

Attachments

July
2022

Attachments

Minutes

Ordinary Meeting of Council –June 2022

Great Easter Country Zone Meeting-June 2022

Wheatbelt East Regional Organisation of Councils Meeting – June 2022

Shire of Yilgarn Tourism Advisory Committee Meeting-July 2022

Yilgarn History Museum Advisory Committee Meeting-Ju

Agenda Attachments

9.1.2 2022 AGM Notice of Meeting-WALGA

9.1.3 Local Government Reforms-Full Reform Proposal

9.2.1 Monthly Financial Reports

9.2.2 Accounts for Payment



Minutes

Ordinary Meeting of Council

**16 June
2022**

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UNCONFIRMED

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Bryan Close, Deputy Shire President, declare the meeting open at 4.04pm.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Granich is joining the meeting via Zoom, as authorised by Shire President Wayne Della Bosca, in accordance with the Local Government (Administration) Regulations 1996.

3. ATTENDANCE

Members

Cr B Close
Cr J Cobden
Cr L Granich-Via Zoom as authorised by Cr Wayne Della Bosca
Cr G Guerini
Cr P Nolan
Cr L Rose

Council Officers

N Warren	Chief Executive Officer
C Watson	Executive Manager Corporate Services
G Brigg	Executive Manager Infrastructure
S Chambers	Executive Manager Regulatory Services
B Forbes	Finance Manager
L Della Bosca	Minute Taker

Apologies:

Cr W Della Bosca President

Observers:

Mrs. Kaye Crafter and Mrs. Robyn Stevens

Leave of Absence:

Nil

4. DECLARATION OF INTEREST

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.1. PUBLIC QUESTION TIME

Mrs. Kaye Crafter attended Public Question Time and posed the following question;

Question The location where MRL trucks are entering onto the Great Eastern Highway has reduced visibility due to a crest. Do MRL intend to take away the top of the crest to reduce the hazard?

Answer *The Deputy President referred the question to the CEO for comment. The CEO confirmed that as part of a temporary haulage approval by Main Roads, the crest was to be removed, and an acceleration lane installed. It was advised works were to commence soon, with roadworks notices in the local crosswords newsletter.*

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday, 19 May 2022

176/2022

Moved Cr Guerini/Seconded Cr Cobden

That the minutes from the Ordinary Council Meeting held on the 19 May 2022 be confirmed as a true record of proceedings.

CARRIED (6/0)

6.2 Special Meeting of Council, Monday 30 May 2022

177/2022

Moved Cr Rose/Seconded Cr Guerini

That the minutes from the Special Meeting of Council held on the 30 May 2022 be confirmed as a true record of proceedings.

CARRIED (6/0)

6.3 Central East Accommodation and Care Alliance (CEACA), Monday, 30 May 2022

178/2022

Moved Cr Cobden/Seconded Cr Rose

That the minutes from the CEACA Management Committee Meeting held on the 30 May 2022 be received

CARRIED (6/0)

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

8. DELEGATES' REPORTS

Cr Close announced the following:

- Attended the Speedway meeting on the 7 July 2022
- Attended the St Johns Ambulance July meeting
- Attended the Department of Fire and Emergency Services meeting on the 14 July 2022

- Attended the Special Meeting of Council on the 30 May 2022

Cr Guerini announce the following;

- Attended the Special Meeting of Council on the 30 May 2022

Cr Rose announce the following;

- Attended the Special Meeting of Council on the 30 May 2022

Cr Nolan announced the following;

- Attended the Special Meeting of Council on the 30 May 2022

Cr Granich announced the following;

- Attended the Special Meeting of Council on the 30 May 2022

UNCONFIRMED

9.1 Officers Report – Chief Executive Officer

9.1.1 Shire of Yilgarn Tourism Advisory Committee – Changes to Committee

File Reference	1.3.10.5
Disclosure of Interest	None
Voting Requirements	Absolute Majority
Attachments	Nil

Purpose of Report

For Council to consider and endorse changes to the membership of the Shire of Yilgarn Tourism Advisory Committee.

Background

At the August 2020 Ordinary Council meeting, Councillors moved to re-form the Tourism Advisory Committee, with the following motion carried:

116/2020

Moved Cr Shaw/Seconded Cr Cobden

That Council:-

- 1. Appoints the following Community members to the Shire of Yilgarn's Tourism Advisory Committee:-**

Leonie Gethin, Robin Stevens, Kaye Crafter, Charles Jenkins, Ken Fairless, Kerry Fairless, Gary Kenward, Alison Carnicelli, Shannon Carnicelli, Jess Stephens, Laura Black, Ron Goodhill.

- 2. Appoints Councillors Cobden and Rose as Council's representatives on the above Committee.**

CARRIED BY ABSOLUTE MAJORITY (7/0)

Since reforming, the Committee has been pivotal in the drafting and implementation of the Tourism Marketing Strategy and Activation Plan, which has led to a rebranding for the Shire, a new tourism website, social media presence and progression of a number of infrastructure projects.

It was raised at the April 2022 Tourism Advisory Committee meeting, as to whether expressions of interest should be sought for new members, given it had been almost 2 years since committee members were sought. The committee consensus was to seek applications for new members, and as a result, advertisements were placed in the local "Crosswords" publication seeking interested persons to apply.

Comment

The Shire received three applications for membership, from Onida Truran, Liz Sheehan and Malcolm Tabner.

The June 2022 Yilgarn Advisory Committee meeting did not meet quorum, and as such, an endorsed recommendation to Council is not available, however, is not required for endorsement.

Objections from the Chair and Committee were sought out of session, regarding the proposed inclusion of the new members, with no forthcoming. As such, it is recommended Council endorse the new applicants.

Council are to note Charlie Jenkins resigned from the committee in April 2022, as per the minutes of that meeting.

Statutory Environment

Local Government Act 1995

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

** Absolute majority required.*

5.9. Committees, types of

(1) In this section —

other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

- (a) council members only; or
- (b) council members and employees; or
- (c) council members, employees and other persons; or
- (d) council members and other persons; or
- (e) employees and other persons; or
- (f) other persons only.

5.10. Committee members, appointment of

(1) A committee is to have as its members —

- (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).

* Absolute majority required.

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.
- (3) Section 52 of the *Interpretation Act 1984* applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee, the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

[Section 5.10 amended: No. 16 of 2019 s. 18.]

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Economic – Tourism Opportunities Maximised – Re-establish a Yilgarn Tourism Committee to advise /recommend to Council on actions to promote tourism in the district.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Inability for community to provide input into the Tourism activities of the district	Moderate (6)	Inclusion of new members to the Tourism Advisory Committee to permit a voice towards Tourism activities undertaken by the Shire.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Reputational damage caused by lack of tourism activities and ability for community to provide input	Moderate (6)	Inclusion of new members to the Tourism Advisory Committee to permit a voice towards Tourism activities undertaken by the Shire
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

179/2022

Moved Cr Rose/Seconded Cr Cobden

That Council endorses the inclusion of Onida Truran, Liz Sheehan & Malcom Tabner to the Shire of Yilgarn Tourism Advisory Committee.

And

That Council notes the resignation of Charlie Jenkins from the Shire of Yilgarn Tourism Advisory Committee.

CARRIED BY ABSOLUTE MAJORITY (6/0)

9.1 Officers Report – Chief Executive Officer

9.1.2 WALGA Proposed Advocacy Position on Arrangements for Volunteer Bushfire Brigades

File Reference	5.1.2.9
Disclosure of Interest	None
Voting Requirements	Simple Majority
Attachments	- WALGA Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position - WALGA Infopage

Purpose of Report

For Council to consider a Western Australian Local Government Association (WALGA) advocacy position in relation to the management of Volunteer Bushfire Brigades.

Background

WALGA have produced the “Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position” paper (attached), and has sought Local Government’s views.

The implementation of the Work Health and Safety Act 2020, has raised concerns with the appropriateness of Local Governments being the responsible entity for the management of Volunteer Bushfire Brigades.

In addition, the State Government is currently drafting the Consolidated Emergency Services Act, which consolidates the Fire Brigades Act 1942, Bush Fires Act 1954 and Fire and Emergency Services Act 1998 into a single piece of legislation, anticipated to be released as a Green Bill in early 2023¹.

Therefore, WALGA consider consultation on a new Advocacy Position with respect to management of BFBs appropriate at this time. WALGA’s Infopage is also attached for Councillors information.

Current Arrangements

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State’s emergency services, replacing the Fire Brigades and Bush Fires Boards². DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Western Australia is the only state within which Local Governments manage bushfire volunteers (pursuant to the Bush Fire Act 1954)¹, with all other States bushfire volunteers managed by either a State agency or independent body.

It is understood, due to its long association, Local Government's and Bush Fire Brigades have formed a good working relationship, allowing brigades to operate autonomously for the most part, and allowing local knowledge and expertise to guide the direction of bush fire management.

Whilst each Local Government relationship with its Bush Fire Brigades will differ, it is important that whatever form the new management structure looks like, the ability for local input from brigades and volunteers is protected.

Emergency Management Survey

In 2021, WALGA undertook an Emergency Management Survey, where Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback¹:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

Euan Ferguson Special Inquiry – Waroona/Yarloop Fires

After the 2016 Waroona/Yarloop bushfires, Mr. Euan Ferguson AFSM was appointed to undertake an inquiry into the events of that incident, with the "Report of the Special Inquiry into the January 2016 Waroona Fire" (Ferguson Report), detailing his findings. Whilst a number of recommendations were made, of importance to this matter was Recommendation 15³, which recommends establishment of a Rural Fire Service:

Recommendation 15: The State Government to create a Rural Fire Service to enhance the capability for rural fire management and bushfire risk management at a State, regional and local level. The proposed Rural Fire Service will:

- *be established as a separate entity from the Department of Fire and Emergency Services or, alternatively, be established as a sub-department of the Department of Fire and Emergency Services;*
- *have an independent budget;*
- *be able to employ staff;*
- *have a leadership structure which, to the greatest degree possible, is regionally based and runs the entity;*
- *be led by a Chief Officer who reports to the responsible Minister on policy and administrative matters; and to the Commissioner for Fire and Emergency Services during operational and emergency response;*
- *have responsibilities and powers relating to bushfire prevention, preparedness and response; and*

- *operate collaboratively with the Department of Fire and Emergency Services, the Department of Parks and Wildlife, Local Government and volunteer Bush Fire Brigades.*

In creating the Rural Fire Service, the State Government to consider whether back office and corporate support services could be effectively provided by an existing Department, such as the Department of Fire and Emergency Services or the Department of Parks and Wildlife.

The State Government to review the creation of the Rural Fire Service two years after its establishment, to assess whether its structure and operations are achieving the intended outcome.

On page 12 of the Ferguson Report, it states:

“It is my view that there exists a need to effect fundamental changes to the system of rural fire management in Western Australia. My conclusion, which has been very carefully considered, is that the current system for managing bushfire in Western Australia is failing citizens and the government.”

In 2017 the State Government hosted a bushfire mitigation summit at which a number of options were considered by stakeholders: a rural fire service operated within DFES; a rural fire service operated within DFES with autonomy; and a dedicated rural fire service that operated independently. Options to transfer the management of all BFBs under one umbrella – DFES or other – were also explored¹.

In 2018 a Rural Fire Division was established under DFES in response to the inquiry, however it seems to be a support mechanism as opposed to a responsible entity at this stage. This is likely due to the requirement for a legislative change to remove Local Governments as the responsible agency and/or establish the Rural Fire Division or another entity as the responsible agency.

Work Health and Safety Act 2020

The Ferguson Report describes the complexities and risks associated with bushfire fighting as follows:

“Hindsight is a wonderful thing. But we must act with disciplined caution when exercising this hindsight. It must always be remembered that those who were key players in this fire emergency were not afforded such luxury. Many individuals, be they citizens or members of agencies or in community teams, worked in extreme and challenging conditions. Many were hot, hungry, dehydrated and sometimes sick with worry and exhaustion. Dangers were ever present. Fast decisions had to be made with information that was incomplete and sometimes conflicting. There were many unknowns. People made decisions. Assumptions changed. Best laid plans failed. Teams used their initiative and adjusted. Even the most straightforward of tasks became

complex. Emergency and essential services worked to create order out of chaos. Everyone worked against time and the progression of the fire.

It would be easy to look at any shortcomings and be tempted to fall into the trap of finding fault and allocating blame. This must be resisted. In striving for excellence in bushfire emergency management, it must be recognised that there are many parts of the system: the fire, the weather, the terrain and the actions and reactions of people that are subject to sudden and unpredictable change. Under these conditions, much is unknown. Almost everything is shrouded by uncertainty. People make judgements and those judgements are not infallible. Errors can and do occur, despite the best intentions and best efforts of people.”

Whilst the Ferguson Report was not intended to find fault or place blame, the new Work Health and Safety Act 2020 (WHS Act) is. The WHS Act is specifically designed and written to provide standards and responsibilities for health and safety, in order to provide a path for finding fault, allocating blame and then punishing those who are at fault.

The key features of the WHS Act are provided in the following extract from the “Overview of Western Australia’s Work Health and Safety Act 2020” put out by the Department of Mines, Industry Regulation and Safety, and Worksafe:

- The primary duty holder is the ‘person conducting a business or undertaking’ (PCBU) which is intended to capture a broader range of contemporary workplace relationships.
- A primary duty of care requiring PCBUs to, so far as is reasonably practicable, ensure the health and safety of workers and others who may be affected by the carrying out of work.
- Duties of care for persons who influence the way work is carried out, as well as the integrity of products used for work, including the providers of WHS services.
- A requirement that ‘officers’ exercise ‘due diligence’ to ensure compliance.
- The new offence of industrial manslaughter, which provides substantial penalties for PCBUs where a failure to comply with a WHS duty causes the death of an individual, in circumstances where the PCBU knew the conduct could cause death or serious harm.
- The voiding of insurance coverage for WHS penalties, and imposition of penalties for providing or purchasing this insurance.
- The introduction of WHS undertakings, which are enforceable, as an alternative to prosecution.
- Reporting requirements for ‘notifiable incidents’ such as the serious illness, injury or death of persons and dangerous incidents arising out of the conduct of a business or undertaking.
- A framework to establish a general scheme for authorisations such as licences, permits and registrations (for example, for persons engaged in high-risk work or users of certain plant or substances), including provisions for automated authorisations.

The WHS Act requires employers, or PCBU’s to provide a safe workplace for “workers”, and defines workers to be:

- *any person who carries out work for a PCBU, including work as an employee, contractor, subcontractor, self-employed person, outworker, apprentice or trainee, work experience student, employee of a labour hire company placed with a 'host employer' and volunteers.*

The Bush Fires Act 1954 (BF Act) deems a Volunteer Fire Fighter to be:

- *a bush fire control officer, a person who is a registered member of a bush fire brigade established under this Act or a person working under the direction of that officer or member.*

The Shire of Yilgarn currently has 104 registered bush fire brigade volunteers. However, as per the BF Act, during an incident, any person acting under the direction of a bush fire control officer or brigade member is classed as a volunteer. As such, the Shire as a body corporate, and the Executive Shire staff as individuals, are responsible for providing a safe workplace for registered volunteers as well as any number of un-registered persons who attend an incident to assist under direction.

This type of scenario places a substantial level of responsibility on the Shire and its executive staff when considering the high-risk nature of bush fire fighting coupled with a large number of un-registered persons who may attend a bush fire under direction, of which the Shire and executive staff are responsible for their safety.

Volunteer Insurance

Whilst Local Governments remain the responsible agency for Bush Fire Volunteers, they remain responsible for providing compensation for injury caused to present and former volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation¹.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue¹.

WALGA Proposed Advocacy Position Statement

WALGA have identified four advocacy options for the future management of Bush Fire Brigades, as follows:

1. **Status quo** - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).

2. **Improvements** - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. **Hybrid Model** - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. **Transfer** - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

WALGA's preferred position is to support a **hybrid model** for the management of BFBs¹.

WALGA state:

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require additional support and resourcing which should be provided by the State Government, including:

- *development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the Work Health and Safety Act 2021;*
- *expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate;*
- *universal access to DFES training for BFBs; and*
- *development of mandatory and minimum training requirements including recognition of competency for volunteers.*

WALGA's proposed Advocacy positions is as follows:

1. The Association advocates that the State Government must provide for:
 - a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;
 - b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;
 - c) Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and

- d) The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.
2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).
3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

WALGA has provided Local Governments with the following questions to consider and provide responses to:

1. Does your Local Government manage BFBs?
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
5. Is your response endorsed by Council? If so, please include the Council paper and resolution.
6. Do you have any further comments to make?

Comment

As detailed in the Ferguson Report, fighting bushfires is a high-risk activity, undertaken by volunteers, some register, others un-registered, under direction of a Fire Control Officer or Brigade Member.

The Work Health and Safety Act 2020 has placed significant responsibility on the Local Governments and their Executive Staff to ensure a safe working environment for its workers, of which includes volunteers.

Given the safety implications of volunteers, both registered and un-registered, undertaking high-risk activities, it is not considered that Local Government are best placed to manage these ongoing risks.

As detailed in the Ferguson report, it is the reporting officer's opinion that a Rural Fire Service, or similar type entity should be established as the sole responsible agency for the management of rural and bush fire management. An entity that is adequately resourced to be able to provide the plant, equipment and training required to manage these risks.

At present and speaking specifically about the Shire of Yilgarn, there is an overlap between the Department of Fire and Emergency Services (DFES) and Local Government in relation to Bush

Fire Brigades. DFES seem to assume the role of managing the plant and equipment resourcing; and training and education needs of brigades, with the Shire responsible for the safety risks.

This is not seen as a fault, it has most likely evolved over time due to DFES being best placed to provide those resources and services. It is therefore another indication that a state government managed entity would be best placed to manage the volunteer bush fire brigades.

The ability for local brigades to continue to provide input into the ongoing management of bush fires is paramount for any future management structure. In writing this report, input from a number of local stakeholders was sought, with feedback provided stating that whilst the benefits of a sole managing agent are recognised, concerns are held for the regional brigades being able to still provide input into how risk are managed in their areas along with maintaining the current level of resourcing. This needs to be protected.

From the point of view of the Shire of Yilgarn, it is the Officers opinion that the management of bush fire brigades would be best placed with a stand-alone entity, such as a Rural Fire Service. However, it is understood that this may not suit all Local Governments.

As such, the Hybrid Model proposed by WALGA holds merit in that it allows Local Governments to either maintain control; or, hand over control of Bush Fire Brigades. However, concerns are held with regards to how a Local Government would prove it does not have the capacity, capability and resources.

This has the ability to be create onerous task for Local Governments, with the final decision of whether a Local Government is capable open to interpretation and limitations, and could see Local Governments who wish to hand over control of Bush Fire Brigades not being able to.

As such, should the Hybrid Model eventuate as WALGA's preferred advocacy position, it is suggested that there be no criteria related to the ability for a Local Government to hand over responsibility of its Bush Fire Brigades.

In response to WALGA's questions for consideration, the following is proposed:

Question	Response
1. Does your Local Government manage BFBs?	Yes, 9 Brigades with 104 registered members
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?	The Shire of Yilgarn's preference is Option 4, being a uniform approach to the transfer of responsibility of Bush Fire Brigades and Bush Fire management to the State Government.

	However, it is understood many Local Government's may wish to retain control of their Bush Fire Brigades, and as such, the Shire of Yilgarn would support the proposed advocacy position of a Hybrid Model, on the condition it is amended to state there be no criteria attached to the ability for a Local Government to hand over responsibility of its Bush Fire Brigades.
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?	<p>As suggested above, there be no criteria related to the ability for a Local Government to hand over responsibility of its Bush Fire Brigades.</p> <p>The proposed working group tasked with development of a process and timeline for the transfer of responsibility, is to have an avenue for local brigades to provide input throughout the process.</p>
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?	Transfer responsibility to the State Government.
5. Do you have any further comments to make?	The ability for local brigades to provide input into the ongoing management of bush fires is paramount for any future management structure. This needs to be implemented in the Planning and Development stages

Summary

With the introduction of the Work Health and Safety Act 2020, and the consolidation of the Fire Brigades Act 1942, Bush Fires Act 1954 and Fire and Emergency Services Act 1998, an opportunity exists to review Local Governments suitability as the responsible agency for Bush Fire management in Western Australia.

Given the risks involved with bush fire management, and the expertise required to address these risks, it seems practicable to establish an entity with the sole purpose of rural and bush fire management. This echo's the recommendation provide in the Ferguson Report on the Waroona/Yarloop bush fires and brings Western Australia in line with other states.

DFES, as an agency, seem best placed to manage currently, with the relevant expertise, knowledge, systems, training, support and control already in place. A sub-department arrangement may be well suited for bush fire management responsibilities.

Statutory Environment

[Work Health and Safety Act 2020](#)

[Bush Fires Act 1954](#)

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 - 1.4.2 - Advocate and actively support emergency management and services in the district.

Policy Implications

Shire of Yilgarn Policies:

- 2.1 - Use of Council Equipment
- 2.2 - Harvest and Vehicle Movement Bans
- 2.3 - Brigade Membership Forms
- 2.4 - Bush Fire Advisory Committee Policy
- 2.5 - Management of Bushfire Volunteers Policy

Financial Implications

Up to \$10 Million in uninsurable organisational maximum penalties for the most serious failures to comply with the new WHS Act 2020.

WALGA Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue¹.

References

- ¹ WALGA Infopage: Proposed Advocacy Position on Arrangements for Management of Volunteer Bushfire Brigades - Attached
- ² <https://www.dfes.wa.gov.au/site/about-us/corporate-information/corporate-history/corporate-history.html>
- ³ Report of the Special Inquiry into the January 2016 Waroona Fire – Euan Ferguson –

<https://www.wa.gov.au/system/files/2020-02/Reframing%20Rural%20Fire%20Management%20-%20Report%20of%20the%20Special%20Inquiry%20into%20the%20January%202016%20Waroonna%20Fire.pdf>

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Bush Fire Brigade volunteers exposed to an unsafe work environment as part of their duties.	Extreme (20)	Provision of a suitably resourced Rural Fire Service, tasked with the management of Bush Fire Brigades in Western Australia, will provide an appropriate and suitable response to risks associated with high-risk activity of Bush Fire management
Financial Impact	Financial costs of historic & ongoing claims and possibility of significant penalties for offences under the Work Health and Safety Act 2020	High (16)	The provision of an expert entity to manage Bush Fire risks should see claims reduce and minimise risk of WHS penalties.
Service Interruption	Nil	Nil	Nil
Compliance	Non-compliance with WHS Act.	High (12)	The provision of an expert entity to manage Bush Fire risks should minimise risk of WHS non-compliances.
Reputational	Reputational damage for mis-handling of bush fire responses.	Moderate (9)	The provision of an expert entity to manage Bush Fire risks should enable a

			uniform approach to bush fire responses.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

180/2022

Moved Cr Rose/Seconded Cr Guerini

That Council note the “WALGA Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position” document.

And

That Council endorse the following responses to WALGA in relation to the proposed Advocacy Position:

1. Does your Local Government manage BFBs?

Yes, 9 Brigades with 104 registered members

2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?

The Shire of Yilgarn's preference is Option 4, being a uniform approach to the transfer of responsibility of Bush Fire Brigades and Bush Fire management to the State Government.

However, it is understood many Local Government's may wish to retain control of their Bush Fire Brigades, and as such, the Shire of Yilgarn would support the proposed advocacy position of a Hybrid Model, on the condition it is amended to state there be no criteria attached to the ability of a Local Government to hand over responsibility of its Bush Fire Brigades.

3. *Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?*

As detailed in question 2, there should be no criteria attached to the ability of a Local Government to hand over responsibility of its Bush Fire Brigades.

The proposed working group tasked with development of a process and timeline for the transfer of responsibility, is to have an avenue for local brigades and individual Local Governments to provide input throughout the process.

4. *For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?*

Transfer responsibility to the State Government.

5. *Do you have any further comments to make?*

The ability for local brigades to provide input into the ongoing management of bush fires is paramount for any future management structure. This needs to be implemented in the Planning and Development stages and established in the eventual management structure.

CARRIED (6/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Financial Reports

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 May 2022

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

At the request of Councillors, the financial statements now include an additional note for Local Roads and Community Infrastructure (LRCI) projects.

The new note details the following for each LRCI project:

- the allocated LRCI funds
- costs incurred, in total and for the financial year-to-date
- overall under/over spending
- grant funds receivable (if any).

Statutory Environment

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

181/2022

Moved Cr Rose/Seconded Cr Cobden

That Council endorse the various Financial Reports as presented for the period ending 31 May 2022.

CARRIED (6/0)

UNCONFIRMED

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Accounts for Payment

Purpose of Report

To consider the Accounts Paid under delegated authority.

Background

- Municipal Fund – Cheques 41121 to 41130 totalling \$5,506.55
- Municipal Fund - EFT 12651 to 12752 totalling \$858,956.38
- Municipal Fund – Cheques 1933 to 1949 totalling \$257,481.13
- Municipal Fund Direct Debit Numbers:
 - 16806.1 to 16806.11 totalling \$22,719.39
 - 16829.1 to 16829.11 totalling \$23,123.91
- Trust Fund - Cheques 402630 to 402631 totalling \$471.30

The above are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications

Nil

Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

Financial Implications

Drawdown of Bank funds

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
Financial Impact	Reduction in available cash.	Moderate (5)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

182/2022

Moved Cr Cobden/Seconded Cr Rose

- **Municipal Fund – Cheques 41121 to 41130 totalling \$5,506.55**
- **Municipal Fund - EFT 12651 to 12752 totalling \$858,956.38**
- **Municipal Fund – Cheques 1933 to 1949 totalling \$257,481.13**
- **Municipal Fund Direct Debit Numbers;**
 - **16806.1 to 16806.11 totalling \$22,719.39**
 - **16829.1 to 16829.11 totalling \$23,123.91**
- **Trust Fund - Cheques 402630 to 402631 totalling \$471.30**

The above are presented for endorsement as per the submitted list.

CARRIED (6/0)

9.4 Officers Report – Executive Manager Regulatory Services

9.4.1 Development Application – Bullfinch Hotel – 13 Nicholls Street, Bullfinch Workers Accommodation Camp

File Reference	3.1.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple majority
Attachments	Site Plan Applicants Supporting Information

Purpose of Report

To consider a development application submitted by NuFortune Pty Ltd for a proposed worker's accommodation camp at 13 Nicholls Street, Bullfinch.

Background

The Shire has received a development application from NuFortune Pty Ltd for a workers accommodation camp at 13 Nicholls Street, Bullfinch. The land is owned by NuFortune and is part of the Bullfinch Hotel. The applicant intends to use the existing kitchen facilities within the hotel to service the workers accommodation village at the rear.

The proposal consists of 12 new transportable accommodation units. Each unit is divided into three bedrooms with an en-suite in each room. The proposal also includes a laundry which will be housed within a transportable unit on site.

The applicant has advised that the majority of workers will be bussed or flown in from major centres, however they intend to park a limited number of vehicles on Shallcross Street adjacent to the camp and hotel.

A preliminary layout plan and supporting information has been included to assist Council in determining whether they are supportive of the proposal.

Comment

The Shire of Yilgarn Town Planning Scheme 2 (TPS2) zones the land as "Townsite Zone"

"The Townsite Zone is to be used primarily for single houses and public recreation. Other uses, listed in Table 1, may be permitted at the discretion of Council if they are considered to be an integral part of the townsite and where Council is satisfied that they will benefit the community and not result in being a nuisance."

TABLE 1 - ZONING TABLE

ZONES						
		Residential	Commercial	Industrial	Special Use	Townsite
USE CLASSES						
20	Hotel/Tavern		P			AA

The proposed development has been categorised as “Hotel/Tavern” which according to the Townsite Zone is classed as “AA” use and Council has the ability to either approve or reject the application.

The TPS2 “Development Table” defines the required setbacks, plot ratios and landscaping for development according to the Use Class. There are no specific setback requirements for “Hotel/Tavern”. The relevant requirements as per the table are shown below:

Use Class	Minimum Boundary Setback (m)			Maximum Plot Ratio	Minimum Landscape Area %	Minimum Car Parking Bays
	Front	Rear	Sides			
Hotel/Tavern	*	*	*	*	10	1 for every bedroom plus 1 per 4 m ² of bar and lounge area.

*means 'to be determined by the Council' in each particular case.

Setbacks

Council has discretion to approve any setback it deems suitable, taking into account aesthetics and effects on adjoining/neighbouring properties.

The applicant proposes a 2.79 metre setback along the perimeter of the camp. Given that there are no adjoining neighbours and the building line is behind the current Bullfinch Hotel building line, this setback is considered adequate.

Plot Ratio

Council have discretion to approve any plot ratio they deem adequate. The plot ratio for the proposed development is approximately 60% built and 40% open space. This is deemed adequate for the proposed development. As a guide, the plot ratio for a motel is 100% built.

Minimum Landscape Area %

There is sufficient space to achieve 10% landscaping.

Car Parking Bays

Off-street parking has not been accounted for and the applicant proposes to park approximately 8 lights vehicles and 1 minivan on Shamrock Street adjacent to the hotel and accommodation camp.

The TPS2 recommends one car space per room, however this is not a standard hotel/tavern arrangement with the main use being workers accommodation, whereby staff are flown or bussed in. It is therefore considered appropriate for Council to consider altering these requirements given the reduced need for off-street parking. Shallcross Road has been assessed as suitable for parking light vehicles given the road width and availability of street parking within close proximity to the hotel.

Officers Comments

Council is advised that the proposal meets the objectives of the scheme and the current Shire of Yilgarn Strategic –Community Plan 2016 -2026. The Plan states as an economic strategy “The Shire continue to provide an efficient and effective approval process” and “Support initiatives progressed by the local business community.”

It is the reporting officer’s view that the proposed development will not unduly affect the amenity of the area as the accommodation camp will be located behind the Bullfinch Hotel and fencing will be installed around the perimeter.

Additionally, the proposed camp has the potential to create employment within the townsite as maintenance staff, kitchen staff and mine workers are likely to be required.

Public consultation has been undertaken to consider the community’s views regarding the proposal. One verbal submission was received from Sandy and Andrew Parker who sold the Bullfinch Hotel to NuFortune Pty Ltd.

Sandy and Andrew advised that they are happy to co-exist with the mining company but wanted to draw attention to the fact that they run refrigerated trucks nearby as part of their pet meat processing business. They are concerned that shift workers might be affected by the noise from their generators and refrigeration units. They do not want to stand in the way of development but want their concerns to be noted.

I discussed the issue with Curtis Brand the Project Manager from NuFortune and he said that NuFortune will take these concerns into consideration and place night shift workers into units furthest from the Parkers property.

The *Noise Regulations 1997* set assigned noise levels for different types of noise and the regulations do not take into account whether a business existed prior to any new development. Noise complaints are assessed on face value and if assigned noise levels are exceeded, the Shire is obligated to investigate complaints.

Statutory Environment

Planning and Development Act 2005
Shire of Yilgarn Town Planning Scheme 2

Strategic Implications

Goal: A prosperous future for our community.

Outcome: Businesses in the Shire remain competitive and viable.

Strategy: Continue to provide an efficient and effective approval process.

Policy Implications

Nil

Financial Implications

Development Application Fee

Officer Recommendation and Council Decision

183/2022

Moved Cr Cobden/Seconded Cr Rose

That Council approve the proposed development for 13 Nicholls Street, Bullfinch, involving the construction of a 36 room accommodation camp and laundry, subject to the following conditions;

- 1. In the event onsite parking becomes an issue, as determined by Council or Shire Executive Staff, then the owners of 13 Nicholls Street, Bullfinch are to undertake any action as directed by Council or Shire Executive Staff to address the matter;***
- 2. A building permit is to be sought and issued prior to construction work commencing;***
- 3. A 2.4 metre colourbond fence is to be installed around the perimeter to ensure site is adequately screened;***
- 4. Upon sale or transfer of 13 Nicholls Street, Bullfinch, the accommodation units are to be removed from 13 Nicholls Street, or a subsequent development application is to be submitted to the Shire upon settlement.***

CARRIED (6/0)

9.4 Reporting Officer– Executive Manager Regulatory Services

9.4.2 Aurumin Mt Dimer Pty Ltd – Application to Clear Native Vegetation under the *Environmental Protection Act 1986*

File Reference	7.2.1.21
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Maps provided by DMIRS; Supporting Documentation; Flora & Fauna Assessment

Purpose of Report

To consider a response to the Department of Mines, Industry, Regulation and Safety (DMIRS), regarding a proposal for Aurumin Mt Dimer Pty Ltd to clear native vegetation on an existing mining lease within the Shire of Yilgarn.

Background

At Council meeting held on 19th May 2022, the EMRS submitted an agenda item requesting Councils comments regarding a proposal for Aurumin Mt Dimer Pty Ltd to clear 3.5 hectares of native vegetation on an existing mining lease within the Shire of Yilgarn.

Comment

The site is currently subject to mining leases M 77/427, M 77/428 held by Aurumin Mt Dimer Pty Ltd. The clearing is consistent with mining activities in the region and DMIRS are the responsible agencies for managing native clearing permits in the mining sector throughout Western Australia.

The Shire has received email correspondence from DMIRS which states:

In accordance with sub-section 51E(4) of the Act, I consider that you may have a direct interest in the subject matter of the application and wish to provide you with the opportunity to comment on the proposal should you consider it appropriate. I will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.

Aurumin Mt Dimer Gold Project is located 120 kilometres northeast of Southern Cross.

In March 2021, an inspection by environmental officers from DMIRS noted the presence of erosion gullies on the external batters of the Karli West Waste Rock Dump and requested remedial action be taken to stabilise the erosion and prevent sediment from entering the surrounding environment. To complete this request, native vegetation clearing is required to gain access and create cleared areas around the base of the waste rock dump to install sediment capture structures and remediate the erosion (Area A - Attached Map).

Additionally, access to the operational Mt Dimer Airstrip is via a road which runs through the mining area. A safety review highlighted that if mining recommenced in the area, the interaction of airstrip traffic and mobile mining equipment poses a safety risk. Therefore it is proposed to construct a new access road to the airstrip which does not traverse the mining areas (Area B – Attached Map)

Concerns were raised by Council regarding the level of detail provided within the report, specifically regarding the logic around the clearing permit, noting it was seeking to clear land for the purpose of rehabilitation. Council sought further clarification as to the methodology and purpose behind the clearing permit, with the matter to be returned to a future Council meeting for a further determination. As a result, Council passed the following motion.

171/2022

Moved Cr Nolan/Seconded Cr Guerini

That Council withhold a response in relation to the application from Aurumin Mt Dimer Pty Ltd to clear 3.5 hectares of native vegetation under the Environmental Protection Act 1986, until such time at the Executive Manager Regulatory Services can seek additional information in relation to the proposal, such that Council are able to make a fully informed decision.

CARRIED 7/0

The EMRS has subsequently included additional information provided by the applicant to assist Council in considering a response to DMIRS. The additional information includes a Flora and Fauna Assessment and Supporting Documentation.

Statutory Environment

Environmental Protection Act 1986

Strategic Implications

Goal A prosperous future for our community.

Outcome Businesses in the Shire remain competitive and viable.

Strategy Continue to provide an efficient and effective approval process.

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Low (1)	DMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Low (1)	DMIRS Assessment and Approval Processes

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

184/2022

Moved Cr Nolan/Seconded Cr Cobden

Council endorse the following response to the Department of Mines, Industry Regulation and Safety:

With regards to the application from Aurumin Mt Dimer Pty Ltd to clear 3.5 hectares of native vegetation under the Environmental Protection Act 1986, the Shire of Yilgarn has no comment on the proposal.

CARRIED (6/0)

UNCONFIRMED

9.4 Reporting Officer– Executive Manager Regulatory Services

9.4.3 Application for Miscellaneous License 77/356 – Request for Comment

File Reference	1.6.26.17
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Aerial Map; Support Letter

Purpose of Report

To consider a response to the Department Of Mines, Industry Regulation and Safety, regarding an application for Miscellaneous Licence 77/354 and 77/355 by Bullfinch Radio Gold Mine.

Background

The Shire has received written correspondence from the Department Of Mines, Industry Regulation and Safety (DMIRS), which states:

Under Sections 23 to 26 of the Mining Act 1978 mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to reserves vested with local authorities, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the vested authority and the responsible Minister before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

Should your response be favourable, could you please advise if you agree to have the following endorsement and condition imposed upon the tenement application.

Condition: Access to the surface of land within Bullfinch Townsite for mining purposes being subject to the approval of the local authority.

The encroachment area within the Bullfinch Townsite is also shown as being 1.79% - 0.4567ha Unoccupied Crown Land in my Appraisal of this application.

The nominated purposes for this Miscellaneous Licence application are as follows:

A Bore, A Bore Field, a Communications Facility, a Drainage Channel, a Pipeline, a Powerline, a Pump Station, a Road, a Search for Groundwater, and Taking Water.

Comment

The applicant has advised that the miscellaneous license applications are intended to support the Bullfinch Radio Mine.

L77/354 – The intention of L 77/354 is to provide a service corridor to allow mains power, water and communications to be extended from the townsite of Bullfinch to Radio Gold Mine.



L77/355 – The intention of L 77/355 is to provide a service corridor to access pre-existing bores and for the installation of a pipeline to transport water from the bores to the mine site.



The proposal is consistent with mining activities throughout the region and the installation of services aimed at supporting the mine is considered essential. The applicant has advised the Shire that a service corridor existed historically and that they intend to reinstate the service corridor.

Statutory Environment

Environmental Protection Act 1986

Strategic Implications

Goal

A prosperous future for our community.

Outcome

Businesses in the Shire remain competitive and viable.

Strategy

Continue to provide an efficient and effective approval process.

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Moderate 6	DMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Moderate 6	DMIRS Assessment and Approval Processes

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

185/2022

Moved Cr Nolan/Seconded Cr Rose

Council endorse the following response to the Department Of Mines, Industry Regulation and Safety;

The Shire of Yilgarn have no objection to Miscellaneous Licence 77/354 and 77/355 submitted by Bullfinch Radio Gold Mine for the purposes of a Bore, a Bore Field, a Communications Facility, a Drainage Channel, a Pipeline, a Powerline, a Pump Station, a Road, a Search for Groundwater, and Taking Water.

Condition: Access to the surface of land within Bullfinch Townsite for mining purposes being subject to the approval of the local Authority.

CARRIED (6/0)

10 APPLICATION FOR LEAVE OF ABSENCE

186/2022

Moved Cr Cobden/Seconded Cr Guerini

That Cr Nolan be granted Leave of Absence from the July 2022 Ordinary Meeting of Council

CARRIED (6/0)

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

Nil

14 CLOSURE

As there was no further business to discuss, the Deputy Shire President declared the meeting closed at 4.37pm

I, Cr Bryan Close, confirm the above Minutes of the Meeting held on Thursday, 16 June 2022, are confirmed on Thursday, 21 July 2022 as a true and correct record of the June 2022 Ordinary Meeting of Council.

Cr Bryan Close
DEPUTY SHIRE PRESIDENT

Great Eastern Country Zone

Minutes

Monday, 27 June 2022

Shire of Merredin

Great Eastern Country Zone

Hosted by Shire of Merredin

Merredin Regional & Community Centre, Bates Street

Meeting commenced at 9.32am on Monday, 27 June 2022

Minutes

1. OPENING AND WELCOME

2. ATTENDANCE AND APOLOGIES

Attendance

Shire of Bruce Rock	President Cr Stephen Strange Deputy President Cr Anthony Cook Mr Darren Mollenoyux, Chief Executive Officer, non-voting delegate
Shire of Cunderdin	President Cr Alison Harris Deputy President Cr Tony Smith Mr Stuart Hobley, Chief Executive Officer, non-voting delegate
Shire of Dowerin	President Cr Robert Trepp Cr Darrel Hudson Ms Rebecca McCall, Chief Executive Officer, non-voting delegate
Shire of Kellerberrin	President Cr Scott O' Neill Deputy President Cr Emily Ryan Mr Raymond Griffiths, Chief Executive Officer, non-voting delegate
Shire of Kondinin	President Kent Mouritz Deputy President Cr Beverley Gangell Mr David Burton, Chief Executive Officer, non-voting delegate
Shire of Koorda	President Cr Jannah Stratford Deputy President Cr Buster Cooper
Shire of Merredin	President Cr Mark McKenzie Cr Donna Crook
Shire of Mount Marshall	President Cr Tony Sachse (Chair) Deputy President Cr Nick Gillett Mr John Nuttall, Chief Executive Officer, non-voting delegate

Shire of Narembeen	President Cr Kellie Mortimore Deputy President Cr Scott Stirrat Mr David Blurton, Chief Executive Officer, non-voting delegate
Shire of Nungarin	President Cr Pippa de Lacy Deputy President Cr Gary Coumbe Mr Leonard Long, Chief Executive Officer, non-voting delegate
Shire of Tammin	President Cr Glenice Batchelor Ms Joanne Soderlund, Chief Executive Officer, non-voting delegate
Shire of Trayning	President Cr Melanie Brown Deputy President Cr Geoff Waters Ms Leanne Parola, Chief Executive Officer, non-voting delegate
Shire of Westonia	President Cr Karin Day Mr Bill Price, Chief Executive Officer, non-voting delegate
Shire of Wyalkatchem	President Cr Quentin Davies Deputy President Cr Owen Garner Mr Peter Klein, Chief Executive Officer, non-voting delegate
Shire of Yilgarn	President Cr Wayne Della Bosca Mr Nic Warren, Chief Executive Officer, non-voting delegate
Guests	Hon. Steve Martin MLC, Member for Agricultural Region Mandy Walker, Director Regional Development, RDA Mohammad Siddiqui, Regional Manager Wheatbelt, Main Roads Dave Paton, Chief External Relationships Officer, CBH Rob Dickie, Manager, Government & Industry Relations, CBH Mark Holland, Hub Director & Program Manager, Grower Group Alliance Andrew Ducas, A/Regional Manager, Goldfields & Agricultural Region, Water Corporation
WALGA	Tony Brown, Executive Manager Governance & Organisational Services Janine Neugebauer, Governance & Organisational Services Officer Dale Ballantyne, Contract Manager Commercial Management
<u>Apologies</u>	Hon. Mia Davies MLA, Member for Central Wheatbelt Hon. Martin Aldridge MLC, Member for Agricultural Region Hon. Colin de Grussa MLC, Member for Agricultural Region Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer Cliff Simpson, Road Safety Advisor, WALGA Tom Axton, A/Stakeholder Engagement Manager, Main Roads Brad Pearce, Operations Manager Narrogin, Main Roads Elizabeth Davies, Stakeholder Engagement Manager, Wheatbelt Main Roads Samantha Cornthwaite, A/Regional Manager, (DLGSC) Mr Darren Simmons, Chief Executive Officer, Shire of Koorda Deputy President Cr Bryan Close, Shire of Yilgarn

Ms Lisa Clack, Chief Executive Officer, Shire of Merredin
 Deputy President Cr Mark Crees, Shire of Westonia
 Deputy President Cr Tanya Nicholls, Shire of Tammin
 President Cr Gary Shadbolt, Shire of Mukinbudin
 Deputy President Romina Nicoletti, Shire of Mukinbudin
 Mr Dirk Sellenger, Chief Executive Officer, Shire of Mukinbudin
 Kathleen Brown, Electorate Officer, Office of Hon Mia Davies
 MLA
 Rob Cossart, Chief Executive Officer, Wheatbelt Development
 Commission
 Hon. Mia Davies MLA, Member for Central Wheatbelt
 Hon. Martin Aldridge MLC, Member for Agricultural Region
 Hon. Colin de Grussa MLC, Member for Agricultural Region
 Renee Manning, Wheatbelt Development Commission -
 Principal Regional Development Officer
 Cliff Simpson, Road Safety Advisor, WALGA
 Tom Axton, A/Stakeholder Engagement Manager, Main Roads
 Brad Pearce, Operations Manager Narrogin, Main Roads
 Elizabeth Davies, Stakeholder Engagement Manager,
 Wheatbelt Main Roads
 Samantha Cornthwaite, A/Regional Manager, (DLGSC)
 Mr Darren Simmons, Chief Executive Officer, Shire of Koorda
 Deputy President Cr Bryan Close, Shire of Yilgarn
 Ms Lisa Clack, Chief Executive Officer, Shire of Merredin
 Deputy President Cr Mark Crees, Shire of Westonia
 Deputy President Cr Tanya Nicholls, Shire of Tammin
 President Cr Gary Shadbolt, Shire of Mukinbudin
 Deputy President Romina Nicoletti, Shire of Mukinbudin
 Mr Dirk Sellenger, Chief Executive Officer, Shire of Mukinbudin
 Kathleen Brown, Electorate Officer, Office of Hon Mia Davies
 MLA
 Rob Cossart, Chief Executive Officer, Wheatbelt Development
 Commission

Attachments

The following are provided as attachments to the minutes:

1. Item No. 4.1 SWWA Drought Hub Presentation
2. Item No. 4.2 Water Corporation Presentation
3. Item No. 4.6 CBH, ASCI Presentation
4. Item No. 6.4 RDAW Report-June 2022
5. Item No. 11.2 CEACA Flyer

State Council Agenda – via link: [State Council Agenda 6 July 2022](#)

3. DECLARATIONS OF INTEREST

NIL

4. GUEST SPEAKERS / DEPUTATIONS

- 4.1 Mark Holland from South-West WA Drought Resilience Adoption and Innovation Hub provided an update on the activities of the hub. **Attachment 1**
- 4.2 Andrew Ducas from the Water Corporation presented to the Zone on the Water Corporation's operations in the region. **Attachment 2**
- 4.3 Rob Dickie and David Paton from CBH Grain presented to the Zone and outlined the supply chain improvements and the ASCI projects that support it. **Attachment 3**

5. MEMBERS OF PARLIAMENT

- Hon. Steve Martin MLC, Member for Agricultural Region, presented to the Zone.

6. AGENCY REPORTS

6.1 Department of Local Government, Sport and Cultural Industries

Samantha Cornthwaite, A/Regional Manager, (DLGSC) Wheatbelt, was an apology.

NOTED

6.2 Wheatbelt Development Commission

Rob Cossart, CEO, Wheatbelt Development Commission, was an apology.

NOTED

6.3 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt, Main Roads, presented an update to the Zone as per the attachment to the Agenda.

NOTED

Meeting break: 11:07

Meeting resumed: 11:18

6.4 Wheatbelt RDA

Mandy Walker, Director Regional Development RDA Wheatbelt, presented an update to the Zone. Written report is provided, **Attachment 4**.

NOTED

7. **MINUTES**

7.1 **Confirmation of Minutes from the Great Eastern Country Zone meeting held on Tuesday, 26 April 2022**

The Minutes of the Great Eastern Country Zone meeting held on Tuesday, 26 April 2022 have previously been circulated to Member Councils.

RECOMMENDATION

Moved: Shire of Wyalkatchem
Seconded: Shire of Yilgarn

That the Minutes of the Great Eastern Country Zone meeting held on Tuesday, 26 April 2022 be confirmed as a true and accurate record of the proceedings.

CARRIED

7.2 **Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Tuesday, 26 April 2022**

NIL

7.2.1 **Roadworks During a Total Fire Ban**

Shire of Westonia

At the previous Zone meeting this item was considered.

The issue of restrictions on carrying out any grading or bitumen works within 5m of flammable material has been raised by Zone Local Governments. Local Governments can keep working if you have a qualified bush fire brigade officer and a fire fighting vehicle with 2000 litres of water following the grader. Please refer to attached information sheet. Local Governments are querying if there are further changes to the exemption permitted?

Secretariat Comment

The 5,000-litre water cart referred to would qualify as the source of water if there is not a reticulated supply close by. We would expect that the operational issue is that there is a requirement for there to be the capacity to apply a large amount of water quickly, either using a fire truck or similar (truck mounted pump etc.).

The information sheet, attached to the agenda stated that is provided is effectively the exemption from the requirements of a Total Fire Ban. Local Governments may want to seek a change to the conditions associated with an exemption, as they already have an exemption. There would need to be a proposal coming forward that offers arguably equal or better fire risk mitigation than the requirements in the exemption?

There would need to be some discussion about the liability and risk that remains with the Local Government should they undertake road works that result in a fire.

Action: The Executive Officer is to obtain further information for the next meeting.

LGIS has provided the following information;

LIABILITY RISK: ROADWORKS UNDER TOTAL FIRE BAN

We have also reviewed the provided information sheet Road Work – Prescribed activity and conditions produced by the Department of Fire and Emergency Services, based on the Bush Fire Regulations 1954 (regulations 24Y-24ZG), the Guide.

For ease of reference, LGIS have laid out what we see are the two main areas of concern highlighted within the agenda item along with our comments, then a summary of our view. This information **should not** be construed as legal advice; but rather risk advice focussed on the issues raised for discussion.

1. Grading and bitumen works

“The issue of restrictions on carrying out any grading or bitumen works within 5m of flammable material has been raised by Zone Local Governments. Local Governments can keep working if you have a qualified bush fire brigade officer and a fire fighting vehicle with 2000 litres of water following the grader. Please refer to attached information sheet. Local Governments are querying if there are further changes to the exemption permitted?”

LGIS are of the view that under the current exemption, the carrying out of grading or bitumen works is not permissible where that equipment is within 5m of any inflammable/flammable material. This is from both reading of the Guide and the Bush Fires Regulations 1954, Part VA, Division r.24ZC (1), which states:

24ZC. Fire prevention measures for road work

(1) At any time when the bituminising equipment or grading equipment involved in the road work is being used, the ground within a 5 m radius of the equipment must be clear of inflammable material.

If the local government is intending to carry out grading or bitumen works where there is inflammable/flammable material within 5m of that equipment, that material would need to be cleared or else the local government would need to seek a modification to the current exemption, if possible.

The following of moving grading or bituminising equipment by a road site firefighting vehicle(s), manned by a fire detection officer (per the definition of the regulations), does not appear to be a condition that permits the operation of that equipment where there is inflammable/flammable material within 5m of that equipment. Rather, this appears to be a general requirement for this type of moving equipment when operating under the exemption in total fire ban conditions.

2. Road-site water supply

“The 5,000-litre water cart referred to would qualify as the source of water if there is not a reticulated supply close by. We would expect that the operational issue is that there is a requirement for there to be the capacity to apply a large amount of water quickly, either using a fire truck or similar (truck mounted pump etc).”

The bulk water supply tanker of 5000l (minimum) is an additional requirement to the volume of water specified to be carried by road site fire fighting vehicle(s). The Guide is not prescriptive in relation to the method of accessing and distributing the bulk water supply when required. However, we agree this is an operational issue and one that should be considered by the local government carrying out the road works at the time.

It would be prudent for the local government to ensure there is appropriate equipment and procedures in place to manage the water supply in the event of an emergency.

Summary

It is important to note that not complying with the exemptions and indeed the relevant legislation could amount to a breach of statutory duty, including liability for any applicable fines or penalties. However, it is also worth highlighting the exemption to conduct road works during a fire ban does not necessarily provide blanket protection from liability to the local government carrying out the road works.

From a civil liability perspective, if a fire were to result from works and cause a loss, there is nothing stopping the aggrieved party from taking action against the local government. Whether the local

government would be found liable to that party would depend on the facts of the incident at the time. Such a decision by the courts would also factor whether the local government's actions, or their response to the risk was considered reasonable (e.g., the taking of reasonable precautions to prevent or mitigate the risk). A reasonable response to the risk would also include following the requirements of the legislative exemption. In general, a local government is entitled to rely on compliance with: legislation; their general procedures; and applicable standards, as evidence of the proper exercise of their functions in regard to management and control of activities such as road works.

Determination of reasonable response to the risk would also include the consideration of other factors such as: the probability of harm if action was not taken (e.g., the likelihood of fire spread); the seriousness of harm (e.g., the extent of damage or injury that could occur); the burden on the local government of taking precautions to avoid or mitigate the risk; and the social utility of the activity that underpins that risk (e.g., the importance of conducting road works for the community and the wider economic benefit this brings).

If it is the intention to seek a modification to the current exemption in order to permit bituminising equipment or grading equipment operating during a total fire ban within a 5 m radius of the inflammable/flammable material, we agree such a proposal would need to offer equal if not better fire risk mitigation requirements than the current exemption. Whether there are techniques or measures that are able to provide satisfactory management of what may be an increased risk of fire would likely require expert input and advice

It may also be beneficial to seek legal advice including on the interpretation of the exemption and liability associated with increased measures to mitigate risk (e.g., that suggested by experts).

This advice could possibly introduce some common scenarios where liability and loss could occur.

RESOLUTION

Moved: Shire of Westonia
Seconded: Shire of Yilgarn

That the Great Eastern Country Zone request WALGA to advocate for modifications to the current exemptions, to provide for a harvest and movement ban, not a total fire ban.

CARRIED

7.2.2 Emergency Management – Shared Resources

Shire of Mt Marshall

Background

At a previous Wheatbelt OASG Shackleton Fire Debrief meeting, one of the actions was to see if Local Governments were able to share resources in Emergency Management with regard to such things as accommodation and staff. This could perhaps be done through an MOU. It was suggested that WALGA may be preparing a template to accommodate this so that all on the same page.

Comment

Many Local Governments have resource sharing agreements. WALGA carried out an Emergency Management survey in 2021 where 55 Local Governments indicated that they have an agreement in place.

At present WALGA does not have the resources to develop a template MOU. However, WALGA has engaged with members to gather examples of MOUs for resource sharing and provided them to the Zone.

Strong local relationships, particularly at the Chief Executive Officer level, are also a powerful mechanism for facilitating resource sharing arrangements.

There are 5 example MOU's attached (**Attachment 3 – MOU Examples**) being:

1. MOU between Shires of Beverley, Brookton, Pingelly and Wandering for Emergency Support Agreement, March 2021
2. Local Government MOU between 15 Shires, February 2020
3. Draft Partnering Agreement North East Recovery Group
4. City of Mandurah MOU
5. Shire of York Policy, Local Government Resource Sharing

WALGA developed a report into Local Government Cooperation and Shared Services in 2009, was attached to the agenda.

RESOLUTION

Moved: Shire of Bruce Rock
Seconded: Shire of Wyalkatchem

That the Great Eastern Country Zone request the Executive Officer to prepare a Zone MOU for resource sharing in emergencies and present to the Zone at the next meeting.

CARRIED

7.3 Minutes of the Great Eastern Country Executive Committee Meeting held on Thursday, 16 June 2022

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday, 16 June 2022 are attached.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Westonia

That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Thursday, 16 June 2022 be endorsed.

CARRIED

7.3.1 Budget 2022-23 – Subscriptions and Expenditure

At the April Executive Committee meeting the Committee noted that any unexpended funds from the elected member training program will be carried over for the 2022-23 Budget. Discussion ensued on an appropriate member subscription fee and likely expenditure requirements in the new financial year. Relevant to this is that the Committee has no strategic need to grow cash reserves which are \$216,140 at 31 May 2022.

Five scenarios of the Budget are provided with forward estimates to show the impact of subscription rates and service levels. The attachment in the Agenda provided four budget scenarios

The budget tabled below provides a summary:

Scenario	Subscription Rate	Training Rebate Expense	Scope for Discretionary Projects	Cash Reserves 30 June 2026
Scenario A Nil sub Min service	\$0	Carry forward \$54k into 2023-24	No	\$98,000
Scenario B Minimal sub Min service Maintain cash	\$,1500	Carry forward \$54k into 2023-24	No	\$203,000
Scenario B Modified & Extended to June 2030 Minimal sub Training rebate support + Zone Event Reduce cash Reserves	\$,1500	Repeat every two years	No	\$39,000
Scenario C Moderate Sub Training rebate support Maintain cash	\$2,500	Repeat in two years	No	\$216,000
Scenario D Resume normal sub Discretionary project pool Maintain cash	\$3,500 (Current rate)	Carry forward \$54k into 2023-24	Average \$33,000 per annum commencing 2022-23	\$203,000

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Koorda

That the Profit and Loss Budget for the year ending 30 June 2023 be adopted based on Scenario B modified with the inclusion of the training rebate every 2 years.

CARRIED

7.3.2 Zone Conference

President Tony Sachse raised the option of the Zone considering holding a 1 Day Conference in 2023. The conference would have local speakers discussing local issues and providing a networking opportunity for all elected members and senior staff from the 16 Local Governments.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Bruce Rock

1. That the Great Eastern Country Zone look to hold a 1-day conference in 2023.
2. Request the Executive Officer to prepare a draft program for the next Zone meeting.

CARRIED

8. ZONE BUSINESS

8.1 Proposed Advocacy Position for Management of Volunteer Bushfire Brigades

Background

WALGA is seeking the views of the sector on a new Advocacy Position on the management of Bushfire Brigades, as per the Discussion Paper, [*Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position*](#).

Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

The Paper proposes a new Advocacy Position on the management of BFBs to guide the Association's emergency management advocacy on behalf of Local Government, and in particular its engagement with the State Government on the development of the Consolidated Emergency Services Act which is expected to be released for stakeholder consultation in early 2023.

Four options are identified for the future management of BFBs:

1. Status quo – continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements – continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model – Local Government continues to manage BFBs where they have the capacity, capability, and resources to do so; however, where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer – Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Comment

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations outlined in the paper, it is considered appropriate for the Association to support a hybrid model for the management of BFBs.

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability, and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require additional support and resourcing which should be provided by the State Government, including:

- Development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the *Work Health and Safety Act 2021*.
- Expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate.
- Universal access to DFES training for BFBs; and
- Development of mandatory and minimum training requirements including recognition of competency for volunteers.

Local Governments are encouraged to provide a written response to this Paper or to complete the survey. Formal Council resolutions will assist the Association understand the sentiment of the sector on this important issue.

Questions are provided at the end of the Paper to guide feedback.

Feedback should be provided in response to the questions via email to em@walga.asn.au by 5:00 pm Friday 8 July 2022.

Nicole Matthews, A/Executive Manager, Strategy, Policy and Planning joined the meeting to discuss to discuss this item.

RESOLUTION

Moved Shire of Tammin
Seconded Shire of Yilgarn

That the Zone encourage individual Local Governments to provide a submission to WALGA and the Zone consider this item at the August 2022 Zone meeting.

CARRIED

8.2 WALGA Best Practice Governance Review Update

By Tony Brown, Executive Manager Governance and Organisational Services and Tim Lane, Manager Strategy and Association Governance

Background

WALGA has embarked on a significant project to review WALGA's governance model to ensure the organisation is governed by a contemporary, sound, and agile governance model that:

- Facilitates meaningful engagement with Local Government members,
- Enhances WALGA's legitimacy among members and stakeholders, and
- Enables sound and focused decision making to guide advocacy, policy, and service delivery.

WALGA's [Corporate Strategy 2020-25](#) identifies "contemporary governance and engagement models" as a key strategic priority leading to State Council's commissioning of the Best Practice Governance Review project.

A further goal of the project is to fundamentally review, and subsequently amend, WALGA's governance documentation – Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders – to ensure consistency and alignment.

To oversee the project, State Council appointed a Steering Committee with the following membership:

President Cr Karen Chappel JP	WALGA President (Chair)
Cr Paul Kelly	WALGA Deputy President
President Cr Phil Blight	Country State Councillor
Mayor Carol Adams OAM	Metropolitan State Councillor
President Cr David Menzel	Country Elected Member
Mayor Albert Jacob	Metropolitan Elected Member
Andrew Sharpe	Country Chief Executive Officer
David MacLennan	Metropolitan Chief Executive Officer
Nick Sloan	WALGA Chief Executive Officer

Senior WALGA staff are providing executive support and PwC has been appointed to facilitate meetings of the Steering Committee and to produce an Options Paper and a Final Report.

The Steering Committee has met twice. At the first meeting, held on 5 May 2022, the Committee:

- Adopted Terms of Reference
- Reviewed the Project Plan
- Considered existing governance documentation
- Discussed the project methodology, and
- Agreed five comparator organisations whose governance models would be reviewed:
 - i. Australian Hotels Association (AHA)
 - ii. Australian Medical Association (AMA)
 - iii. Chamber of Commerce and Industry WA (CCIWA)
 - iv. Chamber of Minerals and Energy (CME), and
 - v. Pharmacy Guild of WA

The comparator organisations were selected for their similarity to WALGA as membership organisations (with organisations as members) and their perceived effectiveness as advocacy peak bodies.

At the Steering Committee's second meeting, held on 8 June 2022, the Committee reviewed the governance models of comparator organisations presented by PwC and identified initial performance assessment criteria that will guide the evaluation of alternative governance model options.

The Steering Committee will be meeting again in late June to consider an Options Paper which will present alternative governance model options. The Options paper will be presented to State Council at the 6 July Strategic Forum. Member feedback will then be sought on the Options Paper during July and August.

Following member feedback, the Steering Committee will direct the development of an agenda item outlining high level principles and non-negotiables of a future governance model for the 2022 Annual General Meeting. This agenda item and debate will gauge members' views on the direction of the project.

The final report due to be completed by mid-October 2022 will be the subject of further consultation with members, including through a full round of Zone meetings in November in the lead-up to the December State Council meeting.

Substantive structural changes to WALGA's governance model will require amendments to the Constitution, which must be approved by a special (75 percent) majority at both a meeting of State Council and an Annual General Meeting. As such, any proposed changes will need to have strong support of members for Constitutional change to be ratified. The aim of the project is to put forward constitutional amendments to members at the 2023 Annual General Meeting.

Comment

The Best Practice Governance Review Project represents a significant opportunity to improve WALGA's governance model to improve decision making effectiveness while ensuring meaningful member representation and participation.

Past reviews since the formation of WALGA as the single Local Government sector peak body over 20 years ago have led to significant process and other improvements while the structure and composition of State Council has remained broadly unchanged. WALGA receives mixed feedback on its governance model through member surveys and other mechanisms suggesting there is room for improvement.

Any future governance model will need to balance member representation and participation in decision making processes with efficiency and strategic focus. The forthcoming Options Paper will present potential options that aim to balance competing objectives identified by the Steering Committee.

Member engagement and consultation will be crucial to the success of the project and very high levels of member support will be required for constitutional amendments to be ratified, as outlined above. Consequently, members should anticipate opportunities to contribute to the project and provide insight in relation to options put forward over coming months.

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Yilgarn

That the update on the WALGA Best Practice Governance Review Project be noted.

CARRIED

8.3 Meeting Attendance Protocols - Online Attendance

Tony Brown, Zone Executive Officer

Background

As a consequence of the Covid-19 pandemic, attendance at meetings and forums via video conference has been widely adopted as a standard practice and is, in many cases, an expectation of attendees.

While Zone meetings have historically been conducted in-person, there have been occasions when Zone meetings have been held as a fully virtual meeting due to Covid restrictions or Covid risk.

Recently, as the technical capacity to host virtual meetings (with a mix of in-person and online attendance) has developed, there has been an increase in requests from Zone Delegates to attend otherwise in-person Zone meetings via a video-conferencing platform.

The WALGA secretariat is seeking Zone guidance on this matter to put in place Zone protocols going forward.

Comment

There are several considerations regarding the suitability of hybrid meetings.

Firstly, there is an argument that in-person Zone meetings are preferable, as has been past practice, as in-person meetings (including sharing a meal and refreshments) facilitate relationship building, information sharing, networking opportunities and engagement between member Local Governments and between Local Governments and the WALGA secretariat including office bearers and senior staff.

Secondly, while there may be circumstances that prevent a Council Delegate from attending in-person, each Council has one or more Deputy Delegates who may be available to attend in-person and contribute to the meeting. For instance, it is unclear which is preferable: in-person attendance by a Deputy Delegate or online attendance by a Delegate.

Thirdly, from a meeting management perspective, there are challenges for the chairperson facilitating participation and managing a hybrid meeting, particularly given the chair may not be familiar with the technical arrangements at the host Local Government for any given meeting.

Fourthly, there are technical considerations for the host Local Government. While many Local Governments now have suitable facilities, it would be expected that the host Local Government would

provide the necessary technical support (potentially outside of business hours) to ensure the meeting can transpire smoothly.

Finally, the Zone's direction in relation to guest speakers is also sought. From the secretariat's point of view, in-person attendance by guest speakers is preferable, however there may be instances when a guest speaker is unable to attend in-person but is able to attend virtually.

From the perspective of the secretariat, there are significant benefits to continue holding Zone meetings primarily in-person – relationship building, information sharing and engagement – and there are technical and meeting management challenges associated with hybrid meetings.

On balance, it is recommended that, restrictions notwithstanding, Zone meetings continue to be held primarily in-person.

Accordingly, and given Councils appoint Deputy Delegates to ensure representation when a Delegate is unable to attend, it is recommended that preference is given to Deputy Delegate attendance in-person ahead of online Delegate attendance and the hybridisation of the meeting. If Deputy Delegate attendance is not possible, the secretariat will liaise with the host Local Government to facilitate online attendance.

If Zone meetings are to be held in a hybrid format, the secretariat will liaise with the host Local Government to check whether a hybrid meeting can be facilitated, to ensure technical setup is undertaken and to confirm technical support will be provided.

It is also recommended that the secretariat continue to liaise with the Zone Chair in relation to guest speakers, as is current practice.

RESOLUTION

Moved: Shire of Narembeen
Seconded: Shire of Tammin

That the Zone adopt the following protocols:

- 1. That, Covid-19 or other restrictions notwithstanding, Zone meetings continue to be held primarily in-person;**
- 2. That, given Zone meetings are to be held primarily in-person:**
 - a. first preference will be for in-person Deputy Delegate attendance, before online attendance of Delegates is considered, and**
 - b. If Deputy Delegates are unable to attend in-person, the secretariat will liaise with the host Local Government with the aim of facilitating online attendance in a hybrid meeting format;**
- 3. That, if Zone meetings are to be held in a hybrid format, the host Local Government will provide technical setup and support in liaison with the WALGA secretariat; and,**
- 4. That the WALGA secretariat liaise with the Zone Chair in relation to attendance and arrangements for guest speakers, and if online attendance of a guest speaker is to be facilitated, the secretariat will liaise with the host Local Government to make the necessary arrangements.**

CARRIED

8.4 Office of Auditor General

Cr Sachse advised that a number of Zone Local Governments have been faced with a situation where their contract auditor has been unable to complete the audit. The interim audit had been carried out and then the contract auditor exited the contract. The Office of the Auditor General (OAG) is in the process of appointing another contract auditor.

The Local Governments are concerned that they will be up for additional costs as the new contract auditor will have to carry out an interim audit and work that the Local Governments have already provided.

Discussion ensued around advocating to the Office of the Auditor General, that the Office of the Auditor General should be responsible for any additional costs incurred and not the individual Local Governments.

RESOLUTION

Move: Shire of Westonia
Seconded: Shire of Kellerberrin

That the Great Eastern Country Zone request WALGA to advocate to the Office of the Auditor General (OAG) that:

- 1. The OAG should be responsible for any additional costs incurred and not the individual Local Governments when a contract auditor cannot complete their contract.**
- 2. The OAG should consider removing the duplicity in the current audit process and look to provide a more efficient service.**

CARRIED

9. ZONE REPORTS

9.1 Zone President Report

Zone President Tony Sachse provided a report to the Zone.

RESOLUTION

Moved: Shire of Bruce Rock
Seconded: Shire of Wyalkatchem

That the Zone President's Report be received.

CARRIED

9.2 Local Government Agricultural Freight Group

President Tony Sachse provided a report to the Zone on the Local Government Agricultural Freight Groups activities.

NOTED

9.3 Wheatbelt District Emergency Management Committee

President Tony Sachse provided a report to the Zone.

RESOLUTION

Moved: Shire of Yilgarn
Seconded: Shire of Koorda

That the Wheatbelt District Emergency Management Committee Report and attachments be received.

CARRIED

9.4 Regional Health Advocacy Group

Cr Alison Harris was an apology.

NOTED

9.5 WALGA RoadWise

Cliff Simpson, Road Safety Advisor (Wheatbelt North), Infrastructure, was an apology. His report was attached to the Agenda.

RESOLUTION

Moved: Shire of Narembeen

Seconded: Shire of Merredin

That the WALGA RoadWise Report be received.

CARRIED

10. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

10.1 State Councillor Report

Cr Stephen Strange advised that at the May State council Strategic forum, the State Council heard presentations and discussed the following key issues:

- Overview of Nudge – A for-purpose charity focussing on getting young people into jobs and training opportunities in various industries, including Local Government.
- Local Government Legislative Reform – State Council were briefed on the Minister for Local Government's Legislative Reform process following the first meeting of the working group.
- WALGA Best Practice Governance Review – State Council were briefed on the project.

RESOLUTION

Moved: Shire of Bruce Rock

Seconded: Shire of Nungarin

That the State Councillor Report be received.

CARRIED

10.2 WALGA Status Report

Tony Brown, Executive Officer

There are no item updates for the Great Eastern Zone Status Report for June 2022.

NOTED

10.3 Review of WALGA State Council Agenda's – Matters for Decision

10.3.1 State Council Agenda Items – 6 July 2022

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda 6 July 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Review of advocacy positions relating to Emergency Management

Executive Summary

1. It is proposed to remove the three existing Emergency Management Advocacy Policy Positions and replace them with a series of more comprehensive policy positions (Appendix 1
2. The new [Advocacy Positions](#) are based on previous State Council endorsed submissions, recommendations from significant reviews and inquiries, and information and priorities captured in sector-wide consultations.

Recommendation

That State Council:

1. Endorse the removal of the following Emergency Management Advocacy Positions
 - 8.1 Community Resilience
 - 8.2 Disaster Mitigation
 - 8.3 Emergency Services Levy
2. Endorse the following Emergency Management Advocacy Positions:
 - 8.1 Emergency Management Principles
 - 8.2 State Emergency Management Framework
 - 8.3 Sustainable Grant Funding Model for Emergency Management
 - 8.4 Consolidated Emergency Services Act
 - 8.5 Resource Sharing
 - 8.6 Lessons Learnt Management
 - 8.7 Emergency Services Levy
 - 8.8 Local Government Grants Scheme (LGGS)

5.2 New Emergency Management Advocacy Position – Community Emergency Service Manager Program

Executive Summary

The Community Emergency Services Manager (CESM) Program was established to provide Local Governments with additional support to undertake their emergency management functions.

Following consultation with the sector in 2021, it is proposed to endorse an Advocacy Position for the expansion of the CESM Program.

Recommendation

That the following WALGA Advocacy Position relating to the Community Emergency Service Manager (CESM) Program be endorsed:

- 8.9 Expansion of the Community Emergency Services Manager Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

1. All Local Governments should have the option of participating in the CESM Program.
2. The full cost of the CESM Program should be funded through the Emergency Services Levy.

5.3 Draft WA Public Libraries Strategy 2022-2026 and Updated Advocacy Position

Executive Summary

1. The Public Libraries Working Group (PLWG) has been overseeing the development of a new WA Public Libraries Strategy 2022-2026 (Strategy) with a focus on strengthening communities, digital inclusion and the value placed on public libraries.
2. Consultation was undertaken between February 2021 and April 2022 through workshops with public library professionals; stakeholder interviews with a targeted selection of metropolitan, regional, and remote Local Government public libraries; and public consultation via an online survey.
3. The new Strategy will support the work of 232 public libraries operated by Local Government around Western Australia.
4. Endorsement of the Strategy is being sought from WALGA State Council and the Library Board of Western Australia, prior to submission to the Minister for Culture and the Arts for final approval.
5. An updated advocacy position is proposed to reflect current governance arrangements, the outcomes being sought under the new Strategy and the achievement of elements of the existing position under the *2016-2021 WA Public Libraries Strategy*.

Recommendation

That:

1. the draft WA Public Libraries Strategy 2022-2026 be endorsed.
2. WALGA's existing Advocacy Position on Public Libraries be deleted and replaced as follows:

3.8 Public Libraries

1. Western Australian Local Government public libraries provide valuable local cultural infrastructure, creating social and community hubs for community capacity building, recreation, education and literacy, digital inclusion, and social connection, cohesion, and inclusion.
2. WALGA supports the provision of Public Library services in Western Australia through a formal partnership between Local Government and the State Government of Western Australia, governed by the Library Board Act 1951, namely the State and Local Government Agreement for the Provision of Public Library Services in Western Australia (2020).
3. The WA Public Libraries Strategy 2022-2026 provides a framework for a shared vision, strategic direction, and collaborative action in the provision of a vibrant and sustainable 21st century public library network.
4. It is essential that a sustainable funding model enables Local Governments to continue to deliver library services to support continued growth and adaptation to changing community needs.

Matters for Noting / Information

- 6.1 2020/21 Local Government Performance Monitoring Project (05-047-01-0011 CH)
- 6.2 Proposed Advocacy Position on Arrangements for Management of Volunteer Bushfire Brigades (05-024-02-0059 SM)
- 6.3 Aboriginal Cultural Heritage Act 2021 Co-design Process, Phase 1 Submission
- 6.4 Western Power Access Arrangement Review Submission (05-001-03-0019 ID)
- 6.5 Economic Development Research (05-088-03-0004 DM)
- 6.6 Development of Child Safe Policy for Local Government (05-065-03-006 BW)
- 6.7 National Reconciliation Week Local Government Activation Program (05-032-03-0011 VB)
- 6.8 WA Strategic Trails Blueprint 2022-2027 – Draft for Comment (05-053-03-007 BW)
- 6.9 Issues Paper: Local Government Approaches to Tree Retention (05-036-03-0020 RP)
- 6.10 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Tammin

That the Great Eastern Country Zone

1. Supports Matters for Decision, item 5.1 to 5.3 as listed above in the July 2022 State Council Agenda, and
2. Notes all Matters for Noting and Organisational Reports as listed in the July 2022 State Council Agenda.

CARRIED

10.4 WALGA President's Report

The WALGA President's Report provided in the Agenda as an attachment.

RESOLUTION

Moved: Shire of Tammin
Seconded: Shire of Nungarin

That the Great Eastern Country Zone notes the WALGA President's Report.

CARRIED

11. EMERGING ISSUES

11.1 Biosecurity Management in WA

Cr Batchelor raised the issue of Biosecurity, and the recent WALGA information page as follows:

Biosecurity is the management of risk from pests and diseases entering, emerging, establishing or spreading in Australia. Local Governments are a key stakeholder under the shared responsibility model between government, industry, and community to address biosecurity matters.

In March 2022, the State Government appointed an [independent panel](#) to undertake the statutory review of the Biosecurity and Agriculture Management Act 2007 (BAM Act). The panel has been tasked with assessing the BAM Act's operation and effectiveness. The Panel has designed a three stage engagement process over the course of 2022-23, with [Stage 1 of public consultation on the BAM Act Review](#) now open.

Stage 1 will identify the major themes and issues for the panel to consider. Feedback received will inform Stage 2, which will be a participatory process for all stakeholders to further explore the themes and issues. Stage 3 will include broader engagement to get feedback on the findings and potential solutions.

WALGA has prepared a [Discussion Paper](#) with 11 key themes and recommendations to provide context on relevant matters for Local Government and assist the sector in providing input to Stage 1 of the BAM Act Review consultation process.

*Given the short timeframe of Stage 1, WALGA encourages Local Governments to provide feedback directly to the Review by **Wednesday, 27 July 2022** through the [submission and survey portal](#) or by downloading the submission template and sending to:*

BAMA Review Panel
c/-Department of Primary Industries and Regional Development
PO Box 483
NORTHAM WA 6401
BAMAreview@dpiird.wa.gov.au

Local Governments are also asked to provide WALGA with a copy of their response/submission to the review and any additional feedback on WALGA's Discussion Paper. Responses can be provided to environment@walga.asn.au by **Wednesday, 27 July 2022**.

Feedback received from Local Governments will inform WALGA's ongoing biosecurity advocacy on behalf of the sector, the development of a draft submission to the BAM Act Review later in 2022 and an update of [WALGA's Biosecurity Management Policy Position \(2017\)](#) if required.

For further information, please contact [Melanie Davies](#), WALGA's Biodiversity and Sustainability Project Officer, or call 9213 2065.

Cr Batchelor encouraged Local Governments to respond to the Discussion Paper.

NOTED

11.2 CEACA Information Session (Attachment 5)

An information session is being held on Thursday, 18 August 2022, at 10.00am in Merredin.

Action:

The Executive Officer to circulate the promotional flyer on the CEACA information day to all Zone Local Governments.

Zone Local Governments and Community Members are encouraged to attend.

12. URGENT BUSINESS

NIL

13. DATE, TIME, AND PLACE OF NEXT MEETINGS

The next Executive Committee meeting will be held on Thursday, 11 August 2022 via Teleconference.

The next Great Eastern Country Zone meeting will be held on Monday, 22 August 2022, commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

14. CLOSURE

There being no further business the Chair declared the meeting closed at 1.02pm.

WEROC Inc. Board Meeting MINUTES

Monday 27 June 2022

Merredin Shire Council Chambers
Meeting commenced at 1.20pm

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in Merredin on Monday 27 June 2022.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.20pm

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Glenice Batchelor

Ms. Lisa Clack

Mr. Tony Crooks

Ms. Karin Day

Mr. Wayne Della Bosca

Mr. Raymond Griffiths

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, proxy and voting delegate for Mr. Bryan Close

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Bryan Close

2.3 Guests

Mr. Daniel Hay-Hendry, Manager of Projects, Shire of Merredin

Dr. Karl O'Callaghan, Chief Executive Officer, Wheatbelt NRM, joined the meeting via videoconference at 1.45pm

Ms. Alyce Ventris, Town Team Builder (Wheatbelt W.A), Town Teams Movement, joined the meeting at 1.20pm

3. DECLARATIONS OF INTEREST

NIL

4. PRESENTATIONS

4.1 Ms. Alyce Ventris, Town Teams Movement, 1.20pm

At the WEROC Inc. Board Meeting held in Westonia on 2 May 2022, the Executive Officer presented information on the Town Teams Movement. After discussion, the Board requested that Ms. Alyce Ventris, the town team's builder for the Wheatbelt, be invited to present at the next meeting.

Ms. Ventris will provide an overview of the Town Teams Movement and future opportunities for WEROC.

Comments from the meeting:

- Mr. Ventris advised that the Town Teams Movement had recently reached a milestone of 100 Town Teams and to celebrate, have created a 'Book of Doing'. An electronic link has been sent to the Executive Officer to forward on to the Board.
- There is an opportunity for WEROC to partner with Town Teams in the same way that NEWROC have. There is not a set partnership arrangement, but it could look something along the lines of:
 - WEROC make an annual financial contribution of \$15,000 from 1 July 2023
 - In return for this WEROC will have one day per week from the Town Team Builder dedicated to working with WEROC communities
 - One "do-over" event per annum
- Ms. Emily Ryan queried what projects NEWROC are currently undertaking in collaboration with Town Teams. Ms. Ventris advised that she is focusing on a "do-over" in Trayning, assisting the Dowerin Town Team with an application to RAC and engaging with other NEWROC communities to encourage them to establish their own Town Team.

Ms. Ventris left the meeting at 1.40pm and did not return.

4.2 Dr. Karl O'Callaghan, Wheatbelt Natural Resource Management, 1.45pm

Attachment 1: Wheatbelt NRM Quote for Refuse Site Closure Plans

Dr. Karl O'Callaghan, Chief Executive Officer of Wheatbelt NRM has been invited to present to the Board on their capacity to assist with refuse site closure plans.

Comments from the meeting:

- Mr. O'Callaghan briefly presented to the Board on Wheatbelt NRM's site closure plan proposal.
- Mr. Daniel Hay-Hendry questioned the pricing range and what factors would determine if the price would be at the higher or lower end of that range. Mr. O'Callaghan advised that it would largely be determined by site dynamics and size.
- Mr. Hay-Hendry questioned if the quoted price included Wheatbelt NRM Project Managing the site closure with other parties. Mr. O'Callaghan advised that it did.
- Technical difficulties prevented any further discussion.

Mr. O'Callaghan left the meeting at 1.50pm and did not return.

4.3 Shire of Merredin, 2.15pm

Ms. Lisa Clack will provide a brief update on current projects and initiatives of the Shire of Merredin.

Comments from the meeting:

- Merredin CBD projects to be delivered over the next three years, with an approximate value of \$9 million include:
 - Pioneer Park redevelopment (heritage precinct)
 - Town Square redevelopment (multipurpose event space)
 - Visitor center relocation (in discussion with DFES about using the old fire station, across the road from Cummins theatre)
 - APEX Park redevelopment (all ages playground with half basketball court, climbing structures, etc.)

- Water Tower Heritage Project
- The focus for the Shire, is on Merredin being a social, economic and sustainability hub.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Monday 2 May 2022

Minutes of the WEROC Inc. Board Meeting held in Westonia on Monday 2 May 2022 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Westonia on Monday 2 May 2022 be confirmed as a true and correct record.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Ms. Glenice Batchelor

That the Minutes of the WEROC Inc. Meeting held in Westonia on Monday 2 May 2022 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report as of 20 June 2022

Actions Arising from the WEROC Inc. Board Meeting held on 2 May 2022.

Agenda Item	Action(s)	Status
7.3 Designated Area Migration Agreement	The Executive Officer to provide an update at the WEROC Inc. Board meeting scheduled for 27 June 2022.	Please refer to Agenda item 7.1.
7.4 WEROC WHS Advisory Service	The four Shires that are interested in pursuing a shared workplace health and safety resource will meet to discuss the concept further and agree on next steps.	On Wednesday 11 May 2022, the CEO's of the Shires of Kellerberrin, Bruce Rock, Merredin and Tammin met via videoconference to discuss a possible shared WHS resource. A verbal update on agreed actions and progress to date will be provided at the WEROC Board meeting on 27 June 2022.
7.5 WEROC Inc. Tourism Projects	The Shire of Merredin will investigate an expanded service offering for the Central Wheatbelt Visitors Centre and present a proposal, inclusive of financial implications, to the WEROC Inc. Board.	The Shire of Merredin will present a proposal at a future meeting of the WEROC Inc. Board.
7.6 WEROC Strategic Waste Management Plan	Hold over discussion until the next meeting.	On Tuesday 17 May 2022, the Executive Officer sent to all members via email, the draft Landfill Consolidation Report and the Draft Strategic Waste Management Plan. It was requested that feedback on both plans be provided by Monday 13 June 2022. Please refer to agenda item 7.2 for further information.

9.1 Customer Service Excellence Program	Advise the Customer Service Institute that the preferred date for the workshops is 20 to 24 June.	The customer service excellence workshops were held during the week of 20 to 24 June 2022.
9.2 Wheatbelt Medical Student Immersion Program 2022	Executive Officer to contact the University of Notre Dame to obtain a copy of their review of the virtual student placement in March.	The Executive Officer sent a request via email on 4 May 2022 to which there was no response. A follow up email was sent on 13 June 2022. A response was received from the program coordinator advising that they had left their position and were uncertain of the status of any program report.
9.5 Town Teams Movement	Invite Ms. Alyce Ventris to present to the WEROC Inc. Board at the meeting on 27 June 2022.	Ms. Ventris will attend the meeting on 27 June 2022 to present to the Board.

Recommendation:

That the status report as of 20 June 2022 be received.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Mark McKenzie

That the status report as of 20 June 2022 be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 31 May 2022

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 June 2022

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 27 April 2021 the budget for the financial year commencing 1 July 2021 and ending 30 June 2022 was adopted. At the WEROC Inc. Board Meeting held on 11 August 2021 it was resolved to increase the consultant expenses budget for the 2021-22 financial year to \$70,000.

The revised WEROC Inc. Budget 2021-22 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received.
Note 3	GST Refund for Q4 BAS 2020-21 and Q2 and Q3 BAS 2021-22
Note 4	Executive Officer services for the months of July 2021 to April 2022.
Note 5	Executive Officer travel to Board and other meetings.
Note 6	Monthly subscription fee for Xero accounting software.

Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2020-21 financial year.
Note 8	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, 150 Square Strategic Solutions for the WEROC Tourism Audit, NEWTRAVEL for the Agri-tourism workshop, Shire of Merredin for the Central Wheatbelt Visitors Centre mail out service and Premium Publishers for a half page advertisement in the AGO Holiday Planner.
Note 9	Payments to Code Research Australia for the annual website hosting fee and a mandatory safety upgrade. Payment to PWD for website domain name renewal.
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	Payment to the Australian Tax Office for Q1 BAS 2021-22

WEROC Inc.
ABN 28 416 957 824
1 July 2021 to 30 June 2022

		Budget 2021/2022	Actual to 31/05/2022	Notes
	INCOME			
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$5,209.05	\$5,242.00	3
	Total Receipts	\$84,409.05	\$84,442.00	
	EXPENSES			
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$30,450.00	\$27,748.69	4
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$689.18	5
1661.03	WEROC Executive Officer Recruitment	\$780.00	\$0.00	
1687	WEROC Financial Services Accounting	\$795.40	\$549.96	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$879.95	7
1585	WEROC Consultant Expenses	\$70,000.00	\$45,308.69	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$775.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,583.38	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$11,434.78	\$7,782.61	

ATO Payments	\$3,654.28	\$4,743.00	11
Total Payments	\$129,436.86	\$94,060.46	
Net Position	-\$45,027.81	-\$9,618.46	
OPENING CASH 1 July	\$193,194.46	\$190,684.49	
CASH BALANCE	\$148,166.65	\$181,066.03	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2021 to 31 May 2022, be received.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 July 2021 to 31 May 2022, be received.

CARRIED

6.2 Income & Expenditure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 June 2022

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 April 2022 to 31 May 2022 is provided below.

Date	Description	Debit	Credit
Opening Balance			\$196,923.28
5/04/2022	150 Square Pty Ltd - Executive Officer Services for March 2022	\$2,725.50	
5/04/2022	150 Square Pty Ltd - Monthly subscription to Xero accounting software	\$75.00	
7/04/2022	ATO - Q3 BAS 2021-22		\$837.00
2/05/2022	ASK Waste Management - WEROC Strategic Waste Management Plan	\$5,000.00	
2/05/2022	ASK Waste Management - WEROC Strategic Waste Management Plan	\$6,162.25	
13/05/2022	150 Square Pty Ltd - Executive Officer Services for April 2022	\$2,656.50	
13/05/2022	150 Square Pty Ltd - Xero monthly subscription	\$75.00	
TOTAL		\$16,694.25	\$837.00
Closing Balance			\$181,066.03

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 April 2022 to 31 May 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 April 2022 to 31 May 2022 totalling \$16,694.25 be approved.

RESOLUTION:

Moved: Mr. Mark McKenzie

Seconded: Ms. Glenice Batchelor

That the WEROC Inc. summary of income and expenditure for the period 1 April 2022 to 31 May 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 April 2022 to 31 May 2022 totalling \$16,694.25 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 Designated Area Migration Agreement

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 13 June 2022

Attachments: Attachment 2: WEROC Workforce Survey Summary

Consultation: DAMA Working Group

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 2 May 2022, under Agenda item 7.3, Designated Area Migration Agreement, the Executive Officer provided an update on progress toward a DAMA and advised that RDA Wheatbelt had scheduled a meeting of the working group for 4 May 2022. The Board resolved that the Executive Officer would report back on the outcome of this discussion at the next WEROC meeting.

A summary of the discussion held during the DAMA working group meeting on 4 May is provided below:

- There is a consensus that this should be approached at a whole of region level, but the agreement should be weighted in favour of the Eastern Wheatbelt given the greater difficulty in attracting and retaining workers in this area.
- The Wheatbelt Business Network (WBN) is best placed to take on the role of the Designated Area Representative but does not have the funding to support this position over a 5-year period. The WBN will work on a collective funding model to take to Local Government and industry.
- The survey conducted by WEROC will be expanded on and distributed across the whole of the Wheatbelt. The survey will open on 16 May and close on 30 June. The survey will be sent to ROC's, CRC's, Grower Groups, Farmers, Tourism Groups, Chambers of Commerce, Local Governments, etc.
- RDA Wheatbelt will continue to lead the DAMA working group and will be responsible for analysing the survey output.

Executive Officer Comment:

The WEROC survey conducted in April/May 2022 yielded 24 responses. A summary of the output from this survey is provided as an attachment. On 17 May 2022, RDA Wheatbelt and other members of the DAMA working group distributed a revised version of the WEROC survey across the whole of the Wheatbelt. The data obtained through the earlier WEROC survey will be provided to RDA Wheatbelt to include within their analysis.

A future meeting date for the DAMA working group is yet to be advised but will be scheduled for some time after 30 June when the region wide survey closes.

Recommendation:

That the information be noted.

Comments from the meeting:

- Ms. Mandy Walker, Director Regional Development at RDA Wheatbelt, provided an update on the DAMA working group at the Great Eastern Country Zone meeting and advised that there is interest from neighboring regions (mid-west and Great Southern) to extend the geographical scope of the Wheatbelt DAMA.
- Members raised concerns that if the area covered by the DAMA is too large it will not only be difficult to manage but may also limit access to concessions for the WEROC region if quotas are exceeded in larger population areas.
- Ms. Glenice Batchelor recommended that contact be made with agencies not involved in the DAMA working group, including the Department of Training and Workforce Development and the Wheatbelt Development Commission, to determine what they are currently doing to support workforce and skills shortages.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Wayne Della Bosca

That prior to the next meeting of the DAMA working group the Executive Officer:

- 1) Seek clarification from RDA Wheatbelt on:
 - a) Their position on the possible expansion of the geographical scope for the DAMA; and
 - b) What capacity they have to support the DAMA process from initiation to implementation.
- 2) Contact the Department of Training and Workforce Development and Wheatbelt Development Commission, requesting information on their current focus for skills and workforce development.

CARRIED

7.2 WEROC Inc. Strategic Waste Management Plan

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 20 June 2022

Attachments: *Attachment 3:* WEROC Strategic Waste Management Plan Draft Action Plan
Attachment 4: WEROC Draft Landfill Consolidation Report

Consultation: Mr. Giles Perryman, Director, ASK Waste Management

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

On Wednesday 20 April 2022, Mr. Giles Perryman, Director ASK Waste Management, forwarded a link to the Draft Strategic Waste Management Plan (SWMP) for WEROC and requested that Shire's review the actions and priorities and provide feedback. The draft plan was forwarded on to Board Members on the same day with a request to provide feedback by Friday 29 April 2022.

At the WEROC Inc. Board meeting held on 2 May 2022, the draft SWMP was included on the agenda as an item for discussion, however given the limited time to review the document it was resolved that discussion be held over until the next meeting.

On Tuesday 17 May 2022, the Executive Officer circulated via email the Draft Landfill Consolidation Report and requested that feedback on the draft be provided by Monday 13 June 2022.

Executive Officer Comment:

Feedback on the Draft SWMP was received from the Shire's of Merredin, Tammin and Yilgarn and is provided as "inserted comments" in Attachment 3 to this Agenda.

The following feedback on the Draft Landfill Consolidation report was provided by the Shire's of Merredin, Tammin and Westonia:

- The Shire of Westonia accept the findings and recommendations of the report.
- The Shire of Tammin queried if any carbon accounting is considered in the report.
- The Shire of Merredin:
 - a) Queried how the OPEX and CAPEX for each of the options presented in the Scenario Assessment. There is concern that the CAPEX of option 2 in particular may be too low.
 - b) Happy for the recommendations outlined in the scenario assessment to be investigated further.
 - c) Queried at what point we will be looking at the operational implications (e.g., new plant, excavation of new cells, supervision/employment changes, licence fees, operations of a regional model, etc.) so that it is accurately costed.

Recommendation:

That the feedback be noted, and next steps discussed.

Comments from the meeting:

- Ms. Glenice Batchelor noted that currently the implementation of an education and awareness program is identified as a medium priority and suggested that this should be a high priority.
- Ms. Batchelor also noted that the report does not mention greenhouse gas emissions and suggested that for this document to be "future proofed" it is essential that this be addressed.
- Mr. Nic Warren observed that the report recommends that the Shire of Yilgarn be treated quite separately to the rest of the WEROC Shires and therefore priorities for implementation will be different for Yilgarn.
- Mr. Darren Mollenoyux recommended that once the final reports have been produced it would be useful to hold a dedicated session to discuss next steps and involve not only the WEROC Board but also Shire's Environmental Health Officer's or other staff with responsibility for waste.

RESOLUTION: **Moved:** Mr. Tony Crook **Seconded:** Ms. Glenice Batchelor

That the feedback from individual Local Governments be accepted and provided to ASK Waste Management to complete the final reports.

CARRIED

7.3 WEROC Inc. Strategic Projects Status Report & Next Steps

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 20 June 2022

Attachments: Nil

Voting Requirement: Simple Majority

Background:

The revised WEROC Inc. Strategic Plan adopted on 1 March 2022, identifies five priorities and associated actions. An update on progress against the five strategic priorities is provided below and the next steps will be discussed.

Priority	Actions	Progress	Next Steps (For Discussion)
Sustainability	<ol style="list-style-type: none"> 1) Complete the WEROC Strategic Waste Management Plan and Landfill Rationalization Study 2) Identify opportunities to support local sustainability initiatives including the 'Drought Resilience Adoption and Innovation Hub' in Merredin 3) Monitor the Regional Climate Alliance Program pilot and apply for future funding opportunities as they arise 	The draft Strategic Waste Management Plan and Landfill Consolidation Report have been completed and presented to the Board for consideration.	As per Agenda item 7.2
Tourism Product Development	<ol style="list-style-type: none"> 1) Implement priority actions arising from the 2021 WEROC Tourism Product Audit. 2) Continue to work with the Central Wheatbelt Visitors Centre and other regional tourism groups on cooperative marketing initiatives. 3) Investigate the potential to establish a destination development officer as a dedicated tourism resource across the WEROC Local Government 	<ul style="list-style-type: none"> • The Shire of Merredin are investigating options to expand the service delivered by the Central Wheatbelt Visitors Centre to enable a focus on product development. • WEROC have confirmed a contribution of \$3,000 +gst toward cooperative marketing in 2022-23. • The Executive Officer has spoken with an AGO board member about the potential for a destination development resource one day per week from 1 July 2023, similar to what has been offered to NEWROC. 	The Shire of Merredin will present a proposal at the WEROC Board meeting in September.
Strengthening our economy through local Business development	<ol style="list-style-type: none"> 1) Facilitate the delivery of the Customer Service Institute of Australia's, Customer Service Excellence Program. 2) Lend support to initiatives of regional chambers of commerce and the Wheatbelt Business Network 	The Customer Service Institute of Australia delivered their customer service excellence program during the week of 20 to 24 June 2022. Across the five workshops there were 52 registered participants.	
Digital Connectivity	<ol style="list-style-type: none"> 1) Establish partnerships to collaboratively address 	<ul style="list-style-type: none"> • WEROC have previously provided letters of support for CRISP wireless applications to 	

	<p>deficiencies in digital connectivity and capacity</p> <p>2) Liaise with key stakeholders including the Wheatbelt Development Commission, NEWROC and ROEROC</p> <p>3) Work with telcos to target improvements in fixed and mobile connectivity</p> <p>4) Support existing initiatives that aim to improve digital connectivity across the WEROC region</p>	<p>the Regional Connectivity Program and Digital Farms Grants Program. Both applications were successful.</p>	
Inter-council cooperation	<p>1) Develop a suite of record keeping policies aligned to the new Standard for Records Management.</p> <p>2) Develop a Regional Public Health Plan that links to local Public Health Plans</p> <p>3) Investigate the feasibility of establishing a workplace health and safety advisor position to support WEROC Local Governments in meeting compliance with the Work Health and Safety Act 2020</p> <p>4) Investigate a designated area migration agreement (DAMA) for the Eastern Wheatbelt.</p>	<ul style="list-style-type: none"> On Wednesday 8 June 2022 the Executive Officer contacted the State Records Office for an update on the new Standard for Records Management and was advised that “unfortunately, the Standard is still held up with the State Solicitor’s Office. We hope to have it released later in the year”. Stage 5 of the implementation of the Public Health Act 2016 is expected to commence in mid-to-late 2022. It was previously agreed that the trigger to commence the Regional Public Health Plan would be the commencement of Stage 5. WEROC have investigated the feasibility of a shared WHS resource and interested Shire’s have met to discuss next steps. WEROC are participating in a working group pursuing a region wide DAMA. 	

Recommendation:

That the Strategic Projects status report be received, and next steps discussed.

Comments from the meeting:

- Ms. Glenice Batchelor who attended the CSIA workshop in Kellerberrin, advised that it was excellent but suggested that if we were to do it again it would be worthwhile speaking with businesses before organizing to determine what would enable more of them to attend.
- The Executive Officer advised that the unused workshop materials were accidentally taken by the facilitator. An electronic copy of the workbook will be requested.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Ms. Karin Day

That the Strategic Projects status report be received.

CARRIED

7.4 Discussion and Decisions Arising from the Presentation by Ms. Alyce Ventris

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 20 June 2022

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Ms. Alyce Ventris it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Ms. Ventris be considered, and the matter discussed.

Comments from the meeting:

- There was a consensus that Town Teams have great potential as a catalyst for community led projects but if they do not have the appropriate structure or a clear vision, the teams will have limited impact.
- Any potential partnership between Town Teams and WEROC should be contingent on RAC continuing their funding beyond 2023

RESOLUTION: **Moved:** Ms. Glenice Batchelor **Seconded:** Mr. Mark McKenzie

WEROC Inc. will revisit a potential partnership with Town Teams Movement in early 2023

CARRIED

7.5 Discussion and Decisions Arising from the Presentation by Dr. Karl O'Callaghan

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 20 June 2022

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Dr. Karl O'Callaghan it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Dr. O'Callaghan be considered, and the matter discussed.

Comments from the meeting:

- Mr. Daniel Day-Henry and Ms. Lisa Clack will compile some questions regarding the Wheatbelt NRM's site closure plan proposal to send to Dr. O'Callaghan

RESOLUTION: **Moved:** Mr. Mark McKenzie **Seconded:** Mr. Raymond Griffiths

Continue with the Strategic Waste Management Plan and Landfill Consolidation reports and revisit the Wheatbelt NRM's proposal for site closure plans once agreed actions and next steps have been determined.

CARRIED

8. EMERGING ISSUES

8.1 Wheatbelt Medical Student Immersion Program – Curtin University

The Executive Officer advised that Rural Health West had been in contact to gain endorsement from WEROC for a proposal involving Curtin University medical students visiting the Wheatbelt for one day in September as opposed to the week-long immersion that was originally planned.

Curtin University are proposing to have half of their students travel to three towns in the Central Wheatbelt (Cunderdin, Tammin and Kellerberrin) and the other half travelling to Narrogin for one day. There would be approximately 50 students in each cohort. Curtin have not yet confirmed a date of the day-trip, but it would be during the week of 20 September 2022.

RESOLUTION: **Moved:** Ms. Karin Day **Seconded:** Mr. Darren Mollenoyux

Advise Rural Health West that WEROC are happy to support the proposed day trip in September but would like to return to the normal program in 2023.

CARRIED

9. OTHER MATTERS (FOR NOTING)

9.1 Eastern Wheatbelt Co-Operative Marketing

On Monday 6 June 2022, Ms. Kelly Leonard Marketing Manager at Australia's Golden Outback (AGO) advised via email that the most recent AGO Board Meeting the final budget for marketing was confirmed and approved and resulted in a slight change to their co-op funding for the 2022-23 financial year. Instead of matching the \$12,000 contributed by WEROC, NEW Travel, Roe Tourism and Pioneer's Pathway, AGO will make a lesser contribution of \$10,000. The reason for this is that they have redirected some of the budget toward developing their key digital marketing assets to ensure the campaign activity is being driven to an exceptional experience online.

The revised activity schedule is as follows:

JUNE/JUL/AUG 2022: \$4k - Activity planned and confirmed on Australian Traveller WA Edition Mag.

AUGUST 2022: \$6k - Wildflower Activity

APRIL 2023: \$12k - Shoulder Season Activity (Road Trips, Content focused) Details to be confirmed at a later date.

9.2 Men's Shed Exhibition

The Executive Officer advised that Ms. Kylie Whitehead has contacted WEROC to request funding for a Men's Shed exhibition being led by the Kellerberrin Men's Shed in 2023. The Executive Officer has requested that Ms. Whitehead prepare a proposal for consideration at the September meeting of the Board.

9.3 Bruce Rock Music Festival

Mr. Darren Mollenoyux advised that the Bruce Rock Community Resource Centre will be hosting a large music festival over the March long weekend in 2023.

10. FUTURE MEETINGS

The approved schedule of meeting dates and locations for 2022 is provided below. The next meeting will be held in Tammin on Monday 5 September 2022.

Date	Time	Host Council
Tuesday 1 March	9.30am	Videoconference
Monday 2 May 2022	9.30am	Westonia
Monday 27 June	1.00pm (following the Zone meeting)	Merredin
Monday 5 September	9.30am	Tammin
Monday 21 November	9.30am	Bruce Rock

11. CLOSURE

There being no further business the Chair closed the meeting at 3.19pm

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WEDNESDAY, 6th July 2022

Minutes of the Shire of Yilgarn Tourism Advisory Committee held on Wednesday, 6 July 2022 in the Shire of Yilgarn Pioneer Room.

The Chair opened the meeting at 6:03pm.

1. ATTENDANCE

Cr J Cobden, Chair
Cr L Rose
K Crafter
A Carnicelli
O Truran
L Sheehan
M Tabner
Julie Sammiller - Observer
N Warren – Shire CEO
G Brigg – Shire EMI
K Crisp – Shire AMO
J Karra – Shire ASO

APOLOGIES

R Stevens, K Fairless, S Carnicelli

2. CONFIRMATION OF PREVIOUS MINUTES

Moved Cr Rose Seconded K Crisp that the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 4 May 2022 be confirmed.

CARRIED

3. BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 Actions from Previous Meetings

Member	Action Required	Action Taken
EMI/CEO	Progress designs for Pioneer Memorial	The EMI has contacted a number of contractors & consultants, and has commenced compiling ideas for inclusion in the memorial
EMI/CEO	Progress designs for Lake Koorkadine trail.	Due to other priorities, no further action on this project has occurred,

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WEDNESDAY, 6th July 2022

		however once staff have sufficient time, an onsite scoping visit will be undertaken.
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4. GENERAL BUSINESS

4.1 Tourism Project Workshop

The workshop held on the 4th May 2022 progressed the initial concept and designs of the two subject projects, being the Pioneer Memorial and Lake Koorkadine Trail.

It provided a good background and direction for staff to commence designs of the projects, and provided the committee with direction in relation to pioneer inclusions for the memorial.

The projects were discussed, with the original information to be recirculated to all members along with the project tracker.

Other project ideas raised at the meeting in this regard included:

- Upgrade of the maze, with M Tabner seeking comments on replacing the trees in pots at the Town Hall at the maze, as there is now retic, was also to replace the internal sections of maze with pea gravel, and install a bench seat. Committee supported the idea.
- Discussion regarding scrap steel art project pieces from a competition held a few years ago, and their utilise somewhere. Was suggested they could be incorporated into the Lake Koorkadine Trail

4.2 Tidy Towns Sustainable Communities Awards

The Shire President has forwarded an email received, advising that nominations for the Tidy Towns Sustainable Communities Awards have opened.

Members may be aware that the Shire made the finals of the 2021 awards.

The following link details the awards: <https://www.kabc.wa.gov.au/get-involved/tidy-towns-sustainable-communities>

The matter was discussed, however with no new eligible projects completed in the previous year, it was decided no further action in this regard was required.

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WEDNESDAY, 6th July 2022

4.3 Local Roads and Community Infrastructure Funding

Council endorsed the following projects under the LRCI federal funding project:

1. Southern Cross Sports Complex Upgrade
2. Yilgarn Satellite Townsite Playground/Open Space Upgrades

A verbal update on the current projects and future opportunities was provided, with staff advising they were progressing with plans for the complex and satellite townsites spaces, after extensive consultation with users. The committee members noted the information provided.

4.4 6PR Radio - Millsy at Midday Broadcast from Yilgarn History Museum

On Monday 23 May 2022, 6PR's Millsy broadcast his midday show from the Yilgarn History Museum.

This was a trial for a planned caravan tour of WA later in the year. Lance Stevens, Robin Stevens, Shire President and CEO were interviewed, with the broadcast providing good exposure for the Museum, of which Millsy was very complimentary of, and the district in general.

Committee members noted the information provided.

4.5 Heather Anthony – Community Development Proposal

On the 16th June 2022, the CEO met with Heather Anthony, to discuss a proposal for supply of community development services to the Shire.

Heather proposed a number of activities/events, in what she described as a Yilgarn Hub, to be generally based out of the Southern Cross Community Hall, but including various other locations. The basis of the idea was to bring community members together to pass on their skills and knowledge, with Mrs Anthony facilitating. Some of the concepts included:

- Cooking;
- Music;
- Drawing;
- Art;
- Local Flora;
- Craft;
- Recycling;
- Star gazing;

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WEDNESDAY, 6th July 2022

- Photography
- Parenting;
- Aboriginal culture
- Health and Wellbeing.

Mrs Anthony had set up the Town Hall as an example of what the sessions could look like. Images of the set-up will be shown on the screen during the meeting.

Committee members noted the information and advised, whilst not specifically related to tourism, it had merit with possible collaboration to be investigated further by staff.

4.6 Yilgarn Stories

Prompted by a private enquiry into Lance Stevens short stories, an idea has been raised as to the possibility of turning the short stories compiled by Mr Stevens regarding the Yilgarn area into a hard copy book or coffee table book, including photos or illustrations to support the stories.

The books currently depicting the Yilgarn area have proved very popular, and if done to a high standard, could be another avenue to promote the history of the area.

The committee noted the information and agreed further investigation into the idea is warranted, as it would be seen as a good promotion piece for the area.

4.7 Yilgarn History Museum

As members may be aware, Robin Stevens resigned from the curator position at the museum, effective from July. Whilst the volunteers at the Museum undertake significant and valuable work, it is too much a role to expect of a volunteer moving forward.

As such, the Shire is working through a role change within current staff to take on the curator role.

There is also the intention to provide a staff member for permanent hours at the Museum, most likely Wednesday through Friday afternoons. This will help with undertaking curator tasks at the museum, as well as allowing the advertising of permanent hours, as well as taking some of the load off the volunteers.

It is stressed however that the volunteers are very much required and integral to the ongoing running of the museum, and the Shire should be seen as a supportive inclusion, as opposed to taking control.

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WEDNESDAY, 6th July 2022

The CEO advised that the intention was to reduce CRC hours and utilise the staff member for three afternoons a week at the museum. Community consultation regarding the change to hours at the CRC was to commence on the 7/7/22 for two weeks, and pending feedback, the changes were to be implemented in mid to late August.

Committee members noted the information provided.

5. MATTERS RAISED BY COMMITTEE MEMBERS

A Carnicelli:

- Thanked the Shire for the garden beds placed at Marvel Loch;
- K Crisp advised there was some additional treatments to be installed along Lenneberg St, including trees and large rocks, in response to a complaint regarding unauthorised vehicle access to the vacant land, however is to be seen as an opportunity to improve the aesthetics coming into the town site.

M Tabner:

- Raised the installation of a public notice board, K Crisp to investigate locations.
- Raised the replacement of existing bins with larger square bins, that allow advertising of local attractions and events, matched with eye catching colour schemes. K Crisp and G Brigg advised they had also been investigating this as part of the main street upgrade works, and will continue those investigations;
- Raised the need for an entry statement, and suggested the poppet head upon the entry to Southern Cross from the West be used to build on. It was advised this was one of the shortlisted projects for the LRCI funding, and could be picked up through ongoing Tourism project work.
- Raised the steel cut-outs along the verge of GEH, in front of the Hospital. Asked if they could be painted yellow so they stand out. It was raised these could be utilised in conjunction with the Emu Park EV Charging Station upgrade works.
- Raised having a Shire theme, for example, how Southern Cross came to be, the theme could be use of the Southern Cross constellation in guiding miners to the area. It was discussed that the Shire's rebranding leaned on the stars, with the logo stating "Visit the Southern Cross skies". As such, we should work in the stars and constellation into our tourism themes.

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WEDNESDAY, 6th July 2022

J Karra

- Raised the Winter Carnival, run by the Shire and CRC, stating there was a good turnout and good feedback.

J Samiller

- Praised the work being done, stating it was good to see both Committee and Shire are proactive in this space;
- Raised the need to create something “Instagrammable” such that it creates a want to visit and also provides added social media exposure. It was discussed that a “Visit the Southern Cross Skies” attraction could be implemented at the Lake Koorkadine trail along with details of the constellations, and the history behind the use of the Southern Cross to guide miners to the area.

Cr Rose

- Raised the idea of a jetty and boat in Lake Polaris as a tourism attraction. CEO advised as this was a water reserve, we would have to gain Department approval, which is unlikely. Could be incorporated into Lake Koorkadine trail.

General Discussions Items

- A mural depicting a constellation theme would be a good drawcard, similar to the elephant in the wheatbelt mural on the side of the coffee shop. Shire staff to investigate funding opportunities.

6. NEXT MEETING

The next meeting of the Committee is scheduled for **Wednesday, 3 August 2022.**

7. MEETING CLOSURE

The meeting was declared closed at 7.28pm.

YILGARN HISTORY MUSEUM ADVISORY COMMITTEE
MINUTES OF METING
WEDNESDAY 6TH JULY, 2022

ATTENDANCE:

Cr. Linda Rose, Acting Chair, Nick Warren CEO, Kaye Crafter Secretary, Leonie Gethin, Julie Sammiller, visitor.

APOLOGIES:

Lance Stevens, (historian), Robin Stevens, Rollie Blair, Steve Pasini.

MINUTES:

The Minutes of the previous meeting dated 4th May, 2022 were circulated and read.; They were accepted by Leonie and Seconded by Nick. CARRIED

BUSINESS ARISING:

None

FINANCIAL REPORT:

Opening Balance July 1, 2021	\$7,500
Expenditure 30 th June, 2022	\$4,778.34
Balance of Council Support	\$2,721.66
Museum Special Projects	
Digitization of Historic Documents	\$950.00
Museum Improvements	
funded by Committee	\$14,892.49
Museum Income Account	\$4,251.47
Museum Reserve Account	\$23,827.43

Accounts to be paid- Royal WA Historical Society Invoice \$75.00 – see attached Invoice.

Accepted: Leonie Seconded: Nick CARRIED

CURATORS REPORT:

Robin has retired and we await the appointment of a new Curator.

HISTORIANS REPORT:

Lance was unable to write a report, but there have been inquiries that he has replied to.

CORRESPONDENCE:

See attached list.

GENERAL BUSINESS:**Digitization:**

Our Digitization weekend was a success and we thank Ian and Jackie for their professional approach and very sound advice regarding repairing of dog ears and brushing the dust out of our old books as well as showing us how to make a photographic box for shadowless photos.

They also took some historic maps back to York for repairs and copying.

The cost for the weekend was not what we were anticipating and look forward to more digitization of our precious books and maps.

Internet:

Our Internet is still not working, but Cameron says it should be up and running by the 11th July.

Railway Collection:

We have been informed that our smaller articles should be kept under lock and key due to the high interest shown in Railway Collectibles. Kaye has spoken to Kim Chrisp regarding the purchase of a glass cabinet. Kim says she will get onto it as soon as the Budget has been finalized.

Office Chair:

We have spoken to Cameron regarding a new office chair as the original one is in poor condition, but we need to wait until after the Budget is finalized.

Volunteers:

We have the offer from Linda and Amy Rose to help with some reorganizing of storage boxes. Thank you Linda and Amy.

Welcome to Reita, our new volunteer for Tuesday mornings.

Curator:

The Shire is appointing Monica as Curator and it is envisaged that she will be working on Wednesday to Friday afternoons at the Museum. There will be a shuffle in the Shire Office and a front counter adjustment. We will still need all our volunteers at the Museum to man the front counter.

Working with children:

Nick has suggested that we have Working With Children Security Clearance as we have had a request for a child to do 50 hours community work over the next 2 years.

We are very willing to have the Police Clearance as young volunteers lead to adult vollies.

Video Games:

Lance has written many wonderful stories of the Yilgarn and there has been some interest in turning the stories into Video Games called Broken Roads. There was some discussion regarding intellectual ownership and monetary value of the stories.

Book Publishing:

There has been an indication that we could publish a book of Lances stories. It is unbudgeted at present but if it goes ahead, it can only benefit the Yilgarn as it has been a few years since we have had a book published. We need to be mindful of ownership of photos and images in producing the book.

Mural:

Teresa Pollard, daughter of Mrs Josie Pollard, is our artist who is going to design the mural for the back shed, and needs the base coat to be painted on the wall. If we get the paint, Linda Rose is willing to paint the wall in readiness for the mural.

Our next meeting is scheduled for 7th September, 2022 at 3.30pm.

The meeting closed at 4.20pm.

**Notice
of
Annual General
Meeting
and
procedural information
for submission of motions**

**Crown Perth
Monday, 3 October 2022**

**Deadline for submission of motions:
Friday, 12 August 2022**

2022 Local Government Convention and AGM general information

WALGA Annual General Meeting

The Annual General Meeting (AGM) for the Western Australian Local Government Association (WALGA) will be held from 9:00am on **Monday, 3 October 2022**. The formal Agenda will begin at 11:30am after a short morning tea break. The AGM should be attended by up to two Voting Delegates from all Member Local Governments. Lunch will be provided at the conclusion of the meeting.

Cost for attending

Attendance at the AGM is **free of charge** to all Elected Members and staff from Member Local Governments. Voting Delegates and Proxies must register their attendance in advance. Please use the registration form provided at the end of this document. Observers (non-voting) are also welcome to attend the AGM, but registration is essential via our website.

Submission of Motions

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the AGM. Motions should be submitted in writing to the Chief Executive Officer of WALGA. A template motion can be found on our website [here](#).

The closing date for submission of motions is **5:00pm Friday, 12 August**.

*Please note that any motions proposing alterations or amendments to the WALGA Constitution must be received by **5:00pm Friday, 22 July** in order to satisfy the 60-day constitutional notification requirement.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA President and Chief Executive Officer will determine whether motions abide by the following criteria:

Motions will be included in the Agenda where they:

1. are consistent with the objects of the Association (refer to clause 3 of the [Constitution](#));
2. demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws); or
5. Are clearly worded and unambiguous in nature.

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions as per the [Advocacy Positions Manual](#) (as the matter has previously been considered and endorsed by WALGA).

Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the determinations.

Enquiries relating to the preparation or submission of motions should be directed to Kathy Robertson, Executive Officer Governance on (08) 9213 2036 or krobertson@walga.asn.au.

Further information about the 2022 Local Government Convention can be found on our website at www.walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the AGM after the closing date unless the WALGA President determines that it is of an urgent nature, sufficient to warrant immediate debate, and Delegates resolve accordingly at the meeting. Please refer to the [AGM Standing Orders](#) for details.



President Cr Karen Chappel JP
WALGA President



Nick Sloan
Chief Executive Officer

EMAIL BACK

Voting Delegate Registration 2022 WALGA Annual General Meeting



All Member Councils are entitled to be represented by two voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Monday, 3 October 2022 at Crown Perth.

In the event one or both of the registered Voting Delegates is unable to attend, provision is made for two Proxy Voting Delegates to be registered.

Only registered Voting Delegates or Proxies will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please complete, sign and return this form before **5:00pm Friday, 23 September**.

VOTING DELEGATES	PROXY VOTING DELEGATES
Name of Voting Delegates:	Name of Proxy Voting Delegates:
Delegate 1:	Proxy 1:
Delegate 2:	Proxy 2:
 Local Government: Shire/Town/City of	
 Signature of Chief Executive Officer:	
 Date:	

ON COMPLETION, PLEASE EMAIL TO: krobertson@walga.asn.au

Attention: Kathy Robertson, Executive Officer Governance

Please Note:

- All Voting Delegates must present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) and identification tag to gain entry to the AGM.
- Observers (non-voting) are also welcome to attend the AGM, however registration is essential.
- Registration as a Voting Delegate is separate to any registration as a Convention Delegate.
- For further information or to register as an AGM Observer or Convention Delegate, please visit our website at www.walga.asn.au or contact Kathy Robertson on (08) 9213 2036.

Attachment 9.1.3



Department of
Local Government, Sport
and Cultural Industries

Local Government Reforms: Full Reform Proposals



Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
1.1 Early Intervention Powers		
<ul style="list-style-type: none"> The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> Suspend or dismiss councils Appoint Commissioners Suspend or order remedial action (such as training) for individual councillors. The Act also provides the Director General with the power to: <ul style="list-style-type: none"> Conduct Authorised Inquiries Refer allegations of serious or recurrent breaches to the State Administrative Tribunal Commence prosecution for an offence under the Act. Authorised Inquiries are a costly and relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. 	<ul style="list-style-type: none"> It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). The Inspector would receive minor and serious complaints about elected members. The Inspector would oversee complaints relating to local government Chief Executive Officers (CEOs). Local Governments would still be responsible for dealing with minor behavioural complaints. The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i> and other legislation. The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. 	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> The Panel Report, City of Perth Inquiry and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight. 	<ul style="list-style-type: none"> The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government. 	
1.2 Local Government Monitors		
<ul style="list-style-type: none"> There are currently no legislative powers for the provision of monitors/temporary advisors. The DLGSC provides support and guidance to local governments, however, there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases. 	<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators Dispute resolution experts - to address the breakdown of professional working relationships Certified Practising Accountants and other financial specialists to assist with financial management and reporting issues Governance specialists and lawyers - to assist councils to resolve legal issues Human Resource and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. 	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> Only the Inspector would have the power to appoint Monitors. Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. 	
1.3 Conduct Panel		
<ul style="list-style-type: none"> The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. Currently, the Panel makes findings of alleged breaches based on written submissions. The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed. 	<ul style="list-style-type: none"> The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. The Inspector would provide evidence to the Conduct Panel for adjudication. The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism. For very serious or repeated breaches of the <i>Local Government Act 1995</i> (the Act), the Conduct Panel would have the power to recommend prosecution through the courts. Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
1.4 Review of Penalties		
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Act. 	<ul style="list-style-type: none"> Penalties for breaching the Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Act or Regulations on more than one occasion. Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances. 	<p>Disqualifications</p> <p>It is further proposed to establish a provision that results in a person automatically becoming disqualified for 10 years from being an elected member at any local government in WA if they have been suspended three times (by either the Conduct Panel, State Administrative Tribunal or Minister).</p>
1.5 Red Card Referrals		
<ul style="list-style-type: none"> Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the powers provided in the local government standing orders local laws. Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. 	<ul style="list-style-type: none"> It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). It is proposed that Presiding Members have the power to 'red card' any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> Require the Presiding Member to issue a clear first warning. If the disruptions continue, the Presiding Member will have the power to 'red card' that person, who must be silent for the rest of the meeting. 	<p>Red Cards Not Progressed</p> <p>'Red Card Resolutions' will not be progressed. However, it is proposed that the new Meeting Procedure Regulations will have clear powers for Presiding Members to maintain order at meetings.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> A councillor issued with a red card will still vote but must not speak or move motions. If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the Presiding Member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 	
1.6 Vexatious Complaint Referrals		
<ul style="list-style-type: none"> No current provisions. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person’s query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to decide that the complainant is being unreasonable, and that they will no longer respond. A person who is deemed an unreasonable complainant can appeal to the Inspector. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
1.7 Other Minor Reforms		
<ul style="list-style-type: none"> Other minor reforms are being considered to enhance the oversight of local government. Ministerial Circulars have traditionally been used to guide the local government sector. 	<ul style="list-style-type: none"> Potential other reforms to strengthen guidance for local governments are being considered. For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector to give specific direction for how local governments should meet the requirements of the Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations. 	<p>Primary and Annual Returns Based on submissions, reforms to Annual and Primary Returns will add new penalties for non-compliance, and powers for the Inspector to compel any person to correct a potential error or omission on their return.</p>

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
2.1 Resource Sharing		
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	No major changes. Work to develop and refine detail is ongoing.
2.2 Standardisation of Crossovers		
<ul style="list-style-type: none"> Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<ul style="list-style-type: none"> It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards. 	No major changes. Work to develop and refine detail is ongoing.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
2.3 Introduce Innovation Provisions		
<ul style="list-style-type: none"> Currently, the Act has very limited provisions to allow for innovations and responses to emergencies (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the Act for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	No major changes. Work to develop and refine detail is ongoing.
2.4 Streamline Local Laws		
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders. 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have reduced advertising requirements. 	No major changes. Work to develop and refine detail is ongoing.
2.5 Simplifying Approvals for Small Business and Community Events		
<ul style="list-style-type: none"> Inconsistency between local laws and approvals processes for events, street activation and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> alfresco and outdoor dining minor small business signage rules running community events. 	No major changes. Work to develop and refine detail is ongoing.
2.6 Standardised Meeting Procedures, Including Public Question Time		
<ul style="list-style-type: none"> Local governments currently prepare individual standing order local laws. The Act and regulations require local governments to allocate time at meetings for questions from the public. Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across Western Australia. Regulations would introduce standard requirements for public question time and the procedures for meetings generally. 	Electors' Meetings Further minor changes to Electors Meetings are proposed to: <ul style="list-style-type: none"> Increase the number of electors required to call an Electors' Special Meeting to 300 (from 100) or five per cent of the number of electors (whichever is less).

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> Members of the public across all local governments would have the same opportunities to address council and ask questions. 	<ul style="list-style-type: none"> Allow a Presiding Member to refuse to hold a second Electors' Special Meeting if the matter raised has already been considered at a Special Electors' Meeting within the last 12 months (the local government would still have to refer the matter for inclusion on the agenda of the next Council Meeting) The new meeting procedures regulations will also apply to Electors' meetings, including the annual electors' meeting. This will enable the Presiding Member to maintain order while ensuring members of the public have a clear right to ask questions.
2.7 Regional Subsidiaries		
<ul style="list-style-type: none"> Initiatives by multiple local governments may be managed through formal Regional Councils or less formal "organisations of councils" such as NEWROC and WESROC. These initiatives typically have to be managed by a lead local government. In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p>Financial Reporting</p> <p>Streamlined financial reporting requirements will be extended for regional subsidiaries, so they only need to comply with band 3 and 4 model financial statement provisions.</p> <p>Borrowing for Projects</p> <p>It is proposed to amend the Act to enable regional subsidiaries to borrow money for capital projects to achieve the purpose specified in the regional subsidiaries charter (subject to conditions, including within prescribed borrowing limits).</p>

Theme 3: Greater Transparency & Accountability

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
3.1 Recordings and Live-Streaming of All Council Meetings		
<ul style="list-style-type: none"> Currently, local governments are only required to make written minutes of meetings. While there is no legal requirement for live streaming or video or audio recording of council meetings, many local governments now stream and record their meetings. Issues relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments. Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> Growth and development Strategic planning issues 	<ul style="list-style-type: none"> It is proposed that all local governments will be required to record meetings. Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives. Band 1 and 2 are larger local governments, are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. 	<p>Limited Exemptions</p> <p>It is proposed to allow for minor exemptions to the requirement for live-streaming in defined scenarios (for instance, for a council holding a meeting outside of council chambers, and with the prior written consent of the Inspector).</p>

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> ○ Demands and diversity of services provided to the community ○ Total expenditure ○ Population ○ Staffing levels. 	<ul style="list-style-type: none"> • These local governments would still be encouraged to Livestream or video record meetings. • All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to DLGSC for archiving. 	
3.2 Recording All Votes in Council Minutes		
<ul style="list-style-type: none"> • A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. • The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> • To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions be required to be published in the council minutes to identify those for, against, on leave, absent or who left the chamber. • Regulations would prescribe how votes are to be consistently minuted. 	No major changes. Work to develop and refine detail is ongoing.
3.3 Clearer Guidance for Meeting Items that may be Confidential		
<ul style="list-style-type: none"> • The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. • There is limited potential for the review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> • Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. • It is proposed to make the Act more specific in prescribing items that may be confidential and items that should remain open to the public. • Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. • All confidential items would be required to be audio recorded, with those recordings submitted to DLGSC. 	<p>Specific Provisions</p> <p>Proposed provisions for managing confidential items at council meetings (and preventing councils from unreasonably using confidentiality provisions to avoid public scrutiny) have been refined to:</p> <ul style="list-style-type: none"> • clarify that only a limited part of a meeting specific to confidential information (e.g., receiving legal advice) may be closed

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
		<ul style="list-style-type: none"> • specify that certain matters (town planning and development applications, budgeting, major land transactions, leases of local government property) must be held in full public view • Specify that certain matters (CEO appointment, management of behavioural complaints about elected members, local government cybersecurity) must be held confidentially • Require that any other matters proposed to be considered confidentially will require the prior approval of the Inspector.
3.4 Additional Online Registers		
<ul style="list-style-type: none"> • Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. • Regular online publication of information can substitute for certain material in annual reports. • Consistency in online reporting across the sector will provide ratepayers with better information. 	<ul style="list-style-type: none"> • It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included. The following new registers, each updated quarterly, are proposed: <ul style="list-style-type: none"> ○ Lease Register to capture information about the leases the local government is a party to (either as lessor or lessee) ○ Community Grants Register to outline all grants and funding provided by the local government 	<p>To clarify, the online register of contracts is only for the supply of goods and services and will not include direct employment contracts.</p> <p>To clarify, information about the identity of individual residential tenants of housing owned by the local government will not be required to be published on the online lease register.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> Interests Disclosure Register that collates all disclosures made by elected members about their interests related to matters considered by council Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking Contracts Register that discloses all contracts above \$100,000. 	
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published		
<ul style="list-style-type: none"> It is a requirement of the Act that CEO performance reviews are conducted annually. The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. Additional performance criteria can be used for performance review by agreement between both parties. 	<ul style="list-style-type: none"> To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period) The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p>Limited Exemptions</p> <p>It is proposed that a provision is included to allow councils to seek the Inspector's approval not to publish a specific CEO KPI, if there is a clear public interest reason for doing so.</p>

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.1 Community and Stakeholder Engagement Charters		
<ul style="list-style-type: none"> There is currently no requirement for local governments to have a specific engagement charter or policy. Many local governments have introduced charters or policies for how they will engage with their community. Other Australian States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. A model Charter would be published to assist local governments who wish to adopt a standard form. 	No major changes. Work to develop and refine detail is ongoing.
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)		
<ul style="list-style-type: none"> Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently managed ratepayer satisfaction survey. Results would be required to be reported publicly at a council meeting and published on the local government's website. All local governments would be required to publish a response to the results. 	<p>Standardised Questions</p> <p>Based on requests from ratepayers, it is proposed that some standard questions be pre-defined in Regulation to allow for the comparison of results between local governments.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.3 Introduction of Preferential Voting		
<ul style="list-style-type: none"> The current voting method for local government elections is first-past-the-post. The existing first-past-the-post does not allow for electors to express more than one preference. The candidate with the most votes wins, even if that candidate does not have a majority. Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> Preferential voting is proposed to be adopted as the method to replace the current first past the post system in local government elections. In preferential voting, voters number candidates in order of their preferences. Preferential voting is used in State and Commonwealth elections in Western Australia and other states. This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local government. 	<p>Optional Preferential Voting</p> <p>Optional preferential voting is proposed, to ensure that electors may lodge a valid vote without numbering all candidates, if they wish to vote in that way.</p>
4.4 Public Vote to Elect the Mayor and President		
<ul style="list-style-type: none"> The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> by the electors of the district through a public vote; or by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> Mayors and Presidents of all local governments perform an important public leadership role within their local communities. Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p>No major changes. Work to develop and refine detail is ongoing. Transitional arrangements are under consideration.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.5 Tiered Limits on the Number of Councillors		
<ul style="list-style-type: none"> The number of councillors (between 5 and 15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board and approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to have smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed for a population of: <ul style="list-style-type: none"> up to 5,000 – five councillors (including the President) between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) above 75,000 – nine to fifteen councillors (including Mayor). 	<p>Change for Smaller Local Governments Based on requests from impacted councils, it is proposed to adjust this to allow local governments with a population of up to 5,000 people to decide to have 5, 6 or 7 councillors.</p>
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)		
<ul style="list-style-type: none"> A local government can make an application to be divided into wards with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards. 	<p>No major changes. Work to develop and refine detail is ongoing. Transitional arrangements are under consideration.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility		
<ul style="list-style-type: none"> • A person with a lease in a local government district is eligible to nominate as a candidate in that district. • A person with a lease in a local government district is eligible to apply to vote in that district. • The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> • Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. • The City of Perth Inquiry Report identified sham leases as an issue. • Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> ○ A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council ○ Home-based businesses will not be eligible to register a person to vote or run for council because any residents are already the eligible voter(s) for that address ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. • The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home-based businesses (where the resident is already eligible) and very small sub-leases. • The basis of eligibility for each candidate (e.g., type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 	<p>Further work is being progressed to ensure the integrity of enrolment on the owner and occupier rolls for local government elections, including:</p> <ul style="list-style-type: none"> • further definition to minimum lease requirements to exclude sham leases (while ensuring legitimate businesses are represented); • guidance to standardise evidence requirements for claiming eligibility based on a property lease or ownership; and • minor amendments to clarify and standardise disclosure and decision-making related to electoral gifts.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.8 Reform of Candidate Profiles		
<ul style="list-style-type: none"> Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. It is important to have sufficient information available to assist electors to make informed decisions when casting their vote. 	<p>No major change to the proposal, though candidate profiles are likely to be published online, rather than on ballot papers.</p>
4.9 Other Minor Electoral Reforms		
<ul style="list-style-type: none"> Other minor reforms are proposed to improve local government elections. 	<ul style="list-style-type: none"> Reforms are proposed to include: <ul style="list-style-type: none"> The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g., where there is a margin of fewer than 10 votes a recount will always be required) The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	<p>Recounts It is proposed to provide candidates, or their nominated scrutineers, with a specific avenue to request a recount immediately at the counting of votes, if a set percentage margin in the count is within a limit to be prescribed in regulations.</p> <p>Filling Extraordinary Vacancies Following Elections Based on input from the sector, it is proposed to create a new power to allow vacancies on councils arising up to twelve months after an election to be filled by the next highest-polling candidate.</p> <p>Election Timeframes It is necessary to extend timeframes for elections in the Act to account for slower postal services.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
		<p>Electronic/Online Voting It is proposed to amend the Act to allow for the future implementation of electronic voting in elections (when the technology is deemed suitable). Regulations would then need to be developed.</p> <p>Extended Leave from Meetings Based on advocacy from the sector, it is proposed to provide a right for elected representatives to take up to six months' leave if they become a parent or guardian. Similarly, they may take up to six months of medical leave with a medical certificate.</p>

Theme 5: Clear Roles and Responsibilities

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
5.1 Introduce Principles in the Act		
<ul style="list-style-type: none"> The Act does not currently outline specific principles. The Act contains a short “Content and Intent” section only. The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.
5.2 Greater Role Clarity		
<ul style="list-style-type: none"> The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: <ul style="list-style-type: none"> govern the local government’s affairs be responsible for the performance of the local government’s functions. 	<ul style="list-style-type: none"> The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	See below
	5.2.1 - Mayor or President Role <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council 	Minor changes in wording to provide that the presiding member is to exemplify respectful conduct. Work to develop details and refine exact phrasing/wording is ongoing.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> ○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act ○ Developing and maintaining professional working relationships between councillors and the CEO ○ Performing civic and ceremonial duties on behalf of the local government ○ Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 	
	<p>5.2.2 – Council Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. ● While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local government's operations, services and functions – including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO ○ Providing strategic direction to the CEO ○ Monitoring and reviewing the performance of the local government. 	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.
	<p>5.2.3 – Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. 	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> • To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council ○ Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council ○ Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) ○ Overseeing the compliance of the operations of the local government with State and Commonwealth legislation on behalf of the council ○ Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 	
5.3 Council Communication Agreements		
<ul style="list-style-type: none"> • The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member's functions. 	<ul style="list-style-type: none"> • In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. 	

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. These Council Communication Agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided. A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific alternative agreement within a certain timeframe following any election. 	<p>Default Agreement</p> <p>The default agreement (to be developed in consultation with the sector) will start at the commencement of election caretaker periods. The CEO and an absolute majority of council must agree for an arrangement other than the default to apply.</p> <p>The agreement will specify <u>how</u> information should be requested and received. Provisions about the information elected members can access would be unchanged.</p>
5.4 Local Governments May Pay Superannuation Contributions for Elected Members		
<ul style="list-style-type: none"> Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is an important part of encouraging equality for people represented on council – particularly for women and younger people. Providing superannuation to councillors recognises that the commitment to elected office can reduce a person's opportunity to undertake employment and earn superannuation contributions. 	<p>Councils to Determine Whether to Pay Additional Superannuation Allowance</p> <p>No change, confirming councils will be able to decide whether to pay superannuation.</p> <p>This is based on the model recently introduced in New South Wales.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
5.5 Local Governments May Establish Education Allowances		
<ul style="list-style-type: none"> Local government elected members must complete mandatory training. There is no specific allowance for undertaking further education. 	<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council and provide professional development opportunities for councillors. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
5.6 Standardised Election Caretaker period		
<ul style="list-style-type: none"> There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. This is commonly a point of public confusion. 	<ul style="list-style-type: none"> A State-wide caretaker period for local governments is proposed. All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> Councils do not make major decisions with criteria to be developed defining 'major' Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaign activities. There are consistent election conduct rules for all candidates. 	<p>Limited Exemptions</p> <p>It is proposed to include minor exemptions to allow councils to make specific decisions essential to ongoing operation of the local government during the caretaker period.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
5.7 Remove WALGA from the Act		
<ul style="list-style-type: none"> The Western Australian Local Government Association (WALGA) is constituted under the Act The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> The Local Government Panel Report recommended that WALGA not be constituted under the Act. Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	No major changes. Work to develop and refine detail is ongoing.
5.8 CEO Recruitment		
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	No major changes. Work to develop and refine detail is ongoing.

Theme 6: Improved Financial Management and Reporting

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
6.1 Model Financial Statements and Tiered Financial Reporting		
<ul style="list-style-type: none"> The financial statements published in the Annual Report are the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information. 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, make statements clearer and reduce unnecessary complexity. Recognising the difference in the complexity between smaller and larger local governments, it is proposed that financial reporting requirements should be tiered—meaning that larger local governments will have greater financial reporting requirements than smaller local governments. It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils and simpler, clearer financial statements for bands 3 and 4. 	<p>No significant changes.</p> <p>Work on the Model Financial Statements is ongoing. It is expected that the new Model Financial Statements will be in place for the 2022-23 financial year.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> • Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. • Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	
6.2 Simplify Strategic and Financial Planning		
<ul style="list-style-type: none"> • Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. • There is also the Integrated Planning and Reporting (IPR) framework. • While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> • Clear information about the finances of local government enables informed public and ratepayer engagement and input to decision-making. • The framework for financial planning should be based around information being clear, transparent and easy for all ratepayers and members of the public to understand. • In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers. • Local governments would be required to adopt a standard set of plans, and there will be templates published by DLGSC for use or adaptation by local governments. • It is proposed that the plans that are required are: <ul style="list-style-type: none"> ○ Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives with a new plan required at least every eight years. These will be short-form plans with a template available from DLGSC ○ Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets. 	<p>Borrowing Against Freehold Land</p> <p>A further amendment is proposed to allow a local government to borrow against the freehold (private/zoned) land it owns. Otherwise, no major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<p>A new plan will be required at least every 10 years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g., land, buildings or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> ○ Simplified Long Term Financial Plans will outline any long-term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long-Term Financial Plan) providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments. 	
6.3 Rates and Revenue Policy		
<ul style="list-style-type: none"> • Local governments are not required to have a rates and revenue policy. 	<ul style="list-style-type: none"> • The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs, especially for the repair of infrastructure. 	<ul style="list-style-type: none"> A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long-Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaptation by all local governments. The Local Government Panel Report included this recommendation. 	
6.4 Monthly Reporting of Credit Card Statements		
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government's credit cards used by local government employees will be required to be tabled at council meetings on a monthly basis. This provides oversight of incidental local government spending. 	No major changes. Work to develop and refine detail is ongoing.
6.5 Amended Financial Ratios		
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	Further work on this is ongoing.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
6.6 Audit Committees		
<ul style="list-style-type: none"> Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act. The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p>No Requirement for Majority of Independent Members (only Independent Chair)</p> <p>Recognising the practical difficulty in recruiting independent people expressed by several local governments, the requirement for Audit Committees to have a majority of independent members will not be progressed.</p> <p>However, the requirement for an independent chairperson remains.</p> <p>Local Governments May Renumerate Independent Committee Members</p> <p>The Act will be amended to allow local governments to pay fees to committee members within Salaries and Allowances Tribunal limits.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
6.7 Building Upgrade Finance		
<ul style="list-style-type: none"> The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance building improvements. This is not currently provided for under the Act. The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. This would allow local governments to lend funds to improve buildings within their district. Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p>Clarification – Lending Terms</p> <p>No major changes, but it should be clarified that financial institutions may provide the principal funds for the loan. Local governments would then collect repayments via rates notices (and pass on funds to any external lender) and would be able to foreclose on the land to recover debts using existing <i>Local Government Act 1995</i> provisions in the event of default by the borrower.</p> <p>Work to develop and refine detail is ongoing.</p>
6.8 Cost of Waste Service to be Specified on Rates Notices		
<ul style="list-style-type: none"> No requirement for separation of waste charges on rates notice. Disclosure will increase ratepayer awareness of waste costs. The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

SHIRE OF YILGARN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 30 JUNE 2022

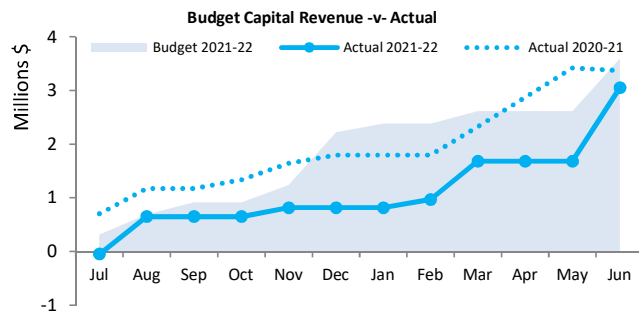
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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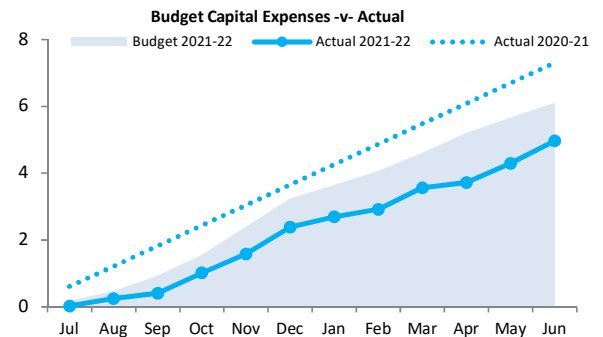
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INVESTING ACTIVITIES

CAPITAL REVENUE

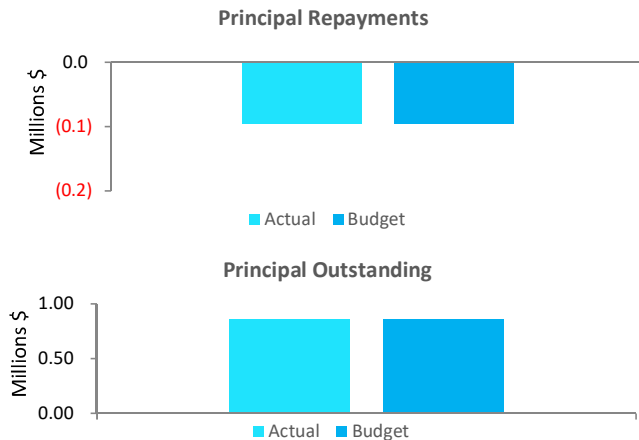


CAPITAL EXPENSES

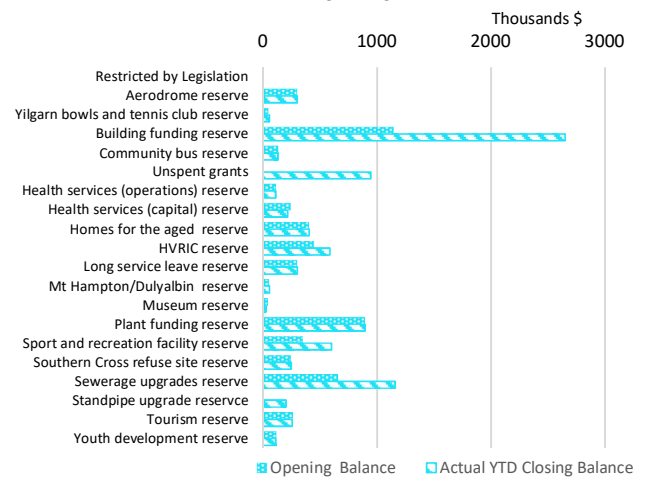


FINANCING ACTIVITIES

BORROWINGS



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Cash and cash equivalents			Payables			Receivables		
	\$14.36 M	% of total		\$1.03 M	% Outstanding		\$0.34 M	% Collected
Unrestricted Cash	\$5.03 M	35.0%	Trade Payables	\$1.00 M		Rates Receivable	\$0.59 M	87.9%
Restricted Cash	\$9.33 M	65.0%	0 to 30 Days		100.0%	Trade Receivable	\$0.34 M	% Outstanding
			Over 30 Days		0.0%	Over 30 Days		9.0%
			Over 90 Days		0%	Over 90 Days		7.9%
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables			Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities				Rates Revenue			Operating Grants and Contributions			Fees and Charges		
Adopted Budget	YTD Budget	YTD Actual	Var. \$	YTD Actual	% Variance		YTD Actual	% Variance		YTD Actual	% Variance	
	(a)	(b)	(b)-(a)									
\$0.66 M	\$0.56 M	\$4.99 M	\$4.43 M	\$4.16 M	2.3%		\$5.27 M	137.2%		\$2.06 M	20.5%	
Refer to Statement of Financial Activity				Refer to Statement of Financial Activity			Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities				Proceeds on sale			Asset Acquisition			Capital Grants		
Adopted Budget	YTD Budget	YTD Actual	Var. \$	YTD Actual	%		YTD Actual	% Spent		YTD Actual	% Received	
	(a)	(b)	(b)-(a)									
(\$2.16 M)	(\$1.72 M)	(\$1.48 M)	\$0.24 M	\$0.44 M	25.0%		\$4.98 M	(18.6%)		\$3.06 M	(15.1%)	
Refer to Statement of Financial Activity				Refer to Note 6 - Disposal of Assets			Refer to Note 7 - Capital Acquisitions			Refer to Note 7 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities				Borrowings			Reserves			Lease Liability		
Adopted Budget	YTD Budget	YTD Actual	Var. \$	Principal repayments			Reserves balance			Principal repayments		
	(a)	(b)	(b)-(a)	Interest expense			Interest earned			Interest expense		
(\$3.64 M)	(\$3.64 M)	(\$3.65 M)	(\$0.01 M)	Principal due						Principal due		
Refer to Statement of Financial Activity				Refer to Note 8 - Borrowings			Refer to Note 10 - Cash Reserves			Refer to Note 9 - Lease Liabilities		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

BY NATURE OR TYPE

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	0	0	4,299,358	4,299,358	0.00%	▲
Revenue from operating activities							
Rates		4,070,680	4,070,680	4,163,640	92,960	2.28%	
Operating grants, subsidies and contributions	12	2,377,706	1,994,276	5,273,815	3,279,539	164.45%	▲
Fees and charges		2,062,342	1,708,492	2,059,289	350,797	20.53%	▲
Interest earnings		74,875	74,875	70,712	(4,163)	(5.56%)	
Reimbursements		62,568	62,568	87,725	25,157	40.21%	
Other revenue		624,158	614,758	741,257	126,499	20.58%	▲
Profit on disposal of assets	6	11,987	11,987	16,976	4,989	41.62%	
		9,284,316	8,537,636	12,413,414	3,875,778	45.40%	
Expenditure from operating activities							
Employee costs		(3,153,881)	(3,103,261)	(2,990,652)	112,609	3.63%	
Materials and contracts		(3,121,589)	(2,850,459)	(2,307,103)	543,356	19.06%	▲
Utility charges		(1,178,223)	(864,723)	(1,014,879)	(150,156)	(17.36%)	▼
Depreciation on non-current assets		(3,883,813)	(3,822,413)	(3,898,426)	(76,013)	(1.99%)	
Interest expenses		(10,589)	(10,589)	(11,694)	(1,105)	(10.44%)	
Insurance expenses		(317,697)	(317,697)	(312,235)	5,462	1.72%	
Other expenditure		(834,049)	(815,549)	(770,025)	45,524	5.58%	
Loss on disposal of assets	6	(174,167)	(174,167)	(44,581)	129,586	74.40%	▲
		(12,674,008)	(11,958,858)	(11,349,595)	609,263	(5.09%)	
Non-cash amounts excluded from operating activities	1(a)	4,045,993	3,984,593	3,928,728	(55,865)	(1.40%)	
Amount attributable to operating activities		656,301	563,371	4,992,547	4,429,176	786.19%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	3,599,775	3,599,775	3,056,966	(542,809)	(15.08%)	▼
Proceeds from disposal of assets	6	351,818	351,818	439,932	88,114	25.05%	▲
Payments for property, plant and equipment and infrastructure	7	(6,116,264)	(5,672,920)	(4,977,279)	695,641	12.26%	▲
Amount attributable to investing activities		(2,164,671)	(1,721,327)	(1,480,381)	240,946	(14.00%)	
Financing Activities							
Transfer from reserves	10	42,700	42,700	42,700	0	0.00%	
Payments for principal portion of lease liabilities	9	0	0	(14,069)	(14,069)	0.00%	
Repayment of debentures	8	(95,494)	(95,494)	(95,494)	0	0.00%	
Transfer to reserves	10	(3,584,863)	(3,584,863)	(3,579,822)	5,041	0.14%	
Amount attributable to financing activities		(3,637,657)	(3,637,657)	(3,646,685)	(9,028)	0.25%	
Closing funding surplus / (deficit)	1(c)	(5,146,027)	(4,795,613)	4,164,839	8,960,452	186.85%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 June 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2022 Closing
Non-cash items excluded from operating activities		\$	\$	\$	
Adjustments to operating activities					
Less: Profit on asset disposals	6	(11,987)	(11,987)	(16,976)	(16,976)
Less: Fair value adjustments to financial assets at amortised cost				(3,997)	(3,997)
Movement in lease liabilities (non-current)				6,694	6,694
Add: Loss on asset disposals	6	174,167	174,167	44,581	44,581
Add: Depreciation on assets		3,883,813	3,822,413	3,898,426	3,959,826
Total non-cash items excluded from operating activities		4,045,993	3,984,593	3,928,728	3,990,128

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	Year to Date 30 June 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(5,678,525)	(9,215,647)
Less: depreciation capitalised		0	(101,370)
Add: movement in non-current borrowings	8	95,494	96,588
Add: Lease liabilities	9	14,210	0
Total adjustments to net current assets		(5,568,821)	(9,220,430)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	10,904,147	14,361,457
Rates receivables	3	694,579	586,319
Receivables	3	221,810	341,251
Other current assets	4	62,786	74,864
Less: Current liabilities			
Payables	5	(816,622)	(1,026,098)
Borrowings	8	(95,494)	(96,588)
Contract liabilities	11	(592,872)	(359,760)
Lease liabilities	9	(14,210)	0
Provisions	11	(495,945)	(495,945)
Less: Total adjustments to net current assets	1(b)	(5,568,821)	(9,220,430)
Closing funding surplus / (deficit)		4,299,358	4,165,071

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand		1,350		1,350				
Muni funds - bank working acc	Cash and cash equivalents	112,774		112,774		WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	2,024,978		2,024,978		WBC	0.10%	
Muni funds - investment account (31 days)	Cash and cash equivalents	2,894,399		2,894,399		WBC	0.85%	(rolling 31 day)
Trust funds	Cash and cash equivalents		97,939	97,939	97,939	WBC	0.00%	
Reserve funds - investment account (90 days)	Cash and cash equivalents		9,230,017	9,230,017		WBC	1.10%	(rolling 90 day)
Total		5,033,501	9,327,956	14,361,457	97,939			
Comprising								
Cash and cash equivalents		5,033,501	9,327,956	14,361,457	97,939			
		5,033,501	9,327,956	14,361,457	97,939			

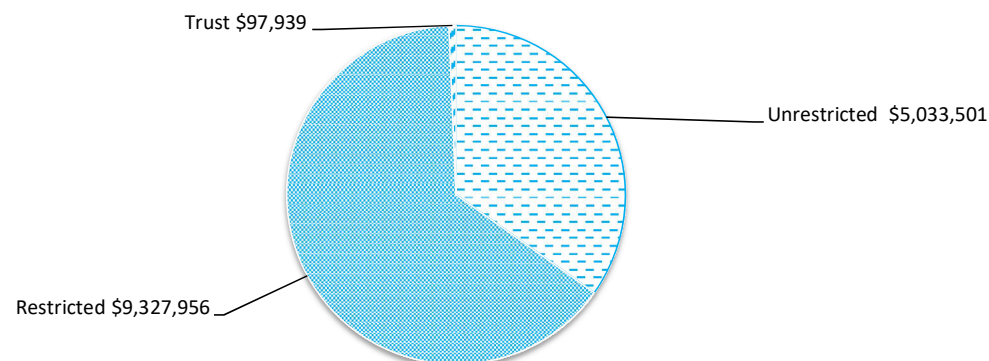
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



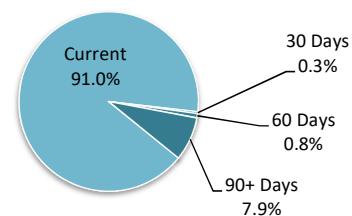
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2021	30 Jun 2022
	\$	\$
Opening arrears previous years	818,187	694,579
Levied this year	4,051,369	4,163,640
Less - collections to date	(4,174,977)	(4,271,900)
Gross rates collectable	694,579	586,319
Net rates collectable	694,579	586,319
% Collected	85.7%	87.9%

■ Credit
 ■ Current
 ■ 30 Days
 ■ 60 Days
 ■ 90+ Days

Accounts Receivable (non-rates)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	248,728	888	2,121	21,591	273,328
Percentage	0.0%	91%	0.3%	0.8%	7.9%	
Balance per trial balance						
Sundry receivable						273,328
GST receivable						82,072
Allowance for impairment of receivables from contracts with customers						(14,149)
Total receivables general outstanding						341,251

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 June 2022
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	21,516	53,348		74,864
Contract assets				
Contract assets	41,270		(41,270)	0
Total other current assets	62,786	53,348	(41,270)	74,864
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

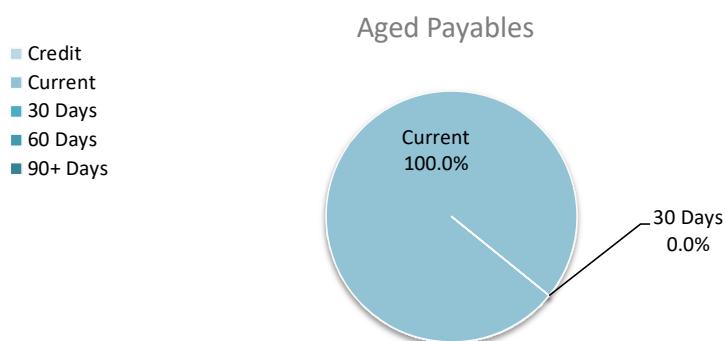
Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

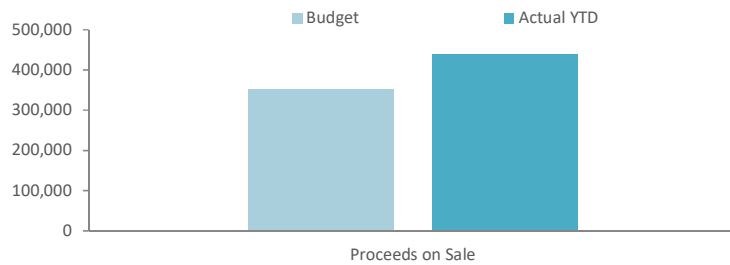
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	740,891	0	0	0	740,891
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						1,002,486
ATO liabilities						23,943
Prepaid rates						(331)
Total payables general outstanding						1,026,098
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
1865 - Side Tipper Semi Trailer (YL7059)		47,908	35,000	0	(12,908)	47,617	50,000	2,383	0
1866 - Side Tipper Semi Trailer (YL7016)		46,984	35,000	0	(11,984)	46,698	50,000	3,302	0
P5141 - 2013 John Deere 670 Grader (YL296)		137,553	65,000	0	(72,553)	133,398	101,750	0	(31,648)
1893 - Cat 950H Front-End Loader (YL324)		148,598	80,000	0	(68,598)	146,184	136,364	0	(9,820)
2048 - Toyota Hilux SR5 4x4 (YL150)		40,588	35,000	0	(5,588)	0	0	0	0
Other property and services									
2038 - Toyota Prado (YL1)		61,818	61,818	0	0	50,527	61,818	11,292	0
2047 - Toyota Kluger (YL50)		42,536	40,000	0	(2,536)	43,113	40,000	0	(3,113)
		525,985	351,818	0	(174,167)	467,537	439,932	16,977	(44,581)



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

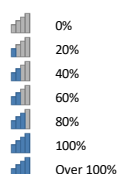
INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	338,868	319,947	202,076	(117,871)
Furniture and equipment	48,600	46,888	39,626	(7,262)
Plant and equipment	1,835,700	1,592,416	1,051,817	(540,599)
Plant and equipment (RoU)	6,694	6,694	6,694	0
Infrastructure - roads	3,236,022	3,065,244	3,271,335	206,091
Infrastructure - other	650,380	641,731	405,731	(236,000)
Payments for Capital Acquisitions	6,116,264	5,672,920	4,977,279	(695,641)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Land and buildings					
J08401	Homes For The Aged - Units 1 & 2	3,973	3,973	159	(3,814)
J09750	37 Taurus St	20,000	20,000	-	(20,000)
J09752	6 Libra Pl	15,868	15,868	17,240	1,372
J09753	103 Altair St	7,000	7,000	11,927	4,927
J09754	3 Libra Pl	-	-	10,152	10,152
J11150	SX Community Centre	75,000	75,000	65,929	(9,071)
E11250	Swimming pool	30,000	30,000	23,570	(6,430)
J11335	SX Recreation Centre (LRCI Rnd 2 - Audio/Visual System)	3,500	3,500	-	(3,500)
J11340	SX Recreation Centre (LRCI Rnd 2 - Reverse Cycle Air Conditioning)	4,000	4,000	-	(4,000)
SPRT10	SX Recreation Centre	36,821	36,821	-	(36,821)
J11502	Yilgarn History Museum	15,000	15,000	12,986	(2,014)
J13203	Caravan Park	26,821	26,821	33,896	7,075
J14601	Administration Centre	32,000	32,000	256	(31,744)
J14602	Shire depot (Land & Buildings)	50,000	50,000	25,961	(24,039)
J14604	Shire depot (Yard Surfaces)	18,885	18,885	-	(18,885)
Furniture					
E07453	Medical centre	21,100	21,100	21,035	(65)
E10653	Community Resource Centre	7,000	7,000	5,851	(1,149)
E12352	Shire depot	20,500	20,500	5,000	(15,500)
J13206	Caravan Park	-	-	7,740	7,740
Plant and equipment					
E14656	Shire administration (light vehicles)	115,200	115,200	114,998	(202)
E12350	Shire depot (plant and light vehicles)	1,703,000	1,703,000	921,799	(781,201)
J13205	SX Caravan Park (LRCI Rnd 2 - Backup Generator)	17,500	17,500	15,020	(2,480)
Infrastructure - roads					
RRU12	Kent Rd - Formation & Gravel Overlay - Slk 18.3 - 20.3	92,784	92,784	105,406	12,622
RRU17	Nulla Nulla South Rd - Formation & Gravel Overlay - Slk 30.0 - 32.5	98,401	98,401	105,412	7,011
RRU22	Beaton Rd - Construct To 7M Seal - Bullfinch Rd To Three Boys Rd	19,330	19,330	21,408	2,078
RRU23	Moorine South Rd - Sliplane - Moorine South & Bennett Rds	-	-	222	222
RRU24	Moorine Rocks Rd - Formation & Gravel Overlay - Slk 0.0 - 2.0	82,268	82,268	98,031	15,763
RRU25	Emu Fence Rd - Formation & Gravel Overlay - Slk 139.5 - 141.5	84,756	84,756	79,497	(5,259)
RRU26	Koolyanobbing Rd - 10Mm Bitumen Reseal - Slk 34.6 - 36.6	56,406	56,406	56,661	255
RRU27	Brennand Rd - Formation & Gravel Overlay - Slk 11.5 - 13.5	116,360	116,360	129,835	13,475
RRU28	Southern Cross South Rd - 10Mm Bitumen Reseal - Slk 0.0 - 2.6	97,684	97,684	93,103	(4,581)
TRU05	Achenear St - Bitumen Reseal, Antares St - Sirius St	49,772	49,772	31,661	(18,111)
TRU09	Beaton Rd - Bitumen Reseal - Bullfinch/Southern Cross Rd To Three Boys Rd	42,450	42,450	42,689	239
TRU10	Arcturus St - Bitumen Reseal - Slk 0.0 - 1.2	52,412	52,412	35,691	(16,721)
TRU11	Pegasi & Arcturus St's Car Parks - Bitumen Reseal	14,924	14,924	23,423	8,499
TRU12	Sirius St & Truck Parking Bay - Bitumen Reseal	67,541	67,541	67,811	270
RRG18	Koolyanobbing Rd - Construct To 7M Seal - Slk 14.0 - 17.0	627,651	627,651	627,660	9
RRG19	Koolyanobbing Rd - 10Mm Bitumen Reseal - Slk 11.0 - 14.0	104,729	104,729	105,123	394
RRG20	Moorine South Rd - 10Mm Bitumen Reseal - Slk 25.5 - 41.0	480,555	480,555	483,207	2,652
R2R22	Cramphorne Rd - Construct To 7M Seal - Slk 8.5 - 10.0	220,225	220,225	225,797	5,572
R2R27	Bodallin North Rd - 10Mm Bitumen Reseal - Slk 0.0 - 11.0	328,576	328,576	328,952	376
R2R28	Bodallin South Rd - Construct To 7M Seal - Slk 7.7 - 9.2	388,463	388,463	398,781	10,318
R2R29	Bodallin South Rd - 10Mm Bitumen Reseal - Slk 6.5 - 7.7	42,157	42,157	42,200	43
R2R30	Southern Cross South Rd - Formation & Gravel Overlay - Slk 19.6 - 21.1	71,812	71,812	71,870	58
R2R31	Gatley Rd - Formation & Gravel Overlay - Slk 0.0 - 2.0	96,766	96,766	96,896	130
Infrastructure - other					
J10107	SX Refuse Disposal Site	7,500	7,500	109	(7,391)
E10350	SX sewerage scheme	17,500	17,500	-	(17,500)
E10450	ML sewerage chamber access upgrades	10,500	10,500	-	(10,500)
E10755	SX grave shoring box	9,500	9,500	-	(9,500)
J10901	SX town drainage works	14,427	14,427	-	(14,427)
E11251	Swimming pool (PY correction)	-	-	(995)	(995)
J11334	SX Bowling Club (LRCI Rnd 2 - new synthetic surface)	119,000	119,000	113,187	(5,813)
J11337	Constellation Park (LRCI Rnd 2 - Perimeter Fencing)	11,000	11,000	7,293	(3,707)
J11338	Constellation Park (LRCI Rnd 2 - shade shelters and seating)	60,000	60,000	63,141	3,141
J11339	SX Recreation Centre (Lrci Rnd 2 - new outdoor netball and basketball court surfaces)	-	-	30,717	30,717
J11321	Constellation Park (LRCI Rnd 1 - skate park)	146,000	146,000	10,155	(135,845)
J11330	Constellation Park (Playground Equipment)	92,000	92,000	46,709	(45,291)
J11333	SX Recreation Centre (Lrci Rnd 2 - Lighting Tower)	65,000	65,000	71,953	6,953
J11336	SX Caravan Park (Lrci Rnd 2 - trailer mounted generator)	3,000	3,000	-	(3,000)
E11359	SX Golf Club	34,500	34,500	-	(34,500)
J12104	Spica St - Centaur To Phoenix St (Lrci Rnd 2 - Concrete Footpath)	60,453	60,453	63,461	3,008
		6,109,570	6,109,570	4,970,584	(1,138,986)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities										
WA Treasury, Southern Cross swimming pool	0001	952,660			(95,494)	(95,494)	857,166	857,166	10,613	10,613
Total		952,660	0	0	(95,494)	(95,494)	857,166	857,166	10,613	10,613
Current borrowings		95,494					96,588			
Non-current borrowings		857,166					760,578			
		952,660					857,166			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

FINANCING ACTIVITIES

NOTE 9

LEASE LIABILITIES

Movement in carrying amounts

Information on leases		1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Commander telephones	0001	19,300			(9,760)		9,540	19,300	819	
Canon Photocopier (front office)	0002	4,499			(3,387)		1,112	4,499	256	
Canon Photocopier (back office)	0003	0	6,694		(922)		5,772	0	6	
Total		23,799	6,694	0	(14,069)	0	16,424	23,799	1,081	0
Current lease liabilities		14,210					0			
Non-current lease liabilities		9,568					16,314			
		23,778					16,314			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS**

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Aerodrome reserve	295,244	1,033	1,208					296,277	296,452
Yilgarn bowls and tennis club reserve	40,575	808	165	6,000	13,334			47,383	54,074
Building funding reserve	1,144,951	4,007	4,681	1,500,000	1,500,000			2,648,958	2,649,632
Community bus reserve	128,567	450	526					129,017	129,093
Unspent grants				943,522	943,522			943,522	943,522
Health services (operations) reserve	108,571	680	410					109,251	108,981
Health services (capital) reserve	238,970	836	977			(27,700)	(27,700)	212,106	212,247
Homes for the aged reserve	400,304	1,401	1,636					401,705	401,940
HVRIC reserve	443,296	1,551	1,812	154,000	139,730			598,847	584,839
Long service leave reserve	295,938	1,036	1,210					296,974	297,148
Mt Hampton/Dulyalbin reserve	48,843	671	200	7,000	5,648			56,514	54,691
Museum reserve	35,431	124	145	3,000	4,251	(15,000)	(15,000)	23,555	24,827
Plant funding reserve	891,301	3,120	3,644					894,421	894,945
Sport and recreation facility reserve	346,483	1,213	1,417	250,000	250,000			597,696	597,900
Southern Cross refuse site reserve	241,958	847	989					242,805	242,947
Sewerage upgrades reserve	654,121	2,290	2,674	500,000	500,000			1,156,411	1,156,795
Standpipe upgrade reserve			155	200,000	200,000			200,000	200,155
Tourism reserve	252,883	885	1,033					253,768	253,916
Youth development reserve	111,089	389	454					111,478	111,543
	5,678,525	21,341	23,336	3,563,522	3,556,486	(42,700)	(42,700)	9,220,688	9,215,647

		Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	Note	1 July 2021				30 June 2022
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		321,233			(59,412)	261,821
- Trust funds		271,639			(173,700)	97,939
Total other liabilities		592,872	0	0	(233,112)	359,760
Employee Related Provisions						
Annual leave		327,849				327,849
Long service leave		168,096				168,096
Total Employee Related Provisions		495,945	0	0	0	495,945
Total other current assets		1,088,817	0	0	(233,112)	855,705

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 12
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue				
Provider	Adopted Budget Revenue	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$
Operating grants and subsidies				
General purpose funding				
Grants Commission - General	810,013	1,131,663	1,131,663	2,887,691
Grants Commission - Roads	671,828	733,608	733,608	2,042,628
Law, order, public safety				
FESA Grant - Operating Bush Fire Brigade	64,176	64,176	64,176	53,666
Education and welfare				
DRD Grant - Community Resource Centre Operations	103,959	103,959	103,959	105,311
Centrelink Commissions	5,750	5,750	5,750	0
CRC Professional Development & Training	2,500	2,500	2,500	3,000
Senior Citizens Centre	800	800	800	0
Community amenities				
Grants - Various Community Development Programs	1,000	1,000	1,000	0
Transport				
Street Light Operations	10,250	10,250	10,250	11,519
Economic services				
Skeleton Weed LAG Program	170,000	170,000	170,000	170,000
	1,840,276	2,223,706	2,223,706	5,273,815

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 13

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Non operating grants, subsidies and contributions revenue			
	Adopted Budget Revenue	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$
Non-operating grants and subsidies				
Governance				
Local Roads & Community Infrastructure	1,512,847	1,512,847	1,512,847	1,166,086
Transport				
Main Roads Direct	372,140	372,140	372,140	372,140
Roads To Recovery	906,164	906,164	906,164	709,101
Regional Road Groups	808,624	808,624	808,624	808,639
Economic services				
Tourism committee	0	0	0	1,000
	3,599,775	3,599,775	3,599,775	3,056,966
	0	0	0	0
TOTALS	3,599,775	3,599,775	3,599,775	3,056,966

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 30 Jun 2022
	\$	\$	\$	\$
Police Licensing	(44)	0	0	(44)
Builders Levy	28,143	925	(12,694)	16,374
Transwa Bookings	3,574	6,529	(6,590)	3,513
Council Nomination Deposit	0	240	(240)	0
Staff Personal Dedns	45,770	32,478	(32,460)	45,788
Housing Tenancy Bonds	7,280	0	(1,820)	5,460
Hall Hire Bonds And Deposits	1,115	0	0	1,115
Security Key System - Key Bonds	1,830	0	0	1,830
Clubs & Groups	220	0	0	220
Third Party Contributions	6,338	0	0	6,338
Rates Overpaid	17,711	7,850	(8,216)	17,345
Retention Monies	153,034	0	(153,034)	0
YBTC Sinking Fund	6,667	0	(6,667)	0
	271,638	48,022	(221,721)	97,939

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance (cash)
		\$	\$	\$	\$
Interim budget amendments					0
Resurfacing of Southern Cross netball courts	Capital Expenses			(29,500)	(29,500)
Remidial works to community cropping paddock fencing	Capital Expenses			(20,000)	(49,500)
New server and desktop computers for Southern Cross medical centre	Capital Expenses			(27,700)	(77,200)
Transfer from capital reserves (Health Services)	Capital Revenue		27,700		(49,500)
Budget review - major items					
Southern Cross, sewerage system detailed condition report	Capital Expenses			(70,000)	(119,500)
Marvel Loch, sewerage system detailed condition report	Capital Expenses			(30,000)	(149,500)
Standpipes, upgrade to 4G	Capital Expenses			(40,000)	(189,500)
Occupational Health & Safety consultant to ensure compliance with amended Act	Operating Expenses			(70,000)	(259,500)
Sewerage reserve, additional reserves for work required following condition reports	Capital Expenses			(500,000)	(759,500)
Standpipe reserve (new), reserves for upgrades as standpipe controllers reach end of useful life	Capital Expenses			(200,000)	(959,500)
Budget review					
<u>03. General Purpose Funding</u>					
Valuation Expenses	Operating Expenses		34,000		(925,500)
Grants Commission General	Operating Revenue		321,650		(603,850)
Grants Commission Roads	Operating Revenue		61,780		(542,070)
<u>04. Governance</u>					
Public Relations	Operating Expenses			(11,500)	(553,570)
<u>05. Law, Order & Public Safety</u>					
Crime Prevention Strategies	Operating Expenses			(15,000)	(568,570)
<u>07. Health</u>					
Legal Expenses - Public Health Administration	Operating Expenses			(7,000)	(575,570)
Other - Public Health Administration	Operating Expenses		8,000		(567,570)
Medical Centre Operations	Operating Expenses			(15,500)	(583,070)
Minor Plant & Equipment	Operating Expenses			(6,600)	(589,670)
Medical Services - Furniture & Equipment Capital	Capital Expenses		6,600		(583,070)
<u>08. Education & Welfare</u>					
Office Expenses, Stationery And Printing	Operating Expenses			(14,000)	(597,070)
Senior Citizens Centre Maintenance	Operating Expenses		5,000		(592,070)
Hfa Rental - Unit 1	Operating Revenue		3,100		(588,970)
Aged Persons Residence - Maintenance	Operating Expenses			(10,000)	(598,970)
Homes for the Aged - Units 1 & 2 - Capital Works	Capital Expenses		3,973		(594,997)
Homes for the Aged - Units 3 & 4 - Capital Works	Capital Expenses		3,973		(591,024)
Homes for the Aged - Units 5 & 6 - Capital Works	Capital Expenses		3,973		(587,051)
Homes for the Aged - Units 7 & 8 - Capital Works	Capital Expenses		8,973		(578,078)
Homes for the Aged - Units 9 & 10 - Capital Works	Capital Expenses		14,752		(563,326)
Homes for the Aged - Units 11 & 12 - Capital Works	Capital Expenses		11,156		(552,170)
<u>09. Housing</u>					
37 Taurus St - Land & Buildings Capital	Capital Expenses		13,500		(538,670)
120 Antares St - Land & Buildings Capital	Capital Expenses		28,000		(510,670)
3 Libra Pl - Land & Buildings Capital	Capital Expenses			(10,200)	(520,870)
Staff Housing - 3 Libra Pl - Maintenance	Operating Expenses		16,200		(504,670)
Staff Housing - 6 Libra Pl - Maintenance	Operating Expenses			(4,000)	(508,670)
Staff Housing - 71 Antares St - Maintenance	Operating Expenses		10,000		(498,670)
Staff Housing - 120 Antares St - Maintenance	Operating Expenses		2,000		(496,670)
<u>10. Community Amenities</u>					
Comm Refuse Site Disposal - Bulk	Operating Revenue		50,000		(446,670)
Resource Recovery Rebate Scheme	Operating Revenue		1,400		(445,270)
Drummuster Process/Collection	Operating Revenue			(3,000)	(448,270)
Recycling	Operating Expenses			(5,000)	(453,270)
S X Sewerage - Operations	Operating Expenses			(10,000)	(463,270)
M/Loch Sewerage Repair	Operating Expenses			(5,000)	(468,270)
Septic Waste Disposal Fees	Operating Revenue		50,000		(418,270)
Town Planning Scheme - Other	Operating Expenses		90,000		(328,270)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance (cash)
		\$	\$	\$	\$
Rotary Park Toilet - Maintenance	Operating Expenses		6,000		(322,270)
SX CBD Toilet - Maintenance	Operating Expenses			(4,000)	(326,270)
Mens Shed - Maintenance	Operating Expenses			(2,000)	(328,270)
Community Bus Fees	Operating Revenue		4,000		(324,270)
Seniors Christmas Dinner	Operating Expenses			(1,350)	(325,620)
Community Development - General	Operating Expenses			(15,000)	(340,620)
Annual Community Funding Program	Operating Expenses			(1,500)	(342,120)
<u>11. Recreation & Culture</u>					
SX Community Centre Maintenance	Operating Expenses			(15,000)	(357,120)
Marvel Loch Hall - Maintenance	Operating Expenses		10,000		(347,120)
Bullfinch Hall - Maintenance	Operating Expenses			(4,000)	(351,120)
Bodallin Hall - Maintenance	Operating Expenses		10,000		(341,120)
War Memorial Maintenance	Operating Expenses			(6,000)	(347,120)
SX Community Centre - Land & Buildings Capital	Capital Expenses		9,000		(338,120)
Bodallin Hall - Land & Buildings Capital	Capital Expenses		8,000		(330,120)
Depreciation - Swimming Areas And Beaches	Operating Expenses	50,000			(330,120)
Swimming Pool - Operations	Operating Expenses			(5,000)	(335,120)
Swimming Pool maintenance	Operating Expenses			(35,000)	(370,120)
Sports Complex - Maintenance	Operating Expenses		6,000		(364,120)
Yilgarn Bowls & Tennis Club - Maintenance	Operating Expenses			(4,000)	(368,120)
LRCI Grant - Southern Cross Skate Park Construction	Capital Expenses		135,000		(233,120)
Playground Equipment - Constellation Park - Infrastructure Capital	Capital Expenses		32,000		(201,120)
Fm Radio Maintenance/Operations/Depreciation	Operating Expenses	11,400			(201,120)
<u>12. Transport</u>					
Rru - Brennand Rd - Formation & Gravel Overlay - Slk 11.5 - 13.5 (21/22)	Capital Expenses			(10,000)	(211,120)
Rru - Southern Cross South Rd - 10Mm Bitumen Reseal - Slk 0.0 - 2.6 (21/22)	Capital Expenses		15,000		(196,120)
Municipal Maintenance	Operating Expenses			(35,000)	(231,120)
Verge Maintenance & Tree Pruning	Operating Expenses			(35,000)	(266,120)
Depot - Land & Buildings Capital	Capital Expenses		25,000		(241,120)
Purchase Of Plant And Equipment	Capital Expenses			(350,000)	(591,120)
Airport Landing Charges	Operating Revenue		15,000		(576,120)
<u>13. Economic Services</u>					
Caravan Park Maintenance - Residence	Operating Expenses		5,000		(571,120)
Caravan Park - Furniture & Equipment General	Operating Expenses			(7,800)	(578,920)
Tourism Committee Activities	Operating Expenses			(25,000)	(603,920)
Charges - Sale Of Water	Operating Revenue		160,000		(443,920)
Tree Planter Income	Operating Revenue		6,750		(437,170)
Standpipe Controller Charges - Prepaid	Operating Revenue		65,000		(372,170)
Standpipe Water Costs	Operating Expenses			(300,000)	(672,170)
Environmental Projects	Operating Expenses			(4,000)	(676,170)
<u>14. Other Property & Services</u>					
Fuel Tax Credits	Operating Revenue		11,000		(665,170)
Fuel & Oil	Operating Expenses			(66,000)	(731,170)
Insurances/Licences	Operating Expenses		18,000		(713,170)
Employment Costs - Medicals & Police Checks - Public Administration	Operating Expenses			(4,500)	(717,670)
Insurance - Workers Compensation - Public Administration	Operating Expenses			(8,000)	(725,670)
Admin Centre Maintenance	Operating Expenses		12,000		(713,670)
Fbt - Admin	Operating Expenses			(14,000)	(727,670)
Administration Centre - Land & Buildings Capital	Capital Expenses		10,000		(717,670)
		61,400	1,338,480	(2,056,150)	(717,670)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$30,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
Operating grants, subsidies and contributions	3,279,539	164.45%	▲	Variance due to advance receipt of 2023 Federal Assistance Grants		
Fees and charges	350,797	20.53%	▲	Higher than budgeted revenue from standpipes		
Other revenue	126,499	20.58%	▲	Higher than budgeted HVRIC income and DoT receipting		
Expenditure from operating activities						
Materials and contracts	543,356	19.06%	▲	Category-wide decrease in expenditure due to overestimation of costs and delays/difficulties in sourcing materials/labour prior to 30 June for budgeted works.		
Utility charges	(150,156)	(17.36%)	▼			Variance substantially due to increase in standpipe water charges.
Loss on disposal of assets	129,586	74.40%	▲	Lower than budgeted loss on sale of plant, and trade-in prices were higher than estimated.		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(542,809)	(15.08%)	▼			Lower than estimated LRCI grant funding received due to delay in recoverable expenses being incurred.
Proceeds from disposal of assets	88,114	25.05%	▲	Higher than budgeted proceeds on sale of plant, and trade-in prices were higher than estimated.		
Payments for property, plant and equipment and infrastructure	695,641	12.26%	▲	Lower than budgeted plant acquisitions substantially due to budget amendment for preorder of light vehicles, allowing for Council issued purchase orders prior to 30 June 2022, not incurring actual expenditure prior.		

Attachment 9.2.2

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st June 2022 to 30th June 2022
Presented to Council, 21st July 2022

CHQ/EFT	Date	Payee	Description	Amount
CHQ				
41131	03/06/2022	BULLFINCH PROGRESS ASSOCIATION	MANAGEMENT OF BULLFINCH CARAVAN PARK	\$ 900.00
41132	03/06/2022	RATEPAYER	RATES REFUND	\$ 200.82
41133	03/06/2022	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41134	03/06/2022	PHILIP SPENCER NOLAN	ORDINARY COUNCIL MEETING - MAY 2022 - INCLUDING JULY AND AUGUST 2021 COUNCIL MEETINGS NOT CLAIMED AND JULY 2021 SPECIAL COUNCIL MEETING	\$ 1,600.00
41135	03/06/2022	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	\$ 1,310.00
41136	03/06/2022	WHEATBELT AGCARE	ANNUAL CONTRIBUTION TO WHEATBELT AGCARE 2022/2023	\$ 550.00
41137	17/06/2022	CHEMIST LEASEE	CHEMIST LEASE - APRIL 2022	\$ 550.00
41138	17/06/2022	CHEMIST LEASEE	CHEMIST LEASE - MAY 2022	\$ 550.00
41139	17/06/2022	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41140	17/06/2022	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	\$ 1,410.00
41141	17/06/2022	SOUTHERN CROSS PHARMACY	2021 SENIOR CHRISTMAS VOUCHER REDEMPTION X2	\$ 100.00
TOTAL CHEQUES				\$ 7,211.82

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT12753	03/06/2022	ABCO PRODUCTS	CLEANING CONSUMABLES	\$ 213.83
EFT12754	03/06/2022	AERODROME MANAGEMENT SERVICES PTY LTD	SOUTHERN CROSS AIRPORT 3D MODELLING FOR OBJECT LIMITATION SURFACES	\$ 2,640.00
EFT12755	03/06/2022	WA DISTRIBUTORS PTY LTD	CLEANING CONSUMABLES	\$ 567.20
EFT12756	03/06/2022	ALLSPRAY EQUIPMENT	LINE MARKER PARTS	\$ 448.80
EFT12757	03/06/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY - MAY 2022	\$ 2,191.27
EFT12758	03/06/2022	STAFF	STAFF INTERNET REIMBURSEMENT - 20/05/2022 - 19/06/2022 AND PARKING FOR TRAINING	\$ 125.44
EFT12759	03/06/2022	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - MARVEL LOCH-FORRESTANIA ROAD	\$ 12,705.00
EFT12760	03/06/2022	NARADA HOTEL INVESTMENTS PTY LTD	STAFF TRAINING ACCOMMODATION FOR MANAGEMENT REPORTING WORKSHOP	\$ 579.00
EFT12761	03/06/2022	BULLIVANTS PTY LTD	DEPOT SUPPLIES	\$ 190.88
EFT12762	03/06/2022	BUNNINGS GROUP LTD	BUILDING SUPPLIES	\$ 386.15
EFT12763	03/06/2022	STAFF	STAFF REIMBURSEMENT PHONE - MAY 2022	\$ 95.00
EFT12764	03/06/2022	C & F BUILDING APPROVALS	CERTIFICATE OF DESIGN COMPLIANCE - SHED	\$ 165.00
EFT12765	03/06/2022	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 533.21
EFT12766	03/06/2022	BRYAN CLOSE	ORDINARY COUNCIL MEETING - MAY 2022 - INCLUDING WEROC COMMITTEE MEETING AND ICT ALLOWANCE 21/22	\$ 1,780.00
EFT12767	03/06/2022	AUSTRALIAN TAXATION OFFICE	APRIL 2022 - BAS	\$ 29,893.00
EFT12768	03/06/2022	COPIER SUPPORT	ADMIN/CRC PRINTING - 26/04/2022 TO 24/05/2022	\$ 1,497.59
EFT12769	03/06/2022	CORSIGN	ROAD SIGNAGE - INCLUDING EMU FENCE ROAD	\$ 9,611.14
EFT12770	03/06/2022	COURIER AUSTRALIA	TOLL FREIGHT	\$ 431.00
EFT12771	03/06/2022	CRISP WIRELESS PTY LTD	CONTRIBUTION TO CRISP WIRELESS TELECOMMUNICATIONS INFRASTRUCTURE	\$ 33,000.00
EFT12772	03/06/2022	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	VEHICLE PARTS	\$ 583.28
EFT12773	03/06/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL LEVY FOURTH QUARTER 2021/22	\$ 10,985.86
EFT12774	03/06/2022	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING - MAY 2022 - INCLUDING TRAVEL	\$ 446.53
EFT12775	03/06/2022	GEARING WHEATBELT SERVICES	CLEANING SERVICES - COMMUNITY CENTRE, SPORTS COMPLEX AND 13 LIBRA PLACE WEST	\$ 2,441.25
EFT12776	03/06/2022	GILBA DOWNS	ROAD TRAIN HIRE - BODALLIN SOUTH ROAD	\$ 9,108.00
EFT12777	03/06/2022	STAFF	STAFF INTERNET REIMBURSEMENT - 08/04/2022 TO 07/05/2022	\$ 80.00
EFT12778	03/06/2022	GREAT EASTERN FREIGHTLINES	ROAD TRAIN HIRE - BODALLIN SOUTH ROAD	\$ 5,316.85
EFT12779	03/06/2022	LOCAL COMMUNITY INSURANCE SERVICES	PUBLIC & PRODUCTS LIABILITY INSURANCE ON BEHALF OF UNINSURED STALLHOLDERS,BUSKERS, PERFORMERS AT COUNCIL EVENTS - 30/06/2022 TO 30/06/2023	\$ 660.00
EFT12780	03/06/2022	JODIE MAREE COBDEN	ORDINARY COUNCIL MEETING - MAY 2022	\$ 400.00
EFT12781	03/06/2022	LANDGATE	2021/2022 RURAL UNIMPROVED VALUATION ROLL - DATE VALUES IN FORCE 30 JUNE 2022	\$ 13,071.90
EFT12782	03/06/2022	LINKWEST INCORPORATED	LINKWEST CRC 2022/2023 MEMBERSHIP	\$ 450.00
EFT12783	03/06/2022	LINDA ROSE	ORDINARY COUNCIL MEETING - MAY 2022 - INCLUDING TRAVEL TO COUNCIL MEETING, MUSEUM AND TOURISM COMMITTEE MEETINGS	\$ 716.83
EFT12784	03/06/2022	LISA M GRANICH	ORDINARY COUNCIL MEETING - MAY 2022 - INCLUDING TRAVEL FOR COUNCIL MEETING	\$ 439.60
EFT12785	03/06/2022	MISMATCH WORKSHOP	LANDFILL ATTENDANT SERVICES	\$ 2,530.00
EFT12786	03/06/2022	MOORINE ROCK HOTEL	2021 SENIORS VOUCHERS X5	\$ 250.00

Shire of Yilgarn

**Payments made from the Municipal Account for the Period 1st June 2022 to 30th June 2022
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CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT12787	03/06/2022	OFFICE OF THE AUDITOR GENERAL	AUDIT FEE 2020/2021 - CERTIFICATION OF THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM FOR THE YEAR ENDED 30 JUNE 2021	\$ 1,980.00
EFT12788	03/06/2022	OFFICE NATIONAL	STATIONERY - INCLUDING FURNITURE OF STEEL FRAME TABLES FOR ADMIN AND CHAMBERS	\$ 2,535.40
EFT12789	03/06/2022	IXOM OPERATIONS PTY LTD	CHLORINE BOTTLE RENTAL - MAY 2022	\$ 465.12
EFT12790	03/06/2022	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT12791	03/06/2022	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SERVICES - MAY 2022	\$ 85.00
EFT12792	03/06/2022	RAILWAY TAVERN	REFRESHMENTS	\$ 119.00
EFT12793	03/06/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES - 11/05/2022 AND 20/05/2022	\$ 935.00
EFT12794	03/06/2022	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	WHEATBELT AGGREGATED SUBSCRIPTION TO GRANTGURU - 3RD YEAR PAYMENT FOR 3 YEAR COMMITMENT	\$ 852.50
EFT12795	03/06/2022	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - WIRING OF LIGHTING TOWER AND REPLACEMENT SX SEWER PUMP	\$ 9,935.50
EFT12796	03/06/2022	SHIRE OF KELLERBERRIN	ROAD SWEEPER HIRE - MAY 2022 - 11/05/2022 AND 12/05/2022	\$ 2,712.50
EFT12797	03/06/2022	DAIMLER TRUCKS PERTH	VEHICLE SERVICES	\$ 653.04
EFT12798	03/06/2022	SOUTH METRO TAFE	APPRENTICE CARPENTER TRAINING	\$ 196.08
EFT12799	03/06/2022	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 108.00
EFT12800	03/06/2022	SYNERGY	POWER - MAY 2022	\$ 16,583.95
EFT12801	03/06/2022	TUTT BRYANT EQUIPMENT	ROLLER PARTS	\$ 544.33
EFT12802	03/06/2022	VIBRA INDUSTRIAL FILTRATION AUSTRALIA	GRADER PARTS	\$ 104.50
EFT12803	03/06/2022	AUSTRALIA DAY COUNCIL OF W.A.(INC)	ANNUAL AUSTRALIA DAY COUNCIL WA MEMBERSHIP 2022-2023	\$ 370.00
EFT12804	03/06/2022	WAYNE ALAN DELLA BOSCA	ORDINARY COUNCIL MEETING - MAY 2022 AND OCTOBER 2021 (PREVIOUSLY NOT CLAIMED) PLUS ICT ALLOWANCE - 2021/2022	\$ 2,380.00
EFT12805	03/06/2022	WESTRAC EQUIPMENT PTY LTD	ROLLER PARTS	\$ 945.54
EFT12806	03/06/2022	TELSTRA	SMS SERVICE - APRIL 2022	\$ 3,170.79
EFT12807	03/06/2022	YILGARN AGENCIES	AGRICULTURE SUPPLIES AND USE OF PRIVATE CAR FOR 2021 TIDY TOWNS TOURISM EVENT	\$ 1,090.66
EFT12808	03/06/2022	YILGARN PLUMBING AND GAS	PLUMBING SERVICES - INCLUDING SX SEWERAGE SERVICE ARCTURUS ST AND ACHERNAR ST, MARVEL LOCH OVERINGTON ST AND LENNEBERG ST PUMP CHANGE OVER	\$ 10,617.36
EFT12809	17/06/2022	STAFF	STAFF INTERNET REIMBURSEMENT - MAY, JUNE AND JULY 2022	\$ 155.03
EFT12810	17/06/2022	ABCO PRODUCTS	CLEANING CONSUMABLES	\$ 478.48
EFT12811	17/06/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	GRADER PARTS	\$ 1,117.81
EFT12812	17/06/2022	ALLSPRAY EQUIPMENT	LINE MARKER PARTS	\$ 416.90
EFT12813	17/06/2022	AAA ASPHALT SURFACES	ROAD CONSTRUCTION SUPPLIES - BULLFINCH-EVANSTON RD	\$ 3,267.00
EFT12814	17/06/2022	AUSTRALIA POST	POSTAL CHARGES - MAY 2022	\$ 379.17
EFT12815	17/06/2022	AVON WASTE	MONTHLY RUBBISH COLLECTION - MAY 2022	\$ 13,113.93
EFT12816	17/06/2022	BOC GASES	GAS CONTAINER HIRE - MAY 2022	\$ 52.21
EFT12817	17/06/2022	R DELLA BOSCA FAMILY TRUST	GRADER HIRE PARKERS RANGE ROAD	\$ 10,010.00
EFT12818	17/06/2022	BUNNINGS GROUP LTD	GARDENING SUPPLIES	\$ 346.10
EFT12819	17/06/2022	RATEPAYER	RATES REFUND	\$ 215.73
EFT12820	17/06/2022	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 533.21
EFT12821	17/06/2022	COPIER SUPPORT	PHOTOCOPIER READINGS - BACK PRINTER - 15/02/2022 TO 24/05/2022	\$ 121.32

Shire of Yilgarn

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EFT				
EFT12822	17/06/2022	CORSIGN	SHIRE BOUNDARY SIGNAGE PARTS	\$ 770.00
EFT12823	17/06/2022	COURIER AUSTRALIA	TOLL FREIGHT	\$ 328.15
EFT12824	17/06/2022	RATEPAYER	RATES REFUND	\$ 425.73
EFT12825	17/06/2022	GEARING WHEATBELT SERVICES	CLEANING SERVICES - SPORTS COMPLEX, SENIORS CENTRE AND COMMUNITY CENTRE	\$ 1,755.00
EFT12826	17/06/2022	GILBA DOWNS	ROAD TRAIN HIRE - NULLA NULLA SOUTH ROAD	\$ 5,544.00
EFT12827	17/06/2022	GREAT EASTERN FREIGHTLINES	ROAD TRAIN HIRE - NULLA NULLA SOUTH ROAD	\$ 5,623.53
EFT12828	17/06/2022	IAN DEREK CHRISTIE	BUILDING SERVICES - CONCRETE FOOTPATH ON SPICA STREET AND FIX CONCRETE SECTION AT THE DEPOT	\$ 23,225.29
EFT12829	17/06/2022	WESFARMERS KLEENHEAT GAS PTY LTD	CARAVAN PARK BULK GAS SUPPLY	\$ 1,879.38
EFT12830	17/06/2022	KK & LD KENT	GRAVEL SUPPLY - BODALLIN SOUTH ROAD AND KENT ROAD	\$ 12,100.00
EFT12831	17/06/2022	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$ 36,770.00
EFT12832	17/06/2022	MARKETFORCE	ADVERTISING - SPECIAL COUNCIL MEETING - KAL MINER	\$ 233.62
EFT12833	17/06/2022	MERREDIN FLOWERS & GIFTS	WREATHS FOR ANZAC DAY	\$ 223.50
EFT12834	17/06/2022	MINERAL CRUSHING SERVICES	GRAVEL SUPPLY AND DELIVERY - MOORINE SOUTH ROAD AND KOOLYANOBING ROAD	\$ 18,289.17
EFT12835	17/06/2022	MISMATCH WORKSHOP	LANDFILL ATTENDANT SERVICES	\$ 2,530.00
EFT12836	17/06/2022	OFFICE NATIONAL	STATIONERY - INCLUDING CRC MOBILE STORAGE TROLLEY, AND ADMIN PRINTER TONERS	\$ 2,898.37
EFT12837	17/06/2022	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT12838	17/06/2022	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SERVICES MEDICAL CENTRE - INCLUDING ONSITE VISIT FOR UPS INSTALL AND COMPUTER UPDATE	\$ 3,923.00
EFT12839	17/06/2022	PHOENIX LANDSCAPING SERVICES PTY LTD	GARDENING SUPPLIES - RED WOOD CHIPS	\$ 5,445.00
EFT12840	17/06/2022	WA CONTRACT RANGER SERVICES	WEEKLY RANGER SERVICES -25/05/2022, 02/06/2022 AND 09/06/2022	\$ 1,309.00
EFT12841	17/06/2022	RATEPAYER	RATES REFUND	\$ 643.32
EFT12842	17/06/2022	R MUNNS ENGINEERING CONSULTING SERVICES	2021-2022 SECRETARIAT & WN RG TECHNICAL COMMITTEE REPRESENTATION	\$ 2,291.39
EFT12843	17/06/2022	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING 91C ANTARES ST REMOVE EVAPORATIVE AIR AND INSTALL TWO SPLIT SYSTEMS AND RCD CHECKS	\$ 12,921.00
EFT12844	17/06/2022	STAFF	REIMBURSEMENT UNIFORM AND TRAINING ACCOMMODATION, MEALS AND PARKING EXPENSES - JUNE 2022	\$ 622.07
EFT12845	17/06/2022	SHEQSY PTY LTD	GPS PACKAGE - MAY 2022	\$ 197.84
EFT12846	17/06/2022	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 108.00
EFT12847	17/06/2022	FOODWORKS - SRI DEVESH PTY	FOODWORKS PURCHASES - MAY 2022	\$ 355.14
EFT12848	17/06/2022	SOUTHERN CROSS HARDWARE AND NEWS	HARDWARE PURCHASES - MAY 2022	\$ 3,042.44
EFT12849	17/06/2022	SOUTHERN CROSS MOTOR MART	GARDENER VEHICLE PARTS	\$ 333.10
EFT12850	17/06/2022	SOUTHERN CROSS TYRE & AUTO SERVICES	TYRE & AUTO PURCHASES - MAY 2022 - INCLUDING OIL PURCHASE AND GRADER TYRE FITTINGS	\$ 15,175.85
EFT12851	17/06/2022	CARAVAN PARK GUEST	CARAVAN PARK REFUND	\$ 120.00
EFT12852	17/06/2022	T-QUIP	MOWER PARTS	\$ 1,348.85
EFT12853	17/06/2022	TELSTRA	SMS SERVICE - MAY 2022	\$ 1,962.79
EFT12854	17/06/2022	YILGARN AGENCIES	AGRICULTURAL SUPPLIES - MAY 2022	\$ 1,287.83
EFT12855	17/06/2022	YILGARN MOTORING ENTHUSIASTS	SHIRE OF YILGARN ANNUAL CONTRIBUTION FOR 2022 CAR AND BIKE SHOW AS PER 2021/2022 BUDGET	\$ 3,000.00

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT12856	17/06/2022	YILGARN PLUMBING AND GAS	PLUMBING SERVICES - INCLUDING REMOVAL OF CONCRETE AT CONSTELLATION PARK AND BOWLING CLUB	\$ 7,938.83
EFT12857	30/06/2022	HEWER CONSULTING SERVICES	SHIRE ROAD INFRASTRUCTURE FAIR VALUATION CONSULTANCY - FIRST PORTION	\$ 22,689.20
TOTAL:				\$ 429,401.58

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CHQ/EFT	Date	Payee	Description	Amount
DIRECT DEBITS				
DD16866.1	07/06/2022	THE TRUSTEE FOR AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 14,494.49
DD16866.2	07/06/2022	HSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 481.94
DD16866.3	07/06/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 458.93
DD16866.4	07/06/2022	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	SUPERANNUATION CONTRIBUTIONS	\$ 881.23
DD16866.5	07/06/2022	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 694.38
DD16866.6	07/06/2022	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,388.19
DD16866.7	07/06/2022	FIRST CHOICE EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 614.30
DD16866.8	07/06/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,426.22
DD16866.9	07/06/2022	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 548.62
DD16866.10	07/06/2022	BT SUPER FOR LIFE ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 736.43
DD16866.11	07/06/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 646.33
TOTAL DIRECT DEBIT 16866				\$ 23,371.06
DD16916.1	21/06/2022	THE TRUSTEE FOR AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 14,763.64
DD16916.2	21/06/2022	HSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 474.80
DD16916.3	21/06/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 459.63
DD16916.4	21/06/2022	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	SUPERANNUATION CONTRIBUTIONS	\$ 830.49
DD16916.5	21/06/2022	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 694.38
DD16916.6	21/06/2022	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,389.58
DD16916.7	21/06/2022	FIRST CHOICE EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 615.70
DD16916.8	21/06/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,379.73
DD16916.9	21/06/2022	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 548.62
DD16916.10	21/06/2022	BT SUPER FOR LIFE ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 736.43
DD16916.11	21/06/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 606.63
TOTAL DIRECT DEBIT 16916				\$ 23,499.63
TOTAL DIRECT DEBITS				\$ 46,870.69

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
BANK				
CHARGES				
	01/06/2022	WESTPAC BANK	BANK CHARGES	\$ 20.00
	01/06/2022	WESTPAC BANK	BANK CHARGES	\$ 148.61
	01/06/2022	WESTPAC BANK	BANK CHARGES	\$ 557.33
	30/06/2022	WESTPAC BANK	BANK CHARGES	\$ 6.00
			TOTAL BANK CHARGES	\$ 731.94

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
CHQ				
Chq/EFT	Date	Name	Description	Amount
1950	01/06/2022	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - JUNE 2022	\$ 6,600.00
1951	03/06/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM - 01/06/2022 TO 03/06/2022	\$ 2,835.80
1952	06/06/2022	MOTORCHARGE LIMITED	FUEL CARD - MAY 2022	\$ 2,326.81
1953	08/06/2022	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - JUNE 2022	\$ 333.96
1954	08/06/2022	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 07/06/2022	\$ 97,918.73
1955	15/06/2022	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - MAY 2022	\$ 1,353.51
1956	14/06/2022	TELSTRA	PHONE - MAY 2022 - SHIRE	\$ 950.88
1957	13/06/2022	TELSTRA	PHONE - MAY 2022 - SKELETON WEED MOBILE	\$ 122.20
1958	13/06/2022	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE JUNE 2022	\$ 250.00
1959	21/06/2022	TELSTRA	PHONE - MAY 2022 - MANAGER MOBILES	\$ 667.82
1960	10/06/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM - 07/06/2022 TO 10/06/2022	\$ 5,651.90
1961	22/06/2022	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 21/06/2022	\$ 95,815.18
1962	14/06/2022	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - MAY 2022	\$ 326.33
1963	14/06/2022	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - MAY 2022	\$ 330.85
1964	17/06/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM - 13/06/2022 TO 17/06/2022	\$ 29,992.85
1965	23/06/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM - 20/06/2022 TO 23/06/2022	\$ 9,911.65
1966	30/06/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 27/06/2022 TO 30/06/2022	\$ 3,856.75
1967	24/06/2022	CANON FINANCE AUSTRALIA PTY LTD	BACK PHOTOCOPIER LEASE - JUNE 2022	\$ 127.62
TOTAL CHEQUES				\$ 259,372.84

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st June 2022 to 30th June 2022
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CHQ/EFT	Date	Payee	Description	Amount
CORPORATE CREDIT CARDS				
CEOCC-MAY22	14/06/2022	KMART	ADDITIONAL LEGO FOR LEGO CLUB	\$ 165.00
CEOCC-MAY22	14/06/2022	BUNNINGS	RETICULATION PARTS FOR STAFF HOUSING GARDEN	\$ 85.85
CEOCC-MAY22	14/06/2022	WESTPAC BANKING CORPORATION	ANNUAL BANK CARD FEE	\$ 80.00
TOTAL CEO CREDIT CARD				\$ 330.85

EMCSCC-MAY22	14/06/2022	IGA MERREDIN	ADMIN REFRESHMENTS - GROUND COFFEE	\$ 19.00
EMCSCC-MAY22	14/06/2022	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - MAY 2022	\$ 26.40
EMCSCC-MAY22	14/06/2022	TOTAL TOOLS MIDLAND	BUILDERS DROP SAW REPAIRED	\$ 31.46
EMCSCC-MAY22	14/06/2022	CITY OF PERTH	STAFF TRAINING PARKING	\$ 20.19
EMCSCC-MAY22	14/06/2022	CITY OF PERTH	STAFF TRAINING PARKING	\$ 25.24
EMCSCC-MAY22	14/06/2022	DEPARTMENT OF TRANSPORT	1 YEAR LICENCE RENEWAL - DEPOT STAFF	\$ 44.05
EMCSCC-MAY22	14/06/2022	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - MAY 2022	\$ 79.99
EMCSCC-MAY22	14/06/2022	WESTPAC BANKING CORPORATION	ANNUAL BANK CARD FEE	\$ 80.00
TOTAL EMCS CREDIT CARD				\$ 326.33
TOTAL CREDIT CARD				\$ 657.18

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Payments made from the Trust Account for the Period 1st June 2022 to 30th June 2022
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CHQ/EFT	Date	Payee	Description	Amount
CHQ				
402632	13/06/2022	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES - MAY 2022	\$ 341.95
402633	13/06/2022	SHIRE OF YILGARN	TRANSWA TICKET COMMISSION MAY 2022	\$ 67.00
402634	29/06/2022	BUILDING COMMISSION	REMITTANCE OF BUILDING SERVICES LEVY 02/22 - 06/22	\$ 169.95
TOTAL CHEQUES				\$ 408.95