



# Attachments

**Council Meeting**

**May 2023**

## Attachments

### **Minutes/Notes**

Ordinary Meeting of Council –April 2023

GECZ Meeting-April 2023

WEROC Meeting-April 2023

### **Agenda Attachments**

9.2.1 Financial Reports-April 2023

9.2.2 Accounts for Payment –April 2023

9.2.3 Proposed 2023/2024 Schedule of Fees and Charges

9.3.2 Road Determination Report



# *Minutes*

## *Ordinary Meeting of Council*

### *20 April*

### *2023*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

President, Cr Wayne Della Bosca, apologised for his absence last meeting due to illness and thanked Deputy President Cr Bryan Close for conducting the meeting.

## 3. ATTENDANCE

Members	Cr W Della Bosca	
	Cr B Close	
	Cr L Granich	
	Cr G Guerini	
	Cr P Nolan	
	Cr L Rose	
Council Officers	N Warren	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	G Brigg	Executive Manager Infrastructure
	F Mudau	Finance Manager
	L Della Bosca	Minute Taker
Apologies:	Nil	
Observers:	Nil	
Leave of Absence:	Cr C Cobden	

## 4. DECLARATION OF INTEREST

Nil

## 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 5.1. PUBLIC QUESTION TIME

Nil

## 6. CONFIRMATION OF MINUTES

### 6.1 Ordinary Meeting of Council, Thursday, 16 March 2023

**45/2023**

***Moved Cr Rose/Seconded Cr Granich***

***That the minutes from the Ordinary Council Meeting held on the 16 March 2023 be confirmed as a true record of proceedings.***

**CARRIED (6/0)**

### 6.2 Central East Accommodation and Care Alliance (CEACA) Management Committee, Monday, 27 February 2023

**46/2023**

***Moved Cr Close/Seconded Cr Guerini***

***That the minutes of the CEACA Management Committee Meeting held on 27 February, 2023 be received***

**CARRIED (6/0)**

## 7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Mr. Josh Conner, Chief Operating Officer from Altan Rio attended Council to give an overview of Altan Rio and their future activities.

Altan Rio are new to the Shire of Yilgarn and has a 30km strike along Fraser shear including Hopes Hill, Pilot and Corinthia currently with 14 gold and 2 nickel targets identified. No significant mining activities have yet begun but the starting point is to be the Pilot stockpile. Mr Connor impressed that the company has a very experienced executive staff and directors and are looking forward to working with Council within the coming months.

Mr Connor thanked Council for their time and left the meeting at 5.26pm

## 8. DELEGATES' REPORTS

Cr Della Bosca announced the following;

- Attended the Bushfire Advisory Committee meeting on the 22 March 2023
- Attended the Eastern Wheatbelt Declared Species Group on the 27 March 2023
- Attended the Central East Accommodation and Care Alliance discussion on the 12 April 2023
- Attended the Great Eastern Country Zone meeting on the 17 April 2023
- Attended the Wheatbelt North East Regional Road Group meeting on the 17 April 2023

Cr Close announced the following;

- Attended the Senior Citizens Sundowner on the 19 March 2023

Cr Rose announced the following;

- Attended the Shire of Yilgarn History Museum meeting on the 29 March 2023
- Attended the Senior Citizens Sundowner on the 19 March 2023

Cr Guerini announce the following:

- Attended the Bushfire Advisory Committee meeting on the 22 March 2023
- Attended the Eastern Wheatbelt Declared Species Group on the 27 March 2023

Cr Granich announced the following;

- Attended the Senior Citizens Sundowner on the 19 March 2023

Unconfirmed

## 9.1 Officers Report – Chief Executive Officer

### 9.1.1 Review of Delegations Register 2023

<b>File Reference</b>	<b>2.3.3.6</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Chief Executive Officer – Nic Warren</b>
<b>Attachments</b>	<b>Delegation Register 2023 - Draft - Tracked Changes</b> <b>Delegation Register 2023 - Draft</b> <b>Delegation Amendment List 2023</b>

#### Purpose of Report

To present to Council the annual review of the existing delegations to the Chief Executive Officer that is contained within the Shire of Yilgarn's Delegation Register.

#### Background

To assist in the effective administration of the Shire, Council has granted various delegations to the Chief Executive Officer. Delegations made under the Local Government Act 1995 can only be made to the Chief Executive Officer or Council Committees. Where appropriate, the Chief Executive Officer can on-delegate to other Officers.

Delegations under other legislation are made directly to the officer concerned.

Council last reviewed the delegations register in April 2022.

#### Comment

The Chief Executive Officer has reviewed the current Delegations Register and made various changes and additions.

A Delegations Amendment List has been provided as an attachment for Councillors perusal along with 2 copies of the draft delegations register, one showing tracked changes and one with the proposed document.

It is to be noted, the original inclusion of the relevant legislation has been removed from each delegation, upon recommendation from the Shires Regulation 17 audit report.

#### Statutory Environment

##### **5.42. Delegation of some powers and duties to CEO**

- (1) *A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
  - (a) *this Act other than those referred to in section 5.43; or*

- (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*  
\* Absolute majority required.
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

#### **5.46. Register of, and records relevant to, delegations to CEO and employees**

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

#### **9.10. Appointment of authorised persons**

- (1) *In this section —*  
**law** means any of the following —
  - (a) *this Act;*
  - (b) *the Caravan Parks and Camping Grounds Act 1995;*
  - (c) *the Cat Act 2011;*
  - (d) *the Cemeteries Act 1986;*
  - (e) *the Control of Vehicles (Off-road Areas) Act 1978;*
  - (f) *the Dog Act 1976;*
  - (g) *subsidiary legislation made under an Act referred to in any of paragraphs (a) to (f);*
  - (h) *a written law prescribed for the purposes of this section;***specified** means specified in the instrument of appointment.
- (2) *The CEO may, in writing, appoint persons or classes of persons to be authorised persons for the purposes of 1 or more specified laws or specified provisions of 1 or more specified laws.*
- (3) *An appointment under subsection (2) is subject to any specified conditions or limitations.*
- (4) *The CEO must give to each person appointed under subsection (2) an identity card that —*
  - (a) *on the front of the card, sets out —*
    - (i) *the name and official insignia of the local government; and*
    - (ii) *the name of the person; and*
    - (iii) *a recent photograph of the person;*
  - and*
  - (b) *on the back of the card, specifies each law to which the person's appointment relates.*
- (5) *A person appointed under subsection (2) (the **authorised person**) must —*
  - (a) *carry their identity card at all times when performing functions under a specified law; and*
  - (b) *produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law.*
- (6) *A person who, without reasonable excuse, fails to return their identity card to the*

*CEO within 14 days after their appointment ceases to have effect commits an offence.*

*[Section 9.10 inserted: No. 16 of 2019 s. 64.]*

### Strategic Implications

Nil.

### Policy Implications

Where a Policy exists for an activity/function that has been delegated, the Chief Executive Officer is to adhere to that Policy.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	To ensure that Council Officers are aware of their obligations relating to delegations	Moderate (9)	An up-to-date Delegations Register approved by Council and disseminated to appropriate staff
<b>Financial Impact</b>	Allows Officers to be aware of their delegation responsibilities	Moderate (9)	Approved delegations ensure minimal impact
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Compliance with Section 5.42 of the Local Government Act	Moderate (6)	Annual review of Register
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

47/2023

*Moved Cr Close/Seconded Cr Guerini*

*That Council adopt the reviewed and amended 2023 Shire of Yilgarn Delegations Register as presented.*

**CARRIED (6/0)**



## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 Proposed Outbuilding –Lot 59 (No 88) Moorine South Road, Moorine Rock

<b>File Reference</b>	<b>3.1.1.2 &amp; 3.1.7.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Liz Bushby, Town Planning Innovations</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

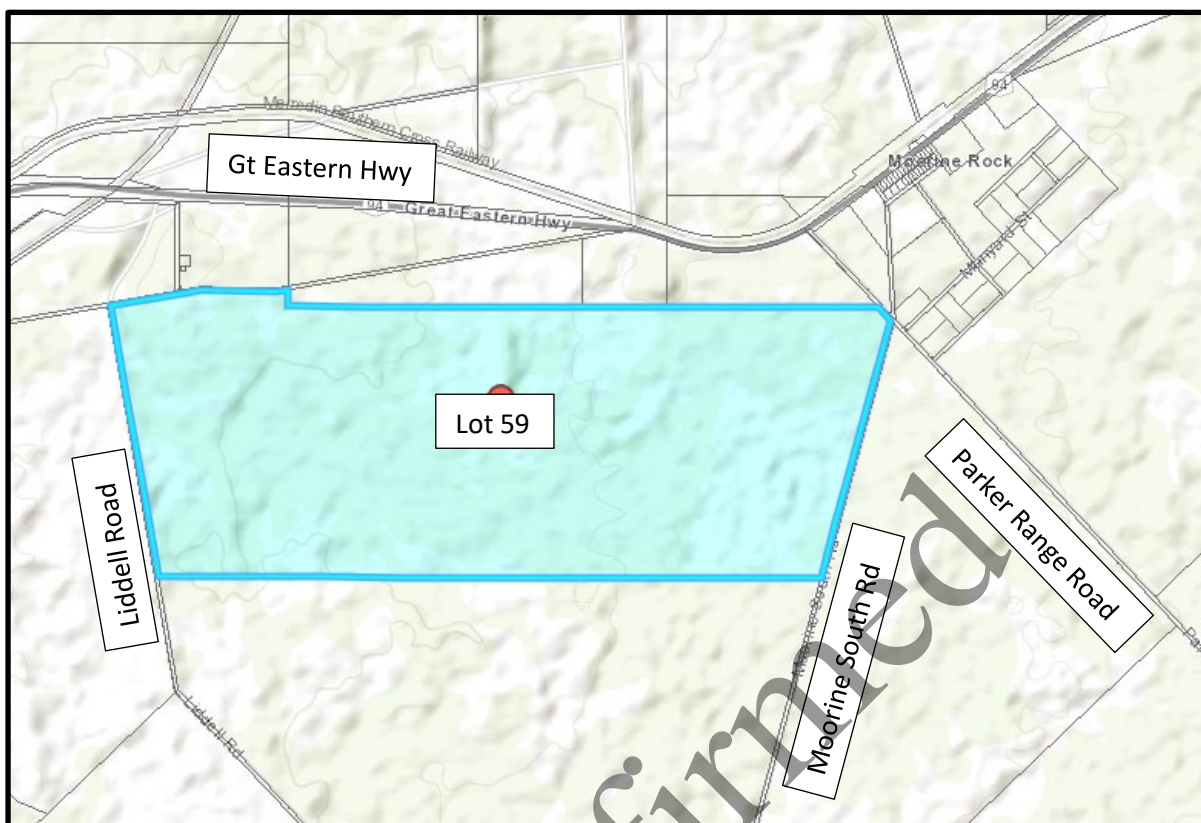
Council is to consider a planning application for an outbuilding on Lot 59 (No 88) Moorine South Road, Moorine Rock. The building is proposed for the storage of agricultural machinery.

#### Background

- **Location and Existing Development**

Lot 59 is located to the south west of the main Moorine Rock townsite. approximately 44 kilometres to the south west of the Southern Cross townsite. The closest intersection is Moorine South Road and Parker Range Road in Moorine Rock.

A location plan is included over page for convenience.



Above: Location plan showing Lot 59 in blue

### Comment

- Zoning**

Lot 59 is zoned 'Rural/Mining' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

No density code applies to the 'Rural/Mining' zone under the Scheme, and no assessment is required under the Residential Design Codes, as the lot is not within a Residential zone.

- Description of Application**

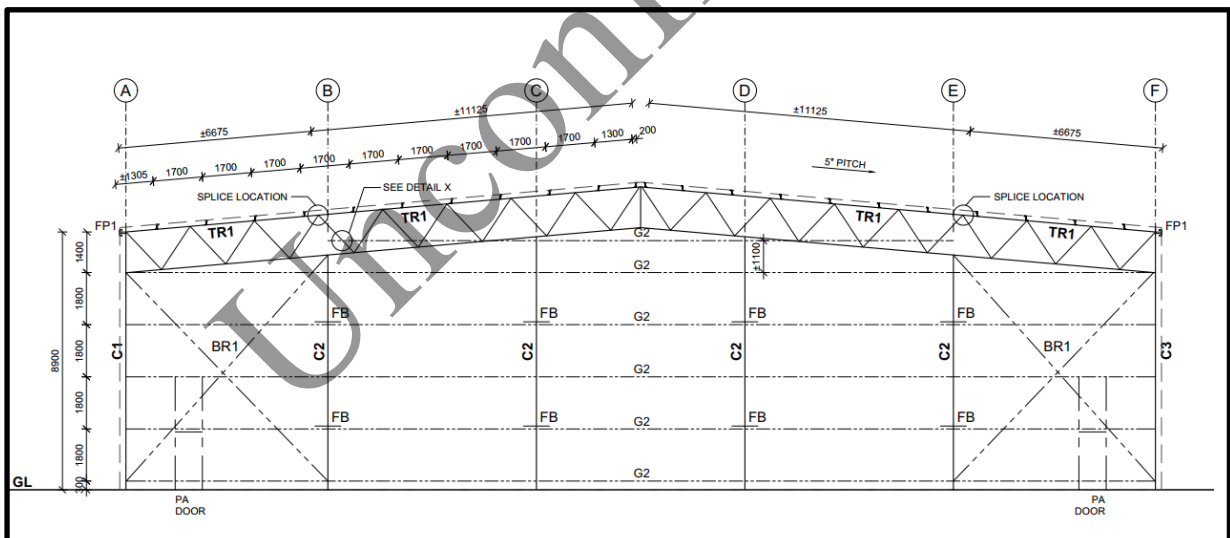
The building is proposed to be setback over 300 metres from Moorine South Road. It is proposed to measure 56 metres by 36 metres, with a wall height of 8.9 metres. The total floor area will be 2016m<sup>2</sup>.

All stormwater is proposed to be directed into a water tank via the shed gutters.

A partial site plan and elevation is included over page.



Above: Partial Site Plan showing eastern portion of the lot fronting Moorine South Road.



- **Assessment**

In the absence of any specific scheme requirements, the main consideration is whether there will be any significant visual impact associated with the proposed structure, or potential for negative impact on neighbouring lots or the existing streetscape.

Having regard for the size of the lot (which is over 550 hectares) combined with the significant setbacks proposed to the nearest lot boundaries, it is not considered that the development will have a significant negative impact on the amenity of the area.

TPI recommends conditional support for the proposal.

- **State Planning Policy 3.7 Planning in Bushfire Prone Areas**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas' (SPP 3.7).

The Shire has a mandatory obligation to consider SPP3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released SPP3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website.

Based on aerial photography and the location of existing sheds, it appears that the new building is proposed within the part of Lot 59 that is within the declared bushfire prone area – refer the map overpage.





*Above: Bushfire prone areas shown in pink Source: DFES website*

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a BAL (Bushfire Attack Level) assessment. There is no specific exemption for outbuildings/ agricultural sheds.

Despite the above, the Guidelines that make it clear that application of SPP3.7 is to the discretion of the decision maker, being the Shire Council.

TPI does not recommend that any Bushfire Attack Level assessment be required for the following reasons:

- a) The outbuilding will be separated from the other existing agricultural structures. This reduces the likeliness of any ember attack spreading between the buildings;
- b) The development is non habitable and will be used for storage.
- c) If a separate building permit is required, then building compliance will be examined at the more detailed building plan stage.

### Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include ‘Deemed Provisions’ that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 61 outlines ‘development for which development approval is not required’. The majority of exemptions are for residential development that complies with the Residential Design Codes, and is not heritage listed.

Clause 67 outlines ‘matters to be considered by Council’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Yilgarn Town Planning Scheme No 2 – explained in the body of this report.

Under Clause 3.1.1 the Scheme states that ‘*The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses.*’

A single house is permitted in the Rural/Mining zone under Table 1 (the Zoning Table), but the Scheme has no specific provisions or setback requirements for an outbuilding in the Rural/Mining zone.

Under Clause 6.1.2 (d) of the Scheme both a single house and ancillary outbuildings are exempt from the need for planning approval (as a single house is permitted in the Rural/Mining zone).

Notwithstanding the above, the development is not listed as exempt from the need for planning approval under the *Planning and Development (Local Planning Schemes) Regulations 2015*, which is the dominant legislation.

### **Strategic Implications**

Approval of the development may set a precedent for similar setbacks and similar sized (agricultural) outbuildings in the Rural/Mining zone.

### **Policy Implications**

There are no Shire Policies that are relevant to this application.

The Shires Policy Manual includes town planning policies which have not been adopted in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015 (Planning Regulations)*.

Essentially this means that the Shires existing planning and building policies do not hold significant weight in terms of any planning assessment. TPI recommends that the Shire review all existing planning and building policies to address this situation.

### Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

### Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

## Officer Recommendation and Council Decision

**48/2023**

**Moved Cr Rose/Seconded Cr Guerini**

**That Council:**

**A. Approve the application for an agricultural outbuilding on Lot 59 (No 88) Moorine South Road, Moorine Rock subject to the following conditions and footnotes:**

- 1. The plans and information lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans.**
- 2. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
- 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

**Footnote:**

- (i) This is a planning consent only. Any owner needs to check if a separate building permit approval is required prior to commencing any site works or construction.**
- (ii) Parts of Lot 59 are within a declared bushfire prone area – refer to [Map of Bush Fire Prone Areas \(slip.wa.gov.au\)](https://slip.wa.gov.au)**



## 9.1 Officers Report – Chief Executive Officer

### 9.1.3 WEROC – Corella Management Coordinator

<b>File Reference</b>	<b>1.5.25.1</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider a funding contribution to the Wheatbelt Natural Resource Management Inc for a Corella Management Program.

#### Background

Dr. Karl O’Callaghan, Chief Executive Officer of Wheatbelt Natural Resource Management (NRM) presented to WEROC (Wheatbelt East Regional Organisation of Councils Inc) at the September 2022 meeting detailing a Corella Management Project for the Wheatbelt.

During the presentation, it was noted:

- Dr. O’Callaghan advised that approximately 12 months ago the Shire of Northam on behalf of AROC (Avon Regional Organisation of Councils) approached Wheatbelt NRM to ask if they could assist with a corella management strategy. Wheatbelt NRM engaged Edith Cowan University to complete a research report to better understand the extent of the issue.
- The key recommendation of the report was to create a coordinator position for the Wheatbelt, that would be responsible for identifying and trialling local solutions to the corella issue. The primary customers for the coordinator position will be Local Government and CBH.
- The cost per annum for the coordinator position is approximately \$200,000. Wheatbelt NRM are proposing that the position be co-funded by Wheatbelt Local Governments and CBH.
- Wheatbelt NRM have met with CBH, who have indicated that they need time to deliberate on the amount of funding they can commit but are, in general, supportive of the proposal.
- Wheatbelt NRM requested that individual Local Governments or ROCs signal their intent to support the proposal now and once they receive a response from CBH regarding their contribution, they will advise the cost to participate.

The Executive Officer of WEROC, Mrs Rebekah Burges met with Dr O’Callaghan on 28 March 2023, for an update of the proposal, and it has been advised:

- Wheatbelt NRM have secured a commitment of \$50,000 per annum each from CBH and AROC for a three-year period (total of \$300,000). As WEROC previously expressed an interest in supporting this initiative, it has been asked of WEROC if the member Councils are willing to make the same financial commitment.

- Mrs Burgess asked Dr. O’Callaghan what CBH and AROC have been promised in return for their contribution. It was advised that at this stage, there is no formal agreement because they are waiting on a response from WEROC to fully understand what level of resource they will have available. Dr. O’Callaghan stated that the role will be multi-faceted and have a research and development component with a focus on trialling new control measures as well as a lobbying/advocacy component with a focus on gaining support from WALGA and the State Government to enable the role to continue beyond the initial three-year period. Dr. O’Callaghan said a key deliverable will be the development of an action plan for long-term mitigation.
- In terms of AROC, their \$50,000 per annum contribution will be made up of \$25,000 of their collective funds with the remaining \$25,000 being evenly split amongst the Member Councils.
- If WEROC were to do likewise the \$25,000 would come from current consultancy budget (currently \$60,000 per annum) and each individual Shire would then need to contribute approximately \$4,167 each per annum.
- Wheatbelt NRM would like to get an indication of WEROC’s willingness to participate in the initiative so that they can move forward in preparing a more comprehensive scope/deliverables for the role. There will be opportunity for negotiations amongst the partner organisations before an agreement is finalised.

#### Comment

The Shire of Yilgarn do not currently have a significant issue with Corella’s and associated damage, however neighbouring WEROC Council’s have indicated they are experiencing significant maintenance and repair costs associated with Corellas.

It has been advised through presentations from Wheatbelt NRM, that the control programs generally do not eradicate the Corellas but move them to different areas, hence, should the Shire of Yilgarn not be involved, there is a risk of being a potential location for dispersed birds.

The Shire’s annual spend on the proposal will be \$8,333, split between the annual contribution to WEROC and a direct payment. Whilst the initial funding is for three years (\$25,000 commitment), Wheatbelt NRM intends to extend the program beyond this, and may request additional funding.

The CEO has discussed with the Shire President, and both raised concerns about the lack of detail in the proposal, and that it seems strategic as opposed to operational, with any proposed mitigation measures likely to be an additional cost to WEROC or Councils.

Whilst in general, a corella control program is supported, prior to Council committing funds to the Corella Management Coordinator proposal, it is recommended, through WEROC, a detailed scoping document is provided by the Wheatbelt NRM, such that WEROC and Councils are aware of what the allocation of funds will achieve locally as well future liabilities of the program, specifically, if implementation of control programs will be an additional cost.

The CEO and Shire President also discussed if Local Governments should be funding a program for local control, and queried if a state-wide approach, funded by the Department of Biosecurity, Conservation and Attractions should also be considered.

### Statutory Environment

Biosecurity and Agriculture Management Act 2007

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Possible funding contribution of \$8,333 per annum for three years.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Nil	Nil	Nil
<b>Financial Impact</b>	Cost associated with damage caused by Corellas.	Moderate (6)	Corella management program may reduce costs, but limited detail of program at present.
<b>Service Interruption</b>	Disruption to local services due to Corella damage	Low (3)	Corella management program may prevent interruptions, but limited detail of program at present.
<b>Compliance</b>	Nil	Nil	Nil
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Damage to property from Corellas	Moderate (9)	Corella management program may limit property damage, but limited detail of program at present.
<b>Environment</b>	Nil	Nil	Corella management program may reduce environmental damage, but limited detail of program at present.damage, but limited detail at present.

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

49/2023

*Moved Cr Granich/Seconded Cr Rose*

*That Council advise the Executive Officer of the Wheatbelt East Regional Organisation of Councils Inc, that in relation to the Corella Management Coordinator proposal from Wheatbelt NRM, the Shire of Yilgarn are generally supportive of a control program for corellas, however, prior to committing to funding the program, the Shire seeks a detailed scoping document from the Wheatbelt NRM, such that WEROC and Councils are aware of what the allocation of funds will achieve locally as well as future liabilities of the program, specifically, if implementation of control programs will be an additional cost.*

**CARRIED (6/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.4 Proposed Realignment of Parker Range, Marvel Loch and Marvel Loch Forrestania Roads

<b>File Reference</b>	<b>3.2.1.31, 6.1.1.038, 6.1.1.004 &amp; 9.1.1.3</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Tenure Map</b>

#### Purpose of Report

For Council to endorse the realignment of Parker Range, Marvel Loch and Marvel Loch-Forrestania Roads.

#### Background

At the November 2022 Ordinary Council meeting, Council endorsed the design for the upgrade of Parkers Range Road and Marvel Loch Forrestania Road, as part of the haul road for Covalent Lithium:

#### **Resolution 276/2022**

**Moved Cr Nolan/Seconded Cr Cobden**

***That Council, by Simple Majority pursuant to Section 3.53 (2) of the Local Government Act 1995 approves Covalent Lithium's road construction design for the purpose of upgrading of Parker Range and Marvel Loch Forrestania Roads and that council requires a road user agreement prior to any construction.***

**CARRIED (6/0)**

The Shire of Yilgarn have been progressing through the relevant approval processes, with the assistance of and at the cost of Covalent Lithium. In relation to the upgrades, the Shire has received the following from the Department of Planning, Lands and Heritage (the Department):

***PROPOSED REALIGNMENT OF PARKER RANGE, MARVEL LOCH AND MARVEL LOCK-FORRESTANIA ROADS – WITHIN UNMANAGED "COMMON" RESERVE 10552, BEING LOT 1010 ON DEPOSITED PLAN 91883 AND "WATER SUPPLY" RESERVE 6608, VESTED IN THE WATER & RIVERS COMMISSION, BEING LOT 1009 ON DEPOSITED PLAN 91886, SHIRE OF YILGARN.***

***The Shire of Yilgarn request to realign Parker Range, Marvel Loch and Marvel Lock Forrestania Roads, has completed a preliminary assessment and is shown depicted red on the attached graphic.***

***To enable the Department of Planning, Lands and Heritage (Department) to commence its due diligence, it is necessary to confirm the Shire of Yilgarn has completed its obligations as set out by Section 56 of the Land Administration Act 1997 (LAA) and Regulation 8 of the Land Administration Regulations 1998 (LAR).***

*Please provide written confirmation the Shire Council has resolved to request the realignment of the abovementioned roads and has complied with the requirements of section 56 of the Land Administration Act 1997 (LAA) and Regulation 8 of the Land Administration Regulations 1998 (LAR) and to indemnify the Minister for Lands against all costs, fees and charges incurred, including the cost of survey, for Department actions necessary to complete the road realignment process.*

### Comment

To comply with the requirements of the Department, the Shire of Yilgarn must move a motion, resolving the realignment, and indemnifying the Minister.

### Statutory Environment

#### **Land Administration Act 1997**

#### **56. Dedication of land as road**

- (1) *If in the district of a local government —*
  - (a) *land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government; or*
  - (b) *in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —*
    - (i) *the holder of the freehold in that land applies to the local government, requesting it to do so; or*
    - (ii) *those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;*

*or*

  - (c) *land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.*
- (2) *If a local government resolves to make a request under subsection (1), it must —*
  - (a) *in accordance with the regulations prepare and deliver the request to the Minister; and*
  - (b) *provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.*
- (3) *On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —*
  - (a) *subject to subsection (5), by order grant the request; or*
  - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
  - (c) *refuse the request.*
- (4) *On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount*



*equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.*

- (5) *To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —*
- (a) *unallocated Crown land or, in the case of a private road, alienated land; and*
  - (b) *designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.*
- (6) *If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.*

### **Land Administration Regulations 1998**

#### **8. Local government request to dedicate land as a road (Act s. 56), requirements for**

*For the purposes of preparing and delivering under section 56(2)(a) of the Act a request to the Minister to dedicate land as a road, a local government must include with the request —*

- (a) *written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and*
- (b) *if an application has been made to the local government under section 56(1)(b)(ii) of the Act, a copy of the application and details of the rateable value of all the rateable land relevant to the application; and*
- (c) *if the request is made in respect of a private road referred to in section 56(1)(c) of the Act —*
  - (i) *written confirmation that the public has had uninterrupted use of the private road for a period of not less than 10 years; and*
  - (ii) *a description of the section or sections of the public who have had that use; and*
  - (iii) *a description of how the private road is constructed; and*
- (d) *copies of any submissions relating to the request that the local government has received, and the local government's comments on those submissions; and*
- (e) *any other information the local government considers relevant to the Minister's consideration of the request, and*
- (f) *written confirmation that the local government has complied with section 56(2) of the Act.*

### **Strategic Implications**

Nil.

### **Policy Implications**

Nil.

## Financial Implications

Nil.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Non-compliance with land administration legislation	Low (4)	Resolution ensures compliance with Land Administration Act and Regulations.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)



**Officer Recommendation and Council Decision**

**50/2023**

***Moved Cr Nolan/Seconded Cr Rose***

***That Council:***

- 1. Endorse the proposed realignment of Parker Range Road, Marvel Loch Road and Marvel Loch-Forrestania Road, within the unmanaged "Common" Reserve 10552, being Lot 1010 on Deposited Plan 91883, and "Water Supply" Reserve 6608, Vested in the Water & Rivers Commission, being Lot 1009 on Deposited Plan 91886, as depicted on provided Tenure Map.***

***And***

- 2. As per Section 56 of the Land Administration Act 1997, request the Minister to dedicate that land as a road.***

***And***

- 3. The Shire of Yilgarn indemnifies the Minister for Lands against all costs, fees and charges incurred, including the cost of survey, for Department actions necessary to complete the road realignment process.***

**CARRIED (6/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.5 Application to Clear Native Vegetation under the Environmental Protection Act 1986

<b>File Reference Number</b>	<b>7.2.1.21</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Kelly Watts – Regulatory Services Officer</b>
<b>Attachments</b>	<b>1. Natmap</b> <b>2. Photomap</b> <b>3. Purpose Permit Application</b> <b>4. Supporting Document</b>

#### Purpose of Report

For Council to consider a request from the Department of Mines, Industry, Regulation and Safety regarding an application for a permit to clear native vegetation under the Environmental Protection Act 1986 (the Act) for Rhapsody Mine, Marvel Loch, requested by Barto Gold Mining.

#### Background

The proposal seeks to clear land on tenements M77/775, M77/790 and M77/791 to facilitate extraction from the Rhapsody and Redox ore deposits, including open pits, waste rock dump, ROM and associated infrastructure, haul/access road and abandonment bunds.

#### Comment

The application documents are attached for Council's perusal.

#### Statutory Environment

Nil

#### Strategic Implications

Nil.

#### Policy Implications

Nil.

#### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

51/2023

*Moved Cr Close/Seconded Cr Guerini*

*Council endorse the following response to the Department of Mines, Industry Regulation and Safety Resource:*

*In relation to the application from Barto Gold Mining to Clear Native Vegetation under the Environmental Protection Act 1986 on tenements M77/775, M77/790 and M77/791 for the Rhapsody Mine, the Shire of Yilgarn has no objections.*

**CARRIED (6/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.6 Application for Miscellaneous Licence 77/360 by Yilgarn Iron Pty Ltd Situated on Koolyanobbing Townsite

<b>File Reference</b>	<b>3.2.1.6</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Kelly Watts – Regulatory Services Officer</b>
<b>Attachments</b>	<b>Referral Letter L77/360</b>

#### Purpose of Report

For Council to consider a response to the Department of Mines, Industry Regulation and Safety regarding an application for miscellaneous licence from Yilgarn Iron Ore that encroaches on the Koolyanobbing Townsite.

#### Background

Yilgarn Iron Ore Pty Ltd have lodged application L77/360 which seeks to enable access from the Koolyanobbing mine site to Southern Cross Road as is required as ancillary infrastructure for the Koolyanobbing Iron Ore mine located on M77/990.

There is an existing road in place, with this tenure necessary for the ongoing operation and maintenance of the road and additional infrastructure as required.

The purposes of the application are a road, a pipeline, a power line, taking water and a bore.

#### Comment

Further details on the proposal are provided in the attachments;

#### Statutory Environment

Nil

#### Strategic Implications

Nil.

#### Policy Implications

Nil.

#### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

52/2023

*Cr Nolan/Seconded Cr Rose*

*That Council endorse the following response to the Department of Mines, Industry Regulation and Safety Resource:*

*In regards to the miscellaneous licence application for Yilgarn Iron Ore, being L77/360, the Shire of Yilgarn has no objections.*

**CARRIED (6/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.7 Proposed Section 91 LAA Licence over Unallocated Crown Land - Case 2202448 File 00302-2022

<b>File Reference</b>	<b>1.6.37.1</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Kelly Watts-Regulatory Services Officer</b>
<b>Attachments</b>	<b>Land Parcel List Inquiry Tenure Map</b>

#### Purpose of Report

For Council to consider a response to the Department of Planning, Lands and Heritage (DPLH) regarding a request from Carbolt LTD for a section 91 LAA licence over unallocated crown land for two (2) years.

#### Background

The site in question is unallocated crown land, and the shire has received the following request from DPLH:

The Department of Planning, Lands and Heritage (DPLH) received a request from Carbonaut Limited for a section 91 LAA licence over unallocated Crown land. The proposed term of the s91 LAA licence is two (2) years.

The purpose of the proposed licence is as follows:

Investigation works related to a potential project involving land and vegetation regeneration management, biodiversity wildfire management and carbon abatement project(s), including:

1. General inspections;
2. Biological studies, including microbial, flora and fauna studies;
3. Soil and other sampling;
4. Geotechnical studies;
5. Heritage studies;
6. Site monitoring and testing, including aerial surveys, installation of remote sensors and other monitoring of flora and fauna and climatic conditions; and
7. Carrying out all activities reasonably necessary for or incidental to the abovementioned activities.

#### Comment

Please see the below attachments.

#### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

**53/2023**

**Moved Cr Close/Seconded Cr Granich**

**That Council endorse the following response to the Department of Planning, Lands and Heritage:**

**Regarding the application from Carbonaut LTD for a section 91 LAA licence over the unallocated Crown land as listed below, for a proposed term of two (2) years, the Shire of Yilgarn has no objections.**

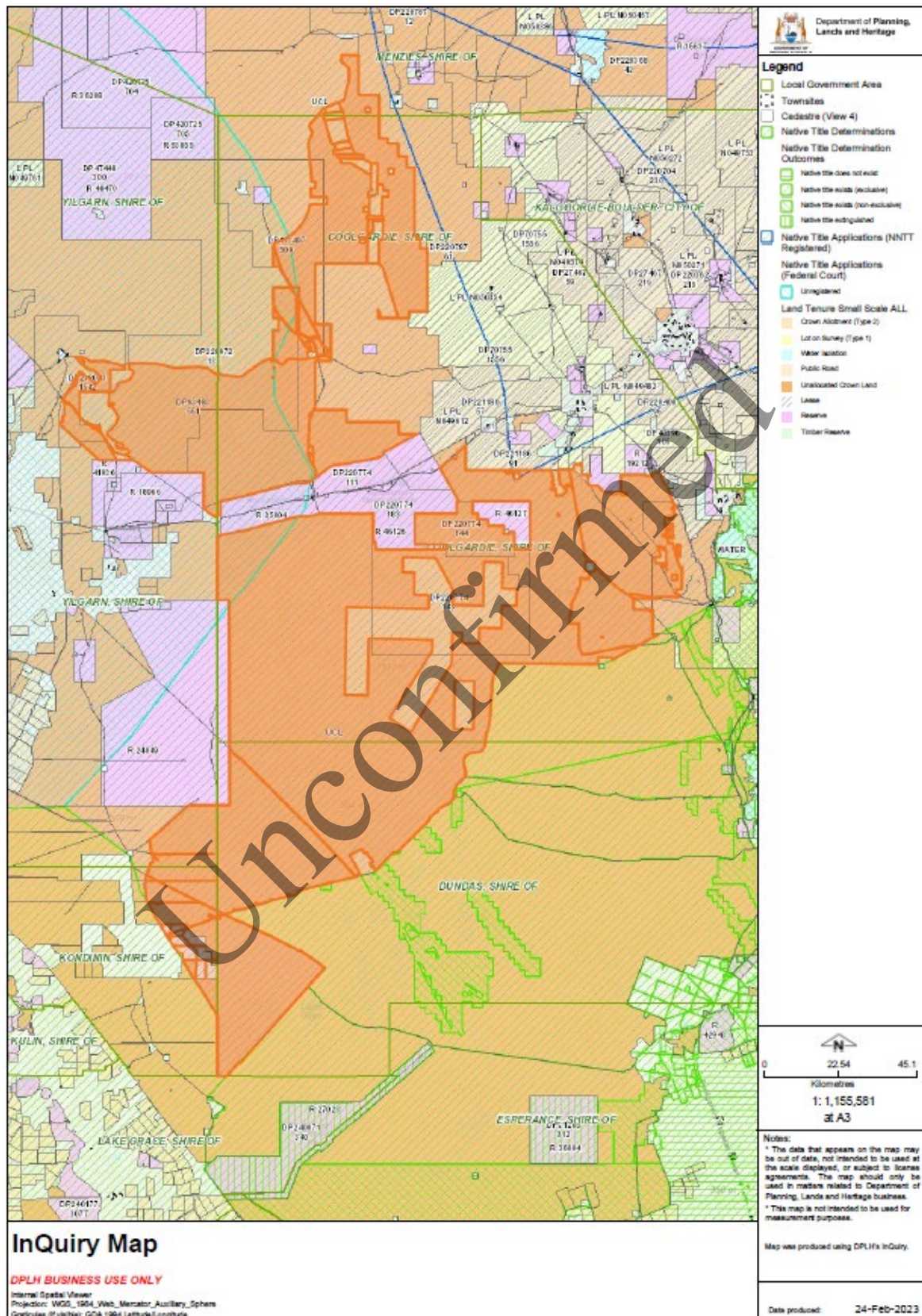
<b>Land Description</b>	<b>PIN</b>	<b>Tenure</b>	<b>LGA</b>
<b>PIN 1031144</b>	<b>1031144</b>	<b>UCL</b>	<b>Coolgardie, Dundas &amp; Yilgarn</b>
<b>PIN 1032078</b>	<b>1032078</b>	<b>UCL</b>	<b>Coolgardie, Menzies, Yilgarn</b>
<b>PIN 11481069</b>	<b>11481069</b>	<b>UCL</b>	<b>Coolgardie, Yilgarn</b>
<b>PIN 1342816</b>	<b>1342816</b>	<b>UCL</b>	<b>Coolgardie, Yilgarn</b>
<b>PIN 1093056</b>	<b>1093056</b>	<b>UCL</b>	<b>Dundas, Kondinin, Yilgarn</b>
<b>Lot 1542 on DP 238083</b>	<b>12077998 12077999 12078006 12078008 12078009 12078010</b>	<b>UCL</b>	<b>Yilgarn</b>
<b>Lot 551 on DP 63483</b>	<b>11827335</b>	<b>UCL</b>	<b>Yilgarn</b>
<b>PIN 1053522</b>	<b>1053522</b>	<b>UCL</b>	<b>Yilgarn</b>
<b>PIN 1066862</b>	<b>1066862</b>	<b>UCL</b>	<b>Yilgarn</b>
<b>PIN 973507</b>	<b>973507</b>	<b>UCL</b>	<b>Yilgarn</b>
<b>PIN 973508</b>	<b>973508</b>	<b>UCL</b>	<b>Yilgarn</b>



## Attachments

### Land Parcels

Land Description	PIN	Tenure	LGA
PIN 1031144	1031144	UCL	Coolgardie, Dundas & Yilgarn
PIN 1032078	1032078	UCL	Coolgardie, Menzies, Yilgarn
PIN 11481069	11481069	UCL	Coolgardie, Yilgarn
PIN 1342816	1342816	UCL	Coolgardie, Yilgarn
PIN 1093056	1093056	UCL	Dundas, Kondinin, Yilgarn
Lot 1542 on DP 238083	12077998 12077999 12078006 12078008 12078009 12078010	UCL	Yilgarn
Lot 551 on DP 63483	11827335	UCL	Yilgarn
PIN 1053522	1053522	UCL	Yilgarn
PIN 1066862	1066862	UCL	Yilgarn
PIN 973507	973507	UCL	Yilgarn
PIN 973508	973508	UCL	Yilgarn



## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports-March 2023

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Fadzai Mudau-Finance Manager</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 March 2023

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996

### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- budget estimates to the end of the month to which the statement relates; and

- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **Strategic Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil



### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

54/2023

*Moved Cr Rose/Seconded Cr Granich*

*That Council endorse the various Financial Reports as presented for the period ending 31 March 2023.*

**CARRIED (6/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Accounts for Payment – March 2023

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Wes Furney-Finance Officer</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41203 to 41208 totalling \$4,430.74
- Municipal Fund - EFT 13748 to 13816 and 13818 to 13867 totalling \$1,022,208.15
- Municipal Fund – Cheques 2122 to 2140 totalling \$388,210.98
- Municipal Fund - Direct Debit Numbers:
  - 17676.1 to 17676.13 totalling \$24,544.60
  - 17703.1 to 17703.13 totalling \$25,527.08
  - 17734.1 to 17734.13 totalling \$26,271.33
- Trust Fund – Cheques 402674 to 402674 totalling \$330.00
- Trust Fund – EFT 13817 to 13817 totalling \$11,502.14

The above are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

Local Government Act 1995

#### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or

(b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

*Local Government (Financial Management) Regulations 1996*

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.



### Strategic Implications

Nil

### Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

### Financial Implications

Drawdown of Bank funds

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
<b>Financial Impact</b>	Reduction in available cash.	Moderate (5)	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
<b>Reputational</b>	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

55/2023

*Moved Cr Rose/Seconded Cr Nolan*

- *Municipal Fund – Cheques 41203 to 41208 totalling \$4,430.74*
- *Municipal Fund - EFT 13748 to 13816 and 13818 to 13867 totalling \$1,022,208.15*
- *Municipal Fund – Cheques 2122 to 2140 totalling \$388,210.98*
- *Municipal Fund - Direct Debit Numbers:*
  - *17676.1 to 17676.13 totalling \$24,544.60*
  - *17703.1 to 17703.13 totalling \$25,527.08*
  - *17734.1 to 17734.13 totalling \$26,271.33*
- *Trust Fund – Cheques 402674 to 402674 totalling \$330.00*
- *Trust Fund – EFT 13817 to 13817 totalling \$11,502.14*

*The above are presented for endorsement as per the submitted list.*

**CARRIED (6/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 2023/24 - 2027/28 Corporate Business Plan

<b>File Reference</b>	<b>1.1.12.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Cameron Watson-Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>2023/24 – 2027/28 Corporate Business Plan</b>

#### Purpose of Report

To consider the modified Shire of Yilgarn 2023/24 – 2027/28 Corporate Business.

#### Background

The 2023/24 - 2027/28 Corporate Business Plan (CBP) includes a service delivery plan comprising 35 key services provided by Council. Each of these key services includes links to Councils Strategic Community Plan, a background on the service to be provided, expected service level and any anticipated issues that may impact the service being provided and any significant actions necessary to provide/maintain the expected service level or required due to statutory obligations.

The CBP also includes the projected operational income / expenditure necessary to provide the service for the coming budget year and estimates for the next four years.

#### Comment

The CBP is based on the current year's budget figures and a long-term historical average (adjusted for any anomalous instances) for the subsequent four years. An anticipated year on year Local Government Cost Index (LGCI) increase is then factored in. For the presented CBP the LRCI rate used is 6.4% as provided by WALGA in their October 2022 economic forecast.

#### Statutory Environment

Local Government Act 1995

#### 5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

**19DA. Corporate business plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
  - (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
  - (3) A corporate business plan for a district is to —
    - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
    - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
    - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
  - (4) A local government is to review the current corporate business plan for its district every year.
  - (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
  - (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.
- \*Absolute majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

**Strategic Implications**

Contained within the Corporate Business Plan

**Policy Implications**

Nil

**Financial Implications**

The Corporate Business Plan is an informing document for current and future budgets.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Service delivery benefits the residents of the district.	Moderate (6)	Nil
<b>Financial Impact</b>	Funding deficit leads to cuts in service level provision.	Moderate (9)	Maintain adequate reserve funds for high-risk services such as sewers and waste disposal sites.
<b>Service Interruption</b>	Variable from minor inconvenience to significant health issue.	High (12)	For high-risk services such as sewerage and transport infrastructure, continue to maintain to a suitable standard.
<b>Compliance</b>	Local Government (Administration) Regulations 1996	Low (1)	Nil
<b>Reputational</b>	Service delivery not meeting community expectations.	Moderate (9)	Ensure services are adequately resourced.
<b>Property</b>	Various significant community buildings identified.	Moderate (6)	Ensure buildings are adequately maintained and resourced.
<b>Environment</b>	Effluent and putrescible waste treatment/disposal.	Moderate (6)	Well managed effluent treatment systems and waste management sites.

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

56/2023

*Moved Cr Granich/Seconded Cr Rose*

*That Council adopts the 2023/24 – 2027/28 Corporate Business Plan as presented.*

**CARRIED BY ABSOLUTE MAJORITY (6/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.4 2023/2024 Differential Rates – Objects & Reasons

<b>File Reference</b>	<b>8.1.1.5</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Cameron Watson-Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>Attachment 1 – 2023/2024 Rating Strategy</b> <b>Attachment 2 – 2023/2024 Rating Objects &amp; Reasons</b>

#### Purpose of Report

Council is requested to endorse the 2023/2024 Rating Strategy & Objects & Reasons.

#### Background

It is proposed to impose Differential Rates for the year ending 30<sup>th</sup> June 2024 under the various rating categories within the Shire of Yilgarn.

Under Section 6.33 (3) of the Local Government Act 1995, a Local Government is not, without the approval of the Minister, to impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

With the Differential General Rates being proposed in the 2023/2024 Rating Strategy and Objects & Reasons, Council falls under the umbrella of this section of the Act. Note however that it is only applicable to UV Mining. Accordingly, Ministerial approval is required and the proposal to impose this rate must be advertised for a period of not less than 21 days with any submissions received subsequently being presented to Council for consideration.

#### Comment

The Rates in the dollar being recommended are a result of efficiency measures being implemented over the previous few years. As a result of these measures, Council has significantly reduced the burden on its Ratepayers, in some categories, to the effect of as much as a 61% reduction in the rate in the dollar.

Due to the current economic uncertainties, it will be proposed to recommend that a small 2.5% increase in the Rate in the Dollar and between \$50 and \$100 dollar increase in the minimums be proposed for the 2023/24 financial year.

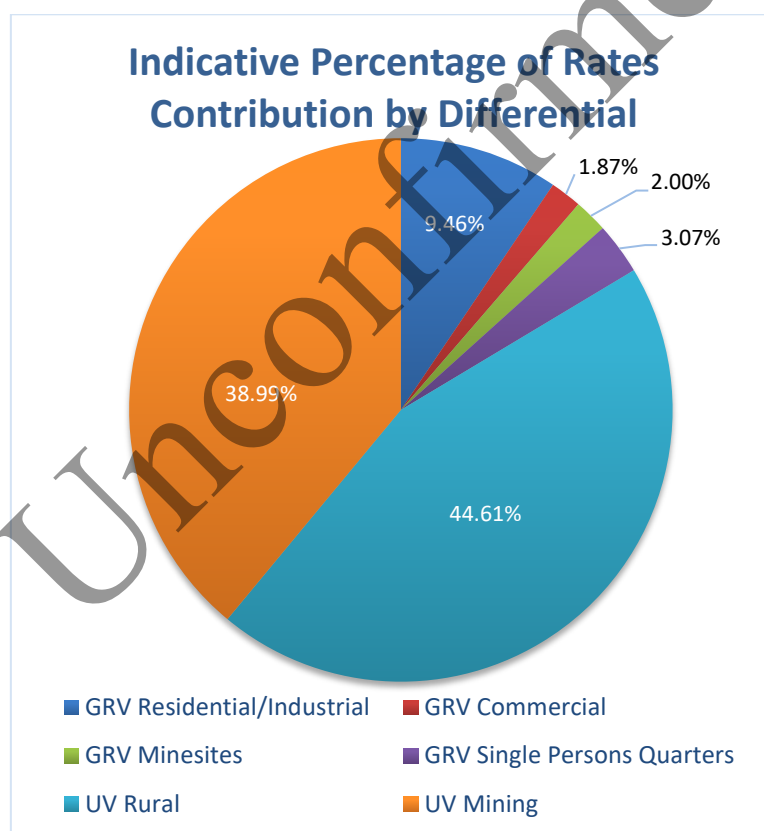


## 2023/2024 Proposed Differential Rates

The proposed Differential Rate for each rating category are as follows:

Land Category	Rate – Cents in the Dollar	Minimum Payment
GRV - Residential/Industrial	11.6294	\$600
GRV - Commercial	8.1865	\$450
GRV - Minesites	16.3727	\$450
GRV -Single Persons Quarters	16.3727	\$450
UV - Rural	1.5114	\$450
UV - Mining	16.3037	\$450

The proposed Rates in the dollar for 2023/2024 represents a 2.5% increase over those imposed in 2022/2023. It is proposed to raise the minimums by between \$50 and \$100 over those imposed in 2022/2023.



The recommended Rate in the dollar increase of 2.5% is less than the WA Local Government Cost Index (WALGCI) forecast for 2023/24 of 6.4% and December 2022 Perth CPI of 8.3%. The WALGCI is similar in principle to the Consumer Price Index (CPI) but is weighted towards expenditure types more relevant to Local Governments.

The CPI is based on actual household expenditure data, which is principally derived from the Household Expenditure Survey conducted by the ABS and includes expenditure on areas such

as food and non-alcoholic and alcoholic beverages, tobacco products and clothing & footwear; all of which are not expenditure areas for a Local Government.

The WALGCI is a combination of certain cost items from the CPI and others from the General Construction Index WA (GCIWA). The WALGCI offers an indication of those changes in the WA economy that relate more closely to the functions of Local Government.

## Statutory Environment

Attachment 1 - 2023/2024 Rating Strategy, contains a detailed listing of the Local Government Act rating provisions with the addition of:

### Local Government Act 1995

#### **1.7. Local public notice**

Where under this Act local public notice of a matter is required to be given, notice of the matter must be —

- (a) published on the official website of the local government concerned in accordance with the regulations; and
- (b) given in at least 3 of the ways prescribed for the purposes of this section.

*[Section 1.7 inserted: No. 16 of 2019 s. 5.]*

#### **6.36. Local government to give notice of certain rates**

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
  - (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
  - (3) A notice referred to in subsection (1) —
    - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
    - (b) is to contain —
      - (i) details of each rate or minimum payment the local government intends to impose; and
      - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
      - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;
- and

- (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
  - (i) may be inspected at a time and place specified in the notice; and
  - (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
  - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
  - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),
 it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.  
*[Section 6.36 amended: No. 16 of 2019 s. 62.]*  
*[Section 6.36 modified: SL 2020/57<sup>1M</sup>.]*

Local Government (Administration) Regulations 1996

**3A. Requirements for local public notice (Act s. 1.7)**

- (1) For the purposes of section 1.7(a), notice of a matter must be published on the local government's official website for —
  - (a) the period specified in or under the Act in relation to the notice; or
  - (b) if no period is specified in relation to the notice — a period of not less than 7 days.
- (2) For the purposes of section 1.7(b), each of the following ways of giving notice of a matter is prescribed —
  - (a) publication in a newspaper circulating generally in the State;
  - (b) publication in a newspaper circulating generally in the district;
  - (c) publication in 1 or more newsletters circulating generally in the district;
  - (d) publication on the official website of the Department or another State agency, as appropriate having regard to the nature of the matter and the persons likely to be affected by it, for —
    - (i) the period specified in or under the Act in relation to the notice; or
    - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;

- (e) circulation by the local government by email, text message or similar electronic means, as appropriate having regard to the nature of the matter and the persons likely to be affected by it;
- (f) exhibition on a notice board at the local government offices and each local government library in the district for —
  - (i) the period specified in or under the Act in relation to the notice; or
  - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;
- (g) posting on a social media account administered by the local government for —
  - (i) the period specified in or under the Act in relation to the notice; or
  - (ii) if no period is specified in relation to the notice — a period of not less than 7 days.

*[Regulation 3A inserted: SL 2020/213 r. 15.]*

### Strategic Implications

There are no strategic implications as a result of this report.

### Policy Implications

There are no policy implications as a result of this report.

### Financial Implications

The outcome of this recommendation will ultimately inform the direction for the 2023/2024 Income Budget as it relates to the raising of Rates.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Non or late payment of Rates by Ratepayers.	High (12)	If funding not received, projects and/or services can't be provided or undertaken.
Service Interruption	Non or late payment of Rates by Ratepayers.	Moderate (8)	Effective and efficient collection action.
Compliance	Act and Ministerial Policy differential rating requirements.	Moderate (9)	Ensure all requirements undertaken.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

57/2023

*Moved Cr Close Seconded Cr Granich*

*That Council:*

- 1. Endorse the Differential Rating – Objects and Reasons for the 2023/2024 rating years as presented;*
- 2. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2023/2024 financial year:*

<i>Land Category</i>	<i>Rate – Cents in the Dollar</i>	<i>Minimum Payment</i>
<i>GRV - Residential/Industrial</i>	<i>11.6294</i>	<i>\$600</i>
<i>GRV - Commercial</i>	<i>8.1865</i>	<i>\$450</i>
<i>GRV - Minesites</i>	<i>16.3727</i>	<i>\$450</i>
<i>GRV -SPQ</i>	<i>16.3727</i>	<i>\$450</i>
<i>UV - Rural</i>	<i>1.5114</i>	<i>\$450</i>
<i>UV - Mining</i>	<i>16.3037</i>	<i>\$450</i>

**3. Endorse a public notice and consultation process on the proposed Differential General Rates and General Minimum Rates as follows:**

- *Local public notice being place on Councils website on Monday, 1<sup>st</sup> May 2023 with ancillary notices being published as soon as practicable after this, as per the requirements of section 6.36 of the Local Government Act 1995.*
- *Individual ratepayer consultation for all ratepayers in General Rate Categories with less than 30 ratepayers.*

**CARRIED (5/1)**

Cr Nolan voted against the decision.

\*The Council meeting was adjourned at 5.59pm for the Annual Electors meeting.

\*The Council meeting reconvened at 6.03pm

Unconfirmed

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.5 2032/24 – 2032/33 Long Term Financial Plan

<b>File Reference</b>	<b>8.2.5.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Cameron Watson-Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>2023/24 – 2032/33 Long Term Financial Plan</b>

#### Purpose of Report

For Council to consider adopting the revised Long-Term Financial Plan 2023/24 – 2032/33.

#### Background

In February 2009, the Minister for Local Government announced a package of wide-ranging local government reform strategies that were aimed at achieving greater capacity for local government to better plan, manage and deliver services to their communities with a focus on social, environmental and economic sustainability.

One of the requirements was to develop and review a long-term financial plan (LTFP) that is a ten-year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities. From these planning processes, annual budgets that are aligned with the strategic objectives can be developed.

#### Comment

The operating income and expenditure aspects of the LTFP are primarily developed utilising a CPI increase of 4.5% for the life of the plan, however the historic percentage increase/decrease of a given income or expense item could be utilised if appropriate. All estimates can be manually adjusted were appropriate to reflect a realistic valuation for the specific income or expenditure item.

Rate income is calculated utilising a 2.5% increase for the first 5 years with the remaining 5 years being calculated on a CPI Increase.

The Forward Capital Works aspect of the LTFP has been developed in consultation with the senior management team and with Councils Asset Management Officer. It should be noted that many aspects of the proposed forward capital works are currently under review and as such are subject to change.



## Statutory Environment

### Local Government Act 1996

#### **5.56. Planning for the future**

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

*[Section 5.56 inserted: No. 49 of 2004 s. 42(6).]*

### Local Government (Administration) Regulations 1996

#### **19DA. Corporate business plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

The recommendation that follows is consistent with the legislative requirements.

## Strategic Implications

### Strategic Goal

Civic Leadership

### Strategic Outcome

A trustworthy and cohesive Council that functions efficiently and effectively to meet the needs of our community.

## Policy Implications

There are no policy implications as a result of this report.

### Financial Implications

There are no immediate financial implications as a result of this report however if adopted will inform in the setting of the 2023/2024 Budgeted.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act and associated Regulations.	Low (2)	Ensure Long Term Financial Plan Reviewed.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

58/2023

*Moved Cr Guerini/Seconded Cr Close*

*That Council endorses the Long-Term Financial Plan 2023/24 – 2032/33 as presented.*

**CARRIED BY ABSOLUTE MAJORITY (6/0)**

### 9.3 Reporting Officer– Executive Manager Infrastructure

#### 9.3.1 Plant Replacement Program 2023/2024 to 2033/2034

<b>File Reference</b>	<b>5.1.6.11</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Plan Replacement Program</b>

#### Purpose of Report

For Council to consider the 10 Year Plant Replacement 2023/2024 to 2033/2034 for adoption.

#### Background

The Plant Replacement program shall ensure that the Shire's fleet of machinery and vehicles are kept fully applicable, to meet the Shire's budgeted construction and maintenance programmes for all assets. This shall involve consideration of new technology, processes and materials as well as the ongoing balance of the Shire's ownership versus external hire of its machinery and vehicle needs.

The development of a ten-year plant replacement plan is important, as it ensures that the cost of new purchases, are spread over the life of the plan. It also ensures that Council's fleet remains relevant and in good working condition, thereby minimising maintenance costs and lost productivity due to machine breakdowns.

#### Comment

Asset lifecycle is the number of stages the Shire's asset goes through during the lifespan while owning the asset. It is the period that the Shire can effectively and efficiently utilize an asset to accomplish its business goals. An asset lifecycle typically covers all phases of an asset's life from acquisition through maintenance and eventual disposal.

The 2023-2024 plant replacement introduces the changes required to increase productivity by multi-tasking, while still maintaining the existing the core fleet of machinery and vehicles.

Over the last 12 months, staff have tracked and analysed the whole fleet for productivity and utilization. The 2023/24 plant replacement includes some changes to improve productivity and utilization to meet the needs of capital renewal, and maintenance needs.

Information sessions have been held with detailing the overall condition of road assets. Officers are still working on other classes of assets. There are some key areas which the shire needs to increase productivity and utilisation within the current fleet to meet its objectives.

Staff have included extra columns so council are aware that that the cost of plant and equipment has increased up to 30% over the last few years which will have an impact on the long-term financial planning.

As discussed in previous road information sessions, the Shire doesn't have the physical capability to cart enough gravel to keep pace with the gravel wear across the network. To purchase a new road train will cost up to \$800,000 and may take 2 years before delivery.

This plant replacement utilises the existing 8x4 Mack trucks and converts them from end tipping to side tipping units to match the side tipping trailers already in the fleet. Local fabricators have estimated the cost to convert both trucks will be \$200,000.

8x4 trucks and quad axle trailers will increase the volume of gravel delivered on the road at a reduced cost to any other configuration including road trains. The increased volume of gravel carted to site will improve the overall productivity of the construction crew as they won't be sitting idle waiting for gravel to be delivered.

The Freightliner prime mover will be replaced with 8x4 water truck with a lightweight tank. Light tare weights like a Fuso Shogun 8x4 makes them capable of carrying 18,000 litres of water. This is a 30% increase over the current Mack trucks in the fleet. Staff have been approached by a local contractor who can supply a second water truck on a full time basis.

In the past, the shire has predominantly had, a full-time construction crew and a separate gravel sheeting crew. The productivity of these crews has been slowed by the lack of gravel and water delivered to each job while working at the same time. Lack of contractors during key construction periods has prompted staff to make changes.

Increased gravel carting and water hauling capabilities will allow the shire to scale back to one full time construction crew for all gravel sheeting and construction work. This will free up a grader for road maintenance grading, which is also lacking physical capabilities to complete two full grades each year.

The plant replacement includes an equal wheeled backhoe which will replace the loader used at the Southern Cross waste disposal and a separate backhoe used by the works crew. Both of these machines have very low utilisation. Combining them into one unit will help increase utilisation at a reduced cost without interrupting operations.

This plant replacement does not make provisions to replace the Bomag multi tyre roller. One construction crew will only require one multi tyre roller. If there is any short term needs for a second roller staff will hire one.

The road maintenance truck is due for replacement. This is a big investment compared to previous trucks. In the past road maintenance has been split between two separate trucks, a bitumen patching truck and a signage truck. This system will be changed to one multi purpose truck with PTO driven Krevek Crane to auger holes. This will reduce the operational safety risk when installing signage.

The skid steer isn't due for replacement but the current wheeled machine isn't fit for purpose. Skid Steers are the most versatile machines within local government. The current unit has low utilisation because it is a wheeled machine. The current skid steer isn't fitted with a forestry pack which is needed when running the vegetation mulcher. Forestry pack includes complete guarding and extra hydraulic cooling to run the mulcher. A forestry pack also includes a bullet proof door to reduce the safety risks when operating a mulcher.

A track type skid steer will be utilised with the beaver tail truck each Friday to backfill tips, eliminating the need for heavy trucks to stop gravel carting.

The skid steer will be shifted by the beaver tail truck for cleaning culverts and vegetation management. The skid steer will be used with the slasher attachment within parks and gardens for better utilisation. This means the John Deere tractor will not be replaced. There is 12 months wait on machines with the forestry pack options.

Personnel Carriers are due for replacement. These light trucks have been set on 4 years replacement cycle. All asset management information is still recommending light trucks to be changed every 5 years. However, there are long delivery times with these vehicles and if ordered 2023/24, it is doubtful they will be delivered within the 2023/24 financial year.

Mechanic's Toyota Landcruiser to be replaced with a light 4x4 truck. The mechanic has outgrown the Landcruiser with extensive toolboxes. A 4x4 truck will be more useful to carry things like grader, loader tyres and grader cutting edges. This truck will come fully set up with Krevek Crane.

Light vehicles are still challenging to work with. The light fleet can't be finalised until budget is adopted as our Toyota dealer is still unsure if the new Landcruiser utilities ordered, will be delivered before the end of 2022/23 financial year.

Most of the light fleet will be included in 2023/24 plant replacement. Some of the vehicles currently on order will roll over into 2023/24. Some light vehicles due to be replaced in 2023/24, need to be ordered now if they are to be here within the 2023/24 financial year. Example Toyota Prado is a 14 month wait.

Shire ordered a Toyota Hilux SR5 to replace YL 252 in November 2021. The Toyota Dealer advised staff this vehicle won't be delivered in the 2022/23 financial year. This will make it a 2 year wait for a SR5 Hilux.

Staff have been advised the Local Government fleet discount will be reduced in the near future. Landcruisers and Prado vehicles receive up to \$13,000 and Hilux up to \$11,000 discount. Local government discounts may be halved and the price increases will significantly impact long term budgets.

If the plant replacement net changeover of \$1,074,500 can't be fully funded from the general revenue, council has the option to utilise some funds from the Plant Reserve.

### **Statutory Environment**

The development and adoption of the 10 Year Plant Replacement Program forms a component of the Council obligation to produce a plan for the future under Section 5.56 (1) of the Local Government Act, 1995.

### Strategic Implications

The Plant Replacement shall ensure that the Shire's fleet of machinery and vehicles are kept fully applicable, to meet the Shire's budgeted construction and maintenance programmes for all assets. This shall involve consideration of new technology, processes and materials as well as the ongoing balance of the Shire's ownership versus external hire of its machinery and vehicle needs.

### Policy Implications

"Staff Policy N° 7.12 Motor Vehicle Replacement and Vehicle Standard and Accessories"

### Financial Implications

The 10 years Plant Replacement program will be included in the Shire's long-term financial plan.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Significant financial cost to Council with initial indications show the Plant Replacement Programme for 2023/2024 Financial Year is estimated to cost (net) \$1,074,500	Moderate (9)	That all vehicles listed for replacement in the 2023/2024 to 2033-3034 Plant Replacement Program be included in 2022/2023 Financial Year Budget deliberations
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

59/2023

*Moved Cr Guerini/Seconded Cr Close*

*That Council endorses the Shire of Yilgarn's Plant Replacement Program – Amended April 2023 as presented in Attachment to this report.*

**CARRIED (6/0)**



## 10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

60/2023

*Moved Cr Guerini/Seconded Cr Rose*

*That the new business of an urgent nature be accepted by council for consideration.*

CARRIED (6/0)

## 13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

61/2023

*Moved Cr Guerini/Seconded Cr Rose*

*That the meeting be closed to the public for the new business of an urgent nature which is confidential.*

CARRIED (6/0)

## 13 Officers Report – Chief Executive Officer

### 13.1 Covalent Lithium Road Use Agreement Update

<b>File Reference</b>	<b>3.2.1.31</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>1. Road User Agreement (Term Sheet) Draft - Covalent Marked Changes 04 04 2023 2. Road User Agreement (Term Sheet) Draft - Shire Marked Changes 28 03 23 - Working Draft</b>

### Purpose of Report

For Council to receive the current Road User Agreement Draft between the Shire of Yilgarn and Covalent Lithium, and for Council to provide feedback to management, to enable progression of negotiations.

### Officer Recommendation

*That Council receive the current Road User Agreement (Term Sheet) Draft, as amended by Covalent Lithium.*

*And*

*Council provide feedback to staff, as required, regarding the terms and conditions of the agreement, such that negotiations with Covalent Lithium can progress.*

### Alternate Motion Moved by Council and Council Decision

**62/2023**

*Moved Cr Nolan/Seconded Cr Close*

*That Council receive the current Road User Agreement (Term Sheet) Draft, as amended by Covalent Lithium.*

*And*

*Council endorse the proposed direction as detailed by the Shire of Yilgarn Executive Staff in the marked draft, subject to further feedback from Council.*

**63/2023**

*Moved Cr Guerini/Seconded Cr Close*

*That the meeting be reopened to the public.*

**CARRIED (6/0)**

## 14 EMERGING ISSUES

Cr Guerini requested permission from the presiding member to raise an issue. Cr Della Bosca, as the presiding member, agreed for Councillors to raise any emerging issues.

Cr Guerini raised an observation he believed to be an issue in regards to the new speed signage on the entrance into Southern Cross on the west side heading east. The new speed signs have removed the 80km zone instead warning drivers they are about to enter a 60km/h zone from a 110km/h zone leaving the T road intersection for Three Boys Road and the Great Eastern highway in a 110km/h zone. Due to a curve in the Great Eastern Highway visibility heading towards the intersection is limited which may be an issue with slow moving heavy traffic using the intersection and oncoming traffic having a top speed on 110km/h.

The CEO, Nic Warren, confirmed he would raise the concerns with Main Roads.

## 15 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 6.57pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 20 April 2023, are confirmed on Thursday, 18 May 2023 as a true and correct record of the April 2023 Ordinary Meeting of Council.

**Cr Wayne Della Bosca**  
**SHIRE PRESIDENT**

Unconfirmed

# **Great Eastern Country Zone**

## **Minutes**

**Monday, 17 April 2023**

**Commenced at 9.41am**

### **Shire of Merredin**

Merredin Regional Community & Leisure Centre  
Bates Street, Merredin Western Australia 6415

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## 1. Opening and Welcome

The Chair declared the meeting open at 9.41am

### 1.1 Acknowledgement of Country

The Great Eastern Country Zone of WALGA acknowledges the Traditional Custodians of this land, and pays our respects to their Elders past, present and future.

**Noted**

### 1.3 Announcements

## 2. Attendance

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange Deputy President Cr Anthony Cook
<b>Shire of Cunderdin</b>	Mr Stuart Hobley, Chief Executive Officer, non-voting
<b>Shire of Dowerin</b>	Ms Rebecca McCall, Chief Executive Officer, non-voting
<b>Shire of Kondinin</b>	Mr David Burton, Chief Executive Officer, non-voting
<b>Shire of Koorda</b>	Mr Darren Simmons, Chief Executive Officer, non-voting
<b>Shire of Merredin</b>	President Cr Mark McKenzie Ms Lisa Clack, Chief Executive Officer, non-voting
<b>Shire of Mount Marshall</b>	President Cr Tony Sachse (Chair) Mr Ben McKay, Chief Executive Officer, non-voting
<b>Shire of Narembeen</b>	President Cr Kellie Mortimore Mr Paul Sheedy, Acting Chief Executive Officer, non-voting
<b>Shire of Nungarin</b>	Deputy President Cr Gary Coumbe Cr Eileen O'Connell, non-voting
<b>Shire of Tammin</b>	President Cr Glenice Batchelor
<b>Shire of Trayning</b>	President Cr Melanie Brown Ms Leanne Parola, Chief Executive Officer, non-voting
<b>Shire of Westonia</b>	President Cr Mark Crees Deputy President Cr Ross Della Bosca Cr Karin Day
<b>Shire of Wyalkatchem</b>	President Cr Quentin Davies (Deputy Chair) Mr Peter Klein, Chief Executive Officer, non-voting

**Shire of Yilgarn**

President Cr Wayne Della Bosca

Mr Nic Warren, Chief Executive Officer, non-voting

**Guests**

Main Roads WA

Rich Bain, Manager Heavy vehicle Road Network Access

Mohammad Siddiqui, Regional Manager Wheatbelt

Wheatbelt Development Commission

Susan Hall Acting Chief Executive Officer

Renee Manning, Principal Regional Development Officer

Water Corporation

Rebecca Bowler, Manager, Customer &amp; Stakeholder

Regional Development Australia WA

Mandy Walker, Director Regional Development

**Members of Parliament**

Hon Mia Davies MLA, Member for Central Wheatbelt

**WALGA**

President Cr Karen Chappel JP, WALGA President

James McGovern, Manager Governance &amp; Procurement

Naomh Donaghy, Governance &amp; Organisational Services Officer

**Apologies**

Shire of Cunderdin,

President Cr Alison Harris

Shire of Bruce Rock,

Mr Darren Mollenoyux, Chief Executive Officer, non-voting

Shire of Cunderdin

Deputy President Cr Tony Smith

Shire of Dowerin

President Cr Robert Trepp

Cr Darrel Hudson

Shire of Kellerberrin

President Cr Scott O' Neill

Deputy President Cr Emily Ryan

Mr Raymond Griffiths, Chief Executive Officer, non-voting

Shire of Kondinin

President Kent Mouritz

Deputy President Cr Beverley Gangell

Shire of Koorda

President Cr Jannah Stratford

Deputy President Cr Buster Cooper

Shire of Merredin

Cr Donna Crook

Shire of Mount Marshall

Deputy President Cr Nick Gillett

Shire of Mukinbudin

President Cr Gary Shadbolt

Deputy President Romina Nicoletti

Mr Dirk Sellenger, Chief Executive Officer, non-voting

Shire of Narembeen

Deputy President Cr Scott Stirrat

Shire of Nungarin

President Cr Pippa de Lacy

Mr Leonard Long, Chief Executive Officer, non-voting

Shire of Tammin

Deputy President Cr Tanya Nicholls

Ms Joanne Soderlund, Chief Executive Officer, non-voting

Shire of Trayning

Deputy President Cr Geoff Waters

Shire of Westonia

Mr Bill Price, Chief Executive Officer, non-voting

Shire of Wyalkatchem

Deputy President Cr Owen Garner

Shire of Yilgarn

Deputy President Cr Bryan Close

Hon Rick Wilson MP, Federal Member for O'Connor

Hon Steve Martin MLC, Liberal Member for the Agricultural Region

Hon Peter Rundle MLA, Member for Roe

Hon Martin Aldridge MLC, Member for Agricultural Region

Hon Shelley Payne MLC, Member for Agricultural Region



Hon Darren West MLC, Member for Agricultural Region  
Hon Sandra Carr MLC, Member for Agricultural Region  
Hon Colin de Grussa MLC, Member for Agricultural Region

Department of Local Government, Sport, & Cultural Industries,  
Samantha Cornthwaite, Regional Manager Wheatbelt  
Cliff Simpson, Regional Road Safety Advisor

### **3 Attachments**

Attachments to the Minutes:

1. Item 5.1 Main Roads presentation
2. Item 11.5 WALGA President's Report
3. Item 7.5 Water Corporation presentation

### **4. Declarations of Interest**

Nil

### **5. Guest Speakers / Deputations**

#### **5.1 Rich Bain, Manager Heavy Vehicle Road Network Access, Main Roads**

Rich Bain, Manager Heavy Vehicle Road Network Access, Main Roads, presented on Heavy Vehicles Services – **Attachment 1**.

**Noted**

#### **5.2 James McGovern, WALGA Manager Governance and Procurement**

James McGovern, Zone Executive Officer, presented on the Local Government Legislation Amendment Bill tabled in Parliament in February 2023.

**Noted**

### **6. Members of Parliament**

*Any Members of State and Federal Government, in attendance will be invited to provide a brief update on matters relevant to the Zone.*

- Hon Mia Davies MLA, Member for Central Wheatbelt
  - Mia provided an update and responded to questions on her portfolios: Aboriginal affairs, electoral affairs, and mines/petroleum
  - The guidelines for the new *Aboriginal Cultural Heritage Act* (2021) were released last week
    - The new Act and Regulations will take effect from 1 July 2023
    - Aboriginal Affairs Minister Dr Tony Buti has made assurances about the consultation process requirements under the Act
  - The WAEC has just released calls for suggestions to boundary changes for the next election in 2025

- Local Government and community groups encouraged to consider submitting suggestions
- There will likely be a significant redistribution with this election, in both the Upper and Lower House, including a risk of reduction of regional seats in the Lower House
- Suggestions close 1 May
- State budget upcoming in May
- Live export
  - See Item 12.1
- Ports
  - There is an internal review of ports underway by the State Government

#### **11.5 WALGA President's Report**

President Cr Karen Chappel was in attendance for this meeting and spoke to her report (**Attachment 2**)

**That the Great Eastern Country Zone notes the WALGA President's Report.**

**Resolved**

*The meeting broke for morning tea at 11.10am*

*The meeting reconvened at 11.23am*

## 7. Agency Reports

### 7.1 Department of Local Government, Sport, and Cultural Industries (DLGSC)

The Department of Local Government, Sport, and Cultural Industries were an apology for this meeting, however the attached report has been provided to the Zone.

The Department ask that if you have any questions, WALGA will note and send to DLGSC, the response will come back to you through WALGA. For individual queries from members, a list of DLGSC contacts have been provided within the report.

**Noted**

### 7.2 Wheatbelt Development Commission (WDC)

Wheatbelt Development Commission was an apology for this meeting.

**Noted**

### 7.3 Regional Development Australia Wheatbelt (RDAW)

Mandy Walker, Director Regional Development, provided an update to the Zone.

**Noted**

### 7.4 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt, provided an update to the Zone. **Attachment 3.**

Mohammad addressed queries from Members in regards to inadequate intersections. Mohammad welcomed suggested areas that warrant analysis to be carried out to bring worrisome sections up to spec. He invited Members to contact him directly with concerns.

**Noted**

### 7.5 Water Corporation

Rebecca Bowler, Manager, Customer & Stakeholder, provided an update to the Zone (**Attachment 3**)

**Noted**

## 8. Minutes

### 8.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday, 13 February 2023

The Minutes of the Great Eastern Country Zone meeting held on Monday, 13 February 2023 were previously circulated to Member Councils.

#### **RECOMMENDATION**

**Moved: President Cr Glenice Batchelor**

**Seconded: President Cr Wayne Della Bosca**

**That the minutes of the Great Eastern Country Zone meeting held on Monday, 13 February 2023 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

## **8.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 13 February 2023**

### **8.2.1 (Item 13.1) Review of Audit Process by the Office of Auditor General**

#### **Background:**

The conduct of the 2021/2022 audit was raised by the Shire of Yilgarn at the February 2023 meeting and reflected similar commentary and recommendation by the Shire of Tammin in November 2022. The Zone Status Report at Item 11.3 provides an update on actions taken.

#### **Comment:**

The Shire's of Yilgarn, Westonia, Nungarin and Narembreen reiterated frustrations at the process, changing staff within the Auditors office, short periods of time by Auditor staff on site which then was followed by Shire staff spending an enormous amount of time sending missed information to the Auditor. Auditors were noted to be unfamiliar with Local Government processes and displayed an unfamiliarity with what was needed on site again resulting in Shire staff filling the gap of missed information. Members are also frustrated at the timing of the audits to align with Elected Member availability outside of harvesting etc.

Cr Day addressed the word 'comply' used to describe 40 Local Governments who have not complied with auditing guidelines when she believes the number of Local Governments who have not completed their audits is heavily influenced by lack of available Auditors as opposed to a delay on the Local Governments behalf.

#### **ACTION:**

**That Members who wish to make a report, supply a timeline of correspondences and events with the Office of Auditor General to WALGA's Zone Executive Officer James McGovern, and consider responding to the joint Local Government Professionals/WALGA survey.**

### **8.2.2 Mental Health checks for firearm owners**

Cr Glenice Batchelor requested clarity around the requirements for all firearm owners to undergo a mental Health check. Hon Mia Davis advised she will seek further information from the Hon Colin de Grussa who is shadowing the Agriculture portfolio at present.

#### **Noted**

## **8.3 Minutes of the Great Eastern Country Executive Committee Meeting held on Thursday, 7 April 2023**

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday, 2 February 2023 were attached.

#### **RECOMMENDATION**

**Moved: Cr Stephen Strange**

**Seconded: Cr Kellie Mortimore**

**That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday 7 April 2023 be endorsed.**

**CARRIED**

## **8.4 Business Arising from the Minutes from the Great Eastern Country Zone Executive Meeting held on Thursday 7 April 2023**

Items 8.4.1, 8.4.2 and 8.4.3 relate to proposals and opportunities arising from the Great Eastern Country Conference held on 28 February 2023.

#### **8.4.1 Zone Meeting – Local Government Presentations**

A number of WALGA Zones operate on the basis of rotating meetings through all member Local Government locations, with the host Local Government providing attendees with a 5-to-10-minute summary of current activities and strategic initiatives. This approach helps all Zone members gain a greater understanding of what is happening throughout the region. The Great Eastern Country Zone members have a standing agreement to share in-person meetings between Kellerberrin and Merredin and do not have an arrangement for a 'host' Local Government presentation.

The Executive Committee identified that it may take some time to cycle through all 16 Zone Local Governments and proposed an alternative initiative to invite a representative of Voluntary Regional Organisation of Council (VROCs) to provide an update presentation, also on a rotational basis.

#### **ACTION:**

**That Great Eastern Country Zone Members are given the opportunity to present as well as inviting ROCs on a rotational basis to present from a collaborative front.**

#### **8.4.2 Post-meeting Zone Updates**

The Zone Conference set out as one of its intentions to provide opportunity for Council Members that do not currently attend regular Zone meetings to hear about regional collaboration and meet with contemporaries from across the region. Keeping non-attending Council Members informed of Zone meeting outcomes and presentations was raised a potential opportunity.

The Executive Committee supported the proposal for the Zone Secretariat to prepare a summary of the outcomes of Zone meetings ('Minutes on a Page') to ensure that those Council Members not in attendance continue to receive information relating to Zone meeting outcomes. WALGA has capacity to directly email individual Council Members for this purpose.

#### **ACTION:**

**That the Zone Executive Officer prepare a 'Minutes on a Page' summary of the outcomes of each Great Eastern Country Zone meeting, for distribution to all Council Members of the 16 Zone Local Governments.**

#### **8.4.3 Great Eastern Country Zone Conference Survey**

The Executive Officer developed a Conference survey in consultation with the Zone Executive Committee and issued the finalised survey to all Local Government attendees of the Great Eastern Country Zone Conference held on 23 February. Survey analysis has yet to be concluded at the issue of Agenda, and a summary report will be presented at the meeting.

#### **Noted**

#### 8.4.4 WALGA Annual Convention – Opportunity to Influence Program Content

The Executive Committee discussed the apparent difficulty that WALGA Zones experience having direct influence in establishing the theme and speakers invited to present at the annual WALGA Local Government Convention. Whilst it is acknowledged that attendees have opportunity to provide feedback via a post-Convention survey, there is no opportunity to provide input at the Convention planning stage. The Executive Committee also discussed the venue of Crown Burswood has limited room availability for additionally speaker opportunities and break out session, compared to the Perth Exhibition and Convention Centre.

The Executive Committee agreed to the action that a future Zone agenda item be developed to raise this issue and to provide State Council with comment in time for the planning of the 2024 WALGA Local Government Convention.

#### RECOMMENDATION

**Moved: President Cr Stephen Strange**

**Seconded: President Cr Glenice Batchelor**

**That a future Zone agenda item be developed to raise this issue and to provide State Council with comment in time for the planning of the 2024 WALGA Local Government Convention.**

**CARRIED**

#### 8.4.5 Memorandum of Understanding - Emergency Management Resource Sharing

The Great Eastern Country Zone resolved in August 2022 to endorse a Memorandum of Understanding (MoU) for emergency management purposes:

*That the Zone endorse the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery.*

The Zone Executive Officer will arrange to distribute the MoU to each Zone Local Government for signature, and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement.

#### **Comment:**

The Zone Executive requested the administration to compile a list of all machinery owned by their Local Government.

#### **ACTION:**

**That the Zone Executive Officer arrange to distribute the MoU to each Zone Local Government for signature, and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement**

#### 8.4.6 Disposal of e-Cigarettes (Vapes)

A Zone Local Government was recently approached buy a state agency to request the disposal of vaping implements, on the mistaken belief that Local Government has responsibility for the disposal of toxic waste items.

The following information is provided by WALGA's Waste and Environment team to inform all Zone Local Governments on this matter:

*This is the information in our Consistent Communications Collective agenda (which any Local Government can join) – it includes the general advice DOE has provided Schools.*

- *There has been a significant increase in the number of queries Local Government, and consequently WALGA, are receiving regarding appropriate disposal for e-cigarettes ('vapes'). This includes recent [media coverage](#).*
- *The WALGA President has put forward a clear message, through the media, that effective product stewardship is needed for these products.*
- *Government agencies involved include:*
  - *Department of Education (DoE). WALGA met with DoE to discuss vape disposal messaging provided to schools. DoE advised they have provided general advice to schools regarding vape disposal. The advice includes:*
    - \* **Using caution when handling the devices as they can combust and cause burns.**
    - \* **Storing devices in a cool place (for battery safety).**
    - \* **Contacting a suitable waste disposal company that is capable of disposing of lithium batteries and liquid nicotine.**
    - \* **Not placing vapes in General Waste bins.**
    - \* **That it is the responsibility of the individual school to find a suitable waste contractor.**
    - \* *That DoE is continuing to engage with key stakeholders, including WALGA, to investigate options for schools to dispose of vapes.*
  - *Department of Health is the regulatory agency for vapes but seems to have limited resources.*
  - *Department of Water and Environmental Regulation is also receiving queries regarding disposal.*
  - *Federal Department of Climate Change, Energy, the Environment and Water, which is investigating product stewardship options.*
- *WALGA has met with the federal Environment Department to determine what national approach is being taken (noting regulation on vapes may vary between jurisdictions).*
- *There appears to be one company in WA, Perth Chemical Specialists (PCS), who have the relevant licences to recycle/dispose of vapes safely. PCS is a subcontractor of Cleanaway and undertakes the unknown chemical testing for the Household Hazardous Waste Program. WALGA staff met with PCS to discuss options for recycling/recovery of vapes and associated costs.*

*Vapes are another example of a product which has been placed on the market without any consideration regarding the end of life. Embedded lithium batteries that can be found in disposable vapes are likely to present a significant fire risk, as even if the vape has been fully utilised the batteries have been found to retain significant charge.*

**Noted**



## 9. Zone Business

### 9.1 Wheatbelt Interagency Health & Wellbeing Plan

#### **Background**

WA Country Health Service-Wheatbelt contacted the Zone Executive Officer in March of 2023 (**Attachment 5**).

In summary, a working group is being formalised to develop the *Wheatbelt Interagency Health & Wellbeing Plan: Towards 2035 Working Group WAPHA membership*. WA Country Health Service are taking expressions of interest for one Local Government representative from each Zone in the Wheatbelt to sit on the working group.

The Chair seeks feedback from the Members; is there an interest from a Zone perspective and would anyone like to nominate themselves to be on the working group.

#### **Comment:**

Cr Tony Sachs corresponded with Ms Nancy Bineham, Director Strategy, Change & Service Development prior to the meeting. Ms Bineham confirmed should a representative come forward from the Great Eastern Country Zone, the group intends to meet for an hour via MTeams, once every six weeks.

Cr Bachelor nominated Cr Alison Harris to be the Zone's representative. Cr Harris was not in attendance at the meeting.

### **RECOMMENDATION**

**Moved: President Cr Glenice Batchelor**

**Seconded: President Cr Kellie Mortimore**

**That Cr Alison Harris be the Great Eastern Country Zone has representation, pending her acceptance.**

**CARRIED**

## 10. Zone Reports

### 10.1 Zone President Report

Zone Chair Cr Tony Sachse

The GECZ Wheatbelt Conference held in Merredin on 28th February 2023 was very attended with a quality line up of speakers on the theme of regional collaboration. Thank you to all the GECZ Local Governments for supporting the conference in such a positive way. Thanks also to WALGA staff for their expertise, guidance and work in assisting us to run the conference in such a professional way. Special thanks to James McGovern and Janine Neugebauer for their help and participation. For those attendees you should have received a short evaluation questionnaire on the conference. Your feedback would be greatly appreciated.

Janine Neugebauer's contract with WALGA has come to an end. We have thanked Janine very much for her excellent contribution to the WALGA GECZ. We all really enjoyed working with her and wish her all the best in the future. We welcome back Naoimh Donaghy to the GECZ as she has recently returned to work with WALGA.

The Executive has been working through the GECZ Strategic Priorities. At the last meeting a discussion took place on adding waste management to the priorities in the future.

It is hoped that the Hon. John Carey MLA, Minister for Housing; Local Government will be able to attend the GECZ during 2023 with particular reference to the Government Regional Officer Housing (GROW) strategies. Also invited is the Hon. Amber-Jade Sanderson MLA, Minister for Health; Mental Health Government regarding Hospitals, Aged Care and the future of the Nurse Practitioner Services. Rich Bain, Manager Heavy Vehicle Road Network Access, Main Roads, presented to the WALGA Transport and Roads Forum in March 2023. Rich has accepted an informal invitation to present on Heavy Vehicles Services to the GECZ in 2023.

Other discussions have taken place on ROC and/or Council presentations at Zone meetings. Also, for the Zone to provide a summary of the meeting outcomes to help Council Members who were unable to attend receive information.

Finally, there have been some very significant rainfall events over recent weeks and although patchy, these events have been well received by the agricultural community.

## **RECOMMENDATION**

Moved: Cr Quentin Davies

Seconded: President Cr Wayne Della Bosca

**That the Zone President's Report be received.**

**CARRIED**

### **10.2 Local Government Agricultural Freight Group (LGAFG)**

Zone Chair Cr Tony Sachse

The LGAFG meeting last met on 13th July 2022. A meeting in 2023 has so far not been scheduled. There is nothing else to report.

**Noted**

### **10.3 Wheatbelt District Emergency Management Committee (DEMC)**

Zone Chair Cr Tony Sachse

The last Wheatbelt DEMC met in Northam on 20th October, 2022. The unconfirmed minutes of this meeting have already been distributed. The next meeting has been rescheduled to Wednesday, 17th May 2023. In alignment with the Wheatbelt DEMC strategy, to encourage partnerships and engagement across Local Government boundaries and between agencies, the Wheatbelt DEMC are holding a number of EM Days in the Wheatbelt in 2023.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now only meeting as needed. There have not been any meetings over recent months.

The Wheatbelt Human Services Managers Forum last met on 4th April, 2023. The minutes are not yet available. The meeting included an Introduction by Sue Chapman (Senior Project Officer –

Wheatbelt District Leadership Group). This was an opportunity to outline the provision of support to the Wheatbelt DLG and Priority Area Working Groups (PAWG's)

There was also a Collective Impact Presentation by Jo Drayton on the Country Football Wellbeing Program (CFWP) partnership between Holyoake, WA Country Football Commission, Healthways, and the Mental Health Commission. The project is conducting a pilot over three leagues, and is quite visionary using sport as a medium to build wellbeing in this area.

Other areas of discussion included Family & Domestic Violence, Employment Transition & Pathways and Education Engagement and Retention. There was also the Identification of key project/s that demonstrate that organisations/agencies are working within the Collective Impact Framework and potential supports/resources for consideration of approval by the Wheatbelt DLG. Working parties on Mental Health and Aging were also updated. Local Government Representation has been requested on the Aging Well Priority Area Working Group. As I am the current Wheatbelt HSMF LG representative, this working group now becomes part of that representation/responsibility. An attachment of the Priority Area/Working Group/Aging Well In The Wheatbelt Summary is attached to this report (**Attachment 6**). It is suggested that a separate delegate from the GECZ be considered for the Wheatbelt HSMF as it is separate from the Wheatbelt DEMC delegation. The representation really grew out of the OASG during the COVID-19 State of Emergency.

## **RECOMMENDATION**

**Moved: President Cr Quentin Davies**

**Seconded: Deputy President Cr Gary Coumbe**

**That the Great Southern District Emergency Management Committee Report be received.**

**CARRIED**

### **10.4 Regional Health Advocacy Group**

Cr Alison Harris was an apology for the meeting.

**Noted**

### **10.5 WALGA RoadWise**

Cliff Simpson, Regional Road Safety Advisor was an apology for this meeting.

**Noted**

## **11. Western Australian Local Government Association (WALGA) Business**

### **11.1 2023 Local Government Honours Program**

The annual Local Government Honours Program affords significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector, and the wider community.

Nominations for the 2023 Honours Program are open now.

There are six awards in the 2023 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will close at **5:00pm on Friday, 9 June** and the awards will be presented as part of the WALGA Annual General Meeting held on Monday, 18 September.

For more information or to submit a nomination, visit the WALGA website or contact Kathy Robertson, Executive Officer Governance, on 9213 2036 or via email at [honours@walga.asn.au](mailto:honours@walga.asn.au).

**Noted**

## **11.2 State Councillor Report**

Cr Stephen Strange

Cr Stephen Strange gave a verbal report.

### **RECOMMENDATION**

**Moved: President Cr Stephen Strange**

Seconded: President Cr Quentin Davies

**That the State Councillor Report be received.**

**CARRIED**

### 11.3 WALGA Status Report

By James McGovern, Executive Officer

## COMPLETE ZONE STATUS REPORT April 2023

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	1 March 2023 State Council Agenda Item 7.1 <b>Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People</b>	That the Great Eastern Country Zone does not believe that WALGA should actively participate in the National Referendum on a Voice to Parliament.	State Council Resolution  That WALGA: 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament. 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal.  COMPLETE	April 2023	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
Great Eastern C	13 February 2023 Zone Agenda Item 13.1 <b>Review of Audit Process by the Office of Auditor General</b>	That the Great Eastern Country Zone supports a comprehensive review, prioritised, and led by WALGA, of the audit process managed by the Office of the Auditor General.	A number of Local Governments have raised concerns with the OAG audit performance for 2021/22 either formally through Zones or directly to WALGA. As a consequence, WALGA in conjunction with LG Professionals is carrying out a survey of the Local Government sector on their experiences with the Audit process. Results will be analysed and reported to WALGA's Governance and Organisational Services Policy Team for action consideration.	April 2023	James McGovern, Zone Executive Officer
Great Eastern C	November 2022 Zone Minutes Item 13.1 <b>Firearms Use on State Barrier Fence Reserve</b>	That WALGA correspond with the Department of Primary Industries and Regional Development and inform the Zone on feedback on concerns raised including: - The use of firearms is an important and necessary and efficient control measure in the management of wild dogs; - That firearm use in some circumstances is a warranted for reasons personal protection of Licensed Pest Management Technicians; and	WALGA corresponded with DPIRD on the terms of the Zone resolution but have yet to receive a satisfactory response. DPIRD has advised that firearms can be used on occasion where an animal welfare issue arises. WALGA will continue to seek clarity on the use of firearms on the State Barrier Fence Reserve.	April 2023	James McGovern, Zone Executive Officer

		<ul style="list-style-type: none"> <li>- Clarity be sought on the DPIRD policies associated with issuing permits for access to the State Barrier Fence Reserve.</li> </ul>			
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Noted

## **11.4 Review of WALGA State Council Agenda – 3 May 2023**

### **Background**

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found [here](#).

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

### **Matters for Decision**

#### **7.1 Best Practice Governance Review – Feedback on Governance Model**

##### **Executive Summary**

- State Council commissioned the Best Practice Governance Review with the appointment of a Steering Committee in March 2022.
- The Steering Committee, which met nine times over the course of the project to date and reported back to State Council several times, finalised its [Final Report](#) in February 2023.
- On the basis of member feedback, the Steering Committee recommended Model 1 as the alternate governance model, which would result in the retention of State Council and Zones and the creation of a Board, with the majority of members elected from and by State Council.
- At their March 2023 meeting, State Council resolved to seek feedback from Members on the proposed model.
- To facilitate feedback from Members, the Final Report was distributed and a webinar was held, which was attended by 48 Local Government leaders;
- Feedback was received from 17 Member Local Governments, with nine Member Local Governments expressing support for the proposed Model 1, and eight Member Local Government outlining concerns with the proposed Model 1 or expressing support for the Current Governance Model.
- Concerns with the proposed Model 1 mostly related to concerns around representation at Board level, including the potential for representational imbalances, and the appointment of independent members, including a suggestion that independent members would be more likely to be metropolitan based.
- Next steps for the project are for two sets of constitutional amendments to be presented to State Council at the July 2023 meeting with the view that these amendments would be presented to Members at the 2023 Annual General Meeting.

##### **WALGA Recommendation**

**That:**

- 1. This report summarising feedback from Members on the Best Practice Governance Review Final Report be received; and**
- 2. Two sets of constitutional changes be developed for consideration by State Council at the July 2023 meeting to be put to the 2023 Annual General Meeting, that:**
  - a. Give effect to the revised Model 1, as per the Best Practice Governance Review Final Report; and**
  - b. Refine the constitution to address inconsistencies and other issues while maintaining the current governance model.**



## 7.2 Department of Local Government, Sport and Cultural Industries' Child Safe Awareness Policy Template

### Executive Summary

- Since 2020, the State Government has consulted with the Local Government sector in relation to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission), which recommended that Local Governments should designate Child Safety Officers, with support from governments at the National and State level.
- In 2022, the Department of Communities (DoC) facilitated a series of co-design sessions which involved 35 representatives from Local Government, the Commissioner for Children and Young People (CCYP), WALGA, and the Department of Local Government, Sport and Cultural Industries (DLGSC) to develop the Child Safe Awareness Policy Template for Local Government (the Policy) to support implementation of Recommendation 6.12.
- The Policy supports initial action by Local Governments in addressing Recommendation 6.12, and forms part of the broader environment of child safe reforms developed out of the findings of the Royal Commission that will impact Local Government.
- DLGSC is seeking WALGA support for the Policy.
- WALGA considers support for the Policy is appropriate but notes that Local Governments will require ongoing support and resourcing assistance consistent with WALGA's *Advocacy Position 3.10.2 Child Safeguarding*.
- WALGA will continue to advocate to the State Government for the Policy to be considered in the context of a broader implementation plan for all the Royal Commission's recommendations relevant to Local Government.

### WALGA Recommendation

#### That State Council:

1. **Supports the draft Child Safe Awareness Policy Template being provided to Local Governments to assist with their implementation of Recommendation 6.12 of the Royal Commission (Child Safety Officers in Local Government); and**
2. **Notes the Department of Local Government, Sport and Cultural Industries' commitment to providing ongoing support and resourcing assistance to Local Governments to assist with implementation of the draft Child Safe Awareness Policy Template and other relevant actions relating to child safeguarding, through the Child Safeguarding Implementation Unit.**

## 7.3 Abandoned Shopping Trolleys Advocacy Position

### Executive Summary

- Abandoned trolleys in the public domain, create safety hazards for pedestrian and vehicular traffic and negatively impact public amenity and the natural environment.
- Some retailers prioritise their civic and social responsibilities, however the cost of physically retrieving illegally dumped trolleys is now substantially more than the cost of replacing trolleys.
- The absence of economic or legally enforceable imperative means retailers are increasingly not responding to this issue within reasonable timeframes, if at all.
- In response to community expectations, Local Governments bear the increasing cost burden to remove, impound and eventually dispose of abandoned trolleys.
- The *Public Spaces (Unattended Property) Act 2021* (NSW), presents an example of how legislation can be used to address issues arising from shopping trolleys.

## **WALGA Recommendation**

**That State Council endorse the following position on Abandoned Shopping Trolleys:**

***The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.***

## **7.4 Speed Management Reform Advocacy Position**

### **Executive Summary**

- WALGA's existing policy on speed management is narrow in scope and is inadequate for advocating the varying needs of the Local Government sector.
- Speed management is an important tool for Local Governments, for managing the safety performance of local roads and to help create healthy, vibrant, and connected communities.
- Changing speed limits is an important element of speed management but the application process can be difficult and Local Governments currently have limited influence in the determination of speed limit changes on local roads.
- A contemporary advocacy position on speed management will enable WALGA to advocate for reforms that are needed to better reflect the diverse needs of Local Governments and enable effective and responsible management of travel speeds on local roads.

## **WALGA Recommendation**

**That the Speed Management Advocacy Position as follows, be endorsed:**

1. ***That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities.***
2. ***That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning.***
3. ***That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads.***
  - a. ***This will include applications that are deemed to be approved when the application:***
    - i. ***is based on assessments by competent Local Government practitioners,***
    - ii. ***contains evidence-based identification of the benefits,***
    - iii. ***contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and***
    - iv. ***includes an engagement strategy for managing community and stakeholder expectations.***
  - b. ***Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it:***
    - i. ***does not meet the above criteria, and***
    - ii. ***provides specific evidence for declining the application.***
4. ***The WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments.***

## **7.5 State Road Funds to Local Government Agreement 2023/24 to 2027/28**

### **Executive Summary**

- The State Road Funds to Local Government Agreement (Agreement) provides funding for Local Governments to improve and maintain the local road network.
- The new Agreement continues to provide 20% of vehicle license fee revenue collected by the State Government to be applied to Local Government roads and paths.
- The proposed Agreement is for a five-year term from 2023/24 to 2027/28.
- The overall structure and intent of the Agreement remains largely unchanged from the previous Agreement.
- Commitments to road safety, aboriginal employment and recycled materials have been expanded.
- The Agreement was developed through consultation with Local Government members of the State Road Funds to Local Government Advisory Committee (SAC), Main Roads WA and Regional Road Group representatives.

### **WALGA Recommendation**

**That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed.**

### **Policy Team Reports**

#### **8.1 Environment and Waste Policy Team Report**

*The Environment and Waste Policy Team includes the following subject areas:*

- *Climate change*
- *Native vegetation and biodiversity*
- *Biosecurity*
- *Water resources*
- *Sustainability*
- *Waste management*

### **WALGA Recommendation**

**That the matters considered by the Environment and Waste Policy Team be noted.**

#### **8.2 Governance and Organisational Services Policy Team Report**

*The Governance and Organisational Services Policy Team includes the following subject areas:*

- *Employee Relations*
- *Governance*
- *Strategy and Association Governance*
- *Training*
- *Regional Capacity Building / Local Government Reform*

### **WALGA Recommendation**

#### **That State Council:**

1. **Retain, without amendment, Advocacy Positions:**
  - (a) **2.1.14 Financial Assistance Grants**
  - (b) **2.4.4 Remote Area Tax**
  - (c) **2.5.21 Conduct of Postal Elections**
  - (d) **2.5.39 Exemption from ASSB124**
2. **Delete Advocacy Positions:**
  - (a) **2.5.14 Tender Threshold**
  - (b) **2.5.26 Simple and Absolute Majority**
3. **Notes the GOS Policy Team's consideration of WALGA AGM 2022 Item 3.12.1 Abandoned Shopping Trolleys.**

### **8.3 Infrastructure Policy Team Report**

*The Infrastructure Policy Team includes the following subject areas:*

- *Roads and paths*
- *Road safety*
- *Transport*
- *Freight*
- *Utilities (including telecommunications and underground power)*

### **WALGA Recommendation**

**That the matters considered by the Infrastructure Policy Team be noted.**

### **8.4 People and Place Policy Team Report**

*The People and Place Policy Team includes the following subject areas:*

- *Community*
- *Emergency Management*
- *Planning and Building*

### **WALGA Recommendation**

**That the matters considered by the People and Place Policy Team be noted.**

### **Matters for Noting/Information**

- 9.1 2023 Policy Priorities
- 9.2 Local Emergency Management Arrangements (LEMA) Review Project
- 9.3 Submission to the Independent Review of WA's COVID-19 Management and Response
- 9.4 Submission to the DWER E-waste to Landfill Ban Consultation Paper
- 9.5 Report Municipal Waste Advisory Council (MWAC)
- 9.6 March 2023 Economic Briefing

## RECOMMENDATION

That the Great Eastern Country Zone

1. Supports all Matters for Decision as listed above in the May 2023 State Council Agenda.
2. Notes all Matters for Noting and Organisational Reports as listed in the May 2023 State Council Agenda.

Moved: President Cr Kellie Mortimore

Seconded: President Cr Glenice Batchelor

**CARRIED**

### 12. Emerging Issues

#### 12.1 Live Export

*President Cr Quentin Davies, Shire of Wyalkatchem*

## RECOMMENDATION

That the Great Eastern Country Zone:

1. Consult with other affected Zones to assess their status on this issue
2. Write to the Premier and Minister for Agriculture and request their strong public advocacy to retain live sheep export.

Moved: President Cr Glenice Batchelor

Seconded: President Cr Mark McKenzie

**CARRIED**

### 13. Date, Time, and Place of Next Meetings

The next Great Eastern Country Zone meeting will be held on Monday, 19 June 2023 commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

### 14. Closure

There being no further business the Chair declared the meeting closed at 1.17pm.

# WEROC Inc. Board Meeting MINUTES

Wednesday 26 April 2023

Shire of Yilgarn Council Chambers  
23 Antares Street, Southern Cross

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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# WEROC Inc.

## Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in the Yilgarn Shire Council Chambers on Wednesday 26 April 2023.

# MINUTES

## 1. OPENING AND ANNOUNCEMENTS

As per Rule 19.5 of the WEROC Inc. Constitution “if neither the Chair nor the Deputy Chair is present, the meeting will elect a Chair of that meeting”. The Members present elected for Mr. Darren Mollenoyux to Chair the meeting.

Mr. Mollenoyux welcomed Members of the Board and opened the meeting at 9.35am.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Ms. Emily Ryan (joined via video conference)

Ms. Glenice Batchelor

Mr. Tony Crooks

Mr. Wayne Della Bosca

Mr. Lindon Mellor, Proxy and voting delegate for Ms. Lisa Clack

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, Proxy and voting delegate for Mr. Bryan Close

Ms. Rebekah Burges, Executive Officer

### 2.2 Apologies

Ms. Lisa Clack

Mr. Mark Crees

Mr. Mark McKenzie

Mr. Raymond Griffiths

Mr. Bryan Close

### 2.3 Guests

Ms. Nerea Ugarte, Manager of Governance and Community Services, Shire of Bruce Rock

Dr. Karl O’Callaghan, Chief Executive Officer, Wheatbelt NRM (joined via videoconference at 11.05am)

Ms. Susan Hall, Chief Executive Officer, Wheatbelt Development Commission (joined via videoconference at 9.35am)

Mr. Michael Hayden, Managing Director, Maarli Services (joined the meeting at 10.20am)

### 3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items relating to Wheatbelt Natural Resource Management and tourism/marketing initiatives.	Ms. Batchelor has previously declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin and in relation to the discussions regarding Wheatbelt NRM given her position as a Director on the Board of Perth NRM.

### 4. PRESENTATIONS

#### 4.1 Ms. Susan Hall, Chief Executive officer, Wheatbelt Development Commission 9.30am

At the WEROC Inc. Board Meeting held on 22 February 2023, it was requested that the Acting Chief Executive Officer of the Wheatbelt Development Commission be invited to present at the next meeting. Ms Susan Hall will join the meeting via videoconference and provide an update on current activities and priorities for the Commission.

#### Comments from the meeting:

- Ms. Susan Hall provided the following overview of current priorities and activities of the Wheatbelt Development Commission (WDC):
  - WDC understand that housing is a huge priority for all Local Government's and have taken the lead across all Development Commissions in undertaking an evidence-based analysis of housing and land development constraints and providing potential solutions to State Government. Alex MacKenzie is leading this project and is in the process of gathering information from all Local Governments.
  - Infrastructure is a major focus for the Commission. They are continuing to support the strategic freight network and are advocating for strategic regional infrastructure requirements. The Commission is also assisting the Department of Planning with their regional infrastructure plan.
  - WDC are working with NEWROC on an Economic Development Plan.
  - WDC are playing a greater role in developing local content. The focus is on ensuring regional businesses are better able to access State Government tenders and contracts.
  - The \$100,000 Local Capability Fund – Wheatbelt Regional Round is currently open and closes on 11 May 2023. This program provides funding to businesses to help them enhance their capacity, capability, and competitiveness. Ms. Hall recommended that this opportunity be advertised to local businesses.
  - Childcare has been an area of focus for some time and quite a bit of work has already been undertaken in this space. The State Government is currently looking at this as a limiting factor to workforce participation.
  - The Southern Wheatbelt Drought Resilience Plan is currently being completed. WDC partnered with the Department of Primary Industries and Regional Development to support the delivery of the Plan across the area encompassing the Shires of Dumbleyung, Wagin, Lake Grace, Kulin, and Kondinin.
  - Round 6 of the Regional Economic Development Grants will be announced before the end of this financial year.

- Upcoming events for WDC include their 2023 budget breakfast on 12 May and the Wheatbelt Futures Forum on 3 May.
- Ms. Glenice Batchelor queried the Economic Development Plan WDC are assisting NEWROC in developing and asked if there is an opportunity for other ROC's to be supported in doing this work. Ms. Hall advised that if WEROC is looking to do something similar WDC would be willing to discuss what they can do to assist. Ms. Hall was not aware of the exact level of assistance being provided to NEWROC so would look into this and provide a response.
- Mr. Darren Mollenoyux questioned if the WDC were aware of and taking any action on the current delays with Western Power approving design applications (up to a 12-month wait). Ms. Hall advised that she was not aware of the issue but would take the question on notice and come back with a response.
- Ms. Batchelor commented on the Southern Wheatbelt Drought Resilience Plan which seemingly has an impact on the Foundation for Rural and Regional Renewal's (FRRR) community impact program funding in parts of the Wheatbelt outside of the Plan's focus area. Ms. Batchelor also noted that the new regions created by FRRR for this program are confusing and don't necessarily make sense.

Ms. Hall left the meeting at 9.56am and did not return.

#### **4.2 Mr. Michael Hayden, Managing Director, Maarli Services, 10.20am**

Mr. Michael Hayden, Managing Director, Maarli Services, advised via email on Monday 23 January 2023 that Maarli Services was successful in its application to deliver the Eastern Wheatbelt Ranger Program over a two-year period. This will enable Maarli Services to have a small team of employees dedicated to maintaining the cultural and environmental land assets across the region. Mr. Hayden advised that he is looking to establish partnerships with each of the Local Governments that provided letters of support (including the Shires of Merredin, Bruce Rock, Kellerberrin, Westonia and Yilgarn) and hoped to explore regional collaboration opportunities.

Mr. Hayden will join the meeting to provide an overview of the Eastern Wheatbelt Aboriginal Ranger Service and discuss opportunities to work collectively with WEROC Shires.

#### **Comments from the meeting:**

- Mr. Hayden presented an overview of Maarli Services, a summary of which is provided below:
  - Maarli Services was established in 2016.
  - It is a for profit organisation based out of Merredin, predominantly delivering civil construction services.
  - Maarli are branching out into environmental/cultural services which is where the Eastern Wheatbelt Ranger program fits in.
  - Maarli secured \$740,000 over a two-year period from the State Government's Aboriginal Ranger Program which is administered by the Parks and Wildlife Service of the Department of Biodiversity, Conservation and Attractions.
  - Through this program Maarli will be responsible for the maintenance of land assets across 11 Shires.
  - For each of the 11 Shires Maarli have selected two-to-three reserves, which they will focus on. Generally, the larger reserves, that attract a high volume of visitors, and those with a strong cultural connection have been chosen.
  - Next steps for Maarli include developing agreements with stakeholders (including Local Governments) and continuing to grow and develop the ranger program.
- Ms. Glenice Batchelor queried how Maarli work in with other ranger programs including the one run by Wheatbelt NRM. Mr. Hayden advised that they currently do not work in with any of the other providers, but he is meeting with the CEO of Wheatbelt NRM in the near future to discuss how this could be achieved.

- Mr. Wayne Della Bosca queried whether Maarli Services were involved in controlling vermin (i.e., Emu's and Kangaroo's) on reserves. Mr. Hayden advised that this is something that they have been involved in and are able to do on a fee for service basis.

Mr. Hayden left the meeting at 11.05am and did not return.

#### **4.3 Mr. Nic Warren, Chief Executive Officer, Shire of Yilgarn**

Mr. Nic Warren as the host Council CEO provided a brief presentation on current projects and initiatives of the Shire of Yilgarn:

- The Shire have completed a brand re-design, which generated a new logo and colour scheme focusing on the constellation theme.
- They have also established a new visit Yilgarn website and are working toward a self-guided interactive walking tour of the townsite and the design of new entry statements.
- The Shire have completed Constellation Park, which included a new skate park, shade shelter with BBQ's and seating, and a playground.
- In 2022 a POX Eclipse event was held at the motor cross track. It was a "waste lander" style event that attracted 300 attendees and will be happening again this year.
- The Shire is receiving an EV charging station as part of the State Government EV Highway. It will be located at Emu Park.
- Current projects include satellite playground upgrades, a major sports complex upgrade, Covalent Lithium upgrade and seal of 113km's road, and Mineral Resources are completing a 37km road upgrade along Emu Fence Road South of the Great Eastern Highway.

### **5. MINUTES OF MEETINGS**

#### **5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 22 February 2023**

Minutes of the WEROC Inc. Board Meeting held in Kellerberrin on Wednesday 22 February 2023 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. Meeting held in Kellerberrin on Wednesday 22 February 2023 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Tony Crooks

That the Minutes of the WEROC Inc. Meeting held in Kellerberrin on Wednesday 22 February 2023 be confirmed as a true and correct record.

**CARRIED**

#### **5.2 Business Arising – Status Report as of 1 April 2023**

Actions Arising from the WEROC Inc. Board Meeting held on 22 February 2023.

Agenda Item	Action(s)	Status
5.3 Business arising	Continue to monitor progress on Wheatbelt NRM's proposal for a regional corella management coordinator and provide updates as any new information comes to light.	The Executive Officer met with the Wheatbelt NRM CEO on 28 March and on the same day emailed the Board with an outline of the discussion and a request for a financial contribution toward the corella management

		coordinator position. Further detail is provided under Agenda Item 7.1.
7.1 Golden Pipeline Heritage Trail	Query with Water Corporation if remediation of pumping stations is included within the scope of the interpretation strategy or if it will only focus on preservation of the pipeline.	The Executive Officer contacted the Water Corporation and received a response from Ms. Felicity Wood, Community Engagement Advisor, who advised that the Water Corporation is currently working to remediate several pump stations (e.g., Dedari) to manage the public health risks associated with the contamination at the sites. This is separate to the planning for pipeline renewal and the associated interpretation strategy which is only focused on the pipeline.  Ms. Woods and her colleagues working on this project will attend the June WEROC Board meeting to provide a project update.
7.3 Central Wheatbelt Visitors Centre Service Proposal	<ul style="list-style-type: none"> <li>Hold over discussions and decisions relating to this matter until the next meeting.</li> <li>Contact Australia's Golden Outback and request a costed proposal for a locally based destination development officer.</li> </ul>	The Executive Officer has been in contact with NEW Travel and Australia's Golden Outback and has had discussion with the recently formed Wheatbelt Tourism Working Group. Further detail is provided under Agenda item 7.2.
7.4 Regional Waste Coordinator	Hold over discussions and decisions relating to this matter until the next meeting.	This matter will be discussed under Agenda item 7.3.

**Recommendation:**

That the status reports as of 1 April 2023 be received.

**RESOLUTION:**

**Moved:** Mr. Wayne Della Bosca

**Seconded:** Mr. Bill Price

That the status reports as of 1 April 2023 be received.

**CARRIED**

**6. WEROC INC. FINANCE**

**6.1 WEROC Inc. Financial Report as of 31 March 2023**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 April 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

At the WEROC Inc. Board Meeting held on 2 May 2022 the budget for the financial year commencing 1 July 2022 and ending 30 June 2023 was adopted. The approved Budget for 2022-23 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual Financial contributions paid by Member Local Governments.
<b>Note 2</b>	GST received
<b>Note 3</b>	GST refunds for Q4 BAS 2021-22 and Q2 BAS 2022-23
<b>Note 4</b>	Executive Officer services for the months of June to December 2022
<b>Note 5</b>	Executive Officer travel to Board and other meetings
<b>Note 6</b>	Monthly subscription fee for Xero accounting software
<b>Note 7</b>	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2021-22 financial year
<b>Note 8</b>	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, the Customer Service Institute of Australia for the customer service excellence workshops, the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service and Australia's Golden Outback for cooperative marketing initiatives and the Perth Caravan and Camping show.
<b>Note 9</b>	Payment to PWD for .au domain name registration, 12-month hosting fee and compulsory safety upgrade
<b>Note 10</b>	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
<b>Note 11</b>	GST paid
<b>Note 12</b>	Payment to the Australian Tax Office for Q1 BAS 2022-23

**WEROC Inc.**  
**ABN 28 416 957 824**  
**1 July 2022 to 30 June 2023**

		<b>Budget 2022/2023</b>	<b>Actual to 31/03/2023</b>	<b>Notes</b>
	<b>INCOME</b>			
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$72,000.00	<b>1</b>
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	
<b>584</b>	<b>Other Income</b>	\$0.00	\$0.00	
	<b>GST Output Tax</b>	\$7,200.00	\$7,200.00	<b>2</b>
	<b>GST Refunds</b>	\$7,927.78	\$4,436.00	<b>3</b>
	<b>Total Receipts</b>	\$87,127.78	\$83,636.00	
	<b>EXPENSES</b>			
<b>1545</b>	<b>Bank Fees &amp; Charges</b>	\$0.00	\$0.00	

1661.01	WEROC Inc. Executive Services	\$34,501.50	\$22,958.17	4
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$631.99	5
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$613.62	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$680.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,938.52	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,722.15	\$4,476.68	11
	ATO Payments	\$3,668.70	\$5,399.00	12
Total Payments		\$121,612.35	\$57,685.08	
Net Position		-\$34,484.57	\$25,950.92	
OPENING CASH 1 July		\$168,194.70	\$164,322.88	
CASH BALANCE		\$133,710.13	\$190,273.80	

**Recommendation:**

That the WEROC Inc. financial report for the period 1 February 2023 to 31 March 2023, be received.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Bill Price

That the WEROC Inc. financial report for the period 1 February 2023 to 31 March 2023, be received.

**CARRIED**

## 6.2 Income & Expenditure

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 April 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

A summary of income and expenditure for the period 1 February 2023 to 31 March 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		203,906.50		
01 Feb 2023	Payment: 150 Square Pty Ltd	0.00	2,662.50	201,244.00
06 Feb 2023	Payment: 150 Square Pty Ltd	0.00	2,731.50	198,512.50
10 Feb 2023	Payment: Shire of Merredin	0.00	1,325.00	197,187.50



09 Mar 2023	Payment: 150 Square Pty Ltd	0.00	3,193.50	193,994.00
31 Mar 2023	Payment: Australia's Golden Outback	0.00	420.20	193,573.80
31 Mar 2023	Payment: Australia's Golden Outback	0.00	3,300.00	190,273.80
<b>TOTAL</b>		<b>0.00</b>	<b>13,632.70</b>	<b>190,273.80</b>
Closing Balance		<b>190,273.80</b>		

**Recommendation:**

That the WEROC Inc. summary of income and expenditure for the period 1 February 2023 to 31 March 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2023 to 31 March 2023 totalling \$13,632.70 be approved.

**RESOLUTION:**

**Moved:** Mr. Wayne Della Bosca

**Seconded:** Ms. Joanne Soderlund

That the WEROC Inc. summary of income and expenditure for the period 1 February 2023 to 31 March 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2023 to 31 March 2023 totalling \$13,632.70 be approved.

**CARRIED**

## 7. MATTERS FOR DECISION

### 7.1 Corella Management Coordinator

**Disclosure of Interest:** As per Agenda item 3.

**Date:** 1 April 2023

**Attachments:** Nil

**Consultation:** NA

**Financial Implications:** \$25,000 per annum for a three-year period

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Inc. Board Meeting held in Tammin on 5 September 2022, Dr. Karl O'Callaghan, Chief Executive Officer of Wheatbelt NRM presented a proposal for a Corella Management Coordinator. Key points of the presentation are summarised below:

- Wheatbelt NRM with assistance from Edith Cowan University completed a research report on behalf of AROC, to understand the breadth of the corella issue in the Wheatbelt.
- The key recommendation of the report was to create a coordinator position for the Wheatbelt, that would be responsible for identifying and trialling local solutions to manage the corellas. The primary customers for the coordinator position will be Local Government and CBH.
- Wheatbelt NRM are proposing that the position be co-funded by Wheatbelt Local Governments and CBH.
- Wheatbelt NRM had met with CBH, who indicated that they need time to deliberate on the amount of funding they can commit but are, in general, supportive of the proposal.

- Wheatbelt NRM requested that individual Local Governments or ROCs signal their intent to support the proposal now and once they receive a response from CBH regarding their contribution, they will advise the cost to participate.

In response to Dr. O'Callaghan's presentation the Board resolved as follows:

**RESOLUTION:**                      *Moved: Ms. Glenice Batchelor*                      *Seconded: Mr. Raymond Griffiths*

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*That WEROC Inc. are supportive of the proposal for a Corella Coordinator and will decide on any financial contribution toward the coordinator position upon further advice from Wheatbelt NRM.*

**CARRIED**

**Executive Officer Comment:**

On Tuesday 28 March 2023, the Executive Officer met with Dr. O'Callaghan to get an update on the Corella Management Coordinator proposal. Dr. O'Callaghan advised that Wheatbelt NRM have secured a commitment of \$50,000 per annum each from CBH and AROC for a three-year period and requested that WEROC consider matching this financial contribution.

Dr. O'Callaghan indicated that there is no formal agreement or scope of works for the coordinator position at this point in time as they need to understand what level of resource, they will have available to them before entering into any negotiations with the partner organisations. If WEROC were to agree to a \$50,000 per annum contribution, it was suggested that we may like to adopt the approach AROC has taken which is to split the contribution, with \$25,000 coming from the the collective funds of the of the group and the remainder being an individual Shire contribution of \$4,167 each per annum.

The Executive Officer provided the abovementioned information via email on 28 March and requested that Board Members respond with some initial thoughts prior to the next WEROC meeting. The following responses were received:

- Mr. Raymond Griffiths – Believes that Kellerberrin would support this proposal. In the previous two weeks they lost four sets of lights at the hockey oval due to the Corella's so the requested allocation of money is less than what it would cost for them to rectify the damage caused by the birds.
- Mr. Darren Mollenoyux – The Shire of Bruce Rock have sustained damage to oval lighting infrastructure and playing surfaces in January. Will take to Council meeting on 20 April for consideration however believe that Council will be supportive as the concept has previously been discussed in a Councillor Information Session held in March.
- Ms. Lisa Clack – Briefly discussed the proposal at the Council meeting on 28 March. Generally, Merredin are supportive and look forward to understanding more on the scope of the role.
- Mr. Bill Price – Currently Westonia do not have a problem with Corella's but acknowledge that the numbers are building in surrounding towns and causing havoc. Will need to take to the next Council meeting for a decision.
- Ms. Glenice Batchelor – Believes the initiative deserves support subject to Council approval. Would like to be assured that:
  - DPIRD have been approached and asked to contribute to their statutory responsibility to manage pests.
  - DBCA will contribute/support their obligations on state reserves.
  - WALGA has been approached and asked to provide support.
  - Other Wheatbelt ROC's will be included.
  - RBGs will be involved.
  - The Shire of Cunderdin will be approached to contribute.

- State NRM funding is being applied for.
- Consideration will be given to one of the Shire's hosting the position to maximise control activities.
- A breakdown of actual on-ground control activities versus coordination be provided.
- Ms. Joanne Soderlund – Queried whether NRM could provide an indication of what component/percentage of the role they foresee will be actual on the ground mitigation efforts.

The Executive Officer has forwarded the various queries on to Dr. O'Callaghan, and he will join the meeting via videoconference at 10.30am to provide a response to these and any other questions the Board may have.

**Recommendation:**

That the Board consider the request for a \$50,000 per annum contribution toward a Corella Management Coordinator for a three-year period commencing 1 July 2023, comprised of \$25,000 allocated from the WEROC consultancy budget and an individual Shire contribution of \$4,167 each per annum.

**Comments from the meeting:**

- Dr. Karl O'Callaghan joined the meeting via videoconference at 11.05am and addressed the queries sent through prior to the meeting:
  - In relation to a contribution from the Department of Primary Industries and Regional Development (DPIRD) Dr. O'Callaghan advised that he is on the Pest, Parrot and Cockatoo Strategy steering group and the consultants preparing the report are due to have it completed by the end of June 2023. The fact that DPIRD have initiated this project indicates that they are interested in the problem but there is no financial commitment from them at this stage to fund a coordinator. Any financial commitment from DPIRD is unlikely to occur in the next 12 months.
  - The Department of Biodiversity, Conservation and Attractions have not shown much interest in being involved in the pest management discussion.
  - In terms of who will host the coordinator position, this is not of great concern to Wheatbelt NRM, and they are open to suggestions on this aspect.
  - If WEROC are happy to commit, someone can be engaged relatively quickly (i.e., by the end of June 2023).
- Ms. Joanne Soderlund queried if the coordinator position would be primarily a desk-based role or if they would be on the ground implementing solutions. Dr. O'Callaghan advised that a major component of the role would be consultation with community and Local Government so he would expect that the person would be out on the road a lot. Some of the control measures (e.g., baiting) need to be licensed so the coordinator would be responsible for working through the bureaucracy to get the necessary approvals. Contractors would be engaged to implement the control measures identified; this would not be the role of the coordinator.
- Ms. Glenice Batchelor queried whether there would be a steering committee appointed to oversee the development of a framework/scope for the coordinator position. Dr. O'Callaghan advised that they were not at this stage yet but was open to suggestions on how this might work.

Dr. O'Callaghan left the meeting at 11.20am and did not return.

After Dr. O'Callaghan left the meeting, the Chair asked each Shire to provide their thoughts on the proposal:

- Mr. Bill Price advised that the Shire of Westonia support WEROC making a financial contribution but are not willing to make an individual contribution due to Westonia not having an issue with Corella's and being unlikely to in the future given that they do not have a grain facility.
- Mr. Wayne Della Bosca advised that the Shire of Yilgarn don't currently have an issue with Corella's but understand that they move, so are supportive of the proposal but would need to see some definite results to continue making a contribution after the initial trial.

- Ms. Glenice Batchelor advised that the proposal is likely to be supported by the Shire of Tammin because they are aware that if they do not act, they will have a problem. Ms. Batchelor suggested that WEROC would need to have really good input into how the program is managed for it to be effective in our area.
- Mr. Tony Crooks advised that the Shire of Bruce Rock are supportive of the proposal and believe that WEROC is the right avenue to address the issue.
- Mr. Lindon Mellor advised that the Shire of Merredin is supportive as they have a massive problem with Corella's.
- Ms. Emily Ryan advised that whilst the proposal has not been taken to the Kellerberrin Shire Council, she feels that they would be supportive.
- Discussion ensued over the individual Shire contribution, given that in addition to the annual financial outlay, Shire's would be required to fund the control activities. It was suggested that the group agree to the \$25,000 contribution from WEROC, and the Shire contribution be funding on the ground control activities.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Wayne Della Bosca

That:

- 1) WEROC commit \$25,000 per annum toward the Corella Coordination position for a three-year period.
- 2) Individual Shire contributions will be in-kind pest control activities; and
- 3) Wheatbelt NRM be requested to negotiate separately with individual Shires on any additional contributions.

**CARRIED**

## **7.2 Partnership with Town Team Movement**

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 April 2023

**Attachments:** *Attachment 1: Draft Contract with Town Team Builder*

**Consultation:** Mr. Jimmy Murphy, Co-Founder Town Team Movement

**Financial Implications:** Up to \$22,000 in the 2023-24 financial year

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Inc. Board meeting held in Kellerberrin on 22 February 2023, Town Team Movement co-founder Mr. Jimmy Murphy and Wheatbelt Town Team Builder Ms. Alyce Ventris, were scheduled to present. Due to the meeting finishing earlier than anticipated the Town Teams representatives did not arrive in time to give their presentation. The Executive Officer and Mr. Raymond Griffiths met with Mr. Murphy and Ms. Ventris separately to discuss their proposal for a partnership with WEROC.

On 23 February, the Executive Officer emailed Board Members a summary of the discussion held with Town Teams and outlining their proposal for WEROC to commit \$15,000 per annum to engage the Wheatbelt Town Team Builder one day per week commencing 1 July 2023 and, unless renewed, concluding on 30 June 2024. The following email responses were received:

- Mr. Darren Mollenoyux – Shire of Bruce Rock supportive
- Mr. Raymond Griffiths & Ms. Emily Ryan – Shire of Kellerberrin supportive
- Mr. Bill Price – Shire of Westonia supportive
- Ms. Lisa Clack – Shire of Merredin supportive

- Ms. Joanne Soderlund – Shire of Tammin supportive

Given that this represented a majority of Member Shires the Executive Officer advised Town Teams of the decision to proceed with a one-year partnership between WEROC and Town Teams.

To note, Ms. Ventris advised that in addition to the \$15,000 per annum for her time, WEROC could expect to pay an additional \$2,000 for her travel and accommodation expenses and up to \$5,000 toward Town Team events organised in the WEROC area.

#### Executive Officer Comment:

Subsequent to the decision made via email, to proceed with a Town Teams partnership, the Executive Officer met with Mr. Murphy and Ms. Ventris to discuss the best way to proceed. Mr. Murphy suggested that a direct contract arrangement with Ms. Ventris, as per the NEWROC model would be the ideal manner to formalise the partnership. A contract was drafted and sent to Members via email on 13 March 2023, for comment. Contained within the contract are the key deliverables expected of Ms. Ventris in return for WEROC's investment:

Key Accountabilities	Activities	Key Performance Indicators
1 <b>Support existing town teams.</b>	<ul style="list-style-type: none"> <li>• Inspire and support established town teams and local government leaders to identify placemaking and activation opportunities.</li> <li>• Build rapport and relationships with the leaders of the town teams.</li> <li>• Provide support and guidance to leaders of town teams to improve their confidence and skills in placemaking and activation.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular communication with the WEROC Board.</li> <li>• Number of Town Teams in the WEROC area increases.</li> <li>• Delivery and evaluation of one 'do-over' event per annum.</li> </ul>
2 <b>Establish new town teams in WEROC communities.</b>	<ul style="list-style-type: none"> <li>• Identify opportunities to align the work of existing groups including Community Resource Centres and Progress Associations with the Town Team model.</li> <li>• Establish new town teams in WEROC communities where they do not already exist.</li> <li>• Provide the support and guidance required to establish an effective town team.</li> </ul>	
3 <b>Deliver town team projects and events in WEROC communities</b>	<ul style="list-style-type: none"> <li>• Planning, delivery, and evaluation of town team events in WEROC communities.</li> <li>• Facilitation of one 'do-over' event in the WEROC region per annum.</li> <li>• Connect town teams, governments, community groups and other civic leaders with each other to achieve better community outcomes.</li> <li>• Actively seek out additional funding opportunities to support events and projects. This includes applying for and acquitting grants as required.</li> </ul>	

4	Communication and reporting	<ul style="list-style-type: none"> <li>• Provide a written report for each WEROC Board Meeting (five per annum) detailing activities undertaken and progress toward achievement of key accountabilities.</li> <li>• Attend WEROC Board meetings as requested.</li> <li>• Work with WEROC Local Governments to educate communities about community-led placemaking and support local action.</li> </ul>	
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Responses to the email of 13 March were received from the Shires of Kellerberrin, Westonia, Bruce Rock, Yilgarn and Tammin advising that there were no issues or changes required to the contract wording. Ms. Glenice Batchelor did however respond and advise that while supportive of the Town Teams idea, the preference would have been for a collaborative tourism venture coordinator proposal to go forward.

**Recommendation:**

That:

- 1) The decision made via email to enter into a partnership with the Town Team Movement for a one-year term, at a cost of \$15,000 be ratified.
- 2) The draft contract between WEROC and Wheatbelt Town Team Builder, Ms. Alyce Ventris, be endorsed.

**Comments from the meeting:**

- Members agreed to the \$15,000 partnership with the Town Team Movement, but the other costs noted (i.e., \$2,000 toward travel/accommodation and \$5,000 toward events) were of concern. It was suggested that these items should be provided in-kind rather than as a cash contribution.
- Ms. Joanne Soderlund queried the status of the Mental Health Commission partnership that was raised as an opportunity for WEROC in the initial approach from Town Teams. The Executive Officer will follow this up.

**RESOLUTION:**

**Moved:** Mr. Bill Price

**Seconded:** Ms. Emily Ryan

That:

- 1) The decision made via email to enter into a partnership with the Town Team Movement for a one-year term, at a cost of \$15,000 be ratified.
- 2) The draft contract between WEROC and Wheatbelt Town Team Builder, Ms. Alyce Ventris, be endorsed.

**CARRIED**

**7.3 Central Wheatbelt Visitors Centre Service Proposal**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** As noted in Agenda item 3.

**Date:** 1 April 2023

**Attachments:** *Attachment 2: WEROC Tourism Proposal (Commercial in Confidence)*  
*Attachment 3: Wheatbelt-AGO Tourism Destination Development Concept*

**Consultation:** Wheatbelt Tourism Working Group  
 Mr. Marcus Falconer, CEO, Australia's Golden Outback

**Financial Implications:** Unknown

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Inc. Board meeting held on 22 February 2023 the Shire of Merredin presented the WEROC Tourism Proposal. The matter was briefly discussed but decisions were deferred to allow more time for the Shire's to consider the recommendations. It was requested that prior to the next meeting the Executive Officer conduct further investigation to aid the discussions including making an approach to Australia's Golden Outback to see what a destination development officer position would entail and cost and having an initial discussion with the NEW Travel Executive Officer about the possibility of WEROC joining the Wheatbelt Way.

Following to the meeting, the Executive Officer received advice from the Shire of Kellerberrin that the proposal had been discussed with their Council and they resolved as follows:

*MIN 021/23 MOTION - Moved Cr. Leake*

*Seconded Cr. Reid*

*That Council decline all options provided by the Shire of Merredin and request if there is the option to enhance the capacity/scope of the Central Wheatbelt Visitors Centre to take up the tourism capacity requirements of WEROC.*

*CARRIED 6/0*

The Executive Officer also notes that the matter was raised with the Shire of Bruce Rock Council who resolved as follows:

*Resolution OCM Mar 23 – 11.1.2 Moved: Cr Rajagopalan Seconded: Cr Kilminster*

*That Council does not support the proposal put forward for the collaboration and direction proposed as it is not in line with the original direction of WEROC and does not believe the preferred option would provide effective benefit to Bruce Rock due to our location.*

Ms. Joanne Soderlund advised via email that the Shire of Tammin is supportive of the recommendation to investigate joining the Wheatbelt Way.

**Executive Officer Comment:**

On 27 February 2023, the Executive Officer emailed Australia's Golden Outback (AGO) CEO, Mr. Marcus Falconer, requesting a proposal for a locally based destination development officer, which had previously been discussed between the two parties. On 3 March Mr. Falconer responded and advised that since the last discussion, AGO had started developing an agritourism strategy for the region and a major focus of their resources and efforts to facilitate destination development in the Wheatbelt from July 2023 will be the implementation of that strategy. They are therefore not in a position to assist WEROC with resourcing at this time, however Mr. Falconer expressed an interest in reviewing the Shire of Merredin Tourism Proposal to see if there is any way that AGO could support WEROC's aims.

A meeting was held between Ms. Chloe Townsend, Deputy CEO at the Shire of Merredin, the WEROC Executive Officer and Mr. Falconer on 4 April 2023. Mr. Falconer indicated that he was supportive of the Shire of Merredin's recommendation to join the established Wheatbelt Way brand and saw an obvious "loop" to the trail that would incorporate the WEROC Shires. Mr. Falconer also advised that he had revisited the WEROC Tourism audit and felt that many of the recommendations could be applied more broadly to other parts of the region. He felt that of the priorities identified in the audit the short-term focus should be on the recommendations to make caravan and camping sites (both free and commercial) online bookable, getting all trails listed on Trails WA and on developing a regional caravan and camping strategy.

In addition to the discussion with AGO, the Executive Officer has participated in two meetings of the Wheatbelt Tourism Working Group, which consists of representatives from WEROC, ROE Tourism, NEW Travel, NEWROC, AGO and the Wheatbelt Business Network. This group has convened to discuss potential collaborative action and to develop a concept for destination development that meets the needs of all parties. A copy of the concept in its formative stages, is provided as an attachment. The Executive Officer has also notified NEW



Travel, of the recommendation in the Shire of Merredin's proposal for WEROC Shires to join the Wheatbelt Way. The NEW Travel Executive have met to consider this proposition and will provide a response before 26 April to assist with our discussions.

**Recommendation:**

That the information as presented in the agenda, and to be provided at the meeting, be discussed and next steps agreed.

**Comments from the meeting:**

- The Executive Officer provided an overview of the developments that have taken place since the last meeting and raised several questions relating to the proposal.
- Given that the Shire of Merredin CEO, Ms. Lisa Clack was not present to respond to the queries and her Proxy for this meeting, Mr. Lindon Mellor, was not familiar with the content, the item was deferred for discussion at the next meeting.
- The Executive Officer will email Mr. Mellor with the queries arising and report back to the Board once a response is received.

No formal motion was passed.

#### **7.4 WEROC Regional Waste Coordinator**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 April 2023

**Attachments:** Attachment 4: WEROC Waste Management Options Paper

**Consultation:** Nil

**Financial Implications:** To be determined.

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Inc. Board meeting held on 22 February 2023, Mr. Daniel Hay-Hendry, Manager Projects & Assets at the Shire of Merredin provided an overview of the WEROC Waste Management Options Paper. The matter was briefly discussed but decisions were deferred to allow more time for the Shire's to consider the recommendations.

**Executive Officer Comment:**

Following the meeting, the Executive Officer received advice from Ms. Joanne Soderlund that the Shire of Tammin are supportive of the interim recommendations as a starting point to progress the Strategic Waste Management Plan.

The Shire of Bruce Rock discussed the options paper and resolved as follows:

*Moved: Cr Rajagopalan Seconded: Cr Kilminster*

*Supports the proposal from Shire of Merredin and options to progress the Regional Waste Strategy, however confirming that whilst Bruce Rock requests to participate it will not be requiring access to the regional site for at least 12 years, with funding models for this to be further considered.*

The Shire of Kellerberrin also discussed the proposal and resolved as follows:

*MIN 020/23 MOTION - Moved Cr. Gardiner*

*Seconded Cr. Ryan*

*That Council support the following Interim, Short-term and Medium term solutions for Regional Waste within WEROC Councils;*

*Interim Recommendations are that WEROC:*

1. *Endorse the WEROC Strategic Waste Management Plan, subject to:*
  - (a) Noting the inaccuracies in the waste generation data presented; and,*
  - (b) Accepting the proposed amendments to the implementation of the priorities outlined within the WEROC Waste Management Option Paper submitted by the Shire of Merredin (this report).*
2. *Endorse the WEROC Landfill Consolidation – Scenario Assessment Report and endorse Option 2: implementation of two regional landfills located at Merredin and Southern Cross, subject to;*
  - (a) Accepting the proposed amendments to the implementation of the priorities outlined within the WEROC Waste Management Option Paper submitted by the Shire of Merredin (this report); and*
  - (b) Note that with the change to a gate-fee model, each WEROC member Council will be responsible for the cost associated with the implementation of the priorities associated with their own waste management operations and sites.*
3. *Shires of Merredin and Yilgarn develop an interim gate fee to allow the disposal of municipal waste from WEROC member Councils with waste disposal capacity issues by April 2023.*
4. *Commence discussions with Avon Waste regarding interim operational options, including a review of kerbside collection days within the WEROC region to enable the efficient servicing of WEROC member Councils and disposal at one of the proposed regional landfill sites (April 23) to align with budget and fees and charges.*

*Short-term Recommendations are that WEROC:*

1. *Implement actions 2 to 9 inclusive of Appendix 1 – Gantt Chart Proposed Revised Order of Works; and Notes that;*
  - a. The funding model for the Regional Waste Coordinator and relevant gate-fee will be developed during this phase of works, and will need to be agreed by the WEROC Councils prior to the implementation of any required capital works.*
  - b. Some Councils may progress Action 10, should they have internal capability to do so; and*
  - c. The Shires of Merredin and Yilgarn will be required to complete the short-term priority actions in advance of the other WEROC member Councils to enable the transition to two regional landfill sites.*

*Medium-term Recommendations are that WEROC:*

1. *Implement actions 10-19 inclusive of Appendix 1 – Gantt Chart Proposed Revised Order of Works; and*
2. *Notes;*
  - a. The employment of the Regional Waste Coordinator should be progressed prior to the commencement of these actions.*
  - b. The Regional Waste Coordinator will review and update the SWMP and associated implementation plan for the review and endorsement of WEROC during this stage.*

CARRIED 6/0

**Recommendation:**

That the Board discuss the Shire of Merredin proposal and agree on next steps.

**Comments from the meeting:**

- The Chair asked each Shire to provide feedback on the Shire of Merredin's proposal. A summary of the responses is provided below:
  - The Shire of Yilgarn know what they need to do and have their own separate set of actions to proceed with. They are happy to bypass the engagement of a regional waste coordinator until the priority actions have been implemented and the role becomes a matter of data collection and community engagement.
  - The Shire of Westonia is happy with the recommendations and will work closely with the Shire of Yilgarn in the transition of their waste facility to a transfer station.
  - The Shire of Tammin is happy to support the recommendations.
  - The Shire of Bruce Rock believes the Shire of Merredin have produced a very thorough document and are happy to support the recommendations.
  - As per the Council resolution noted in the Agenda, the Shire of Kellerberrin is supportive of the recommendations.

**RESOLUTION:**

**Moved:** Mr. Tony Crooks

**Seconded:** Ms. Emily Ryan

That the WEROC Inc. Board adopt the interim, short-term, and medium-term recommendations as outlined in the Shire of Merredin's, WEROC Waste Management Options Report.

**CARRIED**

**7.5 WEROC Inc. Budget 2022-23**

The WEROC Inc. Constitution states that:

*17.3 The Board will prepare and approve the annual budget at least 1 month before the end of the financial year.*

As the next scheduled meeting of the WEROC Inc. Board is in late June, to adhere to the rules of our Association, a draft budget for WEROC Inc. for the financial year commencing 1 July 2023 and ending 30 June 2024 has been prepared and is presented for the Board's consideration.

The proposed budget assumes that the \$12,000 (Ex. GST) annual subscription per Member Council will remain consistent with previous years. On the matter of subscriptions, the WEROC Inc. Constitution does not specify the amount of the annual subscription rather it states:

*10.1 Annual Subscriptions: Members are not required to pay a membership fee or annual subscription but may be required to pay an annual financial contribution as determined by the Association with such contributions to be in equal shares.*

Under the proposed budget, it is anticipated that WEROC Inc. will have a cash balance of \$144, 229.39 on 30 June 2024.

**BUDGET NOTES**

**Income**

- A. The draft budget assumes that the annual subscription amount will be retained at \$12,000 (Ex. GST) per Member Council.
- B. The Consultancy and Project Reserve is now incorporated into the General Subscription.
- C. The Westpac Community Solution One Account no longer pays interest.
- D. GST on General Subscriptions.
- E. GST refunds have been calculated based on estimates of GST Input and Output Tax for each quarter.

## Expenditure

1. The Westpac Community Solution One Account does not incur any fees and therefore no fees have been budgeted for.
2. Proposed budget is based on the Executive Officer's contracted hours (550) and rate of pay (\$62.73 Ex. GST).
3. Budget based on anticipated travel for the Executive Officer to attend five Board Meetings at the contracted rate of 0.68c (Ex. GST) per km.
4. Current contract expires on 1 March 2024 therefore a provision has been made for recruitment of an Executive Officer.
5. The proposed budget for Financial Services includes the monthly subscription fee for Xero accounting software (\$68.18 Ex. GST) and a small allocation for any miscellaneous financial assistance required from an Accountant.
6. The financial services audit allocation is based on the accepted quote of Audit Partners Australia for \$950+GST and an allowance for disbursements.
7. This allocation enables WEROC Inc. to engage consultants and to undertake special projects. Co-operative marketing initiatives are also allocated to this budget line item. The budgeted amount includes \$7,000 for marketing (actual spend in 2022-23 was \$6,136), \$22,000 for Town Teams (\$15,000 for wages, \$2,000 for travel and \$5,000 for events) and \$25,000 for the co-contribution toward the Corella Management Coordinator. The remaining allocation is an allowance for new projects.
8. The allocation for the management of the WEROC Inc. website is based on the Code Research Australia hosting fee of \$35 (Ex. GST) per month. The hosting fee is currently paid up until October 2023. The WEROC domain name was renewed in March 2022 and is paid up until 8 June 2025.
9. Host Council's will generally cover all meeting expenses. A small allocation is provided for any unforeseen meeting costs.
10. The proposed budget allocation for insurance is based on previous years quote from Local Community Insurance, with an allowance for premium increases for the following forms of insurance cover:
  - Public & Products Liability
  - Associations and Officials Liability
  - Workers Compensation
  - Personal Accident – Volunteers
  - Cyber Insurance
11. A small allocation is made for legal expenses to cover any eventuality.
12. A small allocation is made for any miscellaneous items.
13. GST Input Tax is calculated on budgeted expenditure items subject to GST.
14. ATO payments have been calculated based on estimates of GST Input and Output Tax for each quarter.

## WEROC Inc.

ABN 28 416 957 824

## DRAFT BUDGET 2023-2024

		Budget 2022/2023	Actual to 31/03/2023	Estimated Income/Exp enditure to 30 June	Proposed Budget 2023-2024	Notes
	<b>INCOME</b>					
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$72,000.00	\$72,000.00	\$72,000.00	A
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	\$0.00	\$0.00	B
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	\$0.00	\$0.00	C

584	Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	D
	GST Refunds	\$7,927.78	\$4,436.00	\$5,713.00	\$5,083.15	E
	<b>Total Receipts</b>	<b>\$87,127.78</b>	<b>\$83,636.00</b>	<b>\$84,913.00</b>	<b>\$84,283.15</b>	
	<b>EXPENSES</b>					
1545	Bank Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	1
1661.01	WEROC Inc. Executive Services	\$34,501.50	\$22,958.17	\$31,808.38	\$34,500.00	2
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$631.99	\$971.99	\$1,000.00	3
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	\$0.00	\$1,000.00	4
1687	WEROC Financial Services Accounting	\$1,000.00	\$613.62	\$818.16	\$1,000.00	5
1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	\$931.00	\$1,050.00	6
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	\$16,056.10	\$60,000.00	7
1850	Management of WEROC Website	\$360.00	\$680.00	\$680.00	\$420.00	8
1801	WEROC Meeting Expenses	\$500.00	\$0.00	\$0.00	\$500.00	9
1851	WEROC Insurance	\$6,000.00	\$5,938.52	\$5,938.52	\$6,300.00	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	11
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	\$0.00	\$300.00	12
3384	GST Input Tax	\$10,722.15	\$4,476.68	\$5,416.16	\$10,807.00	13
	ATO Payments	\$3,668.70	\$5,399.00	\$5,399.00	\$2,393.33	14
	<b>TOTAL PAYMENTS</b>	<b>\$121,612</b>	<b>\$57,685.08</b>	<b>\$68,019.31</b>	<b>\$121,270.33</b>	
	<b>Net Position</b>	<b>-\$34,484.57</b>	<b>\$25,950.92</b>	<b>\$16,893.70</b>	<b>-\$36,987.18</b>	
	<b>OPENING CASH 1 July</b>	<b>\$168,194.70</b>	<b>\$164,322.88</b>	<b>\$164,322.88</b>	<b>\$181,216.58</b>	
	<b>CASH BALANCE</b>	<b>\$133,710.13</b>	<b>\$190,273.80</b>	<b>\$181,216.58</b>	<b>\$144,229.39</b>	

**Recommendation:**

That the WEROC Inc. draft budget for the year ending 30 June 2024, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

**RESOLUTION:**

**Moved:** Ms. Joanne Soderlund

**Seconded:** Mr. Wayne Della Bosca

That the WEROC Inc. draft budget for the year ending 30 June 2024, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

**CARRIED**

**7.6 Discussion and Decisions Arising from the Presentation by Ms. Susan Hall**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 April 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

Following the presentation from Ms. Susan Hall it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Ms. Susan Hall be considered, and the matter discussed.

**Comments from the meeting:**

- It was noted that WEROC need to look at ways of better utilizing both the Wheatbelt Development Commission and Regional Development Australia Wheatbelt (RDAW).
- Currently RDAW are assisting the Shire of Bruce Rock with an economic development strategy, based off the WALGA model.
- Mr. Wayne Della Bosca noted that housing supply issues are becoming critical and could be an area that WEROC requests more assistance with from WDC.
- Mr. Darren Mollenoyux suggested that WEROC request a more detailed report on where the WDC is at on their housing analysis and ask if they can support WEROC in conducting a housing analysis like the one being completed in the southern Wheatbelt.

**RESOLUTION:** **Moved:** Mr. Wayne Della Bosca **Seconded:** Ms. Joanne Soderlund

That WEROC Inc. request assistance from the Wheatbelt Development Commission in undertaking a housing analysis.

**CARRIED**

**7.7 Discussion and Decisions Arising from the Presentation by Mr. Michael Hayden**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 April 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

Following the presentation from Mr. Michael Hayden it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Mr. Michael Hayden be considered, and the matter discussed.

**Comments from the meeting:**

- Based on the information presented by Mr. Hayden it was felt that individual discussions need to be held between the Shires and Maarli Services.
- It was requested that the Executive Officer:

- a) Contact Wheatbelt NRM to question what their proposal for a ranger service, through the FRRR drought funding entails; and
- b) Write to Mr. Hayden to thank him for his presentation and request that he contact Shire's individually to discuss the sites they have selected for coverage under the Eastern Wheatbelt Ranger Service and what services they propose to provide at each site.

**RESOLUTION:**                      **Moved:** Mr. Wayne Della Bosca                      **Seconded:** Mr. Bill Price

That Mr. Michael Hayden be requested to contact Shire's individually to discuss the sites they have selected for coverage under the Eastern Wheatbelt Ranger Service, and what services they propose to provide at each site.

**CARRIED**

## **8. EMERGING ISSUES**

NIL

## **9. OTHER MATTERS (FOR NOTING)**

### **9.1 Wheatbelt Medical Student Immersion Program**

The 2023 Wheatbelt Medical Student Immersion Program took place during the week of 14-17 March. This year the Executive Officer provided support to the academics and students staying in Merredin. On Thursday 6 April, a debrief was held with all staff who participated in the program. A summary of the feedback is provided below:

- **Narrogin** (although outside the WEROC region some of the points raised may be valid): It was felt that the visit was not as well organized as previous years. For a couple of the scheduled activities, people did not know that they were coming. They found it disappointing that there was no contact with the local GP's and were confused that they were able to visit an aged care facility but not the hospital. They hope that next year the program will incorporate a GP visit/discussion and a hospital visit.
- **Kellerberrin**: The visit went well generally, there were no major issues. The academic staff noted that they were staying at the caravan park and because there was no administrative support for Kellerberrin they did not have access to a vehicle, which made it difficult for them to get around. They would recommend staying at the hotel in future years. Some of the outdoor activities took place during the heat of the day and they suggest scheduling these for the morning in future years. Next year they would like to be able to visit the hospital.
- **Bruce Rock**: Overall went really well, would not change any of the activities. Would suggest scheduling a visit from the Aboriginal Health team from Merredin into the program for next year. Need to change how we recruit billet families in future years. One family in Bruce Rock had 6 students, which is too many. Would suggest engaging a community liaison person (volunteer) in each town to be responsible for recruiting billet families. This approach was previously used and worked well.
- **Southern Cross**: Heat was a limiting factor – some of the activities were barely engaged in due to the heat. Would suggest not visiting the wildlife sanctuary in future years. Believe that there needs to be a local liaison in each town to drive recruitment of billet families.
- **Merredin**: All scheduled activities ran smoothly. There were a couple of issues that arose with students that had to be dealt with during the week but nothing that directly related to the organizing of the program.
- **Rural Health West**: As the principal program organizers they felt that this year the itineraries were the best planned/confirmed to date. Co-ordinating both the Notre Dame and Curtin visits at the same time was very challenging and they would like to explore the option of hosting them at different times



in future years. They feel that there needs to be a different approach to recruiting families in future years.

There was no feedback provided on the Westonia visit during the debrief.

## **9.2 Stronger Communities Programme – Round 8**

The [Stronger Communities Programme](#) supports the Australian Government’s commitment to deliver social benefits in communities across Australia. The program intends to encourage and support participation in local projects, improve local community participation and contribute to vibrant and viable communities. Round 8 of the program aims to support communities to recover from the widespread impacts of adverse weather events and current economic pressures.

For this round, grant funding will be up to 100% of eligible project costs except for local governing bodies where grant funding will be up to 50% of eligible project costs.

Community consultation is a critical element of the program. In consultation with their community, each MP must identify potential applicants and projects in their electorate and invite them to apply for a grant. Invited applications will be assessed against the program’s eligibility criteria through a closed non-competitive process.

Each electorate has total funding of up to \$150,000 that can be allocated to small capital projects. Each project can receive up to \$20,000. A maximum of 20 projects will be funded in each electorate. The closing date for the current round is Wednesday 10 May.

## **9.3 Co-Operative Marketing Activity**

**Attachment 5:** *Wheatbelt Co-Op Digital Activity Reporting*

**Attachment 6:** *Wheatbelt Co-Op Autumn Campaign 2023*

At the WEROC Inc. Board meeting held on 2 May 2022, a contribution of \$3,000 +GST toward the Wheatbelt local tourism group co-funding campaign for 2022-23 was endorsed. The contribution from WEROC was matched by Roe Tourism, NEW Travel and Pioneers Pathway resulting in a pooled fund of \$12,000 for marketing which was matched by Australia’s Golden Outback to achieve a total \$24,000 +GST marketing spend for 2022/23.

With this funding AGO conducted a wildflower activity campaign in July and August 2022, which included print advertisements in the West Australian newspaper and Australian Traveller magazine, and an online social media campaign. The results of this activity are summarised in the report provided as Attachment 5 to this agenda.

AGO also conducted a shoulder season campaign in February and March 2023. They created a concept for “Wheatbelt Weekends” which aimed to target a younger market than the traditional visitor to our region as well as families. The shoulder season campaign included radio ads and live reads over a three-week period, paid social media advertising over a three-week period and an organic takeover of AGO’s social media accounts for one week. The Wheatbelt Weekends concept can be viewed on the AGO website <https://www.australiasgoldenoutback.com/wheatbelt-weekends>.

The Autumn campaign report is provided as Attachment 6. For interest’s sake, Google analytics for the WEROC website indicates that there were 160 page views in February and 168 in March this year, compared to 93 in February 2022 and 137 in March 2022.

## **10. FUTURE MEETINGS**

The approved schedule of meetings for 2023 is as follows:

Date	Time	Host Council
Wednesday 22 February 2023	9.30am	Kellerberrin

Wednesday 26 April 2023	9.30am	Yilgarn
Wednesday 28 June 2023	9.30am	Tammin
Wednesday 30 August 2023	9.30am	Merredin
Wednesday 29 November 2023	9.30am	Westonia

The next meeting will be held in Tammin on Wednesday 28 June 2023.

## **11. CLOSURE**

There being no further businesses the Chair closed the meeting at 12.38pm.

**SHIRE OF YILGARN**

**MONTHLY FINANCIAL STATEMENTS  
FOR THE MONTH ENDED 30 APRIL 2023**

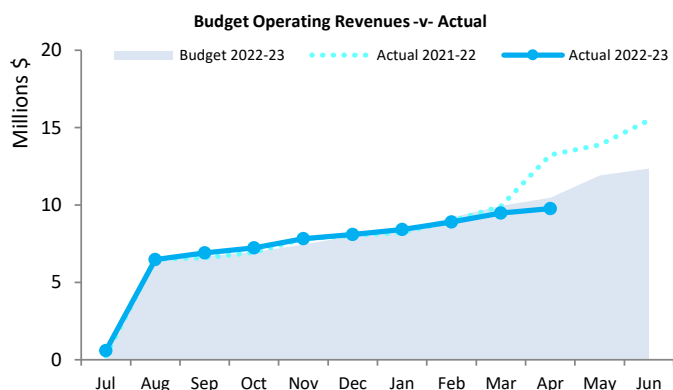


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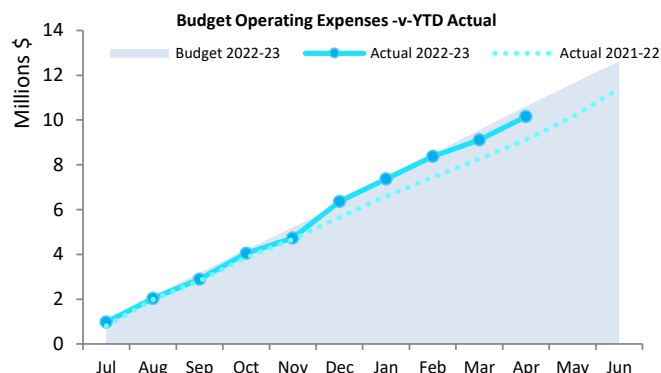
Statement of Financial Activity by Nature or Type	6
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## OPERATING ACTIVITIES

### OPERATING REVENUE

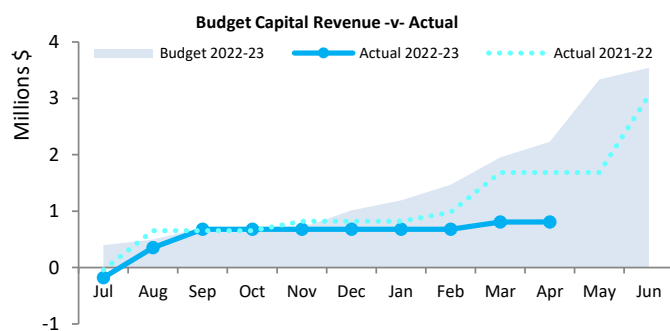


### OPERATING EXPENSES

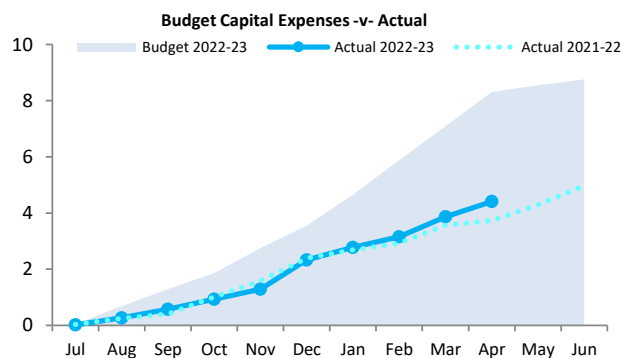


## INVESTING ACTIVITIES

### CAPITAL REVENUE



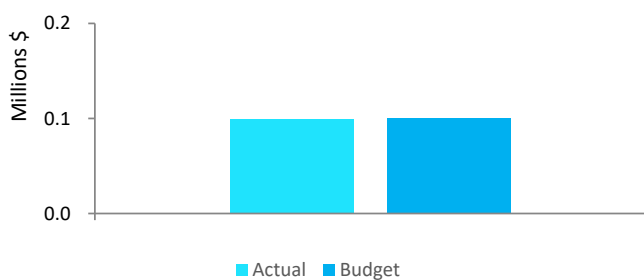
### CAPITAL EXPENSES



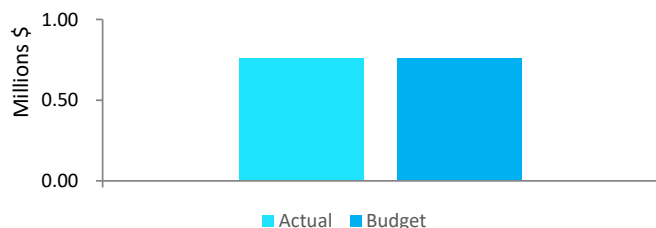
## FINANCING ACTIVITIES

### BORROWINGS

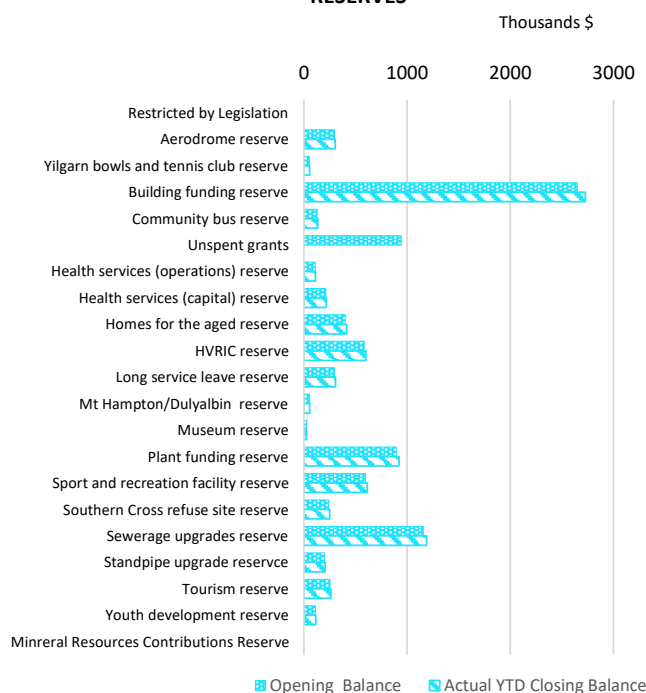
#### Principal Repayments



#### Principal Outstanding



### RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.21 M	\$4.21 M	\$3.69 M	(\$0.52 M)
Closing	(\$0.06 M)	\$1.68 M	\$3.83 M	\$2.15 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$13.16 M	% of total
Unrestricted Cash	\$4.65 M	35.3%
Restricted Cash	\$8.51 M	64.7%
Refer to Note 2 - Cash and Financial Assets		

Total payables		
	(\$0.00 M)	% Outstanding
Trade Payables	\$0.01 M	
0 to 30 Days	\$0.01 M	77.2%
30 to 60 Days	\$0.00 M	0%
Over 60 Days	\$0.00 M	22.9%
Refer to Note 5 - Payables		

Receivables		
	\$0.72 M	% Collected
Rates Receivable	\$0.34 M	92.7%
Trade Receivable	\$0.38 M	% Outstanding
0 to 30 Days	\$0.30 M	86.5%
Over 30 Days	\$0.09 M	25.5%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.34 M	\$1.18 M	\$2.74 M	\$1.56 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$4.16 M	% Variance
YTD Budget	\$4.20 M	(0.9%)
Refer to Statement of Financial Activity		

Operating Grants and Contributions		
YTD Actual	\$1.67 M	% Variance
YTD Budget	\$1.71 M	(2.3%)
Refer to Note 12 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$2.00 M	% Variance
YTD Budget	\$1.57 M	27.1%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.70 M)	(\$3.66 M)	(\$3.19 M)	\$0.47 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.43 M	%
Adopted Budget	\$0.50 M	(14.8%)
Refer to Note 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$4.52 M	% Spent
Adopted Budget	\$8.75 M	51.7%
Refer to Note 7 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.81 M	% Received
Adopted Budget	\$3.54 M	22.7%
Refer to Note 7 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.10 M	(\$0.05 M)	\$0.60 M	\$0.64 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	(\$0.10 M)
Interest expense	(\$0.01 M)
Principal due	\$0.76 M
Refer to Note 8 - Borrowings	

Reserves	
Reserves balance	\$8.51 M
Interest earned	\$0.25 M
Refer to Note 10 - Cash Reserves	

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	(\$0.00 M)
Principal due	\$0.01 M
Refer to Note 9 - Lease Liabilities	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2023

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**BY NATURE OR TYPE**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(d)	4,209,114	4,209,114	<b>3,687,415</b>	(521,699)	(12.39%)	▼
<b>Revenue from operating activities</b>							
Rates		4,196,740	4,196,740	<b>4,158,799</b>	(37,941)	(0.90%)	
Operating grants, subsidies and contributions	12	2,130,466	1,794,781	<b>1,670,112</b>	(124,669)	(6.95%)	
Fees and charges		2,053,126	1,571,458	<b>1,997,000</b>	425,542	27.08%	▲
Interest earnings		381,255	68,530	<b>394,352</b>	325,822	475.44%	▲
Reimbursements		83,423	72,274	<b>98,122</b>	25,848	35.76%	
Other revenue		638,600	534,130	<b>593,893</b>	59,763	11.19%	▲
Profit on disposal of assets	6	26,462	26,460	<b>26,840</b>	380	1.44%	
		<b>9,510,072</b>	<b>8,264,373</b>	<b>8,939,118</b>	674,745	8.16%	
<b>Expenditure from operating activities</b>							
Employee costs		(3,388,140)	(2,698,550)	<b>(2,578,551)</b>	119,999	4.45%	
Materials and contracts		(3,055,520)	(2,637,091)	<b>(1,947,470)</b>	689,621	26.15%	▼
Utility charges		(878,215)	(721,630)	<b>(652,015)</b>	69,615	9.65%	
Depreciation on non-current assets		(4,651,049)	(3,288,059)	<b>(3,881,699)</b>	(593,640)	(18.05%)	▼
Interest expenses		(8,967)	(8,966)	<b>(10,499)</b>	(1,533)	(17.10%)	
Insurance expenses		(333,166)	(322,246)	<b>(341,781)</b>	(19,535)	(6.06%)	
Other expenditure		(834,102)	(666,302)	<b>(632,311)</b>	33,991	5.10%	
Loss on disposal of assets	6	(259,490)	(257,071)	<b>(111,460)</b>	145,611	56.64%	▲
		<b>(13,408,649)</b>	<b>(10,599,915)</b>	<b>(10,155,786)</b>	444,129	(4.19%)	
Non-cash amounts excluded from operating activities	1(a)	4,238,578	3,518,670	<b>3,961,331</b>	442,661	12.58%	
<b>Amount attributable to operating activities</b>		<b>340,001</b>	<b>1,183,128</b>	<b>2,744,663</b>	1,561,535	131.98%	
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	3,541,599	2,206,282	<b>808,620</b>	(1,397,662)	(63.35%)	▼
Proceeds from disposal of assets	6	500,700	0	<b>426,846</b>	426,846	0.00%	
Payments for property, plant and equipment and infrastructure	7	(8,746,864)	(5,869,602)	<b>(4,521,914)</b>	1,347,688	22.96%	▲
		<b>(4,704,565)</b>	<b>(3,663,320)</b>	<b>(3,286,448)</b>	376,872	(10.29%)	
Non-cash amounts excluded from investing activities	1(b)	0	0	<b>91,978</b>	91,978	0.00%	
<b>Amount attributable to investing activities</b>		<b>(4,704,565)</b>	<b>(3,663,320)</b>	<b>(3,194,470)</b>	468,850	(12.80%)	
<b>Financing Activities</b>							
Transfer from reserves	10	1,112,469	0	<b>951,225</b>	951,225	0.00%	
Payments for principal portion of lease liabilities	9	(6,592)	0	<b>(6,592)</b>	(6,592)	0.00%	
Repayment of debentures	8	100,190	(48,156)	<b>(99,510)</b>	(51,354)	(106.64%)	
Transfer to reserves	10	(1,110,119)	0	<b>(249,693)</b>	(249,693)	0.00%	
<b>Amount attributable to financing activities</b>		<b>95,948</b>	<b>(48,156)</b>	<b>595,430</b>	643,586	(1336.46%)	
<b>Closing funding surplus / (deficit)</b>	1(d)	<b>(59,502)</b>	<b>1,680,766</b>	<b>3,833,038</b>	2,152,272	(128.05%)	

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 June 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2023 Closing
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	6	(26,462)	(26,460)	(26,840)	(26,842)
Movement in pensioner deferred rates (non-current)				(4,993)	(4,993)
Add: Loss on asset disposals	6	259,490	257,071	111,460	113,879
Add: Depreciation on assets		4,005,550	3,288,059	3,881,699	4,599,190
<b>Total non-cash items excluded from operating activities</b>		<b>4,238,578</b>	<b>3,518,670</b>	<b>3,961,331</b>	<b>4,681,234</b>

**(b) Non-cash items excluded from investing activities**

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

**Adjustments to investing activities**

Capitalised depreciation				91,978	0
<b>Total non-cash amounts excluded from investing activities</b>		<b>0</b>	<b>0</b>	<b>91,978</b>	<b>0</b>

**(c) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

**Adjustments to net current assets**

		Last Year Closing 30 June 2022	Year to Date 30 April 2023
Less: Reserves - restricted cash	10	(9,215,647)	(8,514,115)
Add: movement in non-current borrowings	8	96,588	(2,922)
Add: Lease liabilities	9	9,260	(950)
<b>Total adjustments to net current assets</b>		<b>(9,109,799)</b>	<b>(8,517,987)</b>

**(d) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents	2	14,263,518	13,161,073
Rates receivables	3	532,085	340,359
Receivables	3	355,230	380,976
Other current assets	4	233,462	36,654

**Less: Current liabilities**

Payables	5	(1,005,802)	959
Borrowings	8	(96,588)	2,922
Contract liabilities	11	(1,004,129)	(1,013,235)
Lease liabilities	9	(9,260)	950
Provisions	11	(471,302)	(471,302)
<b>Less: Total adjustments to net current assets</b>	1(c)	<b>(9,109,799)</b>	<b>(8,517,987)</b>

**Closing funding surplus / (deficit)**

**3,687,415      3,921,369**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months.

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Cash on hand		1,350		1,350			
Muni funds - bank working acc	Cash and cash equivalents	42,954		42,954	WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	1,764,706		1,764,706	WBC	1.35%	
Muni funds - investment account (31 days)	Cash and cash equivalents	1,337,921		1,337,921	WBC	4.10%	(rolling 31 day)
Muni funds - investment account (60 days)	Cash and cash equivalents	1,500,000		1,500,000	WBC	4.25%	(rolling 60 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents		8,514,142	8,514,142	WBC	4.60%	(rolling 90 day)
<b>Total</b>		<b>4,646,931</b>	<b>8,514,142</b>	<b>13,161,073</b>			
<b>Comprising</b>							
Cash and cash equivalents		4,646,931	8,514,142	13,161,073			
		<b>4,646,931</b>	<b>8,514,142</b>	<b>13,161,073</b>			

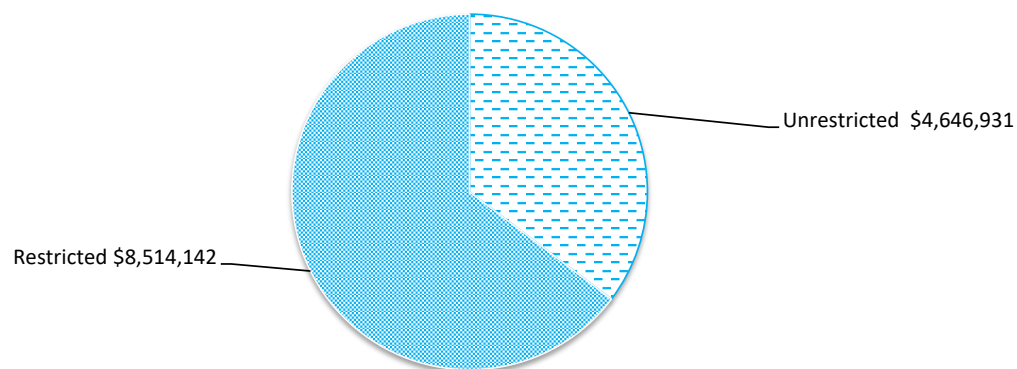
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

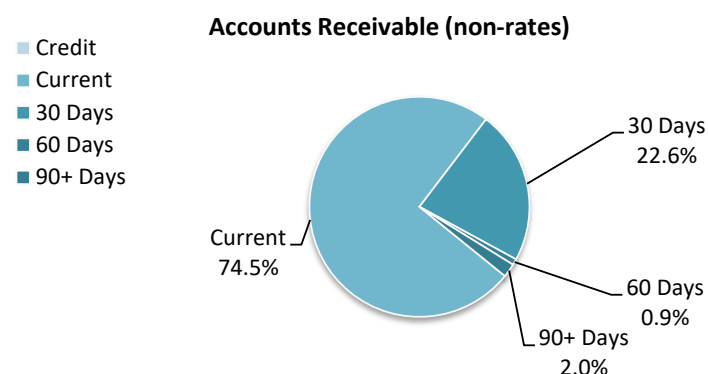
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2022	30 Apr 2023
	\$	\$
Opening arrears previous years	818,187	532,085
Levied this year	4,051,369	4,158,799
Less - collections to date	(4,337,471)	(4,350,525)
Gross rates collectable	<b>532,085</b>	<b>340,359</b>
<b>Net rates collectable</b>	<b>532,085</b>	<b>340,359</b>
% Collected	89.1%	92.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	249,893	75,666	2,986	6,756	335,302
Percentage	0.0%	74.5%	22.6%	0.9%	2.0%	
<b>Balance per trial balance</b>						
Sundry receivable						335,302
GST receivable						50,126
Allowance for impairment of receivables from contracts with customers						(4,452)
<b>Total receivables general outstanding</b>						<b>380,976</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

#### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 April 2023
<b>Other current assets</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Inventory</b>				
Fuel	47,225	-	(10,571)	36,654
<b>Other Assets</b>				
Accrued income	7,506	0	(7,506)	0
<b>Contract assets</b>				
Contract assets	178,731	0	(178,731)	0
<b>Total other current assets</b>	<b>233,462</b>	<b>0</b>	<b>(196,808)</b>	<b>36,654</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

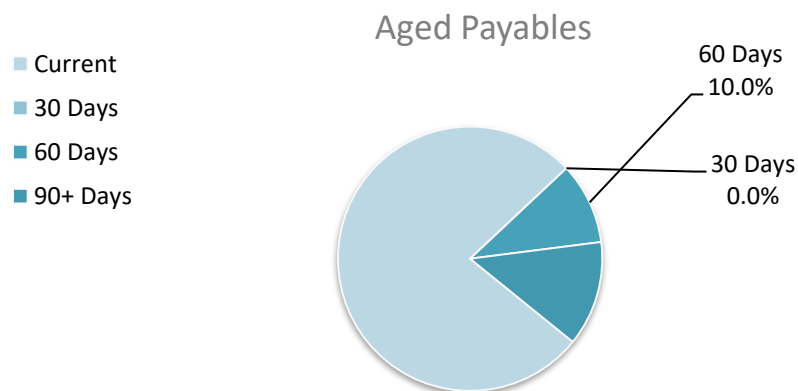
**OPERATING ACTIVITIES  
NOTE 5  
PAYABLES**

Payables - trade	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - trade	11,045	0	1,429	1,840	14,313
Percentage	77.2%	0%	10%	12.9%	
<b>Balance per trial balance</b>					
Sundry creditors					56,475
ATO liabilities					(57,434)
<b>Total payables general outstanding</b>					<b>(959)</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Recreation and culture</b>								
	1881 - Ride on mower	19,670	6,000	0	(13,670)	0	0	0	0
	2012 - Fuso Canter light tip truck	48,710	25,000	0	(23,710)	48,713	40,909	0	(7,804)
	2037 - Toyota Hilux single cab ute	29,522	30,000	478	0	31,053	40,000	8,947	0
	1894 - Isuzu SX single cab ute	14,829	19,700	4,871	0	15,078	14,091	0	(987)
	1878 - Elevated working platform	16,554	5,000	0	(11,554)	16,571	7,273	0	(9,298)
	<b>Transport</b>								
	1994 - John Deer Grader	197,400	75,000	0	(122,400)	200,113	145,500	0	(54,613)
	2006 - Dynapac Roller	86,056	30,000	0	(56,056)	98,680	46,800	0	(51,880)
	1818 - Roadwest Tandem Dolly	20,196	5,000	0	(15,196)	0	0	0	0
	2039 - Toyota Landcruiser LC70 ute	44,577	50,000	5,423	0	0	0	0	0
	2040 - Toyota Landcruiser LC70 ute	48,296	50,000	1,704	0	0	0	0	0
	2048 - Toyota Hilux SR5	35,978	40,000	4,022	0	37,177	44,091	6,914	0
	2050 - Toyota Landcruiser LC70 ute	47,436	45,000	0	(2,436)	0	0	0	0
	<b>Other property and services</b>								
	2015 - Toyota RAV4	21,139	15,000	0	(6,139)	21,831	19,091	0	(2,740)
	2063 - Toyota Prado	55,036	65,000	9,964	0	56,342	69,091	12,749	0
	2 - Toyota Hilux	48,329	40,000	0	(8,329)	0	0	0	0
		<b>733,728</b>	<b>500,700</b>	<b>26,462</b>	<b>(259,490)</b>	<b>525,557</b>	<b>426,846</b>	<b>28,610</b>	<b>(127,322)</b>

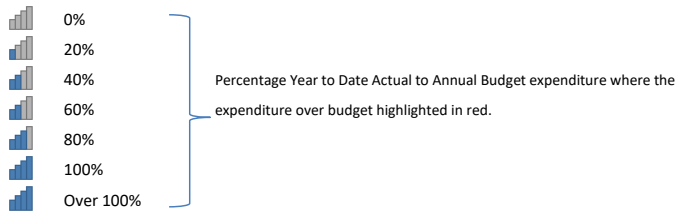
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (SUMMARY)**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	2,398,751	1,333,966	<b>482,472</b>	(851,494)
Furniture and equipment	40,000	30,000	<b>10,530</b>	(19,470)
Plant and equipment	2,004,200	972,880	<b>1,402,092</b>	429,212
Infrastructure - roads	3,587,413	3,021,262	<b>2,585,970</b>	(435,292)
Infrastructure - other	716,500	511,494	<b>40,850</b>	(470,644)
<b>Payments for Capital Acquisitions</b>	<b>8,746,864</b>	<b>5,869,602</b>	<b>4,521,914</b>	<b>(1,347,688)</b>

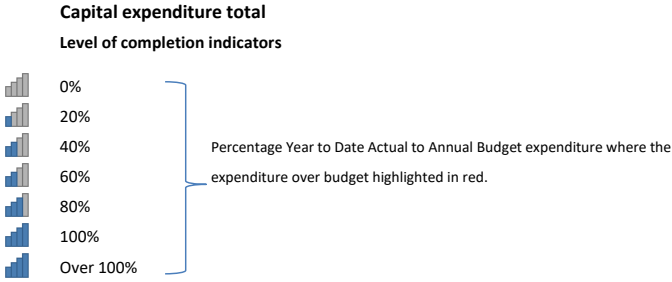
Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
<b>Land and buildings</b>					
E07451	Southern Cross medical centre, genset with security fencing	30,000	30,000	32,794	2,794
J08401	Homes For The Aged Units 1 & 2, carport and fence	19,101	-	725	725
J08402	Homes For The Aged Units 3 & 4, carport and fence	19,124	-	-	-
J08403	Homes For The Aged Units 5 & 6, carport and fence	23,113	-	2,704	2,704
J08404	Homes For The Aged Units 7 & 8, carport and fence	19,054	-	-	-
J08405	Homes For The Aged Units 9 & 10, carport and fence	19,054	-	-	-
J08406	Homes For The Aged Units 11 & 12, carport and fence	16,577	4	-	(4)
J09105	3 Libra Place, capital works	-	-	-	-
J09106	6 Libra Place, capital works	-	-	0	0
J09755	35 Taurus St, blinds, window locks and flyscreens	18,000	18,000	3,454	(14,546)
J09759	91C Antares St, kitchen and internal upgrades	44,607	44,607	52,624	8,017
J09760	1/50 Antares St, renovate bathroom	8,221	8,221	-	(8,221)
E08150	Community Resource Centre, storage and toilet upgrades	11,811	9,820	5,494	(4,326)
J11341	Yilgarn Bowls and Tennis Club, paint external walls	14,000	14,000	11,980	(2,020)
J11342	Southern Cross recreation complex, LRCI Round 3 renovations	1,237,044	927,780	26,319	(901,461)
J13203	Caravan Park, renovate Sandalwood bathrooms	81,224	81,220	-	(81,220)
J14601	Shire administration building, windows	35,830	29,850	22,872	(6,978)
J14602	Shire depot, improve vehicle wash bays	20,000	-	-	-
J14603	11 Antares St, general renovations and internal works	102,214	202,214	202,589	375
J14604	Shire depot, yard surfaces	-	-	487	487
E09710	New executive residence	595,277	595,276	6,875	(588,401)
E11250	Southern Cross swimming pool, solar panels	50,000	50,000	7,861	(42,139)
E11359	Southern Cross golf club, sewerage system and toilets	34,500	34,500	2,753	(31,747)
<b>Furniture</b>					
E12352	Shire Depot, shelving and storage	10,000	-	-	-
E12452	Aerodrome, AFRU & PAL units	30,000	30,000	-	(30,000)
E13258	Southern Cross caravan park, washer/dryer units	10,600	10,600	10,530	(70)
<b>Plant and equipment</b>					
E10353	Southern Cross sewerage scheme, various pump and equipment upgrades	297,500	212,500	192,697	(19,803)
E10451	Marvel Loch sewerage scheme, new pumps	10,500	10,500	-	(10,500)
E10755	Grave shoring box	15,000	15,000	13,100	(1,900)
E11357	Parks and Gardens, light vehicles and plant items	342,500	342,498	277,198	(65,300)
E12350	Works, grader, roller and multiple light vehicles	1,120,500	1,120,500	820,595	(299,905)
E14656	Administration, light vehicles	218,200	181,830	88,233	(93,597)
<b>Infrastructure - roads</b>					
RRG21	Koolyanobbing road, construct to 8m seal - SLK 0.0 - 2.1	624,822	600,697	372,160	(228,537)
RRG22	Koolyanobbing road, reseal - SLK 14.0 - 17.0	100,559	100,554	112,043	11,489
RRG23	Koolyanobbing road, reseal - SLK 41.4 - 52.5	434,500	434,496	446,452	11,956
RRG24	Koorda Bullfinch road, reseal - SLK 1.5 - 2.5	48,754	48,750	6,544	(42,206)
R2R32	Bodallin South road, construct to 8m seal - SLK 25.6 - 30.6	167,622	167,620	168,001	381
R2R33	Bodallin South road, reseal - SLK 7.8 - 9.4	61,296	61,292	69,658	8,366
R2R34	Cramphorne road, gravel overlay - SLK 10.2 - 15.0	286,666	286,664	286,841	177
R2R35	Cramphorne road, reseal - SLK 8.2 - 9.9	82,698	82,696	82,957	261
R2R36	Emu Fence road, gravel overlay - SLK 89.4 - 95.0	310,401	310,398	310,554	156
RRU29	Southern Cross South road, gravel overlay - SLK 25.6 - 30.6	286,284	286,272	230,829	(55,443)
RRU30	Koorda Bullfinch road, gravel shoulders - SLK 13.0 - 24.3	449,941	449,932	66,838	(383,094)
RRU31	Marvel Loch Forrestania road, reseal - SLK 0.0 - 1.0	56,312	365	365	-
RRU32	Capito road, gravel overlay - SLK 0.0 - 5.0	270,397	270,396	250,432	(19,964)



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
HVRIC7	Koolyanobbing Rd - Construct To 7M Seal - Slk 14.0 - 17.0	337,895	337,893	182,295	(155,598)
Infrastructure - other					
TRU13	Emu Park, hard stand for electric charging station	69,266	69,260	-	(69,260)
J10107	Southern Cross refuse site, perimeter fencing	7,500	6,250	-	(6,250)
J11151	Southern Cross war memorial, new flag poles	16,000	16,000	-	(16,000)
J11343	Satellite townsites, playground and open space equipment	630,000	649,998	73	(649,925)
E10350	Southern Cross sewerage scheme, access chamber upgrades	17,500	14,580	14,191	(389)
E10450	Marvel Loch sewerage scheme, access chamber upgrades	25,500	25,500	14,191	(11,309)
E11355	Southern Cross oval, lighting towers	20,000	19,998	12,396	(7,602)
		8,757,464	8,208,531	4,408,703	(3,799,828)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>										
WA Treasury, Southern Cross swimming pool	0098	857,166	0	0	99,510	100,190	757,656	756,976	9,519	8,967
<b>Total</b>		857,166	0	0	99,510	100,190	757,656	756,976	9,519	8,967
Current borrowings		96,588					-2,922			
Non-current borrowings		760,578					760,578			
		857,166					757,656			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**FINANCING ACTIVITIES  
NOTE 9  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases		1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Other property and services</b>										
Commander telephones	0001	9,540	0	0	(4,797)	(4,797)	4,743	4,743	492	492
Canon Photocopier (front office)	0002	1,112	0	0	(1,112)	(1,112)	(0)	(0)	102	102
Canon Photocopier (back office)	0003	5,662	0	0	(682)	(682)	4,980	4,980	14	14
<b>Total</b>		<b>16,314</b>	<b>0</b>	<b>0</b>	<b>(6,592)</b>	<b>(6,592)</b>	<b>9,722</b>	<b>9,722</b>	<b>608</b>	<b>608</b>
Current lease liabilities		9,260					-950			
Non-current lease liabilities		7,054					7,054			
		<b>16,314</b>					<b>6,104</b>			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES  
NOTE 10  
RESERVE ACCOUNTS**

**Reserve accounts**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>									
Aerodrome reserve	296,452	1,038	8,672	0	0	0	0	297,490	305,124
Yilgarn bowls and tennis club reserve	54,074	261	1,582	6,594	0	0	0	60,929	55,656
Building funding reserve	2,649,632	9,274	77,512	0	0	0	0	2,658,906	2,727,144
Community bus reserve	129,093	452	3,776	0	0	0	0	129,545	132,869
Unspent grants	943,522	0	7,703	0	0	(943,522)	(951,225)	0	0
Health services (operations) reserve	108,981	381	3,188	0	0	0	0	109,362	112,169
Health services (capital) reserve	212,247	743	6,209	0	0	0	0	212,990	218,456
Homes for the aged reserve	401,940	1,407	11,758	0	0	0	0	403,347	413,698
HVRIC reserve	584,839	2,047	17,109	154,000	0	(168,947)	0	571,939	601,948
Long service leave reserve	297,148	1,040	8,692	0	0	0	0	298,188	305,840
Mt Hampton/Dulyalbin reserve	54,691	391	1,600	7,300	0	0	0	62,382	56,291
Museum reserve	24,827	187	727	2,900	0	0	0	27,914	25,554
Plant funding reserve	894,945	3,132	26,180	200,000	0	0	0	1,098,077	921,125
Sport and recreation facility reserve	597,900	2,093	17,491	0	0	0	0	599,993	615,391
Southern Cross refuse site reserve	242,947	850	7,107	0	0	0	0	243,797	250,054
Sewerage upgrades reserve	1,156,795	4,049	33,841	0	0	0	0	1,160,844	1,190,636
Standpipe upgrade reserve	200,155	701	5,855	0	0	0	0	200,856	206,010
Tourism reserve	253,916	889	7,428	0	0	0	0	254,805	261,344
Youth development reserve	111,543	390	3,263	0	0	0	0	111,933	114,806
Minreral Resources Contributions Reserve	0	0	0	710,000	0	0	0	710,000	0
	<b>9,215,647</b>	<b>29,325</b>	<b>249,693</b>	<b>1,080,794</b>	<b>0</b>	<b>(1,112,469)</b>	<b>(951,225)</b>	<b>9,213,297</b>	<b>8,514,115</b>



	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 April 2023
<b>Other current liabilities</b>		\$		\$	\$	\$
<b>Other liabilities</b>						
- Contract liabilities		1,004,129		9,106		1,013,235
<b>Total other liabilities</b>		1,004,129	0	9,106	0	1,013,235
<b>Employee Related Provisions</b>						
Annual leave		287,735				287,735
Long service leave		183,567				183,567
<b>Total Employee Related Provisions</b>		471,302	0	0	0	471,302
<b>Total other current assets</b>		<b>1,475,431</b>	<b>0</b>	<b>9,106</b>	<b>0</b>	<b>1,484,537</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 12  
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Operating grants, subsidies and contributions revenue				
Provider	Adopted Budget Revenue	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$
<b>Operating grants and subsidies</b>				
<b>General purpose funding</b>				
Grants Commission - General	585,344	439,008	585,344	511,512
Grants Commission - Roads	436,343	327,255	436,343	290,879
<b>Law, order, public safety</b>				
FESA Grant - Operating Bush Fire Brigade	73,718	55,287	73,718	73,718
<b>Education and welfare</b>				
DRD Grant - Community Resource Centre Operations	105,311	105,311	105,311	81,513
Centrelink Commissions	5,750	4,790	5,750	0
CRC Professional Development & Training	2,500	0	2,500	0
Senior Citizens Centre	800	0	0	0
<b>Community amenities</b>				
Grants - Various Community Development Programs	1,000	830	1,000	0
<b>Transport</b>				
Street Light Operations	11,500	11,500	11,500	0
Heavy Vehicle Road Improvement Charge	864,000	720,000	864,000	667,678
<b>Economic services</b>				
Skeleton Weed LAG Program	130,000	45,000	45,000	44,812
	<b>2,216,266</b>	<b>1,708,981</b>	<b>2,130,466</b>	<b>1,670,112</b>
<b>TOTALS</b>	<b>2,216,266</b>	<b>1,708,981</b>	<b>2,130,466</b>	<b>1,670,112</b>

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Governance</b>								
Local Roads & Community Infrastructure	808,262	135,260		943,522	943,522	0	1,103,833	(135,260)
<b>Community amenities</b>								
Waste water reuse	0			0	100,000	100,000	100,000	0
<b>Transport</b>								
Main Roads Direct	0			0	398,203	398,203	398,203	406,768
Roads To Recovery	(43,471)	43,471		0	1,103,768	1,103,768	1,103,768	82,348
Regional Road Groups	0	0		0	805,750	626,847	835,795	451,164
	<b>764,791</b>	<b>178,731</b>	<b>0</b>	<b>943,522</b>	<b>3,351,243</b>	<b>2,228,818</b>	<b>3,541,599</b>	<b>805,020</b>
<b>TOTALS</b>	<b>764,791</b>	<b>178,731</b>	<b>0</b>	<b>943,522</b>	<b>3,351,243</b>	<b>2,228,818</b>	<b>3,541,599</b>	<b>805,020</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 14  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2022</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 30 Apr 2023</b>
	\$	\$	\$	\$
Police Licensing	(44)	0	0	(44)
Builders Levy	16,374	185	0	16,559
Transwa Bookings	3,514	2,687	(3,154)	3,047
Staff Personal Dedns	45,787	14,080	(52,061)	7,806
Housing Tenancy Bonds	5,460	0	(440)	5,020
Hall Hire Bonds And Deposits	1,115	0	0	1,115
Security Key System - Key Bonds	1,830	0	0	1,830
Clubs & Groups	220	0	(330)	(110)
Third Party Contributions	6,338	0	(7,215)	(877)
Rates Overpaid	17,345	10,332	(6,119)	21,558
	<b>97,939</b>	<b>27,284</b>	<b>(69,319)</b>	<b>55,904</b>

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$30,000 or 10.00% whichever is the greater.

Nature or type			Explanation of variances	
	Var. \$	Var. %	Timing	Permanent
	\$	%		
<b>Revenue from operating activities</b>				
Fees and charges	425,542	27.08%		With the exception of Standpipe Water charges (+\$258k) general overs income type wide
Interest earnings	325,822	475.44%		Climbing cash rate has increased interest received on Council investments
Other revenue	59,763	11.19%		Variance predominantly due to proceeds on sale of property not originally budgeted for
<b>Expenditure from operating activities</b>				
Utility charges	(69,615)	(9.65%)		
Depreciation on non-current assets	593,640	18.05%		Depreciation higher than budgeted due to increased depreciation on infrastructure following revaluations
Loss on disposal of assets	145,611	56.64%	Not all budgeted assets disposed of yet.	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(1,397,662)	(63.35%)	Delay in receipt of grant funding due to hold up with audit of returns & processing by Funding Bodies.	
Payments for property, plant and equipment and infrastructure	(1,347,688)	(22.96%)	Variance predominantly due to delays in roadworks and in availability of replacement assets.	

## Attachment 9.2.2

### Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
Presented to Council, 18th May 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
Chq/EFT	Date	Name	Description	Amount
2141	12/04/2023	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 11/04/2023	\$ 104,311.31
2142	12/04/2023	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES BONDER HIRE - APRIL 2023	\$ 250.00
2143	06/04/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 03/04/2023 TO 06/04/2023	\$ 3,534.90
2144	03/04/2023	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - APRIL 2023	\$ 8,800.00
2145	06/04/2023	MOTORCHARGE LIMITED	FUEL CARD - MARCH 2023	\$ 1,070.68
2146	17/04/2023	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - MARCH 2023	\$ 1,361.43
2147	21/04/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 11/04/2023 TO 14/04/2023	\$ 17,539.50
2148	11/04/2023	TELSTRA	PHONE - MARCH 2023 - ALARMS	\$ 174.00
2149	17/04/2023	TELSTRA	PHONE - MARCH 2023 - SHIRE	\$ 931.66
2150	21/04/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 17/04/2023 TO 21/04/2023	\$ 7,002.55
2151	26/04/2023	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 25/04/2023	\$ 105,853.03
2152	14/04/2023	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - MARCH 2023	\$ 2,045.44
2153	26/04/2023	CANON FINANCE AUSTRALIA PTY LTD	BACK PHOTOCOPIER LEASE - APRIL 2023	\$ 127.62
2154	08/04/2023	TELSTRA	PHONE - MARCH 2023 - CCTV	\$ 3.60
2155	14/04/2023	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - MARCH 2023	\$ 1,229.90
2156	21/04/2023	TELSTRA	PHONE - MARCH 2023 - MANAGER MOBILES	\$ 712.92
2157	28/04/2023	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 24/04/2023 TO 28/04/2023	\$ 4,558.10
<b>TOTAL MUNICIPAL CHEQUES:</b>				<b>\$ 259,506.64</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
Presented to Council, 18th May 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>CORPORATE CREDIT CARDS</b>				
CEOCC-MAR23	14/04/2023	SOUTHERN CROSS MOTEL	POOL CONTRACTOR ACCOMMODATION	\$ 276.75
CEOCC-MAR23	14/04/2023	KMART	SENIORS SUNDOWNER DECORATIONS	\$ 312.00
CEOCC-MAR23	14/04/2023	DJ CITY	PORTABLE LIGHTING	\$ 475.30
CEOCC-MAR23	14/04/2023	RAILWAY TAVERN	COUNCIL REFRESHMENTS	\$ 61.00
CEOCC-MAR23	14/04/2023	DEPARTMENT OF TRANSPORT	TEMPORARY MOVEMENT PERMIT - TRAILER	\$ 22.75
CEOCC-MAR23	14/04/2023	DEPARTMENT OF TRANSPORT	VEHICLE INSPECTION - TRAILER	\$ 182.65
CEOCC-MAR23	14/04/2023	CROWN PROMENADE PERTH	ACCOMMODATION FOR LOCAL GOVERNMENT FORUM	\$ 251.12
CEOCC-MAR23	14/04/2023	CROWN PROMENADE PERTH	MEALS FOR LOCAL GOVERNMENT FORUM	\$ 65.55
CEOCC-MAR23	14/04/2023	CROWN PROMENADE PERTH	PARKING FOR LOCAL GOVERNMENT FORUM	\$ 25.21
CEOCC-MAR23	14/04/2023	CROWN PROMENADE PERTH	IN-ROOM EXPENSES - REIMBURSED BY STAFF	\$ 37.31
CEOCC-MAR23	14/04/2023	ROYAL LIFE SAVING WESTERN AUSTRALIA	LIFEGUARD LICENSE - 1 YEAR RENEWAL	\$ 159.00
CEOCC-MAR23	14/04/2023	KMART	BABY TOYS FOR PARENT GROUP	\$ 78.00
CEOCC-MAR23	14/04/2023	DEPARTMENT OF TRANSPORT	PLATE CHANGE	\$ 30.50
CEOCC-MAR23	14/04/2023	DEPARTMENT OF TRANSPORT	DUPLICATE COPY OF VEHICLE LICENSE	\$ 5.30
CEOCC-MAR23	14/04/2023	DEPARTMENT OF TRANSPORT	PLATE CHANGE	\$ 18.50
CEOCC-MAR23	14/04/2023	DEPARTMENT OF TRANSPORT	REMAKE PLATE	\$ 44.50
<b>TOTAL CEO CREDIT CARD:</b>				<b>\$ 2,045.44</b>
EMCSCC-MAR23	14/04/2023	PROPERTY INSPECTION MANAGER	YEARLY SUBSCRIPTION FOR PROPERTY INSPECTION SOFTWARE	\$ 549.00
EMCSCC-MAR23	14/04/2023	CANVA PTY LTD	YEARLY SUBSCRIPTION GRAPHIC DESIGN SOFTWARE	\$ 164.99
EMCSCC-MAR23	14/04/2023	MERREDIN BP	FUEL FOR SHIRE VEHICLE	\$ 124.33
EMCSCC-MAR23	14/04/2023	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - MARCH 2023	\$ 26.40
EMCSCC-MAR23	14/04/2023	ZOOM VIDEO COMMUNICATIONS INC	YEARLY SUBSCRIPTION ZOOM VIDEO CONFERENCING SOFTWARE - 17 MARCH 2023 TO 16 MARCH 2024	\$ 216.19
EMCSCC-MAR23	14/04/2023	OPTUS	DATA PLAN FOR CONTRACT EHO	\$ 69.00
EMCSCC-MAR23	14/04/2023	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - MARCH 2023	\$ 79.99
<b>TOTAL EMCS CREDIT CARD:</b>				<b>\$ 1,229.90</b>
<b>TOTAL CREDIT CARD:</b>				<b>\$ 3,275.34</b>



Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
Presented to Council, 18th May 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT13868	06/04/2023	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME SUPPORT SERVICES - SOUTHERN CROSS - 2022/2023 - MARCH 2023	\$ 2,820.82
EFT13869	06/04/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY FOR RATES - MARCH 2023	\$ 22.00
EFT13870	06/04/2023	AUSTRALIA POST	POSTAL CHARGES - MARCH 2023	\$ 161.44
EFT13871	06/04/2023	BOC GASES	GAS CONTAINER HIRE - MARCH 2023	\$ 72.84
EFT13872	06/04/2023	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - OLD MARVEL LOCH ROAD, UNKOVICH ROAD, GLENDOWNER ROAD, AND BLAIR ROAD	\$ 8,855.00
EFT13873	06/04/2023	NARADA HOTEL INVESTMENTS PTY LTD	ADMIN STAFF TRAINING - ACCOMMODATION	\$ 842.00
EFT13874	06/04/2023	STAFF	STAFF REIMBURSEMENT PHONE - MARCH 2023	\$ 95.00
EFT13875	06/04/2023	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 537.81
EFT13876	06/04/2023	COMMERCIAL AQUATICS AUSTRALIA PTY LTD	SWIMMING POOL QUARTERLY SERVICE	\$ 891.00
EFT13877	06/04/2023	AUSTRALIAN TAXATION OFFICE	FEBRUARY 2023 BAS	\$ 24,095.00
EFT13878	06/04/2023	COPIER SUPPORT	FRONT ADMIN MONTHLY PHOTOCOPIER READINGS - 2022/2023 - FROM 21/02/2023 TO 22/03/2023	\$ 531.31
EFT13879	06/04/2023	CORSIGN	ROAD SIGNAGE	\$ 1,716.00
EFT13880	06/04/2023	COURIER AUSTRALIA	TOLL FREIGHT	\$ 145.41
EFT13881	06/04/2023	DAVE'S TREE SERVICES	ARBORIST SERVICES - SOUTHERN CROSS PARKS, CARAVAN PARK, AND VERGES	\$ 14,740.00
EFT13882	06/04/2023	DIGGA WEST AND EARTHPARTS WA	VEHICLE PARTS	\$ 528.00
EFT13883	06/04/2023	DUN DIRECT PTY LTD	BULK DIESEL	\$ 34,160.06
EFT13884	06/04/2023	CARROLL & RICHARDSON FLAGWORLD	FLAGS - FEDERAL, STATE, AND ABORIGINAL	\$ 749.50
EFT13885	06/04/2023	GILBA DOWNS	ROADTRAIN HIRE - KOOLYANOBING ROAD, AND KOORDA BULLFINCH ROAD	\$ 9,900.00
EFT13886	06/04/2023	HI-TEC ALARMS	QUARTERLY ALARM MONITORING - SENIORS CENTRE - APRIL - JUNE 2023	\$ 171.60
EFT13887	06/04/2023	INDUSTRIAL AUTOMATION GROUP PTY LTD	DEPOSIT ON INSTALLATION OF CHLORINE MONITORING SYSTEM FOR SEWAGE REUSE SYSTEM	\$ 8,250.00
EFT13888	06/04/2023	WESFARMERS KLEENHEAT GAS PTY LTD	CARAVAN PARK GAS SUPPLY	\$ 2,200.47
EFT13889	06/04/2023	EXTERIA STREET & PARK OUTFITTERS	GABLE INFORMATION SHELTER	\$ 17,195.20
EFT13890	06/04/2023	LANDGATE	MINING TENEMENTS	\$ 59.50
EFT13891	06/04/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA TRANSPORT & ROADS FORUM REGISTRATION - EMI 08/03/2023	\$ 70.00
EFT13892	06/04/2023	MERREDIN TOYOTA	VEHICLE REPAIRS	\$ 1,133.37
EFT13893	06/04/2023	M & W KITCHENS & CABINETS	BUILDING SERVICES - 11 ANTARES STREET	\$ 224.40
EFT13894	06/04/2023	IXOM OPERATIONS PTY LTD	SWIMMING POOL - CHLORINE GAS CYLINDER	\$ 3,539.14
EFT13895	06/04/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT13896	06/04/2023	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT SERVICES - SHIRE AND MEDICAL CENTRE	\$ 637.50
EFT13897	06/04/2023	RAILWAY TAVERN	SENIORS SUNDOWNER REFRESHMENTS	\$ 966.00
EFT13898	06/04/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES - 07/03/2023, 14/03/2023, AND 21/03/2023	\$ 1,802.63
EFT13899	06/04/2023	SOUTHERN COMFORT DESIGNS	BUILDING SERVICES - HOMES FOR THE AGED	\$ 330.00
EFT13900	06/04/2023	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING GOLF CLUB HOUSE SIGNS AND LIGHTING, SOUTHERN CROSS OVAL CABLING, AND 11 ANTARES STREET POWER RECONNECTION	\$ 8,989.00
EFT13901	06/04/2023	SHIRE OF MERREDIN	SHIRE OF YILGARN CONTRIBUTION TO CENTRAL WHEATBELT MAP AND GUIDE 2022	\$ 653.83
EFT13902	06/04/2023	DAIMLER TRUCKS PERTH	PRIME MOVER PARTS	\$ 52.68

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
Presented to Council, 18th May 2023

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT13903	06/04/2023	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 96.00
EFT13904	06/04/2023	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - MARCH 2023 - SHIRE, DEPOT, CARAVAN PARK, AND CRC	\$ 967.65
EFT13905	06/04/2023	SPEEDEE MOBILE CARPET BINDING	BUILDING SERVICES - 37 TAURUS STREET	\$ 7,495.00
EFT13906	06/04/2023	SOUTHERN CROSS GENERAL PRACTICE	PRE EMPLOYMENT MEDICAL - ADMIN STAFF	\$ 371.20
EFT13907	06/04/2023	SOUTHERN CROSS TYRE & AUTO SERVICES	VEHICLE PARTS - INCLUDING PRIME MOVER AND FLOAT TYRES, AND LOADER HYDRAULICS	\$ 5,790.76
EFT13908	06/04/2023	SYNERGY	POWER - MARCH 2023	\$ 16,998.57
EFT13909	06/04/2023	TAXED PTY LTD	ADMIN STAFF TRAINING	\$ 385.00
EFT13910	06/04/2023	TOWN PLANNING INNOVATIONS PTY LTD	CONSULTANCY SERVICES - 10/03/2023 THROUGH 31/03/2023	\$ 1,856.25
EFT13911	06/04/2023	WATER CORPORATION	INSTALLATION OF WATER SUB-METERS 50 ANTARES STREET BLOCK	\$ 1,893.70
EFT13912	06/04/2023	WB CONTRACTING	KOOLYANOBING ROAD CULVERT CONSTRUCTION, AND PARKERS RANGE ROAD MULCHING	\$ 29,552.50
EFT13913	06/04/2023	WESTRAC EQUIPMENT PTY LTD	VEHICLE PARTS/REPAIRS - INCLUDING LOADER AND ROLLER REPAIRS	\$ 20,143.14
EFT13914	06/04/2023	WHEATBELT STEEL SUPPLIES	BUILDING SUPPLIES - 3 LIBRA PLACE	\$ 3,694.52
EFT13915	06/04/2023	WREN OIL	OIL DISPOSAL	\$ 16.50
EFT13916	06/04/2023	THE WORKWEAR GROUP PTY LTD	DEPOT STAFF UNIFORM	\$ 363.36
EFT13917	21/04/2023	STAFF	STAFF REIMBURSEMENT INTERNET ALLOWANCE - MAY 2023	\$ 79.99
EFT13918	21/04/2023	ABCO PRODUCTS	CLEANING CONSUMABLES	\$ 576.30
EFT13919	21/04/2023	A.D. ENGINEERING INTERNATIONAL PTY LTD	YEARLY 4G WAN ANNUAL SERVICE FOR AD308 TRAILER	\$ 528.00
EFT13920	21/04/2023	WA DISTRIBUTORS PTY LTD	CLEANING CONSUMABLES	\$ 643.95
EFT13921	21/04/2023	AVON WASTE	MONTHLY RUBBISH COLLECTION - 2022/2023 - MARCH 2023	\$ 15,818.16
EFT13922	21/04/2023	BETTA ROADS PTY LTD	ROAD CONSTRUCTION SUPPLIES - KOOLYANOBING POLYCOM	\$ 70,400.00
EFT13923	21/04/2023	BKS CONVEYANCING WA	SETTLEMENT COSTS	\$ 5,116.19
EFT13924	21/04/2023	BLACKMAN FABRICATIONS	VEHICLE PARTS/REPAIRS - INCLUDING PARKS AND GARDENS VEHICLE	\$ 5,320.15
EFT13925	21/04/2023	BROOKS HIRE SERVICES PTY LTD	WATER TRUCK HIRE - KOORDA BULLFINCH ROAD	\$ 3,844.18
EFT13926	21/04/2023	C & F BUILDING APPROVALS	NCC COMPLIANCE AND CDC	\$ 198.00
EFT13927	21/04/2023	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 537.81
EFT13928	21/04/2023	AUSTRALIAN TAXATION OFFICE	MARCH 2023 BAS	\$ 24,601.00
EFT13929	21/04/2023	COPIER SUPPORT	CRC PHOTOCOPIER PRINTING	\$ 587.42
EFT13930	21/04/2023	DAVE'S TREE SERVICES	ARBOREST SERVICES - INCLUDING SHIRE OFFICE, MEDICAL CENTRE, SPORTS COMPLEX, DAYCARE, AND VERGE PRUNING	\$ 12,243.00
EFT13931	21/04/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	COMMUNITY CROPPING LAND LEASE - JILBADJI 01/04/2023 TO 30/04/2023	\$ 183.34
EFT13932	21/04/2023	DOWN TO EARTH TRAINING & ASSESSING	DEPOT STAFF TRAINING - TRAFFIC MANAGEMENT TRAINING 28 - 31 MARCH 2023	\$ 8,940.00
EFT13933	21/04/2023	DRAEGER AUSTRALIA PTY LTD	CALIBRATE ALCOTESTERS	\$ 448.80
EFT13934	21/04/2023	GILBA DOWNS	ROAD TRAIN HIRE - KOOLYANOBING ROAD	\$ 13,068.00
EFT13935	21/04/2023	GREAT EASTERN FREIGHTLINES	DEPOT FREIGHT	\$ 1,648.48
EFT13936	21/04/2023	GRILLEX PTY LTD	SOUTHERN CROSS PARKS BBQ EQUIPMENT	\$ 108.90
EFT13937	21/04/2023	HERSEY SAFETY PTY LTD	DEPOT PPE AND SUPPLIES	\$ 1,536.22
EFT13938	21/04/2023	IAN DEREK CHRISTIE	BUILDING SERVICES - WAR MEMORIAL FLAG POLES	\$ 2,541.99

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT13939	21/04/2023	MARKET CREATIONS TECHNOLOGY PTY LTD	IT SOFTWARE - WIRELESS ACCESS POINT LICENCES	\$ 990.00
EFT13940	21/04/2023	CARAVAN PARK CUSTOMER	CARAVAN PARK REFUND	\$ 35.00
EFT13941	21/04/2023	MARKETFORCE	ADVERTISING - EXECUTIVE HOUSE CONSTRUCTION	\$ 331.08
EFT13942	21/04/2023	MARKET CREATIONS	TOURISM ACTIVITIES - DESIGN OF ENTRY STATEMENT AND FACILITATED DISCUSSION	\$ 6,173.72
EFT13943	21/04/2023	CHIVAS ENTERPRISES PTY LTD	ROLLER HIRE - SOUTHERN CROSS SOUTH ROAD, AND CAPITO ROAD	\$ 13,816.00
EFT13944	21/04/2023	MERREDIN COMMUNITY RESOURCE CENTRE	ADVERTISING - JOB LISTINGS	\$ 160.00
EFT13945	21/04/2023	MERREDIN GLAZING SERVICE	BUILDING SUPPLIES - 11 ANTARES STREET	\$ 116.60
EFT13946	21/04/2023	OFFICE NATIONAL	OFFICE STATIONERY - ADMIN, DEPOT, CARAVAN PARK	\$ 1,105.96
EFT13947	21/04/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT13948	21/04/2023	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT/COMPUTER HARDWARE - HARD DRIVE TO SUIT EXISTING SERVER	\$ 1,190.00
EFT13949	21/04/2023	PUBLIC TRUSTEE	CEMETERY REFUND	\$ 550.00
EFT13950	21/04/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES - 28/03/2023, 04/04/2023, AND 11/04/2023	\$ 1,619.75
EFT13951	21/04/2023	ROMARLEY'S BLOOMIN' GOOD NURSERY	GARDENING SUPPLIES - PLANTS	\$ 285.00
EFT13952	21/04/2023	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING 13 LIBRA PLACE WEST TV AERIAL	\$ 518.00
EFT13953	21/04/2023	SHEQSY PTY LTD	GPS PACKAGE - APRIL 2023	\$ 197.84
EFT13954	21/04/2023	DAIMLER TRUCKS PERTH	VEHICLE SUPPLY - BEAVERTAIL TRUCK LESS TRADE-IN	\$ 84,157.90
EFT13955	21/04/2023	SOUTH METRO TAFE	BUILDING APPRENTICE - TAFE FEES	\$ 57.00
EFT13956	21/04/2023	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 96.00
EFT13957	21/04/2023	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	FIRST-AID KIT 6 MONTHLY SERVICING	\$ 2,650.84
EFT13958	21/04/2023	SOUTHERN CROSS HARDWARE AND NEWS	SOUTHERN CROSS HARDWARE AND NEWS PURCHASES - MARCH 2023 - INCLUDING 11 ANTARES STREET TILES, SOUTHERN CROSS CBD HOT WATER SYSTEM, AND EARTH AUGER	\$ 7,663.70
EFT13959	21/04/2023	SYNERGY	POWER - MARCH 2023 - 11 ANTARES STREET	\$ 508.98
EFT13960	21/04/2023	WB CONTRACTING	PARKERS RANGE ROAD TREE MULCHING	\$ 5,280.00
EFT13961	21/04/2023	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS - INCLUDING ROLLER HARNESS AND LOADER BUCKET	\$ 33,785.79
EFT13962	21/04/2023	TELSTRA LIMITED	SMS SERVICE - MARCH 2023	\$ 704.39
EFT13963	21/04/2023	YILGARN AGENCIES	YILGARN AGENCIES PURCHASES - MARCH 2023	\$ 1,752.70
<b>TOTAL MUNICIPAL EFT:</b>				<b>\$ 570,445.21</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April to 30th April 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<i>CHQ</i>				
41209	06/04/2023	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41210	06/04/2023	EX-STAFF	BOND REFUND - 91C ANTARES STREET	\$ 240.00
41211	21/04/2023	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41212	21/04/2023	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES - MARCH 2023	\$ 539.46
TOTAL MUNICIPAL CHEQUES:				\$ 820.46

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<b>DIRECT DEBITS</b>				
DD17774.1	11/04/2023	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 14,402.73
DD17774.2	11/04/2023	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 582.28
DD17774.3	11/04/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 138.01
DD17774.4	11/04/2023	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 531.20
DD17774.5	11/04/2023	PRIME SUPER	PAYROLL DEDUCTIONS	\$ 557.64
DD17774.6	11/04/2023	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,188.95
DD17774.7	11/04/2023	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 756.55
DD17774.8	11/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,025.01
DD17774.9	11/04/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 704.65
DD17774.10	11/04/2023	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 615.04
DD17774.11	11/04/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 783.02
DD17774.12	11/04/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 979.13
DD17774.13	11/04/2023	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 562.61
<b>TOTAL DIRECT DEBIT 17774:</b>				<b>\$ 23,826.82</b>
DD17798.1	25/04/2023	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,848.86
DD17798.2	25/04/2023	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 643.41
DD17798.3	25/04/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 104.89
DD17798.4	25/04/2023	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 531.20
DD17798.5	25/04/2023	PRIME SUPER	PAYROLL DEDUCTIONS	\$ 557.64
DD17798.6	25/04/2023	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,407.35
DD17798.7	25/04/2023	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 763.89
DD17798.8	25/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,037.21
DD17798.9	25/04/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 704.65
DD17798.10	25/04/2023	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 615.04
DD17798.11	25/04/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 789.47
DD17798.12	25/04/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 978.72
DD17798.13	25/04/2023	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 585.81
<b>TOTAL DIRECT DEBIT 17798:</b>				<b>\$ 23,568.14</b>
<b>TOTAL DIRECT DEBITS:</b>				<b>\$ 47,394.96</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2023 to 30th April 2023  
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CHQ/EFT	Date	Payee	Description	Amount
<b>BANK</b>				
<b>CHARGES</b>				
	03/04/2023	WESTPAC BANK	BANK CHARGES	\$ 10.00
	03/04/2023	WESTPAC BANK	BANK CHARGES	\$ 164.78
	03/04/2023	WESTPAC BANK	BANK CHARGES	\$ 785.92
<b>TOTAL BANK CHARGES:</b>				<b>\$ 960.70</b>

# Attachment 9.3.1

## SHIRE OF YILGARN

### 2023 - 2024 FEES AND CHARGES

### 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<b>GENERAL PURPOSE FUNDING</b>							
<u>Rates</u>							
	Admin Fee - Caveat Lodgement	29.09	2.91	32.00	29.09	2.91	32.00
	Admin Fee - Rates Recovery from Rent	29.09	2.91	32.00	29.09	2.91	32.00
	Admin Fee - Refund of Overpayments	59.09	5.91	65.00	59.09	5.91	65.00
	<del>Electronic Advice of Sale (Rate Enquiry only)</del>	<del>29.09</del>	<del>2.91</del>	<del>32.00</del>	29.09	2.91	32.00
	<del>Electronic Advice of Sale (Full Service)</del>	<del>83.64</del>	<del>8.36</del>	<del>92.00</del>	83.64	8.36	92.00
	Rate Enquiry Fees - Property Information Reports	90.00	9.00	99.00			
	Rate Notice Copy	15.00	1.50	16.50	14.55	1.45	16.00
	Rate Enquiry	33.64	3.36	37.00	33.64	3.36	37.00
	Rates Database Extract	14.55	1.45	16.00	14.55	1.45	16.00
	Title Search	40.00	4.00	44.00	40.00	4.00	44.00
<u>Freedom of Information</u>							
	Application Fee - FOI (personal)			No Charge			No Charge
	Application Fee - FOI (non-personal)	30.00	0.00	30.00	30.00	0.00	30.00
	Staff Time Dealing with Application - Per Hour	30.00	0.00	30.00	30.00	0.00	30.00
	Staff Supervised Access to Information - Per Hour	30.00	0.00	30.00	30.00	0.00	30.00
	Photocopying - as per fees listed in CRC printing section						
	Delivery, Packaging & Postage			At Cost			At Cost
<u>Other</u>							
	Copy of State Electoral Roll	19.09	1.91	21.00	19.09	1.91	21.00
	Dishonoured Cheque Fee	19.09	1.91	21.00	19.09	1.91	21.00
	Bullfinch Book	33.64	3.36	37.00	33.64	3.36	37.00
	Koolyanobbing Book	33.64	3.36	37.00	33.64	3.36	37.00
	Yilgarn History Book	38.18	3.82	42.00	38.18	3.82	42.00
	Vultee Vengeance Book - Soft Cover	28.18	2.82	31.00	28.18	2.82	31.00
	Yellowdine Book	29.09	2.91	32.00	29.09	2.91	32.00
	Books - Postage Charge	13.64	1.36	15.00	13.64	1.36	15.00
	Wheatbelt Visitors Centre - Wholesale						
	Koolyanobbing Book	20.45	2.05	22.50			
	Vultee Vengeance Book - Soft Cover	16.91	1.69	18.60			
	Yellowdine Book	17.45	1.75	19.20			
<b>LAW ORDER AND PUBLIC SAFETY</b>							
<u>Dog &amp; Cat Poundage</u>							
	Poundage / Sustenance - per day or part thereof	20.00	2.00	22.00	20.00	2.00	22.00
	Impounding Fee	68.18	6.82	75.00	68.18	6.82	75.00
	Release Fee	45.45	4.55	50.00	45.45	4.55	50.00
	Animal Destruction	40.91	4.09	45.00	40.91	4.09	45.00
* All Poundage & Registration Fees (if any) are to be paid in full prior to release.							
* Poundage & Registration Fees will be waived if animal is surrendered for rehousing.							
<u>Dog Registration - as per the Dog Act 1976</u>							
	Annual (Unsterilised)	50.00	0.00	50.00	50.00	0.00	50.00
	Tri-Annual	120.00	0.00	120.00	120.00	0.00	120.00
	Lifetime	250.00	0.00	250.00	250.00	0.00	250.00
	Annual (Sterilised)	20.00	0.00	20.00	20.00	0.00	20.00
	Tri-Annual	42.50	0.00	42.50	42.50	0.00	42.50
	Lifetime	100.00	0.00	100.00	100.00	0.00	100.00
* Pensioners (50% of applicable fee charged)							
* Bona fide use in the droving or tending of stock (25% of applicable fee charged)							
	Kennel Annual Fee	200.00	0.00	200.00	200.00	0.00	200.00

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Cat Registration - as per the Cat Act 2011</u>							
	Annual (Sterilised) - 50% if first registration and application made after 31 May	20.00	0.00	20.00	20.00	0.00	20.00
	Tri-Annual	42.50	0.00	42.50	42.50	0.00	42.50
	Lifetime	100.00	0.00	100.00	100.00	0.00	100.00
	Pensioners (50% of fee charged)						
	Application or Renewal of Approval to Breed Cats - fee per breeding cat	100.00	0.00	100.00	100.00	0.00	100.00

### HEALTH

#### Shire of Yilgarn Health local laws 1997

Lodging house registration	180.00	0.00	180.00	180.00	0.00	180.00
Itinerant food vendors license- Annual	180.00	0.00	180.00	180.00	0.00	180.00
Itinerant food vendors license - Daily	10.00	0.00	10.00	10.00	0.00	10.00

#### Liquor and Gaming

Cert. of Local Authority - Section 39 - Liquor	60.00	0.00	60.00	60.00	0.00	60.00
Cert. of Planning Authority - Section 40 - Liquor	60.00	0.00	60.00	60.00	0.00	60.00
Cert. of Local Authority - Section 55 - Gaming	60.00	0.00	60.00	60.00	0.00	60.00

#### Offensive Trades

As set by the Offensive Trades (Fees) Regulations 1976

#### Health (Public Building) Regulations 1992

Low Risk Public Building Application	90.00	0.00	90.00	90.00	0.00	90.00
Medium Risk Public Building Application	180.00	0.00	180.00	180.00	0.00	180.00
High Risk Public Building Application	832.00	0.00	832.00	832.00	0.00	832.00

#### Food Act 2008

Notification of a Non-Exempt Food Business	60.00	0.00	60.00	60.00	0.00	60.00
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(Source: Health Department Schedule of Local Government Fees and Charges)

### EDUCATION AND WELFARE

#### SOUTHERN CROSS COMMUNITY RESOURCE CENTRE

#### Photocopying / printing - black (per page)

A4 single sided	0.27	0.03	0.30	0.27	0.03	0.30
A4 double sided	0.36	0.04	0.40	0.36	0.04	0.40
A3 single sided	0.55	0.05	0.60	0.55	0.05	0.60
A3 double sided	0.73	0.07	0.80	0.73	0.07	0.80
A4 nonstandard paper	0.55	0.05	0.60	0.55	0.05	0.60
Over 150 copies A4 single sided	0.18	0.02	0.20	0.18	0.02	0.20
Over 150 copies A4 double sided	0.27	0.03	0.30	0.27	0.03	0.30
Over 150 copies A3 single sided	0.45	0.05	0.50	0.45	0.05	0.50
Over 150 copies A3 double sided	0.64	0.06	0.70	0.64	0.06	0.70

#### Photocopying / printing - colour (per page)

A4 single sided	0.91	0.09	1.00	0.91	0.09	1.00
A4 double sided	1.36	0.14	1.50	1.36	0.14	1.50
A3 single sided	1.82	0.18	2.00	1.82	0.18	2.00
A3 double sided	2.55	0.25	2.80	2.55	0.25	2.80
Over 150 copies A4 single sided	0.82	0.08	0.90	0.82	0.08	0.90
Over 150 copies A4 double sided	1.27	0.13	1.40	1.27	0.13	1.40
Over 150 copies A3 single sided	1.73	0.17	1.90	1.73	0.17	1.90
Over 150 copies A3 double sided	2.45	0.25	2.70	2.45	0.25	2.70



# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Large format printing / scanning (up to 36" wide) - per ½ metre or part thereof</u>							
	Printing - schematics & line drawings (Black)	10.91	1.09	12.00	10.91	1.09	12.00
	Printing - posters & pictures (Black)	22.73	2.27	25.00	22.73	2.27	25.00
	Printing - schematics & line drawings (Colour)	16.36	1.64	18.00	16.36	1.64	18.00
	Printing - posters & pictures (Colour)	31.82	3.18	35.00	31.82	3.18	35.00
	Scanning - per ½ metre	4.55	0.45	5.00	4.55	0.45	5.00
<u>Laminating</u>							
	Business Card	0.91	0.09	1.00	0.91	0.09	1.00
	A4	1.82	0.18	2.00	1.82	0.18	2.00
	A3	2.73	0.27	3.00	2.73	0.27	3.00
* Photocopying / printing cost not included.							
<u>Facsimile</u>							
	Facsimile first page	1.36	0.14	1.50	1.36	0.14	1.50
	Per page thereafter	0.91	0.09	1.00	0.91	0.09	1.00
<u>Binding</u>							
	A4 booklet 1-150 pages	3.18	0.32	3.50	3.18	0.32	3.50
	A4 booklet over 150 pages	4.09	0.41	4.50	4.09	0.41	4.50
<u>Internet Usage</u>							
	15 minutes	1.82	0.18	2.00	1.82	0.18	2.00
	15 - 30 minutes	3.64	0.36	4.00	3.64	0.36	4.00
	30 minutes to 1 hour	5.45	0.55	6.00	5.45	0.55	6.00
<u>Secretarial Services</u>							
	15 minutes	10.00	1.00	11.00	10.00	1.00	11.00
	15 - 30 minutes	20.00	2.00	22.00	20.00	2.00	22.00
	1 Hour	38.64	3.86	42.50	38.64	3.86	42.50
* Photocopying / printing, faxing, scanning and emailing cost not included.							
<u>Video Conferencing</u>							
	Video Conference link-up - per hour	45.45	4.55	50.00	45.45	4.55	50.00
<u>Conference Room Hire</u>							
	Per hour (1 - 3 hours)	18.18	1.82	20.00	18.18	1.82	20.00
	Per day	63.64	6.36	70.00	63.64	6.36	70.00
	Late cancellation fee	18.18	1.82	20.00	18.18	1.82	20.00
<b>Additional to Conference Room rates</b>							
	Internet access (per hour)	4.55	0.45	5.00	4.55	0.45	5.00
	Internet access (per day)	27.27	2.73	30.00	27.27	2.73	30.00
<u>Scanning</u>							
	A4 & email/ save on own USB or CD/DVD per page	0.27	0.03	0.30	0.27	0.03	0.30
	A3 & email/ save on own USB or CD/DVD per page	0.55	0.05	0.60	0.55	0.05	0.60
	CD media	1.36	0.14	1.50	1.36	0.14	1.50
* Photocopying / printing cost not included.							
<u>Exam Supervision</u>							
	Per hour or part thereof	38.64	3.86	42.50	38.64	3.86	42.50

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<i>Disks Services (per disk)</i>							
	CD & DVD Duplication (CD supplied not DVD)	2.73	0.27	3.00	2.73	0.27	3.00
	<del>Disk cleaning – DVD, CD or Blue-Ray</del>	<del>2.73</del>	<del>0.27</del>	<del>3.00</del>	2.73	0.27	3.00
* No items under copyright will be duplicated.							
<i>Crosswords Advertising - Businesses outside Shire of Yilgarn</i>							
<b>Black / white</b>							
	Full page A4	31.82	3.18	35.00	31.82	3.18	35.00
	Full page A4 with typesetting	50.00	5.00	55.00	50.00	5.00	55.00
	Half page A5	18.18	1.82	20.00	18.18	1.82	20.00
	Half page A5 with typesetting	27.27	2.73	30.00	27.27	2.73	30.00
	¼ page	13.64	1.36	15.00	13.64	1.36	15.00
	¼ page with typesetting	22.73	2.27	25.00	22.73	2.27	25.00
<b>Colour</b>							
	Full page A4	145.45	14.55	160.00	145.45	14.55	160.00
	Full page A4 with typesetting	163.64	16.36	180.00	163.64	16.36	180.00
	Half page A5	81.82	8.18	90.00	81.82	8.18	90.00
	Half page A5 with typesetting	90.91	9.09	100.00	90.91	9.09	100.00
	¼ page	45.45	4.55	50.00	45.45	4.55	50.00
	¼ page with typesetting	54.55	5.45	60.00	54.55	5.45	60.00
<i>Crosswords Advertising - Not for-profit &amp; local businesses</i>							
<b>Black / white</b>							
	Full page A4	27.27	2.73	30.00	27.27	2.73	30.00
	Full page A4 with typesetting	45.45	4.55	50.00	45.45	4.55	50.00
	Half page A5	13.64	1.36	15.00	13.64	1.36	15.00
	Half page A5 with typesetting	16.36	1.64	18.00	16.36	1.64	18.00
	¼ page	9.09	0.91	10.00	9.09	0.91	10.00
	¼ page with typesetting	13.64	1.36	15.00	13.64	1.36	15.00
<b>Colour</b>							
	Full page A4	118.18	11.82	130.00	118.18	11.82	130.00
	Full page A4 with typesetting	145.45	14.55	160.00	145.45	14.55	160.00
	Half page A5	63.64	6.36	70.00	63.64	6.36	70.00
	Half page A5 with typesetting	81.82	8.18	90.00	81.82	8.18	90.00
	¼ page	31.82	3.18	35.00	31.82	3.18	35.00
	¼ page with typesetting	36.36	3.64	40.00	36.36	3.64	40.00
<i>Crosswords Classified lineage</i>							
	Real Estate, Garage Sales, Employment max 6 lines	7.27	0.73	8.00	7.27	0.73	8.00
<i>Free Advertising</i>							
	Community Notices (Community Events, Community Group Notices, Health Services, Dog Bating, Volunteers needed etc.) Including Birthdays, Births, Deaths, Thanks, Congratulations, Gotchas, Raffle Results, Not For Profit Business Hours, Wanted adverts.			Free			Free
<i>Crossword</i>							
	Per issue	0.91	0.09	1.00	0.91	0.09	1.00
	Annual mail subscription	75.00	7.50	82.50	75.00	7.50	82.50
	Online subscription (delivery via email)			Free			Free

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Community Directory - Advertising</u>							
	Full Page - Glossy colour - Back cover	318.18	31.82	350.00	318.18	31.82	350.00
	Full Page - Glossy colour - Inside cover	318.18	31.82	350.00	318.18	31.82	350.00
	Full Page - Black & White - Inside book	209.09	20.91	230.00	209.09	20.91	230.00
	Half Page - Glossy colour - Inside & Back cover (excl, front cover)	245.45	24.55	270.00	245.45	24.55	270.00
	Half Page - Black & White - Inside book	190.91	19.09	210.00	190.91	19.09	210.00
	Quarter Page (Horizontal) - Glossy colour - Inside cover	200.00	20.00	220.00	200.00	20.00	220.00
	Quarter Page - Glossy colour - Inside cover	200.00	20.00	220.00	200.00	20.00	220.00
	Quarter Page - Black & White - Inside book	163.64	16.36	180.00	163.64	16.36	180.00
	Eighth Page - Black & White - Inside book	118.18	11.82	130.00	118.18	11.82	130.00
	Community phone directory	4.55	0.45	5.00	4.55	0.45	5.00
* 1st copy of phone directory free per household and charges apply thereafter							
<u>Shire Calendar - Advertising</u>							
	1 Ad	45.45	4.55	50.00	45.45	4.55	50.00
	2 Ads	81.82	8.18	90.00	81.82	8.18	90.00
	3 Ads	109.09	10.91	120.00	109.09	10.91	120.00
<u>Area Promotions Materials</u>							
	Post Cards	0.91	0.09	1.00	0.91	0.09	1.00
	Stickers	0.91	0.09	1.00	0.91	0.09	1.00
<u>Library</u>							
	Membership permanent resident			Free			Free
	Membership temporary residents			Free			Free
	Overdue notice (First free, charges apply thereafter)	5.00	0.50	5.50	5.00	0.50	5.50
	Bond for temporary residents	25.00	0.00	25.00	25.00	0.00	25.00
<b>HOUSING</b>							
<u>Rental Rates per Week</u>							
	Council Staff Housing	60.00	0.00	60.00	60.00	0.00	60.00
	Council Staff - Unit Housing - 91A-C Antares St	50.00	0.00	50.00	50.00	0.00	50.00
	Housing - Medical Services						
	- 80 Spica Street (Chemist)	65.00	0.00	65.00	65.00	0.00	65.00
	- 35 Taurus Street (Doctor)			Free			Free
	Homes for the Aged - Units 1 to 4	55.00	0.00	55.00	55.00	0.00	55.00
	Homes for the Aged - Units 5 to 8	75.00	0.00	75.00	75.00	0.00	75.00
	Homes for the Aged - Units 9 to 12	120.00	0.00	120.00	120.00	0.00	120.00
	50 Antares Street - Units 1 to 4	250.00	0.00	250.00	250.00	0.00	250.00
	Cleaning Fee (If required on tenant vacating premises) - per hour or part there-of.	45.45	4.55	50.00	45.45	4.55	50.00
* General Shire housing stock may be rented at the discretion of the CEO for a negotiated weekly rental							
* A bond equivalent to four times the weekly rent is payable on all Council houses and units							
<u>Professional Housing</u>							
<b>Daily Rate</b>							
	13 Libra Place (East)	55.00	0.00	55.00	55.00	0.00	55.00
	13 Libra Place (West)	55.00	0.00	55.00	55.00	0.00	55.00
<b>Weekly Rate</b>							
	13 Libra Place (East)	250.00	0.00	250.00	250.00	0.00	250.00
	13 Libra Place (West)	250.00	0.00	250.00	250.00	0.00	250.00

\* The CEO is authorised to negotiate a suitable rental rate if deemed necessary.

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
	Cleaning Fee (If required on tenant vacating premises) - per hour or part there-of.	45.45	4.55	50.00	45.45	4.55	50.00
<b>COMMUNITY AMENITIES</b>							
<u>Rubbish Collection - Sale of 240 litre Sulo Bin</u>							
	Kerb side waste collection	As determined annually by Council					
* Note: 240 ltr bins; First collection - GST free							
	240 ltr Rubbish Bins - sale of		At Cost			At Cost	
<u>Refuse Disposal</u>							
	Controlled Liquid Waste (K210, K110) - per litre	0.12	0.01	0.13	0.12	0.01	0.13
	Asbestos Containing Material - per cubic metre	72.73	7.27	80.00	59.09	5.91	65.00
	Commercial Waste - per cubic metre	45.45	4.55	50.00	31.82	3.18	35.00
	Commercial Green Waste - per cubic metre			Free			Free
	Tyres - Small - Passenger/Motorbike (each)	4.55	0.45	5.00	4.55	0.45	5.00
	Tyres - Medium - 4WD, SUV (each)	9.09	0.91	10.00	9.09	0.91	10.00
	Tyres - Large - Truck (each)	18.18	1.82	20.00	18.18	1.82	20.00
	Tyres - Tractor (each)	45.45	4.55	50.00	45.45	4.55	50.00
	Opening outside of normal operating hours (minimum charge, waste charges additional)	150.00	15.00	165.00	150.00	15.00	165.00
	Local residential waste - during open hours			Free			Free
* Metres <sup>3</sup> will be measured onsite							
<u>Southern Cross Cemetery</u>							
	Grant of Right of Burial	250.00	0.00	250.00	250.00	0.00	250.00
	Grant of Right of Burial - Niche Wall	100.00	0.00	100.00	100.00	0.00	100.00
	Renewal of Grant of Right of Burial	100.00	0.00	100.00	100.00	0.00	100.00
	Transfer of Grant of Right of Burial	30.00	0.00	30.00	30.00	0.00	30.00
	Copy of Grant of Right of Burial	30.00	0.00	30.00	30.00	0.00	30.00
	Interment of Adult	400.00	40.00	440.00	400.00	40.00	440.00
	Digging Deeper Grave / Oversized Casket (in addition to applicable Interment Fee)	122.73	12.27	135.00	122.73	12.27	135.00
	Interment of child under 7 yrs	231.82	23.18	255.00	231.82	23.18	255.00
	Interment of stillborn	177.27	17.73	195.00	177.27	17.73	195.00
	Interment of ashes	60.00	6.00	66.00	60.00	6.00	66.00
	Reopening of adult grave	381.82	38.18	420.00	381.82	38.18	420.00
	Reopening of child grave	272.73	27.27	300.00	272.73	27.27	300.00
	Reopening of stillborn grave	218.18	21.82	240.00	218.18	21.82	240.00
	Interment without due notice (in addition to applicable Interment Fee)	163.64	16.36	180.00	163.64	16.36	180.00
	Interment outside normal working hours (in addition to applicable Interment Fee)	150.00	15.00	165.00	150.00	15.00	165.00
	Late arrivals - per hour (in addition to applicable Interment Fee)	45.45	4.55	50.00	45.45	4.55	50.00
	Exhumations	381.82	38.18	420.00	381.82	38.18	420.00
	Permission to erect headstone	28.18	2.82	31.00	28.18	2.82	31.00
	Permission to erect monument	47.27	4.73	52.00	47.27	4.73	52.00
	Permission to erect nameplate	10.00	1.00	11.00	10.00	1.00	11.00
	Funeral Directors Annual License	200.00	0.00	200.00	200.00	0.00	200.00
	Funeral Directors Single License	40.00	0.00	40.00	40.00	0.00	40.00
	Single Niche placement (If Shire Staff assistance required)	36.36	3.64	40.00	36.36	3.64	40.00
	Double Niche placement (If Shire Staff assistance required)	36.36	3.64	40.00	36.36	3.64	40.00
	Masons Licence - Annual	100.00	0.00	100.00	100.00	0.00	100.00
	Masons Licence - Single	50.00	0.00	50.00	50.00	0.00	50.00
<u>Sewerage Applications</u>							
Fees set by Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974							
<u>Planning Scheme Amendment Fees - Local Government Fees Only</u>							
	Minor Town Planning Scheme Amendments, including rezoning or lots when not included as part of a LG amendment - use scale of fees or use average of \$2,000 plus cost for preparing amendment documentation (if applicable)	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
	Major Town Planning Scheme Amendments, including Lot Subdivision for 10 or more lots, when not included as part of a LG amendment - use scale of fees or use average of \$4,000 plus cost of preparing amendment documentation (if applicable)	4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00

### Planning Application Fees

Maximum Fees set by Planning and Development Regulations 2009

### RECREATION AND CULTURE

#### Annual Fees

Southern Cross Football Club	3,272.73	327.27	3,600.00	3,272.73	327.27	3,600.00
Yilgarn Basketball Association (outdoor courts)	600.00	60.00	660.00	600.00	60.00	660.00
Yilgarn Basketball Association (indoor courts)	1,409.09	140.91	1,550.00	1,409.09	140.91	1,550.00
Yilgarn Netball Association (outdoor courts)	600.00	60.00	660.00	600.00	60.00	660.00
Yilgarn Netball Association (indoor courts)	1,409.09	140.91	1,550.00	1,409.09	140.91	1,550.00
Southern Cross Golf Club	545.45	54.55	600.00	545.45	54.55	600.00
Yilgarn Bowls & Tennis Clubrooms	1,409.09	140.91	1,550.00	1,409.09	140.91	1,550.00

### HIRE OF PUBLIC BUILDINGS & GROUNDS

Note: Council has agreed to authorise the CEO to waive hire charges for the following:

1. When **not for profit organisations, based in the Shire of Yilgarn**, hires a facility for fundraising for an altruistic purpose (example being the Big Morning Tea). In these instances the hire fee is to be recorded as a Shire donation.
2. When the facility is being used for a **youth** event and the purpose is educational and beneficial to the youth who reside within the Shire (an example being the Young Entertainers). In these instances the hire fee is to be recorded and charged to account E10624 Youth Development Programs.

#### Community Centre

Foyer only per day	90.91	9.09	100.00	90.91	9.09	100.00
Foyer only half day	63.64	6.36	70.00	63.64	6.36	70.00
Kitchen only flat rate	63.64	6.36	70.00	63.64	6.36	70.00
Private function per day	209.09	20.91	230.00	209.09	20.91	230.00
Private function half a day	145.45	14.55	160.00	145.45	14.55	160.00
Commercial function per day	304.55	30.45	335.00	304.55	30.45	335.00
Commercial function half day	181.82	18.18	200.00	181.82	18.18	200.00
Bond (refundable)	300.00	0.00	300.00	300.00	0.00	300.00
Extra Cleaning Fee per hour (minimum 2 hours)	45.45	4.55	50.00	45.45	4.55	50.00

\* *Half Day = 4 hrs*

#### Senior Citizens Centre

Private & Corporate Functions - Maximum Charge	318.18	31.82	350.00	318.18	31.82	350.00
Bond (refundable)	300.00	0.00	300.00	300.00	0.00	300.00

\* *Hire & Charge Rate at CEO's discretion*

#### Sports Complex

##### *Lounge - incl. bar and kitchen access*

Private function per day	163.64	16.36	180.00	163.64	16.36	180.00
Private function half day	109.09	10.91	120.00	109.09	10.91	120.00
Private function per hour	36.36	3.64	40.00	36.36	3.64	40.00
Commercial function per day	209.09	20.91	230.00	209.09	20.91	230.00
Commercial function half a day	145.45	14.55	160.00	145.45	14.55	160.00
Commercial function per hour	45.45	4.55	50.00	45.45	4.55	50.00
Kitchen only	50.00	5.00	55.00	50.00	5.00	55.00
Lounge only	63.64	6.36	70.00	63.64	6.36	70.00
Bar and Lounge only	113.64	11.36	125.00	113.64	11.36	125.00

##### *Indoor Sports Court - incl. change rooms*

Indoor Court per hour	27.27	2.73	30.00	27.27	2.73	30.00
Indoor Court per day	95.45	9.55	105.00	95.45	9.55	105.00

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<b>Outdoor Oval &amp; Sports Courts</b>							
	Sports Oval Hire per day	409.09	40.91	450.00	409.09	40.91	450.00
	Outdoor Courts per hour	27.27	2.73	30.00	27.27	2.73	30.00
	Outdoor Courts per day	95.45	9.55	105.00	95.45	9.55	105.00
* Outdoor Oval & Courts Charges only applicable if exclusive use required							
* Charges NOT applicable to groups/clubs who pay an annual usage fee							
	Bond complex (refundable)	300.00	0.00	300.00	300.00	0.00	300.00
	Bond grounds (refundable)	515.00	0.00	515.00	515.00	0.00	515.00
<u>Hire of chairs &amp; tables - Per Day (From Recreation Complex only)</u>							
	Chairs - stack of 10	9.09	0.91	10.00	9.09	0.91	10.00
	Table each	4.55	0.45	5.00	4.55	0.45	5.00
* Pick up & return hirers responsibility.							
<u>Community Bus Hire Rates</u>							
<b>Community Bus</b>							
	Not for Profit Organisation - per km (including fuel)	0.60	0.06	0.66	0.60	0.06	0.66
	Commercial / For Profit Organisations - per km (excluding fuel)	0.90	0.09	0.99	0.90	0.09	0.99
	Community Bus Trailer - per day	50.00	5.00	55.00	50.00	5.00	55.00
	Cleaning Charge (If Not Cleaned)	409.09	40.91	450.00	409.09	40.91	450.00
	Hire Bond	300.00	0.00	300.00	0.00	0.00	300.00
* Commercial Hire: Subject to CEO's Approval							
<u>Security Key System</u>							
	Bond required for individual keys (refundable)	50.00	0.00	50.00	50.00	0.00	50.00
<u>Swimming Pool Admission</u>							
	General Admission			Free			Free
	Lane Hire per hour	8.00	0.80	8.80	8.00	0.80	8.80
	Private Hire per Hour	100.00	10.00	110.00	100.00	10.00	110.00
<b>TRANSPORT</b>							
<u>Aerodrome</u>							
	Aircraft Annual landing fees (local)	150.00	15.00	165.00	150.00	15.00	165.00
	Aircraft landing (per tonne rounded up)	15.91	1.59	17.50	15.91	1.59	17.50
	Passenger Fee (Incoming & Outgoing)	27.27	2.73	30.00	13.64	1.36	15.00
<u>Other</u>							
	Sale of Gravel & Sand per cubic metre	5.00	0.50	5.50	5.00	0.50	5.50
<b>ECONOMIC SERVICES</b>							
<u>Building Permit Fees</u>							
As set by Building Regulations 2013							
<u>Building Services levy</u>							
As set by Building Services (Complaint Resolution and Administration) Regulations 2011							
<u>Building and Construction Industry Training Fund</u>							
As set by Building and Construction Industry Training Fund and Levy Collection Act 1990							

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<i>Land leases - Annual - Payable by 1 July -</i>							
	Horse Agistment Leases - Annual (per yard)	150.00	15.00	165.00	150.00	15.00	165.00
	Lots 36 & 44 - Cropping	2,000.00	200.00	2,200.00	2,000.00	200.00	2,200.00
	Airport - Cropping	454.55	45.45	500.00	454.55	45.45	500.00

### Water Charges (per kilolitre)

Domestic use from Standpipes (On Application) <sup>1</sup>	No Charge	No Charge
1. Water Usage to the Value of \$1,200 Annually - No Charge, Thereafter at applicable normal Standpipe Charge rates.		

### **Dulyalbin Tank**

Water used for stock & spraying	1.30	0.00	1.30	1.30	0.00	1.30
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### **Mt Hampton Dam**

Water used for stock & spraying	0.67	0.00	0.67	0.67	0.00	0.67
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### **Standpipes**

Beaton - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Bodallin - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Bodallin - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
Bullfinch - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Bullfinch - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
Castor - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
Garrett - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Gatherer - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Ghooli - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Koolyanobbing - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Marvel Loch - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Moorine Rock - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Moorine Rock - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
Noongar - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
Noongar - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
North Bodallin - 40mm	9.50	0.00	9.50	9.50	0.00	9.50
O'Neils - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
Perilya - 50mm	9.50	0.00	9.50	9.50	0.00	9.50

\* High Flow Standpipes are 40mm and above, Low Flow are less than 40mm

Standpipe Swipe Card (per card)	18.18	1.82	20.00	18.18	1.82	20.00
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\* Standpipe water charges subject to change at any time due to changes in supply costs.

### CARAVAN PARK & TOURIST ACCOMMODATION

Sandalwood Lodge - A Rooms (Per night)	109.09	10.91	120.00	109.09	10.91	120.00
Sandalwood Lodge - Family Room (Per night)	163.64	16.36	180.00	163.64	16.36	180.00
Sandalwood Lodge - B Rooms (Per night)	90.91	9.09	100.00	90.91	9.09	100.00
Kurrajong Double or Single Room (Per Night)	77.27	7.73	85.00	77.27	7.73	85.00
Kurrajong - Family Room (Per night)	122.73	12.27	135.00	122.73	12.27	135.00
Powered Caravan Sites - First 2 Guests (Per night)	31.82	3.18	35.00	31.82	3.18	35.00
Powered Caravan Sites - Additional Person (Per night)	4.55	0.45	5.00	4.55	0.45	5.00
Powered Caravan Sites - First 2 Guests (Per week)	190.91	19.09	210.00	190.91	19.09	210.00
Powered Caravan Sites - Additional Person (Per week)	27.27	2.73	30.00	27.27	2.73	30.00
Unpowered Caravan Sites - First 2 Guests (Per night)	14.55	1.45	16.00	14.55	1.45	16.00
Unpowered Caravan Sites - Additional Person (Per night)	4.55	0.45	5.00	4.55	0.45	5.00
Unpowered Caravan Sites - First 2 Guests (Per week)	87.27	8.73	96.00	87.27	8.73	96.00
Unpowered Caravan Sites - Additional Person (Per week)	27.27	2.73	30.00	27.27	2.73	30.00
RV Potable Water (Per 20 Litres)	0.27	0.03	0.30	0.27	0.03	0.30
Coin Operated Laundry Facilities - Washing Machine (Per cycle)	3.64	0.36	4.00	3.64	0.36	4.00
Coin Operated Laundry Facilities - Dryer (Per cycle)	3.64	0.36	4.00	3.64	0.36	4.00
Showers - Itinerant Use (Per person per use)	4.55	0.45	5.00	4.55	0.45	5.00
Various Promotional & Non Promotional Merchandise			As Marked			As Marked
Lost Key Fee	45.45	4.55	50.00	45.45	4.55	50.00

\* Powered & Unpowered Sites - Children under 5 years old free

# SHIRE OF YILGARN

## 2023 - 2024 FEES AND CHARGES

## 2022 - 2023 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Cancellations</u>							
Notice of:							
	More than 48 Hours			Full Refund			Full Refund
	More than 24 Hours but less than 48 Hours			50% Refund			50% Refund
	Less than 24 Hours			No Refund			No Refund
Cancellation Fee		13.64	1.36	15.00	13.64	1.36	15.00
<u>Concessions</u>							
"Stay for 7 nights, Pay for 6 Nights" (Applicable only to Sandalwood Motor Lodge and Kurrajong Rooms)		Value of 1 night applicable rate			Value of 1 night applicable rate		
<u>Additional Fees</u>							
Additional Servicing of Room/s (Per Room / Per Day) (While occupied, rooms are serviced on a weekly basis)		27.27	2.73	30.00	27.27	2.73	30.00
Additional Cleaning on Check Out (Due to excessive level of disarray such as spills, rubbish, pet hair or rearranged furniture)		68.18	6.82	75.00	68.18	6.82	75.00
OTHER PROPERTY AND SERVICES							
<u>11 Antares St - Shop Front Rent - Per Year</u>							
Section A (61.90 m <sup>2</sup> ) plus 32.05% of Annual Sewerage & Rubbish Charges		1,655.83	165.58	1,821.41	1,547.50	154.75	1,702.25
Section B (35.17 m <sup>2</sup> ) plus 18.21% of Annual Sewerage & Rubbish Charges		940.79	94.08	1,034.87	879.25	87.92	967.17
Section C (46.64 m <sup>2</sup> ) plus 24.15% of Annual Sewerage & Rubbish Charges		1,247.62	124.76	1,372.38	1,166.00	116.60	1,282.60
Section D (49.43 m <sup>2</sup> ) plus 25.59% of Annual Sewerage & Rubbish Charges		1,322.25	132.22	1,454.47	1,235.75	123.57	1,359.32
<u>Labour Hire - Per Hour</u>							
Labour (Operator)		80.00	8.00	88.00	75.45	7.55	83.00
Additional Loading for Overtime (Time and a Half)		20.00	2.00	22.00	16.36	1.64	18.00
Additional Loading for Overtime (Double Time)		40.00	4.00	44.00	32.73	3.27	36.00
Labour (Executive)		120.00	12.00	132.00	105.45	10.55	116.00
<u>Other</u>							
Administration Charge				12%			12%
<u>Major Plant - Per hour, operator included</u>							
Grader		213.64	21.36	235.00	213.64	21.36	235.00
Construction Loader		209.09	20.91	230.00	209.09	20.91	230.00
Town Loader		181.82	18.18	200.00	163.64	16.36	180.00
Backhoe		136.36	13.64	150.00	118.18	11.82	130.00
Skid Steer Loader		159.09	15.91	175.00	159.09	15.91	175.00
Prime Mover and Side Tippers		236.36	23.64	260.00	236.36	23.64	260.00
Prime Mover and Low Loader		172.73	17.27	190.00	168.18	16.82	185.00
Truck <13 tonne		136.36	13.64	150.00	122.73	12.27	135.00
Truck >13 tonne		150.00	15.00	165.00	150.00	15.00	165.00
Tractor		122.73	12.27	135.00	122.73	12.27	135.00
Roller Steel Drum		145.45	14.55	160.00	127.27	12.73	140.00
Roller Multi Tyred		145.45	14.55	160.00	113.64	11.36	125.00
<u>Minor Plant - Per day, dry hire</u>							
Minor Plant - Pumps, Generators (< 10kVA) & Trailers etc. (each)		118.18	11.82	130.00	100.00	10.00	110.00
* Generators > 10kVA are not listed for Hire							





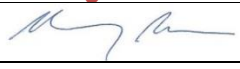
## APPENDIX 2: BULLFINCH-EVANSTON ROAD RAV ROUTE ASSESSMENT – POST UPGRADE WORKS

**For the Report: Assessment of Ramelius Resources Haul Road on the Bullfinch – Evanston Rd from SLK 101.35 to 133.64 in the Shire of Yilgarn for Network Tandem Drive 7.3 / Tri Drive TD 4.3 RAV Access**

**Prepared for: Shire of Yilgarn & Ramelius Resources**

**Date: 10<sup>th</sup> May 2023**

### Document status and review

Revision	Prepared By	Comment	Signature	Date Issued
0	Rod Munns	Final – Issued for Information		10 <sup>th</sup> May 2023

## 1. Introduction

In September 2020, the Shire of Yilgarn (SoY) received a request from Ramelius Resources (RR) to access part of the SoY's Road Network to haul Gold Ore from a mine site located at Diehardy, just inside the Shire Boundary with the Menzies Shire, approximately 134km north of Bullfinch, to the existing Edna May Mine Processing Plant near the Westonia town site. The proposed route would include the Bullfinch – Evanston Rd, Manxman Rd, the Koorda - Bullfinch Rd and Boodarockin Rd. These are all Local Government controlled roads located within the Shire's of Yilgarn and Westonia. RR advised that if RAV access was attained, an assumed 720 kT / annum of Gold Ore would be hauled via this route to the Processing Plant at Westonia over an approximate twenty two (22) month period. Since RR has previously upgraded the section of the Bullfinch – Evanston Rd from SLK 0.0 in Bullfinch to SLK 103.77 (to Mineral Resources) Windarling Minesite Haul Road near the Maarda Gold Mine site to permit N 7.3 / TD 4.3 RAV access, the outstanding section of the Bullfinch – Evanston Rd requiring RAV Route Assessment was the 29.87km section to the Diehardy Gold Mine Site entrance at SLK 133.64.

R Munns Engineering Consulting Services (RMECS) was commissioned jointly by the Shire of Yilgarn and Ramelius Resources to undertake an assessment of this route for suitability for N 7.3 / TD 4.3 classified vehicles. This initial assessment was undertaken by RMECS on 2nd September 2020 and comprised geometry, environmental and asset preservation aspects. Several deficiencies were found as a result of this assessment.

The SoY received an additional request from RR on 10<sup>th</sup> August 2022, to upgrade the level of RAV access on the Bullfinch – Evanston Rd from the Diehardy Minesite at SLK 133.64 to the Maarda Minesite at SLK 101.35, to an N10.3 / TD5.3 level. Generally, RR requested:

- The use of 53.5m long Quad Tri Drive Road Trains with AMMS 3 (23.5 T loading configurations) be utilized to haul gold ore from the new Die Hardy Minesite located at SLK 133.64 to the existing Maarda Minesite around SLK 101.35. At the Maarda Minesite, the gold ore will be dumped and transferred to the allowable PBS Tri Drive TD 4.3 RAV vehicles to haul this gold ore to the Edna May processing plant in the Westonia Shire.
- Road Maintenance of this approximate 33km section, to be governed by their existing agreement with the Shire of Yilgarn (for the remainder of the Route from the Maarda Minesite to the Edna May Minesite in Westonia).

RMECS completed an additional desktop RAV Route Assessment to this higher permitted RAV Access level on the 5<sup>th</sup> December 2022, and provided an Addendum #1 Report to the Assessment Report of the Bullfinch – Evanston Rd from SLK 101.35 to 134.10 (Menzies Shire Boundary).

RR's Civil Contractor has recently completed the upgrade works on this 32.29km section of the Bullfinch – Evanston Rd. On the 8<sup>th</sup> May 2023, the SoY Manager of Works & Services, Mr Glen Brigg and myself, carried out a joint RAV Route Assessment on this recently upgraded section. The section was also assessed, based upon an Asset Management perspective.

## **2. Preceeding Related Documents**

The documents preceeding this Report, that are related, comprise:

- Assessment of Bullfinch – Evanston Rd from SLK 101.35 to 134.10 in the Shire of Yilgarn for Network Tandem Drive 7.3 / Tri Drive TD 4.3 RAV Access – Rev 0 issued 1<sup>st</sup> October 2020.
- APPENDIX 1: BULLFINCH-EVANSTON ROAD RAV ROUTE ASSESSMENT (on the Bullfinch – Evanston Rd from SLK 101.35 to 134.10) - Rev 0 issued 1<sup>st</sup> October 2020.
- Addendum #1 to Assessment Report of Bullfinch – Evanston Rd from SLK 101.35 to 134.10 in the Shire of Yilgarn – to Identify Additional RAV Access Requirements to upgraded Network Tandem Drive 10.3 / Tri Drive TD 5.3 RAV Access (from Network Tandem Drive 7.3 / Tri Drive TD 4.3 RAV Access) – Rev 0 issued on 5<sup>th</sup> December 2022.

## **3. Upgrade Works & Final RAV Route Assessment**

The final RAV Route Assessment and findings, are provided below. Generally, the 32.29km section of the Bullfinch – Evanston Rd, from SLK 101.35 to 133.64, has been widened to a minimum carriageway width of 10m, above the minimum width required by the RAV Route Assessment Guidelines for N10.3 / TD 5.3 RAVs, and to the SoY's Policy requirements. This carriageway widening work has generally improved the sight distance each way through all twenty three curves in this section (but some are still lower than the required minimum), and provided additional width for the additional swept path width required for these large RAV configurations to negotiate these curves. The Contractor commissioned to upgrade this road section, has hauled in considerable suitable material to build up the carriageway height in some sections, especially through the 900m long section of deficient curves and steep grades from SLK 131.10 to 132.00. This additional embankment construction work, has enabled wider carriageway widths and slightly reduced grades through this section. Generally, the wider than minimum carriageway widths that have been attained has allowed sufficient swept path width where the minimum sight distances have not been achieved.

However, at the time of the assessment, some guideposts were missing from some sections, and from around curved sections, and no signage had been erected at all, that was specified as being required in preceeding documents. The specifics of the additional road furniture required to be installed to permit this section suitable for N10.3 / TD 5.3 RAV access, is provided within the section titled "Assessment Declaration" at the end of the Assessment Form.

## **RESTRICTED ACCESS VEHICLE ROUTE ASSESSMENT FORM**

This form is to be used when completing any Restricted Access Vehicle (RAV) route assessment in conjunction with the *Standard RAV Route Assessment Guidelines* or *Tri Drive Route Assessment Guidelines*. Please complete only those sections relevant to the assessment type, additional information may be added as required.

Assessment Officer Details			
Name	Rod Munns	Name	
Position	Director	Position	
Employer	RMECS	Employer	
Phone	0407 604 164	Phone	

Road Details			
Road Owner	Shire of Yilgarn	Main Roads Region	Wheatbelt
Road Name	Bullfinch-Evanston Rd	Road Number	6110016
SLK From	101.35	SLK To	133.64
Description From	2.41km south west of Windarling Private Mine Haul Road	Description To	Menzies Shire Boundary
Total Distance:	32.75 km	AADT:	8 - 15 (est.)
Is this a Built Up Area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a School Bus Route?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

AADT: Annual Average Daily Traffic is determined by the total yearly two-way traffic volume divided by 365, expressed as vehicles per day (VPD)

Assessment Request Details			
Application TRIM#		Road Owner Approval TRIM#	
RAV Network	N10.3 (TD 5.3)	Length	< 53.5m
Products/Restrictions	Nil	Width	< 2.5 m
Current RAV Network	Nil	Height	< 4.6 m

HVS Use Only	
Reviewer Details	
<b>Name</b>	
<b>Position</b>	
<b>Employer</b>	
<b>Phone</b>	
<b>Date</b>	
<b>Comments:</b>	

# Road Width and Features

## Rural Roads

All roads that provide a secondary network of National, State and local Government roads connecting cities and towns.

Is this a Rural Road? ☒ Yes ☐ No (If no, please move on to Town Site Roads)

If yes, please complete the below Table

Criteria	Road Section 1	Road Section 2	Road Section 3	Road Section 4	Road Section 5
Road Surface	<input type="checkbox"/> Sealed <input checked="" type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed
Carriageway Width (m)	=> 10.0 m				
Sealed Width (m)	N/A				
Location (SLK-SLK)	101.35 to 133.64				
Posted Speed Limit (km/h)	100 (DSL)				
<p><b>Carriageway Width:</b> That portion of a road or structure devoted particularly to the use of vehicles that is between guide posts, kerbs or barriers where these are provided, inclusive of shoulders and auxiliary lanes.</p> <p><b>Seal Width:</b> Width between edges of sealed surface or between edge lines (where installed on undivided carriageways), whichever is less.</p>					
<p><b>Additional Comments</b></p> <p>In my APPENDIX 1: BULLFINCH-EVANSTON ROAD RAV ROUTE ASSESSMENT (on the Bullfinch – Evanston Rd from SLK 101.35 to 134.10) - Rev 0 issued 1<sup>st</sup> October 2020, in relation to carriageways, I recommended that guideposts be installed along the entire carriageway section as per AS 1742.2 – 2009. Currently, guideposts have only been installed from SLK 118.90 to 133.64.</p> <p><b>Guideposts are to be installed along the entire carriageway as specified in AS 1742.2 – 2009.</b></p> <p>All upgraded carriageway photos below, are stamped with SLK location, date and time.</p>					
<b>HVS Use Only</b>					
<b>Minimum guideline requirement</b>					
Criteria	Road Section 1	Road Section 2	Road Section 3	Road Section 4	Road Section 5
Road Width Requirement					
Low Volume	<input type="checkbox"/> Type A <input type="checkbox"/> Type B	<input type="checkbox"/> Type A <input type="checkbox"/> Type B	<input type="checkbox"/> Type A <input type="checkbox"/> Type B	<input type="checkbox"/> Type A <input type="checkbox"/> Type B	<input type="checkbox"/> Type A <input type="checkbox"/> Type B
Recommended Speed	<input type="checkbox"/> 40 km/h <input type="checkbox"/> 60 km/h <input type="checkbox"/> 70 km/h <input type="checkbox"/> 80 km/h <input type="checkbox"/> 100 km/h	<input type="checkbox"/> 40 km/h <input type="checkbox"/> 60 km/h <input type="checkbox"/> 70 km/h <input type="checkbox"/> 80 km/h <input type="checkbox"/> 100 km/h	<input type="checkbox"/> 40 km/h <input type="checkbox"/> 60 km/h <input type="checkbox"/> 70 km/h <input type="checkbox"/> 80 km/h <input type="checkbox"/> 100 km/h	<input type="checkbox"/> 40 km/h <input type="checkbox"/> 60 km/h <input type="checkbox"/> 70 km/h <input type="checkbox"/> 80 km/h <input type="checkbox"/> 100 km/h	<input type="checkbox"/> 40 km/h <input type="checkbox"/> 60 km/h <input type="checkbox"/> 70 km/h <input type="checkbox"/> 80 km/h <input type="checkbox"/> 100 km/h
Does the Rural Road meet the requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Comments:					

**Please insert photos relevant to Rural Road Width and Features, including SLK location**





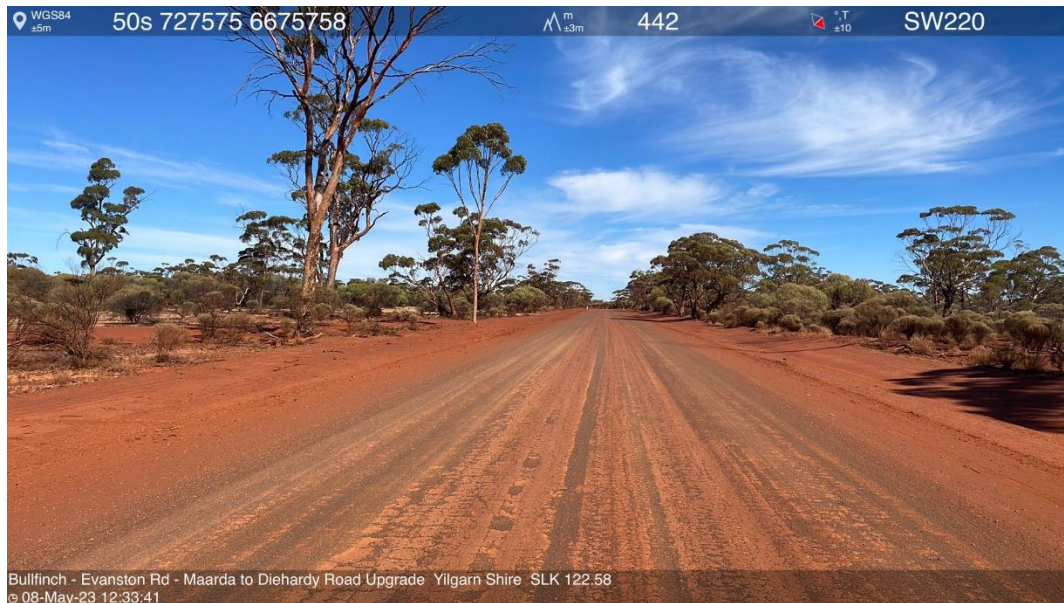
















## Town Site Road

All roads within a populated area of established dwellings, a central place of trade and recognised as a distinct place. Generally, the area will act as a central hub of activity for the community.

Is this a Town Site Road? ☐ Yes ☒ No

If yes, please complete the below Table

Please Tick Most Appropriate					
<input type="checkbox"/> Undivided Carriageway 1 Way <input type="checkbox"/> Undivided Carriageway 2 way <input type="checkbox"/> Undivided Carriageway 2 lanes each way			<input type="checkbox"/> Divided Carriageway Single Lane <input type="checkbox"/> Divided Carriageway 2 lanes <input type="checkbox"/> Multiple Carriageway: 3+ lanes		
<b>Width Measurement:</b> (Undivided carriageway – 2 Way) Width between sealed edge and road centre (m) (Divided carriageway – single lane) Width between sealed edge and edge of median or traffic island (m) (Undivided carriageway – 2 lanes) Width between sealed edge and road centre (m) (Divided carriageway – 2 lanes) Width between sealed edge and edge of median or traffic island (m) (Multiple Lane Carriageways – 3 or more lanes) Width of additional through lane (m)					
Criteria	Road Section 1	Road Section 2	Road Section 3	Road Section 4	Road Section 5
Direction of Travel					
Width (m)					
Location (SLK-SLK)					
Marked Separation line	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Posted Speed Limit (km/h)					
Road Features					
Dedicated Cycle Lanes, Parallel Parking, Regular Angle Parking					
Criteria	Road Feature 1	Road Feature 2	Road Feature 3	Road Feature 4	Road Feature 5
Feature					
Location (SLK-SLK)					
Width (m)					
Additional Comments					
HVS Use Only					
Minimum guideline requirement					
Criteria	Road Section 1	Road Section 2	Road Section 3	Road Section 4	Road Section 5
Road Width Requirement					
Criteria	Road Feature 1	Road Feature 2	Road Feature 3	Road Feature 4	Road Feature 5
Road Width Requirement					
Does the Town Site Road meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Comments:					

Please insert photos relevant to Townsite Road Width and Features, including SLK location

# Road Geometry

## Road Alignment

Are there any significant curves/bends on the road? ☒ Yes ☐ No  
If yes, please complete the below table

SLK	Signage	Swept Path Completed	Lane Correct	Direction of Travel	Sight Distance	Direction of Travel	Sight Distance
102.08 102.32 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	220+ m	N>S	220+ m
108.52 108.75 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	370+ m	N>S	380+ m
112.27 112.61 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	280+ m	N>S	290+ m
118.77 119.03 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	260+ m	N>S	230+ m
120.37 120.64 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	230+ m	N>S	200+ m
120.69 120.97 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	260+ m	N>S	260+ m
121.47 122.04 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	240+ m	N>S	230+ m
123.29 123.48 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	210+ m	N>S	200+ m
124.87 125.11 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	230+ m	N>S	230+ m
125.52 125.70 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	230+ m	N>S	230+ m
127.34 127.53 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	220+ m	N>S	210+ m
128.73 128.82 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	220+ m	N>S	1000+ m
128.82 129.16 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	190+ m	N>S	200+ m
129.36 129.61 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	180+ m	N>S	180+ m
129.82 129.93 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	340+ m	N>S	360+ m
130.56 130.68 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	180+ m	N>S	270+ m
130.74 130.87	<input type="checkbox"/> Warning Sign	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	S>N	170+ m	N>S	180+ m



SLK	Signage	Swept Path Completed	Lane Correct	Direction of Travel	Sight Distance	Direction of Travel	Sight Distance
(R)	<input type="checkbox"/> Advisory Speed	<input checked="" type="checkbox"/> No	<input type="checkbox"/> No				
131.19 131.28 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	300+ m	N>S	480+ m
131.32 131.40 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	150+ m	N>S	150+ m
131.48 131.61 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	80+ m	N>S	90+ m
131.65 131.75 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	130+ m	N>S	130+ m
131.77 131.92 (R)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	190+ m	N>S	220+ m
133.68 133.88 (L)	<input type="checkbox"/> Warning Sign <input type="checkbox"/> Advisory Speed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	S>N	200+ m	N>S	190+ m

#### **Additional Comments**

During the road carriageway upgrade works, which has comprised reforming and widening and lifting of the carriageway, no curves have been realigned. However, the carriageway width is generally greater than 10m through curved sections, and sight distances have been improved considerably through all curves in each direction. At the lowest radii curve at the Diehardy Pass, from SLK 131.48 – 131.61, the carriageway has been widened out to 18m width on the northern approach, to provide additional swept path width for vehicles meeting at the narrowest point of this curve at SLK 131.50.

Given that the upgraded carriageway width is => 10+ m, all RAVs will remain lane correct on all curves (including those with very short radii curves).

In my APPENDIX 1: BULLFINCH-EVANSTON ROAD RAV ROUTE ASSESSMENT (on the Bullfinch – Evanston Rd from SLK 101.35 to 134.10) - Rev 0 issued 1<sup>st</sup> October 2020, in relation to curves, I recommended various upgrade treatments via road furniture, dependent on the radius of curve, to improve levels of safety. The various categories of curve radii, are based upon the following extract from this Assessment Report.

*“For the purpose of providing reasonable upgrade treatments to provide a measure of safety, curves are categorised as below:*

- *very short length radii curves (radius < 200m)*
- *short length radii curves ( 400m < radius < 200m)*
- *medium length radii ( 600m < radius < 400m)*
- *long length radii (radius > 600m)”*

Generally, the recommended safety upgrade treatments for curves, using road furniture, are:

- Install advisory signs - Size B W1-3 (L) or W1-3 (R) – in advance of approaches to all curves
- Install D4-6 Chevron Alignment Markers (CAM) signs around the outside of all very short radii and short radii curves
- Install guideposts around curved sections

all as specified in AS 1742.2 – 2009.

**Currently, there are NO advisory signs posted on the approaches to any of the above curves.**

From an onsite inspection and desktop appraisal level, of the twenty three (23) curves:

- five (5) are short radii curves (RH from SLK 118.77 – 119.03, RH from SLK 120.37 – 120.64, RH from SLK 128.82 – 129.16, LH from SLK 129.36 – 129.61 and RH from SLK 131.77 – 131.92), and
- three (3) are very short radii curves (RH from SLK 131.32 – 131.40, LH from SLK 131.48 –

SLK	Signage	Swept Path Completed	Lane Correct	Direction of Travel	Sight Distance	Direction of Travel	Sight Distance
<p>131.61 and RH from SLK 131.65 – 131.75).</p> <p><b>There are currently NO CAMs signs posted around the outside of these eight short radii, or very short radii curves.</b></p> <p>Guideposts have currently only been installed from SLK 118.90 to 133.64, including around some curves, but not as per AS 1742.2 – 2009. <b>Guideposts are to be installed around all twenty three (23) curves as specified in AS 1742.2 – 2009.</b></p> <p>All photos below showing upgraded curved sections, are stamped with SLK location, date and time.</p>							
HVS Use Only							
RAV is able to stay lane correct <input type="checkbox"/> Yes <input type="checkbox"/> No							
Bend meets sight distance requirement of XXX <input type="checkbox"/> Yes <input type="checkbox"/> No							
Comments							

***Please insert photos relevant to Road Alignment and Swept Paths including SLK location***











## Gradients

Have any gradients above 3% for unsealed roads or 5% for sealed roads been identified?

☒ Yes ☐ No

If yes, please complete the below Table

Criteria	Grade 1	Grade 2	Grade 3	Grade 4
Road Surface	<input type="checkbox"/> Sealed <input checked="" type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed
Location (SLK)	131.58 to 131.76			
Grade (%)	+ 4.65%			
Length (m)	180m			
<b>Additional Comments</b> <p>In my APPENDIX 1: BULLFINCH-EVANSTON ROAD RAV ROUTE ASSESSMENT (on the Bullfinch – Evanston Rd from SLK 101.35 to 134.10) - Rev 0 issued 1<sup>st</sup> October 2020, in relation to steep grades, I made reference to a deficient 900m section, that comprised very low radii curves following a steep grade descent (estimated at -5.2%) from SLK 131.58 to 131.76, with deficient sight distance and existing road carriageway conditions, as below.</p> <p>As part of the upgrade of this deficient section, I recommended that:</p> <ul style="list-style-type: none"> <li>• “3000 x 1400 Steep Decent (G9-82) signs be placed on both sides of the road at SLK 132.07 facing towards westbound traffic to advise RAV Operators of the pending steep grade, immediately followed by the adjoining short radii curves (it is assumed that due to the surrounding topography it will be impractical to realign these short radii curves and upgrade seal and pavement widening will be required to provide a suitable level of RAV access on this section).</li> <li>• Size C 40 kph Advisory Speed signs should be placed on both sides of the road at SLK 130.90 and 131.97, in advance of each end of the deficient section.”</li> </ul> <p>While the required carriageway widening has been completed to greater than the minimum standard, these upgrade works have <u>not</u> included:</p> <ul style="list-style-type: none"> <li>• the realigning of any of these curves to improve sight distance above the minimum requirement (as was suggested to improve sight distance requirements)</li> <li>• sealing this deficient 900m long section (traffic counts are too low to warrant this treatment and a suitable level of safety can be achieved via appropriate road furniture installation).</li> <li>• reducing the slope of the steep grade from SLK 131.58 to 131.76, to below the minimum grade (to below 3% for N9-10 RAVs for unsealed sections as per the RRAG).</li> </ul> <p>However, since MRWA have advised LGs not to erect Advisory Speed Signs on unsealed sections, due to potential litigation reasons, in order to make this deficient 900m long section safer, the following road furniture is to be installed, in addition to any other road furniture recommended to be installed elsewhere on this section, within this Report:</p> <ul style="list-style-type: none"> <li>• MR-WSP-17 signs incorporating W5-12 Advisory Steep Decline signs, be placed on both sides of the road at SLK 132.07 facing towards westbound traffic to advise all motorists of the pending steep decline (-4.65% steep grade from SLK 131.76 to 131.58).</li> </ul>				
<b>HVS Use Only</b>				
Minimum Guideline requirement for gradient (%):		RAV 2-6	RAV 7-8	RAV 9-10
Sealed		<input type="checkbox"/> 8%	<input type="checkbox"/> 6%	<input type="checkbox"/> 5%
Unsealed		<input type="checkbox"/> 5%	<input type="checkbox"/> 4%	<input type="checkbox"/> 3%
Meets Guidelines	Grade 1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Grade 2 <input type="checkbox"/> Yes <input type="checkbox"/> No	Grade 3 <input type="checkbox"/> Yes <input type="checkbox"/> No	Grade 4 <input type="checkbox"/> Yes <input type="checkbox"/> No
Comments:				



**Please insert photos relevant to Gradients, including SLK location**



Start of steep grade from SLK 131.58 to 131.76. TOCrest @  
SLK 131.77 - Photo at SLK 131.56.

# Road Obstacles: Bridges, Culverts, Floodway's, Overheard Clearance and Railway Crossings

## Bridges

A structure (with the exception of gantries) having a clear opening in any span of greater than 3 metres measured between the faces of piers and/or abutments or structures of a lesser span with a deck supported on timber stringers.

Have any drive on bridges been identified? ☐ Yes ☒ No

If yes, please complete the below Table

Criteria	Bridge 1	Bridge 2	Bridge 3	Bridge 4
Structure Number				
Surface	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed	<input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed
Width between kerbs (m)				
Location (SLK)				
Central Line Marking?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sight Distance 1 and direction of travel (m)				
Sight Distance 2 and direction of travel (m)				
Have all measurements been taken at Truck Driver height of 2.4m <input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>Additional Comments</b>				
<b>HVS Use Only</b>				
Minimum Guideline requirement for width between kerbs (m):				
Meets Guidelines:	Bridge 1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Bridge 2 <input type="checkbox"/> Yes <input type="checkbox"/> No	Bridge 3 <input type="checkbox"/> Yes <input type="checkbox"/> No	Bridge 4 <input type="checkbox"/> Yes <input type="checkbox"/> No
Has the Structures Engineering Branch given approval for RAV Access?		<input type="checkbox"/> Yes <input type="checkbox"/> No	HPRM Reference #	
Comments:				

**Please insert photos relevant to Bridges, including SLK location**

### **Culverts and Floodways**

**Culvert:** A structure under a road having only clear openings of less than or equal to 3 metres measured between the faces of piers and/or abutments or a pipe shaped structure of any diameter.

**Floodway:** A roadway across a shallow depression subject to flooding, specifically designed to overtop and constructed to resist the damaging effects of overtopping.

Have any culverts or floodway's that impact carriageway width been identified?

☐ Yes ☒ No

If yes, please complete the below Table

Feature	Location (SLK)	Width (m)	Direction of Travel	Sight Distance (m)	Direction of Travel	Sight Distance (m)
<input type="checkbox"/> Culvert <input type="checkbox"/> Floodway						
<input type="checkbox"/> Culvert <input type="checkbox"/> Floodway						
<input type="checkbox"/> Culvert <input type="checkbox"/> Floodway						
<input type="checkbox"/> Culvert <input type="checkbox"/> Floodway						
<input type="checkbox"/> Culvert <input type="checkbox"/> Floodway						
<b><u>Additional Comments</u></b> There are floodways located at SLK 130.22 and 130.93, but both are not impacting the carriageway width.						
<b>HVS Use Only</b>						
<b>Comments:</b>						

***Please insert photos relevant to Culverts or Floodways, including SLK location***

## Overhead Clearance

Have any overhead power lines been identified? ☐ Yes ☒ No  
*(Do not attempt to measure power line heights – approval will be sought by HVS from the cable operator)*

Have any other overhead obstructions been identified? ☐ Yes ☒ No  
 If yes, please complete the below Table

Criteria	Overhead Obstruction 1	Overhead Obstruction 2	Overhead Obstruction 3	Overhead Obstruction 4
What is the overhead obstruction (e.g. tree, bridge, gantry sign)				
Minimum Clearance (m) (from ground to lowest point of structure over the carriageway)				
SLK Location				
<b>Additional Comments</b>				
<b>HVS Use Only</b>				
Minimum Guideline requirement for overhead obstructions (m): 4.9m				
Meets Guidelines:	Overhead Obstruction 1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Overhead Obstruction 2 <input type="checkbox"/> Yes <input type="checkbox"/> No	Overhead Obstruction 3 <input type="checkbox"/> Yes <input type="checkbox"/> No	Overhead Obstruction 4 <input type="checkbox"/> Yes <input type="checkbox"/> No
(If applicable) Power line Asset Owner Approval HPRM Reference #:				
Comments:				

**Please insert photos relevant to Overhead Obstructions, including SLK location**

## Railway Crossings

Warning Devices and signage for Railways:

- No Protection
- Give Way Sign
- Stop Sign
- Flashing Lights
- Flashing Lights and Boom Gate
- Advanced warning flashing amber lights

Have any Railway Crossings been identified? ☐ Yes ☒ No  
 If yes, please complete the below Table

<b>Railway Features</b> <i>For crossings protected by Give Way or Stop Signs, complete ALL fields.</i> <i>For crossings protected by boom gates or flashing lights, Approach Sight Distance only applicable.</i>													
SLK	Direction of Travel	Road Speed Limit	Warning Devices and Signage	Approach Sight Distance (m)	Sight Distance Along Rail (S3)		Sight Distance Along Rail (S3)		Train Speed (Km/h) (Vt)	Angle Between Road and Rail (Degrees) (Z)	Distance From Stop Line to Rail Track (m) (Cv)	Road Width at Crossing (m) (Wr)	Width of Rail Track (m) (Wt)
					Direction	(m)	Direction	(m)					
Have all measurements been taken at Truck Driver height of 2.4m <input type="checkbox"/> Yes <input type="checkbox"/> No													
Is there anything restricting Sight Distance? (e.g. trees, shrubs, signage)													
<b>HVS Use Only</b>													
Minimum Guideline Requirement for Approach Sight Distance					Meets Guideline Requirements:		<input type="checkbox"/> Yes <input type="checkbox"/> No						
Sight Distance Requirement as per the S3 Formula					Meets S3 Formula Requirements:		<input type="checkbox"/> Yes <input type="checkbox"/> No						
Trim Ref #													
Comments													



Stacking Distances				
(If the railway crossing is near to an intersection/T-junction, please specify stacking distance measurements)				
SLK	Direction of Travel	Name of Intersecting Road	Approach Stacking Distance (m)	Departure Stacking Distance (m)
<div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;"> <p>Approach</p> </div> <div style="text-align: center;"> <p>Approach</p> </div> </div> <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;"> <p>Departure</p> </div> <div style="text-align: center;"> <p>Departure</p> </div> </div>				
<b>Additional Comments</b> <div style="height: 50px;"></div>				
<b>HVS Use Only</b>				
Meets Guideline Requirements for Stacking Distance:			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Level Crossing Safety Officer Response:				
TRIM Ref #				
Comments:				

**Please insert photos relevant to Railways, including direction of travel, direction of measurement and SLK location.**

# Intersections

## Intersection Layout

Intersection	Kerbing	Islands	Free of Loose Gravel	Adjacent Infrastructure / Obstacles		
Windarling Private Mine Haul Road Intersection @ SLK 103.77	<input type="checkbox"/> Mountable <input type="checkbox"/> Painted <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input checked="" type="checkbox"/> None	<input type="checkbox"/> Mountable <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input checked="" type="checkbox"/> None	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vegetation <input type="checkbox"/> Poles/Signs <input type="checkbox"/> Letter boxes <input type="checkbox"/> Culverts <input type="checkbox"/> Other (list below)		
	<input type="checkbox"/> Mountable <input type="checkbox"/> Painted <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input type="checkbox"/> None	<input type="checkbox"/> Mountable <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input type="checkbox"/> None	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vegetation <input type="checkbox"/> Poles/Signs <input type="checkbox"/> Letter boxes <input type="checkbox"/> Culverts <input type="checkbox"/> Other (list below)		
	<input type="checkbox"/> Mountable <input type="checkbox"/> Painted <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input type="checkbox"/> None	<input type="checkbox"/> Mountable <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input type="checkbox"/> None	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vegetation <input type="checkbox"/> Poles/Signs <input type="checkbox"/> Letter boxes <input type="checkbox"/> Culverts <input type="checkbox"/> Other (list below)		
	<input type="checkbox"/> Mountable <input type="checkbox"/> Painted <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input type="checkbox"/> None	<input type="checkbox"/> Mountable <input type="checkbox"/> Semi-Mountable <input type="checkbox"/> Non-Mountable <input type="checkbox"/> None	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vegetation <input type="checkbox"/> Poles/Signs <input type="checkbox"/> Letter boxes <input type="checkbox"/> Culverts <input type="checkbox"/> Other (list below)		
Centre Traffic Islands						
Intersection	Islands		Stacking Distance (m)			
	<input type="checkbox"/> Mountable <input type="checkbox"/> Non-Mountable	<input type="checkbox"/> Semi-Mountable <input type="checkbox"/> None				
	<input type="checkbox"/> Mountable <input type="checkbox"/> Non-Mountable	<input type="checkbox"/> Semi-Mountable <input type="checkbox"/> None				
	<input type="checkbox"/> Mountable <input type="checkbox"/> Non-Mountable	<input type="checkbox"/> Semi-Mountable <input type="checkbox"/> None				
<b>Additional Comments</b> There are Stop Signs located on the Bullfinch – Evanston Rd on each approach to the Windarling Private Mine Haul Rd intersection. This intersection has been upgraded and sealed in the last eighteen (18) month period to promote this intersection.						
HVS Use Only						
Is the Intersection suitable for RAV Access?		<input type="checkbox"/> Yes	<input type="checkbox"/> No			
<b>Comments:</b> <div style="border: 1px solid red; height: 100px; width: 100%;"></div>						

**Please insert photos showing the intersection layout, including the name of the intersecting roads, direction of travel and SLK location.**



Western approach to Windarling Private Mine Haul Rd and Bullfinch-Evanston Intersection @ SLK 103.77 - Photo at SLK 103.73



Eastern approach to Windarling Private Mine Haul Rd and Bullfinch-Evanston Intersection @ SLK 103.77 - Photo at SLK 103.81 (looking back)

### **Swept Paths**

*Where there is any possibility that the RAV may have insufficient clearance from kerbs or other nearby objects, standard turning templates shall be used to accurately check the swept path of the RAV. Using Autoturn, the appropriate vehicle combination must be used to check all turning movements at all required intersections and any clearance problems should be noted.*

Has a Swept Path been conducted for each intersection and roundabout?

☐ Yes ☒ No

#### **Additional Comments**

SPA is not required since RAVs will be crossing straight over the Windarling Private Mine Haul Rd.

#### **HVS Use Only**

Vehicle Combination Used for Swept Paths:

Are all Swept Paths on trafficable ground?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

Do all Swept Paths have sufficient clearance from non-mountable kerbing?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

Do all Swept Paths have sufficient clearance from all nearby objects?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

Do any left or right turn swept paths cross the centreline of the road? If so, are sight distance sufficient in all directions	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

Comments:

***Please insert photos for swept path assessments below, including the name of the intersecting roads and direction of travel.***

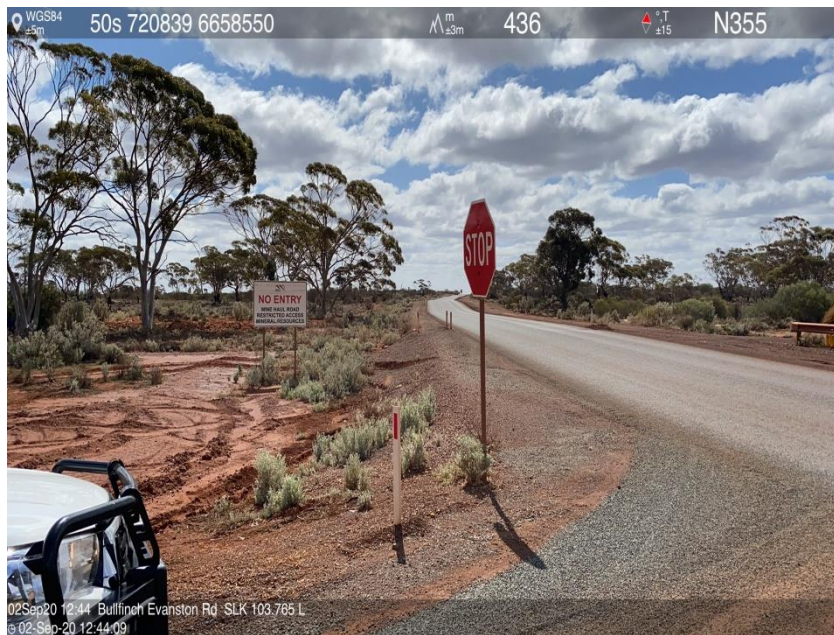
## Entering Sight Distance

The required sight distance for a RAV driver to see a sufficient gap in oncoming traffic that will allow a RAV, with greater length and lower acceleration capacity, to clear the intersection safely.

Name of Intersecting Road	Direction of Travel	Grade (%)	Speed Limit	Entering Sight Distance		Entering Sight Distance		HVS Only Guideline (m)
				Direction	(m)	Direction	(m)	
Windarling Private Mine Haul Rd (West App)	S>N	+0.8	60	LHS (North)	495	RHS (South)	515	
Windarling Private Mine Haul Rd (East App)	S>N	+0.8	60	LHS (South)	380	RHS (North)	365	
Have all measurements been taken at Truck Driver height of 2.4m to a height that considers all traffic? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No								
Is there anything restricting Sight Distance? (e.g. trees, shrubs, signage)				No				
<b>Additional Comments</b> There is a 60 kph speed limit posted and "policed" on the Windarling Private Mine Haul Road. Subsequently, these ESD's are well within the minimum ESD requirements.								
<b>HVS Use Only</b>								
All Entering Sight Distances meets guideline requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No								
If no, is there anything that can mitigate the risk? (e.g. warning signage, vegetation clearing)								
Comments								

**Please insert photos showing all the entering sight distances, including the name of the intersecting roads, direction of travel, direction of measurement and SLK location.**





ESD to North (LHS) along Windarling Private Mine Haul Rd – West Side of Intersection - Photo at SLK 103.765 LHS



ESD to South (RHS) along Windarling Private Mine Haul Rd – West Side of Intersection - Photo at SLK 103.765 RHS





ESD to South (LHS) along Windarling Private Mine Haul Rd – East Side of Intersection - Photo at SLK 103.775 LHS



ESD to North (RHS) along Windarling Private Mine Haul Rd – East Side of Intersection - Photo at SLK 103.775 RHS

## Approach Sight Distance

The distance required for a driver of a RAV, travelling at a given speed, to observe the approaching intersection, and react or stop if necessary.

Name of Approaching Road	Direction of Travel	Recommended Speed of RAV	Is there warning signage	Grade (%)	Approach Distance (m)	HVS Only Guideline (m)
Windarling Private Mine Haul Rd @ SLK 103.77 (West App)	E>W	100kph	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	-1.8%	500+	
Windarling Private Mine Haul Rd @ SLK 103.77 (East App)	E>W	100kph	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	-1.8%	880	
Have all measurements been taken at Truck Driver height of 2.4m <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
Is there anything restricting Sight Distance? (e.g. trees, shrubs, signage)		No				
<b>Additional Comments</b>						
The available SSD to each approach to the Windarling Private Mine Haul Rd meets the minimum requirements.						
<b>HVS Use Only</b>						
All Approach Sight Distances meets guideline requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No						
If no, is there anything that can mitigate the risk? (e.g. warning signage, vegetation clearing)						
Comments:						

Please insert photos showing all of the approach sight distances, including the name of the approaching roads, direction of travel and SLK location.





ASD Photo - Intersection with Windarling Private Mine Haul Rd at SLK 103.77 – Approach from western side of intersection. Photo at SLK 103.40. Doubled Up Reduce Speed signs are visible in the foreground.



ASD to Winjarding Private Mine Haul Road – Eastern approach - Photo at SLK 104.65 (looking back)

# Assets

## Acceleration Lanes

*To assist in ensuring network performance levels are maintained, the assessor needs to identify if acceleration lanes and turn pockets are present at intersections and the length of these treatments. Consultation with the relevant road manager should be undertaken to ensure existing treatments remain adequate and consideration is given to potential significant impacts on network performance that may justify intersection upgrades such as turn pockets or acceleration lanes.*

Through Road	Length of Acceleration Lane
<b><u>Additional Comments</u></b>	
There are no acceleration lanes.	
<b>HVS Use Only</b>	
Is the acceleration lane adequate <input type="checkbox"/> Yes <input type="checkbox"/> No	
Comments:	

***Please insert photos relevant to Acceleration Lane, including SLK location***

### **Overtaking Opportunities**

*(Provision of additional overtaking opportunities is usually not justified for AADT of 500 or below)*

Does the AADT exceed 500? ☐ Yes ☒ No

If yes, please complete the below Table

<b>Maximum Distances</b>		
Maximum average distance between overtaking opportunity (km)		
Maximum distance between overtaking opportunities (km)		
<b>Minimum Length for Overtaking Opportunities</b>		
<b>Location (SLK-SLK)</b>	<b>Length of Overtaking Opportunity</b>	<b>HVS Only Guideline (m)</b>
Is there seasonal traffic on this road? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please detail:		
<b><u>Additional Comments</u></b>		
<b>HVS Use Only</b>		
Guideline requirement for Maximum Average Distance (km):		
Guideline requirement for Maximum Distance between Opportunities (km):		
All Overtaking Distances meet guideline requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Comments:		

***Please insert photos relevant to Overtaking Opportunities, including SLK location***

## Off Road Parking

Is this a rural road exceeding 80km or a remote road exceeding 120 km in length?

☐ Yes ☒ No

If yes, please complete the below Table

SLK	Direction of Travel	Speed Limit	Grade %	Clearance from edge of pavement (m)	Approach Sight Distance (m)	Entering Sight Distance		Entering Sight Distance	
						Direction	(m)	Direction	(m)
Have all measurements been taken at Truck Driver height of 2.4m <input type="checkbox"/> Yes <input type="checkbox"/> No									
Comments									
<b>HVS Use Only</b>									
Minimum Guideline requirement for Entering Sight Distance (m):									
All Entering Sight Distances meets guideline requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No									
Minimum Guideline requirement for Approach Sight Distance (m):									
All Approach Sight Distances meets guideline requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No									
If no, is there anything that can mitigate the risk? (e.g. warning signage, vegetation clearing)									
Comments:									

**Please insert photos relevant to Off Road Parking, including SLK location**



## Community Considerations

What are the major concerns that need to be addressed? (tick all that apply)			
<input type="checkbox"/> Noise	<input type="checkbox"/> Vibration	<input type="checkbox"/> Smell	<input checked="" type="checkbox"/> Other
<b>Details:</b> Consideration needs to be given to motorists and tourists that utilise this road, to ensure their ongoing safety and provide a serviceable road surface for them to travel on.			
What agencies have been contacted with regards to any community issues or concerns? (tick all that apply)			
<input type="checkbox"/> Regional Office	<input checked="" type="checkbox"/> Local Government Authority	<input type="checkbox"/> Local Police	<input type="checkbox"/> Other
<b>Details:</b> This has been addressed by the Shire of Yilgarn.			
<b>HVS Use Only</b>			
<b>Comments:</b>			


## Other Considerations/Comments

<b>Details:</b>
<b>HVS Use Only</b>
<b>Comments:</b>

## **Assessment Declaration:**

I hereby declare that:

1. I have assessed this route in accordance with all requirements and procedures in Main Roads Western Australia *Standard Restricted Access Vehicle (RAV) Route Assessment Guidelines, Tri-Drive Route Assessment Guidelines and Guidelines for Approving RAV Access*, and
2. The information provided on this form and any attached documents is true and correct to the best of my knowledge.

<b>Assessment Officer Details</b>			
Name	Rod Munns	Name	
Position	Director	Position	
Representing	RMECS	Representing	
Signature:		Signature:	
Date:	10th May 2023	Date:	
<b>Recommendation</b>			
<b>I hereby endorse the route's suitability for RAV access as follows:</b>			
RAV Network(s):	N10.3 (TD 5.3)		
<input type="checkbox"/> This road is <b>unsuitable</b> for RAV Access			
<input checked="" type="checkbox"/> This road is <b>suitable</b> for RAV Access <input type="checkbox"/> Type A Low Volume <input type="checkbox"/> Type B Low Volume			
<b>Comments:</b> The section of the Bullfinch – Evanston Rd from SLK 101.35 to 133.64, is currently suitable for N10.3 / TD5.3 RAV Access, <u>subject to the following road furniture being installed</u> to highlight some deficiencies in the form of sight distances, very low radii curves and a steep decline preceeding very low radii curves, to provide a safer road carriageway: a) Advisory signs - Size B W1-3 (L) or W1-3 (R) – in advance of approaches to all twenty three (23) curves b) D4-6 Chevron Alignment Markers (CAM) signs around the outside of all very short radii and short radii curves (eight curves in total – with SLK locations as specified in the comments under the “Road Alignment” section within this Report) c) Guideposts along straight and around curved sections d) MR-WSP-17 signs incorporating W5-12 Advisory Steep Decline signs, placed on both sides of the road at SLK 132.07 facing towards westbound traffic to advise all motorists of the pending steep decline (-4.65% steep grade from SLK 131.76 to 131.58) preceeding very low radii curves. e) Appropriate “Road Train Route - Max 60m length – Take Care When Overtaking” Signs should be placed on both sides of the road facing each direction at minimum 20km intervals to remind all motorists of the Mine Haulage RAV traffic. all as specified in AS 1742.2 – 2009.			
<b>This section must be signed by a CEO/ Deputy CEO or Regional Manager.</b>			
<b>Comments:</b>			
Name:	Nic Warren – CEO Shire of Yilgarn	Signature:	
Date:	15th May 2023		

## HVS Assessment Review

HVS Use Only			
<b>Recommendation</b>			
<b>I have reviewed this assessment in accordance with all requirements and procedures in Main Roads Western Australia Standard Restricted Access Vehicle (RAV) Route Assessment Guidelines, Tri-Drive Route Assessment Guidelines and Guidelines for Approving RAV Access and recommend RAV access as follows:</b>			
RAV Network(s):			
<input type="checkbox"/> This road is <b>unsuitable</b> for RAV Access			
<input type="checkbox"/> This road is <b>suitable</b> for RAV Access		<input type="checkbox"/> Type A Low Volume	<input type="checkbox"/> Type B Low Volume
Specific Conditions:			
Comments:			
Name:		Signature	
Date:			
<b>Management Meeting</b>			
Management Meeting Date:			
Management Meeting Outcome:			
<b>If approved and Railway Crossings have been identified on the road</b>			
Has an email been sent to ARC?	<input type="checkbox"/> Yes <input type="checkbox"/> No	HPRM Ref Number:	
<b>If approved and Traffic Signals have been identified on the road</b>			
Has an email been sent to Traffic Systems Operations?	<input type="checkbox"/> Yes <input type="checkbox"/> No	HPRM Ref Number:	