



Ordinary Council
Meeting
June 2024
Attachments

Attachments

Minutes/Notes

Ordinary Meeting of Council –May 2024

Special Meeting of Council-May 2024

WEROC Board Meeting-May 2024

CEACA Management Committee-May 2024

Agenda Attachments

- 9.1.3 Shire of Yilgarn National Inquiry into Local Government Sustainability- Submission
- 9.1.4 2024 Inquiry into Regional Telecommunications in Western Australia
- 9.1.5 WALGA 2024 AGM Notice of Meeting
- 9.2.1 Financial Reports-May 2024
- 9.2.2 Accounts for Payment –May 2024



Minutes

Ordinary Meeting of Council

16 May 2024

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.10pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Members	Cr W Della Bosca Cr Close Cr B Bradford Cr G Guerini Cr L Granich Cr L Rose Cr Newbury	
Council Officers	N Warren C Watson L Della Bosca	Chief Executive Officer Executive Manager Corporate Services Minute Taker
Apologies:	G Brigg F Mudau	Executive Manager Infrastructure Finance Manager
Observers: Kaye Crafter, Leanne Michielsen, Honor Mann, Yang Du and Farai Chombo		
Leave of Absence: Nil		

4. DECLARATION OF INTEREST

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.1. PUBLIC QUESTION TIME

Kaye Crafter attended public question time and posed the following questions;

Question *With the extra trucks using the Koolyanobbing Road I have noticed an increase in the rubbish being left on the road side, when Cliffs owned Koolyanobbing mine they would clean the verges regularly, could this be raised with Mineral Resources?*

Answer The President referred the question on to the CEO, Nic Warren, who advised he would take the question on board and liaise with Mineral Resources.

Question *Will the Shire place extra counters on the Koolyanobbing Road to record the extra traffic?*

Answer The President referred the question on to the CEO, Nic Warren, who advised counters are currently on Koolyanobbing Road.

Question *Is the Shire going to upgrade the Koolyanobbing Road due to the extra traffic.*

Answer The President confirmed that the issue of the heavy traffic on the Koolyanobbing road is an ongoing issue that is being dealt with by the Shires executive staff.

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday, 18 April 2024

54/2024

Moved Cr Guerini/Seconded Cr Rose

That the minutes from the Ordinary Council Meeting held on the 18 April 2024 be confirmed as a true record of proceedings.

CARRIED (7/0)

6.2 Great Eastern Country Zone (GECZ), Thursday, 11 April 2024

55/2024

Moved Cr Rose/Seconded Cr Newbury

That the minutes from the GECZ Meeting held on the 11 April 2024 be received.

CARRIED (7/0)

6.3 Wheatbelt East Regional Organisation of Council (WEROC), CEO Committee,
Monday, 15 April 2024

56/2024

Moved Cr Guerini/Seconded Cr Newbury

That the minutes from the WEROC CEO Committee Meeting held on the 15 April 2024 be received.

CARRIED (7/0)

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Honor Mann-Environment Manager, Yang Du, Mining Manager and Farai Chombo-Principal Mining Engineer from Barto Gold Mining attended Council and give a presentation on the Frasers Underground Project.

The project is to be completed in two stages after the initial dewatering which will be completed in the next couple of months. Stage one will then be the underground rehab, mining waste from the underground workings will be deposited in the pit. Stage two is the production phase where the ore will be mined and transported to the surface and stockpiled for transportation to Marvel Loch for processing. A dust management plan has been developed by an external consultant with real time monitoring of conditions allowing Barto to manage the dust efficiently, water carts will be used for dust suppression. Two vibration monitors will be installed in Southern Cross providing real time information. Noise and vibration modelling has been completed demonstrating the project will meet environmental guidelines. Employment opportunities will be advertised as well as Barto continuing its community sponsorship.

Honor Mann, Yang Du and Farai Chombo thanked Council for their time and invited questions.

Nic Warren, CEO- Shire of Yilgarn, enquired if Barto would be utilising housing stock in town instead of having FIFO or DIDO employees

Honor Mann replied that it is an option to be looked at.

Cr Newbury enquired if Barto are open to employing young people or running traineeships.

Honor Mann replied that it would depend on the position and noted that they do have younger employees working on the Jaccoletti mine.

Cr Rose enquired if Barto would advertise employment opportunities in the crosswords so local people are made aware of opportunities and also referred to Bartos Community sponsorship in relation to the Bullfinch Shooting Club. The Club had enquired about community sponsorship and Cr Rose noted a lack of response to the enquiry.

Honor confirmed that Barto has had issues with staff turnover in the community area recently but this should not be a problem going forward.

C Bradford enquired if any of Bartos employees and their families had moved to Southern Cross? During Bartos community consultation last year regarding the reopening of the Frasers pit Barto had advised that there was an option for the relocation of employees with their families to Southern Cross. It was advised there could be as many as 12 family units' relocating to Southern Cross for employment with Barto.

Honor Mann advised that it had only been an option and is unsure what the turnout has been.

Cr Della Bosca thanked Honor Mann, Yang Du and Farai Chombo for their time and they left the meeting at 5.32pm.

8. DELEGATES' REPORTS

Cr Della Bosca announce the following;

- Attended the Dawn ANZAC Service
- Attended the GECZ meeting on the 24 April 2024
- Attended the WEROC meeting on the 9 May 2024
- Attended the CEACA meeting on the 13 May 2024

Cr Newbury announced the following;

- Attended the Agcare meeting on the 23 April 2024
- Attended the Yilgarn Community Support Group Meeting on the 30 April 2024

Cr Granich announced the following;

- Attended the ANZAC day service
- Attended the Yilgarn Community Support Group meeting on the 30 April 2024

9.1 Officers Report – Chief Executive Officer

9.1.1 2024 WALGA Annual Convention

File Reference	1.6.21.12
Disclosure of Interest	None
Voting Requirements	Simple Majority
Author	Nic Warren-Chief Executive Officer
Attachments	Nil

Purpose of Report

To inform Councillors of the dates and venue for the 2024 WALGA Local Government Convention and Exhibition.

Background

WALGA have notified Local Governments of the dates and venue for the WALGA Local Government Convention and Exhibition.

The conference key dates are as follows:

Exhibition Open and Welcome Drinks:	Tuesday, 8 October
Gala Cocktail Function:	Wednesday, 9 October
Convention Dates:	Wednesday, 9 - Thursday 10 October

This year's Convention will take place at the Perth Convention and Exhibition Centre.

The theme for the convention is Innovation Ecosystem, which according to WALGA:

Innovation Ecosystem speaks to the ability of WALGA and the sector to foster dynamic change within the fabric of WA through collaboration, promotion and daring to think big. It will evoke new ideas, heightened passion for communities and facilitate connections for ongoing skills and ideas sharing within the Local Government sector.

Comment

Cr's Della Bosca, Rose and Granich along with the CEO represented Council at the 2023 Convention.

To allow staff to adequately plan for the 2023/2024 budget, it would be appreciated if Councillors could advise the CEO as early as possible of their intention to attend the 2024 Conference.

Early notification and registration may also provide better access to accommodation close to the venue.

The CEO will seek voting delegates for the WALGA AGM from Councillors attending at a later date.

Statutory Environment

Nil.

Strategic Implications

Shire of Yilgarn Strategic Community Plan – Civic Leadership Strategy – Ensure training programs for Elected Members and Staff.

Policy Implications

Nil.

Financial Implications

Council allocates funds within its Annual Budget to accommodate those Councillors wishing to attend the Convention.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

57/2024

Moved Cr Rose/Seconded Cr Guerini

That Council authorises the CEO and any willing Councillors to attend the 2024 WALGA Local Government Convention and Exhibition.

Councillors are to advise the CEO of their intention to attend the 2024 Convention.

CARRIED (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.2 Standardised Meeting Procedures Review Submission

File Reference	1.6.26.27
Disclosure of Interest	None
Voting Requirements	Simple Majority
Author	Nic Warren – Chief Executive Officer
Attachments	Nil

Purpose of Report

For Council to consider and endorse a submission from the Shire of Yilgarn in regards to the Department of Local Government, Sport and Cultural Industries consultation for standardisation of local government council and meeting procedures.

Background

A three-month consultation period is now open to inform the development of new regulations and guidance materials to standardise local government council and meeting procedures in WA.

The proposed state-wide regulations would replace individual council procedures, standing orders and local laws, and are part of the first tranche of local government reforms which were passed by WA Parliament in May 2023.

Comment

The Department of Local Government, Sport and Cultural Industries has produced a Consultation paper and online survey.

The Chief Executive Officer has compiled a submission, utilising the Departments consultation paper, of which is attached for Councillors review. Responses are shown in red within the attachment.

Councillors and the public may also make their own submission.

Statutory Environment

Local Government Act 1995

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Failure to advocate for the Shire of Yilgarn Council and Community	Low (2)	Submission ensures Council's voice is heard in regards to consultation.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

58/2024

Moved Cr Newbury/Seconded Cr Rose

That Council endorse the responses to the Department of Local Government, Sport and Cultural Industries consultation paper, relating to standardisation of local government council and meeting procedures in Western Australia.

And

That Council endorse the CEO submitting the responses to the Department of Local Government, Sport and Cultural Industries via the online survey, on behalf of the Shire of Yilgarn.

CARRIED (7/0)

Unconfirmed

9.1 Officers Report – Chief Executive Officer

9.1.3 Proposed Outbuilding–Lot 734 (No 2) Pictoris Street, Southern Cross

File Reference	3.1.1.2
Author	Liz Bushby, Town Planning Innovations
Disclosure of Interest	Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i>
Voting Requirements	Simple Majority
Attachments	Set of Plans

Purpose of Report

Council is to consider a planning application for an outbuilding on Lot 734 (No 2) Pictoris Street, Southern Cross.

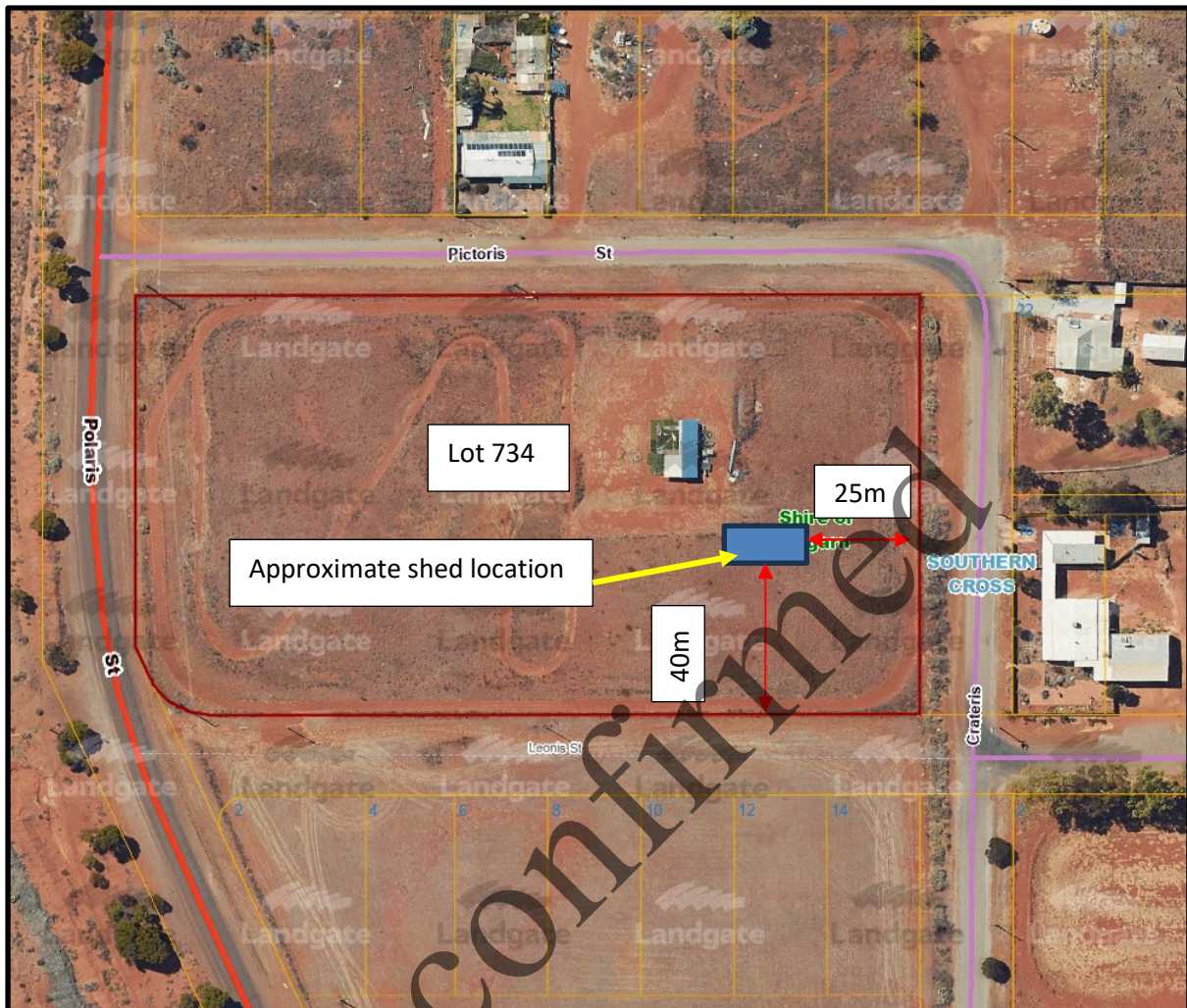
Background

- Location and Existing Development**

Lot 734 is located in the southern part of the Southern Cross townsite. The closest intersection is Pictoris Street and Leonis Street.

The lot contains an existing dwelling and has an approximate area of 1.78 hectares.

A location plan is included over page for convenience



Above: Location Plan

Comment

- Zoning**

Lot 734 is zoned 'Rural/Mining' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

No density code applies to the 'Rural/Mining' zone under the Scheme, and no assessment is required under the Residential Design Codes, as the lot is not within a Residential zone.

- **Description of Application**

An outbuilding is proposed to be setback approximately 25 metres from the Crateris Street lot boundary, and 40 metres from the Leonis Street lot boundary.

A floor area of 96m² is proposed with a 3.5 metre wall height. It is proposed to be constructed out of a deep ocean blue colorbond material.

- **Assessment**

In the absence of any specific scheme requirements, the main consideration is whether there will be negative visual impact associated with the proposed structure, or potential for negative impact on neighbouring lots or the existing streetscape.

The proposed outbuilding will be visible from neighbouring lots that have been developed with houses, due to the fairly level and flat nature of the topography in the area. TPI generally supports the development having regard for the size of the lot and the setbacks proposed to the nearest lot boundaries, however any neighbour comments need to be taken into account.

- **Consultation**

The application is being advertised for public comment. Advertising closes on 7 June 2024.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Clause 82(1) gives the local government the ability to delegate its powers to the Chief Executive Officer. Clause 82(2) requires any delegation to be by Absolute Majority.

The term 'works' includes 'any demolition, erection, **construction**, alteration of or addition to any building or structure on the land' under the Regulations. (**bold for emphasis**).

Shire of Yilgarn Town Planning Scheme No 2 – explained in the body of this report.

Under Clause 3.1.1 the Scheme states that *‘The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses.’*

A single house is permitted in the Rural/Mining zone under Table 1 (the Zoning Table),

Under Clause 6.1.2 (d) of the Scheme both a single house and ancillary outbuildings are listed as exempt from the need for planning approval (as a single house is permitted in the Rural/Mining zone) – refer table below.

No.	Column 1 Works	Column 2 Conditions
22	The erection of, or alterations or additions to, a single house on a lot including ancillary outbuildings.	<p>(a) Within the Townsite or Rural/Mining zones if a single house is a permitted (‘P’) use in the zone (where the R-Codes do not apply);</p> <p>(b) The works are not a ‘second-hand’ or ‘re-purposed’ dwelling.</p> <p>(c) The works are not located in a heritage-protected place.</p>

Being a Permitted Use *‘means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme’*. The Scheme has no specific standards or setback requirements for an outbuilding in the Rural/Mining zone.

Clause 18(5) states that *‘If a use of land is identified in a zone as **being a class P** or class I use, the local government may not refuse an application for development approval for that use in that zone **but may require works that are to be undertaken in connection with that use to have development approval.**’ (bold for emphasis).*

Planning approval is being required as the development includes proposed ‘works’ to construct the outbuilding.

Strategic Implications

Approval of the development may set a precedent for similar setbacks and similar sized (agricultural) outbuildings in the Rural/Mining zone.

Policy Implications

There are no Shire Policies that are relevant to this application.

Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

59/2024

Moved Cr Close/Seconded Cr Granich

That Council:

- A. Note that the application for an outbuilding on Lot 734 (No 2) Pictoris Street, Southern Cross is being advertised for public comment.***
- B. Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the application for an outbuilding on Lot 734 (No 2) Pictoris Street, Southern Cross.***

CARRIED (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.4 YSSSA Waiver of Sports Complex Oval and Outdoor Netball Court Hire Fees

File Reference	8.2.6.27
Disclosure of Interest	The CEO discloses an impartiality interest as the current Chairperson of the Southern Cross District High School Board.
Author	Nic Warren - CEO
Voting Requirements	Absolute Majority
Attachments	Nil

Purpose of Report

To submit to Council a request from the YSSSA Committee for the waiving of the Sports Complex Oval and Outdoor Netball Court Hire fees for use for the Winter Carnival.

Background

The Shire is in receipt of a request from the YSSSA Committee, comprising of Southern Cross District High School, St Josephs Catholic School and Moorine Rock Primary School, seeking a waiver of fees and charges associated with hiring the sports complex oval and outdoor netball courts for the purpose of allowing the pupils of all three school to join together and compete in football and netball in the Winter Carnival. The carnival will take place on the 12 June 2024.

The proposed use of the facility's hire fee to be waived is calculated at \$555.00.

Comment

Council's Delegation No. LGA14 only allows the CEO to waive hire fees for an amount less than \$500.00.

As such, Council must make a determination on the waiver.

The reporting officer sees this is a great opportunity to further utilise the Sports Complex facilities, whilst also benefitting the youth at Southern Cross District High School, St Josephs Catholic School and Moorine Rock Primary School. A such, it is recommended that Council endorse the waiver.

Statutory Environment

Delegation Register

LGA14 Donations and Waiver of Hire Fees

Date Adopted:	17 March 2016
Document Control:	Reviewed – 18 April 2024 Amended – 20 April 2023 - Link Amended - 21 April 2022 - Link Amended – 21 February 2019 - Link Adopted – 17 March 2016 - Link
Policy Reference:	
Delegate:	CEO
Sub-Delegated:	No
Chief Executive Instruction/Procedure:	N/A
History:	Previously LGA30

Legal (Parent): <ul style="list-style-type: none"> - Local Government Act 1995 (As Amended) – Section 5.42 	Legal (Subsidiary): <ul style="list-style-type: none"> - Local Government Act 1995, Sections 6.12
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Extent of Delegation:

Council delegates its authority and power to consider requests for Donations and Waiver of Hire Fees,

Subject to-

- a) The donation and /or waiver of hire fees request is:
 - a. less than \$500
 - b. for a non-profit group that is located in the Shire of Yilgarn
 - c. for an event that will be held within the Shire and is a general community benefit
- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

Conditions Imposed:

Nil

Legislation:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.
- * Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

Strategic Implications

Shire of Yilgarn Strategic Community Plan – Social + Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

Policy Implications

Nil.

Financial Implications

Requested Donation/Waiving of Hire Fees of \$555.00.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Yilgarn youth disadvantaged by location from many sport and cultural activities	Moderate (8)	A contribution in the form of a waiver of fees, assists with providing additional sporting activities.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Reputation damage by not seizing an opportunity to adhere to the	Low (3)	Waiver enables the shire to continue it's commitment to the

	Strategic Community Plan in relation to Social outcomes		Strategic Community Plan.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

60/2024

Moved Cr Close/Seconded Cr Guerini

That Council waives the fees associated with hire of the Sports Complex Oval and Outdoor Netball Courts for one day, for the YSSSA Committee, being \$555.00, allowing students to compete in the Winter Carnival.

Council are to note the bond will still be payable.

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports-April 2024

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Fadzai Mudau- Finance Manager
Attachments	Financial Reports

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 30 April 2024

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

61/2024

Moved Cr Close/Seconded Cr Guerini

That Council endorse the various Financial Reports as presented for the period ending 30 April 2024.

CARRIED (7/0)

Unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment – April 2024

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Wes Furney-Finance Officer
Attachments	Accounts for Payment

Purpose of Report

To consider the Accounts Paid under delegated authority.

Background

- Municipal Fund – Cheques 41271 to 41273 totalling \$4,991.00
- Municipal Fund - EFT 15120 to 15200 totalling \$331,485.26
- Municipal Fund – Cheques 2362 to 2378 totalling \$281,625.22
- Municipal Fund - Direct Debit Numbers:
 - 18742.1 to 18742.14 totalling \$25,671.60
 - 18778.1 to 18778.14 totalling \$25,532.88

The above are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications

Nil

Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

Financial Implications

Drawdown of Bank funds

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
Financial Impact	Reduction in available cash.	Moderate (5)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

62/2024

Moved Cr Close/Seconded Cr Rose

- *Municipal Fund – Cheques 41271 to 41273 totalling \$4,991.00*
- *Municipal Fund - EFT 15120 to 15200 totalling \$331,485.26*
- *Municipal Fund – Cheques 2362 to 2378 totalling \$281,625.22*
- *Municipal Fund - Direct Debit Numbers:*
 - *18742.1 to 18742.14 totalling \$25,671.60*
 - *18778.1 to 18778.14 totalling \$25,532.88*

The above are presented for endorsement as per the submitted list.

CARRIED (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.3 2024/25 Councillor Sitting Fees

File Reference	2.1.1.1
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Cameron Watson–Executive Manager Corporate Services
Attachments	Nil

Purpose of Report

To set Councillors Sitting Fees for 2024/25.

Background

Section 7B (2) of the Salaries and Allowances Act 1975 requires the Salaries and Allowances Tribunal, at intervals of not more than 12 Months, to inquire into and determine: -

- The amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings;
- The amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- The amount of allowances or the minimum and maximum amounts of allowances, to be paid under the Local Government Act to elected council members.

The Tribunal continues to utilise the four band Local Government classification model adopted in 2012 with the Shire of Yilgarn falling under Band 3.

For the 2024/2025 financial year, the tribunal has determined that remuneration, fees, expenses, and allowance ranges for Band 3 Councils will increase by 4% from those determined for the 2023/24 financial year.

Council Meeting Attendance Fees per Meeting

Where a Local Government decides, by Absolute Majority, to pay a Council Member a fee referred to in section 5.98(1)(b) of the Local Government Act for attendance at a Council Meeting, the following per meeting fee range will be applicable;

Band	For a council member other than mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
3	\$213	\$447	\$213	\$686

Committee Meeting and Prescribed Meeting Fees per Meeting

Where a Local Government decides to pay a Council Member a fee referred to in: -

- (a) section 5.98(1)(b) of the Local Government Act for attendance at a Committee Meeting; or
- (b) section 5.98(2A)(b) of the Local Government Act for attendance at a Meeting of the type prescribed in regulation 30(3A) of the Local Government (Administration) Regulations 1996.

the following per meeting fee range will be applicable;

	For a Council Member (including Mayor or President)		For an Independent Member	
Band	Minimum	Maximum	Minimum	Maximum
3	\$104	\$224	\$0	\$224

In December 2023, s5.98 & s5.100 of the Act were repealed and replaced with what is included under the Statutory Environment of this recommendation. The previous s5.100 stated:

5.100. *Payments for certain committee members*

- (1) *A person who is a committee member but who is not a council member or an employee is not to be paid a fee for attending any committee meeting.*
- (2) *Where —*
 - (a) *a local government decides that any person who is a committee member but who is not a council member or an employee is to be reimbursed by the local government for an expense incurred by the person in relation to a matter affecting the local government; and*
 - (b) *a maximum amount for reimbursement of expenses has been determined for the purposes of section 5.98(3)(b),*

the local government must ensure that the amount reimbursed to that person does not exceed that maximum.

[Section 5.100 amended: No. 2 of 2012 s. 18.]

This precluded any payment of sitting fees to Community Representative of the Audit Committee or Chief Executive Officer Selection Committee (when constituted).

Council Members who were also Committee member alongside community representatives were also precluded from receiving sitting fees because of s5.98 which stated (in part):

5.98. *Fees etc. for council members*

(1A) *In this section —*

determined means determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B.

.....

(7) *A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —*

- (a) *council members only; or*
- (b) *council members and employees.*

s. 5.98 (7) was also repealed in December 2023.

It should also be noted that a Local Government may decide, by Absolute Majority, that instead of paying Council Members a per Meeting Attendance Fee it may, instead, decided it will pay all Council Members who attend Council, Committee, or proscribed meetings a fixed annual fee.

The benefits of this to Council are that there are significantly reduced administrative requirements involved, in that payments to Councillors are usually only made on either an annual, bi-annual, or quarterly basis. Additionally, the record keeping requirements of collating Councils attendance forms with time saving on the associated financial processing.

There is a downside to Council electing to utilise a fixed annual fee for Councillor sitting fees which is, if there was to be a consistently absent Councillor, there would be no mechanism to adjust their sitting fees.

At this time, it is not recommended that Council utilise annual sitting fees as it may require amending Council Policy 1.5 – Elected Member Entitlements.

Annual Allowance for mayor or president of a local government

Where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act the following allowance range will be applicable;

Band	For a mayor or president	
	Minimum	Maximum
3	\$1,113	\$39,988

Annual Allowance for Deputy President

For the purpose of section 5.98A(1) of the Local Government Act the annual allowance for a Deputy President is determined to be 25% of the Presidents Allowance.

Travel Expenses

The Salaries & Allowances Determination has Councillor travel reimbursements for actual distances travelled being paid at the same rate contained in section 30.6 of the *Local Government Officers' (Western Australia) Award 2021*, being

Engine Displacement (in cubic centimetres)			
Area & Details	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
	Cents per Kilometre		
Metropolitan Area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of State	99.01	70.87	58.37

For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

Comment

For reference, the following are the 2023/2024 financial years Elected Member meeting attendance fees and expense reimbursement / allowances:

		For a council member other than mayor or president	For a council member who holds the office of mayor or president
Meeting Fee Type			
Council	- Per Meeting	\$400	\$600
Committee	- Per Meeting	\$200	\$200
Expense Reimbursement / Allowance Type			
Travel	- Per Kilometre	As per Local Government Officers’ (Western Australia) Award 2021 – section 30.6 for “Rest of State”	
ICT Allowance		\$1,180	
Other Allowances			
President	- Per Annum	\$12,000	
Deputy President	- Per Annum	\$3,000	

Travel expense reimbursement rates are reimbursed at the “Rest of State” levels included at section 30.6 of the Local Government Officers’ (Western Australia) Award 2021 and have remained unchanged from those of 2023/2024.

ICT Allowance is made up of \$480 in telecommunications (based on \$40 monthly post-paid Telstra data plan) and \$700 hardware replacement/upgrade (based on cost of iPad Pro 12.9” 128Gb WIFI over 2 years).

Statutory Environment

Local Government Act 1995 –

5.98. Fees etc. for council members

(1A) In this section —

determined means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B.

(1) A council member who attends a council or committee meeting is entitled to be paid —

- (a) the fee determined for attending a council or committee meeting; or
- (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —

- (a) the fee determined for attending a meeting of that type; or
- (b) where the local government has set a fee within the range determined for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense —

- (a) to be reimbursed by all local governments; or
- (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,

is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed for the expense —

- (a) where the extent of reimbursement for the expense has been determined, to that extent; or

- (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.
- (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.
- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
 - (a) the annual local government allowance determined for mayors or presidents; or
 - (b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot make any payment to, or reimburse an expense of, a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with —
 - (a) this Division; or
 - (b) a policy adopted by the local government under section 5.129.

[(7) *deleted*]

[Section 5.98 amended: No. 64 of 1998 s. 36; No. 17 of 2009 s. 33; No. 2 of 2012 s. 14; No. 11 of 2023 s. 79.]

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

* *Absolute majority required.*

- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted by No. 64 of 1998 s. 37; amended by No. 2 of 2012 s. 15.]

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

* *Absolute majority required.*

[Section 5.99 amended by No. 2 of 2012 s. 16.]

5.99A. Allowances for council members in lieu of reimbursement of expenses

- (1) A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —
 - (a) the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or
 - (b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount.

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* *Absolute majority required.*

- (2) For the purposes of subsection (1), a council member is eligible to be paid an annual allowance under subsection (1) for a type of expense only in the following cases —
 - (a) in the case of an annual allowance that is paid in advance, if it is reasonably likely that the council member will incur expenses of that type during the period to which the allowance relates;
 - (b) in the case of an annual allowance that is not paid in advance, if the council member has incurred expenses of that type during the period to which the allowance relates.

[Section 5.99A inserted by No. 64 of 1998 s. 38; amended by No. 2 of 2012 s. 17; No. 26 of 2016 s. 13.]

5.100. Fees paid and expenses reimbursed to committee members

- (1) In this section —

committee member means a person who is a committee member but who is neither a council member nor an employee;

determined means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7BAA.

- (2) A committee member who attends a meeting of the committee is entitled to be paid —

- (a) the fee determined for attending a committee meeting; or
- (b) if the local government has set a fee within the range determined for committee meeting attendance fees — that fee.

- (3) A committee member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —

- (a) the fee determined for attending a meeting of that type; or
- (b) if the local government has set a fee within the range determined for meetings of that type — that fee.

- (4) Subsection (5) applies if a committee member incurs —

- (a) an expense that is of a kind prescribed as being an expense to be reimbursed by all local governments; or
- (b) an expense —
 - (i) that is of a kind prescribed as being an expense which may be approved by any local government for reimbursement by the local government; and
 - (ii) which has been approved by the local government for reimbursement.

- (5) The committee member must be reimbursed for the expense —

- (a) if the extent of reimbursement for the expense has been determined — to that extent; or
- (b) if the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement — to that extent.

- (6) If an expense is of a kind that may be approved by a local government for reimbursement, the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (5) if the local government has approved reimbursement of the expense in a particular case.

- (7) A local government cannot make any payment to, or reimburse an expense of, a person who is a committee member in that person's capacity as committee member unless the payment or reimbursement is in accordance with this section.

[Section 5.100 inserted: No. 11 of 2023 s. 80.]

Local Government (Administration) Regulations 1996 –

30. Meeting attendance fees (Act s. 5.98(1) and (2A))

[(1), (2) deleted]

- (3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —

- (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
- (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
- (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

[(3B) deleted]

- (3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —

- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
- (b) the council member is paid an annual fee in accordance with section 5.99; or
- (c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

[(3)-(5) deleted]

[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]

31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))

- (1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

[(2)-(5) deleted]

[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))

- (1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government; and
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

[(2) deleted]

[Regulation 32 amended in Gazette 13 Jul 2012 p. 3219.]

[33-34AB. Deleted in Gazette 13 Jul 2012 p. 3219]

Salaries and Allowance Act 1975

7B. Determinations as to fees and allowances of local government councillors

- (1) In this section —
elected council member means a person elected under the *Local Government Act 1995* as a member of the council of a local government.

- (2) The Tribunal is to, from time to time as provided by this Act, inquire into and determine —
- (a) the amount of fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* to elected council members for attendance at meetings; and
 - (b) the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the *Local Government Act 1995* to elected council members; and
 - (c) the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the *Local Government Act 1995* to elected council members.

- (3) Section 6(2) and (3) apply to a determination under this section.

[Section 7B inserted by No. 2 of 2012 s. 39.]

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

Any resolution on the value of sitting fees and Members expenses will form part of the 2024/2025 Budget.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act, associated Regulations and current SAT determination.	Moderate (6)	Ensure compliance with Act, Regs and SAT determination.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

63/2024

Moved Cr Guerini/Seconded Cr Close

That Council adopts the following elected members sitting fees, expense reimbursements/allowances and President & Deputy Presidents allowances for the 2024/2025 financial year:

		For a council member other than mayor or president	For a council member who holds the office of mayor or president
Meeting Fee Type			
Council	- Per Meeting	\$400	\$600
Committee	- Per Meeting	\$200	\$200
Expense Reimbursement / Allowance Type			
Travel Reimbursement	- Per Kilometre	As per Local Government Officers' (Western Australia) Award 2021 – section 30.6 for “Rest of State”	
ICT Allowance		\$1,180	
Other Allowances			
President	- Per Annum	\$12,000	
Deputy President	- Per Annum	\$3,000	
Independent Committee Member			
Audit & Risk Committee		\$200	
Other Applicable Committees		\$200	

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.4 2024/25 Schedule of Fees & Charges

File Reference	8.2.5.5
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Cameron Watson–Executive Manager Corporate Services
Attachments	Proposed 2024/2025 Schedule of Fees & Charges.

Purpose of Report

To consider the fees & charges to be applied in 2024/25.

Background

The Local Government Act 1995 allows for fees and charges that are to be imposed during a financial year to be adopted with the annual Budget.

As the Budget will not be adopted until after 1st July 2024, Council is requested to consider the schedule of fees and charges prior to the Budget adoption so that the agreed fees & charges can be taken into consideration when preparing the Budget and to allow the fees & charges to be applied from 1st July 2024.

Comment

A copy of the current fees & charges and proposed changes are included in the attachments. The items in **Red** are proposed to be deleted and the items in **Green** are proposed to be included or have been amended.

It is intended that the proposed fees and charges remain predominantly unchanged from those imposed in 2023/2024, however a summary of the recommended changes follows:

- Page 1 – Add an ability to impose an amount of interest (11%) on standard debtor amounts which remain unpaid after 60 days owing.
- Page 5 – Remove subsidised rental of 80 Spica St to the Chemist.
- Page 6 – Add a daily and weekly rental fee in Professional House for 11 Antares Street.
- Page 6 – Add the sale of Rubbish Bin spare parts and the Admin Fee 12% to both sale of bin and sale of parts.
- Page 6 – Increase the Refuse Disposal Fee for disposing of Tyres by \$10 - \$20 each size.
- Page 7 – Add the Annual Sports Club Fee for the Yilgarn Cricket Association and better define what the annual fee includes

- Page 8 – Increase the Swimming Pool Lane Hire and Facility Hire fees.
- Page 9 – Increase the fee for sale of Gravel & Sand to better reflect actual costs to Council and include sale of Aggregate.
- Page 9 – Increase Standpipe water fees to reflect increase in supply costs.
- Page 10 – Relatively minor increase in accommodation fees for Sandalwood and Kurrujong Rooms and annual 11 Antares St Shop Front Rental fees increased by CPI (4%).
- Page 11- Relatively minor increases to labour and plant hire out fees

Statutory Environment

Local Government Act 1995 –

6.13. Interest on money owing to local governments

- (1) Subject to any other written law, a local government may resolve* to require a person to pay interest at the rate set in its annual budget on any amount of money (other than rates and service charges) which —
 - (a) that person owes to the local government; and
 - (b) has been owed for the period of time referred to in subsection (6).

** Absolute majority required.*

- (2) A resolution under subsection (1) is to be included in the annual budget.
- (3) The rate of interest that may be set by the local government under this section is not to exceed the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of this section.
- (4) Where a local government imposes interest under subsection (1) on any outstanding amount of money the local government is not to also impose an additional charge in relation to that amount.
- (5) Accrued interest is, for the purpose of its recovery, taken to form part of the money owed to the local government on which it is charged.
- (6) A local government is not to impose interest on any amount of money under subsection (1) until the money has been owed to the local government for the period of time set by the local government in its annual budget (not being less than 35 days) after the date which is stated on the relevant account for payment as being the date the account was issued.
- (7) Regulations may provide for the method of calculation of interest.

[Section 6.13 modified: SL 2020/57^{1M}.]

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or

- (b) under section 6.16(2)(d); or
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
 - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

Local Government (Financial Management) Regulations 1996 –

19A. Maximum rate of interest prescribed (Act s. 6.13(3))

The maximum rate of interest to be imposed under section 6.13(1) is prescribed as 11%.

[Regulation 19A inserted: Gazette 28 Jun 1996 p. 3169; amended: Gazette 29 Jun 1999 p. 2854; 20 Apr 2012 p. 1700; 29 Jun 2012 p. 2953.]

19B. Interest on money owing, calculating (Act s. 6.13)

- (1) Interest on money that remains owing after the date determined in accordance with section 6.13(6) (the *due date*) is to be calculated on a simple interest basis for the number of days from the due date until the day before the day on which a payment is received by the local government.
- (2) The principal sum on which interest is calculated for a financial year may include interest accrued but not paid in a previous financial year but is not to include interest accrued in the current financial year.
- (3) If payment is received by the local government during the period from 1 July in a financial year until the annual budget for that financial year is adopted, interest referred to in subregulation (1) for that period is to be at the rate of interest imposed under section 6.13(1) for the previous financial year.
- (4) If under section 6.13 interest is to be imposed on money owing, a request for payment of that money is to include or be accompanied by a statement that interest is to accrue on money that remains owing after the due date and stating —
 - (a) the date from which interest will be imposed; and
 - (b) the rate of interest.

[Regulation 19B inserted: Gazette 28 Jun 1996 p. 3169-70.]

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

There are no financial implications as a result of this report however the adopted Schedule of Fees & Charges will influence the level of 2023/2023 Budgeted income.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Fee or Charge level excessive or inadequate.	Moderate (9)	Regular review.
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act and associated Regulations.	Low (2)	Regular review.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

64/2024

*Moved Cr Rose/Seconded Cr Close
That Council*

- 1. adopts the 2024/2025 Schedule of Fees and Charges as presented; and*
- 2. approves the advertising of their effective date of 1st July 2024.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.5 Changing Methods of Valuation of Land – Mt Holland Camp

File Reference	8.1.1.10
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Glenn Bone – Consultant
Attachments	Register for Tenement M 77-1066 & Mt Holland Camp Layout

Purpose of Report

Endorsement of a proposal to apply ‘spot rating’ principles to the mine site accommodation village at the Covalent Lithium – Mt Holland mine site situated on tenement M 77/1066.

Background

In the past Council has agreed to the principle of ‘spot rating’ to the accommodation villages at the Koolyanobbing and Marvel Loch mine sites. This opportunity now extends to the Mt Holland mining village located on Tenement M 77/1066 and held by:

- Montague Resources Australia Pty Ltd (50/100)
- SQM Australia Pty Ltd (50/100)

Comment

Council is required to resolve to commence formalities for changing the method of valuation for the accommodation village and associated infrastructure on M 77/1066 (Mt Holland). The resolution is required as a part of the official notification to the owners of the mine site.

Statutory Environment

Local Government Act 1995

Section 6.28 – Stipulates that the Minister for Local Government is responsible for determining the method of valuation to be used by a local government as the basis for a rate.

In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate is to be:

- Where the land is used predominately for rural purposes, the UV of the land; and
- Where the land is used predominately for non-rural purposes, the GRV of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in valuations where a determination is made by the Minister under section 6.28 to change the method of valuing land from UV to GRV. A local government may phase-in the impact (cost) of the change over a three-year period.

Strategic Implications

The change in method of valuation for the new mining village will enable the Shire to maintain consistency in its rating approach of similar ventures.

Policy Implications

Council has no policies in respect to this matter.

Minister for Local Government – Valuation of Land - Mining

Financial Implications

Currently the land on which the Covalent Lithium Gold mine is located, is rated on unimproved valuations. This takes no account of the infrastructure sitting on the land. A change to GRV will provide an increase in rate revenue when the infrastructure is brought to account. The accommodation at the Mt Holland mine site can lodge up to 550 persons and is therefore a significant operation.

With the mining village situated on part of M 77/1066 (Assessment A41066), this is currently on UV rating with the whole of the assessment yielding rates of \$17,902. In due course a very small part of the 999.6ha area will be converted to a GRV assessment to cover the mining village.

An indicative valuation for the Mt Holland site is now to hand and would produce the following if it were rated in 2023/24:

- Indicative GRV \$2,100,000 @ 0.163728 = \$343,828

Also, part of the administrative process in seeking a valuation change includes obtaining survey information (Technical Description) that will be used for the formal gazettal of the relevant area. Landgate – Property & Valuations is now able to provide this service at around \$550 per description.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Time delay in applying GRV rating.	Possible (6)	Stick to the rules
Service Interruption	Progress delay in the change of method of valuation.	Possible (6)	Effective pursuit of the Departmental Guidelines.
Compliance	Legislative and policy	Unlikely (2)	Rigorously comply with legislative requirements and the Departmental Guidelines.
Reputational	Shire entity	Unlikely (2)	Pursuing consistency to ensure all mining village operators are rated in a like manner to those who have been previously GRV rated.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

65/2024

Moved Cr Close/Seconded Cr Rose

That Council commence formalities for changing the method of valuation for the accommodation village and associated infrastructure situated on tenement M 77/1066 (Covalent Lithium – Mt Holland).

CARRIED (7/0)

Unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.6 Changing Methods of Valuation of Land – Parker Range Camp

File Reference	8.1.1.10
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Glenn Bone – Consultant
Attachments	Register for Tenement M 77-791-1 & Parker Range Camp Layout

Purpose of Report

Endorsement of a proposal to apply ‘spot rating’ principles to the mine site accommodation village associated with Yilgarn Iron Pty Ltd – Parker Range mine site situated on tenement M 77/791-I.

Background

In the past Council has agreed to the principle of ‘spot rating’ to the accommodation villages at the Koolyanobbing and Marvel Loch mine sites. This opportunity now extends to the Parker Range mining village located on Tenement M 77/791-I which is held by Barto Gold Mining Pty Ltd.

Comment

Council is required to resolve to commence formalities for changing the method of valuation for the accommodation village and associated infrastructure on M 77/791-I (Parker Range). The resolution is required as a part of the official notification to the owners of the mine site.

Statutory Environment

Local Government Act 1995

Section 6.28 – Stipulates that the Minister for Local Government is responsible for determining the method of valuation to be used by a local government as the basis for a rate.

In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate is to be:

- Where the land is used predominately for rural purposes, the UV of the land; and
- Where the land is used predominately for non-rural purposes, the GRV of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in valuations where a determination is made by the Minister under section 6.28 to change the method of valuing land from UV to GRV. A local government may phase-in the impact (cost) of the change over a three-year period.

Strategic Implications

The change in method of valuation for the new mining village will enable the Shire to maintain consistency in its rating approach of similar ventures.

Policy Implications

Council has no policies in respect to this matter.

Minister for Local Government – Valuation of Land - Mining

Financial Implications

Currently the land on which the Yilgarn Iron Pty Ltd – Parker Range mine village is located, is rated on unimproved valuations. This takes no account of the infrastructure sitting on the land. A change to GRV will provide an increase in rate revenue when the infrastructure is brought to account. The accommodation at the Parker Range mine site can lodge up to 99 persons.

With the mining village situated on part of M 77/791-I (Assessment A40791), this is currently on UV rating with the whole of the assessment yielding rates of \$17,866. In due course a very small part of the 997.8ha area will be converted to a GRV assessment to cover the mining village.

An indicative valuation for the Parker Range site is now to hand and would produce the following if it were rated in 2023/24:

- Indicative GRV \$350,000 @ 0.163728 = \$57,305

Also, part of the administrative process in seeking a valuation change includes obtaining survey information (Technical Description) that will be used for the formal gazettal of the relevant area. Landgate – Property & Valuations is now able to provide this service at around \$550 per description.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Time delay in applying GRV rating.	Possible (6)	Stick to the rules
Service Interruption	Progress delay in the change of method of valuation.	Possible (6)	Effective pursuit of the Departmental Guidelines.
Compliance	Legislative and policy	Unlikely (2)	Rigorously comply with legislative requirements and the Departmental Guidelines.
Reputational	Shire entity	Unlikely (2)	Pursuing consistency to ensure all mining village operators are rated in a like manner to those who have been previously GRV rated.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

66/2024

Moved Cr Close/Seconded Cr Granich

That Council commence formalities for changing the method of valuation for the accommodation village and associated infrastructure situated on tenement M 77/791-I (MRL – Parker Range).

CARRIED (7/0)

Unconfirmed

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

Nil

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 6.10pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 16 May 2024, are confirmed on Thursday, 20 June 2024 as a true and correct record of the May 2024 Ordinary Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT



Special Meeting of Council

Minutes

29 May 2024

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6:00pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Members	Cr W Della Bosca Cr B Close Cr D Newbury Cr L Granich Cr G Guerini Cr L Rose via electronic means	
Council Officers	N Warren C Watson F Mudau	Chief Executive Officer Executive Manager Corporate Services Finance Manager
Apologies:	Cr B Bradford G Brigg	Executive Manager Infrastructure
Observers:	Nil	
Leave of Absence:	Nil	

4. DECLARATION OF INTEREST

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. CONFIRMATION OF MINUTES

Nil

7. PRESENTATIONS, PETITIONS AND DEPUTATIONS

Nil

8. DELEGATES' REPORTS

Nil

9.1 Reporting Officer – Executive Manager Corporate Services

9.1.1 Differential Rates – 2024/2025

File Reference	8.1.1.5
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Cameron Watson-Executive Manager Corporate Services
Attachments	Nil

Purpose of Report

To consider the proposed Differential Rate in the dollar for the 2024/2025 financial year for all land categories that was advertised in accordance with the *Local Government Act (1995)*.

Background

At the April 2024 Ordinary meeting, Council resolved the following as the commencement of the Differential Rating process for the 2024/2025 financial year:-

42/2024

Moved Cr Granich/Seconded Cr Newbury

That Council:

- 1. Endorse the Differential Rating – Objects and Reasons for the 2024/2025 rating years as presented;**
- 2. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2024/2025 financial year:**

Land Category	Rate – Cents in the Dollar	Minimum Payment
GRV - Residential/Industrial	11.9201	\$600
GRV - Commercial	8.3912	\$450
GRV - Minesites	16.7821	\$450
GRV -SPQ	16.7821	\$450
UV - Rural	1.2813	\$450
UV - Mining	15.2914	\$450

- Endorse a public notice and consultation process on the proposed Differential General Rates and General Minimum Rates as follows:**
 - Local public notice being placed on Councils website on Wednesday, 1st May 2024 with ancillary notices being published as soon as practicable after this, as per the requirements of section 6.36 of the Local Government Act 1995.**
 - Individual ratepayer consultation for all ratepayers in General Rate Categories with less than 30 ratepayers.**

CARRIED (6/0)

The intent for the proposed Rates in the Dollar (RID) endorsed by Council was to apply a minimal rate increase of 2.5%. It will be proposed that, due to significant increases in the valuation of most rate types, a lower RID need to be applied to maintain the previously endorsed 2.5% increase in rates raised.

In accordance with Section 6.33 (3) of the Local Government Act 1995, a Local Government is not, without the approval of the Minister, to impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

With the Differential General Rates being proposed in the 2024/2025 Rating Strategy and Objects & Reasons, Council falls under the umbrella of this section of the Act. Note however that it is only applicable to UV Mining.

Accordingly, Ministerial approval is required and the proposal to impose this rate required that it be advertised for a period of not less than 21 days with any submissions received subsequently being presented to Council for consideration.

Comment

The following advertising was carried out, effective 1st May 2024, to comply with the statutory notice period of 21 days:

- Councils Website;
- Councils Facebook Page;
- The Public Notice section of the “Kalgoorlie Miner” newspaper;
- A Special Edition of the local “Crosswords” publication; and
- On the Administration and Public Library Notice Boards.

At the close of the submission period of Thursday, 23rd May 2024, no submissions were received.

Statutory Environment

Local government Act 1995

6.33. Differential general rates

- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).

(3) A notice referred to in subsection (1) —

(a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and

(b) is to contain —

(i) details of each rate or minimum payment the local government intends to impose; and

(ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and

(iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;

and

(c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.

(4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

Strategic Implications

The 2024/2025 Rating Strategy, contains a detailed information on the proposed rating structure.

Policy Implications

Nil

Financial Implications

The endorsed rate in the dollar will form the basis of the 2024/2025 budgeted rates revenue.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Non or late payment of Rates by Ratepayers.	High (12)	If funding not received, projects and/or services can't be provided or undertaken.
Service Interruption	Non or late payment of Rates by Ratepayers.	Moderate (8)	Effective and efficient collection action.
Compliance	Act and Ministerial Policy differential rating requirements.	Moderate (9)	Ensure all requirements undertaken.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

That Council:

1. Council notes that it has complied with Sections 6.36 of the Local Government Act 1995 in respect advertising requirements and preparation of the 2024/2025 “Rating Strategy” and “Objects and Reasons” documents;
2. Note that there were no submissions received;
3. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2024/2025 financial year:

<u>Land Category</u>	<u>Rate – Cents in the Dollar</u>	<u>Minimum Payment</u>
GRV - Residential/Industrial	11.9201	\$600
GRV - Commercial	8.3912	\$450
GRV - Minesites	16.7821	\$450
GRV -Single Persons Quarters	16.7821	\$450
UV - Rural	1.2813	\$450
UV - Mining	15.2914	\$450

and

4. Make application to the Minister for Local Government to impose the UV Mining Differential Rate, being more than twice the lowest differential UV rate.

Council Resolution

67/2024

Moved Cr Close/Seconded Cr Guerini

That Council:

1. Council notes that it has complied with Sections 6.36 of the Local Government Act 1995 in respect advertising requirements and preparation of the 2024/2025 “Rating Strategy” and “Objects and Reasons” documents;
2. Note that there were no submissions received;
3. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2024/2025 financial year:

<u>Land Category</u>	<u>Rate – Cents in the Dollar</u>	<u>Minimum Payment</u>
GRV - Residential/Industrial	9.0430	\$600
GRV - Commercial	7.6405	\$450
GRV - Minesites	15.2267	\$450
GRV -Single Persons Quarters	15.2267	\$450
UV - Rural	1.1556	\$450
UV - Mining	15.2168	\$450

and

- 4. *Make application to the Minister for Local Government to impose the UV Mining Differential Rate, being more than twice the lowest differential UV rate.***

CARRIED BY ABSOLUTE MAJORITY 6/0

Reason for Change to Recommendation

The Rate in the Dollar (RID) adopted has been lowered from those originally recommended as year end revaluations had been received and had a significant inflationary effect. The RID adopted maintains a 2.5% rate raise in actual dollars.

The exceptions are GRV Mine Sites & SPQ's, as due to valuation decreases for these rate types there is a need to maintain the minimum separation in RID used. UV Mining was increased to partly offset the loss in rate revenue from the GRV mining rate types but mainly to, as much as possible, bring parity to the rates raised by the two industries who are the biggest consumers of Councils infrastructure assets.

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

Nil

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 6:32pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Monday, 29 May 2024, are confirmed on Thursday, 20 June 2024 as a true and correct record of the 19 May 2024 Special Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT

WEROC Inc. Board Meeting MINUTES

Thursday 9 May 2024

Shire of Kellerberrin Council Chambers

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Kellerberrin on Thursday 9 May 2024.

1. OPENING AND ANNOUNCEMENTS

Ms. Renee Manning as Chair of WEROC Inc. welcomed Members of the Board, thanked the Shire of Kellerberrin for hosting and opened the meeting at 1.45pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Raymond Griffiths

Ms. Renee Manning (Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Joanne Soderlund

Ms. Charmaine Thomson (Deputy Chair)

Mr. Nic Warren

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Nil

2.3 Guests

Mr. John Merrick, Acting Chief Executive Officer, Shire of Merredin

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Mr. Darren Mollenoyux	General disclosure	Mr. Mollenoyux advised that his wife works for REED so any discussion on childcare services could present a potential conflict.

		Mr. Mollenoyux also advised that he will be joining 150 Square consulting when he leaves the Shire of Bruce Rock and therefore any discussion regarding the engagement of a consulting service could present a potential conflict.
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4. PRESENTATIONS

Nil

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 6 March 2024

Minutes of the WEROC Inc. Board Meeting held in Westonia on Wednesday 6 March 2024 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Westonia on Wednesday 6 March 2024 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Wayne Della Bosca

That the Minutes of the WEROC Inc. Meeting held in Westonia on Wednesday 6 March 2024 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report

Actions Arising from the WEROC Inc. Board Meeting held on 6 March 2024

Agenda Item	Action(s)	Status
7.1 WEROC Futures Discussion	1) Re-schedule CEO Committee meeting that was originally planned for February. 2) Request Kellerberrin and Yilgarn complete the online survey	The CEO Committee meeting was rescheduled for 15 April 2024. The survey has been completed by all Shires. Please refer to Agenda item 7.1 for further detail.
7.2 Central Wheatbelt Visitors Centre MoU renewal	1) Advise Shire of Merredin that the WEROC shires intend to extend the agreement for a further 3 years. 2) Request that amendments be made to acknowledge WEROC's financial contribution separate to that of the Shire's individually	The requested amendments to the MoU were sent to the Shire of Merredin for their consideration. Robyn McCarthy responded with some additional minor modifications and advised that the requested changes from both WEROC and the Shire of Merredin have been sent to the Shire of Cunderdin for their consideration.
7.3 Discussion & decisions arising from	Request that Ms. King contact Shire's individually to coordinate a meeting with established community groups to discuss the Town Team concept and benefits.	Ms. King has contacted all Shire CEOs to request a meeting. The Executive Officer met with Ms. King and Town Team Movement

presentation by Ms. Vanessa King		Founder, Jimmy Murphy on 26 April 2024 to discuss alternative options to a traditional “do-over” event. Ms. King advised that Bruce Rock are eager to progress with the first do-over.
7.4 Discussion and Decisions Arising from the Presentation by Ms. Jacquie Lucas	Request that Wheatbelt NRM coordinate a face to face meeting of all project funding partners as soon as possible, as per the original Stakeholder Engagement Plan.	A request for a stakeholder meeting was sent to Ms. Jaquie Lucas on 8 March 2024. Ms. Lucas advised on Monday 29 April that the meeting will be held in Northam on 15 May.
7.4 Discussion and Decisions Arising from the Presentation by Mr. Alex MacKenzie	Request that Alex MacKenzie provide a brief summary of his verbal presentation outlining what the Shire’s will get for their financial commitment and what can be done with the information already gathered.	An email was sent to Mr. Alex MacKenzie on 26 March 2024. No response was received.
10.2 McCusker Centre Internship Program	Look at the potential for this internship program to support the Corella Management project.	The Executive Officer met with representatives from the McCusker Centre on Monday 22 April 2024. Please refer to Agenda item 7.3 for further detail.

Recommendation:

That the status report be received.

Comments from the meeting:

- Mr. Alex McKenzie provided a proposal for a WEROC worker housing investigation just prior to the meeting, which the Executive Officer circulated via email. Given the lateness of the submission Members had not had sufficient time to review it. Furthermore, the WEROC Shires involved in the Growing Regions housing project have still not been advised of the outcome, so discussion on the proposal will be put on hold for now.

RESOLUTION:

Moved: Ms. Emily Ryan

Seconded: Mr. Nic Warren

That the status report be received.

CARRIED

5.3 Decisions made out of session.

5.4.1 WEROC Request for Motion to the Great Eastern Country Zone

Attachment 2: WEROC request for motion – GECZ April Meeting

On Wednesday 27 March 2024, Board Members received an email from the Executive Officer advising that the WEROC Inc. Chair, Ms. Renee Manning was requesting that the Board consider and endorse a motion out of session. The details are summarised in the attached request for motion. It was requested that Board Members respond via email and advise if they were supportive of WEROC taking this request to the Zone.

Support for the recommendation was provided by the Shire of Yilgarn, Shire of Westonia, Shire of Kellerberrin, and Shire of Bruce Rock. As this constituted a majority, the recommendation was accepted.

For recording purposes, the decision is presented for endorsement.

Recommendation:

That the decision made by the WEROC Inc. Board out of session be endorsed.

RESOLUTION:

Moved: Mr. Bill Price

Seconded: Mr. Wayne Della Bosca

That the decision made by the WEROC Inc. Board out of session be endorsed.

CARRIED

5.4.2 WEROC Expression of Interest in a McCusker Centre Intern

Attachment 3: *McCusker Centre Student Learning Service Agreement*

Attachment 4: *Host Organisation Travel Proposal*

On Monday 22 April 2024, Board Members received an email from the Executive Officer advising that a meeting had taken place with representatives from the McCusker Centre and that there is an opportunity for WEROC to host an intern. Members were asked to respond and advise if they were supportive of WEROC progressing with an intern for the winter intake (mid-June to mid-July) and would be willing to host the intern, if they were supportive but not able to host the intern or if they believed further discussion is required before making a decision. It was also noted that the cost to WEROC for hosting an intern would likely be between \$3,500 to \$4,000 and that this would be taken from the consultancy budget.

Unanimous support was received from all six WEROC Local Governments. As such the Executive Officer signed the student learning service agreement and completed the host organisation travel proposal (provided as Attachments 3 and 4) and both documents have been returned to the McCusker Centre.

For recording purposes, the decision is presented for endorsement.

Recommendation:

That:

- 1) The decision made by the WEROC Inc. Board out of session be endorsed.
- 2) The signing of the learning service agreement by the Executive Officer be ratified.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Emily Ryan

That:

- 1) The decision made by the WEROC Inc. Board out of session be endorsed.
- 2) The signing of the learning service agreement by the Executive Officer be ratified.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 30 April 2024

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 May 2024

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 26 April 2023 the budget for the financial year commencing 1 July 2023 and ending 30 June 2024 was adopted. The approved Budget 2023-24 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refund for Q4 BAS 2022-23, Q2 BAS 2023-24, and Q3 BAS 2023-24
Note 4	Executive Officer services
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2022-23 financial year
Note 8	Payments to the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service, Flat Earth Mapping for the design of the WEROC Drive Trail map, Strike Point Graphic design for the WEROC drive trail informational sign, Seed Studio for the graphic design of the WEROC drive trail marker sign, Australia's Golden Outback for co-operative marketing activities in 2023-24, Vanguard Publishing for advertisement in the AGO 2024 Holiday Planner and Vanessa King for Town Team Builder services.
Note 9	Payments to PWD for the 12-month website hosting fee and SSL certificate for website
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	Transfer to Term Deposit.
Note 12	GST paid
Note 13	GST paid for Q1 BAS 2023-24
Note 14	Actual expenditure exceeds total budgeted expenditure for the financial year because of the unbudgeted transfer of funds to a Term Deposit.

WEROC Inc.
ABN 28 416 957 824
1 July 2023 to 30 June 2024

		Budget 2023/2024	Actual to 30/04/2024	Notes
	INCOME			
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$5,083.15	\$5,156.00	3
	Total Receipts	\$84,283.15	\$84,356.00	
	EXPENSES			

1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$34,500.00	\$27,410.44	4
1661.02	Executive Officer Travel and Accommodation	\$1,000.00	\$1,041.90	5
1661.03	WEROC Executive Officer Recruitment	\$1,000.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$749.98	6
1687.03	WEROC Financial Services Audit	\$1,050.00	\$982.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$29,213.33	8
1850	WEROC Management of WEROC App & Website	\$420.00	\$685.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,300.00	\$5,953.61	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1854	Transfer to Term Deposit	\$0.00	\$100,000.00	11
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,807.00	\$6,150.56	12
	ATO Payments	\$2,393.33	\$5,908.00	13
Total Payments		\$121,270.33	\$178,094.82	14
Net Position		-\$36,987.18	-\$93,738.82	
OPENING CASH 1 July		\$181,216.58	\$181,083.80	
CASH BALANCE		\$144,229.39	\$87,344.98	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2023 to 30 April 2024, be received.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Bill Price

That the WEROC Inc. financial report for the period 1 July 2023 to 30 April 2024, be received.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 May 2024

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 February to 30 April 2024 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		100,664.34		
09 Feb 2024	150 Square Pty Ltd	0.00	2,731.50	97,932.84
05 Mar 2024	150 Square Pty Ltd	0.00	2,938.50	94,994.34

07 Mar 2024	JV King Family Trust	0.00	1,375.00	93,619.34
23 Mar 2024	Australia's Golden Outback	0.00	357.50	93,261.84
03 Apr 2024	JV King Family Trust	0.00	1,576.96	91,684.88
03 Apr 2024	150 Square Pty Ltd	0.00	5,554.90	86,129.98
08 Apr 2024	ATO	1,215.00	0.00	87,344.98
Total		3,946.50	14,534.36	
Closing Balance		87,344.98		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc
As at 30 April 2024

30 Apr 2024

Assets	
Bank	
Term Deposit	100,000.00
Westpac Community Solution One	87,344.98
Total Bank	187,344.98
Total Assets	187,344.98
Liabilities	
Current Liabilities	
GST	(689.57)
Total Current Liabilities	(689.57)
Non-current Liabilities	
GST Clearing	61.00
Total Non-current Liabilities	61.00
Total Liabilities	(628.57)
Net Assets	187,973.55
Equity	
Current Year Earnings	5,963.74
Retained Earnings	182,009.81
Total Equity	187,973.55

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 February to 30 April 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February to 30 April 2024 totalling \$14,534.36 be approved.

That the Balance Sheet as of 30 April 2024 be noted.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Emily Ryan

That the WEROC Inc. summary of income and expenditure for the period 1 February to 30 April 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February to 30 April 2024 totalling \$14,534.36 be approved.

That the Balance Sheet as of 30 April 2024 be noted.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Futures Discussion

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Date:	22 April 2024
Attachments:	<i>Attachment 5: WEROC Futures Discussion Summary Report</i>
Consultation:	WEROC Board Members
Financial Implications:	NA
Voting Requirement:	Simple Majority

Background:

At the WEROC Inc. Board meeting held on 29 November 2023, a staged approach to the discussion on future priorities for WEROC was agreed and is outlined below:

Activity	Timeframe
Initial discussion with all WEROC Board Members to identify expectations of WEROC and to discuss what has been working well to date and what can be improved in future.	29 November 2023
Shire survey to identify social, economic, and operational priorities and challenges.	January - February 2024
WEROC CEO Committee meeting to discuss common pain points and opportunities for collective action.	22 February 2024 (deferred to 15 April)
WEROC Inc. Board to agree on priorities and actions for WEROC over the next 1 – 5 years.	Board Meeting on 6 March 2024 (deferred to 9 May)

Executive Officer Comment:

A summary of the input provided at the WEROC meeting held in November 2023 and the Shire survey is provided as Attachment 5. The WEROC CEO Committee meeting planned for 22 February 2024 did not proceed due to availability of members but was rescheduled for Monday 15 April and all CEOs were in attendance. The purpose of that meeting was to delve deeper into some of the common challenges and discuss potential resolutions and opportunities for collaborative action, which would then help in determining the priorities and actions for WEROC over the near to medium term. Detail of the discussion is provided in the WEROC Inc. CEO Committee Meeting minutes, provided as Attachment 1. A brief summary of the recommendations arising from this meeting are summarised below:

Constraints/Challenges	Possible Focus for WEROC
Operational	
Escalating cost of accounting software.	Joint tender process for accounting software as per 4WDL approach.
Shire resourcing	<ul style="list-style-type: none"> Investigate feasibility and scope of work for a regional compliance officer. Progression of a pro-forma template for Public Health Plans.
Economic	

No flow on benefit from large scale developments (e.g., mining & renewable energy) in the region	<ul style="list-style-type: none"> • Campaign/advocate for a mandate that any new, large scale developments must contribute to a community investment fund. • Engage a consultant to develop a regional planning policy to support differential land use rating.
Lack of housing is a significant barrier to growth	<ul style="list-style-type: none"> • Investigate potential funding model for GROH to take to State Government • Invite the Minister for Planning, Lands, Housing and Homelessness (the Hon. John Carey) out to the region to discuss housing and planning.
Social	
Sustainability of childcare services	<ul style="list-style-type: none"> • Invite REED to present to the WEROC Board on future plans and current constraints. • Investigate childcare service delivery models that have been successful in other regions.
Activate tourism through Town Team Partnership	<ul style="list-style-type: none"> • Explore the option of an art trail along the Eastern Wheatbelt self-drive trail.

Recommendation:

That the Board consider the summary report and input from the WEROC CEOs and agree on future priorities for WEROC Inc.

Comments from the meeting:

Operational Priorities:

- With the rationalisation of Synergy there is a need for Shires to look at the most appropriate financial software platform going forward. Bringing the finance officers from each Shire together to discuss common requirements is an important first step. The Executive Officer will coordinate a meeting of the finance officers to coincide with the next WEROC CEO Committee Meeting.
- There has been an escalation in compliance requirements which are particularly onerous on small Local Governments. It is almost at a point where each Shire needs a dedicated compliance officer to manage the growing requirements, which is not financially feasible for small Councils. There are also certain matters that arise that existing staff do not have the expertise to deal with.
- It was suggested that WEROC could explore a shared governance resource (1 FTE) that looks after the six WEROC Shires. It would need to be clear what the requirements of each Local Government are to ensure that there is enough work to justify a full-time shared resource. As an alternative a consultant could be engaged to provide this service on an as needs basis. This will be added to the agenda for the next CEO Committee meeting for further discussion.

Economic Priorities:

- There does not seem to be the same social conscious of companies undertaking large scale development in our area compared to other regions.
- The government is pushing for green energy but there is no backing policy or structure from the State, which means that Local Councils are negotiating agreements with developers ad hoc, often resulting in little to no flow on benefits to the community.
- It was suggested that WEROC look to developing a common planning policy with a clause relating to a social enhancement fund for any major developments (extractable or renewable). It was noted that there

is a fine line between a policy that deters investment and gains benefit for the region. The policy cannot be too onerous but needs to ensure ongoing benefit to the Council.

- Mr. Nic Warren mentioned that Narrogin have just developed a policy that could be used as the basis for a WEROC policy and is happy to draft something for consideration at the next WEROC CEO Committee Meeting.
- Mr. John Merrick suggested that it might be worth the CEO's travelling to one of the areas that have already been through this process to hear first hand what they have put in place and the challenges that they encountered.
- The housing supply shortage is an issue being faced across the nation. There have been countless studies done and there are a lot of players looking for funding to undertake housing projects. If WEROC is to have any success in this area, we need to take a different approach. We need to formulate a solution and then take it to the State. At the next meeting of the WEROC CEO Committee this will be added to the agenda for further discussion to see what shape this could take.

Social Priorities:

- The lack of childcare places and the limitations on days/hours of operation are a barrier to accessing workers. There are people in our region who could fill roles, but they are restricted because of the limited care options for their children.
- The idea of a "flying squad" that moves around the region to fill gaps was suggested. This would allow centres to open for longer hours and more days per week and cover absences for leave, sickness, etc.
- It was suggested that a representative from REED be invited to present at a WEROC meeting to discuss their future plans and constraints to growth.
- The focus for tourism should be promotion of the Eastern Wheatbelt Self-Drive Trail. To assist with this, we need to develop a marketing plan and branding guide. The Executive Officer will get quotes from graphic designers to assist with this work.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Nic Warren

That the summary report be accepted and the future focus areas for WEROC will be as discussed.

CARRIED

7.2 WEROC Inc. Budget 2024-25

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 April 2024

Attachments: Nil

Consultation: Nil

Financial Implications: As per budget

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Constitution states that:

17.3 The Board will prepare and approve the annual budget at least 1 month before the end of the financial year.

As there are no further scheduled meetings of the WEROC Inc. Board before the end of the financial year, to adhere to the rules of our Association, a draft budget for WEROC Inc. for the financial year commencing 1 July 2024 and ending 30 June 2025 has been prepared and is presented for the Board's consideration.

The proposed budget assumes that the \$12,000 (Ex. GST) annual subscription per Member Council will remain consistent with previous years. On the matter of subscriptions, the WEROC Inc. Constitution does not specify the amount of the annual subscription rather it states:

10.1 Annual Subscriptions: Members are not required to pay a membership fee or annual subscription but may be required to pay an annual financial contribution as determined by the Association with such contributions to be in equal shares.

Under the proposed budget, it is anticipated that WEROC Inc. will have a cash balance of \$27,000.93 on 30 June 2025. This assumes that the \$100,000 plus interest earned on the term deposit will be reinvested at maturity.

BUDGET NOTES

Income

- A. The draft budget assumes that the annual subscription amount will be retained at \$12,000 (Ex. GST) per Member Council.
- B. The Consultancy and Project Reserve is now incorporated into the General Subscription.
- C. Based on the interest rate on the Westpac Term Deposit of 4.85%.
- D. GST on General Subscriptions.
- E. GST refunds have been calculated based on estimates of GST Input and Output Tax for each quarter.

Expenditure

1. The Westpac Community Solution One Account does not incur any fees and therefore no fees have been budgeted for.
2. Proposed budget is based on the Executive Officer's estimated hours (38 hours per month standard plus additional hours for attending meetings and WMSIP) and rate of pay (\$63.64 Ex. GST).
3. Budget based on anticipated travel for the Executive Officer to attend six meetings (one in each WEROC Shire) at the contracted rate of 0.85c per km.
4. Current contract expires on 1 March 2026 therefore no provision has been made for recruitment of an Executive Officer.
5. The proposed budget for Financial Services includes the monthly subscription fee for Xero accounting software (\$68.18 Ex. GST) and a small allocation for any miscellaneous financial assistance required from an Accountant.
6. The financial services audit allocation is based on the accepted quote of Audit Partners Australia for \$950+GST and an allowance for disbursements.
7. This allocation enables WEROC Inc. to engage consultants and to undertake special projects. Co-operative marketing initiatives are also allocated to this budget line item. The budgeted amount includes \$7,000 for tourism/marketing initiatives, \$22,000 for Town Teams (\$15,000 for wages, \$2,000 for travel and \$5,000 for events) and \$25,000 for the co-contribution toward the Corella Management Coordinator. This assumes that the Town Team Builder will be retained beyond their current term expiring in January 2025 and that WEROC will continue to support the Corella Management project. The remaining allocation is an allowance for new projects and to cover the costs of the McCusker Centre internship.
8. The allocation for the management of the WEROC Inc. website is based on the Code Research Australia hosting fee of \$35 (Ex. GST) per month. The hosting fee is currently paid up until October 2024. The WEROC domain name was renewed in March 2022 and is paid up until 8 June 2025.
9. Host Council's will generally cover all meeting expenses. A small allocation is provided for any unforeseen meeting costs.
10. The proposed budget allocation for insurance is based on previous years quote from Local Community Insurance, with an allowance for premium increases for the following forms of insurance cover:
 - Public & Products Liability
 - Associations and Officials Liability
 - Workers Compensation

- Personal Accident – Volunteers
 - Cyber Insurance
11. A small allocation is made for legal expenses to cover any eventuality.
 12. A small allocation is made for any miscellaneous items.
 13. GST Input Tax is calculated on budgeted expenditure items subject to GST.
 14. ATO payments have been calculated based on estimates of GST Input and Output Tax for each quarter.

WEROC Inc.
ABN 28 416 957 824
DRAFT BUDGET 2024-2025

		Budget 2023/2024	Actual to 30/04/2024	Estimated Total Income/Exp enditure to 30 June	Proposed Budget 2024-2025	Notes
	INCOME					
0501	General Subscriptions	\$72,000.00	\$72,000.00	\$72,000.00	\$72,000.00	A
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	\$0.00	\$0.00	B
0575	Interest received	\$0.00	\$0.00	\$0.00	\$4,863.29	C
584	Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	D
	GST Refunds	\$5,083.15	\$5,156.00	\$5,156.00	\$6,184.00	E
	Total Receipts	\$84,283.15	\$84,356.00	\$84,356.00	\$90,247.29	
	EXPENSES					
1545	Bank Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	1
1661.01	WEROC Inc. Executive Services	\$34,500.00	\$27,410.44	\$32,883.48	\$35,383.84	2
1661.02	Executive Officer Travel and Accommodation	\$1,000.00	\$1,041.90	\$1,409.10	\$1,400.00	3
1661.03	WEROC Executive Officer Recruitment	\$1,000.00	\$0.00	\$0.00	\$0.00	4
1687	WEROC Financial Services Accounting	\$1,000.00	\$749.98	\$886.34	\$1,000.00	5
1687.03	WEROC Financial Services Audit	\$1,050.00	\$982.00	\$982.00	\$1,050.00	6
1585	WEROC Consultant Expenses	\$60,000.00	\$29,213.33	\$44,213.33	\$60,000.00	7
1850	Management of WEROC Website	\$420.00	\$685.00	\$685.00	\$420.00	8
1801	WEROC Meeting Expenses	\$500.00	\$0.00	\$0.00	\$500.00	9
1851	WEROC Insurance	\$6,300.00	\$5,953.61	\$5,953.61	\$6,300.00	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	11
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
1854	Transfer to Term Deposit	\$0.00	\$100,000.00	\$100,000.00	\$4,863.29	
1930	WEROC Sundry	\$300.00	\$0.00	\$0.00	\$300.00	12

3384	GST Input Tax	\$10,807.00	\$6,150.56	\$8,248.22	\$10,835.39	13
	ATO Payments	\$2,393.33	\$5,908.00	\$5,908.00	\$3,464.57	14
	TOTAL PAYMENTS	\$121,270.33	\$178,094.82	\$201,169.08	\$127,517.09	
	Net Position	-\$36,987.18	-\$93,738.82	-\$116,813.08	-\$37,269.79	
	OPENING CASH 1 July	\$181,216.58	\$181,083.80	\$181,083.80	\$64,270.72	
	CASH BALANCE	\$144,229.40	\$87,344.98	\$64,270.72	\$27,000.93	

Recommendation:

That the WEROC Inc. draft budget for the year ending 30 June 2025, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

RESOLUTION:

Moved: Ms. Emily Ryan

Seconded: Mr. Bill Price

That the WEROC Inc. draft budget for the year ending 30 June 2025, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

CARRIED

7.3 McCusker Centre Internship

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 April

Attachments: Attachment 6. McCusker Centre Internship Opportunity for WEROC (email)

Consultation: Ms. Amy Howell, Adviser Internships, and Ms. Barbara Goodwin, Industry Partnerships Manager, McCusker Centre for Citizenship

Financial Implications: Up to \$4,000 from the consultancy budget in the 2024-25 financial year

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 6 March 2024, information on the McCusker Centre internship program was presented for noting. After a brief discussion on the possibility of hosting an intern Ms. Joanne Soderlund suggested that WEROC could look at an intern to support the Corella Management project. It was requested that the Executive Officer look into the possibilities and report back at the next meeting.

Executive officer comment:

On 22 April 2024, the Executive Officer met with Ms. Amy Howell Internship Adviser, and Ms. Barbara Goodwin, Industry Partnerships Manager from the McCusker Centre for Citizenship to discuss a possible intern for WEROC. A list of potential projects was sent to the McCusker Centre for consideration prior to the meeting. Ms. Howell and Ms. Goodwin advised that all projects were suitable for the program, and it was requested that the list be narrowed down to a top two preferences so that they can refine their search for a suitable student to match.

As per Agenda 5.4.2 the decision to proceed with an intern for the winter intake was made out of session. The Board now need to decide on where the intern is best located (Bruce Rock or Merredin) and which two projects they would like to select for the intern.

The five projects presented were:

1. *Pest bird control and management* – This project would involve extensive research to investigate pest bird management practices globally, constraints to identified management methods (e.g., environmental regulations) and a comprehensive assessment of the corella habits, numbers and economic impact at a local level.
2. *Social impact assessment of large scale developments in the region, particularly mining and renewable energy projects* - This would involve the identification, analysis, assessment, and recommended management of the potential social impacts of these projects during all stages of the project lifecycle. The social impact assessment would consider matters such as engagement with the community, workforce management, housing/accommodation, local business and industry procurement and community health and well-being.
3. *Regional worker housing analysis* – This project would involve identifying suitable lots for development across the six WEROC Shires, investigate site specific constraints/opportunities for development, a review of regional housing models to identify appropriate design/construction parameters, and consider investment and tenure models.
4. *Tourism activation* – assist with development of a marketing plan and branding guide for our eastern wheatbelt self-drive trail.
5. *Public health plan* – assist with the development of a public health plan for the WEROC Shires. This would involve the collection and review of key demographic and health data for each Shire, development and analysis of a community health survey and identification of strategies/actions to address priority risk factors and priority populations.

Recommendation:

That the Board consider and agree on the two priority projects and the preferred location for the McCusker Centre Intern.

Comments from the meeting:

- Discussion was held over the merits of each project. It was agreed that the top two priorities should be public health planning followed by the social impact assessment. The next priority, if these two projects are unable to be matched to a student, is tourism.
- The Shire of Merredin will host the intern.
- If the project ends up being the public health planning, the Shire of Bruce Rock are happy to meet with the intern when they first start to give them an overview of the process.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Renee Manning

That:

- 1) The priority projects are the public health plan and social impact assessment; and
- 2) The intern will be hosted by the Shire of Merredin.

CARRIED

7.4 Eastern Wheatbelt Self-Drive Trail Promotional Opportunities

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 30 April 2024

Attachments: *Attachment 7:* Central Wheatbelt Collaborative Proposal
Attachment 8: Taylormadefortravel Media Kit
Attachment 9: Small Town Spotlight Proposal
Attachment 10: Great Aussie Road Trips Synopsis

Consultation:	Lee Lorraine, Visage Productions Robyn McCarthy, Central Wheatbelt Visitors Centre
Financial Implications:	\$1,000 plus travel and accommodation expenses for Taylormadefortravel proposal. \$40,000-\$45,000 for Great Aussie Road Trip production
Voting Requirement:	Simple Majority

Background:

On 15 April 2024 Ms. Robyn McCarthy, Manager Central Wheatbelt Visitors Centre forwarded a Central Wheatbelt Collaborative Proposal from Ms. Carol Taylor of Taylormadefortravel and suggested it may be a useful marketing tool to promote the Eastern Wheatbelt self-drive trail. The proposal is for Ms. Taylor to travel to various locations around the region and post content on her social media accounts. The Wheatbelt Way and Australia's Golden Outback are existing clients.

On Tuesday 30 April 2024, Mr. Lee Lorraine of Visage Productions, emailed the Executive Officer to enquire as to whether there would be interest from WEROC Shires in participating in a Great Aussie Road Trips TV series. Mr. Lorraine's pitch is for Shire's along the Golden Pipeline Heritage Trail to contribute toward the production of an episode featuring sites on the trail. Mr. Lorraine is open to the idea of just working with WEROC and producing an episode on the Eastern Wheatbelt Self-Drive trail as an alternative.

Executive Officer Comment:

The cost to engage the services of Taylormadefortravel will be \$1,000 plus travel and accommodation. There is also the option to have "small town spotlights" which will cost \$400 per location.

The cost to participate in the production of the Great Aussie Road Trips series will be between \$40,000 and \$45,000 ex. GST. Mr. Lorraine has indicated that he needs to get as close to \$40,000 as possible to make it viable. As an add-on Visage Productions will edit a 60-second video package montage/vignette to music which all participating Shire's can use for their own marketing purposes.

Just to note, in the 2023/24 financial year to date a total of \$4,817.70 has been spent on marketing.

Recommendation:

That the proposals be considered, and the matter discussed.

Comments from the meeting:

- The Great Aussie Road Trip proposal is very expensive, and it is not entirely clear what they are going to deliver. Social media marketing might be better value for money and more impactful.
- It was queried whether WEROC are able to share/use the content created by Taylormadefortravel in other marketing. It was also queried how much control WEROC would have over what is featured in the coverage of the drive trail. The Executive Officer will contact Ms. Taylor for clarification.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Mr. Mark Crees

That WEROC engage Taylormadefortravel at a cost of \$1,000 plus travel and accommodation.

CARRIED

8. PROJECT UPDATES

8.1 Corella Management Project

On Wednesday 15 May 2024 a face-to-face stakeholder meeting will be held in Northam from 12.00pm. The invitation to this meeting was forwarded to Board Members on 29 April.

Discussion on WEROC's formal position on the project may be warranted to ensure the views of the collective group are represented by those able to attend this forum.

Comments from the meeting:

- Mr. John Merrick, Mr. Raymond Griffiths and Ms. Emily Ryan will attend the meeting via Zoom. Ms. Renee Manning, Ms. Joanna Soderlund and the Executive Officer will attend in person.
- The general view of the Board is that if Wheatbelt NRM cannot convince us that what they are doing is worthwhile and that they can deliver the proposed eradication strategies within the agreed timeframe, WEROC will withdraw from the project.

8.2 Town Team Movement

The following written update was provided by Ms. Vanessa King:

- **Streets Alive Funding**
 - funding for LGA's, CRC's, Town Teams as well as other eligible community groups up to \$5k open 22 May 2024 – 5 June 2024 for projects delivered between 1 July 2024 and 31 March 2025 (to receive an invitation to apply for a seed grant, must register project on website)
 - Funding Objectives
 - To build capability and capacity of local communities to deliver traffic calming and road safety initiatives in local streets and neighbourhoods
 - To change attitudes and behaviours around speed to emphasise streets for people over cars
 - To improve safety of our town centres and make them more vibrant and people friendly.
 - more information is on the Streets Alive website <https://streetsalive.org.au/>
- **Town Team Movement Conference in Northam**
 - Town Team Movement Placemaking Conference is coming to the Wheatbelt this September.
 - The 2024 People, Places and Planet Conference theme is Take a Chance and the event will focus on creating successful places with the community.
 - event is scheduled to take place on 12 + 13 September 2024 in Northam
 - WEROC board and staff members encouraged to attend, each Shire will receive one complimentary ticket.
- **REMINDER Free Placemaking Education for LGA's**
 - sponsored by the Department of Local Government, Sport, and Cultural Industries (email sent to WEROC members on 16/04/2024) – closes 30/6.
- **2024 Do-Over**
 - Bruce Rock is interested to host Do-Over, communication with Bruce Rock Shire and Progress Association – we can look at ways we can ensure how the Bruce Rock Do-Over engages the other WEROC councils to see what a do over is like and how it could work in their towns moving forward.
 - seeking WEROC support to proceed with planning.
- **Wheatbelt Town Team Tour for LGA's**
 - Co-Founder & Team of Education Dean Cracknell and Wheatbelt Town Team Builder Alyce Smith will travel to Merredin to deliver placemaking education specific to LGA's on Wed, 22/5
 - at least one staff member or Councillor of each WEROC community encouraged to attend – further information to follow soon.
- **WEROC Trail Activation Art Project**
 - Rebekah will provide update.
 - Town Team Movement can assist in funding submission over the next 6-12 months.
- **FRRR funding**
 - Funding available for Town Teams in WEROC Shires (approx. \$8k for 3 different projects - \$3k awarded to Bruce Rock for Supermarket Mural)
- **Meetings with WEROC CEO's & Councillors**
 - Successful Meetings with Bruce Rock, Yilgarn & Kellerberrin.

In addition to the above summary, an invitation has been extended to the WEROC Board to attend an information session with Dean Cracknell (Co-Founder and Executive Director of Town Team Movement) on 22 May 2024. Mr. Cracknell is going to be in Western Australia for a limited time and is willing to meet with

WEROC representatives to share information on the Town Team Movement approach and opportunities for the WEROC communities as part of our partnership.

The location for the meeting is flexible but the date is not. The suggested time for the meeting is 11.00am to 1.00pm and the invitation is open to all Councillors and staff from WEROC Shires not just WEROC Board Members.

Recommendation:

That the Board:

- 1) Confirm that they are happy to support a “do-over” in Bruce Rock and contribute up to \$5,000 toward the event.
- 2) Confirm they are interested in hosting an information session with Town Team Movement Co-Founder Mr. Dean Cracknell on 22 May.

Comments from the meeting:

- The Board are not supportive of progressing with the proposed Bruce Rock Do-Over. It is felt that the initial focus still needs to be on establishing the town teams and we can look at a do-over at a later stage.
- One of the key deliverables of the role is to work with Local Governments to educate communities about community led placemaking and supporting local action. The Board would like the town team builder to organise information sessions in each town to build interest and engagement in the concept.
- If, once the education/information sessions have been held, there is no further engagement from a town then Ms. King should focus her attention on the ones that are interested.
- In relation to the proposed information session with the Town Team Movement Co-Founder on 22 May, there is support for this to proceed. The meeting will be held in the Shire of Merredin Council Chambers.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Mr. Ram Rajagopalan

That the WEROC Town Team builder be asked to:

- 1) Focus on the deliverables around supporting existing and establishing new town teams and on educating the community about the placemaking philosophy. This includes working with Shires to deliver community information sessions.
- 2) Report back to the Board on how the engagement goes and work forward from there.

CARRIED

8.3 Wheatbelt Medical Student Immersion Program 2024

The Wheatbelt Medical Student Immersion Program for 2024 took place during the week of 12 to 15 March 2024. A debrief for WEROC Board Members with Rural Health West and the University of Notre Dame was held on Thursday 28 March. The meeting was attended by the WEROC Executive Officer, Mr. John Merrick, Mr. Raymond Griffiths, Mr. Darren Mollenoyux, Mr. Ram Rajagopalan, Professor Donna Mak (University of Notre Dame), Dr. Paul Noakes (University of Notre Dame), and Ms. Betony Dawson (Rural Health West). Mr. Nic Warren provided input via email prior to the meeting. The feedback provided in this meeting is summarized below:

- Bruce Rock:
 - This year’s itinerary was an improvement on last year as it allowed more time to explore and experience the town.
 - The take up of host families is a concern for the program’s longevity. This year there were only four families that billeted students. In the past families were told that they could not host if they lived a certain distance from town. Rural Health West advised this is not the case, the hosts just need to be able to ensure the students have transport to and from town.

- There was evidently a communication breakdown on some matters. When the students presented for one of the activities they were not expected. There was some uncertainty over whether drinks at the thank you dinner were to be paid for by the Shire.
- Kellerberrin:
 - In general, everything ran well.
 - There were some communication issues between Rural Health West and the Shire, in particular there was a double up in organizing one of the activities. In future years it would be preferable if the Shire had more control over the itinerary.
- Merredin:
 - On the first day of the program three town groups were scheduled to participate in a cultural engagement activity with Michael Hayden. The groups were meant to be rotated through three activities but because of the volume of students and issues with transportation this did not occur. The activity also ran significantly over time which meant that the Shire welcome and town tour was cut short.
 - It is recommended that in future years the Merredin students do the town tour/Shire welcome while the Westonia and Southern Cross students do the cultural engagement activities and then do the cultural engagement either later that day or another day.
 - There are no social/community activities included in the schedule.
- Yilgarn:
 - The planned farm visit was cancelled but the museum was a good substitute activity.
 - The salt mine visit was well received.
 - One local pensioner said that they would like to host students but cannot afford to so asked if there could be any funding support provided to help cover the cost of meals.
 - There were comments (not complaints) about the lack of local Aboriginal content. There is however no one locally that is suitable to conduct a cultural engagement activity.
 - Dr. Paul Noakes, who was the academic accompanying the students in Southern Cross advised that the hospital didn't know they were coming but they were very accommodating regardless. Dr. Noakes also advised that the caterer didn't deliver cool drinks/water to the thank you dinner, but they were able to resolve this by purchasing them from the IGA.

Feedback from UND/ Rural Health West:

- It would be good if we could have greater diversity in the types of families that host students (e.g., people of different ages, cultural backgrounds, etc.). If there are any families closer in age to the students, it would be particularly beneficial so that it is more relatable. It would be ok for single people to host as well.
- There are going to be more students in future years so more host families in general are going to be needed. May have to look at adding another town (e.g., Tammin) to keep the number of students per town manageable.
- If the cost of hosting is a deterrent, then students could be asked to contribute to food costs and/or be asked to bring food for breakfast and lunch. The students already provide one dinner, and the thank you dinner is catered for.
- From an organizing perspective the approach taken by the Shire of Westonia is desirable. The Shire provides a suggested itinerary to Rural Health West at the outset, and they work around that. If other Shire's can do this in future it would ensure that there is more local control of the itinerary and help to avoid miscommunication errors.

- There was some feedback from the community that the wording of the advertising is confusing so Rural Health West will try to simplify this for future years.
- The Club Hotel in Southern Cross advised the academics staying in that town that they would be willing to host students in future years, but they would be staying upstairs at the Hotel. The University needs to consider the appropriateness of this.

Comments from the meeting:

- There need to be clear lines of responsibility to prevent the issues that arose this year. The Shire's will coordinate the social/community aspects of the visit and the hospital, GP visits, etc. will be left with emerging issues

8.4 Inquiry into Local Government Sustainability

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on Local Government Sustainability and submissions on the inquiry are due by 31 May 2024. WALGA have prepared a submission which has been circulated to Local Governments and are encouraging Local Governments to make their own submissions.

The WALGA submission focuses on funding challenges (particularly for small regional Local Governments that have lower capacity to raise rate revenue), increasing cost pressures that make it difficult to provide local infrastructure, facilities and services and staffing challenges.

Comments from the meeting:

- In addition to Councils making their own submission a WEROC submission to this inquiry is warranted. The basis for the submission should be the WALGA submission with WEROC content added.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Darren Mollenoyux

That WEROC make a submission to the inquiry into Local Government Sustainability

CARRIED

9. OTHER MATTERS (FOR NOTING)

9.1 Stage 5 of the Public Health Act 2016

Attachment 11: Stage 5 of the Public Health Act 2016, Information Sheet

At the WEROC Inc. Board meeting held on 27 August 2020 it was resolved that WEROC Inc. would progress with the development of an overarching Health Plan that can be used as a proforma for the Member Councils to develop individual Public Health Plans, once Stage 5 of the Public Health Act commenced.

The approach to Stage 5 of the *Public Health Act 2016* has been announced. From 4 June 2024, Stage 5 will be implemented in several phases which are outlined in Attachment 9. The first phase, 5A will include:

- Some low-risk public health regulations will be replaced with guidelines.
- Improvement notices and enforcement orders will be introduced, allowing enforcement agencies options for non-compliance. Under the change, when a person or business breaches a public health provision, the enforcement agency can issue an improvement notice. Where a person or business does not comply with an improvement notice, an enforcement order may be issued. Where a person or business does not comply with an enforcement order, the person or business can be prosecuted.
- The Department of Health will begin to prepare its new State public health plan. This must be finalised and published by 4 June 2025.
- Local governments will need to create a local public health plan that is consistent with the State public health plan. These must be prepared and published by 4 June 2026.

If the public health plan is not chosen as one of the priority projects for the McCusker Centre internship then the Executive Officer recommends that WEROC Inc. look to the development of a proforma Public Health Plan in June 2025, once the State public health plan has been completed.

10. FUTURE MEETINGS

The schedule of meeting dates and locations for 2024 is as follows:

Date	Time	Host Council
Wednesday 6 March 2024	1.30pm	Westonia
Wednesday 8 May 2024	1.30pm	Kellerberrin
Wednesday 31 July 2024	1.30pm	Yilgarn
Wednesday 11 September 2024	9.30am	Bruce Rock
Wednesday 28 November 2024	9.30am	Tammin

The next meeting will be held in Southern Cross on 31 July 2024. The meeting start time will be 1.30pm.

11. CLOSURE

There being no further business the Chair closed the meeting at 3.40pm.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed

MINUTES OF CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 10.00AM ON MONDAY, 13 MAY 2024 AT THE KELLERBERRIN & DISTRICTS CLUB, LOT 260 CONNELLY STREET, KELLERBERRIN

1. WELCOME & INTRODUCTION

The Chairperson opened the meeting at 10.05am and welcomed all attendees including Aaron Wooldridge (Acting CEO - Shire of Dowerin), Sabine Taylor (CEO - Shire of Wyalkatchem) and Ben Forbes (Executive Manager Corporate Services - Shire of Narembeen), who are attending for the first time.

The Chairperson advised the Committee that the Executive Officer and Operations Manager have both been working hard on the Registered Community Housing Provider submission and the State Government funding application. The Growing Regions Federal Government funding round 2 is not yet open for expressions of interest.

The Chairperson and Executive Officer are planning visits to the Member Shires in late June or July.

2. MEETING MATTERS

2.1 Record of Attendance and Apologies

Attendance

Terry Waldron – CEACA Chairperson, Richard Marshall – CEACA Executive Officer (EO), Jo Trachy – CEACA Operations Manager (OM), Stephen Strange - Shire of Bruce Rock, Aaron Wooldridge - Shire of Dowerin, Raymond Griffiths - Shire of Kellerberrin, Ben McKay and Tony Sachse - Shire of Mt Marshall, John Merrick and Bradley Anderson - Shire of Merredin, Gary Shadbolt and Dirk Sellenger - Shire of Mukinbudin, Holly Cusack and Ben Forbes - Shire of Narembeen, Bill Price and Ross Della Bosca - Shire of Westonia, Sabine Taylor and Mischa Stratford - Shire of Wyalkatchem, Nic Warren and Wayne Della Bosca - Shire of Yilgarn

Apologies

Monica Gardiner – Shire of Kellerberrin, Rebecca McCall – Shire of Narembeen, Darren Mollenoyux – Shire of Bruce Rock

2.2 Declaration of Quorum

The Chairperson advised that the quorum for the meeting was met.

2.3 Conflicts of Interest

There were no declarations of conflicts of interest.

2.4 Minutes of the Management Committee Meeting – 19th February 2024

RESOLUTION

It was resolved that the minutes of the Management Committee meeting held on the 19th February 2024 be accepted as a true and accurate record of proceedings.

CARRIED

2.5 Minutes of the Executive Committee Meeting – 8th April 2024

RESOLUTION

The minutes of the Executive Committee meeting held on 8th April 2024 were noted.

2.6 Action Points

CEACA Action Items list was distributed to Committee Members prior to the meeting. The EO advised the items would be covered in the agenda items.

3. MATTERS FOR DECISION

3.1 Weekly Rental Figures Report & Annexure A

The EO referred to this report and commented as follows:

- Rent reviews were discussed at the Executive Committee meeting held in April and were recommended for Management Committee approval. CEACA rental figures have not increased since 2022. By way of example, for Merredin, Kellerberrin and Yilgarn the proposed increase is from \$230 to \$240 on a full rent and from \$170 to \$177 per week on discounted rent for tenants on very low or low income. The rental increases would be effective from 1 July 2024 and from the individual's rent renewal date.

General discussion ensued. It was agreed that there should be annual rent reviews.

RESOLUTION

It was resolved to implement rent increases of 4-4.5% noted in Annexure A and resolved that the rent increases would take effect from 1 July 2024 and from the end of the current 6-monthly leases, with a minimum 2-month notice period.

CARRIED

3.2 Strategic Plan Summary Page

The EO advised that he has been working to the six strategic priorities and has reported on them at each meeting. One of the Registered Community Housing Provider (RHCP) application evidence requirements is a 5-year Strategic Plan. Although CEACA held a Strategic Planning session in 2021 and agreed the strategic priorities, a 5-year plan was not documented. A Strategic Plan Summary has been created. The Summary has been recommended by the Executive Committee for Management Committee approval.

RESOLUTION

It was resolved to include the Strategic Plan Summary in the Registered Community Housing application and to document a more detailed 5-year Strategic Plan.

CARRIED

3.3 CEACA Business Plan

The EO advised that one of the evidence requirements for the Registered Community Housing Provider (RHCP) application is a Business Plan. The EO referred to the draft plan tabled and advised that the plan has been specifically produced for the Department of Communities as part of the RHCP application. The document needs to be regularly reviewed and improved. The plan includes CEACA background information which would be helpful for Shire Councillors wishing to learn more about the organisation.

Comments:

- The Member for Bruce Rock reminded attendees that the process for preparing land for development is lengthy and suggested they do the work now to avoid delays. The Chairperson asked all Members if their land would be ready. All Members confirmed their land is ready, apart from Wyalkatchem who are putting a motion forward at the next Shire General Meeting to investigate the land parcel behind the Police Station as it may be Crown land. Mukinbudin is in the process of having the land reserved to freehold.
- Shire of Dowerin is yet to provide information relating to the land but confirmed the process for Council to approve the allocation of land is underway.

General discussion ensued.

RESOLUTION

The Management Committee resolved to accept the CEACA Business Plan.

CARRIED

3.4 Succession Planning Policy & Annexure A – Management Committee Retirement Dates, Member Terms

One of the evidence requirements for the RHCP application is a Succession Planning Policy. The EO advised the draft policy and annexure were discussed at the Executive Committee meeting held in April and were recommended for Management Committee approval. The new CEACA Constitution states the maximum term for Management Committee members is 9 years and this term has been used in the Succession Planning Policy. The annexure to the policy sets out planned term expiry dates for current Management Committee members and can be changed at any time.

General discussion ensued.

RESOLUTION

It was resolved to approve the Succession Planning Policy and Annexure A on the understanding that the annexure can be changed at any time by the Management Committee following review and approval.

CARRIED

3.5 Subscription Fees FY25

The EO summarised the proposal for FY25 fees and advised the draft budget for FY25 has been created to provide preliminary information on next year's financials. The draft budget shows a much lower profit as we expect increases to repairs and maintenance, as most of the costs were previously allocated to a provision for defects. It is important that CEACA is well resourced, and therefore the recommendation is for the annual subscription for at least another year be \$15k for full membership and \$5k for associate membership.

General discussed ensued.

RESOLUTION

The Management Committee resolved to maintain the fees at \$15k for FY25.

CARRIED

4. MATTERS FOR DISCUSSION

4.1 Kununoppin Unit

EO advised that CEACA had been losing money on the two units at Kununoppin with tenants behind with rent and damage to property. It was resolved at the last meeting to offer the land for sale at "offers over \$300k" noting that WACHS had an interest in a long-term lease. Elders has advised a Memorial is on the title and were accordingly advised to defer the sale process. CEACA wrote to the Department of Land asking if the Memorial could be lifted and the response is that CEACA would need to pay the unimproved value of the land, which they have recently advised is \$12,000. The Memorial arose because the land was transferred to CEACA at \$nil value on the basis that the land is used for aged care. The options are:

- Commence the sale process and if an attractive offer is received, accept it and remove the Memorial at settlement.
- Commence the sale process and if we do not get an attractive offer, we leave the Memorial on the title.
- Pay for the removal of the Memorial even if we do not start the sale process.
- We offer a long-term lease of at least 5 years to WACHS.
- Leave things as they are and continue with the 6-monthly leases to eligible applicants.

General discussion ensued.

ACTION ITEM

It was noted that a similar Memorial is on the Title of other CEACA land. Management was requested to prepare a schedule of CEACA land to show which units could be readily sold based on land title status and encumbrances.

RESOLUTION

It was resolved by the Management Committee that Elders put the properties to market for "expressions of interest" for sale and for CEACA to discuss a possible 5-year lease with WACHS. If no expressions of interest are received, the matter will be discussed further at the next Management Committee meeting.

CARRIED

4.2 Wheatbelt Development Commission Aged/Independent Housing Cost Benefit Analysis Needs Study

The EO advised that a scope of works has been agreed with the Wheatbelt Development Commission (WDC) for a consultant, Mark Wallace from Econisis, to conduct an economic study including a cost-benefit analysis of three Wheatbelt aged care models including CEACA and can do the work for the \$20k funding to be provided by WDC.

4.3 Registered Community Housing Provider Application Update

The EO advised that this submission is the most important piece of work being undertaken by CEACA at present as being a RHCP is now mandatory when being considered for community housing funding (State & Federal). The application was submitted during April and the Department has asked for additional evidence to be provided. The EO and OM are working on this and will submit before the due date of 24th May 2024. A response is expected by end of June 2024. The Department has requested evidence of an Employment Policy and a Notifications Policy. Both policies have been drafted and were distributed to the Committee and read out at the meeting.

Discussion ensued and questions raised by the Committee.

RESOLUTION

The Management Committee resolved to approve the Employment Policy and Notifications Policy as tabled.

CARRIED

4.4 Executive Officer Report

The EO spoke to his report and made the following additional comments:

- **Calls for Submissions – State Government Funding for Community Housing Units**

State Government have advised that we must be a Registered Community Housing Provider before we can apply for funding and will not accept our application submitted in 2023 as we are not registered. A new application is to be completed and submitted if we are successful with our RHCP application.

- **Managing Agent (Elders Contract)**

Elders one-year contract expires August 2024. Fees have not been increased for 3 years. We will meet with them in June or July to discuss renewal. They provide a satisfactory level of service to CEACA, even with staff changes.

- **Finance**

The accounts for the 9 months to 31 March 2024 are strong with a surplus of \$178k as against budget of \$92k mostly due to high occupancy and lower expenses in certain categories. The surplus will reduce when repair costs and preventative maintenance costs come in before June. Provision for defects is down to \$302k from the original \$381k and these costs would otherwise have been allocated to repairs and maintenance. A substantial portion of the remaining defect funds have been put aside for shower repairs and heat pump replacements.

- **Membership**

A discussion had been held with the CEO, Shire of Quairading and they were considering becoming an Associate Member of CEACA. No further update or response received.

4.5 Operations Report

The OM spoke to her report and added the following comments:

- The RHCP application process has been lengthy; however, it has resulted in further improvements to our existing policies and procedures. The new forms created will also capture the data required for quarterly reporting, should we be successful with our provider application.
- The new Elders Property Manager, Maria Van Der Merwe has been provided with CEACA information and handover notes to ensure that she can manage in the Operation Manager's absence from 27/5 – 24/6/2024.
- Occupation of 3 Rowlands St, Beacon property will be delayed as we have found a slow leak from the shower into the wall cavity resulting in major works (4-5 weeks).
- Customer Satisfaction Survey was conducted with very pleasing results.
- The recent incident at Bruce Rock whereby a young tenant was found deceased in a CEACA unit was challenging to deal with but was made easier with the support of the Shire, local Police and contractors. CEACA's incident reporting policies and procedures also ensured that everything was done correctly.

4.6 Resignation – CEO Bruce Rock and Executive Committee Member

The Chairperson spoke to the letter of resignation from Darren Mollenoyux and acknowledged his valuable contribution to CEACA from its inception, for his support of CEACA staff and Members and for his contribution to the Executive Committee and its related projects. The CEACA Management Committee wish him well in his future endeavours. The Committee have been asked to consider a suitable replacement on the Executive Committee for discussion at the next meeting.

General Business

- The Member for Bruce Rock provided attendees with information relating to the Pingelly 'Staying in Place' Expo.
- EO thanked the OM for her work on the Registered Community Housing Provider and state funding submissions.
- The Member for Bruce Rock referred to a recent incident in the shire (deceased tenant) and on behalf of the Shire and the tenant's family, thanked the Operations Manager for the sensitive way in which she managed the situation and assistance provided to the family.

5. MEETING CLOSURE

There being no further business, the meeting closed at 12.25pm.

6. NEXT MEETING

The next Management Committee meeting will be held at 10.00am on the 26 August 2024 in Merredin.

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____

Person presiding at the meeting at which these minutes were confirmed.

Attachment 9.1.3

31 May 2024



Committee Secretary
House of Representatives Standing Committee on
Regional Development, Infrastructure and Transport
PO Box 6021
Parliament House
Canberra ACT 2600

To the Chair - Mr Luke Gosling OAM MP

INQUIRY INTO LOCAL GOVERNMENT SUSTAINABILITY

Please take the following as the Shire of Yilgarn's submission to the Inquiry into Local Government Sustainability.

The Shire of Yilgarn is located in Western Australia's Eastern Wheatbelt and covers a vast area of 30,720 square kilometres. Southern Cross, the main administrative centre of the Shire is located on the Great Eastern Highway, 370 kms east from the Perth metropolitan area.

The Shire has a population of approximately 1,173 (2021 ABS data) people, however it serves well over that figure due to the resources industry in the Shire and the fly in fly out / drive in drive out nature of work. The Shire is well known as the Gateway between the Wheatbelt and the Goldfields.

Agricultural production and mining activities (gold, iron ore, lithium, and salt) are the main industries in the Shire of Yilgarn

1. Funding Challenges

The Shire's rate revenue is generally below 50% of all revenue raised, in 22/23 it equated for 28% indicating the heavy reliance the Shire has on funding from other levels of Government to deliver on our responsibilities.

While constraints on revenue place pressure on all Local Governments' finances, in recent times this has been exacerbated by rapid increases in costs primarily because of skyrocketing construction costs in response to global supply chain pressures and

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the COVID-19-induced stimulus. As these factors start to unwind, growth in Local Government costs will begin a path back towards the long-term average levels. However, the real costs faced by Local Governments will stabilise at a new high and are unlikely to return to their pre-pandemic levels.

New pressures are emerging in the near term, in the form of rapidly rising wages and employee costs. The Shire has already seen an exodus of staff into the mining sector along with a draining of the employee pool locally due to mining, of which offer significantly higher wages, something the Shire is unable to match locally. This has led to the Shire seeking employees from outside of the region, which then requires accommodation to be supplied in most cases adding further to the costs of running our Local Government.

1.1. Rate Exemptions

Exemptions from rates represent significant revenue leakage for Local Government. This shortfall in revenue must then be made up by other ratepayers or by reducing services. This applies to rate exemptions at both Federal and State level.

Rate exemptions for charitable purposes are of particular concern. This exemption has extended in scope well beyond its original intent to provide rate exemptions for the commercial undertakings of not-for-profit organisations. The definition of charity should be tightened to ensure that the implementation of the exemptions meet the intent. For instance, Independent Living Units, which often cost far more than the median house, are often exempt from rates.

Additional rate exemptions that are of concern for the sector relate to the following:

- Department of Housing: Leasing to Charitable Organisations
- Government Trading Entities
- State Agreement Act projects
- State Owned Unallocated Crown Land

The Shire considers that an independent review of all rate exemptions be conducted to ensure that equity and fairness among ratepayers in the community

1.2. Fees and Charges

Fees and charges represent a source of discretionary revenue for Local Governments. Examples include dog registration fees, fees for building approvals and swimming pool entrance fees.

Currently, fees and charges are determined by legislation or regulation, with an upper limit set by legislation, or by the Local Government. Fees mandated by legislation often do not keep pace with the cost of delivery, resulting in ratepayers subsidising particular activities without any ability to have input into the setting of the fee.

For example, the Shire is permitted to charge \$110 for an uncertified building application, given the Shire is not large enough to employ a building surveyor, we must use a consultant. Due to recent insurance premiums increases for building surveyors, the Shire now incurs \$198 for a simple CDC assessment, we are already in a deficit without including Shire staffing costs.

While cost recovery should be a consideration for the setting of fees and charges, the Shire often subsidises some fees and charges to encourage activities with overall community benefit, including pool entry and community group hire fees.

Setting appropriate fees and charges is a core Local Government function and should be a deliberative decision of the Council.

The Shire supports an independent review be undertaken to remove fees and charges from legislation and regulation and that Local Government be empowered to set fees and charges for Local Government services. Alternatively, fees and charges set by State Government regulations, specifically planning fees, should achieve cost recovery and be reviewed regularly with Local Government input.

1.3. Financial Assistance Grants

Financial Assistance Grants make a significant contribution to the Shire of Yilgarn's financial sustainability due to our lower rate base and capacity to raise other revenue.

Untied funding, such as Financial Assistance Grants, allows Local Governments to allocate expenditure according to the conditions and the preferences of their community. Furthermore, untied funding arrangements have lower administrative costs for both Local Government and the Commonwealth Government.

The Shire of Yilgarn believes Financial Assistance Grants should remain as an untied transfer to Local Governments and the current minimum grant structure should be retained.

Financial Assistance Grants as a proportion of Commonwealth taxation have been steadily decreasing over time. An increase to the funding pool and a more appropriate indexation methodology would help stop this trend.

The Shire supports the quantum of the funding pool and the indexation methodology being reviewed.

An example of a funding model for Local Governments that was efficient and effective is the Local Roads and Community Infrastructure Program (LRCIP). The LRCIP design is largely consistent with the principles:

- funding allocation based on policy objectives including ability to offer equitable levels of service across all communities;
- autonomy of Local Governments to identify local priorities;
- non-competitive program; and
- low administrative costs.

The Shire supports more funding programs with principles like the Local Roads and Community Infrastructure Program being developed.

2. Local Government Expenditure

Local Governments provide a range of valuable services and infrastructure that affect the daily lives of all people and businesses, including roads, waste collection, libraries and cultural facilities, building services and development approvals. It is also responsible for important regulations to protect the community, including public health, noise control and animal management.

Over time, the services provided by Local Governments have expanded to fill gaps in service delivery from other levels of Government or the private sector and to align with changes in social structures and community expectations.

2.1. Primary Health Care

Primary health care services allow communities to access health services outside a hospital or specialist which is critical to improving community health outcomes and reduces pressure on emergency services. The provision of primary health care is not the responsibility of Local Government, however Local Governments are increasingly stepping in as a funder of last resort.

The Shire of Yilgarn funds a General Practitioner via cash funds, provision of medical centre, house and car (or cash equivalent). The Doctor also services the local hospital and Merredin regional hospital, and whilst it is acknowledged this serves as an incentive to attract a GP, due to lack of doctors in these regional hospitals, the Southern Cross Doctor often spends a lot of time tending to Emergency patients, at the cost of his GP patients of whom often have their appointments pushed back or cancelled. This is not seen as the fault of the doctor, as the hospital attendance is required and appreciated, it is seen as a failing by the WACHS, for not supporting the community with additional medical practitioners, instead, relying on the Shire funded GP to fill their gaps

The Shire supports a local chemist via assistance with commercial lease and provision of subsidised housing;

The Shire supports a number of ancillary health providers via free use of Council facilities, including a Podiatrist and Chiropractor.

The increasing financial support from Local Government illustrates that the current healthcare service is not commercially viable in smaller and regional locations, in part due to the current operation of the Medicare rebate system.

2.2. Telecommunications

All Australians should be able to access modern telecommunications services regardless of where they live or do business. However, it is not commercially attractive for telecommunications companies to provide equity in access to mobile and broadband services in all areas. Despite Telstra posting a \$2.1 billion profit in 2023, little infrastructure improvements of their network are seen within the Yilgarn area, with many black spot areas throughout.

The Australian Government seeks to improve the level of telecommunications services available in remote, rural and peri-urban areas through a range of competitive grant programs including the Mobile Black Spot Program and Peri-urban Mobile Program. However, these programs seek, and reward funding contributions from other parties, specifically including Local Governments. This approach has existed for at least 25 years. The Australian Government program, Networking the Nation, that ran for 7 years to 2004, sought co-investment from Local Governments to bring mobile telephone services to rural areas.

To achieve more equitable access, Local Governments are drawn to contribute financially to telecommunications services, which are a Federal Government responsibility, and delivered through commercial operations in other parts of Australia.

To enable their operations, rural Local Governments in parts of Western Australia have also needed to invest in wireless broadband capacity, because NBN services with sufficient capacity were not available.

For the Shire of Yilgarn, a contribution was made to CRISP Wireless to assist in establishing wireless internet within black spot areas in the Southern farming portion of the Shire.

The Shire also provides and funds rebroadcast of radio transmissions and houses television broadcast operations within Southern Cross and Marvel Loch. The Shire also funds two-way broadcasting towers throughout the region for use by Bush Fire Brigades, a necessity due to a lack of mobile connectivity.

2.3. Emergency Management

The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency

management activities in Western Australia (WA). Local Governments in WA have significant roles delegated to them in emergency management, including supporting their communities to prevent, prepare for, respond to and recover from emergencies.

Local Governments face many challenges in addressing our emergency management responsibilities. The frequency and extremity of heatwaves, bushfires and extreme weather events are increasing, and the Shire will likely be exposed to emergencies we have not historically experienced. Supporting Local Government capacity to manage the implications of climate risk is key to WA's future resilience.

Recommendation 11.1 of the Royal Commission into National Natural Disaster Arrangements was that *State and territory governments should take responsibility for the capability and capacity of local governments to which they have delegated their responsibilities in preparing for, responding to, and recovering from natural disasters, to ensure local governments are able to effectively discharge the responsibilities devolved to them.*

A sustainable funding approach to Local Government Emergency Management is required, that:

- Empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;
- Supports the resilience of local communities through capacity-building activities and programs;
- Is responsive to the variations in Local Government resourcing and context;
- Develop the skills, capacity and capability of the emergency management workforce;
- Is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

2.4. Infrastructure Provision

All levels of Government have an important role in the provision of infrastructure. For Local Government, this is largely centred on the provision of roads and community infrastructure.

Local Governments have significant responsibilities for the provision of local infrastructure but are constrained in their ability to fund future obligations for infrastructure renewal and replacement due to revenue constraints as identified earlier in this submission.

Local Governments are the most asset-intensive sphere of Government and collect a very small proportion of total taxation revenue. Nationally, the Australian Local Government Association (ALGA) reports that 20% to 25% of Local Government assets are in fair condition and 10% are poor to very poor in condition, function or capacity .

At June 2022, buildings and structures held by WA Local Governments had a balance sheet value of \$38.4 billion. For most Local Governments, the asset-class roads dominate their register. In 2021-22 there was a \$282 million shortfall between actual

expenditure on road renewal and maintenance and that estimated to be required to maintain the network in the same condition as the beginning of the year. Funding to improve the network, accommodate larger trucks and increased traffic, and improvements in the level of safety provided is in addition to overcoming this gap.

As an example the Shire is undertaking a full asset review, preliminary information has detailed:

- The Shire has 108 buildings under its control (equates to 1 building per 10 residents (ABS 2021)
- The 10 year estimated capital replacement costs for non-housing buildings is \$12.8 million;
- The 10 year estimated capital replacement costs for housing is \$4.4 million;
- The 10 year estimated building maintenance costs is \$7.1 million;
- Average condition of Shire buildings is 3 (1-Good to 5-Poor rating system)

3. Workforce Challenges

Workforce challenges are a significant issue for the sector, particularly given Western Australia's extremely tight labour market conditions.

For the Shire of Yilgarn, as detailed earlier, competing with local mining operators has decimated the employee stocks, and required the Shire to broaden our search outside of the local community, leading to increased wages to attract, but also the need for additional housing for non-local employees.

The Shire notes and supports the findings from the WALGA 2022 Local Government Workforce Skills and Capability Survey, which detailed:

- *90% of respondent Local Governments reported that they were experiencing skills shortages in 2021-22, compared to the 47% of local governments in 2018.*
- *59% of respondent Local Governments said that project delivery has been impacted or delayed by vacancies, skills shortages, skills gaps or training needs.*
- *Building surveyors, risk managers, engineers and town planners were the top professional occupations experiencing skill shortages in 2020-21, affecting 21-24% of councils. Among trade occupations, customer service workers, labourers and truck drivers experienced the greatest shortages (affecting 29-33% of local governments).*
- *The top occupational skill shortage areas differed by remoteness. For example, more rural Local Governments were impacted by shortages of human resource professionals compared to Urban and Urban Fringe local governments.*
- *As a result of these skills shortages, Local Governments said that they resorted to recruiting less skilled applicants for governance and risk managers, community development and engagement officers, customer service workers and truck drivers.*

- *Occupational skill shortages that respondent Local Governments reported as becoming critical include customer service workers, accounts and payroll clerks, truck drivers, environmental health officers and engineers.*
- *Common drivers of skill shortages reported by the 42 Local Governments include a market shortage of suitably skilled candidates, an inability to compete with the private sector and other Local Governments on remuneration, and regional location. Regional location was also related to perceptions of liveability and the availability of community infrastructure for relocating households.*
- *Key drivers of skills gaps include limited availability of candidates with relevant experience, better remuneration in other sectors, an ageing workforce and challenges to incentivising regional relocation.*
- *The most common approach among the 42 Local Governments to addressing skills gaps and shortages was to provide informal, on-job training (23 councils, 55%), followed by coaching and mentoring (20 councils, 48%) and offering targeted training courses (18 councils, 43%).*
- *24 Local Governments (57%) also said they shared services or resources with other councils. These arrangements are often related to environment health officers, building trades, planners, ranger services and IT services. Some Local Governments also shared community development, animal care and work, health and safety resources.*
- *30 Local Governments (71%) said that advertising and the use of social media platforms had led to successful recruitment, followed by 24 Local Governments (57%) who relied on reskilling and upskilling employees in response to skill shortages. 16 Local Governments (38%) said they relied on external recruitment agencies to fill vacancies.*
- *Over the last 3 years, 27 Local Governments (64%) engaged with state or federal education, training, or other initiatives to support workforce retention and attraction.*

3.1.Support for training of town planners, building surveyors and Environmental Health Officers

Local Governments are experiencing key skills shortages which are impacting their capacity to efficiently undertake important planning and regulatory functions to protect the wellbeing of the WA community.

In particular, Town Planners, Building Surveyors and Environmental Health Officers (EHO) were identified in the WALGA 2022 Local Government Workforce Skills and Capability Survey to be critical Local Government Occupations and among the hardest in WA to fill. The Western Australian Department of Training and Workforce Development's State Priority Occupation List identifies both Town Planners and Building Surveyors as State Priority 1, noting that there is a high level of demand, ongoing difficulty in filling positions and challenges in attracting people to the profession. EHO's are also identified on the State Priority Occupation List as a State Priority 2.

Funding for a dedicated Local Government training program for Town Planning, Building Surveyor and EHOs is necessary to support education, training and professional development for these key areas of skills shortage in WA.

The Shire has recently restructured its organisation as we were unable to employ an EHO qualified person into a managerial position, something the Shire has had for decades. As a result, the Shire has implemented a part time EHO contractor, meaning a reduction in services for the community.

3.2. Migration

Many regional areas, including the Shire of Yilgarn, do not have a sufficient local workforce to meet demand, an important opportunity to meet local labour needs is to attract skilled migrants to reside in the area.

The Shire supports migration policies that allow for locally-led strategies that are flexible, fit for place, and capable of meeting local labour needs.

There has been a range of efforts made over the years to address and review the migration system and its support for regional areas.

One approach that has allowed for locally-led strategies are Designated Area Migration Agreements (DAMA). These have been an important way to bring migrants to regional areas that need them the most. The Shire of Yilgarn recently investigated the possibility of a DAMA, in response to critical worker shortages to private operators in the region, however the complex nature of the application process and lack of available staff to run with the application process meant it was not pursued.

The Government has committed to publish a discussion paper early in 2024 on regional migration settings. This will be a critical opportunity to address the ongoing challenges to ensure the migration system meets the needs of regional areas.

3.3. Zone Tax Offset

Remote area assistance programs can be part of a solution to encourage people to live and work in regional areas.

In 2020, the Productivity Commission undertook a study into Remote Area Tax Concessions and Payments. The final report found there are a number of issues with the current remote area assistance programs (Zone Tax Offset) that meant that it is not delivering on its objectives, including that:

- payment rates have not been updated since 1993-94 and as a result, the value of the offset to claimants has fallen significantly in real terms; and
- the zones are outdated.

While the Commission recommended the abolition of the Zone Tax Offset, the Shire considers that it still has merit and that the arrangements should be reviewed to ensure:

- they provide reasonable acknowledgement of the cost of living in remote Australia;
- the zones are based on a contemporary measure of remoteness; and
- the zones are based on up-to-date census figures.

Consideration should also be given to the interaction between the tax system and the migration system, to enable workers who live regionally to benefit from the same tax benefits.

4. Conclusion

The Shire welcomes the opportunity to provide a submission into this Inquiry.

Local Governments are the tier of government closest to the community and provide critical infrastructure and services that are essential to the wellbeing, productivity and liveability of local communities.

As highlighted in this Submission, the Shire of Yilgarn along with all local governments face challenges in raising revenue to provide the level of infrastructure and services expected by local communities. This is particularly challenging as community needs and expectations shift and the scope of local government service provision broadens.

Should you have any queries please contact the undersigned on (08) 9049 1001

Yours sincerely,



Nic Warren

Chief Executive Officer



23 April 2024

Public Administration Committee
Parliament House
4 Harvest Tce
West Perth WA 6005

Dear Sir/Madam

SUBMISSION - INQUIRY INTO REGIONAL TELECOMMUNICATIONS IN WESTERN AUSTRALIA.

The following is provided for consideration by the review committee in relation to telecommunications within the Shire of Yilgarn area.

Background

The Shire of Yilgarn is located on the eastern fringe of the WA Wheatbelt and whilst agriculture is a prominent industry, mining also plays an integral part in the economy of the district. The Shire's area is 30,720sq km and has a population of approximately 1,200 people. The population does fluctuate depending upon mining activity, however there is also a significant number of Fly-In-Fly-Out and Drive-In-Drive-Out employees within the mining industry.

Comments for Consideration

Mobile Coverage

Mobile phone coverage is poor in the northern and southern areas of the Shire however, there has been improvement with the Australian Government's Mobile Blackspot Program in addressing some of these areas. The continuation of this program and construction of additional towers would certainly add to the coverage for isolated agricultural residents and mining operations/camps.

There remains a need for an on-going program such as the Mobile Black Spot Program, to improve mobile telephone coverage in areas where the commercial outcomes will not support this investment.

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While those living and traveling through regional, rural and remote Western Australia desire a choice of service providers, the current reality is that Telstra is the only service provider across large parts of Western Australia. The mobile Black Spot Program design responds to applications from carriers. However, there is a risk that the resultant investment does not deliver integrated service coverage across the region. Solutions that provide neutral host base stations that not only can but do support multi-carrier outcomes are likely to provide a more effective level of service.

The Mobile Black Spot Program continues to seek co-funding from Local Governments. This creates clear inequity, through an expectation that remote Local Governments, which demonstrably have the least financial capacity, are expected to co-fund telecommunications infrastructure that would be funded by industry in urban areas.

NBN/Internet

The introduction of NBN has been welcomed in the Southern Cross town site however, dependent upon a residence's location to the distributor node, internet access is extremely slow with residents stating that their access shows little improvement on the previous ADSL service.

Download/upload speeds within the Southern Cross NBN network are reported as being generally lower than the advertised/expected upload/download speeds of service providers.

The Shire of Yilgarn have contributed funding to CRISP wireless to assist with wireless internet connectivity within the farming region south of Southern Cross, as I am sure other local governments within the CRISP network have also provided funding. Funding telecommunications should not be a local government responsibility, nor should ratepayers bear the costs for upgrading poor telecommunications coverage, but it seems necessary for any kind of meaningful improvement.

Landline

In some southern areas of the Shire land line reliability is even circumspect. Reports have been received that residents in farming areas have considerable outages with their land lines which severely restricts communication by any means as mobile phone coverage is not available or intermittent. The issues are particularly prevalent in the South Yilgarn and Dulyalbin areas with the phone number prefixes of (08) 90498, (08) 90499 and (08) 90404.

Local Submission

A Shire of Yilgarn Councillor provided the following based on advice from a resident around Noongar Road:

The black spots are terrible around his house, to the point he now has to go into a bedroom as it is basically the only area in the house you can access signal. Around his farm, same issues, and more black spots than coverage. He also mentioned that nearly every time there is rain, the landline goes out, and it takes a shocking amount of time to have fixed. His phone is still out, he thinks it is six weeks or more. He has given up chasing up a technician to come and fix the line, as it seems to be considered low priority. This person has a farming business, and relies heavily on phones for communication and access to other businesses, as well as to manage his marketing strategies. Having poor mobile phone coverage is detrimental to his business. One comment he made at the end was echoed by my husband. That at every upgrade there seems to be a further loss of coverage, whereas when we were CDMA, years and years ago, most farmers had good coverage around the area, unlike now. It is concerning that we are stopping 3G, when 5G has not improved coverage, but seems to have made it worse.

Emergency Volunteer Concerns

The local Bush Fire and Fire and Rescue volunteers often bemoan the lack of mobile coverage throughout the region, including sections along Great Eastern Highway. Whilst there is radio communication available, it is often difficult to communicate with those not within range.

2024 Power Outage – Communication Issues

The telecommunication outages during prolonged power outages in early 2024 show a significant lack of operational on-ground support and readiness. The economic, social and health impacts on Wheatbelt communities these outages caused has been well documented, and this must be considered as a high priority to address the telecommunication gaps during events such as this.

Proposed Actions

The Shire supports the Western Australian Local Government Associations comments in relation to regional telecommunications and supports their proposed actions, that the Australian Government:

1. Undertake an effective audit of mobile coverage as soon as possible, identifying the level of service that should be expected at each location.
2. Ensures that the extent of mobile service coverage does not diminish as a result of replacing existing 3G services with 4G and 5G.
3. Continues to co-invest with the telecommunications industry to increase mobile service coverage.
4. Refines Mobile Black Spot Program design to encourage solutions that provide effective coverage without needing multiple SIMS and mobile plans.
5. Requires telecommunications carriers to monitor and report the level of broadband and mobile service and adjust capacity to meet peak demand in areas that have significant changes in population throughout the year.
6. Identify mechanisms to encourage or require telecommunications carriers to identify the most vulnerable parts of the network to power failures and establish plans to greatly increase resilience against power failure.
7. Encourage development and deployment of cost-effective standalone power supply systems at telecommunications facilities including mobile base stations.
8. Evaluate the role of accessible satellite services to provide resilience for mobile and broadband services, particularly during emergencies.
9. Initiate the steps to achieve timely mobile roaming during times of emergency and potentially more broadly.
10. Redefine the Universal Service Obligations in terms of services provided, cost, reliability and resilience. The technology should not be specified, to enable options including satellite to be considered, provided the levels of service are guaranteed.

Whilst rural and remote residents understand the difficulties in providing services due to their isolation, they should be afforded standardised levels of communication comparative to those in metropolitan/urban areas.

Council appreciates the opportunity of raising the above matters for consideration by the Review Committee and looks forward to receiving positive outcomes following the Committee's deliberations.

Yours faithfully



Nic Warren
Chief Executive Officer

2024 Notice of WALGA Annual General Meeting

WEDNESDAY, 9 OCTOBER 2024

2:30PM

AT PERTH CONVENTION AND EXHIBITION CENTRE

21 MOUNTS BAY RD, PERTH WA 6000

The Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held at the Perth Convention and Exhibition Centre on **Wednesday, 9 October 2024 at 2:30pm**.

Attendance at the AGM is free for all Elected Members and Officers from Member Local Governments. Voting Delegates and Proxies must be registered (registration information below).

The AGM is being held in conjunction with the Local Government Convention 2024 (the Convention). Further information on the Convention will be announced shortly.

VOTING INFORMATION

Voting entitlement

Each Member Local Government is entitled to be represented by two Voting Delegates. A Voting Delegate is entitled to one vote.

A Proxy is entitled to vote in the absence of a Voting Delegate.

Voting Delegates and Proxies may be Elected Members or Officers.

Registration of Delegates and Proxies

Voting Delegates and Proxies must be registered by the Local Government Chief Executive Officer.

The Chief Executive Officer of each Member Local Government will be sent the Delegate registration link via email. We ask that registration be completed via the link provided prior to **5:00pm on Friday, 27 September 2024**. However, Delegate registrations can be completed or amended up until the start of the AGM at **2:30pm on Wednesday, 9 October 2024**.

Voting process

Information on how voting will be conducted at the AGM will be sent to all registered Voting Delegates and Proxies prior to the AGM.

MEMBER MOTIONS

Submission

Member Local Governments are invited to submit motions for inclusion in the Agenda for consideration at the AGM.

Motions should be submitted by the Chief Executive Officer of the Member Local Government to the Chief Executive Officer of WALGA via email at association.governance@walga.asn.au.

Closing date

Member motions must be submitted prior to **5.00pm on Friday, 23 August 2024**.

Guidelines for motions

Please refer to the [Guideline for the submission of Member Motions](#) for detailed information on the submission of motions.

MEETING DOCUMENTS

Notice of proposed amendments to the Association Constitution

The Chief Executive Officer of WALGA will give not less than 60 days notice of any proposal to amend the Association Constitution. This notice will be given via email to all Local Government Chief Executive Officers by **5:00pm Thursday, 8 August 2024**.

Agenda

The Chief Executive Officer of WALGA will publish the Agenda of the AGM not less than 30 days prior to the AGM. The Agenda will be published by **5:00pm Friday, 6 September 2024** on the WALGA website. All Elected Members and CEOs will be advised of the availability of the Agenda via email.

Hardcopy meeting documents will not be distributed.

The Order of Business shall be:

1. Record of attendance and apologies
2. Announcements
3. Confirmation of minutes of previous meetings
4. President's report
5. Financial report for the Financial Year, and
6. Consideration of Executive and Member Motions

MEETING CONDUCT

The AGM will be conducted in accordance with the [WALGA AGM Standing Orders](#).

QUERIES

Please direct all enquiries relating to the registration of Delegates or the submission of Member motions to Meghan Dwyer, Executive Officer Governance on (08) 9213 2050 or at association.governance@walga.asn.au.



President Cr Karen Chappel AM JP
WALGA President



Nick Sloan
WALGA Chief Executive Officer

Attachment 9.2.1

SHIRE OF YILGARN

MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 MAY 2024



SHIRE OF YILGARN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 May 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	4,354,273	4,354,273	4,378,754	24,481	0.56%	
Grants, subsidies and contributions	14	1,032,278	974,223	1,399,139	424,916	43.62%	▲
Fees and charges		2,208,198	1,868,437	2,116,166	247,729	13.26%	▲
Service charges		187,310	80,652	88,452	7,800	9.67%	
Interest revenue		817,324	563,123	731,650	168,527	29.93%	▲
Other revenue		628,800	576,742	719,766	143,024	24.80%	▲
Profit on asset disposals	6	16,275	16,224	14,983	(1,241)	(7.65%)	
		9,244,458	8,433,674	9,448,910	1,015,236	12.04%	
Expenditure from operating activities							
Employee costs		(4,214,390)	(3,891,347)	(3,724,684)	(166,663)	(4.28%)	
Materials and contracts		(2,311,179)	(3,325,266)	(1,588,295)	(1,736,971)	(52.24%)	▼
Utility charges		(873,180)	(800,206)	(792,784)	(7,422)	(0.93%)	
Depreciation		(4,830,700)	(4,428,061)	(4,343,267)	(84,794)	(1.91%)	
Finance costs		(12,662)	(11,605)	(8,472)	(3,133)	(27.00%)	
Insurance		(345,199)	(328,257)	(373,415)	45,158	13.76%	▲
Other expenditure		(853,840)	(786,633)	(770,400)	(16,233)	(2.06%)	
Loss on asset disposals	6	(286,154)	(285,046)	(217,696)	(67,350)	(23.63%)	▼
		(13,727,304)	(13,856,421)	(11,819,013)	(2,037,408)	14.70%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,100,579	4,696,883	4,546,873	(150,010)	(3.19%)	
Amount attributable to operating activities		617,733	(725,864)	2,176,770	2,902,634	399.89%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	3,075,354	3,075,354	3,820,564	745,210	24.23%	▲
Proceeds from disposal of assets	6	563,500	423,500	448,954	25,454	6.01%	
		3,638,854	3,498,854	4,269,518	770,664	22.03%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(4,818,574)	(1,296,210)	(2,178,717)	882,507	68.08%	▲
Payments for construction of infrastructure	5	(4,647,866)	(1,621,960)	(3,862,707)	2,240,747	138.15%	▲
Amount attributable to investing activities		(5,827,586)	580,684	(1,771,906)	3,893,918	(405.14%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
		0	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(97,695)	(97,695)	(97,695)	0	0.00%	
Payments for principal portion of lease liabilities	12	(1,217)	(1,217)	(1,217)	0	0.00%	
Transfer to reserves	4	(636,490)	0	(458,504)	(458,504)	0.00%	
		(735,402)	(98,912)	(557,416)	(458,504)	(463.55%)	
Amount attributable to financing activities		(735,402)	(98,912)	(557,416)	(458,504)	(463.55%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		6,019,294	6,019,294	7,273,878	1,254,584	20.84%	▲
Amount attributable to operating activities		617,733	(725,864)	2,176,770	2,902,634	399.89%	▲
Amount attributable to investing activities		(5,827,586)	580,684	(1,771,906)	3,893,918	(405.14%)	▲
Amount attributable to financing activities		(735,402)	(98,912)	(557,416)	(458,504)	(463.55%)	▼
Surplus or deficit after imposition of general rates		74,039	5,775,202	7,121,326	1,346,124	23.31%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2024

	Supplementary Information	30 June 2023 \$	31 May 2024 \$
CURRENT ASSETS			
Cash and cash equivalents	3	17,257,361	17,011,965
Trade and other receivables		678,977	966,304
Inventories	8	14,114	31,914
Contract assets	8	1,069,179	1,063,123
TOTAL CURRENT ASSETS		19,019,631	19,073,306
NON-CURRENT ASSETS			
Trade and other receivables		62,288	61,395
Other financial assets		81,490	81,490
Property, plant and equipment		33,132,991	33,844,029
Infrastructure		457,095,927	457,432,591
Right-of-use assets		4,424	3,212
TOTAL NON-CURRENT ASSETS		490,377,120	491,422,717
TOTAL ASSETS		509,396,751	510,496,023
CURRENT LIABILITIES			
Trade and other payables	9	499,950	235,981
Other liabilities	13	1,057,106	1,068,798
Lease liabilities	12	1,326	109
Borrowings	11	97,695	0
Employee related provisions	13	425,957	425,957
TOTAL CURRENT LIABILITIES		2,082,034	1,730,845
NON-CURRENT LIABILITIES			
Lease liabilities	12	2,979	2,979
Borrowings	11	662,883	662,883
Employee related provisions		62,432	62,432
Other provisions		242,523	242,523
TOTAL NON-CURRENT LIABILITIES		970,817	970,817
TOTAL LIABILITIES		3,052,851	2,701,662
NET ASSETS		506,343,900	507,794,361
EQUITY			
Retained surplus		66,181,496	67,173,453
Reserve accounts	4	9,762,740	10,221,244
Revaluation surplus		430,399,664	430,399,664
TOTAL EQUITY		506,343,900	507,794,361

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 June 2024

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Amended Budget Opening 2023/24	Last Year Closing 30 June 2023	Year to Date 31 May 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	12,763,943	17,257,361	17,011,965
Trade and other receivables		599,586	678,977	966,304
Inventories	8	39,128	14,114	31,914
Contract assets	8	178,731	1,069,179	1,063,123
		13,581,388	19,019,631	19,073,306
Less: current liabilities				
Trade and other payables	9	(1,122,184)	(499,950)	(235,981)
Other liabilities	13	(1,010,486)	(1,057,106)	(1,068,798)
Lease liabilities	12	-2749	(1,326)	(109)
Borrowings	11	(96,617)	(97,695)	0
Employee related provisions	13	(471,302)	(425,957)	(425,957)
		(2,703,338)	(2,082,034)	(1,730,845)
Net current assets		10,878,050	16,937,597	17,342,461
Less: Total adjustments to net current assets	Note 2(c)	(9,762,740)	(9,663,719)	(10,221,135)
Closing funding surplus / (deficit)		1,115,310	7,273,878	7,121,326

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Amended Budget \$	YTD Budget (a) \$	YTD Actual (b) \$
Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(16,275)	(16,224)	(14,983)
Add: Loss on asset disposals	6	286,154	285,046	217,696
Add: Depreciation		4,830,700	4,428,061	4,343,267
- Pensioner deferred rates				893
Total non-cash amounts excluded from operating activities		5,100,579	4,696,883	4,546,873

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2023 \$	Last Year Closing 30 June 2023 \$	Year to Date 31 May 2024 \$
Adjustments to net current assets				
Less: Reserve accounts	4	(9,762,740)	(9,762,740)	(10,221,244)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11		97,695	0
- Current portion of lease liabilities	12		1,326	109
Total adjustments to net current assets	Note 2(a)	(9,762,740)	(9,663,719)	(10,221,135)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	424,916	43.62%	▲
Variance due to more than anticipated HVRIC contributions			
Fees and charges	247,729	13.26%	▲
Ongoing roadworks resulting in increased usage of standpipe water and more bookings for the caravan park.			
Interest revenue	168,527	29.93%	▲
Interest rates have increased since the beginning of financial year, leading to higher-than-budgeted interest received on council investments.			
Other revenue	143,024	24.80%	▲
Variance mainly because of settlement funds from sale of Shire house- 80 Spica			
Insurance	45,158	13.76%	▲
Variance due to timing differences in setting the budget			
Loss on asset disposals	(67,350)	(23.63%)	▼
Variance due to disposal of skeleton weed vehicles meant to be disposed in prior FY			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	745,210	24.23%	▲
Variance due to the receival of phase 4 LRCI grant			
Outflows from investing activities			
Payments for property, plant and equipment	882,507	68.08%	▲
Variance due to timing differences in purchasing property, plant & equipment			
Payments for construction of infrastructure	2,240,747	138.15%	▲
Variance predominantly due to capital works being completed faster than anticipated.			

SHIRE OF YILGARN

SUPPLEMENTARY INFORMATION

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**SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.02 M	\$6.02 M	\$7.27 M	\$1.25 M
Closing	\$0.07 M	\$5.78 M	\$7.12 M	\$1.35 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$17.01 M	% of total
Unrestricted Cash	\$6.79 M	39.9%
Restricted Cash	\$10.22 M	60.1%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.24 M
Trade Payables	\$0.00 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$0.58 M	% Collected
Rates Receivable	\$0.38 M	91.8%
Trade Receivable	\$0.58 M	% Outstanding
Over 30 Days		31.6%
Over 90 Days		3.3%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.62 M	(\$0.73 M)	\$2.18 M	\$2.90 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.38 M	% Variance
YTD Budget	\$4.35 M	0.6%

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$1.40 M	% Variance
YTD Budget	\$0.97 M	43.6%

Refer to 14 - Grants and Contributions

Fees and Charges		
YTD Actual	\$2.12 M	% Variance
YTD Budget	\$1.87 M	13.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.83 M)	\$0.58 M	(\$1.77 M)	(\$2.35 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.45 M	%
Amended Budget	\$0.56 M	(20.3%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$3.86 M	% Spent
Amended Budget	\$4.65 M	(16.9%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$3.82 M	% Received
Amended Budget	\$3.08 M	24.2%

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.74 M)	(\$0.10 M)	(\$0.56 M)	(\$0.46 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.10 M)
Interest expense	\$0.01 M
Principal due	\$0.66 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$10.22 M
Interest earned	\$0.46 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.00 M)
Interest expense	\$0.00 M
Principal due	\$0.00 M

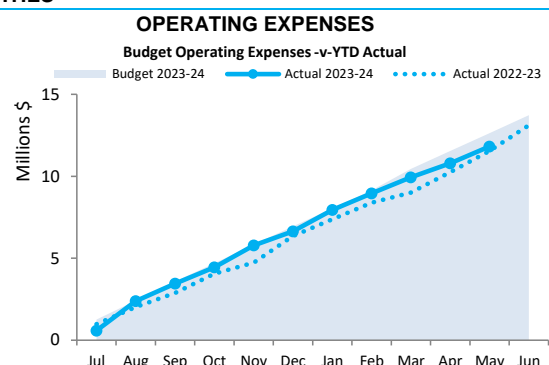
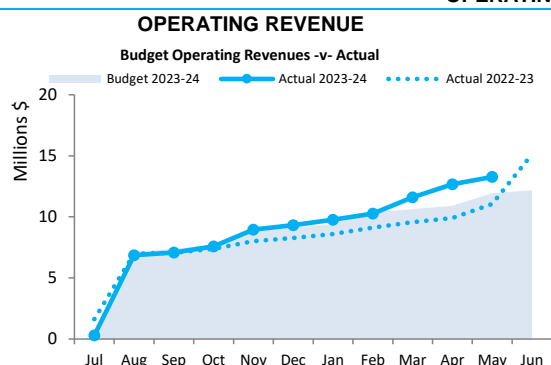
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

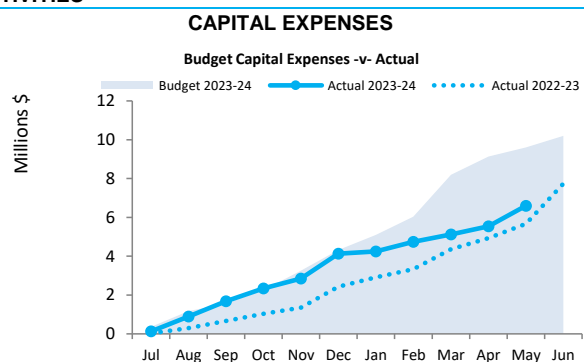
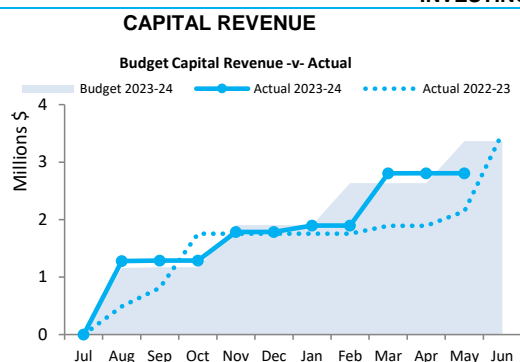
SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

2 KEY INFORMATION - GRAPHICAL

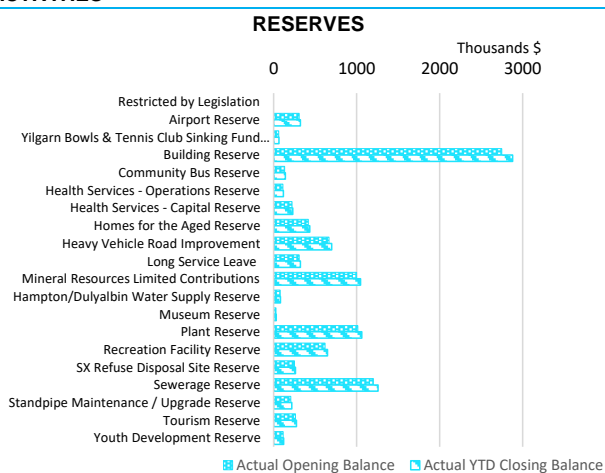
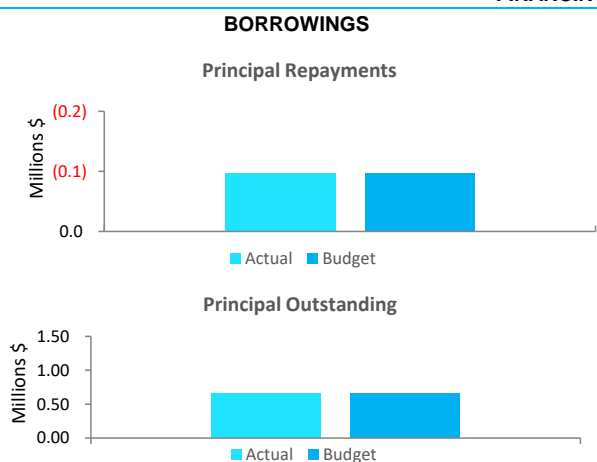
OPERATING ACTIVITIES



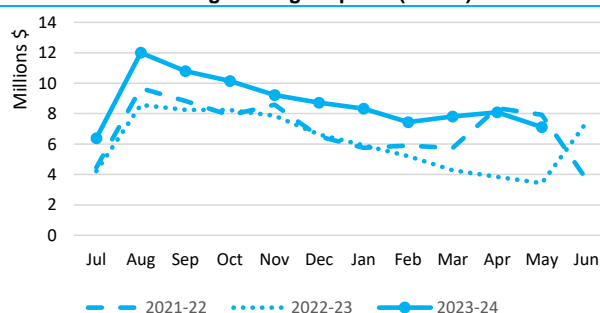
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand		1,350		1,350				
Muni funds - bank working acc	Cash and cash equivalents	81,143		81,143		WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	4,796,151		4,796,151		WBC	1.35%	
Muni funds - investment account (31 days)	Cash and cash equivalents	1,850,000		1,850,000		WBC	4.60%	(rolling 31 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents	0	10,221,244	10,221,244		WBC	5.10%	(rolling 90 day)
Trust Account	Cash and cash equivalents	62,077		62,077	62,077			
Total		6,790,721	10,221,244	17,011,965	62,077			
		0						
Comprising								
Cash and cash equivalents		6,790,721	10,221,244	17,011,965	62,077			
		6,790,721	10,221,244	17,011,965	62,077			

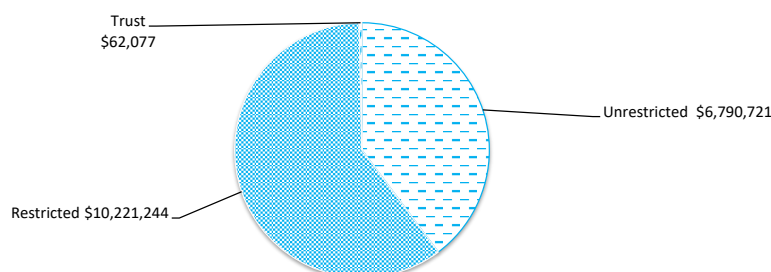
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfer s In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfer s In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Airport Reserve	307,607	-	13,842	-	321,449	307,607	14446	-	-	322,053
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	62,776	6,666	2,825	-	72,267	62,776	2948	-	-	65,724
Building Reserve	2,749,341	-	123,720	-	2,873,061	2,749,341	129116	-	-	2,878,457
Community Bus Reserve	133,951	-	6,028	-	139,979	133,951	6290	-	-	140,241
Health Services - Operations Reserve	113,082	-	5,089	-	118,171	113,082	5311	-	-	118,393
Health Services - Capital Reserve	220,234	-	9,911	-	230,145	220,234	10343	-	-	230,577
Homes for the Aged Reserve	417,066	-	18,768	-	435,834	417,066	19586	-	-	436,652
Heavy Vehicle Road Improvement	668,379	180,000	30,077	-	878,456	668,379	31389	-	-	699,768
Long Service Leave	308,330	-	13,875	-	322,205	308,330	14479	-	-	322,809
Mineral Resources Limited Contributions	1,000,000	-	45,000	-	1,045,000	1,000,000	46962	-	-	1,046,962
Hampton/Dulyalbin Water Supply Reserve	78,033	7,500.00	3,511	-	89,044	78,033	3664	-	-	81,697
Museum Reserve	29,452	3,000.00	1,326	-	33,778	29,452	1409	-	-	30,861
Plant Reserve	1,014,773	-	45,665	-	1,060,438	1,014,773	47656	-	-	1,062,429
Recreation Facility Reserve	620,400	-	27,918	-	648,318	620,400	29135	-	-	649,535
SX Refuse Disposal Site Reserve	252,089	-	11,344	-	263,433	252,089	11839	-	-	263,928
Sewerage Reserve	1,200,327	-	54,015	-	1,254,342	1,200,327	56370	-	-	1,256,697
Standpipe Maintenance / Upgrade Reserve	207,687	-	9,346	-	217,033	207,687	9753	-	-	217,440
Tourism Reserve	263,472	-	11,856	-	275,328	263,472	12373	-	-	275,845
Youth Development Reserve	115,741	-	5,208	-	120,949	115,741	5435	-	-	121,176
	9,762,740	197,166	439,324	0	10,399,230	9,762,740	458,504	0	0	10,221,244

5 CAPITAL ACQUISITIONS

	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Capital acquisitions				
Buildings	2,546,999	468,751	693,972	225,221
Furniture and equipment	60,000	29,992	59,050	29,058
Plant and equipment	2,211,575	797,467	1,425,695	628,228
Acquisition of property, plant and equipment	4,818,574	1,296,210	2,178,717	882,507
Infrastructure - roads	3,662,815	734,463	3,114,860	2,380,397
Infrastructure - Other	985,051	887,497	747,846	(139,651)
Acquisition of infrastructure	4,647,866	1,621,960	3,862,707	4,005,761
Total capital acquisitions	9,466,440	2,918,170	6,041,424	4,888,269
Capital Acquisitions Funded By:				
Capital grants and contributions	3,075,354	3,075,354	3,820,564	745,210
Other (disposals & C/Fwd)	563,500	423,500	448,954	25,454
Contribution - operations	5,827,586	0	1,771,906	1,771,906
Capital funding total	9,466,440	3,498,854	6,041,424	2,542,570

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

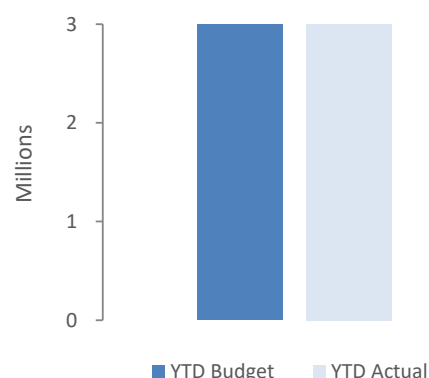
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

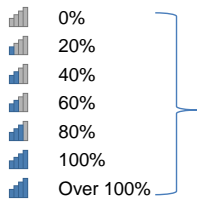
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



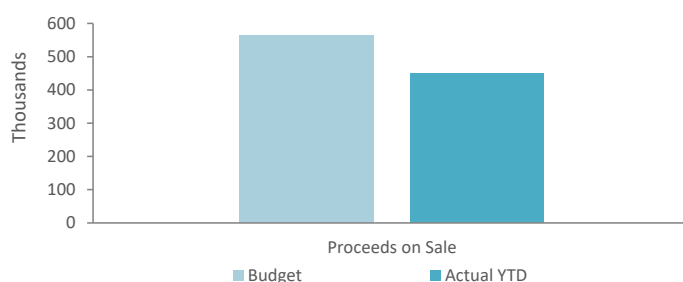
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended		Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
Buildings					
E08250	Child Care Centre - Land & Buildings Capital	45,000	-	271	271
E08350	Senior Citizens Centre - Land & Buildings Capital	14,000	-	860	860
J08401	Homes For The Aged - Units 1 & 2 - Capital Works	21,454	-	16,265	16,265
J08402	Homes For The Aged - Units 3 & 4 - Capital Works	21,454	-	15,372	15,372
J08403	Homes For The Aged - Units 5 & 6 - Capital Works	21,454	-	15,016	15,016
J08404	Homes For The Aged - Units 7 & 8 - Capital Works	21,454	-	12,813	12,813
J08405	Homes For The Aged - Units 9 & 10 - Capital Works	21,454	-	9,100	9,100
J08406	Homes For The Aged - Units 11 & 12 - Capital Works	21,454	-	11,871	11,871
E09710	Housing Construction - Land & Buildings	626,477	-	20,858	20,858
J09750	37 Taurus St - Land & Buildings Capital	7,374	7,374	4,805	2,569
J09752	6 Libra Pl - Land & Buildings Capital	15,000	15,000	5,739	9,261
J09754	3 Libra Pl - Land & Buildings Capital	30,000	30,000	30,242	242
J09755	35 Taurus St - Land & Buildings Capital	11,181	-	-	-
J09760	1/50 Antares St - Land & Buildings Capital	8,681	-	6,740	6,740
J09764	2 Libra Place - Land & Buildings Capital	15,000	-	4,971	4,971
J11150	Sx Community Centre - Land & Buildings Capital	25,454	12,714	824	11,890
J11152	Marvel Loch Hall - Land & Buildings Capital	-	-	191	191
J11155	Mt Hampton Hall - Land & Buildings Capital	20,000	9,996	10,014	18
J11156	Masonic Lodge - Land & Buildings Capital	8,000	3,996	1,049	2,947
E11250	Swimming Pool - Land & Buildings Capital	30,000	15,000	-	15,000
E11351	Sports Complex - Land & Buildings Capital	1,237,044	176,721	345,245	168,524
J11502	Yilgarn History Museum - Land & Buildings Capital	15,000	-	248	248
J13203	Caravan Park Improvements - Land & Buildings Capital	178,171	89,070	3,306	85,764
J13207	Caravan Park Residence - Land & Buildings Capital	25,986	12,978	4,336	8,642
J14602	Depot - Land & Buildings Capital	20,000	9,996	28,725	18,729
J14603	11 Antares Street - Land & Buildings Capital	85,907	85,906	145,112	59,206
Furniture					
E12352	Depot - Furniture & Equipment Capital	20,000	9,996	22,725	12,729
E12452	Aerodrome- Furniture & Equipment Capital	40,000	19,996	36,325	16,329
Plant and equipment					
E05250	Purchase Fire Units - Plant & Equipment Capital	450,000	450,000	410,918	39,082
E10151	Sx Refuse Disposal Site - Plant & Equipment Capital	277,350	-	272,797	272,797
E10353	Southern Cross Sewerage Scheme - Plant & Equipment Capital	72,500	36,246	7,500	28,746
E10451	Marvel Loch Sewerage Scheme - Plant & Equipment Capital	10,500	5,250	-	5,250
E11252	Swimming Pool - Plant & Equipment Capital	22,500	11,250	24,263	13,013
E11357	Parks & Gardens - Plant & Equipment Capital	80,000	39,996	71,586	31,590
E12350	Purchase Of Plant And Equipment	1,041,000	-	496,055	496,055
E12353	Depot - Plant & Equipment Capital	31,725	31,725	7,749	23,976
E13257	Caravan Park Improvements - Plant & Equipment Capital	6,000	3,000	-	3,000
E14656	Shire Administration - Plant & Equipment	220,000	220,000	134,827	85,173
Infrastructure - roads					
RRG25	R2030 - Marvel Loch Forrestania Rd - Construct To 8 Metre Prime	1,167,632	389,212	1,162,298	773,086
RRG26	R2030 - Koolyanobbing Rd - Reseal - Slk 37.02 - 41.00 (23/24)	243,955	-	245,502	245,502
RRG27	R2030 - Moorine South Rd - Reseal - Slk 52.50 - 57.50 (23/24)	251,907	-	254,398	254,398
R2R37	R2R - Bodallin South Rd - Gravel Sheet - Slk 11.80 - 17.00 (23/24)	265,148	265,146	234,574	30,572
R2R38	R2R - Noongar North Rd - Gravel Overlay - Slk 11.14 - 17.66 (23/24)	315,919	315,919	283,712	32,207
R2R39	R2R - Frog Rock Marvel Loch Rd - Reseal - Slk 17.99 - 22.10 (23/24)	321,331	321,331	323,342	2,011
RRU33	Rru - Southern Cross South Rd - Gravel Overlay - Slk 30.60 - 36.00 (23/24)	281,557	281,557	169,703	111,854
RRU34	Rru - Koorda Bullfinch Rd - Gravel Shoulders - Slk 9.00 - 14.00 (23/24)	195,100	195,100	241,078	45,978
RRU35	Rru - Emu Fence Rd - Gravel Overlay - Slk 75.90 - 81.00 (23/24)	263,718	-	157,206	157,206
RRU36	Rru - Dulyalbin Rd - Gravel Overlay - Slk 0.00 - 5.00 (23/24)	256,548	-	23,164	23,164
RRU37	Rru - Bodallin South Rd - Culvert Concrete Overlay - Slk 0.90 (23/24)	100,000	-	15,979	15,979
HVRIC8	Hvric - Three Boys Rd - 8M Reseal - Slk 2.2 - 3.5 (23/24)	-	-	3,906	3,906
Infrastructure - Other					
J12101	Concrete Footpath - Spica Street - Southern Cross	107,100	53,550	-	53,550
J11343	Lrci Rnd 3 - Outlying Townsites Playground & Open Space Equip	650,000	650,000	630,090	19,910
J11344	Renewal Of Cricket Practice Nets & Surface	30,000	15,000	-	15,000
J10107	Sx Refuse Disposal Site - Infrastructure Capital	15,000	7,500	-	7,500
TRU13	Tru - Emu Park - Hard Stand For Electric Charging Station (22/23)	139,951	139,949	115,658	24,291
E10350	Southern Cross Sewerage Scheme - Infrastructure Capital	17,500	8,748	2,097	6,651
E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital	25,500	12,750	-	12,750
		9,466,440	3,951,972	6,041,424	(2,089,452)

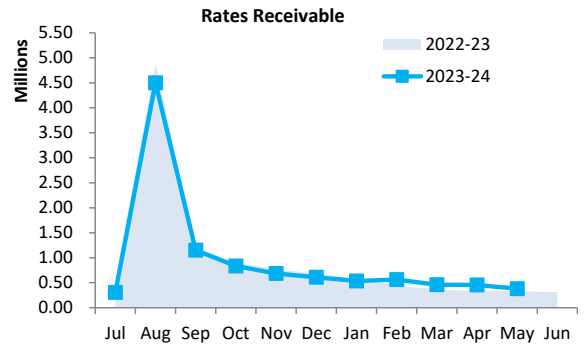
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
PB5319	Miner's Settlement- 2.4 Tanker	105,000	-	-	- 105,000	104,222	-	-	- 104,222
P5139	John Deere Backhoe	51,621	51,500	-	- 121	9,813	-	-	- 9,813
P5140	Rock Breaker - John Deere	9,965	-	-	- 9,965	51,036	51,500	464	-
2052	Toyota Hilux Ute- YL121	29,476	30,000	524	-	31,896	36,364	4,468	-
IO0038	Playground Equipment- Marvel Loch					8,200	-	-	- 8,200
2013	Freightliner Prime Mover	157,935	65,000	-	- 92,935	-	-	-	-
2053	CAT Skid Steer Loader	81,367	63,000	-	- 18,367	83,232	63,000	-	- 20,232
2043	Mazda BT-50 - Builder	25,639	30,000	4,361	-	-	-	-	-
1	Landcruiser LC70 (Mechanic)	59,128	50,000	-	- 9,128	59,176	58,636	-	- 540
1992	Bomac Multi Tyred Roller	82,463	45,000	-	- 37,463	-	-	-	-
1850	Cat 924H Loader - Landfill	72,610	84,000	11,390	-	74,522	84,000	9,478	-
FE0115	Scotsman NW458A Ice Maker	-	-	-	-	4,734	-	-	- 4,734
2062	Toyota Kluger - YL50	43,974	40,000	-	- 3,974	46,381	40,909	-	- (5,472)
2099	Toyota Prado - YL1	63,670	55,000	-	- 8,670	64,836	63,636	-	- (1,200)
PE0058	Ford Ranger Wildtrak - YL150	50,531	50,000	-	- 531	50,337	50,909	573	0
2030	Hutton & Northey Boom Spray	0	-	-	0	30,770	-	-	- (30,770)
2046	Toyota Hilux	0	-	-	0	32,512	-	-	- (32,512)
		833,379	563,500	16,275	(286,154)	651,667	448,954	14,983	(217,696)



7 RECEIVABLES

Rates receivable	30 June 2023	31 May 2024
	\$	\$
Opening arrears previous years	532,085	310,001
Levied this year	4,207,038	4,378,754
Less - collections to date	(4,429,122)	(4,306,065)
Gross rates collectable	310,001	382,690
Allowance for impairment of rates receivable		(4,452)
Net rates collectable	310,001	378,238
% Collected	93.5%	91.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	331,118	84,650	52,517	15,943	484,228
Percentage	0.0%	68.4%	17.5%	10.8%	3.3%	
Balance per trial balance						
Trade receivables						484,278
GST receivable						103,788
Allowance for credit losses of rates and statutory receivables						(4,452)
Total receivables general outstanding						583,614
Amounts shown above include GST (where applicable)						

KEY INFORMATION

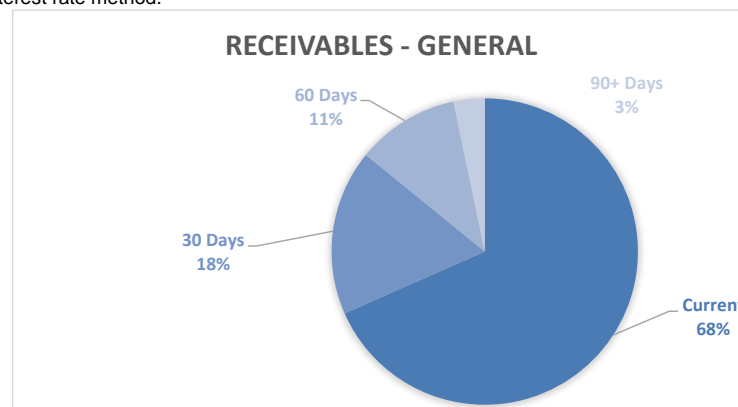
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 May 2024
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel	14,114	17,800		31,914
Contract assets				
Contract assets	1,063,123			1,063,123
Accrued Income	6,056		(6,056)	0
Total other current assets	1,083,293	17,800	(6,056)	1,095,037
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

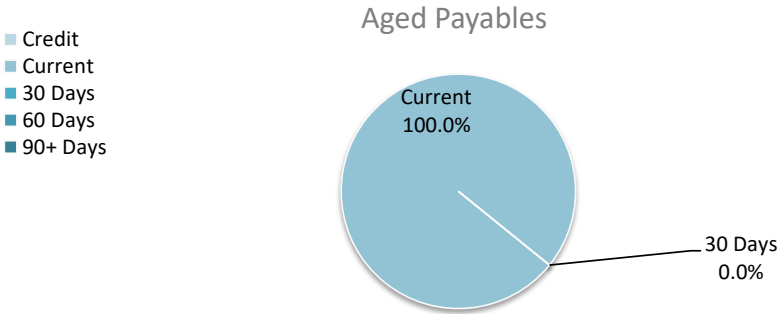
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	2,239	0	0	0	2,239
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						2,240
Prepaid rates						116,040
ATO liabilities						112,991
Bonds & Retained Funds						4,710
Total payables general outstanding						235,981
Amounts shown above include GST (where applicable)						

KEY INFORMATION

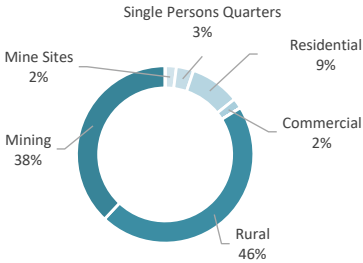
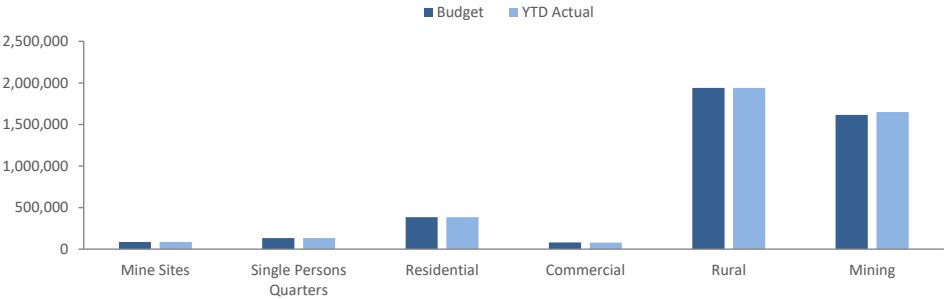
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	YTD Actual	Reassessed	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Rate	Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Mine Sites	0.163728	7	529,565	86,705		86,705	86,705		86,705
Single Persons Quarters	0.163728	10	816,219	133,638		133,638	133,638		133,638
Residential	0.116294	370	3,305,096	384,363		384,363	384,363		384,363
Commercial	0.081865	33	974,765	79,799		79,799	77,842		77,842
Unimproved value									
Rural	0.012500	351	155,053,117	1,938,164		1,938,164	1,938,772		1,938,772
Mining	0.149184	344	10,816,836	1,613,699		1,613,699	1,648,055		1,648,055
Sub-Total		1,115	171,495,598	4,236,368	0	4,236,368	4,269,375	0	4,269,375
Minimum payment									
Minimum Payment \$									
Gross rental value									
Mine Sites	450	3	2,408	1,350		1,350	1,350		1,350
Single Persons Quarters	450	2	1,075	900		900	900		900
Residential	600	138	243,353	82,800		82,800	82,800		82,800
Commercial	450	8	21,561	3,600		3,600	3,600		3,600
Unimproved value									
Rural	450	45	446,045	20,250		20,250	20,250		20,250
Mining	450	276	382,996	124,200		124,200	122,850		122,850
Sub-total		472	1,097,438	233,100	0	233,100	231,750	0	231,750
Discount						(165,000)	(170,456)		(170,456)
Amount from general rates						4,304,468			4,330,669
Ex-gratia rates						49,805			48,085
Total general rates						4,354,273			4,378,754



11 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
WA Treasury, Southern Cross swimming pool	0098	760,578	0	0	(97,695)	(97,695)	662,883	662,883	8,412	11,462
Total		760,578	0	0	(97,695)	(97,695)	662,883	662,883	8,412	11,462
Current borrowings		97,695					0			
Non-current borrowings		662,883					662,883			
		760,578					662,883			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases		Lease No.	New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Canon Photocopier (back office)	0003		4,305	0	0	(1,217)	(1,217)	3,088	3,088	60	0
Total			4,305	0	0	(1,217)	(1,217)	3,088	3,088	60	0
Current lease liabilities			1,326					109			
Non-current lease liabilities			2,979					2,979			
			4,305					3,088			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		986,988	0			986,988
Trust Funds		70,118	0	37,466	(25,780)	81,803
Unearned Revenue		0	0	44	(38)	7
Total other liabilities		1,057,106	0	37,510	(25,818)	1,068,798
Employee Related Provisions						
Provision for annual leave		239,183	0			239,183
Provision for long service leave		186,774	0			186,774
Total Provisions		425,957	0	0	0	425,957
Total other current liabilities		1,483,063	0	37,510	(25,818)	1,494,755
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2023	Liability	Liability	31 May 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General				-		77,939	77,936	109,541
Grants Commission - Roads				-		54,378	54,378	89,647
ESL Operating Grant	12,737			12,737		73,718	73,716	70,009
DRD Grant - Community Resource Centre Operations				-		105,311	105,308	113,944
CRC Professional Development & Training				-		2,500	2,500	3,000
Grants - Various Community Development Programs				-		1,000	913	-
Street Light Operations				-		12,000	12,000	12,445
	12,737	-	-	12,737	-	326,846	326,751	398,586
Contributions								
<u>Education and welfare</u>								
Centrelink Commissions						10,432	9,559	8,067
Various Community Development Programs				-		10,000	10,000	10,000
Heavy Vehicle Road Improvement Charge				-		685,000	627,913	982,486
	-	-	-	-	-	705,432	647,472	1,000,553
TOTALS	12,737	-	-	12,737	-	1,032,278	974,223	1,399,139

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	31 May 2024	31 May 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Infrastructure	917,130	0	0	917,130		160,311	160,310	595,107
Waste water reuse				0		23,000	23,000	18,212
Grant Roads 2025				0		1,107,712	1,107,712	535,782
Main Roads Direct Grant				0		427,631	427,631	445,991
Roads To Recoveries (R2R)				0		906,700	906,700	1,814,554
	917,130	0	0	917,130	0	2,625,354	2,625,353	3,409,646
Capital contributions								
Contribution- Fire Truck				0		450,000	450,000	410,918
	0	0	0	0	0	450,000	450,000	410,918
TOTALS	917,130	0	0	917,130	0	3,075,354	3,075,353	3,820,564

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

16 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 May 2024
	\$	\$	\$	\$
Police Licensing	759	-		759
Builders Levy	16,673	22,016	(10,251)	28,438
Transwa Bookings	3,047	-	-	3,047
Staff Personal Dedns	(1)	-	-	(1)
Housing Tenancy Bonds	4,540	-	(300)	4,240
Hall Hire Bonds And Deposits	1,115	-	-	1,115
Security Key System - Key Bonds	1,830	-	-	1,830
Clubs & Groups	(110)	-	-	(110)
Third Party Contributions	6,338	-	-	6,338
Rates Overpaid	15,926	4,950.00	(4,829)	16,047
Retention Monies	20,000	10,000	(10,000)	20,000
Council Nomination Deposit	0	500	(400)	100
	70,117	37,466	(25,780)	81,803

Attachment 9.2.2

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
Presented to Council, 20th June 2024

Date	Payee	Description	Amount
CHQ			
03/05/2024	LGRCEU	41274	\$ 20.50
03/05/2024	NORTHAM MOTORS PTY LTD	41275	\$ 12,668.70
20/05/2024	LGRCEU	41276	\$ 20.50
31/05/2024	LGRCEU	41277	\$ 20.50
TOTAL CHEQUES:			\$ 12,730.20

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
Presented to Council, 20th June 2024

Date	Payee	Description	Amount
<i>EFT</i>			
03/05/2024	EX-TENANT	EFT15202	\$ 400.00
03/05/2024	AERODROME MANAGEMENT SERVICES PTY LTD	EFT15203	\$ 2,959.03
03/05/2024	AAA ASPHALT SURFACES	EFT15204	\$ 2,420.00
03/05/2024	AUSTRALIA POST	EFT15205	\$ 86.66
03/05/2024	BANNER EXCAVATIONS & ROCKBREAKING	EFT15206	\$ 14,762.00
03/05/2024	BENARA NURSERIES	EFT15207	\$ 1,477.30
03/05/2024	BIANCA JADE BRADFORD	EFT15208	\$ 400.00
03/05/2024	BLACKMAN FABRICATIONS	EFT15209	\$ 285.56
03/05/2024	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	EFT15210	\$ 237,309.51
03/05/2024	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	EFT15211	\$ 6,571.00
03/05/2024	BUNNINGS GROUP LTD	EFT15212	\$ 631.05
03/05/2024	STAFF	EFT15213	\$ 100.00
03/05/2024	AN & A CARNICELLI	EFT15214	\$ 6,600.00
03/05/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	EFT15215	\$ 634.86
03/05/2024	CMECH	EFT15216	\$ 2,500.00
03/05/2024	COPIER SUPPORT	EFT15217	\$ 1,498.16
03/05/2024	CORSIGN	EFT15218	\$ 38.50
03/05/2024	COMBINED TYRES PTY LTD	EFT15219	\$ 4,496.23
03/05/2024	TEAM GLOBAL EXPRESS PTY LTD	EFT15220	\$ 542.81
03/05/2024	DANTHONIA DESIGNS	EFT15221	\$ 495.00
03/05/2024	DONNA NEWBURY	EFT15222	\$ 456.04
03/05/2024	CARROLL & RICHARDSON FLAGWORLD	EFT15223	\$ 4,125.00
03/05/2024	THE FRAMING FACTORY	EFT15224	\$ 597.40
03/05/2024	GARY MICHAEL GUERINI	EFT15225	\$ 757.43
03/05/2024	STAFF	EFT15226	\$ 85.00
03/05/2024	GREAT EASTERN FREIGHTLINES	EFT15227	\$ 723.58
03/05/2024	HERSEY SAFETY PTY LTD	EFT15228	\$ 2,500.70
03/05/2024	STAFF	EFT15229	\$ 23.00
03/05/2024	KARIS MEDICAL GROUP	EFT15230	\$ 302.50
03/05/2024	LANDGATE	EFT15231	\$ 8,274.00
03/05/2024	LINDA ROSE	EFT15232	\$ 716.83
03/05/2024	LISA M GRANICH	EFT15233	\$ 419.80
03/05/2024	G & PM DELLA BOSCA	EFT15234	\$ 35,546.50
03/05/2024	STAFF	EFT15235	\$ 283.73
03/05/2024	MERREDIN FLOWERS & GIFTS	EFT15236	\$ 225.00
03/05/2024	MINING EQUITIES PTY LTD	EFT15237	\$ 271.72
03/05/2024	MOORE AUSTRALIA (WA) PTY LTD	EFT15238	\$ 5,632.00
03/05/2024	IXOM OPERATIONS PTY LTD	EFT15239	\$ 429.66
03/05/2024	PAYWISE PTY LTD	EFT15240	\$ 483.21
03/05/2024	PERFECT COMPUTER SOLUTIONS PTY LTD	EFT15241	\$ 625.00
03/05/2024	PREMIUM PUBLISHERS	EFT15242	\$ 1,644.50
03/05/2024	WA CONTRACT RANGER SERVICES	EFT15243	\$ 1,254.00
03/05/2024	REPEAT PLASTICS (WA)	EFT15244	\$ 124.29
03/05/2024	SHAC ELECTRICAL SERVICES	EFT15245	\$ 3,949.75
03/05/2024	YILGARN SHIRE SOCIAL CLUB	EFT15246	\$ 78.00
03/05/2024	STIRLING ASPHALT	EFT15247	\$ 104,935.16
03/05/2024	SYNERGY	EFT15248	\$ 14,484.10
03/05/2024	TOTALLY WORKWEAR	EFT15249	\$ 391.24
03/05/2024	TUTT BRYANT EQUIPMENT	EFT15250	\$ 457.09
03/05/2024	UNIFORM AUSTRALIA PTY LTD	EFT15251	\$ 4,201.64
03/05/2024	WA COUNTRY HEALTH SERVICE	EFT15252	\$ 60.00
03/05/2024	WATER CORPORATION	EFT15253	\$ 136,500.95
03/05/2024	WAYNE ALAN DELLA BOSCA	EFT15254	\$ 800.00
03/05/2024	WB CONTRACTING	EFT15255	\$ 37,708.00
03/05/2024	WESTRAC EQUIPMENT PTY LTD	EFT15256	\$ 234.66
03/05/2024	TRANSWA PUBLIC TRANSPORT AUTHORITY OF WA	EFT15257	\$ 1,247.49
03/05/2024	YILGARN AGENCIES	EFT15258	\$ 3,764.06

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
Presented to Council, 20th June 2024

Date	Payee	Description	Amount
<i>EFT</i>			
20/05/2024	3SIXT AUTOMOTIVE SERVICES	EFT15259	\$ 229.10
20/05/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	EFT15260	\$ 179.55
20/05/2024	AVON WASTE	EFT15261	\$ 16,350.91
20/05/2024	BKS CONVEYANCING WA	EFT15262	\$ 1,507.94
20/05/2024	BLACKMAN FABRICATIONS	EFT15263	\$ 428.45
20/05/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	EFT15264	\$ 634.86
20/05/2024	AUSTRALIAN TAXATION OFFICE	EFT15265	\$ 58,386.00
20/05/2024	COPIER SUPPORT	EFT15266	\$ 5,416.00
20/05/2024	CORSIGN	EFT15267	\$ 5,618.80
20/05/2024	TEAM GLOBAL EXPRESS PTY LTD	EFT15268	\$ 1,049.83
20/05/2024	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	EFT15269	\$ 183.34
20/05/2024	DEVLYN AUSTRALIA PTY LTD	EFT15270	\$ 218,345.20
20/05/2024	EMMA KRAUSE	EFT15271	\$ 1,400.00
20/05/2024	GRANICH PARTNERS	EFT15272	\$ 836.47
20/05/2024	GREAT EASTERN FREIGHTLINES	EFT15273	\$ 432.61
20/05/2024	HAVCON ENGINEERING	EFT15274	\$ 1,265.00
20/05/2024	HIMAC ATTACHMENTS	EFT15275	\$ 4,705.80
20/05/2024	JALLY ENTERTAINMENT	EFT15276	\$ 3,300.00
20/05/2024	JD AND AL POLLARD FAMILY TRUST	EFT15277	\$ 5,643.00
20/05/2024	WESFARMERS KLEENHEAT GAS PTY LTD	EFT15278	\$ 856.44
20/05/2024	LANDGATE	EFT15279	\$ 6,852.15
20/05/2024	LIBERTY OIL RURAL PTY LTD	EFT15280	\$ 35,666.00
20/05/2024	LOEGAN RHEACE BAUGHEN	EFT15281	\$ 800.00
20/05/2024	G & PM DELLA BOSCA	EFT15282	\$ 17,204.00
20/05/2024	MINERAL CRUSHING SERVICES	EFT15283	\$ 22,576.17
20/05/2024	MERREDIN STEEL SUPPLIES	EFT15284	\$ 2,039.35
20/05/2024	OFFICE NATIONAL	EFT15285	\$ 766.96
20/05/2024	PAYWISE PTY LTD	EFT15286	\$ 483.21
20/05/2024	PERFECT COMPUTER SOLUTIONS PTY LTD	EFT15287	\$ 770.00
20/05/2024	PRECISION ACOUSTIC	EFT15288	\$ 1,094.50
20/05/2024	WA CONTRACT RANGER SERVICES	EFT15289	\$ 1,306.25
20/05/2024	R MUNNS ENGINEERING CONSULTING SERVICES	EFT15290	\$ 346.50
20/05/2024	SAFETYCARE AUSTRALIA PTY LTD	EFT15291	\$ 1,650.00
20/05/2024	SHAC ELECTRICAL SERVICES	EFT15292	\$ 717.00
20/05/2024	SHEQSY PTY LTD	EFT15293	\$ 197.84
20/05/2024	DAIMLER TRUCKS PERTH	EFT15294	\$ 679.29
20/05/2024	YILGARN SHIRE SOCIAL CLUB	EFT15295	\$ 78.00
20/05/2024	FOODWORKS - SRI DEVESH PTY LTD	EFT15296	\$ 885.84
20/05/2024	SOUTHERN CROSS HARDWARE AND NEWS	EFT15297	\$ 16,763.95
20/05/2024	SOUTHERN CROSS MOTOR MART	EFT15298	\$ 886.00
20/05/2024	SOUTHERN CROSS PLANT & MECHANICAL SERVICES PTY LTD	EFT15299	\$ 4,174.40
20/05/2024	SOUTHERN CROSS TYRE & AUTO SERVICES	EFT15300	\$ 2,193.65
20/05/2024	TOWN PLANNING INNOVATIONS PTY LTD	EFT15301	\$ 288.75
20/05/2024	WESTRAC EQUIPMENT PTY LTD	EFT15302	\$ 10,859.09
20/05/2024	TELSTRA LIMITED	EFT15303	\$ 771.82
31/05/2024	STAFF	EFT15304	\$ 79.99
31/05/2024	AERODROME MANAGEMENT SERVICES PTY LTD	EFT15305	\$ 2,959.03
31/05/2024	ALINTA SALES PTY LTD	EFT15306	\$ 8,518.05
31/05/2024	AAA ASPHALT SURFACES	EFT15307	\$ 2,420.00
31/05/2024	BANNER EXCAVATIONS & ROCKBREAKING	EFT15308	\$ 25,564.00
31/05/2024	BENARA NURSERIES	EFT15309	\$ 5,035.53
31/05/2024	BITUTEK PTY LTD	EFT15310	\$ 113,171.52
31/05/2024	BIANCA JADE BRADFORD	EFT15311	\$ 1,580.00
31/05/2024	BLACKMAN FABRICATIONS	EFT15312	\$ 1,557.05
31/05/2024	NARADA HOTEL INVESTMENTS PTY LTD	EFT15313	\$ 322.50
31/05/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	EFT15314	\$ 634.86

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
<i>EFT</i>			
31/05/2024	BRYAN CLOSE	EFT15315	\$ 400.00
31/05/2024	COPIER SUPPORT	EFT15316	\$ 729.24
31/05/2024	DONNA NEWBURY	EFT15317	\$ 592.62
31/05/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	EFT15318	\$ 12,237.69
31/05/2024	F.L. COSTELLO & CO	EFT15319	\$ 352.00
31/05/2024	GARY MICHAEL GUERINI	EFT15320	\$ 446.53
31/05/2024	GILBA DOWNS	EFT15321	\$ 51,040.00
31/05/2024	STAFF	EFT15322	\$ 85.00
31/05/2024	GREAT EASTERN FREIGHTLINES	EFT15323	\$ 883.81
31/05/2024	ASSET VALUATION ADVISORY	EFT15324	\$ 2,200.00
31/05/2024	HAVCON ENGINEERING	EFT15325	\$ 411.40
31/05/2024	LINDA ROSE	EFT15326	\$ 558.42
31/05/2024	LISA M GRANICH	EFT15327	\$ 439.60
31/05/2024	ROGER MICHAEL LOADER	EFT15328	\$ 1,055.00
31/05/2024	LOEGAN RHEACE BAUGHEN	EFT15329	\$ 800.00
31/05/2024	G & PM DELLA BOSCA	EFT15330	\$ 29,727.50
31/05/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	EFT15331	\$ 1,606.61
31/05/2024	MINERAL CRUSHING SERVICES	EFT15332	\$ 4,235.00
31/05/2024	MISMATCH WORKSHOP	EFT15333	\$ 400.00
31/05/2024	OFFICE NATIONAL	EFT15334	\$ 90.34
31/05/2024	PAN PACIFIC PERTH	EFT15335	\$ 515.00
31/05/2024	PAYWISE PTY LTD	EFT15336	\$ 483.21
31/05/2024	RAILWAY TAVERN	EFT15337	\$ 206.00
31/05/2024	WA CONTRACT RANGER SERVICES	EFT15338	\$ 1,254.00
31/05/2024	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	EFT15339	\$ 550.00
31/05/2024	SHAC ELECTRICAL SERVICES	EFT15340	\$ 3,530.45
31/05/2024	YILGARN SHIRE SOCIAL CLUB	EFT15341	\$ 78.00
31/05/2024	SOUTHERN CROSS MOTEL	EFT15342	\$ 1,722.00
31/05/2024	SOUTHERN CROSS PLANT & MECHANICAL SERVICES PTY LTD	EFT15343	\$ 12,898.74
31/05/2024	WA COUNTRY HEALTH SERVICE	EFT15344	\$ 120.00
31/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	EFT15345	\$ 577.50
31/05/2024	WAYNE ALAN DELLA BOSCA	EFT15346	\$ 1,200.00
31/05/2024	WB CONTRACTING	EFT15347	\$ 26,537.50
31/05/2024	WESTRAC EQUIPMENT PTY LTD	EFT15348	\$ 10,439.33
31/05/2024	TRANSWA PUBLIC TRANSPORT AUTHORITY OF WA	EFT15349	\$ 545.72
31/05/2024	YILGARN PLUMBING AND GAS	EFT15350	\$ 441.10
TOTAL EFTS:			\$ 1,446,572.56

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
Presented to Council, 20th June 2024

Date	Payee	Description	Amount
		CHQ	
01/05/2024	SOUTHERN CROSS GENERAL PRACTICE	2379	\$ 8,800.00
03/05/2024	DEPARTMENT OF TRANSPORT	2380	\$ 4,912.65
07/05/2024	MOTORCHARGE LIMITED	2381	\$ 2,399.57
08/05/2024	SHIRE OF YILGARN - PAYROLL	2382	\$ 115,548.89
09/05/2024	TELSTRA	2383	\$ 3.60
10/05/2024	DEPARTMENT OF TRANSPORT	2384	\$ 10,560.80
13/05/2024	TELSTRA	2385	\$ 186.00
13/05/2024	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	2386	\$ 250.00
14/05/2024	WESTPAC BANKING CORPORATION	2387	\$ 370.49
14/05/2024	WESTPAC BANKING CORPORATION	2388	\$ 8,054.28
16/05/2024	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	2389	\$ 1,369.77
16/05/2024	TELSTRA	2390	\$ 957.82
22/05/2024	SHIRE OF YILGARN - PAYROLL	2391	\$ 107,209.91
17/05/2024	DEPARTMENT OF TRANSPORT	2392	\$ 11,045.80
21/05/2024	TELSTRA	2393	\$ 720.92
24/05/2024	DEPARTMENT OF TRANSPORT	2394	\$ 15,716.80
24/05/2024	CANON FINANCE AUSTRALIA PTY LTD	2395	\$ 127.62
31/05/2024	DEPARTMENT OF TRANSPORT	2396	\$ 10,295.65
		TOTAL CHEQUES:	\$ 298,530.57

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
Presented to Council, 20th June 2024

Date	Payee	Description	Amount
CORPORATE CREDIT CARDS			
01/05/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 31.10
07/05/2024	GOLDFIELDS TRUCK POWER	GOLDFIELDS TRUCK POW KALGOORLIE AUTOMOBILE & TRUCK DEALER	\$ 171.71
15/05/2024	CLUB HOTEL	THE CLUB HOTEL SOUTHERN CROSS EATING PLACES, RESTAURANTS	\$ 205.00
TOTAL CEO CREDIT CARD:			\$ 407.81

01/05/2024	MERREDIN IGA	MERREDIN SUPA IGA MERREDIN GROCERY STORES, SUPERMARKETS	\$ 62.93
01/05/2024	IINET/WESTNET	IINET BATCH PERTH GPO COMPUTER NETWORK/INFORMATION	\$ 79.99
02/05/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 40.00
10/05/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 46.85
14/05/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 18.90
15/05/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 6.90
16/05/2024	SAFETYCULTURE PTY LTD	SAFETYCULTURE TOWNSVILLE CI COMPUTER SOFTWARE	\$ 31.90
16/05/2024	SOUTHERN CROSS HARDWARE AND NEWS	SX HARDWARE AND NEWS SOUTHERN CROSS NEWS DEALERS & NEWSSTANDS	\$ 14.50
24/05/2024	CITY OF PERTH	CPP COUNCIL HOUSE PERTH AUTOMOBILE PARKING LOTS AND	\$ 18.17
TOTAL EMCS CREDIT CARD:			\$ 320.14
TOTAL CREDIT CARD:			\$ 727.95

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
CORPORATE CREDIT CARDS			
03/04/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 57.75
09/04/2024	DS AGENCIES PTY LTD	DS AGENCIES PL BAYSWATER CONSTRUCTION MATERIALS, NOT	\$ 2,585.09
10/04/2024	MODERN MOTOR TRIMMERS	MODERNMOTORTRIMMERS WELSHPOOL AUTOMOTIVE TOP & BODY REPAIR	\$ 3,972.65
16/04/2024	RAILWAY TAVERN	K M & G R HOLDEM SOUTHERN CROSS DRINKING PLACES (ALCOHOLIC B)	\$ 58.00
18/04/2024	CLUB HOTEL	THE CLUB HOTEL SOUTHERN CROSS EATING PLACES, RESTAURANTS	\$ 30.00
19/04/2024	PENSKE AUSTRALIA PTY LTD	PENSKE POWER SYS HAZELMERE AUTOMOBILE & TRUCK DEALER	\$ 1,187.69
30/04/2024	DEPARTMENT OF HEALTH	DEPT OF HEALTH PHARM PERTH GOVERNMENT SERVICES NOT ELSE	\$ 132.00
TOTAL CEO CREDIT CARD:			\$ 8,023.18

07/04/2024	WOOLWORTHS KALGOORLIE	WOOLWORTHS/KALGOORLIE KALGOORLIE GROCERY STORES, SUPERMARKETS	\$ 48.00
10/04/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 31.10
10/04/2024	AUSTRALIA POST	AUSPOST ONLINE RETURN MELBOURNE POSTAL SERVICES GOVERNMENT	\$ 9.60
15/04/2024	LANDGATE	LANDGATE GOVERNMENT SERVICES NOT ELSE	\$ 61.00
16/04/2024	SAFETYCULTURE PTY LTD	SAFETYCULTURE TOWNSVILLE CI COMPUTER SOFTWARE	\$ 31.90
24/04/2024	DEPARTMENT OF TRANSPORT	SHIRE OF YILGARN SOUTHERN CROSS GOVERNMENT SERVICES NOT ELSE	\$ 18.90
23/04/2024	BODALLIN ROADHOUSE	L. H. PERRY&SONS PTY. L CRYSTAL BROOK FUEL DISPENSER, AUTOMATED	\$ 50.00
TOTAL EMCS CREDIT CARD:			\$ 250.50
TOTAL CREDIT CARD:			\$ 8,273.68

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
FUEL CARDS			
27/04/2024	UNITED KELLERBERRIN	5207 9653 FUEL	\$ 115.71
27/04/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
19/05/2024	UNITED KELLERBERRIN	5207 9653 FUEL	\$ 120.86
19/05/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
22/05/2024	WEX AUSTRALIA	5207 9653 CARD FEE	\$ 10.93
		CARD 5207 9653 TOTAL:	\$ 249.16
07/05/2024	BP GOLDEN GATE	5294 7495 FUEL	\$ 241.12
07/05/2024	WEX AUSTRALIA	5294 7495 TRANSACTION FEE	\$ 0.83
09/05/2024	BP SOUTHERN CROSS	5294 7495 FUEL	\$ 206.07
09/05/2024	WEX AUSTRALIA	5294 7495 TRANSACTION FEE	\$ 0.83
19/05/2024	7-ELEVEN WANNEROO	5294 7495 FUEL	\$ 193.24
19/05/2024	WEX AUSTRALIA	5294 7495 TRANSACTION FEE	\$ 0.83
22/05/2024	WEX AUSTRALIA	5294 7495 CARD FEE	\$ 10.93
		CARD 5294 7495 TOTAL:	\$ 653.85
22/05/2024	WEX AUSTRALIA	5521 9892 CARD FEE	\$ 10.93
		CARD 5521 9892 TOTAL:	\$ 10.93
23/04/2024	DUNNINGS SOUTHERN CROSS	5701 7682 FUEL	\$ 45.01
23/04/2024	WEX AUSTRALIA	5701 7682 TRANSACTION FEE	\$ 0.83
29/04/2024	DUNNINGS SOUTHERN CROSS	5701 7682 FUEL	\$ 61.96
29/04/2024	WEX AUSTRALIA	5701 7682 TRANSACTION FEE	\$ 0.83
22/05/2024	WEX AUSTRALIA	5701 7682 CARD FEE	\$ 10.93
		CARD 5701 7682 TOTAL:	\$ 119.56
22/05/2024	WEX AUSTRALIA	5809 3955 CARD FEE	\$ 10.93
		CARD 5809 3955 TOTAL:	\$ 10.93
22/05/2024	WEX AUSTRALIA	5842 7070 CARD FEE	\$ 10.93
		CARD 5842 7070 TOTAL:	\$ 10.93
26/04/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 116.77
26/04/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
01/05/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 131.88
01/05/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
05/05/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 48.50
05/05/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
12/05/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 99.60
12/05/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
18/05/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 124.18
18/05/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
22/05/2024	WEX AUSTRALIA	6339 6948 CARD FEE	\$ 10.93
23/05/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 45.70
23/05/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
27/05/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 137.22
27/05/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
		CARD 6339 6948 TOTAL:	\$ 720.59
22/05/2024	WEX AUSTRALIA	6346 5230 CARD FEE	\$ 10.93
		CARD 6346 5230 TOTAL:	\$ 10.93

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Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
FUEL CARDS			
27/04/2024	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 56.19
27/04/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
28/04/2024	AMPOL MECKERING	6673 6959 FUEL	\$ 98.31
28/04/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
13/05/2024	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 117.57
13/05/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
22/05/2024	WEX AUSTRALIA	6673 6959 CARD FEE	\$ 10.93
CARD 6673 6959 TOTAL:			\$ 285.49
22/05/2024	WEX AUSTRALIA	5240 1576 CARD FEE	\$ 10.93
CARD 5240 1576 TOTAL:			\$ 10.93
22/05/2024	WEX AUSTRALIA	5526 7685 CARD FEE	\$ 10.93
CARD 5526 7685 TOTAL:			\$ 10.93
22/05/2024	WEX AUSTRALIA	5808 4749 CARD FEE	\$ 10.93
CARD 5808 4749 TOTAL:			\$ 10.93
TOTAL FUEL CARD:			\$ 2,105.16

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Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
FUEL CARDS			
13/04/2024	UNITED KELLERBERRIN	5207 9653 FUEL	\$ 115.58
13/04/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
19/04/2024	UNITED KELLERBERRIN	5207 9653 FUEL	\$ 109.75
19/04/2024	WEX AUSTRALIA	5207 9653 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	5207 9653 CARD FEE	\$ 11.29
CARD 5207 9653 TOTAL:			\$ 238.28
16/04/2024	BP THE LAKES 1903	5294 7495 FUEL	\$ 109.51
16/04/2024	WEX AUSTRALIA	5294 7495 TRANSACTION FEE	\$ 0.83
19/04/2024	HIGHWAYCOMBE FUEL AND CO	5294 7495 SURCHARGE	\$ 8.89
19/04/2024	HIGHWAYCOMBE FUEL AND CO	5294 7495 FUEL	\$ 227.06
19/04/2024	HIGHWAYCOMBE FUEL AND CO	5294 7495 FUEL	\$ 80.40
19/04/2024	WEX AUSTRALIA	5294 7495 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	5294 7495 CARD FEE	\$ 11.29
CARD 5294 7495 TOTAL:			\$ 438.81
26/03/2024	BP SOUTHERN CROSS	5521 9892 FUEL	\$ 82.01
26/03/2024	WEX AUSTRALIA	5521 9892 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	5521 9892 CARD FEE	\$ 11.29
CARD 5521 9892 TOTAL:			\$ 94.13
03/04/2024	DUNNINGS SOUTHERN CROSS	5701 7682 FUEL	\$ 105.17
03/04/2024	WEX AUSTRALIA	5701 7682 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	5701 7682 CARD FEE	\$ 11.29
CARD 5701 7682 TOTAL:			\$ 117.29
01/04/2024	BP MERREDIN	5809 3955 FUEL	\$ 125.29
01/04/2024	WEX AUSTRALIA	5809 3955 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	5809 3955 CARD FEE	\$ 11.29
CARD 5809 3955 TOTAL:			\$ 137.41
22/04/2024	WEX AUSTRALIA	5842 7070 CARD FEE	\$ 11.29
CARD 5842 7070 TOTAL:			\$ 11.29
23/03/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 133.65
23/03/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
29/03/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 86.72
29/03/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
30/03/2024	AMPOL MUNDARING	6339 6948 FUEL	\$ 88.58
30/03/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
07/04/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 102.27
07/04/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
11/04/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 84.37
11/04/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
17/04/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 75.00
17/04/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
20/04/2024	DUNNINGS SOUTHERN CROSS	6339 6948 FUEL	\$ 43.87
20/04/2024	WEX AUSTRALIA	6339 6948 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	6339 6948 CARD FEE	\$ 11.29
CARD 6339 6948 TOTAL:			\$ 631.56

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Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
FUEL CARDS			
22/04/2024	WEX AUSTRALIA	6346 5230 CARD FEE	\$ 11.29
		CARD 6346 5230 TOTAL:	\$ 11.29
22/03/2024	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 77.83
22/03/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
22/03/2024	ATLAS FUEL ASCOT	6673 6959 SURCHARGE	\$ 2.29
22/03/2024	ATLAS FUEL ASCOT	6673 6959 FUEL	\$ 91.46
22/03/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
23/03/2024	ATLAS FUEL SAWYERS VALLEY	6673 6959 SURCHARGE	\$ 2.51
23/03/2024	ATLAS FUEL SAWYERS VALLEY	6673 6959 FUEL	\$ 79.74
23/03/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
29/03/2024	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 71.55
29/03/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
31/03/2024	AMPOL MUNDARING	6673 6959 FUEL	\$ 70.74
31/03/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
12/04/2024	BP SOUTHERN CROSS	6673 6959 FUEL	\$ 72.35
12/04/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
14/04/2024	BP MERREDIN	6673 6959 FUEL	\$ 100.12
14/04/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
17/04/2024	AMPOL MECKERING	6673 6959 FUEL	\$ 99.12
17/04/2024	WEX AUSTRALIA	6673 6959 TRANSACTION FEE	\$ 0.83
22/04/2024	WEX AUSTRALIA	6673 6959 CARD FEE	\$ 11.29
		CARD 6673 6959 TOTAL:	\$ 685.64
22/04/2024	WEX AUSTRALIA	5240 1576 CARD FEE	\$ 11.29
		CARD 5240 1576 TOTAL:	\$ 11.29
22/04/2024	WEX AUSTRALIA	5526 7685 CARD FEE	\$ 11.29
		CARD 5526 7685 TOTAL:	\$ 11.29
22/04/2024	WEX AUSTRALIA	5808 4749 CARD FEE	\$ 11.29
		CARD 5808 4749 TOTAL:	\$ 11.29
		TOTAL FUEL CARD:	\$ 2,399.57

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Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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CHQ/EFT	Date	Payee	Description	Amount
DIRECT DEBITS				
DD18742.1	09/04/2024	THE TRUSTEE FOR AWARE SUPER	PAYROLL	\$ 13,896.53
DD18742.2	09/04/2024	MERCER SUPER TRUST	PAYROLL	\$ 879.46
DD18742.3	09/04/2024	BT PANORAMA SUPER	PAYROLL	\$ 599.23
DD18742.4	09/04/2024	HESTA SUPER FUND	PAYROLL	\$ 663.92
DD18742.5	09/04/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 86.52
DD18742.6	09/04/2024	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL	\$ 574.22
DD18742.7	09/04/2024	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL	\$ 1,271.11
DD18742.8	09/04/2024	BEATON FARMING CO SUPERANNUATION FUND	PAYROLL	\$ 1,028.21
DD18742.9	09/04/2024	AUSTRALIAN SUPER	PAYROLL	\$ 2,617.88
DD18742.10	09/04/2024	CBUS	PAYROLL	\$ 734.94
DD18742.11	09/04/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 1,174.10
DD18742.12	09/04/2024	PRIME SUPER	PAYROLL	\$ 1,190.02
DD18742.13	09/04/2024	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	PAYROLL	\$ 653.02
DD18742.14	09/04/2024	MLC SUPER FUND	PAYROLL	\$ 302.44
TOTAL DIRECT DEBIT 18742:				\$ 25,671.60
DD18778.1	23/04/2024	THE TRUSTEE FOR AWARE SUPER	PAYROLL	\$ 14,019.77
DD18778.2	23/04/2024	MERCER SUPER TRUST	PAYROLL	\$ 882.17
DD18778.3	23/04/2024	BT PANORAMA SUPER	PAYROLL	\$ 609.24
DD18778.4	23/04/2024	HESTA SUPER FUND	PAYROLL	\$ 658.90
DD18778.5	23/04/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 133.58
DD18778.6	23/04/2024	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL	\$ 581.98
DD18778.7	23/04/2024	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL	\$ 1,158.80
DD18778.8	23/04/2024	BEATON FARMING CO SUPERANNUATION FUND	PAYROLL	\$ 1,022.09
DD18778.9	23/04/2024	AUSTRALIAN SUPER	PAYROLL	\$ 2,413.84
DD18778.10	23/04/2024	CBUS	PAYROLL	\$ 736.58
DD18778.11	23/04/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL	\$ 1,173.95
DD18778.12	23/04/2024	PRIME SUPER	PAYROLL	\$ 1,195.69
DD18778.13	23/04/2024	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	PAYROLL	\$ 642.46
DD18778.14	23/04/2024	MLC SUPER FUND	PAYROLL	\$ 303.83
TOTAL DIRECT DEBIT 18778:				\$ 25,532.88
TOTAL DIRECT DEBITS:				\$ 51,204.48

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Payments made from the Municipal Account for the Period 1st May 2024 to 31st May 2024
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CHQ/EFT	Date	Payee	Description	Amount
BANK				
CHARGES				
	01/04/2024	WESTPAC BANK	BANK CHARGES	\$ 20.00
	01/04/2024	WESTPAC BANK	BANK CHARGES	\$ 135.63
	01/04/2024	WESTPAC BANK	BANK CHARGES	\$ 834.06
TOTAL BANK CHARGES:				\$ 989.69

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Payments made from the Trust Account for the Period 1st May 2024 to 31st May 2024
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Date	Payee	Description	Amount
EFT			
03/05/2024	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	EFT15201	\$ 56.65
		TOTAL EFTS:	\$ 56.65