



Ordinary
Council Meeting
October 2024
Attachments

Attachments

Minutes/Notes

Ordinary Meeting of Council - September 2024

Yilgarn History Museum - September 2024

Yilgarn Bush Fire Advisory Committee Meeting October 2024 – Unconfirmed Minutes

Yilgarn Tourism Advisory Committee Meeting October 2024 - Unconfirmed Minutes

Agenda Attachments

9.1.1 Application for Sea Container – 51 Spica St - Layout

9.1.4 Additional Works Specifications – Sports Complex

9.2.1 Financial Reports - September 2024

9.2.2 Accounts for Payment - September 2024

9.2.3 Yilgarn Cricket Association Correspondence

9.3.1 Business Case – Caravan Park Cabins



Minutes

Ordinary Meeting of Council

19 September 2024

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.03pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

| | | |
|-------------------|--|---|
| Members | Cr W Della Bosca Cr Close Cr B Bradford Cr G Guerini Cr L Granich Cr Newbury Cr L Rose | |
| Council Officers | N Warren C Watson G Brigg L Della Bosca | Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Minute Taker |
| Apologies: | F Mudau | Finance Manager |
| Observers: | Tim Pope, Jo Pope, Shaun Hart, Kelvin Kent, Chloe Harvey, Steve Rose, Will Harvey, Linda Warren, James Steel, Kent Broad and Lucy Mulcahy, | |
| Leave of Absence: | Nil | |

4. DECLARATION OF INTEREST

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the August 2024 Ordinary Council meeting, the following question was posed by Kaye Crafter.

Question *The owners of the Southern Star Café have mentioned to Kaye that the buildings backing onto the café building have white ants and are generally in a bad state of repair, is there anything the Shire can do about these buildings?*

Answer during the meeting The President, Cr Wayne Della Bosca, passed on the question onto Glen Brigg, EMI. Glen confirmed that as the buildings are privately owned, they are generally the owners' issues with the Shire only able to issue a notice but he and the CEO, Nic Warren, will confer to see what kind of solution they could come up with and come back with possible actions.

Follow up information for Council and Observers

CEO Nic Warren followed up with the owners of the building that backs onto the Southern Star café and found that there is a redevelopment plan in the works for the buildings, the Shire is also continuing with a redevelop concept for Antares Street. The same contractor for redevelopment is being used by both the Shire and owners of the buildings in question. The Shire will wait on further information regarding the redevelopment.

5.1. PUBLIC QUESTION TIME

James Steel attended public question time and posed the following question;

Question: *Many major gravel roads like Cramphorne, Southern Cross South and the Emu fence road are developing big pot holes from use, is the Shire going to fix them?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that although he understands the frustrations of having a road that needs work and nothing happening, the Shire has been working on an asset management plan, currently the Shire has 300km of gravel roads that need sheeting gravel, the Shire is getting ready to move forward with a plan that will alleviate such mentioned road issues.

Jo Pope attended public question time and posed the following questions;

Question: *So, is there a time frame as to when the potholes mentioned will be fixed?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded the currently it takes the Shires graders 37 weeks to grade the Shires road network.

Question: *Can we notify the Shire of certain roads that need grading?*

Answer: The Shire tries to grade the roads in in a routine order, it is not cost effective to be tramming graders as needed.
The Shire will act where significant safety issues are present.

Kelvin Kent attended public question time and posed the following question;

Question: *As many of the gravel roads are the main arteries to and from the wheat bins, would it make sense for us to inform the Shire of the issues on these roads so the Shire can act quickly to repair before they break up?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that it cost \$400,000 to grade the Shires road network in routine order.

Community members are welcome to report areas of concern

Will Harvey attended public question time and posed the following questions;

Question: *Would it be more cost effective to contract a grader to maintain the roads?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that it would cost more to contract graders when productivity and cost are considered.

Question: *Due to the size of the potholes on certain roads it is a good idea to have a gravel truck traveling in front of a maintenance grader?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that this is usually the case, however, many roads are now in the position where the wear is greater than the speed of replacement and patching is not really working long term.

Jo Pope attended public question time and posed the following question;

Question: *I understand that the Shire is working to a long term plan but we need a short term result?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that unfortunately as the gravel is getting thinner the more expensive and harder the maintenance becomes.

Kelvin Kent attended public question time and posed the following question;

Question: *Surly it is better to have people who are using the roads letting you know where they are deteriorating?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen responded that a full pickup of the Shire of Yilgarn road network has been completed with an action plan for all roads.

Nic Warren, Chief Executive Officer (CEO), added to Glen Briggs answers, Nic thanked everyone for bringing the issues forward. Nic stressed that he and the executive staff are aware of the frustrations the rapid deterioration of many heavily used gravel roads in the Shire are causing, unfortunately, over a long time, the Shire has not kept up with re-gravelling across the network commensurate with use, and as such, we are now at a tipping point where many Shire roads are reaching or are at the end of their useful life and we do not have the manpower or resources to keep up unless we change the way we operate. Council and staff are working on a long term strategy that will look to address the re-gravelling needs of the road network, however utilizing resources to respond to every complaint is not practical if we want a long term viable solution. The Shire understand and hears the frustrations, but feel we must make these changes now and take the heat for the long term viability of the Shire of Yilgarn road networks. That being said, if there are sections that pose a safety risk, these will be responded to accordingly.

Tim Pope attended public question time and posed the following questions;

Question: *Is there any progression with the demolition of the old Mt Hampton school?*

Answer: The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic responded that the school belong to the Department of Lands who have agreed that they are committed to clearing the area, the Shire has offered free tipping as the asbestos to assist with the process. Nic advised that he did not think it would be a speedy process.

Question *How is the progression with the Lapsley tanks?*

Answer The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic reassured Tim that Cr Rose followed up on the Lapsley tank issues every Council meeting. The department is committed to funding upgrades for the tanks, however, is requesting the Shire do the leg work of clearing for the solar panels. The Shire is happy to help so the plans are still in progress. In the meantime, the diesel pump is working.

Kelvin Kent attended public question time and posed the following question;

Question: *Is the Shire putting up the water rates?*

Answer: The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic confirmed that the fees and Charges for the 2024/2025 financial year are already set and there are no plans to put up the rates, when taking water out of the stand pipes the rate depends on which standpipe and how fast the flow is.

Will Harvey attended public question time and posed the following questions;

Question: *Will the Shire seal the Dulyalbin road?*

Answer: The Shire President passed the question to Glen Brigg, Executive Manager Infrastructure (EMI). Glen confirmed that there will be no funding from the secondary freight network to seal the Dulyalbin road as they base their plans on high traffic areas but with regional road group funding the Shire is going to plan on a sealing program from the boundary inwards and focus works on the Dulyalbin and Cramphorne roads.

Question: *Could the Shire ask for assistance from CBH?*

Answer: The Shire President passed the question to Nic Warren, Chief Executive Officer (CEO). Nic responded that advice from other Council's who have engaged with CBH is that there is generally little interest in assisting in the sealing of roads.

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday, 15 August 2024

102/2024

Moved Cr Close/Seconded Cr Rose

That the minutes from the Ordinary Council Meeting held on the 15 August 2024 be confirmed as a true record of proceedings.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

6.2 Great Eastern Country Zone (GECZ), Thursday, 15 August 2024

103/2024

Moved Cr Guerini/Seconded Cr Granich

That the minutes from the GECZ meeting held on the 15 August 2024 be received.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Kent Broad from Outback Carbon attended Council and gave a presentation on Outback Carbon.

Outback Carbon was co-founded by Harley Lacy and Kent Broad, with the aim of restoring the carbon stocks across the Australian landscape making the landscapes more biodiverse and sustainable, through innovative carbon farming. Outback Carbon has been acquired by Mitsui E&P Australia whose goals are to net-zero emissions by 2050.

Outback Carbon works on the Agro farming model, in the Shire of Yilgarn five properties have been identified for carbon farming. Trees will be planted in twin rows with established perennials for grazing. The planting areas for the trees will only take up 25% of the farming land with the best land being left for cropping. With the planting of the trees water tanks will be installed for firefighting along with fencing to stop pests. Outback Carbon then have 25year permanent responsibility for the trees, with employees to maintain the areas. It is estimated that the trees, once planted, would not put any further pressure on the water supply with the planting system and furrows helping supply water to the plants.

Cr Della Bosca thanked Kent Broad for the presentation

8. DELEGATES' REPORTS

Cr Della Bosca announced the following;

- Attended the Yilgarn Agricultural Show on the 31 August 2024
- Attended the WEROC meeting on the 11 September 2024
- Attended the Narembeen Centenary on the 14 September 2024

Cr Close announced the following

- Attended the LEMC meeting on the 22 August 2024
- Attended the Mt Walton Intractable Waste Disposal Facility Community Liaison Committee meeting on the 28 August 2024
- Attended the Narembeen Centenary on the 14 September 2024
- Attended the Southern Cross Motorcycle two day event on the 14 and 15 September 2024

Cr Granich announced the following;

- Attended the Shire of Yilgarn History Museum Committee meeting on the 11 September 2024

Cr Bradford announced the following;

- Attended the GECZ meeting on the 23 August 2024
- Attended the YSSSA carnival on the 6 September 2024

Cr Newbury announced the following;

- Attended the Yilgarn Community Support Group meeting on the 21 August 2024
- Attended the LEMC meeting on the 22 August 2024
- Attended the AgCare meeting on the 27 August 2024

Cr Guerini announced the following;

- Attended the Eastern Wheatbelt Biosecurity Group meeting on the 16 September 2024
- Attended the Southern Cross Motorcycle two day event on the 14 and 15 September 2024

Unconfirmed

9.1 Officers Report – Chief Executive Officer

9.1.1 Annual Policy Manual Review 2024

| | |
|-------------------------------|---|
| File Reference | 2.3.3.2 |
| Disclosure of Interest | Nil |
| Voting Requirements | Absolute Majority |
| Author | Nic Warren – Chief Executive Officer |
| Attachments | - Proposed Final Draft of Council Policy Manual. - Tracked Changes document. - Policy Changes Spreadsheet. |

Purpose of Report

To inform Council of the Annual Review in relation to Council and Staff Policy Manuals.

Background

Council previously undertook a substantial review of Council Policies at its Ordinary Council meeting held on Thursday 21 September 2023.

The draft policy documents are attached, with tracked changes for Councillors reference.

Comment

Detailing the proposed changes are the following attachments:

- Proposed Final Draft of Council Policy manual
- Tracked Changes document;
- Spreadsheet identifying relevant changes.

Statutory Environment

Section 2.7 of the Local Government Act 1995

2.7. Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Civic Leadership Objectives –
Outcome 4.1 – A trustworthy and cohesive Council that functions efficiently and effectively
4.1.2 Maintain a high level of corporate governance, responsibility and accountability.

Policy Implications

Recommended changes to Policy Manuals

Financial Implications

Nil

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|---|---|--|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Nil | Nil | Nil |
| Service Interruption | Nil | Nil | Nil |
| Compliance | Annual review of Policy Manuals | High (15) | Once reviewed and adopted by Council, Policy Manuals to be placed on Shire website for community information |
| Reputational | Demonstration of good governance through review processes | High (15) | Open and transparent review |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

104/2024

**Moved Cr Close Seconded Cr Newbury
That Council:**

- Notes the Annual Review of Council's Policies undertaken by Council's Executive Managers and staff; and*
- Endorses the Council Policy Manual 2024 as presented.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose
Cr's Against: Nil

9.1 Officers Report – Chief Executive Officer

9.1.2 Risk Management Procedures 2024

| | |
|-------------------------------|---|
| File Reference | 1.1.12.3 |
| Disclosure of Interest | None |
| Voting Requirements | Absolute Majority |
| Author | Nic Warren – Chief Executive Officer |
| Attachments | Risk Management Procedures 2024 |

Purpose of Report

For Council to review the Shire's Risk Management Procedures 2024.

Background

At the December 2020 Ordinary Council meeting, the following motions was carried:

185/2020

Moved Cr Nolan/Seconded Cr Shaw

That Council adopts the Risk Management Procedures and Risk Management Policy as presented by staff in order that it complies with recommendations arising from the Regulation 17 Review relating appropriate Risk Management frameworks being put in place.

CARRIED BY ABSOLUTE MAJORITY (7/0)

The Risk Management Procedures encompasses the Shire's Risk Management Framework. It sets out the Shire's approach to the identification, assessment, management, reporting and monitoring of risks. All components of the procedures are based on AS/NZS ISO 31000:2018 Risk management - Guidelines.

The procedures ensure:

- Strong corporate governance.
- Compliance with relevant legislation, regulations and internal policies.
- Integrated Planning and Reporting requirements are met.
- Uncertainty and its effects on objectives is understood.

This procedures aims to balance a documented, structured and systematic process with the current size and complexity of the Shire.

Comment

The procedures are due for review, however management have determined the procedure is still fit for purpose and no material amendments are required.

The proposed Risk Management Procedures 2024 document is attached for Councillors perusal.

Statutory Environment

Nil

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|---|---|--|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Nil | Nil | Nil |
| Service Interruption | Nil | Nil | Nil |
| Compliance | Lack of relevant procedures may increase risk to Council. | Moderate (9) | Risk Management Procedures ensures Management and Council understand appetite for risk and manage accordingly. |
| Reputational | Lack of relevant procedures may increase risk to Council's reputation | Moderate (9) | Risk Management Procedures ensures Management and Council understand appetite for risk and manage accordingly. |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

105/2024

Moved Cr Guerini/Seconded Cr Rose

That Council, note the review of the Shire of Yilgarn's Risk Management Procedures 2024 and endorse the document as presented.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports-August 2024

| | |
|-------------------------------|---------------------------------------|
| File Reference | 8.2.3.2 |
| Disclosure of Interest | Nil |
| Voting Requirements | Simple Majority |
| Author | Fadzai Mudau - Finance Manager |
| Attachments | Financial Reports |

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 August 2024

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|--|---|---------------------------------------|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Monthly snapshot of Councils financial position | Moderate (6) | Ongoing review of Councils operations |
| Service Interruption | Nil | Nil | Nil |
| Compliance | Local Government (Financial Management) Regulations 1996 | Moderate (6) | Adherence to statutory requirements |
| Reputational | Nil | Nil | Nil |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|----------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence | | Insignificant | Minor | Moderate | Major | Catastrophic |
| Likelihood | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

106/2024

Moved Cr Close/Seconded Cr Newbury

That Council endorse the various Financial Reports as presented for the period ending 31 August 2024.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment – August 2024

| | |
|-------------------------------|-------------------------------------|
| File Reference | 8.2.1.2 |
| Disclosure of Interest | Nil |
| Voting Requirements | Simple Majority |
| Author | Wes Furney - Finance Officer |
| Attachments | Accounts for Payment |

Purpose of Report

To consider the Accounts Paid under delegated authority.

Background

- Municipal Fund – Cheques 41288 to 41290 totalling \$37,703.80
- Municipal Fund - EFT 15548 to 15655 totalling \$799,310.74
- Municipal Fund – Cheques 2434 to 2451 totalling \$286,068.55
- Municipal Fund - Direct Debit Numbers:
 - 19066.1 to 19066.14 totalling \$25,664.94
 - 19100.1 to 19100.14 totalling \$26,161.96

The above are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications

Nil

Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

Financial Implications

Drawdown of Bank funds

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|-----------------------------|--|---|---|
| Health/People | Transactions require two senior managers to approve. | Moderate (8) | Transactions require two senior managers to sign cheques or approve bank transfers. |
| Financial Impact | Reduction in available cash. | Moderate (5) | Nil |
| Service Interruption | Nil | Nil | Nil |
| Compliance | Local Government (Financial Management) Regulations 1996 | Moderate (6) | Adherence to statutory requirements |
| Reputational | Non or late payment of outstanding invoices and/or commitments | Moderate (9) | Adherence to Timely Payment of Suppliers Policy |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

107/2024

Moved Cr Newbury Seconded Cr Close

That council endorse the following payments paid in August 2024

- *Municipal Fund – Cheques 41288 to 41290 totalling \$37,703.80*
- *Municipal Fund - EFT 15548 to 15655 totalling \$799,310.74*
- *Municipal Fund – Cheques 2434 to 2451 totalling \$286,068.55*
- *Municipal Fund - Direct Debit Numbers:*
 - *19066.1 to 19066.14 totalling \$25,664.94*
 - *19100.1 to 19100.14 totalling \$26,161.96*

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.3 Budget Amendment – Regional Road Group Funding

| | |
|-------------------------------|---|
| File Reference | 8.2.5.3 |
| Disclosure of Interest | Nil |
| Voting Requirements | Absolute Majority |
| Author | Cameron Watson - Executive Manager Corporate Service |
| Attachments | Nil |

Purpose of Report

This report seeks Council's approval for an amendment to its 2024/2025 budget to allow for additional income and expenditure that relates to its currently budgeted Regional Roads Group funding.

Background

Each year, council adopts a budget that includes a capital road construction component. These works are funded through several different funding streams; Federal Roads to Recoveries funding, State Main Roads WA Regional Road Group (RRG) funding and Shire Municipal funding.

Council has been notified that the Main Roads WA (MRWA) Regional Road Group funding has been increased by \$64,989 to \$1,181,522.

Comment

Councils only RRG funded project for 2024/25 is the replacement of a significant number of damaged culverts and the reconstruction and sealing of ~2km of the Bodallin Bin Road. The currently approved budget for these works is \$1,674,799.

Regional Road Group subsidised projects are funded on a 2/3 MRWA, 1/3 Shire basis. The current allocations are \$1,116,534 MRWA and \$558,266 Shire. MRWA has indicated that additional funding of \$64,989 is available for the project bringing the MRWA contribution to \$1,181,522. This increase means that Council will be required to increase their contribution to \$590,778, an increase of \$32,512. The total project budget has increased to \$1,772,300.

Statutory Environment

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

Economic Objective

- Outcome 2.5 - Safety and quality of transport networks are maintained and improved.
2.5.1 - Continue to maintain and upgrade our road network.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

If the recommendation below is endorsed, an additional income of \$64,988 and expenditure of \$97,500 will be incurred in Councils Capital Expenditure Budget.

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|-----------------------|-----------------------------------|--|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Increased Expenditure | Moderate (6) | Ensure adequate project funding is available |
| Service Interruption | Nil | Nil | Nil |
| Compliance | Nil | Nil | Nil |
| Reputational | Nil | Nil | Nil |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

108/2024

Moved Cr Close/Seconded Cr Rose

That Council approves the following budget amendments:

| Sub-Program | Account / Job | Current Budget \$ | Amended Budget \$ |
|-------------------------------------|--------------------------------------|-------------------|-------------------|
| <u>Expenditure</u> | | | |
| 121 - Infrastructure - Construction | RRG28 - R2030 - Bodallin Wheatbin Rd | 1,674,799 | 1,772,300 |
| | Wages | 98,829 | 98,829 |
| | Public Works Overheads | 88,682 | 88,682 |
| | Plant Operating Costs | 80,462 | 80,462 |
| | Plant Depreciation | 28,785 | 28,785 |
| | Contractors & Materials | 1,378,041 | 1,475,542 |
| <u>Income</u> | | | |
| 121 - Infrastructure - Construction | R12100 - Grant Roads 2025 | 1,116,533 | 1,181,522 |

CARRIED BY ABSOLUTE MAJORITY (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.3 Reporting Officer– Executive Manager Infrastructure

9.3.1 Building Asset Management Plan, Levels of Service and Strategy

| | |
|-------------------------------|---|
| File Reference | 1.10.3 |
| Disclosure of Interest | Nil |
| Voting Requirements | Simple Majority |
| Author | Glen Brigg-Executive Manager Infrastructure |
| Attachments | Building Asset Management Plan, Levels of Service and Replacement Strategy |

Purpose of Report

For Council to endorse the Building Asset Management Plan, Levels of Service and Strategy.

Background

The plan guides the direction for the management of 108 buildings and minor structures across the Shire that support the delivery of many services for the community.

It formally documents a sustainable and strategic approach to plan, develop and maintain the organisation's building assets throughout their entire life cycle from acquisition to disposal. It provides direction and understanding to Council officers, the community and key stakeholders and demonstrates the organisation's commitment to maintaining community buildings in accordance with industry best practice.

This is a 10-year plan, noting that many building assets have a life longer than this timeframe, the focus of this plan is determining strategies required for maintaining, rehabilitating and renewing components of the asset portfolio over the next 10 years.

Comment

The Shire of Yilgarn is responsible for managing 108 buildings and minor structures across many locations that support the delivery of many services for the community. These buildings range in age, quality, and function and vary from simple shelters and storage sheds through to amenity blocks, office blocks, and community centres.

The Building Asset Management Plan outlines how the organisation will sustainably plan, develop and maintain community infrastructure in line with agreed levels of services within available resources. The plan details information on the organisation's building assets and outlines the management approach to:

- Describing and aligning the assets to services.
- Managing the future demand for assets to achieve and maintain financial sustainability.

- Optimising the lifecycle management of assets (achieving service demand at lowest lifecycle cost).
- Resource (operating and capital) requirements to operate the asset portfolio in alignment with levels of service over a 20-year planning period.

Levels of Service is the defined quality of service of an asset and can be seen as a response to stakeholder values and expectations. Levels of service are further supplemented by organisational measures such as the Council's Strategic Plan and the Annual Budget.

Current and target levels of service and associated performance measures are outlined. These are based on current statutory obligations, organisational goals, current accepted industry standards and the historic interpretation of customer expectations of service levels.

A number of the performance measures refer to the annual Local Government Community Satisfaction Survey. The organisation will participate in this biannual survey which measures community views towards, and satisfaction with, the services delivered by the organisation.

The performance measures also refer to the Building Functionality Index. This index will be delivered as part of the improvement plan and will help to gauge and measure at what rate building facilities satisfy stakeholder and operational demands.

The organisation's buildings are classified according to a hierarchy in terms of their specific function, demand, capacity, use patterns, and potential risk. The hierarchy classification is used to assist in prioritising works programs and intervention responses to remedy defects. In the management of building and structure assets, higher quality standards and quicker response times are given to the more important buildings and structures in the portfolio.

Such prioritisation is an essential part of providing the expected level of service across the entire asset portfolio at the lowest total cost.

Challenges

Assessing the community's asset needs is a significant and evolving organisational challenge. Some of the challenges and questions that the Shire grapples with include:

- Do we have the workforce capacity to undertake the required level of asset renewal?
- How do we balance our community's desire to retain assets of heritage value that are under-utilised or no longer fit for purpose?
- How can we consistently integrate sustainable environmental practices into asset design and management?
- Do community groups have the appetite to share facilities to reduce the asset burden?

- Is the community satisfied with taking 20+ years to address this backlog problem and deal with broken assets?
- What will we do, if we do not obtain the necessary funding to undertake capital works?

The Building Asset Management Plan, Levels of Service and Building Strategy are live documents and changes can be made to suit short term and long-term budgets. These plans have been developed from council workshops. There are a number of buildings to be further discussed to complete the 10-year replacement strategy for the Long-Term Financial Plan.

Statutory Environment

This Asset Management Plan has been compiled to comply with Local Government regulatory requirements including the Integrated Planning and Reporting requirements, and to demonstrate the Shire's responsible management of assets (and services and facilities provided from these assets). This AMP is concerned with the major asset class:

- Land;
- Buildings;

Land, buildings, infrastructure and investment property must be carried at fair value, now revalued on a 5-year cycle, unless fair value is materially different from the carrying amount.

Strategic Implications

Strategic Community Plan

Outcome 2.3 Quality and affordable housing is available:

- 2.3.1 Continue to invest in housing to attract professionals to the region to attract and retain professionals and young people in the Shire

Outcome 2.4 Tourism opportunities are maximised

- 2.4.1 Continue to manage and promote the Southern Cross Caravan Park
- 2.4.2 Continue to support the Southern Cross Museum

Strategic issues facing the community

- maintaining and renewing our community assets within our own financial resources

Policy Implications

Policy 3.1 Asset Capitalisation and Deprecation

Policy 3.1A Disposal of Assets

Financial Implications

Financial sustainability evaluations of councils are based on the use of agreed ratios that seek to identify whether the infrastructure assets of the council are being maintained (renewals emphasis) whilst the council remains financially viable in the long term (operating surplus emphasis) and retains financial capacity to manage risks and unexpected events.

The expected outcome from sound asset management and Long-Term Financial Plans is,

- financially sustainable council
- an understanding of the options, risks and consequences associated with the ongoing management of large-scale infrastructure
- a basis for engagement with the community on financing options, service levels, priorities and associated trade-offs.

Financing Options

Managing large-scale infrastructure brings associated challenges with financing the often substantial and periodic outlays required. Options available to councils include:

- rating levels and distribution
- strategic use of debt
- appropriate user fees and charges.

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|--|-----------------------------------|--|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Yearly budgets and long term financial plan to make provisions for the strategy. Increased maintenance to buildings in poor condition. | Low (2) | If the strategy can't be funded in any one, year staff will revise the plan to suit. |
| Service Interruption | Failure to any building would impact the levels of service | Low (2) | Continue to maintain the existing buildings to provide the levels of service required. |
| Compliance | Nil | Nil | Nil |
| Reputational | Nil | Nil | Nil |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|----------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence | | Insignificant | Minor | Moderate | Major | Catastrophic |
| Likelihood | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation

109/2024

Moved Cr Guerini/Seconded Cr Granich

1. *By simple majority, Council endorses the Building Asset Management Plan, Levels of Service and 10-year Building Replacement Strategy.*
2. *That Council and Staff continue to engage the Community, to discuss further changes required and use the outcomes to develop the Long-Term Financial Plan.*

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.3 Reporting Officer– Executive Manager Infrastructure

9.3.2 5 Year Development Plan for Regional Roads Group

| | |
|-------------------------------|--|
| File Reference | 1.6.21.10 |
| Disclosure of Interest | Nil |
| Voting Requirements | Simple Majority |
| Author | Glen Brigg-Executive Manager Infrastructure |
| Attachments | RRG 5-year Strategy spreadsheet. |

Purpose of Report

For Council to endorse the Regional Road Group 5-year funding strategy to improve the Shire of Yilgarn's Local Government Roads of Regional Significance.

Background

The Regional Strategies for Significant Local Government Roads with Regional Importance short title ROADS 2040 are documented lists of regionally significant Local Government roads for each Regional Road Group (RRG) and the development strategies for them.

The first editions, were released during 1997 and 1998 and were an initiative of the 1992 Memorandum of Understanding between the State Government and the Western Australian Local Government Association (WALGA), then known as the Western Australian Municipal Association (WAMA). This document will inform the compilation of the latest version, which will supersede Roads 2030 published in 2013.

Local Governments (via RRGs) work collaboratively to review and update the current list of Significant Local Roads to produce this next strategy. This provides an agreed, strategic approach to the allocation of limited funding across the extensive road network within the state of Western Australia. Only projects on local roads included in Roads 2040 will be eligible for Road Project Grant funding under the latest State Roads Funds to Local Government Agreement

The five yearly reviews balance the need for a strategic approach to funding allocation with changes in demand on the road network within the region. Should a Regional Road Group agree to seek an amendment to the endorsed road development strategy this should be documented and endorsed by the State Road Funds to Local Government Advisory Committee. If an affected road crosses into another Region, agreement should be reached with the adjoining Regional Road Group on the proposed change.

Comment

The intent of these guidelines and criteria is to assist Regional Road Groups to identify Significant Local Government Roads. Ideally, a consistent set of criteria will ensure equity for all Local Governments throughout the state when selecting roads to be added to ROADS 2040. However, a flexible arrangement is required to address the many geographical and other variations across the State, especially in the more remote and sparsely populated areas. To that end, the Regional Road Groups have autonomy to identify those circumstances where it is felt a road should be added, even if only one of the Criteria is met.

ROADS 2040 are an investment-planning tool to assist with allocating funding in a systematic fashion to achieve long-term significant planning goals for the Region and State through improvement of road infrastructure. These documents are created for each Regional Road Group from the lists of Significant Local Government Roads with Regional Importance.

Reconstruction of roads is not maintenance as it replaces the existing asset with a new one, typically with a design life of 40 years. Where appropriate, the need to undertake reconstruction of all or part of a road is to be included in strategies for individual roads within ROADS 2040.

Criteria Selection 1: Network Significance

- Roads/routes connecting areas or towns of significance to the Region
- A road/route that is a Regional or Inter Regional Route providing the main connection between this region and other regions, in the State and interstate. Note – “region” does not refer specifically to Main Roads or RRG Regions in this instance refers to a generic region of significance i.e. tourist region, mining region, major town or centre etc.
- A road/route that connects major transport terminals or connects a major transport terminal to a major route. Examples of a Major Transport Terminal include Bulk Storage facilities, Container yards, Rail or Air terminals and other terminals that generate a significant freight movement.
- A road/route that serves a major resource or industrial site. Such as mine sites, abattoirs, stock yards etc.
- A road/route providing access to significant institutions or regional community service centres. Such as schools, hospitals etc.
- A road/route that provides access to a remote community (including Aboriginal communities), OR a road that is the only land access between a remote community (including Aboriginal communities) and at least one town centre.

Urban Roads

- A road (or section of a road) which is the main connector to a significant hub e.g. industrial area, port facility, airport, major shopping centre or activity centre. A road

(or section of a road) which connects two rural routes/roads qualifying as Significant Local Government Roads through a townsite via the most direct and/or suitable route (e.g. a heavy vehicle bypass). This is only for roads that do not form part of another significant route/road.

Parallel routes should be avoided. However, this is not to be a determining factor to reject an application if the Local Government and RRG approve the proximity of a parallel route being appropriately warranted.

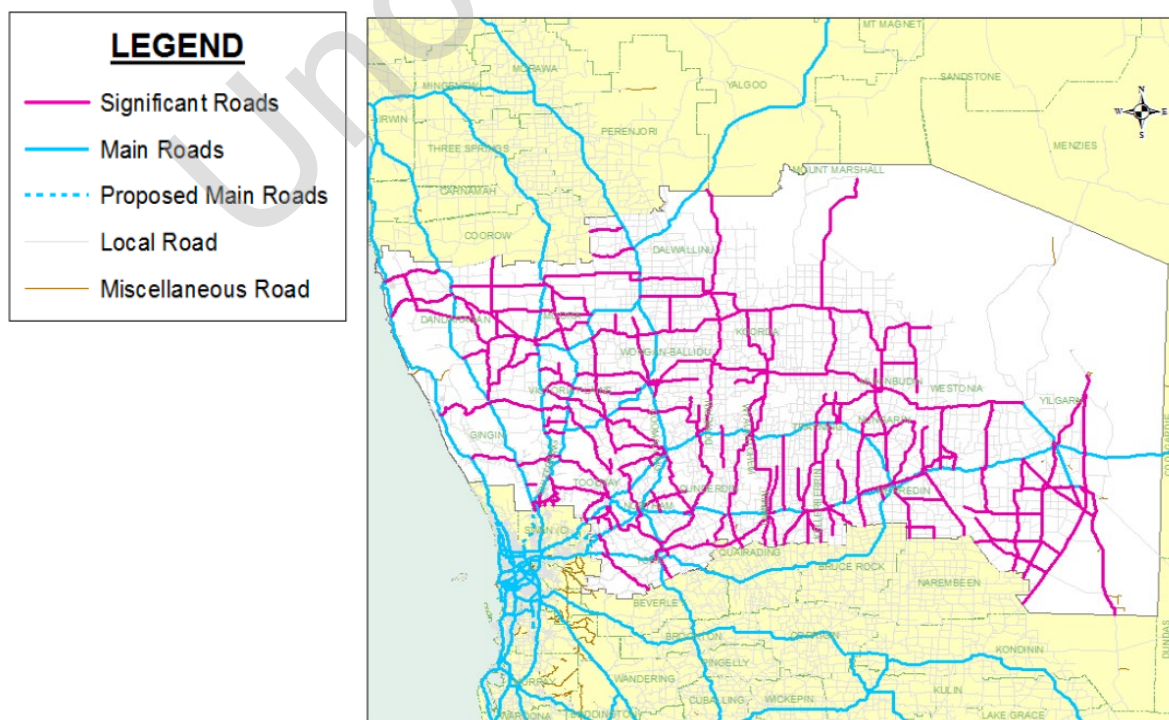
The Shire's Regional Road Group 5-year Strategy spreadsheet is attached for Councillors perusal.

Statutory Environment

The State Road Funds to Local Agreement provides an allocation of funds to Local Governments in Western Australia for the improvement and maintenance of roads and bridges. The quantum of funding in the Agreement is based on a percentage of motor vehicle licence fee collections by the State Government. The Agreement is intended to ensure that the available funds are allocated across the State of Western Australia, focusing on areas of strategic importance and areas that will provide maximum benefit.

Strategic Implications

Wheatbelt North Region Significant Local Government Roads



Since the inaugural Agreement of this type in 1995-96 this arrangement has been of enormous significance to both State and Local Government in Western Australia. As with past Agreements, it provides certainty and a collaborative approach which supports both levels of Government to meet the challenge of maintaining and improving the State and Local Road Network.

Strategic Community Plan

Outcome 2.5 Safety and quality of transport networks are maintained and improved

- 2.5.1 Continue to maintain and upgrade our road network
- 2.5.2 Continue to maintain the Southern Cross Airstrip and facilities

Policy Implications

Engineering Policy 5.2

Financial Implications

Regional Road Group works off yearly allocations from a 5-year State Road Agreement. All project totals include, 2/3 Main Roads and 1/3 Local Government funding. Council will continue to allocate funding through the Annual Budget each financial year.

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|--|-----------------------------------|--|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Council will continue make provisions for Regional Roads Group Funding each year on a 2/3 RRG and 1/3 LG funding basis | Low (2) | Any reduction in funding will require a reduction in the scope of works. |
| Service Interruption | Unsealed roads will continue to impact access during wet periods. | Low (2) | Sealing gravel roads will provide all weather access. |
| Compliance | Nil | Nil | Nil |
| Reputational | Nil | Nil | Nil |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

110/2024

Moved Cr Guerini/Seconded Cr Close

By simple majority that Council endorses the 5-year plan for Local Roads of Regional Significance.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

9.3 Reporting Officer– Executive Manager Infrastructure

9.3.3 Asset Disposal

| | |
|-------------------------------|--|
| File Reference | 1.6.21.14 |
| Disclosure of Interest | Nil |
| Voting Requirements | Absolute Majority |
| Author | Glen Brigg-Executive Manager Infrastructure |
| Attachments | Nil |

Purpose of Report

For Council to consider offers received through WALGA's Preferred Suppliers asset disposal network for surplus equipment.

Background

The 2023/2024 budget identified 2 items of surplus equipment for disposal. These units were not carried over for disposal in the 2024/2025 budget. The units include 2014 Bomag Roller (not being replaced), Toro mower which was replaced with a new unit in 2023/2024 financial year, as no trade was offered.

The Freightliner truck was readvertised as it has exceeded 6 months since the Truck Centre WA original trade price was received. This truck was readvertised for sale through the WALGA asset disposal service.

The Works Supervisor's Toyota Landcruiser YL 333 was advertised as it exceeds the \$75,000 threshold for trading vehicles. Staff received a trade price through the Valley Ford Northam and for outright sale through WALGA's asset disposal service.

The Mack end tipping body is surplus to Council's requirements as this has been replaced with a side tipping body.

Comment

Replacement of the existing Toyota Landcruiser YL 333 has been offered for sale through the WALGA asset disposal service. The Landcruiser is being replaced with a Ford Ranger XLT dual cabin with GVM upgrade.

Vehicles purchased by Local Government are Tender Exempt but regulations through Local Government (Functions and General) Regulations 1996 include,

(3) A disposition of property other than land is an exempt disposition if—

(a) its market value is less than \$20 000; or

(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

Edit to Agenda Item by EMCS – 16th Sept 2024

A request has been received from the Southern Cross Golf Club regarding the possibility of the Shire donating, at nil cost, the Toro mower to the Golf Club for the purpose of maintaining the fairways and surrounds. This request was made due to the club's current fairway mower being well past its useful life and requiring replacement.

As indicated in the Financial Section, this disposal does not have a value in the 2024/25 Budget and as such, a nil value disposal will not affect budgeted income but will mean that Council's loss on sale will be increased by \$7,273.

Prices received for the Toyota Landcruiser YL 333

| Company | Outright Sale (GST exclusive) | Trade offer (GST exclusive) |
|----------------------|----------------------------------|--------------------------------|
| Northam Ford | | \$63,636.36 |
| Smith and Broughton | \$59,090.91 | |
| AR Plant Hire | \$20,000 | |
| Webbs Diesel Service | \$45,000 | |

Prices received for the 2014 Bomag Roller

| Company | Outright sale GST exclusive |
|---------------------|-----------------------------|
| Smith and Broughton | \$24,545.45 |
| AR Plant Hire | \$15,000 |

Prices received for the Toro mower

| Company | Outright sale GST exclusive |
|---------------------------------|-----------------------------|
| Smith and Broughton | \$7272.73 |
| AR Plant Hire | \$2,000 |
| T Quip | \$3,500 |
| <i>Southern Cross Golf Club</i> | <i>\$0.00</i> |

Prices received for the Mack end tipping body

| Company | Outright sale GST exclusive |
|---------------------|-----------------------------|
| Smith and Broughton | \$3,636.36 |

Prices received for the Freightliner Prime Mover

| Company | Outright Sale (GST exclusive) | Trade offer (GST exclusive) |
|---------------------|----------------------------------|--------------------------------|
| Truck Centre WA | | \$150,000 |
| Smith and Broughton | \$40,000 | |
| AR Plant Hire | \$4,500 | |
| GTMB Pty Ltd | \$52,000 | |

At the time of the agenda settlement the trade price hadn't been received from Truck Centre WA.

Trade In.

Indicative Trade value 2017 Freightliner \$150,000 + GST to be appraised within 3 months of delivery of new truck.

Statutory Environment

Local Government Act 1995 3.57 – tenders for providing goods or services and the Local Government (functions & general) Regulations, section 11

Strategic Implications

Asset Management Practices

Strategic Community Plan

2.5 Safety and quality of transport networks are maintained and improved

2.5.1 Continue to maintain and upgrade our road network

Policy Implications

Finance Policy 3.5 Purchasing and Tendering

Local Government (Functions and General) Regulations 1996

Financial Implications

The 2024/2025 budget does not make provision for the disposal of the

- Bomag Roller
- Toro Mower
- End tipping truck body

The 2024/2025 does make provisions of \$90,000 to purchase a new Works Supervisor's vehicle with a trade of \$70,000 with a total changeover of \$20,000

The 2024/2025 does make provisions to replace the Freightliner Prime Mover purchasing a new 8x4 truck for \$415,000 (ordered in the 2023/2024) and trading the Freightliner Prime Mover for \$65,000 for a total changeover of \$350,000.

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|---|-----------------------------------|---|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Funds were allocated in the 2024/205 budget | Low (2) | Any reduction to the trade value will have little impact to the 20024/2025 budget |
| Service Interruption | Truck has been on order for over 12 months | Low (2) | Nil |
| Compliance | Nil | Nil | Nil |
| Reputational | Nil | Nil | Nil |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|---------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

111/2024

Moved Cr Close/Seconded Cr Guerini

That Council, by Absolute Majority in accordance Local Government Act 1995 and Local Government (Functions and General) Regulations 1996:

- 1. Accepts the quote from Valley Ford Northam to purchase a new XLT Dual Cabin Ford Ranger 4x4 for \$71,376.17 and trades the Toyota Landcruiser YL 333 for \$63,636.36 for a total changeover of \$7,739.81 excluding GST*
- 2. Accepts the price offered by Smith and Broughton to purchase the 2014 Bomag Roller for \$24,545.45 excluding GST*
- 3. Donates the Toro Mower to the Southern Cross Golf Club for \$0.00.*
- 4. Does not accept the price offered by Smith and Broughton for the Mack 8x4 end tipping body and advertises the body for private sale.*
- 5. That Council authorises the CEO to negotiate and accept the most advantageous trade offer, for the 2017 Freightliner Prime Mover.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

112/2024

Moved Cr Close/Seconded Cr Guerini

That by decision of Council the new business of an urgent nature be accepted for consideration.

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12.1 Amendment to 24/25 Schedule of Fees & Charges – Hire of 50KVA Generator

| | |
|-------------------------------|---|
| File Reference | 8.2.5.3 |
| Disclosure of Interest | Nil |
| Voting Requirements | Absolute Majority |
| Author | Nic Warren-Chief Executive Officer |
| Attachments | Nil |

Purpose of Report

Requests Councils endorsement of an amendment to the 2024/2025 Schedule of Fees & Charges to provide for the hire of the Shire's 50 KVA generator.

Background

The Shire's 2024/2025 schedule of fees and charges provides for the hire of a range of the Shire's own plant and equipment. Under Minor Plant, it provides for the hire of "pumps generators (< 10 kVA) and trailers at \$143.00 per day. It however states the hire of generators above 10 kVA are not available for hire.

In recent times, there have been requests to hire the Shire's 50 kVA generators for events that are located in areas that do not have mains power.

As such, it is proposed to set a hire fee for the Shire's 50 kVA trailer mounted generators.

It is further proposed to name the fee charge items as ">10 kVA generators with Trailer" in the event the Shire changes/replaces its current generator stocks for different sized generators.

Comment

As mentioned, hire of a 10 kVA generator is set currently set by the Shire at \$143.00 per day inc gst.

To determine a suitable price for a 50 kVA generator, quotes were sought as follows:

- Perth Location - 45 kVA no trailer – \$106.128 /day
- Perth Location - 60 kVA no trailer – \$115.45 / day
- Kalgoorlie Location – 45 kVA with trailer - \$329.00 /day
- Kalgoorlie Location – 60 kVA with trailer - \$363.00 /day
- Perth Location – 50 kVA with trailer - \$240.00 /day

Based on the hire rates above, it is proposed to set a hire fee of \$286.00 per day, which is double the Shire's current 10 kVA stand alone hire charge and is similar to the average of the commercial rates provided.

Statutory Environment

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Advertising costs for local public notice.

Risk Implications

| Risk Category | Description | Rating (Consequence x Likelihood) | Mitigation Action |
|----------------------|--|-----------------------------------|--|
| Health/People | Nil | Nil | Nil |
| Financial Impact | Ensure service costs are adequately recovered. | Moderate (6) | Charges maintained at suitable level required to recoup costs. |
| Service Interruption | Nil | Nil | Nil |
| Compliance | Nil | Nil | Nil |
| Reputational | Nil | Nil | Nil |
| Property | Nil | Nil | Nil |
| Environment | Nil | Nil | Nil |

| Risk Matrix | | | | | | |
|---------------------------|---|---------------|--------------|--------------|--------------|--------------|
| Consequence Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Officer Recommendation and Council Decision

113/2024

Moved Cr Guerini/Seconded Cr Rose

That Council, by absolute majority:

1. Approves the inclusion of the following fee and charge in the Shire of Yilgarn's 2024/2025 schedule of fees and charges:

Minor Plant – > 10 kVA Generator with Trailer - \$286.00 per day

2. Approves the date of introduction for the new > 10 kVA generator fee recommended above of the 1st of October 2024.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

CONFIDENTIAL

114/2024

Moved Cr Rose/Seconded Cr Granich

That the meeting be closed to the public in accordance with the Local Government Act 1995 section 5.23 (2)(a).

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Tim Pope, Jo Pope, Shaun Hart, Kelvin Kent, Chloe Harvey, Steve Rose, Will Harvey, Linda Warren, James Steel, Kent Broad and Lucy Mulcahy, Cameron Watson, Glen Brigg and Laura Della Bosca left the meeting at 6.30pm

13 Officers Report – Chief Executive Officer

13.1 Chief Executive Officer Annual Appraisal Process

| | |
|-------------------------------|---|
| File Reference | 1.1.1.1 |
| Disclosure of Interest | None |
| Voting Requirements | Simple Majority |
| Author | Nic Warren-Chief Executive Officer |
| Attachments | Price Consulting – Quotation – 2024 CEO Review |

Purpose of Report

For Council, in consultation with the CEO, to endorse the Chief Executive Officers 2024 Annual Performance Review process.

Officer Recommendation and Council Decision

115/2024

Moved Cr Close/Seconded Cr Granich

That Council, with agreement from the CEO:

- (1) Engage Price Consulting to undertake the CEO Annual Review for 2024, utilising the methodology as per the provided quotation; and***
- (2) Confirm all 7 Councillors will form the review panel for 2024.***

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Council Decision

116/2024

Moved Cr Close/Seconded Cr Newbury

That the meeting be reopened to the public

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

Council Decision - Public

117/2024

Moved Cr Close/Seconded Cr Granich

That Council, with agreement from the CEO:

- (1) Engage Price Consulting to undertake the CEO Annual Review for 2024, utilising the methodology as per the provided quotation; and***
- (2) Confirm all 7 Councillors will form the review panel for 2024.***

CARRIED (7/0)

Cr's For: Della Bosca, Close, Bradford, Guerini, Granich, Newbury, Rose

Cr's Against: Nil

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 6:28 pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 19 September 2024, are confirmed on Thursday, 17 October 2024 as a true and correct record of the September 2024 Ordinary Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT

Unconfirmed

**YILGARN HISTORY MUSEUM
ADVISORY COMMITTEE MEETING MINUTES
11th September, 2024**

ATTENDANCE:

Curator Monica Fairless,
Cr Lisa Granich
Jodie Karra,
Leonie Gethin
Kaye Crafter,

APOLOGIES:

Nic Warren CEO

MINUTES:

Minutes from the meeting, 3rd July, 2024 were handed out and read.
Moved by Kaye Crafter and seconded by Leonie Gethin.
Carried

BUSINESS ARISING:

- We are still waiting on receipt of the bags from Mario Pedrin. Kaye to remind Elsen to follow up. It was agreed that whoever saw Buddy Kent next would ask him if he will sew the humpy cover. Lisa to supply needle when required.
- Monica requested that a quote be sought for the clock to be fixed rather than just going ahead and getting it done. Jodie to take photos of the clock and email to Leon Baker Jewellers in Merredin to request a quote.
- We are still waiting to hear back from John Ciabarri regarding the signage we have asked him to create for the well.

FINANCIAL REPORT:

As per tabled item:

Balance for the Council Support Account remaining is: \$6781.18

Museum Income Account Balance is: \$290.95

Museum Reserve Account Balance is: \$33027.76

Presented by Monica Fairless, moved by Lisa Granich and seconded by Kaye Crafter.

Carried

CORRESPONDENCE:

- 16th July 2024 – Email forwarded by CEO from Joan Thomas requesting information on “Sweet Marie”. Sent her Lance’s write up about her. Response received thanking for help.
- 19th July 2024 – Email from Merredin Visitor Centre requesting tourism photos for social media. Also sent to the Shire so Jodie responded on behalf of the Shire.
- 15th August 2024 – Email from Carolyn Hill requesting information on her grandmother, Lillian Slavin, a nurse in Southern Cross during the 1920’s. Unable to find anything so have forwarded enquiry to Lance to suggest where to look. Reforwarded to new email address 6th September 2024
- 30th August 2024 – Email sent via website from Val Spence and forward by Jodie requesting information on John Spence, buried at Pioneer Cemetery. Forwarded what was available. Now asking whether there is a headstone on grave. Monica to help find out if there is and will respond once verified.
- Email from Monica Fairless giving Lance Steven’s new email address.
- Monthly emails from:
RWAHS
Outback Family History
AMaGA
Eastern Goldfields Historical Society

CURATORS REPORT:

Presented by Monica Fairless, see attachment.

GENERAL BUSINESS:

- Leonie mentioned that the “Free Entry” sign gets lost when the doors are open and not seen easily by potential visitors. Suggestions of a sandwich board or another flag were discussed. Leonie mentioned that there is a sign post used during covid at the Op Shop that is no longer in use that she believes may belong to Elsen Boso. She said she will ask Elsen if it could be used at the Museum. Jodie to design a sign stating “Free Entry and donations accepted” to place on the sign post which will be placed outside to encourage visitors.

The meeting closed at: 4.33pm

Next meeting will be held on the 6th November, 2024 at 3.30pm

Curator's report – 11 September 2024

New flags were ordered, have arrived and are in use – are a much better size and we are VERY HAPPY!!

Had the WB team here for the filming at the Museum – will be notified by the team when it will be available to the public. We're still expected to not disclose any information we're privy to regarding the filming.

Tyres have been cut off Rolie Blair tractor so it is now in original condition as per Lance's recommendation.

Noticed the disabled ramp had lifted boards that could pose a trip hazard. This has now been fixed – Will to monitor the boards to ensure they don't twist or warp due to all the recent rain. If volunteers can please check that it has not lifted when on duty, this would help prevent incidents.

The front door has been fixed as with the rain it had fallen a bit and would grab on the floor when trying to open.

Due to an incident, the drain cover has had non-slip tape added to ensure no one can slip on the metal when wet.

Tim is coming in to spray and monitor weeds – has applied one lot of spray, but with rain etc weeds have grown a lot. He is also aware of the moss in the brickwork so will monitor that as well.

Still some outstanding Shire jobs that need actioning, but these are not critical/time-sensitive so these will be actioned when they can.

We've had some interest in Saturday volunteering – nothing to confirm as yet, and may only be every fortnight, but will update once we know.

Sunday's are likely to be unavailable due to cleaner shortage at Shire (so don't want Anne to feel like she has to come in!) Again, once I know what is happening, will update FB and Website.

New digital camera needed – everyone happy for us to use Museum funds to purchase? Usually a few hundred dollars.

YILGARN HISTORY MUSEUM

FINANCIAL REPORT

For the Period 1st July 2024 to 31st August 2024

Museum Council Support Account:

| | |
|---|-----------------|
| Opening Balance | 7,500.00 |
| LESS: Outstanding Purchase Orders Carried Forward | |
| Nil | |
| | <u>7,500.00</u> |

Expenditure as at 31st August 2024:

| | |
|--------------------------------|---------------|
| 1. Software Upgrades | 0.00 |
| 2. Subscriptions & Memberships | 86.36 |
| 3. Furniture & Equipment | 587.00 |
| 4. Functions & Events | 0.00 |
| 5. Communications | 45.46 |
| 6. General | 0.00 |
| | <u>718.82</u> |

Museum Special Projects:

| | |
|-----|------|
| Nil | 0.00 |
|-----|------|

Current Year Purchase Orders Outstanding:

| | |
|-----|------|
| Nil | 0.00 |
|-----|------|

| | |
|---|------------------------|
| <i>Balance of Council Support Remaining - Inc Committed PO's</i> | <u><u>6,781.18</u></u> |
|---|------------------------|

Museum Income Account:

| | |
|-----------------------|---------------|
| Museum General Income | 290.95 |
| Donations | 0.00 |
| | <u>290.95</u> |

Museum Reserve Account as at 31st August 2024:

| | |
|--|-------------------------|
| Opening Balance | 32,876.17 |
| Interest Earnt | 151.59 |
| Transfer of Income Received to Reserve | 0.00 |
| Transfer from Reserve - Committee Approved | 0.00 |
| Closing Balance at Report Date | <u><u>33,027.76</u></u> |



**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
THURSDAY 3RD OCTOBER 2024**

Minutes of the Shire of Yilgarn Bush Fire Advisory Committee meeting held in the Shire of Yilgarn Council Chambers on Thursday, 3rd of October 2024.

1. ATTENDANCE

| | |
|-----------------|---|
| Ron Burro | Chief Bush Fire Control Officer/Chairperson |
| Kelly Watts | Shire of Yilgarn |
| Nic Warren | Shire of Yilgarn |
| Robert Pownall | Yilgarn Central |
| Tony Dal Busco | Central/SXVFRS |
| Joey Dal Busco | Central/SXVFRS |
| James Steel | Yilgarn South |
| Cr Linda Rose | Shire of Yilgarn |
| Alan Nicholson | Deputy Chief |
| Ryan Burro | Yilgarn Central |
| Adrian Wesley | Central |
| Ray Birtles | Bodallin |
| Callum Wesley | Central/SXVFRS |
| Brodie Roberts | Bullfinch |
| Leigh Dal Busco | Central/SXVFRS |
| Cr Gary Guerini | Yilgarn Central |

APOLOGIES

| | |
|----------------------|--------------------------------|
| Jeremy Willis | Area Officer Central Wheatbelt |
| Cr Wayne Della Bosca | Shire of Yilgarn |
| Rod Jackson | Mt Hampton |
| Graham Maddock | Moorine Rock BFB/BFB Secretary |
| Kelvin Kent | Bodallin |

The Chairperson welcomed all in attendance and declared the meeting open at 7:03pm.

2. CONFIRMATION OF PREVIOUS MINUTES

Confirmation of Minutes of the Shire of Yilgarn Bush Fire Officers Advisory Committee Meeting on Tuesday, April 9th 2024.

| | | |
|------------------|----------------|-----------------|
| Moved: | Adrian Wesley | Central |
| Seconded: | Robert Pownall | Yilgarn Central |

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1. Ron Burro Chief Bush Fire Control Officer/Chairperson

Would Like to move a motion to change the AGM meeting to the April 2025 meeting. This will have new electees nominated in in the offseason, which will give them the opputunity to learn the rope outside of the preasure of the fire season and havest combined.

Motion Moved : Robert Pownall Yilgarn Central

Seconded: Alan Nicholson Deputy Chief

3.2. Ron Burro Chief Bush Fire Control Officer/Chairperson

Would like to appoint a third deputy to the committee for Central

**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
THURSDAY 3RD OCTOBER 2024**

Deputy Chief Bushfire Control Officer - Central

Nominated – Leigh Dal Busco – Accepted

Set By – Ron Burro

Seconded – Rob Pownall

No Other Nominations

Carried – Leigh Dal Busco – Deputy Chief Bush Fire Control Officer - Central

4. OFFICER REPORTS

4.1. Chief Bush Fire Control Officer – Ron Burro

4.1.1. Fire load Moderate, although south of the highway is heavier

4.1.2. AVL upgrade on all appliance complete

4.1.3. Most of the appliances are all serviced

4.1.4. Thanks to the VFRS

4.1.5. Confirmed with R. Jackson that the family are not moving until Feb 2025, leaving the truck in situ until that date.

4.1.6. Need to look at signal booster for all vehicles and appliances.

4.1.6.1. Alan Nicholson received a quote from ATG Technology

Repeater - \$851.81 each

Lrg Ariel - \$227.27 each

Sml Areial - \$144.55 Each

Would like to purchase four this budget

4:4 Sth Yilgarn

Fast Attcak

Bullfinch

Moorine

Carried: All agreed

Action: K.Watts to quote local provider for equipment and install.

4.1.7. Jeremy Willis is unfortunately deskbound and will no longer be able to continue in the Area Officer role. Still awaiting DFES to appoint who will be stepping in.

4.1.8. Batteries and pads in all appliance defibs are now expired and require replacing.

4.2. Deputy Chief Bush Fire Control Officer – South – A Nicholson

4.2.1. Quiet Year with small fuel loads

4.2.2. Enquiring if we can receive keys to Covalent's water tank?

4.2.2.1. N.Warren to follow up

5. GENERAL BUSINESS:

5.1. T.Dal Busco – MAU's – Trouble with minesites

To be mindful that the VFRS have encountered minesite not calling in emergencies through 000. When attending incidents, minesite staff must hand over control to bush/VFRS/Police/DFES onsite.

5.2. R.Burro – DOAC moved a motion in their meeting to change the factor from 37 to 40.

6. CLOSURE

There being no further business to discuss, the meeting was declared closed at 7:50 pm

MINUTES
SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE
MEETING
WEDNESDAY, 2nd OCTOBER 2024

Herein are the minutes for the Shire of Yilgarn Tourism Advisory Committee Meeting held on Wednesday, 2nd October 2024 in the Shire of Yilgarn Council Chambers at 6.10pm.

1. ATTENDANCE

Cr L Rose - Council Representative
Cr L Granich – Council Representative
L Sheehan - Voting Member
J Cobden
Alison Carnicelli
Anthony Carnicelli
N Warren - CEO
Glen Brigg - EMI
Kim Chrisp - AMO
Jodie Karra – ASO

Apologies

K Crafter - Voting Member
O Truran – Voting Member

2. Election of Chair

Cr L Rose nominated herself, no other nominations,

Cr L Rose elected unopposed as Chair of the Tourism Advisory Committee.

3. Vacant Committee Member position

With the departure of Robin Stevens, a voting position on the committee is vacant.

The election of an individual to the vacant position must be endorsed by Council.

J Cobden nominated for the vacant voting position;
Alison Carnicelli nominated for the vacant voting position – withdrawn

No other nominations, J Cobden elected unopposed to committee as a voting member, to be endorsed by Council.

MINUTES
SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE
MEETING
WEDNESDAY, 2nd OCTOBER 2024

4. CONFIRMATION OF PREVIOUS MINUTES

That the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 6th September 2023 be confirmed.

That the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 5th May 2024 be confirmed.

Moved en-bloc Cr L Rose, Seconded L Sheehan. Carried 3/0.

For: Cr Rose, Cr Granich L Sheehan
Against: Nil

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Actions from Previous Meetings

5.1.1 Tourism Bin Surrounds

Committee advised Market Creations have now completed bin surrounds, new quote to be received from manufacturer and will be ordered id due course.

5.1.2 Entry Statements

Entry statements are to be discussed in General Business.

5.1.3 "Search and Find Activity"

J Karra working on concepts currently and will provide an update.

5.1.4 Main Street Banners

New banners have been purchased.

6. GENERAL BUSINESS

6.1 Entry Statements

At the September 2023 meeting, the committee endorsed the following:

Action: Moved Onida Truran Seconded Kaye Crafter

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2nd OCTOBER 2024

That the committee endorse the concept of the entry statement as provided, and seek minor adjustments to the images and colour scheme.

Carried (6/0)

The current designs available have been tabled.

The Committee determined that the design shown below was the preferred design and requested the Shire seek final construction plans for approval by Council.



Moved Cr Granich/Seconded L Sheehan

That the Yilgarn Tourism Advisory Committee:

- ***endorse the preliminary design for the Southern Cross entry statements;***
- ***request staff to procure final designs for construction and seek quotes for construction; and***
- ***request Council to endorse final designs and construction of the same.***

Carried 3/0

For: Cr Rose, Cr Granich L Sheehan

Against: Nil

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2nd OCTOBER 2024

6.2 WEROC Eastern Wheatbelt Self Drive Tour

The Wheatbelt East Regional Organisation of Councils (WEROC) Inc. is an incorporated not-for-profit organisation whose membership is comprised of representatives from the Eastern Wheatbelt Shire's of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn.

WEROC have been working on a self-drive tour that incorporates all member Shire, of which has now been completed.

The brochure link is [here](#).

The trail will now be rolled out throughout the WEROC region.

Noted

6.3 Town Teams

WEROC have engaged Vanessa King from Town Teams to work with each Shire in establishing a Town Team.

The Town Team Movement is an organisation that facilitates community led projects with the support of the Local Government.

Their website link for Town Teams is [here](#)

A community information session was undertaken in July.

There has been no further updates regarding a local town team.

Noted

6.4 New Project Ideas

Call for any Tourism related ideas that the committee can discuss.

As per General Business, current ideas to be progressed include:

- Mural
 - o Look to engage a mural artist to paint over the Elephant on the wheatbelt mural
- Anzac Walk
 - o Commemorative plaques to be located at memorial hill near ANZAC Memorial;

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2nd OCTOBER 2024

- Families of current or ex Yilgarn residents who undertook active service for the ANZAC's able to, for a price, request a plaque at the site;
 - Discussed that must have resided in Yilgarn for at least 5 years, and undertook active service for ANZAC's
 - Plaque to include:
 - Name
 - DOB
 - Location/s of service
 - Date of Service
 - Branch (Navy, army etc)
 - Cost of plaque, install etc to be priced and costs to be paid by families/individual.
- Shire to arrange signage of rocky outcrops to be place along GEH at each end of the Shire, to promote to travelling tourist.
 - Treasure hunt idea, for travelling kids to collect/find various objects throughout the CBD, Wimmera Hill and constellation park.

7. MATTERS RAISED BY COMMITTEE MEMBERS

7.1. K Chrisp

- Information board to be installed in garden next to Home hardware.
- Follow up on ANZAC walk idea from J Cobden, commemorating Yilgarn locals who served for the ANZAC's (See project ideas).

7.2. Alison Carnicelli

- Asked if damaged planter boxes in ML could be replaced. G Brigg advised they were in depot, ready to be deployed.
- Asked if they could have planter boxes painted/muralled, J Cobden to send details of artist coming to town.

7.3. J Karra

- Advised that Shire had been contacted by mural artist also, sought if committee were happy for new mural to be painted over Elephant in Wheatbelt mural on side of café. General agreeance for this to be progressed.

7.4. J Cobden

- Thanked Shire/CRC for proposed Christmas markets.

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 2nd OCTOBER 2024

7.5. L Sheehan

- Raised the wave rock at Dulyalbin and if we could promote similar to Hyden. N Warren advised clearing issues would be prohibitive. Discussion led to Shire promoting our rocky outcrops with signage along highway.
- Raised possibility of targeting young families holidaying in SX.

7.6. L Rose

- Raised treasure hunt idea (see project ideas)
- Raised fairy door idea (see project ideas)

7.7. G Brigg

- Working on stargazing jetty at lake koorkadine;
- Working on labyrinth at constellation park, using stones and resin.

8. NEXT MEETING

The next meeting of the Committee will be notified as required.

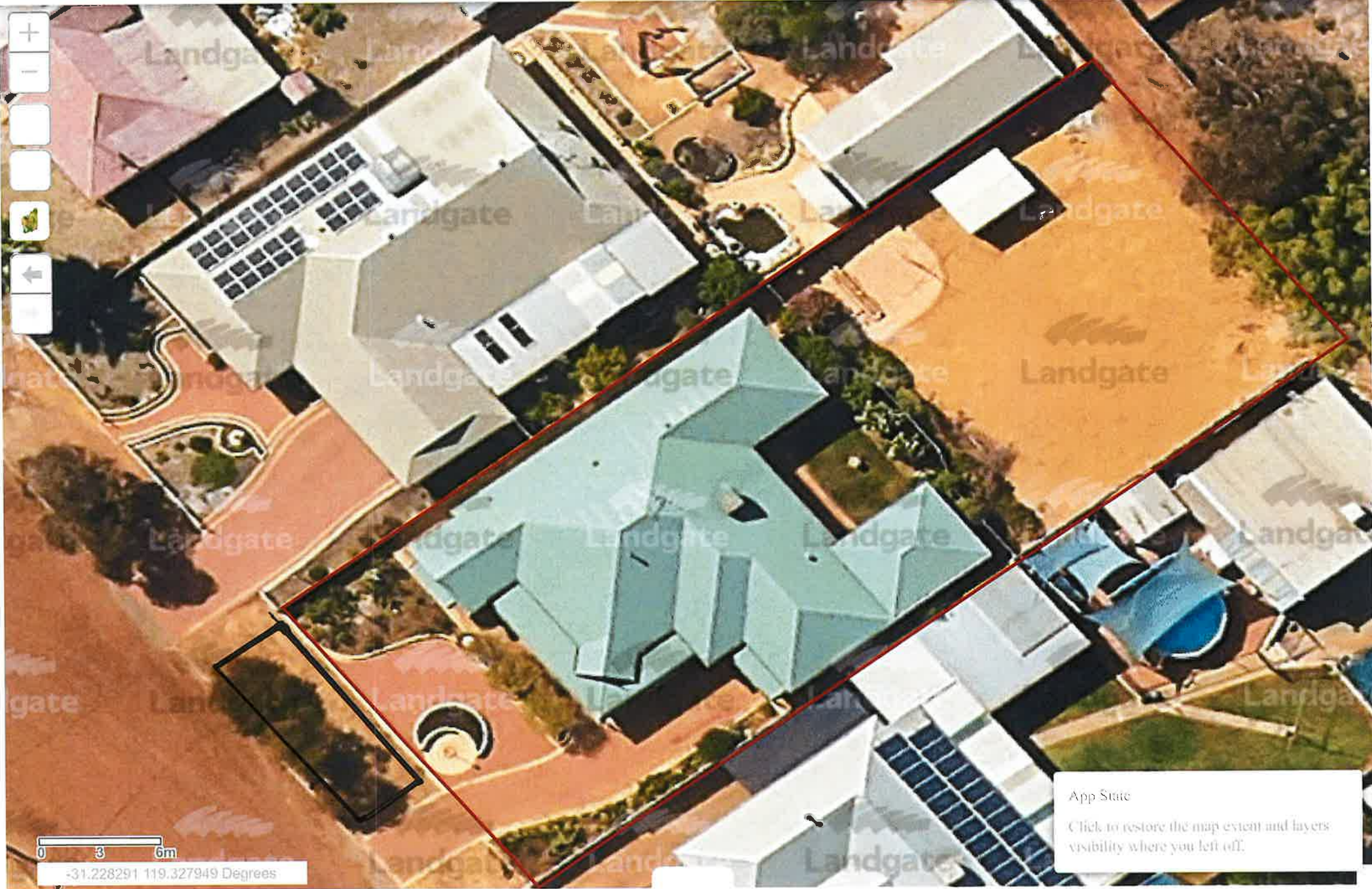
9. MEETING CLOSURE

Meeting closed at 7:30pm



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Scope of Works

The supply and installation of extra over work of the original contract works as per client request lists dated 3rd July, 2024. NOTE: A separate set of drawings has been created due to the number of extra items. Other variations have already been created and this list is not exhaustive.

Work is to be priced as shown and when approved carried under the main contract specifications and conditions, which will be clarified with the issue of Variation Orders. The following drawings are separately documented as Architectural Extraover drawings: labelled AE.

These items are to be priced separately as per the following:

1. **New grey exposed aggregate concrete** to the existing main entry (Entry 1) and existing oval entry (Entry 2) as shown on Drawing AE1
2. Supply and install new moisture-resistant flush **plasterboard to internal Main Entry 1, the Oval Entry 2 and Mezzanine Stairs** as shown on Drawings AE2 and relevant stair upgrade section drawings. This upgrade replaces the existing ColourBond Trimdek areas.
3. ~~Upgrade the existing face brick Commentators Box (2-storey structure) as shown on the drawings AE3 & 4. Provide a separate price for the supply and installation of the structural steel awning.~~
4. **Replace Floor Coverings** as follows with:

4.1. 300x300 Taurus Granite Anthracite Rock vitrified porcelain rated at R11 antislip & Ultracolour Plus 113 Mapeii Grout Kerapoxy easy design to:

4.1.1. Existing canteen and bar area including 1200 perimeter tiled apron to the lounge side of the bar.
See Dwg A18 for additional skirting tiles (i.e ½ 300x600 skirting tiles to all walls excl cabinet areas & tiled apron to lounge side of the bar & canteen)

4.1.2. Existing kitchen (replacing existing vinyl floor) See Dwg A18 for additional skirting tiles (i.e ½ 300x600 skirting tiles to all walls excl cabinet areas)

4.2. Carpet tiles as per selection:

Stella Floor Coverings:
Design: Buffalo
Colour Dark Grey
Range: Americas III

To be supplied and laid to the following:

4.2.1. Bar lounge area (including old dance floor & area where old ceramic tiles are to be removed

4.2.2. Showroom Prep Room and

4.2.3. Connecting Showroom Prep Corridor

4.2.4. Upgraded existing mezzanine stairs (with nosing)

4.2.5. Replace existing mezzanine carpet area

4.2.6. Storeroom connection stadium to away game female changeroom

- All floor covering upgrades as shown on drawing A18, AE5,6,8 & 9. Works to include all glues, grouts and accessories shown on drawings and specifications as required to complete to manufacturer’s instructions.
5. ~~Remove the existing sliding door connecting the old dance floor and stadium, and brick up and finish as shown on drawing AE6. Paint as per the following painting schedule.~~
6. Supply and fix flush moisture resistant **plasterboard direct fix to the existing cool room** as shown on dwg A18.(Note: Client to provide locking rail 50 SHS newel post near coolroom door)
7. **Replace the existing bar lounge ceiling** with flushed Gyptone® (or equal) perforated acoustic suspended ceiling as shown on drawing AE5-7.
8. Price separately to supply and install this **same Gyptone® perforated acoustic ceiling to the raking Viewing Lounge** ceiling in-lieu of the proposed metal strip ceiling
9. Price separately to **flush plasterboard drywall all the existing face brick walls to the Showroom Prep room.** Including all window reveals with metal corner beads and P50 Shadowline cornice and reinstatement of skirtings. Remove and reinstate wall-mount air conditioning units and electrical points.
10. **Repaint balance of all interior areas** not included in the original contract as follows: (Excl all prepainted surfaces such as ColourBond and powder coat metals).

10.1. Two (2) coats Dulux Wash & Wear Low sheen (or equal) to walls.
Colour: Taubman : Whitecap Grey (to be confirmed with wall sample)

10.2. Two (2) Dulux Aquanamel Gloss (or equal) to wall skirting, window nosing, wall capping, door & door frames, coolroom lock rails & newel post, mezzanine spectator bench gallow brackets. Prime where necessary.
Colour: Taubmans Greylock except doors to match wall colour.

10.3. Apply 2 coats and flat white ceiling paint to all new and existing plasterboard ceilings. Apply undercoat to new plasterboard ceiling and bulkheads where required. (prepainted ceiling tiles do not require painting, however the builder will advise if any unsightly tiles can be made good or replaced.)

10.4. Lightly sand and apply I coat gloss Polyethene clear timber floor finish to existing mezzanine spectators’ seats and the full length timber fascia.
- Rooms not in the contract, to ensure the complex is completed repainted are as follows:

Showroom Prep

Showroom Corridor (excl. walls with new door frame already included in contract

Bar Lounge (incl. old dance floor)

Newly lined coolroom

Newly lined soffits & bulkheads to entries 1, 2, and mezzanine stairs.

- Existing Mezzanine 1800 high lined walls

11. **Upgrade the existing internal open riser timber steps** and landing as shown on drawings AE8-12. Build understair and above stair walls, including door and frame, close risers, capping and carpet tiles. Carpet tile per clause 4.2. Specified stringer and landing skirting to be neatly trimmed and align to conceal existing varying edge gap.
Supply and install satin SS wall mounted handrail to stair and landing as shown
12. **Upgrade mezzanine spectator seating** with new timber capped framed plasterboard walls and glass balustrades as shown on drawings AE9 to 12
13. **Replace three roller doors** for existing storerooms 1 & 2 and cleaners room with new B&D or equal ColourBond: Classic Cream. Keyed differently and supplied by manufacturer.
14. **Cabinet Upgrades** as follows:

14.1. Kitchen as per drawings A18

14.2. Bar and Canteen adjusted cabinets (A18 Rev 7)

14.3. Internal Female public toilet vanity tops (A19 Rev 7)

14.4. Away team Male and Female vanity tops (dwg A19 Rev 7)

14.5. Away team female mirror and shelf (dwgA19 view 2

14.6. Access bathroom shelf view 3 & 4
15. **Supply and install doors**, door frame and aluminium vents as follows and as per the door schedule drawings AE13 and as follows:

15.1. Double rebated doors and powder coated aluminium vent to existing gas bottle enclosure as shown

15.2. Replace existing sliding door to bar lounge/stadium

16. **Additional electrical** works as documented on revised PEAK Consulting drawings and AE14
- 16.1. 10amp single power points

16.1.1. Canteen – 1 only
- 16.2. 10 amp double power points:

16.2.1. Kitchen - 4 off

16.2.2. Male & Female internal public toilets - 3 off

16.2.3. Bar and Canteen 1 only


16.2.4. Away Game Male & Female Changerooms – 4off
- 16.3. 15amp single power points

16.3.1. Kitchen – 2off

16.3.2. Canteen – 2 off
- 16.4. Ceiling exhaust fans with flue through roof

16.4.1. Canteen – 1 only
- 16.5. NOTE: The change of PowerPoint location to the Home Team Male & Female Changerooms as shown on drawing AE15

| TABLE OF CONTENTS | |
|-------------------|--|
| DRAWING | TITLE |
| AE0 | SCOPE OF WORKS & TABLE OF CONTENT |
| AE1 | MAIN ENTRY & OVAL ENTRY PAVING UPGRADE |
| AE2 | MAIN & OVAL ENTRY (ENTRY 1 & 2) CEILING/BLUKHEAD FLOOR PLANS |
| AE3 | COMMENTATOR'S BOX - 3D VIEWS AND SCOPE OF WORKS |
| AE4 | COMMENTATOR'S BOX - Delete - to be demolished by others |
| AE5 | GENERAL NOTES - EXTRA OVER CONTRACT WORKS |
| AE6 | EXTRA OVER FLOOR COVERING UPGRADE |
| AE7 | BAR LOUNGE REFLECTED CEILING PLAN |
| AE8 | MEZZANINE STAIR GROUND FLOOR PLAN |
| AE9 | MEZZANINE UPPER LEVEL FLOOR PLAN |
| AE10 | MEZZANINE SECTIONS & DETAILS |
| AE11 | MEZZANINE SECTIONS & DETAILS |
| AE12 | MEZZANINE SECTIONS & DETAILS |
| AE13 | DOORS SCHEDULE EXTRA UPGRADES |
| AE14 | ELECTRICAL POWER POINT EXTRAS |
| AE15 | ELECTRICAL POWER POINTS LOCATIONS |



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Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn

Address: 35 Spica Street Southern Cross

Scope of Works & Table of Content

A3 paper

Dwg# AE0

Rev 2

All Dimensions in mm unless otherwise stated

Job No: RWC Y 0724

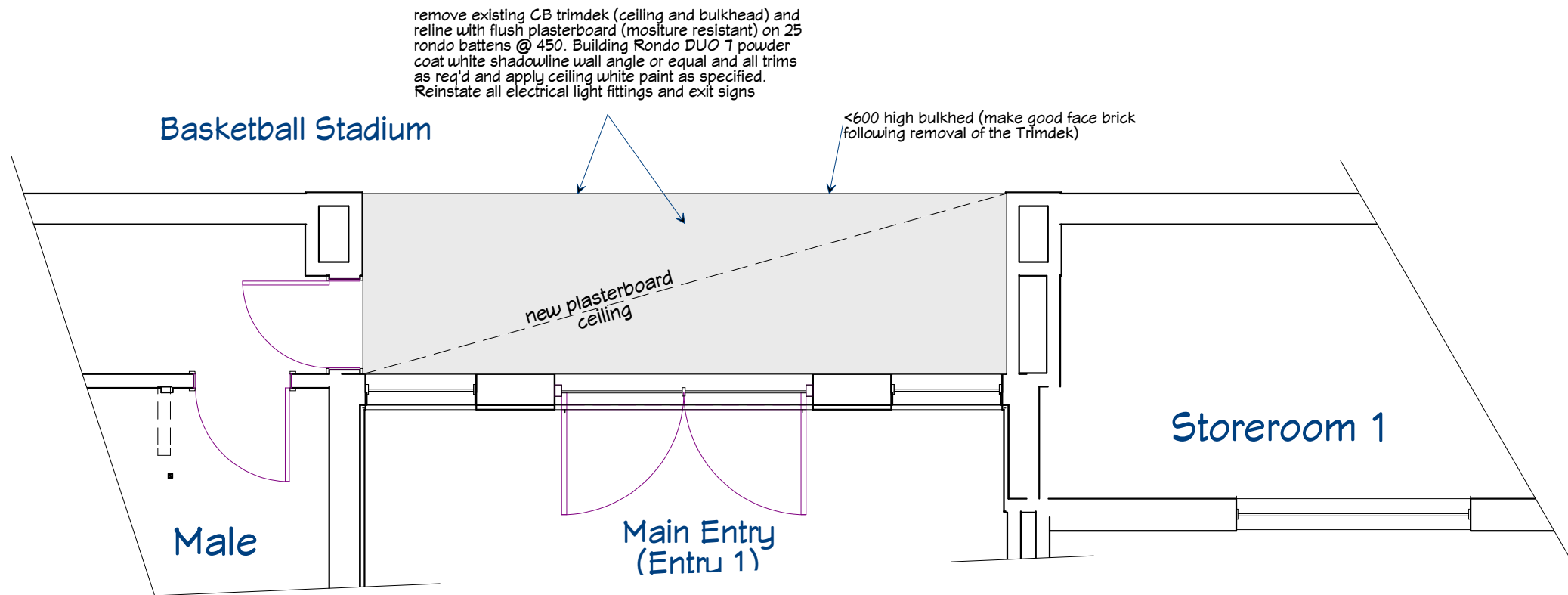
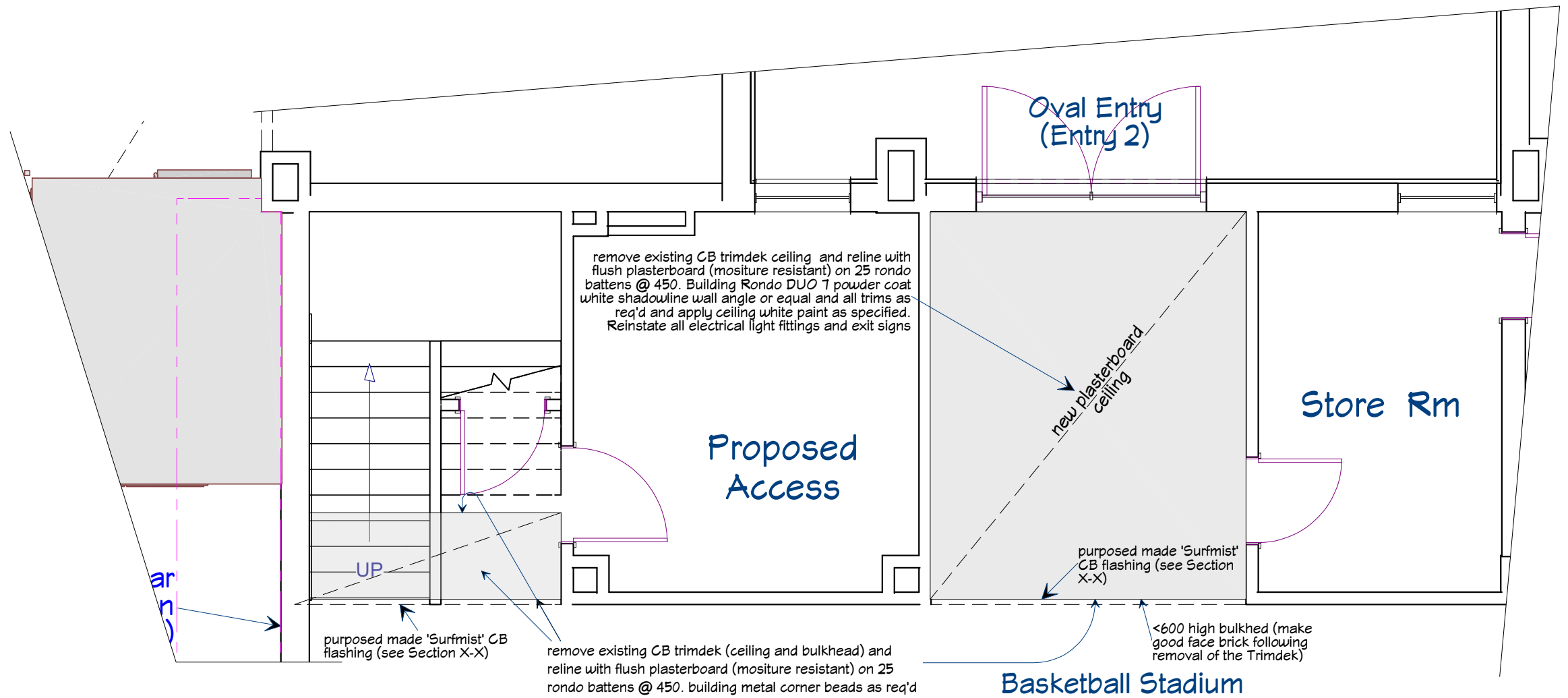
Date: 11/09/2024



- Remove existing concrete paving
- build in 100 thick conc paving + edge thickening exposed aggregate grey conc
- new concrete to match existing fall away from building - ensure door threshold is flush



- Remove existing concrete paving
- build in 100 thick conc paving + edge thickening exposed aggregate grey conc
- new concrete to match existing fall away from building - ensure door threshold is flush



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Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn
Address:
35 Spica Street
Southern Cross

**Main & Oval
Entry (Entry 1 &
2) Ceiling/
Bulkhead Floor**

All Dimensions in mm unless otherwise stated

Job No: RWC Y 0724

A3 paper
Scale 1:50
Date: 11/09/2024

Dwg# AE2 Rev 2

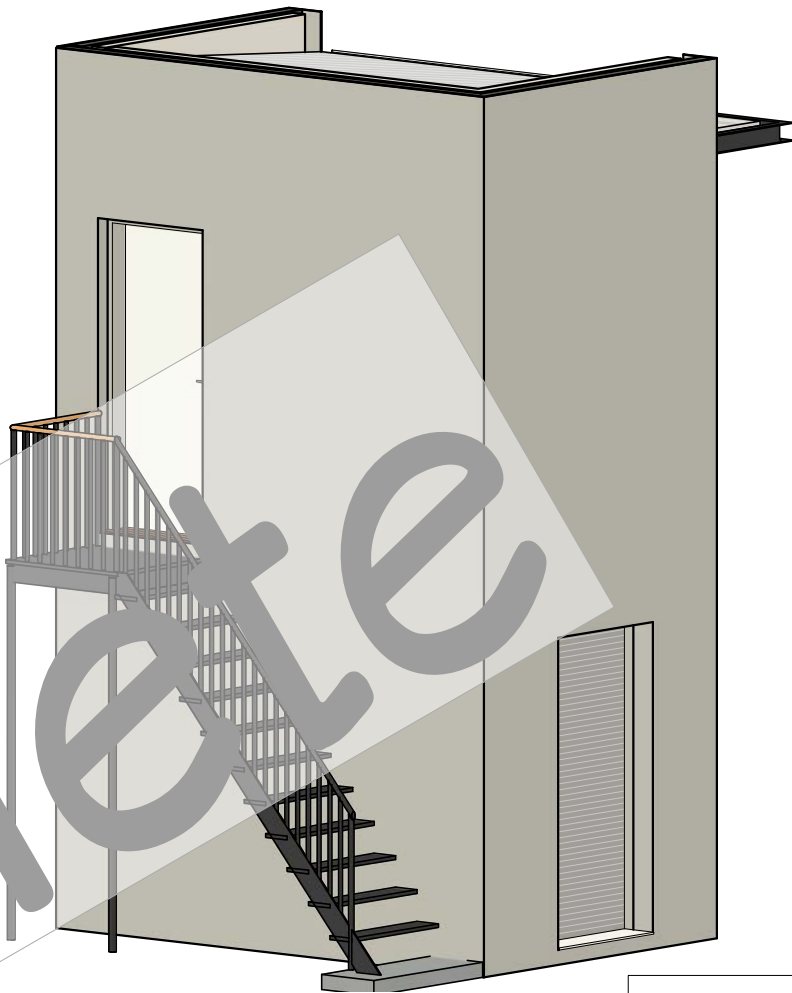
Plans



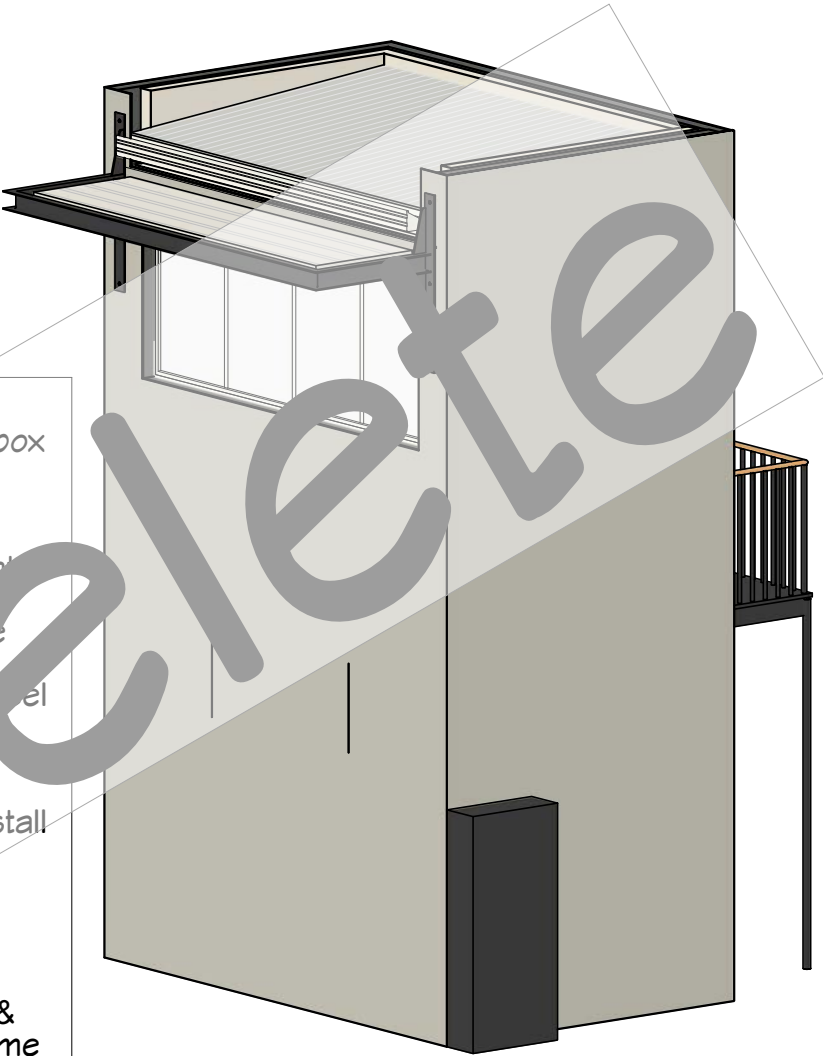
Existing South View



Existing East View
(Oval Facing)



South West View
(upgrade)

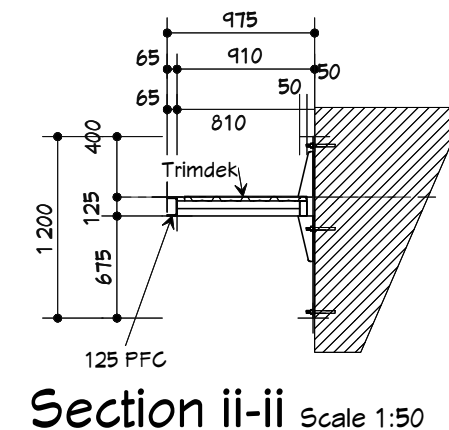
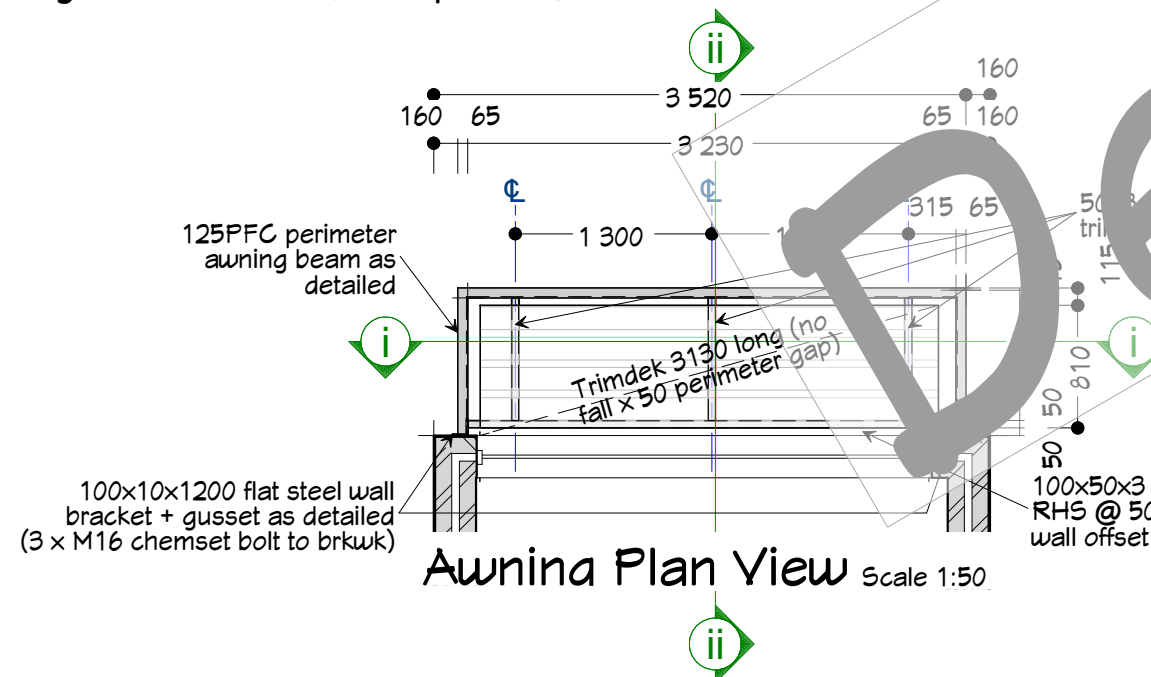
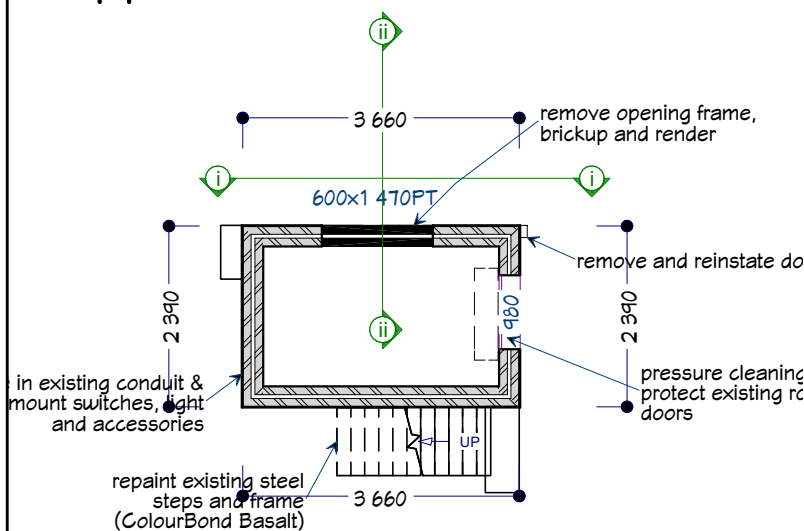
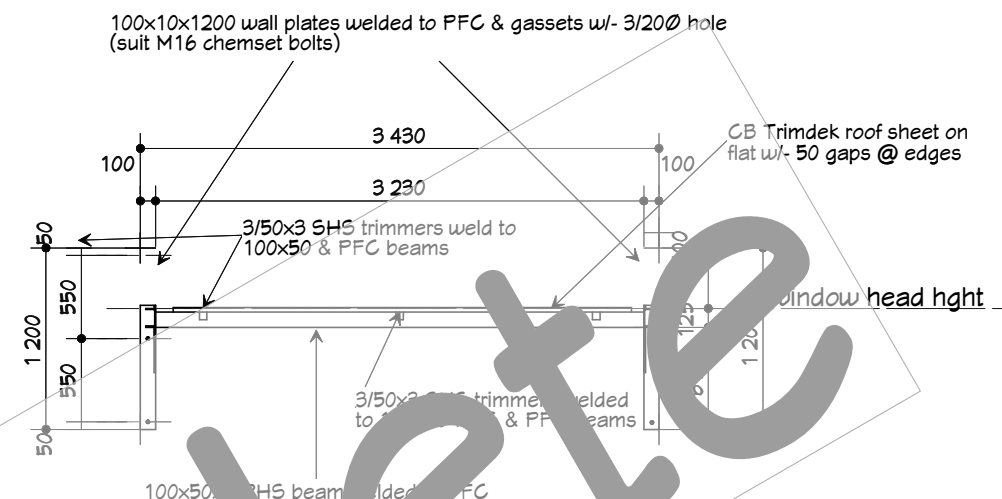
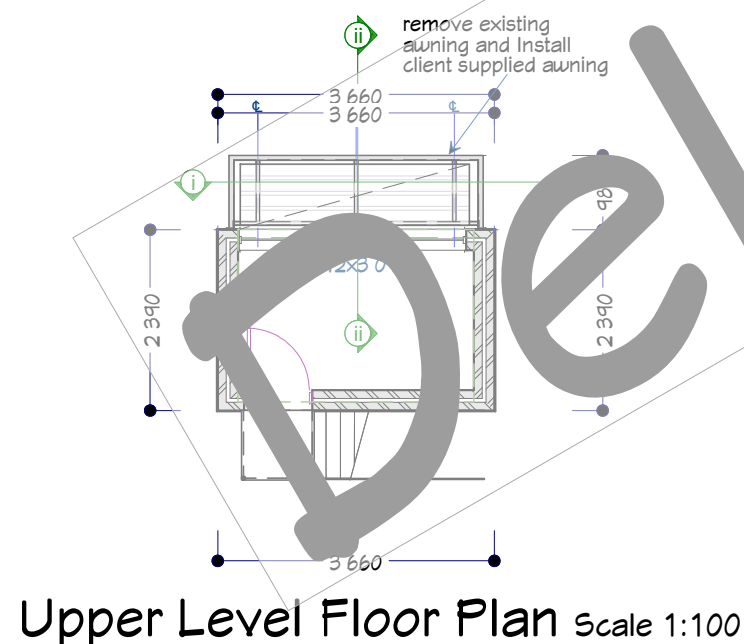
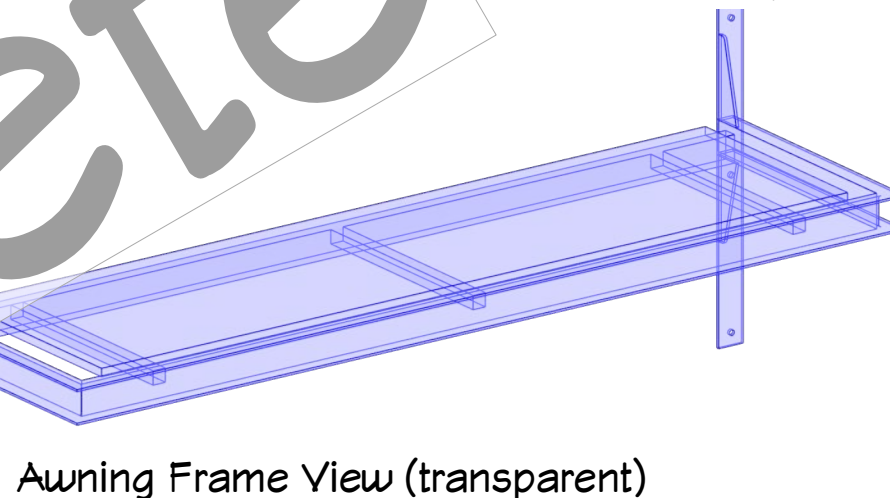
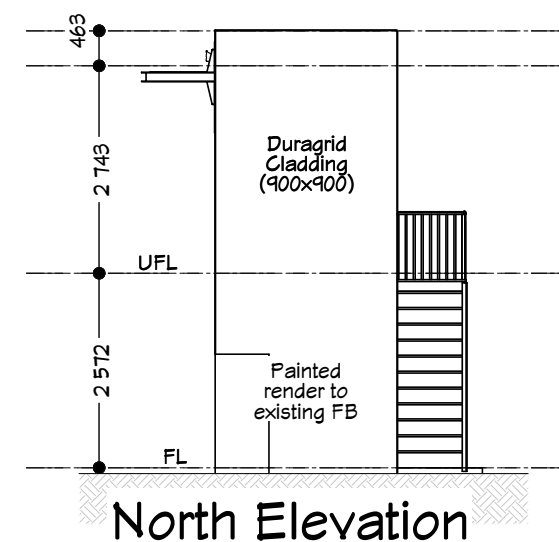
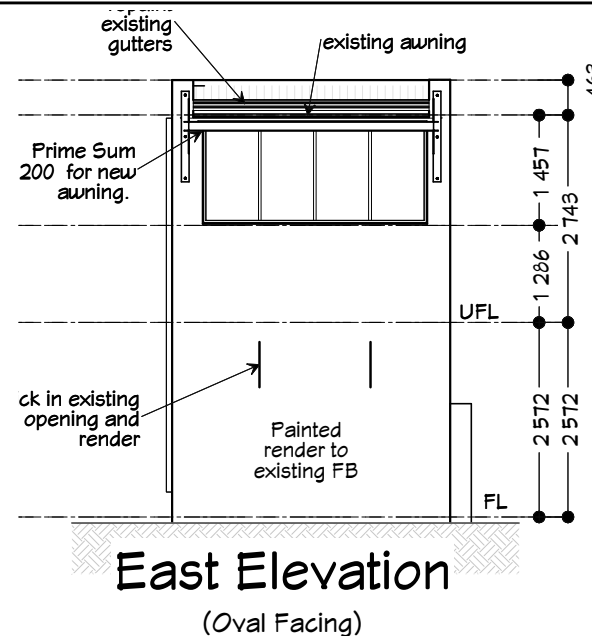
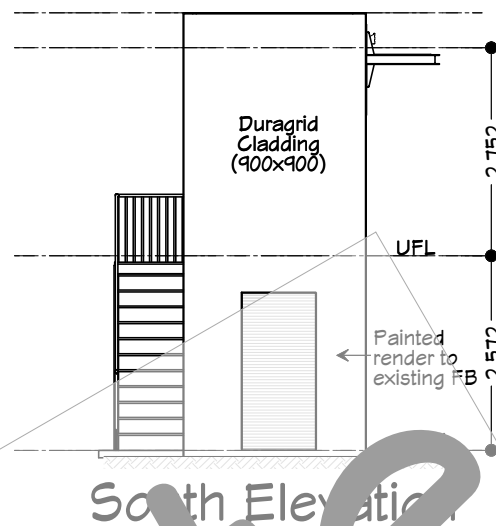
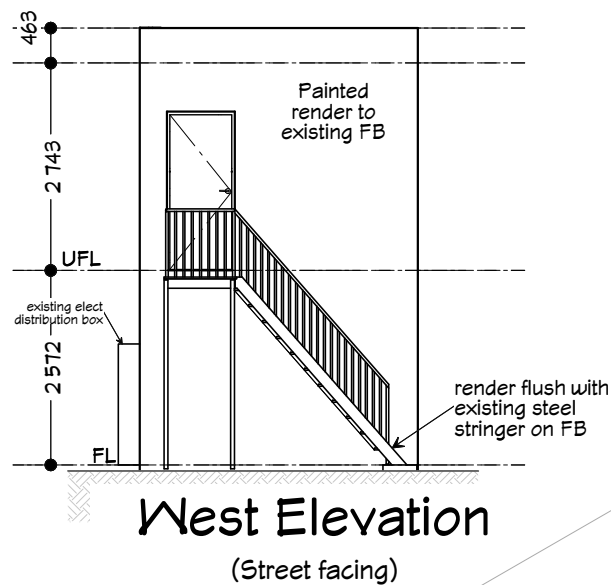


North East View
(upgrade)

- Scope of Works:
Upgrade the existing face brick commentator's box as follows:
- 2 coat sand finish render to the existing face brick commentator's box
 - chase in existing conduits and surface mount existing switches, lights and accessories
 - Remove the existing downpipe and reinstate after painting
 - Existing steel steps, elect distribution box, steel duct to remain neatly finished to new rendered surfaces
 - Build and install new structural steel framing
 - Fabricate 125PFC / Trimdek Awning and install as detailed
 - Paint all existing external surfaces (exclude downpipe, roller door & roof)
 - 3 coat dulx acrytex to all new render (ColourBond Evening Haze)
 - Upper level door frame (CB Evening Haze) & door (CB Surfmist) include inside door & frame
 - Existing steelwork: steps (excl treat mesh) & frame, elect distribution box and steel duct - CB Basalt
 - New steel awning - steelwork CB Basalt & Surfmist Trimdek

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| Proposed SX Sport Complex Upgrade | | | All Dimensions in mm unless otherwise stated | |
|---|---|--------------------|--|------------------|
| Client: Shire of Yilgarn Address: 35 Spica Street Southern Cross | Commentator's Box - 3D views and Scope of Works | Job No: RWC Y 0724 | A3 paper | Scale NTS |
| | | | | Date: 11/09/2024 |
| | | | Dwg# AE3 | Rev 2 |



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Scope of Works:

Bar Lounge Upgrade

Replace existing metal strip ceiling with Gyptone® acoustic Plasterboard to Bar Lounge area

- Demolition
 - Remove all light fittings and and remove from site (retain dartboard light fixed to existing evap duct)
 - Remove existing emergency exit sign and retain for reinstatement
 - Remove all speakers, smoke detectors and retain for reinstatement
 - Where possible move aircon cassettes and fresh air vents to align new downlights
 - projector & screen removal and reinstated by Client
 - Remove all existing metal strip ceiling, insulation, and suspension system and remove from site
- Supply and install new Gyptone® flushed acoustic plasterboard ceiling to manufacturer's instruction
 - set existing ceiling mounted units to align with new ceiling level. (match existing ceiling level if possible. The existing dance floor bi-fold head rail to be removed or concealed. Contractor to ensure all existing elements (window frame head, bar raised ceiling etc.) suit new application.
 - Build in new suspended ceiling frame to suit Gyptone acoustic ceiling, with powder coat white Rondo DUO 7® shadow wall angle (15 x19 + 9x9 recess) or equal
 - Reinststate all electrical services as shown
 - Supply and install R3.5 insulation to suite Gyptone acoustic ceiling
 - Supply and install standard 10mm flush plasterboard as req'd to provide maximum centered Gyptone plasterboard layout. Supply and install flushed Gyptone acoustic ceiling as shown or similar. Adjust layout to manufacturer's recommended fitting and layout.
 - Finish neatly to trade and manufacturer's standard
 - Build in all new light fittings as per PEAK consulting drawings, with builder supplied light fittings
 - Restate new smoke detectors to current applicable standard
 - Projector and screen to be reinstated by client (Builder to provide necessary substrata framing as req'd)
 - Utilize existing light switch board as per PEAK consulting details.
 - Apply prime and 2 coat ceiling paint white finish in accordance with manufacturer's painting requirements applicable to acoustics ceiling standard.
- At the completion, the whole site shall be cleared of surplus building material and rubbish. The building shall be thoroughly cleaned out, floor cleaned and swept, glass cleaned, so that is it fit for immediate occupation including essential services.





Extra Over Floor Covering Scope of Work

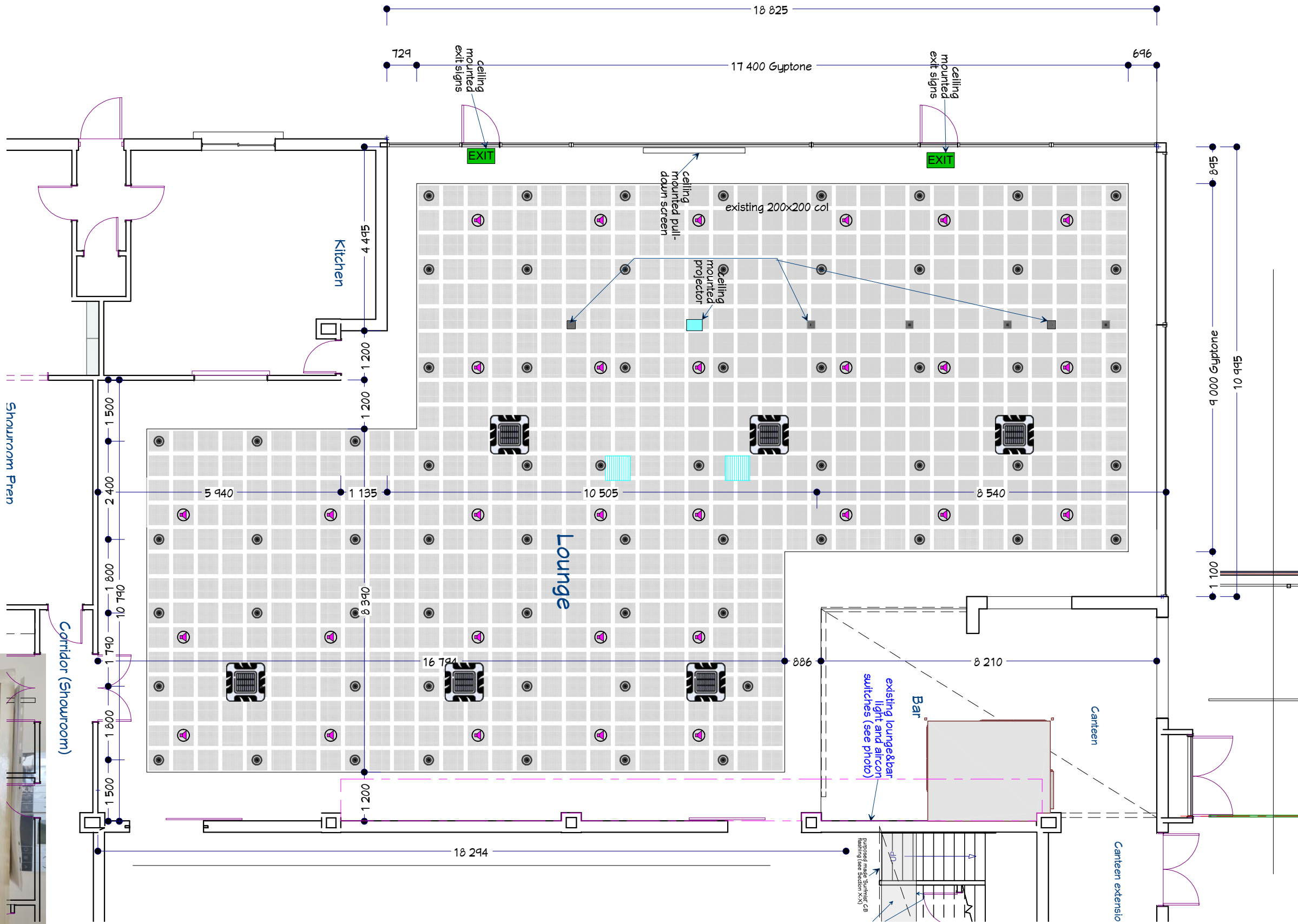
Direct Stick Carpet Tile as per drawings, specification & Colour Schedule


- Supply and laid carpet tiles direct stick to: (areas indicated are nominal only - Check onsite)
 - Showroom Prep (49.4m²)
 - Showroom Corridor (14.4m²)
 - Bar Lounge as shown including over existing dance floor (327.3m²)
 - Upgraded mezzanine step (tread and risers) as detailed (11m²)
 - Mezzanine floor area as shown (67m²)
 - Storeroom connecting stadium to female changerooms (9m²)
- Include all clear anodize edge angles, door threshold joiners and change of floor finishing joiners. Step nosing as detailed and all accessories as requ'd
- Remove all existing carpet, ceramic tiles new areas to be carpeted. Make good all surfaces to be tiled and remove all demolished material from site.

Vitrified Porcelain tile and epoxy grout tile per drawings, as specifications and Colour schedule

- Supply and Lay Taurus Granite Anthracite Rock 300 x 300 fully vitrified porcelain rated at R11 Anti slip - Ultracolour Plus 113 Mapeii Grout Kerapoxy Easy Design
 - Kitchen (22.2m²)
 - Existing Upgrade canteen, bar and bar apron as (41.4m²)
- Setout tile grid central to whole tiles where possible and to avoid narrow and unsightly cuts. Drawings hatched areas indicative only and not to be followed.
- Additional 1/2 300x600 skirting gloss white tiles as shown on drawings A18 rev 7
- Include all clear anodize edge angles, door threshold joiners and change of floor finishing joiners and all accessories as requ'd
- Remove all existing tiles and make good as requ'd.

| | |
|---|--|
|  | 18W LED downlight 4000k MIRA / LEGOLITE (67 off) (allow 6 dimmer switch to areas confirmed onsite with client) |
|  | existing Fresh air inlet grills (2 off) |
|  | reinstated existing speakers (30 off) |
|  | existing air con ceiling cassette (6 off) |
| Where possible move air-con cassettes & fresh air vents to align downlights | |






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Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn
Address: 35 Spica Street
Southern Cross

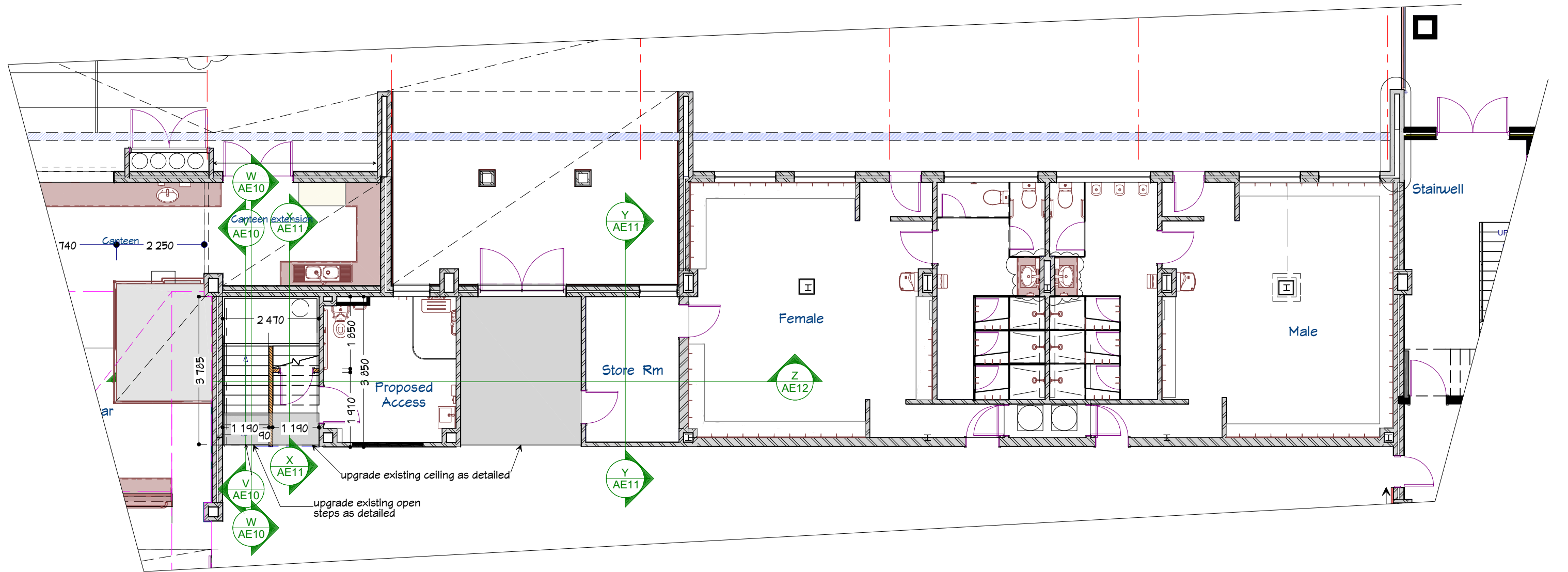
Bar Lounge Reflected Ceiling Plan

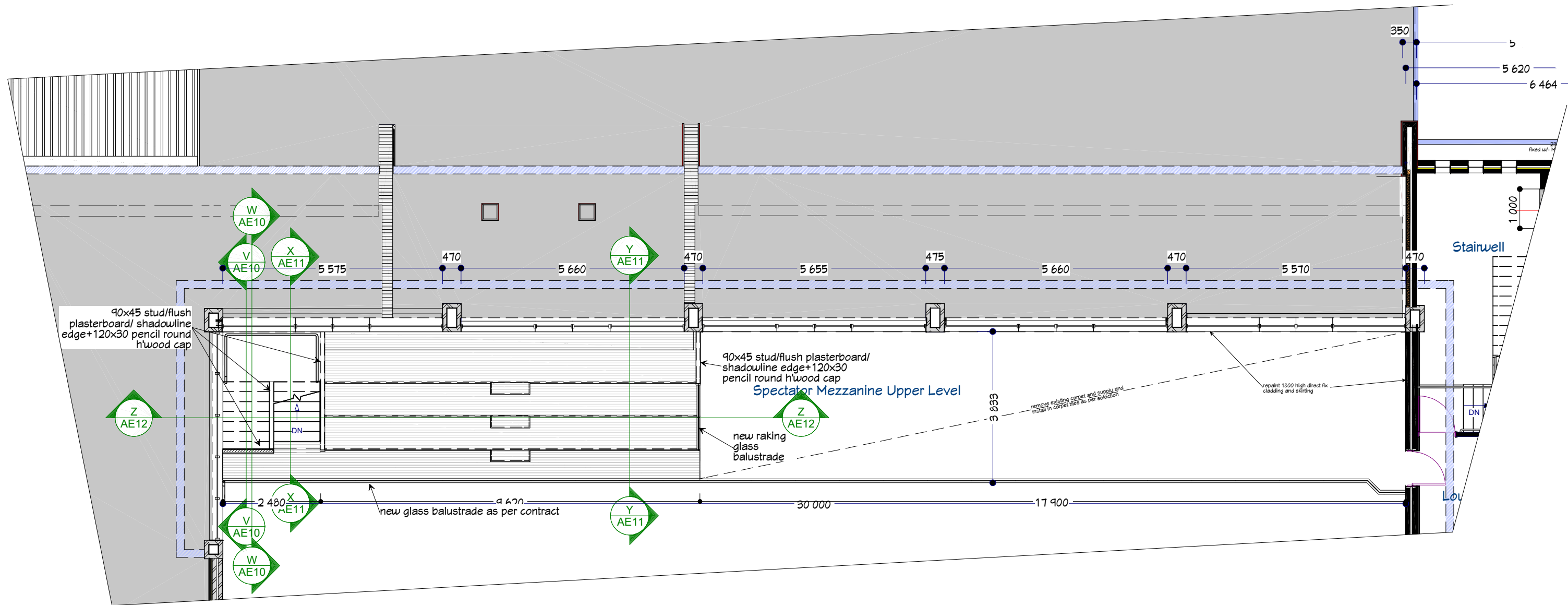
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Job No: RWC Y 0724

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Date: 11/09/2024

Dwg# AE7 Rev 2





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Proposed SX Sport Complex Upgrade

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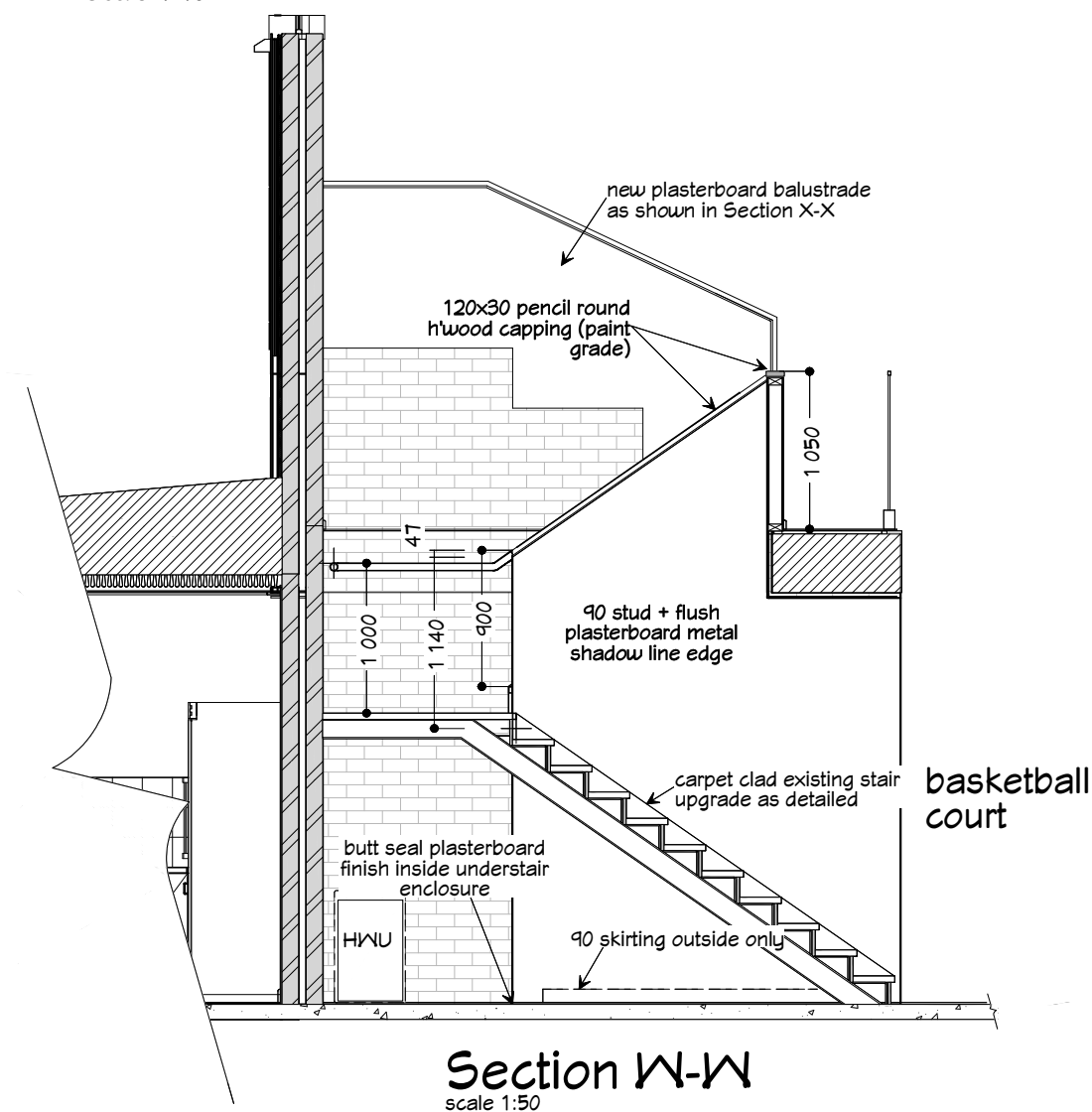
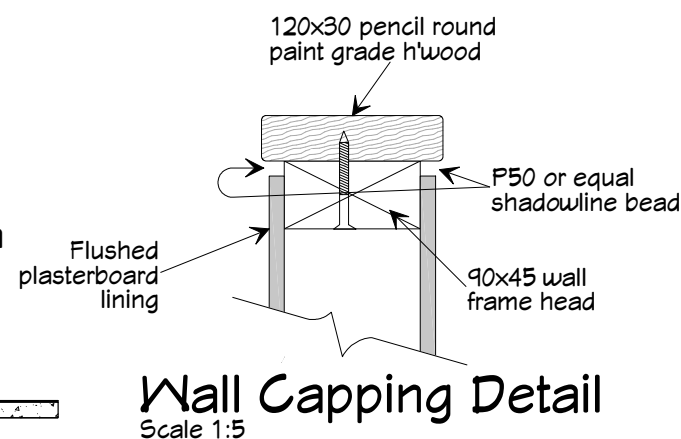
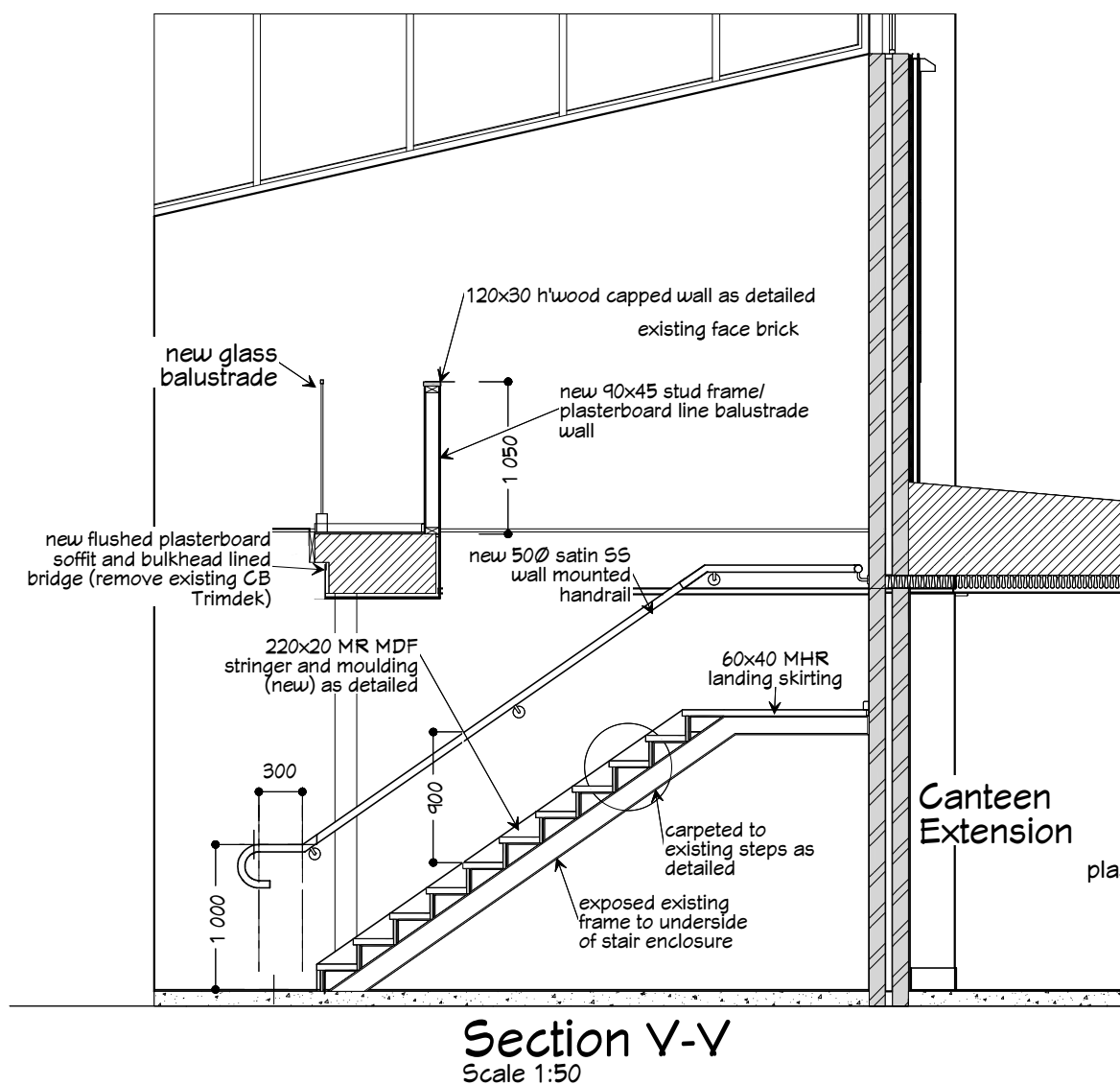
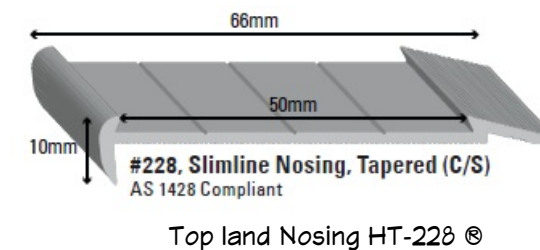
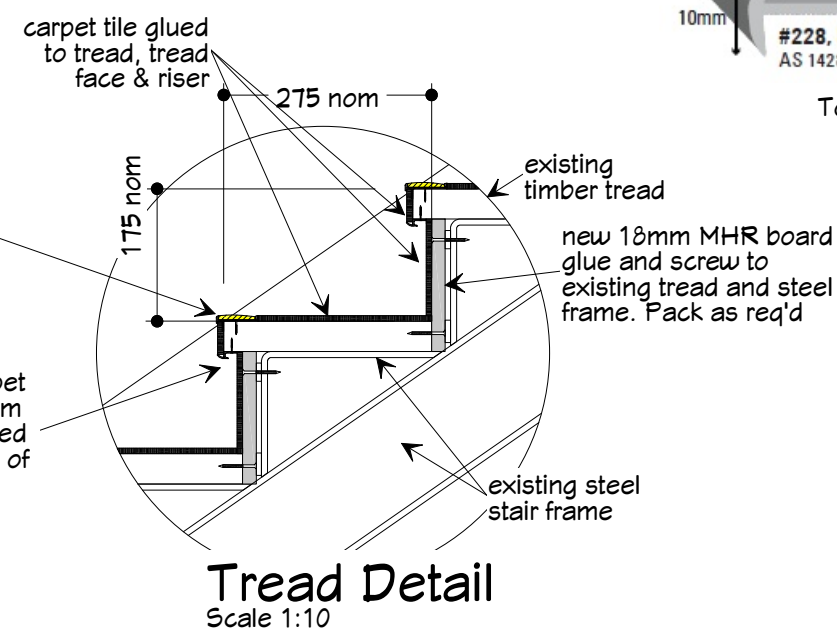
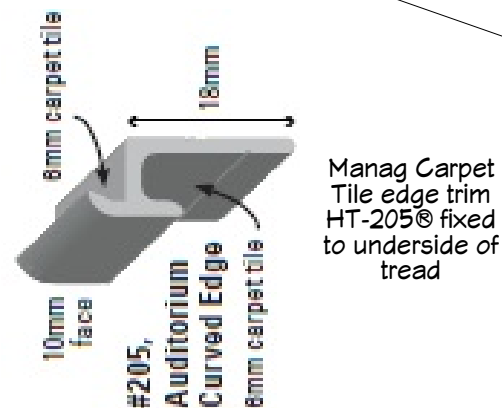
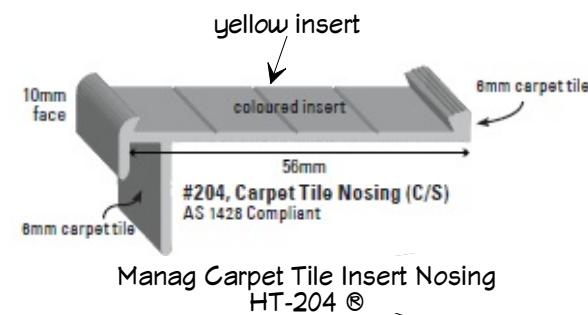
**Mezzanine
Upper Level
Floor Plan**

All Dimensions in mm unless
otherwise stated

Job No: RWC Y 0724

A3 paper
Scale 1:100
Date: 11/09/2024

Dwg# AE9 Rev 2



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Proposed SX Sport Complex Upgrade

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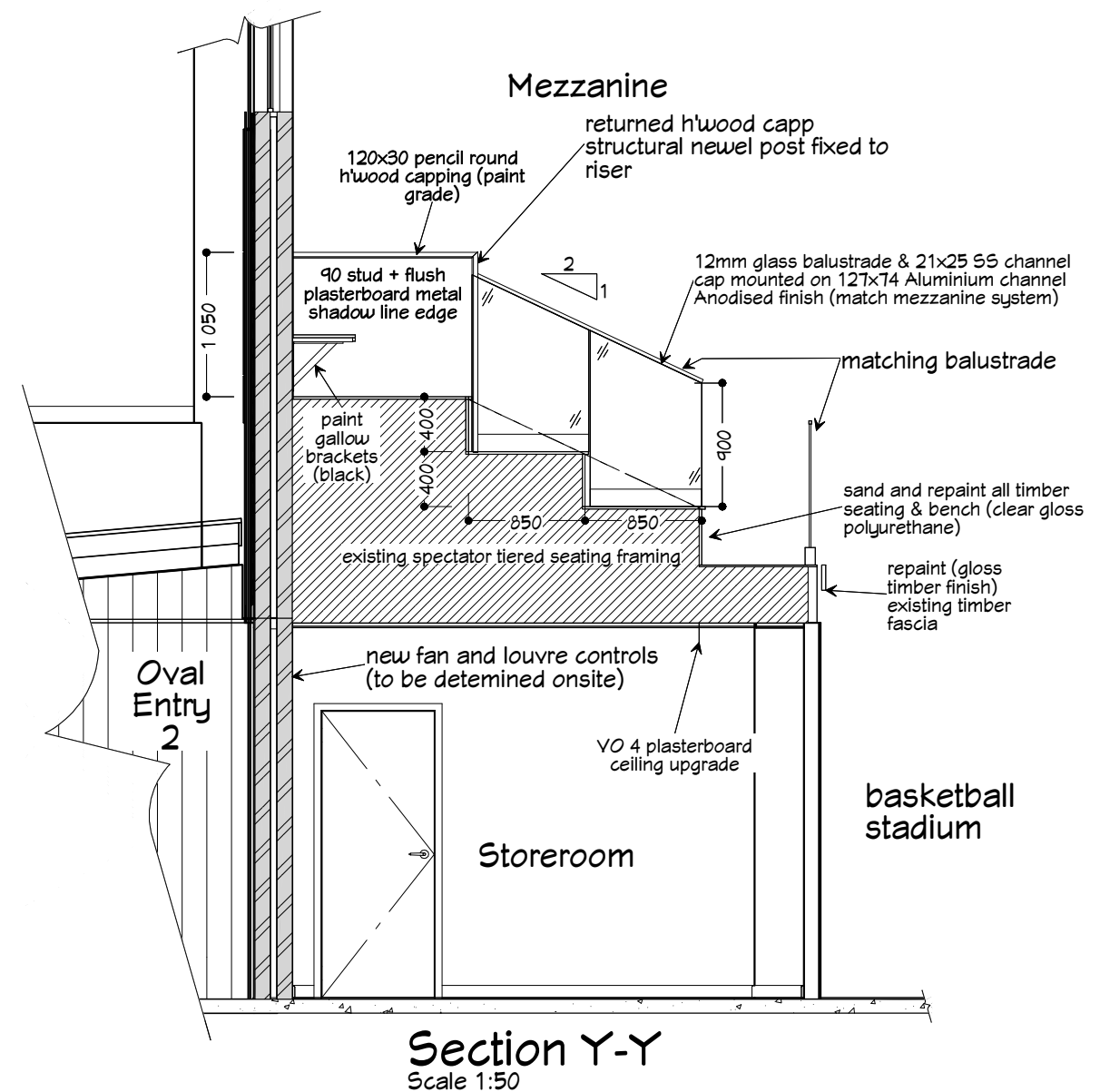
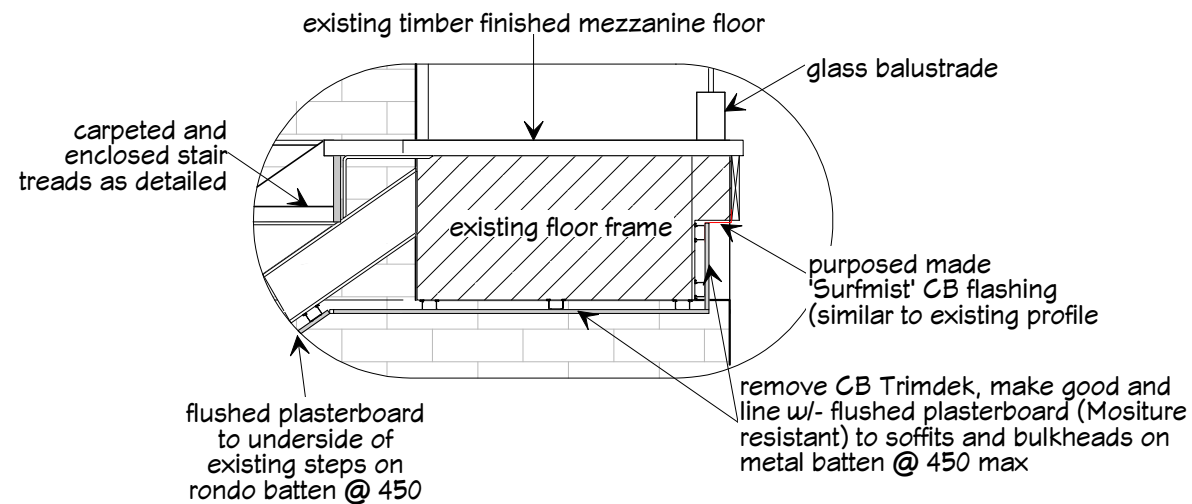
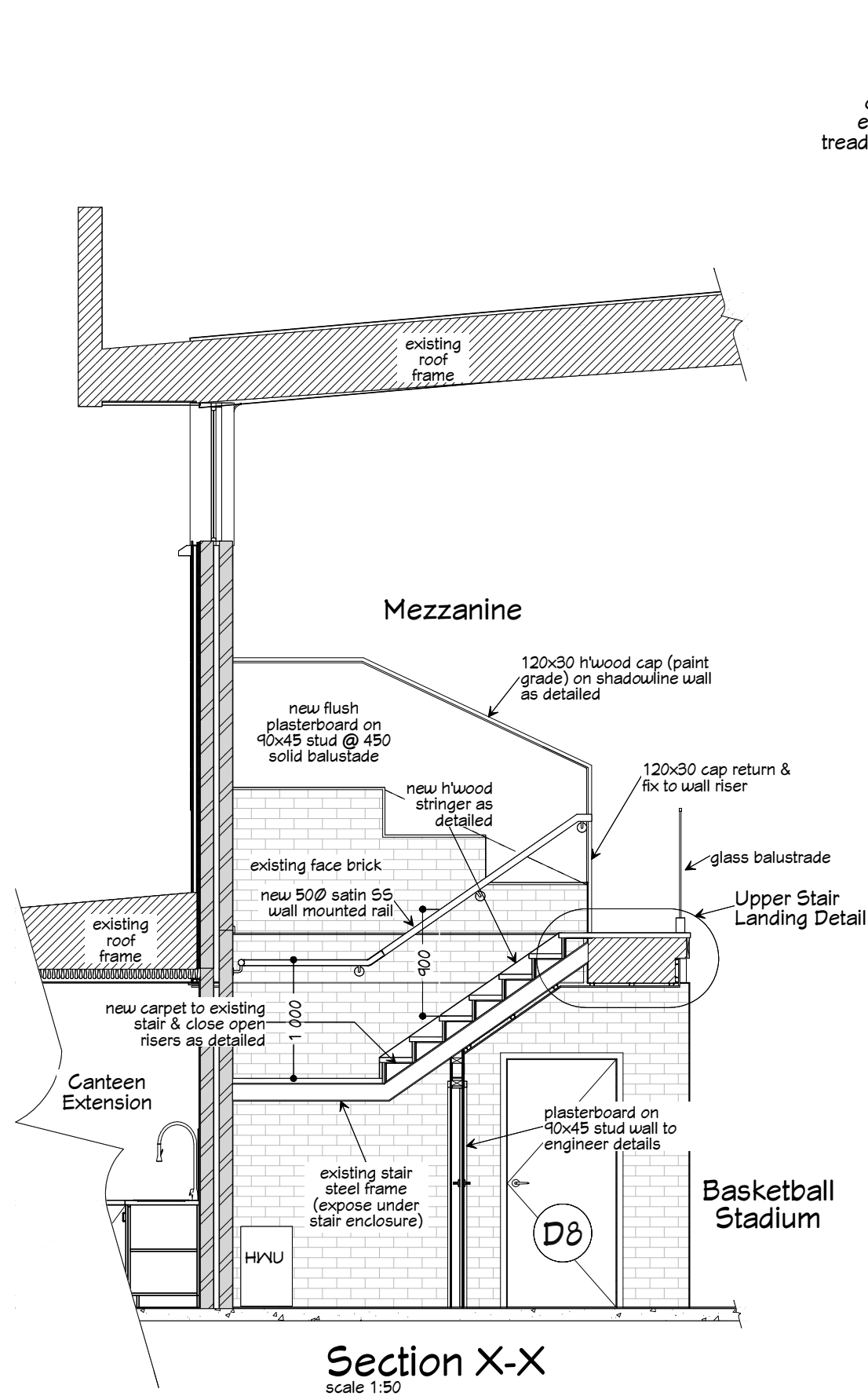
Mezzanine
Sections &
Details

All Dimensions in mm unless
otherwise stated

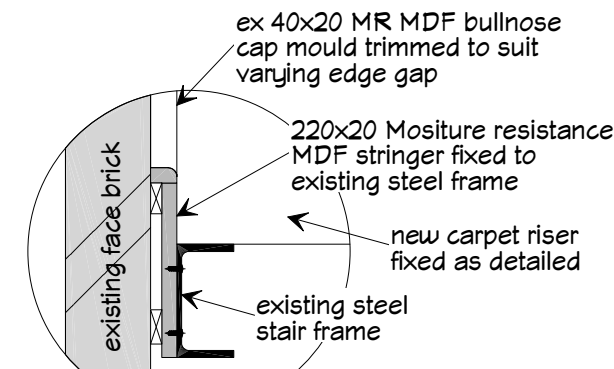
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Date: 11/09/2024

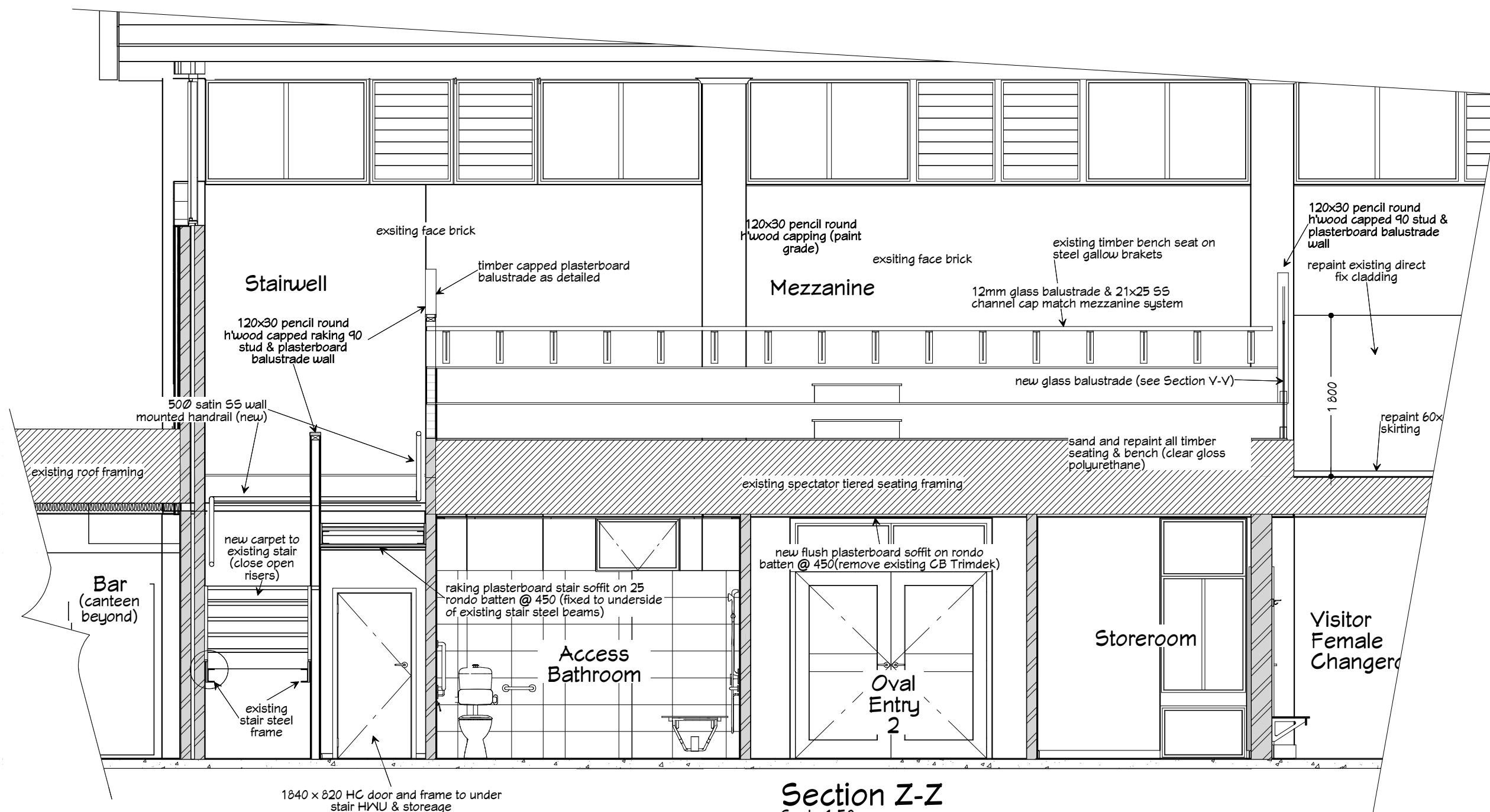
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Stringer Detail
Scale 1:10



Section Z-Z
Scale 1:50



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Proposed SX Sport Complex Upgrade

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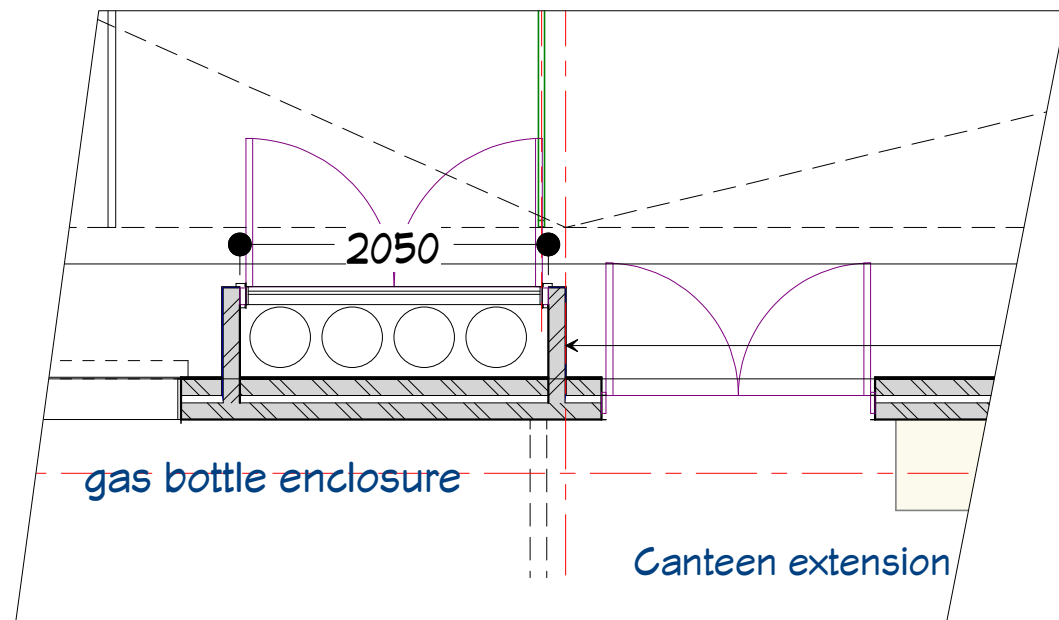
**Mezzanine
Sections &
Details**

All Dimensions in mm unless otherwise stated

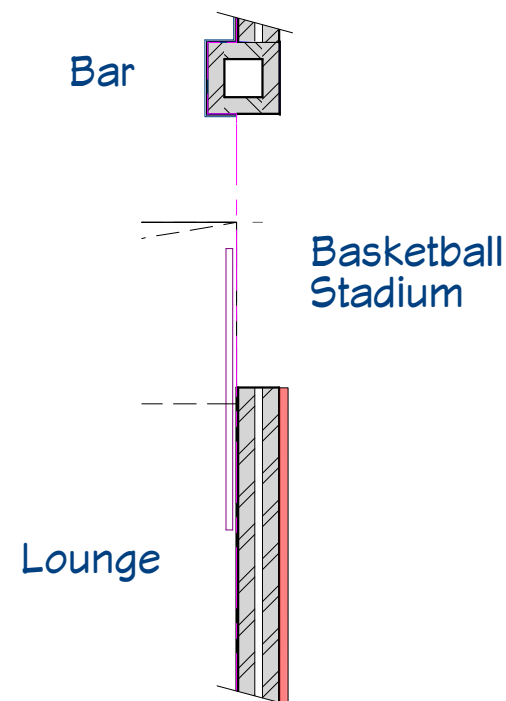
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Date: 11/09/2024

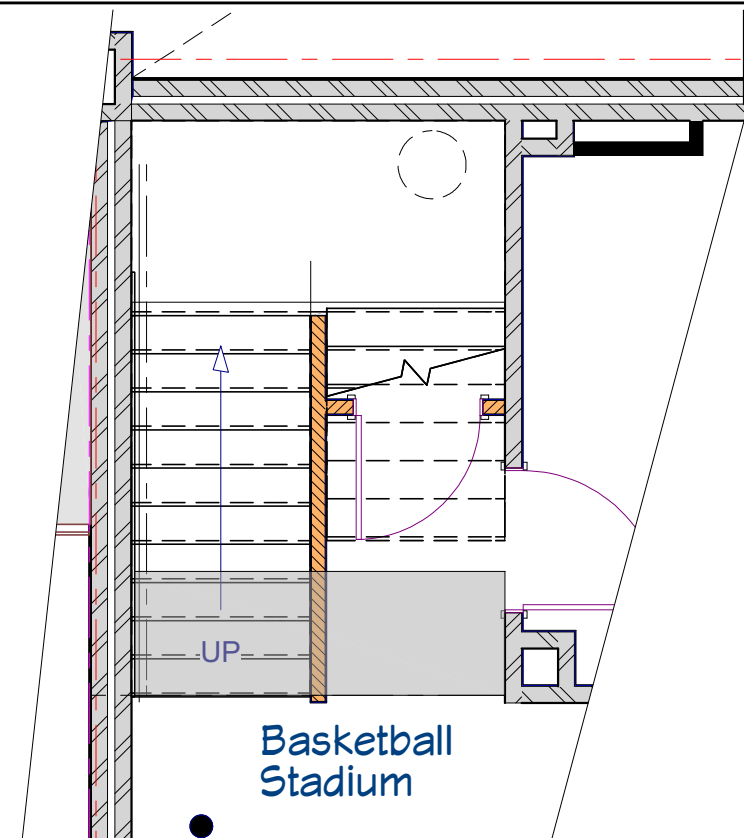
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Gas Bottle Floor Plan



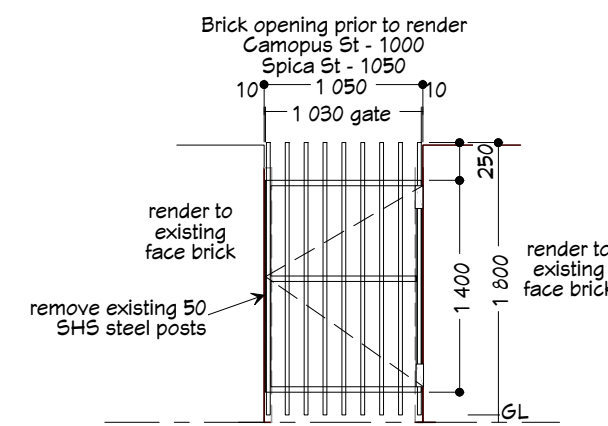
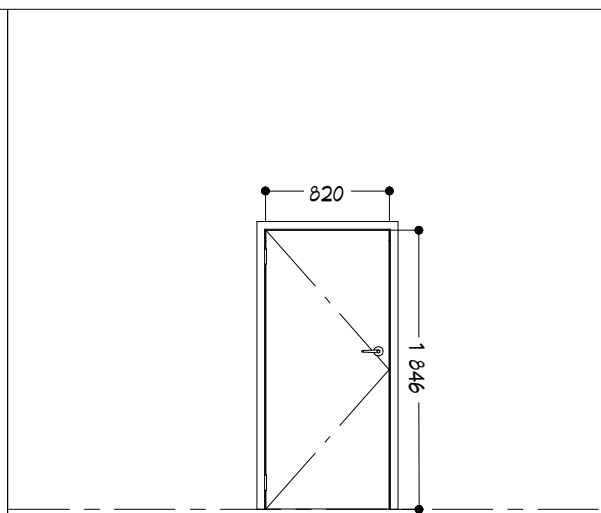
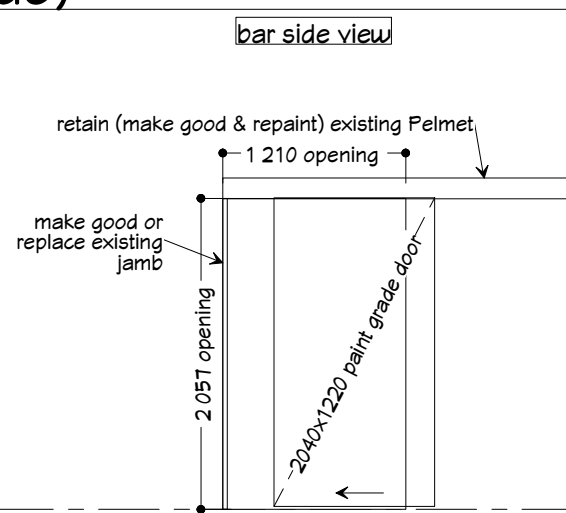
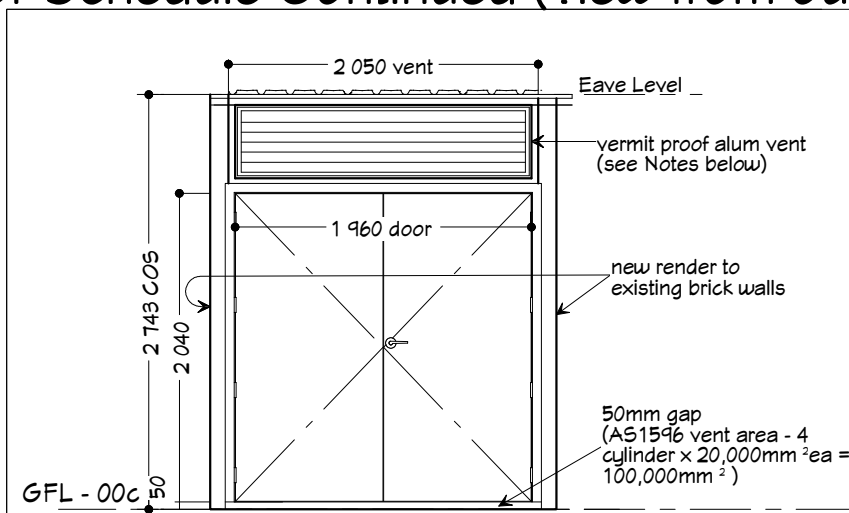
Bar/Stadium SD Floor Plan



Understair Door Floor Plan

See Dwg#A28
for gate floor
plan locations

Door Schedule Continued (view from outside)



| Label | Canteen Gas Bottle Enclosure | Bar Lounge/Stadium Sliding Door (2off) (LH & RH) | Understair Door | Gates (Spica St & Camopus St) 2 off |
|--------------|--|--|--|---|
| Frame | ex 140x40 H'wood single rebate paint grade (no sill) | replace - match existing to suit new self latching striker (or make good existing) | ex 120x40 H'wood single rebate paint grade (no sill) | N/A |
| Glass | N/A | N/A | N/A | N/A |
| Type | Hume 2040 x 980 x 40 SC SCX1 (minus rebate) | Hume 2040 x 1220 x 40 SC SCX1 (paint grade) | Hume 1840 x 820 x 40 SC SCX1 | Gate frame 35x3 SHS & balusters 25x25SHS @125 max |
| Lock | Lockwood KL1TD80 SC entry set | Lockwood Synergy 3573SCLS mortice lock SC | Lockwood Synergy 3573SCLS mortice lock SC | Self latching w/- padlock application (PC \$70) |
| Barrel Bolts | Lockwood 79105X4505C (top) & 791/SN3005C (bot) | N/A | N/A | N/A |
| Hinge | SS ball bearing HD x 4 - 100x 75 | Cowdroy Trojan 120kg track, rollers, guide as req'd | SS ball bearing HD x 2 - 100x 75 | SS ball bearing HD x 2 - anti-vandal - masonry direct fix |
| seals | N/A | N/A | N/A | N/A |
| Accessories | rebate kits: Lockwood NX8/205C | N/A | N/A | N/A |
| Notes | 100x45 MacArthur EVO frame & LV50 louvre - Invisi-gard vermit screens) | Bar side handle : Lockwood 20825NA/P4 & Court side plate: 20900NA | | Site measure prior to fabrication |
| Keying | Master key system by client - liaise with client prior to ordering lock sets | | | padlocks by client |



Architectural Design & Project Management

- Residential
- Commercial

Rob White Consulting

Mol: 0415 695 486

Email: consulting@robwhite.com.au



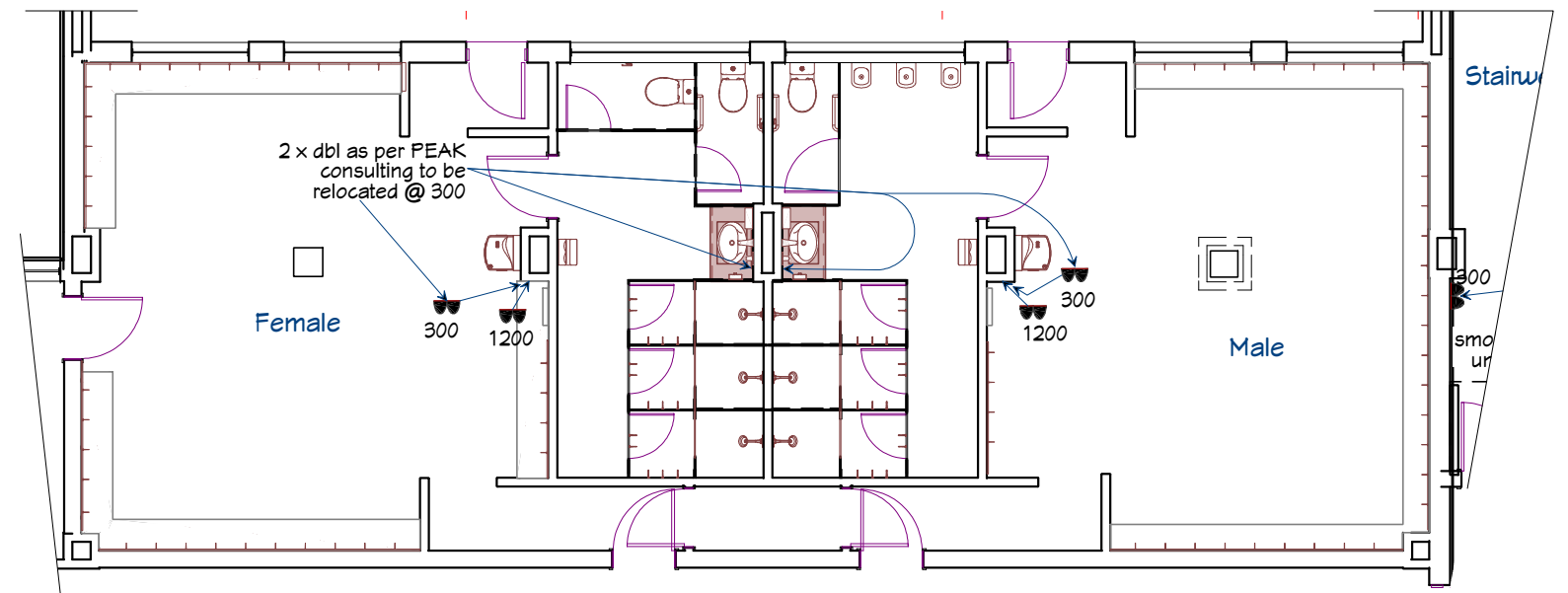
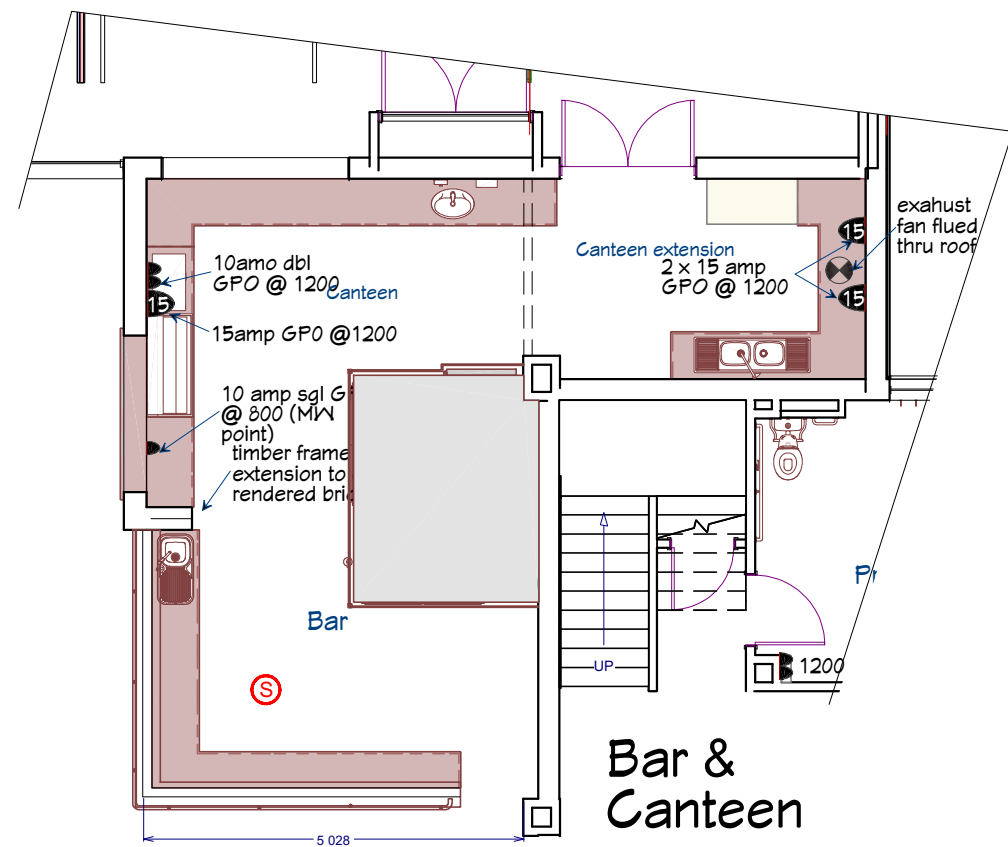
| REVISION TABLE | | |
|----------------|---------------------|------------|
| LABEL | DESCRIPTION | DATE |
| 1 | ISSUE FOR PRICING | 6/09/2024 |
| 2 | REMOVE NOTE 5 - AEO | 11/09/2024 |
| | | |
| | | |
| | | |

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn
Address:
35 Spica Street
Southern Cross

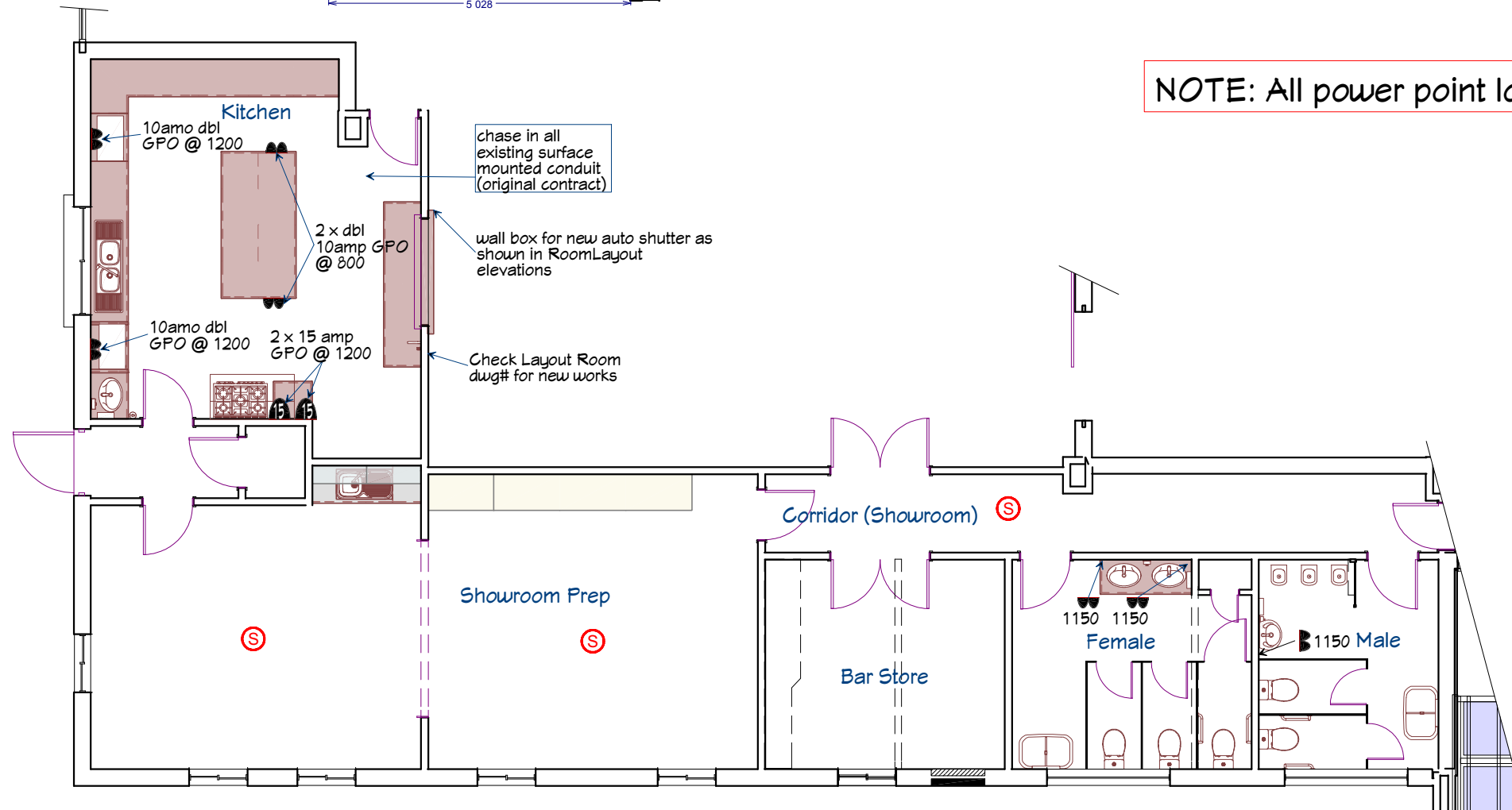
Doors Schedule
Extra Upgrades

| | |
|--|------------------|
| All Dimensions in mm unless otherwise stated | |
| Job No: RWC Y 0724 | |
| A3 paper | Date: 11/09/2024 |
| Dwg# AE13 | Rev 2 |



Away Team Changerooms
(existing ablutions)

NOTE: All power point location to be confirmed with client onsite



Kitchen & Internal Public Toilets



Architectural Design & Project Management

- Residential
- Commercial

Rob White Consulting

Mol: 0415 695 486

Email: consulting@robwhite.com.au



| REVISION TABLE | | |
|----------------|---------------------|------------|
| LABEL | DESCRIPTION | DATE |
| 1 | ISSUE FOR PRICING | 6/09/2024 |
| 2 | REMOVE NOTE 5 - AE0 | 11/09/2024 |
| | | |
| | | |
| | | |
| | | |

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn
Address:
35 Spica Street
Southern Cross

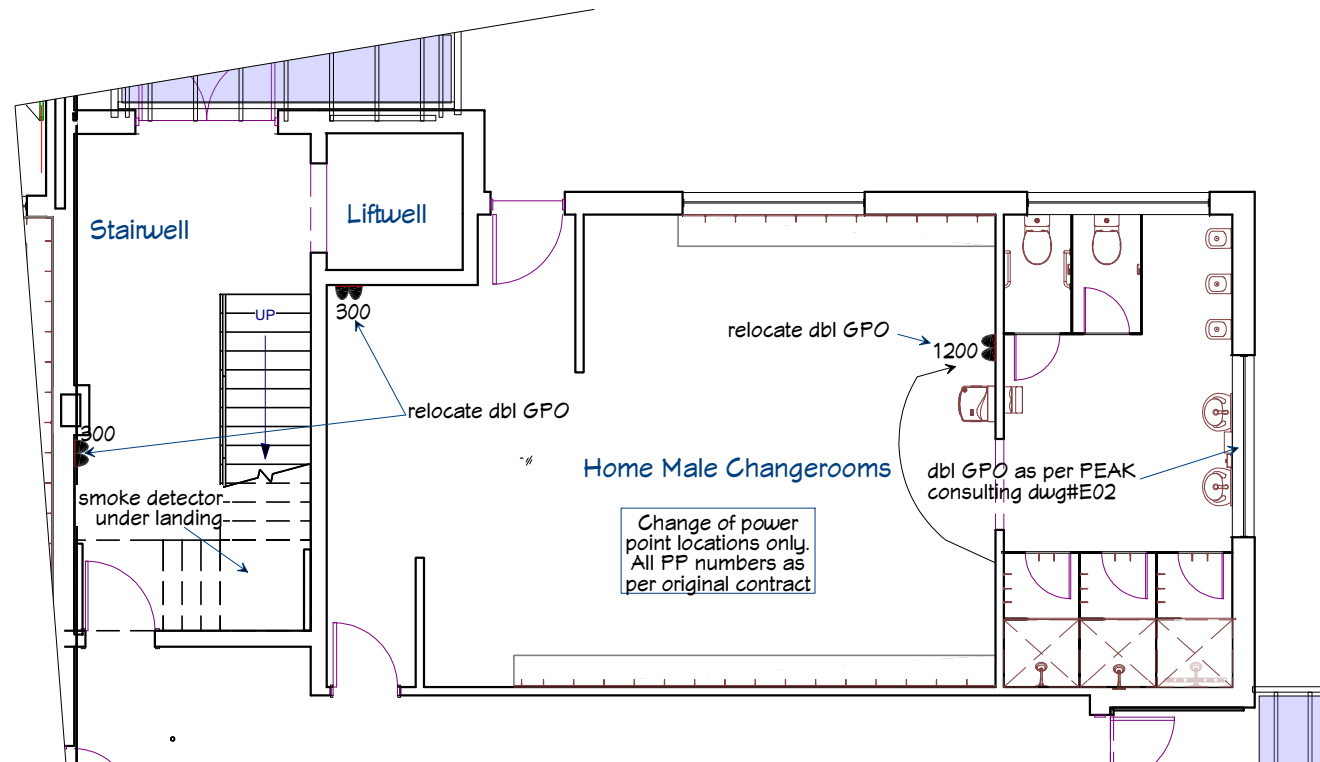
Electrical
Power Point
Extras

All Dimensions in mm unless
otherwise stated

Job No: RWC Y 0724

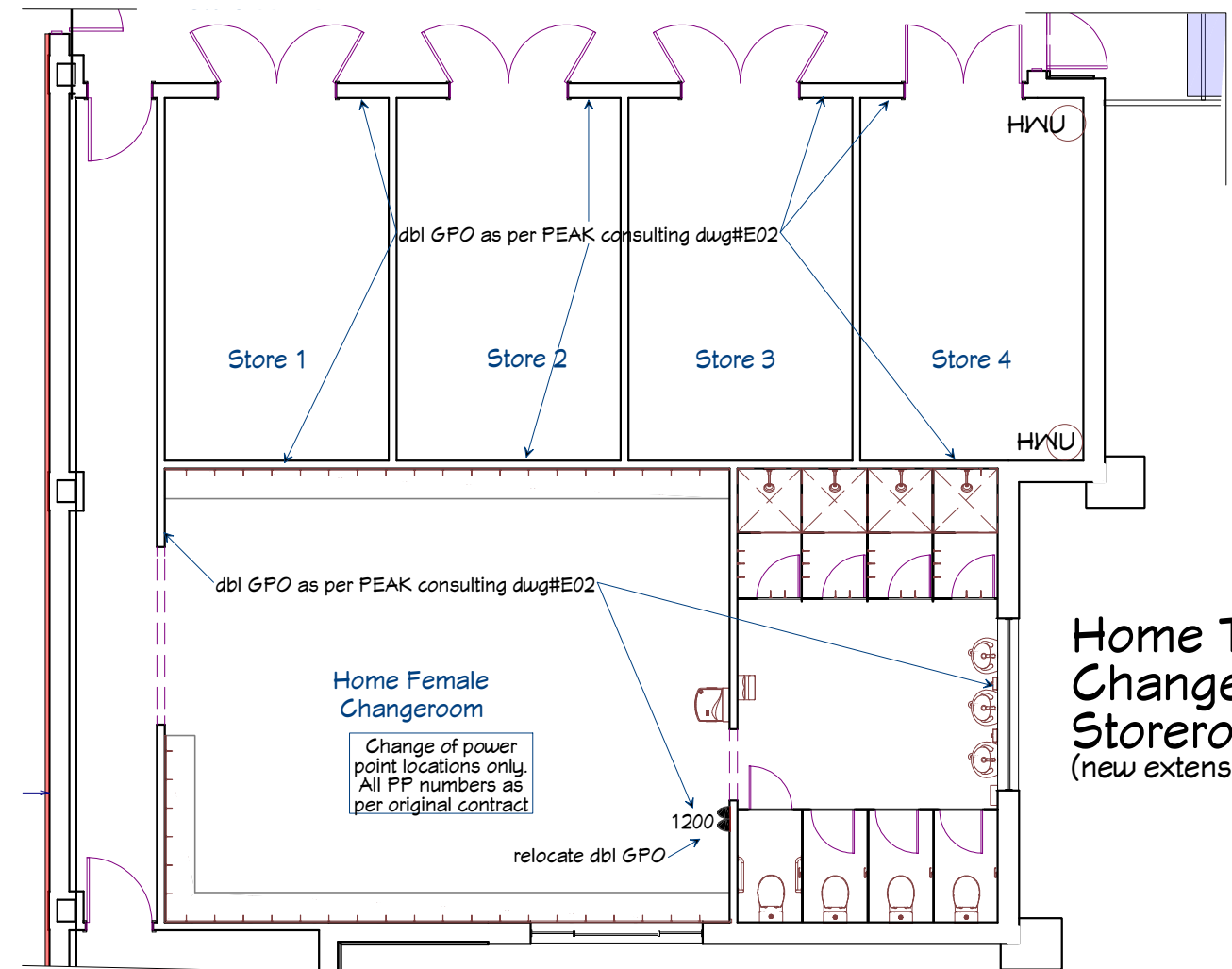
A3
paper Date: 11/09/2024

Dwg# AE14 Rev 2



Home Team Male Changerooms
(new extension)

NOTE: All power point location to be confirmed with client onsite



Home Team Female
Changerooms &
Storerooms
(new extension)



Architectural Design & Project Management

- Residential
- Commercial

Rob White Consulting

Mol: 0415 695 486

Email: consulting@robwhite.com.au



| REVISION TABLE | | |
|----------------|---------------------|------------|
| LABEL | DESCRIPTION | DATE |
| 1 | ISSUE FOR PRICING | 6/09/2024 |
| 2 | REMOVE NOTE 5 - AEO | 11/09/2024 |
| | | |
| | | |
| | | |
| | | |

Proposed SX Sport Complex Upgrade

Client: Shire of Yilgarn
Address:
35 Spica Street
Southern Cross

Electrical
Power Points
Locations

All Dimensions in mm unless
otherwise stated

Job No: RWC Y 0724

A3
paper
Date: 11/09/2024

Dwg# AE15 Rev 2

SHIRE OF YILGARN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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| Statement of Financial Position | 3 |
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| Note 2 Net Current Assets Information | 5 |
| Note 3 Explanation of Material Variances | 6 |

SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

| | Adopted Budget Estimates | YTD Budget Estimates | YTD Actual (c) | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/(b) | Var. |
|--|--------------------------------|----------------------------|----------------------|------------------------------|-----------------------------------|------|
| Note | (a) \$ | (b) \$ | (c) \$ | (c) - (b) \$ | ((c) - (b))/(b) % | |
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| General rates | 4,601,698 | 4,553,431 | 4,549,510 | (3,921) | (0.09%) | |
| Grants, subsidies and contributions | 1,459,097 | 361,644 | 591,909 | 230,265 | 63.67% | ▲ |
| Fees and charges | 2,060,787 | 1,076,880 | 1,100,787 | 23,907 | 2.22% | |
| Reimbursements | 86,174 | 28,165 | 5,750 | (22,415) | (79.58%) | |
| Interest revenue | 774,449 | 193,611 | 210,695 | 17,084 | 8.82% | |
| Other revenue | 626,300 | 155,565 | 150,270 | (5,295) | (3.40%) | |
| Profit on asset disposals | 10,749 | 0 | 0 | 0 | 0.00% | |
| | 9,619,254 | 6,369,296 | 6,608,921 | 239,625 | 3.76% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (4,680,008) | (1,165,565) | (1,035,778) | (129,787) | 11.14% | |
| Materials and contracts | (2,876,890) | (878,214) | (708,463) | (169,751) | 19.33% | |
| Utility charges | (1,038,701) | (222,120) | (121,297) | (100,823) | 45.39% | |
| Depreciation | (4,739,000) | (1,184,724) | (1,165,757) | (18,967) | 1.60% | |
| Finance costs | (31,123) | (3,962) | (3,808) | (154) | 3.89% | |
| Insurance | (358,984) | (301,063) | (194,244) | (106,819) | 35.48% | |
| Other expenditure | (763,366) | (244,044) | (223,984) | (20,060) | 8.22% | |
| Loss on asset disposals | (240,976) | (59,916) | 0 | (59,916) | 100.00% | |
| | (14,729,048) | (4,059,608) | (3,453,331) | 606,277 | 14.93% | |
| Non cash amounts excluded from operating activities | 2(c) 4,989,810 | 1,244,640 | 1,166,217 | (78,423) | (6.30%) | |
| Amount attributable to operating activities | (119,984) | 3,554,328 | 4,321,807 | 767,479 | 21.59% | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 4,119,957 | 1,058,622 | 1,033,681 | (24,941) | (2.36%) | |
| Proceeds from disposal of assets | 491,500 | 0 | 0 | 0 | 0.00% | |
| | 4,611,457 | 1,058,622 | 1,033,681 | (24,941) | (2.36%) | |
| Outflows from investing activities | | | | | | |
| Payments for property, plant and equipment | (8,640,921) | (764,858) | (1,356,959) | 592,101 | (77.41%) | |
| Payments for construction of infrastructure | (5,896,353) | (749,477) | (347,020) | (402,457) | 53.70% | |
| | (14,537,274) | (1,514,335) | (1,703,979) | (189,644) | (12.52%) | |
| Amount attributable to investing activities | (9,925,817) | (455,713) | (670,298) | (214,585) | (47.09%) | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Proceeds from new borrowings | 1,000,000 | 0 | 0 | 0 | 0.00% | |
| Transfer from reserves | 2,322,000 | 0 | 0 | 0 | 0.00% | |
| | 3,322,000 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | |
| Payments for principal portion of lease liabilities | 0 | (329) | (329) | 0 | 0.00% | |
| Repayment of borrowings | (98,814) | 0 | 0 | 0 | 0.00% | |
| Transfer to reserves | (1,076,615) | (131,631) | (149,344) | (17,713) | (13.46%) | |
| | (1,175,429) | (131,960) | (149,673) | (17,713) | (13.42%) | |
| Amount attributable to financing activities | 2,146,571 | (131,960) | (149,673) | (17,713) | (13.42%) | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 2(a) 8,015,561 | 8,015,561 | 8,680,454 | 664,893 | 8.30% | |
| Amount attributable to operating activities | (119,984) | 3,554,328 | 4,321,807 | 767,479 | 21.59% | ▲ |
| Amount attributable to investing activities | (9,925,817) | (455,713) | (670,298) | (214,585) | (47.09%) | ▼ |
| Amount attributable to financing activities | 2,146,571 | (131,960) | (149,673) | (17,713) | (13.42%) | |
| Surplus or deficit after imposition of general rates | 116,331 | 10,982,216 | 12,182,290 | 1,200,074 | 10.93% | ▲ |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

| | Actual 30 June 2024 | Actual as at 30 September 2024 |
|--------------------------------------|------------------------|-----------------------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 20,479,306 | 23,038,893 |
| Trade and other receivables | 732,037 | 1,716,157 |
| Inventories | 37,455 | 30,667 |
| Other assets | 139,938 | 135,262 |
| TOTAL CURRENT ASSETS | 21,388,736 | 24,920,979 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 67,678 | 67,078 |
| Other financial assets | 83,171 | 83,171 |
| Property, plant and equipment | 34,457,151 | 35,631,218 |
| Infrastructure | 457,445,334 | 456,874,744 |
| Right-of-use assets | 3,104 | 2,772 |
| TOTAL NON-CURRENT ASSETS | 492,056,438 | 492,658,983 |
| TOTAL ASSETS | 513,445,174 | 517,579,962 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 569,223 | 428,170 |
| Other liabilities | 670,303 | 670,303 |
| Lease liabilities | 1,296 | 969 |
| Borrowings | 98,814 | 49,548 |
| Employee related provisions | 472,459 | 472,459 |
| TOTAL CURRENT LIABILITIES | 1,812,095 | 1,621,449 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 1,683 | 1,683 |
| Borrowings | 564,069 | 564,069 |
| Employee related provisions | 75,527 | 75,527 |
| Other provisions | 251,351 | 251,351 |
| TOTAL NON-CURRENT LIABILITIES | 892,630 | 892,630 |
| TOTAL LIABILITIES | 2,704,725 | 2,514,079 |
| NET ASSETS | 510,740,449 | 515,065,883 |
| EQUITY | | |
| Retained surplus | 69,027,051 | 74,064,062 |
| Reserve accounts | 11,321,098 | 11,470,442 |
| Revaluation surplus | 430,392,300 | 430,399,664 |
| TOTAL EQUITY | 510,740,449 | 515,934,168 |

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 September 2024

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

| | Adopted Budget Opening 1 July 2024 | Actual as at 30 June 2024 | Actual as at 30 September 2024 |
|---|---|---------------------------------|--------------------------------------|
| Note | \$ | \$ | \$ |
| Current assets | | | |
| Cash and cash equivalents | 11,270,218 | 20,479,306 | 23,038,893 |
| Trade and other receivables | 808,210 | 732,037 | 1,716,157 |
| Inventories | 52,445 | 37,455 | 30,667 |
| Contract assets | 477,873 | 0 | 0 |
| Other assets | 253,474 | 139,938 | 135,262 |
| | 12,862,220 | 21,388,736 | 24,920,979 |
| Less: current liabilities | | | |
| Trade and other payables | (376,739) | (569,223) | (428,170) |
| Other liabilities | (652,228) | (670,303) | (670,303) |
| Lease liabilities | 0 | (1,296) | (969) |
| Borrowings | (959,293) | (98,814) | (49,548) |
| Employee related provisions | (425,957) | (472,459) | (472,459) |
| Other provisions | (242,524) | 0 | 0 |
| | (2,656,741) | (1,812,095) | (1,621,449) |
| Net current assets | 10,205,479 | 19,576,641 | 23,299,530 |
| Less: Total adjustments to net current assets | 2(b) (9,146,762) | (10,896,187) | (11,095,264) |
| Closing funding surplus / (deficit) | 1,058,717 | 8,680,454 | 12,204,266 |

(b) Current assets and liabilities excluded from budgeted deficiency

| | | | |
|--|-------------------------|---------------------|---------------------|
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (10,075,710) | (11,321,098) | (11,470,442) |
| Less: Current assets not expected to be received at end of year | | | |
| - Current financial assets at amortised cost - self supporting loans | | | |
| - Rates receivable | (369,000) | | |
| Add: Current liabilities not expected to be cleared at the end of the year | | | |
| - Current portion of lease liabilities | | 1,296 | 969 |
| - Current portion of borrowings | 959,293 | 98,814 | 49,548 |
| - Current portion of employee benefit provisions held in reserve | 338,655 | 324,801 | 324,661 |
| Total adjustments to net current assets | 2(a) (9,146,762) | (10,896,187) | (11,095,264) |

(c) Non-cash amounts excluded from operating activities

| | Adopted Budget Estimates 30 June 2025 | YTD Budget Estimates 30 September 2024 | YTD Actual 30 September 2024 |
|--|--|--|------------------------------------|
| | \$ | \$ | \$ |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (10,749) | 0 | 0 |
| Add: Loss on asset disposals | 240,976 | 59,916 | 0 |
| Add: Depreciation | 4,739,000 | 1,184,724 | 1,165,757 |
| Non-cash movements in non-current assets and liabilities: | | | |
| - Pensioner deferred rates | 6,000 | | 460 |
| - Employee provisions | 14,583 | | 0 |
| Total non-cash amounts excluded from operating activities | 4,989,810 | 1,244,640 | 1,166,217 |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$30,000 and 10.00% whichever is the greater.

| Description | Var. \$ | Var. % | |
|--|-----------|--------|---|
| | \$ | % | |
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | 230,265 | 63.67% | ▲ |
| Higher than anticipated HVRI Contributions | | | |
| Surplus or deficit after imposition of general rates | 1,200,074 | 10.93% | ▲ |
| Due to variances outlined above | | | |

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$8.02 M | \$8.02 M | \$8.68 M | \$0.66 M |
| Closing | \$0.12 M | \$10.98 M | \$12.18 M | \$1.20 M |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|----------------------------------|------------------|-------------------|
| | \$23.04 M | % of total |
| Unrestricted Cash | \$11.57 M | 50.2% |
| Restricted Cash | \$11.47 M | 49.8% |

Refer to 3 - Cash and Financial Assets

| Payables | |
|-----------------------|-----------------|
| | \$0.43 M |
| Trade Payables | \$0.05 M |
| 0 to 30 Days | 100.0% |
| Over 30 Days | 0.0% |
| Over 90 Days | 0.0% |

Refer to 9 - Payables

| Receivables | | |
|-------------------------|-----------------|----------------------|
| | \$0.24 M | % Collected |
| Rates Receivable | \$1.47 M | 70.1% |
| Trade Receivable | \$0.24 M | % Outstanding |
| Over 30 Days | | 21.2% |
| Over 90 Days | | 8.6% |

Refer to 7 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.12 M) | \$3.55 M | \$4.32 M | \$0.77 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|----------------------|-----------------|-------------------|
| YTD Actual | \$4.55 M | % Variance |
| YTD Budget | \$4.55 M | (0.1%) |

| Grants and Contributions | | |
|---------------------------------|-----------------|-------------------|
| YTD Actual | \$0.50 M | % Variance |
| YTD Budget | \$0.31 M | 59.3% |

Refer to 13 - Grants and Contributions

| Fees and Charges | | |
|-------------------------|-----------------|-------------------|
| YTD Actual | \$1.10 M | % Variance |
| YTD Budget | \$1.08 M | 2.2% |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$9.93 M) | (\$0.46 M) | (\$0.67 M) | (\$0.21 M) |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|-------------------------|-----------------|-----------------|
| YTD Actual | \$0.00 M | % |
| Adopted Budget | \$0.49 M | (100.0%) |

Refer to 6 - Disposal of Assets

| Asset Acquisition | | |
|--------------------------|-----------------|----------------|
| YTD Actual | \$0.35 M | % Spent |
| Adopted Budget | \$5.90 M | (94.1%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|-----------------------|-----------------|-------------------|
| YTD Actual | \$1.03 M | % Received |
| Adopted Budget | \$4.12 M | (74.9%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$2.15 M | (\$0.13 M) | (\$0.15 M) | (\$0.02 M) |

Refer to Statement of Financial Activity

| Borrowings | |
|-----------------------------|-----------------|
| Principal repayments | \$0.00 M |
| Interest expense | \$0.00 M |
| Principal due | \$0.66 M |

Refer to 10 - Borrowings

| Reserves | |
|-------------------------|------------------|
| Reserves balance | \$11.47 M |
| Net Movement | \$0.15 M |

Refer to 4 - Cash Reserves

| Lease Liability | |
|-----------------------------|-------------------|
| Principal repayments | (\$0.00 M) |
| Interest expense | (\$0.00 M) |
| Principal due | \$0.00 M |

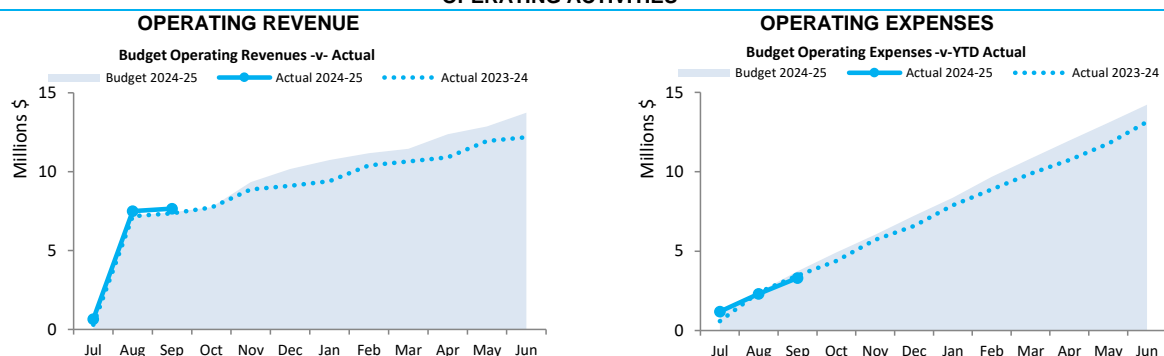
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

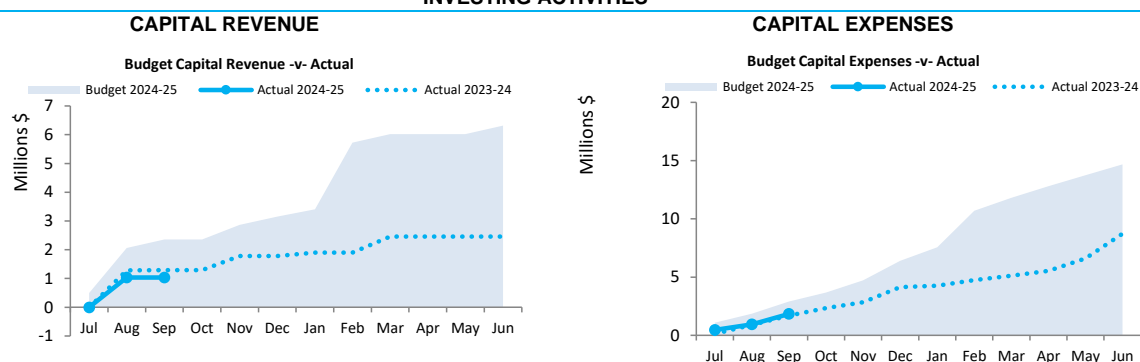
SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

2 KEY INFORMATION - GRAPHICAL

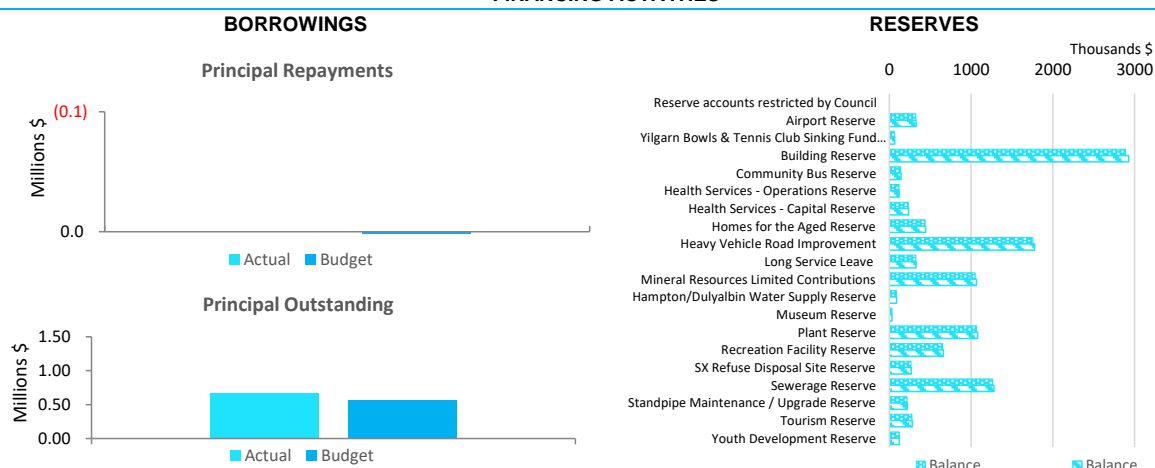
OPERATING ACTIVITIES



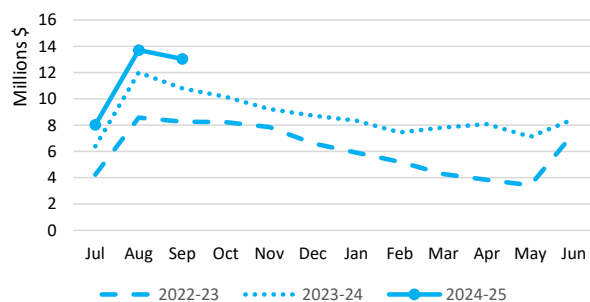
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

| Description | Classification | Unrestricted | Reserve Accounts | Total | Trust | Institution | Interest Rate | Maturity Date |
|--|---------------------------|-------------------|---------------------|-------------------|---------------|-------------|------------------|------------------|
| | | \$ | \$ | \$ | \$ | | | |
| Cash on hand | | 1,350 | | 1,350 | | | | |
| Muni funds - bank working acc | Cash and cash equivalents | 3,223,564 | | 3,223,564 | | WBC | 0.00% | |
| Muni funds - at call account | Cash and cash equivalents | 3,446,432 | | 3,446,432 | | WBC | 1.35% | |
| Muni funds - investment account (31 days) | Cash and cash equivalents | 4,850,000 | | 4,850,000 | | WBC | 4.60% | (rolling 31 day) |
| Reserve funds - investment account (90 days) | Cash and cash equivalents | 0 | 11,470,442 | 11,470,442 | | WBC | 5.10% | (rolling 90 day) |
| Trust Account | Cash and cash equivalents | 47,105 | | 47,105 | 47,105 | | | |
| Total | | 11,568,451 | 11,470,442 | 23,038,893 | 47,105 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 11,568,451 | 11,470,442 | 23,038,893 | 47,105 | | | |
| | | 11,568,451 | 11,470,442 | 23,038,893 | 47,105 | | | |

KEY INFORMATION

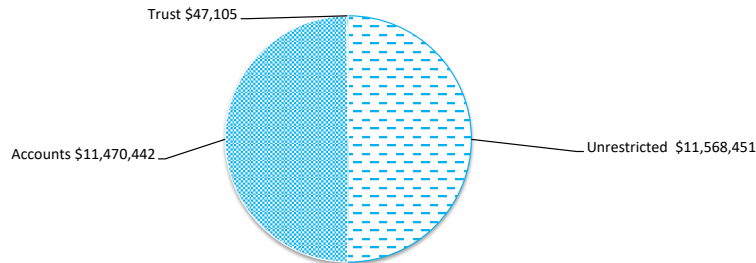
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

4 RESERVE ACCOUNTS

| Reserve account name | Budget | | | | Actual | | | |
|--|-------------------|------------------|--------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Transfers In (+) | Transfers Out (-) | Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Reserve accounts restricted by Council | | | | | | | | |
| Airport Reserve | 323,313 | 14,549 | 0 | 337,862 | 323,313 | 4,265 | 0 | 327,578 |
| Yilgarn Bowls & Tennis Club Sinking Fund Reserve | 65,982 | 130,037 | 0 | 196,019 | 65,982 | 870 | 0 | 66,852 |
| Building Reserve | 2,889,718 | 6,336 | (1,700,000) | 1,196,054 | 2,889,718 | 38,121 | 0 | 2,927,839 |
| Community Bus Reserve | 140,791 | 10,417 | 0 | 151,208 | 140,791 | 1,856 | 0 | 142,647 |
| Health Services - Operations Reserve | 118,856 | 5,349 | 0 | 124,205 | 118,856 | 1,568 | 0 | 120,424 |
| Health Services - Capital Reserve | 231,479 | 19,726 | 0 | 251,205 | 231,479 | 3,054 | 0 | 234,533 |
| Homes for the Aged Reserve | 438,360 | 628,968 | 0 | 1,067,328 | 438,360 | 5,783 | 0 | 444,143 |
| Heavy Vehicle Road Improvement | 1,754,849 | 11,923 | 0 | 1,766,772 | 1,754,849 | 23,149 | 0 | 1,777,998 |
| Long Service Leave | 324,072 | 14,583 | 0 | 338,655 | 324,072 | 4,275 | 0 | 328,347 |
| Mineral Resources Limited Contributions | 1,051,058 | 47,298 | 0 | 1,098,356 | 1,051,058 | 13,866 | 0 | 1,064,924 |
| Hampton/Dulyalbin Water Supply Reserve | 87,643 | 11,444 | 0 | 99,087 | 87,643 | 1,156 | 0 | 88,799 |
| Museum Reserve | 32,877 | 4,479 | 0 | 37,356 | 32,877 | 433 | 0 | 33,310 |
| Plant Reserve | 1,066,585 | 47,996 | 0 | 1,114,581 | 1,066,585 | 14,070 | 0 | 1,080,655 |
| Recreation Facility Reserve | 652,076 | 56,773 | (622,000) | 86,849 | 652,076 | 8,602 | 0 | 660,678 |
| SX Refuse Disposal Site Reserve | 264,960 | 29,343 | 0 | 294,303 | 264,960 | 3,496 | 0 | 268,456 |
| Sewerage Reserve | 1,261,614 | 9,823 | 0 | 1,271,437 | 1,261,614 | 16,643 | 0 | 1,278,257 |
| Standpipe Maintenance / Upgrade Reserve | 218,291 | 12,462 | 0 | 230,753 | 218,291 | 2,879 | 0 | 221,170 |
| Tourism Reserve | 276,924 | 9,635 | 0 | 286,559 | 276,924 | 3,653 | 0 | 280,577 |
| Youth Development Reserve | 121,650 | 5,474 | 0 | 127,124 | 121,650 | 1,605 | 0 | 123,255 |
| | 11,321,098 | 1,076,615 | (2,322,000) | 10,075,713 | 11,321,098 | 149,344 | 0 | 11,470,442 |

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Adopted | | YTD Actual | YTD Variance |
|---|-------------------|------------------|------------------|------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Buildings | 6,360,921 | 764,858 | 1,356,959 | 592,101 |
| Furniture and equipment | 65,000 | 0 | 0 | 0 |
| Plant and equipment | 2,215,000 | 0 | 0 | 0 |
| Acquisition of property, plant and equipment | 8,640,921 | 764,858 | 1,356,959 | 592,101 |
| Infrastructure - roads | 5,411,353 | 713,979 | 347,020 | (366,959) |
| Infrastructure- Other | 485,000 | 35,498 | 0 | (35,498) |
| Acquisition of infrastructure | 5,896,353 | 749,477 | 347,020 | (402,457) |
| Total of PPE and Infrastructure. | 14,537,274 | 1,514,335 | 1,703,979 | 189,644 |
| Total capital acquisitions | 14,537,274 | 1,514,335 | 1,703,979 | 189,644 |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 4,119,957 | 1,058,622 | 1,033,681 | (24,941) |
| Borrowings | 1,000,000 | 0 | 0 | 0 |
| Other (disposals & C/Fwd) | 491,500 | 0 | 0 | 0 |
| Contribution - operations | 8,925,817 | 455,713 | 0 | (455,713) |
| Capital funding total | 14,537,274 | 1,514,335 | 1,033,681 | (480,654) |

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

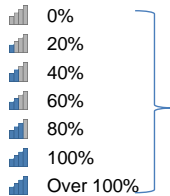
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

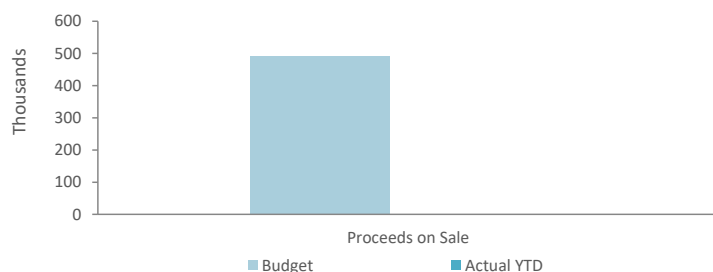


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

| | | Adopted | | 30/09/2024 | Variance |
|-------------------------------|--|-------------------|------------------|------------------|-----------------|
| Account Description | | Budget | YTD Budget | YTD Actual | (Under)/Over |
| | | \$ | \$ | \$ | \$ |
| Buildings | | | | | |
| E07451 | Medical Centre - Land & Buildings Capital | 15,196 | 0 | 0 | 0 |
| E08250 | Child Care Centre - Land & Buildings Capital | 45,000 | 0 | 0 | 0 |
| E08350 | Senior Citizens Centre - Land & Buildings Capital | 10,000 | 0 | 0 | 0 |
| J08403 | Homes For The Aged - Land & Buildings Capital | 77,603 | 0 | 0 | 0 |
| E09710 | Housing Construction - Land & Buildings | 860,384 | 0 | 0 | 0 |
| J09750 | 37 Taurus St - Land & Buildings Capital | 36,000 | 0 | 0 | 0 |
| J09753 | 103 Altair St - Land & Buildings Capital | 9,093 | 0 | 2,242 | (2,242) |
| J09754 | 3 Libra Pl - Land & Buildings Capital | 18,653 | 0 | 7,228 | (7,228) |
| J09755 | 35 Taurus St - Land & Buildings Capital | 41,174 | 0 | 0 | 0 |
| J09760 | 1/50 Antares St - Land & Buildings Capital | 6,000 | 0 | 0 | 0 |
| J09764 | 2 Libra Place - Land & Buildings Capital | 30,783 | 0 | 0 | 0 |
| J09766 | 13 Libra St (East) - Land & Buildings Capital | 8,500 | 0 | 0 | 0 |
| J09767 | 13 Libra St (West) - Land & Buildings Capital | 8,500 | 0 | 0 | 0 |
| J10722 | Cbd Public Toilets - Land & Buildings Capital | 12,063 | 2,004 | 0 | 2,004 |
| J11150 | Sx Community Centre - Land & Buildings Capital | 0 | 0 | 144 | (144) |
| E11250 | Swimming Pool - Land & Buildings Capital | 30,000 | 0 | 0 | 0 |
| J11341 | Yilgarn Bowls & Tennis Centre - Land & Buildings Capital | 12,826 | 2,134 | 0 | 2,134 |
| SPRT11 | Moorine Rock Tennis Club - Land & Buildings Capital | 5,600 | 932 | 0 | 932 |
| SPORT9 | Netball Courts / Pavilion / Toilets - Land & Buildings Capital | 14,297 | 2,382 | 0 | 2,382 |
| J11342 | Lrci Rnd 3 - Southern Cross Sports Complex Upgrades | 4,420,000 | 736,666 | 1,328,452 | (591,786) |
| J13203 | Caravan Park Improvements - Land & Buildings Capital | 556,739 | 0 | 11,972 | (11,972) |
| J13207 | Caravan Park Residence - Land & Buildings Capital | 18,000 | 0 | 2,410 | (2,410) |
| J14602 | Depot - Land & Buildings Capital | 58,479 | 9,744 | 3,427 | 6,317 |
| J14604 | Depot - Yard Surfaces - Land & Buildings Capital | 25,000 | 4,166 | 0 | 4,166 |
| J14603 | 11 Antares Street - Shop Front Capital | 18,739 | 3,118 | 984 | 2,134 |
| J14607 | 11 Antares Street - Residence Capital | 22,292 | 3,712 | 99 | 3,613 |
| Furniture | | | | | |
| E14655 | Shire Administration - Furniture & Equipment Capital | 65,000 | 0 | 0 | 0 |
| Plant and equipment | | | | | |
| E10353 | Southern Cross Sewerage Scheme - Plant & Equipment Capital | 52,500 | 4,375 | 0 | 4,375 |
| E10451 | Marvel Loch Sewerage Scheme - Plant & Equipment Capital | 10,500 | 875 | 0 | 875 |
| J11345 | Sx Sporting Complex - Plant & Equipment Capital | 25,000 | 2,083 | 0 | 2,083 |
| E11357 | Parks & Gardens - Plant & Equipment Capital | 210,000 | 17,500 | 0 | 17,500 |
| E12350 | Purchase Of Plant And Equipment | 1,725,000 | 143,750 | 0 | 143,750 |
| E12353 | Depot - Plant & Equipment Capital | 75,000 | 6,250 | 11,900 | (5,650) |
| E13257 | Caravan Park Improvements - Plant & Equipment Capital | 65,000 | 0 | 43,558 | (43,558) |
| E14656 | Shire Administration - Plant & Equipment | 52,000 | 0 | 0 | 0 |
| Infrastructure - roads | | | | | |
| RRG28 | R2030 - Bodallin Wheatbin Rd - Replace Culvert And Reconstruc | 1,674,799 | 0 | 600 | (600) |
| R2R40 | R2R - Marvel Loch Forresteria Rd - Reconstruct To 8M Primer S | 445,054 | 0 | 0 | 0 |
| R2R41 | R2R - Marvel Loch Forresteria Rd - Reseal - Slk 0.17 - 2.90 (24/ | 120,728 | 0 | 0 | 0 |
| R2R42 | R2R - Koorda-Bullfinch Rd - Shoulder Widening - Slk 6.00 - 11.2 | 303,088 | 151,545 | 1,242 | 150,303 |
| R2R43 | R2R - Southern Cross South Rd - Gravel Sheet - Slk 86.00 - 91.5 | 414,953 | 207,478 | 162,171 | 45,307 |
| WSFN1 | Wsfm - Koorda/Bullfinch Rd - Geotesting, Survey & Replace 2 Cul | 136,500 | 27,299 | 0 | 27,299 |
| RRU38 | Rru - Various Reseals, Short Sections And Intersections (24/25) | 406,980 | 0 | 0 | 0 |
| RRU39 | Rru - Noongar North Rd - Gravel Sheet - Slk ?? (24/25) | 303,017 | 0 | 1,760 | (1,760) |
| RRU40 | Rru - Cockatoo Tank Rd - Resheet - Slk 0.00 To 5.00 (24/25) | 364,894 | 0 | 10,000 | (10,000) |
| RRU41 | Rru - Dulyalbin Rd - Gravel Sheet - Slk 1.00 - 5.00 (24/25) | 282,325 | 282,325 | 154,543 | 127,782 |
| RRU42 | Rru - Lrci Phase 4B - Replace Various Culverts | 272,000 | 45,332 | 8,120 | 37,212 |
| RRU43 | Rru - Ivy Rd - Gravel Sheet - Slk 23.00 - 28.00 (24/25) | 308,576 | 0 | 640 | (640) |
| TRU14 | Tru - Altair St - Reseal - Slk 0.00 - 1.35 (24/25) | 70,291 | 0 | 0 | 0 |
| HVRIC9 | Hvric - Koolyanobbing Rd - Replace Various Culverts And Recon | 308,148 | 0 | 7,944 | (7,944) |
| Infrastructure - Other | | | | | |
| E10350 | Southern Cross Sewerage Scheme - Infrastructure Capital | 17,500 | 2,916 | 0 | 2,916 |
| E10450 | Marvel Loch Sewerage Scheme - Infrastructure Capital | 25,500 | 4,250 | 0 | 4,250 |
| J11344 | Renewal Of Cricket Practice Nets & Surface | 30,000 | 5,000 | 0 | 5,000 |
| J12101 | Concrete Footpath - Spica Street - Southern Cross | 120,000 | 20,000 | 0 | 20,000 |
| AERO5 | Windsock Lighting Upgrade | 20,000 | 3,332 | 0 | 3,332 |
| TRU15 | Tru - Lrci Phase 4B - Sx Town Kerbing | 272,000 | 0 | 0 | 0 |
| | | 14,537,274 | 1,689,168 | 1,759,437 | (70,269) |

6 DISPOSAL OF ASSETS

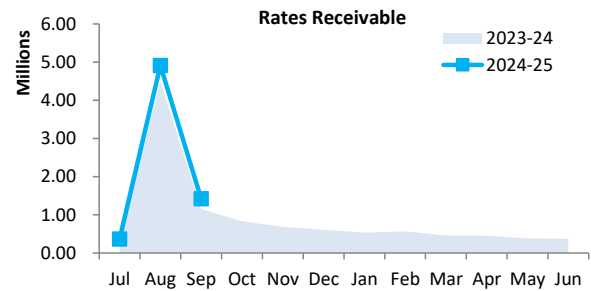
| | | Budget | | | | YTD Actual | | | |
|------------|--|----------------|----------|--------|-----------|----------------|----------|--------|--------|
| Asset Ref. | Asset description | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Plant and equipment | | | | | | | | |
| 2061 | Light Tip Truck | 54,881 | 40,000 | 0 | (14,881) | 0 | 0 | 0 | 0 |
| 2013 | Freightliner Prime Mover | 153,753 | 65,000 | 0 | (88,753) | 0 | 0 | 0 | 0 |
| 2011 | Replace Asset 2011 - John Deere Grader | 163,055 | 80,000 | 0 | (83,055) | 0 | 0 | 0 | 0 |
| P1818 | Replace Asset P1818 - Tandem Dolly | 17,272 | 10,000 | 0 | (7,272) | 0 | 0 | 0 | 0 |
| 2018 | Toro GM360 Ride On | 23,606 | 4,500 | 0 | (19,106) | 0 | 0 | 0 | 0 |
| 2057 | Dual Cab 4x4 Truck | 67,716 | 60,000 | 0 | (7,716) | 0 | 0 | 0 | 0 |
| 2058 | Dual Cab 4x4 Truck | 67,716 | 60,000 | 0 | (7,716) | 0 | 0 | 0 | 0 |
| 2035 | Tray Deck & Crane | 56,172 | 45,000 | 0 | (11,172) | 0 | 0 | 0 | 0 |
| 2112 | Toyota Landcruiser (WS) | 60,251 | 70,000 | 9,749 | 0 | 0 | 0 | 0 | 0 |
| 2043 | Builders Ute | 25,000 | 26,000 | 1,000 | 0 | 0 | 0 | 0 | 0 |
| 2100 | Mitsubishi Outlander | 32,305 | 31,000 | 0 | (1,305) | 0 | 0 | 0 | 0 |
| | | 721,727 | 491,500 | 10,749 | (240,976) | 0 | 0 | 0 | 0 |



7 RECEIVABLES

Rates receivable

| | 30 Jun 2024 | 30 Sep 2024 |
|-------------------------------|----------------|------------------|
| | \$ | \$ |
| Opening arrears previous year | 310,001 | 367,490 |
| Levied this year | 4,378,475 | 4,549,510 |
| Less - collections to date | (4,320,986) | (3,444,852) |
| Net rates collectable | 367,490 | 1,472,148 |
| % Collected | 92.2% | 70.1% |



Receivables - general

| | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|--------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | 0 | 105,747 | 3,672 | 13,337 | 11,487 | 134,243 |
| Percentage | 0.0% | 78.8% | 2.7% | 9.9% | 8.6% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 134,243 |
| GST receivable | | | | | | 114,218 |
| Allowance for credit losses of rates and statutory receivables | | | | | | (4,452) |
| Total receivables general outstanding | | | | | | 244,009 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

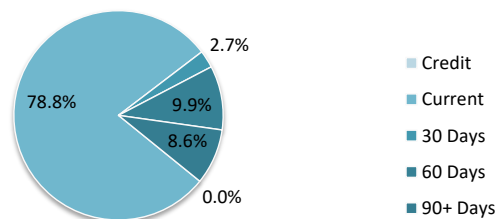
The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2024 | Asset Increase | Asset Reduction | Closing Balance 30 September 20 |
|-----------------------------------|-----------------------------------|-------------------|--------------------|---------------------------------------|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Inventory | | | | |
| Fuel and materials | 37,455 | | (6,788) | 30,667 |
| Other assets | | | | |
| Accrued income | 4,676 | | (4,676) | 0 |
| Contract assets | 135,262 | | | 135,262 |
| Total other current assets | 177,393 | 0 | (11,464) | 165,929 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

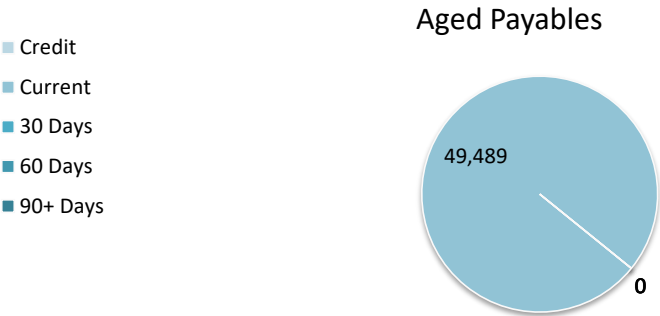
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|--------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 49,489 | 0 | 0 | 0 | 49,489 |
| Percentage | 0.0% | 100.0% | 0.0% | 0.0% | 0.0% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 49,490 |
| Accrued salaries and wages | | | | | | 111,923 |
| ATO liabilities | | | | | | 83,168 |
| Other payables | | | | | | 113,425 |
| Other payables [describe] | | | | | | 3,210 |
| Other payables [describe] | | | | | | 66,954 |
| Total payables general outstanding | | | | | | 428,170 |
| Amounts shown above include GST (where applicable) | | | | | | |

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

| Information on borrowings Particulars | Loan No. | 1 July 2024 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|----------|----------------|-----------|------------------|----------------------|---------------|-----------------------|----------------|---------------------|-----------------|
| | | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| WA Treasury, Southern Cross swimming pool | 98 | 662,883 | 0 | 0 | 0 | 98,814 | 662,883 | 564,069 | 0 | (7,323) |
| Southern Cross Recreation Center Upgrade | 99 | 0 | | 1,000,000 | 0 | 0 | 0 | 0 | | (22,600) |
| Total | | 662,883 | 0 | 1,000,000 | 0 | 98,814 | 662,883 | 564,069 | 0 | (29,923) |
| Current borrowings | | 98,814 | | | | | 49,548 | | | |
| Non-current borrowings | | 564,069 | | | | | 613,335 | | | |
| | | 662,883 | | | | | 662,883 | | | |

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

| Particulars | Amount Borrowed | Amount Borrowed | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|--|-----------------|-----------------|-------------|-----------|------------|--------------------------|---------------|---------------|-----------|-----------------|
| | Actual | Budget | | | | | | Actual | Budget | |
| | \$ | \$ | | | | \$ | % | \$ | \$ | \$ |
| Southern Cross Recreation Centre Upgrade | 0 | 1,000,000 | WATC | Annuity | 10 | 252,168 | 4.49 | 0 | 1,000,000 | 0 |

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 LEASE LIABILITIES

Movement in carrying amounts

| Information on leases Particulars | Lease No. | 1 July 2024 | New Leases | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|-----------|--------------|------------|----------|----------------------|----------|-----------------------|--------------|---------------------|----------------|
| | | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| <i>Canon Photocopier (back office)</i> | | 2,979 | | | (329) | | 2,650 | 2,979 | (21) | (1,200) |
| Total | | 2,979 | 0 | 0 | (329) | 0 | 2,650 | 2,979 | (21) | (1,200) |
| Current lease liabilities | | 1,296 | | | | | 969 | | | |
| Non-current lease liabilities | | 1,683 | | | | | 1,683 | | | |
| | | 2,979 | | | | | 2,652 | | | |

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2024 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 30 September 2024 |
|--|------|-----------------------------------|--|-----------------------|------------------------|---|
| | | \$ | \$ | \$ | \$ | \$ |
| Other current liabilities | | | | | | |
| Other liabilities | | | | | | |
| Contract liabilities | | 629,210 | 0 | | | 629,210 |
| Unearned Revenue | | 41,093 | 0 | | | 41,093 |
| Total other liabilities | | 670,303 | 0 | 0 | 0 | 670,303 |
| Employee Related Provisions | | | | | | |
| Provision for annual leave | | 244,291 | 0 | | | 244,291 |
| Provision for long service leave | | 228,168 | 0 | | | 228,168 |
| Total Provisions | | 472,459 | 0 | 0 | 0 | 472,459 |
| Total other current liabilities | | 1,142,762 | 0 | 0 | 0 | 1,142,762 |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | |
|---|--|--------------------------|--|--------------------------|-------------------------------------|---|---------------|--------------------------|
| | Liability 1 July 2024 | Increase in Liability | Decrease in Liability (As revenue) | Liability 30 Sep 2024 | Current Liability 30 Sep 2024 | Adopted Budget Revenue | YTD Budget | YTD Revenue Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | |
| GRANTS COMMISSION GENERAL | | | | 0 | | 526,462 | 131,615 | 103,609 |
| GRANTS COMMISSION ROADS | | | | 0 | | 179,759 | 44,939 | 44,363 |
| ESL OPERATING GRANT | | | | 0 | | 62,500 | 15,625 | 4,472 |
| CRC PROFESSIONAL DEVELOPMENT & TRAINING | | | | 0 | | 2,500 | 416 | 0 |
| DRD GRANT FUNDING (CRC) | | | | 0 | | 113,944 | 28,486 | 29,857 |
| GRANT FUNDING | | | | 0 | | 1,000 | 166 | 0 |
| STREET LIGHT - OPERATION GRANT | | | | 0 | | 12,500 | 0 | 0 |
| HVRIC - HEAVY VEHICLE ROAD IMPROVEMENT CHARGE | | | | 0 | | 550,000 | 91,666 | 317,539 |
| | 0 | 0 | 0 | 0 | 0 | 1,448,665 | 312,913 | 499,840 |
| Contributions | | | | | | | | |
| GRANT FUNDING - OTHER | | | | 0 | | 10,432 | 1,738 | 1,528 |
| | 0 | 0 | 0 | 0 | 0 | 10,432 | 1,738 | 1,528 |
| TOTALS | 0 | 0 | 0 | 0 | 0 | 1,459,097 | 314,651 | 501,368 |

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Capital grant/contribution liabilities | | | | | Capital grants, subsidies and contributions revenue | | |
|---|--|--------------------------|--|--------------------------|-------------------------------------|---|---------------|--------------------------|
| | Liability 1 July 2024 | Increase in Liability | Decrease in Liability (As revenue) | Liability 30 Sep 2024 | Current Liability 30 Sep 2024 | Adopted Budget Revenue | YTD Budget | YTD Revenue Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Capital grants and subsidies | | | | | | | | |
| LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) | | | | 0 | | 1,136,311 | 284,077 | 0 |
| GRANT ROADS 2025 | | | | 0 | | 1,116,533 | 446,613 | 472,614 |
| MRWA DIRECT GRANT | | | | 0 | | 561,067 | 561,067 | 561,067 |
| ROADS TO RECOVERY (R2R) | | | | 0 | | 1,178,691 | 0 | 0 |
| COMMODITY ROUTE / SECONDARY FREIGHT NETWORK FUNDING | | | | 0 | | 127,355 | 50,942 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 4,119,957 | 1,342,699 | 1,033,681 |

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening Balance 1 July 2024 | Amount Received | Amount Paid | Closing Balance ##### |
|---------------------------------|--|----------------------------|------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ |
| Police Licensing | 759 | - | - | 759 |
| Builders Levy | 28,438 | 123 | (10,638) | 17,923 |
| Transwa Bookings | 3,047 | - | - | 3,047 |
| Staff Personal Dedns | (1) | - | - | (1) |
| Housing Tenancy Bonds | 4,240 | - | - | 4,240 |
| Hall Hire Bonds And Deposits | 1,115 | - | - | 1,115 |
| Security Key System - Key Bonds | 1,830 | - | - | 1,830 |
| Clubs & Groups | (110) | - | - | (110) |
| Third Party Contributions | 6,338 | - | - | 6,338 |
| Rates Overpaid | 16,047 | - | (4,333) | 11,714 |
| Retention Monies | 20,000 | - | - | 20,000 |
| Council Nomination Deposit | 100 | - | - | 100 |
| | 81,803 | 123 | (14,971) | 66,955 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|-------------------------------|------------------|--------------------------------|--------------------|
| CORPORATE CREDIT CARDS | | | |
| 19/09/2024 | AUS POST | POSTAL SERVICES | \$ 150.00 |
| | | TOTAL CEO CREDIT CARD: | \$ 150.00 |
| 02/09/2024 | LANDGATE | GOVERNMENT SERVICES | \$ 31.60 |
| 05/09/2024 | CA ANZ | ACCOUNTANTS, AUDITING & BOOK | \$ 1,002.00 |
| 12/09/2024 | SHIRE OF YILGARN | GOVERNMENT SERVICES | \$ 46.85 |
| 16/09/2024 | SAFETYCULTURE | COMPUTER SOFTWARE | \$ 31.90 |
| 26/09/2024 | SHIRE OF YILGARN | GOVERNMENT SERVICES | \$ 38.80 |
| 26/09/2024 | APPLE.COM/BILL | DIGITAL GOODS - CONTEXT CAMERA | \$ 10.00 |
| 27/09/2024 | SHIRE OF YILGARN | GOVERNMENT SERVICES | \$ 31.10 |
| | | TOTAL EMCS CREDIT CARD: | \$ 1,192.25 |
| | | TOTAL CREDIT CARD: | \$ 1,342.25 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|------------------------------|-------------------------|---------------------------|------------------|
| FUEL CARDS | | | |
| 02/09/2024 | UNITED KELLERBERRIN | 5207 9653 FUEL | \$ 110.98 |
| 02/09/2024 | WEX AUSTRALIA | 5207 9653 TRANSACTION FEE | \$ 0.83 |
| 14/09/2024 | BP SOUTHERN CROSS | 5207 9653 FUEL | \$ 53.62 |
| 14/09/2024 | WEX AUSTRALIA | 5207 9653 TRANSACTION FEE | \$ 0.83 |
| 22/09/2024 | BP GOLDEN GATE | 5207 9653 SURCHARGE | \$ 1.58 |
| 22/09/2024 | BP GOLDEN GATE | 5207 9653 FUEL | \$ 98.75 |
| 22/09/2024 | WEX AUSTRALIA | 5207 9653 TRANSACTION FEE | \$ 0.83 |
| 23/09/2024 | BP GOLDEN GATE | 5207 9653 SURCHARGE | \$ 1.95 |
| 23/09/2024 | BP GOLDEN GATE | 5207 9653 FUEL | \$ 122.22 |
| 23/09/2024 | WEX AUSTRALIA | 5207 9653 TRANSACTION FEE | \$ 0.83 |
| 28/09/2024 | UNITED KELLERBERRIN | 5207 9653 FUEL | \$ 93.42 |
| 28/09/2024 | WEX AUSTRALIA | 5207 9653 TRANSACTION FEE | \$ 0.83 |
| 30/09/2024 | WEX AUSTRALIA | 5207 9653 CARD FEE | \$ 10.93 |
| CARD 5207 9653 TOTAL: | | | \$ 497.60 |
| 30/09/2024 | WEX AUSTRALIA | 5294 7495 CARD FEE | \$ 10.93 |
| CARD 5294 7495 TOTAL: | | | \$ 10.93 |
| 02/09/2024 | BP SOUTHERN CROSS | 5521 9892 FUEL | \$ 138.78 |
| 02/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 03/09/2024 | DUNNINGS SOUTHERN CROSS | 5521 9892 FUEL | \$ 28.39 |
| 03/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 09/09/2024 | BP WILLIAMS | 5521 9892 FUEL | \$ 122.76 |
| 09/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 12/09/2024 | BURK BROADWATER | 5521 9892 FUEL | \$ 117.66 |
| 12/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 13/09/2024 | BP WILLIAMS | 5521 9892 FUEL | \$ 68.41 |
| 13/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 14/09/2024 | DUNNINGS SOUTHERN CROSS | 5521 9892 FUEL | \$ 147.16 |
| 14/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 15/09/2024 | BP SORRENTO | 5521 9892 SURCHARGE | \$ 1.69 |
| 15/09/2024 | BP SORRENTO | 5521 9892 FUEL | \$ 106.21 |
| 15/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 19/09/2024 | BP SORRENTO | 5521 9892 SURCHARGE | \$ 1.05 |
| 19/09/2024 | BP SORRENTO | 5521 9892 FUEL | \$ 65.63 |
| 19/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 20/09/2024 | BP SOUTHERN CROSS | 5521 9892 FUEL | \$ 125.05 |
| 20/09/2024 | WEX AUSTRALIA | 5521 9892 TRANSACTION FEE | \$ 0.83 |
| 30/09/2024 | WEX AUSTRALIA | 5521 9892 CARD FEE | \$ 10.93 |
| CARD 5521 9892 TOTAL: | | | \$ 941.19 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|-------------------|-------------------------|------------------------------|------------------|
| FUEL CARDS | | | |
| 05/09/2024 | DUNNINGS SOUTHERN CROSS | 5701 7682 FUEL | \$ 81.71 |
| 05/09/2024 | WEX AUSTRALIA | 5701 7682 TRANSACTION FEE | \$ 0.83 |
| 30/09/2024 | WEX AUSTRALIA | 5701 7682 CARD FEE | \$ 10.93 |
| | | CARD 5701 7682 TOTAL: | \$ 93.47 |
| 22/09/2024 | BP SOUTHERN CROSS | 5809 3955 FUEL | \$ 143.06 |
| 22/09/2024 | WEX AUSTRALIA | 5809 3955 TRANSACTION FEE | \$ 0.83 |
| 30/09/2024 | WEX AUSTRALIA | 5809 3955 CARD FEE | \$ 10.93 |
| | | CARD 5809 3955 TOTAL: | \$ 154.82 |
| 30/09/2024 | WEX AUSTRALIA | 5842 7070 CARD FEE | \$ 10.93 |
| | | CARD 5842 7070 TOTAL: | \$ 10.93 |
| 01/09/2024 | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL | \$ 92.40 |
| 01/09/2024 | WEX AUSTRALIA | 6339 6948 TRANSACTION FEE | \$ 0.83 |
| 05/09/2024 | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL | \$ 77.91 |
| 05/09/2024 | WEX AUSTRALIA | 6339 6948 TRANSACTION FEE | \$ 0.83 |
| 12/09/2024 | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL | \$ 102.03 |
| 12/09/2024 | WEX AUSTRALIA | 6339 6948 TRANSACTION FEE | \$ 0.83 |
| 19/09/2024 | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL | \$ 94.53 |
| 19/09/2024 | WEX AUSTRALIA | 6339 6948 TRANSACTION FEE | \$ 0.83 |
| 26/09/2024 | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL | \$ 97.55 |
| 26/09/2024 | WEX AUSTRALIA | 6339 6948 TRANSACTION FEE | \$ 0.83 |
| 29/09/2024 | DUNNINGS SOUTHERN CROSS | 6339 6948 FUEL | \$ 41.02 |
| 29/09/2024 | WEX AUSTRALIA | 6339 6948 TRANSACTION FEE | \$ 0.83 |
| 30/09/2024 | WEX AUSTRALIA | 6339 6948 CARD FEE | \$ 10.93 |
| | | CARD 6339 6948 TOTAL: | \$ 521.35 |
| 30/09/2024 | WEX AUSTRALIA | 6346 5230 CARD FEE | \$ 10.93 |
| | | CARD 6346 5230 TOTAL: | \$ 10.93 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|-----------------------|---------------------|---------------------------|-------------|
| FUEL CARDS | | | |
| 15/09/2024 | BP SOUTHERN CROSS | 6673 6959 FUEL | \$ 104.54 |
| 15/09/2024 | WEX AUSTRALIA | 6673 6959 TRANSACTION FEE | \$ 0.83 |
| 18/09/2024 | BP GOLDEN GATE | 6673 6959 SURCHARGE | \$ 1.76 |
| 18/09/2024 | UNITED KELLERBERRIN | 6673 6959 FUEL | \$ 110.33 |
| 18/09/2024 | WEX AUSTRALIA | 6673 6959 TRANSACTION FEE | \$ 0.83 |
| 28/09/2024 | UNITED KELLERBERRIN | 6673 6959 FUEL | \$ 52.48 |
| 28/09/2024 | WEX AUSTRALIA | 6673 6959 TRANSACTION FEE | \$ 0.83 |
| 30/09/2024 | WEX AUSTRALIA | 6673 6959 CARD FEE | \$ 10.93 |
| CARD 6673 6959 TOTAL: | | | \$ 282.53 |
| 30/09/2024 | WEX AUSTRALIA | 5240 1576 CARD FEE | \$ 10.93 |
| CARD 5240 1576 TOTAL: | | | \$ 10.93 |
| 30/09/2024 | WEX AUSTRALIA | 5526 7685 CARD FEE | \$ 10.93 |
| CARD 5526 7685 TOTAL: | | | \$ 10.93 |
| 30/09/2024 | WEX AUSTRALIA | 5808 4749 CARD FEE | \$ 10.93 |
| CARD 5808 4749 TOTAL: | | | \$ 10.93 |
| TOTAL FUEL CARD: | | | \$ 2,556.54 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| CHQ/EFT | Date | Payee | Description | Amount |
|----------------------------------|------------|---|-------------|---------------------|
| DIRECT DEBITS | | | | |
| DD19142.1 | 10/09/2024 | THE TRUSTEE FOR AWARE SUPER | PAYROLL | \$ 14,117.11 |
| DD19142.2 | 10/09/2024 | MERCER SUPER TRUST | PAYROLL | \$ 916.40 |
| DD19142.3 | 10/09/2024 | BT PANORAMA SUPER | PAYROLL | \$ 647.57 |
| DD19142.4 | 10/09/2024 | HESTA SUPER FUND | PAYROLL | \$ 733.34 |
| DD19142.5 | 10/09/2024 | HOSTPLUS EXECUTIVE SUPERANNUATION FUND | PAYROLL | \$ 615.54 |
| DD19142.6 | 10/09/2024 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST) | PAYROLL | \$ 1,238.33 |
| DD19142.7 | 10/09/2024 | AUSTRALIAN SUPER | PAYROLL | \$ 2,903.56 |
| DD19142.8 | 10/09/2024 | CBUS | PAYROLL | \$ 1,092.80 |
| DD19142.9 | 10/09/2024 | AUSTRALIAN RETIREMENT TRUST | PAYROLL | \$ 514.33 |
| DD19142.10 | 10/09/2024 | PRIME SUPER | PAYROLL | \$ 1,215.11 |
| DD19142.11 | 10/09/2024 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | PAYROLL | \$ 692.78 |
| DD19142.12 | 10/09/2024 | MLC SUPER FUND | PAYROLL | \$ 318.98 |
| DD19142.13 | 10/09/2024 | THE GARY AND JOSIE KENT SUPERANNUATION FUND | PAYROLL | \$ 323.34 |
| TOTAL DIRECT DEBIT 19142: | | | | \$ 25,329.19 |

| | | | | |
|----------------------------------|------------|---|---------|---------------------|
| DD19168.1 | 24/09/2024 | THE TRUSTEE FOR AWARE SUPER | PAYROLL | \$ 13,950.45 |
| DD19168.2 | 24/09/2024 | MERCER SUPER TRUST | PAYROLL | \$ 926.05 |
| DD19168.3 | 24/09/2024 | BT PANORAMA SUPER | PAYROLL | \$ 637.08 |
| DD19168.4 | 24/09/2024 | HESTA SUPER FUND | PAYROLL | \$ 658.94 |
| DD19168.5 | 24/09/2024 | AUSTRALIAN RETIREMENT TRUST | PAYROLL | \$ 197.54 |
| DD19168.6 | 24/09/2024 | HOSTPLUS EXECUTIVE SUPERANNUATION FUND | PAYROLL | \$ 604.40 |
| DD19168.7 | 24/09/2024 | REST (RETAIL EMPLOYEES SUPERANNUATION TRUST) | PAYROLL | \$ 1,181.83 |
| DD19168.8 | 24/09/2024 | AUSTRALIAN SUPER | PAYROLL | \$ 3,308.15 |
| DD19168.9 | 24/09/2024 | CBUS | PAYROLL | \$ 1,089.14 |
| DD19168.10 | 24/09/2024 | AUSTRALIAN RETIREMENT TRUST | PAYROLL | \$ 645.08 |
| DD19168.11 | 24/09/2024 | PRIME SUPER | PAYROLL | \$ 1,206.50 |
| DD19168.12 | 24/09/2024 | THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN | PAYROLL | \$ 670.68 |
| DD19168.13 | 24/09/2024 | MLC SUPER FUND | PAYROLL | \$ 321.45 |
| DD19168.14 | 24/09/2024 | THE GARY AND JOSIE KENT SUPERANNUATION FUND | PAYROLL | \$ 145.41 |
| TOTAL DIRECT DEBIT 19168: | | | | \$ 25,542.70 |
| TOTAL DIRECT DEBITS: | | | | \$ 50,871.89 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| CHQ/EFT | Date | Payee | Description | Amount |
|---------------------|------------|--------------|--------------|-------------|
| BANK CHARGES | | | | |
| | 02/09/2024 | WESTPAC BANK | BANK CHARGES | \$ 10.00 |
| | 02/09/2024 | WESTPAC BANK | BANK CHARGES | \$ 321.44 |
| | 02/09/2024 | WESTPAC BANK | BANK CHARGES | \$ 691.72 |
| TOTAL BANK CHARGES: | | | | \$ 1,023.16 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|------------|--|-------------|--------------|
| | | <i>EFT</i> | |
| 06/09/2024 | 3SIXT AUTOMOTIVE SERVICES | EFT15656 | \$ 240.86 |
| 06/09/2024 | STAFF | EFT15657 | \$ 3,400.00 |
| 06/09/2024 | AERODROME MANAGEMENT SERVICES PTY LTD | EFT15658 | \$ 3,095.15 |
| 06/09/2024 | ALINTA SALES PTY LTD | EFT15659 | \$ 1,800.67 |
| 06/09/2024 | ATPI AUSTRALIA PTY LTD | EFT15660 | \$ 520.00 |
| 06/09/2024 | AUSTRALIA POST | EFT15661 | \$ 1,520.02 |
| 06/09/2024 | AVON WASTE | EFT15662 | \$ 17,773.74 |
| 06/09/2024 | BODDINGTON MOTEL | EFT15663 | \$ 3,600.00 |
| 06/09/2024 | BROOKS HIRE SERVICES PTY LTD | EFT15664 | \$ 9,708.34 |
| 06/09/2024 | BUNNINGS GROUP LTD | EFT15665 | \$ 469.08 |
| 06/09/2024 | CAMERON LLOYD WATSON | EFT15666 | \$ 105.00 |
| 06/09/2024 | CEMETERIES & CREMATORIA ASSOCIATION OF WA | EFT15667 | \$ 130.00 |
| 06/09/2024 | AUST. GOVERNMENT CHILD SUPPORT AGENCY | EFT15668 | \$ 686.03 |
| 06/09/2024 | CORSIGN | EFT15669 | \$ 2,392.70 |
| 06/09/2024 | COMBINED TYRES PTY LTD | EFT15670 | \$ 1,545.50 |
| 06/09/2024 | TEAM GLOBAL EXPRESS PTY LTD | EFT15671 | \$ 533.19 |
| 06/09/2024 | CHRISTOPHER PLOWMAN | EFT15672 | \$ 35.00 |
| 06/09/2024 | DEPARTMENT OF EDUCATION | EFT15673 | \$ 1,000.00 |
| 06/09/2024 | DELNORTH PTY LTD | EFT15674 | \$ 20,410.50 |
| 06/09/2024 | DEPARTMENT OF PLANNING, LANDS AND HERITAGE | EFT15675 | \$ 183.34 |
| 06/09/2024 | E FIRE & SAFETY | EFT15676 | \$ 59.40 |
| 06/09/2024 | EURO GOLD VENTURES PTY LTD | EFT15677 | \$ 707.43 |
| 06/09/2024 | DEPARTMENT OF FIRE & EMERGENCY SERVICES | EFT15678 | \$ 46,283.10 |
| 06/09/2024 | GILBA DOWNS | EFT15679 | \$ 6,248.00 |
| 06/09/2024 | HERSEY SAFETY PTY LTD | EFT15680 | \$ 1,935.40 |
| 06/09/2024 | INDUSTRIAL AUTOMATION GROUP PTY LTD | EFT15681 | \$ 1,287.00 |
| 06/09/2024 | IRON MOUNTAIN AUSTRALIA GROUP PTY LTD | EFT15682 | \$ 4,020.06 |
| 06/09/2024 | JD AND AL POLLARD FAMILY TRUST | EFT15683 | \$ 4,702.50 |
| 06/09/2024 | WESFARMERS KLEENHEAT GAS PTY LTD | EFT15684 | \$ 1,720.35 |
| 06/09/2024 | LANDGATE | EFT15685 | \$ 144.67 |
| 06/09/2024 | STATE LIBRARY OF WESTERN AUSTRALIA | EFT15686 | \$ 110.00 |
| 06/09/2024 | LNB ELECTRICAL | EFT15687 | \$ 725.73 |
| 06/09/2024 | LOEGAN RHEACE BAUGHEN | EFT15688 | \$ 600.00 |
| 06/09/2024 | G & PM DELLA BOSCA | EFT15689 | \$ 23,782.00 |
| 06/09/2024 | MARKET CREATIONS | EFT15690 | \$ 3,803.25 |
| 06/09/2024 | METRO COUNT VEHICLE CLASSIFIER SYSTEMS | EFT15691 | \$ 594.00 |
| 06/09/2024 | MIDWEST SOLAR & WATER WA PTY LTD | EFT15692 | \$ 15,156.90 |
| 06/09/2024 | MISMATCH WORKSHOP | EFT15693 | \$ 133.33 |
| 06/09/2024 | SHIRE OF MOUNT MAGNET | EFT15694 | \$ 11,000.00 |
| 06/09/2024 | OFFICE NATIONAL | EFT15695 | \$ 3,467.09 |
| 06/09/2024 | IXOM OPERATIONS PTY LTD | EFT15696 | \$ 461.03 |
| 06/09/2024 | PAYWISE PTY LTD | EFT15697 | \$ 483.21 |
| 06/09/2024 | PERFECT COMPUTER SOLUTIONS PTY LTD | EFT15698 | \$ 85.00 |
| 06/09/2024 | PHANTOM METALS PTY LTD | EFT15699 | \$ 517.05 |
| 06/09/2024 | WA CONTRACT RANGER SERVICES | EFT15700 | \$ 1,320.00 |
| 06/09/2024 | ROB WHITE CONSULTING | EFT15701 | \$ 41,552.79 |
| 06/09/2024 | SHIRE OF CUNDERDIN | EFT15702 | \$ 682.23 |
| 06/09/2024 | SHIRE OF WANDERING | EFT15703 | \$ 820.00 |
| 06/09/2024 | YILGARN SHIRE SOCIAL CLUB | EFT15704 | \$ 72.00 |
| 06/09/2024 | FOODWORKS - SRI DEVESH PTY LTD | EFT15705 | \$ 1,052.82 |
| 06/09/2024 | SOUTHERN CROSS HARDWARE AND NEWS | EFT15706 | \$ 13,548.17 |
| 06/09/2024 | SOUTHERN CROSS MOTOR MART | EFT15707 | \$ 1,160.15 |
| 06/09/2024 | SOUTHERN CROSS PLANT & MECHANICAL SERVICES PTY LTD | EFT15708 | \$ 2,767.08 |
| 06/09/2024 | SOUTHERN CROSS TYRE & AUTO SERVICES | EFT15709 | \$ 2,463.33 |
| 06/09/2024 | SYNERGY | EFT15710 | \$ 10,258.45 |
| 06/09/2024 | TOWN PLANNING INNOVATIONS PTY LTD | EFT15711 | \$ 866.25 |
| 06/09/2024 | T-QUIP | EFT15712 | \$ 3,400.96 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|--------------------|--|-------------|------------------------|
| <i>EFT</i> | | | |
| 06/09/2024 | WESTERN AUSTRALIAN TREASURY CORPORATION | EFT15713 | \$ 53,053.42 |
| 06/09/2024 | WATER CORPORATION | EFT15714 | \$ 42,602.81 |
| 06/09/2024 | WB CONTRACTING | EFT15715 | \$ 33,660.00 |
| 06/09/2024 | WEST COAST POLY PTY LTD | EFT15716 | \$ 13,090.00 |
| 20/09/2024 | NICHOLAS JAD WARREN | EFT15717 | \$ 79.99 |
| 20/09/2024 | MH GOLD PTY LTD | EFT15718 | \$ 122.01 |
| 20/09/2024 | AERODROME MANAGEMENT SERVICES PTY LTD | EFT15719 | \$ 8,910.00 |
| 20/09/2024 | AFGRI EQUIPMENT AUSTRALIA PTY LTD | EFT15720 | \$ 967.71 |
| 20/09/2024 | ALINTA SALES PTY LTD | EFT15721 | \$ 7,345.55 |
| 20/09/2024 | AUSTRALIAN SAFETY ENGINEERS | EFT15722 | \$ 552.75 |
| 20/09/2024 | BROOKS HIRE SERVICES PTY LTD | EFT15723 | \$ 2,475.00 |
| 20/09/2024 | BRONSON SAFETY | EFT15724 | \$ 391.82 |
| 20/09/2024 | BUTTCO FENCING AND GATES | EFT15725 | \$ 18,825.00 |
| 20/09/2024 | CANCER COUNCIL VICTORIA | EFT15726 | \$ 392.80 |
| 20/09/2024 | AUST. GOVERNMENT CHILD SUPPORT AGENCY | EFT15727 | \$ 686.11 |
| 20/09/2024 | CORSIGN | EFT15728 | \$ 4,681.05 |
| 20/09/2024 | TEAM GLOBAL EXPRESS PTY LTD | EFT15729 | \$ 885.33 |
| 20/09/2024 | DEVLYN AUSTRALIA PTY LTD | EFT15730 | \$ 707,933.04 |
| 20/09/2024 | DUN DIRECT PTY LTD | EFT15731 | \$ 32,120.00 |
| 20/09/2024 | GILBA DOWNS | EFT15732 | \$ 21,120.00 |
| 20/09/2024 | GREAT EASTERN FREIGHTLINES | EFT15733 | \$ 317.11 |
| 20/09/2024 | RSO | EFT15734 | \$ 323.85 |
| 20/09/2024 | LNB ELECTRICAL | EFT15735 | \$ 9,058.64 |
| 20/09/2024 | LOEGAN RHEACE BAUGHEN | EFT15736 | \$ 750.00 |
| 20/09/2024 | G & PM DELLA BOSCA | EFT15737 | \$ 14,800.50 |
| 20/09/2024 | CRC COORDINATOR | EFT15738 | \$ 155.00 |
| 20/09/2024 | PAYWISE PTY LTD | EFT15739 | \$ 483.21 |
| 20/09/2024 | PERFECT COMPUTER SOLUTIONS PTY LTD | EFT15740 | \$ 170.00 |
| 20/09/2024 | PRECISION ACOUSTIC | EFT15741 | \$ 153.78 |
| 20/09/2024 | WA CONTRACT RANGER SERVICES | EFT15742 | \$ 1,210.00 |
| 20/09/2024 | YILGARN SHIRE SOCIAL CLUB | EFT15743 | \$ 72.00 |
| 20/09/2024 | FOODWORKS - SRI DEVESH PTY LTD | EFT15744 | \$ 36.80 |
| 20/09/2024 | SOUTHERN CROSS GOLF CLUB | EFT15745 | \$ 200.00 |
| 20/09/2024 | SOUTHERN CROSS MOTORCYCLE CLUB INC | EFT15746 | \$ 4,000.00 |
| 20/09/2024 | SOUTHERN CROSS TYRE & AUTO SERVICES | EFT15747 | \$ 1,270.50 |
| 20/09/2024 | T-QUIP | EFT15748 | \$ 154.66 |
| 20/09/2024 | WB CONTRACTING | EFT15749 | \$ 41,354.50 |
| 20/09/2024 | WESTRAC EQUIPMENT PTY LTD | EFT15750 | \$ 177.32 |
| 20/09/2024 | TRANSWA PUBLIC TRANSPORT AUTHORITY OF WA | EFT15751 | \$ 319.50 |
| 20/09/2024 | TELSTRA LIMITED | EFT15752 | \$ 4,944.40 |
| 26/09/2024 | AUSTRALIAN TAXATION OFFICE | EFT15753 | \$ 58,478.00 |
| 26/09/2024 | GOLDFIELDS TOYOTA | EFT15754 | \$ 30,878.11 |
| TOTAL EFTS: | | | \$ 1,396,342.12 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|------------|---|-----------------------|----------------------|
| | | CHQ | |
| 06/09/2024 | DEPARTMENT OF TRANSPORT | 2452 | \$ 7,948.10 |
| 21/09/2024 | TELSTRA | 2453 | \$ 755.12 |
| 13/09/2024 | WESTPAC BANKING CORPORATION | 2454 | \$ 1,014.39 |
| 13/09/2024 | WESTPAC BANKING CORPORATION | 2455 | \$ 784.00 |
| 13/09/2024 | DEPARTMENT OF TRANSPORT | 2456 | \$ 10,697.45 |
| 17/09/2024 | TELCO CHOICE - COMMANDER CENTRE NORTH PERTH | 2457 | \$ 1,371.97 |
| 16/09/2024 | MOTORCHARGE LIMITED | 2458 | \$ 1,609.83 |
| 24/09/2024 | CANON FINANCE AUSTRALIA PTY LTD | 2459 | \$ 127.62 |
| 24/09/2024 | CANCELLED CHEQUES | 2460-2470 | N/A |
| 12/09/2024 | TELCO CHOICE - COMMANDER CENTRE NORTH PERTH | 2471 | \$ 250.00 |
| 02/09/2024 | SOUTHERN CROSS GENERAL PRACTICE | 2472 | \$ 8,800.00 |
| 16/09/2024 | TELSTRA | 2473 | \$ 937.87 |
| 11/09/2024 | TELSTRA | 2474 | \$ 186.00 |
| 08/09/2024 | TELSTRA | 2475 | \$ 3.60 |
| 20/09/2024 | DEPARTMENT OF TRANSPORT | 2476 | \$ 15,333.55 |
| 24/09/2024 | DEPARTMENT OF TRANSPORT | 2477 | \$ 5,822.45 |
| 30/09/2024 | DEPARTMENT OF TRANSPORT | 2478 | \$ 570.35 |
| 10/09/2024 | SHIRE OF YILGARN - PAYROLL | 2479 | \$ 113,425.47 |
| 24/09/2024 | SHIRE OF YILGARN - PAYROLL | 2480 | \$ 110,460.70 |
| | | TOTAL CHEQUES: | \$ 280,098.47 |

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|----------------|---------------------------|-------------|--------------|
| CHQ | | | |
| 06/09/2024 | LGRCEU | 41291 | \$ 20.50 |
| 06/09/2024 | WHEATBELT AGCARE | 41292 | \$ 660.00 |
| 20/09/2024 | M & A TREELOPPING PTY LTD | 41293 | \$ 11,550.00 |
| 20/09/2024 | LGRCEU | 41294 | \$ 20.50 |
| TOTAL CHEQUES: | | | \$ 12,251.00 |

Shire of Yilgarn

Payments made from the Trust Account for the Period 1st September 2024 to 30th September 2024
Presented to Council, 17th October 2024

| Date | Payee | Description | Amount |
|------------|------------------|----------------|-------------|
| CHQ | | | |
| 06/09/2024 | SHIRE OF YILGARN | 402697 | \$ 2,079.13 |
| 06/09/2024 | SHIRE OF YILGARN | 402698 | \$ 2,254.28 |
| | | TOTAL CHEQUES: | \$ 4,333.41 |

Yilgarn Cricket Association
C/- Robyn Steel
PO Box 31
Southern Cross WA 6426

13 September 2024

Att: Mr Cameron Watson
Shire of Yilgarn
PO Box 86
Southern Cross WA 6426

Dear Mr Watson

RE: Email sent on 12 September 2024

We are a very small club that has been going for two years after a hiatus of over 20 years, this will be our third year in the Eastern District Cricket Association season. We are also getting some very young members interested so that we hope this sport will keep going in the future.

In my previous letter to Council I stated the usage of the facilities, we don't hold fundraising activities at the Rec centre the only none match thing we usual do at the Rec Centre is our AGM and general meetings. This year we are holding our meetings at the Club Hotel. Again, I wish to emphasis that we had two young men who were/are very passionate about cricket that have got cricket started in the Yilgarn again.

The cricket club must admit we haven't done a lot of fundraising because we just want to make sure we have enough numbers to play each week, we have been lucky enough to get some sponsorship from a few businesses and farming identities around town. We were also so lucky to get a generous donation from St Fireball. The Club Hotel has done a few raffles for us over the two season. As I have said to you in our last conversation on the phone (13/09/2024) we haven't held our meeting yet and we were going to discuss a few fundraising options for this season.

Last years Members numbers were 20
The fee's that were charged was \$150.00 and some of that goes to the WACA.

The total number of home games are 6
2 45/45
4 20/20

With the 45/45 games we do use the kitchen for heating up/ serving food and serving teas, coffee's and the men do use the showers after the games but we always make sure that everything that we have used has been cleaned/put away and left just as we have found it. As mentioned our following is not huge so we would be one club that uses the least in amenities.

Yours Faithfully

Robyn Steel
Secretary
Yilgarn Cricket Association

Business Case

Southern Cross Caravan Park

Shire of Yilgarn

July 2024



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| 1 Executive Summary..... | 3 |
| 2 Project costings..... | 4 |
| 3 Forward Earnings and Expenditure | 5 |

1. Executive Summary

The Southern Cross Caravan Park is located on 10 Coolgardie Road, Southern Cross. The Shire of Yilgarn built the Southern Cross Caravan Park and was opened in October 1971. Large parts of the Caravan Park Infrastructure are 53 years old. This includes the house, Caravan Park bays, drainage and electrical systems. At certain times the Caravan Park was leased out to private entities. Over that time, infrastructure and upgrade works were very minimal which has meant deterioration in some areas of the park. In 2014 the Shire of Yilgarn took over Management of the park and since then have been completing large capital works programmes to bring the park to a better standard, (new ablutions, laundry, upgrades to Sandalwood Lodge rooms).

The Shire considers the upgrading of the Southern Cross Caravan Park as an imperative community, business and tourism development and monetary gain is not the primary driver. However, whilst the Shire will cover any excess costs as required, there is an intention to balance income and expenses to break-even and reduce burden on existing operational budgets as far as practical. Financial modelling will continue to determine overall operational costs and required income to offset these costs and demonstrate viability. Any business case explores the options for a staged development in the interest of best addressing current and future needs through the most efficient use of funds and maximised net benefit.

Since the Shire resumed the management in 2013/2014, bookings have increased from 4,506 per year to 9,584 per year in 2023/24.

The Sandalwood Lodge was averaging 3.18 rooms per night in 2013/2014. In 2023/2024 it averages 6.16 per night.

Total income 2013/2014 was \$35,043.

Income from 2023/2024 was \$449,635.

Total income from the last 11 years has been \$2,929,211.83 with total expense of \$3,954,159.54 which is a -\$1,024,947.71 difference.

Narrowing down the last 2 years, the caravan park has generated a \$253,337.47 profit.

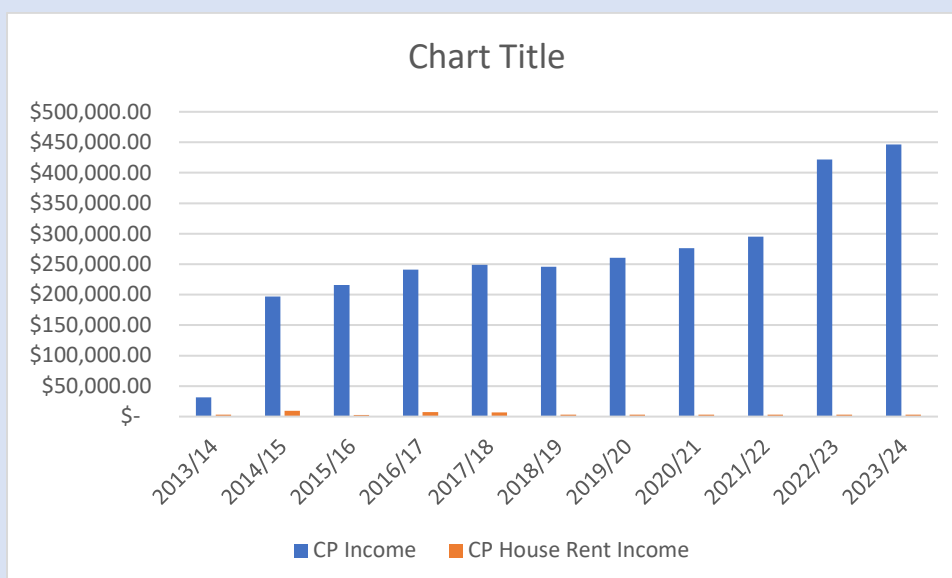


Figure 1 Historic Income

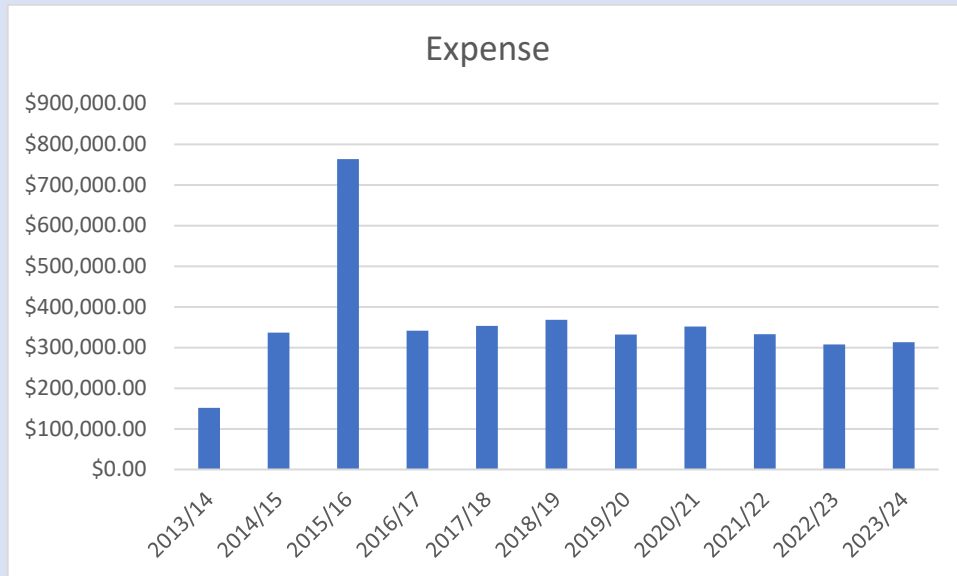


Figure 2 Historic Expense

2. Estimated projects for 2024/2025 Budget

- 1) Electrical upgrades as required. Estimated Cost: \$50,000.00.
- 2) 5 Caravan Park Bay upgrades which include electrical, drainage, concrete and garden beds.
Estimated: \$99,000.00
- 3) Installation of 2 new self-contained units, including site works.
Estimated: \$350,000.00
- 4) Install fire pit area which includes site works, shelter over fire pit.
Estimated: \$50,000.00

Overall estimate \$550,000

3. Forward Earnings and Expenditure

In the graph below shows the historic occupancy rates from 2014 to 2024, this includes the COVID period.

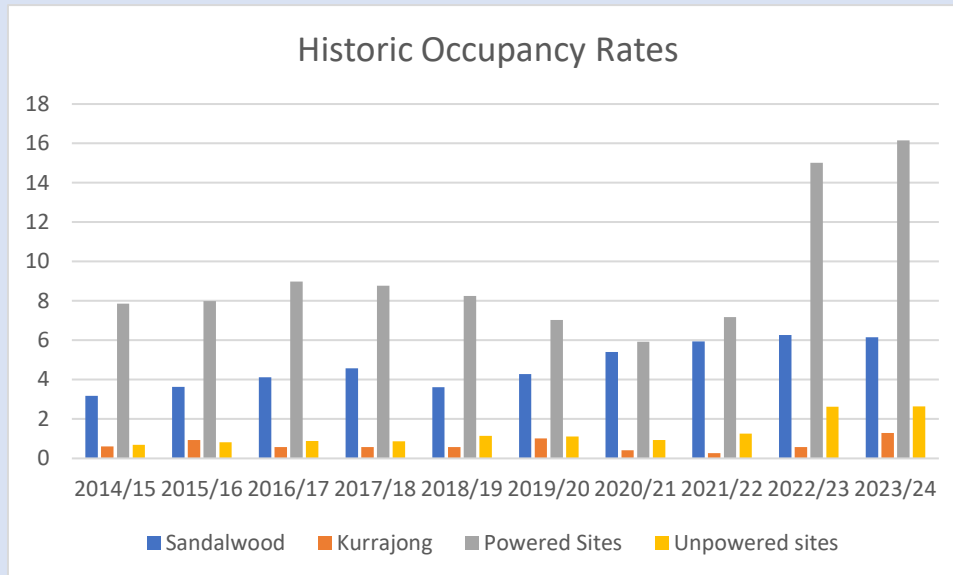


Figure 3 Historic Occupancy

The graph below, demonstrates the average yearly growth rate using 11 years of history.

- Sandalwood Lodge, 0.33 bookings per day.
- Kurrajong, 0.06 bookings per day.
- Powered sited, 1.03 bookings per day.
- Unpowered Sites, 0.22 bookings per day

The graph projects Sandalwood lodge will be at full daily capacity by 2033/34 using the same history.

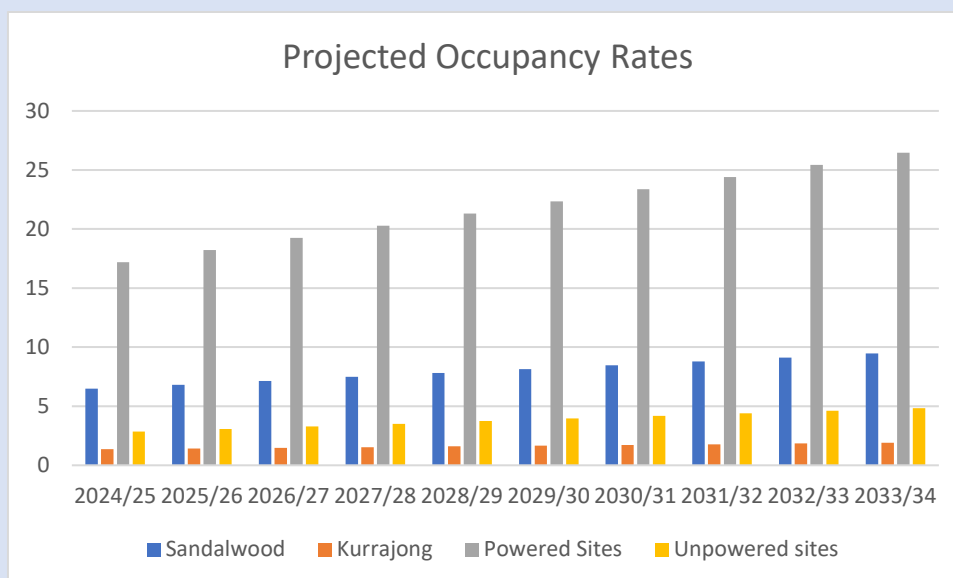


Figure 4 Projected Occupancy Rates

Projected charges

- Sandalwood Lodge per night \$120.00 (\$130 for A, \$110 B and \$190 for Family Room in 2024/25)
- Kurrajong price per night \$90 (\$95 for Double or Single and \$145 for Family Room in 2024/25)
- Powered Sites per night \$35
- Unpowered Sites per night \$16
- New Caravan Park Cabin \$220 per night

For comparative reasons, we have contacted the Shire of Moora and the Shire of West Arthur as they are smaller shire's as we are. The Shire of Moora has an average occupancy rate is 95% and charge their 2-bedroom units out at \$210 per night. The Shire of West Arthur has an average occupancy rate of 53% and charge \$170 per 2-bedroom unit.

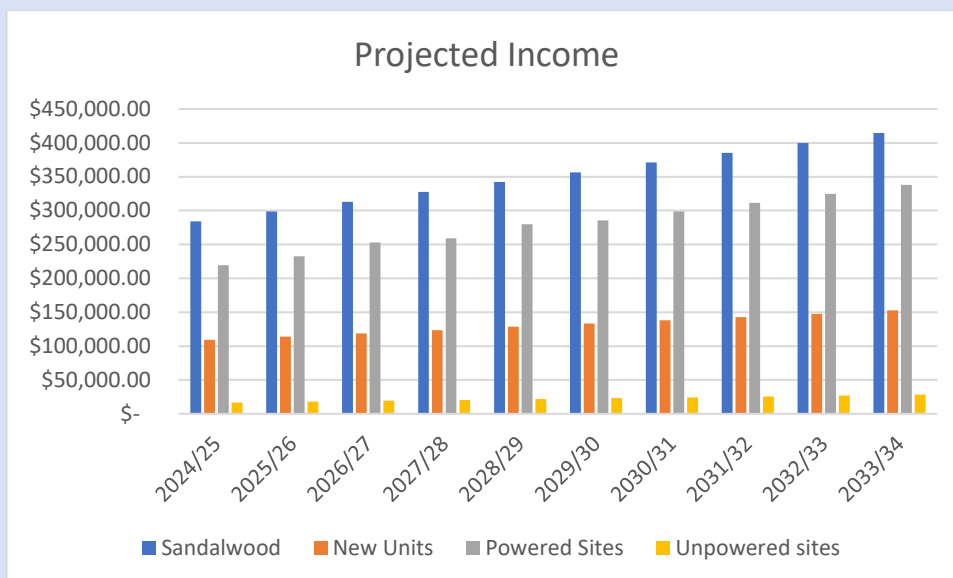


Figure 5 Projected Income

Next 10 years, Kurrajong units would be removed and replaced with more self-contained park cabins.

With the inclusion of only 2 park cabins in 2024/2025 the overall income is projected to be \$9,828,716.00 over the next 10 years period

If council constructed a further 6 units (cabins) within the next 5 years (1 to 2 in any one year depending on demand), the overall Caravan Park income is estimated to increase to \$15,064,276.00 within the same 10 years period.

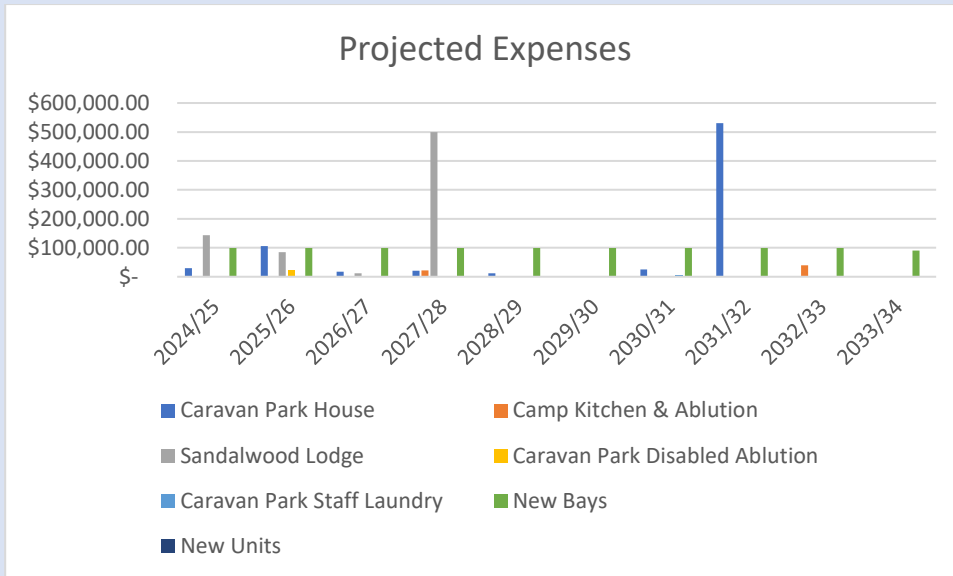


Figure 6 Projected Expenses

The estimated capital renewal of \$2,550,500, includes the first 2 park cabins installed in 2024/2025 and 50 new caravan bays (5 per year) replacing the Caravan Park house, replacing the disabled ablution, and replacing Sandalwood Lodge over the next 10 years.

The introduction of a further 6 caravan park cabins within 5 years, replacing the Caravan Park house, 50 new caravan bays, replacing the disabled ablution and replacing Sandalwood Lodge, would increase the capital renewal to an estimated \$3,600,000 across the next 10 years.

Any replacement of Sandalwood Lodge would need to be investigated as qualified valuers estimate the replacement value at only \$500,000.

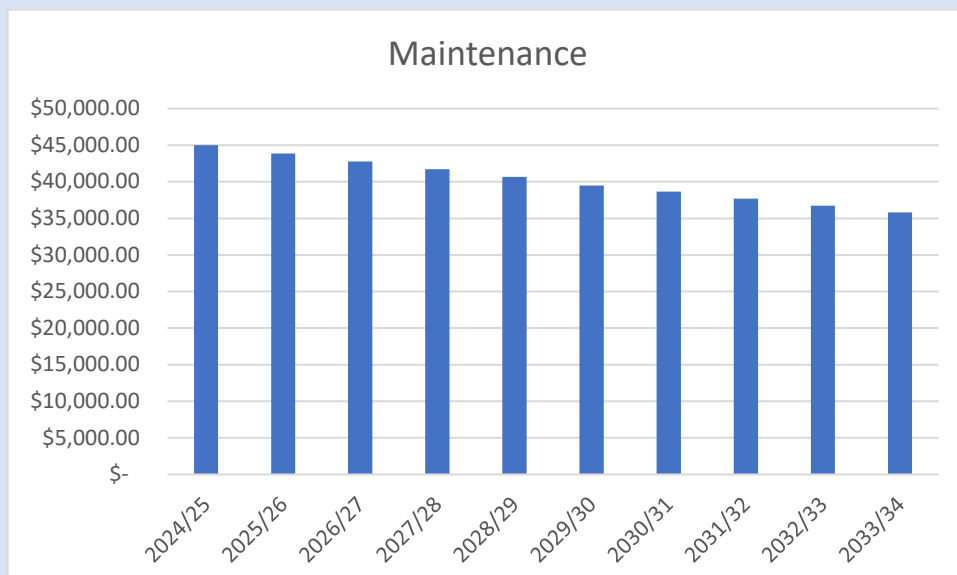


Figure 7 10-year Maintenance

With the replacement of buildings, you can see there is a decrease in maintenance throughout the park over the next 10 years. Total maintenance plan for the next 10 years is \$402,412.