



# Attachments

**Council Meeting**

**June 2023**

## Attachments

### Minutes/Notes

Ordinary Meeting of Council –May 2023

Special Meeting of Council-May 2023

Annual Electors Meeting-April 2023

Shire of Yilgarn Tourism Advisory Committee-May 2023

### Agenda Attachments

9.2.1 Financial Reports-May 2023

9.2.2 Accounts for Payment –May 2023



# *Minutes*

## *Ordinary Meeting of Council*

*18 May  
2023*

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UNCONFIRMED

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.05pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Wayne Della Bosca extended his thanks and appreciation to the Shire staff, especially Jodie Karra, for the organisation of both the dawn and 11am ANZAC Day services. The services were well executed and received.

## 3. ATTENDANCE

Members	Cr W Della Bosca Cr B Close Cr J Cobden Cr L Granich Cr G Guerini Cr P Nolan Cr L Rose	
Council Officers	N Warren G Brigg L Della Bosca	Chief Executive Officer Executive Manager Infrastructure Minute Taker
Apologies:	C Watson F Mudau	Executive Manager Corporate Services Finance Manager
Observers:	Mrs. Kaye Crafter	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

The CEO Nic Warren declared an impartiality interest in agenda item 9.1.1-Southern Cross District High School-Waiver of Fees and Charges. The CEO is the Chairperson of the Southern Cross District High School Board.

## 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 5.1. PUBLIC QUESTION TIME

Mrs. Kaye Crafter attended Public Question Time and posed the following question;

**Question:** Can Council consider placing extra signage, especially for directions to Bullfinch, to help stop heavy vehicles taking a wrong turn or missing a turn? Quite often trucks are unsure of the direction to take to Bullfinch and are ending up on Arcturus Street having to back up to turn around.

**Answer:** *The Shire President passed the question on to the CEO for comment. The CEO answered that Shire staff are currently undertaking a full asset pickup, including signage, of which will identify deficiencies in signage. If it is deemed a safety risk, staff will address as a priority, otherwise, all non-urgent signage will be installed through a programmed process to minimise costs to ratepayers.*

## 6. CONFIRMATION OF MINUTES

### 6.1 Ordinary Meeting of Council, Thursday, 20 April 2023

**64/2023**

**Moved Cr Nolan/Seconded Cr Granich**

***That the minutes from the Ordinary Council Meeting held on the 20 April 2023 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

### 6.2 Great Eastern Country Zone, Monday, 17 April 2023

**65/2023**

**Moved Cr Cobden/Seconded Cr Guerini**

***That the minutes of the GECZ Meeting held on 19 April, 2023 be received***

**CARRIED (7/0)**

### 6.3 Wheatbelt East Regional Organisation of Councils Inc (WEROC), Wednesday, 26 April 2023

**66/2023**

**Moved Cr Guerini/Seconded Cr Cobden**

***That the minutes of the WEROC Meeting held on 26 April, 2023 be received***

**CARRIED (7/0)**

## 7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

## 8. DELEGATES' REPORTS

Cr Wayne Della Bosca announced the following;

- Attended the ANZAC Day services on the 25 April 2023.
- Attended the WEROC meeting on the 26 April 2023.
- Attended the Local Action Group meeting on the 27 April 2023.

Cr Nolan Announced the following;

- Attended the April 2023 Ag Care meeting.

Cr Rose announced the following;

- Attended the Shire of Yilgarn Tourism meeting on the 17 May 2023

Cr Cobden announce the following;

- Attended the CEACA Discussion on the 12 April 2023
- Attended the ANZAC Day services on the 25 April 2023
- Attended the Shire of Yilgarn Tourism meeting on the 17 May 2023

Cr Granich announced the following;

- Attended the ANZAC Day services on the 25 April 2023
- Attended the St Johns Committee meeting on the 2 May 2023

## 9.1 Officers Report – Chief Executive Officer

### 9.1.1 Southern Cross District High School – Waiver of Community Bus Hire Fees

<b>File Reference</b>	<b>8.2.6.27</b>
<b>Disclosure of Interest</b>	<b>The CEO discloses an impartiality interest as the current Chairperson of the Southern Cross District High School Board.</b>
<b>Author</b>	<b>Nic Warren - CEO</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To submit to Council a request from the Manager Corporate Services of the Southern Cross District High School (SXDHS), for the waiving of Community Bus Hire fees associated with student's attendance at a Country Week Carnival in Perth.

#### Background

The Shire is in receipt of a request from the Southern Cross District High School, seeking a waiver of fees and charges associated with hiring the community bus, for the purpose of commutinf year 7-10 students to County week 2023.

As detailed by the School:

*Country Week is an annual event coordinated by School Sport WA that takes place in the final week of Term 3 each year. It involves students from District High schools across Western Australia travelling to Perth to compete against one another in various sports.*

*Throughout the week, students will participate in a number of sporting and non-sporting activities. The aim of this educational experience is to provide our students with the opportunity to further develop their social and cultural competence, whilst being active and encouraging physical activity.*

*We are working on income options to cover costs. Country Week is held during Term 3, 2023. Parents will contribute financially to enable their child to attend, however, the total cost of the camp far exceeds this amount. As such, students and their families will also be participating in a number of fundraising events over the course of the next few months.*

*We live in an amazing mineral rich area of Western Australia, but it has come to our attention that many school children in this area are quite disadvantaged in a social and cultural sense.*

*We understand that the Shire of Yilgarn support the 'Youth' in our district and ask If you feel that you may be in a position to support our secondary students to attend Country Week 2023. A financial contribution in the form of a waiver of charges for the use of the Community bus and trailer hire and fuel costs would be greatly appreciated by our students.*

## Comment

Council have previously waived the hire fees for the community bus for this purpose, most recently in 2022.

Council's Delegation No. LGA14 only allows the CEO to waive hire fees for an amount less than \$500.00. The request by the SXDHS to waive hire fees for the Community Bus would be between \$800 - \$900.

The school community is also actively fundraising to assist students to attend the Country Week 2023 event to lessen the financial burden on parents.

## Statutory Environment

### Delegation Register

#### LGA14 Donations and Waiver of Hire Fees

<b>Date Adopted:</b>	17 March 2016
<b>Document Control:</b>	Amended – 20 April 2023 Amended - 21 April 2022 - <a href="#">Link</a> Amended – 21 February 2019 - <a href="#">Link</a> Adopted – 17 March 2016 - <a href="#">Link</a>
<b>Policy Reference:</b>	
<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	N/A
<b>History:</b>	Previously LGA30

#### Legal (Parent):

- Local Government Act 1995 (As Amended) – Section 5.42

#### Legal (Subsidiary):

- Local Government Act 1995, Sections 6.12

### Extent of Delegation:

Council delegates its authority and power to consider requests for Donations and Waiver of Hire Fees,  
Subject to-

- a) The donation and /or waiver of hire fees request is:
  - a. less than \$500
  - b. for a non-profit group that is located in the Shire of Yilgarn

- c. for an event that will be held within the Shire and is a general community benefit
- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

**Conditions Imposed:**

Nil

**Legislation:**

**Local Government Act 1995**

**6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money, which is owed to the local government.
- \* Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

**Strategic Implications**

Shire of Yilgarn Strategic Community Plan – Social – Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

**Policy Implications**

Nil.

**Financial Implications**

Requested Donation/Waiving of Hire Fees between \$800 - \$900.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Yilgarn youth disadvantaged by location from many sport and cultural activities	Moderate (8)	A contribution in the form of a waiver of fees, assists with providing the opportunities associated with Country Week.
<b>Financial Impact</b>	Nil	Nil	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Nil	Nil	Nil
<b>Reputational</b>	Reputation damage by not seizing an opportunity to adhere to the Strategic Community Plan in relation to Social outcomes	Low (3)	Waiver enables the shire to continue it's commitment to the Strategic Community Plan.
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

**67/2023**

***Moved Cr Guerini/Seconded Cr Close***

***That Council waives the fees associated with hire of the community bus, for the Southern Cross District High School, to allow students to attend the 2023 Country Week event in Perth.***

***Council are to note the bus hire bond will still be payable.***

**CARRIED (7/0)**

UNCONFIRMED

## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 Concept Plans for Community Centre

<b>File Reference</b>	<b>10.2.1.1</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider a budget commitment for the 2023/2024 annual budget, for the production of concept plans for the Southern Cross Community Centre.

#### Background

As discussed at the April 2023 Councillor Discussion Session, there has been some consideration from staff, stemming from a suggestion from Cr Rose, that the Community Hall could be better utilised as a multi-use space.

#### Community Centre

The Community Centre, built in 1995 still has a significant useful life, however is generally underutilised, due to alternative spaces for events and a declining population resulting in a reduction of private functions at the Centre.

The building has an expected life of 80 years. At this stage the building is 28 years old, and as such, has 53 years of useful life remaining.

#### Administration Building

The Shire of Yilgarn Administration building was constructed in 1967/68. This building has an expected useful life of 50 years, and as the building is now 54 years old, it is at the end of its useful life.

The building was initially built for Council Offices and a Medical Centre and as such, given the expansion of Shire staff over the last 50 years, is generally not fit for purpose and has a lot of wasted space.

As the building is aging it has required some extensive maintenance and capital works. Looking to the future there is still extensive works to be carried out, with a \$500,000 estimate for the 10-year maintenance plan.

## CRC Building

Whilst not owned by the Shire, minor maintenance and operational costs are funded by the Shire of Yilgarn.

Furthermore, it requires an employee to be present during opening hours.

## Future Considerations

It has been considered that the Administration offices, including chambers and meeting rooms, and CRC could be combined into the Community Centre, whilst still retaining the main hall and stage area, with adequate space for the volume of patrons generally attending events.

## Comment

Some of the foreseen benefits include:

- Reduces the number of buildings the Shire is maintaining (removes Shire office and CRC)
- Enables better use of staff, by having front counter able to manage majority of CRC functions;
- Enables better layout of Shire office through purposeful design;
- Provides open space within the town centre with removal of admin building, enabling a better aesthetics;
- No need to relocate Shire staff when upgrading admin building, can continue to use current offices during construction of new building.
- Financially is a better solution, can use existing frame so construction costs are reduced.
- Combining and providing better community facilities.

Some of the foreseen issues include:

- Some members of the community may see it as diminishing the community hall, generally seen as the most significant building within a townsite;
- A reduction in hall space will reduce the maximum number of persons permitted at events in the hall, however, recent events indicate there will still be adequate space given current attendances.

At the discussion session, Council asked that an item be brought to the next Council meeting, committing to obtain concept plans, from which thorough community consultation could be conducted.

A quote has been received, including travel, inspection, site measure, site survey, model and drafting existing building and additions and internal renovation design. This is the basis of the proposed 2023/2024 budget commitment.

It is being tabled as a budget commitment, as the funds won't be invoiced until 2023/2024 due to the short amount of time remaining in the current financial year, and the estimated timeframes provided by the consultant.

### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

\$22,000 to be included in the 2023/2024 budget

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

**68/2023**

***Moved Cr Rose/Seconded Cr Cobden***

***That Council, by absolute majority, commit to the inclusion of \$22,000 in the 2023/2024 annual budget, for the purpose of obtaining concept plans for the redevelopment of the Southern Cross Community Centre.***

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.3 Update to Delegation Register - LGA28

<b>File Reference</b>	<b>2.3.3.6</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to endorse changes to the Shire of Yilgarn Delegation Register LGA28.

#### Background

To assist in the effective administration of the Shire, Council has granted various delegations to the Chief Executive Officer. Delegations made under the Local Government Act 1995 can only be made to the Chief Executive Officer or Council Committees. Where appropriate, the Chief Executive Officer can on-delegate to other Officers.

#### Comment

LGA28 relates to the Payments from Municipal Fund and Trust Funds. Due to recent staffing changes, an amendment is required to bring in line with current position titles.

The proposed delegation is below showing changes in red.

#### Statutory Environment

##### **5.42. Delegation of some powers and duties to CEO**

- (1) *A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
  - (a) *this Act other than those referred to in section 5.43; or*
  - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

*\* Absolute majority required.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

##### **5.46. Register of, and records relevant to, delegations to CEO and employees**

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

### **9.10. Appointment of authorised persons**

- (1) *In this section —*  
**law** means any of the following —
- (a) *this Act;*
  - (b) *the Caravan Parks and Camping Grounds Act 1995;*
  - (c) *the Cat Act 2011;*
  - (d) *the Cemeteries Act 1986;*
  - (e) *the Control of Vehicles (Off-road Areas) Act 1978;*
  - (f) *the Dog Act 1976;*
  - (g) *subsidiary legislation made under an Act referred to in any of paragraphs (a) to (f);*
  - (h) *a written law prescribed for the purposes of this section;*
- specified** means specified in the instrument of appointment.
- (2) *The CEO may, in writing, appoint persons or classes of persons to be authorised persons for the purposes of 1 or more specified laws or specified provisions of 1 or more specified laws.*
- (3) *An appointment under subsection (2) is subject to any specified conditions or limitations.*
- (4) *The CEO must give to each person appointed under subsection (2) an identity card that —*
- (a) *on the front of the card, sets out —*
    - (i) *the name and official insignia of the local government; and*
    - (ii) *the name of the person; and*
    - (iii) *a recent photograph of the person;*
- and*
- (b) *on the back of the card, specifies each law to which the person's appointment relates.*
- (5) *A person appointed under subsection (2) (the **authorised person**) must —*
- (a) *carry their identity card at all times when performing functions under a specified law; and*
  - (b) *produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law.*
- (6) *A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.*

*[Section 9.10 inserted: No. 16 of 2019 s. 64.]*

#### **Strategic Implications**

Nil.

#### **Policy Implications**

Where a Policy exists for an activity/function that has been delegated, the Chief Executive Officer is to adhere to that Policy.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	To ensure that Council Officers are aware of their obligations relating to delegations	Moderate (9)	An up-to-date Delegations Register approved by Council and disseminated to appropriate staff
Financial Impact	Allows Officers to be aware of their delegation responsibilities	Moderate (9)	Approved delegations ensure minimal impact
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with Section 5.42 of the Local Government Act	Moderate (6)	Annual review of Register
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

69/2023

*Moved Cr Guerini/Seconded Cr Cobden*

*That Council, by Absolute Majority, endorse the changes to delegation LGA28 - Payments from Municipal Fund and Trust Fund as presented.*

### LGA28 Payments from Municipal Fund and Trust Fund

<b>Date Adopted:</b>	17 March 2016
<b>Document Control:</b>	Amended – 15 May 2023 Amended – 20 April 2023 Amended - 21 April 2022 - <a href="#">Link</a> Amended – 16 September 2021 - <a href="#">Link</a> Amended – 21 February 2019 - <a href="#">Link</a> Adopted – 17 March 2016 - <a href="#">Link</a>
<b>Policy Reference:</b>	3.5 Purchasing and Tendering Policy 3.6 Signing of Cheques
<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Subdelegated to: <ul style="list-style-type: none"> <li>- Executive Manager Corporate Services</li> <li>- Executive Manager Infrastructure</li> <li>- Works Manager <b>Supervisor</b></li> <li>- Finance Manager</li> <li>- Mechanic</li> <li>- Building maintenance Officer</li> <li>- <b>Technical &amp; Works Coordinator</b> <del>Asset Management Officer</del></li> </ul>
<b>History:</b>	Previously LGA20

**Legal (Parent):**

- Local Government Act 1995 (As Amended) – Section 5.42 & 5.44

**Legal (Subsidiary):**

- Local Government Act 1995, Section 6.7(2)
- Local Government Act 1995, Section 6.8
- Local Government Act 1995, Section 6.10
- Local Government Act 1995, Section 3.1
- Local Government (Financial Management) Regulations, Regulations 5, 11, 12 and 13.

**Extent of Delegation:**

1. Sign and issue purchase orders to incur liabilities from the Municipal Fund or the Trust Fund on behalf of the Shire,  
Subject to-
  - (a) Compliance with Council Purchasing and Tendering Policy & Council Signing of Cheques Policy; and
  - (b) Purchase orders only being issued for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the president in an emergency.
  
2. Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund,  
Subject to-
  - (a) The payment(s) only being for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the President in an emergency; and
  - (b) Compliance with the requirements of Regulation 13 of the Local Government (Financial Management) Regulations 1996.

**Conditions Imposed:**

Authority is delegated subject to the following limits:

- |  |           |
|--|-----------|
| - Executive Manager Corporate Services         | \$150,000 |
| - Executive Manager Infrastructure             | \$150,000 |
| - Works Manager <del>Supervisor</del>          | \$15,000  |
| - Finance Manager                              | \$10,000  |
| - Mechanic                                     | \$10,000  |
| - Building Maintenance Officer                 | \$5,000   |
| - <del>Technical &amp; Works Coordinator</del> | \$5,000   |
| - <del>Asset Management Officer</del>          |           |

Authority to make payments in accordance with Council Policy

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports-April 2023

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Fadzai Mudau-Finance Manager</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 30 April 2023

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

#### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

- (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **Strategic Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

70/2023

*Moved Cr Close/Seconded Cr Cobden*

*That Council endorse the various Financial Reports as presented for the period ending 30 April 2023.*

**CARRIED (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Accounts for Payment – April 2023

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41209 to 41212 totalling \$820.46
- Municipal Fund - EFT 13868 to 13963 totalling \$570,445.21
- Municipal Fund – Cheques 2141 to 2157 totalling \$259,506.64
- Municipal Fund - Direct Debit Numbers:
  - 17774.1 to 17774.13 totalling \$23,826.82
  - 17798.1 to 17798.13 totalling \$23,568.14

The above are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

##### Local Government Act 1995

#### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications**

Nil

**Policy Implications**

Council Policy 3.11 – Timely Payment of Suppliers

### Financial Implications

Drawdown of Bank funds

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
Financial Impact	Reduction in available cash.	Moderate (5)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

*71/2023*

*Moved Cr Cobden/Seconded Cr Rose*

- *Municipal Fund – Cheques 41209 to 41212 totalling \$820.46*
- *Municipal Fund - EFT 13868 to 13963 totalling \$570,445.21*
- *Municipal Fund – Cheques 2141 to 2157 totalling \$259,506.64*
- *Municipal Fund - Direct Debit Numbers:*
  - *17774.1 to 17774.13 totalling \$23,826.82*
  - *17798.1 to 17798.13 totalling \$23,568.14*

*The above are presented for endorsement as per the submitted list.*

UNCONFIRMED

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 2023/24 Councillor Sitting Fees

<b>File Reference</b>	<b>2.1.1.1</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Cameron Watson–Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To set Councillors Sitting Fees for 2023/24.

#### Background

Section 7B (2) of the Salaries and Allowances Act 1975 requires the Salaries and Allowances Tribunal, at intervals of not more than 12 Months, to inquire into and determine: -

- The amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings;
- The amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- The amount of allowances or the minimum and maximum amounts of allowances, to be paid under the Local Government Act to elected council members.

The Tribunal continues to utilise the four band Local Government classification model adopted in 2012 with the Shire of Yilgarn falling under Band 3.

For the 2023/2024 financial year, the tribunal has determined that remuneration, fees, expenses and allowance ranges for Band 3 Councils will increase by 2.5% from those determined for the 2022/23 financial year.

#### Council Meeting Attendance Fees per Meeting

Where a Local Government decides, by Absolute Majority, to pay a Council Member a fee referred to in section 5.98(1)(b) of the Local Government Act for attendance at a Council Meeting, the following per meeting fee range will be applicable;

Band	For a council member other than mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
3	\$205	\$430	\$205	\$660

#### Committee Meeting and Prescribed Meeting Fees per Meeting

Where a Local Government decides to pay a Council Member a fee referred to in: -

- (a) section 5.98(1)(b) of the Local Government Act for attendance at a Committee Meeting; or
- (b) section 5.98(2A)(b) of the Local Government Act for attendance at a Meeting of the type prescribed in regulation 30(3A) of the Local Government (Administration) Regulations 1996.

the following per meeting fee range will be applicable;

Band	For a council member (including mayor or president)	
	Minimum	Maximum
3	\$100	\$215

A recent legal opinion commissioned by the Town of Cambridge has clarified the situation that if a committee of Council is open to non-Councillors/Staff then a sitting fee cannot be paid to any committee member. In the Shire of Yilgarn's case, this opinion would only apply to Councils Audit & Risk Committee as all other committees that Council has an involvement in are community advisory committees only and do not attract a sitting fee for Councillors as it stands.

It should also be noted that a Local Government may decide, by Absolute Majority, that instead of paying Council Members a per Meeting Attendance Fee it may, instead, decided it will pay all Council Members who attend Council, Committee or proscribed meetings a fixed annual fee.

The benefits of this to Council are that there are significantly reduced administrative requirements involved, in that payments to Councillors are usually only made on either an annual, bi-annual or quarterly basis. Additionally, the record keeping requirements of collating Councils attendance forms with time saving on the associated financial processing.

There is a downside to Council electing to utilise a fixed annual fee for Councillor sitting fees which is, if there was to be a consistently absent Councillor, there would be no mechanism to adjust their sitting fees.

At this time, it is not recommended that Council utilise annual sitting fees as it may require amending Council Policy 1.5 – Elected Member Entitlements.

### **Annual Allowance for mayor or president of a local government**

Where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act the following allowance range will be applicable;

Band	For a mayor or president	
	Minimum	Maximum
3	\$1,070	\$38,450

### Annual Allowance for Deputy President

For the purpose of section 5.98A(1) of the Local Government Act the annual allowance for a Deputy President is determined to be 25% of the Presidents Allowance.

### Travel Expenses

The Salaries & Allowances Determination has Councillor travel reimbursements for actual distances travelled being paid at the same rate contained in section 30.6 of the *Local Government Officers' (Western Australia) Award 2021*, being

<b>Engine Displacement (in cubic centimetres)</b>			
Area & Details	Cents per Kilometre		
	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
Metropolitan Area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of State	99.01	70.87	58.37

For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

### **Comment**

For reference, the following are the 2022/2023 financial years Elected Member meeting attendance fees and expense reimbursement / allowances:

		For a council member other than mayor or president	For a council member who holds the office of mayor or president
<b>Meeting Fee Type</b>			
Council	- Per Meeting	\$400	\$600
Committee	- Per Meeting	\$200	\$200
<b>Expense Reimbursement / Allowance Type</b>			
Travel	- Per Kilometre	As per Local Government Officers' (Western Australia) Award 2021 – section 30.6 for "Rest of State"	
ICT Allowance		\$1,180	
<b>Other Allowances</b>			
President	- Per Annum	\$12,000	
Deputy President	- Per Annum	\$3,000	

Travel expense reimbursement rates are reimbursed at the "Rest of State" levels included at section 30.6 of the Local Government Officers' (Western Australia) Award 2021 and have remained unchanged from those of 2022/2023.

ICT Allowance is made up of \$480 in telecommunications (based on \$40 monthly post-paid Telstra data plan) and \$700 hardware replacement/upgrade (based on cost of iPad Pro 12.9” 128Gb WIFI over 2 years).

## Statutory Environment

### Local Government Act 1995 –

#### 5.98. Fees etc. for council members

(1A) In this section —

*determined* means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B.

(1) A council member who attends a council or committee meeting is entitled to be paid —

- (a) the fee determined for attending a council or committee meeting; or
- (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —

- (a) the fee determined for attending a meeting of that type; or
- (b) where the local government has set a fee within the range determined for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense —

- (a) to be reimbursed by all local governments; or
- (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,

is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed for the expense —

- (a) where the extent of reimbursement for the expense has been determined, to that extent; or
- (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.

(4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.

- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- (a) the annual local government allowance determined for mayors or presidents; or
  - (b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot —
- (a) make any payment to; or
  - (b) reimburse an expense of,
- a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.
- (7) A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —
- (a) council members only; or
  - (b) council members and employees.

[Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33; No. 2 of 2012 s. 14.]

#### **5.98A. Allowance for deputy mayor or deputy president**

- (1) A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

\* *Absolute majority required.*

- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted by No. 64 of 1998 s. 37; amended by No. 2 of 2012 s. 15.]

#### **5.99. Annual fee for council members in lieu of fees for attending meetings**

A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

\* *Absolute majority required.*

*[Section 5.99 amended by No. 2 of 2012 s. 16.]*

**5.99A. Allowances for council members in lieu of reimbursement of expenses**

- (1) A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —
- (a) the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or
  - (b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

\* *Absolute majority required.*

- (2) For the purposes of subsection (1), a council member is eligible to be paid an annual allowance under subsection (1) for a type of expense only in the following cases —
- (a) in the case of an annual allowance that is paid in advance, if it is reasonably likely that the council member will incur expenses of that type during the period to which the allowance relates;
  - (b) in the case of an annual allowance that is not paid in advance, if the council member has incurred expenses of that type during the period to which the allowance relates.

*[Section 5.99A inserted by No. 64 of 1998 s. 38; amended by No. 2 of 2012 s. 17; No. 26 of 2016 s. 13.]*

*Local Government (Administration) Regulations 1996 –*

**30. Meeting attendance fees (Act s. 5.98(1) and (2A))**

*[(1), (2) deleted]*

- (3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —
- (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;

- (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

*[(3B) deleted]*

- (3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —
- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
  - (b) the council member is paid an annual fee in accordance with section 5.99; or
  - (c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

*[(3)-(5) deleted]*

*[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]*

### **31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))**

- (1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —
- (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

*[(2)-(5) deleted]*

*[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]*

### **32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))**

- (1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —
- (a) an expense incurred by a council member in performing a function under the express authority of the local government; and
  - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one

other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and

- (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

*[(2) deleted]*

*[Regulation 32 amended in Gazette 13 Jul 2012 p. 3219.]*

*[33-34AB. Deleted in Gazette 13 Jul 2012 p. 3219]*

### Salaries and Allowance Act 1975

#### **7B. Determinations as to fees and allowances of local government councillors**

- (1) In this section —

*elect* ***council member*** means a person elected under the *Local Government Act 1995* as a member of the council of a local government.

- (2) The Tribunal is to, from time to time as provided by this Act, inquire into and determine —
  - (a) the amount of fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* to elected council members for attendance at meetings; and
  - (b) the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the *Local Government Act 1995* to elected council members; and
  - (c) the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the *Local Government Act 1995* to elected council members.

- (3) Section 6(2) and (3) apply to a determination under this section.

*[Section 7B inserted by No. 2 of 2012 s. 39.]*

The recommendation that follows is consistent with the legislative requirements.

#### **Strategic Implications**

There are no strategic implications as a result of this report.

#### **Policy Implications**

There are no policy implications as a result of this report.

### Financial Implications

Any resolution on the value of sitting fees and Members expenses will form part of the 2023/2024 Budget.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act, associated Regulations and current SAT determination.	Moderate (6)	Ensure compliance with Act, Regs and SAT determination.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

**72/2023**

**Moved Cr Rose/Seconded Cr Close**

**That Council adopts the following elected members sitting fees, expense reimbursements/allowances and President & Deputy Presidents allowances for the 2023/2024 financial year:**

		For a council member other than mayor or president	For a council member who holds the office of mayor or president
<b>Meeting Fee Type</b>			
Council	- Per Meeting	\$400	\$600
Committee	- Per Meeting	\$200	\$200
<b>Expense Reimbursement / Allowance Type</b>			
Travel Reimbursement	- Per Kilometre	As per Local Government Officers' (Western Australia) Award 2021 – section 30.6 for "Rest of State"	
ICT Allowance		\$1,180	
<b>Other Allowances</b>			
President	- Per Annum	\$12,000	
Deputy President	- Per Annum	\$3,000	

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.4 2023/24 Schedule of Fees & Charges

<b>File Reference</b>	<b>8.2.5.5</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Cameron Watson–Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>Proposed 2023/2024 Schedule of Fees &amp; Charges.</b>

#### Purpose of Report

To consider the fees & charges to be applied in 2023/24.

#### Background

The Local Government Act 1995 requires fees and charges that are to be imposed during a financial year to be adopted with the annual Budget.

As the Budget will not be adopted until after 1<sup>st</sup> July 2023, Council is requested to consider the schedule of fees and charges prior to the Budget adoption so that the agreed fees & charges can be taken into consideration when preparing the Budget and to allow the fees & charges to be applied from 1<sup>st</sup> July 2023.

#### Comment

A copy of the current fees & charges and proposed changes are included in the attachments. The items in **Red** are proposed to be deleted and the items in **Green** are proposed to be included or have been amended.

It is intended that the proposed fees and charges remain predominantly unchanged from those imposed in 2022/2023, however a summary of the recommended changes follows:

- Page 1 – Removed of the “Electronic Advice of Sale (Rate Enquiry Only) & (Full Service) individual fees and add a “Rate Enquiry Fee – Property Information Report”. This will remove confusion as to the level of enquiry and impose one fee.
- Page 1 – Add a Wholesale sale of merchandise charge for the sale of several local publications to the Wheatbelt Visitors Centre in Merredin.
- Page 4 – Remove the Disk Cleaning service previously provided by the CRC as the relevant machine no longer works and will not be replaced as very few patrons use compatible storage media any more.
- Page 6 – Increase the fees associated with the dumping of Asbestos contaminated materials and general Commercial Waste at the Southern Cross Waste Facility to better reflect the ongoing costs associated with the handling of these types of materials.
- Page 8 – Increase the per PAX cost of the aerodrome terminal usage to adequately cover the costs associated with increased passenger numbers.

- Page 10 – Increase the annual shopfront rentals for 11 Antares St in line with CPI inflation.
- Page 10 – Increase the Per Hour Labour Hire fees in line with the increase in staff wages.
- Page 10 – Increase the Plant Hire rate for several plant items inline with their associated increase in operating costs.
- Page 10 – Description modification for Minor Plant to indicated that only generators of 10 kVA or less are to be hired, this is due to the larger generators being allocated for periods of power loss and would not be effective as an alternate power source during blackout if out on hire.

## Statutory Environment

### Local Government Act 1995 –

#### **6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
  - (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

#### **6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
  - (a) the cost to the local government of providing the service or goods; and

- (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

The recommendation that follows is consistent with the legislative requirements.

#### Strategic Implications

There are no strategic implications as a result of this report.

#### Policy Implications

There are no policy implications as a result of this report.

#### Financial Implications

There are no financial implications as a result of this report however the adopted Schedule of Fees & Charges will influence the level of 2023/2023 Budgeted income.

#### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Fee or Charge level excessive or inadequate.	Moderate (9)	Regular review.
Service Interruption	Nil	Nil	Nil

<b>Compliance</b>	Compliance with the Local Government Act and associated Regulations.	Low (2)	Regular review.
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

73/2023

*Moved Cr Cobden/Seconded Cr Rose*

*That Council adopts the 2023/2024 Schedule of Fees and Charges as presented.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.4 Reporting Officer– Executive Manager Infrastructure

### 9.4.1 Construction of One New Executive House

<b>File Reference</b>	<b>2.4.1.13</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider tenders received to construct one executive style house.

#### Background

Council allocated \$595,277 in the 2022/2023 budget to construct one new executive style house at 9-11 Libra Place Southern Cross. Staff advertised the request for tender, state wide which closed on the 14<sup>th</sup> of April 2023. Council only received one tender from Modular WA.

#### Comment

A Building Asset Management Plan (BAMP) will outline key elements involved in managing Council's building assets, associated with caravan parks, community centres, Council depots, elderly persons units, Council offices, child care centres, public halls, public toilets, recreation reserve buildings, senior citizens centres, staff accommodation and miscellaneous 'other' buildings.

A Building Management Plan will combine management, financial, engineering and technical practices to ensure that the level of service required by user groups is provided at the lowest long, term cost to the community within the limits of Council's fiscal constraints.

. The key elements of infrastructure asset management are:

- providing a defined level of service and monitoring performance;
- managing the impact of growth through demand management and infrastructure investment;
- taking a lifecycle approach to developing cost-effective management strategies for the long-term that meet the defined level of service;
- identifying, assessing and appropriately controlling risks; and
- linking to a 10 year financial plan which identifies required, affordable expenditure and how it will be financed.

Staff are still developing a Building Asset Management Plan, but aging housing stocks with high maintenance requirements has prompted staff to test the market to build one New Executive House. With this in mind there were a number of clauses added to the tender

documents to ensure Council were not bound to a tender that did not suit the Shire's needs. For example:

### **Section 1.16 Evaluation Process**

- e) Submissions that are initially evaluated as having pricing, significantly high will not proceed beyond the Initial Screening phase of the evaluation process

### **Section 1.20 Value Considerations**

- The tendered price will be considered along with related factors affecting the total cost to the Principal (eg the lifetime operating costs of goods or the Principal's contract management costs may also be considered in assessing the best value for money outcome).

### **Section 1.8 Acceptance of Tenders**

- The Principal is not bound to accept the lowest Tender and may reject any Tender submitted.

Housing assets, like other resources available, must be managed to ensure that optimal benefit is realised from the assets. This includes attention to issues such as:

- asset quality – ensuring that maintenance is scheduled and effective based on regular condition reports; and
- fit for purpose – that assets are available for use in line with the financial plan and strategic direction.
- Well maintained housing can have a long life. Management of housing assets requires a long-term view, which can start at design and construction, through maintenance, refurbishment or restoration, to disposal or demolishing to make way for newer housing that meets the needs of tenants. Therefore, good asset management needs to consider all stages of an asset's utilisation.

The tendered price offered by Modular WA exceeds Council's 2023/2024 budget allocation when fully established and as such it is rejected. Furthermore, it is also noted the tendered dwelling is not considered an "Executive Style", and does not fit with the Shire's expectations for an executive style premises.

## **Statutory Environment**

Local Government Act 1995 3.57 – tenders for providing goods or services and the Local Government (functions & general) Regulations, section 4

## **Strategic Implications**

Asset Management Practices

### Policy Implications

Finance Policy 3.5 Purchasing and Tendering  
Local Government (Functions and General) Regulations 1996

### Financial Implications

The 2022/23 budget makes provision of \$600,000 (GST exclusive) to construct one Executive House. Pricing offered will exceed this allocation when fully established.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	New housing project exceeds the 2022/2023 budget allocation	High (15)	Rejecting the tender will reduce any impact on the 2022/2023 budget
Service Interruption	Nil	High (10)	Nil
Compliance	Nil		Nil
Reputational	Nil		Nil
Property	Nil		Nil
Environment	Nil		Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

*74/2023*

*Moved Cr Cobden/Seconded Cr Granich*

*That Council, by Absolute Majority, in accordance with the Local Government Act 1995 and Local Government (Functions and General) Regulations 1996 rejects the tender from Modular WA to construct one new executive house*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

UNCONFIRMED

## 9.4 Reporting Officer– Executive Manager Infrastructure

### 9.4.2 RAV Route Determination Bullfinch Evanston Road

<b>File Reference</b>	<b>6.1.1.016</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider a request to amend the Restricted Access Vehicle (RAV) rating for Bullfinch Evanston Road from SLK 101.348 to SLK 133.70

#### Background

The Shire of Yilgarn have been referred an application from Main Roads Heavy Vehicle Services, submitted by MLG Oz Pty Ltd, seeking support for Heavy Vehicle Services to inspect Bullfinch Evanston Road from SLK 101.348 to SLK 133.70 for a Route Determination RAV 10.3, (level 3 of the Accredited Mass Management Scheme).

Bullfinch Evanston Road from SLK 0.00 to SLK 101.348 is approved for RAV Network 7.3 (level 3 of the Accredited Mass Management Scheme) and is used to service the Marda mine site. Ramelius have a road user agreement which makes them responsible for repairing and maintaining the road.

Ramelius has established the Die Hardy mine 33 kilometres north of Marda mine. The Route Determination application is from SLK 101.348 to SLK 133.70 to the Die Hardy Mine turnoff. This section of road has no assigned Restricted Access Vehicle Network level.

Ramelius will be operating two RAV 10.3 vehicles out loading from Die Hardy and stockpiling on the Marda ROM. Ramelius then reload the ore into RAV 7.3 vehicles to haul to Westonia.

Staff engaged Rod Munns - Road Engineer, to inspect and compile a report for Council, to determine if the road fits within the guidelines for RAV 10.3 access. Report attached.

#### Comment

A substantial increase in axle loading from heavy vehicle combination traffic on a road that is not designed to carry the additional axle-loading will result in multiple adverse effects in the form of:

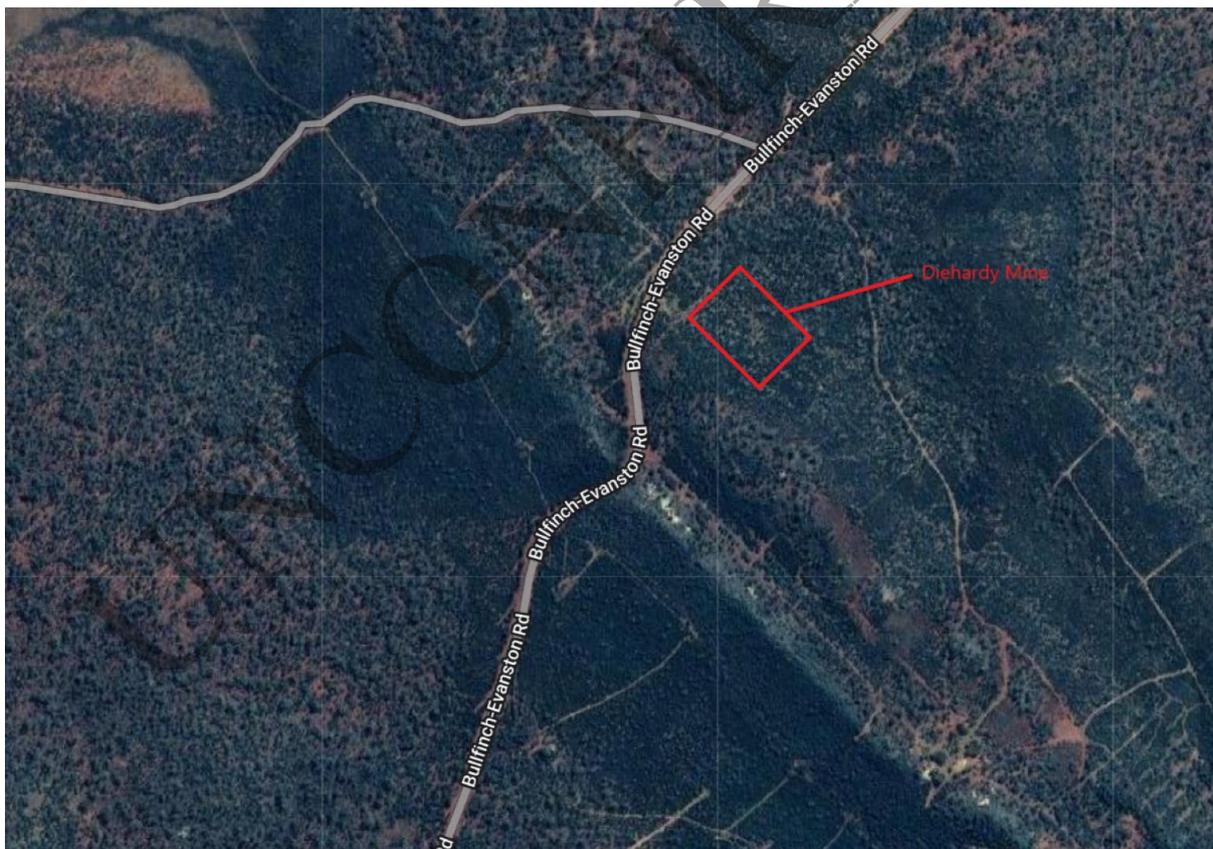
- increased routine maintenance and resurfacing
- reduction in the level of service (road quality) as the road pavement deteriorates
- reduction in the pavement life Impact of heavy vehicle traffic on road pavements
- increased reconstruction and or rehabilitation costs due to the increase in required structural capacity
- increased lateral instability and damage along roads due to heavy wheel loads tracking close the edge of the road

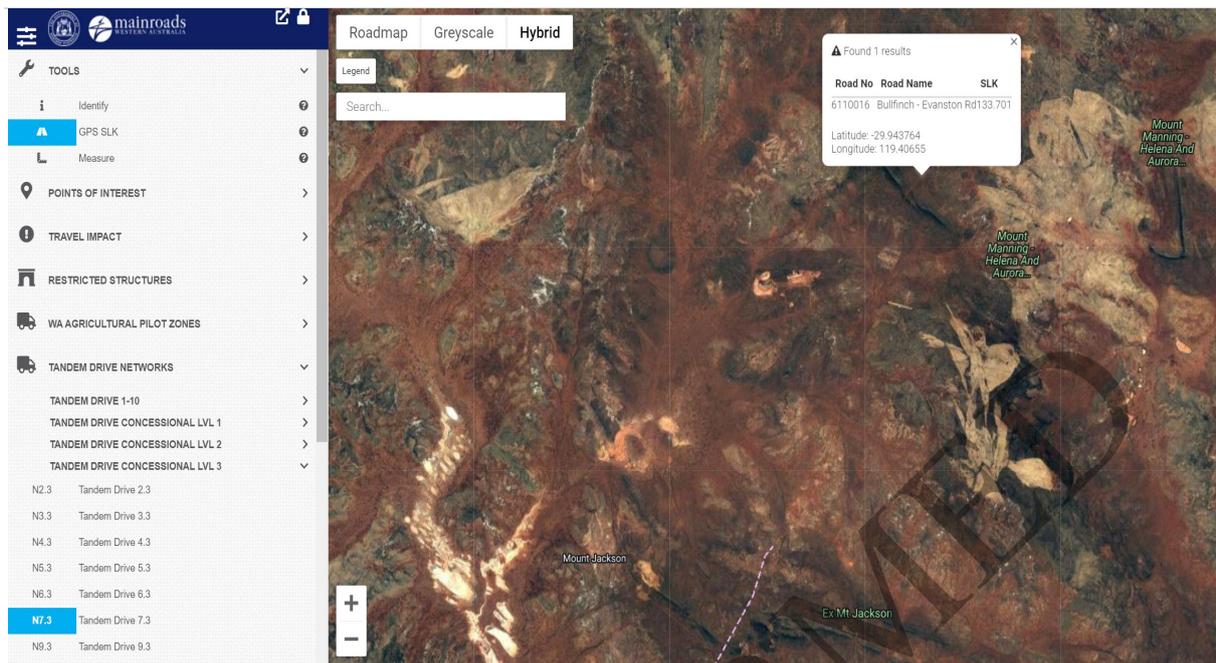
New developments or land use activities can generate increases in heavy commercial vehicle traffic which may have adverse impacts on road pavements. Typical impacts resulting from an increase in the number and /or weight of vehicles using the road include:

- a need for extra pavement width
- a change is in surfacing type or pavement thickness
- an increase in maintenance, and
- a reduction in the pavement life, requiring road pavement upgrading, which may include strengthening works or reconstruction of the pavement.

Ramelius has engaged a contractor to upgrade this section of road, to meet the RAV 10.3 guidelines set out by Heavy Vehicle Services and as required by the Shire's engineer report.

Ramelius's Road User Agreement will be extended to include all maintenance and repairs along this section of road. Ramelius have established a water source in preparations for future maintenance of this road.





### Statutory Environment

The Road Traffic Act 1974 and the Road Traffic (Vehicle) Regulations 2014 govern the use of heavy vehicles on roads within Western Australia and define items such as compliance notices, exemptions, permits and notices for heavy restricted access vehicles. These regulations also contain provisions for mass and loading, load restraints, vehicle modifications and vehicle maintenance.

The Land Administration Act 1997 Section 55 and Local Government Act 1995 Section 3.53(2) gives the Shire of Yilgarn management responsibility for roads within its boundaries.

### Strategic Implications

Strategic Community Plan

### Policy Implications

There is no current policy for Restricted Access Vehicle (RAV) or Accredited Mass Management Scheme (AMMS).

### Financial Implications

There are no immediate financial implications, however a change in RAV Network Rating for all or part of the road has the potential to reduce the life of the road and increase the maintenance requirements of the road.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Road will be subject to increased deterioration if not fit for purpose	High (12)	Applicant accepts responsibility to carry out any road upgrades or vegetation pruning necessary to qualify the road for the RAV network level requested.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

**75/2023**

***Moved Cr Guerini/Seconded Cr Close***

- 1. That, by Simple Majority pursuant to the Road Traffic Act 1974 and Section 3.53 (2) of the Local Government Act 1995, Council supports Heavy Vehicle Services to inspect Bullfinch Evanston Road from SLK 101.348 to SLK 133.70 for a route determination N10.3 (Level 3 of the accredited Mass Management scheme)***
- 2. Depending on the need for access, Council will support RAV Network 10.3 (level 3 of the Accredited Mass Management Scheme) if the applicant accepts responsibility to carry out any road upgrades or vegetation pruning necessary to qualify the road for the RAV network level requested.***
- 3. Council will issue a one off, CA 07 (Letter of Authority) to MLG Oz Pty Ltd as the only RAV 10.3 user on this section of the Bullfinch Evanston Road and Ramelius will be responsible for all road repairs and maintenance.***

**CARRIED (7/0)**

## 10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**76/2023**

***Moved Cr Guerini/Seconded Cr Rose***

***That the new business of an urgent nature be accepted by Council for consideration.***

**CARRIED (7/0)**

Prior to the Council meeting, during Councils Discussion Session, Council had been informed that Ramelius Resources are looking to haul ore from Symes Find to Westonia, originally considering an ore haul route that would utilise the Moorine South Road onto Stubbs Road then onto the Great Eastern Highway. Rod Munns was engaged to undertake a route assessment which determined a significant amount of work would be needed on the intersection of Moorine Rock South Road and Stubbs Road and the sweeping bend near Gill Road would be required. The Shire's EMI, Engineer Rod Munns and Ramelius representatives met onsite on the 9<sup>th</sup> May to discuss the Stubbs Road intersection. It was discussed onsite whether haulage could instead continue through Moorine South Road to the Highway. It was flagged with Ramelius that due to it being within the Moorine Rock townsite, Council may have concerns. After discussion council moved a motion as below;

**77/2023**

***Moved Cr Cobden/Seconded Cr Guerini***

***Council object to Restricted Access Vehicles hauling through the Moorine Rock townsite, via Moorine South Road direct to Great Eastern Highway.***

***And***

***Council rejects the request from Edna May Pty Ltd (Ramelius Resources) to amend the RAV network to include access to Great Eastern Highway via Moorine South Road for Tri Drive Quad Axle Trailer PBS Level 3 – 42m.***

***And***

***Council advises Edna May Pty Ltd (Ramelius Resources) that it's preference for haulage from the Symes Find to Great Eastern Highway is via Moorine South Road onto Stubbs Street.***

**CARRIED (7/0)**

**13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS**

78/2023

*Moved Cr Guerini/Seconded Cr Close*

*That the Council meeting be close to the public under section 5.23 (b) and (c) of the Local Government Act 1995*

**CARRIED (7/0)**

Mrs. Kaye Crafter left the meeting at 5.38pm

**13 Confidential Items - Meeting Closed to the Public**

**13.1 Proposed Support For Commercial Operation**

<b>File Reference</b>	<b>1.3.5.3</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Nil</b>

**Officer Recommendation and Council Decision**

79/2023

*Moved Cr Close/Seconded Cr Guerini*

*That Council, by absolute majority, commit to a \$6,000 annual contribution (excluding gst) to the operator of the Southern Cross Chemist, paid monthly, for a period of two years, and transferrable in the event the ownership changes hands. The payment is conditional on the operator of the pharmacy maintaining agreed opening hours, being not less than current advertised opening hours.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

80/2023

*Moved Cr Guerini/Seconded Cr Close*

*That the meeting be reopened to the public*

**CARRIED (7/0)**

Mrs Kaye Crafter re-joined the meeting at 5.45pm

## 14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5.46pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 18 May 2023, are confirmed on Thursday, 15 June 2023 as a true and correct record of the May 2023 Ordinary Meeting of Council.

**Cr Wayne Della Bosca**  
**SHIRE PRESIDENT**

UNCONFIRMED



# *Minutes*

## *Special Meeting of Council*

*29 May  
2023*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6:00pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## 3. ATTENDANCE

Members  
Cr W Della Bosca  
Cr B Close  
Cr J Cobden  
Cr L Granich  
Cr G Guerini  
Cr P Nolan  
Cr L Rose

Council Officers  
N Warren                      Chief Executive Officer  
C Watson                      Executive Manager Corporate Services  
G Brigg                         Executive Manager Infrastructure

Apologies:                      Nil  
Observers:                      Nil  
Leave of Absence:              Nil

## 4. DECLARATION OF INTEREST

Cr G Guerini declared a Proximity Interest in Item 9.1.1 - Proposed Western Power Installation - Glendower Rd Reserve. Cr Guerini's father owns the land adjacent to the proposed wind farm which is used by the family business which Cr Guerini is a partner in.

## 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 6. CONFIRMATION OF MINUTES

Nil

## 7. PRESENTATIONS, PETITIONS AND DEPUTATIONS

Nil

## 8. DELEGATES' REPORTS

Nil

### 9.1 Reporting Officer -Chief Executive Officer

Cr G Guerini declared a Proximity interest in item 9.1.1 - Proposed Western Power Installation – Glendower Road Reserve as the proposed location of the wind farm abuts land owned and worked by his Family.

#### Council Resolution

81/2023

*Moved Cr Nolan/Seconded Cr Close*

*That Cr G Guerini be allowed to remain in Chambers, participate in any debate and vote on item 9.1.1 – Proposed Western Power Installation – Glendower Road Reserve.*

**CARRIED 6/0**

### 9.1.1 Proposed Western Power Installation – Glendower Road Reserve

<b>File Reference</b>	6.1.1.219 & 10.2.2.6
<b>Disclosure of Interest</b>	None
<b>Voting Requirements</b>	Simple Majority
<b>Author</b>	Nic Warren – Chief Executive Officer
<b>Attachments</b>	Yilgarn Holdings Pty Ltd Correspondence

#### **Purpose of Report**

For Council to consider a request to upgrade the Western Power network, to include a new 33 kV power line within the Glendower Road Reserve to service a proposed wind farm development.

#### **Background**

As Council would be aware, Shire Executive have been liaising with Yilgarn Holdings Pty Ltd in relation to a proposed Wind farm development within the Shire of Yilgarn.

The proponents of the application have advised and sought the following:

*Yilgarn Holdings Pty Ltd propose to construct a wind farm approximately 13 km southeast of Southern Cross townsite located on an area of freehold rural land cleared, and historically used for cropping.*

*Southern Cross Wind Farm will comprise up to 10 wind turbines for the Phase 1 development, pending receipt of the relevant approvals.*

*Western Power Networks have undertaken Phase 1 technical assessment and concluded that the wind farm can be connected to existing Western Power Networks infrastructure.*

*The technical solution proposed by Western Power Networks includes a requirement to construct a new 33 kV power line from the existing 33 kV power line on Marvel Loch Road, running parallel to Glendower Road within the existing road reserve, before terminating at the windfarm (Refer to Attachment B).*

*It is our understanding that the road reserve on Glendower Road is Vested Crown land, vested to the Shire of Yilgarn. We are hereby seeking your principle support and consent to allow construction of the above, as part of the wind farm development and the Development Application.*

The correspondence from Yilgarn Holdings is attached, which includes the attachment referred to above.

#### **Comment**

As indicated by the proponent, Glendower Road is a Shire managed road. From a Shire perspective, the installation of a new power line will have minimal impact, however, given significant mining in the area, it may have some ramifications for movement of mining plant and equipment within the area.

In consideration of the above, it is the reporting officer's opinion that Council endorse the proposed 33 kV line to be installed along Glendower Road Reserve, on the following conditions:

- The Shire of Yilgarn remains indemnified from any liability associated with the new line;
- The Shire of Yilgarn incur no costs associated with the installation;
- All relevant legislative requirements are adhered to by the proponents and Western Power; and
- If required by Western Power, local mining entities are consulted in regards to impact to their operations from the installation of the line.

#### **Statutory Environment**

Nil

#### **Strategic Implications**

Nil.

#### **Policy Implications**

Nil.

## Financial Implications

Nil.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Damage to reputation from not supporting a green energy initiative	Moderate (6)	Supporting wind farm through proper assessment and processes ensures Council is supporting green energy initiatives.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

82/2023

*Moved Cr Nolan/Seconded Cr Close*

*That Council endorse the installation of a 33 kV power line along the Glendower Road Reserve, for the purposes of servicing a proposed wind farm by Yilgarn Holdings Pty Ltd, on the following conditions:*

- *The Shire of Yilgarn remains indemnified from any liability associated with the new line;*
- *The Shire of Yilgarn incur no costs associated with the installation;*
- *All relevant legislative requirements are adhered to by the proponents and Western Power; and*
- *If required by Western Power, local mining entities are consulted in regards to possible impacts to their operations from the installation of the line.*

LOST 0/7

### Council Resolution

83/2023

*Moved Cr Nolan/Seconded Cr Granich*

*Council, in relation to the request from Yilgarn Holdings Pty Ltd to endorse the construction of a 33 kV powerline along the Glendower Road reserve from Marvel Loch Road, requests the following information from the proponent:*

- *Provide comments or detail from Western Power as to why this solution was proposed;*
- *Provide detail on the alternative options considered, and why these were deemed unsuitable;*
- *If no alternatives were considered, Council seek for the proponents to investigate whether the following are feasible:*
- *Connection to the existing 33 kV line running along a portion of Glendower Rd (C1024418);*
- *Connection to existing 33 kV line running alongside the 220 kV line of which intersects with Glendower Road (C1172029)*

CARRIED 7/0

### Reason for alternative motion:

Council wanted to ensure there were no other suitable alternative solutions, seeking to ensure that clearing associated with the installation of the line could be minimised.

17<sup>th</sup> May 2023

Yilgarn Holdings Pty Ltd  
Suite 3  
138 Main Street  
Osborne Park  
WA 6017



Mr Nic Warren  
Chief Executive Officer  
Shire of Yilgarn  
23 Antares Street  
Southern Cross  
WA 6426

Dear Mr Warren,

Yilgarn Holdings Pty Ltd propose to construct a wind farm approximately 13 km southeast of Southern Cross townsite located on an area of freehold rural land cleared, and historically used for cropping.

Southern Cross Wind Farm will comprise up to 10 wind turbines for the Phase 1 development, pending receipt of the relevant approvals.

Western Power Networks have undertaken Phase 1 technical assessment and concluded that the wind farm can be connected to existing Western Power Networks infrastructure.

The technical solution proposed by Western Power Networks includes a requirement to construct a new 33 kV power line from the existing 33 kV power line on Marvel Loch Road, running parallel to Glendower Road within the existing road reserve, before terminating at the windfarm (*Refer to Attachment B*).

It is our understanding that the road reserve on Glendower Road is Vested Crown land, vested to the Shire of Yilgarn. We are hereby seeking your principle support and consent to allow construction of the above, as part of the wind farm development and the Development Application.

I would be grateful for any assistance and feedback on the proposal described above.

Sincerely,

David Beardsmore.

Managing Director  
Yilgarn Holdings Pty Ltd.

**Attachment A.**  
**Southern Cross Wind Farm Location**



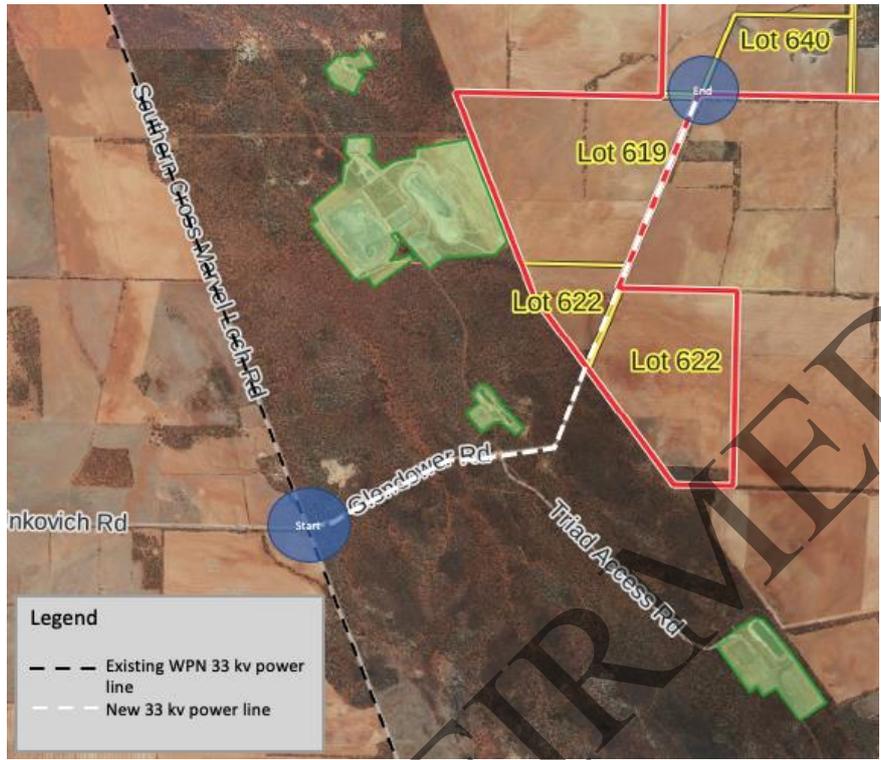
Figure 1: Southern Cross Wind Farm Location



© 2023. Whilst every care has been taken to prepare this map, Yilgarn Holdings makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and cannot accept liability and responsibility of any kind (whether in contract, tort or otherwise) for any expenses, losses, damages and/or costs (including indirect or consequential damage) which are or may be incurred by any party as a result of the map being inaccurate, incomplete or unsuitable in any way and for any reason. Date printed: 2023-04-20.

Ref: 210\_012\_RevA.ggp

**Attachment B.**  
*New 33kV Power Line Route*



Road Reserve Details	
Name:	ID:
P Road	37744570
P Road	37744569
P Road	3744571
P Road	3712175

**Attachment C.**  
*Typical overhead solution for 33 kV Power*



## 9.1 Reporting Officer -Chief Executive Officer

### 9.1.2 2023 WALGA Annual Convention

<b>File Reference</b>	<b>1.6.21.12</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Local Fixtures-2023 WA Local Government Convention</b>

#### Purpose of Report

To inform Councillors that the annual WA Local Government Convention will be conducted at Crown Perth between Sunday, 17 and Tuesday, 19 September 2023.

#### Background

The Conference program is attached, and the theme for the year is “Local Futures”.

As per the Convention notice, *“Themed Local Futures, this year’s Convention will explore how Local Governments can enact and drive change for the benefit of their communities and the diversity of solutions that can emerge when you start local.”*

The conference is to be held between Sunday, 17 and Tuesday, 19 September 2023.

#### Comment

The Cr’s Della Bosca, Close and Rose along with the CEO represented Council at the 2022 Convention.

To allow staff to adequately plan for the 2023/2024 budget, it would be appreciated if Councillors could advise the CEO as early as possible of their intention to attend the 2023 Conference.

Early notification and registration may also provide better access to subsidised accommodation at Crown.

The CEO will seek voting delegates for the WALGA AGM from Councillors attending at a later date.

#### Statutory Environment

Nil.

#### Strategic Implications

Shire of Yilgarn Strategic Community Plan – Civic Leadership Strategy – Ensure training programs for Elected Members and Staff.

### Policy Implications

Nil.

### Financial Implications

Council allocates funds within its Annual Budget to accommodate those Councillors wishing to attend the Convention.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

**84/2023**

***Moved Cr Cobden/Seconded Cr Rose***

***That Council authorises the CEO and any willing Councillors to attend the 2023 WALGA annual convention, at Crown Perth between Sunday, 17 and Tuesday, 19 September 2023.***

***Councillors are to advise the CEO of their intention to attend the 2023 Convention.***

**CARRIED 7/0**

UNCONFIRMED



# Local Futures

## 2023 WA Local Government Convention

### PROGRAM

#### Sunday 17 September

3.30pm – 5.00pm Mayors and Presidents Forum  
5.00pm – 8.30pm Welcome Drinks

#### Monday 18 September

7.00am – 9.00am Breakfast with Heads of Agencies (invitation only)  
9.00am – 11.30am Convention Opening  
Keynote Speaker: Dominic Thurbon - Business Disruption, Behavioural Change and Transformation expert  
11.30am - 12.00pm Morning Tea  
12.00pm - 1.15pm State Political Panel Session with Ben Harvey, Chief Reporter, *The West Australian newspaper*  
1.15pm - 2.00pm Lunch  
2.00pm - 5.00pm WALGA AGM  
5.00pm - 6.00pm Break  
6.30pm - 9.30pm Gala Cocktails

#### Tuesday 19 September

7.30am - 9.00am Convention Breakfast with Michelle Payne (separate registration)  
9.00am - 9.50am Federal Minister Address and Q&A  
10:00am Supplier Showcase opens  
9.50am - 11.00am Diversity Panel Session  
11.00am - 11.30am Morning Tea  
11.30am - 1.00pm Plenary Sessions: Active Mobility and Regional Housing  
1.00pm - 1.45pm Lunch  
1.45pm - 3.30pm Closing Keynote and President's Close  
3.30pm Conference closes

#### Additional events

##### Tuesday 19 September

Supplier Showcase | Planning Showcase | Construction Panel Session

##### Wednesday 20 September

Supplier Showcase | Procurement Forum | Sustainability Forum



WALGA

## 9.2 Reporting Officer -Executive Manager Corporate Services

### 9.2.1 Differential Rates – 2023/2024

<b>File Reference</b>	<b>8.1.1.5</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Cameron Watson-Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>Submission from MMTS Pty Ltd</b>

#### Purpose of Report

To consider the proposed Differential Rate in the dollar for the 2023/2024 financial year for all land categories that was advertised in accordance with the *Local Government Act (1995)*.

#### Background

At the April 2023 Ordinary meeting, Council resolved the following as the commencement of the Differential Rating process for the 2023/2024 financial year:-

**57/2023**

***Moved Cr Close Seconded Cr Granich***

***That Council:***

- 1. Endorse the Differential Rating – Objects and Reasons for the 2023/2024 rating year as presented;***
- 2. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2023/2024 financial year:***

<b><i>Land Category</i></b>	<b><i>Rate – Cents in the Dollar</i></b>	<b><i>Minimum Payment</i></b>
<b><i>GRV - Residential/Industrial</i></b>	<b><i>11.6294</i></b>	<b><i>\$600</i></b>
<b><i>GRV - Commercial</i></b>	<b><i>8.1865</i></b>	<b><i>\$450</i></b>
<b><i>GRV - Minesites</i></b>	<b><i>16.3727</i></b>	<b><i>\$450</i></b>
<b><i>GRV -SPQ</i></b>	<b><i>16.3727</i></b>	<b><i>\$450</i></b>
<b><i>UV - Rural</i></b>	<b><i>1.5114</i></b>	<b><i>\$450</i></b>
<b><i>UV - Mining</i></b>	<b><i>16.3037</i></b>	<b><i>\$450</i></b>

- 3. Endorse a public notice and consultation process on the proposed Differential General Rates and General Minimum Rates as follows:***
  - Local public notice being place on Councils website on Monday, 1<sup>st</sup> May 2023 with ancillary notices being published as soon as practicable after this, as per the requirements of section 6.36 of the Local Government Act 1995.***
  - Individual ratepayer consultation for all ratepayers in General Rate Categories with less than 30 ratepayers.***

**CARRIED (5/1)**

Cr Nolan voted against the decision.

The intent for the proposed Rates in the Dollar (RID) endorsed by Council was to apply a minimal rate increase of 2.5%. It will be proposed that, due to significant increases in the valuation of agricultural land (UV Rural) and Mining Tenements (UV Mining) that a lower RID be applied to maintain the previously endorsed 2.5% increase in rates raised.

At the time of presenting this item to Council, the general GRV revaluation details have not been received from the Valuer Generals office and as such, no change to the RID for these rate categories is being recommended. As the RID for these rate categories do not require Ministerial approval, if necessary, amendments to the RID for GRV categories can be made during budget deliberations.

In accordance with Section 6.33 (3) of the Local Government Act 1995, a Local Government is not, without the approval of the Minister, to impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

With the Differential General Rates being proposed in the 2023/2024 Rating Strategy and Objects & Reasons, Council falls under the umbrella of this section of the Act. Note however that it is only applicable to UV Mining.

Accordingly, Ministerial approval is required and the proposal to impose this rate required that it be advertised for a period of not less than 21 days with any submissions received subsequently being presented to Council for consideration.

### Comment

Following the statutory advertising period (21 days) and being advertised on Council website on the 1<sup>st</sup> May 2023, in the "Kalgoorlie Miner" on the 5<sup>th</sup> of May 2023, the "Crosswords" on the 11<sup>th</sup> May 2023 as well as the Administration and Library notice boards. At the close of the submission period of Wednesday, 24<sup>rd</sup> May 2023, one submission was received from McMahon Mining Title Services Pty Ltd.

The submission from McMahon Mining Title Services Pty Ltd is for reference only as it is general in nature and does not relate to any specific elector/s or ratepayer/s as required by s.6.36 (3)(b)(ii) of the Local Government Act 1995 and as such a specific response has not been provided. It should also be mentioned that the primary concern raised in the submission is the level of increase the State Government has imposed on tenement lease fees which are outside the scope of Councils influence.

### Statutory Environment

#### Local government Act 1995

#### **6.33. Differential general rates**

- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

### 6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
  - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
  - (b) is to contain —
    - (i) details of each rate or minimum payment the local government intends to impose; and
    - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
    - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;and
  - (c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

#### Strategic Implications

The 2023/2024 Rating Strategy, contains a detailed information on the proposed rating structure.

#### Policy Implications

Nil

## Financial Implications

The endorsed rate in the dollar will form the basis of the 2023/2024 budgeted rates revenue.

## Officer Recommendation and Council Decision

85/2023

*Moved Cr Close/Seconded Cr Rose*

*That Council:*

1. *Council notes that it has complied with Sections 6.36 of the Local Government Act 1995 in respect advertising requirements and preparation of the 2023/2024 “Rating Strategy” and “Objects and Reasons” documents;*
2. *Receives the submissions from McMahon Mining Title Services Pty Ltd and notes the comments made therein;*
3. *Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2023/2024 financial year:*

<u>Land Category</u>	<u>Rate – Cents in the Dollar</u>	<u>Minimum Payment</u>
GRV - Residential/Industrial	11.6294	\$600
GRV - Commercial	8.1865	\$450
GRV - Minesites	16.3728	\$450
GRV -Single Persons Quarters	16.3728	\$450
UV - Rural	1.2500	\$450
UV - Mining	14.9184	\$450

*and*

4. *Make application to the Minister for Local Government to impose the UV Mining Differential Rate, being more than twice the lowest differential UV rate.*

**CARRIED 6/1**

Cr Nolan voted against the decision

23 May 2023

Chief Executive Officer  
Shire of Yilgarn  
PO Box 86  
SOUTHERN CROSS WA 6426

By email: yilgarn@yilgarn.wa.gov.au

**SUBMISSION - DIFFERENTIAL RATING 2023/2024**

Thank you for the opportunity to make a submission regarding the proposed rates for 2023/24.

We note that valuations provided by the Valuer General are used in calculating mining tenement rates, and these valuations are based on the rent imposed by the Department of Mines, Industry Regulation and Safety. Any increases in the rent therefore result in an increase in valuations and in turn an automatic increase in rates.

Effective from 1 July 2022, the Department increased the rent rate for exploration licences by 4.79%, prospecting licences by 6.06% and mining leases by 9.09%. With the Shire proposing an increase in the rates in the dollar for 2023/24 from 0.15906 to 0.163037, a significant increase in the actual rates levied will occur as illustrated in the table below.

		2022/23 RID	0.15906	2023/24 Proposed RID	0.163037
	2022 Rates	2023 Rates - no change in RID	Percentage increase in rates - no change in RID	2023 Rates - proposed increase to RID	Percentage increase in rates - proposed increase to RID
P (200Ha)	\$524.90	\$556.71	6%	\$570.63	8.7%
E (10sbk)	\$580.57	\$608.40	5%	\$623.62	7.4%
M (100Ha)	\$1,749.66	\$1,908.72	9%	\$1,956.44	11.8%

The exploration and mining industry is one of the most significant contributors to the State's economy. It has played an integral role in the development and enduring strength of this State, creating jobs and opportunities across the State but particularly in remote and regional parts of Australia. The industry is undoubtedly critical to the continued economic recovery of the State and country which has been severely impacted by the COVID-19 crisis. While the resources sector is slowly recovering, it continues to be constrained by the ongoing labour, supply and capital shortages stemming from the pandemic and recent world events.

To support the continued contributions made by the resources sector to the State economy it is critical that all government fees are set so as to reduce the cost of doing business in the State in the face of ever increasing international competition wherever possible, and increase and incentivise investment in local exploration to discover vital new resources which benefit the whole of the State.

I would be happy to discuss this matter further on (08) 6467 7997.

Yours faithfully,



Shannon McMahon  
Director  
McMahon Mining Title Services

### 9.3 Reporting Officer– Executive Manager Infrastructure

#### 9.3.1 Forward Ordering of New Tracked Compact Loader (Skid Steer)

<b>File Reference</b>	<b>6.6.8.11 &amp; 6.6.5.14</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider tenders received through the WALGA Preferred Suppliers tendering network for the purchase of a new Compact Track Loader, and sale of the Caterpillar 262 skid steer and commit to funding the purchase and sale in the 2023/2024 annual budget.

#### Background

Council's staff have utilized the Preferred Supplier Service offered by the Western Australian Local Government Association (WALGA) to seek tenders for the purchase of a new Compact Track Loader and sale of the Caterpillar 262 skid steer. Three preferred suppliers were asked for quotations which included Westrac (Caterpillar) and Clark Equipment (Bobcat) and ASV (ASV). Clark Equipment didn't tender for the replacement as they won't have a machine available for up to 2 years.

Due to long delivery times for all types of machinery, staff tested the market to check how long it would take from order to delivery for a compact tracked loader as customers are currently waiting in excess of 12 months all types of plant. The 2023/2024 plant replacement program includes replacing the Caterpillar 262 skid steer with a fit for purpose unit that will improve utilisation and increase productivity across other areas of the operations.

Staff are seeking Council's commitment for the sale and purchase of machines, such that orders can be placed now and given current lead times, plant can be received in the financial year corresponding to the approved plant replacement program.

This machine will be a rubber tracked machine which includes a forestry pack. The forestry pack improvements include high flow hydraulics, increased hydraulic cooling, debris guarding and a bullet proof door. All these options are needed when running the vegetation attachment. A tracked machine is required when maintaining the waste disposal sites.

#### Comment

Staff assess the whole operational requirements, cost efficiencies and if plant is fit for purpose, before any recommendation. Plant and equipment controlled by council is replaced at its optimum replacement point, or when it is no longer suitable for its intended operation within Council.

Westrac have provided the Shire of Yilgarn an opportunity to order a tracked compact loader (skid Steer) which can be delivered before the end of 2023. Any reduction in delivery times

will help reduce costs and increase road construction capabilities, as the heavy truck won't be required to shift the loader each week to maintain the outlying waste disposal sites.

Pre-ordering the compact track loader is in line with the 2023-2024 budget. Pre-ordering the machine before the adoption of the 2023-2024 budget will not affect the current budget.

The Local Government (Functions and General) Regulations 1996 state,

**30. Dispositions of property excluded from Act s. 3.58**

(3) A disposition of property other than land is an exempt disposition if—

(a) its market value is less than \$20 000; or

(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75,000.

The below table details the new machine pricing and trade values:

Tenderer	Machine	Price (ex GST)	Optional Warranty	Caterpillar 262 skid steer trade (Ex GST)	Changeover (Ex GST)
Westrac	Caterpillar 299D3 XE	\$230,118.50	48 months 3,000 hrs	\$63,000	\$167,118.50
ASV Sales and Service	ASV RT-135	\$256,035	24 months 2,000 Hrs	No trade offered	\$256,035

Staff offered the Caterpillar 262 for outright sale utilising WALGA's services.

Outright Sale Prices received in table below,

Company	Caterpillar 262 Skid Steer
Allied Equipment Sales	\$48,000
Allused Equipment	\$22,550
Smith Broughton	\$52,727

Westrac's submission also provides for the following services;

- Asset tracking: Remotely monitored equipment location across multiple sites and pinpoint opportunities to improve scheduling, identify under-utilization and plan maintenance when it's convenient.
- Fleet Management: Monthly summary of asset fault codes, run time, fuel burn and idle time. Compare your averages to similar assets in the region to spot operational issues and fix them.
- Equipment inspections: Maximize uptime by having Westrac conduct regular assessments of key components and systems. Expert recommendations to increase availability and reduce costs.

- S•O•SSM fluid analyst: Know what’s happening inside any machine in your fleet so you can take proactive steps to prevent failures, reduce downtime and maintain production.
- Condition monitoring: Bring asset data together, fluid analysis, inspection results and more for a full picture of fleet health. Get proactive alerts and expert recommendations when an asset needs attention.
- Maintenance and repair execution: Get all planned maintenance services and planned component repairs at a fixed cost for the life of your covered equipment, so council can better manage budgets and schedules.

As such, it is recommended that Council:

- Accepts the tendered price of \$230,118.50 (Ex GST) from Westrac to purchase a new 299D3 XE Tracked Compact Loader with optional debris package and extended warranty;
- Council accepts Westrac’s offer to trade the existing Caterpillar 262 skid steer for \$63,000 (Ex GST); and
- Council commits to funding the total changeover of \$167,118.50 in the 2023/2024 annual budget.

### Statutory Environment

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

### Strategic Implications

Purchase is in line with the 2023/2024 plant replacement program and asset management.

### Policy Implications

“Council Policy No 3.5 Purchasing and Tendering Policy”

### Financial Implications

Replacing the Caterpillar 262 skid steer is in line with the 2023-2024 plant replacement program. While Council is committing funds from the 2023-2024 budget to replace the skid steer, the order can be cancelled at anytime if required.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Pre-ordering the machine is in line with the 2023-2024 plant replacement.	Low	Pre-ordering the machine will reduce delivery times and improve productivity
Service Interruption	Nil		Nil

<b>Compliance</b>	Nil		Nil
<b>Reputational</b>	Nil		Nil
<b>Property</b>	Nil		Nil
<b>Environment</b>	Nil		Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

86/2023

*Moved Cr Rose/Seconded Cr Guerini*

*That, by Absolute Majority, in accordance the Local Government Act 1995 and Local Government (Functions and General) Regulations 1996;*

1. *Council accepts the tendered price of \$230,118.50 (Ex GST) from Westrac to purchase a new 299D3 XE Tracked Compact Loader with optional debris package and extended warranty;*
2. *Council accepts Westrac's offer to trade the existing Caterpillar 262 skid steer for \$63,000 (Ex GST); and*
3. *Council commits to funding the total changeover of \$167,118.50 in the 2023/2024 annual budget.*

**CARRIED BY ABSOLUTE MAJORITY 7/0**

### 9.3 Reporting Officer– Executive Manager Infrastructure

#### 9.3.2 Out of Budget Expenditure 2013 John Deere Replacement

<b>File Reference</b>	<b>6.6.8.11 &amp; 6.6.5.14</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider tenders received through the WALGA Preferred Suppliers tendering network for the replacement of the Shire's 2013 John Deere Backhoe and Caterpillar 924 H loader with one multi-task unit.

#### Background

Whilst Council's 2022-2023 budget does not make provisions to replace the 2013 John Deere Backhoe (YL330) or the Caterpillar 924H loader, long delays in deliveries of all heavy plant have prompted staff to test the market on wait times as consumers are currently waiting in excess of 12 months from ordering to delivery.

Staff have utilized the Preferred Supplier Service offered by the Western Australian Local Government Association (WALGA). Three preferred suppliers were asked for quotations. Westrac (Caterpillar 444), Komatsu (Komatsu WB97S) and McIntosh (Case 975SV).

The 2023/2024 plant replacement program includes replacing the 2013 John Deere Backhoe and the Caterpillar 924 H loader (waste disposal loader) with one multi task, equal wheeled backhoe loader.

The Caterpillar 924H loader and the 2013 John Deere Backhoe work less than 300 hours per year combined. Combining them into one machine will reduce future maintenance and replacement costs. Replacing, the existing loader and backhoe with one multi task equal wheel backhoe loader will not impact any levels of service.

#### Comment

Getting the best return on an asset through its entire life is difficult. Whether you are dealing with a truck or heavy plant, Shires must make a series of complex trade-offs between capital and operating costs, throughput and service life. As a result of this complexity, Shires tend to pursue narrow objectives at the expense of overall performance.

Westrac have provided the Shire of Yilgarn an opportunity to purchase an equal wheeled backhoe without delays. A Kalgoorlie contractor who ordered a Caterpillar 444 will no longer accepted the machine, as their construction contract ended, before the machine could be delivered. This machine can be ready for delivery within 4 weeks.

The Local Government (Functions and General) Regulations 1996 state,

**30. Dispositions of property excluded from Act s. 3.58**

(3) A disposition of property other than land is an exempt disposition if—

(c) its market value is less than \$20 000; or

(d) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75,000.

Staff have offered the 2013 John Deere Backhoe and Caterpillar 924H for public tender as both values exceed the \$20,000 threshold.

The table below details the cost for new machines and trade values offered:

Tenderer	Machine	Price (ex GST)	Optional Warranty	Caterpillar 924H Trade	John Deere Backhoe Trade	Changeover (Ex GST)
Westrac	Caterpillar 444	\$249,350	\$1,166.85 48 Months/ 6,000 Hours	\$61,500	\$51,500	\$137,516
McIntosh	Case 695 SV	\$215,000	\$7,000 5 years/5,000 hours	\$75,000	\$45,000	\$102,000
Komatsu	Komatsu WB97S	\$242,987	Included 3 years/6,000 hours	\$91,000	\$47,000	\$104,987

Staff offered the 2013 John Deere Backhoe and Caterpillar 924H for outright sale utilising WALGA's services.

Outright sale prices are detailed in the table below:

Company	Caterpillar 924H Loader	John Deere 315 Backhoe
Allied Equipment Sales	\$84,000 (Ex GST)	\$47,000 (Ex GST)
Allused Equipment	\$77,000 (Ex GST)	\$41,800 (ex GST)
Smith Broughton	\$77,272 (Ex GST)	\$45,454 (Ex GST)

Westrac is one of the world's leading Caterpillar dealers, specialists in the supply and maintenance of Caterpillar earth moving equipment to the mining, construction, forestry, agriculture, Local Government and transport industries in Western Australia, New South Wales and the ACT.

Westrac has an unmatched service network and innovative technology solutions, Westrac offer customers a whole of life management solution designed to make owning and operating equipment easier.

In determining the preferred machine, Staff have considered the following:

- a) Is it fit for purpose
- b) Is it value for money
- c) Whole lifecycle costs
- d) Uptime vs Downtime

- e) After Sales Support
- f) Reliability
- g) Performance
- h) Resale Value

As such, it is recommended that Council accepts:

- The tender from Allied Equipment Sales of \$84,000 (Ex GST) for the outright purchase of the 2009 Caterpillar loader;
- Council accepts the trade price of \$51,500 (Ex GST) from Westrac to trade the 2013 John Deere 315 Backhoe; and
- Council accepts Westrac's offer to purchase a new Caterpillar 444 backhoe for the total price of \$249,350 (Ex GST).

As mentioned, due to the availability of stock, it is proposed to bring the trade forward from 2023/2024 budget to the 2022/2023 budget. To secure the machine it is proposed Council utilises the Plant Reserve to fund the unbudgeted amount of \$113,850 (Ex GST).

### Statutory Environment

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

### Strategic Implications

Purchase is in line with the 2023/2024 plant replacement program and asset management.

### Policy Implications

"Council Policy No 3.5 Purchasing and Tendering Policy"

### Financial Implications

The 2022-2023 budget does not make provision for \$113,850 excluding GST for the replacement of the 2013 John Deere Backhoe and Caterpillar 924H loader. The current balance of the plant reserve is \$924,125 and funds from this reserve can be utilised to purchase a replacement backhoe.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Out of budget expenditure will impact the overall 2022/2023 budget	Moderate (9)	Utilizing the Plant Reserve to fund the changeover will have minimal impact on the 2022/2023 budget.

<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Nil	Nil	Nil
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

87/2023

*Moved Cr Close/Seconded Cr Guerini*

*That, by Absolute Majority in accordance Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, that,*

1. *Council accepts the tender from Allied Equipment Sales of \$84,000 (Ex GST) for the outright purchase of the 2009 Caterpillar loader.*
2. *Council accepts the trade price of \$51,500 (Ex GST) from Westrac to trade the 2013 John Deere 315 Backhoe*
3. *Council accepts Westrac's offer to purchase a new Caterpillar 444 backhoe for the total price of \$249,350 (Ex GST).*
4. *That Council utilises the Plant Reserve to fund the unbudgeted amount of \$113,850 (Ex GST) to replace the 2013 John Deere 315 backhoe.*

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS**

Nil

**14 CLOSURE**

As there was no further business to discuss, the Shire President declared the meeting closed at 6:42pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Monday, 29 May 2023, are confirmed on Thursday, 15 June 2023 as a true and correct record of the 29 May 2023 Special Meeting of Council.

**Cr Wayne Della Bosca**  
**SHIRE PRESIDENT**



# *Minutes*

## *Annual Electors Meeting*

*20 April  
2023*

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The Presiding Member declared the meeting open at 6pm

## 1 ATTENDANCE AND APOLOGIES

Presiding Member	Cr W Della Bosca	President
Members	Cr B Close Cr Granich Cr G Guerini Cr Nolan Cr Rose	Deputy President
Council Officers	N Warren C Watson G Brigg F Mudau	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Finance Manager
Apologies:	Cr Cobden and Mrs. Diane Della Bosca	
Observers:	Nil	
Leave of Absence:	Nil	

## 2 CONFIRMATION OF PREVIOUS MINUTES

Annual Electors Meeting, 17 March 2022

*AE1/2023*

*Moved Cr Close/Seconded Cr Guerini*

*That the minutes from the Annual Electors Meeting held on the 17 March 2022 be confirmed as a true record of proceedings.*

**CARRIED (6/0)**

## 3 ADOPTION OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE 2021/2022 FINANCIAL YEAR

*AE2/2023*

*Moved Cr Close/Seconded Cr Rose*

*That the Shire of Yilgarn Annual Report and Financial Statements for the 2021/2022 financial year be received and adopted.*

**CARRIED (6/0)**

#### **4 ADOPTION OF THE 2021/2022 AUDITORS REPORT**

*AE3/2023*

*Moved Cr Guerini/Seconded Cr Close*

*That the Auditors Report for the 2021/2022 financial year be received and adopted.*

**CARRIED (6/0)**

#### **5 ADOPTION OF THE SHIRE PRESIDENTS REPORT**

*AE4/2023*

*Moved Cr Rose/Seconded Cr Guerini*

*That the Shire Presidents Report for the 2021/2022 financial year be received and adopted.*

**CARRIED (6/0)**

#### **6 ADOPTION OF THE CHIEF EXECUTIVE OFFICERS REPORT**

*AE5/2023*

*Moved Cr Close/Seconded Cr Granich*

*That the Chief Executive Officers Report for the 2021/2022 financial year be received and adopted.*

**CARRIED (6/0)**

#### **7 GENERAL BUSINESS OR OTHER BUSINESS AT THE DISCRETION OF THE SHIRE PRESIDENT OR AS APPROVED BY THE ELECTORS PRESENT**

All questions submitted to the Annual Electors meeting held on the 17 March 2022 were subsequently answer during the meeting and can be found in the minutes of the Annual Electors Meeting held 17 March 2022.

No further General Business received.

#### **8 CLOSURE**

With there being no further business to discuss the Presiding Member declared the meeting closed at 6.02pm



## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 17<sup>th</sup> MAY 2023

---

These are the minutes for the Shire of Yilgarn Tourism Advisory Committee Meeting held on Wednesday, 17<sup>th</sup> May 2023 in the Shire of Yilgarn Council Chambers.

The Chair opened the meeting at 6.03 pm.

#### 1. ATTENDANCE

##### Council Representatives

Cr J Cobden – Chair, Council Representative

Cr L Rose – Council Representative

##### Committee Members – Voting Delegates

O Truran

R Stevens

K Crafter

##### Public Attendees

Alison Carnicelli

Anthony Carnicelli

##### Shire Representatives – Non-Voting

N Warren – CEO

Glen Brigg – EMI

Jodie Karra - ASO

##### Apologies

S Carnicelli

#### 2. CONFIRMATION OF PREVIOUS MINUTES

*Moved K Crafter, Seconded Onida Truran*

*That the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 14<sup>th</sup> December 2023 be confirmed.*

*And*

*That the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 1<sup>st</sup> February 2023 be confirmed.*

*Carried (5/0)*



## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 17<sup>th</sup> MAY 2023

---

#### 3. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 3.1 Actions from Previous Meetings

###### 3.1.1 Town Trails Quote

Market Creations are progressing through the creation of the Town Trail content. Monica Fairless has assisted with proofing the written content, with Market Creations now finalising photos inclusions.

*Noted by Committee*

###### 3.1.2 Entry Statements

After the Market Creations presentation, staff felt the committee were not overly impressed with the designs and were trying to find positives as opposed to be 100% sure of the design.

As such, a few alternatives have been developed in-house and via other third parties. These will be presented at the meeting. It is thought to keep our agenda to be able to gauge the initial impressions of the committee.

*Noted by Committee*

#### 4. GENERAL BUSINESS

##### 4.1 Our Town

Lee Lorraine from Visage productions has been in contact again, trying to sell his "Our Town" TV show to the Shire. The premise being the show costs \$40,000 to produce, with other shows having a Local Government pay \$10,000 - \$20,000 for 2 slots, and two private entities (generally Mining) pay for the remainder.

At this stage, it is not deemed beneficial by staff, however, will open for discussions with Committee.

*Noted by committee, no further action required.*

## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 17<sup>th</sup> MAY 2023

---

#### **4.2 Tidy Towns**

The Shire President has requested the committee consider if they believe there is merit in entering the tidy towns competition for 2023.

There are 9 categories as follows:

- Litter Prevention
- General Appearance
- Community Action and Wellbeing
- Heritage and Culture
- Waste Management
- Young Legends
- Environmental Sustainability
- Environmental Education
- Community Containers for Change
- Leadership Award (judge's discretion)

Entries close 21 August 2023

CEO advised staff did not have capacity, and if committee wanted to submit, it would need to be led by the committee members.

***Noted by Committee***

#### **4.3 Entry Statements**

Due to the committee's general responses from the Market Creations presentation, it has been decided to provide some alternative designs for the committee to consider. These will be presented at the meeting.

A number of designs were provided to the committee, with feedback provided to staff. The EMI and CEO will now proceed with some final designs.

***Noted by Committee***

#### **4.4 Pioneer Wall**

At the December meeting, the following was determined:

- ***For Action:*** Shire of Yilgarn staff to research other similar monuments and how inclusions are managed, such that an inclusion criteria can be determined by the committee;
- ***For Further Consideration:*** The structure is to have a "Pioneer" section with a select number of individuals/families included, with some detail

## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 17<sup>th</sup> MAY 2023

---

*around their significance provided, with the remaining structure being open to any individuals/families whom had some significance in the Yilgarn, despite not being a pioneer.*

- **For Further Consideration:** Robin and Lance Stevens have provided individual lists of whom they feel could be included in the "Pioneer" section, this is included as an attachment for members consideration.

Whilst not able to be endorsed at the last meeting, it was discussed that Robin and Lance Steven's list of significant pioneers be used for the main pioneer features, with all other significant persons able to be placed on smaller plaques.

In regards to the structure, Council have endorsed the undertaking of concept plans for the Community Centre, to be developed to house the administration building and CRC, whilst still operating as a hall.

Part of these discussions has raised the possibility of utilising the existing façade to incorporate the pioneer wall. Iron cut-outs could be incorporated into the existing facade for the pioneers, and plaques adhered to the opposite side for the significant people.

#### **Noted by Committee**

#### **5. MATTERS RAISED BY COMMITTEE MEMBERS**

##### Kaye Crafter

- Raised the toilets at Marvel Loch and asked if a dump point could be put in. CEO advised against it, as it would put pressure on the septic system there, instead, we could consider signage advising of the dump point in Southern Cross.
- Raised signage in town. EMI advised a full signage pick up was being undertaken, and from there, upgrades can be prioritised.

##### Robin Stevens

- Advised that on the 27<sup>th</sup> May, a film crew will be at the museum, filming an interview for an upcoming episode of Who Do You Think You Are? To be aired on SBS early next year.

##### Jodie Karra

- Raised that the artist who created the mural at the skate park is setting up a mural trail, and once completed, will provide the link for the Shire to use.



## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MEETING WEDNESDAY, 17<sup>th</sup> MAY 2023

---

Cr Linda Rose

- Raised the possibility of doing a search and find activity around the Shire, using Shire of Denmark's "Fairy Door Search" as an example.

Cr Jodie Cobden

- Raised the banners in the main street, and sought for them to be updated as they looked tired and dated.

#### **6. NEXT MEETING**

The next meeting of the Committee is proposed to be held on 5 July 2023.

#### **7. MEETING CLOSURE**

Meeting closed at 7:03pm

UNCONFIRMED

# SHIRE OF YILGARN

## MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 MAY 2023

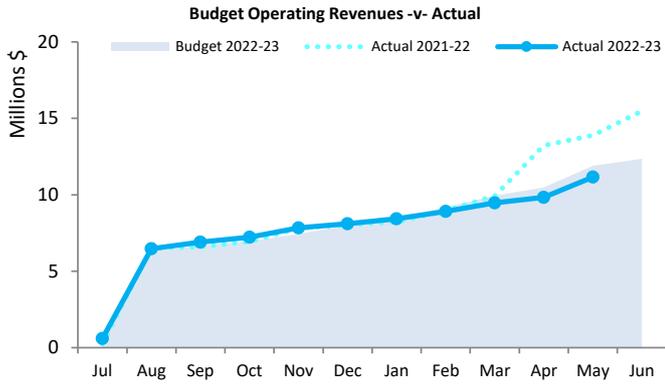


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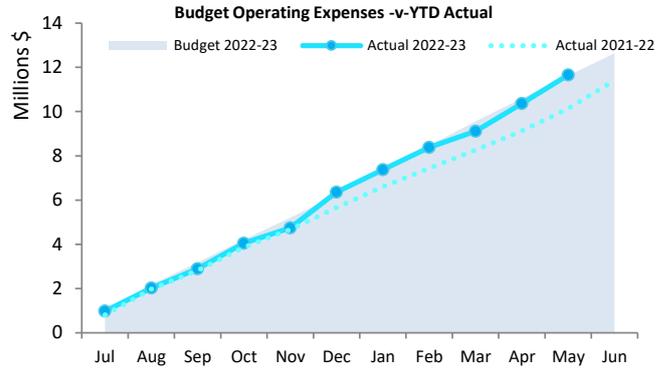
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**OPERATING ACTIVITIES**

**OPERATING REVENUE**

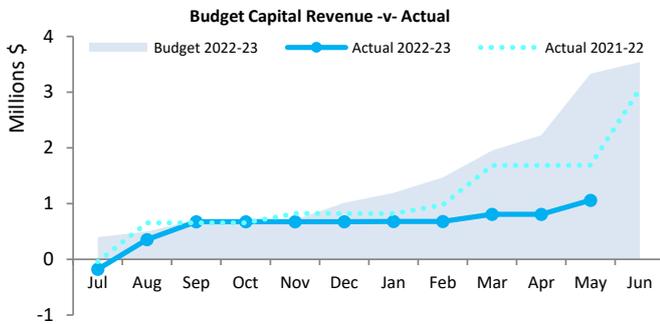


**OPERATING EXPENSES**

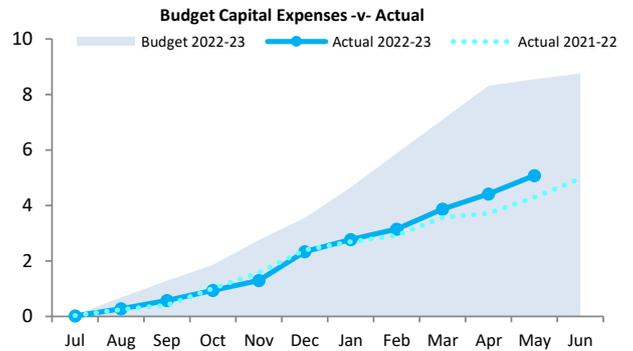


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



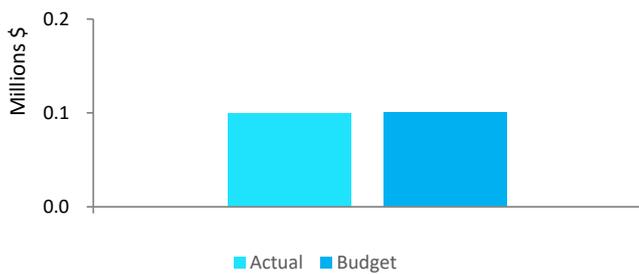
**CAPITAL EXPENSES**



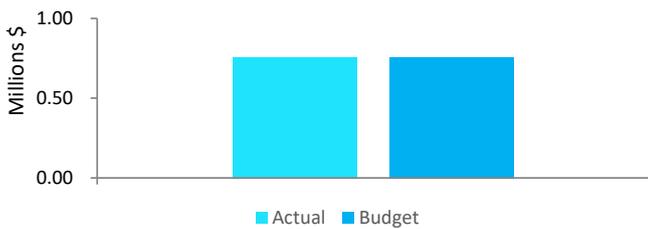
**FINANCING ACTIVITIES**

**BORROWINGS**

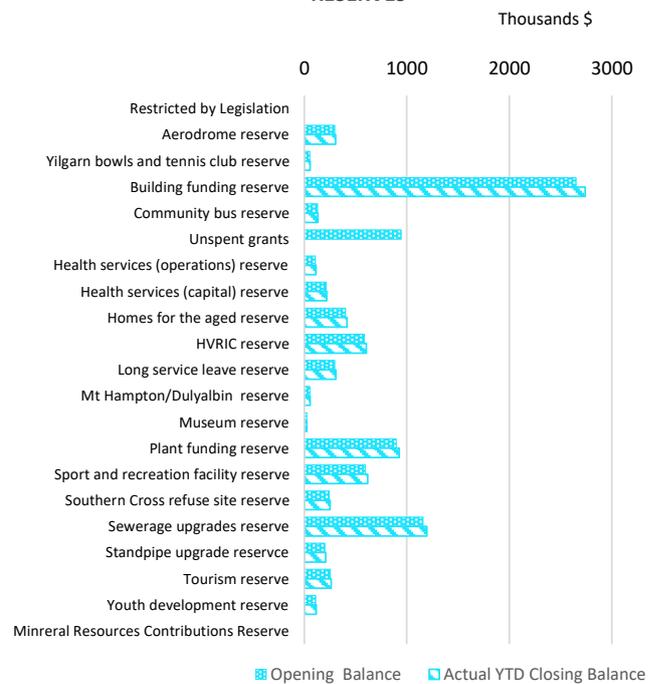
**Principal Repayments**



**Principal Outstanding**



**RESERVES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.21 M	\$4.21 M	\$3.69 M	(\$0.52 M)
Closing	(\$0.06 M)	\$2.41 M	\$3.43 M	\$1.01 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$12.91 M	% of total
Unrestricted Cash	\$4.36 M	33.8%
Restricted Cash	\$8.55 M	66.2%

Refer to Note 2 - Cash and Financial Assets

Total payables		
	\$0.80 M	% Outstanding
Trade Payables	\$0.55 M	
0 to 30 Days	\$0.43 M	78.6%
30 to 60 Days	\$0.12 M	21.4%
Over 60 Days	\$0.00 M	0.1%

Refer to Note 5 - Payables

Receivables		
	\$1.40 M	% Collected
Rates Receivable	\$0.34 M	92.8%
Trade Receivable	\$1.06 M	% Outstanding
0 to 30 Days	\$0.97 M	98.4%
Over 30 Days	\$0.09 M	9.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.34 M	\$0.97 M	\$2.80 M	\$1.83 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.16 M	% Variance
YTD Budget	\$4.20 M	(1.0%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$2.51 M	% Variance
YTD Budget	\$2.04 M	23.1%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$2.13 M	% Variance
YTD Budget	\$1.67 M	28.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.70 M)	(\$2.72 M)	(\$3.62 M)	(\$0.90 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.43 M	%
Adopted Budget	\$0.50 M	(14.8%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$5.21 M	% Spent
Adopted Budget	\$8.75 M	59.6%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.06 M	% Received
Adopted Budget	\$3.54 M	29.8%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.10 M	(\$0.05 M)	\$0.56 M	\$0.61 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.10 M)
Interest expense	(\$0.01 M)
Principal due	\$0.76 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$8.55 M
Interest earned	\$0.28 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	(\$0.00 M)
Principal due	\$0.01 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MAY 2023

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

### EXPENSES

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**BY NATURE OR TYPE**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(d)	4,209,114	4,209,114	<b>3,687,415</b>	(521,699)	(12.39%)	▼
<b>Revenue from operating activities</b>							
Rates		4,196,740	4,196,740	<b>4,155,774</b>	(40,966)	(0.98%)	
Operating grants, subsidies and contributions	12	2,130,466	2,122,764	<b>2,507,104</b>	384,340	18.11%	▲
Fees and charges		2,053,126	1,667,073	<b>2,133,756</b>	466,683	27.99%	▲
Interest earnings		381,255	75,383	<b>439,515</b>	364,132	483.04%	▲
Reimbursements		83,423	78,556	<b>105,063</b>	26,507	33.74%	
Other revenue		638,600	585,343	<b>706,280</b>	120,937	20.66%	▲
Profit on disposal of assets	6	26,462	26,460	<b>26,840</b>	380	1.44%	
		<b>9,510,072</b>	<b>8,752,319</b>	<b>10,074,332</b>	1,322,013	15.10%	
<b>Expenditure from operating activities</b>							
Employee costs		(3,388,140)	(2,966,284)	<b>(2,993,273)</b>	(26,989)	(0.91%)	
Materials and contracts		(3,055,520)	(2,917,202)	<b>(2,262,099)</b>	655,103	22.46%	▼
Utility charges		(878,215)	(793,793)	<b>(880,571)</b>	(86,778)	(10.93%)	▼
Depreciation on non-current assets		(4,651,049)	(3,616,833)	<b>(4,304,266)</b>	(687,433)	(19.01%)	▼
Interest expenses		(8,967)	(8,966)	<b>(10,596)</b>	(1,630)	(18.18%)	
Insurance expenses		(333,166)	(327,599)	<b>(341,781)</b>	(14,182)	(4.33%)	
Other expenditure		(834,102)	(742,634)	<b>(753,259)</b>	(10,625)	(1.43%)	
Loss on disposal of assets	6	(259,490)	(258,276)	<b>(111,460)</b>	146,816	56.84%	▲
		<b>(13,408,649)</b>	<b>(11,631,587)</b>	<b>(11,657,305)</b>	(25,718)	0.22%	
Non-cash amounts excluded from operating activities	1(a)	4,238,578	3,848,649	<b>4,383,945</b>	535,296	13.91%	
<b>Amount attributable to operating activities</b>		<b>340,001</b>	<b>969,381</b>	<b>2,800,972</b>	1,831,591	188.94%	
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	3,541,599	3,149,804	<b>1,060,706</b>	(2,089,098)	(66.32%)	▼
Proceeds from disposal of assets	6	500,700	0	<b>426,846</b>	426,846	0.00%	
Payments for property, plant and equipment and infrastructure	7	(8,746,864)	(5,869,602)	<b>(5,212,838)</b>	656,764	11.19%	▲
		<b>(4,704,565)</b>	<b>(2,719,798)</b>	<b>(3,725,286)</b>	(1,005,488)	36.97%	
Non-cash amounts excluded from investing activities	1(b)	0	0	<b>102,091</b>	102,091	0.00%	
<b>Amount attributable to investing activities</b>		<b>(4,704,565)</b>	<b>(2,719,798)</b>	<b>(3,623,195)</b>	(903,397)	33.22%	
<b>Financing Activities</b>							
Transfer from reserves	10	1,112,469	0	<b>951,225</b>	951,225	0.00%	
Payments for principal portion of lease liabilities	9	(6,592)	0	<b>(6,592)</b>	(6,592)	0.00%	
Repayment of debentures	8	100,190	(48,156)	<b>(99,510)</b>	(51,354)	(106.64%)	
Transfer to reserves	10	(1,110,119)	0	<b>(284,858)</b>	(284,858)	0.00%	
<b>Amount attributable to financing activities</b>		<b>95,948</b>	<b>(48,156)</b>	<b>560,265</b>	608,421	(1263.44%)	
<b>Closing funding surplus / (deficit)</b>	1(d)	<b>(59,502)</b>	<b>2,410,541</b>	<b>3,425,457</b>	1,014,916	(42.10%)	

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 13 June 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2023 Closing
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	6	(26,462)	(26,460)	(26,840)	(26,842)
Movement in pensioner deferred rates (non-current)				(4,946)	(4,946)
Add: Loss on asset disposals	6	259,490	258,276	111,460	112,674
Add: Depreciation on assets		4,005,550	3,616,833	4,304,266	4,692,983
<b>Total non-cash items excluded from operating activities</b>		<b>4,238,578</b>	<b>3,848,649</b>	<b>4,383,945</b>	<b>4,773,869</b>

**(b) Non-cash items excluded from investing activities**

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

**Adjustments to investing activities**

Capitalised depreciation				102,091	0
<b>Total non-cash amounts excluded from investing activities</b>		<b>0</b>	<b>0</b>	<b>102,091</b>	<b>0</b>

**(c) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

**Adjustments to net current assets**

		Last Year Closing 30 June 2022	Year to Date 31 May 2023
Less: Reserves - restricted cash	10	(9,215,647)	(8,549,307)
Add: movement in non-current borrowings	8	96,588	(2,922)
Add: Lease liabilities	9	9,260	(1,850)
<b>Total adjustments to net current assets</b>		<b>(9,109,799)</b>	<b>(8,554,079)</b>

**(d) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents	2	14,263,518	12,910,824
Rates receivables	3	532,085	335,744
Receivables	3	355,230	1,063,446
Other current assets	4	233,462	37,963

**Less: Current liabilities**

Payables	5	(1,005,802)	(801,521)
Borrowings	8	(96,588)	2,922
Contract liabilities	11	(1,004,129)	(1,013,235)
Lease liabilities	9	(9,260)	1,850
Provisions	11	(471,302)	(471,302)
<b>Less: Total adjustments to net current assets</b>	<b>1(c)</b>	<b>(9,109,799)</b>	<b>(8,554,079)</b>

**Closing funding surplus / (deficit)**

**3,687,415**      **3,512,612**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months.

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Cash on hand		1,350		1,350			
Muni funds - bank working acc	Cash and cash equivalents	280,412		280,412	WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	2,741,834		2,741,834	WBC	1.35%	
Muni funds - investment account (31 days)	Cash and cash equivalents	1,337,921		1,337,921	WBC	4.10%	(rolling 31 day)
Muni funds - investment account (60 days)	Cash and cash equivalents	0		0	WBC	4.25%	(rolling 60 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents		8,549,307	8,549,307	WBC	4.60%	(rolling 90 day)
<b>Total</b>		<b>4,361,517</b>	<b>8,549,307</b>	<b>12,910,824</b>			
<b>Comprising</b>							
Cash and cash equivalents		4,361,517	8,549,307	12,910,824			
		<b>4,361,517</b>	<b>8,549,307</b>	<b>12,910,824</b>			

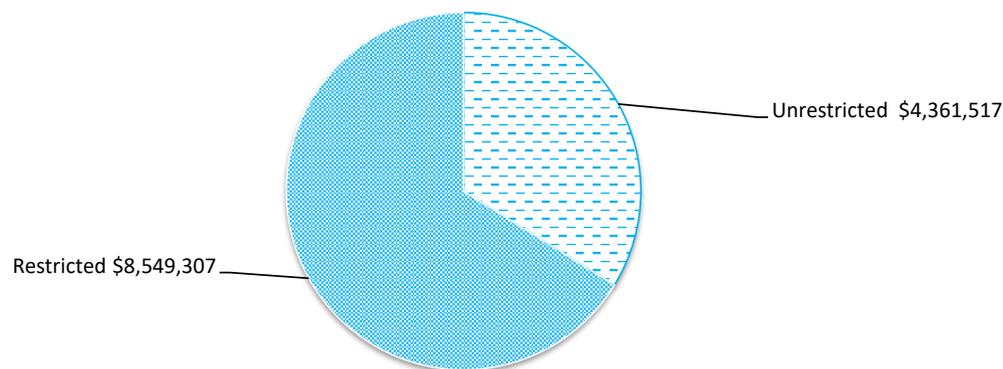
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



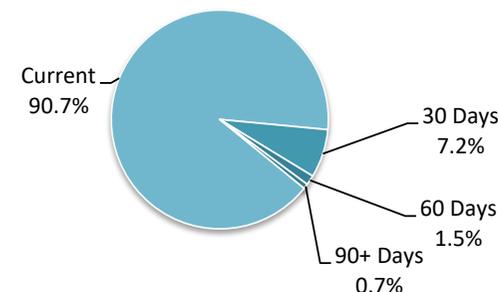
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

<b>Rates receivable</b>	<b>30 June 2022</b>	<b>31 May 2023</b>
	\$	\$
Opening arrears previous years	818,187	532,085
Levied this year	4,051,369	4,155,774
Less - collections to date	(4,337,471)	(4,352,115)
<b>Gross rates collectable</b>	<b>532,085</b>	<b>335,744</b>
<b>Net rates collectable</b>	<b>532,085</b>	<b>335,744</b>
% Collected	89.1%	92.8%

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days

**Accounts Receivable (non-rates)**



<b>Receivables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	\$	\$	\$	\$	\$	\$
Receivables - general	0	889,827	70,341	14,256	7,093	981,517
Percentage	0.0%	90.7%	7.2%	1.5%	0.7%	
<b>Balance per trial balance</b>						981,517
Sundry receivable						86,381
GST receivable						(4,452)
Allowance for impairment of receivables from contracts with customers						(4,452)
<b>Total receivables general outstanding</b>						<b>1,063,446</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 May 2023
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel	47,225	-	(9,262)	37,963
<b>Other Assets</b>				
Accrued income	7,506	0	(7,506)	0
<b>Contract assets</b>				
Contract assets	178,731	0	(178,731)	0
<b>Total other current assets</b>	<b>233,462</b>	<b>0</b>	<b>(195,499)</b>	<b>37,963</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

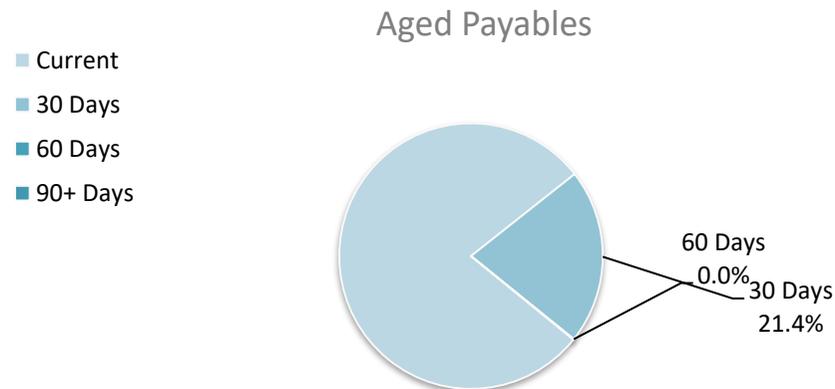
**OPERATING ACTIVITIES  
NOTE 5  
PAYABLES**

<b>Payables - trade</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Payables - trade	434,435	118,076	0	404	552,915
Percentage	78.6%	21.4%	0%	0.1%	
<b>Balance per trial balance</b>					
Sundry creditors					779,225
ATO liabilities					22,296
<b>Total payables general outstanding</b>					<b>801,521</b>

**Amounts shown above include GST (where applicable)**

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual				
		Net Book		Proceeds	Profit	(Loss)	Net Book		Profit	(Loss)
		Value					Value			
		\$	\$	\$	\$	\$	\$	\$	\$	
	<b>Plant and equipment</b>									
	<b>Recreation and culture</b>									
	1881 - Ride on mower	19,670	6,000	0	(13,670)	0	0	0	0	
	2012 - Fuso Canter light tip truck	48,710	25,000	0	(23,710)	48,713	40,909	0	(7,804)	
	2037 - Toyota Hilux single cab ute	29,522	30,000	478	0	31,053	40,000	8,947	0	
	1894 - Isuzu SX single cab ute	14,829	19,700	4,871	0	15,078	14,091	0	(987)	
	1878 - Elevated working platform	16,554	5,000	0	(11,554)	16,571	7,273	0	(9,298)	
	<b>Transport</b>									
	1994 - John Deer Grader	197,400	75,000	0	(122,400)	200,113	145,500	0	(54,613)	
	2006 - Dynapac Roller	86,056	30,000	0	(56,056)	98,680	46,800	0	(51,880)	
	1818 - Roadwest Tandem Dolly	20,196	5,000	0	(15,196)	0	0	0	0	
	2039 - Toyota Landcruiser LC70 ute	44,577	50,000	5,423	0	0	0	0	0	
	2040 - Toyota Landcruiser LC70 ute	48,296	50,000	1,704	0	0	0	0	0	
	2048 - Toyota Hilux SR5	35,978	40,000	4,022	0	37,177	44,091	6,914	0	
	2050 - Toyota Landcruiser LC70 ute	47,436	45,000	0	(2,436)	0	0	0	0	
	<b>Other property and services</b>									
	2015 - Toyota RAV4	21,139	15,000	0	(6,139)	21,831	19,091	0	(2,740)	
	2063 - Toyota Prado	55,036	65,000	9,964	0	56,342	69,091	12,749	0	
	2 - Toyota Hilux	48,329	40,000	0	(8,329)	0	0	0	0	
		<b>733,728</b>	<b>500,700</b>	<b>26,462</b>	<b>(259,490)</b>	<b>525,557</b>	<b>426,846</b>	<b>28,610</b>	<b>(127,322)</b>	

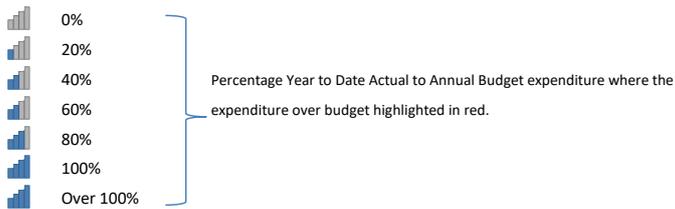
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (SUMMARY)**

Capital acquisitions	Budget	Adopted YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Buildings	2,398,751	1,333,966	<b>498,911</b>	(835,055)
Furniture and equipment	40,000	30,000	<b>17,013</b>	(12,987)
Plant and equipment	2,004,200	972,880	<b>1,447,123</b>	474,243
Infrastructure - roads	3,587,413	3,021,262	<b>3,208,941</b>	187,679
Infrastructure - other	716,500	511,494	<b>40,850</b>	(470,644)
<b>Payments for Capital Acquisitions</b>	<b>8,746,864</b>	<b>5,869,602</b>	<b>5,212,838</b>	<b>(656,764)</b>

Capital expenditure total

Level of completion indicators

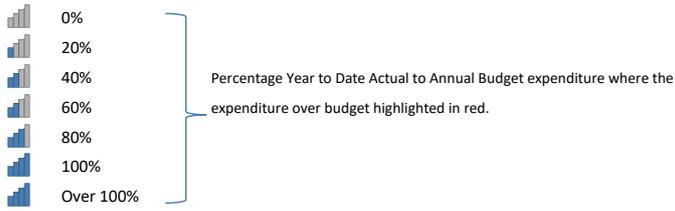


Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Land and buildings</b>				
E07451 Southern Cross medical centre, genset with security fencing	30,000	30,000	32,794	2,794
J08401 Homes For The Aged Units 1 & 2, carport and fence	19,101	-	-	-
J08402 Homes For The Aged Units 3 & 4, carport and fence	19,124	-	-	-
J08403 Homes For The Aged Units 5 & 6, carport and fence	23,113	-	-	-
J08404 Homes For The Aged Units 7 & 8, carport and fence	19,054	-	-	-
J08405 Homes For The Aged Units 9 & 10, carport and fence	19,054	-	-	-
J08406 Homes For The Aged Units 11 & 12, carport and fence	16,577	4	-	(4)
J09105 3 Libra Place, capital works	-	-	-	-
J09106 6 Libra Place, capital works	-	-	809	809
J09755 35 Taurus St, blinds, window locks and flyscreens	18,000	18,000	3,454	(14,546)
J09759 91C Antares St, kitchen and internal upgrades	44,607	44,607	52,624	8,017
J09760 1/50 Antares St, renovate bathroom	8,221	8,221	-	(8,221)
E08150 Community Resource Centre, storage and toilet upgrades	11,811	10,802	5,494	(5,308)
J11341 Yilgarn Bowls and Tennis Club, paint external walls	14,000	14,000	11,980	(2,020)
J11342 Southern Cross recreation complex, LRCI Round 3 renovations	1,237,044	1,082,410	26,319	(1,056,091)
J13203 Caravan Park, renovate Sandalwood bathrooms	81,224	81,220	-	(81,220)
J14601 Shire administration building, windows	35,830	32,835	22,872	(9,963)
J14602 Shire depot, improve vehicle wash bays	20,000	-	-	-
J14603 11 Antares St, general renovations and internal works	102,214	202,214	203,348	1,134
J14604 Shire depot, yard surfaces	-	-	487	487
E09710 New executive residence	595,277	595,276	6,875	(588,401)
E11250 Southern Cross swimming pool, solar panels	50,000	50,000	7,861	(42,139)
E11359 Southern Cross golf club, sewerage system and toilets	34,500	34,500	2,753	(31,747)
<b>Furniture</b>				
E12352 Shire Depot, shelving and storage	10,000	10,000	6,483	(3,517)
E12452 Aerodrome, AFRU & PAL units	30,000	30,000	-	(30,000)
E13258 Southern Cross caravan park, washer/dryer units	10,600	10,600	10,530	(70)
<b>Plant and equipment</b>				
E10353 Southern Cross sewerage scheme, various pump and equipment upgrades	297,500	255,000	237,727	(17,273)
E10451 Marvel Loch sewerage scheme, new pumps	10,500	10,500	-	(10,500)
E10755 Grave shoring box	15,000	15,000	13,100	(1,900)
E11357 Parks and Gardens, light vehicles and plant items	342,500	342,498	277,198	(65,300)
E12350 Works, grader, roller and multiple light vehicles	1,120,500	1,120,500	820,595	(299,905)
E14656 Administration, light vehicles	218,200	200,013	88,233	(111,780)
<b>Infrastructure - roads</b>				
RRG21 Koolyanobbing road, construct to 8m seal - SLK 0.0 - 2.1	624,822	635,294	673,815	38,521
RRG22 Koolyanobbing road, reseal - SLK 14.0 - 17.0	100,559	100,554	117,125	16,571
RRG23 Koolyanobbing road, reseal - SLK 41.4 - 52.5	434,500	434,496	446,452	11,956
RRG24 Koorda Bullfinch road, reseal - SLK 1.5 - 2.5	48,754	48,750	48,967	217
R2R32 Bodallin South road, construct to 8m seal - SLK 25.6 - 30.6	167,622	167,620	168,001	381
R2R33 Bodallin South road, reseal - SLK 7.8 - 9.4	61,296	61,292	70,160	8,868
R2R34 Cramphorne road, gravel overlay - SLK 10.2 - 15.0	286,666	286,664	286,841	177
R2R35 Cramphorne road, reseal - SLK 8.2 - 9.9	82,698	82,696	82,957	261
R2R36 Emu Fence road, gravel overlay - SLK 89.4 - 95.0	310,401	310,398	310,554	156
RRU29 Southern Cross South road, gravel overlay - SLK 25.6 - 30.6	286,284	286,272	230,829	(55,443)
RRU30 Koorda Bullfinch road, gravel shoulders - SLK 13.0 - 24.3	449,941	449,932	121,556	(328,376)
RRU31 Marvel Loch Forrestania road, reseal - SLK 0.0 - 1.0	56,312	365	365	-
RRU32 Capito road, gravel overlay - SLK 0.0 - 5.0	270,397	270,396	250,432	(19,964)
HVRC17 Koolyanobbing Rd - Construct To 7M Seal - Slk 14.0 - 17.0	337,895	337,893	400,886	62,993

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Infrastructure - other</b>				
TRU13 Emu Park, hard stand for electric charging station	69,266	69,260	-	(69,260)
J10107 Southern Cross refuse site, perimeter fencing	7,500	6,875	-	(6,875)
J11151 Southern Cross war memorial, new flag poles	16,000	16,000	-	(16,000)
J11343 Satellite townships, playground and open space equipment	630,000	649,998	73	(649,925)
E10350 Southern Cross sewerage scheme, access chamber upgrades	17,500	16,038	14,191	(1,847)
E10450 Marvel Loch sewerage scheme, access chamber upgrades	25,500	25,500	14,191	(11,309)
E11355 Southern Cross oval, lighting towers	20,000	19,998	12,396	(7,602)
	<b>8,757,464</b>	<b>8,474,491</b>	<b>5,081,327</b>	<b>(3,393,164)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>										
WA Treasury, Southern Cross swimming pool	0098	857,166	0	0	99,510	100,190	757,656	756,976	9,519	8,967
<b>Total</b>		857,166	0	0	99,510	100,190	757,656	756,976	9,519	8,967
Current borrowings		96,588					-2,922			
Non-current borrowings		760,578					760,578			
		857,166					757,656			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**FINANCING ACTIVITIES  
NOTE 9  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Other property and services</b>										
<i>Commander telephones</i>	0001	9,540	0	0	(4,797)	(4,797)	4,743	4,743	492	492
<i>Canon Photocopier (front office)</i>	0002	1,112	0	0	(1,112)	(1,112)	(0)	(0)	102	102
<i>Canon Photocopier (back office)</i>	0003	5,662	0	0	(682)	(682)	4,980	4,980	14	14
<b>Total</b>		16,314	0	0	(6,592)	(6,592)	9,722	9,722	608	608
Current lease liabilities		9,260					-1,850			
Non-current lease liabilities		7,054					7,054			
		16,314					5,204			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**OPERATING ACTIVITIES  
NOTE 10  
RESERVE ACCOUNTS**

**Reserve accounts**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>									
Aerodrome reserve	296,452	1,038	9,932	0	0	0	0	297,490	306,384
Yilgarn bowls and tennis club reserve	54,074	261	1,812	6,594	0	0	0	60,929	55,886
Building funding reserve	2,649,632	9,274	88,776	0	0	0	0	2,658,906	2,738,408
Community bus reserve	129,093	452	4,325	0	0	0	0	129,545	133,418
Unspent grants	943,522	0	7,703	0	0	(943,522)	(951,225)	0	0
Health services (operations) reserve	108,981	381	3,651	0	0	0	0	109,362	112,632
Health services (capital) reserve	212,247	743	7,111	0	0	0	0	212,990	219,358
Homes for the aged reserve	401,940	1,407	13,467	0	0	0	0	403,347	415,407
HVRIC reserve	584,839	2,047	19,595	154,000	0	(168,947)	0	571,939	604,434
Long service leave reserve	297,148	1,040	9,955	0	0	0	0	298,188	307,103
Mt Hampton/Dulyalbin reserve	54,691	391	1,832	7,300	0	0	0	62,382	56,523
Museum reserve	24,827	187	833	2,900	0	0	0	27,914	25,660
Plant funding reserve	894,945	3,132	29,984	200,000	0	0	0	1,098,077	924,929
Sport and recreation facility reserve	597,900	2,093	20,033	0	0	0	0	599,993	617,933
Southern Cross refuse site reserve	242,947	850	8,140	0	0	0	0	243,797	251,087
Sewerage upgrades reserve	1,156,795	4,049	38,759	0	0	0	0	1,160,844	1,195,554
Standpipe upgrade reserve	200,155	701	6,706	0	0	0	0	200,856	206,861
Tourism reserve	253,916	889	8,507	0	0	0	0	254,805	262,423
Youth development reserve	111,543	390	3,737	0	0	0	0	111,933	115,280
Minreral Resources Contributions Reserve	0	0	0	710,000	0	0	0	710,000	0
	<b>9,215,647</b>	<b>29,325</b>	<b>284,858</b>	<b>1,080,794</b>	<b>0</b>	<b>(1,112,469)</b>	<b>(951,225)</b>	<b>9,213,297</b>	<b>8,549,307</b>

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2023
		\$		\$	\$	\$
<b>Other liabilities</b>						
- Contract liabilities		1,004,129		9,106		1,013,235
<b>Total other liabilities</b>		1,004,129	0	9,106	0	1,013,235
<b>Employee Related Provisions</b>						
Annual leave		287,735				287,735
Long service leave		183,567				183,567
<b>Total Employee Related Provisions</b>		471,302	0	0	0	471,302
<b>Total other current assets</b>		<b>1,475,431</b>	<b>0</b>	<b>9,106</b>	<b>0</b>	<b>1,484,537</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Operating grants, subsidies and contributions revenue

Provider	Adopted Budget Revenue	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$
<b>Operating grants and subsidies</b>				
<b>General purpose funding</b>				
Grants Commission - General	585,344	585,344	585,344	682,016
Grants Commission - Roads	436,343	436,340	436,343	387,838
<b>Law, order, public safety</b>				
FESA Grant - Operating Bush Fire Brigade	73,718	55,287	73,718	73,718
<b>Education and welfare</b>				
DRD Grant - Community Resource Centre Operations	105,311	105,311	105,311	81,513
Centrelink Commissions	5,750	5,269	5,750	0
CRC Professional Development & Training	2,500	0	2,500	3,000
Senior Citizens Centre	800	0	0	0
<b>Community amenities</b>				
Grants - Various Community Development Programs	1,000	913	1,000	0
<b>Transport</b>				
Street Light Operations	11,500	11,500	11,500	11,843
Heavy Vehicle Road Improvement Charge	864,000	792,000	864,000	1,222,363
<b>Economic services</b>				
Skeleton Weed LAG Program	130,000	45,000	45,000	44,812
	<b>2,216,266</b>	<b>2,036,964</b>	<b>2,130,466</b>	<b>2,507,103</b>
<b>TOTALS</b>	<b>2,216,266</b>	<b>2,036,964</b>	<b>2,130,466</b>	<b>2,507,103</b>

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 May 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Governance</b>								
Local Roads & Community Infrastructure	808,262	135,260		943,522	943,522	1,103,833	1,103,833	(135,260)
<b>Community amenities</b>								
Waste water reuse	0			0	100,000	100,000	100,000	0
<b>Transport</b>								
Main Roads Direct	0			0	398,203	398,203	398,203	406,768
Roads To Recovery	(43,471)	43,471		0	1,103,768	1,103,768	1,103,768	82,348
Regional Road Groups	0	0		0	805,750	626,847	835,795	702,530
	<b>764,791</b>	<b>178,731</b>	<b>0</b>	<b>943,522</b>	<b>3,351,243</b>	<b>3,332,651</b>	<b>3,541,599</b>	<b>1,056,386</b>
<b>TOTALS</b>	<b>764,791</b>	<b>178,731</b>	<b>0</b>	<b>943,522</b>	<b>3,351,243</b>	<b>3,332,651</b>	<b>3,541,599</b>	<b>1,056,386</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 14  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2022</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 May 2023</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Police Licensing	(44)	0	0	(44)
Builders Levy	16,374	185	0	16,559
Transwa Bookings	3,514	2,687	(3,154)	3,047
Staff Personal Dedns	45,787	14,080	(58,523)	1,344
Housing Tenancy Bonds	5,460	0	(440)	5,020
Hall Hire Bonds And Deposits	1,115	0	0	1,115
Security Key System - Key Bonds	1,830	0	0	1,830
Clubs & Groups	220	0	(330)	(110)
Third Party Contributions	6,338	0	(7,215)	(877)
Rates Overpaid	17,345	10,332	(6,119)	21,558
	<b>97,939</b>	<b>27,284</b>	<b>(75,781)</b>	<b>49,442</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$30,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of variances	
			Timing	Permanent
	\$	%		
Fees and charges	466,683	27.99%		With the exception of Standpipe Water charges (+\$246k) general overs income type wide
Interest earnings	364,132	483.04%		Climbing cash rate has increased interest received on Council investments
Other revenue	120,937	20.66%		Variance predominantly due to proceeds on sale of property not originally budgeted for
<b>Expenditure from operating activities</b>				
Materials and contracts	(655,103)	(22.46%)	Variance in timing of budgeted maintenance work; delay in costs being incurred.	
Utility charges	86,778	10.93%		Standpipe usage higher than budgeted.
Depreciation on non-current assets	687,433	19.01%		Depreciation higher than budgeted due to increased depreciation on infrastructure following revaluations
Insurance expenses	14,182	4.33%	Timing variance in second instalment; expense on budget overall.	
Loss on disposal of assets	146,816	56.84%	Not all budgeted assets disposed of yet.	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(2,089,098)	(66.32%)	Delay in receipt of grant funding due to hold up with audit of returns & processing by Funding Bodies.	
Payments for property, plant and equipment and infrastructure	(656,764)	(11.19%)	Variance predominantly due to delays in roadworks and in availability of replacement assets.	

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May to 31st May 2023  
Presented to Council, 15th June 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
41213	05/05/2023	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41214	05/05/2023	PHILIP SPENCER NOLAN	ORDINARY COUNCIL MEETING - APRIL 2023	\$ 400.00
41215	19/05/2023	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41216	19/05/2023	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES - APRIL 2023	\$ 971.76
<b>TOTAL MUNICIPAL CHEQUES:</b>				<b>\$ 1,412.76</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
Presented to Council, 15th June 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT13964	05/05/2023	3SIXT AUTOMOTIVE SERVICES	AUTO ELECTRICAL SERVICES - ROLLER	\$ 2,350.80
EFT13965	05/05/2023	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME SUPPORT SERVICES - SOUTHERN CROSS - 2022/2023 - APRIL 2023	\$ 2,820.82
EFT13966	05/05/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY FOR RATES AND DEBTORS - APRIL 2023	\$ 8,341.42
EFT13967	05/05/2023	AUSTRALIA POST	POSTAL CHARGES - APRIL 2023	\$ 53.58
EFT13968	05/05/2023	AV-SEC	QUARTERLY ALARM MONITORING - ADMIN, 35 TAURUS STREET, AND MEDICAL CENTRE	\$ 375.00
EFT13969	05/05/2023	BANNER EXCAVATIONS & ROCKBREAKING	GRAVEL CARTING AND EXCAVATION WORKS - KOOLYANOBING ROAD, THREE BOYS ROAD AND SOUTHERN CROSS LANDFILL	\$ 43,501.80
EFT13970	05/05/2023	BOC GASES	GAS CONTAINER HIRE - APRIL 2023	\$ 70.48
EFT13971	05/05/2023	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - EMU FENCE ROAD AND KOOLYANOBING ROAD	\$ 12,127.50
EFT13972	05/05/2023	BROOKS HIRE SERVICES PTY LTD	WATER TRUCK - KOORDA BULLFINCH ROAD	\$ 11,916.96
EFT13973	05/05/2023	BUNNINGS GROUP LTD	PLANTS - SOUTHERN CROSS	\$ 449.44
EFT13974	05/05/2023	STAFF	STAFF REIMBURSEMENT PHONE - APRIL 2023	\$ 95.00
EFT13975	05/05/2023	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 555.40
EFT13976	05/05/2023	BRYAN CLOSE	ORDINARY COUNCIL MEETING - APRIL 2023 - INCLUDING ANNUAL ELECTORS MEETING	\$ 800.00
EFT13977	05/05/2023	COPIER SUPPORT	ADMIN AND CRC PHOTOCOPIER PRINTING MONTHLY FOR FINANCIAL YEAR - 2022/2023 - FROM 22/03/2023 TO 24/04/2023	\$ 1,369.34
EFT13978	05/05/2023	TEAM GLOBAL EXPRESS PTY LTD	TOLL FREIGHT	\$ 2,253.65
EFT13979	05/05/2023	DANTHONIA DESIGNS	DESIGN FEE - TWO CONCEPTS - ENTRY STATEMENTS	\$ 2,124.49
EFT13980	05/05/2023	DUN DIRECT PTY LTD	BULK DIESEL	\$ 34,148.85
EFT13981	05/05/2023	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING - APRIL 2023 - INCLUDING ANNUAL ELECTORS MEETING AND TRAVEL	\$ 846.53
EFT13982	05/05/2023	GILBA DOWNS	ROADTRAIN HIRE - KOOLYANOBING ROAD	\$ 12,375.00
EFT13983	05/05/2023	STAFF	STAFF INTERNET REIMBURSEMENT - FROM 08/03/2023 TO 07/04/2023	\$ 80.00
EFT13984	05/05/2023	GREAT EASTERN FREIGHTLINES	FREIGHT	\$ 701.36
EFT13985	05/05/2023	HARDY METALS PTY LTD	RATES REFUND	\$ 194.26
EFT13986	05/05/2023	WESFARMERS KLEENHEAT GAS PTY LTD	CARAVAN PARK GAS SUPPLY AND 35 TAURUS STREET ANNUAL FEES	\$ 502.34
EFT13987	05/05/2023	LANDGATE	MINING TENEMENTS	\$ 59.50
EFT13988	05/05/2023	LINDA ROSE	ORDINARY COUNCIL MEETING - APRIL 2023 - INCLUDING ANNUAL ELECTORS MEETING AND TRAVEL	\$ 1,116.83
EFT13989	05/05/2023	LISA M GRANICH	ORDINARY COUNCIL MEETING - APRIL 2023 - INCLUDING ANNUAL ELECTORS MEETING AND TRAVEL	\$ 819.80
EFT13990	05/05/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	2022-2023 LOCAL GOVERNMENT PROFESSIONALS MEMBERSHIP FEES - STAFF	\$ 132.75
EFT13991	05/05/2023	MARKET CREATIONS	MARKETING SERVICES - TOWN TRAILS CONTENT CREATION	\$ 11,597.00
EFT13992	05/05/2023	CHIVAS ENTERPRISES PTY LTD	ROLLER HIRE - KOOLYANOBING ROAD AND THREE BOYS ROAD	\$ 10,098.00
EFT13993	05/05/2023	MERREDIN FLOWERS & GIFTS	ANZAC DAY EXPENSES	\$ 222.00
EFT13994	05/05/2023	MINERAL CRUSHING SERVICES	AGGREGATE SUPPLY - KOOLYANOBING ROAD	\$ 23,257.27
EFT13995	05/05/2023	OFFICE NATIONAL	CRC STATIONERY - INCLUDING SPEAKERS AND ENTRANCE MAT	\$ 504.78
EFT13996	05/05/2023	IXOM OPERATIONS PTY LTD	CHLORINE BOTTLE RENTAL - APRIL 2023	\$ 450.12
EFT13997	05/05/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT13998	05/05/2023	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT SERVICES - SHIRE AND MEDICAL CENTRE	\$ 765.00

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
Presented to Council, 15th June 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT13999	05/05/2023	WA CONTRACT RANGER SERVICES	RANGER CONTRACT SERVICES - 18/04/2023 AND 26/04/2023	\$ 1,097.25
EFT14000	05/05/2023	RJS LABOUR SERVICES	LABOUR SERVICES - MUSEUM SHED CLEAN	\$ 200.00
EFT14001	05/05/2023	ROMARLEY'S BLOOMIN' GOOD NURSERY	PLANTS - SOUTHERN CROSS	\$ 45.00
EFT14002	05/05/2023	SOUTHERN COMFORT DESIGNS	BUILDING SERVICES - PART PAYMENT CHILD CARE ROOF	\$ 15,275.00
EFT14003	05/05/2023	SANDRA LEE CIABARRI	PAINTING SERVICES - MUSEUM BUILDING AND SENIOR CITIZENS CENTRE	\$ 5,916.00
EFT14004	05/05/2023	SEMINARS AUSTRALIA PTY LTD	ADMIN STAFF TRAINING	\$ 390.00
EFT14005	05/05/2023	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING SOUTHERN CROSS OVAL LIGHTING	\$ 888.00
EFT14006	05/05/2023	DAIMLER TRUCKS PERTH	VEHICLE PARTS	\$ 644.56
EFT14007	05/05/2023	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 96.00
EFT14008	05/05/2023	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - APRIL 2023 - SHIRE, DEPOT, CARAVAN PARK, AND CRC	\$ 724.53
EFT14009	05/05/2023	STUDIO ARTISTIQUE	COMMUNITY DEVELOPMENT - SKATE PARK ARTWORK	\$ 4,200.00
EFT14010	05/05/2023	COUNTRY WOMENS ASSOCIATION OF WA INC	CATERING FOR 2022/2023 SENIOR SUNDOWNER	\$ 2,375.00
EFT14011	05/05/2023	SOUTHERN CROSS HARDWARE AND NEWS	HARDWARE PURCHASES - APRIL 2023 - INCLUDING 2 LIBRA PLACE DISHWASHER, AND SOUTHERN CROSS PARKS HUNTER SRINKLERS	\$ 6,776.54
EFT14012	05/05/2023	SOUTHERN CROSS MOTOR MART	MOTOR MART PURCHASES - APRIL 2023 - INCLUDING LINE TRIMMER AND BLOWERS	\$ 1,283.35
EFT14013	05/05/2023	SOUTHERN CROSS TYRE & AUTO SERVICES	TYRE & AUTO SERVICES - APRIL 2023 - VEHICLE PARTS, INCLUDING VEHICLE AND GRADER TYRES	\$ 22,428.33
EFT14014	05/05/2023	SYNERGY	POWER - APRIL 2023	\$ 18,888.54
EFT14015	05/05/2023	TOWN PLANNING INNOVATIONS PTY LTD	GENERAL TOWN PLANNING ADVICE	\$ 1,608.75
EFT14016	05/05/2023	WALKERS PLANT MAINTENANCE PTY LTD	VEHICLE PARTS	\$ 1,839.83
EFT14017	05/05/2023	WATER CORPORATION	WATER - APRIL 2023 - INCLUDING STANDPIPES	\$ 192,619.37
EFT14018	05/05/2023	WAYNE ALAN DELLA BOSCA	ORDINARY COUNCIL MEETING - APRIL 2023 - INCLUDING GECZ AND RRG COMMITTEE MEETINGS	\$ 1,000.00
EFT14019	05/05/2023	WB CONTRACTING	TREE MULCHING - PARKER RANGE ROAD	\$ 22,440.00
EFT14020	05/05/2023	WESTRAC EQUIPMENT PTY LTD	GRADER PARTS INCLUDING CUTTING EDGES	\$ 12,184.48
EFT14021	05/05/2023	WREN OIL	OIL EXCHANGE	\$ 715.00
EFT14022	05/05/2023	WURTH AUSTRALIA PTY LTD	TRAILER PARTS	\$ 208.76
EFT14023	05/05/2023	YILGARN AGENCIES	YILGARN AGENCIES PURCHASES - APRIL 2023	\$ 424.41
EFT14024	19/05/2023	STAFF	STAFF REIMBURSEMENT INTERNET ALLOWANCE - JUNE 2023	\$ 79.99
EFT14025	19/05/2023	ABCO PRODUCTS	CLEANING SUPPLIES	\$ 750.93
EFT14026	19/05/2023	WA DISTRIBUTORS PTY LTD	CLEANING SUPPLIES	\$ 399.05
EFT14027	19/05/2023	AQUATIC SERVICES WA	SOUTHERN CROSS SEWAGE TREATMENT WORKS - CHLORINATION SYSTEM UPGRADE	\$ 50,763.90
EFT14028	19/05/2023	AVON WASTE	MONTHLY RUBBISH COLLECTION - 2022/2023 - APRIL 2023	\$ 14,229.54
EFT14029	19/05/2023	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - DAIRY ROAD AND LAKE SEABROOK ROAD	\$ 10,395.00
EFT14030	19/05/2023	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 555.40
EFT14031	19/05/2023	AUSTRALIAN TAXATION OFFICE	APRIL 2023 - BAS	\$ 23,995.11
EFT14032	19/05/2023	CORSIGN	ROAD SIGNAGE AND MARKERS - KOOLYANOBING ROAD	\$ 16,747.50
EFT14033	19/05/2023	TEAM GLOBAL EXPRESS PTY LTD	TOLL FREIGHT	\$ 741.88
EFT14034	19/05/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	COMMUNITY CROPPING LAND LEASE	\$ 183.34
EFT14035	19/05/2023	DISTINCTIVE PRINTING SERVICES PTY LTD	BUSINESS CARDS - DEPOT AND ADMIN STAFF	\$ 467.50

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
Presented to Council, 15th June 2023

CHQ/EFT	Date	Payee	Description	Amount
<i>EFT</i>				
EFT14036	19/05/2023	DOWN TO EARTH TRAINING & ASSESSING	DEPOT STAFF TRAINING - ONSITE TRAINING- ASBESTOS, UNDERGROUND SERVICES, CONFINED SPACES & GAS TESTING, HIGH PRESSURE WATER CLEANING	\$ 10,720.00
EFT14037	19/05/2023	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	VEHICLE PARTS	\$ 608.29
EFT14038	19/05/2023	GILBA DOWNS	ROADTRAIN HIRE - KOOLYANOBBING ROAD	\$ 3,300.00
EFT14039	19/05/2023	GOLDEN CITY MOTORS	VEHICLE PARTS	\$ 60.74
EFT14040	19/05/2023	CRPM SERVICES HIGH PRESSURE CLEANING	SKATE PARK MURAL PROTECTIVE COATING	\$ 638.00
EFT14041	19/05/2023	IAN DEREK CHRISTIE	CONCRETE FOR CULVERTS ON KOOLYANOBBING ROAD	\$ 8,290.70
EFT14042	19/05/2023	MARKET CREATIONS TECHNOLOGY PTY LTD	IT AUDIT AND ASSISTANCE WITH THE DEVELOPMENT OF A DISASTER RECOVERY PLAN	\$ 3,942.24
EFT14043	19/05/2023	LANDGATE	2023-2024 MINING TENEMENT UNIMPROVED VALUATION ROLL	\$ 5,378.00
EFT14044	19/05/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISING	\$ 402.29
EFT14045	19/05/2023	MARKETFORCE	ADVERTISING	\$ 283.47
EFT14046	19/05/2023	MINERAL CRUSHING SERVICES	AGGREGATE SUPPLY - THREE BOYS ROAD AND KOOLYANOBBING ROAD	\$ 11,259.42
EFT14047	19/05/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT14048	19/05/2023	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT SERVICES - 2022/2023 - SHIRE BACKUPS EXPANSION	\$ 170.00
EFT14049	19/05/2023	PRACTICAL PRODUCTS PTY LTD	DEPOT ICE MACHINE AND STORAGE UNIT	\$ 7,005.90
EFT14050	19/05/2023	WA CONTRACT RANGER SERVICES	RANGER CONTRACT SERVICES - 02/05/2023 AND 10/05/2023	\$ 1,045.00
EFT14051	19/05/2023	SOUTHERN COMFORT DESIGNS	MEDICAL CENTRE BUILDING - REPLACEMENT TREATMENT ROOM DOORS AND OTHER WORKS	\$ 3,685.00
EFT14052	19/05/2023	ROSS'S DIESEL SERVICE	PRIME MOVER PARTS - INCLUDING CLUTCH AND INSTALLATION	\$ 12,620.41
EFT14053	19/05/2023	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES	\$ 120.00
EFT14054	19/05/2023	SHEQSY PTY LTD	GPS PACKAGE - MAY 2023	\$ 197.84
EFT14055	19/05/2023	SIGMA CHEMICALS	SWIMMING POOL SIGNAGE	\$ 111.10
EFT14056	19/05/2023	DAIMLER TRUCKS PERTH	PRIME MOVER PARTS	\$ 505.82
EFT14057	19/05/2023	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 96.00
EFT14058	19/05/2023	SOUTHERN CROSS GENERAL PRACTICE	RANDOM DRUG TESTS - SHIRE STAFF	\$ 818.40
EFT14059	19/05/2023	BERRY'S TIDY UP SERVICES	RECYCLING OF E-WASTE - SOUTHERN CROSS TO PERTH	\$ 12,375.00
EFT14060	19/05/2023	TUTT BRYANT EQUIPMENT	ROLLER PARTS	\$ 425.36
EFT14061	19/05/2023	WESTRAC EQUIPMENT PTY LTD	ROLLER PARTS	\$ 613.84
EFT14062	19/05/2023	TELSTRA LIMITED	SMS SERVICE - APRIL 2023	\$ 715.10
EFT14063	19/05/2023	YILGARN AGRICULTURAL SOCIETY	ANNUAL CONTRIBUTION FOR 2023 YILGARN AGRICULTURAL SHOW	\$ 9,100.00
<b>TOTAL MUNICIPAL EFT:</b>				<b>\$ 716,109.25</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
Presented to Council, 15th June 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
Chq/EFT	Date	Name	Description	Amount
2158	10/05/2023	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 09/05/2023	\$ 113,074.12
2159	15/05/2023	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - APRIL 2023	\$ 410.00
2160	15/05/2023	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - APRIL 2023	\$ 409.84
2161	24/05/2023	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 23/05/2023	\$ 105,083.07
2162	24/05/2023	CANON FINANCE AUSTRALIA PTY LTD	BACK PHOTOCOPIER LEASE - MAY 2023	\$ 127.62
2163	05/05/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FORM 01/05/2023 TO 05/05/2023	\$ 19,856.20
2164	12/05/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 08/05/2023 TO 12/05/2023	\$ 14,539.30
2165	19/05/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 15/05/2023 TO 19/05/2023	\$ 27,592.80
2166	09/05/2023	TELSTRA	PHONE - APRIL 2023 - CCTV	\$ 3.60
2167	12/05/2023	TELSTRA	PHONE - APRIL 2023 - ALARMS	\$ 174.00
2168	21/05/2023	TELSTRA	PHONE - APRIL 2023 - MANAGER MOBILES	\$ 672.92
2169	16/05/2023	TELSTRA	PHONE - APRIL 2023 - SHIRE	\$ 954.58
2170	26/05/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 22/05/2023 TO 26/05/2023	\$ 22,760.60
2171	08/05/2023	MOTORCHARGE LIMITED	FUEL CARD - APRIL 2023	\$ 1,421.49
2172	01/05/2023	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - MAY 2023	\$ 8,800.00
2173	12/05/2023	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES BONDER HIRE - MAY 2023	\$ 250.00
2174	17/05/2023	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - APRIL 2023	\$ 1,362.31
2175	31/05/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 29/05/2023 TO 31/05/2023	\$ 13,960.30
<b>TOTAL MUNICIPAL CHEQUES:</b>				<b>\$ 331,452.75</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<b>CORPORATE CREDIT CARDS</b>				
CEOCC-APR23	15/05/2023	DEPARTMENT OF TRANSPORT	PLATE CHANGE	\$ 30.50
CEOCC-APR23	15/05/2023	DEPARTMENT OF TRANSPORT	PLATE REMAKE	\$ 44.50
CEOCC-APR23	15/05/2023	PROGRESSIVE DIAGNOSTICS PTY LTD	ONLINE BREATH TESTING COURSE	\$ 159.50
CEOCC-APR23	15/05/2023	RAILWAY TAVERN	REFRESHMENTS	\$ 175.50
<b>TOTAL CEO CREDIT CARD:</b>				<b>\$ 410.00</b>
EMCSCC-APR23	15/05/2023	DEPARTMENT OF TRANSPORT	1 YEAR DRIVER'S LICENCE RENEWAL	\$ 46.85
EMCSCC-APR23	15/05/2023	LANDGATE	WITHDRAWAL OF HISTORICAL CAVEAT	\$ 187.60
EMCSCC-APR23	15/05/2023	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - APRIL 2023	\$ 26.40
EMCSCC-APR23	15/05/2023	OPTUS	DATA PLAN FOR CONTRACT EHO	\$ 69.00
EMCSCC-APR23	15/05/2023	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - APRIL 2023	\$ 79.99
<b>TOTAL EMCS CREDIT CARD:</b>				<b>\$ 409.84</b>
<b>TOTAL CREDIT CARD:</b>				<b>\$ 819.84</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<b>DIRECT DEBITS</b>				
DD17833.1	09/05/2023	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,018.89
DD17833.2	09/05/2023	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 576.26
DD17833.3	09/05/2023	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 623.03
DD17833.4	09/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 132.49
DD17833.5	09/05/2023	HOSPLUS EXECUTIVE	PAYROLL DEDUCTIONS	\$ 531.20
DD17833.6	09/05/2023	PRIME SUPER	PAYROLL DEDUCTIONS	\$ 557.64
DD17833.7	09/05/2023	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,291.76
DD17833.8	09/05/2023	BEATON FARMING CO	SUPERANNUATION CONTRIBUTIONS	\$ 748.48
DD17833.9	09/05/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,265.79
DD17833.10	09/05/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 708.93
DD17833.11	09/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 101.59
DD17833.12	09/05/2023	THE TRUSTEE FOR MACQUARIE	SUPERANNUATION CONTRIBUTIONS	\$ 615.04
DD17833.13	09/05/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 786.81
DD17833.14	09/05/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 979.13
<b>TOTAL DIRECT DEBIT 17833:</b>				<b>\$ 22,937.04</b>

DD17874.1	23/05/2023	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 12,988.66
DD17874.2	23/05/2023	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 585.81
DD17874.3	23/05/2023	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 582.28
DD17874.4	23/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 121.45
DD17874.5	23/05/2023	HOSPLUS EXECUTIVE	PAYROLL DEDUCTIONS	\$ 530.48
DD17874.6	23/05/2023	PRIME SUPER	PAYROLL DEDUCTIONS	\$ 556.92
DD17874.7	23/05/2023	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,346.15
DD17874.8	23/05/2023	BEATON FARMING CO	SUPERANNUATION CONTRIBUTIONS	\$ 748.48
DD17874.9	23/05/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,785.98
DD17874.10	23/05/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 704.66
DD17874.11	23/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 507.93
DD17874.12	23/05/2023	THE TRUSTEE FOR MACQUARIE	SUPERANNUATION CONTRIBUTIONS	\$ 635.20
DD17874.13	23/05/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 789.47
DD17874.14	23/05/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 979.14
<b>TOTAL DIRECT DEBIT 17874:</b>				<b>\$ 23,862.61</b>
<b>TOTAL DIRECT DEBITS:</b>				<b>\$ 46,799.65</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st May 2023 to 31st May 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<b>BANK CHARGES</b>				
	01/05/2023	WESTPAC BANK	BANK CHARGES	\$ 10.00
	01/05/2023	WESTPAC BANK	BANK CHARGES	\$ 141.02
	01/05/2023	WESTPAC BANK	BANK CHARGES	\$ 668.16
<b>TOTAL BANK CHARGES:</b>				<b>\$ 819.18</b>

Shire of Yilgarn

Payments made from the Trust Account for the Period 1st May to 31st May 2023  
Presented to Council, 15th June 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
402675	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 300.00
402676	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 300.00
402677	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 480.00
402678	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 200.00
402679	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 1,181.77
402680	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 320.00
402681	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 600.00
402682	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 600.00
402683	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 936.57
402684	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 955.46
402685	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 200.00
402686	24/05/2023	SHIRE OF YILGARN	EMPLOYEE TRUST MONIES TRANSFERRED TO RATES ASSESSMENT	\$ 387.18
<b>TOTAL TRUST CHEQUES:</b>				<b>\$ 6,460.98</b>