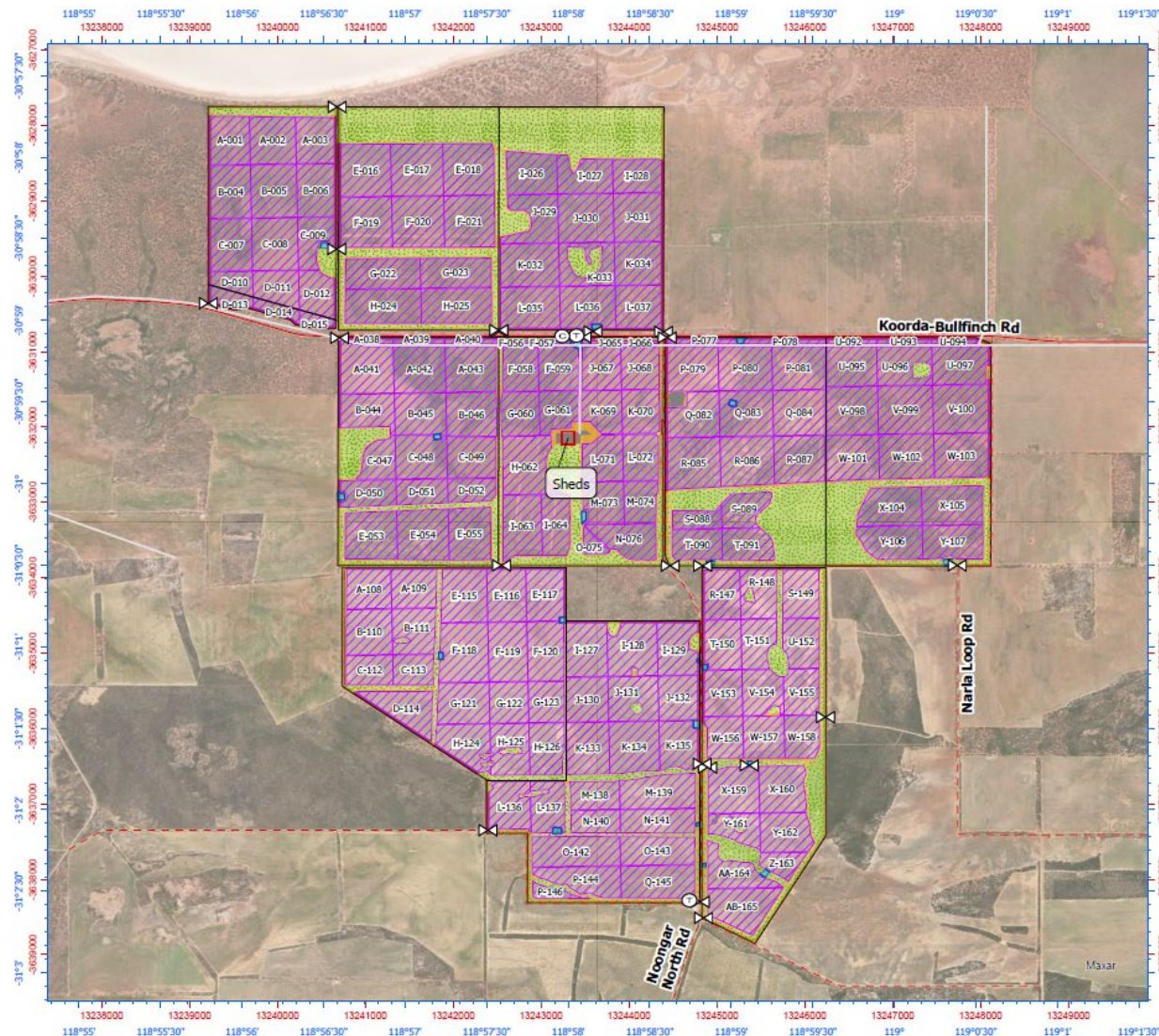
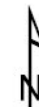
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Kilometers

Scale: 1:45,000

Spatial Reference

Map Units: Degree

Datum: GDA2020

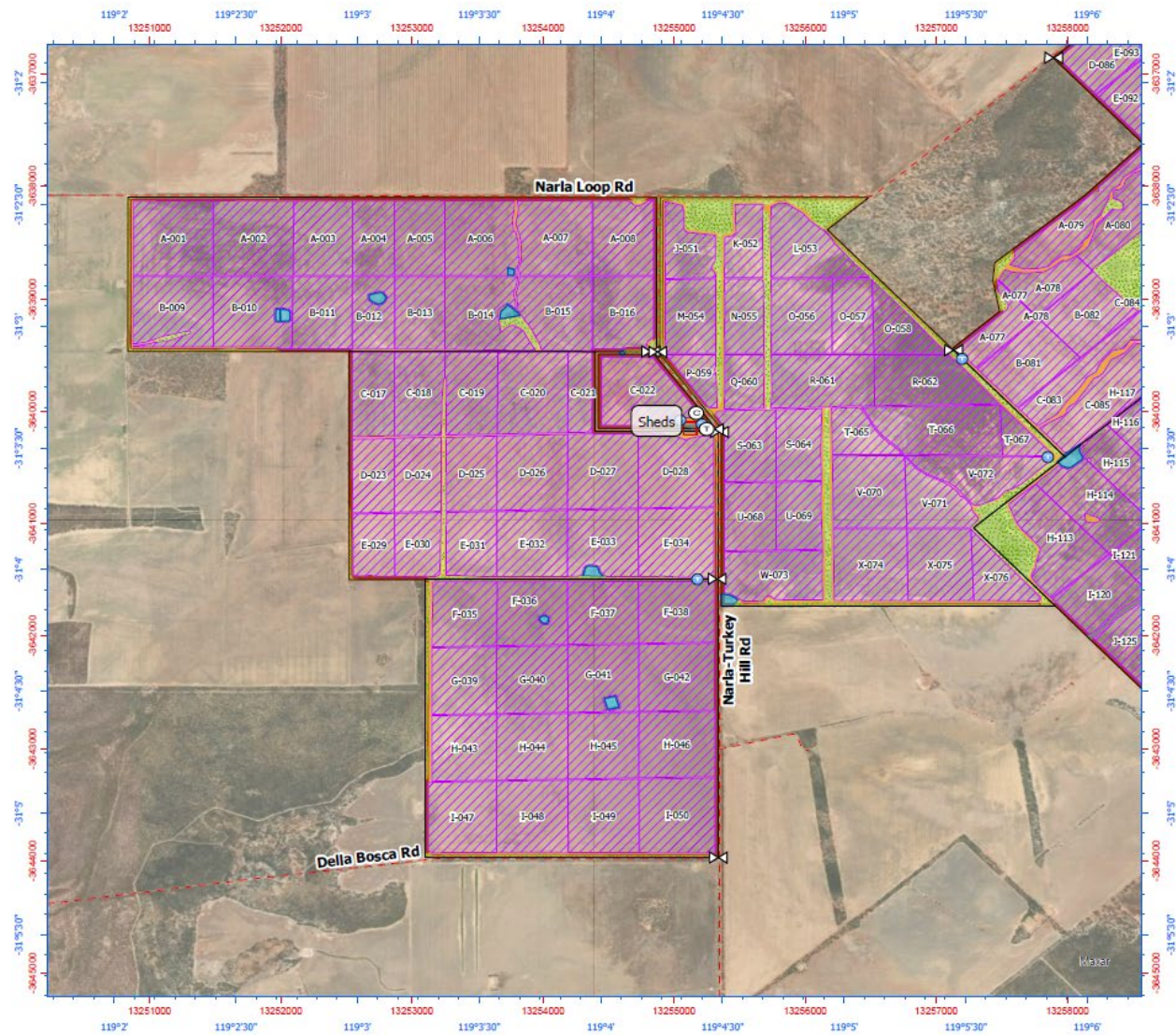


Grid shown at 1,000m interval  
Graticule shown at 30" interval

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Last updated on 9/09/2024 3:18 PM by xiang.li



## Plantation Design (Draft) - Cairns Road

- Proposed plantation compartment
- Trafficable fire break
- External boundary firebreak
- Proposed cannister location
- Proposed fire tank location
- Emergency access
- Stock tank
- Land title lot boundaries
- Remnant vegetation
- Dam
- Other exclusions
- Unsealed road

30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.

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Kilometers

Scale: 1:30,000

Spatial Reference

Map Units: Degree

Datum: GDA2020

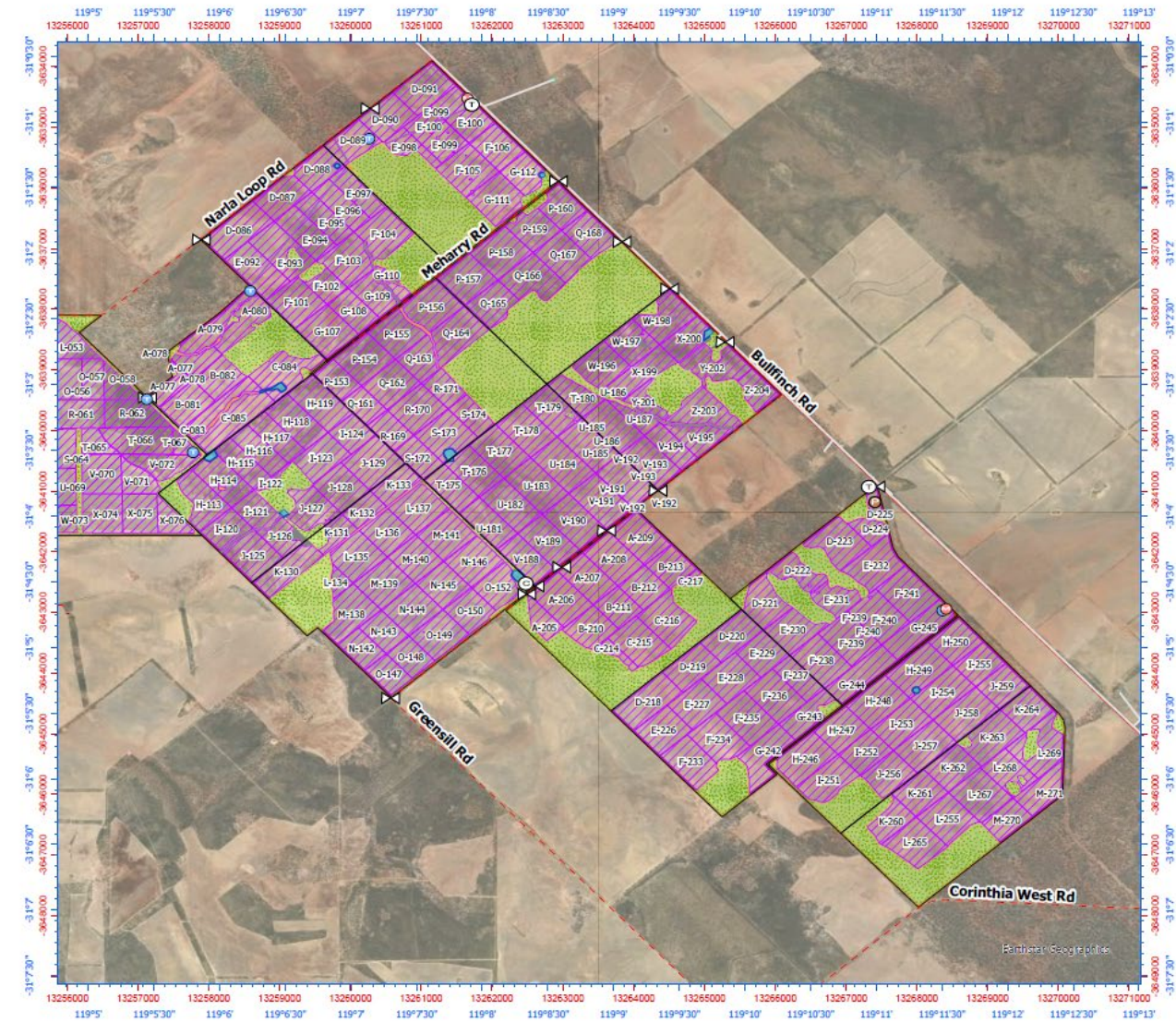


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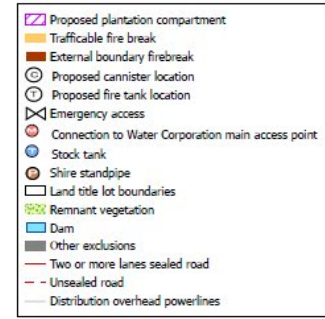
Plantation Design  
(Draft) - Perilya



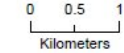
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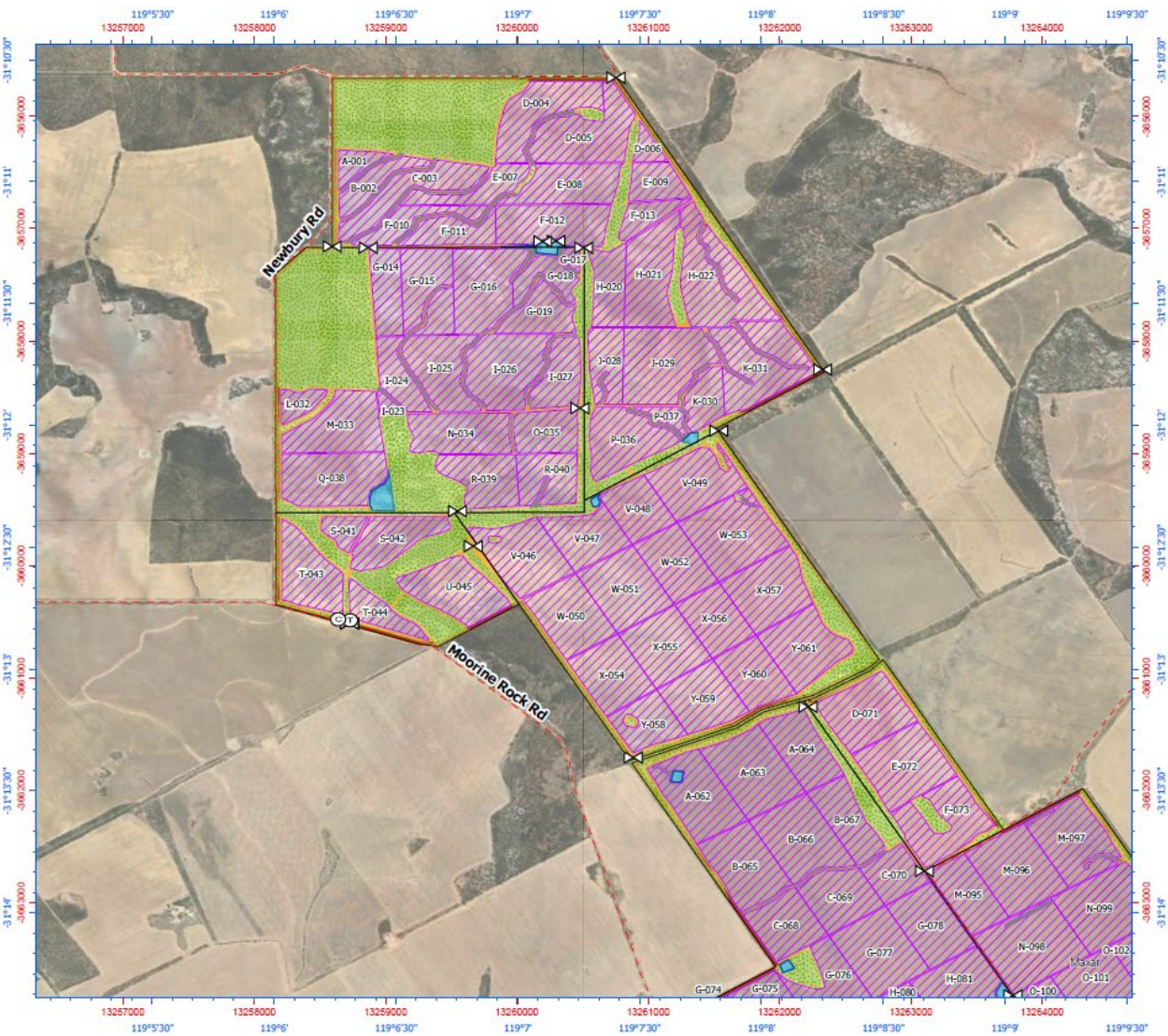
30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.



Scale: 1:55,000  
Spatial Reference  
Map Units: Degree  
Datum: GDA2020



Plantation Design  
(Draft) - Avalon North



- Proposed plantation compartment
- Trafficable fire break
- External boundary firebreak
- Proposed cannister location
- Proposed fire tank location
- Emergency access
- Land title lot boundaries
- Remnant vegetation
- Dam
- Other exclusions
- Unsealed road

30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.

0 0.5 1  
Kilometers  
Scale: 1:30,000  
Spatial Reference  
Map Units: Degree  
Datum: GDA2020



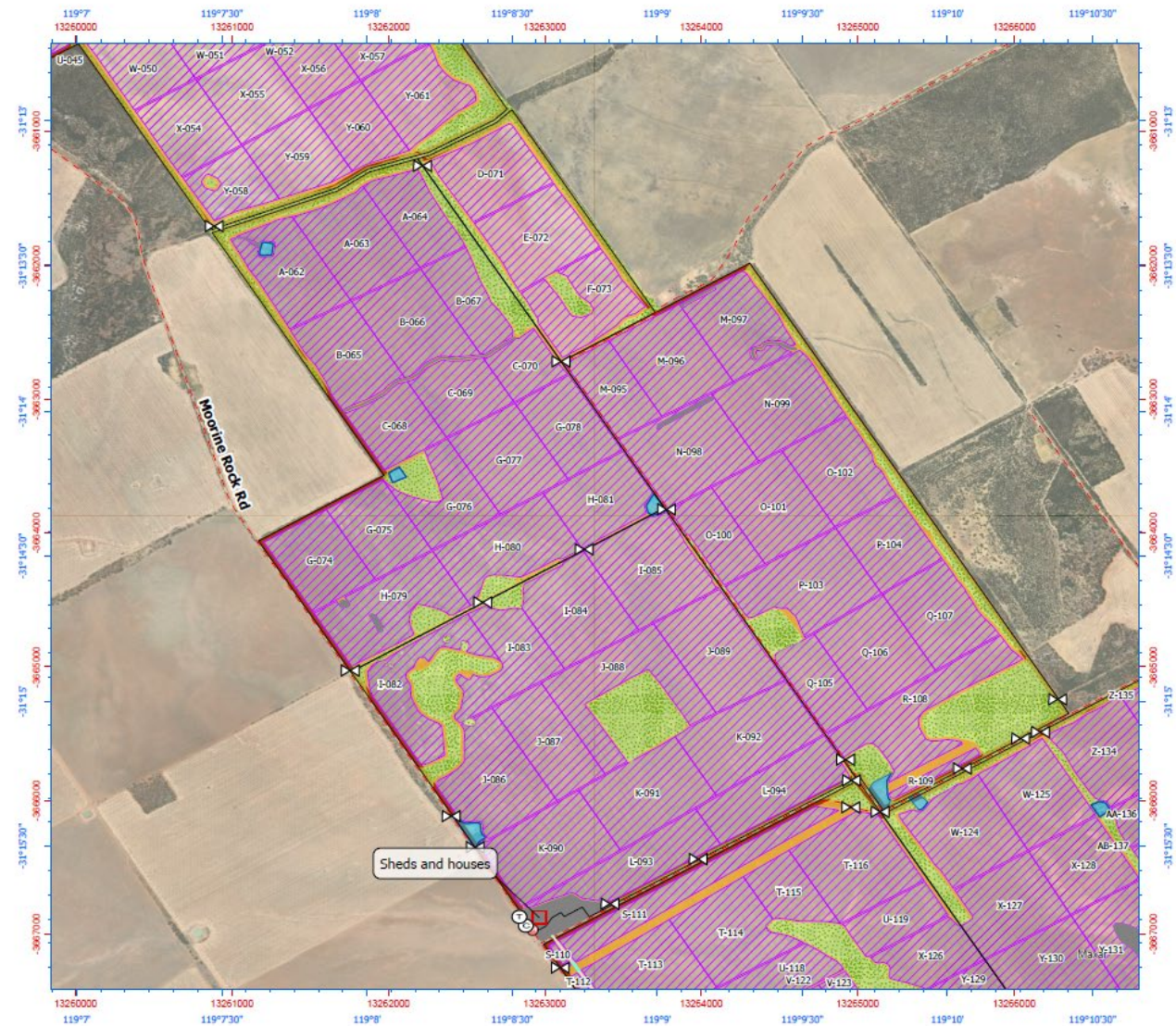
Grid shown at 1,000m interval  
Graticule shown at 30" interval

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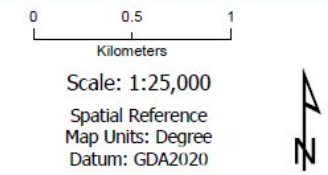


Plantation Design  
(Draft) - Newbury



- Proposed plantation compartment
- Trafficable fire break
- External boundary firebreak
- Proposed canister location
- Proposed fire tank location
- Emergency access
- Connection to Water Corporation main access point
- Land title lot boundaries
- Remnant vegetation
- Dam
- Other exclusions
- Unsealed road
- Distribution overhead powerlines
- Distribution underground cables
- Other overhead lines

30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.



Grid shown at 1,000m interval  
Graticule shown at 30" interval

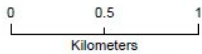
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Plantation Design  
(Draft) - Avalon South

- Proposed plantation compartment
- Trafficable fire break
- External boundary firebreak
- Proposed cannister location
- Proposed fire tank location
- Emergency access
- Connection to Water Corporation main access point
- Stock tank
- Land title lot boundaries
- Remnant vegetation
- Dam
- Other exclusions
- Two or more lanes sealed road
- Unsealed road
- Distribution overhead powerlines
- Distribution underground cables
- Other overhead lines
- Other underground cables
- Rail corridor

30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.

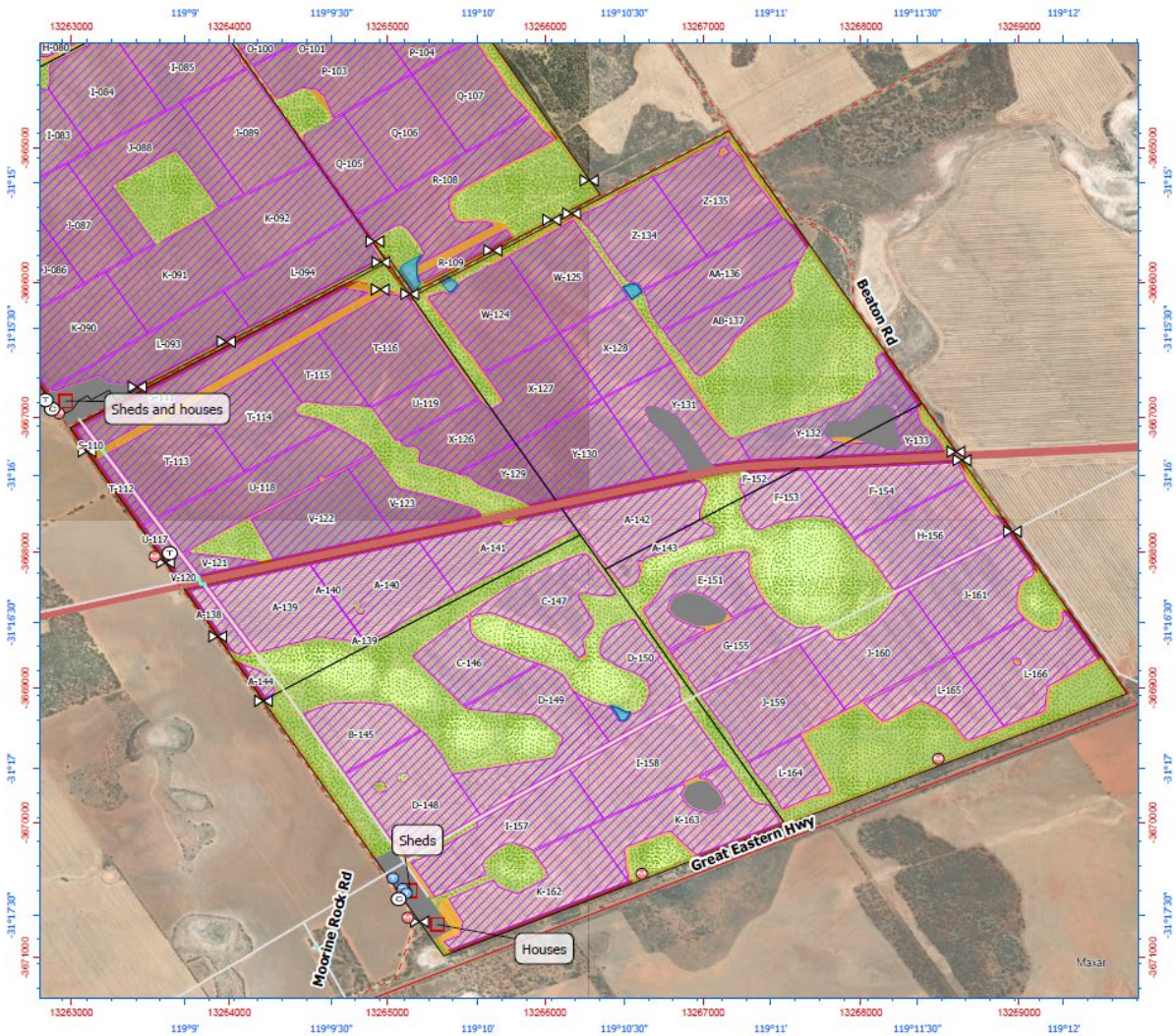


Scale: 1:25,000

Spatial Reference

Map Units: Degree

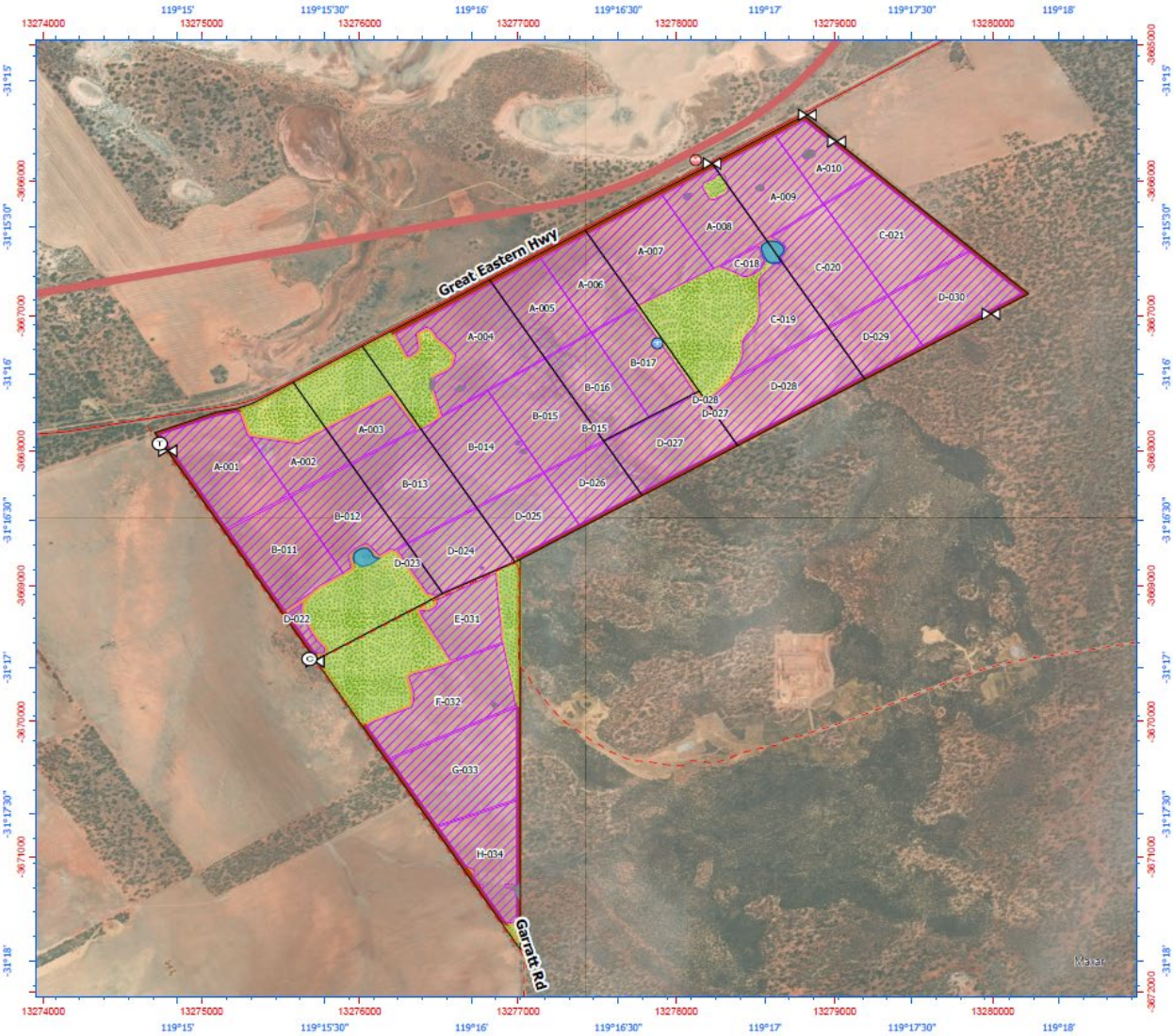
Datum: GDA2020



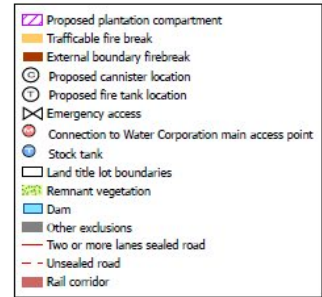
Grid shown at 1,000m interval  
Graticule shown at 30" interval

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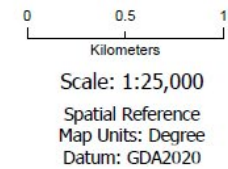
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## Plantation Design (Draft) - Garrat



30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.

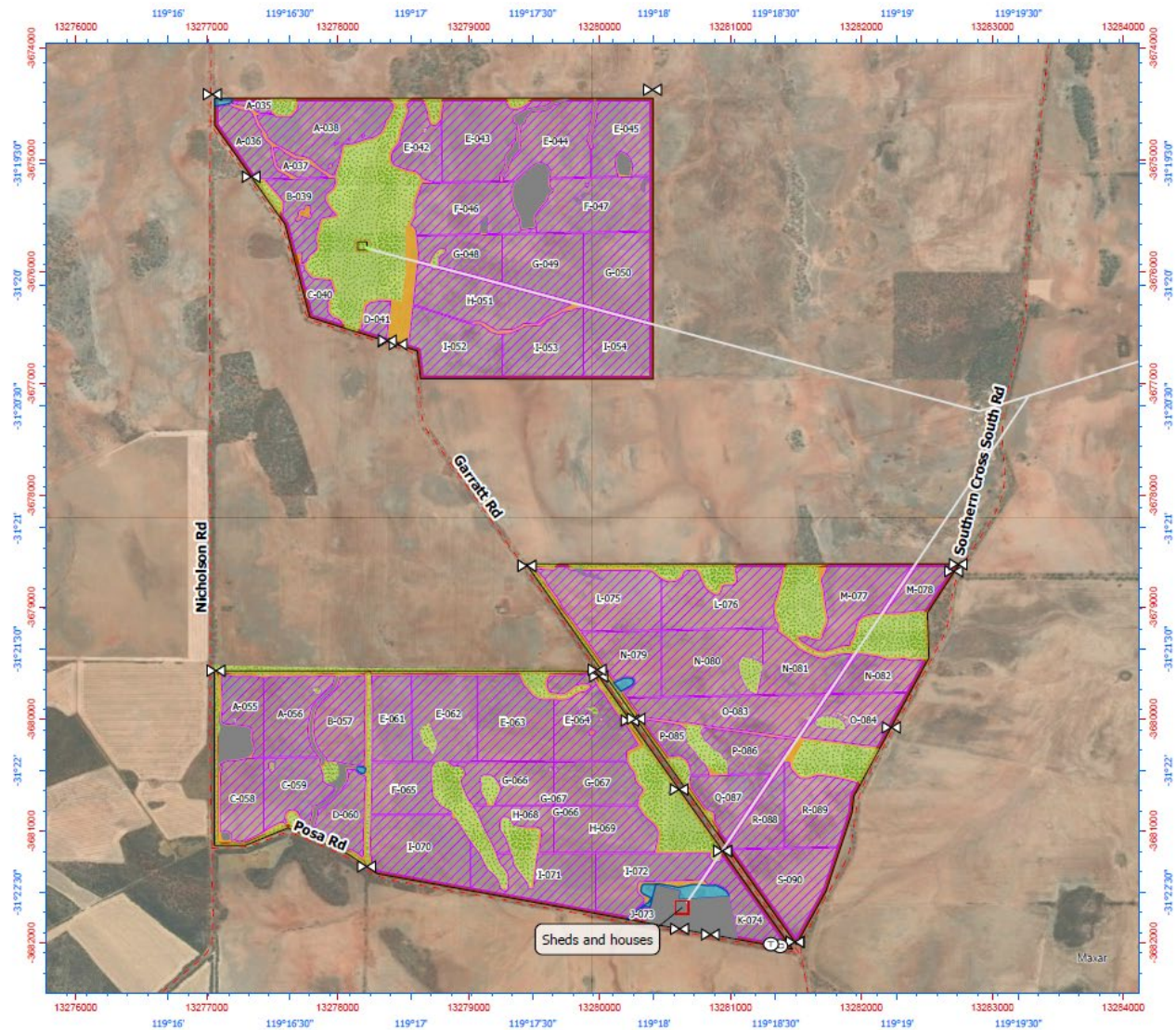


Grid shown at 1,000m interval  
Graticule shown at 30" interval

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Plantation Design  
(Draft) - Garrat South



- Proposed plantation compartment
- Trafficable fire break
- External boundary firebreak
- Proposed cannister location
- Proposed fire tank location
- Emergency access
- Land title lot boundaries
- Remnant vegetation
- Dam
- Other exclusions
- Unsealed road
- Distribution overhead powerlines
- Other overhead lines

30ha (or less) compartments will be established in the proposed planting areas. Planting areas will have twin rows of native hardwood species with a wide inter-row (~20m). Approximately N/S direction. Other firebreak installation: 20m boundary, 10m compartment and 30m powerline. A Hazard Separation Zone (HSZ) for habitable buildings min. 100m and 50m for non-habitable structures.

0 0.5 1  
Kilometers  
Scale: 1:30,000  
Spatial Reference  
Map Units: Degree  
Datum: GDA2020



Grid shown at 1,000m interval  
Graticule shown at 30" interval

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## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)**

**For the period ended 31 December 2024**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

|  | Adopted<br>Budget<br>Estimates | YTD<br>Budget<br>Estimates | YTD<br>Actual      | Variance*<br>\$<br>(c) - (b) | Variance*<br>%<br>((c) - (b))/(b) | Var. |
|--|--------------------------------|----------------------------|--------------------|------------------------------|-----------------------------------|------|
| Note   | (a)<br>\$                      | (b)<br>\$                  | (c)<br>\$          | (c) - (b)<br>\$              | ((c) - (b))/(b)<br>%              |      |
| <b>OPERATING ACTIVITIES</b>                                  |                                |                            |                    |                              |                                   |      |
| <b>Revenue from operating activities</b>                     |                                |                            |                    |                              |                                   |      |
| General rates  | 4,601,698                      | 4,601,698                  | 4,578,620          | (23,078)                     | (0.50%)                           |      |
| Grants, subsidies and contributions                          | 1,459,097                      | 723,288                    | 1,091,702          | 368,414                      | 50.94%                            | ▲    |
| Fees and charges   | 2,060,787                      | 1,340,773                  | 1,588,978          | 248,205                      | 18.51%                            | ▲    |
| Reimbursements   | 86,174                         | 44,164                     | 62,049             | 17,885                       | 40.50%                            |      |
| Interest revenue   | 774,449                        | 387,222                    | 483,762            | 96,540                       | 24.93%                            | ▲    |
| Other revenue  | 626,300                        | 315,130                    | 343,367            | 28,237                       | 8.96%                             |      |
| Profit on asset disposals                                    | 10,749                         | 0                          | 0                  | 0                            | 0.00%                             |      |
|  | <b>9,619,254</b>               | <b>7,412,275</b>           | <b>8,148,478</b>   | <b>736,203</b>               | <b>9.93%</b>                      |      |
| <b>Expenditure from operating activities</b>                 |                                |                            |                    |                              |                                   |      |
| Employee costs   | (4,680,008)                    | (2,338,382)                | (2,044,233)        | (294,149)                    | 12.58%                            |      |
| Materials and contracts                                      | (2,876,890)                    | (1,812,152)                | (953,167)          | (858,985)                    | 47.40%                            |      |
| Utility charges  | (1,038,701)                    | (444,240)                  | (366,483)          | (77,757)                     | 17.50%                            |      |
| Depreciation   | (4,739,000)                    | (2,369,448)                | (2,603,841)        | 234,393                      | (9.89%)                           |      |
| Finance costs  | (31,123)                       | (4,262)                    | (3,831)            | (431)                        | 10.11%                            |      |
| Insurance  | (358,984)                      | (320,296)                  | (390,783)          | 70,487                       | (22.01%)                          |      |
| Other expenditure  | (763,366)                      | (453,928)                  | (436,380)          | (17,548)                     | 3.87%                             |      |
| Loss on asset disposals                                      | (240,976)                      | (119,832)                  | (21,037)           | (98,795)                     | 82.44%                            |      |
|  | <b>(14,729,048)</b>            | <b>(7,862,540)</b>         | <b>(6,819,755)</b> | <b>1,042,785</b>             | <b>13.26%</b>                     |      |
| Non cash amounts excluded from operating activities          | 4,989,810                      | 2,489,280                  | 2,625,338          | 136,058                      | 5.47%                             |      |
| <b>Amount attributable to operating activities</b>           | <b>(119,984)</b>               | <b>2,039,015</b>           | <b>3,954,061</b>   | <b>1,915,046</b>             | <b>93.92%</b>                     |      |
| <b>INVESTING ACTIVITIES</b>                                  |                                |                            |                    |                              |                                   |      |
| <b>Inflows from investing activities</b>                     |                                |                            |                    |                              |                                   |      |
| Proceeds from capital grants, subsidies and contributions    | 4,119,957                      | 2,611,795                  | 1,033,681          | (1,578,114)                  | (60.42%)                          | ▼    |
| Proceeds from disposal of assets                             | 491,500                        | 66,000                     | 60,909             | (5,091)                      | (7.71%)                           |      |
|  | <b>4,611,457</b>               | <b>2,677,795</b>           | <b>1,094,590</b>   | <b>(1,583,205)</b>           | <b>(59.12%)</b>                   |      |
| <b>Outflows from investing activities</b>                    |                                |                            |                    |                              |                                   |      |
| Payments for property, plant and equipment                   | (8,640,921)                    | (1,895,399)                | (2,675,085)        | 779,686                      | (41.14%)                          |      |
| Payments for construction of infrastructure                  | (5,896,353)                    | (1,265,720)                | (1,076,741)        | (188,979)                    | 14.93%                            |      |
|  | <b>(14,537,274)</b>            | <b>(3,161,119)</b>         | <b>(3,751,825)</b> | <b>(590,706)</b>             | <b>(18.69%)</b>                   |      |
| <b>Amount attributable to investing activities</b>           | <b>(9,925,817)</b>             | <b>(483,324)</b>           | <b>(2,657,235)</b> | <b>(2,173,911)</b>           | <b>(449.78%)</b>                  |      |
| <b>FINANCING ACTIVITIES</b>                                  |                                |                            |                    |                              |                                   |      |
| <b>Inflows from financing activities</b>                     |                                |                            |                    |                              |                                   |      |
| Proceeds from new borrowings                                 | 1,000,000                      | 0                          | 0                  | 0                            | 0.00%                             |      |
| Transfer from reserves                                       | 2,322,000                      | 0                          | 0                  | 0                            | 0.00%                             |      |
|  | <b>3,322,000</b>               | <b>0</b>                   | <b>0</b>           | <b>0</b>                     | <b>0.00%</b>                      |      |
| <b>Outflows from financing activities</b>                    |                                |                            |                    |                              |                                   |      |
| Payments for principal portion of lease liabilities          | 0                              | (664)                      | (664)              | 0                            | 0.00%                             |      |
| Repayment of borrowings                                      | (98,814)                       | (49,266)                   | (49,266)           | 0                            | 0.00%                             |      |
| Transfer to reserves   | (1,076,615)                    | (263,262)                  | (297,429)          | 34,167                       | 12.98%                            | ▲    |
|  | <b>(1,175,429)</b>             | <b>(313,192)</b>           | <b>(347,359)</b>   | <b>(34,167)</b>              | <b>(10.91%)</b>                   |      |
| <b>Amount attributable to financing activities</b>           | <b>2,146,571</b>               | <b>(313,192)</b>           | <b>(347,359)</b>   | <b>(34,167)</b>              | <b>(10.91%)</b>                   |      |
| <b>MOVEMENT IN SURPLUS OR DEFICIT</b>                        |                                |                            |                    |                              |                                   |      |
| <b>Surplus or deficit at the start of the financial year</b> | 8,015,561                      | 8,015,561                  | 8,415,547          | 399,986                      | 4.99%                             |      |
| Amount attributable to operating activities                  | (119,984)                      | 2,039,015                  | 3,954,061          | 1,915,046                    | 93.92%                            | ▲    |
| Amount attributable to investing activities                  | (9,925,817)                    | (483,324)                  | (2,657,235)        | (2,173,911)                  | (449.78%)                         | ▼    |
| Amount attributable to financing activities                  | 2,146,571                      | (313,192)                  | (347,359)          | (34,167)                     | (10.91%)                          | ▼    |
| <b>Surplus or deficit after imposition of general rates</b>  | <b>116,331</b>                 | <b>9,258,060</b>           | <b>9,365,014</b>   | <b>106,954</b>               | <b>1.16%</b>                      |      |

**KEY INFORMATION**

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.  
▲ Indicates a variance with a positive impact on the financial position.  
▼ Indicates a variance with a negative impact on the financial position.  
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

|                                      | Actual<br>30 June 2024 | Actual as at<br>31 December 2024 |
|--------------------------------------|------------------------|----------------------------------|
|                                      | \$                     | \$                               |
| <b>CURRENT ASSETS</b>                |                        |                                  |
| Cash and cash equivalents            | 20,479,306             | 19,456,787                       |
| Trade and other receivables          | 682,395                | 1,097,066                        |
| Inventories                          | 37,455                 | 35,370                           |
| Other assets                         | 139,938                | 135,262                          |
| <b>TOTAL CURRENT ASSETS</b>          | <b>21,339,094</b>      | <b>20,724,485</b>                |
| <b>NON-CURRENT ASSETS</b>            |                        |                                  |
| Trade and other receivables          | 67,678                 | 66,695                           |
| Other financial assets               | 83,171                 | 83,171                           |
| Property, plant and equipment        | 34,411,026             | 37,242,807                       |
| Infrastructure                       | 457,722,270            | 456,925,281                      |
| Right-of-use assets                  | 3,104                  | 2,440                            |
| <b>TOTAL NON-CURRENT ASSETS</b>      | <b>492,287,249</b>     | <b>494,320,394</b>               |
| <b>TOTAL ASSETS</b>                  | <b>513,626,343</b>     | <b>515,044,879</b>               |
| <b>CURRENT LIABILITIES</b>           |                        |                                  |
| Trade and other payables             | 784,488                | 164,504                          |
| Other liabilities                    | 670,303                | 670,303                          |
| Lease liabilities                    | 1,296                  | 644                              |
| Borrowings                           | 98,814                 | 49,548                           |
| Employee related provisions          | 472,459                | 472,459                          |
| <b>TOTAL CURRENT LIABILITIES</b>     | <b>2,027,360</b>       | <b>1,357,458</b>                 |
| <b>NON-CURRENT LIABILITIES</b>       |                        |                                  |
| Lease liabilities                    | 1,683                  | 1,683                            |
| Borrowings                           | 564,069                | 564,069                          |
| Employee related provisions          | 75,527                 | 75,527                           |
| <b>TOTAL NON-CURRENT LIABILITIES</b> | <b>641,279</b>         | <b>641,279</b>                   |
| <b>TOTAL LIABILITIES</b>             | <b>2,668,639</b>       | <b>1,998,737</b>                 |
| <b>NET ASSETS</b>                    | <b>510,957,704</b>     | <b>513,046,142</b>               |
| <b>EQUITY</b>                        |                        |                                  |
| Retained surplus                     | 69,236,941             | 71,027,951                       |
| Reserve accounts                     | 11,321,098             | 11,618,527                       |
| Revaluation surplus                  | 430,399,665            | 430,399,664                      |
| <b>TOTAL EQUITY</b>                  | <b>510,957,704</b>     | <b>513,046,142</b>               |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 December 2024

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents  
Trade and other receivables  
Inventories  
Contract assets  
Other assets

**Less: current liabilities**

Trade and other payables  
Other liabilities  
Lease liabilities  
Borrowings  
Employee related provisions  
Other provisions

Net current assets

Less: Total adjustments to net current assets

**Closing funding surplus / (deficit)**

| Note | Adopted<br>Budget<br>Opening<br>1 July 2024 | Actual<br>as at<br>30 June 2024 | Actual<br>as at<br>31 December 2024 |
|------|---|---------------------------------|-------------------------------------|
|      | \$  | \$                              | \$                                  |
|      | 11,270,218                                  | 20,479,306                      | 19,456,787                          |
|      | 808,210                                     | 682,395                         | 1,097,066                           |
|      | 52,445                                      | 37,455                          | 35,370                              |
|      | 477,873                                     | 0                               | 0                                   |
|      | 253,474                                     | 139,938                         | 135,262                             |
|      | 12,862,220                                  | 21,339,094                      | 20,724,485                          |
|      | (376,739)                                   | (784,488)                       | (164,504)                           |
|      | (652,228)                                   | (670,303)                       | (670,303)                           |
|      | 0   | (1,296)                         | (644)                               |
|      | (959,293)                                   | (98,814)                        | (49,548)                            |
|      | (425,957)                                   | (472,459)                       | (472,459)                           |
|      | (242,524)                                   | 0                               | 0                                   |
|      | (2,656,741)                                 | (2,027,360)                     | (1,357,458)                         |
|      | 10,205,479                                  | 19,311,734                      | 19,367,027                          |
| 2(b) | (9,146,762)                                 | (10,896,187)                    | (11,243,674)                        |
|      | <b>1,058,717</b>                            | <b>8,415,547</b>                | <b>8,123,353</b>                    |

**(b) Current assets and liabilities excluded from budgeted deficiency**

**Adjustments to net current assets**

Less: Reserve accounts  
Less: Current assets not expected to be received at end of year  
- Current financial assets at amortised cost - self supporting loans  
- Rates receivable  
Add: Current liabilities not expected to be cleared at the end of the year  
- Current portion of lease liabilities  
- Current portion of borrowings  
- Current portion of employee benefit provisions held in reserve

**Total adjustments to net current assets**

|      |                    |                     |                     |
|------|--------------------|---------------------|---------------------|
|      | (10,075,710)       | (11,321,098)        | (11,618,527)        |
|      | (369,000)          |                     |                     |
|      |                    | 1,296               | 644                 |
|      | 959,293            | 98,814              | 49,548              |
|      | 338,655            | 324,801             | 324,661             |
| 2(a) | <b>(9,146,762)</b> | <b>(10,896,187)</b> | <b>(11,243,674)</b> |

**(c) Non-cash amounts excluded from operating activities**

**Adjustments to operating activities**

Less: Profit on asset disposals  
Add: Loss on asset disposals  
Add: Depreciation  
Non-cash movements in non-current assets and liabilities:  
- Pensioner deferred rates  
- Employee provisions

**Total non-cash amounts excluded from operating activities**

|  | Adopted<br>Budget<br>Estimates<br>30 June 2025 | YTD<br>Budget<br>Estimates<br>31 December<br>2024 | YTD<br>Actual<br>31 December 2024 |
|--|--|---|-----------------------------------|
|  | \$   | \$  | \$                                |
|  | (10,749)                                       | 0   | 0                                 |
|  | 240,976  | 119,832   | 21,037                            |
|  | 4,739,000                                      | 2,369,448   | 2,603,841                         |
|  | 6,000  |   | 460                               |
|  | 14,583   |   | 0                                 |
|  | <b>4,989,810</b>                               | <b>2,489,280</b>                                  | <b>2,625,338</b>                  |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 and 10.00% whichever is the greater.

| Description   | Var. \$     | Var. %   |   |
|---|-------------|----------|---|
|   | \$          | %        |   |
| <b>Revenue from operating activities</b>  |             |          |   |
| <b>Rates excluding general rates</b>  | 0           | 0.00%    | ‡ |
| <b>Grants, subsidies and contributions</b>  | 368,414     | 50.94%   | ▲ |
| Higher than anticipated HVRI Contributions  |             |          |   |
| <b>Fees and charges</b>   | 248,205     | 18.51%   | ▲ |
| +\$75k - SX & ML Sewer Charges, +\$33k - Planning Fees, +\$24k Landing Fees,<br>+\$100k Caravan Park Income, -\$47k Standpipe Income & +\$74k Private Works |             |          |   |
| <b>Interest revenue</b>   | 96,540      | 24.93%   | ▲ |
| Interest from Muni & Reserve funds higher than expected   |             |          |   |
| <b>Inflows from investing activities</b>  |             |          |   |
| <b>Proceeds from capital grants, subsidies and contributions</b>  | (1,578,114) | (60.42%) | ▼ |
| Variance due to delay in receiving LRCI grant<br>Delays in Grant Funded Road Works  |             |          |   |
| <b>Outflows from financing activities</b>   |             |          |   |
| <b>Transfer to reserves</b>   | 34,167      | 12.98%   | ▲ |
| Higher than expected interets earnings  |             |          |   |

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

|         | <b>Funding surplus / (deficit)</b> |                |                |                 |
|---------|------------------------------------|----------------|----------------|-----------------|
|         | Adopted Budget                     | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$8.02 M                           | \$8.02 M       | \$8.42 M       | \$0.40 M        |
| Closing | \$0.12 M                           | \$9.26 M       | \$9.37 M       | \$0.11 M        |

Refer to Statement of Financial Activity

| <b>Cash and cash equivalents</b> |           |            |
|----------------------------------|-----------|------------|
|                                  | \$19.46 M | % of total |
| Unrestricted Cash                | \$7.84 M  | 40.3%      |
| Restricted Cash                  | \$11.62 M | 59.7%      |

Refer to 3 - Cash and Financial Assets

| <b>Payables</b> |                        |
|-----------------|------------------------|
|                 | \$0.16 M % Outstanding |
| Trade Payables  | \$0.00 M               |
| 0 to 30 Days    | 0.0%                   |
| Over 30 Days    | 0.0%                   |
| Over 90 Days    | 0.0%                   |

Refer to 9 - Payables

| <b>Receivables</b> |                        |
|--------------------|------------------------|
|                    | \$0.36 M % Collected   |
| Rates Receivable   | \$0.74 M 85.1%         |
| Trade Receivable   | \$0.36 M % Outstanding |
| Over 30 Days       | 5.6%                   |
| Over 90 Days       | 4.1%                   |

Refer to 7 - Receivables

**Key Operating Activities**

| <b>Amount attributable to operating activities</b> |                |                |                 |
|--|----------------|----------------|-----------------|
| Adopted Budget                                     | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.12 M)   | \$2.04 M       | \$3.95 M       | \$1.92 M        |

Refer to Statement of Financial Activity

| <b>Rates Revenue</b> |          |            |
|----------------------|----------|------------|
| YTD Actual           | \$4.58 M | % Variance |
| YTD Budget           | \$4.60 M | (0.5%)     |

| <b>Grants and Contributions</b> |          |            |
|---------------------------------|----------|------------|
| YTD Actual                      | \$0.93 M | % Variance |
| YTD Budget                      | \$0.45 M | 105.6%     |

Refer to 13 - Grants and Contributions

| <b>Fees and Charges</b> |          |            |
|-------------------------|----------|------------|
| YTD Actual              | \$1.59 M | % Variance |
| YTD Budget              | \$1.34 M | 18.5%      |

Refer to Statement of Financial Activity

**Key Investing Activities**

| <b>Amount attributable to investing activities</b> |                |                |                 |
|--|----------------|----------------|-----------------|
| Adopted Budget                                     | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$9.93 M)   | (\$0.48 M)     | (\$2.66 M)     | (\$2.17 M)      |

Refer to Statement of Financial Activity

| <b>Proceeds on sale</b> |          |         |
|-------------------------|----------|---------|
| YTD Actual              | \$0.06 M | %       |
| Adopted Budget          | \$0.49 M | (87.6%) |

Refer to 6 - Disposal of Assets

| <b>Asset Acquisition</b> |          |         |
|--------------------------|----------|---------|
| YTD Actual               | \$1.08 M | % Spent |
| Adopted Budget           | \$5.90 M | (81.7%) |

Refer to 5 - Capital Acquisitions

| <b>Capital Grants</b> |          |            |
|-----------------------|----------|------------|
| YTD Actual            | \$1.03 M | % Received |
| Adopted Budget        | \$4.12 M | (74.9%)    |

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

| <b>Amount attributable to financing activities</b> |                |                |                 |
|--|----------------|----------------|-----------------|
| Adopted Budget                                     | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$2.15 M   | (\$0.31 M)     | (\$0.35 M)     | (\$0.03 M)      |

Refer to Statement of Financial Activity

| <b>Borrowings</b>    |            |
|----------------------|------------|
| Principal repayments | (\$0.05 M) |
| Interest expense     | (\$0.00 M) |
| Principal due        | \$0.61 M   |

Refer to 10 - Borrowings

| <b>Reserves</b>  |           |
|------------------|-----------|
| Reserves balance | \$11.62 M |
| Net Movement     | \$0.30 M  |

Refer to 4 - Cash Reserves

| <b>Lease Liability</b> |            |
|------------------------|------------|
| Principal repayments   | (\$0.00 M) |
| Interest expense       | (\$0.00 M) |
| Principal due          | \$0.00 M   |

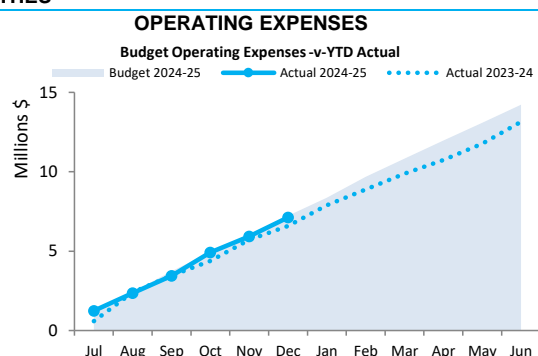
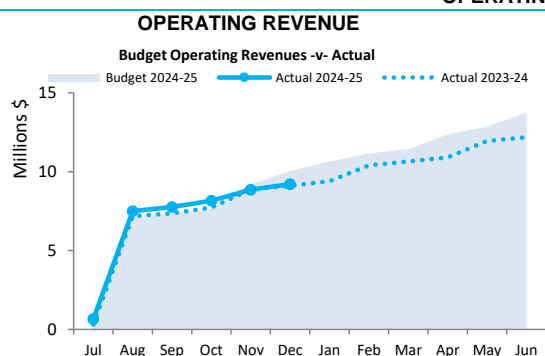
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

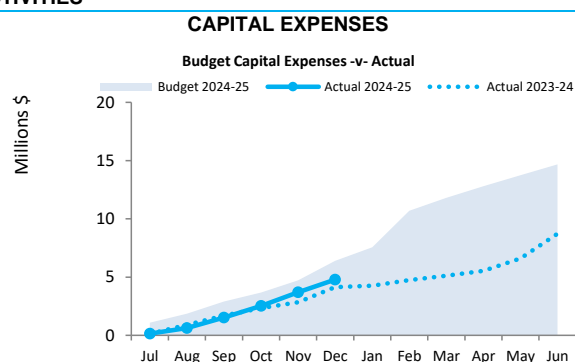
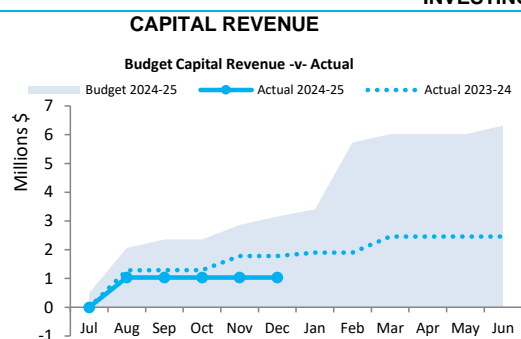
**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**2 KEY INFORMATION - GRAPHICAL**

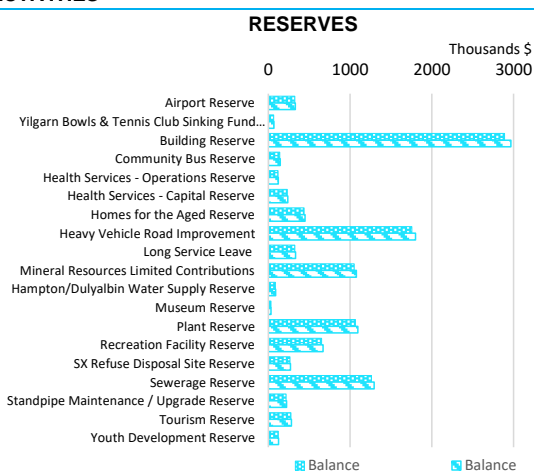
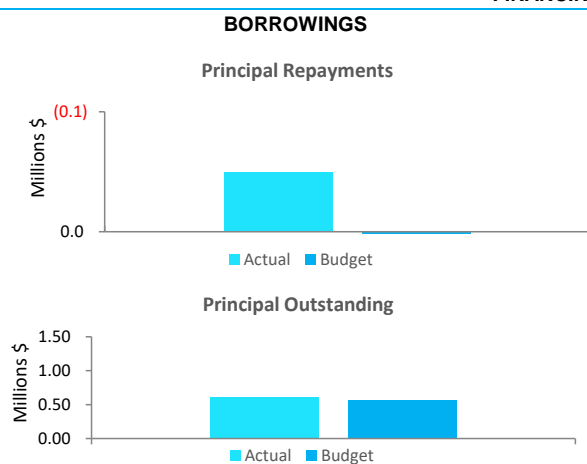
**OPERATING ACTIVITIES**



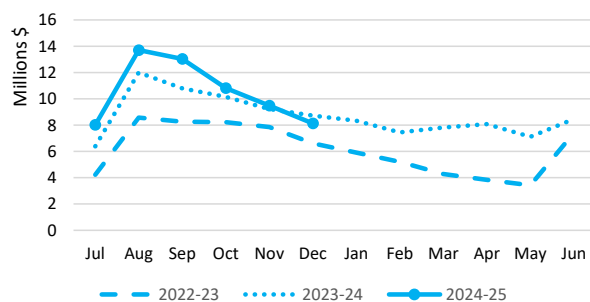
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**3 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

| Description                                  | Classification            | Unrestricted     | Reserve<br>Accounts | Total             | Trust         | Institution | Interest<br>Rate | Maturity<br>Date |
|--|---------------------------|------------------|---------------------|-------------------|---------------|-------------|------------------|------------------|
|  |                           | \$               | \$                  | \$                | \$            |             |                  |                  |
| Cash on hand                                 |                           | 1,350            |                     | 1,350             |               |             |                  |                  |
| Muni funds - bank working acc                | Cash and cash equivalents | 277,755          |                     | 277,755           |               | WBC         | 0.00%            |                  |
| Muni funds - at call account                 | Cash and cash equivalents | 1,162,050        |                     | 1,162,050         |               | WBC         | 1.35%            |                  |
| Muni funds - investment account (31 days)    | Cash and cash equivalents | 6,350,000        |                     | 6,350,000         |               | WBC         | 4.60%            | (rolling 31 day) |
| Reserve funds - investment account (90 days) | Cash and cash equivalents | 0                | 11,618,527          | 11,618,527        |               | WBC         | 5.10%            | (rolling 90 day) |
| Trust Account                                | Cash and cash equivalents | 47,105           |                     | 47,105            | 47,105        |             |                  |                  |
| <b>Total</b>                                 |                           | <b>7,838,260</b> | <b>11,618,527</b>   | <b>19,456,787</b> | <b>47,105</b> |             |                  |                  |
| <b>Comprising</b>                            |                           |                  |                     |                   |               |             |                  |                  |
| Cash and cash equivalents                    |                           | 7,838,260        | 11,618,527          | 19,456,787        | 47,105        |             |                  |                  |
|  |                           | <b>7,838,260</b> | <b>11,618,527</b>   | <b>19,456,787</b> | <b>47,105</b> |             |                  |                  |

**KEY INFORMATION**

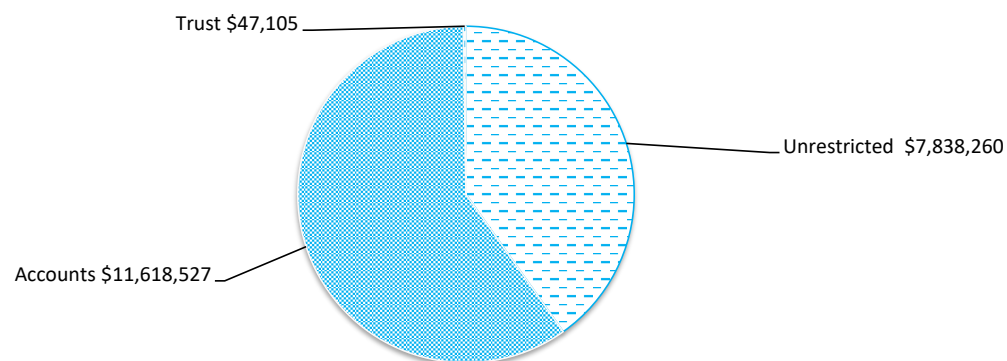
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**4 RESERVE ACCOUNTS**

| Reserve account name                             | Budget            |                  |                    |                   | Actual            |                |           |                   |
|--|-------------------|------------------|--------------------|-------------------|-------------------|----------------|-----------|-------------------|
|  | Opening           | Transfers        | Transfers          | Closing           | Opening           | Transfers      | Transfers | Closing           |
|  | Balance           | In (+)           | Out (-)            | Balance           | Balance           | In (+)         | Out (-)   | Balance           |
|  | \$                | \$               | \$                 | \$                | \$                | \$             | \$        | \$                |
| <b>Reserve accounts restricted by Council</b>    |                   |                  |                    |                   |                   |                |           |                   |
| Airport Reserve                                  | 323,313           | 14,549           | 0                  | 337,862           | 323,313           | 8,494          | 0         | 331,807           |
| Yilgarn Bowls & Tennis Club Sinking Fund Reserve | 65,982            | 130,037          | 0                  | 196,019           | 65,982            | 1,733          | 0         | 67,715            |
| Building Reserve                                 | 2,889,718         | 6,336            | (1,700,000)        | 1,196,054         | 2,889,718         | 75,919         | 0         | 2,965,637         |
| Community Bus Reserve                            | 140,791           | 10,417           | 0                  | 151,208           | 140,791           | 3,698          | 0         | 144,489           |
| Health Services - Operations Reserve             | 118,856           | 5,349            | 0                  | 124,205           | 118,856           | 3,123          | 0         | 121,979           |
| Health Services - Capital Reserve                | 231,479           | 19,726           | 0                  | 251,205           | 231,479           | 6,082          | 0         | 237,561           |
| Homes for the Aged Reserve                       | 438,360           | 628,968          | 0                  | 1,067,328         | 438,360           | 11,517         | 0         | 449,877           |
| Heavy Vehicle Road Improvement                   | 1,754,849         | 11,923           | 0                  | 1,766,772         | 1,754,849         | 46,103         | 0         | 1,800,952         |
| Long Service Leave                               | 324,072           | 14,583           | 0                  | 338,655           | 324,072           | 8,514          | 0         | 332,586           |
| Mineral Resources Limited Contributions          | 1,051,058         | 47,298           | 0                  | 1,098,356         | 1,051,058         | 27,614         | 0         | 1,078,672         |
| Hampton/Dulyalbin Water Supply Reserve           | 87,643            | 11,444           | 0                  | 99,087            | 87,643            | 2,302          | 0         | 89,945            |
| Museum Reserve                                   | 32,877            | 4,479            | 0                  | 37,356            | 32,877            | 863            | 0         | 33,740            |
| Plant Reserve                                    | 1,066,585         | 47,996           | 0                  | 1,114,581         | 1,066,585         | 28,022         | 0         | 1,094,607         |
| Recreation Facility Reserve                      | 652,076           | 56,773           | (622,000)          | 86,849            | 652,076           | 17,132         | 0         | 669,208           |
| SX Refuse Disposal Site Reserve                  | 264,960           | 29,343           | 0                  | 294,303           | 264,960           | 6,962          | 0         | 271,922           |
| Sewerage Reserve                                 | 1,261,614         | 9,823            | 0                  | 1,271,437         | 1,261,614         | 33,145         | 0         | 1,294,759         |
| Standpipe Maintenance / Upgrade Reserve          | 218,291           | 12,462           | 0                  | 230,753           | 218,291           | 5,735          | 0         | 224,026           |
| Tourism Reserve                                  | 276,924           | 9,635            | 0                  | 286,559           | 276,924           | 7,275          | 0         | 284,199           |
| Youth Development Reserve                        | 121,650           | 5,474            | 0                  | 127,124           | 121,650           | 3,196          | 0         | 124,846           |
|  | <b>11,321,098</b> | <b>1,076,615</b> | <b>(2,322,000)</b> | <b>10,075,713</b> | <b>11,321,098</b> | <b>297,429</b> | <b>0</b>  | <b>11,618,527</b> |

## 5 CAPITAL ACQUISITIONS

| Capital acquisitions                                | Adopted           |                  | YTD Actual       | YTD Variance       |
|---|-------------------|------------------|------------------|--------------------|
|   | Budget            | YTD Budget       |                  |                    |
|   | \$                | \$               | \$               | \$                 |
| Buildings   | 6,360,921         | 1,895,399        | 2,236,755        | 341,356            |
| Furniture and equipment                             | 65,000            | 0                | 431,746          | 431,746            |
| Plant and equipment                                 | 2,215,000         | 0                | 6,584            | 6,584              |
| <b>Acquisition of property, plant and equipment</b> | <b>8,640,921</b>  | <b>1,895,399</b> | <b>2,675,085</b> | <b>779,686</b>     |
| Infrastructure - roads                              | 5,411,353         | 1,230,222        | 1,052,820        | (177,402)          |
| Infrastructure- Other                               | 485,000           | 35,498           | 23,921           | (11,577)           |
| <b>Acquisition of infrastructure</b>                | <b>5,896,353</b>  | <b>1,265,720</b> | <b>1,076,741</b> | <b>(188,979)</b>   |
| <b>Total of PPE and Infrastructure.</b>             | <b>14,537,274</b> | <b>3,161,119</b> | <b>3,751,825</b> | <b>590,706</b>     |
| <b>Total capital acquisitions</b>                   | <b>14,537,274</b> | <b>3,161,119</b> | <b>3,751,825</b> | <b>590,706</b>     |
| <b>Capital Acquisitions Funded By:</b>              |                   |                  |                  |                    |
| Capital grants and contributions                    | 4,119,957         | 2,611,795        | 1,033,681        | (1,578,114)        |
| Borrowings  | 1,000,000         | 0                | 0                | 0                  |
| Other (disposals & C/Fwd)                           | 491,500           | 66,000           | 60,909           | (5,091)            |
| Contribution - operations                           | 8,925,817         | 483,324          | 0                | (483,324)          |
| <b>Capital funding total</b>                        | <b>14,537,274</b> | <b>3,161,119</b> | <b>1,094,590</b> | <b>(2,066,529)</b> |

### KEY INFORMATION

#### Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

#### Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

#### Reportable Value

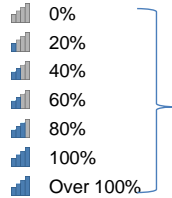
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

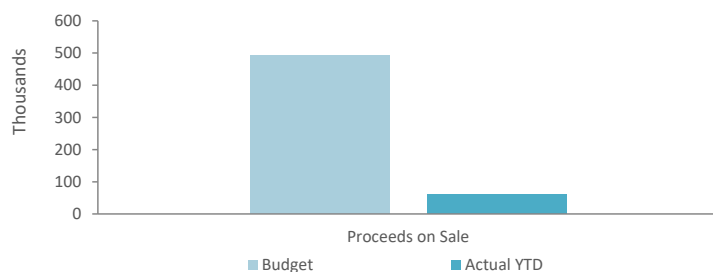


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

|                               |  | Adopted    |            | 30/09/2024 | Variance     |
|-------------------------------|--|------------|------------|------------|--------------|
| Account Description           |  | Budget     | YTD Budget | YTD Actual | (Under)/Over |
|                               |  | \$         | \$         | \$         | \$           |
| <b>Buildings</b>              |  |            |            |            |              |
| E07451                        | Medical Centre - Land & Buildings Capital                        | 15,196     | 0          | 0          | 0            |
| E08250                        | Child Care Centre - Land & Buildings Capital                     | 45,000     | 0          | 0          | 0            |
| E08350                        | Senior Citizens Centre - Land & Buildings Capital                | 10,000     | 0          | 0          | 0            |
| J08403                        | Homes For The Aged - Land & Buildings Capital                    | 77,603     | 0          | 0          | 0            |
| E09710                        | Housing Construction - Land & Buildings                          | 860,384    | 0          | 0          | 0            |
| J09750                        | 37 Taurus St - Land & Buildings Capital                          | 36,000     | 0          | 10,924     | (10,924)     |
| J09753                        | 103 Altair St - Land & Buildings Capital                         | 9,093      | 0          | 2,242      | (2,242)      |
| J09754                        | 3 Libra Pl - Land & Buildings Capital                            | 18,653     | 0          | 17,131     | (17,131)     |
| J09755                        | 35 Taurus St - Land & Buildings Capital                          | 41,174     | 0          | 0          | 0            |
| J09760                        | 1/50 Antares St - Land & Buildings Capital                       | 6,000      | 0          | 0          | 0            |
| J09764                        | 2 Libra Place - Land & Buildings Capital                         | 30,783     | 0          | 0          | 0            |
| J09766                        | 13 Libra St (East) - Land & Buildings Capital                    | 8,500      | 0          | 0          | 0            |
| J09767                        | 13 Libra St (West) - Land & Buildings Capital                    | 8,500      | 0          | 0          | 0            |
| J10722                        | Cbd Public Toilets - Land & Buildings Capital                    | 12,063     | 2,004      | 14         | 1,990        |
| J11150                        | Sx Community Centre - Land & Buildings Capital                   | 0          | 0          | 144        | (144)        |
| E11250                        | Swimming Pool - Land & Buildings Capital                         | 30,000     | 0          | 0          | 0            |
| J11341                        | Yilgarn Bowls & Tennis Centre - Land & Buildings Capital         | 12,826     | 2,134      | 0          | 2,134        |
| SPRT11                        | Moorine Rock Tennis Club - Land & Buildings Capital              | 5,600      | 932        | 0          | 932          |
| SPORT9                        | Netball Courts / Pavilion / Toilets - Land & Buildings Capital   | 14,297     | 2,382      | 0          | 2,382        |
| J11342                        | Lrci Rnd 3 - Southern Cross Sports Complex Upgrades              | 4,420,000  | 1,841,665  | 2,163,635  | (321,970)    |
| J13203                        | Caravan Park Improvements - Land & Buildings Capital             | 556,739    | 0          | 13,868     | (13,868)     |
| J13207                        | Caravan Park Residence - Land & Buildings Capital                | 18,000     | 0          | 9,851      | (9,851)      |
| J14602                        | Depot - Land & Buildings Capital                                 | 58,479     | 24,360     | 17,490     | 6,870        |
| J14604                        | Depot - Yard Surfaces - Land & Buildings Capital                 | 25,000     | 10,415     | 258        | 10,157       |
| J14603                        | 11 Antares Street - Shop Front Capital                           | 18,739     | 7,795      | 1,098      | 6,697        |
| J14607                        | 11 Antares Street - Residence Capital                            | 22,292     | 3,712      | 99         | 3,613        |
| <b>Furniture</b>              |  |            |            |            |              |
| E14655                        | Shire Administration - Furniture & Equipment Capital             | 65,000     | 0          | 6,584      | (6,584)      |
| <b>Plant and equipment</b>    |  |            |            |            |              |
| E10353                        | Southern Cross Sewerage Scheme - Plant & Equipment Capital       | 52,500     | 4,375      | 0          | 4,375        |
| E10451                        | Marvel Loch Sewerage Scheme - Plant & Equipment Capital          | 10,500     | 875        | 0          | 875          |
| J11345                        | Sx Sporting Complex - Plant & Equipment Capital                  | 25,000     | 2,083      | 0          | 2,083        |
| E11357                        | Parks & Gardens - Plant & Equipment Capital                      | 210,000    | 87,500     | 93,141     | (5,641)      |
| E12350                        | Purchase Of Plant And Equipment                                  | 1,725,000  | 718,750    | 283,147    | 435,603      |
| E12353                        | Depot - Plant & Equipment Capital                                | 75,000     | 6,250      | 11,900     | (5,650)      |
| E13257                        | Caravan Park Improvements - Plant & Equipment Capital            | 65,000     | 0          | 43,558     | (43,558)     |
| E14656                        | Shire Administration - Plant & Equipment                         | 52,000     | 0          | 0          | 0            |
| <b>Infrastructure - roads</b> |  |            |            |            |              |
| RRG28                         | R2030 - Bodallin Wheatbin Rd - Replace Culvert And Reconstruc    | 1,674,799  | 0          | 199,762    | (199,762)    |
| R2R40                         | R2R - Marvel Loch Forrestania Rd - Reconstruct To 8M Primer S    | 445,054    | 296,702    | 187,011    | 109,691      |
| R2R41                         | R2R - Marvel Loch Forrestania Rd - Reseal - Slk 0.17 - 2.90 (24/ | 120,728    | 0          | 25,117     | (25,117)     |
| R2R42                         | R2R - Koorda-Bullfinch Rd - Shoulder Widening - Slk 6.00 - 11.2  | 303,088    | 303,088    | 79,262     | 223,826      |
| R2R43                         | R2R - Southern Cross South Rd - Gravel Sheet - Slk 86.00 - 91.9  | 414,953    | 207,478    | 162,171    | 45,307       |
| WSFN1                         | Wsfm - Koorda/Bullfinch Rd - Geotesting, Survey & Replace 2 Cul  | 136,500    | 27,299     | 0          | 27,299       |
| RRU38                         | Rru - Various Reseals, Short Sections And Intersections (24/25)  | 406,980    | 0          | 0          | 0            |
| RRU39                         | Rru - Noongar North Rd - Gravel Sheet - Slk ?? (24/25)           | 303,017    | 0          | 32,560     | (32,560)     |
| RRU40                         | Rru - Cockatoo Tank Rd - Resheet - Slk 0.00 To 5.00 (24/25)      | 364,894    | 0          | 11,900     | (11,900)     |
| RRU41                         | Rru - Dulyalbin Rd - Gravel Sheet - Slk 1.00 - 5.00 (24/25)      | 282,325    | 282,325    | 259,567    | 22,758       |
| RRU42                         | Rru - Lrci Phase 4B - Replace Various Culverts                   | 272,000    | 113,330    | 54,759     | 58,571       |
| RRU43                         | Rru - Ivy Rd - Gravel Sheet - Slk 23.00 - 28.00 (24/25)          | 308,576    | 0          | 30,967     | (30,967)     |
| TRU14                         | Tru - Altair St - Reseal - Slk 0.00 - 1.35 (24/25)               | 70,291     | 0          | 0          | 0            |
| HVRIC9                        | Hvric - Koolyanobbing Rd - Replace Various Culverts And Recon    | 308,148    | 0          | 9,744      | (9,744)      |
| <b>Infrastructure - Other</b> |  |            |            |            |              |
| E10350                        | Southern Cross Sewerage Scheme - Infrastructure Capital          | 17,500     | 2,916      | 0          | 2,916        |
| E10450                        | Marvel Loch Sewerage Scheme - Infrastructure Capital             | 25,500     | 4,250      | 0          | 4,250        |
| J11344                        | Renewal Of Cricket Practice Nets & Surface                       | 30,000     | 5,000      | 23,921     | (18,921)     |
| J12101                        | Concrete Footpath - Spica Street - Southern Cross                | 120,000    | 20,000     | 0          | 20,000       |
| AERO5                         | Windsock Lighting Upgrade  | 20,000     | 3,332      | 0          | 3,332        |
| TRU15                         | Tru - Lrci Phase 4B - Sx Town Kerbing                            | 272,000    | 0          | 0          | 0            |
|                               |  | 14,537,274 | 3,980,952  | 3,751,825  | 229,127      |

## 6 DISPOSAL OF ASSETS

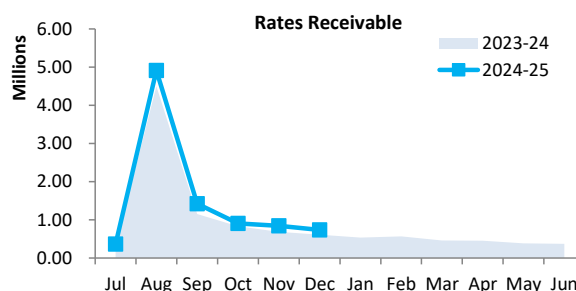
|            |  | Budget         |          |        |           | YTD Actual     |          |        |          |
|------------|--|----------------|----------|--------|-----------|----------------|----------|--------|----------|
| Asset Ref. | Asset description                      | Net Book Value | Proceeds | Profit | (Loss)    | Net Book Value | Proceeds | Profit | (Loss)   |
|            |  | \$             | \$       | \$     | \$        | \$             | \$       | \$     | \$       |
|            | Plant and equipment                    |                |          |        |           |                |          |        |          |
| 2061       | Light Tip Truck                        | 54,881         | 40,000   | 0      | (14,881)  | 57,286         | 45,455   | 0      | (11,831) |
| 2013       | Freightliner Prime Mover               | 153,753        | 65,000   | 0      | (88,753)  | 0              | 0        | 0      | 0        |
| 2011       | Replace Asset 2011 - John Deere Grader | 163,055        | 80,000   | 0      | (83,055)  | 0              | 0        | 0      | 0        |
| P1818      | Replace Asset P1818 - Tandem Dolly     | 17,272         | 10,000   | 0      | (7,272)   | 0              | 0        | 0      | 0        |
| 2018       | Toro GM360 Ride On                     | 23,606         | 4,500    | 0      | (19,106)  | 0              | 0        | 0      | 0        |
| 2057       | Dual Cab 4x4 Truck                     | 67,716         | 60,000   | 0      | (7,716)   | 0              | 0        | 0      | 0        |
| 2058       | Dual Cab 4x4 Truck                     | 67,716         | 60,000   | 0      | (7,716)   | 0              | 0        | 0      | 0        |
| 2035       | Tray Deck & Crane                      | 56,172         | 45,000   | 0      | (11,172)  | 0              | 0        | 0      | 0        |
| 2112       | Toyota Landcruiser (WS)                | 60,251         | 70,000   | 9,749  | 0         | 0              | 0        | 0      | 0        |
| 2043       | Builders Ute                           | 25,000         | 26,000   | 1,000  | 0         | 24,659         | 15,454   | 0      | (9,205)  |
| 2100       | Mitsubishi Outlander                   | 32,305         | 31,000   | 0      | (1,305)   | 0              | 0        | 0      | 0        |
|            |  | 721,727        | 491,500  | 10,749 | (240,976) | 81,945         | 60,909   | 0      | (21,036) |



## 7 RECEIVABLES

### Rates receivable

|                               | 30 Jun 2024    | 31 Dec 2024    |
|-------------------------------|----------------|----------------|
|                               | \$             | \$             |
| Opening arrears previous year | 310,001        | 343,588        |
| Levied this year              | 4,378,475      | 4,578,620      |
| Less - collections to date    | (4,344,888)    | (4,186,873)    |
| <b>Net rates collectable</b>  | <b>343,588</b> | <b>735,335</b> |
| % Collected                   | 92.7%          | 85.1%          |



### Receivables - general

|  | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|--|--------|---------|---------|---------|----------|----------------|
|  | \$     | \$      | \$      | \$      | \$       | \$             |
| Receivables - general  | 0      | 152,749 | 425     | 1,944   | 6,597    | 161,715        |
| Percentage   | 0.0%   | 94.5%   | 0.3%    | 1.2%    | 4.1%     |                |
| <b>Balance per trial balance</b>                               |        |         |         |         |          |                |
| Trade receivables  |        |         |         |         |          | 238,501        |
| GST receivable   |        |         |         |         |          | 127,682        |
| Allowance for credit losses of rates and statutory receivables |        |         |         |         |          | (4,452)        |
| <b>Total receivables general outstanding</b>                   |        |         |         |         |          | <b>361,731</b> |

Amounts shown above include GST (where applicable)

### KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

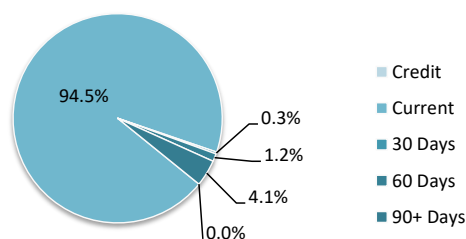
The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

### Accounts Receivable (non-rates)



## 8 OTHER CURRENT ASSETS

|                                   | Opening<br>Balance<br>1 July 2024 | Asset<br>Increase | Asset<br>Reduction | Closing<br>Balance<br>31 December 2024 |
|-----------------------------------|-----------------------------------|-------------------|--------------------|--|
|                                   | \$                                | \$                | \$                 | \$                                     |
| <b>Other current assets</b>       |                                   |                   |                    |  |
| <b>Inventory</b>                  |                                   |                   |                    |  |
| Fuel and materials                | 37,455                            | 0                 | (2,085)            | 35,370                                 |
| <b>Other assets</b>               |                                   |                   |                    |  |
| Accrued income                    | 4,676                             | 0                 | (4,676)            | 0                                      |
| Contract assets                   | 135,262                           |                   |                    | 135,262                                |
| <b>Total other current assets</b> | <b>177,393</b>                    | <b>0</b>          | <b>(6,761)</b>     | <b>170,632</b>                         |

Amounts shown above include GST (where applicable)

## KEY INFORMATION

### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

| Payables - general                                 | Credit | Current | 30 Days | 60 Days | 90+ Days | Total     |
|--|--------|---------|---------|---------|----------|-----------|
|  | \$     | \$      | \$      | \$      | \$       | \$        |
| Payables - general                                 | 0      | 0       | 0       | 0       | 0        | 0         |
| Percentage   | 0.0%   | 0.0%    | 0.0%    | 0.0%    | 0.0%     |           |
| Balance per trial balance                          |        |         |         |         |          |           |
| Accrued salaries and wages                         |        |         |         |         |          | 119,895   |
| ATO liabilities                                    |        |         |         |         |          | 80,680    |
| Other payables                                     |        |         |         |         |          | (112,202) |
| Bonds and deposits held                            |        |         |         |         |          | 3,955     |
| Trust  |        |         |         |         |          | 72,176    |
| Total payables general outstanding                 |        |         |         |         |          | 164,504   |
| Amounts shown above include GST (where applicable) |        |         |         |         |          |           |

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



## 10 BORROWINGS

### Repayments - borrowings

| Information on borrowings<br>Particulars  |  | Loan No. | 1 July 2024    | New Loans |                  | Principal Repayments |               | Principal Outstanding |                | Interest Repayments |                 |
|---|--|----------|----------------|-----------|------------------|----------------------|---------------|-----------------------|----------------|---------------------|-----------------|
|   |  |          |                | Actual    | Budget           | Actual               | Budget        | Actual                | Budget         | Actual              | Budget          |
|   |  |          | \$             | \$        | \$               | \$                   | \$            | \$                    | \$             | \$                  | \$              |
| WA Treasury, Southern Cross swimming pool |  | 98       | 662,883        | 0         | 0                | (49,266)             | 98,814        | 613,617               | 564,069        | (3,787)             | (7,323)         |
| Southern Cross Recreation Center Upgrade  |  | 99       | 0              | 0         | 1,000,000        | 0                    | 0             | 0                     | 0              | 0                   | (22,600)        |
| <b>Total</b>                              |  |          | <b>662,883</b> | <b>0</b>  | <b>1,000,000</b> | <b>(49,266)</b>      | <b>98,814</b> | <b>613,617</b>        | <b>564,069</b> | <b>(3,787)</b>      | <b>(29,923)</b> |
| Current borrowings                        |  |          | 98,814         |           |                  |                      |               | 49,548                |                |                     |                 |
| Non-current borrowings                    |  |          | 564,069        |           |                  |                      |               | 564,069               |                |                     |                 |
|   |  |          | <b>662,883</b> |           |                  |                      |               | <b>613,617</b>        |                |                     |                 |

All debenture repayments were financed by general purpose revenue.

### New borrowings 2024-25

| Particulars                              | Amount Borrowed | Amount Borrowed | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) |           | Balance Unspent |
|--|-----------------|-----------------|-------------|-----------|------------|--------------------------|---------------|---------------|-----------|-----------------|
|  | Actual          | Budget          |             |           |            |                          |               | Actual        | Budget    |                 |
|  | \$              | \$              |             |           |            | \$                       | %             | \$            | \$        | \$              |
| Southern Cross Recreation Centre Upgrade | 0               | 1,000,000       | WATC        | Annuity   | 10         | 252,168                  | 4.49          | 0             | 1,000,000 | 0               |

### KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF YILGARN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 DECEMBER 2024

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

| Information on leases           |           | New Leases  |        |        | Principal Repayments |        | Principal Outstanding |        | Interest Repayments |         |
|---------------------------------|-----------|-------------|--------|--------|----------------------|--------|-----------------------|--------|---------------------|---------|
| Particulars                     | Lease No. | 1 July 2024 | Actual | Budget | Actual               | Budget | Actual                | Budget | Actual              | Budget  |
|                                 |           | \$          | \$     | \$     | \$                   | \$     | \$                    | \$     | \$                  | \$      |
| Canon Photocopier (back office) |           | 2,979       |        |        | (664)                |        | 2,315                 | 2,979  | (44)                | (1,200) |
| Total                           |           | 2,979       | 0      | 0      | (664)                | 0      | 2,315                 | 2,979  | (44)                | (1,200) |
| Current lease liabilities       |           | 1,296       |        |        |                      |        | 644                   |        |                     |         |
| Non-current lease liabilities   |           | 1,683       |        |        |                      |        | 1,683                 |        |                     |         |
|                                 |           | 2,979       |        |        |                      |        | 2,327                 |        |                     |         |

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

## 12 OTHER CURRENT LIABILITIES

|  | Note | Opening<br>Balance<br>1 July 2024 | Liability<br>transferred<br>from/(to)<br>non current | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance<br>1 December 2024 |
|--|------|-----------------------------------|--|-----------------------|------------------------|---------------------------------------|
|  |      | \$                                | \$   | \$                    | \$                     | \$                                    |
| <b>Other current liabilities</b>       |      |                                   |  |                       |                        |                                       |
| <b>Other liabilities</b>               |      |                                   |  |                       |                        |                                       |
| Contract liabilities                   |      | 629,210                           | 0  |                       |                        | 629,210                               |
| Unearned Revenue                       |      | 41,093                            | 0  |                       |                        | 41,093                                |
| <b>Total other liabilities</b>         |      | 670,303                           | 0  | 0                     | 0                      | 670,303                               |
| <b>Employee Related Provisions</b>     |      |                                   |  |                       |                        |                                       |
| Provision for annual leave             |      | 244,291                           | 0  |                       |                        | 244,291                               |
| Provision for long service leave       |      | 228,168                           | 0  |                       |                        | 228,168                               |
| <b>Total Provisions</b>                |      | 472,459                           | 0  | 0                     | 0                      | 472,459                               |
| <b>Total other current liabilities</b> |      | <b>1,142,762</b>                  | <b>0</b>   | <b>0</b>              | <b>0</b>               | <b>1,142,762</b>                      |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF YILGARN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 DECEMBER 2024

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider                                      | Unspent grant, subsidies and contributions liability |                       |                       |             |                   | Grants, subsidies and contributions revenue |            |             |
|---|--|-----------------------|-----------------------|-------------|-------------------|---|------------|-------------|
|   | Liability  | Increase in Liability | Decrease in Liability | Liability   | Current Liability | Adopted Budget Revenue                      | YTD Budget | YTD Revenue |
|   | 1 July 2024  |                       | (As revenue)          | 31 Dec 2024 | 31 Dec 2024       |   |            | Actual      |
|   | \$   | \$                    | \$                    | \$          | \$                | \$  | \$         | \$          |
| <b>Grants and subsidies</b>                   |  |                       |                       |             |                   |   |            |             |
| GRANTS COMMISSION GENERAL                     |  |                       |                       | 0           |                   |   | 131,615    | 207,219     |
| GRANTS COMMISSION ROADS                       |  |                       |                       | 0           |                   | 179,759                                     | 44,939     | 88,726      |
| ESL OPERATING GRANT                           |  |                       |                       | 0           |                   | 62,500                                      | 31,250     | 21,532      |
| CRC PROFESSIONAL DEVELOPMENT & TRAINING       |  |                       |                       | 0           |                   | 2,500                                       | 832        | 0           |
| DRD GRANT FUNDING (CRC)                       |  |                       |                       | 0           |                   | 113,944                                     | 56,972     | 89,571      |
| GRANT FUNDING                                 |  |                       |                       | 0           |                   | 1,000                                       | 332        | 0           |
| STREET LIGHT - OPERATION GRANT                |  |                       |                       | 0           |                   | 12,500                                      | 0          | 0           |
| HVRIC - HEAVY VEHICLE ROAD IMPROVEMENT CHARGE |  |                       |                       | 0           |                   | 550,000                                     | 183,332    | 516,580     |
|   | 0  | 0                     | 0                     | 0           | 0                 | 922,203                                     | 449,272    | 923,628     |
| <b>Contributions</b>                          |  |                       |                       |             |                   |   |            |             |
| GRANT FUNDING - OTHER                         |  |                       |                       | 0           |                   | 10,432                                      | 1,738      | 3,819       |
|   | 0  | 0                     | 0                     | 0           | 0                 | 10,432                                      | 1,738      | 3,819       |
| <b>TOTALS</b>                                 | 0  | 0                     | 0                     | 0           | 0                 | 932,635                                     | 451,010    | 927,447     |

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider  | Capital grant/contribution liabilities |                          |  |                          |                                     | Capital grants, subsidies and contributions revenue |               |                          |
|---|--|--------------------------|--|--------------------------|-------------------------------------|---|---------------|--------------------------|
|   | Liability<br>1 July 2024               | Increase in<br>Liability | Decrease in<br>Liability<br>(As revenue) | Liability<br>31 Dec 2024 | Current<br>Liability<br>31 Dec 2024 | Adopted<br>Budget<br>Revenue                        | YTD<br>Budget | YTD<br>Revenue<br>Actual |
|   | \$                                     | \$                       | \$                                       | \$                       | \$                                  | \$  | \$            | \$                       |
| <b>Capital grants and subsidies</b>                 |  |                          |  |                          |                                     |   |               |                          |
| LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI)     |  |                          |  | 0                        |                                     |   | 284,077       | 0                        |
| GRANT ROADS 2025                                    |  |                          |  | 0                        |                                     | 1,116,533   | 446,613       | 472,614                  |
| MRWA DIRECT GRANT                                   |  |                          |  | 0                        |                                     | 561,067   | 561,067       | 561,067                  |
| ROADS TO RECOVERY (R2R)                             |  |                          |  | 0                        |                                     | 1,178,691   | 0             | 0                        |
| COMMODITY ROUTE / SECONDARY FREIGHT NETWORK FUNDING |  |                          |  | 0                        |                                     | 127,355   | 50,942        | 0                        |
|   | 0                                      | 0                        | 0  | 0                        | 0                                   | 2,983,646   | 1,342,699     | 1,033,681                |

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2024**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| <b>Description</b>              | <b>Opening<br/>Balance<br/>1 July 2024</b> | <b>Amount<br/>Received</b> | <b>Amount<br/>Paid</b> | <b>Closing<br/>Balance<br/>31 December 2024</b> |
|---------------------------------|--|----------------------------|------------------------|---|
|                                 | <b>\$</b>                                  | <b>\$</b>                  | <b>\$</b>              | <b>\$</b>                                       |
| Police Licensing                | 759  | -                          | -                      | 759   |
| Builders Levy                   | 11,765                                     | 123.00                     | (10,638)               | 1,250   |
| Transwa Bookings                | 3,047                                      | -                          | -                      | 3,047   |
| Staff Personal Dedns            | (1)  | -                          | -                      | (1)   |
| Housing Tenancy Bonds           | 4,240                                      | -                          | -                      | 4,240   |
| Hall Hire Bonds And Deposits    | 1,115                                      | -                          | -                      | 1,115   |
| Security Key System - Key Bonds | 1,830                                      | -                          | -                      | 1,830   |
| Third Party Contributions       | 6,338                                      | -                          | -                      | 6,338   |
| Rates Overpaid                  | 16,047                                     | -                          | (4,333)                | 11,714  |
| Retention Monies                | 20,000                                     | -                          | 5,000.00               | 25,000  |
| Council Nomination Deposit      | 100  | -                          | (100)                  | 0   |
|                                 | <b>65,240</b>                              | <b>123</b>                 | <b>(10,071)</b>        | <b>55,292</b>                                   |



## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)  
For the period ended 31 January 2025**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

|  | Adopted<br>Budget<br>Estimates | YTD<br>Budget<br>Estimates | YTD<br>Actual      | Variance*<br>\$<br>(c) - (b) | Variance*<br>%<br>((c) - (b))/(b) | Var. |
|--|--------------------------------|----------------------------|--------------------|------------------------------|-----------------------------------|------|
| Note   | (a)<br>\$                      | (b)<br>\$                  | (c)<br>\$          | (c) - (b)<br>\$              | ((c) - (b))/(b)<br>%              |      |
| <b>OPERATING ACTIVITIES</b>                                  |                                |                            |                    |                              |                                   |      |
| <b>Revenue from operating activities</b>                     |                                |                            |                    |                              |                                   |      |
| General rates  | 4,601,698                      | 4,601,698                  | 4,568,590          | (33,108)                     | (0.72%)                           |      |
| Grants, subsidies and contributions                          | 1,459,097                      | 814,392                    | 1,141,570          | 327,178                      | 40.17%                            | ▲    |
| Fees and charges   | 2,060,787                      | 1,442,622                  | 1,687,764          | 245,142                      | 16.99%                            | ▲    |
| Reimbursements   | 86,174                         | 59,497                     | 62,289             | 2,792                        | 4.69%                             |      |
| Interest revenue   | 774,449                        | 451,759                    | 551,288            | 99,529                       | 22.03%                            | ▲    |
| Other revenue  | 626,300                        | 366,985                    | 395,099            | 28,114                       | 7.66%                             |      |
| Profit on asset disposals                                    | 10,749                         | 0                          | 0                  | 0                            | 0.00%                             |      |
|  | <b>9,619,254</b>               | <b>7,736,953</b>           | <b>8,406,600</b>   | <b>669,647</b>               | <b>8.66%</b>                      |      |
| <b>Expenditure from operating activities</b>                 |                                |                            |                    |                              |                                   |      |
| Employee costs   | (4,680,008)                    | (2,726,721)                | (2,544,073)        | (182,648)                    | 6.70%                             |      |
| Materials and contracts                                      | (2,876,890)                    | (2,094,823)                | (953,167)          | (1,141,656)                  | 54.50%                            |      |
| Utility charges  | (1,038,701)                    | (518,280)                  | (407,397)          | (110,883)                    | 21.39%                            |      |
| Depreciation   | (4,739,000)                    | (2,764,356)                | (3,053,387)        | 289,031                      | (10.46%)                          |      |
| Finance costs  | (31,123)                       | (4,362)                    | (3,840)            | (522)                        | 11.97%                            |      |
| Insurance  | (358,984)                      | (326,707)                  | (390,783)          | 64,076                       | (19.61%)                          |      |
| Other expenditure  | (763,366)                      | (530,506)                  | (493,655)          | (36,851)                     | 6.95%                             |      |
| Loss on asset disposals                                      | (240,976)                      | (139,804)                  | (21,037)           | (118,767)                    | 84.95%                            |      |
|  | <b>(14,729,048)</b>            | <b>(9,105,559)</b>         | <b>(7,867,339)</b> | <b>1,238,220</b>             | <b>13.60%</b>                     |      |
| Non cash amounts excluded from operating activities          | 4,989,810                      | 2,904,160                  | 3,074,884          | 170,724                      | 5.88%                             |      |
| <b>Amount attributable to operating activities</b>           | <b>(119,984)</b>               | <b>1,535,554</b>           | <b>3,614,145</b>   | <b>2,078,591</b>             | <b>135.36%</b>                    |      |
| <b>INVESTING ACTIVITIES</b>                                  |                                |                            |                    |                              |                                   |      |
| <b>Inflows from investing activities</b>                     |                                |                            |                    |                              |                                   |      |
| Proceeds from capital grants, subsidies and contributions    | 4,119,957                      | 2,898,779                  | 1,033,681          | (1,865,098)                  | (64.34%)                          | ▼    |
| Proceeds from disposal of assets                             | 491,500                        | 66,000                     | 60,909             | (5,091)                      | (7.71%)                           |      |
|  | <b>4,611,457</b>               | <b>2,964,779</b>           | <b>1,094,590</b>   | <b>(1,870,189)</b>           | <b>(63.08%)</b>                   |      |
| <b>Outflows from investing activities</b>                    |                                |                            |                    |                              |                                   |      |
| Payments for property, plant and equipment                   | (8,640,921)                    | (1,895,399)                | (2,675,085)        | 779,686                      | (41.14%)                          |      |
| Payments for construction of infrastructure                  | (5,896,353)                    | (1,265,720)                | (1,076,741)        | (188,979)                    | 14.93%                            |      |
|  | <b>(14,537,274)</b>            | <b>(3,161,119)</b>         | <b>(3,751,825)</b> | <b>(590,706)</b>             | <b>(18.69%)</b>                   |      |
| <b>Amount attributable to investing activities</b>           | <b>(9,925,817)</b>             | <b>(196,340)</b>           | <b>(2,657,235)</b> | <b>(2,460,895)</b>           | <b>(1253.38%)</b>                 |      |
| <b>FINANCING ACTIVITIES</b>                                  |                                |                            |                    |                              |                                   |      |
| <b>Inflows from financing activities</b>                     |                                |                            |                    |                              |                                   |      |
| Proceeds from new borrowings                                 | 1,000,000                      | 0                          | 0                  | 0                            | 0.00%                             |      |
| Transfer from reserves                                       | 2,322,000                      | 0                          | 0                  | 0                            | 0.00%                             |      |
|  | <b>3,322,000</b>               | <b>0</b>                   | <b>0</b>           | <b>0</b>                     | <b>0.00%</b>                      |      |
| <b>Outflows from financing activities</b>                    |                                |                            |                    |                              |                                   |      |
| Payments for principal portion of lease liabilities          | 0                              | (543)                      | (543)              | 0                            | 0.00%                             |      |
| Repayment of borrowings                                      | (98,814)                       | (49,266)                   | (49,266)           | 0                            | 0.00%                             |      |
| Transfer to reserves   | (1,076,615)                    | (307,139)                  | (344,335)          | (37,196)                     | (12.11%)                          | ▼    |
|  | <b>(1,175,429)</b>             | <b>(356,948)</b>           | <b>(394,144)</b>   | <b>(37,196)</b>              | <b>(10.42%)</b>                   |      |
| <b>Amount attributable to financing activities</b>           | <b>2,146,571</b>               | <b>(356,948)</b>           | <b>(394,144)</b>   | <b>(37,196)</b>              | <b>(10.42%)</b>                   |      |
| <b>MOVEMENT IN SURPLUS OR DEFICIT</b>                        |                                |                            |                    |                              |                                   |      |
| <b>Surplus or deficit at the start of the financial year</b> | 8,015,561                      | 8,015,561                  | 8,415,551          | 399,990                      | 4.99%                             |      |
| Amount attributable to operating activities                  | (119,984)                      | 1,535,554                  | 3,614,145          | 2,078,591                    | 135.36%                           | ▲    |
| Amount attributable to investing activities                  | (9,925,817)                    | (196,340)                  | (2,657,235)        | (2,460,895)                  | (1253.38%)                        | ▼    |
| Amount attributable to financing activities                  | 2,146,571                      | (356,948)                  | (394,144)          | (37,196)                     | (10.42%)                          | ▼    |
| <b>Surplus or deficit after imposition of general rates</b>  | <b>116,331</b>                 | <b>8,997,827</b>           | <b>8,978,317</b>   | <b>(19,510)</b>              | <b>(0.22%)</b>                    |      |

**KEY INFORMATION**

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.  
▲ Indicates a variance with a positive impact on the financial position.  
▼ Indicates a variance with a negative impact on the financial position.  
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

|                                      | <b>Actual</b><br><b>30 June 2024</b> | <b>Actual as at</b><br><b>31 January 2025</b> |
|--------------------------------------|--------------------------------------|---|
|                                      | <b>\$</b>                            | <b>\$</b>                                     |
| <b>CURRENT ASSETS</b>                |                                      |   |
| Cash and cash equivalents            | 20,479,306                           | 18,186,236                                    |
| Trade and other receivables          | 682,397                              | 990,107                                       |
| Inventories                          | 37,455                               | 41,721  |
| Other assets                         | 139,938                              | 135,262                                       |
| <b>TOTAL CURRENT ASSETS</b>          | <b>21,339,096</b>                    | <b>19,353,326</b>                             |
| <b>NON-CURRENT ASSETS</b>            |                                      |   |
| Trade and other receivables          | 67,678                               | 66,595  |
| Other financial assets               | 83,171                               | 83,171  |
| Property, plant and equipment        | 34,411,026                           | 38,305,100                                    |
| Infrastructure                       | 457,722,270                          | 456,742,361                                   |
| Right-of-use assets                  | 3,104                                | 2,328   |
| <b>TOTAL NON-CURRENT ASSETS</b>      | <b>492,287,249</b>                   | <b>495,199,555</b>                            |
| <b>TOTAL ASSETS</b>                  | <b>513,626,345</b>                   | <b>514,552,881</b>                            |
| <b>CURRENT LIABILITIES</b>           |                                      |   |
| Trade and other payables             | 784,488                              | 447,334                                       |
| Other liabilities                    | 670,304                              | 670,304                                       |
| Lease liabilities                    | 1,296                                | 537   |
| Borrowings                           | 98,814                               | 49,548  |
| Employee related provisions          | 472,459                              | 472,459                                       |
| <b>TOTAL CURRENT LIABILITIES</b>     | <b>2,027,361</b>                     | <b>1,640,182</b>                              |
| <b>NON-CURRENT LIABILITIES</b>       |                                      |   |
| Lease liabilities                    | 1,683                                | 1,683   |
| Borrowings                           | 564,069                              | 564,069                                       |
| Employee related provisions          | 75,527                               | 75,527  |
| <b>TOTAL NON-CURRENT LIABILITIES</b> | <b>641,279</b>                       | <b>641,279</b>                                |
| <b>TOTAL LIABILITIES</b>             | <b>2,668,640</b>                     | <b>2,281,461</b>                              |
| <b>NET ASSETS</b>                    | <b>510,957,700</b>                   | <b>512,271,420</b>                            |
| <b>EQUITY</b>                        |                                      |   |
| Retained surplus                     | 69,236,941                           | 70,206,328                                    |
| Reserve accounts                     | 11,321,095                           | 11,665,430                                    |
| Revaluation surplus                  | 430,399,664                          | 430,399,664                                   |
| <b>TOTAL EQUITY</b>                  | <b>510,957,700</b>                   | <b>512,271,420</b>                            |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 December 2024

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

|   | Adopted<br>Budget<br>Opening<br>1 July 2024 | Actual<br>as at<br>30 June 2024 | Actual<br>as at<br>31 January 2025 |
|---|---|---------------------------------|------------------------------------|
| Note  | \$  | \$                              | \$                                 |
| <b>Current assets</b>                         |   |                                 |                                    |
| Cash and cash equivalents                     | 11,270,218                                  | 20,479,306                      | 18,186,236                         |
| Trade and other receivables                   | 808,210                                     | 682,397                         | 990,107                            |
| Inventories                                   | 52,445                                      | 37,455                          | 41,721                             |
| Contract assets                               | 477,873                                     | 0                               | 0                                  |
| Other assets                                  | 253,474                                     | 139,938                         | 135,262                            |
|   | 12,862,220                                  | 21,339,096                      | 19,353,326                         |
| <b>Less: current liabilities</b>              |   |                                 |                                    |
| Trade and other payables                      | (376,739)                                   | (784,488)                       | (447,334)                          |
| Other liabilities                             | (652,228)                                   | (670,304)                       | (670,304)                          |
| Lease liabilities                             | 0   | (1,296)                         | (537)                              |
| Borrowings                                    | (959,293)                                   | (98,814)                        | (49,548)                           |
| Employee related provisions                   | (425,957)                                   | (472,459)                       | (472,459)                          |
| Other provisions                              | (242,524)                                   | 0                               | 0                                  |
|   | (2,656,741)                                 | (2,027,361)                     | (1,640,182)                        |
| Net current assets                            | 10,205,479                                  | 19,311,735                      | 17,713,144                         |
| Less: Total adjustments to net current assets | 2(b) (9,146,762)                            | (10,896,184)                    | (11,290,684)                       |
| <b>Closing funding surplus / (deficit)</b>    | <b>1,058,717</b>                            | <b>8,415,551</b>                | <b>6,422,460</b>                   |

**(b) Current assets and liabilities excluded from budgeted deficiency**

|  |                         |                     |                     |
|--|-------------------------|---------------------|---------------------|
| <b>Adjustments to net current assets</b>                                   |                         |                     |                     |
| Less: Reserve accounts   | (10,075,710)            | (11,321,095)        | (11,665,430)        |
| Less: Current assets not expected to be received at end of year            |                         |                     |                     |
| - Current financial assets at amortised cost - self supporting loans       |                         |                     |                     |
| - Rates receivable   | (369,000)               |                     |                     |
| Add: Current liabilities not expected to be cleared at the end of the year |                         |                     |                     |
| - Current portion of lease liabilities                                     |                         | 1,296               | 537                 |
| - Current portion of borrowings  | 959,293                 | 98,814              | 49,548              |
| - Current portion of employee benefit provisions held in reserve           | 338,655                 | 324,801             | 324,661             |
| <b>Total adjustments to net current assets</b>                             | <b>2(a) (9,146,762)</b> | <b>(10,896,184)</b> | <b>(11,290,684)</b> |

**(c) Non-cash amounts excluded from operating activities**

|  | Adopted<br>Budget<br>Estimates<br>30 June 2025 | YTD<br>Budget<br>Estimates<br>31 January 2025 | YTD<br>Actual<br>31 January 2025 |
|--|--|---|----------------------------------|
|  | \$   | \$  | \$                               |
| <b>Adjustments to operating activities</b>                       |  |   |                                  |
| Less: Profit on asset disposals                                  | (10,749)                                       | 0   | 0                                |
| Add: Loss on asset disposals                                     | 240,976  | 139,804                                       | 21,037                           |
| Add: Depreciation  | 4,739,000                                      | 2,764,356                                     | 3,053,387                        |
| Non-cash movements in non-current assets and liabilities:        |  |   |                                  |
| - Pensioner deferred rates                                       | 6,000  |   | 460                              |
| - Employee provisions  | 14,583   |   | 0                                |
| <b>Total non-cash amounts excluded from operating activities</b> | <b>4,989,810</b>                               | <b>2,904,160</b>                              | <b>3,074,884</b>                 |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 and 10.00% whichever is the greater.

| Description  | Var. \$     | Var. %   |   |
|--|-------------|----------|---|
|  | \$          | %        |   |
| <b>Revenue from operating activities</b>   |             |          |   |
| <b>Rates excluding general rates</b>   | 0           | 0.00%    | ‡ |
| <b>Grants, subsidies and contributions</b>   | 327,178     | 40.17%   | ▲ |
| Higher than anticipated HVRI Contributions   |             |          |   |
| <b>Fees and charges</b>  | 245,142     | 16.99%   | ▲ |
| +\$75k - SX & ML Sewer Charges, +\$33k - Planning Fees, +\$24k Landing Fees, +\$100k Caravan Park Income, -\$47k Standpipe Income & +\$74k Private Works |             |          |   |
| <b>Interest revenue</b>  | 99,529      | 22.03%   | ▲ |
| Interest from Muni & Reserve funds higher than expected  |             |          |   |
| <b>Inflows from investing activities</b>   |             |          |   |
| <b>Proceeds from capital grants, subsidies and contributions</b>   | (1,865,098) | (64.34%) | ▼ |
| Variance due to delay in receiving LRCI grant  |             |          |   |
| Delays in Grant Funded Road Works  |             |          |   |
| <b>Outflows from financing activities</b>  |             |          |   |
| <b>Transfer to reserves</b>  | (37,196)    | (12.11%) | ▼ |

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**

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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

| <b>Funding surplus / (deficit)</b> |                       |                       |                       |                        |
|------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|
|                                    | <b>Adopted Budget</b> | <b>YTD Budget (a)</b> | <b>YTD Actual (b)</b> | <b>Var. \$ (b)-(a)</b> |
| <b>Opening</b>                     | <b>\$8.02 M</b>       | <b>\$8.02 M</b>       | <b>\$8.42 M</b>       | <b>\$0.40 M</b>        |
| <b>Closing</b>                     | <b>\$0.12 M</b>       | <b>\$9.00 M</b>       | <b>\$8.98 M</b>       | <b>(\$0.02 M)</b>      |

Refer to Statement of Financial Activity

| <b>Cash and cash equivalents</b> |                  |                   |
|----------------------------------|------------------|-------------------|
|                                  | <b>\$18.19 M</b> | <b>% of total</b> |
| <b>Unrestricted Cash</b>         | <b>\$6.52 M</b>  | <b>35.9%</b>      |
| <b>Restricted Cash</b>           | <b>\$11.67 M</b> | <b>64.1%</b>      |

Refer to 3 - Cash and Financial Assets

| <b>Payables</b>       |                 |
|-----------------------|-----------------|
|                       | <b>\$0.45 M</b> |
| <b>Trade Payables</b> | <b>\$0.02 M</b> |
| <b>0 to 30 Days</b>   | <b>100.0%</b>   |
| <b>Over 30 Days</b>   | <b>0.0%</b>     |
| <b>Over 90 Days</b>   | <b>0.0%</b>     |

Refer to 9 - Payables

| <b>Receivables</b>      |                 |                      |
|-------------------------|-----------------|----------------------|
|                         | <b>\$0.38 M</b> | <b>% Collected</b>   |
| <b>Rates Receivable</b> | <b>\$0.61 M</b> | <b>87.5%</b>         |
| <b>Trade Receivable</b> | <b>\$0.38 M</b> | <b>% Outstanding</b> |
| <b>Over 30 Days</b>     |                 | <b>5.6%</b>          |
| <b>Over 90 Days</b>     |                 | <b>4.1%</b>          |

Refer to 7 - Receivables

**Key Operating Activities**

| <b>Amount attributable to operating activities</b> |                       |                       |                        |
|--|-----------------------|-----------------------|------------------------|
| <b>Adopted Budget</b>                              | <b>YTD Budget (a)</b> | <b>YTD Actual (b)</b> | <b>Var. \$ (b)-(a)</b> |
| <b>(\$0.12 M)</b>                                  | <b>\$1.54 M</b>       | <b>\$3.61 M</b>       | <b>\$2.08 M</b>        |

Refer to Statement of Financial Activity

| <b>Rates Revenue</b> |                 |                   |
|----------------------|-----------------|-------------------|
| <b>YTD Actual</b>    | <b>\$4.57 M</b> | <b>% Variance</b> |
| <b>YTD Budget</b>    | <b>\$4.60 M</b> | <b>(0.7%)</b>     |

| <b>Grants and Contributions</b> |                 |                   |
|---------------------------------|-----------------|-------------------|
| <b>YTD Actual</b>               | <b>\$0.93 M</b> | <b>% Variance</b> |
| <b>YTD Budget</b>               | <b>\$0.45 M</b> | <b>105.6%</b>     |

Refer to 13 - Grants and Contributions

| <b>Fees and Charges</b> |                 |                   |
|-------------------------|-----------------|-------------------|
| <b>YTD Actual</b>       | <b>\$1.69 M</b> | <b>% Variance</b> |
| <b>YTD Budget</b>       | <b>\$1.44 M</b> | <b>17.0%</b>      |

Refer to Statement of Financial Activity

**Key Investing Activities**

| <b>Amount attributable to investing activities</b> |                       |                       |                        |
|--|-----------------------|-----------------------|------------------------|
| <b>Adopted Budget</b>                              | <b>YTD Budget (a)</b> | <b>YTD Actual (b)</b> | <b>Var. \$ (b)-(a)</b> |
| <b>(\$9.93 M)</b>                                  | <b>(\$0.20 M)</b>     | <b>(\$2.66 M)</b>     | <b>(\$2.46 M)</b>      |

Refer to Statement of Financial Activity

| <b>Proceeds on sale</b> |                 |                |
|-------------------------|-----------------|----------------|
| <b>YTD Actual</b>       | <b>\$0.06 M</b> | <b>%</b>       |
| <b>Adopted Budget</b>   | <b>\$0.49 M</b> | <b>(87.6%)</b> |

Refer to 6 - Disposal of Assets

| <b>Asset Acquisition</b> |                 |                |
|--------------------------|-----------------|----------------|
| <b>YTD Actual</b>        | <b>\$1.08 M</b> | <b>% Spent</b> |
| <b>Adopted Budget</b>    | <b>\$5.90 M</b> | <b>(81.7%)</b> |

Refer to 5 - Capital Acquisitions

| <b>Capital Grants</b> |                 |                   |
|-----------------------|-----------------|-------------------|
| <b>YTD Actual</b>     | <b>\$1.03 M</b> | <b>% Received</b> |
| <b>Adopted Budget</b> | <b>\$4.12 M</b> | <b>(74.9%)</b>    |

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

| <b>Amount attributable to financing activities</b> |                       |                       |                        |
|--|-----------------------|-----------------------|------------------------|
| <b>Adopted Budget</b>                              | <b>YTD Budget (a)</b> | <b>YTD Actual (b)</b> | <b>Var. \$ (b)-(a)</b> |
| <b>\$2.15 M</b>                                    | <b>(\$0.36 M)</b>     | <b>(\$0.39 M)</b>     | <b>(\$0.04 M)</b>      |

Refer to Statement of Financial Activity

| <b>Borrowings</b>           |                   |
|-----------------------------|-------------------|
| <b>Principal repayments</b> | <b>(\$0.05 M)</b> |
| <b>Interest expense</b>     | <b>(\$0.00 M)</b> |
| <b>Principal due</b>        | <b>\$0.61 M</b>   |

Refer to 10 - Borrowings

| <b>Reserves</b>         |                  |
|-------------------------|------------------|
| <b>Reserves balance</b> | <b>\$11.67 M</b> |
| <b>Net Movement</b>     | <b>\$0.34 M</b>  |

Refer to 4 - Cash Reserves

| <b>Lease Liability</b>      |                   |
|-----------------------------|-------------------|
| <b>Principal repayments</b> | <b>(\$0.00 M)</b> |
| <b>Interest expense</b>     | <b>(\$0.00 M)</b> |
| <b>Principal due</b>        | <b>\$0.00 M</b>   |

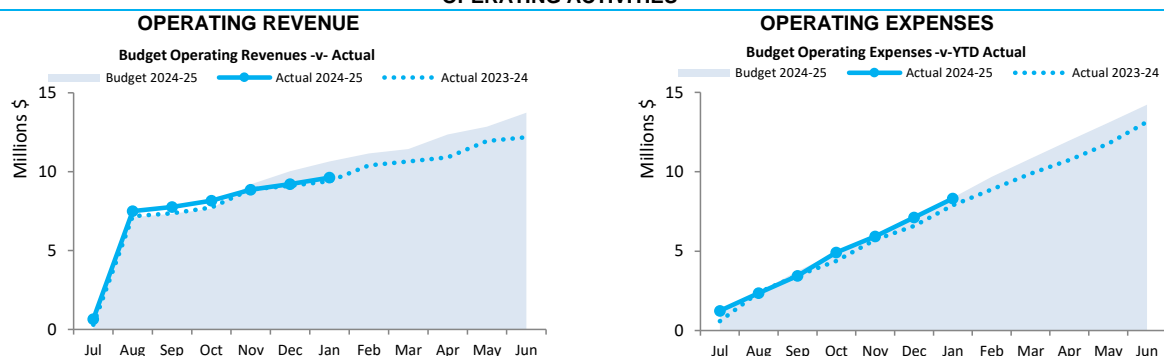
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

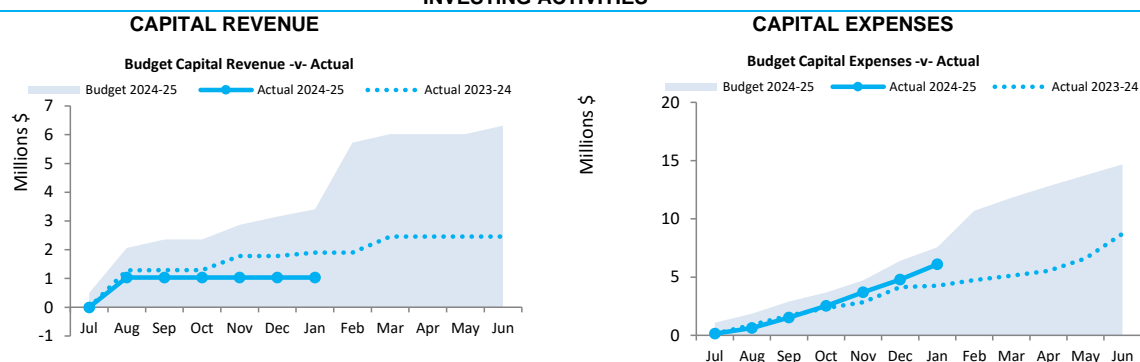
**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**2 KEY INFORMATION - GRAPHICAL**

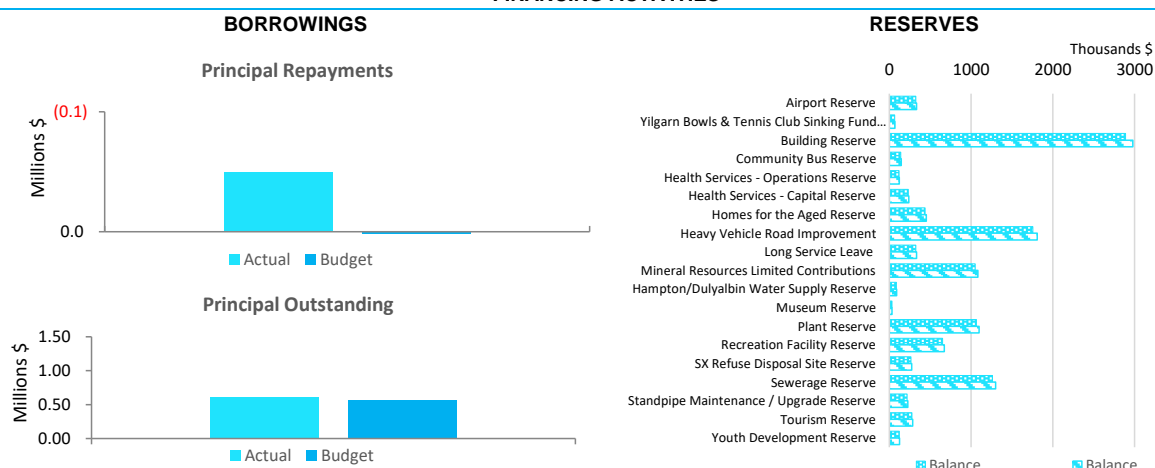
**OPERATING ACTIVITIES**



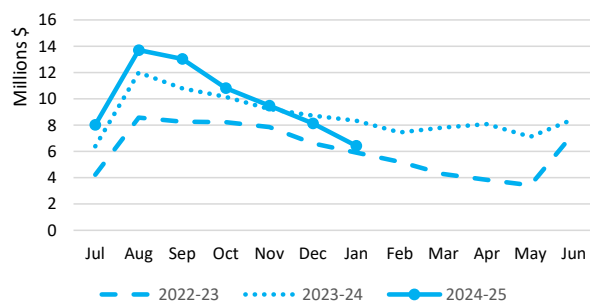
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**3 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

| Description                                  | Classification            | Unrestricted     | Reserve<br>Accounts | Total             | Trust         | Institution | Interest<br>Rate | Maturity<br>Date |
|--|---------------------------|------------------|---------------------|-------------------|---------------|-------------|------------------|------------------|
|  |                           | \$               | \$                  | \$                | \$            |             |                  |                  |
| Cash on hand                                 |                           | 1,350            |                     | 1,350             |               |             |                  |                  |
| Muni funds - bank working acc                | Cash and cash equivalents | 118,909          |                     | 118,909           |               | WBC         | 0.00%            |                  |
| Muni funds - at call account                 | Cash and cash equivalents | 2,003,682        |                     | 2,003,682         |               | WBC         | 1.35%            |                  |
| Muni funds - investment account (31 days)    | Cash and cash equivalents | 4,350,000        |                     | 4,350,000         |               | WBC         | 4.60%            | (rolling 31 day) |
| Reserve funds - investment account (90 days) | Cash and cash equivalents | 0                | 11,665,430          | 11,665,430        |               | WBC         | 5.10%            | (rolling 90 day) |
| Trust Account                                | Cash and cash equivalents | 46,865           |                     | 46,865            | 46,865        |             |                  |                  |
| <b>Total</b>                                 |                           | <b>6,520,806</b> | <b>11,665,430</b>   | <b>18,186,236</b> | <b>46,865</b> |             |                  |                  |
| <b>Comprising</b>                            |                           |                  |                     |                   |               |             |                  |                  |
| Cash and cash equivalents                    |                           | 6,520,806        | 11,665,430          | 18,186,236        | 46,865        |             |                  |                  |
|  |                           | <b>6,520,806</b> | <b>11,665,430</b>   | <b>18,186,236</b> | <b>46,865</b> |             |                  |                  |

**KEY INFORMATION**

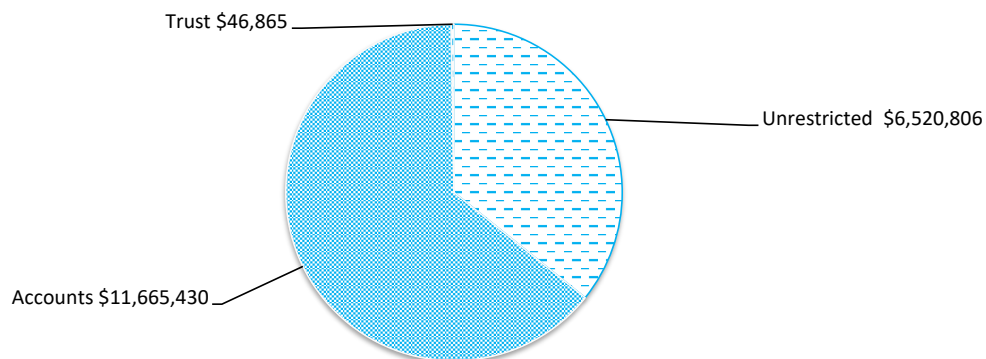
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**4 RESERVE ACCOUNTS**

| Reserve account name                             | Budget            |                  |                    |                   | Actual            |                |           |                   |
|--|-------------------|------------------|--------------------|-------------------|-------------------|----------------|-----------|-------------------|
|  | Opening           | Transfers        | Transfers          | Closing           | Opening           | Transfers      | Transfers | Closing           |
|  | Balance           | In (+)           | Out (-)            | Balance           | Balance           | In (+)         | Out (-)   | Balance           |
|  | \$                | \$               | \$                 | \$                | \$                | \$             | \$        | \$                |
| <b>Reserve accounts restricted by Council</b>    |                   |                  |                    |                   |                   |                |           |                   |
| Airport Reserve                                  | 323,313           | 14,549           | 0                  | 337,862           | 323,313           | 9,834          | 0         | 333,147           |
| Yilgarn Bowls & Tennis Club Sinking Fund Reserve | 65,982            | 130,037          | 0                  | 196,019           | 65,982            | 2,006          | 0         | 67,988            |
| Building Reserve                                 | 2,889,718         | 6,336            | (1,700,000)        | 1,196,054         | 2,889,718         | 87,891         | 0         | 2,977,609         |
| Community Bus Reserve                            | 140,791           | 10,417           | 0                  | 151,208           | 140,790           | 4,282          | 0         | 145,072           |
| Health Services - Operations Reserve             | 118,856           | 5,349            | 0                  | 124,205           | 118,856           | 3,615          | 0         | 122,471           |
| Health Services - Capital Reserve                | 231,479           | 19,726           | 0                  | 251,205           | 231,479           | 7,041          | 0         | 238,520           |
| Homes for the Aged Reserve                       | 438,360           | 628,968          | 0                  | 1,067,328         | 438,360           | 13,333         | 0         | 451,693           |
| Heavy Vehicle Road Improvement                   | 1,754,849         | 11,923           | 0                  | 1,766,772         | 1,754,848         | 53,375         | 0         | 1,808,223         |
| Long Service Leave                               | 324,072           | 14,583           | 0                  | 338,655           | 324,072           | 9,857          | 0         | 333,929           |
| Mineral Resources Limited Contributions          | 1,051,058         | 47,298           | 0                  | 1,098,356         | 1,051,058         | 31,968         | 0         | 1,083,026         |
| Hampton/Dulyalbin Water Supply Reserve           | 87,643            | 11,444           | 0                  | 99,087            | 87,643            | 2,666          | 0         | 90,309            |
| Museum Reserve                                   | 32,877            | 4,479            | 0                  | 37,356            | 32,876            | 1,000          | 0         | 33,876            |
| Plant Reserve                                    | 1,066,585         | 47,996           | 0                  | 1,114,581         | 1,066,585         | 32,441         | 0         | 1,099,026         |
| Recreation Facility Reserve                      | 652,076           | 56,773           | (622,000)          | 86,849            | 652,076           | 19,833         | 0         | 671,909           |
| SX Refuse Disposal Site Reserve                  | 264,960           | 29,343           | 0                  | 294,303           | 264,960           | 8,059          | 0         | 273,019           |
| Sewerage Reserve                                 | 1,261,614         | 9,823            | 0                  | 1,271,437         | 1,261,614         | 38,372         | 0         | 1,299,986         |
| Standpipe Maintenance / Upgrade Reserve          | 218,291           | 12,462           | 0                  | 230,753           | 218,291           | 6,639          | 0         | 224,930           |
| Tourism Reserve                                  | 276,924           | 9,635            | 0                  | 286,559           | 276,924           | 8,423          | 0         | 285,347           |
| Youth Development Reserve                        | 121,650           | 5,474            | 0                  | 127,124           | 121,650           | 3,700          | 0         | 125,350           |
|  | <b>11,321,098</b> | <b>1,076,615</b> | <b>(2,322,000)</b> | <b>10,075,713</b> | <b>11,321,095</b> | <b>344,335</b> | <b>0</b>  | <b>11,665,430</b> |

## 5 CAPITAL ACQUISITIONS

| Capital acquisitions                                | Adopted           |                  | YTD Actual       | YTD Variance       |
|---|-------------------|------------------|------------------|--------------------|
|   | Budget            | YTD Budget       |                  |                    |
|   | \$                | \$               | \$               | \$                 |
| Buildings   | 6,360,921         | 1,895,399        | 2,236,755        | 341,356            |
| Furniture and equipment                             | 65,000            | 0                | 431,746          | 431,746            |
| Plant and equipment                                 | 2,215,000         | 0                | 6,584            | 6,584              |
| <b>Acquisition of property, plant and equipment</b> | <b>8,640,921</b>  | <b>1,895,399</b> | <b>2,675,085</b> | <b>779,686</b>     |
| Infrastructure - roads                              | 5,411,353         | 1,230,222        | 1,052,820        | (177,402)          |
| Infrastructure- Other                               | 485,000           | 35,498           | 23,921           | (11,577)           |
| <b>Acquisition of infrastructure</b>                | <b>5,896,353</b>  | <b>1,265,720</b> | <b>1,076,741</b> | <b>(188,979)</b>   |
| <b>Total of PPE and Infrastructure.</b>             | <b>14,537,274</b> | <b>3,161,119</b> | <b>3,751,825</b> | <b>590,706</b>     |
| <b>Total capital acquisitions</b>                   | <b>14,537,274</b> | <b>3,161,119</b> | <b>3,751,825</b> | <b>590,706</b>     |
| <b>Capital Acquisitions Funded By:</b>              |                   |                  |                  |                    |
| Capital grants and contributions                    | 4,119,957         | 2,898,779        | 1,033,681        | (1,865,098)        |
| Borrowings  | 1,000,000         | 0                | 0                | 0                  |
| Other (disposals & C/Fwd)                           | 491,500           | 66,000           | 60,909           | (5,091)            |
| Contribution - operations                           | 8,925,817         | 196,340          | 0                | (196,340)          |
| <b>Capital funding total</b>                        | <b>14,537,274</b> | <b>3,161,119</b> | <b>1,094,590</b> | <b>(2,066,529)</b> |

### KEY INFORMATION

#### Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

#### Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

#### Reportable Value

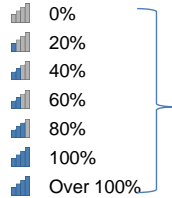
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

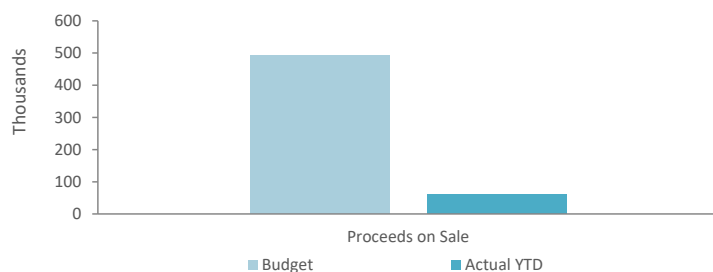


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

|                               |  | Adopted    |            | 30/09/2024 | Variance     |
|-------------------------------|--|------------|------------|------------|--------------|
| Account Description           |  | Budget     | YTD Budget | YTD Actual | (Under)/Over |
|                               |  | \$         | \$         | \$         | \$           |
| <b>Buildings</b>              |  |            |            |            |              |
| E07451                        | Medical Centre - Land & Buildings Capital                        | 15,196     | 0          | 0          | 0            |
| E08250                        | Child Care Centre - Land & Buildings Capital                     | 45,000     | 0          | 0          | 0            |
| E08350                        | Senior Citizens Centre - Land & Buildings Capital                | 10,000     | 0          | 0          | 0            |
| J08403                        | Homes For The Aged - Land & Buildings Capital                    | 77,603     | 0          | 0          | 0            |
| E09710                        | Housing Construction - Land & Buildings                          | 860,384    | 0          | 0          | 0            |
| J09750                        | 37 Taurus St - Land & Buildings Capital                          | 36,000     | 0          | 10,924     | (10,924)     |
| J09753                        | 103 Altair St - Land & Buildings Capital                         | 9,093      | 0          | 2,242      | (2,242)      |
| J09754                        | 3 Libra Pl - Land & Buildings Capital                            | 18,653     | 0          | 17,131     | (17,131)     |
| J09755                        | 35 Taurus St - Land & Buildings Capital                          | 41,174     | 0          | 0          | 0            |
| J09760                        | 1/50 Antares St - Land & Buildings Capital                       | 6,000      | 0          | 0          | 0            |
| J09764                        | 2 Libra Place - Land & Buildings Capital                         | 30,783     | 0          | 0          | 0            |
| J09766                        | 13 Libra St (East) - Land & Buildings Capital                    | 8,500      | 0          | 0          | 0            |
| J09767                        | 13 Libra St (West) - Land & Buildings Capital                    | 8,500      | 0          | 0          | 0            |
| J10722                        | Cbd Public Toilets - Land & Buildings Capital                    | 12,063     | 2,004      | 14         | 1,990        |
| J11150                        | Sx Community Centre - Land & Buildings Capital                   | 0          | 0          | 144        | (144)        |
| E11250                        | Swimming Pool - Land & Buildings Capital                         | 30,000     | 0          | 0          | 0            |
| J11341                        | Yilgam Bowls & Tennis Centre - Land & Buildings Capital          | 12,826     | 2,134      | 0          | 2,134        |
| SPRT11                        | Moorine Rock Tennis Club - Land & Buildings Capital              | 5,600      | 932        | 0          | 932          |
| SPORT9                        | Netball Courts / Pavilion / Toilets - Land & Buildings Capital   | 14,297     | 2,382      | 0          | 2,382        |
| J11342                        | Lrci Rnd 3 - Southern Cross Sports Complex Upgrades              | 4,420,000  | 1,841,665  | 2,163,635  | (321,970)    |
| J13203                        | Caravan Park Improvements - Land & Buildings Capital             | 556,739    | 0          | 13,868     | (13,868)     |
| J13207                        | Caravan Park Residence - Land & Buildings Capital                | 18,000     | 0          | 9,851      | (9,851)      |
| J14602                        | Depot - Land & Buildings Capital                                 | 58,479     | 24,360     | 17,490     | 6,870        |
| J14604                        | Depot - Yard Surfaces - Land & Buildings Capital                 | 25,000     | 10,415     | 258        | 10,157       |
| J14603                        | 11 Antares Street - Shop Front Capital                           | 18,739     | 7,795      | 1,098      | 6,697        |
| J14607                        | 11 Antares Street - Residence Capital                            | 22,292     | 3,712      | 99         | 3,613        |
| <b>Furniture</b>              |  |            |            |            |              |
| E14655                        | Shire Administration - Furniture & Equipment Capital             | 65,000     | 0          | 6,584      | (6,584)      |
| <b>Plant and equipment</b>    |  |            |            |            |              |
| E10353                        | Southern Cross Sewerage Scheme - Plant & Equipment Capital       | 52,500     | 4,375      | 0          | 4,375        |
| E10451                        | Marvel Loch Sewerage Scheme - Plant & Equipment Capital          | 10,500     | 875        | 0          | 875          |
| J11345                        | Sx Sporting Complex - Plant & Equipment Capital                  | 25,000     | 2,083      | 0          | 2,083        |
| E11357                        | Parks & Gardens - Plant & Equipment Capital                      | 210,000    | 87,500     | 93,141     | (5,641)      |
| E12350                        | Purchase Of Plant And Equipment                                  | 1,725,000  | 718,750    | 283,147    | 435,603      |
| E12353                        | Depot - Plant & Equipment Capital                                | 75,000     | 6,250      | 11,900     | (5,650)      |
| E13257                        | Caravan Park Improvements - Plant & Equipment Capital            | 65,000     | 0          | 43,558     | (43,558)     |
| E14656                        | Shire Administration - Plant & Equipment                         | 52,000     | 0          | 0          | 0            |
| <b>Infrastructure - roads</b> |  |            |            |            |              |
| RRG28                         | R2030 - Bodallin Wheatbin Rd - Replace Culvert And Reconstruc    | 1,674,799  | 0          | 199,762    | (199,762)    |
| R2R40                         | R2R - Marvel Loch Forrestania Rd - Reconstruct To 8M Primer S    | 445,054    | 296,702    | 187,011    | 109,691      |
| R2R41                         | R2R - Marvel Loch Forrestania Rd - Reseal - Slk 0.17 - 2.90 (24/ | 120,728    | 0          | 25,117     | (25,117)     |
| R2R42                         | R2R - Koorda-Bullfinch Rd - Shoulder Widening - Slk 6.00 - 11.2  | 303,088    | 303,088    | 79,262     | 223,826      |
| R2R43                         | R2R - Southern Cross South Rd - Gravel Sheet - Slk 86.00 - 91.9  | 414,953    | 207,478    | 162,171    | 45,307       |
| WSFN1                         | Wsfm - Koorda/Bullfinch Rd - Geotesting, Survey & Replace 2 Cul  | 136,500    | 27,299     | 0          | 27,299       |
| RRU38                         | Rru - Various Reseals, Short Sections And Intersections (24/25)  | 406,980    | 0          | 0          | 0            |
| RRU39                         | Rru - Noongaar North Rd - Gravel Sheet - Slk ?? (24/25)          | 303,017    | 0          | 32,560     | (32,560)     |
| RRU40                         | Rru - Cockatoo Tank Rd - Resheet - Slk 0.00 To 5.00 (24/25)      | 364,894    | 0          | 11,900     | (11,900)     |
| RRU41                         | Rru - Dulyalbin Rd - Gravel Sheet - Slk 1.00 - 5.00 (24/25)      | 282,325    | 282,325    | 259,567    | 22,758       |
| RRU42                         | Rru - Lrci Phase 4B - Replace Various Culverts                   | 272,000    | 113,330    | 54,759     | 58,571       |
| RRU43                         | Rru - Ivy Rd - Gravel Sheet - Slk 23.00 - 28.00 (24/25)          | 308,576    | 0          | 30,967     | (30,967)     |
| TRU14                         | Tru - Altair St - Reseal - Slk 0.00 - 1.35 (24/25)               | 70,291     | 0          | 0          | 0            |
| HVRIC9                        | Hvric - Koolyanobbing Rd - Replace Various Culverts And Recon    | 308,148    | 0          | 9,744      | (9,744)      |
| <b>Infrastructure - Other</b> |  |            |            |            |              |
| E10350                        | Southern Cross Sewerage Scheme - Infrastructure Capital          | 17,500     | 2,916      | 0          | 2,916        |
| E10450                        | Marvel Loch Sewerage Scheme - Infrastructure Capital             | 25,500     | 4,250      | 0          | 4,250        |
| J11344                        | Renewal Of Cricket Practice Nets & Surface                       | 30,000     | 5,000      | 23,921     | (18,921)     |
| J12101                        | Concrete Footpath - Spica Street - Southern Cross                | 120,000    | 20,000     | 0          | 20,000       |
| AERO5                         | Windsock Lighting Upgrade  | 20,000     | 3,332      | 0          | 3,332        |
| TRU15                         | Tru - Lrci Phase 4B - Sx Town Kerbing                            | 272,000    | 0          | 0          | 0            |
|                               |  | 14,537,274 | 3,980,952  | 3,751,825  | 229,127      |

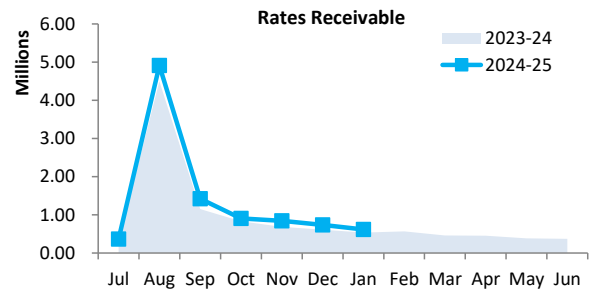
6 DISPOSAL OF ASSETS

|            |  | Budget         |          |        |           | YTD Actual     |          |        |          |
|------------|--|----------------|----------|--------|-----------|----------------|----------|--------|----------|
| Asset Ref. | Asset description                      | Net Book Value | Proceeds | Profit | (Loss)    | Net Book Value | Proceeds | Profit | (Loss)   |
|            |  | \$             | \$       | \$     | \$        | \$             | \$       | \$     | \$       |
|            | Plant and equipment                    |                |          |        |           |                |          |        |          |
| 2061       | Light Tip Truck                        | 54,881         | 40,000   | 0      | (14,881)  | 57,286         | 45,455   | 0      | (11,831) |
| 2013       | Freightliner Prime Mover               | 153,753        | 65,000   | 0      | (88,753)  | 0              | 0        | 0      | 0        |
| 2011       | Replace Asset 2011 - John Deere Grader | 163,055        | 80,000   | 0      | (83,055)  | 0              | 0        | 0      | 0        |
| P1818      | Replace Asset P1818 - Tandem Dolly     | 17,272         | 10,000   | 0      | (7,272)   | 0              | 0        | 0      | 0        |
| 2018       | Toro GM360 Ride On                     | 23,606         | 4,500    | 0      | (19,106)  | 0              | 0        | 0      | 0        |
| 2057       | Dual Cab 4x4 Truck                     | 67,716         | 60,000   | 0      | (7,716)   | 0              | 0        | 0      | 0        |
| 2058       | Dual Cab 4x4 Truck                     | 67,716         | 60,000   | 0      | (7,716)   | 0              | 0        | 0      | 0        |
| 2035       | Tray Deck & Crane                      | 56,172         | 45,000   | 0      | (11,172)  | 0              | 0        | 0      | 0        |
| 2112       | Toyota Landcruiser (WS)                | 60,251         | 70,000   | 9,749  | 0         | 0              | 0        | 0      | 0        |
| 2043       | Builders Ute                           | 25,000         | 26,000   | 1,000  | 0         | 24,659         | 15,454   | 0      | (9,205)  |
| 2100       | Mitsubishi Outlander                   | 32,305         | 31,000   | 0      | (1,305)   | 0              | 0        | 0      | 0        |
|            |  | 721,727        | 491,500  | 10,749 | (240,976) | 81,945         | 60,909   | 0      | (21,036) |



## 7 RECEIVABLES

| Rates receivable              | 30 June 2024   | 31 Jan 2025    |
|-------------------------------|----------------|----------------|
|                               | \$             | \$             |
| Opening arrears previous year | 310,001        | 324,478        |
| Levied this year              | 4,378,475      | 4,568,590      |
| Less - collections to date    | (4,363,998)    | (4,279,146)    |
| <b>Net rates collectable</b>  | <b>324,478</b> | <b>613,922</b> |
| % Collected                   | 93.1%          | 87.5%          |



| Receivables - general  | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|--|--------|---------|---------|---------|----------|----------------|
|  | \$     | \$      | \$      | \$      | \$       | \$             |
| Receivables - general  | 0      | 152,749 | 425     | 1,944   | 6,597    | 161,715        |
| Percentage   | 0.0%   | 94.5%   | 0.3%    | 1.2%    | 4.1%     |                |
| <b>Balance per trial balance</b>                               |        |         |         |         |          |                |
| Trade receivables  |        |         |         |         |          | 98,949         |
| Other receivables  |        |         |         |         |          | 367            |
| GST receivable   |        |         |         |         |          | 273,229        |
| Allowance for credit losses of rates and statutory receivables |        |         |         |         |          | (4,452)        |
| Other receivables [describe]                                   |        |         |         |         |          | 8,092          |
| <b>Total receivables general outstanding</b>                   |        |         |         |         |          | <b>376,185</b> |

Amounts shown above include GST (where applicable)

### KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

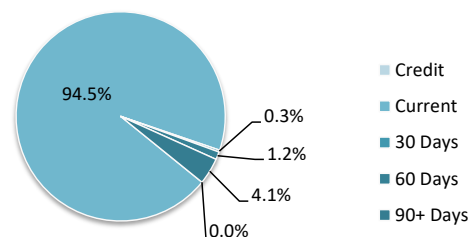
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

### Accounts Receivable (non-rates)



## 8 OTHER CURRENT ASSETS

|   | Opening<br>Balance<br>1 July 2024 | Asset<br>Increase | Asset<br>Reduction | Closing<br>Balance<br>31 January 2025 |
|---|-----------------------------------|-------------------|--------------------|---------------------------------------|
|   | \$                                | \$                | \$                 | \$                                    |
| <b>Other current assets</b>                               |                                   |                   |                    |                                       |
| <b>Inventory</b>  |                                   |                   |                    |                                       |
| Fuel and materials  | 37,455                            | 4,266             | 0                  | 41,721                                |
| <b>Other assets</b>                                       |                                   |                   |                    |                                       |
| Accrued income  | 4,676                             | 0                 | (4,676)            | 0                                     |
| Contract assets   | 135,262                           |                   |                    | 135,262                               |
| <b>Total other current assets</b>                         | <b>177,393</b>                    | <b>4,266</b>      | <b>(4,676)</b>     | <b>176,983</b>                        |
| <b>Amounts shown above include GST (where applicable)</b> |                                   |                   |                    |                                       |

## KEY INFORMATION

### Inventory

Inventories are measured at the lower of cost and net realisable value.

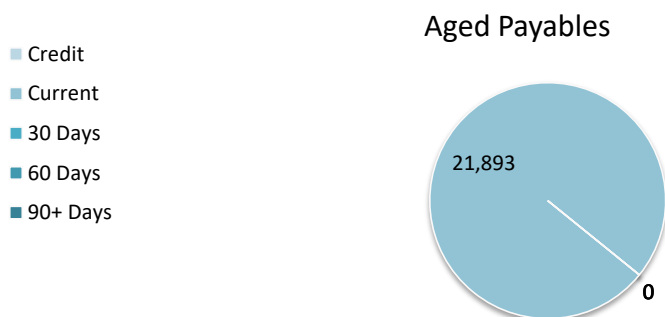
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## 9 PAYABLES

| Payables - general  | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|---|--------|---------|---------|---------|----------|----------------|
|   | \$     | \$      | \$      | \$      | \$       | \$             |
| Payables - general  | 0      | 21,893  | 0       | 0       | 0        | 21,893         |
| Percentage  | 0.0%   | 100.0%  | 0.0%    | 0.0%    | 0.0%     |                |
| <b>Balance per trial balance</b>                          |        |         |         |         |          |                |
| Sundry creditors  |        |         |         |         |          | 21,893         |
| Accrued salaries and wages                                |        |         |         |         |          | 130,682        |
| ATO liabilities   |        |         |         |         |          | 207,044        |
| Bonds and deposits held                                   |        |         |         |         |          | 3,955          |
| Trust   |        |         |         |         |          | 83,760         |
| <b>Total payables general outstanding</b>                 |        |         |         |         |          | <b>447,334</b> |
| <b>Amounts shown above include GST (where applicable)</b> |        |         |         |         |          |                |

### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



## 10 BORROWINGS

### Repayments - borrowings

| Information on borrowings<br>Particulars  | Loan No. | 1 July 2024    | New Loans |                  | Principal Repayments |               | Principal Outstanding |                | Interest Repayments |                 |
|---|----------|----------------|-----------|------------------|----------------------|---------------|-----------------------|----------------|---------------------|-----------------|
|   |          |                | Actual    | Budget           | Actual               | Budget        | Actual                | Budget         | Actual              | Budget          |
|   |          | \$             | \$        | \$               | \$                   | \$            | \$                    | \$             | \$                  | \$              |
| WA Treasury, Southern Cross swimming pool | 98       | 662,883        | 0         | 0                | (49,266)             | 98,814        | 613,617               | 564,069        | (3,787)             | (7,323)         |
| Southern Cross Recreation Center Upgrade  | 99       | 0              | 0         | 1,000,000        | 0                    | 0             | 0                     | 0              | 0                   | (22,600)        |
| <b>Total</b>                              |          | <b>662,883</b> | <b>0</b>  | <b>1,000,000</b> | <b>(49,266)</b>      | <b>98,814</b> | <b>613,617</b>        | <b>564,069</b> | <b>(3,787)</b>      | <b>(29,923)</b> |
| Current borrowings                        |          | 98,814         |           |                  |                      |               | 49,548                |                |                     |                 |
| Non-current borrowings                    |          | 564,069        |           |                  |                      |               | 564,069               |                |                     |                 |
|   |          | <b>662,883</b> |           |                  |                      |               | <b>613,617</b>        |                |                     |                 |

All debenture repayments were financed by general purpose revenue.

### New borrowings 2024-25

| Particulars                              | Amount Borrowed | Amount Borrowed | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) |           | Balance Unspent |
|--|-----------------|-----------------|-------------|-----------|------------|--------------------------|---------------|---------------|-----------|-----------------|
|  | Actual          | Budget          |             |           |            |                          |               | Actual        | Budget    |                 |
|  | \$              | \$              |             |           |            | \$                       | %             | \$            | \$        | \$              |
| Southern Cross Recreation Centre Upgrade | 0               | 1,000,000       | WATC        | Annuity   | 10         | 252,168                  | 4.49          | 0             | 1,000,000 | 0               |

### KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF YILGARN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JANUARY 2025

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

| Information on leases           |           | New Leases  |        |        | Principal Repayments |        | Principal Outstanding |        | Interest Repayments |         |
|---------------------------------|-----------|-------------|--------|--------|----------------------|--------|-----------------------|--------|---------------------|---------|
| Particulars                     | Lease No. | 1 July 2024 | Actual | Budget | Actual               | Budget | Actual                | Budget | Actual              | Budget  |
|                                 |           | \$          | \$     | \$     | \$                   | \$     | \$                    | \$     | \$                  | \$      |
| Canon Photocopier (back office) |           | 2,979       |        |        | (543)                |        | 2,436                 | 2,979  | (36)                | (1,200) |
| Total                           |           | 2,979       | 0      | 0      | (543)                | 0      | 2,436                 | 2,979  | (36)                | (1,200) |
| Current lease liabilities       |           | 1,296       |        |        |                      |        | 537                   |        |                     |         |
| Non-current lease liabilities   |           | 1,683       |        |        |                      |        | 1,683                 |        |                     |         |
|                                 |           | 2,979       |        |        |                      |        | 2,220                 |        |                     |         |

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

## 12 OTHER CURRENT LIABILITIES

|  | Note | Opening<br>Balance<br>1 July 2024 | Liability<br>transferred<br>from/(to)<br>non current | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance<br>31 January 2025 |
|--|------|-----------------------------------|--|-----------------------|------------------------|---------------------------------------|
|  |      | \$                                | \$   | \$                    | \$                     | \$                                    |
| <b>Other current liabilities</b>       |      |                                   |  |                       |                        |                                       |
| <b>Other liabilities</b>               |      |                                   |  |                       |                        |                                       |
| Contract liabilities                   |      | 629,211                           | 0  |                       |                        | 629,211                               |
| Unearned Revenue                       |      | 41,093                            | 0  |                       |                        | 41,093                                |
| <b>Total other liabilities</b>         |      | 670,304                           | 0  | 0                     | 0                      | 670,304                               |
| <b>Employee Related Provisions</b>     |      |                                   |  |                       |                        |                                       |
| Provision for annual leave             |      | 244,291                           | 0  |                       |                        | 244,291                               |
| Provision for long service leave       |      | 228,168                           | 0  |                       |                        | 228,168                               |
| <b>Total Provisions</b>                |      | 472,459                           | 0  | 0                     | 0                      | 472,459                               |
| <b>Total other current liabilities</b> |      | <b>1,142,763</b>                  | <b>0</b>   | <b>0</b>              | <b>0</b>               | <b>1,142,763</b>                      |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF YILGARN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JANUARY 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider                                      | Unspent grant, subsidies and contributions liability |             |              |             |           | Grants, subsidies and contributions revenue |         |         |
|---|--|-------------|--------------|-------------|-----------|---|---------|---------|
|   | Liability  | Increase in | Decrease in  | Liability   | Current   | Adopted                                     | YTD     | YTD     |
|   | 1 July 2024  | Liability   | Liability    | 31 Jan 2025 | Liability | Budget                                      | Budget  | Revenue |
|   | \$   | \$          | (As revenue) | \$          | \$        | Revenue                                     | \$      | Actual  |
| <b>Grants and subsidies</b>                   |  |             |              |             |           |   |         |         |
| GRANTS COMMISSION GENERAL                     |  |             |              | 0           |           |   | 131,615 | 207,219 |
| GRANTS COMMISSION ROADS                       |  |             |              | 0           |           | 179,759                                     | 44,939  | 88,726  |
| ESL OPERATING GRANT                           |  |             |              | 0           |           | 62,500                                      | 31,250  | 21,532  |
| CRC PROFESSIONAL DEVELOPMENT & TRAINING       |  |             |              | 0           |           | 2,500                                       | 832     | 0       |
| DRD GRANT FUNDING (CRC)                       |  |             |              | 0           |           | 113,944                                     | 56,972  | 89,571  |
| GRANT FUNDING                                 |  |             |              | 0           |           | 1,000                                       | 332     | 0       |
| STREET LIGHT - OPERATION GRANT                |  |             |              | 0           |           | 12,500                                      | 0       | 0       |
| HVRIC - HEAVY VEHICLE ROAD IMPROVEMENT CHARGE |  |             |              | 0           |           | 550,000                                     | 183,332 | 516,580 |
|   | 0  | 0           | 0            | 0           | 0         | 922,203                                     | 449,272 | 923,628 |
| <b>Contributions</b>                          |  |             |              |             |           |   |         |         |
| GRANT FUNDING - OTHER                         |  |             |              | 0           |           | 10,432                                      | 1,738   | 3,819   |
|   | 0  | 0           | 0            | 0           | 0         | 10,432                                      | 1,738   | 3,819   |
| <b>TOTALS</b>                                 | 0  | 0           | 0            | 0           | 0         | 932,635                                     | 451,010 | 927,447 |

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider  | Capital grant/contribution liabilities |                          |  |                          |                                     | Capital grants, subsidies and contributions revenue |               |                          |
|---|--|--------------------------|--|--------------------------|-------------------------------------|---|---------------|--------------------------|
|   | Liability<br>1 July 2024               | Increase in<br>Liability | Decrease in<br>Liability<br>(As revenue) | Liability<br>31 Jan 2025 | Current<br>Liability<br>31 Jan 2025 | Adopted<br>Budget<br>Revenue                        | YTD<br>Budget | YTD<br>Revenue<br>Actual |
|   | \$                                     | \$                       | \$                                       | \$                       | \$                                  | \$  | \$            | \$                       |
| <b>Capital grants and subsidies</b>                 |  |                          |  |                          |                                     |   |               |                          |
| LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI)     |  |                          |  | 0                        |                                     |   | 284,077       | 0                        |
| GRANT ROADS 2025                                    |  |                          |  | 0                        |                                     | 1,116,533   | 446,613       | 472,614                  |
| MRWA DIRECT GRANT                                   |  |                          |  | 0                        |                                     | 561,067   | 561,067       | 561,067                  |
| ROADS TO RECOVERY (R2R)                             |  |                          |  | 0                        |                                     | 1,178,691   | 0             | 0                        |
| COMMODITY ROUTE / SECONDARY FREIGHT NETWORK FUNDING |  |                          |  | 0                        |                                     | 127,355   | 50,942        | 0                        |
|   | 0                                      | 0                        | 0  | 0                        | 0                                   | 2,983,646   | 1,342,699     | 1,033,681                |

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 JANUARY 2025**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| <b>Description</b>              | <b>Opening<br/>Balance<br/>1 July 2024</b> | <b>Amount<br/>Received</b> | <b>Amount<br/>Paid</b> | <b>Closing<br/>Balance<br/>31 January 2025</b> |
|---------------------------------|--|----------------------------|------------------------|--|
|                                 | <b>\$</b>                                  | <b>\$</b>                  | <b>\$</b>              | <b>\$</b>                                      |
| Police Licensing                | 759  | -                          | -                      | 759  |
| Builders Levy                   | 11,765                                     | 123.00                     | (10,638)               | 1,250  |
| Transwa Bookings                | 3,047                                      | -                          | -                      | 3,047  |
| Staff Personal Dedns            | (1)  | -                          | -                      | (1)  |
| Housing Tenancy Bonds           | 4,240                                      | -                          | -                      | 4,240  |
| Hall Hire Bonds And Deposits    | 1,115                                      | -                          | -                      | 1,115  |
| Security Key System - Key Bonds | 1,830                                      | -                          | -                      | 1,830  |
| Third Party Contributions       | 6,338                                      | -                          | -                      | 6,338  |
| Rates Overpaid                  | 16,047                                     | -                          | (4,333)                | 11,714   |
| Retention Monies                | 20,000                                     | -                          | 5,000.00               | 25,000   |
| Council Nomination Deposit      | 100  | -                          | (100)                  | 0  |
|                                 | <b>65,240</b>                              | <b>123</b>                 | <b>(10,071)</b>        | <b>55,292</b>                                  |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024  
Presented to Council, 20th February 2025

| Date                           | Payee                   | Description                  | Amount             |
|--------------------------------|-------------------------|------------------------------|--------------------|
| <b>CORPORATE CREDIT CARDS</b>  |                         |                              |                    |
| 02/12/2024                     | YANDARLO                | AUTOMOTIVE SERVICE SHOPS     | \$ 821.50          |
| 02/12/2024                     | AREA SAFE PRODUCTS PTY  | FURNITURE, HOME FURNISHINGS  | \$ 1,258.40        |
| 10/12/2024                     | K M & G R HOLDEM        | DRINKING PLACES              | \$ 397.00          |
| 17/12/2024                     | SHIRE OF YILGARN        | GOVERNMENT SERVICES NOT ELSE | \$ 111.45          |
| 17/12/2024                     | SHIRE OF YILGARN        | GOVERNMENT SERVICES NOT ELSE | \$ 158.90          |
| 18/12/2024                     | SHIRE OF YILGARN        | GOVERNMENT SERVICES NOT ELSE | \$ 32.70           |
| <b>TOTAL CEO CREDIT CARD:</b>  |                         |                              | <b>\$ 2,779.95</b> |
| 01/12/2024                     | IINET BATCH             | COMPUTER NETWORK/INFORMATION | \$ 79.99           |
| 11/12/2024                     | ROSS'S DIESEL SERVICE   | AUTOMOTIVE SERVICE SHOPS     | \$ 251.55          |
| 12/12/2024                     | MERREDIN SUPA IGA       | GROCERY STORES, SUPERMARKETS | \$ 33.95           |
| 16/12/2024                     | SAFETYCULTURE           | COMPUTER SOFTWARE            | \$ 31.90           |
| 19/12/2024                     | BUNNINGS 309000 SUBIACO | HOME SUPPLY WAREHOUSE STORES | \$ 26.96           |
| <b>TOTAL EMCS CREDIT CARD:</b> |                         |                              | <b>\$ 424.35</b>   |
| <b>TOTAL CREDIT CARD:</b>      |                         |                              | <b>\$ 3,204.30</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024  
Presented to Council, 20th February 2025

| Date              | Payee                   | Description                  | Amount           |
|-------------------|-------------------------|------------------------------|------------------|
| <b>FUEL CARDS</b> |                         |                              |                  |
| 14/12/2024        | UNITED KELLERBERRIN     | 5207 9653 FUEL               | \$ 93.26         |
| 14/12/2024        | WEX AUSTRALIA           | 5207 9653 TRANSACTION FEE    | \$ 0.83          |
| 31/12/2024        | WEX AUSTRALIA           | 5207 9653 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5207 9653 TOTAL:</b> | <b>\$ 105.38</b> |
| 31/12/2024        | WEX AUSTRALIA           | 5294 7495 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5294 7495 TOTAL:</b> | <b>\$ 11.29</b>  |
| 08/12/2024        | BP SOUTHERN CROSS       | 5521 9892 FUEL               | \$ 125.11        |
| 08/12/2024        | WEX AUSTRALIA           | 5521 9892 TRANSACTION FEE    | \$ 0.83          |
| 31/12/2024        | WEX AUSTRALIA           | 5521 9892 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5521 9892 TOTAL:</b> | <b>\$ 137.23</b> |
| 09/12/2024        | DUNNINGS SOUTHERN CROSS | 5701 7682 FUEL               | \$ 57.54         |
| 09/12/2024        | WEX AUSTRALIA           | 5701 7682 TRANSACTION FEE    | \$ 0.83          |
| 31/12/2024        | WEX AUSTRALIA           | 5701 7682 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5701 7682 TOTAL:</b> | <b>\$ 69.66</b>  |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024  
Presented to Council, 20th February 2025

| Date              | Payee                   | Description                  | Amount           |
|-------------------|-------------------------|------------------------------|------------------|
| <b>FUEL CARDS</b> |                         |                              |                  |
| 31/12/2024        | WEX AUSTRALIA           | 5809 3955 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5809 3955 TOTAL:</b> | <b>\$ 11.29</b>  |
| 31/12/2024        | WEX AUSTRALIA           | 5842 7070 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5842 7070 TOTAL:</b> | <b>\$ 11.29</b>  |
| 01/12/2024        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 120.35        |
| 01/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 04/12/2024        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 82.77         |
| 04/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 05/12/2024        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 91.63         |
| 05/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 12/12/2024        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 81.43         |
| 12/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 18/12/2024        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 125.70        |
| 18/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 19/12/2024        | AMPOL MUNDARING         | 6339 6948 FUEL               | \$ 88.00         |
| 19/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 21/12/2024        | BP MERREDIN             | 6339 6948 FUEL               | \$ 122.51        |
| 21/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 24/12/2024        | 7-ELEVEN STIRLING       | 6339 6948 FUEL               | \$ 76.29         |
| 24/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 27/12/2024        | BP SOUTHERN CROSS       | 6339 6948 FUEL               | \$ 97.96         |
| 27/12/2024        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 31/12/2024        | WEX AUSTRALIA           | 6339 6948 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 6339 6948 TOTAL:</b> | <b>\$ 905.40</b> |
| 31/12/2024        | WEX AUSTRALIA           | 6346 5230 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 6346 5230 TOTAL:</b> | <b>\$ 11.29</b>  |

**Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024**  
**Presented to Council, 20th February 2025**

| Date                         | Payee                     | Description               | Amount             |
|------------------------------|---------------------------|---------------------------|--------------------|
| <b>FUEL CARDS</b>            |                           |                           |                    |
| 08/12/2024                   | DUNNINGS SOUTHERN CROSS   | 6673 6959 FUEL            | \$ 107.90          |
| 08/12/2024                   | WEX AUSTRALIA             | 6673 6959 TRANSACTION FEE | \$ 0.83            |
| 14/12/2024                   | CALTEX BURSWOOD           | 6673 6959 FUEL            | \$ 87.11           |
| 14/12/2024                   | WEX AUSTRALIA             | 6673 6959 TRANSACTION FEE | \$ 0.83            |
| 19/12/2024                   | BP SOUTHERN CROSS         | 6673 6959 FUEL            | \$ 67.46           |
| 19/12/2024                   | WEX AUSTRALIA             | 6673 6959 TRANSACTION FEE | \$ 0.83            |
| 22/12/2024                   | ALTAS FUEL SAWYERS VALLEY | 6673 6959 SURCHARGE       | \$ 2.10            |
| 22/12/2024                   | ALTAS FUEL SAWYERS VALLEY | 6673 6959 FUEL            | \$ 66.65           |
| 22/12/2024                   | WEX AUSTRALIA             | 6673 6959 TRANSACTION FEE | \$ 0.83            |
| 28/12/2024                   | BP MERREDIN               | 6673 6959 FUEL            | \$ 80.12           |
| 28/12/2024                   | WEX AUSTRALIA             | 6673 6959 TRANSACTION FEE | \$ 0.83            |
| 30/12/2024                   | BP CUDERDIN ROADHOUSE     | 6673 6959 SURCHARGE       | \$ 2.81            |
| 30/12/2024                   | BP CUDERDIN ROADHOUSE     | 6673 6959 FUEL            | \$ 97.23           |
| 30/12/2024                   | WEX AUSTRALIA             | 6673 6959 TRANSACTION FEE | \$ 0.83            |
| 31/12/2024                   | WEX AUSTRALIA             | 6673 6959 CARD FEE        | \$ 11.29           |
| <b>CARD 6673 6959 TOTAL:</b> |                           |                           | <b>\$ 527.65</b>   |
| 08/12/2024                   | DUNNINGS SOUTHERN CROSS   | 5240 1576 FUEL            | \$ 169.65          |
| 08/12/2024                   | WEX AUSTRALIA             | 5240 1576 TRANSACTION FEE | \$ 0.83            |
| 30/11/2024                   | WEX AUSTRALIA             | 5240 1576 CARD FEE        | \$ 11.29           |
| <b>CARD 5240 1576 TOTAL:</b> |                           |                           | <b>\$ 181.77</b>   |
| 31/12/2024                   | WEX AUSTRALIA             | 5526 7685 CARD FEE        | \$ 11.29           |
| <b>CARD 5526 7685 TOTAL:</b> |                           |                           | <b>\$ 11.29</b>    |
| 23/12/2024                   | BP ROADHOUSE RAVENSTHORP  | 5808 4749 FUEL            | \$ 93.27           |
| 23/12/2024                   | WEX AUSTRALIA             | 5808 4749 TRANSACTION FEE | \$ 0.83            |
| 31/12/2024                   | WEX AUSTRALIA             | 5808 4749 CARD FEE        | \$ 11.29           |
| <b>CARD 5808 4749 TOTAL:</b> |                           |                           | <b>\$ 105.39</b>   |
| <b>TOTAL FUEL CARD:</b>      |                           |                           | <b>\$ 2,088.93</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024  
Presented to Council, 20th February 2025

| CHQ/EFT                          | Date       | Payee   | Description                  | Amount              |
|----------------------------------|------------|---|------------------------------|---------------------|
| <b>DIRECT DEBITS</b>             |            |   |                              |                     |
| DD19374.1                        | 03/12/2024 | THE TRUSTEE FOR AWARE SUPER                   | PAYROLL DEDUCTIONS           | \$ 15,780.39        |
| DD19374.2                        | 03/12/2024 | MERCER SUPER TRUST                            | PAYROLL DEDUCTIONS           | \$ 927.44           |
| DD19374.3                        | 03/12/2024 | BT PANORAMA SUPER                             | SUPERANNUATION CONTRIBUTIONS | \$ 689.55           |
| DD19374.4                        | 03/12/2024 | HESTA SUPER FUND                              | PAYROLL DEDUCTIONS           | \$ 754.59           |
| DD19374.5                        | 03/12/2024 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 218.29           |
| DD19374.6                        | 03/12/2024 | HOSTPLUS EXECUTIVE SUPERANNUATION FUND        | PAYROLL DEDUCTIONS           | \$ 597.89           |
| DD19374.7                        | 03/12/2024 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)  | PAYROLL DEDUCTIONS           | \$ 1,487.03         |
| DD19374.8                        | 03/12/2024 | AUSTRALIAN SUPER                              | PAYROLL DEDUCTIONS           | \$ 2,976.64         |
| DD19374.9                        | 03/12/2024 | CBUS  | SUPERANNUATION CONTRIBUTIONS | \$ 777.44           |
| DD19374.10                       | 03/12/2024 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 526.92           |
| DD19374.11                       | 03/12/2024 | PRIME SUPER                                   | SUPERANNUATION CONTRIBUTIONS | \$ 1,269.34         |
| DD19374.12                       | 03/12/2024 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | \$ 670.68           |
| DD19374.13                       | 03/12/2024 | MLC SUPER FUND                                | SUPERANNUATION CONTRIBUTIONS | \$ 333.10           |
| DD19374.14                       | 03/12/2024 | THE GARY AND JOSIE KENT SUPERANNUATION FUND   | SUPERANNUATION CONTRIBUTIONS | \$ 339.85           |
| <b>TOTAL DIRECT DEBIT 19374:</b> |            |   |                              | <b>\$ 27,349.15</b> |
| DD19388.1                        | 17/12/2024 | THE TRUSTEE FOR AWARE SUPER                   | PAYROLL DEDUCTIONS           | \$ 15,152.21        |
| DD19388.2                        | 17/12/2024 | MERCER SUPER TRUST                            | PAYROLL DEDUCTIONS           | \$ 954.06           |
| DD19388.3                        | 17/12/2024 | BT PANORAMA SUPER                             | SUPERANNUATION CONTRIBUTIONS | \$ 689.55           |
| DD19388.4                        | 17/12/2024 | HESTA SUPER FUND                              | PAYROLL DEDUCTIONS           | \$ 655.39           |
| DD19388.5                        | 17/12/2024 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 96.45            |
| DD19388.6                        | 17/12/2024 | HOSTPLUS EXECUTIVE SUPERANNUATION FUND        | PAYROLL DEDUCTIONS           | \$ 598.66           |
| DD19388.7                        | 17/12/2024 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)  | PAYROLL DEDUCTIONS           | \$ 1,476.43         |
| DD19388.8                        | 17/12/2024 | AUSTRALIAN SUPER                              | SUPERANNUATION CONTRIBUTIONS | \$ 2,471.54         |
| DD19388.9                        | 17/12/2024 | CBUS  | SUPERANNUATION CONTRIBUTIONS | \$ 1,704.64         |
| DD19388.10                       | 17/12/2024 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 526.92           |
| DD19388.11                       | 17/12/2024 | PRIME SUPER                                   | SUPERANNUATION CONTRIBUTIONS | \$ 1,137.34         |
| DD19388.12                       | 17/12/2024 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | \$ 670.68           |
| DD19388.13                       | 17/12/2024 | MLC SUPER FUND                                | SUPERANNUATION CONTRIBUTIONS | \$ 323.34           |
| DD19388.14                       | 17/12/2024 | THE GARY AND JOSIE KENT SUPERANNUATION FUND   | SUPERANNUATION CONTRIBUTIONS | \$ 339.85           |
| <b>TOTAL DIRECT DEBIT 19388:</b> |            |   |                              | <b>\$ 26,797.06</b> |

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| CHQ/EFT                          | Date       | Payee   | Description                  | Amount              |
|----------------------------------|------------|---|------------------------------|---------------------|
| <b>DIRECT DEBITS</b>             |            |   |                              |                     |
| DD19407.1                        | 31/12/2024 | THE TRUSTEE FOR AWARE SUPER                   | PAYROLL DEDUCTIONS           | \$ 15,320.92        |
| DD19407.2                        | 31/12/2024 | MERCER SUPER TRUST                            | PAYROLL DEDUCTIONS           | \$ 949.17           |
| DD19407.3                        | 31/12/2024 | BT PANORAMA SUPER                             | SUPERANNUATION CONTRIBUTIONS | \$ 689.55           |
| DD19407.4                        | 31/12/2024 | HESTA SUPER FUND                              | PAYROLL DEDUCTIONS           | \$ 637.68           |
| DD19407.5                        | 31/12/2024 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 174.03           |
| DD19407.6                        | 31/12/2024 | HOSTPLUS EXECUTIVE SUPERANNUATION FUND        | PAYROLL DEDUCTIONS           | \$ 637.64           |
| DD19407.7                        | 31/12/2024 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)  | PAYROLL DEDUCTIONS           | \$ 1,339.86         |
| DD19407.8                        | 31/12/2024 | AUSTRALIAN SUPER                              | PAYROLL DEDUCTIONS           | \$ 2,924.78         |
| DD19407.9                        | 31/12/2024 | CBUS  | SUPERANNUATION CONTRIBUTIONS | \$ 1,678.26         |
| DD19407.10                       | 31/12/2024 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 546.03           |
| DD19407.11                       | 31/12/2024 | PRIME SUPER                                   | SUPERANNUATION CONTRIBUTIONS | \$ 1,285.04         |
| DD19407.12                       | 31/12/2024 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | \$ 759.04           |
| DD19407.13                       | 31/12/2024 | MLC SUPER FUND                                | SUPERANNUATION CONTRIBUTIONS | \$ 346.48           |
| DD19407.14                       | 31/12/2024 | THE GARY AND JOSIE KENT SUPERANNUATION FUND   | SUPERANNUATION CONTRIBUTIONS | \$ 353.17           |
| <b>TOTAL DIRECT DEBIT 19407:</b> |            |   |                              | <b>\$ 27,641.65</b> |
| <b>TOTAL DIRECT DEBITS:</b>      |            |   |                              | <b>\$ 81,787.86</b> |

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| CHQ/EFT             | Date       | Payee        | Description  | Amount      |
|---------------------|------------|--------------|--------------|-------------|
| <b>BANK CHARGES</b> |            |              |              |             |
|                     | 02/12/2024 | WESTPAC BANK | BANK CHARGES | \$ 10.00    |
|                     | 02/12/2024 | WESTPAC BANK | BANK CHARGES | \$ 442.27   |
|                     | 02/12/2024 | WESTPAC BANK | BANK CHARGES | \$ 573.18   |
| TOTAL BANK CHARGES: |            |              |              | \$ 1,025.45 |

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| Date       | Payee  | Description | Amount        |
|------------|--|-------------|---------------|
|            |  | <i>EFT</i>  |               |
| 05/12/2024 | STAFF  | EFT16005    | \$ 105.00     |
| 05/12/2024 | STAFF  | EFT16006    | \$ 89.00      |
| 05/12/2024 | LANDGATE   | EFT16007    | \$ 2,609.00   |
| 05/12/2024 | ROB WHITE CONSULTING                                   | EFT16008    | \$ 45,654.28  |
| 05/12/2024 | WB CONTRACTING   | EFT16009    | \$ 22,737.00  |
| 05/12/2024 | YILGARN AGENCIES                                       | EFT16010    | \$ 18,029.00  |
| 13/12/2024 | 3SIXT AUTOMOTIVE SERVICES                              | EFT16011    | \$ 330.51     |
| 13/12/2024 | CENTRAL REGIONAL TAFE NORTHAM                          | EFT16012    | \$ 158.20     |
| 13/12/2024 | STAFF  | EFT16013    | \$ 84.99      |
| 13/12/2024 | ALINTA SALES PTY LTD                                   | EFT16014    | \$ 1,220.05   |
| 13/12/2024 | AMPAC DEBT RECOVERY (WA) PTY LTD                       | EFT16015    | \$ 6,640.80   |
| 13/12/2024 | AUSTRALIA POST   | EFT16016    | \$ 257.68     |
| 13/12/2024 | AVON WASTE   | EFT16017    | \$ 17,155.63  |
| 13/12/2024 | BOC GASES  | EFT16018    | \$ 66.50      |
| 13/12/2024 | BULLFINCH SHOOTING CLUB                                | EFT16019    | \$ 2,000.00   |
| 13/12/2024 | AUST. GOVERNMENT CHILD SUPPORT AGENCY                  | EFT16020    | \$ 686.03     |
| 13/12/2024 | CIVIC LEGAL PTY LTD                                    | EFT16021    | \$ 7,771.34   |
| 13/12/2024 | COPIER SUPPORT   | EFT16022    | \$ 1,499.19   |
| 13/12/2024 | COMBINED TYRES PTY LTD                                 | EFT16023    | \$ 3,404.50   |
| 13/12/2024 | TEAM GLOBAL EXPRESS PTY LTD                            | EFT16024    | \$ 1,455.61   |
| 13/12/2024 | DEPARTMENT OF PLANNING, LANDS AND HERITAGE             | EFT16025    | \$ 183.34     |
| 13/12/2024 | DEVLYN AUSTRALIA PTY LTD                               | EFT16026    | \$ 770,240.50 |
| 13/12/2024 | EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS | EFT16027    | \$ 300.00     |
| 13/12/2024 | E FIRE & SAFETY  | EFT16028    | \$ 115.50     |
| 13/12/2024 | THE YILGARN COMMUNITY SUPPORT GROUP INC                | EFT16029    | \$ 1,718.00   |
| 13/12/2024 | IT VISION  | EFT16030    | \$ 2,200.00   |
| 13/12/2024 | WESFARMERS KLEENHEAT GAS PTY LTD                       | EFT16031    | \$ 1,578.68   |
| 13/12/2024 | LANDGATE   | EFT16032    | \$ 492.15     |
| 13/12/2024 | LNB ELECTRICAL   | EFT16033    | \$ 9,573.16   |
| 13/12/2024 | MODULARWA  | EFT16034    | \$ 36,465.00  |
| 13/12/2024 | MOMAR AUSTRALIA PTY LTD                                | EFT16035    | \$ 2,330.63   |
| 13/12/2024 | MOORINE ROCK TENNIS CLUB                               | EFT16036    | \$ 2,000.00   |
| 13/12/2024 | AUSTRALIAN MUSEUMS AND GALLERIES ASSOCIATION           | EFT16037    | \$ 161.00     |
| 13/12/2024 | M & W KITCHENS & CABINETS                              | EFT16038    | \$ 2,350.15   |
| 13/12/2024 | IXOM OPERATIONS PTY LTD                                | EFT16039    | \$ 446.03     |
| 13/12/2024 | PAYWISE PTY LTD  | EFT16040    | \$ 483.21     |
| 13/12/2024 | WA CONTRACT RANGER SERVICES                            | EFT16041    | \$ 1,540.00   |
| 13/12/2024 | SHIRE OF KELLERBERRIN                                  | EFT16042    | \$ 183.95     |
| 13/12/2024 | DAIMLER TRUCKS PERTH                                   | EFT16043    | \$ 201.29     |
| 13/12/2024 | SOUTH METRO TAFE                                       | EFT16044    | \$ 558.52     |
| 13/12/2024 | YILGARN SHIRE SOCIAL CLUB                              | EFT16045    | \$ 66.00      |
| 13/12/2024 | FOODWORKS  | EFT16046    | \$ 1,179.38   |
| 13/12/2024 | SOUTHERN CROSS HARDWARE AND NEWS                       | EFT16047    | \$ 15,196.92  |
| 13/12/2024 | SOUTHERN CROSS MOTORCYCLE CLUB INC                     | EFT16048    | \$ 1,500.00   |
| 13/12/2024 | SOUTHERN CROSS MOTEL ROGGYLEE PTY LTD                  | EFT16049    | \$ 140.00     |
| 13/12/2024 | SOUTHERN CROSS MOTOR MART                              | EFT16050    | \$ 895.00     |
| 13/12/2024 | WHEATBELT HOTELS PTY LTD                               | EFT16051    | \$ 650.00     |
| 13/12/2024 | SOUTHERN CROSS PLANT & MECHANICAL SERVICES PTY LTD     | EFT16052    | \$ 5,480.08   |
| 13/12/2024 | SOUTHERN CROSS TYRE & AUTO SERVICES                    | EFT16053    | \$ 3,751.10   |
| 13/12/2024 | SYNERGY  | EFT16054    | \$ 4,866.67   |
| 13/12/2024 | TOTALLY WORKWEAR                                       | EFT16055    | \$ 494.64     |
| 13/12/2024 | TOWN PLANNING INNOVATIONS PTY LTD                      | EFT16056    | \$ 825.00     |
| 13/12/2024 | WA TRAFFIC PLANNING                                    | EFT16057    | \$ 825.00     |
| 13/12/2024 | WATERGROUP PTY LTD                                     | EFT16058    | \$ 453.38     |
| 13/12/2024 | WATER CORPORATION                                      | EFT16059    | \$ 14,052.50  |

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| Date       | Payee   | Description        | Amount                 |
|------------|---|--------------------|------------------------|
|            |   | <i>EFT</i>         |                        |
| 13/12/2024 | WB CONTRACTING                                      | EFT16060           | \$ 42,432.50           |
| 13/12/2024 | WESTRAC EQUIPMENT PTY LTD                           | EFT16061           | \$ 1,867.63            |
| 13/12/2024 | TRANSWA PUBLIC TRANSPORT AUTHORITY OF WA            | EFT16062           | \$ 1,213.03            |
| 13/12/2024 | WREN OIL  | EFT16063           | \$ 1,204.50            |
| 13/12/2024 | WURTH AUSTRALIA PTY LTD                             | EFT16064           | \$ 1,725.17            |
| 13/12/2024 | WONDER WALLS  | EFT16065           | \$ 4,549.60            |
| 13/12/2024 | YILGARN AGENCIES                                    | EFT16066           | \$ 5,524.63            |
| 13/12/2024 | YILGARN AGRICULTURAL SOCIETY                        | EFT16067           | \$ 1,500.00            |
| 13/12/2024 | YILGARN CRICKET ASSOCIATION INCORPORATED            | EFT16068           | \$ 923.97              |
| 13/12/2024 | YILGARN NETBALL ASSOCIATION                         | EFT16069           | \$ 720.99              |
| 13/12/2024 | ENTERPRISE PLUMBING AND GAS                         | EFT16070           | \$ 6,371.20            |
| 23/12/2024 | ABCO PRODUCTS PTY LTD                               | EFT16071           | \$ 2,092.39            |
| 23/12/2024 | ALINTA SALES PTY LTD                                | EFT16072           | \$ 4,488.88            |
| 23/12/2024 | WA DISTRIBUTORS PTY LTD                             | EFT16073           | \$ 1,658.80            |
| 23/12/2024 | AUSTRALIA DAY COUNCIL OF SA INC                     | EFT16074           | \$ 130.00              |
| 23/12/2024 | AVON WASTE  | EFT16075           | \$ 350.00              |
| 23/12/2024 | BITUTEK PTY LTD                                     | EFT16076           | \$ 131,912.28          |
| 23/12/2024 | AUST. GOVERNMENT CHILD SUPPORT AGENCY               | EFT16077           | \$ 686.03              |
| 23/12/2024 | COPIER SUPPORT                                      | EFT16078           | \$ 1,127.94            |
| 23/12/2024 | TEAM GLOBAL EXPRESS PTY LTD                         | EFT16079           | \$ 123.10              |
| 23/12/2024 | DUN DIRECT PTY LTD                                  | EFT16080           | \$ 16,665.00           |
| 23/12/2024 | ERIN POPE   | EFT16081           | \$ 464.00              |
| 23/12/2024 | FUELCO AUSTRALIA PTY LTD                            | EFT16082           | \$ 46,085.60           |
| 23/12/2024 | STAFF   | EFT16083           | \$ 89.00               |
| 23/12/2024 | GREAT EASTERN FREIGHTLINES                          | EFT16084           | \$ 317.11              |
| 23/12/2024 | INDUSTRIAL AUTOMATION GROUP P/L                     | EFT16085           | \$ 877.80              |
| 23/12/2024 | JLT RISK SOLUTIONS PTY LTD                          | EFT16086           | \$ 6,847.50            |
| 23/12/2024 | LANDGATE  | EFT16087           | \$ 141.54              |
| 23/12/2024 | LNB ELECTRICAL                                      | EFT16088           | \$ 1,002.35            |
| 23/12/2024 | OMNICOM MEDIA GROUP AUSTRALIA PTY LTD (MARKETFORCE) | EFT16089           | \$ 1,084.70            |
| 23/12/2024 | MARKET CREATIONS                                    | EFT16090           | \$ 2,239.05            |
| 23/12/2024 | OFFICE OF THE AUDITOR GENERAL                       | EFT16091           | \$ 55,275.00           |
| 23/12/2024 | IXOM OPERATIONS PTY LTD                             | EFT16092           | \$ 1,818.30            |
| 23/12/2024 | PAYWISE PTY LTD                                     | EFT16093           | \$ 7.50                |
| 23/12/2024 | PERFECT COMPUTER SOLUTIONS PTY LTD                  | EFT16094           | \$ 435.00              |
| 23/12/2024 | RAILWAY TAVERN                                      | EFT16095           | \$ 2,350.00            |
| 23/12/2024 | WA CONTRACT RANGER SERVICES                         | EFT16096           | \$ 1,705.00            |
| 23/12/2024 | SHEQSY PTY LTD                                      | EFT16097           | \$ 197.84              |
| 23/12/2024 | SHIRE OF KELLERBERRIN                               | EFT16098           | \$ 3,885.00            |
| 23/12/2024 | YILGARN SHIRE SOCIAL CLUB                           | EFT16099           | \$ 66.00               |
| 23/12/2024 | SOUTHERN CROSS PLANT & MECHANICAL SERVICES PTY LTD  | EFT16100           | \$ 15,823.05           |
| 23/12/2024 | WATER CORPORATION.                                  | EFT16101           | \$ 85,029.55           |
| 23/12/2024 | TELSTRA LIMITED                                     | EFT16102           | \$ 2,350.45            |
| 23/12/2024 | YILGARN AGENCIES                                    | EFT16103           | \$ 12,117.60           |
|            |   | <b>TOTAL EFTS:</b> | <b>\$ 1,482,927.67</b> |

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| Date       | Payee                                       | Description           | Amount               |
|------------|---|-----------------------|----------------------|
|            |   | <b>CHQ</b>            |                      |
| 09/12/2024 | TELSTRA                                     | 2520                  | \$ 3.60              |
| 12/12/2024 | TELSTRA                                     | 2521                  | \$ 195.00            |
| 16/12/2024 | TELSTRA                                     | 2522                  | \$ 730.41            |
| 23/12/2024 | TELSTRA                                     | 2523                  | \$ 751.92            |
| 24/12/2024 | CANON FINANCE AUSTRALIA PTY LTD             | 2524                  | \$ 127.62            |
| 12/12/2024 | TELCO CHOICE - COMMANDER CENTRE NORTH PERTH | 2525                  | \$ 250.00            |
| 18/12/2024 | TELCO CHOICE - COMMANDER CENTRE NORTH PERTH | 2526                  | \$ 1,371.09          |
| 02/12/2024 | SOUTHERN CROSS GENERAL PRACTICE             | 2527                  | \$ 8,800.00          |
| 27/12/2024 | SOUTHERN CROSS PHARMACY AND HEALTH          | 2528                  | \$ 550.00            |
| 16/12/2024 | MOTORCHARGE LIMITED                         | 2529                  | \$ 2,075.11          |
| 06/12/2024 | DEPARTMENT OF TRANSPORT                     | 2530                  | \$ 18,700.90         |
| 13/12/2024 | DEPARTMENT OF TRANSPORT                     | 2531                  | \$ 5,644.30          |
| 20/12/2024 | DEPARTMENT OF TRANSPORT                     | 2532                  | \$ 14,604.70         |
| 23/12/2024 | DEPARTMENT OF TRANSPORT                     | 2533                  | \$ 16,071.05         |
| 03/12/2024 | SHIRE OF YILGARN - PAYROLL                  | 2534                  | \$ 117,975.13        |
| 17/12/2024 | SHIRE OF YILGARN - PAYROLL                  | 2535                  | \$ 113,891.53        |
| 31/12/2024 | SHIRE OF YILGARN - PAYROLL                  | 2536                  | \$ 112,201.88        |
| 13/12/2024 | WESTPAC BANKING CORPORATION                 | 2537                  | \$ 3,886.15          |
| 13/12/2024 | WESTPAC BANKING CORPORATION                 | 2538                  | \$ 3,505.12          |
|            |   | <b>TOTAL CHEQUES:</b> | <b>\$ 421,335.51</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024  
Presented to Council, 20th February 2025

| Date           | Payee   | Description | Amount       |
|----------------|---|-------------|--------------|
| CHQ            |   |             |              |
| 13/12/2024     | CORNERSTONE HR LEADERSHIP, CULTURE & STRATEGY PTY LTD | 41304       | \$ 4,950.00  |
| 13/12/2024     | LGRCEU  | 41305       | \$ 20.50     |
| 23/12/2024     | AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY           | 41306       | \$ 558.00    |
| 23/12/2024     | DEPARTMENT OF TRANSPORT                               | 41307       | \$ 15,598.05 |
| 23/12/2024     | LGRCEU  | 41308       | \$ 20.50     |
| TOTAL CHEQUES: |   |             | \$ 21,147.05 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date                           | Payee                      | Description                  | Amount             |
|--------------------------------|----------------------------|------------------------------|--------------------|
| <b>CORPORATE CREDIT CARDS</b>  |                            |                              |                    |
| 09/01/2025                     | SHIRE OF YILGARN           | GOVERNMENT SERVICES NOT ELSE | \$ 273.30          |
| 15/01/2025                     | KMART                      | DISCOUNT STORES              | \$ 40.00           |
| 17/01/2025                     | THE REJECT SHOP            | DISCOUNT STORES              | \$ 135.00          |
| 21/01/2025                     | SHIRE OF YILGARN           | GOVERNMENT SERVICES NOT ELSE | \$ 31.10           |
| 30/01/2025                     | SHOTS ESPRESSO BAR         | EATING PLACES, RESTUARANTS   | \$ 57.50           |
| 30/01/2025                     | MUNDARING ISTANBUL KEB     | FAST FOOD RESTUARANTS        | \$ 55.51           |
| 30/01/2025                     | CPP COUNCIL HOUSE          | AUTOMOBILE PARKING LOTS      | \$ 30.29           |
| <b>TOTAL CEO CREDIT CARD:</b>  |                            |                              | <b>\$ 622.70</b>   |
| 01/01/2025                     | IINET BATCH                | COMPUTER NETWORK/INFORMATION | \$ 79.99           |
| 09/01/2025                     | SHIRE OF YILGARN           | GOVERNMENT SERVICES NOT ELSE | \$ 46.85           |
| 16/01/2025                     | SAFETYCULTURE              | COMPUTER SOFTWARE            | \$ 31.90           |
| 22/01/2025                     | SITECH WA PTY LTD          | COMMERCIAL EQUIPMENT         | \$ 280.50          |
| 24/01/2025                     | SX HARDWARE AND NEWS       | NEWS DEALERS & NEWSTANDS     | \$ 86.50           |
| 26/01/2025                     | BUNNINGS 435000 KALGOORLIE | HOME SUPPLY WAREHOUSE STORES | \$ 99.71           |
| 31/01/2025                     | SHIRE OF YILGARN           | GOVERNMENT SERVICES NOT ELSE | \$ 46.85           |
| <b>TOTAL EMCS CREDIT CARD:</b> |                            |                              | <b>\$ 672.30</b>   |
| <b>TOTAL CREDIT CARD:</b>      |                            |                              | <b>\$ 1,295.00</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date              | Payee                   | Description                  | Amount           |
|-------------------|-------------------------|------------------------------|------------------|
| <b>FUEL CARDS</b> |                         |                              |                  |
| 31/01/2025        | WEX AUSTRALIA           | 5207 9653 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5207 9653 TOTAL:</b> | <b>\$ 11.29</b>  |
| 18/01/2025        | NIGHTOWL MANDURAH       | 5294 7495 FUEL               | \$ 122.95        |
| 18/01/2025        | WEX AUSTRALIA           | 5294 7495 TRANSACTION FEE    | \$ 0.83          |
| 31/01/2025        | WEX AUSTRALIA           | 5294 7495 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5294 7495 TOTAL:</b> | <b>\$ 135.07</b> |
| 31/01/2025        | WEX AUSTRALIA           | 5521 9892 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5521 9892 TOTAL:</b> | <b>\$ 11.29</b>  |
| 20/01/2025        | DUNNINGS SOUTHERN CROSS | 5701 7682 FUEL               | \$ 20.95         |
| 20/01/2025        | DUNNINGS SOUTHERN CROSS | 5701 7682 FUEL               | \$ 44.73         |
| 20/01/2025        | WEX AUSTRALIA           | 5701 7682 TRANSACTION FEE    | \$ 0.83          |
| 30/01/2025        | DUNNINGS SOUTHERN CROSS | 5701 7682 FUEL               | \$ 82.76         |
| 30/01/2025        | WEX AUSTRALIA           | 5701 7682 TRANSACTION FEE    | \$ 0.83          |
| 31/01/2025        | WEX AUSTRALIA           | 5701 7682 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5701 7682 TOTAL:</b> | <b>\$ 161.39</b> |
| 31/01/2025        | WEX AUSTRALIA           | 5809 3955 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5809 3955 TOTAL:</b> | <b>\$ 11.29</b>  |
| 31/01/2025        | WEX AUSTRALIA           | 5842 7070 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5842 7070 TOTAL:</b> | <b>\$ 11.29</b>  |
| 03/01/2025        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 76.09         |
| 03/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 07/01/2025        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 76.19         |
| 07/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 12/01/2025        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 49.10         |
| 12/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 16/01/2025        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 134.39        |
| 16/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 19/01/2025        | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL               | \$ 82.26         |
| 19/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 23/01/2025        | AMPOL MUNDARING         | 6339 6948 FUEL               | \$ 94.78         |
| 23/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 28/01/2025        | BP MERREDIN             | 6339 6948 FUEL               | \$ 135.72        |
| 28/01/2025        | WEX AUSTRALIA           | 6339 6948 TRANSACTION FEE    | \$ 0.83          |
| 31/01/2025        | WEX AUSTRALIA           | 6339 6948 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 6339 6948 TOTAL:</b> | <b>\$ 665.63</b> |
| 31/01/2025        | WEX AUSTRALIA           | 6346 5230 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 6346 5230 TOTAL:</b> | <b>\$ 11.29</b>  |
| 23/01/2025        | BP SOUTHERN CROSS       | 6673 6959 FUEL               | \$ 51.51         |
| 23/01/2025        | WEX AUSTRALIA           | 6673 6959 TRANSACTION FEE    | \$ 0.83          |
| 31/01/2025        | WEX AUSTRALIA           | 6673 6959 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 6673 6959 TOTAL:</b> | <b>\$ 63.63</b>  |
| 25/01/2025        | BP SOUTHERN CROSS       | 5240 1576 FUEL               | \$ 77.93         |
| 25/01/2025        | BP SOUTHERN CROSS       | 5240 1576 FUEL               | \$ 25.50         |
| 25/01/2025        | BP SOUTHERN CROSS       | 5240 1576 FUEL               | \$ 9.60          |
| 25/01/2025        | WEX AUSTRALIA           | 5240 1576 TRANSACTION FEE    | \$ 0.83          |
| 25/01/2025        | BP SOUTHERN CROSS       | 5240 1576 FUEL               | \$ 78.48         |
| 25/01/2025        | WEX AUSTRALIA           | 5240 1576 TRANSACTION FEE    | \$ 0.83          |
| 31/01/2025        | WEX AUSTRALIA           | 5240 1576 CARD FEE           | \$ 11.29         |
|                   |                         | <b>CARD 5240 1576 TOTAL:</b> | <b>\$ 204.46</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date              | Payee                 | Description                  | Amount             |
|-------------------|-----------------------|------------------------------|--------------------|
| <b>FUEL CARDS</b> |                       |                              |                    |
| 31/01/2025        | WEX AUSTRALIA         | 5526 7685 CARD FEE           | \$ 11.29           |
|                   |                       | <b>CARD 5526 7685 TOTAL:</b> | <b>\$ 11.29</b>    |
| 19/01/2025        | COLES EXPRESS BUNBURY | 5808 4749 FUEL               | \$ 91.53           |
| 19/01/2025        | WEX AUSTRALIA         | 5808 4749 TRANSACTION FEE    | \$ 2.01            |
| 31/01/2025        | WEX AUSTRALIA         | 5808 4749 CARD FEE           | \$ 11.29           |
|                   |                       | <b>CARD 5808 4749 TOTAL:</b> | <b>\$ 104.83</b>   |
|                   |                       | <b>TOTAL FUEL CARD:</b>      | <b>\$ 1,402.75</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| CHQ/EFT                          | Date       | Payee   | Description                  | Amount              |
|----------------------------------|------------|---|------------------------------|---------------------|
| <b>DIRECT DEBITS</b>             |            |   |                              |                     |
| DD19459.1                        | 14/01/2025 | THE TRUSTEE FOR AWARE SUPER                   | PAYROLL DEDUCTIONS           | \$ 15,759.40        |
| DD19459.2                        | 14/01/2025 | MERCER SUPER TRUST                            | PAYROLL DEDUCTIONS           | \$ 952.28           |
| DD19459.3                        | 14/01/2025 | BT PANORAMA SUPER                             | SUPERANNUATION CONTRIBUTIONS | \$ 689.55           |
| DD19459.4                        | 14/01/2025 | HESTA SUPER FUND                              | PAYROLL DEDUCTIONS           | \$ 660.00           |
| DD19459.5                        | 14/01/2025 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 178.23           |
| DD19459.6                        | 14/01/2025 | HSTPLUS EXECUTIVE SUPERANNUATION FUND         | PAYROLL DEDUCTIONS           | \$ 671.56           |
| DD19459.7                        | 14/01/2025 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)  | PAYROLL DEDUCTIONS           | \$ 1,661.90         |
| DD19459.8                        | 14/01/2025 | AUSTRALIAN SUPER                              | SUPERANNUATION CONTRIBUTIONS | \$ 2,104.85         |
| DD19459.9                        | 14/01/2025 | CBUS  | SUPERANNUATION CONTRIBUTIONS | \$ 1,683.87         |
| DD19459.10                       | 14/01/2025 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 526.91           |
| DD19459.11                       | 14/01/2025 | PRIME SUPER                                   | SUPERANNUATION CONTRIBUTIONS | \$ 1,206.96         |
| DD19459.12                       | 14/01/2025 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | \$ 670.68           |
| DD19459.13                       | 14/01/2025 | MLC SUPER FUND                                | SUPERANNUATION CONTRIBUTIONS | \$ 332.69           |
| DD19459.14                       | 14/01/2025 | THE GARY AND JOSIE KENT SUPERANNUATION FUND   | SUPERANNUATION CONTRIBUTIONS | \$ 321.27           |
| <b>TOTAL DIRECT DEBIT 19459:</b> |            |   |                              | <b>\$ 27,420.15</b> |
| DD19491.1                        | 28/01/2025 | THE TRUSTEE FOR AWARE SUPER                   | PAYROLL DEDUCTIONS           | \$ 15,145.82        |
| DD19491.2                        | 28/01/2025 | MERCER SUPER TRUST                            | PAYROLL DEDUCTIONS           | \$ 927.44           |
| DD19491.3                        | 28/01/2025 | BT PANORAMA SUPER                             | SUPERANNUATION CONTRIBUTIONS | \$ 689.55           |
| DD19491.4                        | 28/01/2025 | HESTA SUPER FUND                              | PAYROLL DEDUCTIONS           | \$ 798.69           |
| DD19491.5                        | 28/01/2025 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 171.94           |
| DD19491.6                        | 28/01/2025 | HSTPLUS EXECUTIVE SUPERANNUATION FUND         | PAYROLL DEDUCTIONS           | \$ 614.10           |
| DD19491.7                        | 28/01/2025 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)  | PAYROLL DEDUCTIONS           | \$ 1,363.97         |
| DD19491.8                        | 28/01/2025 | AUSTRALIAN SUPER                              | SUPERANNUATION CONTRIBUTIONS | \$ 1,777.90         |
| DD19491.9                        | 28/01/2025 | CBUS  | SUPERANNUATION CONTRIBUTIONS | \$ 1,687.70         |
| DD19491.10                       | 28/01/2025 | AUSTRALIAN RETIREMENT TRUST                   | SUPERANNUATION CONTRIBUTIONS | \$ 526.92           |
| DD19491.11                       | 28/01/2025 | PRIME SUPER                                   | SUPERANNUATION CONTRIBUTIONS | \$ 833.32           |
| DD19491.12                       | 28/01/2025 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | \$ 670.68           |
| DD19491.13                       | 28/01/2025 | MLC SUPER FUND                                | SUPERANNUATION CONTRIBUTIONS | \$ 328.86           |
| DD19491.14                       | 28/01/2025 | THE GARY AND JOSIE KENT SUPERANNUATION FUND   | SUPERANNUATION CONTRIBUTIONS | \$ 349.34           |
| <b>TOTAL DIRECT DEBIT 19491:</b> |            |   |                              | <b>\$ 25,886.23</b> |
| <b>TOTAL DIRECT DEBITS:</b>      |            |   |                              | <b>\$ 53,306.38</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| CHQ/EFT             | Date       | Payee        | Description  | Amount    |
|---------------------|------------|--------------|--------------|-----------|
| <b>BANK</b>         |            |              |              |           |
| <b>CHARGES</b>      |            |              |              |           |
|                     | 02/01/2025 | WESTPAC BANK | BANK CHARGES | \$ 10.00  |
|                     | 02/01/2025 | WESTPAC BANK | BANK CHARGES | \$ 209.86 |
|                     | 02/01/2025 | WESTPAC BANK | BANK CHARGES | \$ 475.61 |
| TOTAL BANK CHARGES: |            |              |              | \$ 695.47 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date       | Payee                                   | Description | Amount        |
|------------|---|-------------|---------------|
|            |   | <i>EFT</i>  |               |
| 10/01/2025 | STAFF                                   | EFT16104    | \$ 84.99      |
| 10/01/2025 | AERODROME MANAGEMENT SERVICES PTY LTD   | EFT16105    | \$ 3,095.15   |
| 10/01/2025 | ALINTA SALES PTY LTD                    | EFT16106    | \$ 5,028.42   |
| 10/01/2025 | ALARM MONITORING PERTH                  | EFT16107    | \$ 543.40     |
| 10/01/2025 | ALLROADS TRANSPORT ENGINEERS            | EFT16108    | \$ 151,237.31 |
| 10/01/2025 | AUSTRALIA POST                          | EFT16109    | \$ 270.72     |
| 10/01/2025 | BANNER EXCAVATIONS & ROCKBREAKING       | EFT16110    | \$ 83,319.40  |
| 10/01/2025 | CR BIANCA BRADFORD                      | EFT16111    | \$ 400.00     |
| 10/01/2025 | BOC GASES                               | EFT16112    | \$ 68.71      |
| 10/01/2025 | BRANDWORX AUSTRALIA                     | EFT16113    | \$ 388.55     |
| 10/01/2025 | STAFF                                   | EFT16114    | \$ 105.00     |
| 10/01/2025 | CAPE LIFE PTY LTD                       | EFT16115    | \$ 260.00     |
| 10/01/2025 | AUST. GOVERNMENT CHILD SUPPORT AGENCY   | EFT16116    | \$ 516.93     |
| 10/01/2025 | CR BRYAN CLOSE                          | EFT16117    | \$ 800.00     |
| 10/01/2025 | HUB INN (SX) PTY LTD                    | EFT16118    | \$ 384.00     |
| 10/01/2025 | COMMERCIAL FOOD EQUIPMENT               | EFT16119    | \$ 6,349.75   |
| 10/01/2025 | CORSIGN                                 | EFT16120    | \$ 605.00     |
| 10/01/2025 | COMBINED TYRES PTY LTD                  | EFT16121    | \$ 3,050.30   |
| 10/01/2025 | TEAM GLOBAL EXPRESS PTY LTD             | EFT16122    | \$ 1,146.89   |
| 10/01/2025 | CR DONNA NEWBURY                        | EFT16123    | \$ 484.05     |
| 10/01/2025 | CR GARY GUERINI                         | EFT16124    | \$ 446.53     |
| 10/01/2025 | HOBART EARTHMOVING                      | EFT16125    | \$ 3,696.00   |
| 10/01/2025 | HEATLEY SALES PTY LTD                   | EFT16126    | \$ 343.13     |
| 10/01/2025 | HI-TEC ALARMS                           | EFT16127    | \$ 171.60     |
| 10/01/2025 | STAFF                                   | EFT16128    | \$ 182.80     |
| 10/01/2025 | LANDGATE                                | EFT16129    | \$ 163.82     |
| 10/01/2025 | LIBERTY OIL RURAL PTY LTD               | EFT16130    | \$ 17,389.00  |
| 10/01/2025 | CR LINDA ROSE                           | EFT16131    | \$ 558.41     |
| 10/01/2025 | CR LISA GRANICH                         | EFT16132    | \$ 419.80     |
| 10/01/2025 | LNB ELECTRICAL                          | EFT16133    | \$ 4,298.26   |
| 10/01/2025 | G & PM DELLA BOSCA                      | EFT16134    | \$ 9,108.00   |
| 10/01/2025 | OFFICE NATIONAL                         | EFT16135    | \$ 1,690.43   |
| 10/01/2025 | IXOM OPERATIONS PTY LTD                 | EFT16136    | \$ 461.03     |
| 10/01/2025 | PERFECT COMPUTER SOLUTIONS PTY LTD      | EFT16137    | \$ 170.00     |
| 10/01/2025 | PRACTICAL PRODUCTS PTY LTD              | EFT16138    | \$ 4,695.90   |
| 10/01/2025 | WA CONTRACT RANGER SERVICES             | EFT16139    | \$ 660.00     |
| 10/01/2025 | ISLIP NOMINEES PTY LTD                  | EFT16140    | \$ 2,419.00   |
| 10/01/2025 | YILGARN SHIRE SOCIAL CLUB               | EFT16141    | \$ 66.00      |
| 10/01/2025 | 1505SQUARE PTY LTD                      | EFT16142    | \$ 6,600.00   |
| 10/01/2025 | FOODWORKS - SRI DEVESH PTY LTD          | EFT16143    | \$ 591.81     |
| 10/01/2025 | ST JOHN AMBULANCE WESTERN AUSTRALIA LTD | EFT16144    | \$ 2,832.68   |
| 10/01/2025 | PORTACRETE CONCRETE LOGISTICS           | EFT16145    | \$ 719.40     |
| 10/01/2025 | SOUTHERN CROSS GENERAL PRACTICE         | EFT16146    | \$ 138.60     |
| 10/01/2025 | SOUTHERN CROSS HARDWARE AND NEWS        | EFT16147    | \$ 7,740.00   |
| 10/01/2025 | SOUTHERN CROSS MOTOR MART               | EFT16148    | \$ 89.00      |
| 10/01/2025 | SOUTHERN CROSS TYRE & AUTO SERVICES     | EFT16149    | \$ 2,126.72   |
| 10/01/2025 | YILGARN MIXED BASKETBALL ASSOCIATION    | EFT16150    | \$ 1,658.30   |
| 10/01/2025 | SYNERGY                                 | EFT16151    | \$ 9,764.85   |
| 10/01/2025 | TOTALLY WORKWEAR                        | EFT16152    | \$ 296.74     |
| 10/01/2025 | TOURISM COUNCIL WESTERN AUSTRALIA       | EFT16153    | \$ 352.00     |
| 10/01/2025 | TOWN PLANNING INNOVATIONS PTY LTD       | EFT16154    | \$ 288.75     |
| 10/01/2025 | WATER CORPORATION                       | EFT16155    | \$ 10,490.25  |
| 10/01/2025 | SHIRE PRESIDENT WAYNE ALAN DELLA BOSCA  | EFT16156    | \$ 1,200.00   |
| 10/01/2025 | WB CONTRACTING                          | EFT16157    | \$ 61,679.20  |
| 10/01/2025 | WESTRAC EQUIPMENT PTY LTD               | EFT16158    | \$ 388,191.28 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st December 2024 to 31st December 2024  
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| Date       | Payee  | Description        | Amount                 |
|------------|--|--------------------|------------------------|
| <i>EFT</i> |  |                    |                        |
| 10/01/2025 | YILGARN AGENCIES                                 | EFT16159           | \$ 2,146.14            |
| 16/01/2025 | DEVLYN AUSTRALIA PTY LTD                         | EFT16160           | \$ 478,494.24          |
| 23/01/2025 | 3SIXT AUTOMOTIVE SERVICES                        | EFT16161           | \$ 243.97              |
| 23/01/2025 | ALINTA SALES PTY LTD                             | EFT16162           | \$ 483.44              |
| 23/01/2025 | RATEPAYER  | EFT16163           | \$ 2,429.39            |
| 23/01/2025 | EUROFINS ARL PTY LTD                             | EFT16164           | \$ 341.00              |
| 23/01/2025 | AVON WASTE                                       | EFT16165           | \$ 15,522.03           |
| 23/01/2025 | BLACKMAN FABRICATIONS                            | EFT16166           | \$ 4,008.26            |
| 23/01/2025 | AUST. GOVERNMENT CHILD SUPPORT AGENCY            | EFT16167           | \$ 470.81              |
| 23/01/2025 | CIVIC LEGAL PTY LTD                              | EFT16168           | \$ 275.00              |
| 23/01/2025 | COMMERCIAL FOOD EQUIPMENT                        | EFT16169           | \$ 1,182.50            |
| 23/01/2025 | COPIER SUPPORT                                   | EFT16170           | \$ 1,284.75            |
| 23/01/2025 | TEAM GLOBAL EXPRESS PTY LTD                      | EFT16171           | \$ 570.91              |
| 23/01/2025 | CSSTECH GROUP PTY LTD                            | EFT16172           | \$ 396.00              |
| 23/01/2025 | DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION | EFT16173           | \$ 1,299.94            |
| 23/01/2025 | DEPARTMENT OF PLANNING, LANDS AND HERITAGE       | EFT16174           | \$ 183.34              |
| 23/01/2025 | TOVOBELLO FARMS                                  | EFT16175           | \$ 4,928.00            |
| 23/01/2025 | E FIRE & SAFETY                                  | EFT16176           | \$ 79.20               |
| 23/01/2025 | GOLDFIELDS TOYOTA                                | EFT16177           | \$ 16,931.27           |
| 23/01/2025 | HIGHWAY CONSTRUCTION PTY LTD                     | EFT16178           | \$ 5,000.00            |
| 23/01/2025 | LNB ELECTRICAL                                   | EFT16179           | \$ 21,742.66           |
| 23/01/2025 | G & PM DELLA BOSCA                               | EFT16180           | \$ 12,270.50           |
| 23/01/2025 | MEDELECT   | EFT16181           | \$ 1,457.50            |
| 23/01/2025 | COMFORT STYLE MERREDIN                           | EFT16182           | \$ 6,081.00            |
| 23/01/2025 | OFFICE NATIONAL                                  | EFT16183           | \$ 321.55              |
| 23/01/2025 | PERFECT COMPUTER SOLUTIONS PTY LTD               | EFT16184           | \$ 347.50              |
| 23/01/2025 | WA CONTRACT RANGER SERVICES                      | EFT16185           | \$ 1,540.00            |
| 23/01/2025 | SHIRE OF MERREDIN                                | EFT16186           | \$ 80.00               |
| 23/01/2025 | YILGARN SHIRE SOCIAL CLUB                        | EFT16187           | \$ 66.00               |
| 23/01/2025 | TWO DOGS MITRE 10                                | EFT16188           | \$ 136.92              |
| 23/01/2025 | WATER CORPORATION                                | EFT16189           | \$ 326.87              |
| 23/01/2025 | WB CONTRACTING                                   | EFT16190           | \$ 40,716.50           |
| 23/01/2025 | TELSTRA LIMITED                                  | EFT16191           | \$ 1,880.15            |
| 23/01/2025 | WONDER WALLS                                     | EFT16192           | \$ 18,199.50           |
|            |  | <b>TOTAL EFTS:</b> | <b>\$ 1,441,274.70</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date       | Payee                                       | Description           | Amount               |
|------------|---|-----------------------|----------------------|
|            |   | <b>CHQ</b>            |                      |
| 14/01/2025 | DROPBOX INTERNATIONAL UNLIMITED COMPANY     | 2539                  | \$ 1,145.69          |
| 15/01/2025 | SHIRE OF YILGARN - PAYROLL                  | 2540                  | \$ 120,315.17        |
| 21/01/2025 | TELSTRA                                     | 2541                  | \$ 757.13            |
| 15/01/2025 | TELSTRA                                     | 2542                  | \$ 827.08            |
| 13/01/2025 | TELSTRA                                     | 2543                  | \$ 195.00            |
| 08/01/2025 | TELSTRA                                     | 2543                  | \$ 3.60              |
| 13/01/2025 | TELCO CHOICE - COMMANDER CENTRE NORTH PERTH | 2544                  | \$ 250.00            |
| 16/01/2025 | TELCO CHOICE - COMMANDER CENTRE NORTH PERTH | 2545                  | \$ 1,375.49          |
| 10/01/2025 | DEPARTMENT OF TRANSPORT                     | 2546                  | \$ 24,312.10         |
| 03/01/2025 | DEPARTMENT OF TRANSPORT                     | 2547                  | \$ 2,829.00          |
| 17/01/2025 | DEPARTMENT OF TRANSPORT                     | 2548                  | \$ 13,179.00         |
| 14/01/2025 | MOTORCHARGE LIMITED                         | 2549                  | \$ 2,197.87          |
| 14/01/2025 | WESTPAC BANKING CORPORATION                 | 2550                  | \$ 2,779.95          |
| 14/01/2025 | WESTPAC BANKING CORPORATION                 | 2551                  | \$ 424.35            |
| 24/01/2025 | DEPARTMENT OF TRANSPORT                     | 2552                  | \$ 4,438.70          |
| 29/01/2025 | SHIRE OF YILGARN - PAYROLL                  | 2553                  | \$ 113,527.32        |
| 02/01/2025 | SOUTHERN CROSS GENERAL PRACTICE             | 2554                  | \$ 8,800.00          |
| 24/01/2025 | CANON FINANCE AUSTRALIA PTY LTD             | 2555                  | \$ 127.62            |
| 28/01/2025 | SOUTHERN CROSS PHARMACY AND HEALTH          | 2556                  | \$ 550.00            |
| 31/01/2025 | DEPARTMENT OF TRANSPORT                     | 2557                  | \$ 4,483.30          |
|            |   | <b>TOTAL CHEQUES:</b> | <b>\$ 302,518.37</b> |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date           | Payee              | Description | Amount      |
|----------------|--------------------|-------------|-------------|
| CHQ            |                    |             |             |
| 10/01/2025     | LGRCEU             | 41309       | \$ 20.50    |
| 10/01/2025     | CARAVAN PARK GUEST | 41310       | \$ 105.00   |
| 23/01/2025     | STAFF              | 41311       | \$ 3,052.99 |
| 23/01/2025     | STAFF              | 41312       | \$ 122.33   |
| 23/01/2025     | LGRCEU             | 41313       | \$ 20.50    |
| TOTAL CHEQUES: |                    |             | \$ 3,321.32 |

Shire of Yilgarn

Payments made from the Trust Account for the Period 1st January 2025 to 31st January 2025  
Presented to Council, 20th February 2025

| Date       | Payee            | Description           | Amount           |
|------------|------------------|-----------------------|------------------|
| <i>CHQ</i> |                  |                       |                  |
| 22/01/2025 | SHIRE OF YILGARN | 402700                | \$ 240.00        |
|            |                  | <b>TOTAL CHEQUES:</b> | <b>\$ 240.00</b> |

### 4.5 Heavy Vehicle Road ~~Improvement Contribution~~ Usage Fee Policy

|                         |                            |
|-------------------------|----------------------------|
| Section:                | Engineering                |
| Date Adopted:           | 21 November 2024           |
| Document Control:       | 20 February 2025 - Amended |
| Previous Policy Number: |                            |

#### INTRODUCTION

The serviceable life of a road is dependent on the quantity and type of heavy vehicle passes. A road will typically be designed to last for a defined time period (typically between 20 to 50 years) during which time it will be subjected to a predicted quantity of heavy vehicle passes. The road is designed and constructed to fit its intended purpose. If an industry or mining operation proposes a transport task that increases the volume of heavy vehicles well above the quantity that it was designed and constructed to carry, then the life of the road will be consumed at a much higher rate than anticipated.

The road will require additional maintenance and may fail prematurely leaving the local government with the cost to reconstruct the road. It is unreasonable for the community to bear this additional cost and the proponent should be charged at a fair rate to offset ~~these costs. the cost of additional maintenance and reduction in the life of the road.~~

#### PURPOSE

The policy is to present a methodology and framework for heavy vehicle charging for a defined task on a sealed Local Government Road. This includes the calculation of heavy vehicle charges, qualifying scenarios, funding administration and development of agreements. This policy applies to all Mining and Extractive Industry operations within the Shire of Yilgarn.

#### DEFINITIONS

**Agreement:** An agreement between the Shire of Yilgarn and a proponent defining the conditions of access including charges for a defined transport task

**Applicant:** The party that is requesting to use a road for a defined freight task

**Equivalent Standard Axle (ESA):** The number of standard axle loads which are equivalent in damaging effect on a pavement to a given vehicle or axle loading. Every vehicle combination can be expressed as a number of ESAs.

**Annual Design ESA (ADESA):** The predicted annual ESA that was used to design a road pavement structure. If this is unknown it may be estimated based on the average annual ESA from historic traffic counts or the annual ESA that would reasonably be expected for a particular Category of road under normal circumstances.

**Extraordinary Load:** An Extraordinary Load is defined as a freight task that will result in a significant increase in the ADESA resulting in damage to the road pavement and reduction in the structural design life of the road giving rise to extraordinary expenses as a result of increased routine and planned maintenance and premature failure necessitating rehabilitation or reconstruction of the road.

**Routine maintenance:** Unplanned activities that maintain the serviceability of the road e.g. repairing potholes, cleaning drainage structures, repairing edge breaks and sweeping pavements.

**Preservation:** Planned maintenance and rehabilitation that are designed to preserve or extend the serviceable design life of the road e.g. crack sealing, resealing with a bituminous sprayed seal, rehabilitation of gravel shoulders and replacing culverts and kerbs.

### POLICY STATEMENT

#### Statutory Power

The Road Traffic (Administration) Act 2008 Part 7, s.132 and s.136 allows for the road authority to recover the expenses of damage to a road caused by heavy traffic. In particular; s.132 (2) states:

“Where it appears to the road authority that has functions in relation to the repair of road infrastructure that, having regard to the average expense of repairing road infrastructure in the vicinity, extraordinary expenses have been incurred by the road authority in repairing the road infrastructure because of damage caused by heavy traffic, the road authority may recover the amount of the expenses as may be proved to the satisfaction of the court to have been incurred by the road authority because of damage caused by heavy traffic.”

Section 132(4) states: “A person against whom expenses are or may be recoverable under this section may enter into an agreement with the road authority for payment to it in respect of heavy traffic, and on making the payment as agreed the person is not to be subject to any proceedings under this section.”

#### Other Statutory Powers

Revised State Planning Policy 3.6 – Development Contributions for Infrastructure, developed under the authority of Planning and Development Act 2005, Section 26

Local Government Act 1995 Part 6 – Financial Management, Div 5 – Financing Local Government Activities, Subdivision 2 – Fees and charges, 6.16 – Imposition of fees and charges.

#### Application

This policy applies to any party that plans to run a defined vehicle freight task on a Shire of Yilgarn Road(s). The task must be deemed to be of such a volume (extraordinary load) that it is likely to cause damage resulting in “extraordinary expenses”, which is damage that is well beyond what would normally be anticipated for the category of road(s) concerned.

If the Local Government considers that the defined freight task is likely to also effect roads in adjacent Shire(s) it will notify them accordingly.

#### Extraordinary Load

An Extraordinary Load is defined as a task that will result in a significant increase in the Annual Design ESA (ADESA) and will result in damage to the pavement and reduction in the structural design life of the road leading to extraordinary expenses.

An Extraordinary Load is assigned a nominal value of an annual ESA for the category of road concerned. The Shire of Yilgarn may decide that a different percentage is more appropriate depending on the individual circumstances. The ADESA shall be determined using one of the

following methods:

- Historical pavement design information.
- Engineering assessment based on traffic counts, pavement structure and condition performance.

### **Cost Calculation:**

The relevant charge shall be calculated using the User Guide – Estimating the Incremental Cost Impact on Sealed or Gravel Local Roads from Additional Freight Tasks (WALGA & ARRB 2015). The Proponent shall provide the following information to the Local Government:

1. The type and axle configuration of the vehicles to be used for the task.
2. The annual freight tonnage for the task and the vehicle payload.
3. The number daily vehicle passes.
4. The duration of the task.
5. The task routing and distance.

### **Negotiation**

CEO is authorised to negotiate with the applicant for the Mining or Extractive Industry to determine alternative contribution arrangements provided that the CEO is satisfied that any alternative arrangements provide equivalent or better value to the Shire of Yilgarn

The following conditions may necessitate negotiation with the Proponent to adjust the calculated charge or to use an alternative methodology:

If the Category of road has been purposely constructed to a level that is markedly different to the ADESA, then an appropriate ADESA shall be determined using available engineering data and judgement. The road category shall also be appropriately adjusted for the determination of cost from the User Guide.

If the road is in a very poor or failed condition then the Local Government shall negotiate with the proponent on a strategy and cost to bring the road to a serviceable condition before calculating an annual charge.

The rates in the User Guide are current for 2015 and the Shire of Yilgarn and the proponent shall agree on a suitable method to calculate escalation.

If the proposed ESA are excessively above the limits in the User Guide or if for any other reason this method is deemed inappropriate then the Shire of Yilgarn may elect to calculate the charge using an alternative method.

Mines and Extractive Industry Heavy Haul Road designs will not be dependent on Annual Average Daily Traffic (AADT) within the Shire of Yilgarn. Designated haul roads are generally public roads and Council's decision will be based on other criteria including:

- Route: when considering new Mines or Extractive Industries, the Shire will identify the most appropriate route from the site to a state controlled road suitable for the transport of the material.
- Fitness for purpose: where the purpose for which the works are to be carried out are made clear, that works when completed will be reasonably fit for their intended purpose in respect to the design element of its work, particularly when considering key oversize / over mass routes and the level of RAV access that may be required, to provide an

efficient freight network into the future.

- **Design:** the Designer is to produce a road design and scope of works for the project that meets the fundamental design objectives. The Designer is responsible for all elements of the design and its fitness for purpose, unless the Council demands a specific treatment in the design. Any such instruction will be fully documented. This instruction will be documented in a design report for the project. Final approval for the design shall only be given by council when approved engineering drawings and specifications are to the satisfaction of the Shire.
- **Public Safety:** Public safety includes the safety of persons or property. This includes, but is not limited to, the safety of drivers and passengers of vehicles, the safety of persons such as pedestrians and people near the road-related area, and the safety of property such as vehicles and loads on or near the road-related area. Public safety is about ensuring that the use of a RAV does not cause harm to other people using the roads or to property on or near the road. All road users have a legitimate expectation that they can use the road without being put at unreasonable risk of harm by another road user. The Shire of Yilgarn adopts the Safe Systems approach, where applicable, when considering aspects of public safety and with the aim of safe travel on the public road network. This approach suggests (amongst other things) that road users will make mistakes, and vehicles and road infrastructure need to be 'forgiving' of them.
- **Construction:** All Road works are to be carried out in accordance with best accepted engineering practices to the complete satisfaction of the Shire. Mines and Extractive Industries to obtain all relevant titles and permits for any road upgrades. These may include any or all listed below:
  - Department of Water and Environmental Regulations
  - Department of planning lands and heritage
  - Main Roads
  - Aboriginal Heritage Act,
  - WaterCorp,
  - Western Power.
- **Creation of the asset:** Capital or new works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. A complete end to end process for the acquisition of assets, irrespective of how it is acquired, will be developed to ensure the information about the asset, the associated resources and management activities and financial accounting treatment is fully covered.

### **Legal Expenses**

Prior to commencing negotiations, the proponent must agree to cover any legal costs incurred by the Shire of Yilgarn in relation to said application and negotiations, should they arise.

### **HVRIC Recognition of Funds**

Unless otherwise stipulated in a Road Use Agreement, any funds collected under the provisions of the Heavy Vehicle Road Usage Fee (HVRUF) will be recognised as general Municipal funds and may be disbursed in support of any of Council's projects or services.

With the above in mind, it should be recognised that wherever possible the funds collected are utilised in any or all of the following ways:

1. Provision or upkeep of Staff housing and/or a Building Reserve allocation;
2. Replacement of Plant & Equipment and/or a Plant Reserve allocation;
3. As a funding source for Infrastructure maintenance or renewal and/or a HVRUF Reserve allocation.

~~Any funds collected from the Mining and Extractive Industries shall be placed into the Heavy Vehicle Road Improvement Contribution Reserve and can be used for routine maintenance, preservation and structural strengthening activities on sections of road impacted by heavy haulage operations.~~

### Agreement

The Shire of Yilgarn and proponent shall enter into an Agreement that includes the following:

- The type and axle configuration of the vehicles to be used for the task.
- The annual quantity of vehicle passes and the payload tonnage. If seasonal then this must be described
- The routing including return journeys.
- The duration of the task.
- The annual and unit rate charge and method of calculation.
- Payment terms and conditions.
- The obligations of the parties including works records, expenditure, evidence and audit requirements in relation to the determination of actual payload tonnages and notifications of changes to vehicles, payload or routing.
- Conditions on expiry of the agreement.
- Hours and conditions of operation.
- Breaches and terms of remedy for the Shire of Yilgarn and the Mining Extractive Industry.
- Any legal costs incurred for the establishment of a road user agreement will be paid by the applicant.

### Duties of Local Government

The Shire of Yilgarn will take all reasonable steps to keep the road in a serviceable condition for the duration of the agreement. The Shire of Yilgarn will keep records to ensure transparency of expenditure of all collected charges.

### Authority

The authority to enter into any agreement with a Mining Extractive Industry under this policy will need Council approval.

### References

1. WALGA & ARRB 2015, User Guide – Estimating the Incremental Cost Impact on Sealed or Gravel Local Roads from Additional Freight Tasks, WALGA, Perth, Western Australia.
2. ARRB Group 2015, Technical Basis for Estimating the Incremental Cost Impact on Sealed or Gravel Local Roads from Additional Freight Tasks, ARRB Group Project 009335 for WALGA, Perth, Western Australia

# SHIRE OF YILGARN

## 2024 - 2025 FEES AND CHARGES

| Function  | Description   | Fee                    | GST    | Total    |
|---|---|------------------------|--------|----------|
| <u>Security Key System</u>  |   |                        |        |          |
|   | Bond required for individual keys (refundable)  | 50.00                  | 0.00   | 50.00    |
| <u>Swimming Pool Admission</u>  |   |                        |        |          |
|   | General Admission   |                        |        | Free     |
|   | Lane Hire per hour  | 20.00                  | 2.00   | 22.00    |
|   | Private Hire per hour   | 145.45                 | 14.55  | 160.00   |
| TRANSPORT   |   |                        |        |          |
| <u>Aerodrome</u>  |   |                        |        |          |
|   | Aircraft Annual landing fees (local)  | 150.00                 | 15.00  | 165.00   |
|   | Aircraft landing (per tonne rounded up)   | 15.91                  | 1.59   | 17.50    |
|   | Passenger Fee (Incoming & Outgoing)   | 27.27                  | 2.73   | 30.00    |
| <u>Heavy Vehicle Road Usage</u>   |   | Price on Application   |        |          |
| * POA due to Fee calculated on vehicle configerung, vehicle weight and route selected |   |                        |        |          |
| <u>Other</u>  |   |                        |        |          |
|   | Sale of Gravel & Sand per cubic metre   | 30.00                  | 3.00   | 33.00    |
|   | Sale of Aggregate   | At Cost + Admin Charge |        |          |
| * Delivery Additional to Above Fees   |   |                        |        |          |
| ECONOMIC SERVICES   |   |                        |        |          |
| <u>Building Permit Fees</u>   |   |                        |        |          |
|   | As set by Building Regulations 2013   |                        |        |          |
| <u>Building Services levy</u>   |   |                        |        |          |
|   | As set by Building Services (Complaint Resolution and Administration) Regulations 2011  |                        |        |          |
| <u>Building and Construction Industry Training Fund</u>                               |   |                        |        |          |
|   | As set by Building and Construction Industry Training Fund and Levy Collection Act 1990 |                        |        |          |
| <u>Land leases - Annual - Payable by 1 July -</u>                                     |   |                        |        |          |
|   | Horse Agistment Leases - Annual (per yard)  | 150.00                 | 15.00  | 165.00   |
|   | Lots 36 & 44 - Cropping   | 2,000.00               | 200.00 | 2,200.00 |
|   | Airport - Cropping  | 454.55                 | 45.45  | 500.00   |