



Attachments

Council

Meeting

October 2023

Attachments

Minutes/Notes

Ordinary Meeting of Council –September 2023

Bushfire Advisory Committee-September 2023

Agenda Attachments

9.2.1 Financial Reports-September 2023

9.2.2 Accounts for Payment –September 2023



Minutes

Ordinary Meeting of Council

21 September 2023
2023

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting over at 5pm.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Presiding member Cr Wayne Della Bosca announced to the September Ordinary Meeting of Council is being recorded.

There are five nominations for three positions on Council, the Local Government Elections will take place on the 21 October 2023.

It is to be noted by the members of the public that Public Question Time is the only forum in which members of the public are invited to contribute to the Council meeting.

Cr Rose applied for a leave of absence for this September meeting, however, did not need to take the leave so is in attendance.

3. ATTENDANCE

Members	Cr W Della Bosca	President
	Cr B Close	Deputy President
	Cr J Cobden	
	Cr L Granich	
	Cr G Guerini	
	Cr P Nolan	
	Cr L Rose	
Council Officers	N Warren	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	G Brigg	Executive Manager Infrastructure
	F Mudau	Finance Manager
	L Della Bosca	Minute Taker
Apologies:	Nil	
Observers:	Kaye Crafter, Yvonne Ramsay, Michael Ramsay, Steven Bush and Lynn McPhedran	
Leave of Absence:	Nil	

4. DECLARATION OF INTEREST

Cr Wayne Della Bosca declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to 9.1.3 'Yilgarn Cricket Club-Waiver of Sports Complex Oval Hire Fee' due to being a life member of the Yilgarn Cricket Association.

Cr Jodie Cobden declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to 9.1.4 'CWA of WA Southern Cross-Waiver of Community Centre Hire Fee' due to being a member of the organisation committee of the function requesting the waive.

Cr Gary Guerini declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to 9.1.5 'Southern Cross Motor Cycle Club-Waiver of Community Centre Hire Fee' due to being the President of the Southern Cross Motorcycle club.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the August 2023 Ordinary Meeting of Council, the following question was posed;

Question: Is the Shire of Yilgarn responsible for the maintenance of the Koolyanobbing road from the railway line crossing, inclusive of the crossing, into the Koolyanobbing mine camp? The road is becoming worn with increasingly growing pot holes. There is also a section of road past the railway crossing which is very narrow with a large drop off onto the shoulder which could be difficult to navigate should heavy traffic have to pass on the section.

Answer during the meeting; The Shire President replied that the Executive Manager Infrastructure would look into the issue and also contact the Australian rail track corporation regarding the issues on the railway crossing.

Follow up information for Council and Observers

Shire staff have inspected the affected area of the Koolyanobbing Road and are following up on the repairs that need to be made.

5.1. PUBLIC QUESTION TIME

Mrs. Kay Crafter attended public question time and posed the following question;

Question: I have a problem with the supply of water in the Yilgarn, mining companies are using water from Mundaring Weir in greater volumes - Mt Holland, Koolyanobbing and Marvel Loch. Main roads are having a field day also, even though they are using whatever free water they can find.

I pay \$9.22 a kiloliter now and by the end of summer it will be a lot more. Do the big users pay more or less than the average householder or do we subsidies their

costs? We have many voids that hold salt water in the Yilgarn and some are quite close to Southern Cross, Marvel Loch, Bullfinch, Koolyanobbing and probable Mt Holland. I don't know the volumes that are available but can we make use of this resource? Can we use reverse osmosis or some other way to give our water supply a boost? Would it be possible for the Shire to put funds aside to look for a way to use these sources for the betterment of our communities? I know it will be expensive but so will the alternative be if and when we run out of water from Mundaring-that is on the cards in El Nino gets happening. Why not be proactive and start researching ways to future drought proof our shire.

Water has been a problem in the Yilgarn for 60,000 years or more. Now we have water that can be used for our benefit. Let's use it.

Incidentally, the sprinklers in Antares Street need attention, the ducks have taken up residence in the puddle outside the Club Hotel and the service road near the tyre service has had a really good wash down. Tuesday night was still no breeze and the sprinklers spread water from the Club to the eagle servo. Not a good look for a town that should be conserving water much better than it is.

Answer: The Shire President replied that a lot of water in the Mundaring weir is desalinated ocean water and although there is a lot of water around the Shire of Yilgarn the water has a very high concentration of salt. The Shire President then referred the questions to the CEO. The CEO addressed the issues as follows

- If Council feel the issue of how to boost the Shire water supply is of interest the issue can be budgeted for.
- Shire staff are aware of the issue with the sprinklers in the main street and will take this issue on notice.
- The Department of Water and Regulatory Service are working on Dulyalbin and Lapsley tanks water sources to ensure continuity of the water supply.
- As the question was quite lengthy the CEO took on notice to ensure the full matter is considered and actioned as necessary.

Cr Nolan noted that the issue of water rates and usage is a State Government Policy issue and should be taken up to State Government level.

Michale Ramsay attended public question time and posed the following question;

Question: *What is the minimum area I would need to build in on my block?*

Answer: The Shire President referred the question onto the CEO.

The CEO, for observers, confirmed that the question posed is referring to a planning application made to Council included in today's agenda. The Shire of Yilgarn uses a town planner to address planning applications and as such would have to request that the planner pass the information requested to yourselves in writing, however, per dwelling 875 square meters is the minimum area needed and an application for a third dwelling would need an average of 3000 square meters as regulated by the Residential Design Codes (R-Codes) produced by the Western Australian Planning

Commission.

Michael Ramsey questioned how it was that there seems to be examples of buildings in Southern Cross that do not comply with the R codes giving the houses opposite the Community Resource Centre on Antares Street and the sandstone houses on Hydra Street as examples.

The CEO explained the houses on Antares Street had an exemption and that the houses on Hydra were built a long time ago and complied with the R codes at the time of building.

The Shire Present thanked both Kaye Crafter and Michael Ramsay for their questions.

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday, 17 August 2023

136/2023

Moved Cr Cobden/Seconded Cr Close

That the minutes from the Ordinary Council Meeting held on the 17 August 2023 be confirmed as a true record of proceedings.

CARRIED (7/0)

6.2 Great Eastern Country Zone (GECZ), Monday, 21 August 2023

137/2023

Moved Cr Granich/Seconded Cr Rose

That the minutes from the GECZ Meeting held on the 21 August 2023 be received.

CARRIED (7/0)

6.3 Local Emergency Management Committee (LEMC), Thursday, 24 August 2023

138/2023

Moved Cr Cobden/Seconded Cr Guerini

That the minutes from the LEMC Meeting held on the 24 August 2023 be received.

CARRIED (7/0)

6.4 Central East Accommodation Care Alliance Inc Management Committee (CEACA), Monday, 4 September 2023

139/2023

Moved Cr Guerini/Seconded Cr Cobden

That the minutes from the CEACA Management Committee Meeting held on the 4 September 2023 be received.

CARRIED (7/0)

6.5 Wheatbelt East Regional Organisation of Council Inc (WEROC), Monday, 4 September 2023

140/2023

Moved Cr Cobden Seconded Cr Rose

That the minutes from the WEROC Meeting held on the 4 September 2023 be received.

CARRIED (7/0)

6.6 Shire of Yilgarn Tourism Advisory Committee, Wednesday, 6 September 2023

141/2023

Moved Cr Cobden/Seconded Cr Rose

That the minutes from the Shire of Yilgarn Tourism Advisory Committee Meeting held on the 6 September 2023 be received.

CARRIED (7/0)

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

8. DELEGATES' REPORTS

Cr Wayne Della Bosca announced the following;

- Attended the GECZ meeting on the 21 August 2023
- Attended the Wheatbelt North RRG meeting on the 22 August 2023
- Attended the 'Staying in Place' information session on the 23 August 2023
- Attended the LEMC meeting on the 24 August 2023
- Attended the YSSSA carnival on the 1 September 2023
- Attended the CEACA meeting on the 4 September 2023
- Attended the WEROC meeting on the 4 September 2023
- Attended the WALGA Conference on the 17-19 September 2023

Cr Nolan announced the following;

- Attended the Wheatbelt Agcare meeting on the 22 August 2023

Cr Rose announced the following;

- Attended the Shire of Yilgarn Tourism advisory Committee Meeting on the 6 September 2023
- Attended the Mt Hampton Progress Association Committee meeting on the 8 September 2023
- Attended the WALGA Conference on the 17-19 September 2023

Cr Granich announced the following

- Attended the Southern Cross Agriculture Show on the 26 August 2023
- Attended the WALGA Conference on the 17-19 September 2023

Cr Cobden announced the following;

- Attended the Shire of Yilgarn Tourism advisory Committee Meeting on the 6 September

UNCONFIRMED

9.1 Officer Report – Chief Executive Officer

9.1.1 Proposed Dwelling – Lot 912 (No 9) Taurus Street, Southern Cross

File Reference	6.1.1.198 & 3.1.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Liz Bushby, Town Planning Innovations
Attachments	1. Plans

Purpose of Report

Council is to consider a planning application for a proposed dwelling on Lot 912 (No 9) Taurus Street, Southern Cross. The dwelling is proposed to be constructed out of sea containers.

Background

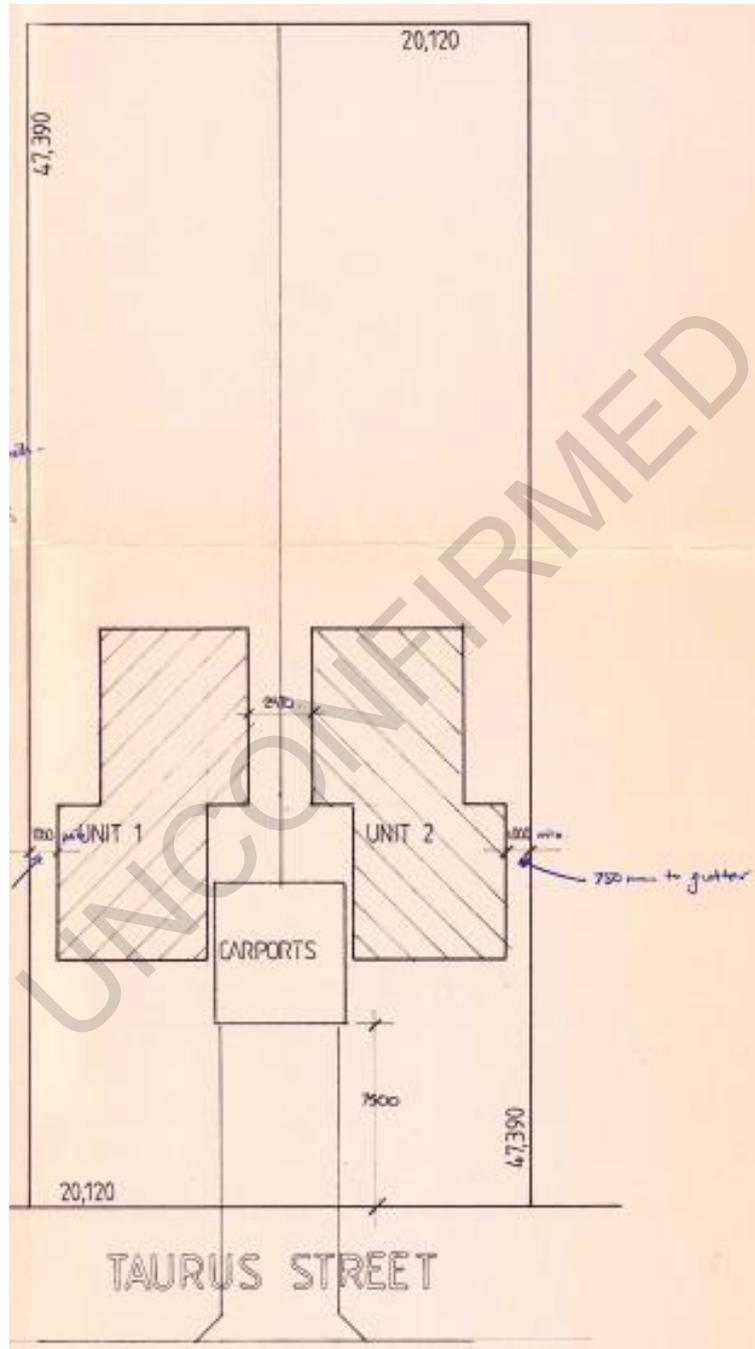
- Location**

Lot 912 is located in Southern Cross townsite. The closest intersection is Taurus Street and Phoenix Street. A location plan is included below for convenience.



- **Existing Development**

The lot has been developed with two grouped dwellings. The Shire's records indicate that a Building Permit for two dwellings on the lot was issued in 1988.



Above: Site Plan from 1988 Building Permit

Comment

- **Description of Development**

Plans have been lodged for a third dwelling unit on the lot – Attachment 1.

The Shire has advised that the structure is proposed to be built out of sea containers.

- **Zoning and Land Use Permissibility**

Lot 912 is zoned ‘Residential’ with an ‘R10’ density code under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

The density code dictates the permissible site requirements, such as setbacks, under the Residential Design Codes (R Codes) which operate as a State Planning Policy.

Part of the planning assessment for any application involves determining which land use definition ‘best fits’ the proposal.

The owners have applied for a ‘granny flat’ which is older terminology for what is now called ‘ancillary accommodation’ in the Scheme, and ‘ancillary dwelling’ in the Residential Design Codes.

An ‘ancillary dwelling’ is defined in the Residential Design Codes as a *‘self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house’*.

The proposed development cannot be construed as an ‘ancillary dwelling’ as it is not proposed on the same lot as a single house. Instead it is proposed on the same lot as two grouped dwellings.

The development is therefore construed as a third ‘grouped dwelling’ which is defined in the Residential Design Codes as *‘a dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above or below another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property’*.

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

Under Table 1, Council has discretion to consider a grouped dwelling in a Residential zone.

TABLE 1 - ZONING TABLE

ZONES							
		Residential	Commercial	Industrial	Special Use	Townsite	Rural Mining
USE CLASSES							
43	Residential Single House Attached House Grouped Dwelling	P AA AA	AA AA		Refer to Appendix	P AA AA	P

Notwithstanding the above, Council also has to consider:

1. The density code on the Scheme maps; and
 2. The Residential Design Codes which operate as a State Planning Policy.
- **State Planning Policy 7.3 - Residential Design Codes**

The Residential Design Codes (R-Codes) are produced by the Western Australian Planning Commission. The R-Codes provide a basis for the control and assessment of residential development throughout Western Australia.

The R Codes have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Under the Residential Design Codes there are specific 'Deemed to Comply' site area requirements set out under Table 1.

For the R10 density code, Table 1 requires a minimum site area per grouped dwelling of 875m², and an average site area of 1000m².

1 R-Code	2 Dwelling type	3 Minimum site area per dwelling (m ²) ◆
R2	Single house or grouped dwelling	Min 5000
R2.5	Single house or grouped dwelling	Min 4000
R5	Single house or grouped dwelling	Min 2000
R10	Single house or grouped dwelling	Min 875 Av 1000

Essentially this means an R10 coded lot would need a 3000m² area to meet the average site area (required for 3 grouped dwellings).

Lot 912 only has a lot size 953m² so has insufficient area for a third grouped dwelling.

- **Assessment Comments**

As the application does not comply with the basic site areas required by the Residential Design Codes, and the plans are of a poor quality, TPI has not completed an assessment against the other site requirements of the Residential Design Codes, such as setbacks, site open space, outdoor living areas, parking or privacy.

Apart from non-compliance with the Residential Design Code site requirements, there is concern over the visual impact of the proposed development.

- **Consultation**

The application has not been advertised for public comment due to non-compliance with the site areas required for the R10 density code.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Yilgarn Town Planning Scheme No 3 – explained in the body of this report.

Clause 1.8.2 : Where a word or term is defined in the Residential Planning Codes then notwithstanding anything else in the Scheme that word or term when used in respect of residential development has the meaning given to it in the Residential Planning Codes.

Strategic Implications

The R10 density code that applies to the subject land is a low density. Due to the lot sizes in the area, most existing properties in Taurus Street can only be developed with a single house and potentially an ancillary dwelling.

Policy Implications

- ***Shire Policy Manual***

The Shire has a Policy Manual dating back to at least June 2012, and the policies appear to have been reviewed on an annual basis.

The Policy Manual has been adopted in accordance with Section 2.7(2) of the *Local Government Act 1995*.

The Policy Manual includes some town planning and building policies, however those policies have not been adopted in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015 (Planning Regulations)*.

This means that the Shires existing planning and building policies do not hold significant weight in terms of any planning assessment.

- ***Residential Design Codes***

New Medium Density Housing Code provisions were proposed as a series of amendments to the existing Residential Design Codes, and were scheduled to be gazetted on the 1 September 2023.

On the 9 August 2023 the Minister for Planning requested that the Western Australian Planning Commission defer gazettal of the amended policy citing concerns over challenges for the existing housing market.

The Department for Planning, Lands and Heritage website confirms under ‘Frequently Asked Questions’ that:

‘Current applications will need to be assessed in accordance with the planning frameworks which apply on the date they are determined. This means that the current (2021) version of Volume 1 of the R-Codes applies unless and until repealed and replaced, and will continue to provide a basis for assessment for most lower and medium density residential development.’

Accordingly, the application is considered in context of Table 1 and definitions contained in the current 2021 version of the Codes.

The Medium Density Housing Codes (as drafted) were going to provide greater flexibility for ancillary dwellings to be considered on grouped dwelling sites.

Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

142/2023

Moved Cr Close/Seconded Cr Rose

That Council:

Refuse the application for a third grouped dwelling on Lot 912 (No 9) Taurus Street, Southern Cross for the following reasons with footnotes:

1. *The development does not comply with the minimum and average site area required under Table 1 of the Residential Design Codes which operate as State Planning Policy 7.3.*
2. *The applicant has not demonstrated that the appearance of the development will not have a negative impact on the amenity of the area.*

Footnote:

- (a) ***The dwelling could not be considered as an ‘ancillary dwelling’ as it is proposed a lot that already contains two grouped dwellings. An ‘ancillary dwelling’, by it’s very definition under the Residential Design Codes, is on the same lot as a single house.***

- (b) ***Under Table 1 of the Residential Design Codes (2021 version) a minimum of 875m² is required per dwelling, and an average of 1000m² is required per dwelling.***

CARRIED (7/0)

UNCONFIRMED

9.1 Officers Report – Chief Executive Officer

9.1.2 Proposed Single House –Lot 599 (No 36) Allen Street, Bullfinch

File Reference	3.1.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Liz Bushby, Town Planning Innovations
Attachments	Nil

Purpose of Report

Council is to consider a planning application for a single house on Lot 599 (No 36) Allen Street, Bullfinch. The single house is a new transportable dwelling.

Background

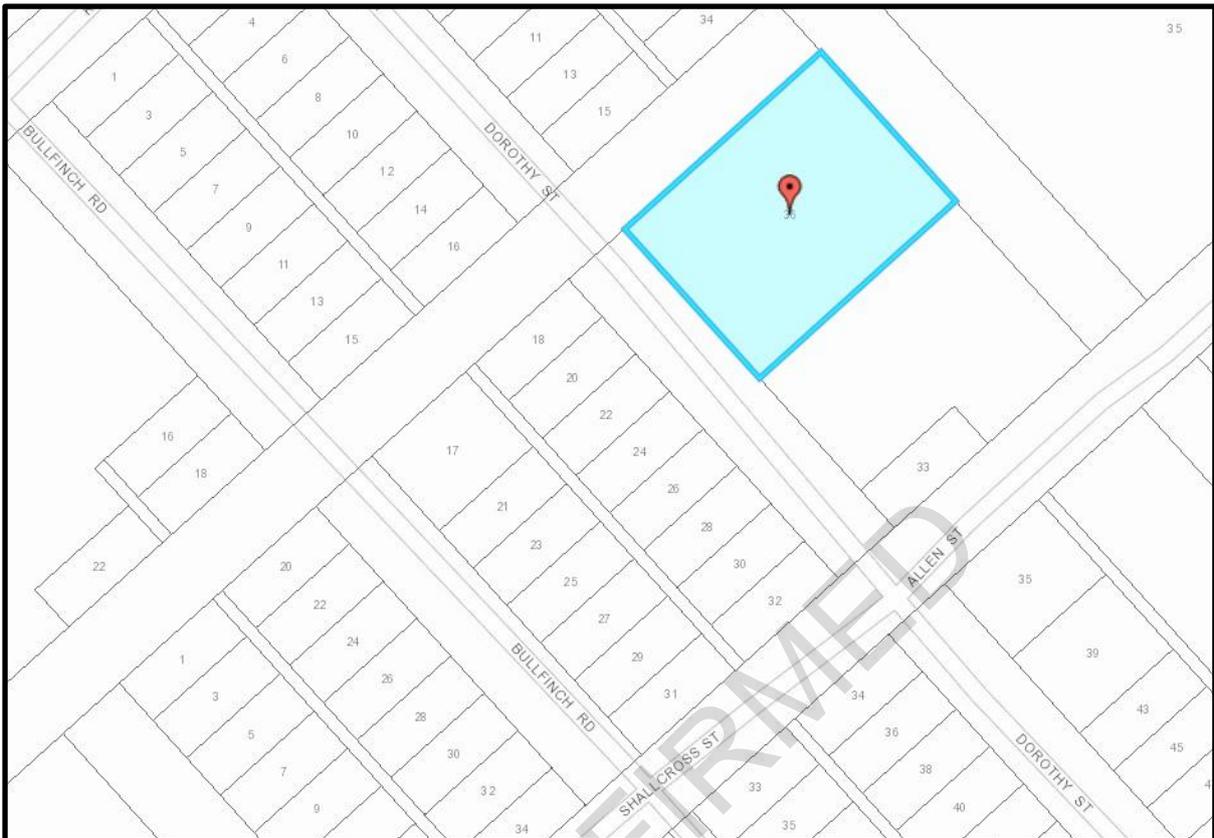
- **Location and Existing Development**

Lot 599 has access from Dorothy Street which is a constructed road. It also has frontage to Allen Street at the rear, however Allen Street is unconstructed road reserve.

The closest intersection is Dorothy Street and Shellcross Street. The lot has an approximate area of 8497m².

There was previously a house on the lot which was built around 1994. The house has been demolished. A concrete pad and an outbuilding remain on the lot.

A location plan and aerial is included over page for convenience.



Above: Location plan showing Lot 59 in blue



Above: Aerial plan

Comment

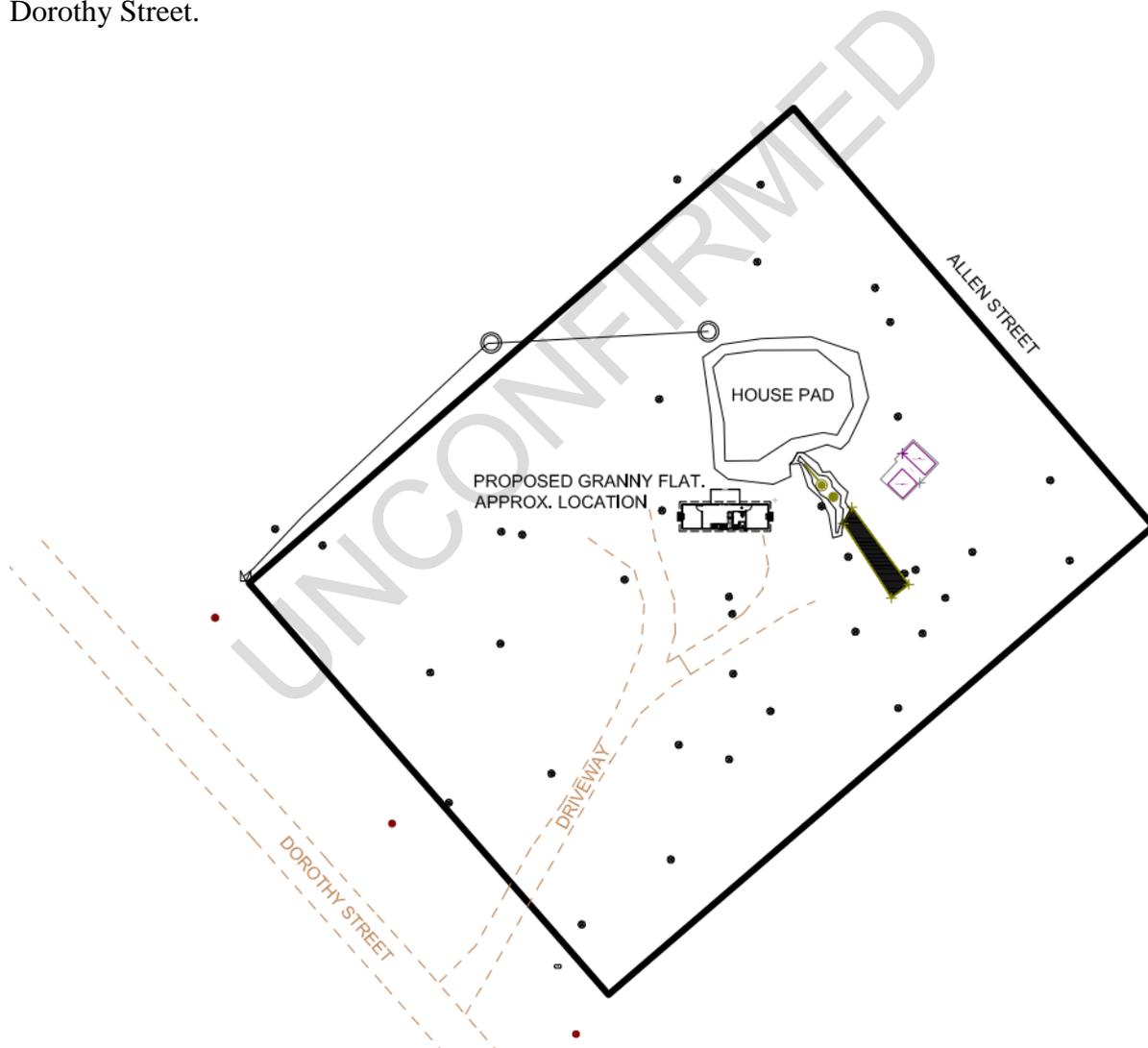
- **Zoning**

Lot 599 is zoned 'Rural/Mining' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

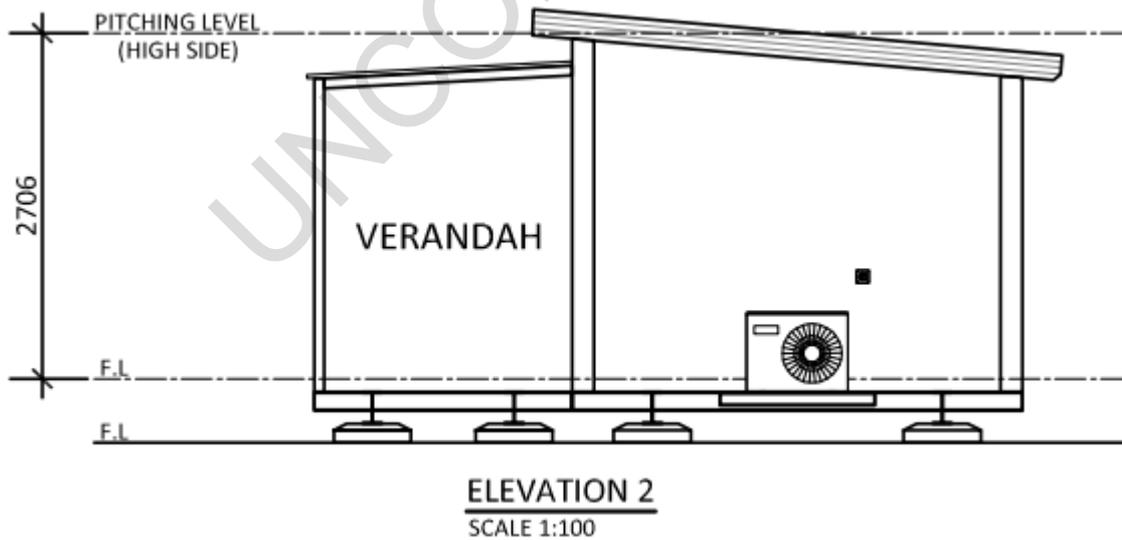
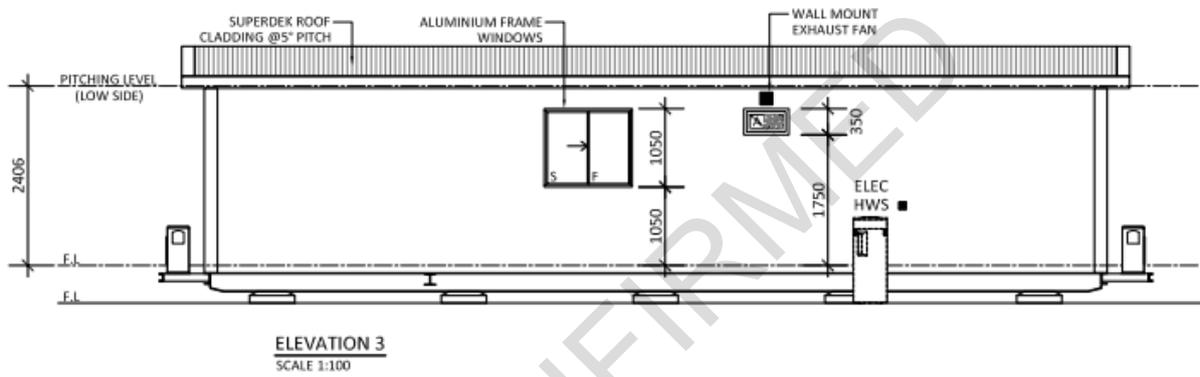
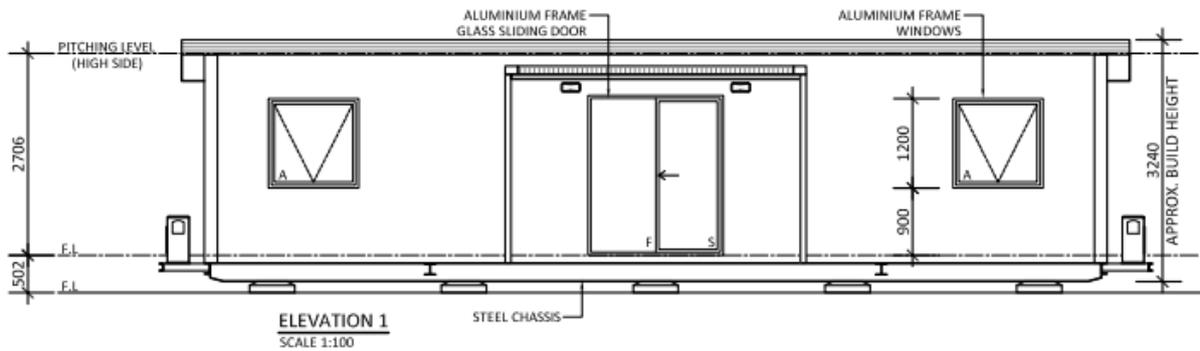
No density code applies to the 'Rural/Mining' zone under the Scheme, and no assessment is required under the Residential Design Codes, as the lot is not within a Residential zone.

- **Description of Application**

The owner has applied for a 'new transportable home' on Lot 599. Access is proposed from Dorothy Street.



The dwelling will have a floor area of 42m². Elevations are included below for ease of reference.



- **Assessment**

In the absence of any specific scheme requirements, the main consideration is whether there will be any significant visual impact associated with the proposed structure, or potential for negative impact on neighbouring lots or the existing streetscape.

Having regard for the size of the lot (which is over 8000m²), that the dwelling is new, that the structure is low scale, and the proposed location is in the rear portion of the lot, it is not considered that the development will have a significant negative impact on the amenity of the area.

TPI recommends conditional support for the proposal.

- **State Planning Policy 3.7 Planning in Bushfire Prone Areas**

Under the ‘deemed provisions’ of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have ‘due regard’ to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of ‘State Planning Policy 3.7: Planning in Bushfire Prone Areas’ (SPP 3.7).

The Western Australian Planning Commission released SPP3.7 and associated Guidelines for Planning in Bushfire Prone Areas (‘the Guidelines’) in December 2015. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website.

Lot 599 is within a declared bushfire prone area. The owner has lodged a Bushfire Attack Level (BAL) assessment report. A BAL assessment examines matters such as slope and vegetation types within 100 metres.

BAL ratings range from BAL-Low to BAL-FZ (flame zone). The higher the BAL rating, the higher the risk of fire – refer to the table over page.

Rating	Explanation	Risk
BAL - LOW	There is insufficient risk to warrant any specific construction requirements but there is still some risk.	VERY LOW
BAL - 12.5	There is a risk of ember attack. The construction elements are expected to be exposed to a heat flux not greater than 12.5 kW/m ² .	LOW
BAL - 19	There is a risk of ember attack and burning debris ignited by wind borne embers and a likelihood of exposure to radiant heat.	MODERATE
BAL - 29	There is an increased risk of ember attack and burning debris ignited by windborne embers and a likelihood of exposure to an increased level of radiant heat.	HIGH
BAL - 40	There is a much-increased risk of ember attack and burning debris ignited by windborne embers, a likelihood of exposure to a high level of radiant heat and some likelihood of direct exposure to flames from the fire front	VERY HIGH
BAL - FZ	There is an extremely high risk of ember attack and burning debris ignited by windborne embers, and a likelihood of exposure to an extreme level of radiant heat and direct exposure to flames from the fire front.	EXTREME

From a planning perspective, any BAL rating of BAL-29 or below is acceptable. The BAL assessment for Lot 599 cites a BAL rating of BAL-19.

The house position in the BAL assessment is slightly different to the site plan lodged for this application, however it is considered that the report demonstrates that a suitable BAL rating can be achieved, and an updated BAL assessment can be required at the separate building permit stage if required.

The BAL rating determines whether higher construction standards will apply at the separate building permit stage.

It should be noted that the driveway is not more than 70 metres, and the lot has access to reticulated water. Where a driveway is more than 70 metres, or a lot relies on water tanks, there are additional fire mitigation requirements under the relevant planning for bushfire guidelines.

- **Consultation**

Shire Administration has advertised the application for public comment. Advertising closes on the 20 September 2023.

At the time of writing this report, no submissions had been received.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include ‘Deemed Provisions’ that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines ‘matters to be considered by Council’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Yilgarn Town Planning Scheme No 2 – explained in the body of this report.

Under Clause 3.1.1 the Scheme states that ‘*The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses.*’

Under Clause 5.3.2 Council may permit a Transportable Dwelling to be placed on a lot within the District and used as a residential dwelling if, in the opinion of Council, the Transportable Dwelling:-

- a) complies with all applicable statutes, by-laws and regulations relating to dwelling houses applicable both to the Transportable Dwelling and the lot upon which it is to be situate following transportation and will not detrimentally affect the amenity of the locality in which the Transportable dwelling is to be situate; or
- b) has been constructed of new materials and has been designed and built specifically to be capable of being dismantled, transported and reconstructed.

A single house is permitted in the Rural/Mining zone under Table 1 (the Zoning Table), but the Scheme has no specific provisions or setback requirements for a dwelling in the Rural/Mining zone.

Under Clause 6.1.2 (d) of the Scheme a single house is exempt from the need for planning approval (as a single house is permitted in the Rural/Mining zone).

Notwithstanding the above, the development is not listed as exempt from the need for planning approval under the *Planning and Development (Local Planning Schemes) Regulations 2015*, which is the dominant legislation.

Strategic Implications

There are no known strategic implications associated with the proposal.

Policy Implications

There are no Shire Policies that are relevant to this application.

Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

143/2023

Moved Cr Cobden Seconded Cr Granich

That Council:

- A. *Note that the application for a new transportable single house on Lot 599 (No 36) Allen Street, Bullfinch has been advertised for public comment. Advertising closes on the 20 September 2023.*
- B. *Approve the application for a new transportable single house on Lot 599 (No 36) Allen Street, Bullfinch subject to the following conditions and footnotes:*
1. *The plans and information lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.*
 2. *All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.*
 3. *If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.*

Footnote:

- (i) *This is a planning consent only. A separate building permit approval is required prior to commencing any site works or construction.*

CARRIED (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.3 Yilgarn Cricket Club – Waiver of Sports Complex and Oval Hire Fees

File Reference	8.2.6.27 & 1.3.9.5
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Nic Warren-Chief Executive Officer
Attachments	Nil

Cr Wayne Della Bosca declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 due to being a life member of the Yilgarn Cricket Association.

Purpose of Report

To submit to Council a request from the Yilgarn Cricket Club, for the waiving of fees associated with hire of the Southern Cross Sports Complex and Oval for the 2023/2024 season.

Background

The Yilgarn Cricket Club reformed for the 2022/2023 season, and have entered into the local district competition.

The Club will be utilising the Southern Cross Sports Complex and Oval for training and games.

As they are a newly reformed club, they do not currently have a strong financial position.

The Council waived the fees for the 2022/2023 season.

Comment

There is no set fee in the current Shire fees and charges for a cricket season hire. It is estimated a similar amount of Shire contribution for building and oval management would be required as is required for the Southern Cross Football Club season. The fee charged to the Southern Cross Football Club is \$3,600 per annum.

Whilst this does not cover Council's full costs, it is a notable contribution.

Council's incurred costs include cleaning, building maintenance, utilities and oval management.

It is suggested, a fee similar to that applied to the football club for the hire of facilities by the Yilgarn Cricket Club would be fair.

Furthermore, Council are asked to consider the waiving of facility hire fees for the Yilgarn Cricket Club, for the 2023/2024 season, valued at \$3,600.

The waiver will assist the club to operate in a financially sound manner and will assist in providing a summer sporting activity for the Yilgarn community.

The hire fee value is greater than the amount permitted to be waived by the CEO under delegation, as such, the matter has been referred to Council.

It is proposed that the waiver of the 2023/2024 annual hire fees be the last year of untied waiver, with any future waivers requiring a financial position statement to be provided, to determine the viability of the club moving forward.

Statutory Environment

Delegation Register

LGA14 Donations and Waiver of Hire Fees

Date Adopted:	17 March 2016
Date Last Reviewed:	21 April 2022
Policy Reference:	
Delegate:	CEO
Sub-Delegated:	No
Chief Executive Instruction/Procedure:	N/A
History:	Previously LGA30

Legal (Parent):

- Local Government Act 1995 (As Amended) – Section 5.42

Legal (Subsidiary):

- Local Government Act 1995, Sections 6.12

Extent of Delegation:

Council delegates its authority and power to the Chief Executive Officer to consider requests for Donations and Waiver of Hire Fees,

Subject to-

- a) The donation and /or waiver of hire fees request is:
 - a. less than \$500
 - b. for a non-profit group that is located in the Shire of Yilgarn
 - c. for an event that will be held within the Shire and is a general community benefit

- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

Conditions Imposed:

Nil

Legislation:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.
- * Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Social – Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

Policy Implications

Nil.

Financial Implications

Waiving of Hire Fees, valued at \$3,600.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Yilgarn community disadvantaged by location from many	Moderate (8)	A contribution in the form of a waiver of fees, assists with

	sport and cultural activities		providing opportunities associated with cricket.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Reputation damage by not seizing an opportunity to adhere to the Strategic Community Plan in relation to Social outcomes	Low (3)	Waiver enables the shire to continue it's commitment to the Strategic Community Plan.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

144/2023

That Council, by absolute majority, waives the hire fees associated with use of the Southern Cross Sports Complex and Oval, for the Yilgarn Cricket Club for the 2023/2024 season.

And

Council advise the Yilgarn Cricket Club, that any future requests for waivers must be accompanied with a financial position statement.

And

Council are to note the hire bond will still be payable.

CARRIED BY ABSOLUTE MAJORITY (7/0)

UNCONFIRMED

9.1 Officers Report – Chief Executive Officer

9.1.4 CWA of WA Southern Cross – Waiver of Community Centre Hire Fees

File Reference	8.2.6.27 & 1.3.3.2
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Nic Warren-Chief Executive Officer
Attachments	Nil

Cr Jodie Cobden declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 due to being a member of the organisation committee of the function requesting the waive.

Purpose of Report

To submit to Council a request from the CWA of WA Southern Cross (CWA), for the waiving of fees associated with hire of the Southern Cross Community Centre for the 2023 Ladies Day event.

Background

The CWA have lodged an application for the waiver of hire fees associated with the use of the Southern Cross Community Centre. Due to the timing of the application, event and Council meeting, the event would have already been undertaken by the time Council make their decision, however, should Council determine not to waive the fees, the CWA would be invoiced for associated costs.

The Ladies Day event started in Southern Cross in 2017, and in the various iterations of the event over the years, has provided significant social and wellbeing benefits to ladies throughout the Yilgarn district.

Being relatively isolated from the metropolitan area, the Yilgarn community is often limited in access to events such as this. This makes the Ladies Day event so important to the community, as it provides a social networking opportunity, provides access to guest speakers who can enrich and at times motivate attendees to try new endeavors, raises topics around general health and wellbeing, and at its core, provides an opportunity for regional women to feel connected with their peers and to share and discuss the challenges they are facing and the successes they have experienced.

Comment

The CWA have booked the Community Centre from 15 September 2023 to 17 September 2023, although they commence load in Monday 11 September 2023.

The hire fee for the community centre for a “Private Function Per Day” is \$230, and if taking from the 11 to 17 September, the total fee to be waived will be \$1,610.00.

The waiver will not only assist the CWA with the 2023 Ladies Day event, but will ensure funds are available for the numerous other events planned by the CWA for the Yilgarn area.

The hire fee value is greater than the amount permitted to be waived by the CEO under delegation, as such, the matter has been referred to Council.

Statutory Environment

Delegation Register

LGA14 Donations and Waiver of Hire Fees

Date Adopted:	17 March 2016
Date Last Reviewed:	21 April 2022
Policy Reference:	
Delegate:	CEO
Sub-Delegated:	No
Chief Executive Instruction/Procedure:	N/A
History:	Previously LGA30

Legal (Parent):

- Local Government Act 1995 (As Amended) – Section 5.42

Legal (Subsidiary):

- Local Government Act 1995, Sections 6.12

Extent of Delegation:

Council delegates its authority and power to the Chief Executive Officer to consider requests for Donations and Waiver of Hire Fees,

Subject to-

- a) The donation and /or waiver of hire fees request is:
 - a. less than \$500
 - b. for a non-profit group that is located in the Shire of Yilgarn
 - c. for an event that will be held within the Shire and is a general community benefit
- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

Conditions Imposed:

Nil

Legislation:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.
- * Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Social – Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

Policy Implications

Nil.

Financial Implications

Waiving of Hire Fees, valued at \$1,610.00.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Yilgarn community disadvantaged by location from many sport and cultural activities	Moderate (8)	A contribution in the form of a waiver of fees, assists with providing opportunities for Yilgarn community.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil

Compliance	Nil	Nil	Nil
Reputational	Reputation damage by not seizing an opportunity to adhere to the Strategic Community Plan in relation to Social outcomes	Low (3)	Waiver enables the shire to continue it's commitment to the Strategic Community Plan.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

145/2023

Moved Cr Rose/Seconded Cr Close

That Council, by absolute majority, waives the hire fees associated with use of the Southern Cross Community Centre, for the Country Women's Association of WA Southern Cross Branch, for the 2023 Ladies Day event, being a value of \$1,610.00

And

Council are to note the hire bond will still be payable.

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.5 Southern Cross Motor Cycle Club – Waiver of Community Centre Hire Fees

File Reference	1.3.9.8 & 8.2.6.27
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Nic Warren-Chief Executive Officer
Attachments	Nil

Cr Gary Guerini declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 due to being the President of the Southern Cross Motorcycle club.

Purpose of Report

To submit to Council a request from the Southern Cross Motor Cycle Club (SXMCC), for the waiving of fees associated with hire of the Southern Cross Community Centre for the clubs reunion dinner.

Background

The SXMCC have lodged an application for the waiver of hire fees associated with the use of the Southern Cross Community Centre for their Reunion dinner.

The SXMCC have played an important role within the Yilgarn Community, for a long time until just recently running the well-known “King of the Cross” event, and currently, running a number of endurance events and race day events, of which brings significant numbers of people to the Yilgarn area, providing a boost to local businesses as a result.

The Club also provide an avenue for entertainment for those not competing.

The reunion dinner is a way to commemorate the work the club has done, whilst paying respect to the volunteers and participants.

Comment

The SXMCC have booked the Community Centre from 23/9/2023 and seeking 2 days of hire.

The hire fee for the community centre for a “Private Function Per Day” is \$230, with the total fee to be waived being \$460.00.

The waiver will assist the volunteer run, not for profit club to hold the important event.

The hire fee value is greater than the amount permitted to be waived by the CEO under delegation, as such, the matter has been referred to Council.

Statutory Environment

Delegation Register

LGA14 Donations and Waiver of Hire Fees

Date Adopted:	17 March 2016
Date Last Reviewed:	21 April 2022
Policy Reference:	
Delegate:	CEO
Sub-Delegated:	No
Chief Executive Instruction/Procedure:	N/A
History:	Previously LGA30

Legal (Parent):

- Local Government Act 1995 (As Amended) – Section 5.42

Legal (Subsidiary):

- Local Government Act 1995, Sections 6.12

Extent of Delegation:

Council delegates its authority and power to the Chief Executive Officer to consider requests for Donations and Waiver of Hire Fees,

Subject to-

- a) The donation and /or waiver of hire fees request is:
 - a. less than \$500
 - b. for a non-profit group that is located in the Shire of Yilgarn
 - c. for an event that will be held within the Shire and is a general community benefit
- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

Conditions Imposed:

Nil

Legislation:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Social – Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

Policy Implications

Nil.

Financial Implications

Waiving of Hire Fees, valued at \$1,610.00.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Yilgarn community disadvantaged by location from many sport and cultural activities	Moderate (8)	A contribution in the form of a waiver of fees, assists with providing opportunities for Yilgarn community.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Reputation damage by not seizing an opportunity to adhere to the Strategic Community Plan in relation to Social outcomes	Low (3)	Waiver enables the shire to continue it's commitment to the Strategic Community Plan.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

146/2023

Moved Cr Granich/Seconded Cr Rose

That Council, by absolute majority, waives the hire fees associated with use of the Southern Cross Community Centre, for the Southern Cross Motor Cycle Club, for the 2023 Reunion Dinner event, being a value of \$460.00

And

Council are to note the hire bond will still be payable.

CARRIED BY ABSOULUT MAJORITY (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.6 CEACA Future Housing Funding Co-Contribution Commitment

File Reference	1.3.3.18
Disclosure of Interest	None
Voting Requirements	Absolute Majority
Author	Nic Warren – Chief Executive Officer
Attachments	Nil

Purpose of Report

For Council to consider a request from the Central East Accommodation & Care Alliance Inc for a commitment to provide a 10% contribution and land for future independent living units, as well as provide the number of units required.

Background

CEACA was established to conduct research in conjunction with the Wheatbelt Development Commission and Regional Development Australia (RDA) Wheatbelt, which found there was significant under-resourcing of housing, health care beds and other age-appropriate related resources across the region. Formed in 2012, CEACA's current membership includes the Shires of Bruce Rock, Kellerberrin, Merredin, Mt Marshall, Mukinbudin, Westonia, Wyalkatchem and Yilgarn.

Royalties for Regions grants ensured funding for the construction of 71 two-bedroom units across 11 shires in the Central East Wheatbelt Region. All 71 CEACA units were designed in accordance with the Liveable Housing Guidelines, which have been developed by industry leaders in consultation with community members and provide assurance that a home is easier to access, navigate and live in, as well more cost effective to adapt when life's circumstances change.

The first occupants moved into the units in October 2019 and the last of the sites, Bruce Rock, saw their first tenants enter the units in July 2020.

In January 2020, CEACA became a registered charity and as such, not only provide benefits to the elderly and disabled population in the Wheatbelt, but also to others who are experiencing hardship, are on low incomes or are otherwise struggling to find suitable, affordable accommodation in the region to remain living close to family and contribute to their local community.

With the 71 units completed and tenanted, CEACA's focus will move to investigating and developing partnerships and models to provide better care services across the region.

CEACA is currently exploring further funding opportunities, at the CEACA Management Committee Meeting (MCM) held on 4 September 2023 the following was provided by the Executive Officer, in relation to possible future funding of additional independent living units:

Expansion of CEACA Accommodation Units

- *A schedule showing the CEACA member shire currently advised accommodation needs is at Annexure C.*
- *Ongoing discussions with Evoke Living (Northam) and Modular Homes (Wangara) in relation to building 50-60 new Independent Living Units for CEACA shires and the estimated costs.*
- *Discussions with Government representatives and grant consultants have confirmed that Shires should make a cash contribution as well as providing the land. The funding model developed has assumed 10% cash contribution from shires and the draft budget is based on \$450,000 per Unit.*
- *A financial model to investigate the viability of CEACA borrowing 10% of project cost rather than shires making a 10% contribution was developed. Please refer Annexure E. This shows that at low interest rates (assumed 4%) the model could be viable at 95% occupancy but wouldn't be viable at 75% occupancy based on the current annual membership fees (\$15,000 per Shire) and the current annual provision for refurbishment (\$100,00).*

Annexure C and E referenced above from then CEACA MCM is provided as an attachment.

Comment

The minutes from the CEACA MCM provide the following action items for each member Council:

1. Shires to finalise ILU numbers and land details by the end of September 2023.
2. Shires to provide a letter of commitment to the 10% contribution, ILU number and details of land donated.

The land earmarked for future CEACA development are two lots adjacent to the current CEACA units, as per below map:



As requested by the CEACA Executive Officer, the Shire must determine the number of ILU's required. It has previously been suggested an additional 2 units would be appropriate, Council are asked to confirm.

Council must also confirm their acceptance of a 10% contribution if CEACA are successful in obtaining funding. Based on current costings each unit is estimated to be \$450,000, with 2 units requested, the Shire of Yilgarn's contribution would be \$90,000.

As per previous agreements, the Shire would also be requested to donate the land to CEACA. The most recent valuation of the land valued the individual lots at \$5,000 each. Clause 30 (2)(b) exempts the need to undertake the requirements of Section 3.58 of the Local Government Act 1995, in relation to the disposal of land. As such, Council can endorse the transfer of land, subject to CEACA obtaining funding.

Given a commitment to the above is a financial guarantee, the decision by Council must be via absolute majority.

Statutory Environment

Local Government Act 1995

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

- (2) *Except as stated in this section, a local government can only dispose of property to —*
- a. *the highest bidder at public auction; or*
 - b. *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- a. *it gives local public notice of the proposed disposition —*
 - i. *describing the property concerned; and*
 - ii. *giving details of the proposed disposition; and*
 - iii. *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
 - b. *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
- a. *the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
 - i. *its market value is less than \$5 000; and*
 - ii. *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee; or*
 - b. *the land is disposed of to a body, whether incorporated or not —*
 - i. *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - ii. *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*

Strategic Implications

Social Objectives: An inclusive, secure and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term.

Outcome 1.3: High Quality and well maintained Ages Care facilities

1.3.2: Support the Central East Aged Care Alliance (CEACA)
Independent Living Unit's precinct in Southern Cross

Policy Implications

Nil.

Financial Implications

Future budget commitment of \$90,000.

Disposal of \$10,000 worth of property for nil remuneration.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Lack of housing options are support services for in-need community members	High (15)	Council's ongoing involvement with CEACA helps to assist with providing housing options and support services in the district.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

147/2023

Moved Cr Close/Seconded Cr Guerini

That Council by absolute majority:

1. *Endorse the number of additional Independent Living Units for the Shire of Yilgarn, as requested by CEACA, as two (2). The additional units requested will form part of future funding applications for an Independent Living Unit project throughout the CEACA member Councils.*
2. *Endorse a commitment to CEACA of a 10% contribution towards the cost of building new Independent Living Units in Southern Cross, upon their successful receipt of funding for Independent Living Units, of which include two units in Southern Cross..*
3. *Endorse the transfer of Lot 7 & 8, 50 Antares Street, Southern Cross, to CEACA, upon their successful receipt of funding for Independent Living Units, of which include two units in Southern Cross.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.7 Proposed Workforce Accommodation – Lot 126 (No 41) Lenneberg Street, Marvel Loch

File Reference	6.1.1.193 & 3.1.1.2
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority (for delegated authority to the CEO)
Author	Liz Bushby, Town Planning Innovations
Attachments	Development Plans

Purpose of Report

Council is to consider a planning application for workforce accommodation on Lot 126 (No 41) Lenneberg Street, Marvel Loch. The buildings will be purpose built new transportable structures.

Background

- Location**

Lot 126 is located in Marvel Loch. The closest intersection is Lenneberg Street and Argent Street as shown in the location plan below.



Comment

- **Description of Application**

The development is proposed to consist of 5 accommodation buildings (20 rooms).

Each building will include four rooms with ensuites, and measure 14.4 metres long by 3.3 metres wide. An amenity building is also proposed with a dining/kitchen area, laundry and office.

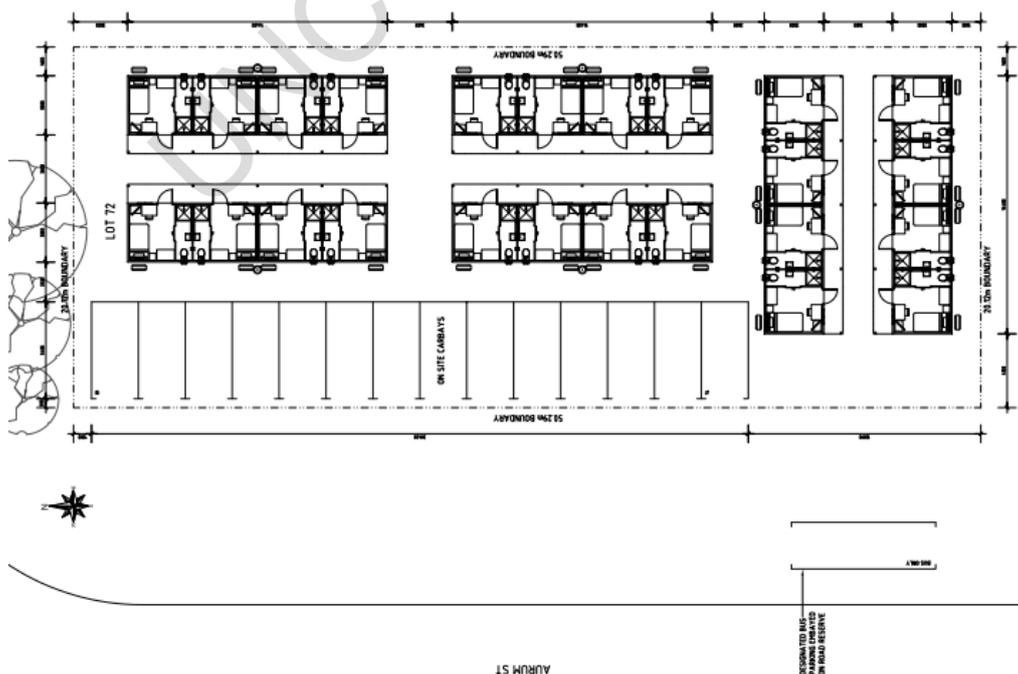
The development plans are included as Attachment 1. The plans include a revised site plan.

- **Car Parking and relevant precedent**

The Scheme has no specific car parking ratios for 'workforce accommodation' under Table 2 of the Scheme. Notwithstanding the above, Council can reasonably require some car parking to be provided on site.

Council considered an application for workers accommodation at nearby 15 Williamson Street at the Ordinary Meeting held in March 2023. Council supported the application with 14 car parking bays for 24 rooms, and one private bus bay within the Aurum Street road reserve. This equates to approximately 0.58 bays for every room.

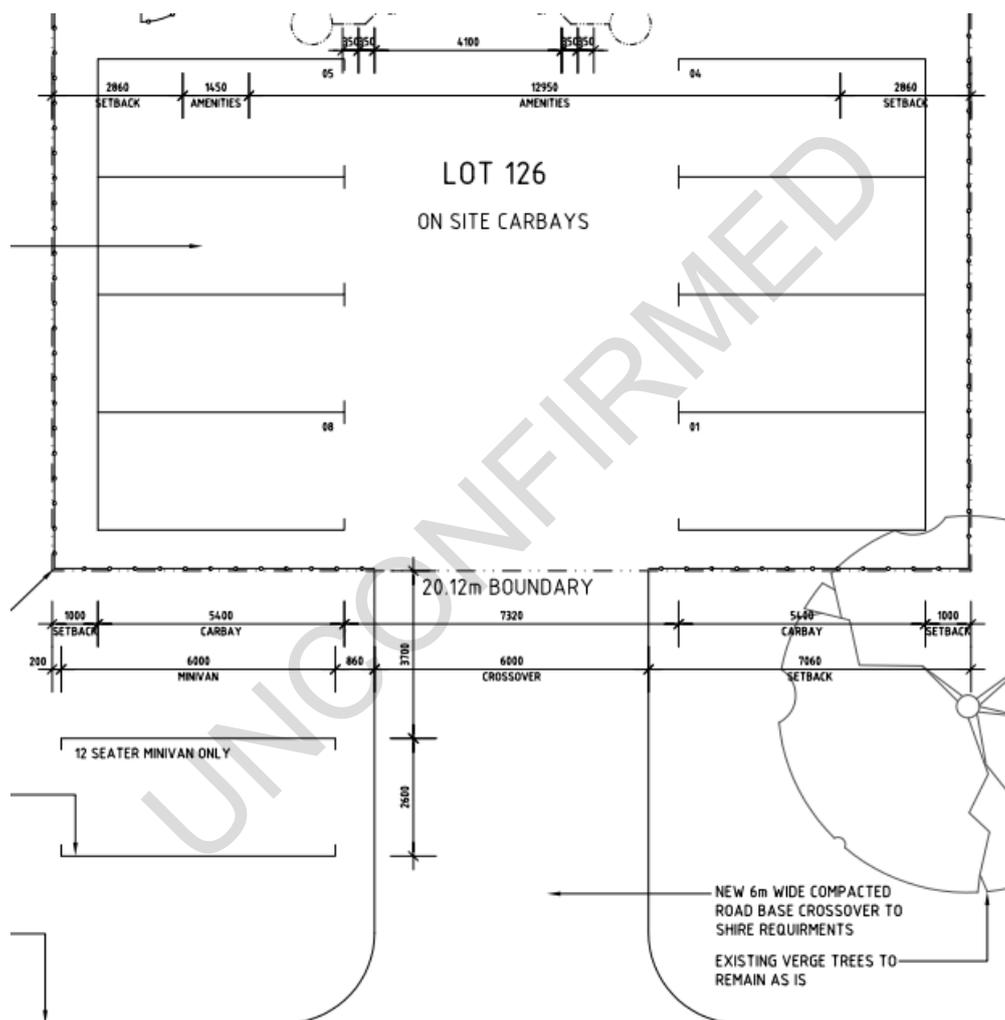
The car parking bays approved for 14 Williamson Street were accessed directly from the Aurum Street road reserve.



This application originally proposed 8 on site car parking bays for 20 rooms, which equated to 0.4 bays per room.

Although less parking bays were proposed per room (than for 15 Williamson Street), the car park design is better as:

1. All access, reversing areas and car bays will be fully contained within the lot boundaries; and
2. The car parking design does not impact or rely on the road reserve for entry and egress.



LENNEBERG ST

ABOVE: Original car parking proposed

TPI generally supports the proposed 'on lot' carparking layout, however there is room for additional car parking bays in the verge.

TPI has liaised with the applicant who has lodged a revised site plan with 2 additional car parking bays in the verge.

The revised site plan brings the car parking ratio up to 0.5 bays per room, which is more consistent with the approved car parking for 15 Williamson Street.

As there are no car parking requirements in the Scheme, and there have been recent applications for workers accommodation in Marvel Loch, a consistent approach to car parking will:

- a) Be fair and reasonable to all applicants;
- b) Set a precedent for car parking assessments for future applications in this area; and
- c) Enable Shire staff and TPI to better inform applicants of car parking ratios that have been supported by Council for workers accommodation in Marvel Loch.

- **Zoning and Land Use Permissibility**

Lot 126 is zoned 'Townsite' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

Under the Scheme the Townsite Zone *'is to be used primarily for single houses and public recreation. Other uses, listed in Table 1, may be permitted at the discretion of Council if they are considered to be an integral part of the townsite and where Council is satisfied that they will benefit the community and not result in being a nuisance.'*

Part of the planning assessment for any application involves determining which land use definition from the Scheme 'best fits' the proposal. The application proposes transportable buildings to be made available for workforce accommodation, associated with the mining industry.

The land use of 'workforce accommodation' is not defined in the Scheme, or listed in Table 1 under the Scheme.

Table 1 lists land uses in a table format with different symbols listed under different zones. Ordinarily the symbols in Table 1 outline the permissibility of land uses in different zones.

As 'workforce accommodation' is not listed in Table 1, it can be processed as what is referred to as a 'Use Not Listed'.

In processing the workforce accommodation (and associated building) as a 'Use Not Listed', Council has three options under Clause 3.2.5 of the Scheme as follows:

Option 1 - Determine that the workforce accommodation use is consistent with the objectives and purposes of the Townsite zone and is therefore permitted.

TPI does not recommend Option 1. If Council determines that workforce accommodation is permitted in the Townsite zone, it will set a precedent for all future similar applications to also be treated as a permitted use in the same zone.

Option 2 - Determine that the proposed workforce accommodation use may be consistent with the objectives and purpose of the Townsite zone and thereafter follow the "SA" procedures of Clause 6.3 in considering an application for planning approval.

TPI recommends Option 2 which requires the application to be advertised for public comment.

Option 3 - Determine that the use is not consistent with the objectives and purposes of the Townsite zone and is therefore not permitted.

TPI does not recommend Option 3 for the reasons outlined in Option 1. It is understood that a number of workforce accommodation developments have already been approved and constructed in Marvel Loch.

- **Advertising**

The application is being advertised for 28 days. Advertising closes on the 28 September 2023.

At the time of writing this report, no submissions on the application had been received.

- **Setbacks and Site Requirements**

There are no specific setbacks or site requirements outlined in the Scheme. The setbacks of existing development in the locality appears varied.

- **State Planning Policy 3.7 Planning in Bushfire Prone Areas**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas' (SPP 3.7).

The Western Australian Planning Commission released SPP3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. Lot 126 is within a declared bushfire prone area.

The owner is not required to lodge a Bushfire Attack Level (BAL) assessment report as part of the planning process as:

- (a) The lot has an area of 1012m²;
- (b) The WAPC Guidelines do not require a BAL assessment for planning applications where the lot area is less than 1,100m².

A BAL Assessment will be required at the separate Building Permit stage. TPI has advised the applicant that they should lodge a BAL assessment with any future Building Permit application.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 –

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

The application is classified as a 'complex application' under the Regulations. A 'complex application' is defined as '*an application for approval of development that is a use of land if the use is not specifically referred to in the zoning table for this Scheme in respect of the zone in which the development is located*'.

Under Clause 64 (6)(a) of the Regulations, a 'complex application' must be advertised for a minimum of 28 days.

Under the Model Provisions of the Regulations, which is a model template used for new or amended town planning schemes, the term 'workforce accommodation' is defined as '*means premises, which may include modular or relocatable buildings, used -*

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.’

Shire of Yilgarn Town Planning Scheme No 3 – partially explained in the body of this report.

Clause 5.3 applies to ‘Transportable Dwellings’. Whilst the clause does not specifically apply to Workforce Accommodation it is noted that Clause 5.3.2 requires Council to be satisfied that transportable dwellings:

- a) complies with all applicable statutes, by-laws and regulations relating to dwelling houses applicable both to the Transportable Dwelling and the lot upon which it is to be situate following transportation and will not detrimentally affect the amenity of the locality in which the Transportable dwelling is to be situate; or
- b) has been constructed of new materials and has been designed and built specifically to be capable of being dismantled, transported and reconstructed.

The transportable buildings proposed to be used for workforce accommodation will be new.

Strategic Implications

There are no known strategic implications associated with the proposed development.

Policy Implications

- ***Western Australian Planning Commission (WAPC) Position Statement on Workforce Accommodation***

Whilst not a State Planning Policy, the WAPC has a Position Statement that outlines:

- (a) The development requirements for workforce accommodation under the *Planning and Development Act 2005* and associated regulations.
- (b) That local governments can include scheme provisions addressing the suitability of sites, access, capability with surrounding development and facility design.
- (c) That local governments can prepare and adopt local planning policies to guide workforce accommodation developments.

- ***Shire of Yilgarn Policy Manual***

There are no known local planning policy implications associated with this development.

The Shires Policy Manual includes some town planning policies, however those policies have not been adopted in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015 (Planning Regulations)*.

Essentially this means that the Shires existing planning policies do not hold significant weight in terms of any planning assessment.

Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

148/2023

Moved Cr Cobden/Seconded Cr Granich

That Council:

1. *Determine that the proposed workforce accommodation may be consistent with the objectives and purpose of the Townsite zone and thereafter follow the 'SA' procedures of Clause 6.3 in considering an application for planning approval.*
2. *Note that Shire Administration has organised advertising of the planning application for Lot 126 (No 41) Lenneberg Street, Marvel Loch. Advertising closes on the 28 September 2023.*
3. *Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the application for workforce accommodation on Lot 126 (No 41) Lenneberg Street, Marvel Loch.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.8 Request For Comment Application For Miscellaneous Licence 77/360 Over Portion Of Koolyanobbing Townsite – Shire Of Yilgarn

File Reference	3.2.1.6
Disclosure of Interest	None
Voting Requirements	Simple Majority
Author	Kelly Watts – Regulatory Services Officer
Attachments	Nil

Purpose of Report

For Council to consider a request from the Department of Planning, Lands and Heritage (DPLH) Land Use Management (LUM) in relation to a request to mine over a portion of the Koolyanobbing townsite.

Background

The Department of Planning, Lands and Heritage (DPLH) Land Use Management (LUM) has received a request from the Department of Mines, Industry Regulations and Safety (DMIRS) for a miscellaneous licence over a portion of Koolyanobbing townsite.

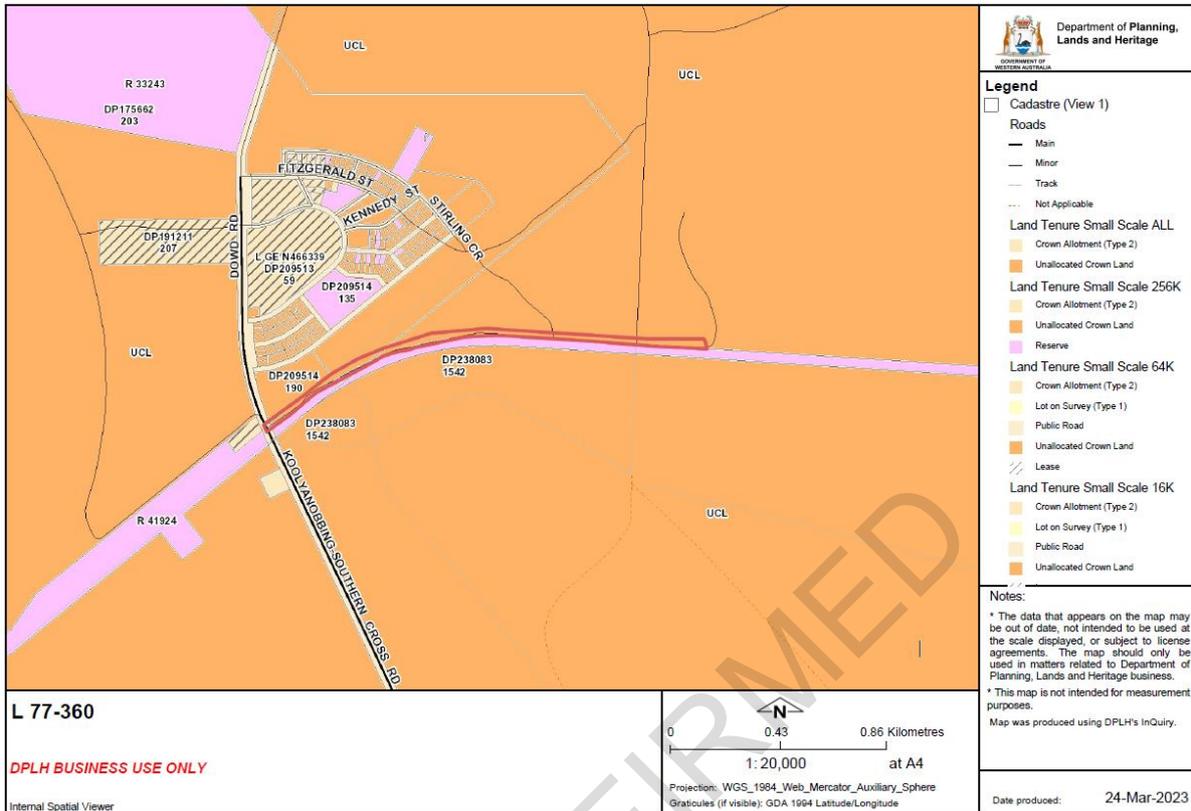
Miscellaneous Licence 77/360 has been requested by DMIRS on behalf of Yilgarn Iron Pty Ltd.

DPLH have sought comment relating to the matter.

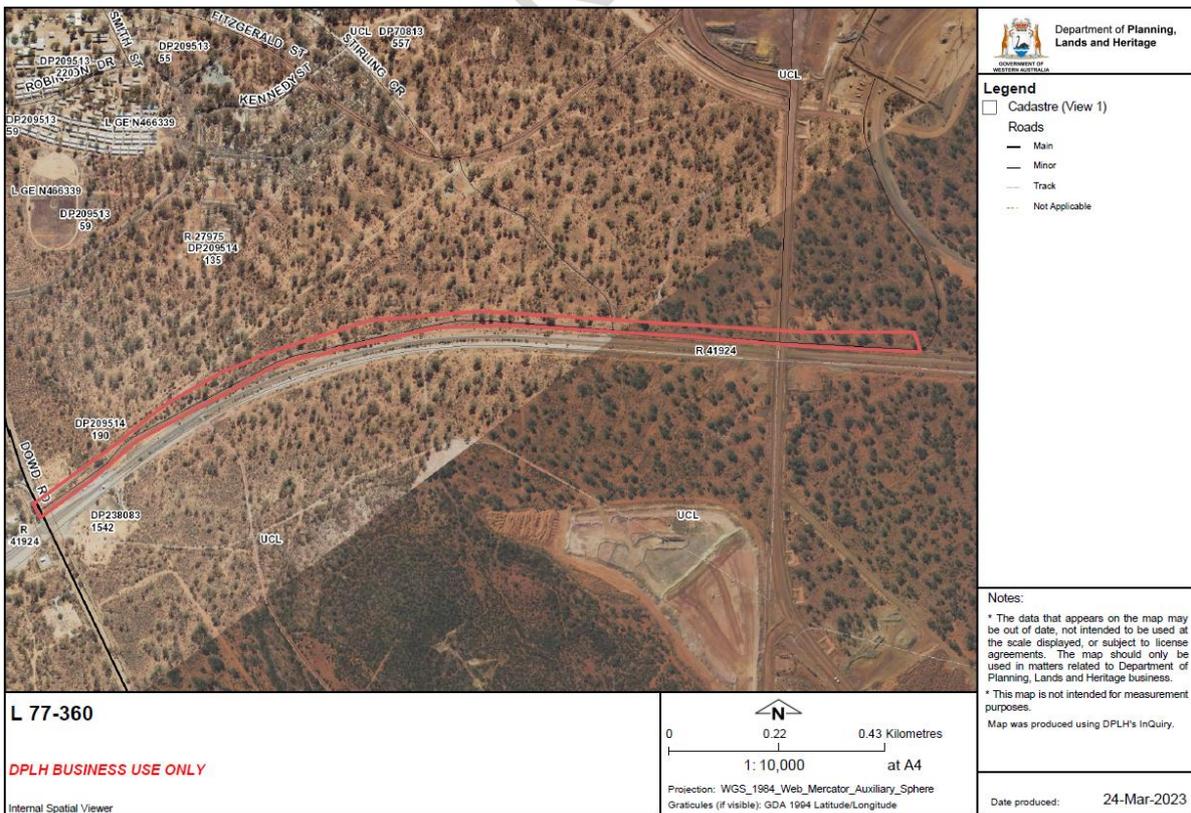
Comment

The relevant Tenure map and Aerial map has been provided.

Whilst the referral provided no detail as to the purpose of the licence, a check with Yilgarn Iron Pty Ltd indicated it was for installation of a pump, pipe and use of existing access track.



L77-360 Tenure Map



L77-360 Aerial Map

Statutory Environment

Nil

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

149/2023

Moved Cr Guerini/Seconded Cr Nolan

That Council endorse the following response to the Department of Mines, Industry Regulation and Safety Resource:

In relation to the application for Miscellaneous Licence 77/360 by Yilgarn Iron Pty Ltd, the Shire of Yilgarn has no objections.

CARRIED (7/0)

UNCONFIRMED

9.1 Officers Report – Chief Executive Officer

9.1.9 Annual Policy Manual Review 2023

File Reference	2.3.3.2
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Chief Executive Officer
Attachments	<ul style="list-style-type: none"> - Proposed Final Draft of Council Policy Manual. - Tracked Changes document. - Policy Changes Spreadsheet.

Purpose of Report

To inform Council of the Annual Review in relation to Council and Staff Policy Manuals.

Background

Council previously undertook a substantial review of Council Policies at its Ordinary Council meeting held on Thursday 15 September 2022.

The draft policy documents are attached, with tracked changes for Councillors reference.

In assessing the current policies, the recommendation by Moore Australia, the Shire’s auditor for the “Financial Risk Management Review” and “Regulation 17 Audit”, to remove Council policies that are operational in nature, has been considered. Whilst general detail was provided on most policies, Moore specifically identified a number of Council policies that were operational by nature and stated these policies should not be included in the Council policy manual. Instead, operational policies should form a separate set of “Executive Policies”, ultimately determined by the CEO, whom, as per the Local Government Act 1995, has full responsibility for all operational matters. This has been undertaken during the review, and Councillors will note the “Staff Council Policy Manual” is not included in their endorsement, as these relate to operational matters for the CEO to determine. Any “Staff Council Policies” with a strategic element have been transferred to the “Council Policy Manual” for endorsement.

Furthermore, the Shire’s Planning Consultant, Town Planning Innovations, advised that the Shire’s planning policies should also be removed, with any issues wanting to be addressed needing new policies processed in line with legislative requirements.

Comment

Detailing the proposed changes are the following attachments:

- Proposed Final Draft of Council Policy manual
- Tracked Changes document;
- Spreadsheet identifying relevant changes.

Statutory Environment

Section 2.7 of the Local Government Act 1995

2.7. Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Civic Leadership Objectives – Outcome 4.1 – A trustworthy and cohesive Council that functions efficiently and effectively
4.1.2 Maintain a high level of corporate governance, responsibility and accountability.

Policy Implications

Recommended changes to Policy Manuals

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Annual review of Policy Manuals	High (15)	Once reviewed and adopted by Council, Policy Manuals to be placed on Shire website for community information
Reputational	Demonstration of good governance through review processes	High (15)	Open and transparent review
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

150/2023

Moved Cr Granich/Seconded Cr Close

That Council notes the Annual Review of Council's Policies undertaken by Council's Executive Managers and staff and endorses the inclusions, deletions and amendments as presented, and for the same to be included in the 2023 Council Policy Manual.

CARRIED BY ABSOLUTE MAJORITY (7/0)

UNCONFIRMED

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports-August 2023

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Fadzai Mudau-Cameron Watson
Attachments	Financial Reports

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council’s information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 August 2023

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council’s current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

- (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

151/2023

Moved Cr Nolan/Seconded Cr Close

That Council endorse the various Financial Reports as presented for the period ending 31 August 2023.

CARRIED (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment – August 2023

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Author	Wes Furney-Finance Officer
Attachments	Accounts for Payment

Purpose of Report

To consider the Accounts Paid under delegated authority.

Background

- Municipal Fund – Cheques 41233 to 41240 totalling \$41,276.82
- Municipal Fund - EFT 14285 to 14377 totalling \$589,382.23
- Municipal Fund – Cheques 2215 to 2234 totalling \$373,161.80
- Municipal Fund - Direct Debit Numbers:
 - 18097.1 to 18097.14 totalling \$24,218.12
 - 18119.1 to 18119.14 totalling \$24,562.45
 - 18169.1 to 18169.14 totalling \$24,923.60
 - 18175.1 totalling \$523.16

The above are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications

Nil

Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

Financial Implications

Drawdown of Bank funds

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
Financial Impact	Reduction in available cash.	Moderate (5)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

152/2023

Moved Cr Cobden/Seconded Cr Rose

- *Municipal Fund – Cheques 41233 to 41240 totalling \$41,276.82*
- *Municipal Fund - EFT 14285 to 14377 totalling \$589,382.23*
- *Municipal Fund – Cheques 2215 to 2234 totalling \$373,161.80*
- *Municipal Fund - Direct Debit Numbers:*
 - *18097.1 to 18097.14 totalling \$24,218.12*
 - *18119.1 to 18119.14 totalling \$24,562.45*
 - *18169.1 to 18169.14 totalling \$24,923.60*
 - *18175.1 totalling \$523.16*

The above are presented for endorsement as per the submitted list.

CARRIED (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.3 Write Off of Uncollectable Debt

File Reference	8.2.1.5 & A101332
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Cameron Watson – Exec Manager Corporate Services
Attachments	Nil

Purpose of Report

This report seeks Councils approval for the write off of an outstanding but uncollectable rates debt.

Background

Tenement E77/02583 was first granted effective 5th August 2019 to Advent Exploration WA Pty Ltd. Since this time no payment of Rates or interest charges has been received. The tenement death is recorded as effective 7th August 2020.

Correspondence from Datum Peg Mining Titles Solutions which was received after the issuing of the 2021/2022 rates notice indicated that the owner of Advent Exploration WA Pty Ltd was no longer in Australia and had not provided a forwarding address. Councils' debt collection activities subsequently confirmed this information.

Comment

Collection action has been discontinued as there is little to no likely hood further collection activities will result in success. AMPAC have been advised that further investigation into this matter has been deemed not to be cost effective and to close the file.

The following amounts are currently outstanding for Assessment A101332:

Levies	Receipts	Balance	C/A	Description
1012.54	0.00	1012.54	A	Rates
129.89	0.00	129.89	C	Interest
330.00	0.00	330.00	C	Legal Charges
=====				
1472.43	0.00	1472.43		*** TOTALS ***

Statutory Environment

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,which is owed to the local government.

* *Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

Nil

Policy Implications

Council Policy

3.9 - Rates and Charges Recovery Policy (Including Sewerage Rates Financial Hardship Policy)

Financial Implications

Write-off of \$1,472.43 in uncollectable Rates revenue.

The 2023/2024 budget has an inclusion of \$40,000 in Account E03118 – Debtors Written Off of which \$2,633.52 has been utilised.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Loss of Rate Revenue	Low (2)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act and Council Policies.	Low (4)	Ensure rate write-offs are endorsed by Council.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

153/2023

Moved Cr Cobden Seconded Cr Guerini

That Council, pursuant to Section 6.12 (1) (c) of the Local Government Act 1995, approve the write off of the amount of \$1,472.43 in outstanding Rates, Interest & Legal Charges for Assessment A101332.

CARRIED BY ABSOLUTE MAJORITY (7/0)

9.3 Reporting Officer– Executive Manager Infrastructure

9.3.1 Plant Replacement 2017 Freightliner Prime Mover

File Reference	5.1.6.11
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Author	Glen Brigg-Executive Manager Infrastructure
Attachments	Nil

Purpose of Report

For Council to consider tenders received through the WALGA Preferred Suppliers tendering network for the replacement of the Shire’s 2017 Freightliner Prime Mover.

Background

Council’s 2023-2024 budget makes provision to replace the 2017 Freightliner prime mover. Staff have called tenders for a dedicated water truck as per plant replacement program.

Staff have utilized the Preferred Supplier Service offered by the Western Australian Local Government Association (WALGA). Twelve dealers were asked for quotations.

1. Daimler Truck and Bus Australia Pacific PTY LTD
2. Fuso Truck and Bus
3. Hino Motor Sales Australia Pty Ltd
4. Isuzu Australia Ltd
5. Iveco Trucks Australia
6. Mack Trucks
7. Mercedes-Benz Trucks
8. PACCAR DAF
9. PACCAR Kenworth
10. Scania Australia
11. UD Trucks a division of Volvo Group Australia
12. Volvo Trucks

Staff received 4 prices to replace the Freightliner with an 8x4 dedicated water truck. Staff have assessed all the tenders received. None of the 4 trucks offered meet the full tender specifications and three out of the four units offered do not meet the GMC rating of 72 tonnes. The GMC 72 tonnes rating is needed for towing dog trailers including the low loader.

Comment

Council is committed to implementing a systematic asset management practice in order to apply appropriate asset management and best practices across all areas of the organisation. This includes ensuring that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Council's priorities for service delivery. Fleet Asset Management achieves this by setting standards, service levels and programs which Council will develop and deliver.

Levels of Service helps an organisation meet its stakeholder's needs, and work towards achieving its strategic goals. They ensure that an asset is fit for purpose, whilst balancing costs and future demands. Shortfalls can be identified, and future assets can be developed strategically.

The 2023-2024 budget provides a budget allocation to convert the 2018 and 2020 8x4 Mack trucks from end tipping to side tipping, matching the side tipping trailers already in the fleet.

Staff went to the market seeking tenders for a dedicated water truck. After receiving tenders, determining dealer delivery times and longer than normal body building delays, staff are recommending a different approach when considering this tender.

Considering the information provided within the tenders, talking to dealers and body builders, staff recommend retaining the existing 2018 Mack 8x4 truck as a water truck, and fit the new the side tipping body directly to the new 8x4 truck.

The 2018 8x4 Mack truck is due for replacement within the next 3 years, considering, this truck may take up to 18 months before delivery, any new body on the 2018 Mack would only be in use for 18 months before being refitted to the 2018 Mack Truck replacement truck.

Then when the 2018 8x4 Mack truck is due for replacement, it can be replaced with a dedicated water truck or tipping truck depending on the future needs. This will give staff time to monitor productivity across the truck fleet and make any changes needed when considering the complete asset management plans and strategies after implementation.

The Local Government (Functions and General) Regulations 1996 state,

30. Dispositions of property excluded from Act s. 3.58

(3) A disposition of property other than land is an exempt disposition if—

- (a) its market value is less than \$20 000; or
- (b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75,000.

Staff have not offered the 2017 Freightliner for public tender at this time. Most dealers are not offering trades because of long delivery delays and the future market is volatile. There are two offers to trade the 2017 Freightliner. Truck Centre WA trade offer is subject to being reassessed 3 months prior to delivery of the new truck. Staff will offer the 2017 Freightliner prime mover for Sale by Tender before the new truck delivery takes place.

The table below details the cost for new 8x4 truck and the trade prices offered:

Tenderer	Truck Brand	Price (ex GST)	Warranty	Trade 2017 Freightliner	Changeover (Ex GST)
Fuso Truck & Bus	Fuso Shogun	\$362,875.75	5 years 350,000 km	No Trade offered	\$362,875.75
Iveco Trucks	Iveco TWay	\$387,157 + On Road Costs	3 years 750,000 km	\$20,000	\$367,157
PACCAR (CJD)	DAF	\$453,208	3 years 750,000 km	No Trade offered	\$453,208
Truck Centre WA	Mack Anthem	\$449,200	4 years 600,000 km	\$150,000	\$299,200

Truck Centre WA will reassess the trade vehicle 3 months before the delivery of the new truck. This will give staff time to offer the truck for sale through the WALGA tendering network.

The 2023-2024 budget makes provision to purchase a new dedicated water truck for \$400,000 and trade the existing 2017 Freightliner prime mover for \$65,000. Truck Centre WA has offered a new 8x4 side tipping Mack Anthem for \$449,000 GST Exclusive and trade the 2017 Freightliner prime mover for \$150,000 excluding GST. The total change over cost is estimated at \$299,200 after trade.

Statutory Environment

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

Strategic Implications

Purchase is in line with the 2023/2024 plant replacement program and asset management.

Policy Implications

“Council Policy No 3.5 Purchasing and Tendering Policy”

Financial Implications

The 2023-2024 budget makes the provision for a total changeover of \$335,000 excluding GST to replace the 2017 Freightliner prime mover.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	In line with the plant replacement	Low (4)	Extended wait times may increase the overall changeover when the trade is reassessed 3 months before the delivery
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

154/2023

Moved Cr Guerini/Seconded Cr Close

That, by Absolute Majority in accordance Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, that,

- 1. Council changes the plant replacement program to replace the 2017 Freightliner Prime Mover with an 8x4 side tipping truck fit for purpose with a GCM rating suitable to tow side tipping dog trailer and low loader***
- 2. Council accepts the tender from Truck Centre WA to purchase a new Mack Anthem 8x4 side tipping truck for \$449,000 excluding GST***
- 3. Council accepts Truck Centre WA offer to trade the 2017 Freightliner for \$150,000 (Ex GST) dependant on revaluation within 3 months prior to the new truck being delivered and subject to being offered for sale by tender through WALGA's tending service.***

CARRIED BY ABSOLUTE MAJORITY (7/0)

10 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

CONFIDENTIAL

155/2023

Moved Cr Guerini/Seconded Cr Rose

That the Council meeting be closed to the public under section 5.23 (2)(a) of the Local Government Act 1995.

CARRIED (7/0)

Kaye Crafter, Yvonne Ramsay, Michael Ramsay, Steven Bush and Lynn McPhedran
Cameron Watson, Glen Brigg, Fadzai Mudau and Laura Della Bosca

12 Officers Report – Chief Executive Officer

12.1 Chief Executive Officer Performance Criteria and Annual Appraisal Process

File Reference	1.1.1.1
Disclosure of Interest	None
Voting Requirements	Simple Majority
Attachments	<ul style="list-style-type: none"> - Officer's Performance Criteria and Annual Appraisal Document - CEO Review RFQ - Quotations for CEO Review Consultation

Purpose of Report

For Council, in consultation with the CEO, to endorse the Chief Executive Officers 2023 Annual Performance review process.

Background

As per section 4 of the Chief Executive Officers contract of employment it states:

4.1 Performance Criteria

- (1) *The Performance Criteria is included at Appendix 1*
- (2) *The Performance Criteria must be reasonably achievable by You.*

- (3) *You must use every reasonable endeavour to comply with the Performance Criteria.*
 - (4) *The Performance Criteria –*
 - (a) *must be reviewed annually by the parties; and*
 - (b) *may be amended, from time to time, by agreement in writing between the parties.*
- 4.2 *Performance Criteria and performance review*
Your performance under this Contract, must be reviewed and determined by the Reviewer –
- (a) *by reference to the Performance Criteria;*
 - (b) *at least annually; and*
 - (c) *more frequently if the Council or You perceives there is a need to do so and, in that case, gives to the other party a Review Notice.*
- 4.3 *Selection of Reviewer*
- (1) *The Council, in consultation with You, is to determine, in respect of each review under clause 4.2 -*
 - (a) *who the Reviewer is to be; and*
 - (b) *whether the Reviewer is to be accompanied or assisted by any other person and, if so, the identity of that person.*
 - (2) *For example, the Reviewer may be –*
 - (a) *the Council;*
 - (b) *a committee to which the conduct of the performance review has been delegated by the Council under section 5.16 of the Act; or*
 - (c) *a person who is a HR professional who is agreed to by the Council to conduct the performance review.*
 - (3) *For the avoidance of doubt, if the Council and You are unable to agree on any of the matters set out in subclauses 4.3(1)(a), the Council is to make the relevant determination.*

The Shire’s “Standards for Chief Executive Officer Recruitment and Selection, Performance Review and Termination” states in relation to CEO reviews:

Division 3 — Standards for review of performance of CEOs

15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

16. Performance review process to be agreed between local government and CEO

- (1) *The local government and the CEO must agree on —*
 - (a) *the process by which the CEO’s performance will be reviewed; and*

- (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.*
- (2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.*
- (3) The matters referred to in subclause (1) must be set out in a written document.*

17. Carrying out a performance review

- (1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.*
- (2) The local government must —*
 - (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and*
 - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.*

18. Endorsement of performance review by local government

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

19. CEO to be notified of results of performance review

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and*
- (b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.*

At the November 2021 Council meeting, as per the CEO's contract of employment, the following resolution was carried:

221/2021

Moved Cr Nolan/Seconded Cr Close

That Council endorses the Chief Executive Officer's Performance Criteria and Annual Appraisal process in accordance with Section 4 of the CEO's Contract of Employment and determines the full Council will be Reviewers for the duration of the Chief Executive Officers contract period.

CARRIED (5/0)

The approved process involved completion of the attached criteria review document, and a session with the CEO and full Council to discuss the CEO's performance over the 12 months in review.

However, the CEO and Council may agree to an alternative method of review, which may include:

- Engaging a consultant to facilitate the review process; or
- Endorse an impartial member of the community to sit in on the CEO review process.

Comment

The CEO has taken the liberty of seeking quotes from a number of consultants who provide services including CEO reviews, a summary of submissions is below, with the quotations attached for Councillor perusal. The RFQ document is also attached.

Consultant	Cost (inc gst)	Comment
Brainbox Group	\$6,798.00	Remote delivery, onsite attendance \$165/hour
Price Consulting Group Pty Ltd	\$7,643.87	Includes one trip to Southern Cross Additional scope at \$242/hour
Shayne Silcox	\$5,720.00	Onsite Delivery
	\$4,180.00	Remote Delivery
Boab Community Consulting	Declined to quote	No capacity to undertake.

Council in consultation with the CEO, may agree to either of the following methods of CEO review:

1. Undertake CEO Annual Review as per previously agreed, with the CEO completing and submitting the Chief Executive Officer's Performance Criteria and Annual Appraisal document for full Council review.
2. Utilise the Chief Executive Officer's Performance Criteria and Annual Appraisal document, with an independent community member included in the review process.
3. Engage a consultant to facilitate the CEO review process.

It is suggested Council consider the quotations provided, and the matter is discussed and resolved during the Council meeting.

Statutory Environment

CEO Contract of Employment

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Cost of consultant if engaged to facilitate process.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with Contract of Employment	Moderate (6)	Setting of annual review process in accordance with contract
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

That Council considers the options available in relation to the CEO annual performance appraisal, and consults with the CEO to determine the preferred method of review.

Council Decision

156/2023

Moved Cr Cobden/Seconded Cr Rose That Council, in consultation with the CEO, endorse an independent consultant to be engaged to facilitate the 2023 CEO annual performance review;

CARRIED (7/0)

157/2023

Moved Cr Rose/Seconded Cr Close

That Council engage Price Consulting Group Pty Ltd to undertake the 2023 CEO annual performance review.

CARRIED (7/0)

158/2023

Moved Cr Cobden/Seconded Cr Guerini

That the Council meeting be reopened to the public

Cameron Watson, Glen Brigg and Laura Della Bosca returned to the Council Chambers at 5:50pm

13 APPLICATIONS FOR LEAVE OF ABSENCE

159/2023

Moved Cr Conden/Seconded Cr Guerini

That Cr Rose be granted a leave of absence from the September Ordinary Meeting of Council.

CARRIED (7/0)

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5.52pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 21 September 2023, are confirmed on Thursday, 19 October 2023 as a true and correct record of the September 2023 Ordinary Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT

UNCONFIRMED



**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
TUESDAY 26TH SEPTEMBER 2023**

Minutes of the Shire of Yilgarn Bush Fire Advisory Committee meeting held in the Shire of Yilgarn Council Chambers on Tuesday, 26th of September 2023.

1. ATTENDANCE

Ron Burro	Chief Bush Fire Control Officer/Chairperson
Jeremy Willis	Area Officer Central Wheatbelt
Cr Wayne Della Bosca	Shire of Yilgarn
Cr Gary Guerini	Shire of Yilgarn
Cr Linda Rose	Shire of Yilgarn
Tony Dal Busco	Central/SXVFRS
Joey Dal Busco	Central/SXVFRS
Adrian Wesley	Central
Kelvin Kent	Bodallin
Graham Maddock	Moorine Rock BFB/BFB Secretary
Robert Pownall	Yilgarn Central
Leanne Grant-Williams	Merredin Farms

APOLOGIES

Isaac Panizza	Miners Settlement
John Roberts	Deputy Chief Bush Fire Control Officer (Bullfinch)
Dane Stephen	Moorine Rock
Callum Wesley	Central/SXVFRS
Trevor Major	Yilgarn South
Clint Della Bosca	Mt Hampton
Rodney Jackson	Mt Hampton

The Chairperson welcomed all in attendance and declared the meeting open at 7:01 pm.

2. ELECTION

J. Willis acted as the Returning Officer for the elections.

The following members were elected: -

2.1. Chief Bushfire Control Officer

Nominated - Ron Burro - Accepted

Set By - Alan Nicholson

Seconded – Robert Pownall

No Other Nominations

Carried – Ron Burro – Chief Bush Fire Control Officer



**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
TUESDAY 26TH SEPTEMBER 2023**

2.2 Deputy Chief Bushfire Control Officer - North

Nominated – John Roberts – Accepted (Via Prior correspondence with the Chief)

Set By – Robert Pownall

Seconded – Cr Wayne Della Bosca

No Other Nominations

Carried – John Roberts – Deputy Chief Bush Fire Control Officer - North

2.3 Deputy Chief Bushfire Control Officer - South

Nominated – Alan Nicholson - Accepted

Set By – Kelvin Kent

Seconded – Graham Maddock

No Other Nominations

Carried – Alan Nicholson – Deputy Chief Bush Fire Control Officer - South

3. CONFIRMATION OF PREVIOUS MINUTES

a. Confirmation of Minutes of the Shire of Yilgarn Bush Fire Officers Advisory Committee Meeting on Wednesday, March 22nd 2023.

Moved: Cr Linda Rose

Seconded: Wayne Della Bosca

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 A. Nicholson - Radio Issues – Radio and base stations were scheduled to be completed after the last meeting in March 2023. These were not completed. R. Burro Advised that he was aware that the service provider to undertake the works had changed but was advised that nothing should change with the scheduling service

R. Burro to investigate ETA on when this can be re-scheduled

4.2 K. Kent – Repeater/boosters required for all trucks and vehicles

R. Burro to investigate for next budget

5. OFFICER REPORTS

5.1. Area Officer Central Wheatbelt – J. Willis

5.1.1. 12 Fire appliance convertors from 3G to 4G will be delivered

5.1.2. The high treatment period will be a month earlier this year. Two separate conditions will be seen in the North and South of the highway.



**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
TUESDAY 26TH SEPTEMBER 2023**

5.2. Chief Bush Fire Control Officer – Ron Burro

- 5.2.1. Season Low/Medium Crops
- 5.2.2. Last year for unmanned water trailers. K. Watts to look up specific Wording passed by the council. (Highlighted in the attached document at the bottom of the minutes)
- 5.2.3. Marvel Loch Truck – I have been unable to get in contact with an ML brigade member. The truck requires servicing. R. Pownall Offered to collect. ML Tuck will stay in that shire yard for now.
- 5.2.4. We do not have a Fire Weather Officer in South Yilgarn. I nominate James Steel – Accepted.
- 5.2.5. The radio in the Marvel Lock truck is not working.
- 5.2.6. Fire appliance lacks on-road power, 70km/hr max on the road. I need to talk to Nic and discuss possible upgrade options to assist with the on-road speeds

Action -Ron Burrow to liaise with CEO N. Warren on possible solutions (remapping/DPF Delete)

Moved – G. Maddock
Seconded – A. Nicholson

5.3. Merredin Farms – Leanne Grant-Williams

- 5.3.1. Would like to offer the assistance of bulk water (road train) in emergencies and to assist if the need should arise
 - 5.3.1.1.1. K. Watts – Can you provide a list of emergency contact numbers – Accepted
 - 5.3.1.1.2. J. Wallis – Does Merredin Farm have a policy on who can attend fires? The possibility of the manager and full-time staff only will need to be discussed with them directly. We would love you to come out to talk and provide fire training to the staff.

5.4. Deputy Chief Bush Fire Control Officer – South – A Nicholson

- 5.4.1. Attended the Chief Bush Fire Control Officer Forum 19-21st of July

5.5. Deputy Chief Bush Fire Control Officer – North – J Roberts

- 5.5.1. Nil

5.6. VFRS – T Dal Busco

- 5.6.1. Nil



**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
TUESDAY 26TH SEPTEMBER 2023**

6. GENERAL BUSINESS:

6.1. Cr W. Della Bosca – At the LEMC Meeting, a mining company questioned the Shire Mitigation fire risk, in which I advised it was up to the individual/Company's responsibility to assess own stake. I wrote a letter to the minister to clarify and was informed of two things.

1. The Shire does not have a registered Fire Management Plan
2. Companies to also assess the risks in their area

I would like to see the Shire engage in drafting a Bush Fire Risk Management Plan.

6.2 Cr W. Della Bosca - MAU – We need to push sites to provide assistance
R. Burro – Meeting with Barto Gold John Ninnes to discuss MAU

6.3 K. Watts – All Bush Fire Brigade Volunteers must complete a Shire of Yilgarn “Bush Fire Brigade Induction.”

6.4 K. Watts – Could all members please email rso@yilgarn.wa.gov.au, current contact information (Email, Mobile)?

6.5 Cr W. Della Bosca – Could I ensure that more members of the BFB make attempts to attend the LEMC meeting

K. Watts to update LEMC contact listing to include FCO's

6.6 Cr L. Rose – When or who replaces low PPE items in BF trucks

R. Burro – The brigade is responsible for ensuring their trucks are fully equipped and stocked. If anyone requires any PPE, please get in touch with K. Watts to arrange it.

6.7 Cr L. Rose – Covalent Lithium has advised that they can fill up the trucks when required in emergencies

7. CLOSURE

There being no further business to discuss, the meeting was declared closed at 8:35 pm



**MINUTES
SHIRE OF YILGARN
BUSH FIRE ADVISORY COMMITTEE MEETING
TUESDAY 26TH SEPTEMBER 2023**

Shire of Yilgarn

Bushfires Act 1954

Notice to all Owners & Occupiers of Land within the Shire of Yilgarn

Requirements to Clear Firebreaks

Pursuant to the powers contained in Section 33(1) of the Bush Fires Act you are hereby required to plough, cultivate, scarify, burn or other-wise clear firebreaks on all land owned or occupied by you by 1 November 2023 and thereafter to keep these firebreaks clear of all flammable material until 31 March 2024. Firebreaks are required in locations and to the specifications detailed below.

LAND WITHIN TOWNSITES

- (a) On land not exceeding 2023 square metres in area, all flammable material shall be removed.
- (b) On land exceeding 2023 square metres in area, a firebreak 3 metres wide shall be constructed inside and immediately adjoining all external boundaries.
- (c) Firebreaks 3 metres wide shall be constructed immediately surrounding all buildings.
- (d) Haystacks must not be located more than 20 metres to an external boundary. They shall be surrounded by a 10 metre wide firebreak situated between 10 and 20 metres distance from stack.
- (e) Stored fuel, oil and flammable materials shall be protected from fire as prescribed in the Explosives and Dangerous Goods Act 1961 and the Flammable Liquids Regulations 1967.

RURAL LAND

- (a) Firebreaks 3 metres wide shall be constructed immediately inside and adjoining all property boundaries.
- (b) Firebreaks 3 metres wide shall be constructed immediately surrounding all buildings.
- (c) Firebreaks 3 metres wide shall be constructed between 10 and 20 metres distance from and surrounding all haystacks.
- (d) Stored fuel, oil and flammable materials shall be protected from fire as prescribed in the Explosives and Dangerous Goods Act 1961 and the Flammable Liquids Regulations 1967 and which include that a firebreak 6 metres wide will be provided immediately surrounding storage areas.

MINIMUM REQUIREMENTS DURING HARVEST AND RELATED ACTIVITIES

- (a) A minimum of 600 litres of water to be kept onsite at all times during harvest or related activities; and
- (b) By the 2024/2025 summer fire season, all minimum water requirements are to be carried by a motorised vehicle OR a trailer that is connected to a motorised vehicle at all times and is able to be deployed immediately

GENERAL

If for any reason it is considered by the owner or occupier of land that it is impractical to comply with the requirements of this notice, a request may be made to Council to approve alternative fire protection measures. Such application shall be accompanied by a sketch or drawing of the proposed variations and should be lodged at the Council offices no later than 31 October 2023.

Where approval of a proposed variation is not granted by Council you shall comply with the requirements of this notice. The penalty for non-compliance with this notice is a maximum of \$5,000 and notwithstanding prosecution; Council may enter on the land and carry out the requisite works at the owner / occupiers expense.

RESTRICTED AND PROHIBITED BURNING TIMES

Restricted Burning Period: 19 September 2023 to 31 October 2023 and 16 February 2024 to 31 March 2024

(Note: Permits to burn during this period are required. Permits must be obtained from your nearest Bush Fire Control Officer)

Prohibited Burning Period: 1 November 2023 to 15 February 2024

(Note: Permits to burn stubble from the previous seasons crop will not be issued until 1 March 2024)

By order of the Council
Nic Warren
Chief Executive Officer

SHIRE OF YILGARN

**MONTHLY FINANCIAL STATEMENTS
FOR THE MONTH ENDED 30 SEPTEMBER 2023**



SHIRE OF YILGARN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 September 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	4,354,273	4,304,468	4,293,854	(10,614)	(0.25%)	▼
Grants, subsidies and contributions	14	517,278	125,690	120,440	(5,250)	(4.18%)	▼
Fees and charges		1,981,998	958,029	927,219	(30,810)	(3.22%)	▼
Service charges		88,010	21,996	13,909	(8,087)	(36.77%)	▼
Interest revenue		614,324	153,579	184,705	31,126	20.27%	▲
Other revenue		628,800	156,066	161,496	5,430	3.48%	▲
Profit on asset disposals	6	16,275	129	9,942	9,813	7606.98%	▲
		8,200,958	5,719,957	5,711,565	(8,392)	(0.15%)	
Expenditure from operating activities							
Employee costs		(4,214,390)	(1,049,298)	(948,722)	100,576	9.59%	▲
Materials and contracts		(2,311,179)	(924,736)	(471,621)	453,115	49.00%	▲
Utility charges		(873,180)	(218,238)	(114,991)	103,247	47.31%	▲
Depreciation		(4,830,700)	(1,207,653)	(1,295,100)	(87,447)	(7.24%)	▼
Finance costs		(12,662)	(3,165)	(4,359)	(1,194)	(37.73%)	▼
Insurance		(345,199)	(183,706)	(187,982)	(4,276)	(2.33%)	▼
Other expenditure		(853,840)	(227,209)	(235,334)	(8,125)	(3.58%)	▼
Loss on asset disposals	6	(286,154)	(108,291)	(119,506)	(11,215)	(10.36%)	▼
		(13,727,304)	(3,922,296)	(3,377,615)	544,681	13.89%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,100,579	1,315,815	1,405,081	89,266	6.78%	▲
Amount attributable to operating activities		(425,767)	3,113,476	3,739,031	625,555	20.09%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	3,982,064	1,630,911	1,279,894	(351,017)	(21.52%)	▼
Proceeds from disposal of assets	6	563,500	175,500	176,409	909	0.52%	▲
		4,545,564	1,806,411	1,456,303	(350,108)	(19.38%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(4,818,574)	(767,374)	(835,690)	(68,316)	(8.90%)	▼
Payments for construction of infrastructure	5	(4,647,866)	(1,039,037)	(671,945)	367,092	35.33%	▲
Amount attributable to investing activities		(4,920,876)	0	(51,333)	(51,333)	0.00%	
FINANCING ACTIVITIES							
Inflows from financing activities							
		0	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(97,695)	(48,708)	(48,708)	0	0.00%	
Payments for principal portion of lease liabilities	12	(334)	(334)	(334)	0	0.00%	
Transfer to reserves	4	(636,490)	0	(118,551)	(118,551)	0.00%	▼
		(734,519)	(49,042)	(167,593)	(118,551)	(241.73%)	
Amount attributable to financing activities		(734,519)	(49,042)	(167,593)	(118,551)	(241.73%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		6,019,294	6,019,294	7,273,878	1,254,584	20.84%	▲
Amount attributable to operating activities		(425,767)	3,113,476	3,739,031	625,555	20.09%	▲
Amount attributable to investing activities		(4,920,876)	0	(51,333)	(51,333)	0.00%	▼
Amount attributable to financing activities		(734,519)	(49,042)	(167,593)	(118,551)	(241.73%)	▼
Surplus or deficit after imposition of general rates		(61,868)	9,083,728	10,793,983	1,710,255	18.83%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplementary Information	30 June 2023	30 September 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	17,257,361	19,872,402
Trade and other receivables		685,033	1,369,236
Inventories	8	14,114	21,250
Contract assets	8	1,063,123	1,063,123
TOTAL CURRENT ASSETS		19,019,631	22,326,011
NON-CURRENT ASSETS			
Trade and other receivables		62,288	61,875
Other financial assets		81,490	81,490
Property, plant and equipment		33,132,991	33,456,811
Infrastructure		457,095,927	456,699,002
Right-of-use assets		4,424	4,092
TOTAL NON-CURRENT ASSETS		490,377,120	490,303,270
TOTAL ASSETS		509,396,751	512,629,281
CURRENT LIABILITIES			
Trade and other payables	9	499,950	180,926
Other liabilities	13	1,057,106	1,043,854
Lease liabilities	12	1,326	992
Borrowings	11	97,695	48,987
Employee related provisions	13	425,957	425,957
TOTAL CURRENT LIABILITIES		2,082,034	1,700,716
NON-CURRENT LIABILITIES			
Lease liabilities	12	2,979	2,979
Borrowings	11	662,883	662,883
Employee related provisions		62,432	62,432
Other provisions		162,723	162,723
TOTAL NON-CURRENT LIABILITIES		891,017	891,017
TOTAL LIABILITIES		2,973,051	2,591,733
NET ASSETS		506,423,700	510,037,548
EQUITY			
Retained surplus		66,162,012	69,657,309
Reserve accounts	4	9,762,740	9,881,291
Revaluation surplus		430,498,948	430,498,948
TOTAL EQUITY		506,423,700	510,037,548

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 October 2023

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Adopted Budget Opening 2023/24	Last Year Closing 30 June 2023	Year to Date 30 September 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	12,763,943	17,257,361	19,872,402
Trade and other receivables		599,586	685,033	1,369,236
Inventories	8	39,128	14,114	21,250
Contract assets	8	178,731	1,063,123	1,063,123
		13,581,388	19,019,631	22,326,011
Less: current liabilities				
Trade and other payables	9	(1,122,184)	(499,950)	(180,926)
Other liabilities	13	(1,010,486)	(1,057,106)	(1,043,854)
Lease liabilities	12	-2749	(1,326)	(992)
Borrowings	11	(96,617)	(97,695)	(48,987)
Employee related provisions	13	(471,302)	(425,957)	(425,957)
		(2,703,338)	(2,082,034)	(1,700,716)
Net current assets		10,878,050	16,937,597	20,625,295
Less: Total adjustments to net current assets	Note 2(c)	(9,762,740)	(9,663,719)	(9,831,312)
Closing funding surplus / (deficit)		1,115,310	7,273,878	10,793,983

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	6	(16,275)	(129)
Add: Loss on asset disposals	6	286,154	108,291
Add: Depreciation		4,830,700	1,207,653
- Pensioner deferred rates			417
Total non-cash amounts excluded from operating activities		5,100,579	1,315,815

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	4	(9,762,740)	(9,762,740)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of borrowings	11		97,695
- Current portion of lease liabilities	12		1,326
Total adjustments to net current assets	Note 2(a)	(9,762,740)	(9,663,719)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Interest revenue	31,126	20.27%	▲
More than budgeted interest received on council investments			
Expenditure from operating activities			
Materials and contracts	453,115	49.00%	▲
Variance due to significant delays in works being completed			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(351,017)	(21.52%)	▼
Main Roads Grant received earlier than expected			
Outflows from investing activities			
Payments for construction of infrastructure	367,092	35.33%	▲
Variance predominantly due to delays in roadworks and availability of replacement assets			
Surplus or deficit after imposition of general rates	1,710,255	18.83%	▲
Due to variances described above			

SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION

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SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.02 M	\$6.02 M	\$7.27 M	\$1.25 M
Closing	(\$0.06 M)	\$9.08 M	\$10.79 M	\$1.71 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$19.87 M	% of total
Unrestricted Cash	\$9.99 M	50.3%
Restricted Cash	\$9.88 M	49.7%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.18 M	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$0.22 M	% Collected
Rates Receivable	\$1.15 M	74.9%
Trade Receivable	\$0.22 M	% Outstanding
Over 30 Days		66.7%
Over 90 Days		54.8%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.43 M)	\$3.11 M	\$3.74 M	\$0.63 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.29 M	% Variance
YTD Budget	\$4.30 M	(0.2%)

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.12 M	% Variance
YTD Budget	\$0.13 M	(4.2%)

Refer to 14 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.93 M	% Variance
YTD Budget	\$0.96 M	(3.2%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.92 M)	\$0.00 M	(\$0.05 M)	(\$0.05 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.18 M	%
Adopted Budget	\$0.56 M	(68.7%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.67 M	% Spent
Adopted Budget	\$4.65 M	(85.5%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.28 M	% Received
Adopted Budget	\$3.98 M	(67.9%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.73 M)	(\$0.05 M)	(\$0.17 M)	(\$0.12 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.05 M)
Interest expense	\$0.01 M
Principal due	\$0.71 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$9.88 M
Interest earned	\$0.12 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.00 M)
Interest expense	\$0.00 M
Principal due	\$0.00 M

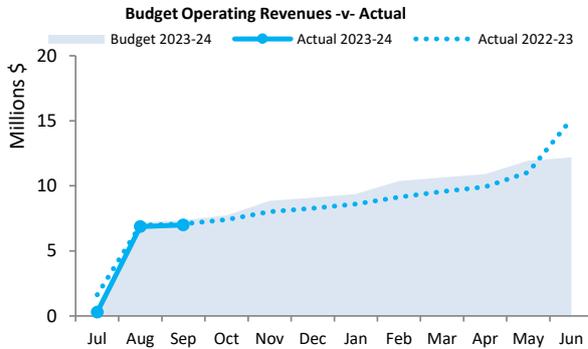
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

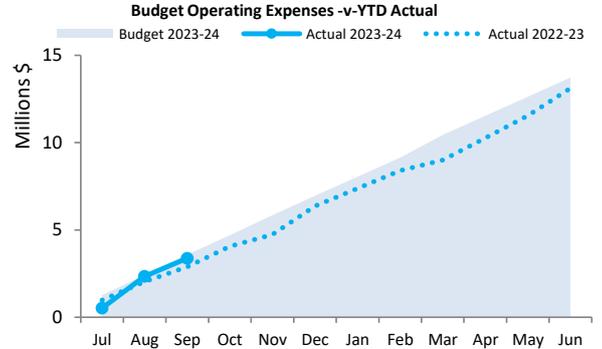
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

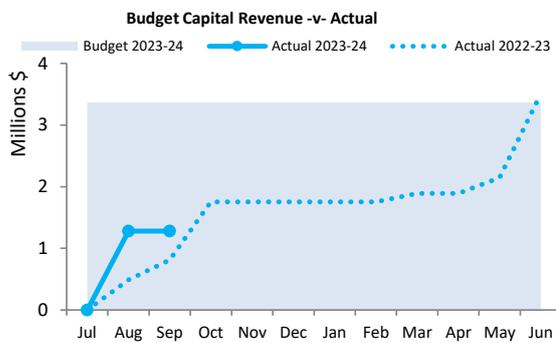


OPERATING EXPENSES

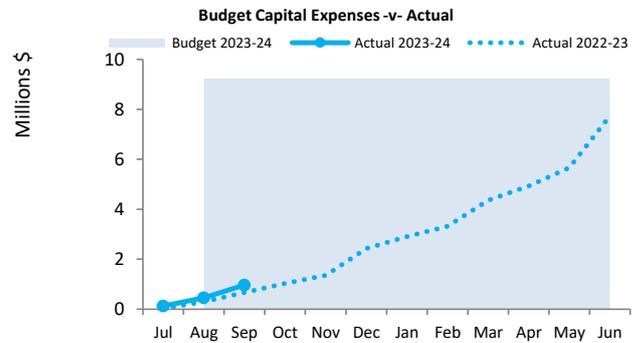


INVESTING ACTIVITIES

CAPITAL REVENUE



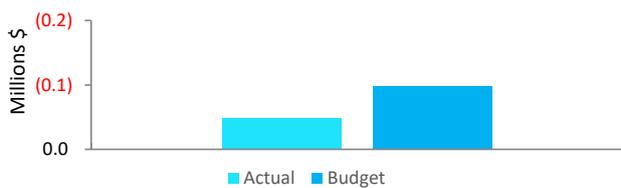
CAPITAL EXPENSES



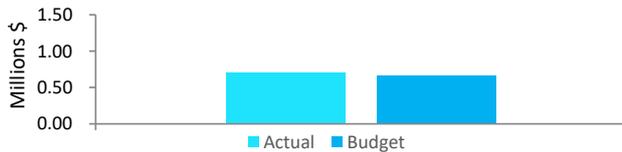
FINANCING ACTIVITIES

BORROWINGS

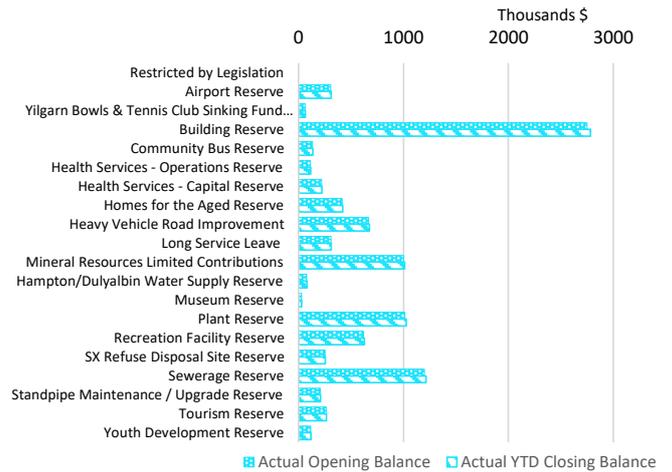
Principal Repayments



Principal Outstanding



RESERVES



SHIRE OF YILGARN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand		1,350		1,350				
Muni funds - bank working acc	Cash and cash equivalents	663,436		663,436		WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	3,500,000		3,500,000		WBC	1.55%	
Muni funds - investment account (31 days)	Cash and cash equivalents	2,919,458		2,919,458		WBC	4.35%	(rolling 31 day)
Muni funds - investment account (60 days)	Cash and cash equivalents	2,850,000		2,850,000		WBC	4.50%	(rolling 60 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents	0	988,129	9,881,291		WBC	4.85%	(rolling 90 day)
Trust Account	Cash and cash equivalents	56,867		56,867	56,867			
Total		9,991,111	9,881,291	19,872,402	56,867			
Comprising								
Cash and cash equivalents		9,991,111	9,881,291	19,872,402	56,867			
		9,991,111	9,881,291	19,872,402	56,867			

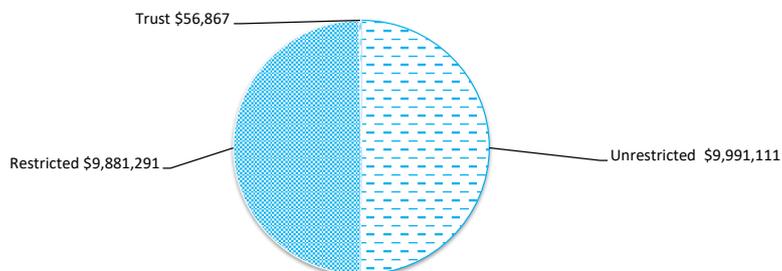
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF YILGARN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Airport Reserve	307,607	-	13,842	-	321,449	307,607	3735	-	-	311,342
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	62,776	-	9,491	-	72,267	62,776	762	-	-	63,538
Building Reserve	2,749,341	-	123,720	-	2,873,061	2,749,341	33379	-	-	2,782,720
Community Bus Reserve	133,951	-	6,028	-	139,979	133,951	1626	-	-	135,577
Health Services - Operations Reserve	113,082	-	5,089	-	118,171	113,082	1373	-	-	114,455
Health Services - Capital Reserve	220,234	-	9,911	-	230,145	220,234	2674	-	-	222,908
Homes for the Aged Reserve	417,066	-	18,768	-	435,834	417,066	5063	-	-	422,129
Heavy Vehicle Road Improvement	668,379	-	210,077	-	878,456	668,379	8115	-	-	676,494
Long Service Leave	308,330	-	13,875	-	322,205	308,330	3743	-	-	312,073
Mineral Resources Limited Contributions	1,000,000	-	45,000	-	1,045,000	1,000,000	12141	-	-	1,012,141
Hampton/Dulyalbin Water Supply Reserve	78,033	-	11,011	-	89,044	78,033	947	-	-	78,980
Museum Reserve	29,452	-	4,326	-	33,778	29,452	383	-	-	29,835
Plant Reserve	1,014,773	-	45,665	-	1,060,438	1,014,773	12320	-	-	1,027,093
Recreation Facility Reserve	620,400	-	27,918	-	648,318	620,400	7532	-	-	627,932
SX Refuse Disposal Site Reserve	252,089	-	11,344	-	263,433	252,089	3061	-	-	255,150
Sewerage Reserve	1,200,327	-	54,015	-	1,254,342	1,200,327	14573	-	-	1,214,900
Standpipe Maintenance / Upgrade Reserve	207,687	-	9,346	-	217,033	207,687	2521	-	-	210,208
Tourism Reserve	263,472	-	11,856	-	275,328	263,472	3198	-	-	266,670
Youth Development Reserve	115,741	-	5,208	-	120,949	115,741	1405	-	-	117,146
	9,762,740	0	636,490	0	10,399,230	9,762,740	118,551	0	0	9,881,291

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	2,546,999	162,781	47,926	(114,855)
Furniture and equipment	60,000	14,997	27,959	12,962
Plant and equipment	2,211,575	589,596	759,805	170,209
Acquisition of property, plant and equipment	4,818,574	767,374	835,690	68,316
Infrastructure - roads	3,662,815	734,463	650,288	(84,175)
Infrastructure - Other	985,051	304,574	21,658	(282,916)
Acquisition of infrastructure	4,647,866	1,039,037	671,945	(230,459)
Total capital acquisitions	9,466,440	1,806,411	1,507,636	(162,143)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,982,064	1,630,911	1,279,894	(351,017)
Other (disposals & C/Fwd)	563,500	175,500	176,409	909
Contribution - operations	4,920,876	0	51,333	51,333
Capital funding total	9,466,440	1,806,411	1,507,636	(298,775)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

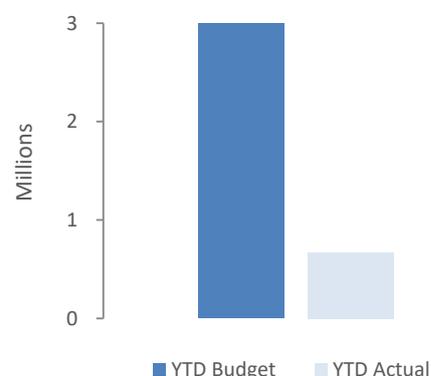
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

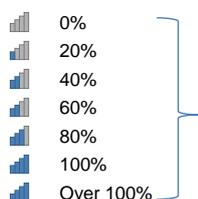
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



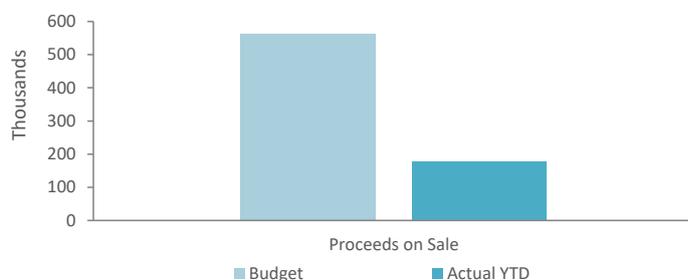
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		Variance		
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
		\$	\$	\$	\$	
Buildings						
	E08250	Child Care Centre - Land & Buildings Capital	45,000	-	91	91
	E08350	Senior Citizens Centre - Land & Buildings Capital	14,000	-	-	-
	J08401	Homes For The Aged - Units 1 & 2 - Capital Works	21,454	-	2,035	2,035
	J08402	Homes For The Aged - Units 3 & 4 - Capital Works	21,454	-	4,565	4,565
	J08403	Homes For The Aged - Units 5 & 6 - Capital Works	21,454	-	126	126
	J08404	Homes For The Aged - Units 7 & 8 - Capital Works	21,454	-	-	-
	J08405	Homes For The Aged - Units 9 & 10 - Capital Works	21,454	-	-	-
	J08406	Homes For The Aged - Units 11 & 12 - Capital Works	21,454	-	212	212
	E09710	Housing Construction - Land & Buildings	626,477	-	-	-
	J09750	37 Taurus St - Land & Buildings Capital	7,374	-	255	255
	J09752	6 Libra Pl - Land & Buildings Capital	15,000	-	-	-
	J09754	3 Libra Pl - Land & Buildings Capital	30,000	-	-	-
	J09755	35 Taurus St - Land & Buildings Capital	11,181	-	-	-
	J09760	1/50 Antares St - Land & Buildings Capital	8,681	-	-	-
	J09764	2 Libra Place - Land & Buildings Capital	15,000	-	-	-
	J11150	Sx Community Centre - Land & Buildings Capital	25,454	6,357	824	5,533
	J11152	Marvel Loch Hall - Land & Buildings Capital	-	-	191	191
	J11155	Mt Hampton Hall - Land & Buildings Capital	20,000	4,998	5,923	925
	J11156	Masonic Lodge - Land & Buildings Capital	8,000	1,998	571	1,427
	E11250	Swimming Pool - Land & Buildings Capital	30,000	7,500	-	7,500
	E11351	Sports Complex - Land & Buildings Capital	1,237,044	-	171	171
	J11502	Yilgarn History Museum - Land & Buildings Capital	15,000	-	248	248
	J13203	Caravan Park Improvements - Land & Buildings Capital	178,171	44,535	-	44,535
	J13207	Caravan Park Residence - Land & Buildings Capital	25,986	6,489	-	6,489
	J14602	Depot - Land & Buildings Capital	20,000	4,998	-	4,998
	J14603	11 Antares Street - Land & Buildings Capital	85,907	85,906	32,713	53,193
Furniture						
	E12352	Depot - Furniture & Equipment Capital	20,000	4,998	-	4,998
	E12452	Aerodrome- Furniture & Equipment Capital	40,000	9,999	27,959	17,960
Plant and equipment						
	E05250	Purchase Fire Units - Plant & Equipment Capital	450,000	450,000	410,918	39,082
	E10151	Sx Refuse Disposal Site - Plant & Equipment Capital	277,350	-	250,517	250,517
	E10353	Southern Cross Sewerage Scheme - Plant & Equipment Capital	72,500	18,123	-	18,123
	E10451	Marvel Loch Sewerage Scheme - Plant & Equipment Capital	10,500	2,625	-	2,625
	E11252	Swimming Pool - Plant & Equipment Capital	22,500	5,625	14,008	8,383
	E11357	Parks & Gardens - Plant & Equipment Capital	80,000	19,998	1,849	18,149
	E12350	Purchase Of Plant And Equipment	1,041,000	-	-	-
	E12353	Depot - Plant & Equipment Capital	31,725	31,725	22,725	9,000
	E13257	Caravan Park Improvements - Plant & Equipment Capital	6,000	1,500	-	1,500
	E14656	Shire Administration - Plant & Equipment	220,000	60,000	59,789	211
Infrastructure - roads						
	RRG25	R2030 - Marvel Loch Forrestania Rd - Construct To 8 Metre Prime	1,167,632	-	3,128	3,128
	RRG26	R2030 - Koolyanobbing Rd - Reseal - Slk 37.02 - 41.00 (23/24)	243,955	-	69,196	69,196
	RRG27	R2030 - Moorine South Rd - Reseal - Slk 52.50 - 57.50 (23/24)	251,907	-	45,687	45,687
	R2R37	R2R - Bodallin South Rd - Gravel Sheet - Slk 11.80 - 17.00 (23/24)	265,148	106,060	186,748	80,688
	R2R38	R2R - Noongar North Rd - Gravel Overlay - Slk 11.14 - 17.66 (23/24)	315,919	-	36,063	36,063
	R2R39	R2R - Frog Rock Marvel Loch Rd - Reseal - Slk 17.99 - 22.10 (23/24)	321,331	-	65,408	65,408
	RRU33	Rru - Southern Cross South Rd - Gravel Overlay - Slk 30.60 - 36.00 (23/24)	281,557	-	-	-
	RRU34	Rru - Koorda Bullfinch Rd - Gravel Shoulders - Slk 9.00 - 14.00 (23/24)	195,100	195,100	231,078	35,978
	RRU35	Rru - Emu Fence Rd - Gravel Overlay - Slk 75.90 - 81.00 (23/24)	263,718	-	-	-
	RRU36	Rru - Dulyalbin Rd - Gravel Overlay - Slk 0.00 - 5.00 (23/24)	256,548	-	-	-
	RRU37	Rru - Bodallin South Rd - Culvert Concrete Overlay - Slk 0.90 (23/24)	100,000	-	12,979	12,979
Infrastructure - Other						
	J12101	Concrete Footpath - Spica Street - Southern Cross	107,100	26,775	-	26,775
	J11343	Lrci Rnd 3 - Outlying Townsites Playground & Open Space Equip	650,000	162,500	371	162,129
	J11344	Renewal Of Cricket Practice Nets & Surface	30,000	7,500	-	7,500
	J10107	Sx Refuse Disposal Site - Infrastructure Capital	15,000	3,750	-	3,750
	TRU13	Tru - Emu Park - Hard Stand For Electric Charging Station (22/23)	139,951	93,300	19,190	74,110
	E10350	Southern Cross Sewerage Scheme -Infrastructure Capital	17,500	4,374	2,097	2,277
	E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital	25,500	6,375	-	6,375
		9,466,440	1,373,108	1,507,636	(134,528)	

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
PB5319	Miner's Settlement- 2.4 Tanker	105,000	-	-	- 105,000	104,221	-	-	- 104,221
P5139	John Deere Backhoe	51,621	51,500	-	- 121	9,813	-	-	- 9,813
P5140	Rock Breaker - John Deere	9,965	-	-	- 9,965	51,036	51,500	464	-
2052	Toyota Hilux Ute- YL121	29,476	30,000	524	-	-	-	-	-
2013	Freightliner Prime Mover	157,935	65,000	-	- 92,935	-	-	-	-
2053	CAT Skid Steer Loader	81,367	63,000	-	- 18,367	-	-	-	-
2043	Mazda BT-50 - Builder	25,639	30,000	4,361	-	-	-	-	-
1	Landcruiser LC70 (Mechanic)	59,128	50,000	-	- 9,128	-	-	-	-
1992	Bomac Multi Tyred Roller	82,463	45,000	-	- 37,463	-	-	-	-
1850	Cat 924H Loader - Landfill	72,610	84,000	11,390	-	74,522	84,000	9,478	-
2062	Toyota Kluger - YL50	43,974	40,000	-	- 3,974	46,381	40,909	-	(5,472)
		833,379	563,500	16,275	(286,154)	285,973	176,409	9,942	(119,506)



7 RECEIVABLES

Rates receivable	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	532,085	310,001
Levied this year	4,207,038	4,293,854
Less - collections to date	(4,429,122)	(3,450,155)
Gross rates collectable	310,001	1,153,700
Allowance for impairment of rates receivable		(4,452)
Net rates collectable	310,001	1,149,248
% Collected	93.5%	74.9%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	45,479	15,113	1,243	74,991	136,826
Percentage	0.0%	33.2%	11.0%	0.9%	54.8%	
Balance per trial balance						
Trade receivables						136,826
GST receivable						83,162
Allowance for credit losses of rates and statutory receivables						(4,452)
Total receivables general outstanding						215,536

Amounts shown above include GST (where applicable)

KEY INFORMATION

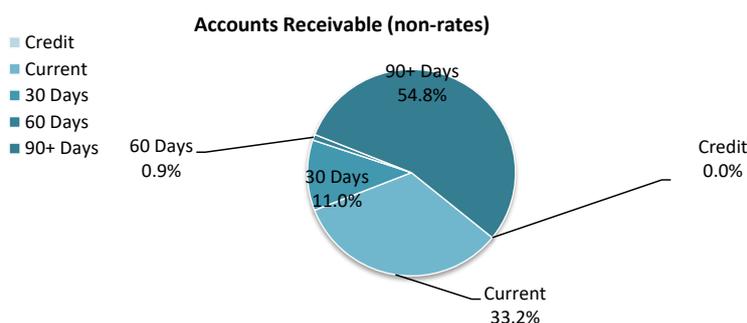
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 2023
	\$	\$	\$	\$
Inventory				
Fuel	14,114	7,136		21,250
Contract assets				
Contract assets	1,063,123			1,063,123
Total other current assets	1,077,237	7,136	0	1,084,373
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

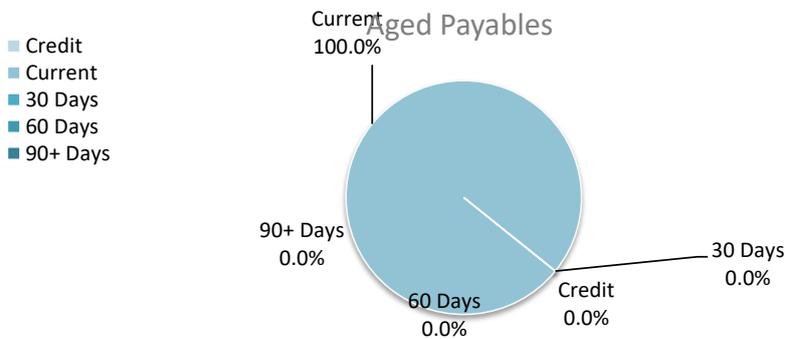
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	762	0	0	0	762
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						762
Prepaid rates						86,163
ATO liabilities						90,291
Bonds & Retained Funds						3,710
Total payables general outstanding						180,926

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$(cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Reassessed	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Mine Sites	0.163728	7	529,565	86,705		86,705	86,705		86,705
Single Persons Quarters	0.163728	10	816,219	133,638		133,638	133,637		133,637
Residential	0.116294	370	3,305,096	384,363		384,363	384,362		384,362
Commercial	0.081865	33	974,765	79,799		79,799	79,799		79,799
Unimproved value									
Rural	0.012500	351	155,053,117	1,938,164		1,938,164	1,938,164		1,938,164
Mining	0.149184	344	10,816,836	1,613,699		1,613,699	1,608,291		1,608,291
Sub-Total		1,115	171,495,598	4,236,368	0	4,236,368	4,230,958	0	4,230,958
Minimum payment									
Minimum Payment \$									
Gross rental value									
Mine Sites	450	3	2,408	1,350		1,350	1,350		1,350
Single Persons Quarters	450	2	1,075	900		900	900		900
Residential	600	138	243,353	82,800		82,800	82,800		82,800
Commercial	450	8	21,561	3,600		3,600	3,600		3,600
Unimproved value									
Rural	450	45	446,045	20,250		20,250	20,250		20,250
Mining	450	276	382,996	124,200		124,200	122,850		122,850
Sub-total		472	1,097,438	233,100	0	233,100	231,750	0	231,750
Discount						(165,000)	(168,854)		(168,854)
Amount from general rates						4,304,468			4,293,854
Ex-gratia rates						49,805			
Total general rates						4,354,273			4,293,854

11 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
WA Treasury, Southern Cross swimming pool	0098	760,578	0	0	(48,708)	(97,695)	711,870	662,883	7,048	11,462
Total		760,578	0	0	(48,708)	(97,695)	711,870	662,883	7,048	11,462
Current borrowings		97,695					48,987			
Non-current borrowings		662,883					662,883			
		760,578					711,870			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Canon Photocopier (back office)	0003	4,305	0	0	(334)	(334)	3,971	3,971	4	0
Total		4,305	0	0	(334)	(334)	3,971	3,971	4	0
Current lease liabilities		1,326					992			
Non-current lease liabilities		2,979					2,979			
		4,305					3,971			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2023
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		986,988	0			986,988
Trust Funds		70,118	0	3,395	(16,647)	56,866
Total other liabilities		1,057,106	0	3,395	(16,647)	1,043,854
Employee Related Provisions						
Provision for annual leave		239,183	0			239,183
Provision for long service leave		186,774	0			186,774
Total Provisions		425,957	0	0	0	425,957
Total other current liabilities		1,483,063	0	3,395	(16,647)	1,469,811

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue
	1 July 2023			30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General				-		77,939	19,484	27,385
Grants Commission - Roads				-		54,378	13,594	22,411
ESL Operating Grant	12,737			12,737		73,718	18,429	16,909
DRD Grant - Community Resource Centre Operations				-		105,311	26,327	28,377
Centrelink Commissions				-		10,432	2,607	2,225
CRC Professional Development & Training				-		2,500	-	-
Grants - Various Community Development Programs				-		1,000	249	-
Street Light Operations				-		12,000	-	-
	12,737	-	-	12,737	-	337,278	80,690	97,307
Contributions								
Various Community Development Programs				-		-	-	10,000
Heavy Vehicle Road Improvement Charge				-		180,000	45,000	13,133
	-	-	-	-	-	180,000	45,000	23,133
TOTALS	12,737	-	-	12,737	-	517,278	125,690	120,440

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Infrastructure	917,130	0	0	917,130		160,311	0	0
Waste water reuse				0		23,000	23,000	0
Grant Roads 2025				0		1,107,712	276,928	422,985
Main Roads Direct Grant				0		427,631	427,631	445,991
Roads To Recoveries (R2R)				0		1,813,410	453,352	0
	917,130	0	0	917,130	0	3,532,064	1,180,911	868,976
Capital contributions								
Contribution- Fire Truck				0		450,000	450,000	410,918
	0	0	0	0	0	450,000	450,000	410,918
TOTALS	917,130	0	0	917,130	0	3,982,064	1,630,911	1,279,894

**SHIRE OF YILGARN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

16 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023			30 Sep 2023
	\$	\$	\$	\$
Police Licensing	759	-		759
Builders Levy	16,673	2,895.00	- 1,816.00	17,752
Transwa Bookings	3,047	-	-	3,047
Staff Personal Dedns	(1)	-	-	(1)
Housing Tenancy Bonds	4,540	-	-	4,540
Hall Hire Bonds And Deposits	1,115	-	-	1,115
Security Key System - Key Bonds	1,830	-	-	1,830
Clubs & Groups	(110)	-	-	(110)
Third Party Contributions	6,338	-	-	6,338
Rates Overpaid	15,926	-	- 4,829.00	11,097
Retention Monies	20,000	-	- 10,000.00	10,000
Council Nomination Deposit	0	500.00		500
	70,117	3,395	(16,645)	56,867

9.2.2

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2023 to 30th September 2023
Presented to Council, 19th October 2023

CHQ/EFT	Date	Payee	Description	Amount
<i>EFT</i>				
41241	08/09/2023	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41242	08/09/2023	PHILIP SPENCER NOLAN	TRAVEL FOR WHEATBELT AGCARE COMMITTEE MEETING	\$ 297.03
41243	22/09/2023	RATEPAYER	RATES REFUND	\$ 1,097.21
41244	22/09/2023	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41245	22/09/2023	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES - AUGUST 2023	\$ 1,019.31
TOTAL MUNICIPAL CHEQUES:				\$ 2,454.55

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2023 to 30th September 2023
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CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT14378	08/09/2023	STAFF	STAFF REIMBURSEMENT INTERNET ALLOWANCE - OCTOBER 2023	\$ 79.99
EFT14379	08/09/2023	ABC0 PRODUCTS	CLEANING CONSUMABLES	\$ 3,482.98
EFT14380	08/09/2023	AERODROME MANAGEMENT SERVICES PTY LTD	SOUTHERN CROSS AERODROME SUPPLY AND INSTALLATION OF AFRU/PAALC	\$ 39,957.94
EFT14381	08/09/2023	WA DISTRIBUTORS PTY LTD	CLEANING CONSUMABLES	\$ 1,754.00
EFT14382	08/09/2023	AUSTRALIA POST	POSTAL CHARGES - JULY AND AUGUST 2023	\$ 1,238.49
EFT14383	08/09/2023	BOC GASES	GAS CONTAINER HIRE - AUGUST 2023	\$ 74.01
EFT14384	08/09/2023	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - SOUTHERN CROSS SOUTH ROAD AND ODGERS ROAD	\$ 10,395.00
EFT14385	08/09/2023	STAFF	STAFF REIMBURSEMENT PHONE - AUGUST 2023	\$ 95.00
EFT14386	08/09/2023	CARBOS CONCRETE	BULK SAND	\$ 2,129.00
EFT14387	08/09/2023	CEMETERIES & CREMATORIA ASSOCIATION OF WA	ORDINARY MEMBERSHIP 2023-2024	\$ 130.00
EFT14388	08/09/2023	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 556.71
EFT14389	08/09/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT - INCLUDING GRADER PARTS	\$ 3,511.99
EFT14390	08/09/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	CROPPING LEASE MONTHLY RENTAL - 01.09.2023 TO 30.09.2023	\$ 183.34
EFT14391	08/09/2023	DUN DIRECT PTY LTD	BULK DIESEL	\$ 39,224.02
EFT14392	08/09/2023	GILBA DOWNS	ROADTRAIN HIRE - BODALLIN SOUTH ROAD	\$ 10,890.00
EFT14393	08/09/2023	GREAT EASTERN FREIGHTLINES	TRUCK PARTS	\$ 334.55
EFT14394	08/09/2023	IAN DEREK CHRISTIE	BUILDING SERVICES - INCLUDING INSTALLATION OF CONCRETE PLINTH FOR EV STATION	\$ 9,968.31
EFT14395	08/09/2023	JB HIFI SOLUTIONS	COMPUTER HARDWARE - INCLUDING X2 MICROSOFT SURFACE	\$ 6,142.00
EFT14396	08/09/2023	STAFF	REIMBURSEMENT STAFF TRAINING FOOD	\$ 116.00
EFT14397	08/09/2023	KLEENHEAT GAS PTY LTD	CARAVAN PARK GAS SUPPLY - INCLUDING BULK LPG AND LPG BOTTLES	\$ 1,353.01
EFT14398	08/09/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA 2023 ANNUAL CONFERENCE REGISTRATION - COUNCILLOR DELLA BOSCA	\$ 1,389.30
EFT14399	08/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	2023/2024 - LG PROFESSIONALS - SILVER LG SUBSCRIPTION - SHIRE OF YILGARN	\$ 2,200.00
EFT14400	08/09/2023	LOCAL PEST CONTROL	PEST CONTROL SERVICES	\$ 138.60
EFT14401	08/09/2023	MINERAL CRUSHING SERVICES	AGGREGATE SUPPLY - FROG ROCK MARVEL LOCH ROAD, AND MOORINE SOUTH ROAD	\$ 121,416.41
EFT14402	08/09/2023	MOMAR AUSTRALIA PTY LTD	CLEANING CONSUMABLES	\$ 1,853.50
EFT14403	08/09/2023	NARROGIN MOTEL	ACCOMMODATION FOR LGIS INTER-MUNICIPAL GOLF TOURNAMENT	\$ 1,728.00
EFT14404	08/09/2023	NATIONAL INDUSTRIAL ENGRAVERS	CEMETERY MARKER ENGRAVING	\$ 903.10
EFT14405	08/09/2023	OFFICE NATIONAL	STATIONERY - ADMIN, CRC, DEPOT BULK PAPER	\$ 2,610.00
EFT14406	08/09/2023	IXOM OPERATIONS PTY LTD	CHLORINE GAS BOTTLE RENTAL SWIMMING POOL AND SEWERAGE - 01.08.2023 TO 31.08.2023	\$ 465.12
EFT14407	08/09/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT14408	08/09/2023	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT SERVICES - MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE - AUGUST 2023	\$ 85.00
EFT14409	08/09/2023	QUEST INNALOO	STAFF TRAINING ACCOMMODATION	\$ 668.68
EFT14410	08/09/2023	SOUTHERN COMFORT DESIGNS	BUILDING SERVICES - U1/U2 HFA CARPORT INSTALLATION	\$ 2,035.00
EFT14411	08/09/2023	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - DEPOT/WORKSHOP SWITCH	\$ 120.00
EFT14412	08/09/2023	SHEQSY PTY LTD	SIGNAGE AND SAFETY - GARMIN SATELLITE RADIOS YEARLY PLAN - AUGUST 2023	\$ 197.84
EFT14413	08/09/2023	SIGMA CHEMICALS	SWIMMING POOL CLEANER	\$ 15,408.32

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2023 to 30th September 2023
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EFT				
EFT14414	08/09/2023	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 96.00
EFT14415	08/09/2023	SOUTHERN CROSS HARDWARE AND NEWS	NEWSPAPERS - AUGUST 2023	\$ 80.50
EFT14416	08/09/2023	SYNERGY	POWER - AUGUST 2023	\$ 14,737.15
EFT14417	08/09/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	PRINCIPAL PAYMENT NO. 6 - LOAN 98 - SOUTHERN CROSS AQUATIC CENTRE - DUE 11/09/2023	\$ 53,053.42
EFT14418	08/09/2023	WATER CORPORATION	WATER - AUGUST 2023 - INCLUDING STANDPIPES	\$ 80,808.06
EFT14419	08/09/2023	WB CONTRACTING	BUILDING SERVICES - INSTALLATION OF CULVERTS - BODALLIN SOUTH ROAD	\$ 15,389.00
EFT14420	08/09/2023	WESTRAC EQUIPMENT PTY LTD	NEW CATERPILLAR BACKHOE - LESS TRADE IN JOHN DEERE BACKHOE	\$ 218,918.54
EFT14421	08/09/2023	YILGARN AGENCIES	YILGARN AGENCIES PURCHASES - AUGUST 2023 - INCLUDING MOSQUITO FOGGER, AND POOL CHEMICALS	\$ 2,082.37
EFT14422	08/09/2023	YILGARN PLUMBING AND GAS	PLUMBING SERVICES - BULLFINCH HALL SEPTIC TANK, SOUTHERN CROSS PUMP STATION	\$ 8,513.69
EFT14423	08/09/2023	YILGARN BOWLS AND TENNIS CLUBS INC	24 MONTH REIMBURSEMENT OF WATER CHARGES - OVERPAYMENT	\$ 4,612.74
EFT14424	19/09/2023	WESTRAC EQUIPMENT PTY LTD	ROLLER PARTS	\$ 875.82
EFT14426	22/09/2023	3SIXT AUTOMOTIVE SERVICES	PARKS AND GARDENS VEHICLE REPAIRS	\$ 1,366.10
EFT14427	22/09/2023	AERODROME MANAGEMENT SERVICES PTY LTD	ANNUAL TECHNICAL INSPECTION - SOUTHERN CROSS AERODROME	\$ 4,895.00
EFT14428	22/09/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	GRADER PARTS	\$ 164.71
EFT14429	22/09/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES/DEBTOR DEBT RECOVERY - AUGUST 2023	\$ 1,939.90
EFT14430	22/09/2023	EUOFINS ARL PTY LTD	WATER ANALYSIS - SEWAGE AND POOL	\$ 891.00
EFT14431	22/09/2023	AVON WASTE	MONTHLY RUBBISH COLLECTION - AUGUST 2023	\$ 15,056.41
EFT14432	22/09/2023	BANNER EXCAVATIONS & ROCKBREAKING	GRAVEL CARTING - KOORDA BULLFINCH ROAD, AND BODALLIN SOUTH ROAD	\$ 6,622.00
EFT14433	22/09/2023	BETTA ROADS PTY LTD	SOIL STRUCTURE TESTING MARVEL LOCH FORRESTANINA ROAD	\$ 2,662.00
EFT14434	22/09/2023	C & F BUILDING APPROVALS	CDC - BUSHFIRE ASSESSMENT APPLICATION	\$ 198.00
EFT14435	22/09/2023	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 639.90
EFT14436	22/09/2023	AUSTRALIAN TAXATION OFFICE	AUGUST 2023 - BAS	\$ 99,381.00
EFT14437	22/09/2023	DAVE'S TREE SERVICES	TREE REMOVAL - 11 ANTARES STREET	\$ 4,180.00
EFT14438	22/09/2023	STAFF	REIMBURSEMENT OF DAYCARE EXPENSES - JUNE 2023 TO SEPTEMBER 2023	\$ 2,926.63
EFT14439	22/09/2023	GILBA DOWNS	ROADTRAIN HIRE - BODALLIN SOUTH ROAD	\$ 18,832.00
EFT14440	22/09/2023	INDUSTRIAL AUTOMATION GROUP PTY LTD	STANDPIPE SYSTEMS UPDATE - 50% PAYMENT	\$ 20,680.00
EFT14441	22/09/2023	JAMMIT PLAINS PTY LTD	GRAVEL SUPPLY - KOORDA BULLFINCH ROAD	\$ 6,600.00
EFT14442	22/09/2023	STAFF	REIMBURSEMENT FIRST AID COURSE	\$ 275.00
EFT14443	22/09/2023	LANDGATE	MINING TENEMENTS	\$ 105.60
EFT14444	22/09/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA GREAT EASTERN COUNTRY ZONE MEMBERSHIP - 2023/2024	\$ 1,650.00
EFT14445	22/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	REPORT WRITING FOR LOCAL GOVERNMENT - STAFF	\$ 1,340.00
EFT14446	22/09/2023	MINERAL CRUSHING SERVICES	AGGREGATE SUPPLY - KOOLYANOBBING ROAD	\$ 17,600.00
EFT14447	22/09/2023	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL WORKSHOP NUTS AND BOLTS - STAFF	\$ 1,155.00
EFT14448	22/09/2023	OFFICE NATIONAL	STATIONERY - ADMIN, CRC AND CARAVAN PARK	\$ 900.98
EFT14449	22/09/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT14450	22/09/2023	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT SERVICES - 2023/2024 - INCLUDING CRC PUBLIC WIFI, AND ANTI VIRUS LICENCE RENEWAL	\$ 5,910.00

Shire of Yilgarn

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EFT				
EFT14451	22/09/2023	PUBLIC LIBRARIES WESTERN AUSTRALIA INC	PUBLIC LIBRARIES OF WA MEMBERSHIP 2023-2024	\$ 250.00
EFT14452	22/09/2023	WA CONTRACT RANGER SERVICES	RANGER CONTRACT SERVICES - 16/08/2023 AND 24/08/2023	\$ 2,090.00
EFT14453	22/09/2023	SOUTHERN COMFORT DESIGNS	BUILDING SERVICES - U3/U4 HFA CARPORT INSTALLATION	\$ 4,565.00
EFT14454	22/09/2023	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING ELECTRICAL WORKS AT 11/E ANTARES STREET, REPLACEMENT SEWAGE PUMP, AND CARAVAN PARK RCD CHECKS	\$ 10,085.00
EFT14455	22/09/2023	SHEQSY PTY LTD	SIGNAGE AND SAFETY - GARMIN SATELLITE RADIOS YEARLY PLAN - SEPTEMBER 2023	\$ 197.84
EFT14456	22/09/2023	SIGMA CHEMICALS	SWIMMING POOL CONSUMABLES	\$ 311.65
EFT14457	22/09/2023	SOUTH METRO TAFE	TAFE FEES	\$ 249.64
EFT14458	22/09/2023	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 102.00
EFT14459	22/09/2023	KALGOORLIE SOLOMONS FLOORING	FLOORING SERVICES - MT HAMPTON HALL UNDERLAY 50% PAYMENT	\$ 6,101.00
EFT14460	22/09/2023	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - AUGUST 2023 - SHIRE, MUSEUM, CRC AND CARAVAN PARK	\$ 964.31
EFT14461	22/09/2023	STIRLING ASPHALT	ROAD CONSTRUCTION - TWO INTERSECTIONS POLARIS STREET/KOOLYANOBING ROAD, AND KOOLYANOBING ROAD/CAMERON ROAD	\$ 117,030.38
EFT14462	22/09/2023	SOUTHERN CROSS HARDWARE AND NEWS	HARDWARE & NEWS PURCHASES - AUGUST 2023 - INCLUDING SOUTHERN CROSS GOLF CLUB BASIN AND WALL SETS, AND MASONIC LODGE POSTS	\$ 6,103.61
EFT14463	22/09/2023	SOUTHERN CROSS MOTOR MART	MOTOR MART PURCHASES - AUGUST 2023	\$ 560.42
EFT14464	22/09/2023	SOUTHERN CROSS TYRE & AUTO SERVICES	TYRE AND AUTO PURCHASES - AUGUST 2023 - TYRES/ FITTING, AND BULK OIL	\$ 20,401.09
EFT14465	22/09/2023	ELECTRICITY GENERATION AND RETAIL CORPORATION	POWER - AUGUST 2023 - 13 LIBRA PLACE EAST	\$ 103.40
EFT14466	22/09/2023	TOTALLY WORKWEAR	DEPOT STAFF UNIFORM 2023/2024	\$ 673.34
EFT14467	22/09/2023	TOWN PLANNING INNOVATIONS PTY LTD	TOWN PLANNING CONSULTANCY - AUGUST 2023	\$ 2,186.25
EFT14468	22/09/2023	WA TRAFFIC PLANNING	TRAFFIC MANAGEMENT PLANS	\$ 1,650.00
EFT14469	22/09/2023	WB CONTRACTING	MULCHING - BODALLIN SOUTH ROAD	\$ 4,400.00
EFT14470	22/09/2023	WESTRAC EQUIPMENT PTY LTD	GRADER PARTS	\$ 704.28
EFT14471	22/09/2023	WESTERN POWER	AERIAL CO-SITING FEE - MT HAMPTON 2022/2023	\$ 459.72
EFT14472	22/09/2023	TELSTRA LIMITED	SMS/EMAIL SYSTEM - HARVEST BANS, ROAD CLOSURES - AUGUST 2023	\$ 2,528.92
EFT14473	28/09/2023	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - FROG ROCK-MARVEL LOCH ROAD, ARMANASCO ROAD, AND PATRONI ROAD	\$ 5,582.50
TOTAL MUNICIPAL EFTS				\$ 1,086,240.50

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2023 to 30th September 2023
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CHQ/EFT	Date	Payee	Description	Amount
CHQ				
2235	14/09/2023	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - AUGUST 2023	\$ 2,047.53
2236	14/09/2023	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - AUGUST 2023	\$ 4,415.72
2237	06/09/2023	MOTORCHARGE LIMITED	FUEL CARD - AUGUST 2023	\$ 1,502.99
2238	01/09/2023	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - SEPTEMBER 2023	\$ 8,800.00
2239	25/09/2023	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - SEPTEMBER 2023	\$ 127.62
2240	01/09/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING 01/09/2023	\$ 2,920.15
2241	08/09/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 04/09/2023 TO 08/09/2023	\$ 15,469.25
2242	15/09/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 11/09/2023 TO 15/09/2023	\$ 5,096.35
2243	11/09/2023	TELSTRA	PHONE - AUGUST 2023 - ALARMS	\$ 186.00
2244	21/09/2023	TELSTRA	PHONE - AUGUST 2023 - MANAGER MOBILES	\$ 721.48
2245	14/09/2023	TELSTRA	PHONE - AUGUST 2023 - SHIRE	\$ 865.86
2246	08/09/2023	TELSTRA	PHONE - AUGUST 2023 - CCTV	\$ 3.60
2247	22/09/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 18/09/2023 TO 22/09/2023	\$ 22,159.85
2248	12/09/2023	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE SEPTEMBER 2023	\$ 250.00
2249	15/09/2023	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - AUGUST 2023	\$ 1,359.23
2250	13/09/2023	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 12/09/2023	\$ 108,093.61
2251	27/09/2023	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 26/09/2023	\$ 107,224.72
2252	29/09/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 26/09/2023 TO 29/09/2023	\$ 3,748.30
TOTAL MUNICIPAL CHEQUES:				\$ 284,992.26

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2023 to 30th September 2023
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CHQ/EFT	Date	Payee	Description	Amount
CORPORATE CREDIT CARDS				
CEOCC-AUG23	14/09/2023	DEPARTMENT OF HEALTH	POISON PERMIT	\$ 83.00
CEOCC-AUG23	14/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LOCAL GOVERNMENT PROFESSIONALS COMMUNITY DEVELOPMENT CONFERENCE	\$ 1,400.00
CEOCC-AUG23	14/09/2023	DEPARTMENT OF TRANSPORT	ONE YEAR DRIVER'S LICENCE RENEWAL	\$ 46.85
CEOCC-AUG23	14/09/2023	MAIN ROADS	OVERSIZE PERMIT	\$ 50.00
CEOCC-AUG23	14/09/2023	NNT	STAFF FY 23/24 UNIFORM	\$ 259.90
CEOCC-AUG23	14/09/2023	MYER	STAFF FY 23/24 UNIFORM	\$ 420.96
CEOCC-AUG23	14/09/2023	CONNOR	STAFF FY 23/24 UNIFORM	\$ 319.98
CEOCC-AUG23	14/09/2023	BEST PRACTICE SOFTWARE PTY LTD	SOUTHERN CROSS GENERAL PRACTICE SOFTWARE SUBSCRIPTION	\$ 748.98
CEOCC-AUG23	14/09/2023	RURAL HEALTH WEST	MEMBERSHIP RENEWAL	\$ 100.00
CEOCC-AUG23	14/09/2023	CROWN METROPOL	STAFF ACCOMMODATION FOR LOCAL GOVERNMENT CONFERENCE	\$ 683.76
CEOCC-AUG23	14/09/2023	DUKE OF YORK AND CUBALLING ROADHOUSE	LGIS INTERMUNICIPAL GOLF TOURNAMENT MEALS OVER THE THREE DAYS	\$ 302.29
TOTAL CEO CREDIT CARD:				\$ 4,415.72

EMCSCC-AUG23	14/09/2023	DEPARTMENT OF TRANSPORT	TRANSFER OF VEHICLE LICENCE	\$ 19.40
EMCSCC-AUG23	14/09/2023	DEPARTMENT OF COMMUNITIES	WORKING WITH CHILDREN RENEWAL	\$ 87.00
EMCSCC-AUG23	14/09/2023	OFFICEWORKS	COMPUTER SOFTWARE	\$ 347.00
EMCSCC-AUG23	14/09/2023	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - AUGUST 2023	\$ 79.99
EMCSCC-AUG23	14/09/2023	DEPARTMENT OF TRANSPORT	VEHICLE LICENCE	\$ 65.30
EMCSCC-AUG23	14/09/2023	MICROSOFT CORPORATION	MICROSOFT OFFICE - COMPUTER SOFTWARE	\$ 699.00
EMCSCC-AUG23	14/09/2023	MWAVE	COMPUTER CABLES	\$ 187.65
EMCSCC-AUG23	14/09/2023	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - AUGUST 2023	\$ 26.40
EMCSCC-AUG23	14/09/2023	DEPARTMENT OF TRANSPORT	PLATE CHANGE AND REPRINT OF VEHICLE LICENCE	\$ 38.00
EMCSCC-AUG23	14/09/2023	DEPARTMENT OF TRANSPORT	LICENCE NEW YL50	\$ 218.40
EMCSCC-AUG23	14/09/2023	AMAZON	COMPUTER HARDWARE	\$ 248.29
EMCSCC-AUG23	14/09/2023	DEPARTMENT OF TRANSPORT	PLATE CHANGE	\$ 31.10
TOTAL EMCS CREDIT CARD:				\$ 2,047.53
TOTAL CREDIT CARD:				\$ 6,463.25

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CHQ/EFT	Date	Payee	Description	Amount
FUEL CARDS				
217	06/09/2023	MOTORCHARGE LIMITED	1128 7897 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	1128 7921 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	1128 7939 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	2088 2811 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	2237 0898 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	2573 2094 FUEL	\$ 46.56
217	06/09/2023	MOTORCHARGE LIMITED	2573 2094 FUEL	\$ 39.59
217	06/09/2023	MOTORCHARGE LIMITED	2573 2094 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	2984 7807 FUEL	\$ 102.63
217	06/09/2023	MOTORCHARGE LIMITED	2984 7807 FUEL	\$ 113.65
217	06/09/2023	MOTORCHARGE LIMITED	2984 7807 FUEL	\$ 122.91
217	06/09/2023	MOTORCHARGE LIMITED	2984 7807 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	5103 4837 FUEL	\$ 107.69
217	06/09/2023	MOTORCHARGE LIMITED	5103 4837 FUEL	\$ 82.75
217	06/09/2023	MOTORCHARGE LIMITED	5103 4837 FUEL	\$ 93.20
217	06/09/2023	MOTORCHARGE LIMITED	5103 4837 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 FUEL	\$ 77.49
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 FUEL	\$ 96.94
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 FUEL	\$ 117.21
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 FUEL	\$ 40.01
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 FUEL	\$ 86.36
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 FUEL	\$ 121.71
217	06/09/2023	MOTORCHARGE LIMITED	6082 9417 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	2749 1624 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	6279 8941 CARD FEE	\$ 11.29
217	06/09/2023	MOTORCHARGE LIMITED	5472 6744 FUEL	\$ 118.81
217	06/09/2023	MOTORCHARGE LIMITED	5472 6744 CARD FEE	\$ 11.29
TOTAL FUEL CARD:				\$ 1,502.99

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CHQ/EFT	Date	Payee	Description	Amount
DIRECT DEBITS				
DD18192.1	12/09/2023	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,146.59
DD18192.2	12/09/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	\$ 818.51
DD18192.3	12/09/2023	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 599.22
DD18192.4	12/09/2023	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 829.67
DD18192.5	12/09/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 66.85
DD18192.6	12/09/2023	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 552.09
DD18192.7	12/09/2023	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,180.72
DD18192.8	12/09/2023	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,022.09
DD18192.9	12/09/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,936.30
DD18192.10	12/09/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 780.66
DD18192.11	12/09/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 593.19
DD18192.12	12/09/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 974.00
DD18192.13	12/09/2023	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 648.39
DD18192.14	12/09/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,035.08
TOTAL DIRECT DEBIT 18192:				\$ 25,183.36

DD18240.1	26/09/2023	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,094.81
DD18240.2	26/09/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	\$ 821.22
DD18240.3	26/09/2023	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 609.24
DD18240.4	26/09/2023	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 623.09
DD18240.5	26/09/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 57.02
DD18240.6	26/09/2023	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 560.29
DD18240.7	26/09/2023	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,236.58
DD18240.8	26/09/2023	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,028.98
DD18240.9	26/09/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 3,107.56
DD18240.10	26/09/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 735.75
DD18240.11	26/09/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 538.59
DD18240.12	26/09/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,048.45
DD18240.13	26/09/2023	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 642.46
DD18240.14	26/09/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,034.61
TOTAL DIRECT DEBIT 18240:				\$ 25,138.65
TOTAL DIRECT DEBITS:				\$ 50,322.01

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st September 2023 to 30th September 2023
Presented to Council, 19th October 2023

CHQ/EFT	Date	Payee	Description	Amount
BANK CHARGES				
	01/09/2023	WESTPAC BANK	BANK CHARGES	\$ 20.00
	01/09/2023	WESTPAC BANK	BANK CHARGES	\$ 188.65
	01/09/2023	WESTPAC BANK	BANK CHARGES	\$ 639.01
	06/09/2023	WESTPAC BANK	BANK CHARGES	\$ 1.50
	11/09/2023	WESTPAC BANK	BANK CHARGES	\$ 1.50
	20/09/2023	WESTPAC BANK	BANK CHARGES	\$ 1.50
TOTAL BANK CHARGES:				\$ 852.16

Shire of Yilgarn

Payments made from the Trust Account for the Period 1st September 2023 to 30th September 2023
Presented to Council, 19th October 2023

CHQ/EFT	Date	Payee	Description	Amount
<i>EFT</i>				
402692	20/09/2023	SHIRE OF YILGARN	2023/2024 RATES - A2400	\$ 1,945.47
402693	20/09/2023	SHIRE OF YILGARN	2023/2024 RATES A3550	\$ 2,883.53
TOTAL TRUST CHEQUES:				\$ 4,829.00

Shire of Yilgarn

Payments made from the Trust Account for the Period 1st September 2023 to 30th September 2023
Presented to Council, 19th October 2023

CHQ/EFT	Date	Payee	Description	Amount
<i>EFT</i>				
EFT14425	21/09/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BUILDING SERVICES LEVY - 01/06/2023 TO 31/08/2023	\$ 1,482.00
			TOTAL TRUST EFTS	\$ 1,482.00