



Ordinary  
Council Meeting  
October 2024  
Attachments

## Attachments

### **Minutes/Notes**

Ordinary Meeting of Council - September 2024

Yilgarn History Museum - September 2024

Yilgarn Bush Fire Advisory Committee Meeting October 2024 – Unconfirmed Minutes

Yilgarn Tourism Advisory Committee Meeting October 2024 - Unconfirmed Minutes

### **Agenda Attachments**

9.1.1 Application for Sea Container – 51 Spica St - Layout

9.1.4 Additional Works Specifications – Sports Complex

9.2.1 Financial Reports - September 2024

9.2.2 Accounts for Payment - September 2024

9.2.3 Yilgarn Cricket Association Correspondence

9.3.1 Business Case – Caravan Park Cabins



# *Minutes*

## *Ordinary Meeting of Council*

*19 September 2024*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.03pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## 3. ATTENDANCE

Members	Cr W Della Bosca Cr Close Cr B Bradford Cr G Guerini Cr L Granich Cr Newbury Cr L Rose	
Council Officers	N Warren C Watson G Brigg L Della Bosca	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Minute Taker
Apologies:	F Mudau	Finance Manager
Observers:	Tim Pope, Jo Pope, Shaun Hart, Kelvin Kent, Chloe Harvey, Steve Rose, Will Harvey, Linda Warren, James Steel, Kent Broad and Lucy Mulcahy,	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

Nil

## 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the August 2024 Ordinary Council meeting, the following question was posed by Kaye Crafter.

**Question**      *The owners of the Southern Star Café have mentioned to Kaye that the buildings backing onto the café building have white ants and are generally in a bad state of repair, is there anything the Shire can do about these buildings?*

**Answer during the meeting** The President, Cr Wayne Della Bosca, passed on the question onto Glen Brigg, EMI. Glen confirmed that as the buildings are privately owned, they are generally the owners' issues with the Shire only able to issue a notice but he and the CEO, Nic Warren, will confer to see what kind of solution they could come up with and come back with possible actions.

#### **Follow up information for Council and Observers**

CEO Nic Warren followed up with the owners of the building that backs onto the Southern Star café and found that there is a redevelopment plan in the works for the buildings, the Shire is also continuing with a redevelop concept for Antares Street. The same contractor for redevelopment is being used by both the Shire and owners of the buildings in question. The Shire will wait on further information regarding the redevelopment.

### **5.1. PUBLIC QUESTION TIME**

James Steel attended public question time and posed the following question;

**Question:** *Many major gravel roads like Cramphorne, Southern Cross South and the Emu fence road are developing big pot holes from use, is the Shire going to fix them?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that although he understands the frustrations of having a road that needs work and nothing happening, the Shire has been working on an asset management plan, currently the Shire has 300km of gravel roads that need sheeting gravel, the Shire is getting ready to move forward with a plan that will alleviate such mentioned road issues.

Jo Pope attended public question time and posed the following questions;

**Question:** *So, is there a time frame as to when the potholes mentioned will be fixed?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded the currently it takes the Shires graders 37 weeks to grade the Shires road network.

**Question:** *Can we notify the Shire of certain roads that need grading?*

**Answer:** The Shire tries to grade the roads in in a routine order, it is not cost effective to be tramming graders as needed.  
The Shire will act where significant safety issues are present.

Kelvin Kent attended public question time and posed the following question;

**Question:** *As many of the gravel roads are the main arteries to and from the wheat bins, would it make sense for us to inform the Shire of the issues on these roads so the Shire can act quickly to repair before they break up?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that it cost \$400,000 to grade the Shires road network in routine order.

Community members are welcome to report areas of concern

Will Harvey attended public question time and posed the following questions;

**Question:** *Would it be more cost effective to contract a grader to maintain the roads?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that it would cost more to contract graders when productivity and cost are considered.

**Question:** *Due to the size of the potholes on certain roads it is a good idea to have a gravel truck traveling in front of a maintenance grader?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that this is usually the case, however, many roads are now in the position where the wear is greater than the speed of replacement and patching is not really working long term.

Jo Pope attended public question time and posed the following question;

**Question:** *I understand that the Shire is working to a long term plan but we need a short term result?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that unfortunately as the gravel is getting thinner the more expensive and harder the maintenance becomes.

Kelvin Kent attended public question time and posed the following question;

**Question:** *Surly it is better to have people who are using the roads letting you know where they are deteriorating?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that a full pickup of the Shire of Yilgarn road network has been completed with an action plan for all roads.

Nic Warren, Chief Executive Officer (CEO), added to Glen Briggs answers, Nic thanked everyone for bringing the issues forward. Nic stressed that he and the executive staff are aware of the frustrations the rapid deterioration of many heavily used gravel roads in the Shire are causing, unfortunately, over a long time, the Shire has not kept up with re-gravelling across the network commensurate with use, and as such, we are now at a tipping point where many Shire roads are reaching or are at the end of their useful life and we do not have the manpower or resources to keep up unless we change the way we operate. Council and staff are working on a long term strategy that will look to address the re-gravelling needs of the road network, however utilizing resources to respond to every complaint is not practical if we want a long term viable solution. The Shire understand and hears the frustrations, but feel we must make these changes now and take the heat for the long term viability of the Shire of Yilgarn road networks. That being said, if there are sections that pose a safety risk, these will be responded to accordingly.

Tim Pope attended public question time and posed the following questions;

**Question:** *Is there any progression with the demolition of the old Mt Hampton school?*

**Answer:** The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic responded that the school belong to the Department of Lands who have agreed that they are committed to clearing the area, the Shire has offered free tipping as the asbestos to assist with the process. Nic advised that he did not think it would be a speedy process.

**Question** *How is the progression with the Lapsley tanks?*

**Answer** The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic reassured Tim that Cr Rose followed up on the Lapsley tank issues every Council meeting. The department is committed to funding upgrades for the tanks, however, is requesting the Shire do the leg work of clearing for the solar panels. The Shire is happy to help so the plans are still in progress. In the meantime, the diesel pump is working.

Kelvin Kent attended public question time and posed the following question;

**Question:** *Is the Shire putting up the water rates?*

**Answer:** The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic confirmed that the fees and Charges for the 2024/2025 financial year are already set and there are no plans to put up the rates, when taking water out of the stand pipes the rate depends on which standpipe and how fast the flow is.

Will Harvey attended public question time and posed the following questions;

**Question:** *Will the Shire seal the Dulyalbin road?*

**Answer:** The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen confirmed that there will be no funding from the secondary freight network to seal the Dulyalbin road as they base their plans on high traffic areas but with regional road group funding the Shire is going to plan on a sealing program from the boundary inwards and focus works on the Dulyalbin and Cramphorne roads.

**Question:** *Could the Shire ask for assistance from CBH?*

**Answer:** The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic responded that advice from other Council's who have engaged with CBH is that there is generally little interest in assisting in the sealing of roads.

## 6. CONFIRMATION OF MINUTES

### 6.1 Ordinary Meeting of Council, Thursday, 15 August 2024

**102/2024**

***Moved Cr Close/Seconded Cr Rose***

***That the minutes from the Ordinary Council Meeting held on the 15 August 2024 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

*Cr's For:* Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

*Cr's Against:* Nil

### 6.2 Great Eastern Country Zone (GECZ), Thursday, 15 August 2024

**103/2024**

***Moved Cr Guerini/Seconded Cr Granich***

***That the minutes from the GECZ meeting held on the 15 August 2024 be received.***

**CARRIED (7/0)**

*Cr's For:* Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

*Cr's Against:* Nil

## **7. PRESENTATIONS, PETITIONS, DEPUTATIONS**

Kent Broad from Outback Carbon attended Council and gave a presentation on Outback Carbon.

Outback Carbon was co-founded by Harley Lacy and Kent Broad, with the aim of restoring the carbon stocks across the Australian landscape making the landscapes more biodiverse and sustainable, through innovative carbon farming. Outback Carbon has been acquired by Mitsui E&P Australia whose goals are to net-zero emissions by 2050.

Outback Carbon works on the Agro farming model, in the Shire of Yilgarn five properties have been identified for carbon farming. Trees will be planted in twin rows with established perennials for grazing. The planting areas for the trees will only take up 25% of the farming land with the best land being left for cropping. With the planting of the trees water tanks will be installed for firefighting along with fencing to stop pests. Outback Carbon then have 25year permanent responsibility for the trees, with employees to maintain the areas. It is estimated that the trees, once planted, would not put any further pressure on the water supply with the planting system and furrows helping supply water to the plants.

Cr Della Bosca thanked Kent Broad for the presentation

## **8. DELEGATES' REPORTS**

Cr Della Bosca announced the following;

- Attended the Yilgarn Agricultural Show on the 31 August 2024
- Attended the WEROC meeting on the 11 September 2024
- Attended the Narembeen Centenary on the 14 September 2024

Cr Close announced the following

- Attended the LEMC meeting on the 22 August 2024
- Attended the Mt Walton Intractable Waste Disposal Facility Community Liaison Committee meeting on the 28 August 2024
- Attended the Narembeen Centenary on the 14 September 2024
- Attended the Southern Cross Motorcycle two day event on the 14 and 15 September 2024

Cr Granich announced the following;

- Attended the Shire of Yilgarn History Museum Committee meeting on the 11 September 2024

Cr Bradford announced the following;

- Attended the GECZ meeting on the 23 August 2024
- Attended the YSSSA carnival on the 6 September 2024

Cr Newbury announced the following;

- Attended the Yilgarn Community Support Group meeting on the 21 August 2024
- Attended the LEMC meeting on the 22 August 2024
- Attended the AgCare meeting on the 27 August 2024

Cr Guerini announced the following;

- Attended the Eastern Wheatbelt Biosecurity Group meeting on the 16 September 2024
- Attended the Southern Cross Motorcycle two day event on the 14 and 15 September 2024

## 9.1 Officers Report – Chief Executive Officer

### 9.1.1 Annual Policy Manual Review 2024

<b>File Reference</b>	<b>2.3.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>- Proposed Final Draft of Council Policy Manual.</b> <b>- Tracked Changes document.</b> <b>- Policy Changes Spreadsheet.</b>

#### Purpose of Report

To inform Council of the Annual Review in relation to Council and Staff Policy Manuals.

#### Background

Council previously undertook a substantial review of Council Policies at its Ordinary Council meeting held on Thursday 21 September 2023.

The draft policy documents are attached, with tracked changes for Councillors reference.

#### Comment

Detailing the proposed changes are the following attachments:

- Proposed Final Draft of Council Policy manual
- Tracked Changes document;
- Spreadsheet identifying relevant changes.

#### Statutory Environment

##### *Section 2.7 of the Local Government Act 1995*

##### *2.7. Role of council*

*(1) The council —*

*(a) governs the local government's affairs; and*

*(b) is responsible for the performance of the local government's functions.*

*(2) Without limiting subsection (1), the council is to —*



- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Civic Leadership Objectives –  
Outcome 4.1 – A trustworthy and cohesive Council that functions efficiently and effectively  
4.1.2 Maintain a high level of corporate governance, responsibility and accountability.

### Policy Implications

Recommended changes to Policy Manuals

### Financial Implications

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Annual review of Policy Manuals	High (15)	Once reviewed and adopted by Council, Policy Manuals to be placed on Shire website for community information
Reputational	Demonstration of good governance through review processes	High (15)	Open and transparent review
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**104/2024**

**Moved Cr Close Seconded Cr Newbury  
That Council:**

- Notes the Annual Review of Council's Policies undertaken by Council's Executive Managers and staff; and*
- Endorses the Council Policy Manual 2024 as presented.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*  
*Cr's Against: Nil*

## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 Risk Management Procedures 2024

<b>File Reference</b>	<b>1.1.12.3</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Risk Management Procedures 2024</b>

#### Purpose of Report

For Council to review the Shire's Risk Management Procedures 2024.

#### Background

At the December 2020 Ordinary Council meeting, the following motions was carried:

**185/2020**

***Moved Cr Nolan/Seconded Cr Shaw***

***That Council adopts the Risk Management Procedures and Risk Management Policy as presented by staff in order that it complies with recommendations arising from the Regulation 17 Review relating appropriate Risk Management frameworks being put in place.***

***CARRIED BY ABSOLUTE MAJORITY (7/0)***

The Risk Management Procedures encompasses the Shire's Risk Management Framework. It sets out the Shire's approach to the identification, assessment, management, reporting and monitoring of risks. All components of the procedures are based on AS/NZS ISO 31000:2018 Risk management - Guidelines.

The procedures ensure:

- Strong corporate governance.
- Compliance with relevant legislation, regulations and internal policies.
- Integrated Planning and Reporting requirements are met.
- Uncertainty and its effects on objectives is understood.

This procedures aims to balance a documented, structured and systematic process with the current size and complexity of the Shire.

#### Comment

The procedures are due for review, however management have determined the procedure is still fit for purpose and no material amendments are required.

The proposed Risk Management Procedures 2024 document is attached for Councillors perusal.

### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Lack of relevant procedures may increase risk to Council.	Moderate (9)	Risk Management Procedures ensures Management and Council understand appetite for risk and manage accordingly.
Reputational	Lack of relevant procedures may increase risk to Council's reputation	Moderate (9)	Risk Management Procedures ensures Management and Council understand appetite for risk and manage accordingly.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**105/2024**

**Moved Cr Guerini/Seconded Cr Rose**

***That Council, note the review of the Shire of Yilgarn's Risk Management Procedures 2024 and endorse the document as presented.***

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports-August 2024

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Fadzai Mudau - Finance Manager</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 August 2024

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996

#### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### Strategic Implications

Nil

### Policy Implications

Nil

## Financial Implications

Nil

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)



**Officer Recommendation and Council Decision**

**106/2024**

***Moved Cr Close/Seconded Cr Newbury***

***That Council endorse the various Financial Reports as presented for the period ending 31 August 2024.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

Unconfirmed

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Accounts for Payment – August 2024

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Wes Furney - Finance Officer</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41288 to 41290 totalling \$37,703.80
- Municipal Fund - EFT 15548 to 15655 totalling \$799,310.74
- Municipal Fund – Cheques 2434 to 2451 totalling \$286,068.55
- Municipal Fund - Direct Debit Numbers:
  - 19066.1 to 19066.14 totalling \$25,664.94
  - 19100.1 to 19100.14 totalling \$26,161.96

The above are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

Local Government Act 1995

#### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

*Local Government (Financial Management) Regulations 1996*

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### Strategic Implications

Nil

### Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

### Financial Implications

Drawdown of Bank funds

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
<b>Financial Impact</b>	Reduction in available cash.	Moderate (5)	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
<b>Reputational</b>	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

107/2024

*Moved Cr Newbury Seconded Cr Close*

*That council endorse the following payments paid in August 2024*

- *Municipal Fund – Cheques 41288 to 41290 totalling \$37,703.80*
- *Municipal Fund - EFT 15548 to 15655 totalling \$799,310.74*
- *Municipal Fund – Cheques 2434 to 2451 totalling \$286,068.55*
- *Municipal Fund - Direct Debit Numbers:*
  - *19066.1 to 19066.14 totalling \$25,664.94*
  - *19100.1 to 19100.14 totalling \$26,161.96*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 Budget Amendment – Regional Road Group Funding

<b>File Reference</b>	<b>8.2.5.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Cameron Watson - Executive Manager Corporate Service</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

This report seeks Council's approval for an amendment to its 2024/2025 budget to allow for additional income and expenditure that relates to its currently budgeted Regional Roads Group funding.

#### Background

Each year, council adopts a budget that includes a capital road construction component. These works are funded through several different funding streams; Federal Roads to Recoveries funding, State Main Roads WA Regional Road Group (RRG) funding and Shire Municipal funding.

Council has been notified that the Main Roads WA (MRWA) Regional Road Group funding has been increased by \$64,989 to \$1,181,522.

#### Comment

Councils only RRG funded project for 2024/25 is the replacement of a significant number of damaged culverts and the reconstruction and sealing of ~2km of the Bodallin Bin Road. The currently approved budget for these works is \$1,674,799.

Regional Road Group subsidised projects are funded on a 2/3 MRWA, 1/3 Shire basis. The current allocations are \$1,116,534 MRWA and \$558,266 Shire. MRWA has indicated that additional funding of \$64,989 is available for the project bringing the MRWA contribution to \$1,181,522. This increase means that Council will be required to increase their contribution to \$590,778, an increase of \$32,512. The total project budget has increased to \$1,772,300.

## Statutory Environment

### Local Government Act 1995

#### 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

The recommendation that follows is consistent with the legislative requirements.

## Strategic Implications

### Economic Objective

- Outcome 2.5 - Safety and quality of transport networks are maintained and improved.  
2.5.1 - Continue to maintain and upgrade our road network.

## Policy Implications

There are no policy implications as a result of this report.

## Financial Implications

If the recommendation below is endorsed, an additional income of \$64,988 and expenditure of \$97,500 will be incurred in Councils Capital Expenditure Budget.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Increased Expenditure	Moderate (6)	Ensure adequate project funding is available
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

108/2024

*Moved Cr Close/Seconded Cr Rose*

*That Council approves the following budget amendments:*

Sub-Program	Account / Job	Current Budget \$	Amended Budget \$
<u>Expenditure</u>			
121 - Infrastructure - Construction	RRG28 - R2030 - Bodallin Wheatbin Rd	1,674,799	1,772,300
	Wages	98,829	98,829
	Public Works Overheads	88,682	88,682
	Plant Operating Costs	80,462	80,462
	Plant Depreciation	28,785	28,785
	Contractors & Materials	1,378,041	1,475,542
<u>Income</u>			
121 - Infrastructure - Construction	R12100 - Grant Roads 2025	1,116,533	1,181,522

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*



### 9.3 Reporting Officer– Executive Manager Infrastructure

#### 9.3.1 Building Asset Management Plan, Levels of Service and Strategy

<b>File Reference</b>	<b>1.10.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Building Asset Management Plan, Levels of Service and Replacement Strategy</b>

#### Purpose of Report

For Council to endorse the Building Asset Management Plan, Levels of Service and Strategy.

#### Background

The plan guides the direction for the management of 108 buildings and minor structures across the Shire that support the delivery of many services for the community.

It formally documents a sustainable and strategic approach to plan, develop and maintain the organisation's building assets throughout their entire life cycle from acquisition to disposal. It provides direction and understanding to Council officers, the community and key stakeholders and demonstrates the organisation's commitment to maintaining community buildings in accordance with industry best practice.

This is a 10-year plan, noting that many building assets have a life longer than this timeframe, the focus of this plan is determining strategies required for maintaining, rehabilitating and renewing components of the asset portfolio over the next 10 years.

#### Comment

The Shire of Yilgarn is responsible for managing 108 buildings and minor structures across many locations that support the delivery of many services for the community. These buildings range in age, quality, and function and vary from simple shelters and storage sheds through to amenity blocks, office blocks, and community centres.

The Building Asset Management Plan outlines how the organisation will sustainably plan, develop and maintain community infrastructure in line with agreed levels of services within available resources. The plan details information on the organisation's building assets and outlines the management approach to:

- Describing and aligning the assets to services.
- Managing the future demand for assets to achieve and maintain financial sustainability.

- Optimising the lifecycle management of assets (achieving service demand at lowest lifecycle cost).
- Resource (operating and capital) requirements to operate the asset portfolio in alignment with levels of service over a 20-year planning period.

Levels of Service is the defined quality of service of an asset and can be seen as a response to stakeholder values and expectations. Levels of service are further supplemented by organisational measures such as the Council's Strategic Plan and the Annual Budget.

Current and target levels of service and associated performance measures are outlined. These are based on current statutory obligations, organisational goals, current accepted industry standards and the historic interpretation of customer expectations of service levels.

A number of the performance measures refer to the annual Local Government Community Satisfaction Survey. The organisation will participate in this biannual survey which measures community views towards, and satisfaction with, the services delivered by the organisation.

The performance measures also refer to the Building Functionality Index. This index will be delivered as part of the improvement plan and will help to gauge and measure at what rate building facilities satisfy stakeholder and operational demands.

The organisation's buildings are classified according to a hierarchy in terms of their specific function, demand, capacity, use patterns, and potential risk. The hierarchy classification is used to assist in prioritising works programs and intervention responses to remedy defects. In the management of building and structure assets, higher quality standards and quicker response times are given to the more important buildings and structures in the portfolio.

Such prioritisation is an essential part of providing the expected level of service across the entire asset portfolio at the lowest total cost.

### Challenges

Assessing the community's asset needs is a significant and evolving organisational challenge. Some of the challenges and questions that the Shire grapples with include:

- Do we have the workforce capacity to undertake the required level of asset renewal?
- How do we balance our community's desire to retain assets of heritage value that are under-utilised or no longer fit for purpose?
- How can we consistently integrate sustainable environmental practices into asset design and management?
- Do community groups have the appetite to share facilities to reduce the asset burden?

- Is the community satisfied with taking 20+ years to address this backlog problem and deal with broken assets?
- What will we do, if we do not obtain the necessary funding to undertake capital works?

The Building Asset Management Plan, Levels of Service and Building Strategy are live documents and changes can be made to suit short term and long-term budgets. These plans have been developed from council workshops. There are a number of buildings to be further discussed to complete the 10-year replacement strategy for the Long-Term Financial Plan.

### **Statutory Environment**

This Asset Management Plan has been compiled to comply with Local Government regulatory requirements including the Integrated Planning and Reporting requirements, and to demonstrate the Shire's responsible management of assets (and services and facilities provided from these assets). This AMP is concerned with the major asset class:

- Land;
- Buildings;

Land, buildings, infrastructure and investment property must be carried at fair value, now revalued on a 5-year cycle, unless fair value is materially different from the carrying amount.

### **Strategic Implications**

#### Strategic Community Plan

Outcome 2.3 Quality and affordable housing is available:

- 2.3.1 Continue to invest in housing to attract professionals to the region to attract and retain professionals and young people in the Shire

Outcome 2.4 Tourism opportunities are maximised

- 2.4.1 Continue to manage and promote the Southern Cross Caravan Park
- 2.4.2 Continue to support the Southern Cross Museum

Strategic issues facing the community

- maintaining and renewing our community assets within our own financial resources

### **Policy Implications**

Policy 3.1 Asset Capitalisation and Deprecation

Policy 3.1A Disposal of Assets

## Financial Implications

Financial sustainability evaluations of councils are based on the use of agreed ratios that seek to identify whether the infrastructure assets of the council are being maintained (renewals emphasis) whilst the council remains financially viable in the long term (operating surplus emphasis) and retains financial capacity to manage risks and unexpected events.

The expected outcome from sound asset management and Long-Term Financial Plans is,

- financially sustainable council
- an understanding of the options, risks and consequences associated with the ongoing management of large-scale infrastructure
- a basis for engagement with the community on financing options, service levels, priorities and associated trade-offs.

### Financing Options

Managing large-scale infrastructure brings associated challenges with financing the often substantial and periodic outlays required. Options available to councils include:

- rating levels and distribution
- strategic use of debt
- appropriate user fees and charges.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Yearly budgets and long term financial plan to make provisions for the strategy. Increased maintenance to buildings in poor condition.	Low (2)	If the strategy can't be funded in any one, year staff will revise the plan to suit.
Service Interruption	Failure to any building would impact the levels of service	Low (2)	Continue to maintain the existing buildings to provide the levels of service required.
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation

109/2024

Moved Cr Guerini/Seconded Cr Granich

1. *By simple majority, Council endorses the Building Asset Management Plan, Levels of Service and 10-year Building Replacement Strategy.*
2. *That Council and Staff continue to engage the Community, to discuss further changes required and use the outcomes to develop the Long-Term Financial Plan.*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

### 9.3 Reporting Officer– Executive Manager Infrastructure

#### 9.3.2 5 Year Development Plan for Regional Roads Group

<b>File Reference</b>	<b>1.6.21.10</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>RRG 5-year Strategy spreadsheet.</b>

#### Purpose of Report

For Council to endorse the Regional Road Group 5-year funding strategy to improve the Shire of Yilgarn's Local Government Roads of Regional Significance.

#### Background

The Regional Strategies for Significant Local Government Roads with Regional Importance short title ROADS 2040 are documented lists of regionally significant Local Government roads for each Regional Road Group (RRG) and the development strategies for them.

The first editions, were released during 1997 and 1998 and were an initiative of the 1992 Memorandum of Understanding between the State Government and the Western Australian Local Government Association (WALGA), then known as the Western Australian Municipal Association (WAMA). This document will inform the compilation of the latest version, which will supersede Roads 2030 published in 2013.

Local Governments (via RRGs) work collaboratively to review and update the current list of Significant Local Roads to produce this next strategy. This provides an agreed, strategic approach to the allocation of limited funding across the extensive road network within the state of Western Australia. Only projects on local roads included in Roads 2040 will be eligible for Road Project Grant funding under the latest State Roads Funds to Local Government Agreement

The five yearly reviews balance the need for a strategic approach to funding allocation with changes in demand on the road network within the region. Should a Regional Road Group agree to seek an amendment to the endorsed road development strategy this should be documented and endorsed by the State Road Funds to Local Government Advisory Committee. If an affected road crosses into another Region, agreement should be reached with the adjoining Regional Road Group on the proposed change.

## Comment

The intent of these guidelines and criteria is to assist Regional Road Groups to identify Significant Local Government Roads. Ideally, a consistent set of criteria will ensure equity for all Local Governments throughout the state when selecting roads to be added to ROADS 2040. However, a flexible arrangement is required to address the many geographical and other variations across the State, especially in the more remote and sparsely populated areas. To that end, the Regional Road Groups have autonomy to identify those circumstances where it is felt a road should be added, even if only one of the Criteria is met.

ROADS 2040 are an investment-planning tool to assist with allocating funding in a systematic fashion to achieve long-term significant planning goals for the Region and State through improvement of road infrastructure. These documents are created for each Regional Road Group from the lists of Significant Local Government Roads with Regional Importance.

Reconstruction of roads is not maintenance as it replaces the existing asset with a new one, typically with a design life of 40 years. Where appropriate, the need to undertake reconstruction of all or part of a road is to be included in strategies for individual roads within ROADS 2040.

### Criteria Selection 1: Network Significance

- Roads/routes connecting areas or towns of significance to the Region
- A road/route that is a Regional or Inter Regional Route providing the main connection between this region and other regions, in the State and interstate. Note – “region” does not refer specifically to Main Roads or RRG Regions in this instance refers to a generic region of significance i.e. tourist region, mining region, major town or centre etc.
- A road/route that connects major transport terminals or connects a major transport terminal to a major route. Examples of a Major Transport Terminal include Bulk Storage facilities, Container yards, Rail or Air terminals and other terminals that generate a significant freight movement.
- A road/route that serves a major resource or industrial site. Such as mine sites, abattoirs, stock yards etc.
- A road/route providing access to significant institutions or regional community service centres. Such as schools, hospitals etc.
- A road/route that provides access to a remote community (including Aboriginal communities), OR a road that is the only land access between a remote community (including Aboriginal communities) and at least one town centre.

### Urban Roads

- A road (or section of a road) which is the main connector to a significant hub e.g. industrial area, port facility, airport, major shopping centre or activity centre. A road



(or section of a road) which connects two rural routes/roads qualifying as Significant Local Government Roads through a townsite via the most direct and/or suitable route (e.g. a heavy vehicle bypass). This is only for roads that do not form part of another significant route/road.

Parallel routes should be avoided. However, this is not to be a determining factor to reject an application if the Local Government and RRG approve the proximity of a parallel route being appropriately warranted.

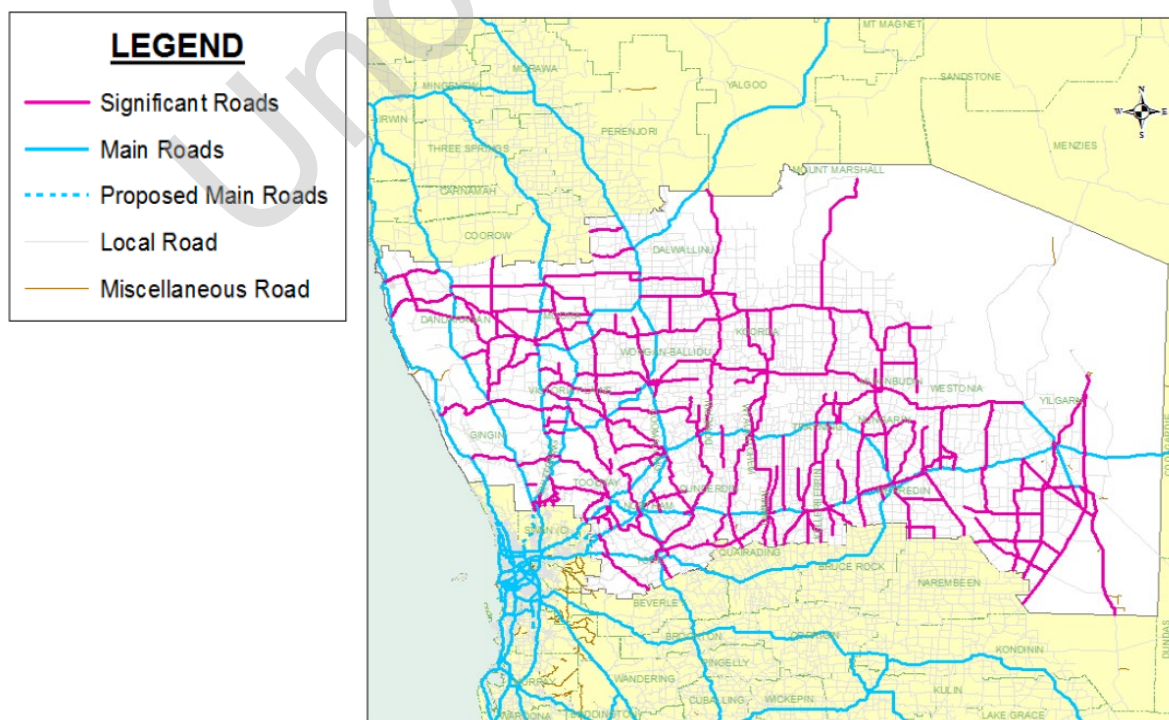
The Shire's Regional Road Group 5-year Strategy spreadsheet is attached for Councillors perusal.

### Statutory Environment

The State Road Funds to Local Agreement provides an allocation of funds to Local Governments in Western Australia for the improvement and maintenance of roads and bridges. The quantum of funding in the Agreement is based on a percentage of motor vehicle licence fee collections by the State Government. The Agreement is intended to ensure that the available funds are allocated across the State of Western Australia, focusing on areas of strategic importance and areas that will provide maximum benefit.

### Strategic Implications

Wheatbelt North Region Significant Local Government Roads





Since the inaugural Agreement of this type in 1995-96 this arrangement has been of enormous significance to both State and Local Government in Western Australia. As with past Agreements, it provides certainty and a collaborative approach which supports both levels of Government to meet the challenge of maintaining and improving the State and Local Road Network.

#### Strategic Community Plan

Outcome 2.5 Safety and quality of transport networks are maintained and improved

- 2.5.1 Continue to maintain and upgrade our road network
- 2.5.2 Continue to maintain the Southern Cross Airstrip and facilities

#### Policy Implications

Engineering Policy 5.2

#### Financial Implications

Regional Road Group works off yearly allocations from a 5-year State Road Agreement. All project totals include, 2/3 Main Roads and 1/3 Local Government funding. Council will continue to allocate funding through the Annual Budget each financial year.

#### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Council will continue make provisions for Regional Roads Group Funding each year on a 2/3 RRG and 1/3 LG funding basis	Low (2)	Any reduction in funding will require a reduction in the scope of works.
Service Interruption	Unsealed roads will continue to impact access during wet periods.	Low (2)	Sealing gravel roads will provide all weather access.
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**110/2024**

***Moved Cr Guerini/Seconded Cr Close***

***By simple majority that Council endorses the 5-year plan for Local Roads of Regional Significance.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 9.3 Reporting Officer– Executive Manager Infrastructure

### 9.3.3 Asset Disposal

<b>File Reference</b>	<b>1.6.21.14</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Nil</b>

### Purpose of Report

For Council to consider offers received through WALGA's Preferred Suppliers asset disposal network for surplus equipment.

### Background

The 2023/2024 budget identified 2 items of surplus equipment for disposal. These units were not carried over for disposal in the 2024/2025 budget. The units include 2014 Bomag Roller (not being replaced), Toro mower which was replaced with a new unit in 2023/2024 financial year, as no trade was offered.

The Freightliner truck was readvertised as it has exceeded 6 months since the Truck Centre WA original trade price was received. This truck was readvertised for sale through the WALGA asset disposal service.

The Works Supervisor's Toyota Landcruiser YL 333 was advertised as it exceeds the \$75,000 threshold for trading vehicles. Staff received a trade price through the Valley Ford Northam and for outright sale through WALGA's asset disposal service.

The Mack end tipping body is surplus to Council's requirements as this has been replaced with a side tipping body.

### Comment

Replacement of the existing Toyota Landcruiser YL 333 has been offered for sale through the WALGA asset disposal service. The Landcruiser is being replaced with a Ford Ranger XLT dual cabin with GVM upgrade.

Vehicles purchased by Local Government are Tender Exempt but regulations through Local Government (Functions and General) Regulations 1996 include,

*(3) A disposition of property other than land is an exempt disposition if—*

(a) its market value is less than \$20 000; or

(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

**Edit to Agenda Item by EMCS – 16<sup>th</sup> Sept 2024**

A request has been received from the Southern Cross Golf Club regarding the possibility of the Shire donating, at nil cost, the Toro mower to the Golf Club for the purpose of maintaining the fairways and surrounds. This request was made due to the club's current fairway mower being well past its useful life and requiring replacement.

As indicated in the Financial Section, this disposal does not have a value in the 2024/25 Budget and as such, a nil value disposal will not affect budgeted income but will mean that Council's loss on sale will be increased by \$7,273.

Prices received for the Toyota Landcruiser YL 333

Company	Outright Sale (GST exclusive)	Trade offer (GST exclusive)
Northam Ford		\$63,636.36
Smith and Broughton	\$59,090.91	
AR Plant Hire	\$20,000	
Webbs Diesel Service	\$45,000	

Prices received for the 2014 Bomag Roller

Company	Outright sale GST exclusive
Smith and Broughton	\$24,545.45
AR Plant Hire	\$15,000

Prices received for the Toro mower

Company	Outright sale GST exclusive
Smith and Broughton	\$7272.73
AR Plant Hire	\$2,000
T Quip	\$3,500
<i>Southern Cross Golf Club</i>	<i>\$0.00</i>

Prices received for the Mack end tipping body

Company	Outright sale GST exclusive
Smith and Broughton	\$3,636.36

Prices received for the Freightliner Prime Mover

Company	Outright Sale (GST exclusive)	Trade offer (GST exclusive)
Truck Centre WA		\$150,000
Smith and Broughton	\$40,000	
AR Plant Hire	\$4,500	
GTMB Pty Ltd	\$52,000	

At the time of the agenda settlement the trade price hadn't been received from Truck Centre WA.

**Trade In.**

**Indicative Trade value 2017 Freightliner \$150,000 + GST to be appraised within 3 months of delivery of new truck.**

### Statutory Environment

Local Government Act 1995 3.57 – tenders for providing goods or services and the Local Government (functions & general) Regulations, section 11

### Strategic Implications

Asset Management Practices

Strategic Community Plan

2.5 Safety and quality of transport networks are maintained and improved

2.5.1 Continue to maintain and upgrade our road network

### Policy Implications

Finance Policy 3.5 Purchasing and Tendering

Local Government (Functions and General) Regulations 1996

### Financial Implications

The 2024/2025 budget does not make provision for the disposal of the

- Bomag Roller
- Toro Mower
- End tipping truck body

The 2024/2025 does make provisions of \$90,000 to purchase a new Works Supervisor's vehicle with a trade of \$70,000 with a total changeover of \$20,000

The 2024/2025 does make provisions to replace the Freightliner Prime Mover purchasing a new 8x4 truck for \$415,000 (ordered in the 2023/2024) and trading the Freightliner Prime Mover for \$65,000 for a total changeover of \$350,000.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Funds were allocated in the 2024/205 budget	Low (2)	Any reduction to the trade value will have little impact to the 20024/2025 budget
Service Interruption	Truck has been on order for over 12 months	Low (2)	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

111/2024

*Moved Cr Close/Seconded Cr Guerini*

*That Council, by Absolute Majority in accordance Local Government Act 1995 and Local Government (Functions and General) Regulations 1996:*

- 1. Accepts the quote from Valley Ford Northam to purchase a new XLT Dual Cabin Ford Ranger 4x4 for \$71,376.17 and trades the Toyota Landcruiser YL 333 for \$63,636.36 for a total changeover of \$7,739.81 excluding GST*
- 2. Accepts the price offered by Smith and Broughton to purchase the 2014 Bomag Roller for \$24,545.45 excluding GST*
- 3. Donates the Toro Mower to the Southern Cross Golf Club for \$0.00.*
- 4. Does not accept the price offered by Smith and Broughton for the Mack 8x4 end tipping body and advertises the body for private sale.*
- 5. That Council authorises the CEO to negotiate and accept the most advantageous trade offer, for the 2017 Freightliner Prime Mover.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**112/2024**

**Moved Cr Close/Seconded Cr Guerini**

***That by decision of Council the new business of an urgent nature be accepted for consideration.***

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

### 12.1 Amendment to 24/25 Schedule of Fees & Charges – Hire of 50KVA Generator

<b>File Reference</b>	<b>8.2.5.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren-Chief Executive Officer</b>
<b>Attachments</b>	<b>Nil</b>

### Purpose of Report

Requests Councils endorsement of an amendment to the 2024/2025 Schedule of Fees & Charges to provide for the hire of the Shire's 50 KVA generator.

### Background

The Shire's 2024/2025 schedule of fees and charges provides for the hire of a range of the Shire's own plant and equipment. Under Minor Plant, it provides for the hire of "pumps generators (< 10 kVA) and trailers at \$143.00 per day. It however states the hire of generators above 10 kVA are not available for hire.



In recent times, there have been requests to hire the Shire's 50 kVA generators for events that are located in areas that do not have mains power.

As such, it is proposed to set a hire fee for the Shire's 50 kVA trailer mounted generators.

It is further proposed to name the fee charge items as ">10 kVA generators with Trailer" in the event the Shire changes/replaces its current generator stocks for different sized generators.

### Comment

As mentioned, hire of a 10 kVA generator is set currently set by the Shire at \$143.00 per day inc gst.

To determine a suitable price for a 50 kVA generator, quotes were sought as follows:

- Perth Location - 45 kVA no trailer – \$106.128 /day
- Perth Location - 60 kVA no trailer – \$115.45 / day
- Kalgoorlie Location – 45 kVA with trailer - \$329.00 /day
- Kalgoorlie Location – 60 kVA with trailer - \$363.00 /day
- Perth Location – 50 kVA with trailer - \$240.00 /day

Based on the hire rates above, it is proposed to set a hire fee of \$286.00 per day, which is double the Shire's current 10 kVA stand alone hire charge and is similar to the average of the commercial rates provided.

### Statutory Environment

#### Local Government Act 1995

#### **6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

#### 6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

The recommendation that follows is consistent with the legislative requirements.

#### Strategic Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Advertising costs for local public notice.

#### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Ensure service costs are adequately recovered.	Moderate (6)	Charges maintained at suitable level required to recoup costs.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**113/2024**

**Moved Cr Guerini/Seconded Cr Rose**

**That Council, by absolute majority:**

1. Approves the inclusion of the following fee and charge in the Shire of Yilgarn's 2024/2025 schedule of fees and charges:

**Minor Plant – > 10 kVA Generator with Trailer - \$286.00 per day**

2. Approves the date of introduction for the new > 10 kVA generator fee recommended above of the 1<sup>st</sup> of October 2024.

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

**Cr's For:** Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

**Cr's Against:** Nil

## 13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

### CONFIDENTIAL

114/2024

*Moved Cr Rose/Seconded Cr Granich*

*That the meeting be closed to the public in accordance with the Local Government Act 1995 section 5.23 (2)(a).*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

Tim Pope, Jo Pope, Shaun Hart, Kelvin Kent, Chloe Harvey, Steve Rose, Will Harvey, Linda Warren, James Steel, Kent Broad and Lucy Mulcahy, Cameron Watson, Glen Brigg and Laura Della Bosca left the meeting at 6.30pm

## 13 Officers Report – Chief Executive Officer

### 13.1 Chief Executive Officer Annual Appraisal Process

<b>File Reference</b>	<b>1.1.1.1</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren-Chief Executive Officer</b>
<b>Attachments</b>	<b>Price Consulting – Quotation – 2024 CEO Review</b>

### Purpose of Report

For Council, in consultation with the CEO, to endorse the Chief Executive Officers 2024 Annual Performance Review process.

### Officer Recommendation and Council Decision

115/2024

*Moved Cr Close/Seconded Cr Granich*

*That Council, with agreement from the CEO:*

- (1) Engage Price Consulting to undertake the CEO Annual Review for 2024, utilising the methodology as per the provided quotation; and*
- (2) Confirm all 7 Councillors will form the review panel for 2024.*

**CARRIED (7/0)**

*Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose*

*Cr's Against: Nil*

### Council Decision

**116/2024**

**Moved Cr Close/Seconded Cr Newbury**

***That the meeting be reopened to the public***

**CARRIED (7/0)**

**Cr's For:** Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

**Cr's Against:** Nil

### Council Decision - Public

**117/2024**

**Moved Cr Close/Seconded Cr Granich**

***That Council, with agreement from the CEO:***

- (1) Engage Price Consulting to undertake the CEO Annual Review for 2024, utilising the methodology as per the provided quotation; and***
- (2) Confirm all 7 Councillors will form the review panel for 2024.***

**CARRIED (7/0)**

**Cr's For:** Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

**Cr's Against:** Nil

## 14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 6:28 pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 19 September 2024, are confirmed on Thursday, 17 October 2024 as a true and correct record of the September 2024 Ordinary Meeting of Council.

Cr Wayne Della Bosca  
SHIRE PRESIDENT

Unconfirmed

**YILGARN HISTORY MUSEUM  
ADVISORY COMMITTEE MEETING MINUTES  
11<sup>th</sup> September, 2024**

**ATTENDANCE:**

Curator Monica Fairless,  
Cr Lisa Granich  
Jodie Karra,  
Leonie Gethin  
Kaye Crafter,

**APOLOGIES:**

Nic Warren CEO

**MINUTES:**

Minutes from the meeting, 3<sup>rd</sup> July, 2024 were handed out and read.  
Moved by Kaye Crafter and seconded by Leonie Gethin.  
Carried

**BUSINESS ARISING:**

- We are still waiting on receipt of the bags from Mario Pedrin. Kaye to remind Elsen to follow up. It was agreed that whoever saw Buddy Kent next would ask him if he will sew the humpy cover. Lisa to supply needle when required.
- Monica requested that a quote be sought for the clock to be fixed rather than just going ahead and getting it done. Jodie to take photos of the clock and email to Leon Baker Jewellers in Merredin to request a quote.
- We are still waiting to hear back from John Ciabarri regarding the signage we have asked him to create for the well.

**FINANCIAL REPORT:**

As per tabled item:

Balance for the Council Support Account remaining is: \$6781.18

Museum Income Account Balance is: \$290.95

Museum Reserve Account Balance is: \$33027.76

Presented by Monica Fairless, moved by Lisa Granich and seconded by Kaye Crafter.

Carried

### **CORRESPONDENCE:**

- 16<sup>th</sup> July 2024 – Email forwarded by CEO from Joan Thomas requesting information on “Sweet Marie”. Sent her Lance’s write up about her. Response received thanking for help.
- 19<sup>th</sup> July 2024 – Email from Merredin Visitor Centre requesting tourism photos for social media. Also sent to the Shire so Jodie responded on behalf of the Shire.
- 15<sup>th</sup> August 2024 – Email from Carolyn Hill requesting information on her grandmother, Lillian Slavin, a nurse in Southern Cross during the 1920’s. Unable to find anything so have forwarded enquiry to Lance to suggest where to look. Reforwarded to new email address 6<sup>th</sup> September 2024
- 30<sup>th</sup> August 2024 – Email sent via website from Val Spence and forward by Jodie requesting information on John Spence, buried at Pioneer Cemetery. Forwarded what was available. Now asking whether there is a headstone on grave. Monica to help find out if there is and will respond once verified.
- Email from Monica Fairless giving Lance Steven’s new email address.
- Monthly emails from:  
RWAHS  
Outback Family History  
AMaGA  
Eastern Goldfields Historical Society

### **CURATORS REPORT:**

Presented by Monica Fairless, see attachment.

### **GENERAL BUSINESS:**

- Leonie mentioned that the “Free Entry” sign gets lost when the doors are open and not seen easily by potential visitors. Suggestions of a sandwich board or another flag were discussed. Leonie mentioned that there is a sign post used during covid at the Op Shop that is no longer in use that she believes may belong to Elsen Boso. She said she will ask Elsen if it could be used at the Museum. Jodie to design a sign stating “Free Entry and donations accepted” to place on the sign post which will be placed outside to encourage visitors.

The meeting closed at: 4.33pm

Next meeting will be held on the 6<sup>th</sup> November, 2024 at 3.30pm



## Curator's report – 11 September 2024

New flags were ordered, have arrived and are in use – are a much better size and we are VERY HAPPY!!

Had the WB team here for the filming at the Museum – will be notified by the team when it will be available to the public. We're still expected to not disclose any information we're privy to regarding the filming.

Tyres have been cut off Rolie Blair tractor so it is now in original condition as per Lance's recommendation.

Noticed the disabled ramp had lifted boards that could pose a trip hazard. This has now been fixed – Will to monitor the boards to ensure they don't twist or warp due to all the recent rain. If volunteers can please check that it has not lifted when on duty, this would help prevent incidents.

The front door has been fixed as with the rain it had fallen a bit and would grab on the floor when trying to open.

Due to an incident, the drain cover has had non-slip tape added to ensure no one can slip on the metal when wet.

Tim is coming in to spray and monitor weeds – has applied one lot of spray, but with rain etc weeds have grown a lot. He is also aware of the moss in the brickwork so will monitor that as well.

Still some outstanding Shire jobs that need actioning, but these are not critical/time-sensitive so these will be actioned when they can.

We've had some interest in Saturday volunteering – nothing to confirm as yet, and may only be every fortnight, but will update once we know.

Sunday's are likely to be unavailable due to cleaner shortage at Shire (so don't want Anne to feel like she has to come in!) Again, once I know what is happening, will update FB and Website.

New digital camera needed – everyone happy for us to use Museum funds to purchase? Usually a few hundred dollars.

# YILGARN HISTORY MUSEUM

## FINANCIAL REPORT

For the Period 1st July 2024 to 31st August 2024

### *Museum Council Support Account:*

Opening Balance	7,500.00
LESS: Outstanding Purchase Orders Carried Forward	
Nil	
	<u>7,500.00</u>

Expenditure as at 31st August 2024:

1. Software Upgrades	0.00
2. Subscriptions & Memberships	86.36
3. Furniture & Equipment	587.00
4. Functions & Events	0.00
5. Communications	45.46
6. General	0.00
	<u>718.82</u>

### *Museum Special Projects:*

Nil	0.00
-----	------

### *Current Year Purchase Orders Outstanding:*

Nil	0.00
-----	------

<b><i>Balance of Council Support Remaining - Inc Committed PO's</i></b>	<u><u>6,781.18</u></u>
---	------------------------

### *Museum Income Account:*

Museum General Income	290.95
Donations	0.00
	<u>290.95</u>

### *Museum Reserve Account as at 31st August 2024:*

Opening Balance	32,876.17
Interest Earnt	151.59
Transfer of Income Received to Reserve	0.00
Transfer from Reserve - Committee Approved	0.00
Closing Balance at Report Date	<u><u>33,027.76</u></u>



**MINUTES  
SHIRE OF YILGARN  
BUSH FIRE ADVISORY COMMITTEE MEETING  
THURSDAY 3<sup>RD</sup> OCTOBER 2024**

---

Minutes of the Shire of Yilgarn Bush Fire Advisory Committee meeting held in the Shire of Yilgarn Council Chambers on Thursday, 3<sup>rd</sup> of October 2024.

**1. ATTENDANCE**

Ron Burro	Chief Bush Fire Control Officer/Chairperson
Kelly Watts	Shire of Yilgarn
Nic Warren	Shire of Yilgarn
Robert Pownall	Yilgarn Central
Tony Dal Busco	Central/SXVFRS
Joey Dal Busco	Central/SXVFRS
James Steel	Yilgarn South
Cr Linda Rose	Shire of Yilgarn
Alan Nicholson	Deputy Chief
Ryan Burro	Yilgarn Central
Adrian Wesley	Central
Ray Birtles	Bodallin
Callum Wesley	Central/SXVFRS
Brodie Roberts	Bullfinch
Leigh Dal Busco	Central/SXVFRS
Cr Gary Guerini	Yilgarn Central

**APOLOGIES**

Jeremy Willis	Area Officer Central Wheatbelt
Cr Wayne Della Bosca	Shire of Yilgarn
Rod Jackson	Mt Hampton
Graham Maddock	Moorine Rock BFB/BFB Secretary
Kelvin Kent	Bodallin

The Chairperson welcomed all in attendance and declared the meeting open at 7:03pm.

**2. CONFIRMATION OF PREVIOUS MINUTES**

**Confirmation of Minutes of the Shire of Yilgarn Bush Fire Officers Advisory Committee Meeting on Tuesday, April 9<sup>th</sup> 2024.**

<b>Moved:</b>	Adrian Wesley	Central
<b>Seconded:</b>	Robert Pownall	Yilgarn Central

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

**3.1. Ron Burro** Chief Bush Fire Control Officer/Chairperson

Would Like to move a motion to change the AGM meeting to the April 2025 meeting. This will have new electees nominated in in the offseason, which will give them the opputunity to learn the rope outside of the preasure of the fire season and havest combined.

Motion Moved : Robert Pownall Yilgarn Central

Seconded: Alan Nicholson Deputy Chief

**3.2. Ron Burro** Chief Bush Fire Control Officer/Chairperson

Would like to appoint a third deputy to the committee for Central

**MINUTES  
SHIRE OF YILGARN  
BUSH FIRE ADVISORY COMMITTEE MEETING  
THURSDAY 3<sup>RD</sup> OCTOBER 2024**

---

**Deputy Chief Bushfire Control Officer - Central**

Nominated – Leigh Dal Busco – Accepted

Set By – Ron Burro

Seconded – Rob Pownall

No Other Nominations

Carried – Leigh Dal Busco – Deputy Chief Bush Fire Control Officer - Central

**4. OFFICER REPORTS**

**4.1. Chief Bush Fire Control Officer – Ron Burro**

4.1.1. Fire load Moderate, although south of the highway is heavier

4.1.2. AVL upgrade on all appliance complete

4.1.3. Most of the appliances are all serviced

4.1.4. Thanks to the VFRS

4.1.5. Confirmed with R. Jackson that the family are not moving until Feb 2025, leaving the truck in situ until that date.

4.1.6. Need to look at signal booster for all vehicles and appliances.

4.1.6.1. Alan Nicholson received a quote from ATG Technology

Repeater - \$851.81 each

Lrg Ariel - \$227.27 each

Sml Areial - \$144.55 Each

Would like to purchase four this budget

4:4 Sth Yilgarn

Fast Attcak

Bullfinch

Moorine

Carried: All agreed

**Action:** K.Watts to quote local provider for equipment and install.

4.1.7. Jeremy Willis is unfortunately deskbound and will no longer be able to continue in the Area Officer role. Still awaiting DFES to appoint who will be stepping in.

4.1.8. Batteries and pads in all appliance defibs are now expired and require replacing.

**4.2. Deputy Chief Bush Fire Control Officer – South – A Nicholson**

4.2.1. Quiet Year with small fuel loads

4.2.2. Enquiring if we can receive keys to Covalent's water tank?

4.2.2.1. N.Warren to follow up

**5. GENERAL BUSINESS:**

5.1. T.Dal Busco – MAU's – Trouble with minesites

To be mindful that the VFRS have encountered minesite not calling in emergencies through 000. When attending incidents, minesite staff must hand over control to bush/VFRS/Police/DFES onsite.

5.2. R.Burro – DOAC moved a motion in their meeting to change the factor from 37 to 40.

**6. CLOSURE**

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There being no further business to discuss, the meeting was declared closed at 7:50 pm

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**MINUTES**  
**SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE**  
**MEETING**  
**WEDNESDAY, 2<sup>nd</sup> OCTOBER 2024**

---

Herein are the minutes for the Shire of Yilgarn Tourism Advisory Committee Meeting held on Wednesday, 2<sup>nd</sup> October 2024 in the Shire of Yilgarn Council Chambers at 6.10pm.

**1. ATTENDANCE**

Cr L Rose - Council Representative  
Cr L Granich – Council Representative  
L Sheehan - Voting Member  
J Cobden  
Alison Carnicelli  
Anthony Carnicelli  
N Warren - CEO  
Glen Brigg - EMI  
Kim Chrisp - AMO  
Jodie Karra – ASO

**Apologies**

K Crafter - Voting Member  
O Truran – Voting Member

**2. Election of Chair**

Cr L Rose nominated herself, no other nominations,

Cr L Rose elected unopposed as Chair of the Tourism Advisory Committee.

**3. Vacant Committee Member position**

With the departure of Robin Stevens, a voting position on the committee is vacant.

The election of an individual to the vacant position must be endorsed by Council.

J Cobden nominated for the vacant voting position;  
Alison Carnicelli nominated for the vacant voting position – withdrawn

No other nominations, J Cobden elected unopposed to committee as a voting member, to be endorsed by Council.

**MINUTES**  
**SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE**  
**MEETING**  
**WEDNESDAY, 2<sup>nd</sup> OCTOBER 2024**

---

**4. CONFIRMATION OF PREVIOUS MINUTES**

*That the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 6<sup>th</sup> September 2023 be confirmed.*

*That the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 5<sup>th</sup> May 2024 be confirmed.*

***Moved en-bloc Cr L Rose, Seconded L Sheehan. Carried 3/0.***

For: Cr Rose, Cr Granich L Sheehan  
Against: Nil

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

**5.1 Actions from Previous Meetings**

**5.1.1 Tourism Bin Surrounds**

Committee advised Market Creations have now completed bin surrounds, new quote to be received from manufacturer and will be ordered id due course.

**5.1.2 Entry Statements**

Entry statements are to be discussed in General Business.

**5.1.3 "Search and Find Activity"**

J Karra working on concepts currently and will provide an update.

**5.1.4 Main Street Banners**

New banners have been purchased.

**6. GENERAL BUSINESS**

**6.1 Entry Statements**

At the September 2023 meeting, the committee endorsed the following:

*Action: Moved Onida Truran Seconded Kaye Crafter*

## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2<sup>nd</sup> OCTOBER 2024

---

*That the committee endorse the concept of the entry statement as provided, and seek minor adjustments to the images and colour scheme.*

*Carried (6/0)*

The current designs available have been tabled.

The Committee determined that the design shown below was the preferred design and requested the Shire seek final construction plans for approval by Council.



***Moved Cr Granich/Seconded L Sheehan***

***That the Yilgarn Tourism Advisory Committee:***

- ***endorse the preliminary design for the Southern Cross entry statements;***
- ***request staff to procure final designs for construction and seek quotes for construction; and***
- ***request Council to endorse final designs and construction of the same.***

***Carried 3/0***

***For:*** Cr Rose, Cr Granich L Sheehan

***Against:*** Nil

## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2<sup>nd</sup> OCTOBER 2024

---

#### **6.2 WEROC Eastern Wheatbelt Self Drive Tour**

The Wheatbelt East Regional Organisation of Councils (WEROC) Inc. is an incorporated not-for-profit organisation whose membership is comprised of representatives from the Eastern Wheatbelt Shire's of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn.

WEROC have been working on a self-drive tour that incorporates all member Shire, of which has now been completed.

The brochure link is [here](#).

The trail will now be rolled out throughout the WEROC region.

*Noted*

#### **6.3 Town Teams**

WEROC have engaged Vanessa King from Town Teams to work with each Shire in establishing a Town Team.

The Town Team Movement is an organisation that facilitates community led projects with the support of the Local Government.

Their website link for Town Teams is [here](#)

A community information session was undertaken in July.

There has been no further updates regarding a local town team.

*Noted*

#### **6.4 New Project Ideas**

Call for any Tourism related ideas that the committee can discuss.

As per General Business, current ideas to be progressed include:

- Mural
  - o Look to engage a mural artist to paint over the Elephant on the wheatbelt mural
- Anzac Walk
  - o Commemorative plaques to be located at memorial hill near ANZAC Memorial;



## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2<sup>nd</sup> OCTOBER 2024

---

- Families of current or ex Yilgarn residents who undertook active service for the ANZAC's able to, for a price, request a plaque at the site;
  - Discussed that must have resided in Yilgarn for at least 5 years, and undertook active service for ANZAC's
  - Plaque to include:
    - Name
    - DOB
    - Location/s of service
    - Date of Service
    - Branch (Navy, army etc)
  - Cost of plaque, install etc to be priced and costs to be paid by families/individual.
- Shire to arrange signage of rocky outcrops to be place along GEH at each end of the Shire, to promote to travelling tourist.
  - Treasure hunt idea, for travelling kids to collect/find various objects throughout the CBD, Wimmera Hill and constellation park.

## 7. MATTERS RAISED BY COMMITTEE MEMBERS

### 7.1. K Chrisp

- Information board to be installed in garden next to Home hardware.
- Follow up on ANZAC walk idea from J Cobden, commemorating Yilgarn locals who served for the ANZAC's (See project ideas).

### 7.2. Alison Carnicelli

- Asked if damaged planter boxes in ML could be replaced. G Brigg advised they were in depot, ready to be deployed.
- Asked if they could have planter boxes painted/muralled, J Cobden to send details of artist coming to town.

### 7.3. J Karra

- Advised that Shire had been contacted by mural artist also, sought if committee were happy for new mural to be painted over Elephant in Wheatbelt mural on side of café. General agreeance for this to be progressed.

### 7.4. J Cobden

- Thanked Shire/CRC for proposed Christmas markets.

## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2<sup>nd</sup> OCTOBER 2024

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#### **7.5. L Sheehan**

- Raised the wave rock at Dulyalbin and if we could promote similar to Hyden. N Warren advised clearing issues would be prohibitive. Discussion led to Shire promoting our rocky outcrops with signage along highway.
- Raised possibility of targeting young families holidaying in SX.

#### **7.6. L Rose**

- Raised treasure hunt idea (see project ideas)
- Raised fairy door idea (see project ideas)

#### **7.7. G Brigg**

- Working on stargazing jetty at lake koorkadine;
- Working on labyrinth at constellation park, using stones and resin.

#### **8. NEXT MEETING**

The next meeting of the Committee will be notified as required.

#### **9. MEETING CLOSURE**

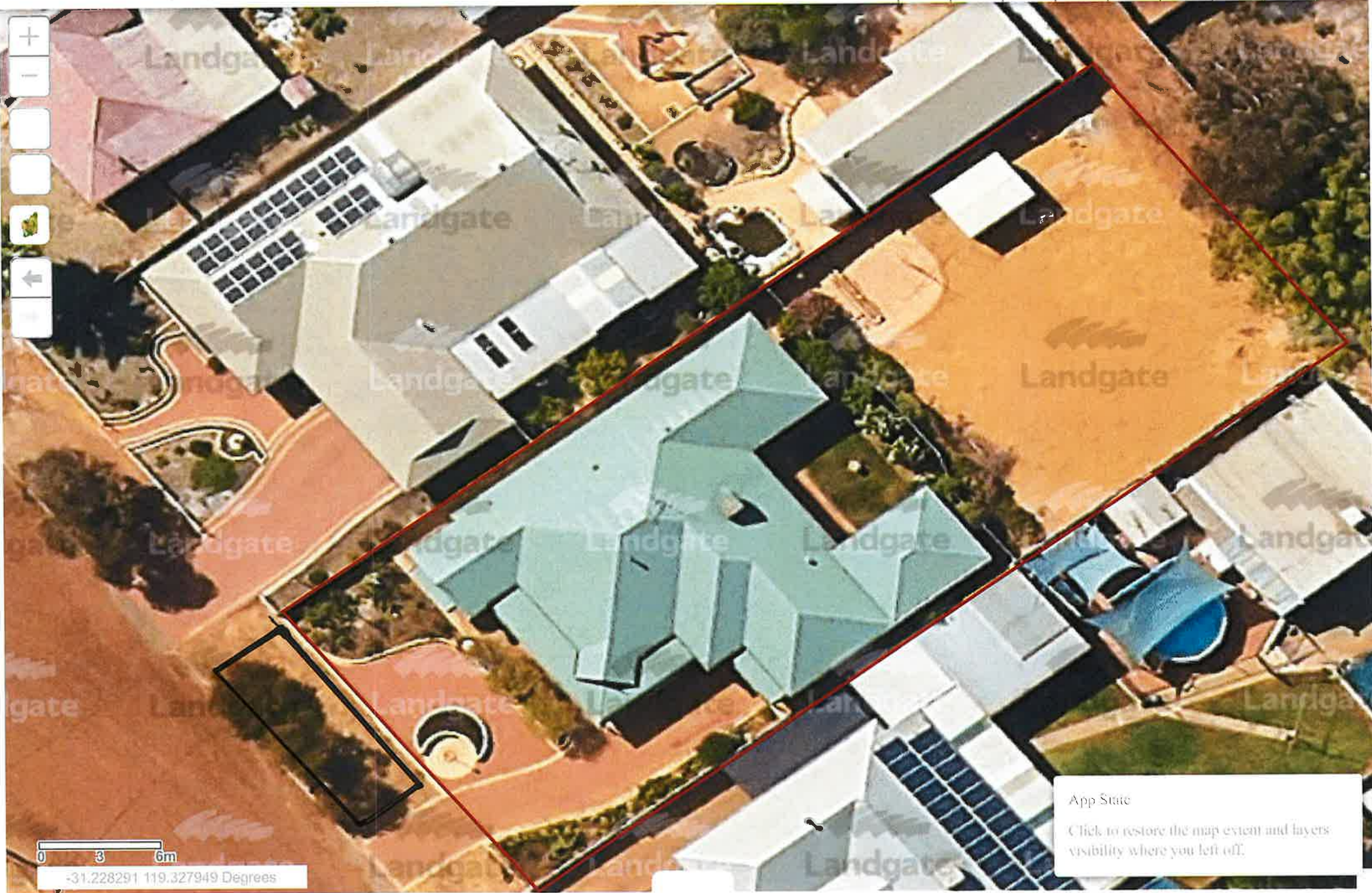
Meeting closed at 7:30pm





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Scope of Works

The supply and installation of extra over work of the original contract works as per client request lists dated 3<sup>rd</sup> July, 2024. NOTE: A separate set of drawings has been created due to the number of extra items. Other variations have already been created and this list is not exhaustive.

Work is to be priced as shown and when approved carried under the main contract specifications and conditions, which will be clarified with the issue of Variation Orders. The following drawings are separately documented as Architectural Extraover drawings: labelled AE.

These items are to be priced separately as per the following:

1. **New grey exposed aggregate concrete** to the existing main entry (Entry 1) and existing oval entry (Entry 2) as shown on Drawing AE1
2. Supply and install new moisture-resistant flush **plasterboard to internal Main Entry 1, the Oval Entry 2 and Mezzanine Stairs** as shown on Drawings AE2 and relevant stair upgrade section drawings. This upgrade replaces the existing ColourBond Trimdek areas.
3. ~~Upgrade the existing face brick Commentators Box (2-storey structure) as shown on the drawings AE3 & 4. Provide a separate price for the supply and installation of the structural steel awning.~~
4. **Replace Floor Coverings** as follows with:

4.1. 300x300 Taurus Granite Anthracite Rock vitrified porcelain rated at R11 antislip & Ultracolour Plus 113 Mapeii Grout Kerapoxy easy design to:

4.1.1. Existing canteen and bar area including 1200 perimeter tiled apron to the lounge side of the bar.  
See Dwg A18 for additional skirting tiles (i.e ½ 300x600 skirting tiles to all walls excl cabinet areas & tiled apron to lounge side of the bar & canteen)

4.1.2. Existing kitchen (replacing existing vinyl floor) See Dwg A18 for additional skirting tiles (i.e ½ 300x600 skirting tiles to all walls excl cabinet areas)

4.2. Carpet tiles as per selection:

Stella Floor Coverings:  
Design: Buffalo  
Colour Dark Grey  
Range: Americas III

To be supplied and laid to the following:

4.2.1. Bar lounge area (including old dance floor & area where old ceramic tiles are to be removed

4.2.2. Showroom Prep Room and

4.2.3. Connecting Showroom Prep Corridor

4.2.4. Upgraded existing mezzanine stairs (with nosing)

4.2.5. Replace existing mezzanine carpet area

4.2.6. Storeroom connection stadium to away game female changeroom

- All floor covering upgrades as shown on drawing A18, AE5,6,8 & 9. Works to include all glues, grouts and accessories shown on drawings and specifications as required to complete to manufacturer’s instructions.
5. ~~Remove the existing sliding door connecting the old dance floor and stadium, and brick up and finish as shown on drawing AE6. Paint as per the following painting schedule.~~
6. Supply and fix flush moisture resistant **plasterboard direct fix to the existing cool room** as shown on dwg A18.(Note: Client to provide locking rail 50 SHS newel post near coolroom door)
7. **Replace the existing bar lounge ceiling** with flushed Gyptone® (or equal) perforated acoustic suspended ceiling as shown on drawing AE5-7.
8. Price separately to supply and install this **same Gyptone® perforated acoustic ceiling to the raking Viewing Lounge** ceiling in-lieu of the proposed metal strip ceiling
9. Price separately to **flush plasterboard drywall all the existing face brick walls to the Showroom Prep room.** Including all window reveals with metal corner beads and P50 Shadowline cornice and reinstatement of skirtings. Remove and reinstate wall-mount air conditioning units and electrical points.
10. **Repaint balance of all interior areas** not included in the original contract as follows: (Excl all prepainted surfaces such as ColourBond and powder coat metals).

10.1. Two (2) coats Dulux Wash & Wear Low sheen (or equal) to walls.  
Colour: Taubman : Whitecap Grey (to be confirmed with wall sample)

10.2. Two (2) Dulux Aquanamel Gloss (or equal) to wall skirting, window nosing, wall capping, door & door frames, coolroom lock rails & newel post, mezzanine spectator bench gallow brackets. Prime where necessary.  
Colour: Taubmans Greylock except doors to match wall colour.

10.3. Apply 2 coats and flat white ceiling paint to all new and existing plasterboard ceilings. Apply undercoat to new plasterboard ceiling and bulkheads where required. (prepainted ceiling tiles do not require painting, however the builder will advise if any unsightly tiles can be made good or replaced.)

10.4. Lightly sand and apply I coat gloss Polyethene clear timber floor finish to existing mezzanine spectators’ seats and the full length timber fascia.
- Rooms not in the contract, to ensure the complex is completed repainted are as follows:

Showroom Prep

Showroom Corridor (excl. walls with new door frame already included in contract

Bar Lounge (incl. old dance floor)

Newly lined coolroom

Newly lined soffits & bulkheads to entries 1, 2, and mezzanine stairs.

- Existing Mezzanine 1800 high lined walls

11. **Upgrade the existing internal open riser timber steps** and landing as shown on drawings AE8-12. Build understair and above stair walls, including door and frame, close risers, capping and carpet tiles. Carpet tile per clause 4.2. Specified stringer and landing skirting to be neatly trimmed and align to conceal existing varying edge gap.  
Supply and install satin SS wall mounted handrail to stair and landing as shown
12. **Upgrade mezzanine spectator seating** with new timber capped framed plasterboard walls and glass balustrades as shown on drawings AE9 to 12
13. **Replace three roller doors** for existing storerooms 1 & 2 and cleaners room with new B&D or equal ColourBond: Classic Cream. Keyed differently and supplied by manufacturer.
14. **Cabinet Upgrades** as follows:

14.1. Kitchen as per drawings A18

14.2. Bar and Canteen adjusted cabinets (A18 Rev 7)

14.3. Internal Female public toilet vanity tops (A19 Rev 7)

14.4. Away team Male and Female vanity tops (dwg A19 Rev 7)

14.5. Away team female mirror and shelf (dwgA19 view 2

14.6. Access bathroom shelf view 3 & 4
15. **Supply and install doors**, door frame and aluminium vents as follows and as per the door schedule drawings AE13 and as follows:

15.1. Double rebated doors and powder coated aluminium vent to existing gas bottle enclosure as shown

15.2. Replace existing sliding door to bar lounge/stadium

16. **Additional electrical** works as documented on revised PEAK Consulting drawings and AE14
- 16.1. 10amp single power points

16.1.1. Canteen – 1 only
- 16.2. 10 amp double power points:

16.2.1. Kitchen - 4 off

16.2.2. Male & Female internal public toilets - 3 off

16.2.3. Bar and Canteen 1 only


16.2.4. Away Game Male & Female Changerooms – 4off
- 16.3. 15amp single power points

16.3.1. Kitchen – 2off

16.3.2. Canteen – 2 off
- 16.4. Ceiling exhaust fans with flue through roof

16.4.1. Canteen – 1 only
- 16.5. NOTE: The change of PowerPoint location to the Home Team Male & Female Changerooms as shown on drawing AE15

TABLE OF CONTENTS	
DRAWING	TITLE
AE0	SCOPE OF WORKS & TABLE OF CONTENT
AE1	MAIN ENTRY & OVAL ENTRY PAVING UPGRADE
AE2	MAIN & OVAL ENTRY (ENTRY 1 & 2) CEILING/BLUKHEAD FLOOR PLANS
AE3	COMMENTATOR'S BOX - 3D VIEWS AND SCOPE OF WORKS
AE4	COMMENTATOR'S BOX - Delete - to be demolished by others
AE5	GENERAL NOTES - EXTRA OVER CONTRACT WORKS
AE6	EXTRA OVER FLOOR COVERING UPGRADE
AE7	BAR LOUNGE REFLECTED CEILING PLAN
AE8	MEZZANINE STAIR GROUND FLOOR PLAN
AE9	MEZZANINE UPPER LEVEL FLOOR PLAN
AE10	MEZZANINE SECTIONS & DETAILS
AE11	MEZZANINE SECTIONS & DETAILS
AE12	MEZZANINE SECTIONS & DETAILS
AE13	DOORS SCHEDULE EXTRA UPGRADES
AE14	ELECTRICAL POWER POINT EXTRAS
AE15	ELECTRICAL POWER POINTS LOCATIONS



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REVISION TABLE		
LABEL	DESCRIPTION	DATE
1	ISSUE FOR PRICING	6/09/2024
2	REMOVE NOTE 5 - AE0	11/09/2024

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn

Address: 35 Spica Street Southern Cross

Scope of Works & Table of Content

A3 paper

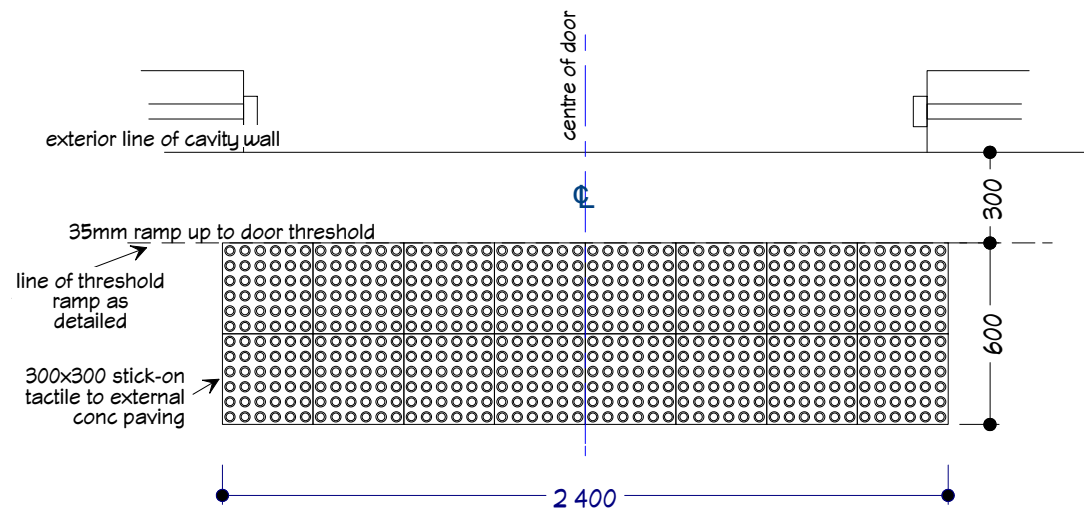
Dwg# AE0

Rev 2

All Dimensions in mm unless otherwise stated

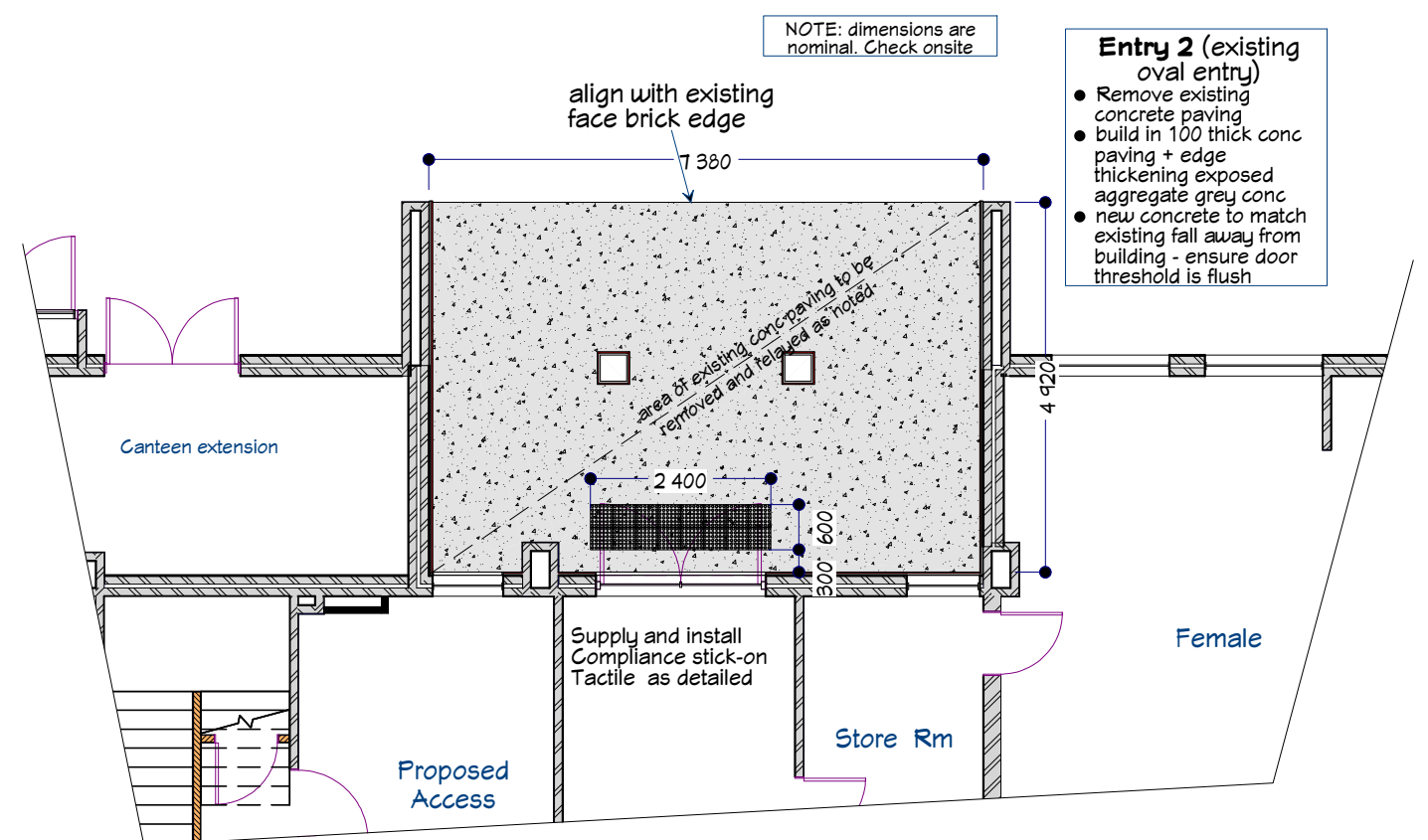
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Date: 11/09/2024



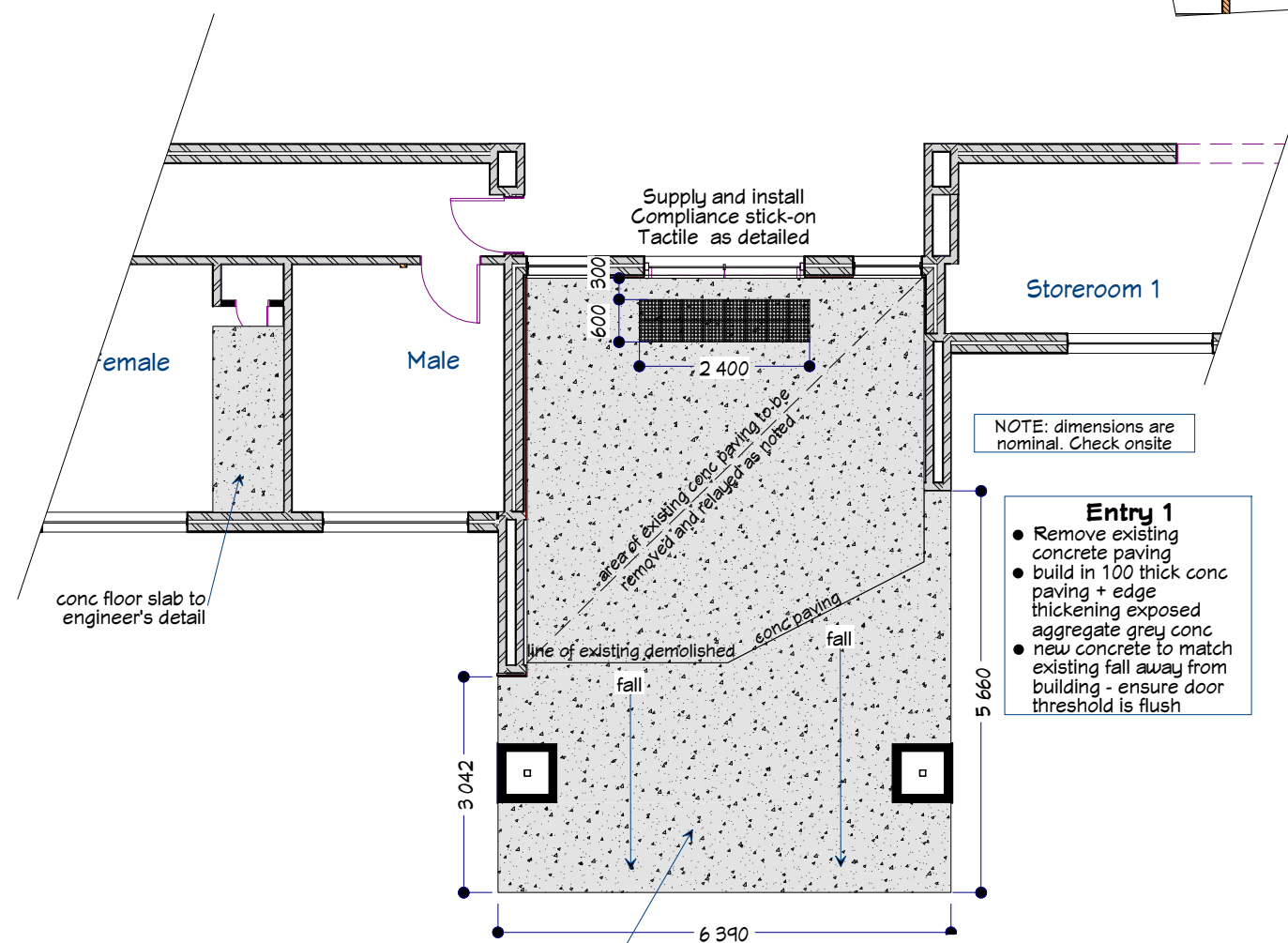
**Entry 1 & 2 Tactile Setout**

Scale 1:25



**Entry 2 (existing oval entry)**

- Remove existing concrete paving
- build in 100 thick conc paving + edge thickening exposed aggregate grey conc
- new concrete to match existing fall away from building - ensure door threshold is flush



**Entry 1**

- Remove existing concrete paving
- build in 100 thick conc paving + edge thickening exposed aggregate grey conc
- new concrete to match existing fall away from building - ensure door threshold is flush



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Email: [consulting@robwhite.com.au](mailto:consulting@robwhite.com.au)



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**Proposed SX Sport Complex Upgrade**

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Address:  
35 Spica Street  
Southern Cross

**Main Entry &  
Oval Entry  
Paving  
Upgrade**

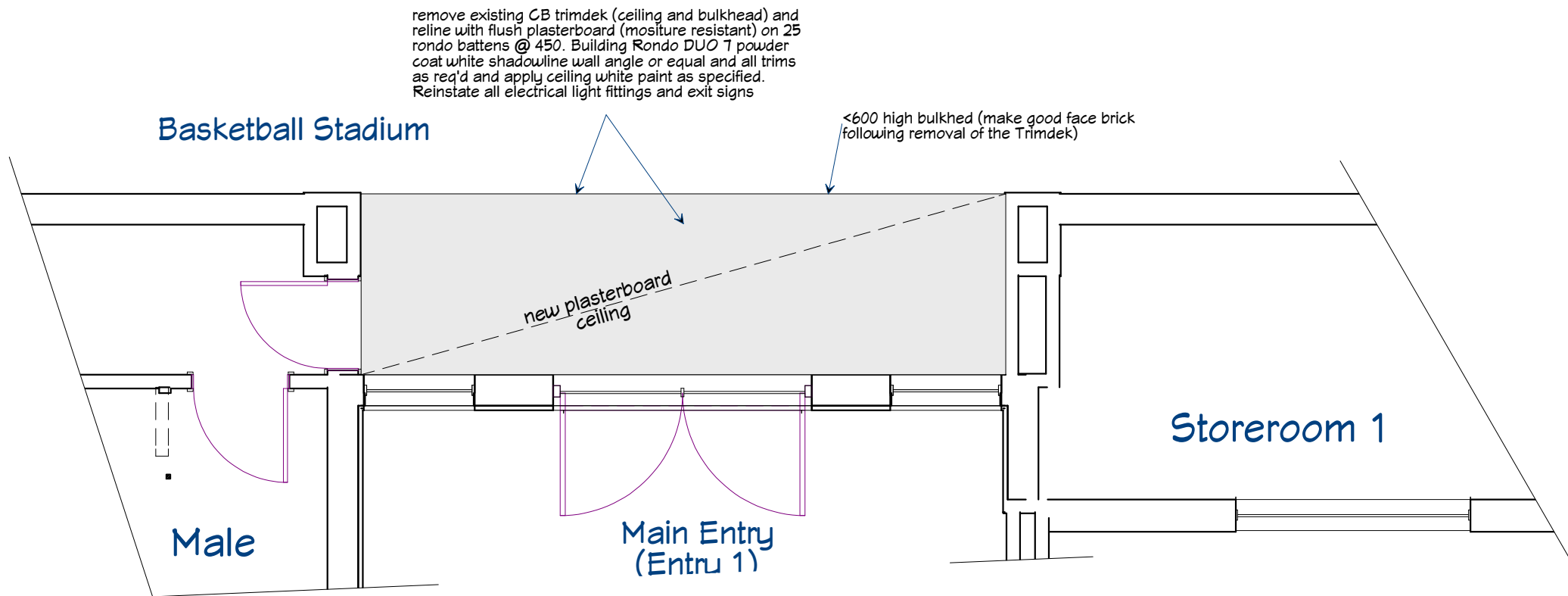
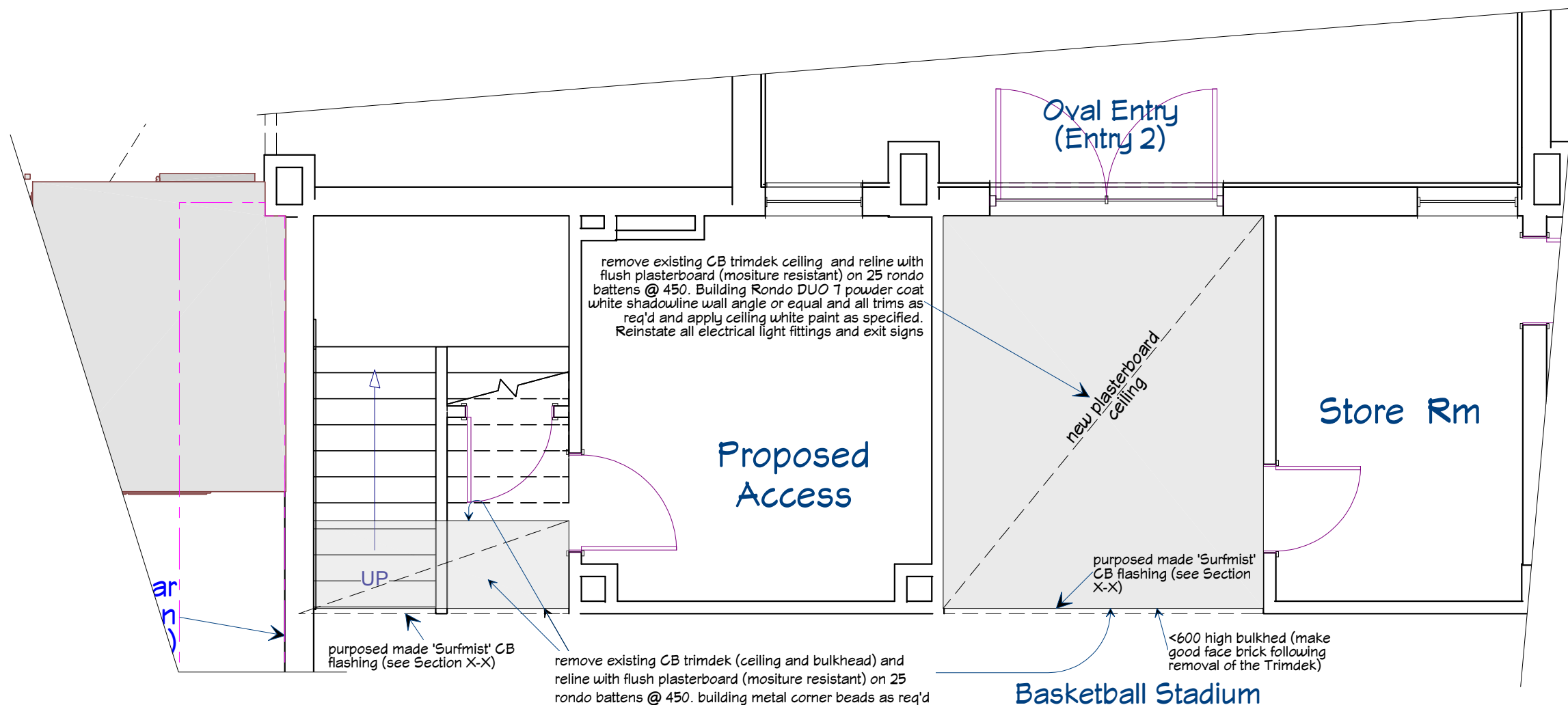
All Dimensions in mm unless otherwise stated

Job No: RWC Y 0724

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Scale 1:100  
Date: 11/09/2024

Dwg# AE1 Rev 2



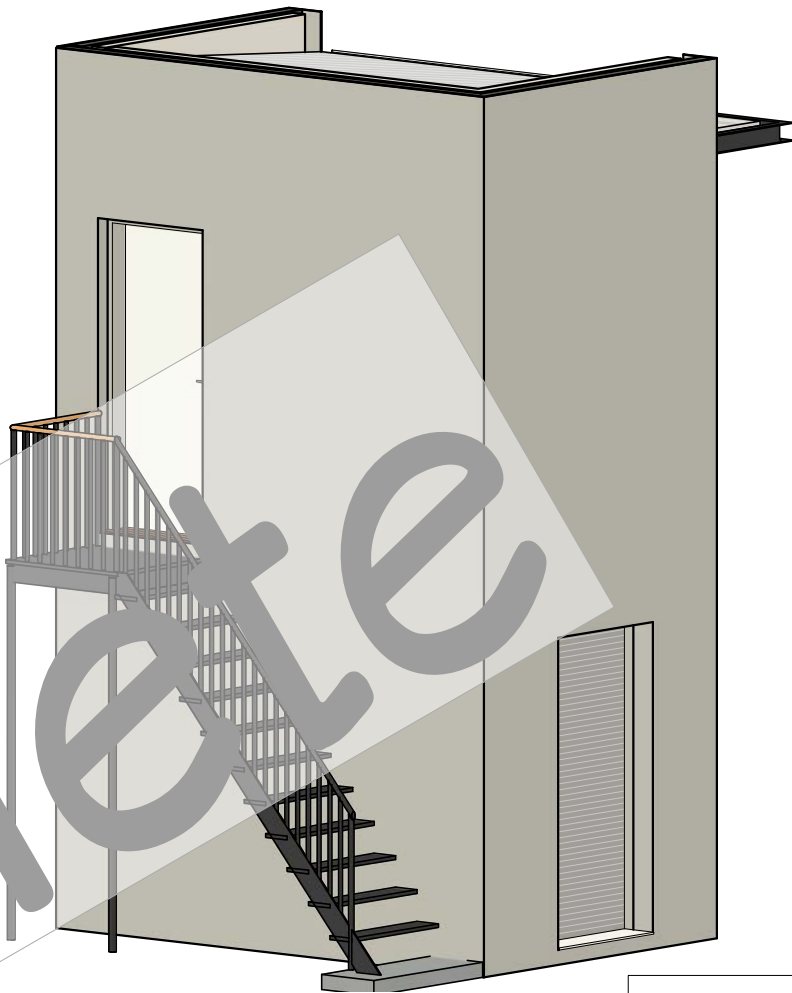




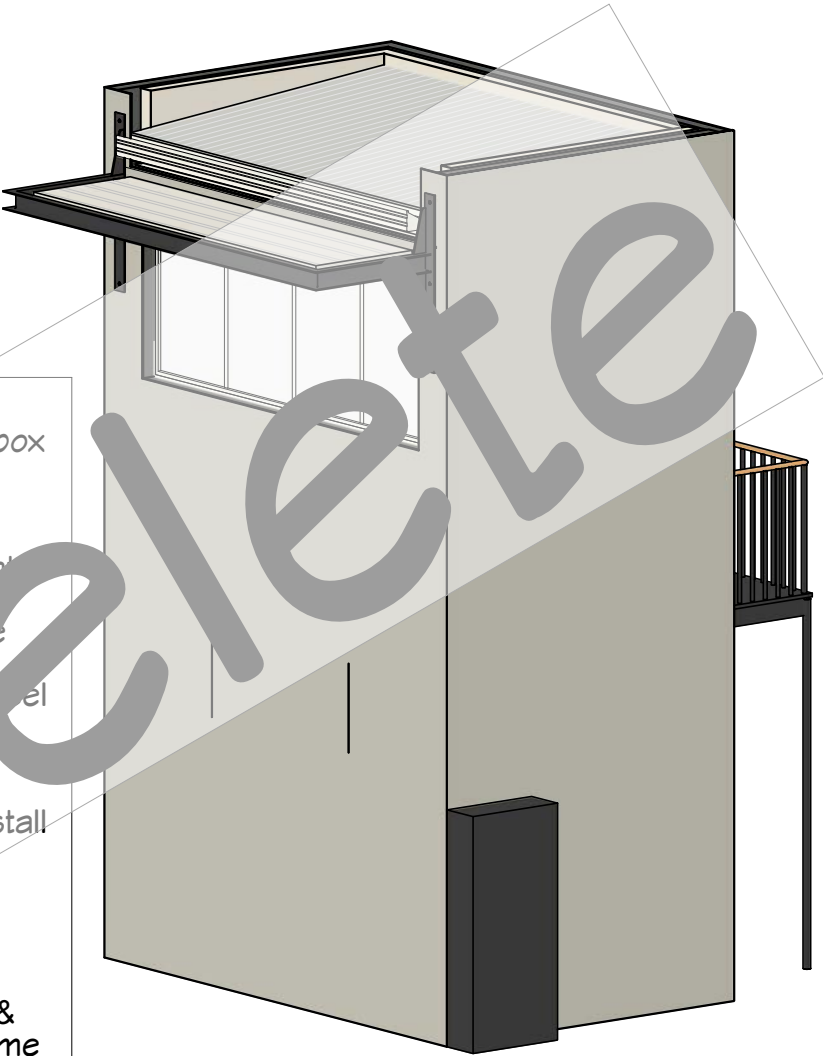
Existing South View



Existing East View  
(Oval Facing)



South West View  
(upgrade)

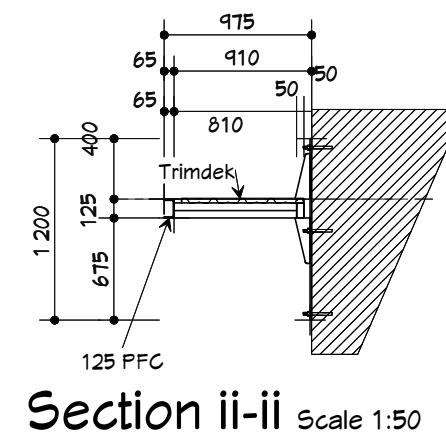
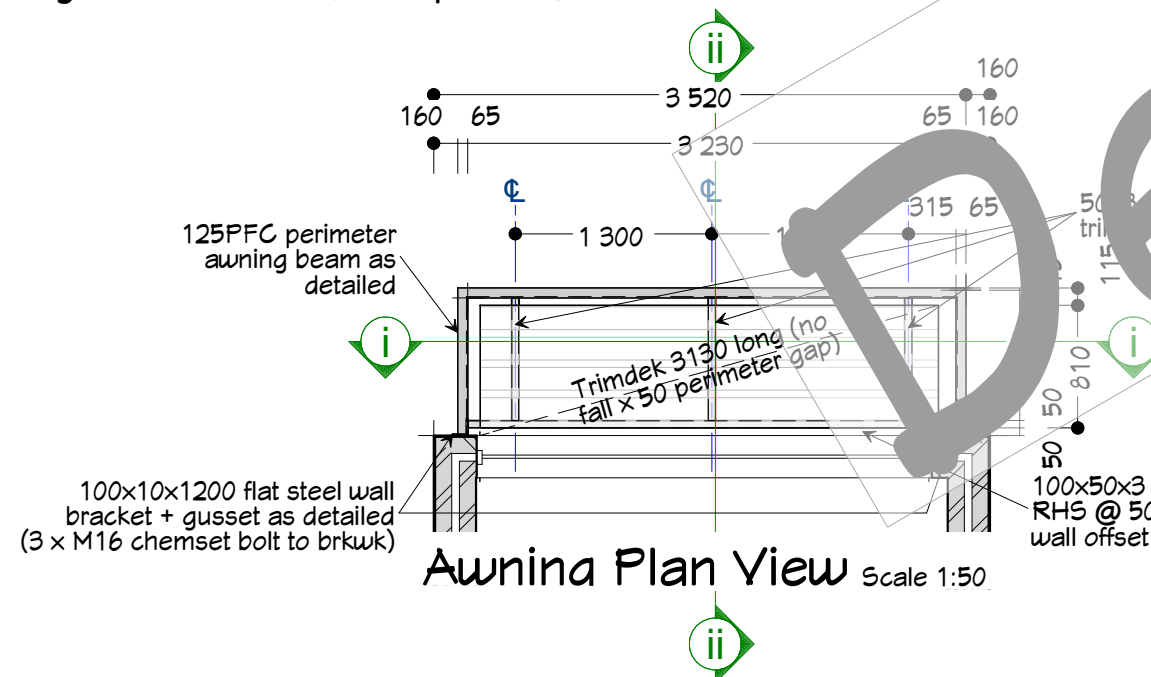
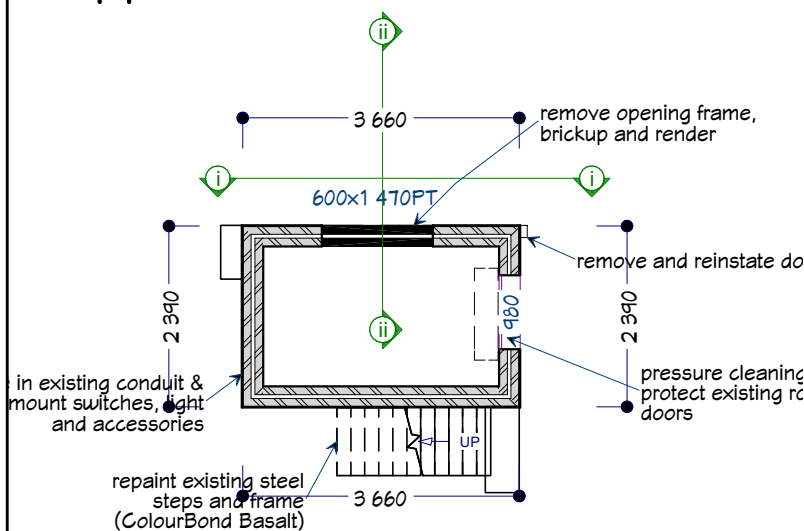
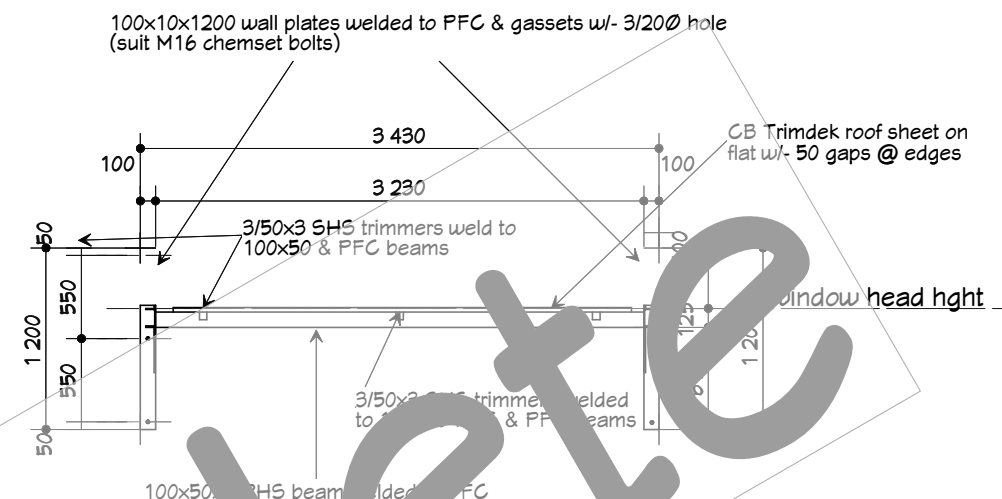
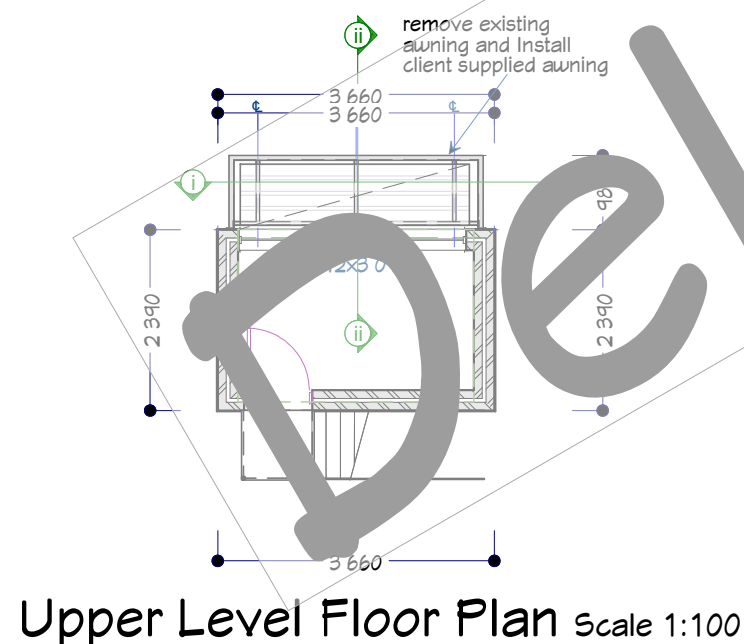
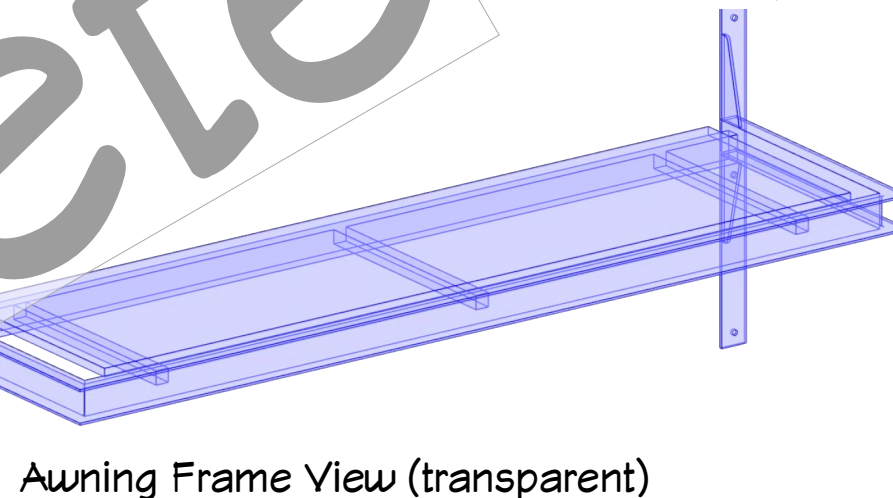
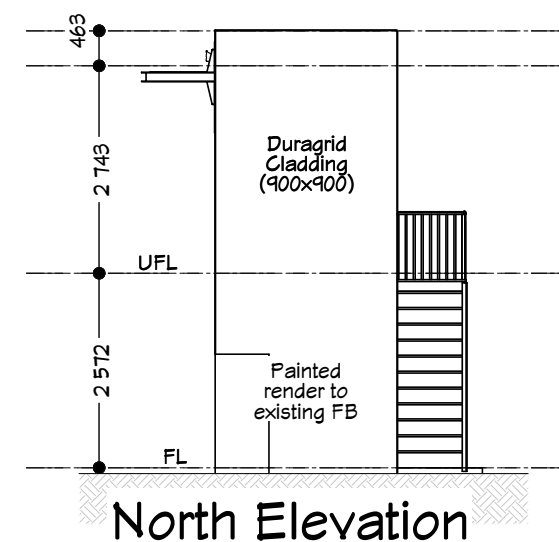
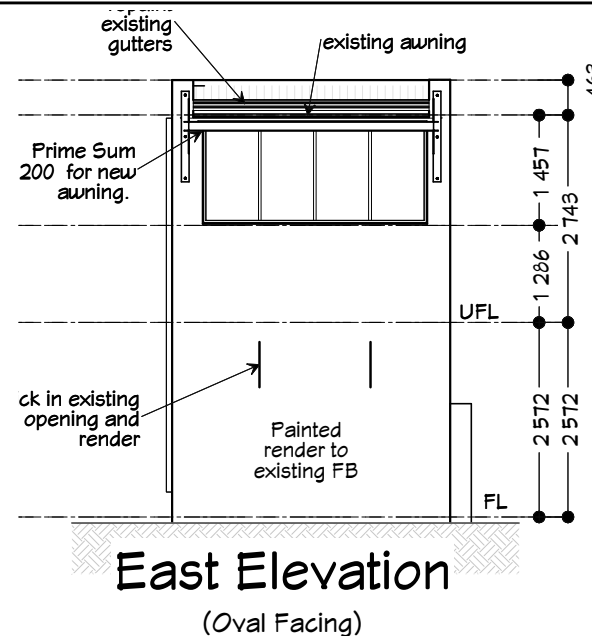
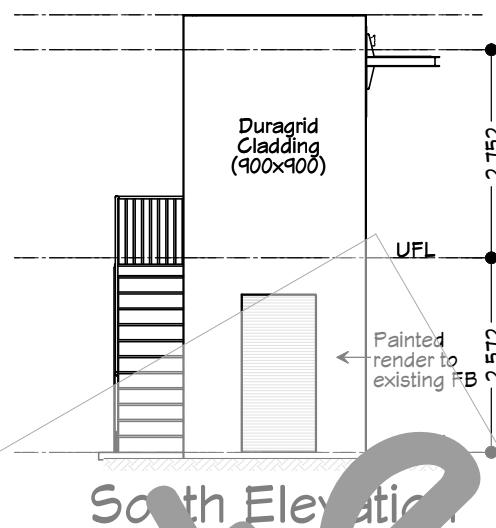
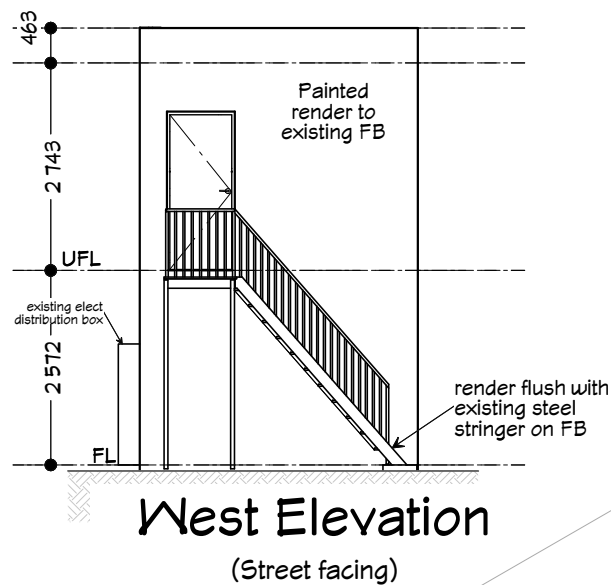


North East View  
(upgrade)

- Scope of Works:  
Upgrade the existing face brick commentator's box as follows:
- 2 coat sand finish render to the existing face brick commentator's box
    - chase in existing conduits and surface mount existing switches, lights and accessories
    - Remove the existing downpipe and reinstate after painting
    - Existing steel steps, elect distribution box, steel duct to remain neatly finished to new rendered surfaces
  - Build and install new structural steel framing
    - Fabricate 125PFC / Trimdek Awning and install as detailed
  - Paint all existing external surfaces (exclude downpipe, roller door & roof)
    - 3 coat dulx acrytex to all new render (ColourBond Evening Haze)
    - Upper level door frame (CB Evening Haze) & door (CB Surfmist) include inside door & frame
    - Existing steelwork: steps (excl treat mesh) & frame, elect distribution box and steel duct - CB Basalt
    - New steel awning - steelwork CB Basalt & Surfmist Trimdek

REVISION TABLE		
LABEL	DESCRIPTION	DATE
A	TO BE DEMOLISHED BY OTHERS	5/09/2024
1	ISSUE FOR PRICING	6/09/2024
2	REMOVE NOTE 5 - AE0	11/09/2024

Proposed SX Sport Complex Upgrade			All Dimensions in mm unless otherwise stated	
Client: Shire of Yilgarn Address: 35 Spica Street Southern Cross	Commentator's Box - 3D views and Scope of Works	Job No: RWC Y 0724	A3 paper	Scale NTS
				Date: 11/09/2024
			Dwg# AE3	Rev 2



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**Proposed SX Sport Complex Upgrade**

Client: Shire of Yilgarn  
Address:  
35 Spica Street  
Southern Cross

Commentator's  
Box - Proposed  
Floor Plan &  
Elevations

All Dimensions in mm unless otherwise stated	
Job No: RWC Y 0724	
<b>A3</b> paper	Scale 1:100 & 50
	Date: 11/09/2024
Dwg# AE4	Rev 2



Scope of Works:

**Bar Lounge Upgrade**

Replace existing metal strip ceiling with Gyptone® acoustic Plasterboard to Bar Lounge area

- Demolition
  - Remove all light fittings and and remove from site (retain dartboard light fixed to existing evap duct)
  - Remove existing emergency exit sign and retain for reinstatement
  - Remove all speakers, smoke detectors and retain for reinstatement
  - Where possible move aircon cassettes and fresh air vents to align new downlights
  - projector & screen removal and reinstated by Client
  - Remove all existing metal strip ceiling, insulation, and suspension system and remove from site
- Supply and install new Gyptone® flushed acoustic plasterboard ceiling to manufacturer's instruction
  - set existing ceiling mounted units to align with new ceiling level. (match existing ceiling level if possible. The existing dance floor bi-fold head rail to be removed or concealed. Contractor to ensure all existing elements (window frame head, bar raised ceiling etc.) suit new application.
  - Build in new suspended ceiling frame to suit Gyptone acoustic ceiling, with powder coat white Rondo DUO 7® shadow wall angle (15 x19 + 9x9 recess) or equal
  - Reinststate all electrical services as shown
  - Supply and install R3.5 insulation to suite Gyptone acoustic ceiling
  - Supply and install standard 10mm flush plasterboard as req'd to provide maximum centered Gyptone plasterboard layout. Supply and install flushed Gyptone acoustic ceiling as shown or similar. Adjust layout to manufacturer's recommended fitting and layout.
  - Finish neatly to trade and manufacturer's standard
  - Build in all new light fittings as per PEAK consulting drawings, with builder supplied light fittings
  - Restate new smoke detectors to current applicable standard
  - Projector and screen to be reinstated by client (Builder to provide necessary substrata framing as req'd)
  - Utilize existing light switch board as per PEAK consulting details.
  - Apply prime and 2 coat ceiling paint white finish in accordance with manufacturer's painting requirements applicable to acoustics ceiling standard.
- At the completion, the whole site shall be cleared of surplus building material and rubbish. The building shall be thoroughly cleaned out, floor cleaned and swept, glass cleaned, so that is it fit for immediate occupation including essential services.

**Extra Over Floor Covering Scope of Work**


Direct Stick Carpet Tile as per drawings, specification & Colour Schedule

- Supply and laid carpet tiles direct stick to: (areas indicated are nominal only - Check onsite)
  - Showroom Prep (49.4m<sup>2</sup>)
  - Showroom Corridor (14.4m<sup>2</sup>)
  - Bar Lounge as shown including over existing dance floor (327.3m<sup>2</sup>)
  - Upgraded mezzanine step (tread and risers) as detailed (11m<sup>2</sup>)
  - Mezzanine floor area as shown (67m<sup>2</sup>)
  - Storeroom connecting stadium to female changerooms (9m<sup>2</sup>)
- Include all clear anodize edge angles, door threshold joiners and change of floor finishing joiners. Step nosing as detailed and all accessories as requ'd
- Remove all existing carpet, ceramic tiles new areas to be carpeted. Make good all surfaces to be tiled and remove all demolished material from site.


Vitrified Porcelain tile and epoxy grout tile per drawings, as specifications and Colour schedule

- Supply and Lay Taurus Granite Anthracite Rock 300 x 300 fully vitrified porcelain rated at R11 Anti slip - Ultracolour Plus 113 Mapeii Grout Kerapoxy Easy Design
  - Kitchen (22.2m<sup>2</sup>)
  - Existing Upgrade canteen, bar and bar apron as (41.4m<sup>2</sup>)
- Setout tile grid central to whole tiles where possible and to avoid narrow and unsightly cuts. Drawings hatched areas indicative only and not to be followed.
- Additional 1/2 300x600 skirting gloss white tiles as shown on drawings A18 rev 7
- Include all clear anodize edge angles, door threshold joiners and change of floor finishing joiners and all accessories as requ'd
- Remove all existing tiles and make good as requ'd.







18W LED downlight 4000k MIRA / LEGOLITE (67 off) (allow 6 dimmer switch to areas confirmed onsite with client)



existing Fresh air inlet grills (2 off)




reinstated existing speakers (30 off)



existing air con ceiling cassette (6 off)

Where possible move air-con cassettes & fresh air vents to align downlights






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1	ISSUE FOR PRICING	6/09/2024
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Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn

Address: 35 Spica Street Southern Cross

Bar Lounge Reflected Ceiling Plan

Job No: RWC Y 0724

A3 paper

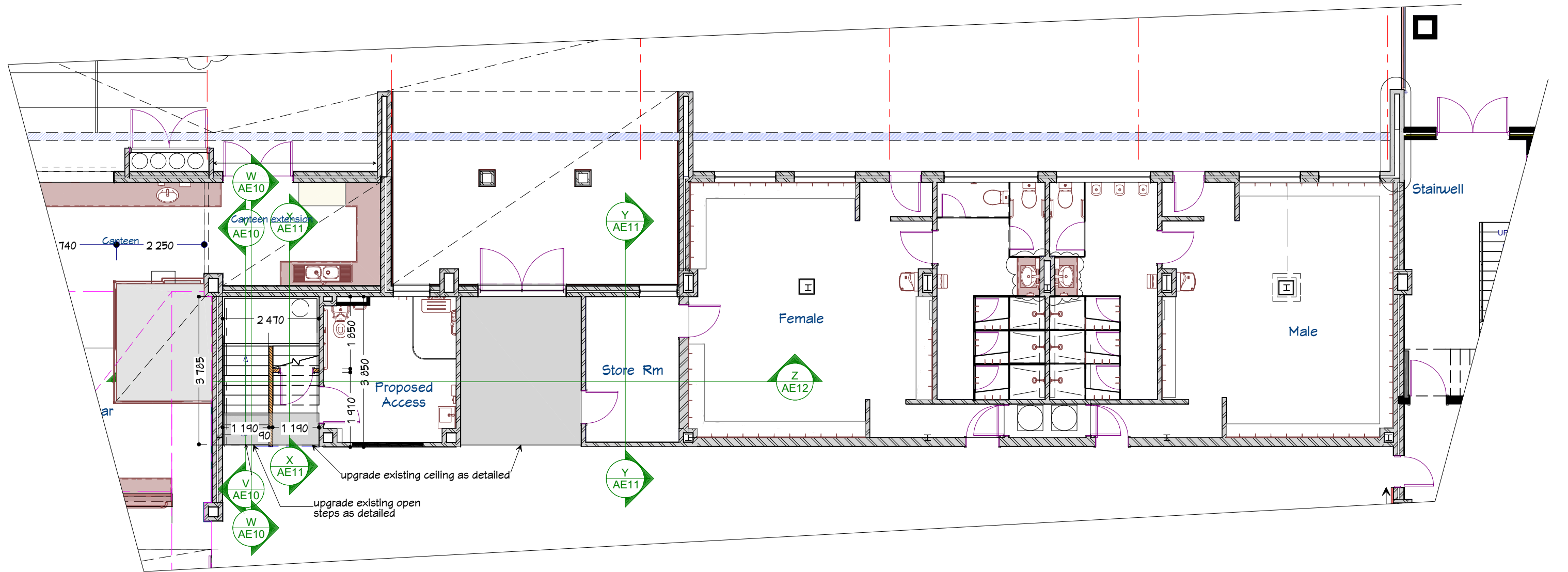
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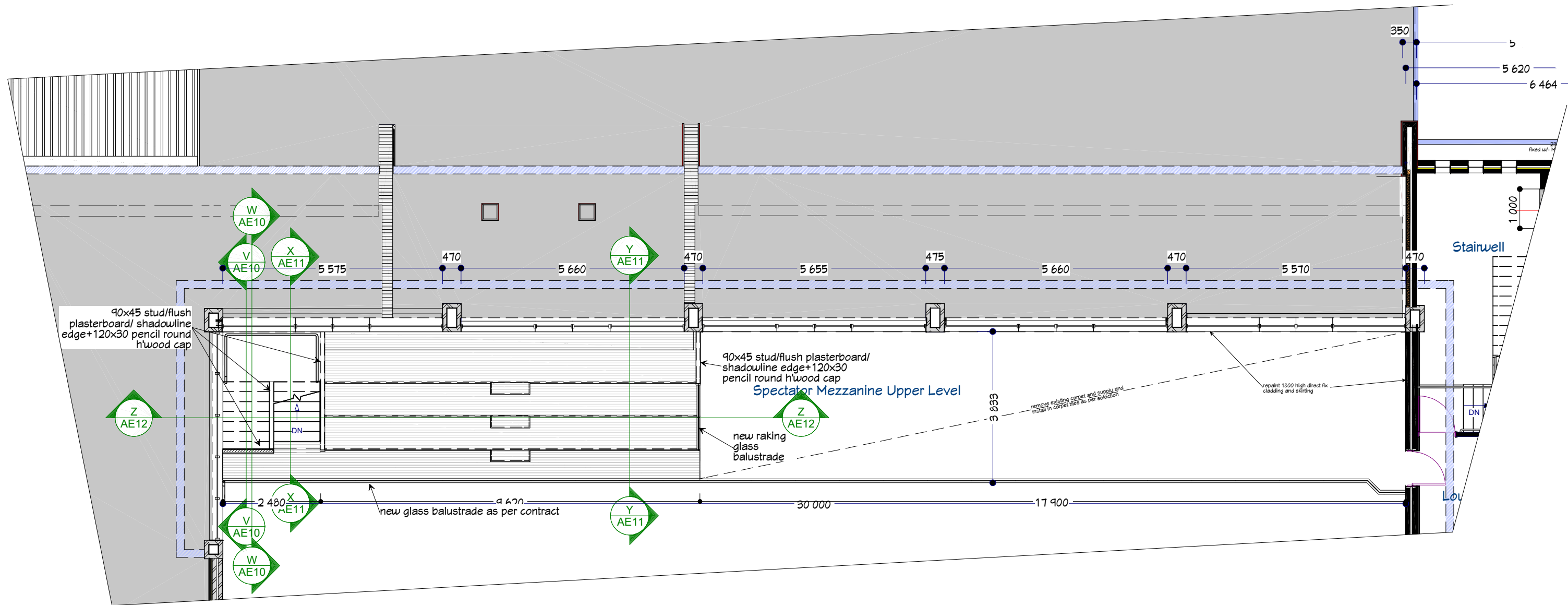
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Dwg# AE7

Rev 2







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Southern Cross

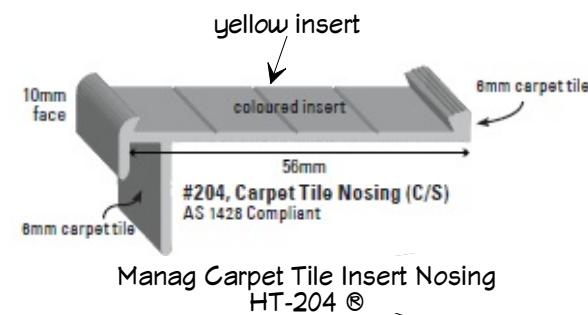
Mezzanine  
Upper Level  
Floor Plan

All Dimensions in mm unless  
otherwise stated

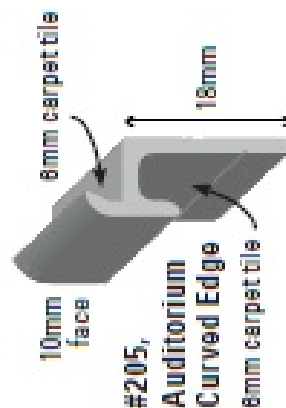
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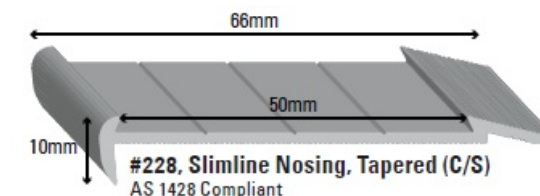
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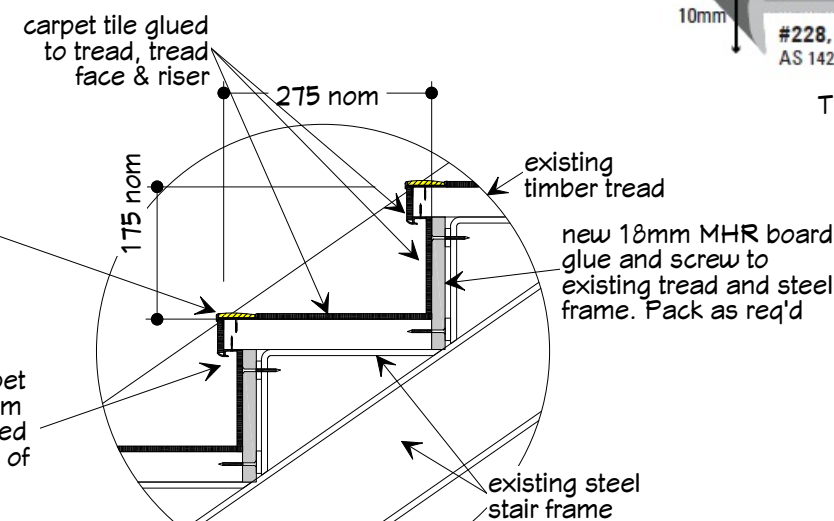
Manag Carpet Tile Insert Nosing HT-204 ©



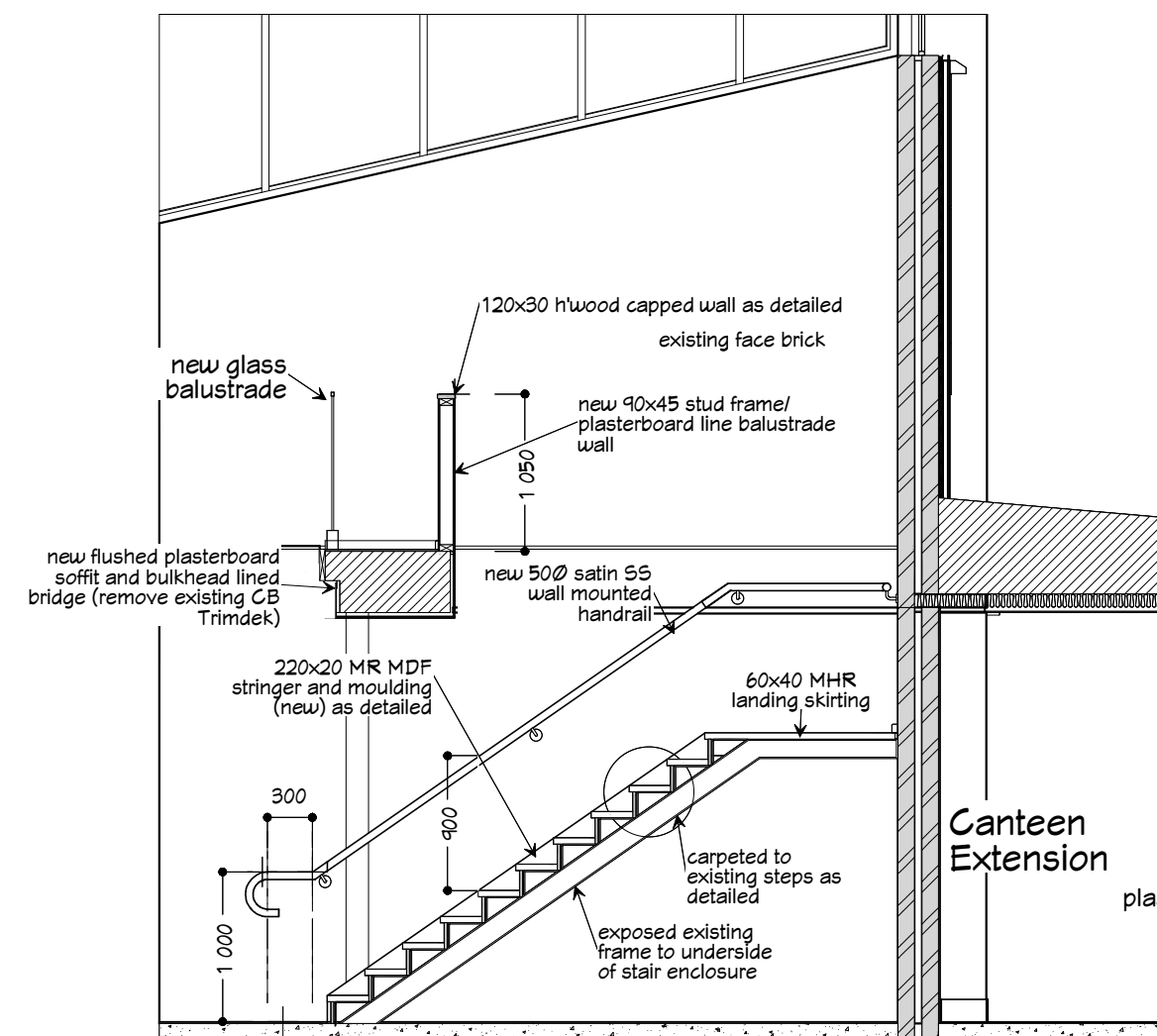
Manag Carpet Tile edge trim HT-205 © fixed to underside of tread



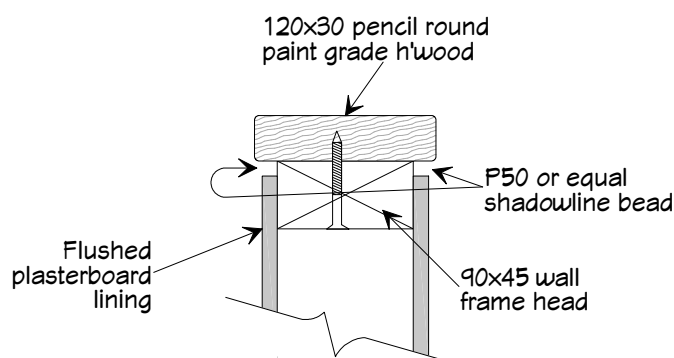
Top land Nosing HT-228 ©



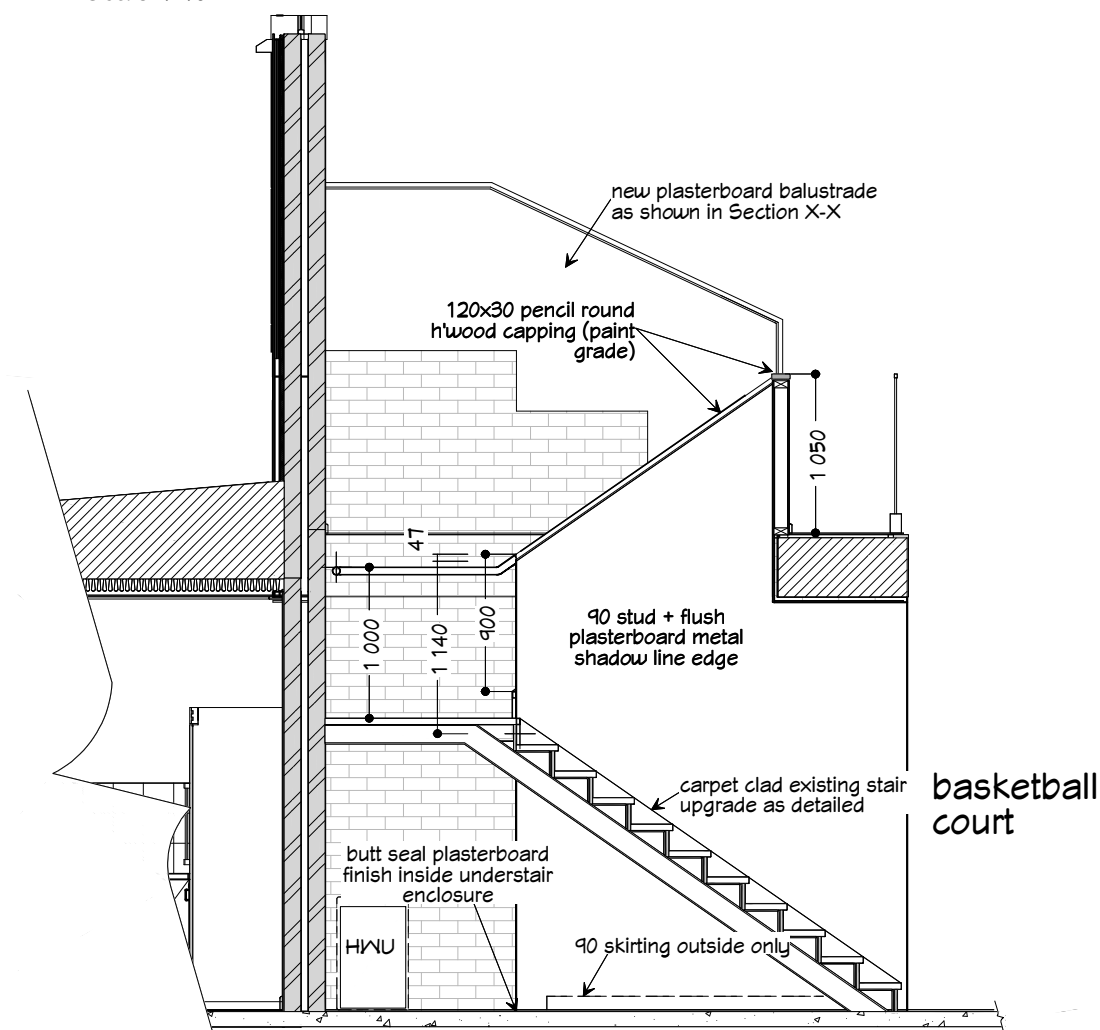
Tread Detail  
Scale 1:10



Section Y-Y  
Scale 1:50



Wall Capping Detail  
Scale 1:5



Section W-W  
scale 1:50



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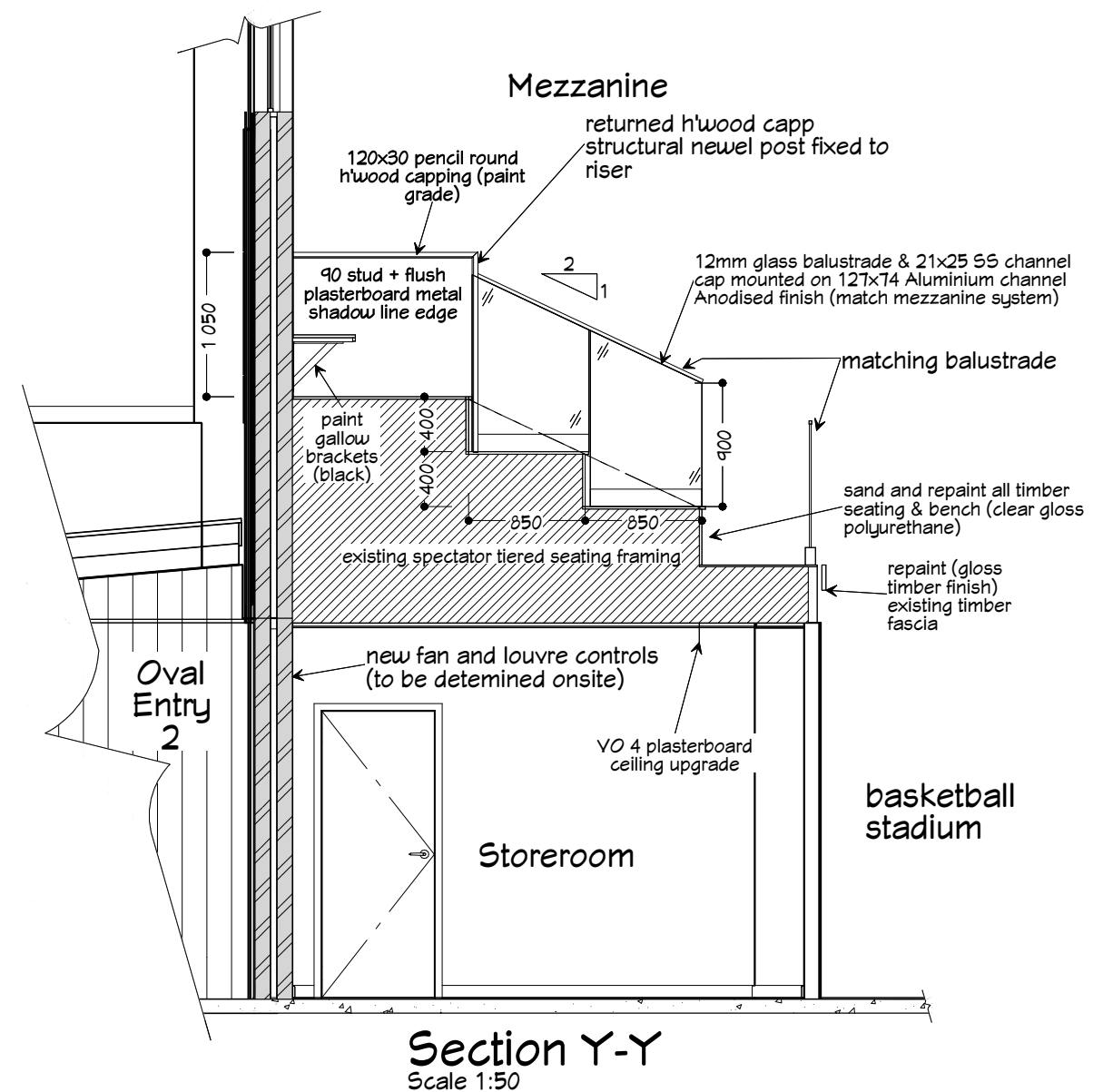
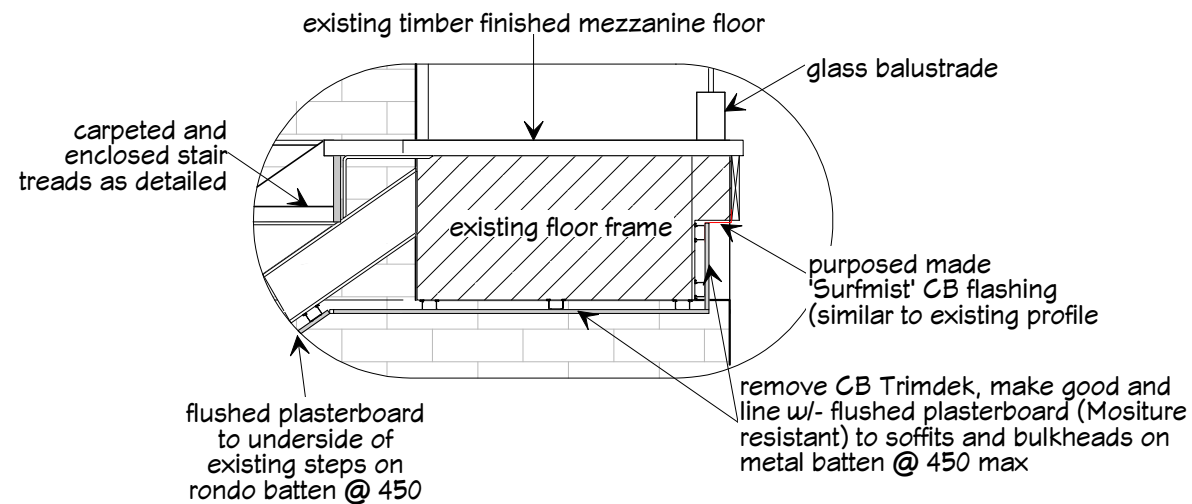
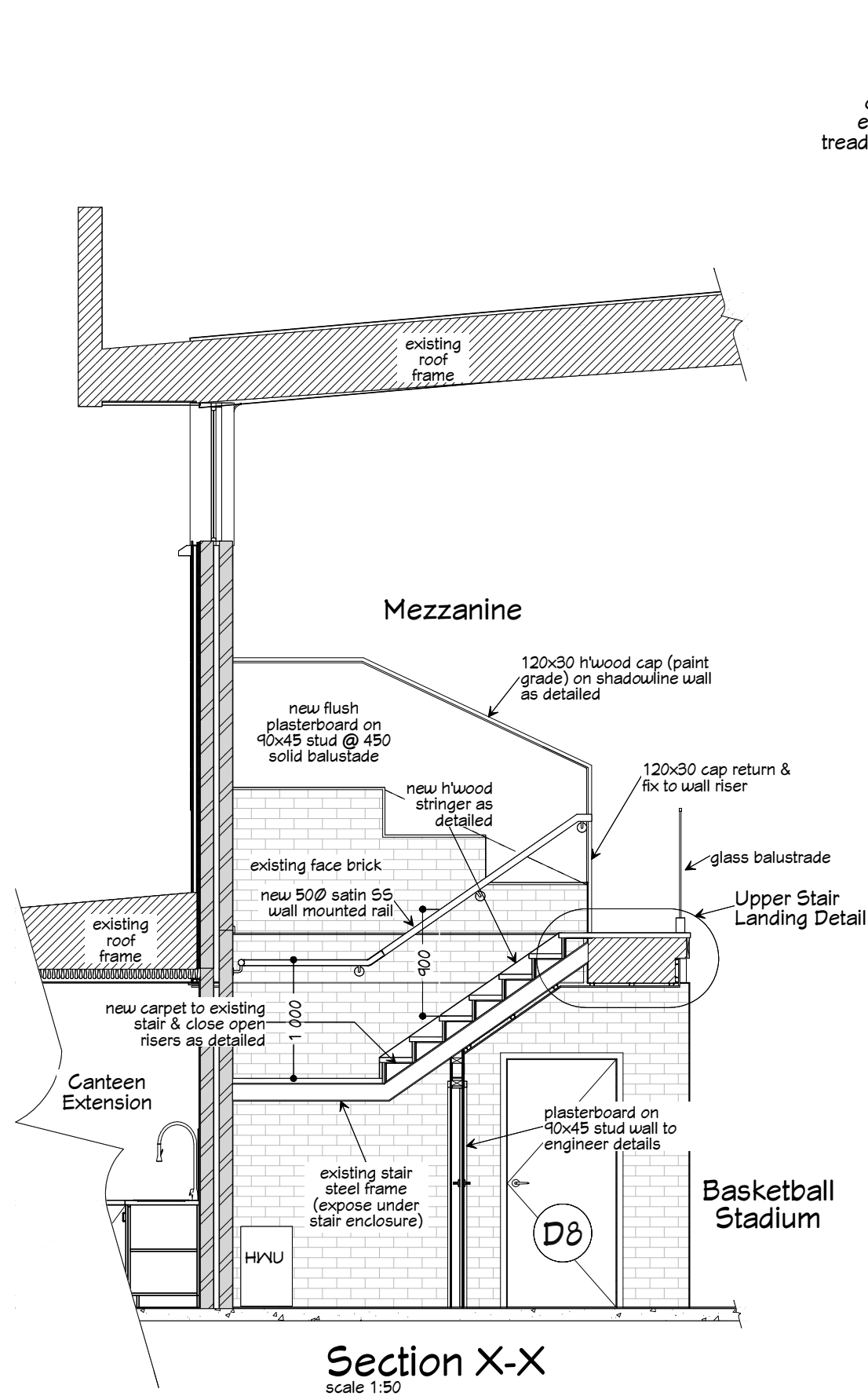
Mezzanine  
Sections &  
Details

All Dimensions in mm unless otherwise stated

Job No: RWC Y 0724

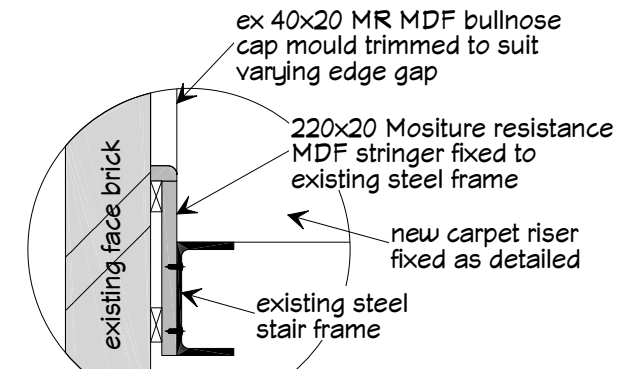
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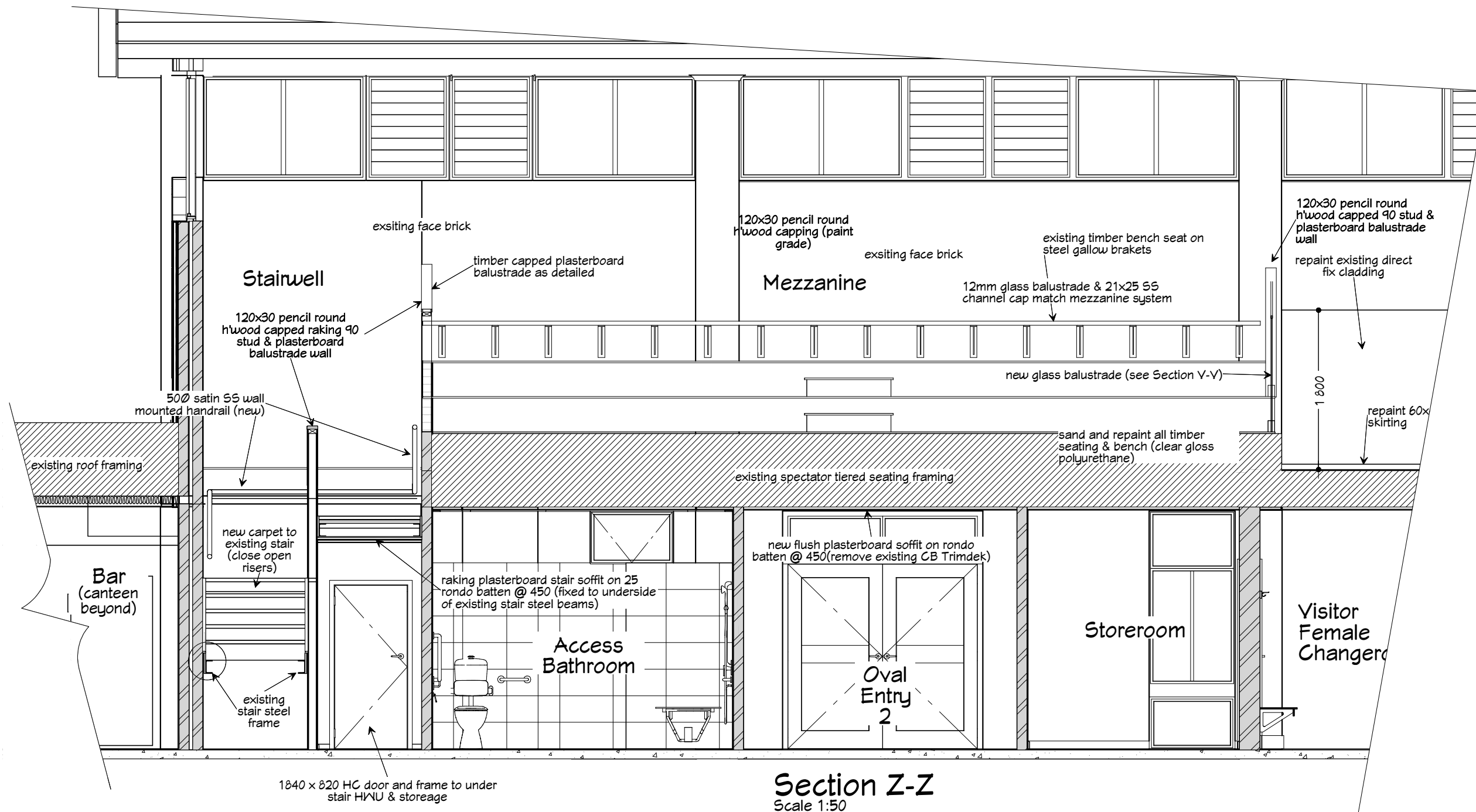


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LABEL	DESCRIPTION	DATE
1	ISSUE FOR PRICING	6/09/2024
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**Stringer Detail**  
Scale 1:10



**Section Z-Z**  
Scale 1:50



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Southern Cross

**Mezzanine  
Sections &  
Details**

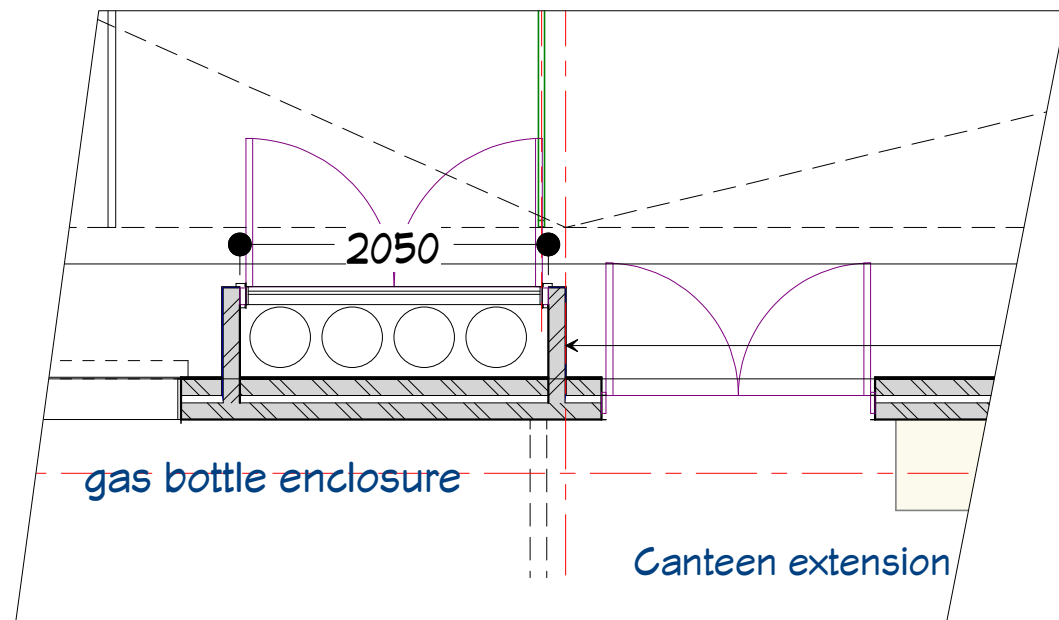
All Dimensions in mm unless  
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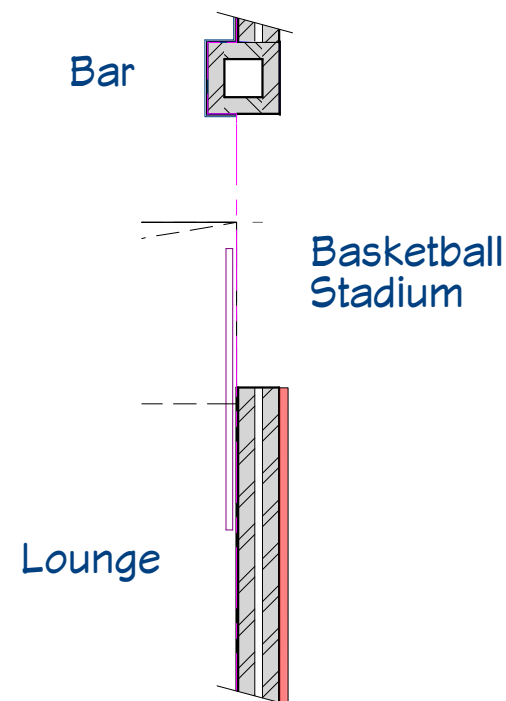
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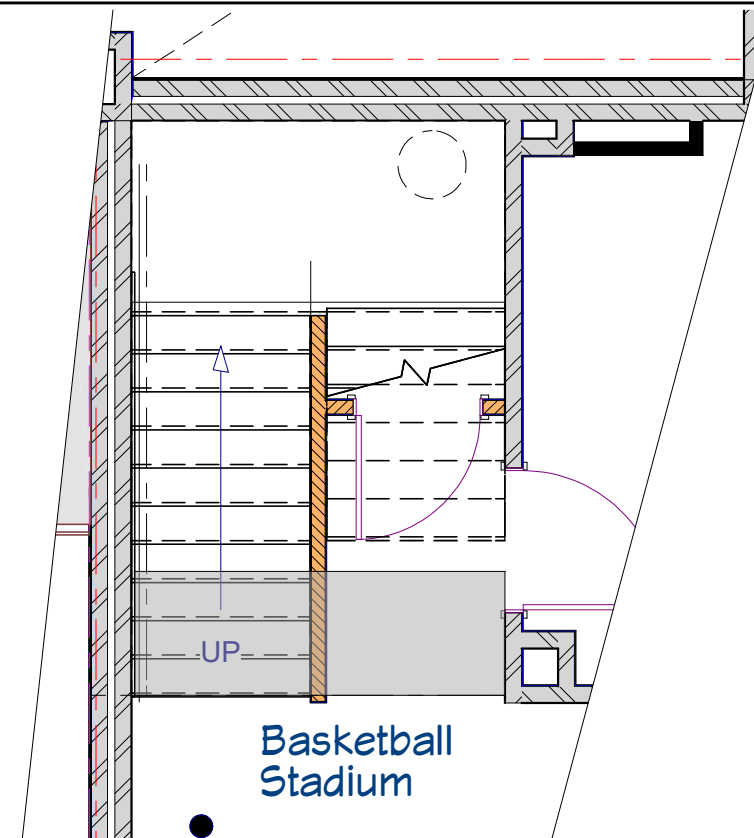




Gas Bottle Floor Plan



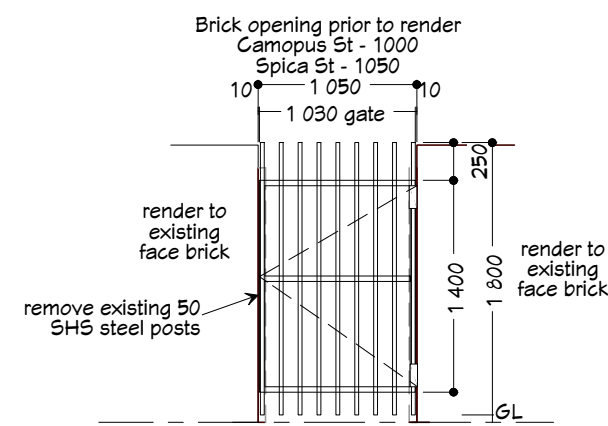
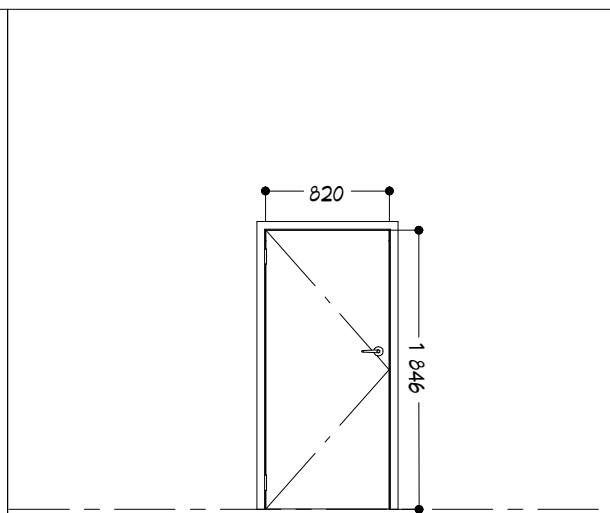
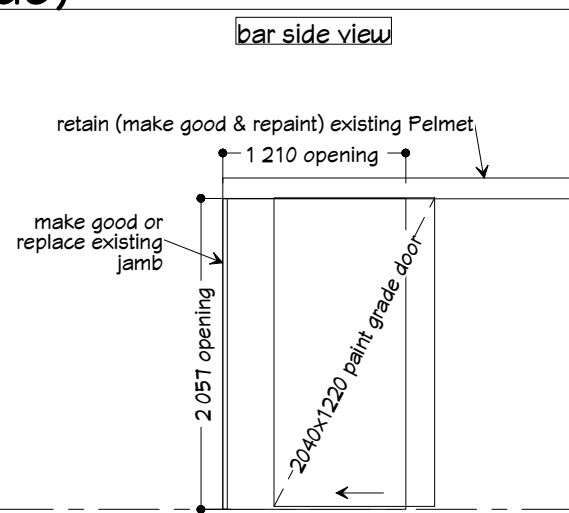
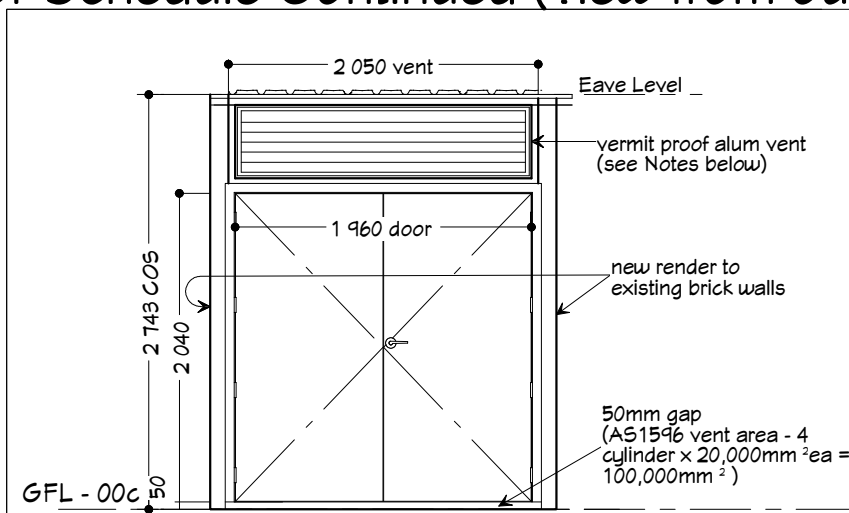
Bar/Stadium SD Floor Plan



Understair Door Floor Plan

See Dwg#A28  
for gate floor  
plan locations

## Door Schedule Continued (view from outside)



Label	Canteen Gas Bottle Enclosure	Bar Lounge/Stadium Sliding Door (2off) (LH & RH)	Understair Door	Gates (Spica St & Camopus St) 2 off
Frame	ex 140x40 H'wood single rebate paint grade (no sill)	replace - match existing to suit new self latching striker (or make good existing)	ex 120x40 H'wood single rebate paint grade (no sill)	N/A
Glass	N/A	N/A	N/A	N/A
Type	Hume 2040 x 980 x 40 SC SCX1 (minus rebate)	Hume 2040 x 1220 x 40 SC SCX1 (paint grade)	Hume 1840 x 820 x 40 SC SCX1	Gate frame 35x3 SHS & balusters 25x25SHS @125 max
Lock	Lockwood KL1TD80 SC entry set	Lockwood Synergy 3573SCLS mortice lock SC	Lockwood Synergy 3573SCLS mortice lock SC	Self latching w/- padlock application (PC \$70)
Barrel Bolts	Lockwood 7910SX450SC (top) & 791/SN300SC (bot)	N/A	N/A	N/A
Hinge	SS ball bearing HD x 4 - 100x 75	Cowdroy Trojan 120kg track, rollers, guide as req'd	SS ball bearing HD x 2 - 100x 75	SS ball bearing HD x 2 - anti-vandal - masonry direct fix
seals	N/A	N/A	N/A	N/A
Accessories	rebate kits: Lockwood NX8/20SC	N/A	N/A	N/A
Notes	100x45 MacArthur EVO frame & LV50 louvre - Invisi-gard vermit screens)	Bar side handle : Lockwood 20825NA/P4 & Court side plate: 20900NA		Site measure prior to fabrication
Keying	Master key system by client - liaise with client prior to ordering lock sets			padlocks by client



Architectural Design & Project Management

- Residential
- Commercial

Rob White Consulting

Mol: 0415 695 486

Email: consulting@robwhite.com.au



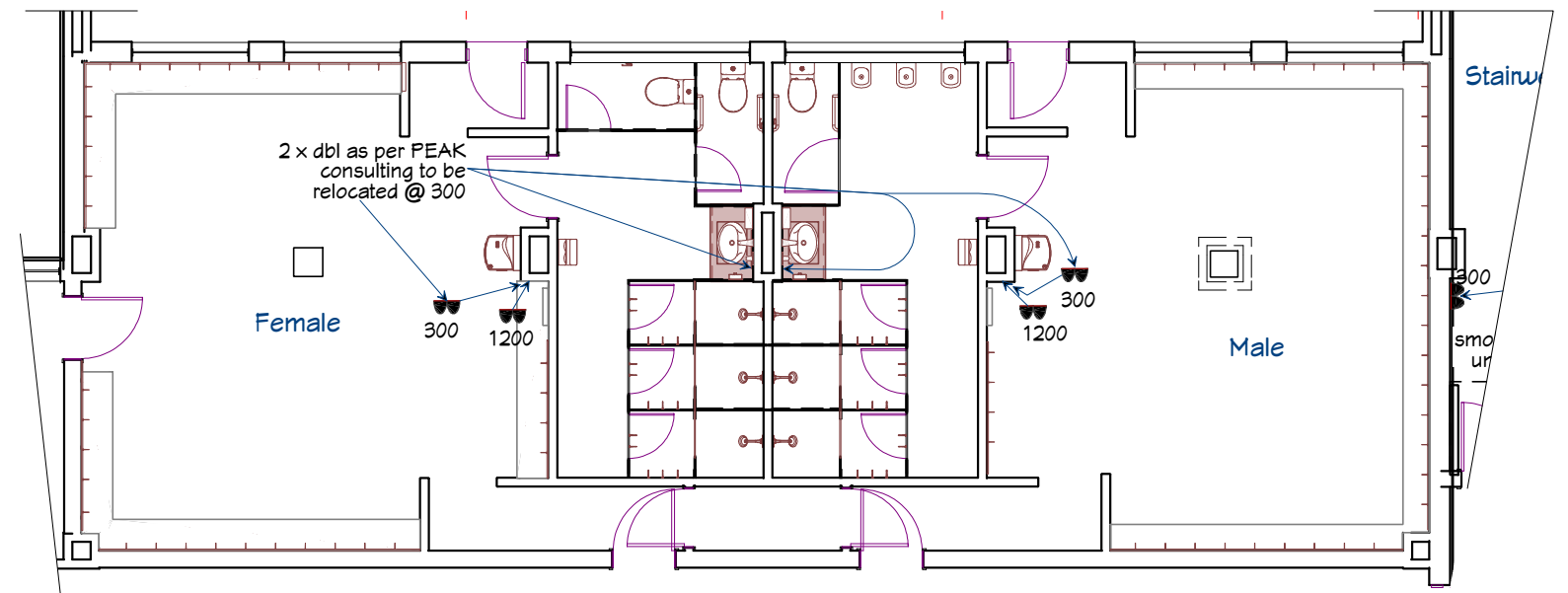
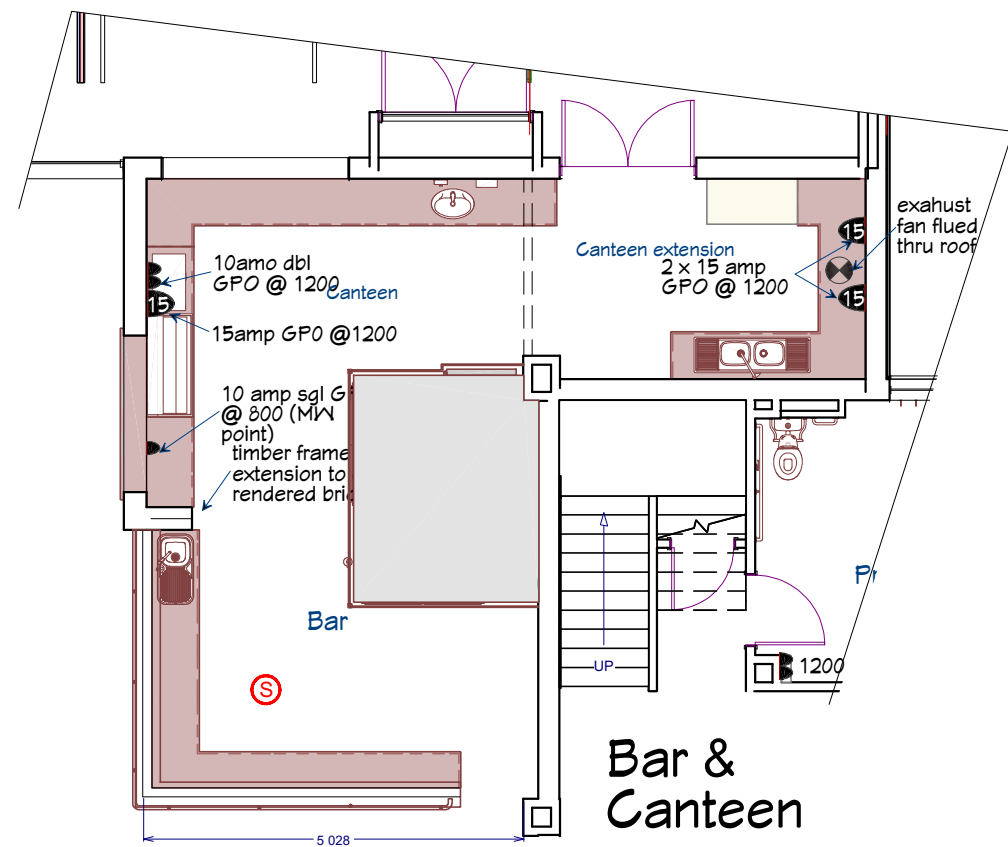
REVISION TABLE		
LABEL	DESCRIPTION	DATE
1	ISSUE FOR PRICING	6/09/2024
2	REMOVE NOTE 5 - AEO	11/09/2024

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn  
Address:  
35 Spica Street  
Southern Cross

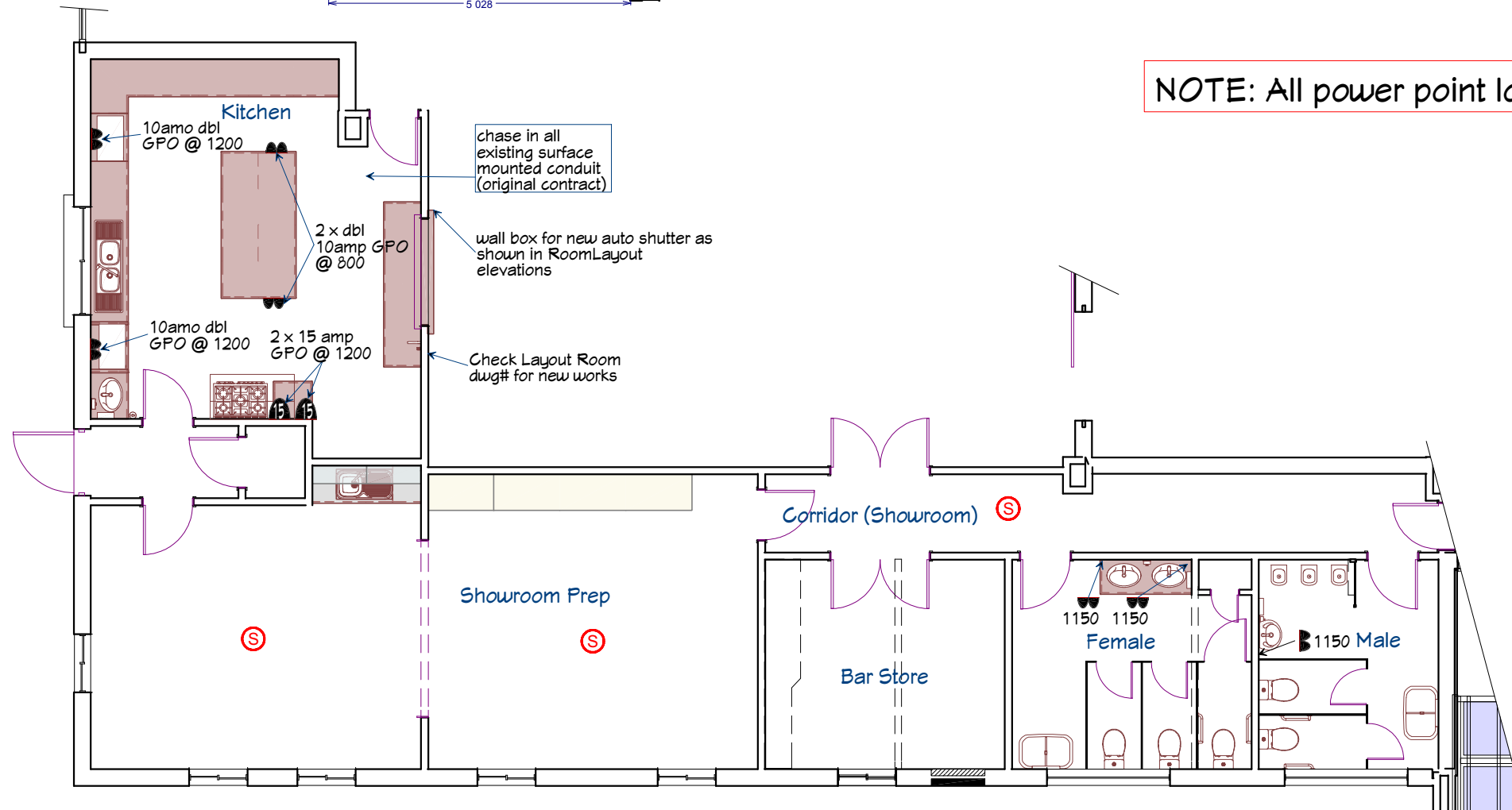
Doors Schedule  
Extra Upgrades

All Dimensions in mm unless otherwise stated	
Job No: RWC Y 0724	
A3 paper	Date: 11/09/2024
Dwg# AE13	Rev 2



Away Team Changerooms  
(existing ablutions)

NOTE: All power point location to be confirmed with client onsite



Kitchen & Internal Public Toilets



Architectural Design & Project Management

- Residential
- Commercial

Rob White Consulting

Mol: 0415 695 486

Email: consulting@robwhite.com.au



REVISION TABLE		
LABEL	DESCRIPTION	DATE
1	ISSUE FOR PRICING	6/09/2024
2	REMOVE NOTE 5 - AE0	11/09/2024

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn  
Address:  
35 Spica Street  
Southern Cross

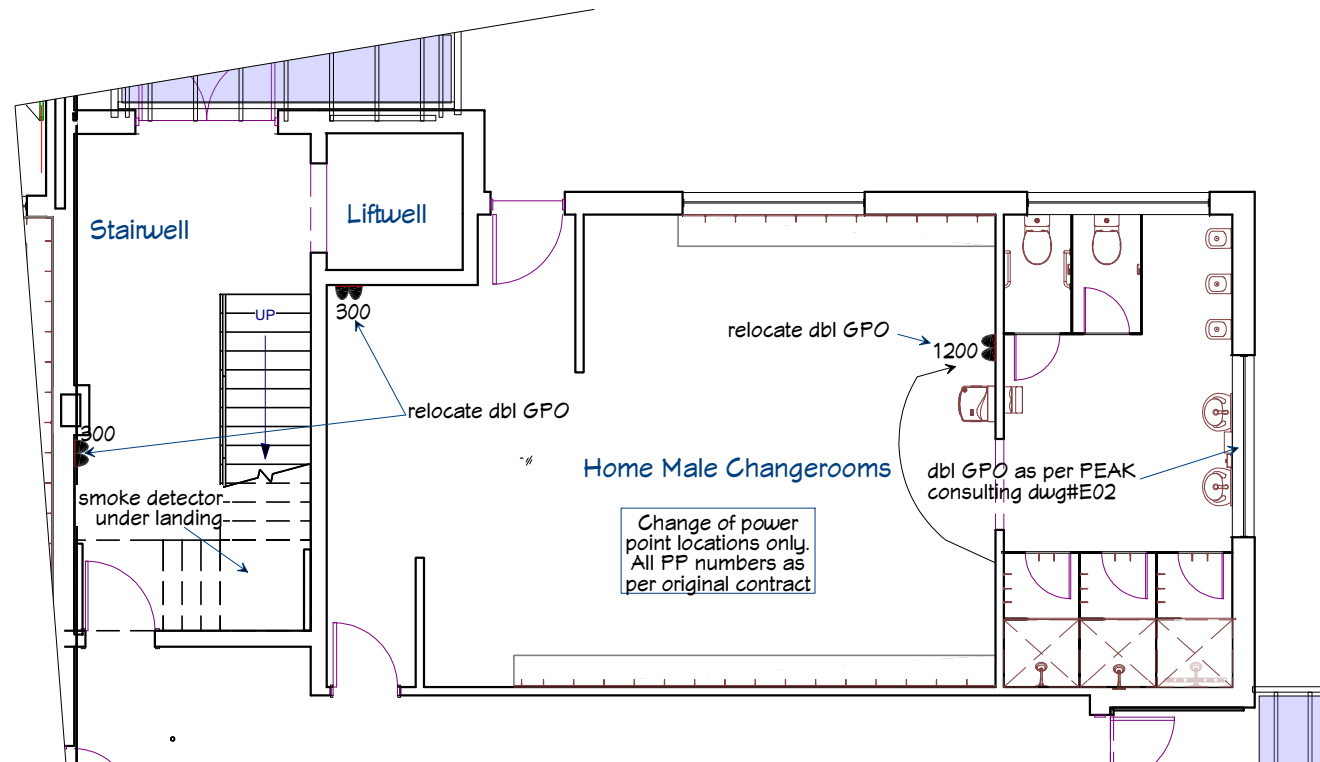
Electrical  
Power Point  
Extras

All Dimensions in mm unless  
otherwise stated

Job No: RWC Y 0724

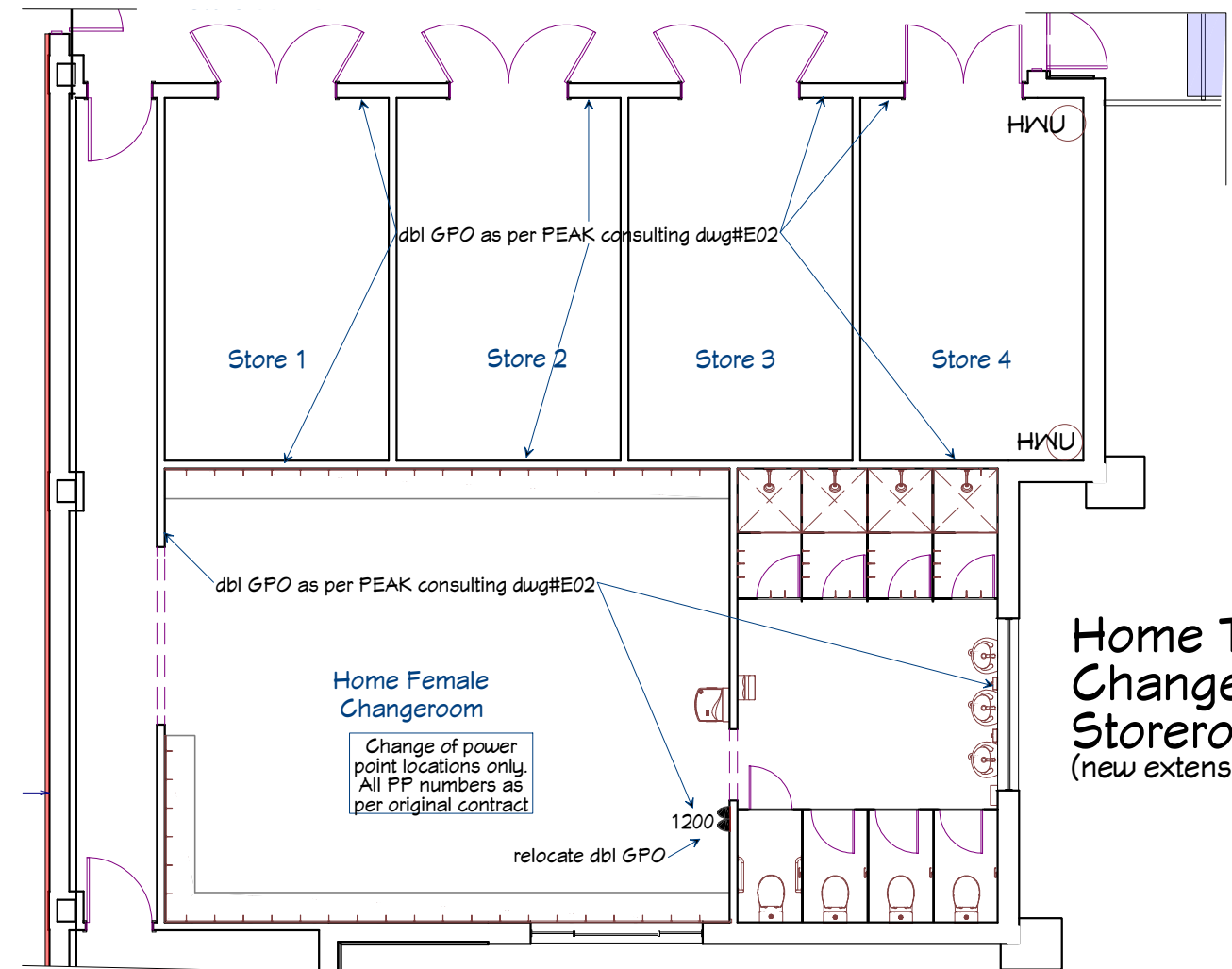
A3  
paper Date: 11/09/2024

Dwg# AE14 Rev 2



Home Team Male Changerooms  
(new extension)

NOTE: All power point location to be confirmed with client onsite



Home Team Female  
Changerooms &  
Storerooms  
(new extension)



Architectural Design & Project Management

- Residential
- Commercial

Rob White Consulting

Mol: 0415 695 486

Email: [consulting@robwhite.com.au](mailto:consulting@robwhite.com.au)



REVISION TABLE		
LABEL	DESCRIPTION	DATE
1	ISSUE FOR PRICING	6/09/2024
2	REMOVE NOTE 5 - AE0	11/09/2024

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn  
Address:  
35 Spica Street  
Southern Cross

Electrical  
Power Points  
Locations

All Dimensions in mm unless  
otherwise stated

Job No: RWC Y 0724

A3  
paper Date: 11/09/2024

Dwg# AE15 Rev 2

# **SHIRE OF YILGARN**

## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)**

**For the period ended 30 September 2024**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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Note 3      Explanation of Material Variances	6

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	4,601,698	4,553,431	4,549,510	(3,921)	(0.09%)	
Grants, subsidies and contributions	1,459,097	361,644	591,909	230,265	63.67%	▲
Fees and charges	2,060,787	1,076,880	1,100,787	23,907	2.22%	
Reimbursements	86,174	28,165	5,750	(22,415)	(79.58%)	
Interest revenue	774,449	193,611	210,695	17,084	8.82%	
Other revenue	626,300	155,565	150,270	(5,295)	(3.40%)	
Profit on asset disposals	10,749	0	0	0	0.00%	
	<b>9,619,254</b>	<b>6,369,296</b>	<b>6,608,921</b>	<b>239,625</b>	<b>3.76%</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(4,680,008)	(1,165,565)	(1,035,778)	(129,787)	11.14%	
Materials and contracts	(2,876,890)	(878,214)	(708,463)	(169,751)	19.33%	
Utility charges	(1,038,701)	(222,120)	(121,297)	(100,823)	45.39%	
Depreciation	(4,739,000)	(1,184,724)	(1,165,757)	(18,967)	1.60%	
Finance costs	(31,123)	(3,962)	(3,808)	(154)	3.89%	
Insurance	(358,984)	(301,063)	(194,244)	(106,819)	35.48%	
Other expenditure	(763,366)	(244,044)	(223,984)	(20,060)	8.22%	
Loss on asset disposals	(240,976)	(59,916)	0	(59,916)	100.00%	
	<b>(14,729,048)</b>	<b>(4,059,608)</b>	<b>(3,453,331)</b>	<b>606,277</b>	<b>14.93%</b>	
Non cash amounts excluded from operating activities	2(c) 4,989,810	1,244,640	1,166,217	(78,423)	(6.30%)	
<b>Amount attributable to operating activities</b>	<b>(119,984)</b>	<b>3,554,328</b>	<b>4,321,807</b>	<b>767,479</b>	<b>21.59%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	4,119,957	1,058,622	1,033,681	(24,941)	(2.36%)	
Proceeds from disposal of assets	491,500	0	0	0	0.00%	
	<b>4,611,457</b>	<b>1,058,622</b>	<b>1,033,681</b>	<b>(24,941)</b>	<b>(2.36%)</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(8,640,921)	(764,858)	(1,356,959)	592,101	(77.41%)	
Payments for construction of infrastructure	(5,896,353)	(749,477)	(347,020)	(402,457)	53.70%	
	<b>(14,537,274)</b>	<b>(1,514,335)</b>	<b>(1,703,979)</b>	<b>(189,644)</b>	<b>(12.52%)</b>	
<b>Amount attributable to investing activities</b>	<b>(9,925,817)</b>	<b>(455,713)</b>	<b>(670,298)</b>	<b>(214,585)</b>	<b>(47.09%)</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Proceeds from new borrowings	1,000,000	0	0	0	0.00%	
Transfer from reserves	2,322,000	0	0	0	0.00%	
	<b>3,322,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>						
Payments for principal portion of lease liabilities	0	(329)	(329)	0	0.00%	
Repayment of borrowings	(98,814)	0	0	0	0.00%	
Transfer to reserves	(1,076,615)	(131,631)	(149,344)	(17,713)	(13.46%)	
	<b>(1,175,429)</b>	<b>(131,960)</b>	<b>(149,673)</b>	<b>(17,713)</b>	<b>(13.42%)</b>	
<b>Amount attributable to financing activities</b>	<b>2,146,571</b>	<b>(131,960)</b>	<b>(149,673)</b>	<b>(17,713)</b>	<b>(13.42%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 8,015,561	8,015,561	8,680,454	664,893	8.30%	
Amount attributable to operating activities	(119,984)	3,554,328	4,321,807	767,479	21.59%	▲
Amount attributable to investing activities	(9,925,817)	(455,713)	(670,298)	(214,585)	(47.09%)	▼
Amount attributable to financing activities	2,146,571	(131,960)	(149,673)	(17,713)	(13.42%)	
<b>Surplus or deficit after imposition of general rates</b>	<b>116,331</b>	<b>10,982,216</b>	<b>12,182,290</b>	<b>1,200,074</b>	<b>10.93%</b>	▲

**KEY INFORMATION**

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.  
▲ Indicates a variance with a positive impact on the financial position.  
▼ Indicates a variance with a negative impact on the financial position.  
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

	<b>Actual</b> <b>30 June 2024</b>	<b>Actual as at</b> <b>30 September 2024</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	20,479,306	23,038,893
Trade and other receivables	732,037	1,716,157
Inventories	37,455	30,667
Other assets	139,938	135,262
<b>TOTAL CURRENT ASSETS</b>	<b>21,388,736</b>	<b>24,920,979</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	67,678	67,078
Other financial assets	83,171	83,171
Property, plant and equipment	34,457,151	35,631,218
Infrastructure	457,445,334	456,874,744
Right-of-use assets	3,104	2,772
<b>TOTAL NON-CURRENT ASSETS</b>	<b>492,056,438</b>	<b>492,658,983</b>
<b>TOTAL ASSETS</b>	<b>513,445,174</b>	<b>517,579,962</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	569,223	428,170
Other liabilities	670,303	670,303
Lease liabilities	1,296	969
Borrowings	98,814	49,548
Employee related provisions	472,459	472,459
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,812,095</b>	<b>1,621,449</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	1,683	1,683
Borrowings	564,069	564,069
Employee related provisions	75,527	75,527
Other provisions	251,351	251,351
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>892,630</b>	<b>892,630</b>
<b>TOTAL LIABILITIES</b>	<b>2,704,725</b>	<b>2,514,079</b>
<b>NET ASSETS</b>	<b>510,740,449</b>	<b>515,065,883</b>
<b>EQUITY</b>		
Retained surplus	69,027,051	74,064,062
Reserve accounts	11,321,098	11,470,442
Revaluation surplus	430,392,300	430,399,664
<b>TOTAL EQUITY</b>	<b>510,740,449</b>	<b>515,934,168</b>

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 September 2024

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 30 September 2024
Note	\$	\$	\$
<b>Current assets</b>			
Cash and cash equivalents	11,270,218	20,479,306	23,038,893
Trade and other receivables	808,210	732,037	1,716,157
Inventories	52,445	37,455	30,667
Contract assets	477,873	0	0
Other assets	253,474	139,938	135,262
	12,862,220	21,388,736	24,920,979
<b>Less: current liabilities</b>			
Trade and other payables	(376,739)	(569,223)	(428,170)
Other liabilities	(652,228)	(670,303)	(670,303)
Lease liabilities	0	(1,296)	(969)
Borrowings	(959,293)	(98,814)	(49,548)
Employee related provisions	(425,957)	(472,459)	(472,459)
Other provisions	(242,524)	0	0
	(2,656,741)	(1,812,095)	(1,621,449)
Net current assets	10,205,479	19,576,641	23,299,530
Less: Total adjustments to net current assets	2(b) (9,146,762)	(10,896,187)	(11,095,264)
<b>Closing funding surplus / (deficit)</b>	<b>1,058,717</b>	<b>8,680,454</b>	<b>12,204,266</b>

**(b) Current assets and liabilities excluded from budgeted deficiency**

<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(10,075,710)	(11,321,098)	(11,470,442)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans			
- Rates receivable	(369,000)		
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities		1,296	969
- Current portion of borrowings	959,293	98,814	49,548
- Current portion of employee benefit provisions held in reserve	338,655	324,801	324,661
<b>Total adjustments to net current assets</b>	<b>2(a) (9,146,762)</b>	<b>(10,896,187)</b>	<b>(11,095,264)</b>

**(c) Non-cash amounts excluded from operating activities**

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 30 September 2024	YTD Actual 30 September 2024
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(10,749)	0	0
Add: Loss on asset disposals	240,976	59,916	0
Add: Depreciation	4,739,000	1,184,724	1,165,757
Non-cash movements in non-current assets and liabilities:			
- Pensioner deferred rates	6,000		460
- Employee provisions	14,583		0
<b>Total non-cash amounts excluded from operating activities</b>	<b>4,989,810</b>	<b>1,244,640</b>	<b>1,166,217</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.



SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	230,265	63.67%	▲
Higher than anticipated HVRI Contributions			
Surplus or deficit after imposition of general rates	1,200,074	10.93%	▲
Due to variances outlined above			

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**

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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$8.02 M</b>	<b>\$8.02 M</b>	<b>\$8.68 M</b>	<b>\$0.66 M</b>
<b>Closing</b>	<b>\$0.12 M</b>	<b>\$10.98 M</b>	<b>\$12.18 M</b>	<b>\$1.20 M</b>

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	<b>\$23.04 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$11.57 M</b>	<b>50.2%</b>
<b>Restricted Cash</b>	<b>\$11.47 M</b>	<b>49.8%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>	
	<b>\$0.43 M</b>
<b>Trade Payables</b>	<b>\$0.05 M</b>
<b>0 to 30 Days</b>	<b>100.0%</b>
<b>Over 30 Days</b>	<b>0.0%</b>
<b>Over 90 Days</b>	<b>0.0%</b>

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.24 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$1.47 M</b>	<b>70.1%</b>
<b>Trade Receivable</b>	<b>\$0.24 M</b>	<b>% Outstanding</b>
<b>Over 30 Days</b>		<b>21.2%</b>
<b>Over 90 Days</b>		<b>8.6%</b>

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$0.12 M)</b>	<b>\$3.55 M</b>	<b>\$4.32 M</b>	<b>\$0.77 M</b>

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
<b>YTD Actual</b>	<b>\$4.55 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$4.55 M</b>	<b>(0.1%)</b>

<b>Grants and Contributions</b>		
<b>YTD Actual</b>	<b>\$0.50 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$0.31 M</b>	<b>59.3%</b>

Refer to 13 - Grants and Contributions

<b>Fees and Charges</b>		
<b>YTD Actual</b>	<b>\$1.10 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$1.08 M</b>	<b>2.2%</b>

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$9.93 M)</b>	<b>(\$0.46 M)</b>	<b>(\$0.67 M)</b>	<b>(\$0.21 M)</b>

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
<b>YTD Actual</b>	<b>\$0.00 M</b>	<b>%</b>
<b>Adopted Budget</b>	<b>\$0.49 M</b>	<b>(100.0%)</b>

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
<b>YTD Actual</b>	<b>\$0.35 M</b>	<b>% Spent</b>
<b>Adopted Budget</b>	<b>\$5.90 M</b>	<b>(94.1%)</b>

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
<b>YTD Actual</b>	<b>\$1.03 M</b>	<b>% Received</b>
<b>Adopted Budget</b>	<b>\$4.12 M</b>	<b>(74.9%)</b>

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>\$2.15 M</b>	<b>(\$0.13 M)</b>	<b>(\$0.15 M)</b>	<b>(\$0.02 M)</b>

Refer to Statement of Financial Activity

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>\$0.00 M</b>
<b>Interest expense</b>	<b>\$0.00 M</b>
<b>Principal due</b>	<b>\$0.66 M</b>

Refer to 10 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$11.47 M</b>
<b>Net Movement</b>	<b>\$0.15 M</b>

Refer to 4 - Cash Reserves

<b>Lease Liability</b>	
<b>Principal repayments</b>	<b>(\$0.00 M)</b>
<b>Interest expense</b>	<b>(\$0.00 M)</b>
<b>Principal due</b>	<b>\$0.00 M</b>

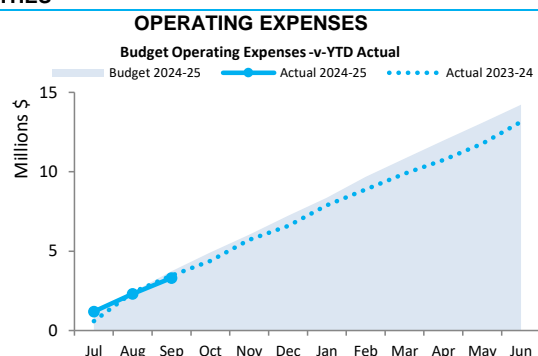
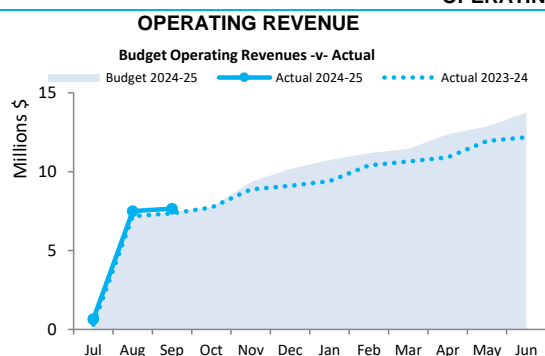
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

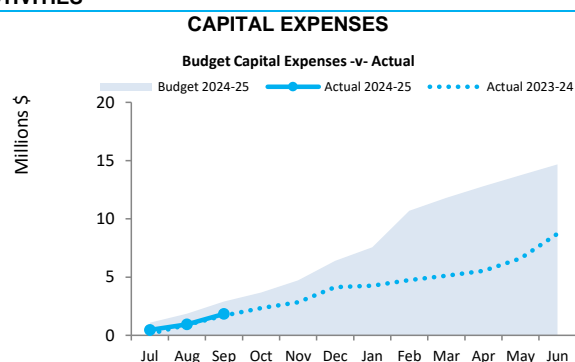
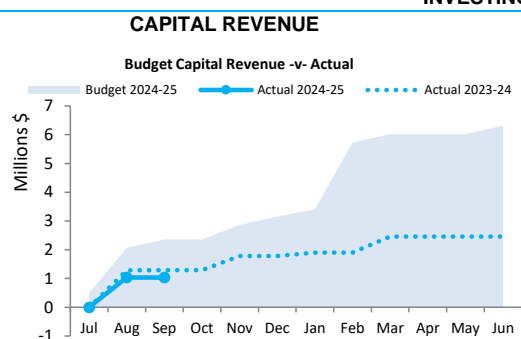
**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

**2 KEY INFORMATION - GRAPHICAL**

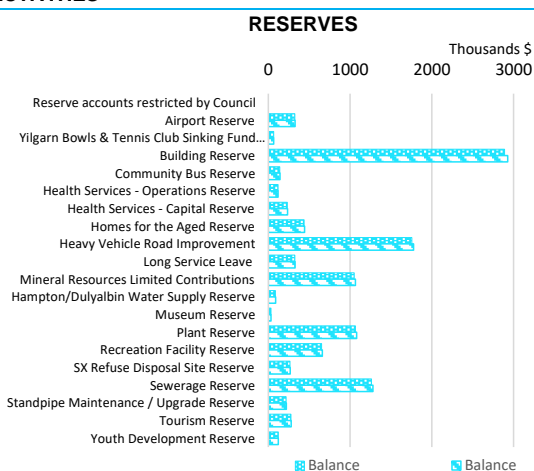
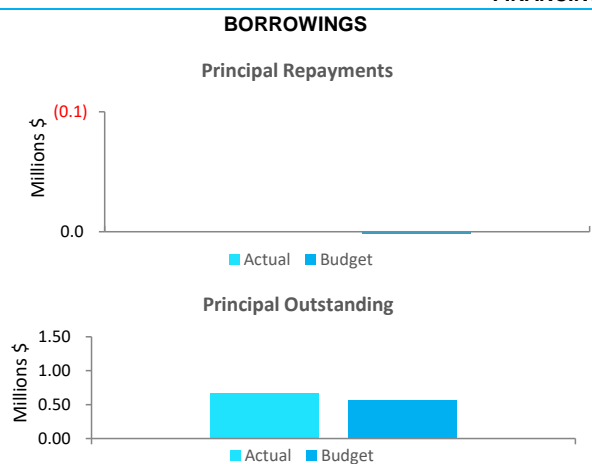
**OPERATING ACTIVITIES**



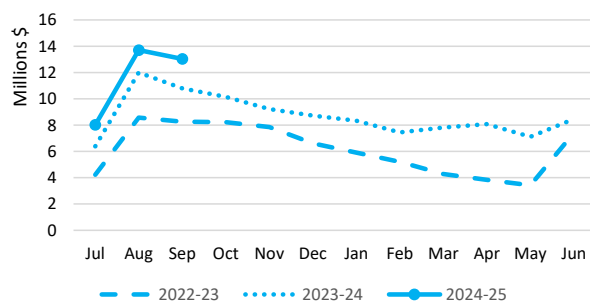
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

### 3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand		1,350		1,350				
Muni funds - bank working acc	Cash and cash equivalents	3,223,564		3,223,564		WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	3,446,432		3,446,432		WBC	1.35%	
Muni funds - investment account (31 days)	Cash and cash equivalents	4,850,000		4,850,000		WBC	4.60%	(rolling 31 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents	0	11,470,442	11,470,442		WBC	5.10%	(rolling 90 day)
Trust Account	Cash and cash equivalents	47,105		47,105	47,105			
<b>Total</b>		<b>11,568,451</b>	<b>11,470,442</b>	<b>23,038,893</b>	<b>47,105</b>			
<b>Comprising</b>								
Cash and cash equivalents		11,568,451	11,470,442	23,038,893	47,105			
		<b>11,568,451</b>	<b>11,470,442</b>	<b>23,038,893</b>	<b>47,105</b>			

#### KEY INFORMATION

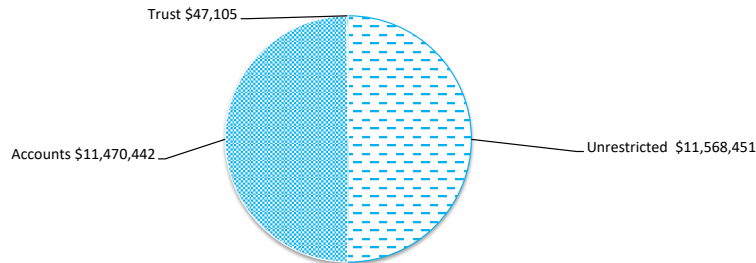
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

**4 RESERVE ACCOUNTS**

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by Council</b>								
Airport Reserve	323,313	14,549	0	337,862	323,313	4,265	0	327,578
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	65,982	130,037	0	196,019	65,982	870	0	66,852
Building Reserve	2,889,718	6,336	(1,700,000)	1,196,054	2,889,718	38,121	0	2,927,839
Community Bus Reserve	140,791	10,417	0	151,208	140,791	1,856	0	142,647
Health Services - Operations Reserve	118,856	5,349	0	124,205	118,856	1,568	0	120,424
Health Services - Capital Reserve	231,479	19,726	0	251,205	231,479	3,054	0	234,533
Homes for the Aged Reserve	438,360	628,968	0	1,067,328	438,360	5,783	0	444,143
Heavy Vehicle Road Improvement	1,754,849	11,923	0	1,766,772	1,754,849	23,149	0	1,777,998
Long Service Leave	324,072	14,583	0	338,655	324,072	4,275	0	328,347
Mineral Resources Limited Contributions	1,051,058	47,298	0	1,098,356	1,051,058	13,866	0	1,064,924
Hampton/Dulyalbin Water Supply Reserve	87,643	11,444	0	99,087	87,643	1,156	0	88,799
Museum Reserve	32,877	4,479	0	37,356	32,877	433	0	33,310
Plant Reserve	1,066,585	47,996	0	1,114,581	1,066,585	14,070	0	1,080,655
Recreation Facility Reserve	652,076	56,773	(622,000)	86,849	652,076	8,602	0	660,678
SX Refuse Disposal Site Reserve	264,960	29,343	0	294,303	264,960	3,496	0	268,456
Sewerage Reserve	1,261,614	9,823	0	1,271,437	1,261,614	16,643	0	1,278,257
Standpipe Maintenance / Upgrade Reserve	218,291	12,462	0	230,753	218,291	2,879	0	221,170
Tourism Reserve	276,924	9,635	0	286,559	276,924	3,653	0	280,577
Youth Development Reserve	121,650	5,474	0	127,124	121,650	1,605	0	123,255
	<b>11,321,098</b>	<b>1,076,615</b>	<b>(2,322,000)</b>	<b>10,075,713</b>	<b>11,321,098</b>	<b>149,344</b>	<b>0</b>	<b>11,470,442</b>

## 5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	6,360,921	764,858	1,356,959	592,101
Furniture and equipment	65,000	0	0	0
Plant and equipment	2,215,000	0	0	0
<b>Acquisition of property, plant and equipment</b>	<b>8,640,921</b>	<b>764,858</b>	<b>1,356,959</b>	<b>592,101</b>
Infrastructure - roads	5,411,353	713,979	347,020	(366,959)
Infrastructure- Other	485,000	35,498	0	(35,498)
<b>Acquisition of infrastructure</b>	<b>5,896,353</b>	<b>749,477</b>	<b>347,020</b>	<b>(402,457)</b>
<b>Total of PPE and Infrastructure.</b>	<b>14,537,274</b>	<b>1,514,335</b>	<b>1,703,979</b>	<b>189,644</b>
<b>Total capital acquisitions</b>	<b>14,537,274</b>	<b>1,514,335</b>	<b>1,703,979</b>	<b>189,644</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	4,119,957	1,058,622	1,033,681	(24,941)
Borrowings	1,000,000	0	0	0
Other (disposals & C/Fwd)	491,500	0	0	0
Contribution - operations	8,925,817	455,713	0	(455,713)
<b>Capital funding total</b>	<b>14,537,274</b>	<b>1,514,335</b>	<b>1,033,681</b>	<b>(480,654)</b>

### KEY INFORMATION

#### Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

#### Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

#### Reportable Value

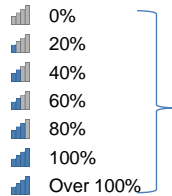
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



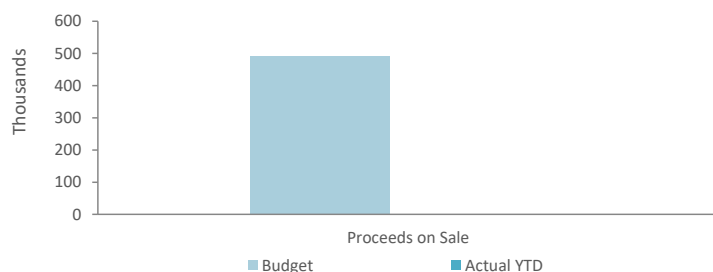
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted		30/09/2024	Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
<b>Buildings</b>					
E07451	Medical Centre - Land & Buildings Capital	15,196	0	0	0
E08250	Child Care Centre - Land & Buildings Capital	45,000	0	0	0
E08350	Senior Citizens Centre - Land & Buildings Capital	10,000	0	0	0
J08403	Homes For The Aged - Land & Buildings Capital	77,603	0	0	0
E09710	Housing Construction - Land & Buildings	860,384	0	0	0
J09750	37 Taurus St - Land & Buildings Capital	36,000	0	0	0
J09753	103 Altair St - Land & Buildings Capital	9,093	0	2,242	(2,242)
J09754	3 Libra Pl - Land & Buildings Capital	18,653	0	7,228	(7,228)
J09755	35 Taurus St - Land & Buildings Capital	41,174	0	0	0
J09760	1/50 Antares St - Land & Buildings Capital	6,000	0	0	0
J09764	2 Libra Place - Land & Buildings Capital	30,783	0	0	0
J09766	13 Libra St (East) - Land & Buildings Capital	8,500	0	0	0
J09767	13 Libra St (West) - Land & Buildings Capital	8,500	0	0	0
J10722	Cbd Public Toilets - Land & Buildings Capital	12,063	2,004	0	2,004
J11150	Sx Community Centre - Land & Buildings Capital	0	0	144	(144)
E11250	Swimming Pool - Land & Buildings Capital	30,000	0	0	0
J11341	Yilgarn Bowls & Tennis Centre - Land & Buildings Capital	12,826	2,134	0	2,134
SPRT11	Moorine Rock Tennis Club - Land & Buildings Capital	5,600	932	0	932
SPORT9	Netball Courts / Pavilion / Toilets - Land & Buildings Capital	14,297	2,382	0	2,382
J11342	Lrci Rnd 3 - Southern Cross Sports Complex Upgrades	4,420,000	736,666	1,328,452	(591,786)
J13203	Caravan Park Improvements - Land & Buildings Capital	556,739	0	11,972	(11,972)
J13207	Caravan Park Residence - Land & Buildings Capital	18,000	0	2,410	(2,410)
J14602	Depot - Land & Buildings Capital	58,479	9,744	3,427	6,317
J14604	Depot - Yard Surfaces - Land & Buildings Capital	25,000	4,166	0	4,166
J14603	11 Antares Street - Shop Front Capital	18,739	3,118	984	2,134
J14607	11 Antares Street - Residence Capital	22,292	3,712	99	3,613
<b>Furniture</b>					
E14655	Shire Administration - Furniture & Equipment Capital	65,000	0	0	0
<b>Plant and equipment</b>					
E10353	Southern Cross Sewerage Scheme - Plant & Equipment Capital	52,500	4,375	0	4,375
E10451	Marvel Loch Sewerage Scheme - Plant & Equipment Capital	10,500	875	0	875
J11345	Sx Sporting Complex - Plant & Equipment Capital	25,000	2,083	0	2,083
E11357	Parks & Gardens - Plant & Equipment Capital	210,000	17,500	0	17,500
E12350	Purchase Of Plant And Equipment	1,725,000	143,750	0	143,750
E12353	Depot - Plant & Equipment Capital	75,000	6,250	11,900	(5,650)
E13257	Caravan Park Improvements - Plant & Equipment Capital	65,000	0	43,558	(43,558)
E14656	Shire Administration - Plant & Equipment	52,000	0	0	0
<b>Infrastructure - roads</b>					
RRG28	R2030 - Bodallin Wheatbin Rd - Replace Culvert And Reconstruc	1,674,799	0	600	(600)
R2R40	R2R - Marvel Loch Forresteria Rd - Reconstruct To 8M Primer S	445,054	0	0	0
R2R41	R2R - Marvel Loch Forresteria Rd - Reseal - Slk 0.17 - 2.90 (24/	120,728	0	0	0
R2R42	R2R - Koorda-Bullfinch Rd - Shoulder Widening - Slk 6.00 - 11.2	303,088	151,545	1,242	150,303
R2R43	R2R - Southern Cross South Rd - Gravel Sheet - Slk 86.00 - 91.5	414,953	207,478	162,171	45,307
WSFN1	Wsfm - Koorda/Bullfinch Rd - Geotesting, Survey & Replace 2 Cul	136,500	27,299	0	27,299
RRU38	Rru - Various Reseals, Short Sections And Intersections (24/25)	406,980	0	0	0
RRU39	Rru - Noongar North Rd - Gravel Sheet - Slk ?? (24/25)	303,017	0	1,760	(1,760)
RRU40	Rru - Cockatoo Tank Rd - Resheet - Slk 0.00 To 5.00 (24/25)	364,894	0	10,000	(10,000)
RRU41	Rru - Dulyalbin Rd - Gravel Sheet - Slk 1.00 - 5.00 (24/25)	282,325	282,325	154,543	127,782
RRU42	Rru - Lrci Phase 4B - Replace Various Culverts	272,000	45,332	8,120	37,212
RRU43	Rru - Ivy Rd - Gravel Sheet - Slk 23.00 - 28.00 (24/25)	308,576	0	640	(640)
TRU14	Tru - Altair St - Reseal - Slk 0.00 - 1.35 (24/25)	70,291	0	0	0
HVRIC9	Hvric - Koolyanobbing Rd - Replace Various Culverts And Recon	308,148	0	7,944	(7,944)
<b>Infrastructure - Other</b>					
E10350	Southern Cross Sewerage Scheme - Infrastructure Capital	17,500	2,916	0	2,916
E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital	25,500	4,250	0	4,250
J11344	Renewal Of Cricket Practice Nets & Surface	30,000	5,000	0	5,000
J12101	Concrete Footpath - Spica Street - Southern Cross	120,000	20,000	0	20,000
AERO5	Windsock Lighting Upgrade	20,000	3,332	0	3,332
TRU15	Tru - Lrci Phase 4B - Sx Town Kerbing	272,000	0	0	0
		14,537,274	1,689,168	1,759,437	(70,269)



6 DISPOSAL OF ASSETS

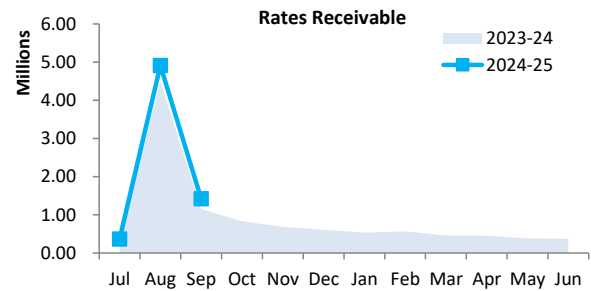
		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
2061	Light Tip Truck	54,881	40,000	0	(14,881)	0	0	0	0
2013	Freightliner Prime Mover	153,753	65,000	0	(88,753)	0	0	0	0
2011	Replace Asset 2011 - John Deere Grader	163,055	80,000	0	(83,055)	0	0	0	0
P1818	Replace Asset P1818 - Tandem Dolly	17,272	10,000	0	(7,272)	0	0	0	0
2018	Toro GM360 Ride On	23,606	4,500	0	(19,106)	0	0	0	0
2057	Dual Cab 4x4 Truck	67,716	60,000	0	(7,716)	0	0	0	0
2058	Dual Cab 4x4 Truck	67,716	60,000	0	(7,716)	0	0	0	0
2035	Tray Deck & Crane	56,172	45,000	0	(11,172)	0	0	0	0
2112	Toyota Landcruiser (WS)	60,251	70,000	9,749	0	0	0	0	0
2043	Builders Ute	25,000	26,000	1,000	0	0	0	0	0
2100	Mitsubishi Outlander	32,305	31,000	0	(1,305)	0	0	0	0
		721,727	491,500	10,749	(240,976)	0	0	0	0



## 7 RECEIVABLES

### Rates receivable

	30 Jun 2024	30 Sep 2024
	\$	\$
Opening arrears previous year	310,001	367,490
Levied this year	4,378,475	4,549,510
Less - collections to date	(4,320,986)	(3,444,852)
<b>Net rates collectable</b>	<b>367,490</b>	<b>1,472,148</b>
% Collected	92.2%	70.1%



### Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	105,747	3,672	13,337	11,487	134,243
Percentage	0.0%	78.8%	2.7%	9.9%	8.6%	
<b>Balance per trial balance</b>						
Trade receivables						134,243
GST receivable						114,218
Allowance for credit losses of rates and statutory receivables						(4,452)
<b>Total receivables general outstanding</b>						<b>244,009</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

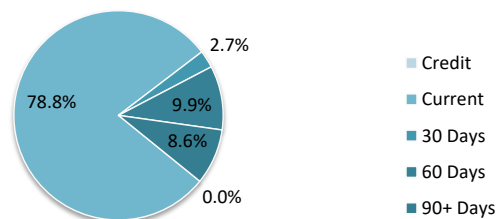
The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

### Accounts Receivable (non-rates)



## 8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 September 20
Other current assets	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and materials	37,455		(6,788)	30,667
<b>Other assets</b>				
Accrued income	4,676		(4,676)	0
Contract assets	135,262			135,262
<b>Total other current assets</b>	<b>177,393</b>	<b>0</b>	<b>(11,464)</b>	<b>165,929</b>
Amounts shown above include GST (where applicable)				

## KEY INFORMATION

### Inventory

Inventories are measured at the lower of cost and net realisable value.

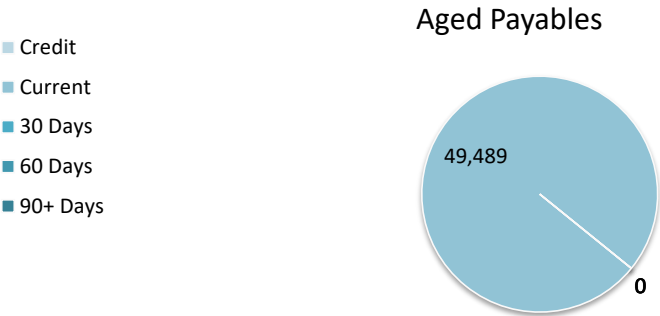
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	49,489	0	0	0	49,489
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						49,490
Accrued salaries and wages						111,923
ATO liabilities						83,168
Other payables						113,425
Other payables [describe]						3,210
Other payables [describe]						66,954
<b>Total payables general outstanding</b>						<b>428,170</b>
<b>Amounts shown above include GST (where applicable)</b>						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



## 10 BORROWINGS

### Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
WA Treasury, Southern Cross swimming pool	98	662,883	0	0	0	98,814	662,883	564,069	0	(7,323)
Southern Cross Recreation Center Upgrade	99	0		1,000,000	0	0	0	0		(22,600)
<b>Total</b>		<b>662,883</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>98,814</b>	<b>662,883</b>	<b>564,069</b>	<b>0</b>	<b>(29,923)</b>
Current borrowings		98,814					49,548			
Non-current borrowings		564,069					613,335			
		<b>662,883</b>					<b>662,883</b>			

All debenture repayments were financed by general purpose revenue.

### New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Southern Cross Recreation Centre Upgrade	0	1,000,000	WATC	Annuity	10	252,168	4.49	0	1,000,000	0

### KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

## 11 LEASE LIABILITIES

### Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2024	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<i>Canon Photocopier (back office)</i>		2,979			(329)		2,650	2,979	(21)	(1,200)
<b>Total</b>		<b>2,979</b>	<b>0</b>	<b>0</b>	<b>(329)</b>	<b>0</b>	<b>2,650</b>	<b>2,979</b>	<b>(21)</b>	<b>(1,200)</b>
Current lease liabilities		1,296					969			
Non-current lease liabilities		1,683					1,683			
		<b>2,979</b>					<b>2,652</b>			

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

## 12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2024
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		629,210	0			629,210
Unearned Revenue		41,093	0			41,093
<b>Total other liabilities</b>		670,303	0	0	0	670,303
<b>Employee Related Provisions</b>						
Provision for annual leave		244,291	0			244,291
Provision for long service leave		228,168	0			228,168
<b>Total Provisions</b>		472,459	0	0	0	472,459
<b>Total other current liabilities</b>		<b>1,142,762</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,142,762</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2024	Current Liability 30 Sep 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
GRANTS COMMISSION GENERAL				0		526,462	131,615	103,609
GRANTS COMMISSION ROADS				0		179,759	44,939	44,363
ESL OPERATING GRANT				0		62,500	15,625	4,472
CRC PROFESSIONAL DEVELOPMENT & TRAINING				0		2,500	416	0
DRD GRANT FUNDING (CRC)				0		113,944	28,486	29,857
GRANT FUNDING				0		1,000	166	0
STREET LIGHT - OPERATION GRANT				0		12,500	0	0
HVRIC - HEAVY VEHICLE ROAD IMPROVEMENT CHARGE				0		550,000	91,666	317,539
	0	0	0	0	0	1,448,665	312,913	499,840
<b>Contributions</b>								
GRANT FUNDING - OTHER				0		10,432	1,738	1,528
	0	0	0	0	0	10,432	1,738	1,528
<b>TOTALS</b>	0	0	0	0	0	1,459,097	314,651	501,368



14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2024	Current Liability 30 Sep 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI)				0		1,136,311	284,077	0
GRANT ROADS 2025				0		1,116,533	446,613	472,614
MRWA DIRECT GRANT				0		561,067	561,067	561,067
ROADS TO RECOVERY (R2R)				0		1,178,691	0	0
COMMODITY ROUTE / SECONDARY FREIGHT NETWORK FUNDING				0		127,355	50,942	0
	0	0	0	0	0	4,119,957	1,342,699	1,033,681

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2024</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance #####</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Police Licensing	759	-	-	759
Builders Levy	28,438	123	(10,638)	17,923
Transwa Bookings	3,047	-	-	3,047
Staff Personal Dedns	(1)	-	-	(1)
Housing Tenancy Bonds	4,240	-	-	4,240
Hall Hire Bonds And Deposits	1,115	-	-	1,115
Security Key System - Key Bonds	1,830	-	-	1,830
Clubs & Groups	(110)	-	-	(110)
Third Party Contributions	6,338	-	-	6,338
Rates Overpaid	16,047	-	(4,333)	11,714
Retention Monies	20,000	-	-	20,000
Council Nomination Deposit	100	-	-	100
	<b>81,803</b>	<b>123</b>	<b>(14,971)</b>	<b>66,955</b>

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
CHQ				
41291	06/09/2024	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41292	06/09/2024	WHEATBELT AGCARE	2024-2025 ANNUAL CONTRIBUTION	\$ 660.00
41293	20/09/2024	M & A TREELOPPING PTY LTD	TREELOPPING - SX TOWNSITE	\$ 11,550.00
41294	20/09/2024	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
			TOTAL CHEQUES:	\$ 12,251.00

Payments made from the Municipal Account for the Period 1st September 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT15656	06/09/2024	3SIXT AUTOMOTIVE SERVICES	DEPOT SUPPLIES	\$ 240.86
EFT15657	06/09/2024	STAFF	RATES REFUND	\$ 3,400.00
EFT15658	06/09/2024	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME MANAGEMENT SERVICES - SOUTHERN CROSS - AUGUST 2024	\$ 3,095.15
EFT15659	06/09/2024	ALINTA SALES PTY LTD	POWER - AUGUST 2024 - SPORT COMPLEX - 01/08/2024 TO 31/08/2024	\$ 1,800.67
EFT15660	06/09/2024	ATPI AUSTRALIA PTY LTD	CARAVAN PARK REFUND - CUSTOMER BOOKING WAS INCORRECTLY CANCELLED BY CP STAFF	\$ 520.00
EFT15661	06/09/2024	AUSTRALIA POST	POSTAL CHARGES - AUGUST 2024	\$ 1,520.02
EFT15662	06/09/2024	AVON WASTE	MONTHLY RUBBISH COLLECTION - AUGUST 2024	\$ 17,773.74
EFT15663	06/09/2024	BODDINGTON MOTEL	LGIS INTERMUNICIPAL GOLF TOURNAMENT - ATTENDEE ACCOMMODATION YILGARN	\$ 3,600.00
EFT15664	06/09/2024	BROOKS HIRE SERVICES PTY LTD	SPORTS COMPLEX R&M - HIRE - 20FT ABLUTION BLOCK - 4 CUBICLES	\$ 9,708.34
EFT15665	06/09/2024	BUNNINGS GROUP LTD	SPANNER SET SIDCHROME - BUILDER TOOLS	\$ 469.08
EFT15666	06/09/2024	EMCS	REIMBURSEMENT PHONE - AUGUST 2024	\$ 105.00
EFT15667	06/09/2024	CEMETERIES & CREMATORIA ASSOCIATION OF WA	ORDINARY MEMBERSHIP 2024-2025	\$ 130.00
EFT15668	06/09/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 686.03
EFT15669	06/09/2024	CORSIGN	WEROC DRIVE TRAIL SIGNAGE	\$ 2,392.70
EFT15670	06/09/2024	COMBINED TYRES PTY LTD	VEHICLE PARTS - TYRE X 4	\$ 1,545.50
EFT15671	06/09/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT - 16/08/2024 AND 19/08/2024 - CORSIGN	\$ 533.19
EFT15672	06/09/2024	CARAVAN PARK GUEST	CARAVAN PARK REFUND - CP GUEST HAD TO LEAVE EARLY FOR WORK	\$ 35.00
EFT15673	06/09/2024	DEPARTMENT OF EDUCATION	BOND REFUND UNIT 4/50 ANTARES STREET	\$ 1,000.00
EFT15674	06/09/2024	DELNORTH PTY LTD	ROAD SAFETY - 500 X STEEL FLEX GUIDE POSTS INC DELIVERY, MANUAL DRIVER	\$ 20,410.50
EFT15675	06/09/2024	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	CROPPING LEASE - JILBADJI - 01.09.2024 TO 30.09.2024	\$ 183.34
EFT15676	06/09/2024	E FIRE & SAFETY	FIRE EXTINGUISHER MAINTENANCE - BULLFINCH HALL	\$ 59.40
EFT15677	06/09/2024	EURO GOLD VENTURES PTY LTD	RATES REFUND FOR ASSESSMENT A101452 LOT 77/02759E EXPLORATION LICENCE	\$ 707.43
EFT15678	06/09/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2024/2025 QUARTER ONE ESL CONTRIBUTION	\$ 46,283.10
EFT15679	06/09/2024	GILBA DOWNS	GRAVEL CARTING - SX STH ROAD - 27 LOADS / FLOAT MOVES - DULYALBIN RD & NOONGAR NTH RD	\$ 6,248.00
EFT15680	06/09/2024	HERSEY SAFETY PTY LTD	SAFETY GLASSES	\$ 1,935.40
EFT15681	06/09/2024	INDUSTRIAL AUTOMATION GROUP PTY LTD	SOUTHERN CROSS OVAL R&M - REFURBISHED ETHERTRAK - 32 DIGITAL OUT MODULE	\$ 1,287.00
EFT15682	06/09/2024	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD	PICK UP AND DESTRUCTION OF RECORDS MATERIAL	\$ 4,020.06
EFT15683	06/09/2024	JD AND AL POLLARD FAMILY TRUST	GRAVEL CARTING - DULYALBIN RD - 16 LOADS	\$ 4,702.50
EFT15684	06/09/2024	WESFARMERS KLEENHEAT GAS PTY LTD	CARAVAN PARK - BULK GAS	\$ 1,720.35
EFT15685	06/09/2024	LANDGATE	RURAL UV'S - SCHEDULE R2024-03 DATE: 20/07/2024 TO 02/08/2024 AND 03/08/2024 TO 16/08/2024	\$ 144.67
EFT15686	06/09/2024	STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS 2024-2025 FOR SHIRE OF YILGARN - 20 BABIES @ \$5.50EA	\$ 110.00
EFT15687	06/09/2024	LNB ELECTRICAL	NETBALL COURTS/PAVILLION R&M - DISCONNECT TEMPORARY ELECTRICITY TO SHOWER BLOCK AND CRIB ROOM	\$ 725.73
EFT15688	06/09/2024	LOEGAN RHEACE BAUGHEN	LABOUR SERVICES CARAVAN PARK GROUNDS	\$ 600.00
EFT15689	06/09/2024	G & PM DELLA BOSCA	GRAVEL CARTING - SOUTHERN CROSS SOUTH ROAD - 19 LOADS	\$ 23,782.00
EFT15690	06/09/2024	MARKET CREATIONS	50% BALANCE PAYMENT - DESIGN ARTWORK FOR 6 X BIN SURROUNDS	\$ 3,803.25

Payments made from the Municipal Account for the Period 1st September 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT15691	06/09/2024	METRO COUNT VEHICLE CLASSIFIER SYSTEMS	12 X WELDED 6V BATTERY PACKS	\$ 594.00
EFT15692	06/09/2024	MIDWEST SOLAR & WATER WA PTY LTD	STANDPIPE R&M - 25 x RPZD TEST AND ONLINE LODGEMENT	\$ 15,156.90
EFT15693	06/09/2024	MISMATCH WORKSHOP	REIMBURSEMENT FOR FUEL REQUIRED FOR LANDFILL GENSET	\$ 133.33
EFT15694	06/09/2024	SHIRE OF MOUNT MAGNET	SUPPORT WITH LEGAL COSTS RELATING TO RATING OF MISC TENEMENTS	\$ 11,000.00
EFT15695	06/09/2024	OFFICE NATIONAL	ADMIN, DEPOT, CARAVAN PARK, AND CRC STATIONERY - INCLUDING TONERS	\$ 3,467.09
EFT15696	06/09/2024	IXOM OPERATIONS PTY LTD	CHLORINE BOTTLE RENTAL COSTS - 01.08.2024 TO 31.08.2024 - SWIMMING POOL AND SOUTHERN CROSS SEWAGE	\$ 461.03
EFT15697	06/09/2024	PAYWISE PTY LTD	PAYROLL DEDUCTIONS NOVATED LEASE	\$ 483.21
EFT15698	06/09/2024	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY SERVICES - MONTHLY MONITORING - SEPTEMBER 2024	\$ 85.00
EFT15699	06/09/2024	PHANTOM METALS PTY LTD	RATES A101453 LOT 77/02760E EXPLORATION LICENCE	\$ 517.05
EFT15700	06/09/2024	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES - 15/08/2024 AND 21/08/2024	\$ 1,320.00
EFT15701	06/09/2024	ROB WHITE CONSULTING	SOUTHERN CROSS SPORTS COMPLEX UPGRADE - PROJECT MANAGEMENT - 10/04/2024 THROUGH 31/07/2024 - CLAIM BASED ON PROGRESS 4	\$ 41,552.79
EFT15702	06/09/2024	SHIRE OF CUNDERDIN	VELPIC SHARED SOFTWARE - 2024/2025	\$ 682.23
EFT15703	06/09/2024	SHIRE OF WANDERING	LGIS LOCAL GOVERNMENT INTERMUNICIPAL GOLF TOURNAMENT - MAIN EVENT	\$ 820.00
EFT15704	06/09/2024	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 72.00
EFT15705	06/09/2024	FOODWORKS - SRI DEVESH PTY LTD	CARAVAN PARK FOODWORKS PURCHASES - AUGUST 2024	\$ 1,052.82
EFT15706	06/09/2024	SOUTHERN CROSS HARDWARE AND NEWS	HARDWARE PURCHASES - AUGUST 2024 - INCLUDING 11 ANTARES STREET AND 3 LIBRA PLACE BUILDING SUPPLIES	\$ 13,548.17
EFT15707	06/09/2024	SOUTHERN CROSS MOTOR MART	PARKS AND GARDENS - BATTERY AND SHAFT	\$ 1,160.15
EFT15708	06/09/2024	SOUTHERN CROSS PLANT & MECHANICAL SERVICES PTY LTD	PRIME MOVER PARTS	\$ 2,767.08
EFT15709	06/09/2024	SOUTHERN CROSS TYRE & AUTO SERVICES	TYRE AND AUTO PURCHASES - AUGUST 2024 - INCLUDING ROLLER PARTS	\$ 2,463.33
EFT15710	06/09/2024	SYNERGY	POWER - AUGUST 2024	\$ 10,258.45
EFT15711	06/09/2024	TOWN PLANNING INNOVATIONS PTY LTD	TOWN PLANNING CONSULTANCY - GENERAL PLANNING SERVICES	\$ 866.25
EFT15712	06/09/2024	T-QUIP	MOWER PARTS	\$ 3,400.96
EFT15713	06/09/2024	WESTERN AUSTRALIAN TREASURY CORPORATION	PRINCIPAL PAYMENT NO. 8 - LOAN 98 - SOUTHERN CROSS AQUATIC CENTRE	\$ 53,053.42
EFT15714	06/09/2024	WATER CORPORATION	WATER - AUGUST 2024 - INCLUDING STANDPIPES	\$ 42,602.81
EFT15715	06/09/2024	WB CONTRACTING	GRADING AND MULCHING - GHOOOLI SOUTH ROAD, SOUTHERN CROSS SOUTH ROAD, COCKATOO TANK ROAD	\$ 33,660.00
EFT15716	06/09/2024	WEST COAST POLY PTY LTD	TRANSPORTABLE WATER TANK	\$ 13,090.00
EFT15717	20/09/2024	CEO	STAFF REIMBURSEMENT - INTERNET SEPT 2024	\$ 79.99
EFT15718	20/09/2024	MH GOLD PTY LTD	RATES REFUND	\$ 122.01
EFT15719	20/09/2024	AERODROME MANAGEMENT SERVICES PTY LTD	ANNUAL TECHNICAL INSPECTION - AERODROME	\$ 8,910.00
EFT15720	20/09/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	GRADER PARTS	\$ 967.71
EFT15721	20/09/2024	ALINTA SALES PTY LTD	POWER - AUGUST 2024 - CARAVAN PARK, SWIMMING POOL, ADMIN OFFICE AND COMMUNITY CENTRE	\$ 7,345.55
EFT15722	20/09/2024	AUSTRALIAN SAFETY ENGINEERS	HOIST MAINTENANCE	\$ 552.75
EFT15723	20/09/2024	BROOKS HIRE SERVICES PTY LTD	DEMobilisation OF ABLUTION BLOCK - SPORTS COMPLEX	\$ 2,475.00
EFT15724	20/09/2024	BRONSON SAFETY	VEHICLE PARTS	\$ 391.82
EFT15725	20/09/2024	BUTTCO FENCING AND GATES	BOUNDARY FENCE - LOT 36 & 44 GREAT EASTERN HIGHWAY	\$ 18,825.00

Payments made from the Municipal Account for the Period 1st September 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT15726	20/09/2024	CANCER COUNCIL VICTORIA	SUNSCREEN	\$ 392.80
EFT15727	20/09/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTION	\$ 686.11
EFT15728	20/09/2024	CORSIGN	STREET & SAFETY SIGNAGE	\$ 4,681.05
EFT15729	20/09/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT	\$ 885.33
EFT15730	20/09/2024	DEVLYN AUSTRALIA PTY LTD	UPGRADES - SPORTS COMPLEX CLAIM 5	\$ 707,933.04
EFT15731	20/09/2024	DUN DIRECT PTY LTD	BULK DIESEL	\$ 32,120.00
EFT15732	20/09/2024	GILBA DOWNS	CARTING GRAVEL - SOUTHERN CROSS SOUTH ROAD	\$ 21,120.00
EFT15733	20/09/2024	GREAT EASTERN FREIGHTLINES	FREIGHT	\$ 317.11
EFT15734	20/09/2024	RSO	STAFF REIMBURSEMENT UNIFORM FY 2024/2025	\$ 323.85
EFT15735	20/09/2024	LNB ELECTRICAL	ELECTRICAL SERVICES - INCLUDING AIRCON REPLACEMENT - PIONEER ROOM AND CARAVAN PARK ENTRY SIGN LIGHTS	\$ 9,058.64
EFT15736	20/09/2024	LOEGAN RHEACE BAUGHEN	GARDENING - CARAVAN PARK	\$ 750.00
EFT15737	20/09/2024	G & PM DELLA BOSCA	GRAVEL CARTING - SOUTHERN CROSS SOUTH ROAD	\$ 14,800.50
EFT15738	20/09/2024	CRC COORDINATOR	STAFF REIMBURSEMENT - UNIFORM - FY 2024/2025	\$ 155.00
EFT15739	20/09/2024	PAYWISE PTY LTD	PAYROLL DEDUCTIONS NOVATED LEASE	\$ 483.21
EFT15740	20/09/2024	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR SUPPORT - MEDICAL CENTRE	\$ 170.00
EFT15741	20/09/2024	PRECISION ACOUSTIC	PATIENT RESPONSE BUTTON - MEDICAL CENTRE	\$ 153.78
EFT15742	20/09/2024	WA CONTRACT RANGER SERVICES	RANGER SERVICES 29/08/2024 AND 05/09/2024	\$ 1,210.00
EFT15743	20/09/2024	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 72.00
EFT15744	20/09/2024	FOODWORKS - SRI DEVESH PTY LTD	MUSEUM PURCHASES - AUGUST 2024	\$ 36.80
EFT15745	20/09/2024	SOUTHERN CROSS GOLF CLUB	CHAMPIONSHIP SPONSORSHIP LADIES & MEN - GOLF CLUB	\$ 200.00
EFT15746	20/09/2024	SOUTHERN CROSS MOTORCYCLE CLUB INC	HIRE OF PORTABLE TOILETS AND SHOWERS - SPORTS COMPLEX	\$ 4,000.00
EFT15747	20/09/2024	SOUTHERN CROSS TYRE & AUTO SERVICES	WORKSHOP SUPPLIES - INCLUDING SMART BATTERY CHARGER	\$ 1,270.50
EFT15748	20/09/2024	T-QUIP	MOWER PARTS	\$ 154.66
EFT15749	20/09/2024	WB CONTRACTING	GRADING AND MULCHING - MARVEL LOCH FORRESTANIA ROAD, MT PALMER ROAD, COCKATOO TANK ROAD, AND FOOTPATH MAINTENANCE	\$ 41,354.50
EFT15750	20/09/2024	WESTRAC EQUIPMENT PTY LTD	GRADER PARTS	\$ 177.32
EFT15751	20/09/2024	TRANSWA PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA TICKET SALES - AUGUST 2024	\$ 319.50
EFT15752	20/09/2024	TELSTRA LIMITED	WHISPIR AUTOMATED SMS/EMAIL SYSTEM - AUGUST 2024	\$ 4,944.40
EFT15753	26/09/2024	AUSTRALIAN TAXATION OFFICE	AUGUST 2024 BAS	\$ 58,478.00
EFT15754	26/09/2024	GOLDFIELDS TOYOTA	ASSET REPLACEMENT - CARAVAN PARK VAN	\$ 30,878.11
<b>TOTAL EFTS:</b>				<b>\$ 1,396,342.12</b>

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
2452	06/09/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 02/09/2024 TO 06/09/2024	\$ 7,948.10
2453	21/09/2024	TELSTRA	PHONE - AUGUST 2024 - MANAGER MOBILES	\$ 755.12
2454	13/09/2024	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - AUGUST 2024	\$ 1,014.39
2455	13/09/2024	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - AUGUST 2024	\$ 784.00
2456	13/09/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING 09/09/2024 - 13/09/2024	\$ 10,697.45
2457	17/09/2024	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - AUGUST 2024	\$ 1,371.97
2458	16/09/2024	MOTORCHARGE LIMITED	FUEL CARD - AUGUST 2024	\$ 1,609.83
2459	24/09/2024	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - SEPTEMBER 2024	\$ 127.62
2460-2470	24/09/2024	N/A	CANCELLED CHEQUES	N/A
2471	12/09/2024	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE - SEPT 2024	\$ 250.00
2472	02/09/2024	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - SEPTEMBER 2024	\$ 8,800.00
2473	16/09/2024	TELSTRA	PHONE - AUGUST 2024 - SHIRE	\$ 937.87
2474	11/09/2024	TELSTRA	AUGUST 2024 - ALARMS	\$ 186.00
2475	08/09/2024	TELSTRA	AUGUST 2024 - CCTV	\$ 3.60
2476	20/09/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 16/09/2024 TO 20/09/2024	\$ 15,333.55
2477	24/09/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 24/09/2024 TO 27/09/2024	\$ 5,822.45
2478	30/09/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 30/09/2024 TO 30/09/2024	\$ 570.35
2479	10/09/2024	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 10/09/2024	\$ 113,425.47
2480	24/09/2024	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 24/09/2024	\$ 110,460.70
<b>TOTAL CHEQUES:</b>				<b>\$ 280,098.47</b>



Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>DIRECT DEBITS</b>				
DD19142.1	10/09/2024	THE TRUSTEE FOR AWARE SUPER	PAYROLL	\$ 14,117.11
DD19142.2	10/09/2024	MERCER SUPER TRUST	PAYROLL	\$ 916.40
DD19142.3	10/09/2024	BT PANORAMA SUPER	PAYROLL	\$ 647.57
DD19142.4	10/09/2024	HESTA SUPER FUND	PAYROLL	\$ 733.34
DD19142.5	10/09/2024	HOSTPLUS EXECUTIVE SUPERANNUATION	PAYROLL	\$ 615.54
DD19142.6	10/09/2024	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL	\$ 1,238.33
DD19142.7	10/09/2024	AUSTRALIAN SUPER	PAYROLL	\$ 2,903.56
DD19142.8	10/09/2024	CBUS	PAYROLL	\$ 1,092.80
DD19142.9	10/09/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 514.33
DD19142.10	10/09/2024	PRIME SUPER	PAYROLL	\$ 1,215.11
DD19142.11	10/09/2024	THE TRUSTEE FOR MACQUARIE	PAYROLL	\$ 692.78
DD19142.12	10/09/2024	MLC SUPER FUND	PAYROLL	\$ 318.98
DD19142.13	10/09/2024	THE GARY AND JOSIE KENT SUPERANNUATION FUND	PAYROLL	\$ 323.34
<b>TOTAL DIRECT DEBIT 19142:</b>				<b>\$ 25,329.19</b>
DD19168.1	24/09/2024	THE TRUSTEE FOR AWARE SUPER	PAYROLL	\$ 13,950.45
DD19168.2	24/09/2024	MERCER SUPER TRUST	PAYROLL	\$ 926.05
DD19168.3	24/09/2024	BT PANORAMA SUPER	PAYROLL	\$ 637.08
DD19168.4	24/09/2024	HESTA SUPER FUND	PAYROLL	\$ 658.94
DD19168.5	24/09/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 197.54
DD19168.6	24/09/2024	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL	\$ 604.40
DD19168.7	24/09/2024	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL	\$ 1,181.83
DD19168.8	24/09/2024	AUSTRALIAN SUPER	PAYROLL	\$ 3,308.15
DD19168.9	24/09/2024	CBUS	PAYROLL	\$ 1,089.14
DD19168.10	24/09/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 645.08
DD19168.11	24/09/2024	PRIME SUPER	PAYROLL	\$ 1,206.50
DD19168.12	24/09/2024	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	PAYROLL	\$ 670.68
DD19168.13	24/09/2024	MLC SUPER FUND	PAYROLL	\$ 321.45
DD19168.14	24/09/2024	THE GARY AND JOSIE KENT SUPERANNUATION FUND	PAYROLL	\$ 145.41
<b>TOTAL DIRECT DEBIT 19168:</b>				<b>\$ 25,542.70</b>
<b>TOTAL DIRECT DEBITS:</b>				<b>\$ 50,871.89</b>

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
BANK CHARGES				
	02/09/2024	WESTPAC BANK	BANK CHARGES	\$ 10.00
	02/09/2024	WESTPAC BANK	BANK CHARGES	\$ 321.44
	02/09/2024	WESTPAC BANK	BANK CHARGES	\$ 691.72
TOTAL BANK CHARGES:				\$ 1,023.16

Payments made from the Trust Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

CHQ/EFT	Date	Payee	Description	Amount
CHQ				
402697	06/09/2024	SHIRE OF YILGARN	2024/2025 RATES - A2400	2079.13
402698	06/09/2024	SHIRE OF YILGARN	2024/2025 RATES A3550	2254.28
			TOTAL CHEQUES:	\$ 4,333.41

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

Date	Payee	Description	Amount
<b>CORPORATE CREDIT CARDS</b>			
19/09/2024	POST SOUTHERN CROSS	POSTAL SERVICES	\$ 150.00
		<b>TOTAL CEO CREDIT CARD:</b>	<b>\$ 150.00</b>
01/09/2024	IINET BATCH	COMPUTER NETWORK/INFORMATION	\$ 79.99
02/09/2024	LANDGATE	GOVERNMENT SERVICES	\$ 31.60
05/09/2024	CA ANZ	ACCOUNTANTS, AUDITING & BOOK	\$ 1,002.00
12/09/2024	SHIRE OF YILGARN	GOVERNMENT SERVICES	\$ 46.85
16/09/2024	SAFETYCULTURE	COMPUTER SOFTWARE	\$ 31.90
26/09/2024	SHIRE OF YILGARN	GOVERNMENT SERVICES	\$ 38.80
26/09/2024	APPLE.COM/BILL	DIGITAL GOODS - CONTEXT CAMERA	\$ 9.99
27/09/2024	SHIRE OF YILGARN	GOVERNMENT SERVICES	\$ 31.10
		<b>TOTAL EMCS CREDIT CARD:</b>	<b>\$ 1,272.23</b>
		<b>TOTAL CREDIT CARD:</b>	<b>\$ 1,422.23</b>

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

Date	Payee	Description	Amount
<b>FUEL CARDS</b>			
02/09/2024	UNITED KELLERBERRIN	5207 9653 FUEL	\$ 110.98
02/09/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
14/09/2024	BP SOUTHERN CROSS	5207 9653 FUEL	\$ 53.62
14/09/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
22/09/2024	BP GOLDEN GATE	5207 9653 SURCHARGE	\$ 1.58
22/09/2024	BP GOLDEN GATE	5207 9653 FUEL	\$ 98.75
22/09/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
23/09/2024	BP GOLDEN GATE	5207 9653 SURCHARGE	\$ 1.95
23/09/2024	BP GOLDEN GATE	5207 9653 FUEL	\$ 122.22
23/09/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
28/09/2024	UNITED KELLERBERRIN	5207 9653 FUEL	\$ 93.42
28/09/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
30/09/2024	WEX AUSTRALIA	5207 9653 CARD FEE	\$ 10.93
<b>CARD 5207 9653 TOTAL:</b>			<b>\$ 497.60</b>
30/09/2024	WEX AUSTRALIA	5294 7495 CARD FEE	\$ 10.93
<b>CARD 5294 7495 TOTAL:</b>			<b>\$ 10.93</b>
02/09/2024	BP SOUTHERN CROSS	5521 9892 FUEL	\$ 138.78
02/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
03/09/2024	DUNNINGS SOUTHERN CROSS	5521 9892 FUEL	\$ 28.39
03/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
09/09/2024	BP WILLIAMS	5521 9892 FUEL	\$ 122.76
09/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
12/09/2024	BURK BROADWATER	5521 9892 FUEL	\$ 117.66
12/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
13/09/2024	BP WILLIAMS	5521 9892 FUEL	\$ 68.41
13/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
14/09/2024	DUNNINGS SOUTHERN CROSS	5521 9892 FUEL	\$ 147.16
14/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
15/09/2024	BP SORRENTO	5521 9892 SURCHARGE	\$ 1.69
15/09/2024	BP SORRENTO	5521 9892 FUEL	\$ 106.21
15/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
19/09/2024	BP SORRENTO	5521 9892 SURCHARGE	\$ 1.05
19/09/2024	BP SORRENTO	5521 9892 FUEL	\$ 65.63
19/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
20/09/2024	BP SOUTHERN CROSS	5521 9892 FUEL	\$ 125.05
20/09/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
30/09/2024	WEX AUSTRALIA	5521 9892 CARD FEE	\$ 10.93
<b>CARD 5521 9892 TOTAL:</b>			<b>\$ 941.19</b>

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

Date	Payee	Description	Amount
<b>FUEL CARDS</b>			
05/09/2024	DUNNINGS SOUTHERN CROSS	5701 7682 FUEL	\$ 81.71
05/09/2024	WEX AUSTRALIA	5701 7682 TRANSACTION FEE	\$ 0.83
30/09/2024	WEX AUSTRALIA	5701 7682 CARD FEE	\$ 10.93
		<b>CARD 5701 7682 TOTAL:</b>	<b>\$ 93.47</b>
22/09/2024	BP SOUTHERN CROSS	5809 3955 FUEL	\$ 143.06
22/09/2024	WEX AUSTRALIA	5809 3955 TRANSACTION FEE	\$ 0.83
30/09/2024	WEX AUSTRALIA	5809 3955 CARD FEE	\$ 10.93
		<b>CARD 5809 3955 TOTAL:</b>	<b>\$ 154.82</b>
30/09/2024	WEX AUSTRALIA	5842 7070 CARD FEE	\$ 10.93
		<b>CARD 5842 7070 TOTAL:</b>	<b>\$ 10.93</b>
01/09/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 92.40
01/09/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
05/09/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 77.91
05/09/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
12/09/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 102.03
12/09/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
19/09/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 94.53
19/09/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
26/09/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 97.55
26/09/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
29/09/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 41.02
29/09/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
30/09/2024	WEX AUSTRALIA	6339 6948 CARD FEE	\$ 10.93
		<b>CARD 6339 6948 TOTAL:</b>	<b>\$ 521.35</b>
30/09/2024	WEX AUSTRALIA	6346 5230 CARD FEE	\$ 10.93
		<b>CARD 6346 5230 TOTAL:</b>	<b>\$ 10.93</b>

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024  
Presented to Council, 17th October 2024

Date	Payee	Description	Amount
<b>FUEL CARDS</b>			
15/09/2024	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 104.54
15/09/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
18/09/2024	BP GOLDEN GATE	6673 6959 SURCHARGE	\$ 1.76
18/09/2024	UNITED KELLERBERRIN	6673 6959 FUEL	\$ 110.33
18/09/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
28/09/2024	UNITED KELLERBERRIN	6673 6959 FUEL	\$ 52.48
28/09/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
30/09/2024	WEX AUSTRALIA	6673 6959 CARD FEE	\$ 10.93
<b>CARD 6673 6959 TOTAL:</b>			<b>\$ 282.53</b>
30/09/2024	WEX AUSTRALIA	5240 1576 CARD FEE	\$ 10.93
<b>CARD 5240 1576 TOTAL:</b>			<b>\$ 10.93</b>
30/09/2024	WEX AUSTRALIA	5526 7685 CARD FEE	\$ 10.93
<b>CARD 5526 7685 TOTAL:</b>			<b>\$ 10.93</b>
30/09/2024	WEX AUSTRALIA	5808 4749 CARD FEE	\$ 10.93
<b>CARD 5808 4749 TOTAL:</b>			<b>\$ 10.93</b>
<b>TOTAL FUEL CARD:</b>			<b>\$ 2,556.54</b>



Yilgarn Cricket Association  
C/- Robyn Steel  
PO Box 31  
Southern Cross WA 6426

13 September 2024

Att: Mr Cameron Watson  
Shire of Yilgarn  
PO Box 86  
Southern Cross WA 6426

Dear Mr Watson

RE: Email sent on 12 September 2024

We are a very small club that has been going for two years after a hiatus of over 20 years, this will be our third year in the Eastern District Cricket Association season. We are also getting some very young members interested so that we hope this sport will keep going in the future.

In my previous letter to Council I stated the usage of the facilities, we don't hold fundraising activities at the Rec centre the only none match thing we usual do at the Rec Centre is our AGM and general meetings. This year we are holding our meetings at the Club Hotel. Again, I wish to emphasis that we had two young men who were/are very passionate about cricket that have got cricket started in the Yilgarn again.

The cricket club must admit we haven't done a lot of fundraising because we just want to make sure we have enough numbers to play each week, we have been lucky enough to get some sponsorship from a few businesses and farming identities around town. We were also so lucky to get a generous donation from St Fireball. The Club Hotel has done a few raffles for us over the two season. As I have said to you in our last conversation on the phone ( 13/09/2024) we haven't held our meeting yet and we were going to discuss a few fundraising options for this season.

Last years Members numbers were 20  
The fee's that were charged was \$150.00 and some of that goes to the WACA.

The total number of home games are 6  
2 45/45  
4 20/20

With the 45/45 games we do use the kitchen for heating up/ serving food and serving teas, coffee's and the men do use the showers after the games but we always make sure that everything that we have used has been cleaned/put away and left just as we have found it. As mentioned our following is not huge so we would be one club that uses the least in amenities.

Yours Faithfully

Robyn Steel  
Secretary  
Yilgarn Cricket Association



## Business Case

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# Southern Cross Caravan Park

Shire of Yilgarn

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July 2024



## Contents

1 Executive Summary.....	3
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3 Forward Earnings and Expenditure .....	5

## 1. Executive Summary

The Southern Cross Caravan Park is located on 10 Coolgardie Road, Southern Cross. The Shire of Yilgarn built the Southern Cross Caravan Park and was opened in October 1971. Large parts of the Caravan Park Infrastructure are 53 years old. This includes the house, Caravan Park bays, drainage and electrical systems. At certain times the Caravan Park was leased out to private entities. Over that time, infrastructure and upgrade works were very minimal which has meant deterioration in some areas of the park. In 2014 the Shire of Yilgarn took over Management of the park and since then have been completing large capital works programmes to bring the park to a better standard, (new ablutions, laundry, upgrades to Sandalwood Lodge rooms).

The Shire considers the upgrading of the Southern Cross Caravan Park as an imperative community, business and tourism development and monetary gain is not the primary driver. However, whilst the Shire will cover any excess costs as required, there is an intention to balance income and expenses to break-even and reduce burden on existing operational budgets as far as practical. Financial modelling will continue to determine overall operational costs and required income to offset these costs and demonstrate viability. Any business case explores the options for a staged development in the interest of best addressing current and future needs through the most efficient use of funds and maximised net benefit.

Since the Shire resumed the management in 2013/2014, bookings have increased from 4,506 per year to 9,584 per year in 2023/24.

The Sandalwood Lodge was averaging 3.18 rooms per night in 2013/2014. In 2023/2024 it averages 6.16 per night.

Total income 2013/2014 was \$35,043.

Income from 2023/2024 was \$449,635.

Total income from the last 11 years has been \$2,929,211.83 with total expense of \$3,954,159.54 which is a -\$1,024,947.71 difference.

Narrowing down the last 2 years, the caravan park has generated a \$253,337.47 profit.

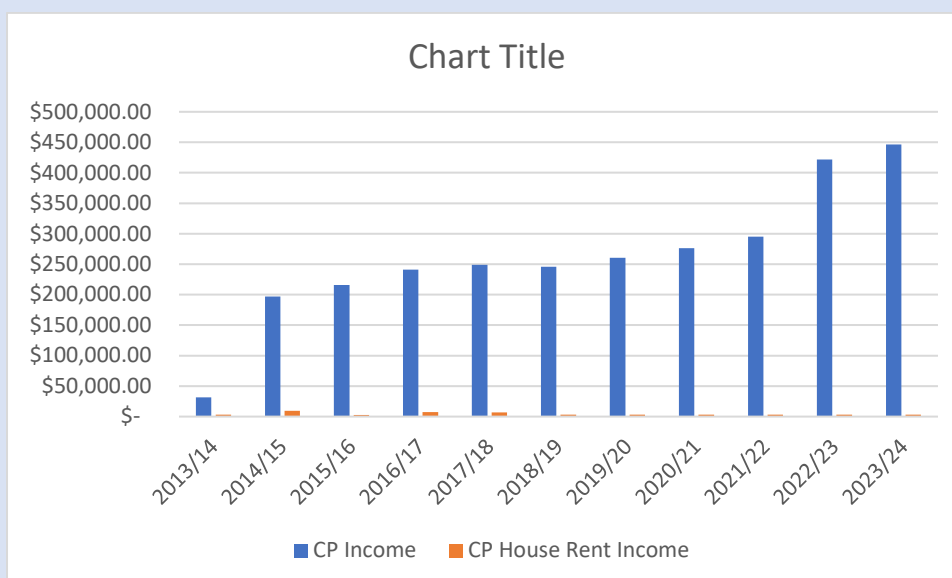


Figure 1 Historic Income

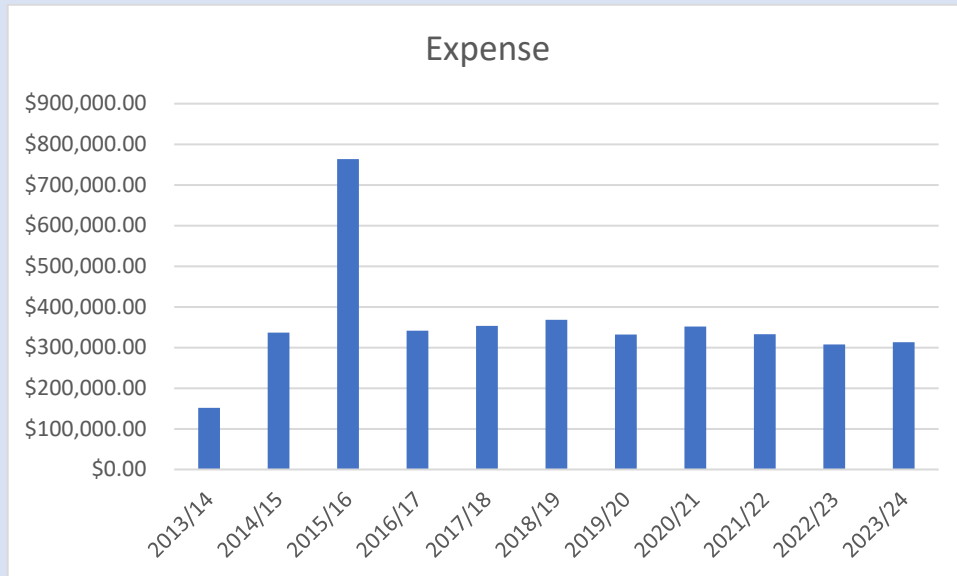


Figure 2 Historic Expense

## 2. Estimated projects for 2024/2025 Budget

- 1) Electrical upgrades as required. Estimated Cost: \$50,000.00.
- 2) 5 Caravan Park Bay upgrades which include electrical, drainage, concrete and garden beds.  
Estimated: \$99,000.00
- 3) Installation of 2 new self-contained units, including site works.  
Estimated: \$350,000.00
- 4) Install fire pit area which includes site works, shelter over fire pit.  
Estimated: \$50,000.00

**Overall estimate \$550,000**

### 3. Forward Earnings and Expenditure

In the graph below shows the historic occupancy rates from 2014 to 2024, this includes the COVID period.

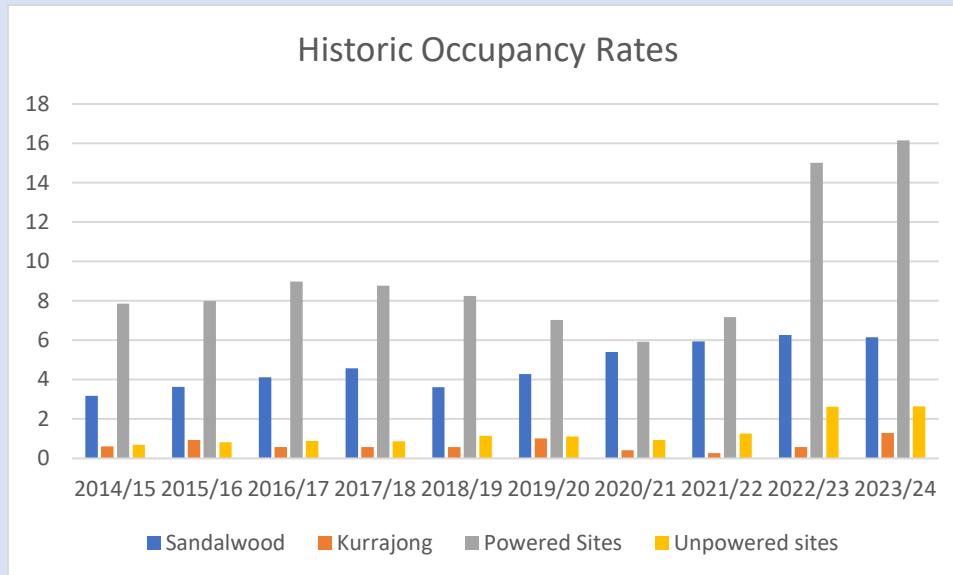


Figure 3 Historic Occupancy

The graph below, demonstrates the average yearly growth rate using 11 years of history.

- Sandalwood Lodge, 0.33 bookings per day.
- Kurrajong, 0.06 bookings per day.
- Powered sited, 1.03 bookings per day.
- Unpowered Sites, 0.22 bookings per day

The graph projects Sandalwood lodge will be at full daily capacity by 2033/34 using the same history.

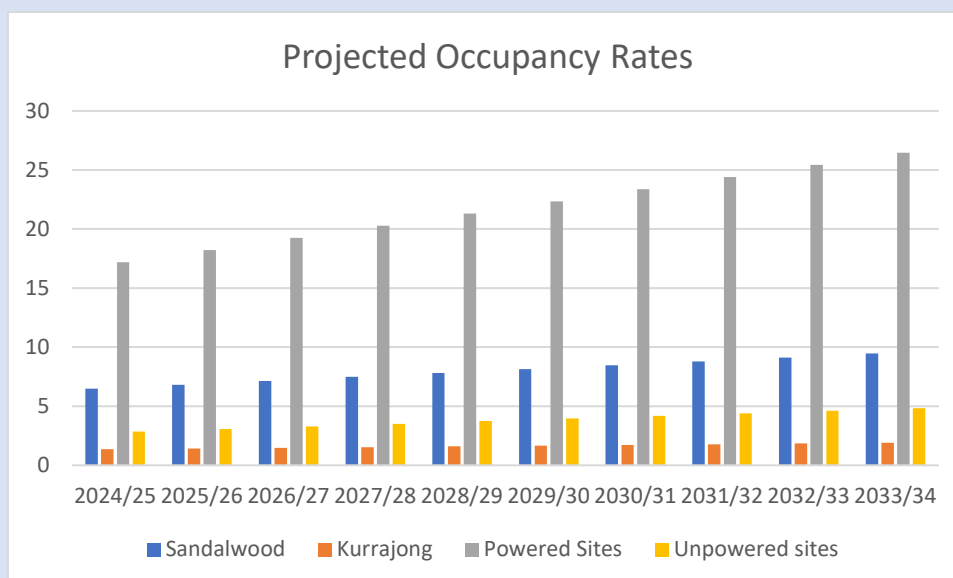


Figure 4 Projected Occupancy Rates

### Projected charges

- Sandalwood Lodge per night \$120.00 (\$130 for A, \$110 B and \$190 for Family Room in 2024/25)
- Kurrajong price per night \$90 (\$95 for Double or Single and \$145 for Family Room in 2024/25)
- Powered Sites per night \$35
- Unpowered Sites per night \$16
- New Caravan Park Cabin \$220 per night

For comparative reasons, we have contacted the Shire of Moora and the Shire of West Arthur as they are smaller shire's as we are. The Shire of Moora has an average occupancy rate is 95% and charge their 2-bedroom units out at \$210 per night. The Shire of West Arthur has an average occupancy rate of 53% and charge \$170 per 2-bedroom unit.

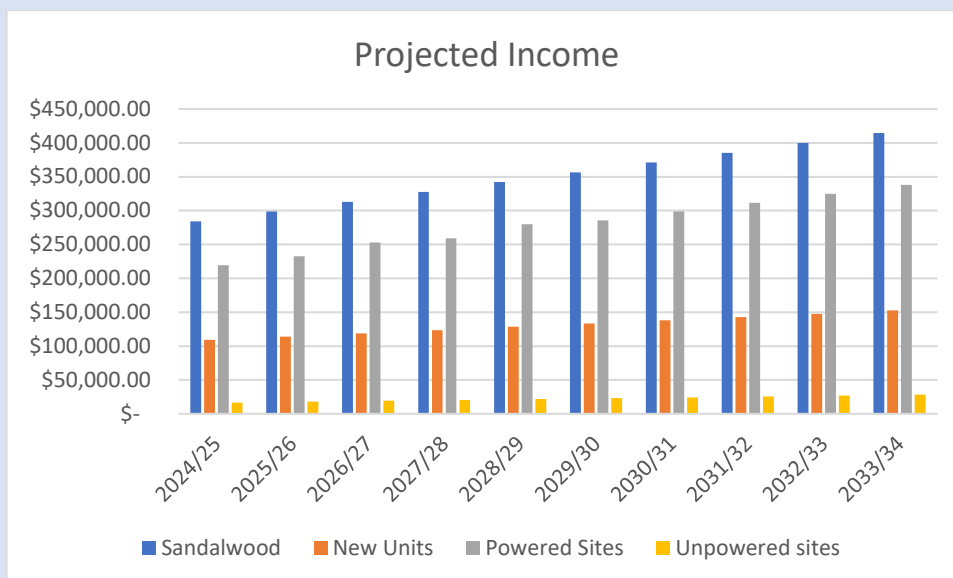


Figure 5 Projected Income

Next 10 years, Kurrajong units would be removed and replaced with more self-contained park cabins.

With the inclusion of only 2 park cabins in 2024/2025 the overall income is projected to be \$9,828,716.00 over the next 10 years period

If council constructed a further 6 units (cabins) within the next 5 years (1 to 2 in any one year depending on demand), the overall Caravan Park income is estimated to increase to \$15,064,276.00 within the same 10 years period.



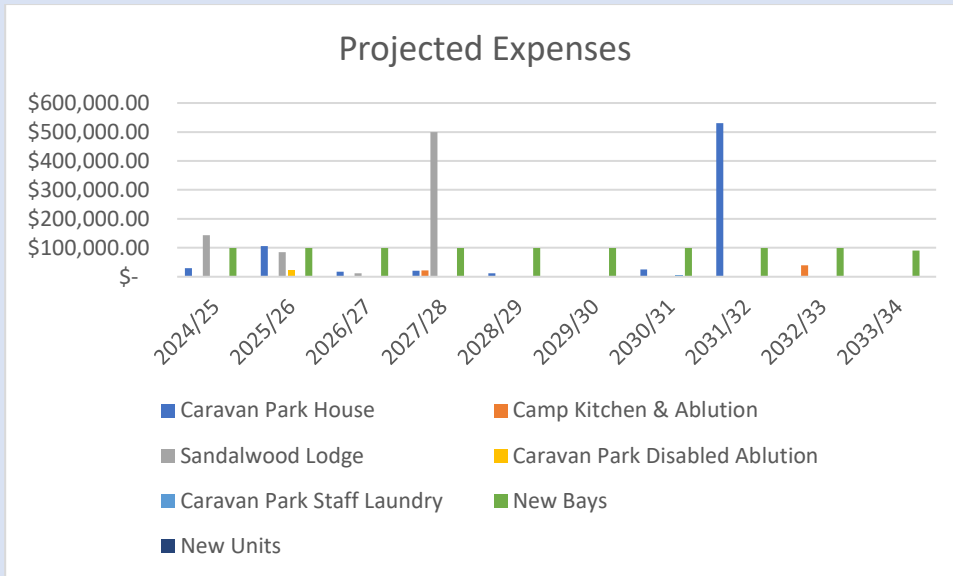


Figure 6 Projected Expenses

The estimated capital renewal of \$2,550,500, includes the first 2 park cabins installed in 2024/2025 and 50 new caravan bays (5 per year) replacing the Caravan Park house, replacing the disabled ablution, and replacing Sandalwood Lodge over the next 10 years.

The introduction of a further 6 caravan park cabins within 5 years, replacing the Caravan Park house, 50 new caravan bays, replacing the disabled ablution and replacing Sandalwood Lodge, would increase the capital renewal to an estimated \$3,600,000 across the next 10 years.

Any replacement of Sandalwood Lodge would need to be investigated as qualified valuers estimate the replacement value at only \$500,000.

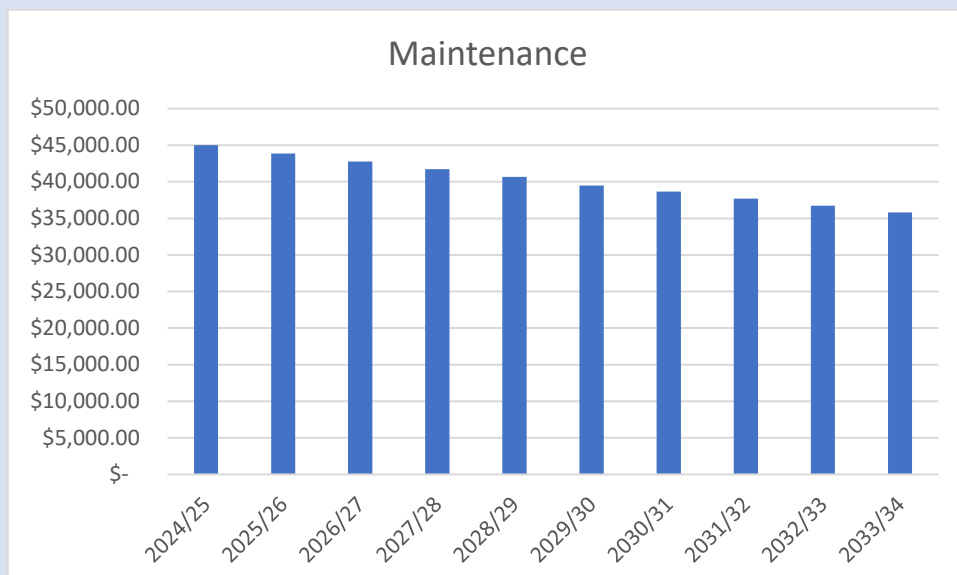


Figure 7 10-year Maintenance

With the replacement of buildings, you can see there is a decrease in maintenance throughout the park over the next 10 years. Total maintenance plan for the next 10 years is \$402,412.