

Attachments

March

2022

Attachments

Minutes

Ordinary Meeting of Council –February 2022

Audit Committee Meeting-February 2022

Central East Accommodation and Aged Care Alliance Meeting-February 2022

Wheatbelt East Regional Organisation of Council Meeting-March 2022

Westonia/Yilgarn Local Emergency Management Committee Meeting-
February 2022

Agenda Attachments

9.2.1 Monthly Financial Reports

9.2.2 Accounts for Payment

9.2.3 2021/22-2025/26 Corporate Business Plan

9.4.4 Correspondence form Department of Water and Environmental Regulation



Minutes

Ordinary Meeting of Council

*17 February
2022*

DISCLAIMER

Any Plans or documents in agendas or minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material, as per the Copyright Act 1968.

Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent or licence, including the resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire of Yilgarn must obtain, and should rely on, written notice of the Shire of Yilgarn's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done in a Council meeting.

Any advice provided by an employee of the Shire of Yilgarn on the operation of a written law, or the performance of a function by the hire of Yilgarn, is provided in the capacity of an employee, and to the best of the persons knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire of Yilgarn. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire of Yilgarn should be sought in writing and should make clear the purpose of the request. Any plans or documents in Agendas and Minutes may be subject to copyright.

Table of Content

1 Declaration of Opening/Announcement of Visitors.....	3
2 Announcements from the Presiding Member.....	3
3 Attendance	3
4 Declaration of Interest.....	3
5 Presentations, Petitions, Deputations.....	3
6 Public Question Time.....	4
7 Confirmation of Minute.....	4
8 Delegates' Reports.....	5
9 Officers' Reports.....	6
9.1 Chief Executive Officer.....	6
9.1.1 Endorsement of Councillor.....	6
9.1.2 2021 Compliance Audit Return.....	10
9.1.3 Bodallin Hall Committee.....	14
9.2 Executive Manager Corporate Services.....	20
9.2.1 Financial Reports December 2021 and January 2022	20
9.2.2 Accounts for Payment	23
9.2.3 Property Seizures for Recovery of Unpaid Debts	28
9.2.4 2020/2021 Audit and Management Report.....	33
9.2.5 2021/2022 Budget Review.....	36
9.3 Executive Manager Infrastructure.....	n/a
9.4 Executive Manager Regulatory Services	41
9.4.1 Barto Gold Mining Pty Ltd-Application to Clear Native Vegetation	
under the Environmental Protection Act 1986.....	41

10 Application for leave of absence.....	46
11 Motions for which previous notice has been given.....	46
12 New business of an urgent nature introduce by decision of the meeting.....	46
12.1 Shire of Westonia &Yilgarn Local Emergency Management Arrangements	46
13 Meeting closed to the public-Confidential Items.....	41
13.1 Draft Southern Cross EV Charging Station Lease Agreement.....	41
14 Closure.....	45

UNCONFIRMED

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Wayne Della Bosca declared the meeting open at 4pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Members	Cr W Della Bosca Cr B Close Cr J Cobden Cr G Guerini Cr P Nolan Cr L Rose	
Council Officers	N Warren C Watson G Brigg S Chambers B Forbes L Della Bosca	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Executive Manager Regulatory Services Finance Manager Minute Taker
Apologies:	Nil	
Observers:	Mrs. Lisa Granich, Mrs. Kaye Crafter and Mr. Leigh Ballard	
Leave of Absence:	Nil	

4. DECLARATION OF INTEREST

Nil

5. PRESENTATIONS, PETITIONS, DEPUTATIONS

Mr Leigh Ballard from Crisp Wireless attended Council and gave a presentation on the progress Crisp Wireless is making on bringing their business into the Shire of Yilgarn.

CRISP Wireless is a wireless internet provider specialising in connection for regional and remote Western Australia. CRISP Wireless is based in Narrogin and its network of fixed wireless infrastructure currently services customers from Narrogin to Beacon. Mr Ballard informed Council that CRISP Wireless has recently received governmental funding which will enable four fixed wireless tower to be place within the Shire of Yilgarn situated from Mt

Hampton, Moorine Rock and Southern Cross enabling rural residents initially in the South of the Shire to Southern Cross access to reliable high speed interned packages

Mr Ballard thanked Council for their time and invited questions;

Cr Nolan enquire who is CRISP Wirelesses main consumer target?

Mr Ballard informed Council the main market for the product is rural residents of WA, CRISP Wireless is not in competition with the NBN, people who have access to the NBN will be offered the service but the main aim is more rural.

Cr Della Bosca thanked Mr Ballard for his time.

Mr. Leigh Ballard left the meeting at 4.25pm

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.1 PUBLIC QUESTION TIME

Mrs. Kaye Crafter attended Public Question Time and posed the following question;

Question *I would like to know who is responsible for the maintenance and if they can resolve the issue of the large amount of potholes on the Koolyanobbing road close to the railway crossing.*

Answer *The Shire President passed on the question to the CEO, the CEO sought advice from the Executive Manager Infrastructure, who stated it is a Shire responsibility and that the road maintenance crew would investigate and resolve.*

7. CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council, Thursday, 16 December 2021

1/2022

Moved Cr Nolan/Seconded Cr Guerini

That the minutes from the Ordinary Council Meeting held on the 16 December 2021 be confirmed as a true record of proceedings.

CARRIED (6/0)

7.2 Shire of Yilgarn Tourism Advisory Committee, Wednesday, 2 February 2022

2/2022

Moved Cr Rose/Seconded Cr Cobden

That the minutes from the Shire of Yilgarn Tourism Advisory Committee meeting held on the 2 February 2022 be received

CARRIED (6/0)

8. DELEGATES' REPORTS

Cr Wayne Della Bosca announce the following;

- Attended the Australia Day Celebrations at Constellation Park
- Attended the Wheatbelt North East State Regional Road Group meeting with the Executive Manager Infrastructure on the 7 February 2022

Cr Close announced the following;

- Attended the Great Eastern Country Zone meeting on the 14 February 2022
- Attended the Australia Day Celebrations at Constellation Park

Cr Cobden announce the following;

- Attended the Storytowns Podcast proposal meeting with Russell McGilton on the 20 January 2022
- Attended the Australia Day Celebrations at Constellation Park
- Attended the Shire of Yilgarn Tourism Committee Meeting on the 2 February 2022

Cr Nolan announce the following;

- Attended the AgCare Committee meeting.

Cr Rose announced the following

- Attended the Storytowns Podcast proposal meeting with Russell McGilton on the 20 January 2022
- Attended the Australia Day Celebrations at Constellation Park
- Attended the Shire of Yilgarn Tourism Committee Meeting on the 2 February 2022
- Attended the Shire of Yilgarn History Museum Committee meeting on the 2 February 2022

9.1 Officers Report – Chief Executive Officer

9.1.1 Endorsement of Councillor

File Reference	2.2.1
Disclosure of Interest	None
Voting Requirements	Absolute Majority
Attachments	Nil

Purpose of Report

To present to Council a candidate for endorsement to fill the vacant Councillor position.

Background

At the October 2021 Ordinary Council meeting, Councillors were made aware that during the 2021 ordinary election process, the Shire of Yilgarn had four Councillor vacancies to fill, with only three nominations received.

In order to fill the remaining vacancy, an extraordinary election was to be conducted, with the following motion being carried at the October 2021 Council meeting:

194/2021

Moved Cr Cobden/Seconded Cr Close

That Council:

- 1. Note the requirement to hold an extraordinary election and note the Electoral Commission, as per Section 4.9 of the Local Government Act 1995, will set a date for the poll to be conducted that allows enough time for the electoral requirements to be complied with;**
- 2. Endorse the Chief Executive Officer as Returning Officer for the next extraordinary election;**
- 3. Endorse holding the extraordinary election as a voting in person election.**
- 4. Endorse the CEO's intentions to seek the Electoral Commissions approval to use the same residents roll prepared for the 2021 Local Government Ordinary Elections.**

CARRIED (6/0)

Upon the Council resolution, the CEO wrote to the Electoral Commissioner on the 22 October 2021, to advise of the Council resolution, and seek the Commissioners approval to utilise the existing residents roll compiled for the 2021 ordinary election, and seeking to set the date for the election.

On the 25 October 2021, the Electoral Commission advised that the existing residents roll was approved for use and set the date of the election for the 18 December 2021.

As per statutory requirements, state-wide advertising of the call for nominations was to be conducted after the 9 October 2021 and prior to 3 November 2021. State-wide public notice of the call for nominations was undertaken via the West Australian Newspaper on the 28 October 2021, in addition to adverts placed on the Shire's website and Facebook page.

Nominations opened on the 4 November 2021, and closed at 4:00pm on the 11th November 2021.

As at 4:00pm, 11 November 2021, the returning officer declared there were no nominations received.

In the event of receiving fewer nominations than positions post an extraordinary election, the Local Government Act 1995 (the Act) states:

4.57. Less candidates than vacancies

- (1) If, at the close of nominations, there are no candidates for the office or offices to be filled at the election, an extraordinary election is to be held to fill the office or offices as if it or they had become vacant on the day after the close of nominations.*
- (2) If, at the close of nominations, the number of candidates is less than the number of offices to be filled at the election —*
 - a. the candidate or candidates is or are elected; and*
 - b. an extraordinary election is to be held to fill the remaining office or offices as if it or they had become vacant on the day after the close of nominations.*
- (3) If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint* to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.*

** Absolute majority required.*
- (4) A person appointed under subsection (3) is to be regarded as having been elected.*

Comment

The Chief Executive Officer has received a written nomination from Mrs Lisa Granich of Moorine Rock.

Mrs Granich is willing to undertake the position, and is eligible to be a Councillor, being on the Shire of Yilgarn electoral roll.

Should Council endorse Mrs Granich to fill the vacant position on the Council, then Mrs Granich will be asked to undertake the Councillor declaration at the commencement of the March Council meeting, after which she will acquire the full rights and responsibilities as a Councillor.

Statutory Environment

Local Government Act 1995 Section 4.57

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Failure to adhere to LG Act requirements	Low (3)	Requirements of the Act followed
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

3/2022

Moved Cr Guerini/Seconded Cr Rose

That Council, in accordance with Section 4.57(3) of the Local Government Act 1995, appoints Mrs Lisa Granich of Moorine Rock, as a Councillor of the Shire of Yilgarn.

CARRIED BY ABSOLUTE MAJORITY (6/0)

UNCONFIRMED

9.1 Officers Report – Chief Executive Officer

9.1.2 2021 Compliance Audit Report

File Reference	1.6.6.4
Disclosure of Interest	None
Voting Requirements	Absolute Majority
Attachments	2021 Annual Compliance Audit Return

Purpose of Report

To present to Council the 2021 Annual Compliance Audit Return (CAR) for adoption and submission to the Department of Local Government, Sport and Cultural Industries.

Background

Council is required by section 14 of the *Local Government (Audit) Regulations 1996* to complete a CAR each year covering the period 1 January to 31 December. The CAR is to be:-

1. Presented to Council at a meeting of the Council;
2. Adopted by the Council;
3. The adoption recorded in the minutes of the meeting at which it is adopted;
4. Signed by the Shire President and Chief Executive Officer and returned to the Department with a copy of the Council minutes of the meeting at which it was received; and
5. Submitted to the Department of Local Government by 31 March each year.

The CAR must also be reviewed by the Shire of Yilgarn Audit Committee prior to its adoption by Council.

Comment

The 2021 CAR was presented to the Audit Committee at its meeting held on 17 February 2022 prior to the Council meeting for consideration.

The 2021 CAR contains 98 questions of which:-

- 69 were complied with;
- 27 were not applicable to the Shire of Yilgarn during the year under review; and
- 2 were not complied with.

The two questions not complied with are as follows, with comments provided in the report also provided:

Q. Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?

Comment: Auditors Report was not received in time for December meeting

Q. Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?

Comment: Auditors Report was not received in time for December meeting. Lack of committee & council members due to Christmas period necessitates adoption in Feb 22

Statutory Environment

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Internal review by senior management to Audit Committee and Council on an annual basis	Moderate (6)	Internal CAR review ensures Council and staff are meeting statutory requirements
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Section 14 of the <i>Local Government (Audit) Regulations 1996</i>	Moderate (6)	Annual Compliance Audit Return
Reputational	Not meeting statutory obligations could give rise to adverse response from DLGSC	High (15)	Annual review and Reporting process to DLGSC
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Committee Recommendation and Council Decision

4/2022

Moved Cr Cobden/Seconded Cr Close

That Council adopts the Local Government 2021 Compliance Audit Return (CAR) for the Shire of Yilgarn for the period 1 January 2021 to 31 December 2021, noting compliance in all but 2 areas assessed and that Council in accepting the CAR, authorises the Shire President and CEO to sign and submit same to the Department of Local Government, Sport and Cultural Industries as required.

CARRIED BY ABSOLUTE MAJORITY (6/0)

UNCONFIRMED

9.1 Officers Report – Chief Executive Officer

9.1.3 Bodallin Hall Committee

File Reference	1.3.2.1
Disclosure of Interest	None
Voting Requirements	Absolute Majority
Attachments	Bodallin Hall Committee Annual Report 2021

Purpose of Report

To present to Council information pertinent to the Bodallin Hall and its ongoing maintenance and operations.

Background

At the June 2020 Ordinary Council meeting, Councillors were made aware of the immediate and future maintenance concerns relating to the Bodallin Hall.

Following this meeting, Staff sought feedback from the community and a professional assessment of the building condition by an independent third party at the direction of Council.

An independent building condition inspection was undertaken and was tabled at the August 2020 Council meeting. The report indicated there was a requirement for immediate costs of \$23,000 for maintenance and a 4-6 year cost for refurbishment of \$342,000.

Feedback was also sought from the community via correspondence to residents and landowners within the Bodallin area. The Shire received eight (8) comments from members of the Bodallin Community, with one of the responses received from the Bodallin Community Group, which is a collective of community members, proactively supporting retention of the Bodallin Hall.

Of the eight responses received in 2020, seven supported the retention and repair of the public building and one supported the demolition of the Bodallin hall and tennis courts.

As a result of the survey and building report, the following resolution was carried at the August 2020 Ordinary Council Meeting.

126/2020

Moved Cr Della Bosca/Seconded Cr Cobden

That in light of the Bodallin community feedback for the retention of the Hall, Council acknowledges this response and endorses the following-

- 1. Allocated funds for demolition of the Bodallin Hall in the current 2020/2021 budget (\$20,000) be reallocated to immediate non-compliance issues indicated in the SW 19 Report as per current legislation requirements and direction by Council Officers.***
- 2. Following the above works being completed by Council to render the Hall functional, the Bodallin community provides an undertaking to Council that it will***

establish a Hall Committee to manage the Halls usage, and in conjunction with Council, undertake any future works of an urgent nature based on a co-contribution basis.

- 3. That Council in consultation with the Bodallin community, reassess the future of the Hall based on usage and ongoing capital and maintenance cost in 2021 for potential inclusion of such agreed percentage of expenditure in the 2022/2023 Budget.**
- 4. The Bodallin Hall committee maintain a verifiable usage log and provides a written report to Council on an annual basis.**

CARRIED (5/2)

The annual report has been provided by the Bodallin Hall Committee, and is attached for Councillors perusal.

Comment

The report details the following contributions from the Bodallin Hall Committee:

- Repair and painting of the kitchen ceiling;
- Installation of new hot water unit;
- Painted outside pavement to front entrance; and
- Conducted minor plumbing repairs.

The hall's usage was as follows:

- Numerous hall committee meetings;
- CBH Bin Party – 5/12/2020 – 70 attendees
- New Years Eve family function – 31/12/2020 – 110 attendees
- Private 21st Birthday – 06/03/2020 – 60 attendees
- Ongoing badminton use.

The Bodallin Hall Committee has envisaged the following use:

- The Bodallin Hall Committee advised they have commenced a new project to revamp and improve the Bodallin Pioneer Park, this will be conducted from the Bodallin Hall.
- First aid training with St Johns Ambulance;
- Craft Workshops;
- Continuing with badminton; and
- Seeking if CRC are interested in holding events at the hall.

The independent building report undertaken in 2020 by SW19 estimated costs to repair the premises at \$342,000 over the next 4-6 years.

Council's Executive Manager Infrastructure and Asset Management Officer, are currently working towards compiling an asset management report and building strategy. These documents will give Council a complete picture of the condition of all Shire owned buildings, the expected useful life, estimated remaining effective life and associated costs.

It is recommended Council allow further time for the full asset management plan and strategy to be developed. These documents will give Council the information required to assess

viability of all Shire buildings. Staff will continue the basic maintenance and operational requirements for the Bodallin Hall until such time as the plan and strategy is completed.

Alternatively, Council may deem the usage to date of the Bodallin Hall insufficient to warrant any further expenditure and seek to have the Bodallin Hall disposed of. Should this option be preferred, it would be pertinent to table this matter at the March Council meeting to enable the Bodallin Hall Committee the opportunity to speak on the matter.

Statutory Environment

Nil

Strategic Implications

Community Strategic Plan

Continue to provide and maintain high quality community infrastructure (recreation centre, oval, bowls, tennis facilities, swimming pool, library, community centre, halls)

Policy Implications

4.4 Maintenance of Buildings under Council Control
6.8 Asset Management Policy

Financial Implications

Cost to demolish estimated at \$20,000, or estimated repair costs of \$342,000 over 4-6 years based on SW19 report, in addition to ongoing operation and maintenance costs.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Costs associated with repair outweighing the community benefit	Moderate (9)	Full asset and condition report, and consultation with committee ensure an informed decision on costs versus benefit.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Harm to reputation due to decision made on Hall	Moderate (9)	Full asset and condition report, and consultation with

			committee ensure an informed decision on costs versus benefit of which can justify final decision
Property	Ongoing deterioration of Bodallin Hall	Moderate (9)	Decision will be made to either remove, or fully repair.
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

5/2022

*Moved Cr Nolan/Seconded Cr Guerini
That Council*

1. *Notes the Bodallin Hall Committee Annual Report 2021;*
2. *Agree to postpone a decision on the future of the Bodallin Hall, until such time as a full asset management plan and strategy can be produced on all Shire buildings, enabling a fully informed decision on the viability of all Shire buildings to be made, including the Bodallin Hall.*
3. *Council requests ongoing usage statistics from the Bodallin Hall Committee in relation to use of the Bodallin Hall.*

CARRIED BY ABSOLUTE MAJORITY (6/0)

RECEIVED
08 FEB 2022

Bodallin Hall Committee Annual Report for 2021

BY:

The Bodallin Community Group have along with the Yilgarn Shire have focused on bringing the Bodallin Hall back to a occupiable state to ensure the facilities are able to be and are being used by the community.

Throughout 2021 the Group reports that about 15 financial members have both attended meetings and volunteered both their time and labour for the preservation and use of the Hall facilities.

The Bodallin Community Group commenced in May 2020 when approached by the Shire regarding the future of the hall. The Yilgarn Shire did support giving the community time to both bring the facilities up to a standard of use and provide evidence of usage. This report is provided to meet the Shires requirement to lodge a report for the period.

Repairs and Maintenance:

During the period the Shire have returned services to the facility, including electrical compliance. The Hall Committee completed the repair work to the kitchen ceiling including painting, installed a new hot water system, painted the outside pavement to the front entrance and conducted minor plumbing repairs.

To hold functions the Hall Committee cleaned up both inside and outside the hall

The Shire more recently has replaced the leech drain in accordance with its requirements.

Permits:

The Committee in full compliance with Shire directives have put in place Covid compliance plans, Venue Hire forms, Food Registration, Alcohol Service compliance forms.

Hall usage:

Numerous hall committee meetings have been held throughout the period including 3 AGM's and a number of functions specific events.

On 5/12/2020 the CBH "Bin party" was held with approx. 70 attendees. The 2021 bin function was held at the Bodallin Dam due to extreme hot weather but is expected to be an annual event at the Hall.

On 31/12/2020 the Bodallin Community Group held a New Year's Eve family function with 110 attendees with live music, food and alcohol service.

6/3/2021 A private 21st birthday function was held, approx. 60 attendees

Funding for new badminton equipment was sort and granted and a group of locals are regularly playing in the facility.

Recently, the Community Group held a meeting at the Hall and commenced a new project to revamp and improve the Bodallin Pioneers Park. It is proposed to expand the gazebo at the Park in a similar fashion as the facility at Walgoolan. A request has been sent to the Shire.

It is intended that this project will be carried out from the Bodallin Hall which will operated as a repository for historical information and maps being collected.

Future:

The Bodallin Hall Committee continues to work on a range of events to utilise the Bodallin Hall including First Aid with St Johns Ambulance, possible craft workshops and enhancing the badminton currently being played.

Looking to discuss with the CRC events they might like to extend out of Southern Cross to capture Yilgarn residents residing on the western outskirts of our shire.

Signed: -



Rhonda Abbott

Bodallin Hall Committee

6 February 2022

UNCONFIRMED

9.2 Reporting Officer– Executive Manger Corporate Services

9.2.1 Financial Reports

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Financial Reports

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 December 2021 and 31 January 2022.

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

- (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

6/2022

Moved Cr Nolan/Seconded Cr Cobden

That Council endorse the various Financial Reports as presented for the period ending 31 December 2021 and 31 January 2022.

CARRIED (6/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Accounts for Payment

Purpose of Report

To consider the Accounts Paid under delegated authority.

Background

For the period 1 December 2021 to 31 December 2021

- Municipal Fund – Cheque Numbers 41087 to 41094 totalling \$18,943.95
- Municipal Fund- EFT Numbers 12071 to 12228 totalling \$1,643,570.47
- Municipal Fund – Cheque Numbers 1837 to 1854 totalling \$237,780.55
- Municipal Fund Direct Debit Numbers 16378.1 to 16378.11 totalling \$22,045.30
- Municipal Fund Direct Debit Numbers 16453.1 to 16453.11 totalling \$22,739.41
- Trust Fund - Cheque Numbers 402616 to 402619, totalling \$1,415.24

For the period 1 January 2022 to 31 January 2022

- Municipal Fund – Cheque Numbers 41095 to 41102 totalling \$5,251.50
- Municipal Fund- EFT Numbers 12229 to 12329 totalling \$522,963.26
- Municipal Fund – Cheque Numbers 1855 to 1873 totalling \$283,436.42
- Municipal Fund Direct Debit Numbers 16454.1 to 16454.11 totalling \$22,792.62
- Municipal Fund Direct Debit Numbers 16489.1 to 16489.11 totalling \$22,073.43
- Trust Fund - Cheque Numbers 402620 to 402622, totalling \$1,000.55

The above are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications

Nil

Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

Financial Implications

Drawdown of Bank funds

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
Financial Impact	Reduction in available cash.	Moderate (5)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

7/2022

Moved Cr Rose/Seconded Cr Cobden

For the period 1 December 2021 to 31 December 2021

- *Municipal Fund – Cheque Numbers 41087 to 41094 totalling \$18,943.95*
- *Municipal Fund- EFT Numbers 12071 to 12228 totalling \$1,643,570.47*
- *Municipal Fund – Cheque Numbers 1837 to 1854 totalling \$237,780.55*
- *Municipal Fund Direct Debit Numbers 16378.1 to 16378.11 totalling \$22,045.30*
- *Municipal Fund Direct Debit Numbers 16453.1 to 16453.11 totalling \$22,739.41*
- *Trust Fund - Cheque Numbers 402616 to 402619, totalling \$1,415.24*

For the period 1 January 2022 to 31 January 2022

- *Municipal Fund – Cheque Numbers 41095 to 41102 totalling \$5,251.50*
- *Municipal Fund- EFT Numbers 12229 to 12329 totalling \$522,963.26*
- *Municipal Fund – Cheque Numbers 1855 to 1873 totalling \$283,436.42*

- *Municipal Fund Direct Debit Numbers 16454.1 to 16454.11 totalling \$22,792.62*
- *Municipal Fund Direct Debit Numbers 16489.1 to 16489.11 totalling \$22,073.43*
- *Trust Fund - Cheque Numbers 402620 to 402622, totalling \$1,000.55*

The above are presented for endorsement as per the submitted list.

CARRIED (6/0)

UNCONFIRMED

9.2 Officers Report – Executive Manager Corporate Services

9.2.3 Property Seizures for the Recovery of Unpaid Rates

File Reference	A2680 & 8.1.1.6
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

This report seeks Council's approval to seize with the intent to sell the land listed, for the purpose of recovering rates and charges outstanding in excess of three years.

Background

The following assessment has rates outstanding by more than three years for which it has not been possible to enter into an acceptable and successful arrangement for payment of the outstanding balance owing. The owner has verbally stated that he has no interest in owning the property and will not be paying the outstanding amount.

6 OMEGA STREET, SOUTHERN CROSS		
Assessment	A2680	
Ratepayer	Mr C. Holdem	
Type / Zoning	Residential – Southern Cross	
Period Outstanding	2016 / 2017 – 2021 / 2022 (6 Years)	
Amount Outstanding	\$16,864.89	
Last Payment	30 th June 2017 - \$3,677.00	
Recovery Action	Mar 18	Final Demand Letter Referred to AMPAC (Councils Debt Collection Agents).
	Jun 20	Judgement in Council favour received.
	Oct 21	Correspondence forwarded to tenants requesting payment of rent to Council. No response received.
Additional Information	Nil	



Comment

In October 2021, an impromptu in-person discussion was held with Mr Holdem while he was in attendance at the Shire Administration on another matter. This discussion centred on the payment of his outstanding rates on the assessment and ways that Council could assist. Mr Holdem stated that he had no further interest in owning the assessment and was happy for Council to seize and subsequently sell it for the recovery of outstanding rates.

At this time, it was noted that the residential premises seemed to be occupied and that if it was acceptable, Council could request his tenant to pay any applicable rent to Council in ongoing settlement of the outstanding debt. Mr Holdem was agreeable to this arrangement.

Statutory Environment

Local Government Act 1995

6.64. Actions to be taken

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
 - (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

Council Policy

3.9 - Rates and Charges Recovery Policy (Including Sewerage Charges Financial Hardship Policy)

Financial Implications

Nil at this time, however, the cost of proceeding to an auction and potential for the write off of rates and charges in the future if the properties remain unsold.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Ongoing cost to Council of not collecting rates for assessments.	High (15)	Seize assessments and sell to new ratepayer/s
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Reputation for inefficient collection of outstanding rates	High (15)	Demonstration of good financial management in the efficient collection of outstanding rates
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

8/2022

Moved Cr Cobden/Seconded Cr Nolan

That Council, pursuant to Section 6.64 (1) (b) of the Local Government Act 1995, take possession of the land indicated and proceed to sell the land listed hereunder which have rates in arrears for three or more years.

List of Land by Assessment Number:

Assessment: A2680 – 6 Omega Street, Southern Cross

CARRIED (6/0)

UNCONFIRMED

9.2 Officers Report – Executive Manager Corporate Services

9.2.4 2020/21 Audit & Management Report

File Reference	8.2.3.3
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Attachments	2020/2021 Annual Report including the Annual Financial Report incorporating the Independent Auditor's Report.

Purpose of Report

Council is requested to accept the Annual Report incorporating the Annual Financial Report and Independent Auditor's Report for the year ending 2020/2021.

Background

The Local Government Act 1995 requires Council to prepare and accept an Annual Report for each Financial Year by the 31 December of the year after that financial year. If the Auditor's report is not available in time for the Annual Report to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the Auditor's report becomes available.

Comment

The Annual Report for the financial year ending 30 June 2021 has been provided to Councillors for their consideration and acceptance.

The Audited Financial Statements and the Independent Audit Report are also included in the Annual Report. Following the acceptance of the Annual Report, Council is required to give public notice of the availability of the Annual Report as soon as practicable.

It is also a requirement that a General Meeting of Electors is to be held on a day set by Council not more than 56 days after acceptance of the Annual Report, 14 days local public notice of this meeting is to be given.

Statutory Environment

Local Government Act 1995 –

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) deleted]*

- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
 - (f) the financial report for the financial year; and
 - (g) such information as may be prescribed in relation to the payments made to employees; and
 - (h) the auditor's report prepared under section 7.9(1) or 7.12AD(1) for the financial year; and
 - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints; and
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require;
- and
- (i) such other information as may be prescribed.

[Section 5.53 amended by No. 44 of 1999 s. 28(3); No. 49 of 2004 s. 42(4) and (5); No. 1 of 2007 s. 6; No. 5 of 2017 s. 7(1).]

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

** Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

[Section 5.54 amended by No. 49 of 2004 s. 49.]

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

5.55A. Publication of annual reports

The CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

[Section 5.55A inserted by No. 5 of 2017 s. 8.]

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

There are no financial implications as a result of this report.

Committee Recommendation and Council Decision

9/2022

Moved Cr Close/Seconded Cr Cobden

That Council:

- 1. accept the Annual Report for 2020/2021 including the Audited Financial Report and Auditor's Audit Report for period ended 30 June 2021; and*
- 2. conducts the 2020/21 Annual Meeting of Electors in the Shire of Yilgarn Council Chambers on Thursday 17th March 2022 commencing at 6.00 pm.*

CARRIED BY ABSOLUTE MAJORITY (6/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.5 2021/2022 Budget Review

File Reference	8.2.5.3
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Attachments	2021/2022 Budget Review

Purpose of Report

Council is requested to adopt the 2020/2021 Budget Review as presented.

Background

Financial Management Regulation 33A – Review of Budget, requires a Local Government to review its annual budget between the 1st of January and the 31st of March in any given financial year. The outcome of this review is to be submitted to Council for its adoption.

Comment

The budget review document, including budget amendment recommendations, for the 2021/2022 financial year is attached for Council's consideration.

The main areas of note is ongoing supply chain issues that have necessitated several capital projects being carried forward to next financial year, however the main area of concern in this year's budget review is adhering to Council previously approved plant replacement program.

Advice from dealers is that deliveries of light vehicles will be delayed anywhere from 8 to 18 months. With this in mind an amount of \$350,000 has been included in this review to allow for the calling of tenders/quotes and the issuing of purchase orders in this financial year for the acquisition of the light vehicle included in the 2022/23 replacement program. It is not expected that there will be any actual expenditure prior to 30 June so this inclusion is purely to allow management to commit future Council funds that will need to be bought forward into the next financial year where the actual expenditure will be incurred.

It should also be noted that no allowances have been made for items such as profit/loss on sale or other change over amounts as these are expected to be incurred in the 2022/23 financial year.

Currently, it is projected that a surplus of \$91,044 will be achieved as at 30 June 2022, which incorporates the following major inclusions to the budget:

1. \$70,000 to obtain a detailed condition report for the Southern Cross sewerage system to enable a much more targeted approach to future maintenance and upgrades.
2. \$30,000 to obtain a detailed condition report for the Marvel Loch sewerage system to enable a much more targeted approach to future maintenance and upgrades.

3. \$40,000 to allow for upgrades/maintenance to Council's standpipe network (primarily upgrade from 3G to 4G communication's due to imminent decommissioning of 3G network).
4. \$70,000 to engage an Occupational Health & Safety Consultant to ensure compliance with the recently enhanced Act.
5. \$500,000 transfer to the Sewerage Reserve to ensure adequate funding is available once condition report recommendations are received and assessed.
6. \$200,000 to create a new Standpipe Reserve with the purpose of funding future maintenance/upgrades to Council's standpipe network.

Statutory Environment

Local Government Act 1995

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
 - (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose,it must give one month's local public notice of the proposed change of purpose or proposed use.

* Absolute majority required.

- (3) A local government is not required to give local public notice under subsection (2) —
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Local Government (Financial Management) Regulations 1996

17. Reserve accounts, title of etc.

- (1) A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.

- (2) In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to —
- (a) in the information required by regulations 27(g) and 38, by its full title; and
 - (b) otherwise, by its full title or by an abbreviation of that title.

[Regulation 17 amended: Gazette 20 Jun 1997 p. 2839.]

33A. Review of budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
- (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- *Absolute majority required.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

The presented review includes several budget amendments.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Review of Councils Annual Budget	Moderate (6)	Ongoing monitoring
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Low (3)	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Committee Recommendation and Council Decision

10/2022

Moved Cr Nolan/Seconded Cr Guerini

That Council

- 1. adopts the budget review for the period 1st June 2021 to 31st January 2022 inclusive of the recommended budget amendments as indicated in Note 4 of the report, and*
- 2. creates a new reserve called the Standpipe Maintenance/Upgrade Reserve with the purpose of funding future maintenance or upgrades to Council's Standpipe network.*

CARRIED BY ABSOLUTE MAJORITY (6/0)

UNCONFIRMED

9.4 Reporting Officer– Executive Manager Regulatory Services

9.4.1 Barto Gold Mining Pty Ltd – Application to Clear Native Vegetation under the *Environmental Protection Act 1986* – Marvel Loch

File Reference	3.2.1.30
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Maps provided by Department of Mines, Industry, Regulation and Safety

Purpose of Report

To consider a response to the Department of Mines, Industry, Regulation and Safety (DMIRS), regarding a proposal for Barto Gold Mining Pty Ltd Marvel Loch Mine to clear native vegetation on an existing mining lease in Marvel Loch.

Background

The Shire is in receipt of correspondence from the DMIRS, relating to a submission by Barto Gold Mining Pty Ltd, seeking a permit to clear 55 hectares of native vegetation under the *Environmental Protection Act 1986*.

Comment

The site is currently subject to mining tenements M 77/86, M 77/380 and Miscellaneous Licence tenement L 77/290 held by Barto Gold Mining Pty Ltd. The clearing is consistent with mining activities in the region and DMIRS are the responsible agencies for managing native clearing permits in the mining sector throughout Western Australia. The reporting officer has limited knowledge on the subject and believes DMIRS are better equipped to make informed decisions on such matters.

The Shire has received email correspondence from DMIRS which states:

In accordance with sub-section 51E(4) of the Act, I consider that you may have a direct interest in the subject matter of the application and wish to provide you with the opportunity to comment on the proposal should you consider it appropriate.

I will then, after having taken into account any comments received, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.

Please forward your submission within 21 days from the advertising date to the Resource and Environmental Compliance Division, Department of Mines, Industry Regulation and Safety.

Statutory Environment

Environmental Protection Act 1986

Strategic Implications

- Goal** A prosperous future for our community.
- Outcome** Businesses in the Shire remain competitive and viable.
- Strategy** Continue to provide an efficient and effective approval process.

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Moderate 6	DMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Moderate 6	DMIRS Assessment and Approval Processes

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation

Council endorse the following response to the Department of Mines, Industry Regulation and Safety:

With regards to the application from Barto Gold Mining Pty Ltd to clear native vegetation under the Environmental Protection Act 1986, the Shire of Yilgarn has no comments on the proposal.

Council Decision

11/2022

Moved Cr Nolan/Seconded Cr Cobden

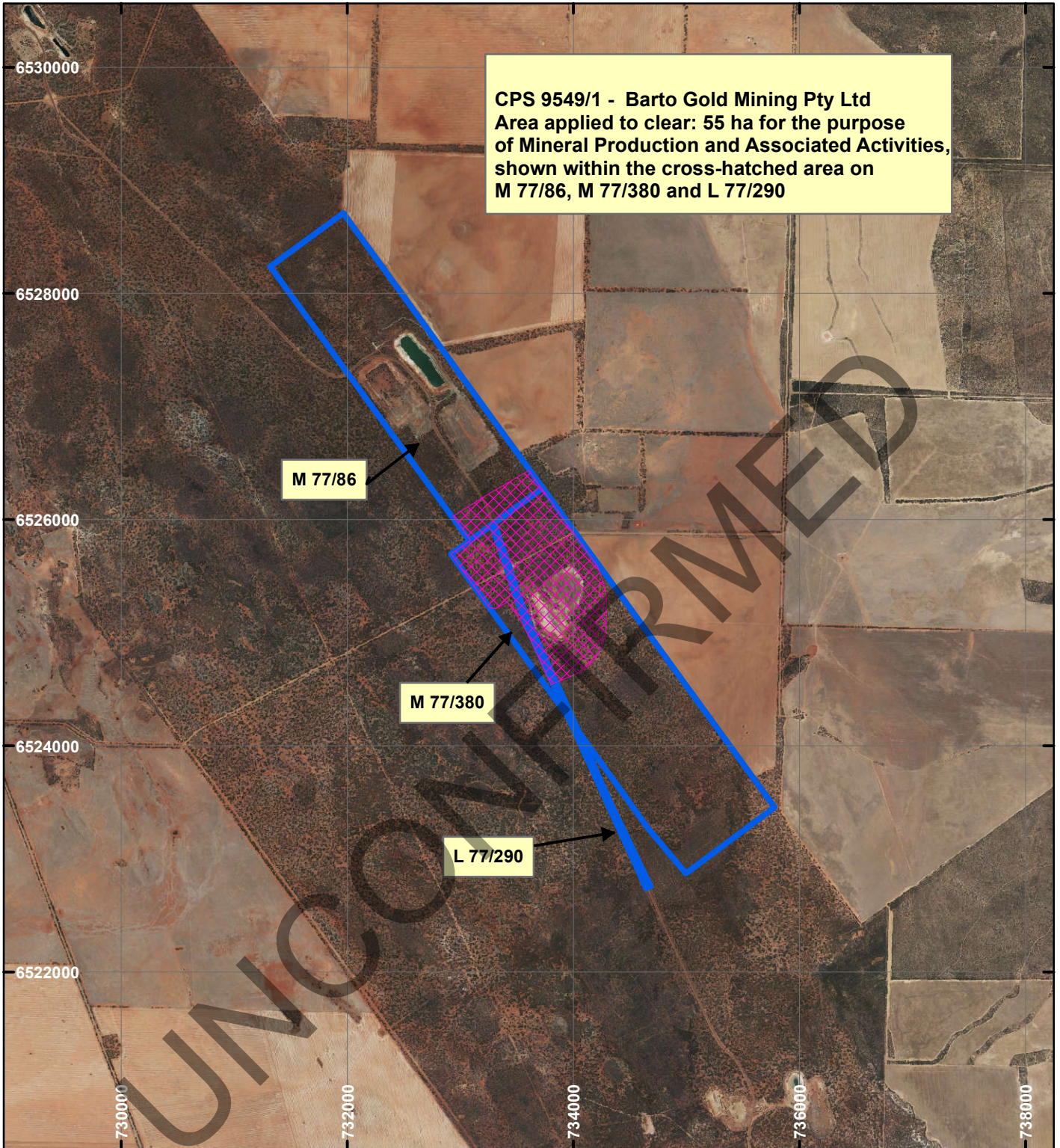
That Council advise the Department of Mines, Industry Regulation and Safety, that the Shire of Yilgarn objects to the proposed clearing permit for Barto Gold (Reference CPS 9549/1) for Mining Tenements M77/86, M77/380 and Miscellaneous Licence L 77/290, citing concerns regarding current rehabilitation programs at other Barto Gold sites. Council wish to discuss these concerns with Barto Gold prior to making further comment on this matter.

CARRIED (6/0)

Reason for the Council Decision being Different from the Officer Recommendation

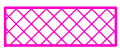
Councillors raised concerns with Barto Gold and other mining entities in the region who are seeking new clearing permits whilst not addressing existing disturbances. Council will request Barto Gold address these concerns prior to making a subsequent determination, if required, in relation to clearing permit CPS 9459/1.

CPS 9549/1 - Barto Gold Mining Pty Ltd



CPS 9549/1 - Barto Gold Mining Pty Ltd
 Area applied to clear: 55 ha for the purpose
 of Mineral Production and Associated Activities,
 shown within the cross-hatched area on
 M 77/86, M 77/380 and L 77/290

LEGEND

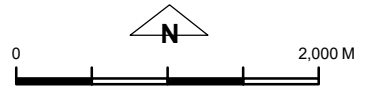


Clearing Instruments



Mining Tenements

Orthophotography sourced from Landgate



Scale 1:50,000

(Approximate when reproduced at A4)

Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date

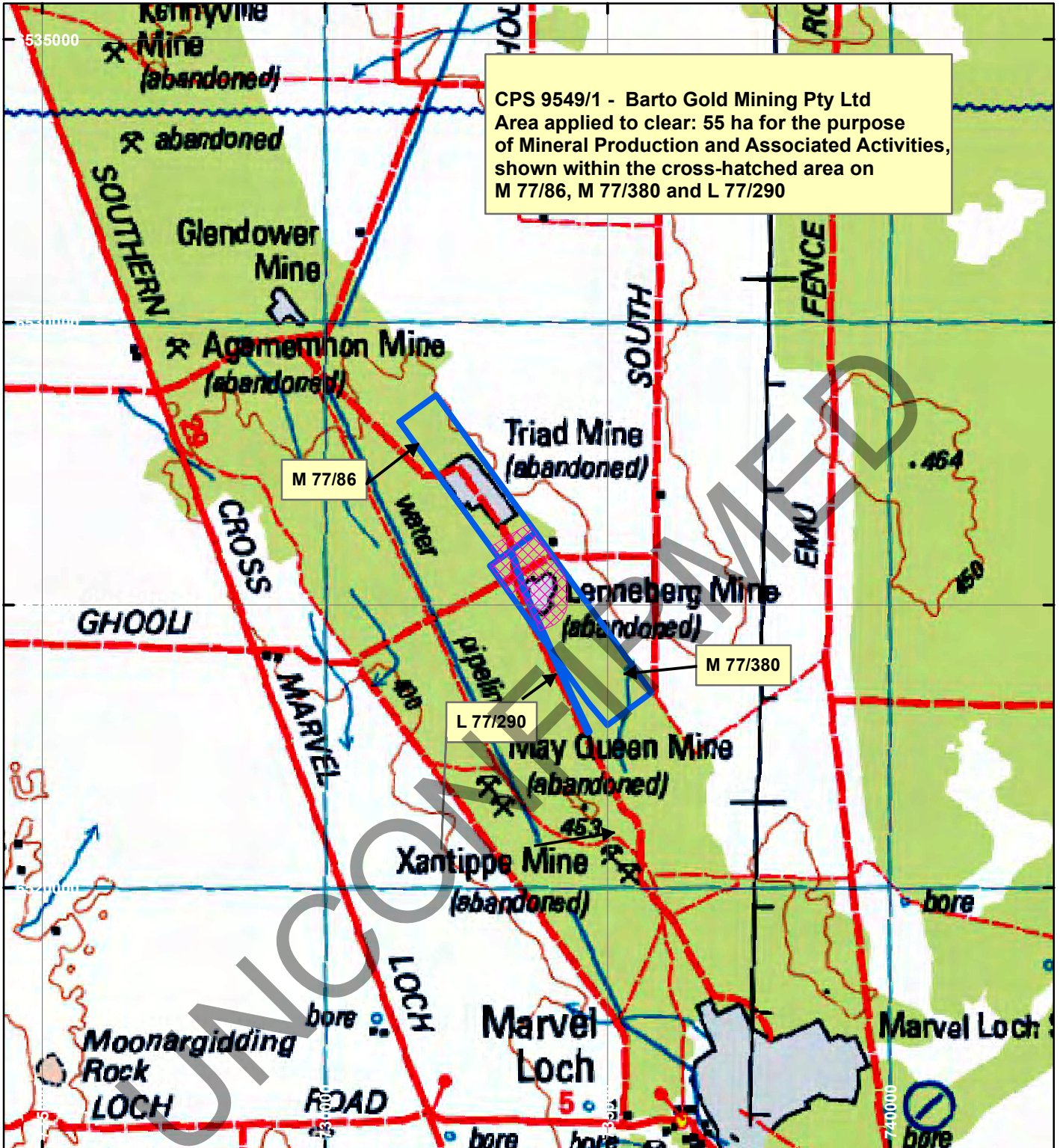
Officer with delegated authority under Section 20 of
 the Environmental Protection Act 1986

Information derived from this map should be
 confirmed with the data custodian acknowledged
 by the agency acronym in the legend.



WA Crown Copyright 2002

CPS 9549/1 - Barto Gold Mining Pty Ltd



CPS 9549/1 - Barto Gold Mining Pty Ltd
 Area applied to clear: 55 ha for the purpose
 of Mineral Production and Associated Activities,
 shown within the cross-hatched area on
 M 77/86, M 77/380 and L 77/290

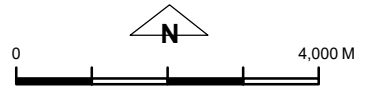
LEGEND



Clearing Instruments



Mining Tenements



Scale 1:100,000

(Approximate when reproduced at A4)

Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



WA Crown Copyright 2002

10 APPLICATION FOR LEAVE OF ABSENCE

Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12/2022

Moved Cr Close/Seconded Cr Guerini

The new business of an urgent nature be introduced for consideration by Council

CARRIED (6/0)

12 Late Item - Reporting Officer– Executive Manager Regulatory Services

12.1 Shire of Westonia & Yilgarn Local Emergency Management Arrangements

File Reference	5.1.7.6 & 5.1.7.5
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Draft Local Emergency Management Arrangements

Purpose of Report

To consider endorsement of the Local Emergency Management Arrangements (LEMA) between the Shire of Yilgarn and the Shire of Westonia.

Background

In 2021, the Shire of Yilgarn in consultation with the Shire of Westonia and State Emergency Services Committee (SEMC), worked towards finalising the Arrangements between the two Shires.

The aim of the LEMA is to ensure that there is a written understanding between agencies and stakeholders involved in managing emergencies within the Local Government to ensure the community is prepared to deal with emergencies should they arise. Endorsement of the LEMA is required to formalise these arrangements.

The Draft LEMA was presented to the LEMC on 25th November 2021 and the committee recommended endorsement of the LEMA.

Comment

Following LEMC recommendations, the Council must now consider and endorse the LEMA.

Statutory Environment

Emergency Management Act 2005

Strategic Implications

Goal A prosperous future for our community.

Outcome Businesses in the Shire remain competitive and viable.

Strategy Continue to provide an efficient and effective approval process.

Policy Implications

Nil

Financial Implications

Nil

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with Emergency Management Act 2005	Moderate 6	SEMC Input and Recommendations in Finalising the LEMA
Reputational	Failure to comply with Emergency Management Act 2005	Moderate 6	LEMA provides a framework for multi-agency co-operation.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

13/2022

Moved Cr Nolan/Seconded Cr Rose

That Council endorse the Shire of Westonia and Yilgarn Local Emergency Management Arrangements as presented.

CARRIED (6/0)

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

14/2022

Moved Cr Guerini/Seconded Cr Close

That the meeting be closed to the public in accordance with the Local Government Act 1995 s5.23 (2) (c)

CARRIED (6/0)

*Mrs Kaye Crafter and Mrs Lisa Granich left the room at 5.07pm

13 Officers Report – Chief Executive Officer

13.1 Draft Southern Cross EV Charging Station Licence Agreement

File Reference	1.6.26.9
Disclosure of Interest	None
Voting Requirements	Simple Majority
Attachments	CONFIDENTIAL-Draft Southern Cross EV Charging Station Licence Agreement

Purpose of Report

For Council to consider the draft Southern Cross EV Charging Station Licence Agreement, in relation to the installation and management of an Electric Vehicle (EV) Charging station at the corner of Altair Street and Orion Street (Great Eastern Highway) Southern Cross.

Background

On the 17th August 2021, the Labor Government announced its plan to implement an Electric Vehicle (EV) highway, with ninety (90) new electric vehicle fast charging stations at forty-five (45) locations along key travel routes in Western Australia, averaging less than 200 kilometres apart.

Southern Cross was earmarked as a location for a charging station, and on the 7th October 2021, the CEO and EMRS met with representatives from Synergy, who have been engaged as the Project Managers for the Southern half of the State, to discuss possible locations.

Whilst several locations were discussed, it was agreed that the ideal location was 1 Altair Street, Southern Cross, being the lot adjacent to Emu Park.

At the October 2021 ordinary Council meeting, the following resolution was carried:

191/2021

Moved Cr Close/Seconded Cr Guerini

That Council;

- 1. Endorse 1 Altair Street, Southern Cross as the location for the State Governments EV Highway electric vehicle charging station;**
- 2. Commit to applying a 2-coat seal to the area required for the EV Charging station, being approximately 50 metres by 30 metres; and**
- 3. Commit to entering into a peppercorn lease with Synergy, or another agency of the Crown, for the use of 1 Altair Street, Southern Cross, for the purpose of an EV charging station. Council also endorses the Chief Executive Officer to negotiate the terms and conditions of the peppercorn lease, and consent to the President and Chief Executive Officer signing the agreement and applying the Shire of Yilgarn common seal.**

CARRIED BY ABSOLUTE MAJORITY (6/0)

The CEO has been discussing the project with various representatives, and has now received a proposed draft licence agreement for the site. A copy of the agreement is provided for Councillors perusal, however Synergy have requested the draft licence agreement remain confidential.

Comment

Whilst Council have endorsed the CEO to negotiate the terms of the agreement, upon receiving the draft licence agreement, the CEO deemed it pertinent to raise an area of risk with Council prior to signing of the agreement.

The draft agreement gives Synergy the opportunity to terminate the licence (Section 14 – Termination and expiry) or choose not to extend the agreement as per the optional periods (Section 2 – Term).

Synergy may terminate unconditionally by giving 20 business days written notice, or alternatively, may choose not to extend the initial contract term of 5 years.

Synergy then have the option to either:

- Gift the EV Charging Station to the Shire, upon which the Shire will assume all operating and maintenance costs;
- Remove the EV Charging infrastructure; or
- Transfer ownership of the EV charging station to a third party.

Whilst discussions indicate a low probability of Synergy walking away from operation of the EV Charging station, in assessing the risks, Council should consider the worst case scenario.

The worst case scenario for the Shire, is considered to be, at the end of the first term (5 years) or earlier, Synergy terminate or choose not to extend the licence agreement.

It is recommended, the Shire proceed with the agreement, despite the risk of assuming control of the EV Charging station.

The rationale behind this recommendation is as follows:

- The establishment of an Electric Vehicle charging station in the Yilgarn district addresses two outcomes in the Community Strategic Plan 2020-2030, being:
 - o Outcome 2.4 - Tourism opportunities are maximised; and
 - o Outcome 3.4 Increase investment in renewable energy (private and/or public)
- The income for pay-for-use charges can be set to cover maintenance and operational costs. Whilst information on expected costs and income from Synergy is limited at this stage, if the Shire take ownership of the charger, the rates can be set to cover costs;
- At this stage, there are no plans locally for a privately-operated EV Charging station to be established. As such, there is minimal short-term risk in another entity entering the

market, and diverting use and subsequent income away from the Shire's operations, which would create a deficit in income versus expenditure.

- Shire staff have previously investigated the installation of an EV charging station for Southern Cross at the emu park location, however establishment costs associated with high voltage connections, transformer install and associated hardware were cost prohibitive. This process, regardless of the long term management, enables the Shire to achieve installation of the EV Charging equipment, without the significant upfront installation and connection costs.

Statutory Environment

Local Government Act 1995

3.58. Disposing of property

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
 - (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Local Government (Functions and General) Regulations 1996

Clause 30. Dispositions of property excluded from Act s. 3.58

- (2) *A disposition of land is an exempt disposition if:*
 - (c) *the land is disposed of to —*
 - (i) *the Crown in right of the State or the Commonwealth; or*
 - (ii) *a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or*
 - (iii) *another local government or a regional local government;*

Strategic Implications

Community Strategic Plan 2020-2030:

Outcome 2.4 - Tourism opportunities are maximised;

Outcome 3.4 Increase investment in renewable energy (private and/or public)

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Cost of ongoing maintenance and operation of EV Charging Station should Synergy absolve responsibilities.	Moderate (8)	User charges to cover ongoing costs, and ability to obtain an EV Charging station, including connection and installation, with no costs
Service Interruption	Nil	Nil	Nil
Compliance	Non-compliance with LG Act public notification requirements regarding disposition of property.	Low (4)	Exempt from public notice as per Local Government (Functions and General) Regulations 1996
Reputational	Failure to establish an EV charging station, in line with Community Strategic Plan outcomes.	Moderate (8)	Can establish EV Charging Station in Southern Cross, will nil install costs.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Council Decision

15/2022

Moved Cr Nolan/Seconded Cr Guerini

That Council endorse the signing of the EV Charging Station Licence Agreement with Synergy, as presented, noting responsibility may be transferred to the Shire of Yilgarn to manage after the original term of the agreement, being five years.

CARRIED (6/0)

16/2022

Moved Cr Cobden/Seconded Cr Rose

That the meeting be re-opened to the public

CARRIED (6/0)

*Mrs Kaye Crafter and Mrs Lisa Granich re-joined the meeting at 5.10pm

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5.11pm

I, Wayne Della Bosca confirm the above Minutes of the Meeting held on Thursday, 17 February 2022, are confirmed on Thursday, 18 March 2022 as a true and correct record of the February 2022 Ordinary Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT



Minutes

Audit Committee Meeting

*17 February
2022*

DISCLAIMER

Any Plans or documents in agendas or minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material, as per the Copyright Act 1968.

Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent or licence, including the resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire of Yilgarn must obtain, and should rely on, written notice of the Shire of Yilgarn's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done in a Council meeting.

Any advice provided by an employee of the Shire of Yilgarn on the operation of a written law, or the performance of a function by the hire of Yilgarn, is provided in the capacity of an employee, and to the best of the persons knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire of Yilgarn. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire of Yilgarn should be sought in writing and should make clear the purpose of the request. Any plans or documents in Agendas and Minutes may be subject to copyright.

TERMS OF REFERENCE

SHIRE OF YILGARN AUDIT COMMITTEE

Objectives of Audit Committees

The primary objective of the audit committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.

Reports from the committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The committee will ensure openness in the local government's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the local government's financial accounting systems and compliance with legislation.

The committee is to facilitate –

- the enhancement of the credibility and objectivity of external financial reporting;
- effective management of financial and other risks and the protection of Council assets;
- compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance;
- the provision of an effective means of communication between the external auditor, the CEO and the Council.

Powers of the Audit Committee

The Audit committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The committee is a formally appointed committee of council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

Membership

The committee will consist of four members with three elected and one external person. All members shall have full voting rights.

External persons appointed to the committee will have business or financial management/reporting knowledge and experience, and be conversant with financial and other reporting requirements.

Appointment of external persons shall be made by Council by way of a public advertisement and be for a maximum term of two years. The terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives.

A sitting fee equal to that applicable to elected members will be paid to each external person who is a member of the committee.

The CEO and employees are not members of the committee.

The CEO or his/her nominee is to be available to attend meetings to provide advice and guidance to the committee.

The local government shall provide secretarial and administrative support to the committee.

TERMS OF REFERENCE

SHIRE OF YILGARN AUDIT COMMITTEE

Meetings

The committee shall meet at least annually.

Additional meetings shall be convened at the discretion of the presiding person.

Reporting

Reports and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

Duties and Responsibilities

The duties and responsibilities of the committee will be –

- a) Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
- b) Review and suggest improvements to the external auditor's proposed audit scope and approach for financial performance audits;
- c) Consider the findings and recommendations of relevant Performance Audits undertaken by the external auditor and ensure the Shire implements relevant recommendations;
- d) Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- e) Liaise with the CEO to ensure that the local government does everything in its power to –
 - assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
 - ensure that audits are conducted successfully and expeditiously;
- f) Examine the reports of the auditor after receiving a report from the CEO on the matters to –
 - determine if any matters raised require action to be taken by the local government; and
 - ensure that appropriate action is taken in respect of those matters;
- g) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
- h) Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference following authorisation from the Council;
- i) Review the annual Compliance Audit Return and report to the council the results of that review, and
- j) Consider the CEO's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews.

Table of Content

1. Declaration of Opening.....	1
2. Record of Attendance.....	1
3. Response to Previous Public Questions Taken on Notice.....	1
4. Public Question Time.....	1
5. Confirmation of Minutes.....	1
6. Declarations by Members & Officers.....	1
7. Status of Actions Previously Tabled.....	2
8. Risk Developments.....	2
9. Presentations.....	2
10. Officers Reports	
10.1.1 2021 Compliance Audit Report.....	3
10.2.1 2019/2020 Audit and Management Report.....	6
10.2.2 2021/2022 Budget Review.....	10
11. Closure of meeting.....	13

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 2pm

2. ATTENDANCE

Cr W Della Bosca	Member	(Chair)
Cr J Cobden	Member	
Cr P Nolan	Member	
Mr. N Warren	Chief Executive Officer	
Mr. C Watson	Executive Manager Corporate Services	
Mr. B Forbes	Manager of Finance	
Mrs. L Della Bosca	Minute Taker	
Apologies:	Mrs. J Della Bosca, Community Member	
	Cr B Close, Member	
Observers:	Nil	
Leave of Absence:	Nil	

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the Audit Committee Meeting, 16 June 2021

AC1

Moved Cr Cobden/Seconded Cr Della Bosca

That the minutes of the Audit Committee Meeting held on 16 June, 2021 be confirmed as a true and correct record of proceedings.

CARRIED (3/0)

6. DECLARATIONS BY MEMBERS AND OFFICERS

Members and Officers are to declare Financial, Proximity or Impartiality Interests & submit forms to the Chief Executive Officer at the commencement of the meeting and also prior to the item.

Disclosure of Financial & Proximity Interests

- a. Members must disclose the nature of their interest in matters to be considered at the meeting. (*Sections 5.60B and 5.65 of the Local Government Act 1995*).
- b. Employees must disclose the nature of their interest in reports or advise when giving the report or advice to the meeting. (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be considered at the meeting in respect of which the member or employee has given or will give advice.

7. STATUS OF ACTIONS PREVIOUSLY TABLED

All actions resulting from items previously tabled are complete.

8. RISK DEVELOPMENTS

No change

9. PRESENTATIONS

Nil

10.1 Officers Report – Chief Executive Officer

10.1.1 2021 Compliance Audit Report

File Reference	1.6.6.4
Disclosure of Interest	None
Voting Requirements	Absolute Majority
Attachments	2021 Annual Compliance Audit Return

Purpose of Report

To present to the Audit Committee the 2021 Annual Compliance Audit Return (CAR) for consideration before presentation to Council for adoption and submission to the Department of Local Government, Sport and Cultural Industries.

Background

Council is required by section 14 of the *Local Government (Audit) Regulations 1996* to complete a CAR each year covering the period 1 January to 31 December. The CAR is to be:-

1. Presented to Council at a meeting of the Council;
2. Adopted by the Council;
3. The adoption recorded in the minutes of the meeting at which it is adopted;
4. Signed by the Shire President and Chief Executive Officer and returned to the Department with a copy of the Council minutes of the meeting at which it was received; and
5. Submitted to the Department of Local Government by 31 March each year.

The CAR must also be reviewed by the Shire of Yilgarn Audit Committee prior to its adoption by Council.

Comment

The 2021 CAR contains 98 questions of which:-

- 69 were complied with;
- 27 were not applicable to the Shire of Yilgarn during the year under review; and
- 2 were not complied with.

The two questions not complied with are as follows, with comments provided in the report also provided:

Q. Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?

Comment: Auditors Report was not received in time for December meeting

Q. Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?

Comment: Auditors Report was not received in time for December meeting. Lack of committee & council members due to Christmas period necessitates adoption in Feb 22

Statutory Environment

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Internal review by senior management to Audit Committee	Moderate (6)	Internal CAR review ensures Council and staff are

	and Council on an annual basis		meeting statutory requirements
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Section 14 of the <i>Local Government (Audit) Regulations 1996</i>	Moderate (6)	Annual Compliance Audit Return
Reputational	Not meeting statutory obligations could give rise to adverse response from DLGSC	High (15)	Annual review and Reporting process to DLGSC
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Committee Decision

AC2/2022

Moved Cr Cobden/Seconded Cr Nolan

That the Audit Committee recommends to Council that it adopts the Local Government Compliance Audit Return (CAR) for the Shire of Yilgarn for the period 1 January 2021 to 31 December 2021, noting compliance in all but 2 areas assessed and that Council in accepting the CAR, authorises the Shire President and CEO to sign and submit same to the Department of Local Government, Sport and Cultural Industries as required.

CARRIED BY ABSOLUTE MAJORITY (3/0)

10.2 Officers Report – Executive Manager Corporate Services

10.2.1 2020/21 Audit & Management Report

File Reference	8.2.3.3
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Attachments	Attachment 1 – 2020/2021 Annual Report including the Annual Financial Report incorporating the Independent Auditor’s Report. Confidential Attachment 2 – Management Report for Year Ending 30 June 2021. Confidential Attachment 3 – Audit Completion Report. Attachment 4 – CEO’s Report relating to Audit.

Purpose of Report

The Audit Committee is requested to endorse the Annual Financial Report, Management Report and Chief Executive Officers Report relating to the Annual Financial Report for the year ending 2020/2021.

Background

The purpose and responsibilities of the Audit Committee is outlined in Part 7 of the Local Government Act 1995.

One of the Audit Committee's responsibilities is to examine the reports of the auditor including the management report. The committee would then determine if any matters raised in the reports require action to be taken by the local government and to ensure that appropriate action is implemented.

The Audit Committee is also to receive and authorise a report relating to the audit prepared by the Chief Executive Officer that is subsequently to be sent to the Minister. This report outlines actions intended to be undertaken in relation to matters identified by the auditor.

Comment

The auditor's completed the audit for the financial year ended 30 June 2021. The attached reports include the Chief Executive Officer's response to both the Management Report for the year ended 30 June 2021 and the Independent Auditor's Report for the same period that is submitted for the Committee's attention.

Statutory Environment

Local Government Act 1995 –

7.9. Audit to be conducted

- (1) An auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year

to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to —

- (a) the mayor or president; and
 - (b) the CEO of the local government; and
 - (c) the Minister.
- (2) Without limiting the generality of subsection (1), where the auditor considers that—
- (a) there is any error or deficiency in an account or financial report submitted for audit; or
 - (b) any money paid from, or due to, any fund or account of a local government has been or may have been misapplied to purposes not authorised by law; or
 - (c) there is a matter arising from the examination of the accounts and annual financial report that needs to be addressed by the local government, details of that error, deficiency, misapplication or matter, are to be included in the report by the auditor.
- (3) The Minister may direct the auditor of a local government to examine a particular aspect of the accounts and the annual financial report submitted for audit by that local government and to —
- (a) prepare a report thereon; and
 - (b) forward a copy of that report to the Minister, and that direction has effect according to its terms.
- (4) If the Minister considers it appropriate to do so, the Minister is to forward a copy of the report referred to in subsection (3), or part of that report, to the CEO of the local government to be dealt with under section 7.12A.

7.12 A Duty of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
 - (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —

- (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
- (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

Local Government (Financial Management) Regulations 1996 –

51 Annual financial report to be signed etc. by CEO and given to Department

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

Local Government (Audit) Regulations 1996 –

10. Report by auditor

- (1) An auditor's report is to be forwarded to the persons specified in section 7.9(1) within 30 days of completing the audit.
- (2) The report is to give the auditor's opinion on —
 - (a) the financial position of the local government; and
 - (b) the results of the operations of the local government.
- (3) The report is to include —
 - (a) any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government; and
 - (b) any matters indicating non-compliance with Part 6 of the Act, the Local Government (Financial Management) Regulations 1996 or applicable financial controls in any other written law; and
 - (c) details of whether information and explanations were obtained by the auditor; and
 - (d) a report on the conduct of the audit; and
 - (e) the opinion of the auditor as to whether or not the following financial ratios included in the annual financial report are supported by verifiable information and reasonable assumptions —
 - (i) the asset consumption ratio; and
 - (ii) the asset renewal funding ratio.

- (4A) In subregulation (3)(e) —

asset consumption ratio has the meaning given in the Local Government (Financial Management) Regulations 1996 regulation 50(2);

asset renewal funding ratio has the meaning given in the Local Government (Financial Management) Regulations 1996 regulation 50(2).

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

The recommendation that follows is consistent with the legislative requirements.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

There are no financial implications as a result of this report.

Officer Recommendation and Committee Decision

AC3/2022

Moved Cr Nolan/Seconded Cr Cobden

That the Audit Committee:

- 1. accepts the Annual Financial Report, inclusive of the Independent Auditors Report to the Electors of the Shire of Yilgarn, for the year ending 30 June 2021;*
- 2. accepts the Chief Executive Officer's Report and recommends a copy of said report be forwarded to the Minister; and*
- 3. endorses the presented Shire of Yilgarn Annual Report for the financial period ending 30 June 2021 and recommends its presentation to the February 2022 meeting of Council for formal acceptance.*

CARRIED BY ABSOLUTE MAJORITY (3/0)

10.2 Reporting Officer– Executive Manager Corporate Services

10.2.2 2021/2022 Budget Review

File Reference	8.2.5.3
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Attachments	2020/2021 Budget Review

Purpose of Report

The Audit Committee is requested to endorse the 2021/2022 Budget Review and recommend its presentation to Council.

Background

Financial Management Regulation 33A – Review of Budget, requires a Local Government to review its annual budget between the 1st of January and the 31st of March in any given financial year. The outcome of this review is to be submitted to the Audit Committee for consideration and referral to Council.

Comment

The budget review document, including budget amendment recommendations, for the 2021/2022 financial year is attached for Council's consideration.

The main areas of note is ongoing supply chain issues that have necessitated several capital projects being carried forward to next financial year, however the main area of concern in this year's budget review is adhering to Council previously approved plant replacement program.

Advice from dealers is that deliveries of light vehicles will be delayed anywhere from 8 to 18 months. With this in mind an amount of \$350,000 has been included in this review to allow for the calling of tenders/quotes and the issuing of purchase orders in this financial year for the acquisition of the light vehicle included in the 2022/23 replacement program. It is not expected that there will be any actual expenditure prior to 30 June so this inclusion is purely to allow management to commit future Council funds that will need to be bought forward into the next financial year where the actual expenditure will be incurred.

It should also be noted that no allowances have been made for items such as profit/loss on sale or other change over amounts as these are expected to be incurred in the 2022/23 financial year.

Currently, it is projected that a surplus of \$91,044 will be achieved as at 30 June 2022, which incorporates the following major inclusions to the budget:

1. \$70,000 to obtain a detailed condition report for the Southern Cross sewerage system to enable a much more targeted approach to future maintenance and upgrades.

2. \$30,000 to obtain a detailed condition report for the Marvel Loch sewerage system to enable a much more targeted approach to future maintenance and upgrades.
3. \$40,000 to allow for upgrades/maintenance to Council's standpipe network (primarily upgrade from 3G to 4G communication's due to imminent decommissioning of 3G network).
4. \$70,000 to engage an Occupational Health & Safety Consultant to ensure compliance with the recently enhanced Act.
5. \$500,000 transfer to the Sewerage Reserve to ensure adequate funding is available once condition report recommendations are received and assessed.
6. \$200,000 to create a new Standpipe Reserve with the purpose of funding future maintenance/upgrades to Council's standpipe network.

Statutory Environment

Local Government (Financial Management) Regulations 1996

33A. Review of budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Strategic Implications

There are no strategic implications as a result of this report.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

The presented review includes several budget amendments.

Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Review of Councils Annual Budget	Moderate (6)	Ongoing monitoring
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Low (3)	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Officer Recommendation and Committee Decision

AC4/2022

Moved Cr Cobden/Seconded Cr Nolan

That the Audit Committee:

- 1. accepts the budget review for the period 1st June 2021 to 31st January 2022 inclusive of the recommended budget amendments as indicated in Note 4 of the report; and*
- 2. recommends its adoption by Council as presented*

CARRIED BY ABSOLUTE MAJORITY (3/0)

11. CLOSURE OF MEETING

As there was no further business to discuss the Presiding Member declared the meeting closed at 2.15pm

UNCONFIRMED

MINUTES OF CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC (CEACA) MANAGEMENT COMMITTEE MEETING HELD AT 11.00AM ON MONDAY, 28 FEBRUARY 2022 AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE, BATES STREET, MERREDIN

1. OPENING & INTRODUCTION

Chair opened the meeting at 11.05am and explained Baptistcare had advised the previous evening that they were unable to attend due to a combination of illness and isolation.

2. PRESENTATION – BAPTIST

See above – this presentation has been postponed.

The Member for the Shire of Mt Marshall and CEO from the Shire of Westonia provided positive feedback on recent meetings with Catholic Homes. The Member for the Shire of Mt Marshall advised that he was uncomfortable displaying Catholic Homes' brochures as he did not want to be seen to be promoting just one organisation.

ACTION ITEM:

CEACA Executive Officer to ask Baptistcare to send their promotional material directly to all shires for display purposes.

3. MEETING MATTERS

3.1 Record of Attendance and Apologies

Attendance

Terry Waldron - Chairperson (CEACA), Richard Marshall - Executive Officer (CEACA), Stephen Strange - Shire of Bruce Rock, Darren Mollenoyux - Shire of Bruce Rock, Raymond Griffiths – Shire of Kellerberrin, Monica Gardiner – Delegated Member Shire of Kellerberrin, John Nuttall – Shire of Mt Marshall, Tony Sachse – Shire of Mt Marshall, Mark McKenzie – Shire of Merredin, Louis Geier - Shire of Westonia, Bill Price – Shire of Westonia, Quentin Davies - Shire of Wyalkatchem, Peter Klein - Shire of Wyalkatchem, Nic Warren – Shire of Yilgarn, Wayne Della Bosca – Shire of Yilgarn, Baptistcare Representatives.

Apologies

Rod Forsyth – Shire of Kellerberrin, Jannah Stratford – Shire of Koorda, Darren Simmons – Shire of Koorda, Tony Sachse – Shire of Mt Marshall, Lisa Clack – Shire of Merredin, Gary Shadbolt – Shire of Mukinbudin, Dirk Sellenger – Shire of Mukinbudin, Jo Trachy – CEACA Operations Manager.

3.2 Declaration of Quorum

The Chairperson advised a quorum is present (7 of 9 shires present).

3.3 Conflicts of Interest

Chair asked for any conflicts of interest and noted the new form developed to record noted conflicts of interest to be included in the meeting papers.

There were no declarations of conflicts of interest.

3.4 Minutes of the Management Committee Meeting – 8 November 2021

RESOLUTION

It was resolved that the Minutes of the Management Committee meeting held on the 8 November 2021 be accepted as a true and accurate record of proceedings.

CARRIED

3.5 Matters Arising / Action Items

The CEACA Action Items list was distributed to the attendees prior to the meeting and was noted by Members.

The CEACA Executive Officer advised the status of the Action Points from previous meetings. In relation to Shires which have resigned CEACA Membership, the constitution states they may be re-admitted at some later date on terms agreed by the Management Committee.

4. MATTERS FOR DECISION

4.1 Approval of Policies

The Chairperson explained that the policies are a requirement of the funding agreement with State Government, including the need to review and update the policies from time to time.

The CEACA Executive Officer made the following comments:

- The CEACA Executive Officer explained that the CEACA Operations Manager had reviewed and updated all policies and he had reviewed the seven Governance policies, which required approval by the Management Committee.
- The CEACA Executive Officer provided an overview of the policies with a focus on the Delegations of Authority.
- The CEACA Executive Officer advised that there is some overlap and duplication in the *Applications and Allocations* and *Eligibility and Rent Setting* policies which should be combined into one policy in due course.

Various questions were raised in relation to the Applications and Allocations and Eligibility and Rent Setting policy.

- The CEO, Shire of Kellerberrin and the delegated Member for the Shire of Kellerberrin advised that the paragraph providing for CEACA to reserve the right to renew a lease if a tenant exceeds the income threshold by 25% in two consecutive years should be removed as it is not intended to remove retired people from their home. The CEACA Executive Officer advised that this is not the intention and would not happen in practice. The paragraph is there in case a tenant's income increases significantly after they have taken a unit and they are then above the income threshold, even though eligible people may be on the waiting list.
- The CEO, Shire of Kellerberrin advised he understood there was a right for Shires to allocate a restricted number of units as they saw fit, without reference to the CEACA Allocations Matrix. Other Members had no recollection of such a right and it was suggested that he may be referring to CEACA's right to be able to sell a restricted number of units, which was subsequently changed to all shires only offering units for rent.
- The CEO, Shire of Kellerberrin advised there is some inconsistency between information in the application form and the matrix. It was agreed to review the application form to ensure it is consistent with the Allocations Matrix.

RESOLUTION

Following discussion on the revised policies and the response to various queries it was RESOLVED to approve the updates to the Governance policies.

CARRIED

4.2 Allocations Matrix Review & Application and Allocations Process

The applications and allocations process has been reviewed by the CEACA Operations Manager and CEACA Executive Officer following queries raised at the previous Management Committee Meeting.

The Management Committee are satisfied that the policies are as previously approved by the CEACA Management Committee and are operating in accordance with the terms of the Funding Agreement with State Government, as recently confirmed by DPIRD in a meeting with the CEACA Chairperson and CEACA Executive Officer.

4.3 Shire of Nungarin Request for Land Transfer

The Chairperson referred to a letter from the Shire of Nungarin dated 1 November 2021 (copy distributed to all attendees prior to the meeting). The following points were made or noted:

- The CEACA Executive Officer had set out various options for dealing with Nungarin's response.
- There was a lengthy discussion on the various options and consequences thereof.
- The CEO, Shire of Yilgarn advised that the way this matter is dealt with could set a precedent for any future resignations from CEACA and hence the matters should be fully explored prior to providing a written response to Nungarin.
- The Member for Shire of Bruce Rock advised that wherever possible, arrangements should be tightened up so that Shires are not able to simply walk away from CEACA, as Nungarin and Trayning shires have done.
- It was noted that a big part of Nungarin and Trayning shires resigning as Members was due to the level of annual fee (\$20k) they were asked to pay.

RESOLUTION

It was agreed that the Chairperson and CEACA Executive Officer would attempt to meet with the Shire of Nungarin Council to discuss the issues and report back to the Members at the next CEACA Management Committee meeting.

CARRIED

ACTION ITEM

CEACA Chairperson and CEACA Executive Officer to set up a meeting with the Shire of Nungarin Council.

5. MATTERS FOR DISCUSSION

5.1 CEACA Executive Officer Report

The CEACA Executive Officer provided a summary of his report and commented as follows:

- Discussions have begun with Therapy Focus, a large NDIS provider in Perth, which is looking to expand their services in the Wheatbelt. They have been asked to present at the next CEACA Management Committee meeting.
- Planning is underway to determine the number of additional units required by each shire and those shires that have not returned the survey to date were asked to do so.
- The Chairperson provided a brief overview of the recent meeting with Cole Thurley, Chief of Staff to the Minister for Regional Development, noting that units for "Workers Accommodation" as well as aged care housing was of interest to Mr Thurley. A meeting will also be arranged with John Carey, Minister for Housing.
- Defect rectification work is underway and is being financed from the Project bank account held with Shire of Merredin. It is necessary to receive details from the Shire of Merredin on these funds in order to complete the planning for the rectification work. The CEACA Executive Officer noted that the CEO from the Shire of Merredin has advised this is being worked on by a consultant standing in for the Shire Corporate Services Manager, who is on extended leave.
- The Income & Expenditure account for the first six months shows a healthy surplus in excess of budget.
- The Member for the shire of Mt Marshall asked if the CEACA Executive Officer had a view on the likely rate of CEACA subscription for FY23 and whether an operating surplus may allow for a reduction in the fee.
- The CEACA Executive Officer advised that it was too early to tell, as we only had six monthly accounts; however, he would be able to model this over the next couple of months for consideration by the Executive Committee.

5.2 CEACA Operations Manager Report

The CEACA Executive Officer made the following comment:

- Issues with tenants and units arise daily and they are promptly dealt with by the Operations Manager. Present focus is planning and organisation of defect rectification work.
- The problems with downpipes were discussed. It was noted that further work has been undertaken and quotes received in order to provide an appropriate and proportionate solution to the problems.

Questions:

- The Member for Westonia Shire asked that CEACA management raise issues in future with the shire following the recent tree removal in Westonia, which had caused an issue with the tenant next door. The CEACA Executive Officer thanked the Member for his feedback and advised management had investigated this and received advice prior to a decision to remove the tree. Shires will be consulted on local issues as appropriate.

6. MEETING CLOSURE

The Chairperson thanked everyone for attending and there being no further business, the meeting closed at 12:50pm

7. NEXT MEETING

The next meeting will be held in approximately 3 months' time (details to be advised).

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____

Person presiding at the meeting at which these minutes were confirmed.



WEROC Inc. Board Meeting MINUTES

Tuesday 1 March 2022

Videoconference
Meeting commenced at 9.30am

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

A PO Box 5, MECKERING WA 6405

E rebekah@150square.com.au

M 0428 871 202

W www.weroc.com.au

CONTENTS

1.	OPENING AND ANNOUNCEMENTS.....	3
2.	RECORD OF ATTENDANCE AND APOLOGIES.....	3
2.1	Attendance.....	3
2.2	Apologies.....	4
2.3	Guests.....	4
3.	DECLARATIONS OF INTEREST.....	4
4.	PRESENTATIONS.....	4
4.1	Ms. Hannah Rodgers, Department of Home Affairs, 10.00am.....	4
5.	MINUTES OF MEETINGS.....	5
5.1	Minutes of the WEROC Inc. Board Meeting held on Monday 22 November 2021....	5
5.2	Business Arising – Status Report as of 14 February 2022.....	5
6.	WEROC INC. FINANCE.....	7
6.1	WEROC Inc. Financial Report as of 1 February 2022.....	7
6.2	Income & Expenditure.....	9
7.	MATTERS FOR DECISION.....	10
7.1	WEROC Inc. Revised Strategic Plan.....	10
7.2	Designated Area Migration Agreement.....	12
7.3	WEROC Inc. WHS Advisory Services.....	14
7.4	WEROC Inc. Tourism Projects.....	16
8.	EMERGING ISSUES.....	18
9.	OTHER MATTERS (FOR NOTING).....	18
9.1	Eastern Wheatbelt Destination Development Officer.....	18
9.2	Golden Pipeline Heritage Trail MoU.....	18
9.3	RAV Network Changes.....	18
10.	FUTURE MEETINGS.....	18
11.	CLOSURE.....	19

WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held via videoconference on Tuesday 1 March 2022 commencing at 9.30am.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.34am.

2. RECORD OF ATTENDANCE AND APOLOGIES

Rule 6.4 of the WEROC Inc. Constitution states that “representatives of Local Governments must be sitting Councillors or the Chief Executive Officer and must be approved by the WEROC Inc. Board”.

Rule 6.5 of the Constitution states that if a nominated representative is withdrawn “written notice of the revocation of power as Representative must be given by the Local Government Member to the Executive Officer of WEROC along with the name of the succeeding representative”.

The nominated representatives for the Shire of Westonia as of 30 October 2021 are Mr. Jamie Criddle and Ms. Karin Day. As Mr. Criddle is no longer the Chief Executive Officer of the Shire of Westonia, the Council at its ordinary meeting held on 17 February 2022, resolved to withdraw Mr. Criddle as its representative to WEROC Inc. and name Mr. Bill Price as the succeeding representative. The WEROC Executive Officer was advised of this in writing on Tuesday 22 February 2022.

Recommendation: That the WEROC Inc. Board approve the appointment of Mr. Bill Price as the Shire of Westonia representative for a term commencing 1 March 2022 and expiring 30 October 2023.

RESOLUTION:

Moved: Mr. Mark McKenzie

Seconded: Mr. Darren Mollenoyux

That the WEROC Inc. Board approve the appointment of Mr. Bill Price as the Shire of Westonia representative for a term commencing 1 March 2022 and expiring 30 October 2023.

CARRIED

2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Lisa Clack

Mr. Bryan Close

Mr. Tony Crooks

Mr. Wayne Della Bosca

Mr. Raymond Griffiths

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Ms. Joanne Soderlund

Mr. Bill Price

Mr. Mark Crees, proxy and voting delegate for Ms. Karin Day

Ms. Tanya Nicholls, proxy and voting delegate for Ms. Glenice Batchelor

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Ms. Karin Day

Ms. Glenice Batchelor

2.3 Guests

Mr. Nic Warren, Chief Executive Officer Shire of Yilgarn

Ms. Hannah Rodgers, WA Business, Industry and Regional Outreach Officer, Department of Home Affairs. Joined the meeting at 9.55am and left at 10.24am.

3. DECLARATIONS OF INTEREST

NIL

4. PRESENTATIONS

4.1 Ms. Hannah Rodgers, Department of Home Affairs, 10.00am

At the WEROC Inc. Board Meeting held on 22 November 2022, under Agenda item 7.5, Review of the WEROC Inc. Strategic Plan 2020, the Shire of Yilgarn proposed an investigation into the establishment of a designated area migration agreement (DAMA) be added as an action under the priority focus area of inter-council cooperation. All Shires were supportive of this, and the action has been incorporated into the revised Plan.

Ms. Hannah Rodgers, WA Business, Industry and Regional Outreach Officer with the Department of Home Affairs will join the meeting and provide some details on the DAMA process and what level of detail is required in order to develop and submit a regional business case that is tailored to the needs of the Eastern Wheatbelt. Ms. Rodgers will also explain the role of the Designated Area Representative for the region and the resources to undertake this function.

Comments from the meeting:

- Ms. Rodgers provided the following overview of a DAMA and a Designated Area Representative (DAR):
 - A DAMA is a formal agreement between the Australian Government and a DAR.
 - A DAR can be a Local Government as is the case with the South-West DAMA.
 - Operating under an agreement-based framework, the DAMA program comprises two-tiers: 1. An overarching five-year deed of agreement with the DAR; and 2. Individual labour agreements with employers.
 - Once a DAMA is in place, local employers who have been endorsed by the DAR can apply to enter into individual labour agreements with the Australian government.
 - Key benefits of a DAMA include:
 - (i) they are tailored to the skills and labour needs for your region
 - (ii) provide a greater choice of occupations than the standard skilled migration pathways
 - (iii) offer greater flexibility to attract a broader range of applicants; and
 - (iv) offer a pathway to permanent residency enabling regions to attract and retain workers.
 - A key principle of a DAMA is that it will facilitate the capacity building of Australian workers through the transfer of skills and knowledge from skilled migrant workers.

- Ms. Rodgers advised that the process to develop a business case and negotiate a DAMA is both complex and time consuming and recommended that further research and investigation be undertaken to determine if this is a viable option for the Eastern Wheatbelt.
- Mr. Wayne Della Bosca questioned whether seasonal work fits within the scope of a DAMA. Ms. Rodgers advised that the employment needs to be full time and ongoing so seasonal work would fall under a different Visa pathway.
- Ms. Emily Ryan queried how many employers are using the South-West DAMA. Ms. Rodgers advised that the agreement was only recently finalized, and they have not been provided with that data as yet.

Ms. Rodgers left the meeting at 10.24am and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Monday 22 November 2021

Minutes of the WEROC Inc. Board Meeting held in Kellerberrin on Monday 22 November 2021 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held Monday 22 November 2021 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Tanya Nicholls

That the Minutes of the WEROC Inc. Meeting held Monday 22 November 2021 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report as of 14 February 2022

Actions Arising from the WEROC Inc. Board Meeting held on 22 November 2021.

Agenda Item	Action(s)	Status
Item 7.2 WEROC Inc. Bank Account Review and Appointment of Signatories	The Executive Officer to arrange the necessary paperwork to appoint Ms. Emily Ryan and Mr. Raymond Griffiths as signatories to the WEROC Inc. Community Solutions One account	All necessary paperwork has been completed and processed by Westpac. Ms. Emily Ryan and Mr. Raymond Griffiths are now signatories to the WEROC Inc. account and are able to enter and co-approve payments.
Item 7.3 AGO Holiday Planner	The Executive Officer to proceed with a half-page advertisement in the 2022 Australia's Golden Outback Holiday Planner in collaboration with the Central Wheatbelt Visitors Centre and Pioneers Pathway at a cost of \$684.70 +GST.	The graphic design and publishing of the advertisement was completed by Premium Publishers in late December 2021. The holiday planner is now available online. The co-operative advertisement partly funded by WEROC Inc. is on page 25.
Item 7.4 WEROC Inc. Tourism Projects	1) The Executive Officer to circulate a template for Shire's to provide a summary of tourism projects in progress, planned or desired under each of the four priority areas – caravan/camping, trails,	On 26 November 2021, the Executive Officer sent via email, an excel spreadsheet for Shire's to provide their planned, progressing, and desired tourism projects.

	<p>events, and nature/parks/reserves.</p> <p>2) Each Shire to send the summary of tourism priorities to the Executive Officer prior to the next meeting to facilitate further discussion on next steps for tourism.</p>	
Item 7.5 Review of the WEROC Inc. Strategic Plan	<p>1) The Executive Officer update the WEROC Inc. Strategic Plan as per the discussion and direction provided by the Board; and</p> <p>2) As an immediate priority, the Executive Officer to draft a request for quote for the provision of workplace health and safety services.</p>	<p>The revised Strategic Plan is presented for endorsement under Agenda item 7.1.</p> <p>The Executive Officer drafted a request for quote in December 2021. This was sent to CEO's for comment on 12 December 2021 before being sent to workplace health and safety advisory service consultants on 20 December 2021.</p> <p>The quotes received are presented for discussion under Agenda item 7.3.</p>
Item 7.6 Decisions arising from presentation by Mr. Samuel Green from ASK Waste Management	<p>Each Shire to consider the four options proposed by ASK Waste Management and a fifth option of establishing a greenfield site, and advise the Executive Officer of their preferred options by the end of the year</p>	<p>After being advised of the preferred options by each WEROC Local Government, the Executive Officer emailed ASK Waste Management on 22 December 2021 and requested that they proceed with the following three scenarios for assessment in the Landfill Rationalisation Study:</p> <p>Option 2: Two regional landfills in Merredin and Southern Cross</p> <p>Option 3: A single regional landfill in Southern Cross plus utilise the NEWROC proposed regional landfill</p> <p>Option 5: A Greenfields site.</p> <p>A query raised by the Shire of Yilgarn regarding the cost of adding <i>Option 4. A single regional landfill in Southern Cross, plus utilise Avon Waste's Northam landfill</i>, was also forwarded at this time. ASK Waste Management advised that a fourth option would cost an additional \$1,480 + GST.</p> <p>On 28 January the Executive Officer emailed WEROC CEOs to ascertain their support of this additional expense. The Shire of Merredin requested at this time that consideration be given to also adding <i>Option 1. Single regional landfill in Merredin</i>. The Executive Officer emailed ASK Waste Management on the same day to question whether the cost to include</p>

		this option would be \$1,480 +GST. No response was received. On 15 February the Executive Officer sent a follow up email on this matter and requested an update on progress with the strategic waste management plan and landfill rationalisation study.
Item 9.1 Central Wheatbelt Visitors Centre MoU	The Executive Officer to request that Ms. Robyn McCarthy, Manager of the Central Wheatbelt Visitors Centre (CWVC) contact each Shire individually to discuss and answer any questions they may have about the services provided by the CWVC before the MoU is signed.	The Executive Officer emailed Ms. McCarthy on 26 November 2021 with the request that she contact each of the MoU signatories to discuss the services offered by the CWVC. On 6 December 2021 Ms. McCarthy responded and advised that she would contact the Local Government's individually to discuss the MoU and services provided by the CWVC.

Recommendation:

That the status report as of 14 February 2022 be received.

Comments from the meeting:

- The Executive Officer advised that ASK Waste Management provided a verbal update on progress with the WEROC Strategic Waste Management Plan and Landfill Rationalisation Study. Delays have occurred due to COVID, and the documents will not be delivered by their scheduled completion date in February 2022.
- Ms. Lisa Clack advised that the Shire of Merredin have provided additional data to ASK Waste Management which indicates that the Merredin landfill site could have the capacity to act as a regional landfill for up to 40 years.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Mark McKenzie

That the status report as of 14 February 2022 be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 1 February 2022

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 February 2022

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 27 April 2021 the budget for the financial year commencing 1 July 2021 and ending 30 June 2022 was adopted. At the WEROC Inc. Board Meeting held on 11 August 2021 it was resolved to increase the consultant expenses budget for the 2021-22 financial year to \$70,000.

The revised WEROC Inc. Budget 2021-22 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received.
Note 3	GST Refund for Q4 BAS 2020-21 and Q2 BAS 2021-22
Note 4	Executive Officer services for the months of July to December 2021.
Note 5	Executive Officer travel to Board and other meetings.
Note 6	Monthly subscription fee for Xero accounting software.
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2020-21 financial year.
Note 8	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, 150 Square Strategic Solutions for the WEROC Tourism Audit and NEWTRAVEL for the Agri-tourism workshop.
Note 9	Payments to Code Research Australia for the annual website hosting fee and a mandatory safety upgrade.
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	Payment to the Australian Tax Office for Q1 BAS 2021-22

WEROC Inc.
ABN 28 416 957 824
1 July 2021 to 30 June 2022

		Budget 2021/2022	Actual to 31/01/2022	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$5,209.05	\$4,405.00	3
	Total Receipts	\$84,409.05	\$83,605.00	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$30,450.00	\$17,998.64	4
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$689.18	5
1661.03	WEROC Executive Officer Recruitment	\$780.00	\$0.00	
1687	WEROC Financial Services Accounting	\$795.40	\$318.15	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$879.95	7
1585	WEROC Consultant Expenses	\$70,000.00	\$34,127.50	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$655.00	9

1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,583.38	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$11,434.78	\$5,654.30	
	ATO Payments	\$3,654.28	\$4,743.00	11
Total Payments		\$129,436.86	\$70,649.10	
Net Position		-\$45,027.81	\$12,955.90	
OPENING CASH 1 July		\$193,194.46	\$190,684.49	
CASH BALANCE		\$148,166.65	\$203,640.39	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2021 to 31 January 2022, be received.

RESOLUTION:

Moved: Ms. Lisa Clack

Seconded: Mr. Wayne Della Bosca

That the WEROC Inc. financial report for the period 1 July 2021 to 31 January 2022, be received.

CARRIED

6.2 Income & Expenditure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 February 2022

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 November 2021 to 31 January 2022 is provided below.

Date	Description	Debit	Credit
Opening Balance		\$231,346.69	
02 Nov 2021	Payment: Code Research Australia	396.00	0.00
09 Nov 2021	Payment: Australia's Golden Outback	3,300.00	0.00
15 Nov 2021	Payment: 150 Square Pty Ltd	4,070.00	0.00
22 Nov 2021	Payment: ATO	4,743.00	0.00
06 Dec 2021	Payment: 150 Square Pty Ltd	2,844.80	0.00
06 Dec 2021	Payment: Code Research Australia	225.50	0.00
09 Dec 2021	Payment: ASK Waste Management	10,000.00	0.00
10 Dec 2021	Payment: ASK Waste Management	2,600.50	0.00
13 Jan 2022	Payment: 150 Square Pty Ltd	2,495.50	0.00
17 Jan 2022	ATO	0.00	2,969.00

TOTAL	\$30,675.30	\$2,969.00
Closing Balance	\$203,640.39	

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 November 2021 to 31 January 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2021 to 31 January 2022 totalling \$30,675.30 be approved.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Ms. Tanya Nicholls

That the WEROC Inc. summary of income and expenditure for the period 1 November 2021 to 31 January 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2021 to 31 January 2022 totalling \$30,675.30 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Inc. Revised Strategic Plan

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 14 February 2022

Attachments: *Attachment 1: WEROC Inc. Strategic Plan (Revised Dec 21)*

Consultation: WEROC Inc. Board

Financial Implications: Nil

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 22 November 2021 the Executive Officer presented the WEROC Inc. Strategic Plan 2020 for review. The Board discussed the Plan and determined as follows:

- The strategic aspects of the plan (i.e., vision, mission, values and strategic priorities) should largely remain the same but some actions need to be revised.
- Amendments to the Plan should include:
 - (a) Change Priority 1. Regional Waste Management to Sustainability and incorporate actions around climate change readiness as well as waste.
 - (b) Maintain the title and objective of Priority 2. Tourism Product Development but amend actions.
 - (c) Maintain the title and objective of Priority 3. Strengthening our economy through local business development but amend actions.
 - (d) Maintain the title, objectives, and actions of Priority 4. Digital Connectivity.
 - (e) Change Priority 5. Ranger and Regulatory Services Solution to Inter-Council Cooperation and include actions around public health planning, workplace health and safety and a designated area migration agreement.

Executive Officer Comment:

As per the direction provided by the Board, the WEROC Inc. Strategic Plan has been revised as follows:

	ORIGINAL	REVISED
Priority 1.	Regional Waste Management	Sustainability
Objective	<i>Deliver cost savings and greater efficiencies to WEROC Member Councils in managing waste</i>	<i>Progress toward using resources in a socially and economically sustainable way to protect the natural environment and adapt to a changing climate</i>
Actions	<ul style="list-style-type: none"> • Review existing waste management service delivery across the WEROC region • Complete a cost-benefit analysis for ownership of a shared truck • Develop a WEROC waste management plan 	<ul style="list-style-type: none"> • Complete the WEROC Strategic Waste Management Plan and Landfill Rationalization Study • Identify opportunities to support local sustainability initiatives including the ‘Drought Resilience Adoption and Innovation Hub’ in Merredin • Monitor the Regional Climate Alliance Program pilot and apply for future funding opportunities as they arise
Priority 2.	Tourism Product Development	No change
Objective	<i>Increase the WEROC regional visitor economy</i>	<i>No change</i>
Actions	<ul style="list-style-type: none"> • Review existing waste management service delivery across the WEROC region • Conduct an audit of tourism assets across the WEROC region. • Undertake desktop research to identify trends in tourism product development and future target markets. • Develop a list of priorities for investment 	<ul style="list-style-type: none"> • Implement priority actions arising from the 2021 WEROC Tourism Product Audit. • Continue to work with the Central Wheatbelt Visitors Centre and other regional tourism groups on cooperative marketing initiatives. • Investigate the potential to establish a destination development officer as a dedicated tourism resource across the WEROC Local Government
Priority 3.	Strengthening our economy through local Business development	No change
Objective	<i>Sustained economic recovery post COVID-19</i>	<i>No change</i>
Actions	<ul style="list-style-type: none"> • Develop a targeted business improvement program with a focus on online reputational management and improved frontline customer service • Develop a project plan/business case to support and application for funding to implement the program 	<ul style="list-style-type: none"> • Facilitate the delivery of the Customer Service Institute of Australia’s, Customer Service Excellence Program. • Lend support to initiatives of regional chambers of commerce and the Wheatbelt Business Network
Priority 4.	Digital Connectivity	No change

Objective *High-capacity telecommunications network and linkages that support digital access and connectivity* No change

- Actions No change
- Establish partnerships to collaboratively address deficiencies in digital connectivity and capacity
 - Liaise with key stakeholders including the Wheatbelt Development Commission, NEWROC and ROEROC
 - Work with telcos to target improvements in fixed and mobile connectivity
 - Support existing initiatives that aim to improve digital connectivity across the WEROC region

Priority 5.	Ranger & Regulatory Services Solution	Inter-council cooperation
-------------	---------------------------------------	---------------------------

Objective	<i>Achieve greater efficiency for WEROC Member Councils in delivering ranger and regulatory services</i>	<i>Achieve greater efficiency and cost savings for WEROC Member Councils through resource sharing</i>
-----------	--	---

- | | | |
|---------|--|--|
| Actions | <ul style="list-style-type: none"> • Complete a review of existing ranger service delivery across Member Councils • Investigate avenues to fund a Regional Community Emergency Services Manager (CESM) • Implement a ranger and regulatory service solution for WEROC Member Councils | <ul style="list-style-type: none"> • Develop a suite of record keeping policies aligned to the new Standard for Records Management. • Develop a Regional Public Health Plan that links to local Public Health Plans • Investigate the feasibility of establishing a workplace health and safety advisor position to support WEROC Local Governments in meeting compliance with the Work Health and Safety Act 2020 • Investigate a designated area migration agreement (DAMA) for the Eastern Wheatbelt. |
|---------|--|--|

Recommendation:

That the Board adopt the revised WEROC Inc. Strategic Plan.

RESOLUTION:

Moved: Ms. Tanya Nicholls

Seconded: Mr. Mark McKenzie

That the Board adopt the revised WEROC Inc. Strategic Plan.

CARRIED

7.2 Designated Area Migration Agreement

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 14 February 2022

- Attachments:** *Attachment 2: Perdaman Global Services Quote to assist with DAMA submission*
- Attachment 3: Fact Sheet Designated Area Migration Agreements*
- Attachment 4: Visa Options Matrix*
- Attachment 5: DAMA Business Case Submission Template*
- Attachment 6: DAMA DAR Role Overview*
- Attachment 7: DAMA Workforce Needs Survey*
- Consultation:** Noelene Murray, Chief Executive Officer, Perdaman Global Services
- Sally Roworth, Economic Development Project Officer, City of Karratha
- Sharon Garner, HR Coordinator, Shire of Dardanup
- Financial Implications:** The quote from Perdaman Global Services is \$38,500 (inc. GST). WEROC has \$35,872 remaining in the consultancy budget for 2021-22 and approximately \$18,000 +GST owing to ASK Waste Management. If the Board determine to proceed with a DAMA submission and to engage the services of Perdaman the project would either need to be deferred to the next financial year or the consultancy budget extended.
- Voting Requirement:** Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 22 November 2022, under Agenda item 7.5, Review of the WEROC Inc. Strategic Plan 2020, the Shire of Yilgarn proposed an investigation into the establishment of a designated area migration agreement (DAMA) be added as an action under the priority focus area of inter-council cooperation. All Shires were supportive of this, and the action has been incorporated into the revised Plan.

To progress this action, the Executive Officer contacted Mr. Nic Warren, Chief Executive Officer, Shire of Yilgarn to obtain additional information on the proposed DAMA. Mr. Warren supplied various informational documents (e.g., fact sheet, business case template, etc.) which are provided as attachments, and contact details for Mr. Steve Lanyi, Assistant Director, WA Business, Industry and Regional Outreach (BIRO), Department of Home Affairs. The Executive Officer subsequently contacted Mr. Lanyi to advise of WEROC's interest in establishing a DAMA for the Eastern Wheatbelt. Mr. Lanyi requested some detail on the types of occupations that might be included in the business case for the Eastern Wheatbelt and how many employers would likely want to access lower skilled workers. This information was supplied to Mr. Lanyi based on input provided from the WEROC CEO's.

Executive Officer Comment:

Through an online search, the Executive Officer established that there have been several recent DAMA submissions from other regions in Western Australia. In December 2021, the South-West, led by the Shire of Dardanup, became the ninth region in Australia and the second in WA (a Goldfields DAMA was established in 2019) to enter into a DAMA with the Commonwealth Government. The South-West DAMA covers 12 Local Government Areas:

- City of Busselton
- City of Bunbury
- Shire of Capel
- Shire of Collie
- Shire of Augusta/Margaret River
- Shire of Boyup Brook
- Shire of Bridgetown/Greenbushes
- Shire of Dardanup

- Shire of Donnybrook/Ballingup
- Shire of Harvey
- Shire of Manjimup
- Shire of Nannup

The City of Karratha in partnership with the Town of Port Headland and RDA Pilbara lodged an application for a DAMA in late 2021 and are expecting to be notified of the outcome in early 2022. The Executive Officer contacted the City of Karratha and the Shire of Dardanup to gain some additional information about the application process. Both the Pilbara and South-West submissions were assisted by Ms. Noelene Murray, Chief Executive Officer, Perdaman Global Services. The Executive Officer requested a quote from Ms. Murray to assist with an Eastern Wheatbelt DAMA if the Board determine to proceed with a submission. The quote is provided as an attachment.

Recommendation:

That the presentation by Ms. Hannah Rodgers and the additional information supplied be considered, and the Board determine what, if any, further action is required on this matter.

Comments from the meeting:

- The Shire of Bruce Rock advised that they are experiencing skills shortages. One of the Shire’s largest employers, Bruce Rock Engineering is struggling to fill roles. The Shire is also feeling the pinch with five works crew positions being vacant for several months and a low number of applications. They foresee that this is going to be a long-term problem, and something needs to be done to fill the gap.
- The Shire of Kellerberrin similarly advised that local businesses are finding it increasingly difficult to attract skilled workers. The Shire believes that if there is something WEROC can do to assist local employers and attract new people to the community, it can only benefit us.
- The Shire of Yilgarn suggested that we possibly need to do more ground truthing and that it might be worth getting a consultant in to do a preliminary business case.
- The Shire of Tammin questioned whether, as was the case in the Pilbara, there is any scope for our local Regional Development Australia committee to assist with the DAMA application process.
- The Shire of Merredin noted that a DAMA could be a critical economic enabler for all WEROC Shires and suggested that it might be worthwhile doing some initial investigation now but wait until the 2021 ABS data is available in mid-2022 to do the bulk of the assessment.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Ms. Lisa Clack

That:

- 1) The Executive Officer contact Regional Development Australia Wheatbelt to see if they have any capacity to work with WEROC to progress with an Eastern Wheatbelt DAMA.
- 2) WEROC will proceed with some initial groundwork to determine the local businesses/employers that are interested in the scheme and list of occupations to be covered under the agreement. Perdaman Global Services may be used to assist with this work.

CARRIED

7.3 WEROC Inc. WHS Advisory Services

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 14 February 2022

Attachments: Attachment 8: Perth Workplace Safety Consultants Quote

Attachment 9: Safety Solutions WA Statement of Requirement

Attachment 10. Safety Solutions WA Quote

Attachment 11. Safety Solutions WA Staff Qualifications

Attachment 12. Perth WHS Consultancy Quote

Financial Implications: WEROC Inc. do not have sufficient finances to cover the cost of the Workplace Health and Safety Advisory Consultant. Shire’s wishing to participate would therefore be required to make an additional financial contribution.

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 22 November 2022, under Agenda Item 7.5 Review of the WEROC Inc. Strategic Plan, the Shire of Kellerberrin requested that a workplace health and safety officer be considered as a shared resource across WEROC. The Shire of Bruce Rock advised that they had already been approach by a neighbouring Shire about entering into a shared resource arrangement and the Shire of Merredin advised that they were doing their own internal capacity building in this space. Both Shire’s indicated that they were happy to be involved in the conversation but were not able to commit. All other Shire’s were supportive of the suggestion and the Board resolved that as an immediate priority, the Executive Officer was to draft a request for quote for the provision of workplace health and safety advisory services.

As directed, the Executive Officer drafted a request for quote which was sent to WEROC CEOs for comment on 12 December 2021. The document was revised based on the feedback provided before being sent to workplace health and safety consultants on 20 December 2021.

Executive Officer Comment:

The Executive Officer received three responses to the Request for Quote. Given that the Shire’s of Bruce Rock and Merredin were not certain of their participation, the Executive Officer requested that consultants provide a quote to work with four Shires and all six Shires. A summary of the quotes received is provided below:

	6 Shires	4 Shires	Travel & Accommodation
Perth WHS	\$166,660 +GST (\$27,777 per Shire) 124 days = day rate of \$1,344	\$160,580 +GST. (\$40,145 per Shire) 120 days = day rate of \$1,338	Included in the quoted price. If Covid prevents travel to the region, additional work will be undertaken remotely, and the fee will be reduced accordingly.
Perth Workplace Safety Consultants	\$185,000 + GST (\$30,833 per Shire) 2120 hours = 265 days = day rate of \$698	\$146,000 + GST (\$36,500 per Shire) 1680 hours = 210 days = day rate of \$695	30 days in the field will cost an additional \$9,559.50 for travel and accommodation
Safety Solutions WA	Proposed a day rate of \$1,440 +GST rather than a fixed fee.		Travel and accommodation will be added to invoices plus a 10% administration fee. A flat rate of \$100 per day will also be charged for meals and incidentals.

Recommendation:

That the Board consider the service proposals and quoted prices and determine what, if any, further action is required on this matter.

Comments from the meeting:

- Mr. Raymond Griffiths proposed that any workplace health and safety advisory role needs to work with Chris Gilmore from LGIS and provide a higher level of service than the administrative support Local Governments already receive.
- Members expressed concern that the limited number of contact hours per week proposed by the consultants, will not be sufficient to cover all six Shires.
- Mr. Nic Warren suggested that it might be cheaper to employ someone locally on a resource sharing basis. This would also enable more on the ground contact hours.
- Ms. Joanne Soderlund suggested that any financial contribution toward a shared resource be scaled in proportion to the size of the Shire as the resource requirements of larger Shires will be greater than the smaller Shires such as Tammin.
- Ms. Lisa Clack advised that the Shire of Merredin already have an additional resource to assist with workplace health and safety, but an in-house model might be preferable and as such they are still interested in being involved in the discussion.
- Mr. Darren Mollenoyux recommended that the matter be referred to the WEROC CEO Committee for further discussion.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Mr. Nic Warren

That the matter be referred to the WEROC Inc. CEO Committee for further consideration.

CARRIED

7.4 WEROC Inc. Tourism Projects

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: Nil

Date: 14 February 2022

Attachments: Nil

Financial Implications: Unknown

Voting Requirement: Simple Majority

Background:

At the WEROC Board Meeting held on 22 November 2021 the Board discussed the priorities for collaborative tourism product development and resolved as follows:

RESOLUTION: *Moved: Mr. Darren Mollenoyux* *Seconded: Ms. Karin Day*

That:

- 1) *The agreed tourism priorities for WEROC be caravan and camping, nature, parks and reserves, events, and trails.*
- 2) *Each Shire provide the Executive Officer with information on tourism projects planned, in-progress or desired under each of the four priority areas before the next meeting to facilitate further discussion on next steps.*

Executive Officer Comment:

On 26 November 2021, the Executive Officer sent a template to WEROC CEOs with a request that they provide detail of tourism projects in progress or recently completed, planned but not yet commenced and any possible projects that WEROC could consider for collaborative action. A summary of information supplied through this, and an earlier survey conducted as part of the Tourism Product Audit is provided below:

The Shire of Westonia:

Current/recent projects: expansion of the Westonia Caravan Park, new toilets and shelters installed at various tourist sites, in the process of converting the old Westonia Primary School into a 40-room camp facility.

Possible collaborative projects for WEROC:

- Under the theme of nature, parks and reserves would like to explore camp hosting at popular parks and reserves (e.g., Baladjie and Elachbutting).
- Under the theme of Trails would like to include bike trails (e.g., at Baladjie) within the scope of an Eastern Wheatbelt Trails Master Plan.
- Support progressing with actions under the caravan and camping strategy (e.g., develop a caravan and camping strategy, improve digital access to online bookings and visitor information, etc.)

Shire of Tammin:

Current/recent projects: revamping Kadjininy Kep. Initial focus on paving area and getting hydrology models going.

Planned projects: structured camping area, collaborate with DBCA to advocate for upgrade of reserves within the Shire, better signage to sites in the Shire and possibly a developing drive trail.

Possible collaborative projects for WEROC: trails maps, app for trails in the area and an event such as the 'Ord Valley Muster' which goes over 10 days however done as a progressive trail with different events held at different locations in the WEROC Shires.

Shire of Bruce Rock:

Current/recent projects: main street revitalisation project, upgrading facilities at granite outcrops (one has been redeveloped, one has recently received funding and one is in the planning phase), reviewing and improving all directional signage and promotional material

Planned project: planning is underway to develop a trail (the 'Rock Trail') to connect the three granite outcrops and create a larger attraction with more cohesive storytelling. Also planning to develop a Shire of Bruce Rock Trails Master Plan.

Shire of Yilgarn:

Current/recent projects: Developed a new Tourism Strategy for the Yilgarn District and a dedicated tourism website including social media platforms. The Shire have also done a major rebrand.

Shire of Kellerberrin:

Possible collaborative projects for WEROC: Better promotion of existing events and scheduling to ensure events throughout the region do not clash.

Shire of Merredin:

Current/recent projects: Merredin Peak RV site/Njaki Njaki Reserve public toilet refurbishment, trail audit proposed for consideration in the 2022-23 budget to determine additional signage/marker requirements on key walking trails at Merredin Peak.

Planned projects: CBD redevelopment – Stage 1A Pioneer Park redevelopment, Stage 1B Apex Park upgrade.

Recommendation:

That the Board discuss and agree on priority actions for implementation.

RESOLUTION: **Moved:** Mr. Nic Warren **Seconded:** Ms. Lisa Clack

That the matter be referred to the WEROC Inc. CEO Committee for further consideration.

CARRIED

8. EMERGING ISSUES

NIL

9. OTHER MATTERS (FOR NOTING)

9.1 Eastern Wheatbelt Destination Development Officer

At the WEROC Inc. Board Meeting held in Southern Cross on 11 August 2021, Mr. Marcus Falconer, CEO of Australia's Golden Outback (AGO) presented to the Board and advised, amongst other matters, that AGO would be trailing a destination development officer position in the Shire of Esperance. The position would be funded by the Shire but report to AGO. Mr. Falconer suggested that this model could work in the Eastern Wheatbelt and be co-funded by Pioneers Pathway, NEW Travel, Roe Tourism and WEROC. At the time the Board determined that a wait and see approach would be taken and once the Esperance model had been tried and tested, the concept would be reconsidered.

On 27 January 2022, Ms. Robyn McCarthy, Manager Central Wheatbelt Visitors Centre, provided an update to the Executive Officer on new developments with regard to a destination development officer for the Eastern Wheatbelt. Ms. McCarthy advised that AGO are proposing to support the NewTravel Tourism Officer position, currently held by Ms. Linda Vernon, by providing for one extra day per week (at a cost of \$12,000 +GST) from 1 July 2022, which is to be dedicated to product/destination development. NEWROC are also committing an additional \$12,000+GST to NewTravel in 2022-23 to increase Ms. Vernon's role to three days per week.

NewTravel have a preliminary outline to enter into this partnership with AGO however the agreement has not yet been finalized.

9.2 Golden Pipeline Heritage Trail MoU

Attachment 13. The Golden Pipeline MoU

On 21 February 2022, Ms. Robyn McCarthy sent an email requesting that the Executive Officer add the expiration of the Golden Pipeline MoU, as an item for noting at the WEROC Inc. Board Meeting on 1 March 2022.

Ms. McCarthy advised that the existing MoU (provided as an attachment) is due to expire on 24 February 2022. Ms. McCarthy has contacted the National Trust of Western Australia to ask if they intend for this MoU to be renewed. This has been referred on to their senior manager for consideration.

All WEROC Shire's with the exception of Bruce Rock are currently signatories to the MoU. Given that the stated aim and objectives of the MoU are concentrated around the establishment of the Golden Pipeline Heritage Trail, a major review and revision would likely be needed to make it relevant. There are several sites along the trail that need major repair and are currently inaccessible to visitors, so establishing priorities for this work might be an appropriate focus if the MoU is revised and renewed.

9.3 RAV Network Changes

Mr. Raymond Griffiths advised that at the latest meeting of the Regional Road Group a concern was raised over changes to the Restricted Access Vehicle (RAV) network without consultation with Local Government's or proper notification of the changes.

Ms. Joanne Soderlund advised that a Main Roads representative who attended the Regional Road Group meeting indicated that they were not aware that this had happened and conceded that this should not occur without consultation with Shires.

10. FUTURE MEETINGS

The approved schedule of meeting dates and locations for 2022, which was endorsed at the WEROC Inc. Board Meeting on 22 November is provided below.

WEROC Inc. Board Meeting Tuesday 1 March 2022 - Minutes

In light of the meeting on 1 March being held virtually, it is suggested that the next meeting be held in Westonia. Given that there is a Great Eastern Country Zone meeting on 26 April it cannot be held on that date. It is therefore proposed that the meeting be moved to Monday 2 May 2022.

Date	Time	Host Council
Tuesday 1 March	9.30am	Westonia
Tuesday 26 April	1.00pm (following the Zone meeting)	Kellerberrin
Monday 27 June	1.00pm (following the Zone meeting)	Merredin
Monday 5 September	9.30am	Tammin
Monday 21 November	9.30am	Bruce Rock

RESOLUTION: **Moved:** Ms. Emily Ryan **Seconded:** Mr. Raymond Griffiths

That the next meeting of the WEROC Inc. Board will be held in Westonia on Monday 2 May 2022.

CARRIED

11. CLOSURE

There being no further business the Chair declared the meeting closed at 10.45am.

MINUTES

WESTONIA YILGARN LEMC COMMITTEE MEETING THURSDAY 24th February 2022 at 7:00 pm

The following are the minutes from the Yilgarn/Westonia Local Emergency Management Committee meeting held on Thursday 24th February 2022 via zoom.

1. Declaration of Opening

The LEMC Chairperson, Cr Wayne Della Bosca declared the meeting open at 7:02 pm

2. Record of Attendance

In-Person

Bryan Close	Acting LEMC Chairperson, Yilgarn Councillor/St Johns
Nic Warren	CEO Shire of Yilgarn
Wayne Della Bosca	Yilgarn Shire President, LEMC Chairperson
Shane Chambers	LEMC Secretary

Telephone Conferencing

Blake Ashurst	OIC, Southern Cross Police
Steph Smylie	Southern Cross General Practice, Practice Manager
Bill Price	CEO, Shire of Westonia
Daimon Geier	Councillor, Shire of Westonia
Natalie Beaton	St Joseph's School
Alex Elkerton	Minjar Gold
Diane Dixon	HSM, Southern Cross District Hospital
Phil Nolan	Councillor Shire of Yilgarn
Jeremy Willis	DFES, Area Officer Central Wheatbelt
Mel Allen	St Joseph's School
Scott Rastall	St Johns Ambulance

Apologies

Lauren Suttie	Moorine Rock Primary School
---------------	-----------------------------

3. Confirmation of Previous Minutes

1) Confirmation of Minutes of the meeting held on 25th November 2021.

Moved: Cr Brian Close

Seconded: Nic Warren

4. Business Arising from previous minutes

Nil

MINUTES

WESTONIA YILGARN LEMC COMMITTEE MEETING THURSDAY 24th February 2022 at 7:00 pm

5. REPORTS

5.1 Blake Ashurst – OIC Southern Cross Police

- Policing has been good. There have only been a few minor crashes.
- They are losing one member of staff but they are being replaced.

5.2 Di Dixon - HSM, Southern Cross District Hospital

- Full Covid preparedness due to Amber Alert
- Everyone screened at ED for Covid unless critically ill.
- Any admissions or transfers get RAT prior to admissions or transfer.
- Covid swabbing very busy 12077 tests done.
- Hoping to get help for additional swabbers due to high number of testing.
- Covid positive case in the community.
- There is misinformation regarding close contacts. Could we publish something in Crosswords.
- Staffing issues. They have lost a clinical nurse. Staff not yet replaced and they will be using agency staff.

5.3 Brian Close - St Johns Ambulance

- Lots of RATs training and St Johns to supply tests.
- Hospital has been very helpful with testing.
- Agrees that there is lots of misleading info in the public domain.

5.4 Scott Rastall - St Johns Ambulance

- Covid tests on all patients going to hospital but there are short supplies.
- Extra volunteer on the road (Brian) and two extras coming on board.
- Westonia had 3 volunteers but will soon be up to 6 and possibly 9.

5.5 Steph Smylie – Southern Cross GP

Southern Cross General Practice Report

COVID Prevention Practices at the GP continue to adjust as procedures change. All patrons are required to wear a mask on entry of the building – as per the current mask mandate. Those without a mask are offered a one-use mask from our stores, while those who refuse to wear masks are kindly ejected from the building and their appointments are changed to phone consults. We have a small group of individuals that are exempt from wearing masks due to severe medical conditions; proof is required on entry, and they're asked to sit apart from other patrons.

MINUTES

WESTONIA YILGARN LEMC COMMITTEE MEETING THURSDAY 24th February 2022 at 7:00 pm

As always on entry, patrons are requested to sanitize via hand sanitiser gel, or via hand washing due to skin sensitivities or when hands are visibly soiled. Furniture in the waiting room and clinic rooms are sanitised at least twice during the day and disinfected after hours. Patrons are asked to sign in via QR code or their contact information is entered into the manual log.

We will begin to take patron temperatures on entry, all running a fever will be asked to return to their vehicle, their appointment changed to phone consult and doctor will advise on treatment.

I'm currently in the process of updating our COVID policies and procedures in relation to community outbreak. I will endeavour to have procedures in place in the event a patron or staff member who has been in the GP tests positive. I've attended a "Living with COVID-19: Practice Preparations for COVID – lessons from the East Coast" Webinar and will use the information provided and assistance offered to get this all into place. I will keep you up to date on this.

Our COVID-19 vaccination program continues.

We started the year off on the back foot with the failure of our vaccine fridge & back up battery, that unfortunately caused the loss of 30 vials – 180 doses – of Pfizer. Even with immediate re-ordering, we had to wait until the end of January for the next delivery – having to move all January Pfizer clinics back and causing a fair number of community members to have to travel for their vaccination. Luckily majority of these were kind and understanding.

The Shire made quick work of ordering and delivering a replacement vaccine fridge. We've received the fridge and are awaiting the arrival of the UPS back up battery before we run the fridge. At this point in time, we continue to rely on the SXDH for vaccine storage.

We only offer Pfizer vaccinations and suggest Merredin clinics for those who would prefer a Moderna vaccination. The uptake on Pfizer has gradually increased due to the requirements of employers & businesses, and due to the availability of Pfizer to youths 12yrs+.

Children from 5 - 11yrs are eligible for 1st and 2nd dose vaccinations, although we've held no clinics for this age group yet. We have a waitlist for those interested and will hold a clinic when numbers allow a clinic without wastage.

We continue to book 1st and 2nd dose Pfizer appointments, along with many 3rd dose/booster appointments with minimal wastage – aside from the critical loss in January. At this point in time, we haven't had any reports of severe adverse reactions to the vaccination.

Today I extracted a COVID-19 Vaccination Status from the 12yr+ population in our Best Practice software. Keep in mind that these numbers are from patients attending our practice only, and does not represent the total population of the Yilgarn – in addition, not all who had their first dose with us had their second and/or third with us and vice versa.

Out of a population of 1356 on BP, 580 have been COVID vaccinated (776 not recorded):

MINUTES

WESTONIA YILGARN LEMC COMMITTEE MEETING THURSDAY 24th February 2022 at 7:00 pm

- For AZ we have first dose vaccinated 184 people, and 188 people second dose.
- For Pfizer we have first dose vaccinated 324 people, 317 people second dose, 112 people third dose/booster, and 1 person fourth dose vaccinated. A total of 1126 doses administered – 240 of which were in the last month!

I have again requested an updated population percentage of vaccinations for the total Yilgarn population from the Wheatbelt CVP program, as we've had several pop-up clinics to assist with vaccinations in town & elsewhere, as well as community members traveling for vaccinations prior to cut off dates, but they didn't get back to me.

In other practice news, we're beginning the process of advertising for a new Medical Receptionist. Emma Warren, our nurse, and I will run advertisements in the Crosswords, online and around town. After interviews and a successful applicant is chosen, we will begin the training process as soon as practicable to make the changeover process as smooth as possible.

5.6 Bill Price – CEO Shire of Westonia

- Bill introduced himself to the committee as the new CEO of Westonia.
- Problems with nurse practitioner funding. Laura will be back for one day a week and they are very pleased.

5.7 Nic Warren – CEO Shire of Yilgarn

- Shire Covid Plan in place. Access is restricted to one person at a time and we have a separation barrier at the counter to ensure social distancing.
- There is confusion regarding the close contact definition and the definition of a small room.
- Healthy Way are not putting up positive cases unless they are deemed to be high risk.
- People have requested that the shire publish info on Facebook however we can only post info which is already publically available through DOH and State Government.
- State Health will be doing a Vaccination clinic in Southern Cross on 10th March 2022.

5.8 Alex Elkerton – Minjar Gold

- New to the group. Alex introduced himself and advised that he was with a colleague Steve.

MINUTES

WESTONIA YILGARN LEMC COMMITTEE MEETING THURSDAY 24th February 2022 at 7:00 pm

5.9 Natalie Beaton - St Joseph's School

- Good start to the year. They have new staff and new families in town.
- They are Covid ready and constantly liaise with Education Department.
- Some concerns around deep cleaning.

5.10 Jeremy Willis - DFES, Area Officer Central Wheatbelt

- Jeremy spoke about the Wheatbelt Advisory Report and said that he would email copies of the report to participants.
- The recent Bruce Rock incident highlighted the importance of having a LEMA and making sure info is up to date and evacuation centres have been identified.
- Jeremy mentioned that shires need to identify local emergency contact people who have good local knowledge as it is very valuable during an emergency.

6. GENERAL BUSINESS

Phil Nolan – Shire of Yilgarn Councillor - People have been asking Phil about recent Covid cases. There is very little information coming out and there is confusion in the community. Phil suggested that we put more info out for the community.

Nic Warren – It is not up to the Shire to publish info on local cases. This is a function of DOH and Healthy Way. Healthy Way have not put current cases on their website and the info that has been available has been difficult to access and sometimes misleading.

Wayne Della Bosca – Agrees with Nic. We can't publish info on a whim and we don't need to scare the community.

Blake Ashurst – We are lucky not to have had a similar incident to Bruce Rock. If we have a similar incident, Police and DFES will set up a local incident management team. We need to ensure that there is awareness regarding our local bushfire evacuation plan.

Blake mentioned that the Public Health Unit do not notify the hospital or police about local cases and that they only notify the police about people who are meant to be in isolation so that they can check on them. He is going to take it up with Jacinta in Northam.

MINUTES

WESTONIA YILGARN LEMC COMMITTEE MEETING
THURSDAY 24th February 2022 at 7:00 pm

7. Next Meeting

Scheduled for Thursday 24th March 2022 at 7:00 pm.

8. Closure

The meeting was declared closed at 8:21 pm.

UNCONFIRMED



SHIRE OF YILGARN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 28 February 2022

LOCAL GOVERNMENT ACT 1995

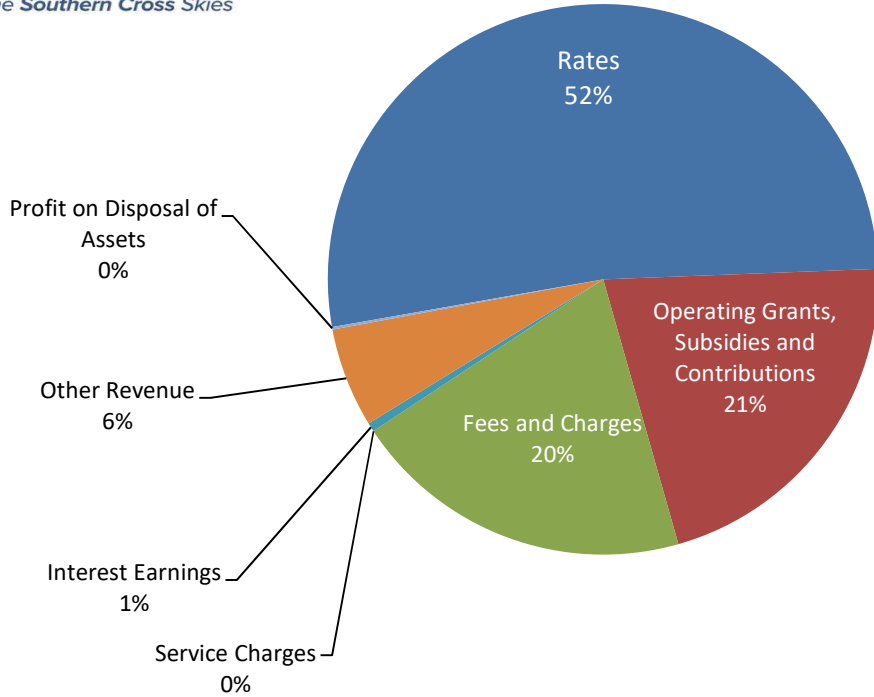
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

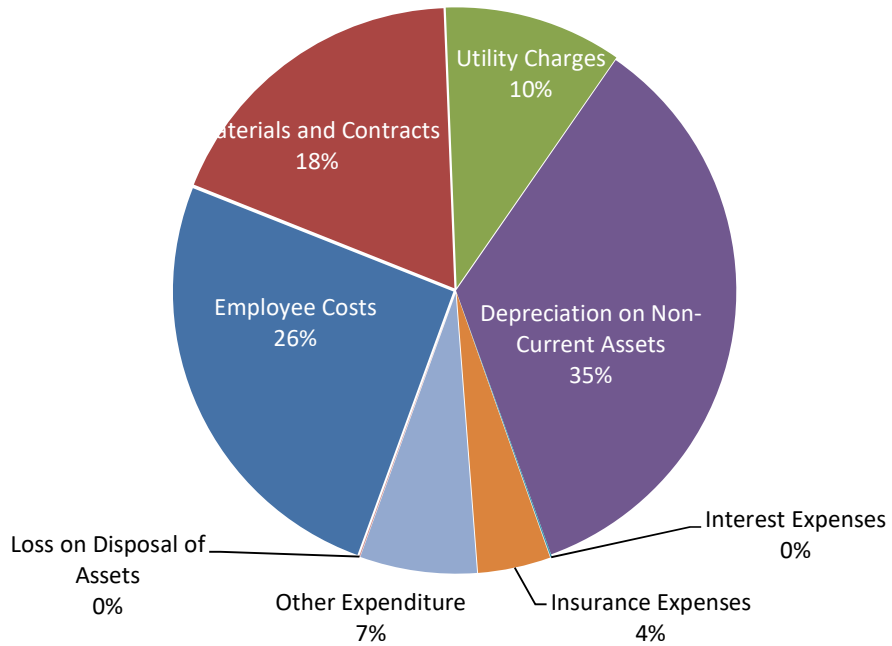
Monthly Summary Information	2 - 4	
Statement of Financial Activity by Program	5	
Statement of Financial Activity by Nature or Type	6	
Statement of Capital Acquisitions and Capital Funding	7	
Note 2	Explanation of Material Variances	13
Note 3	Net Current Funding Position	14-15
Note 4	Cash and Investments	16
Note 5	Budget Amendments	17
Note 6	Receivables	18
Note 7	Cash Backed Reserves	19-20
Note 8	Capital Disposals	21
Note 9	Rating Information	22
Note 10	Information on Borrowings	23
Note 11	Grants and Contributions	24
Note 12	Trust	25
Note 13	Details of Capital Acquisitions	26-32



SHIRE OF YILGARN
Information Summary
For the Period Ended 28 February 2022
Operating Revenue

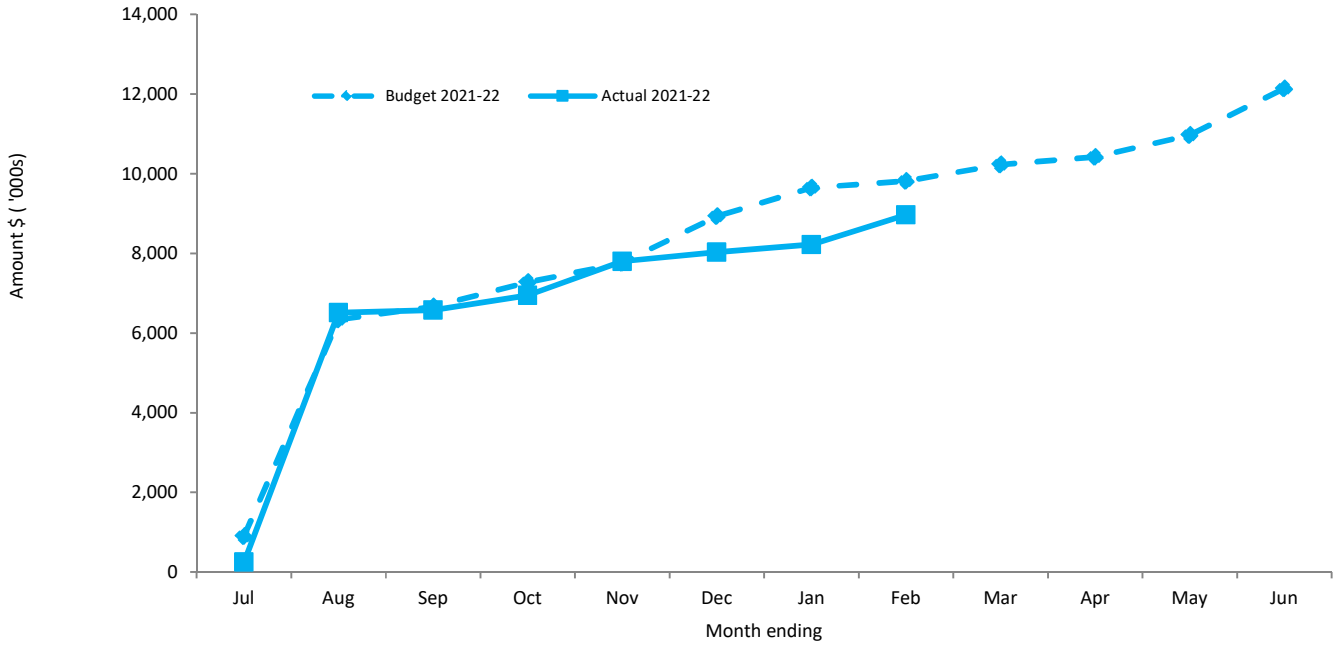


Operating Expenditure

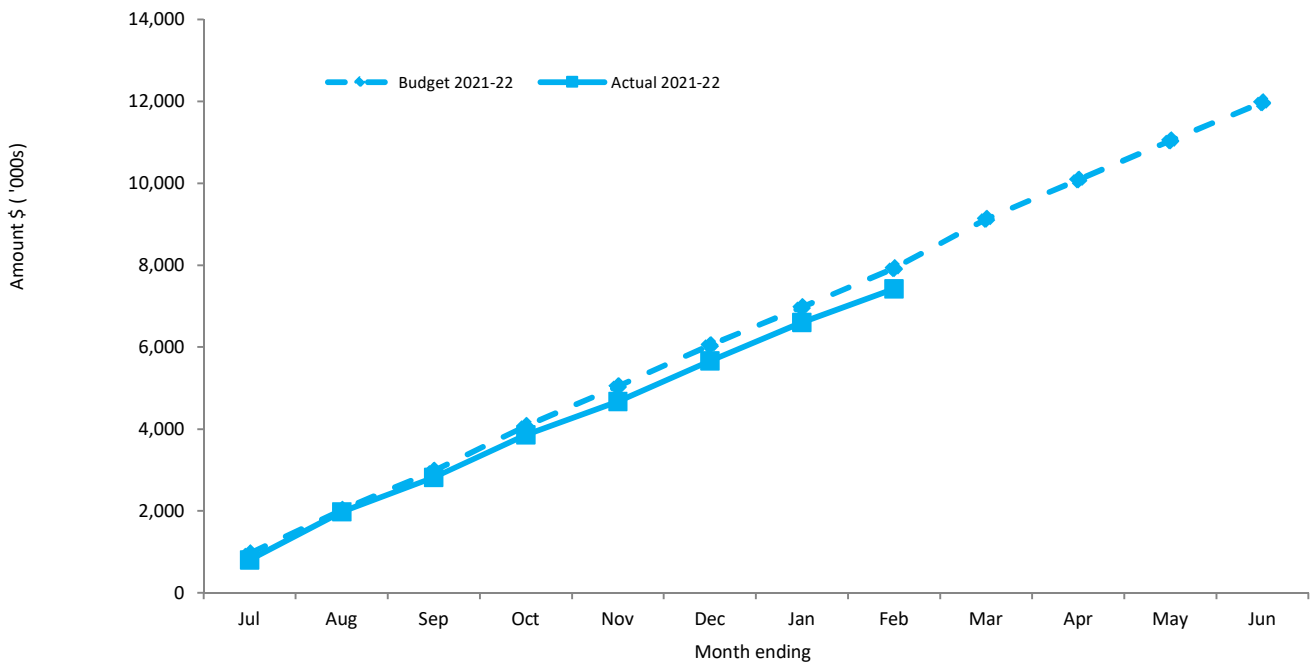


This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Budget Operating Revenues -v- Actual (Refer Note 2)

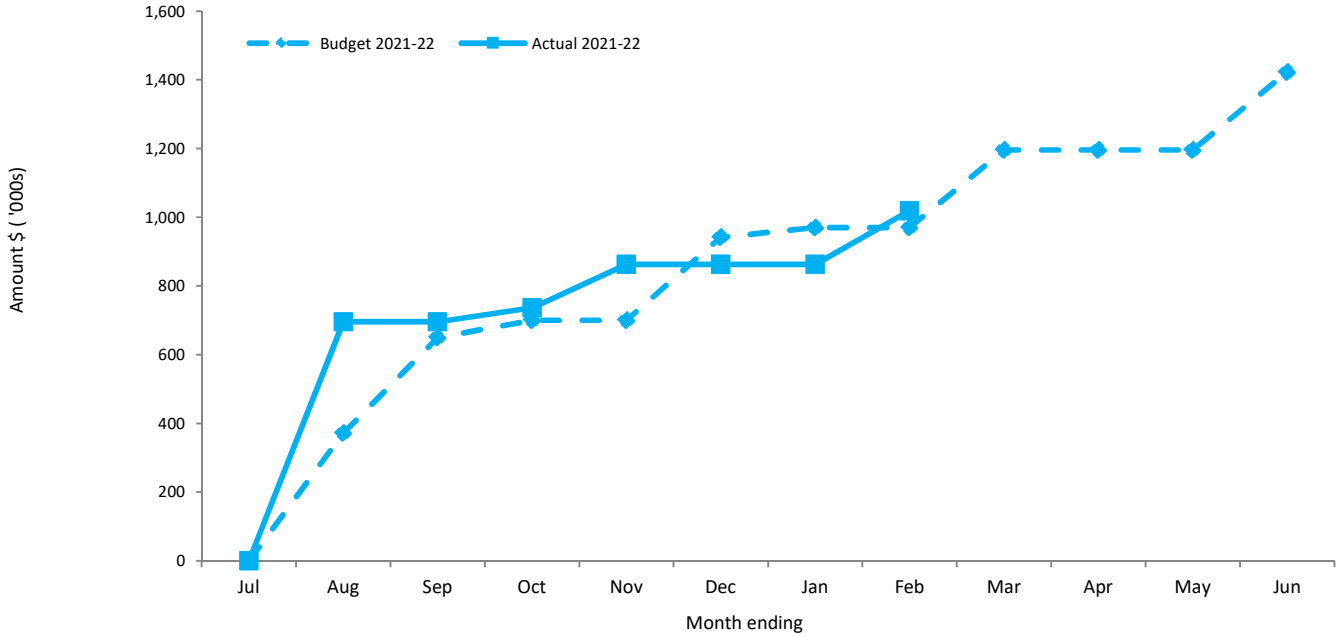


Budget Operating Expenses -v- YTD Actual (Refer Note 2)

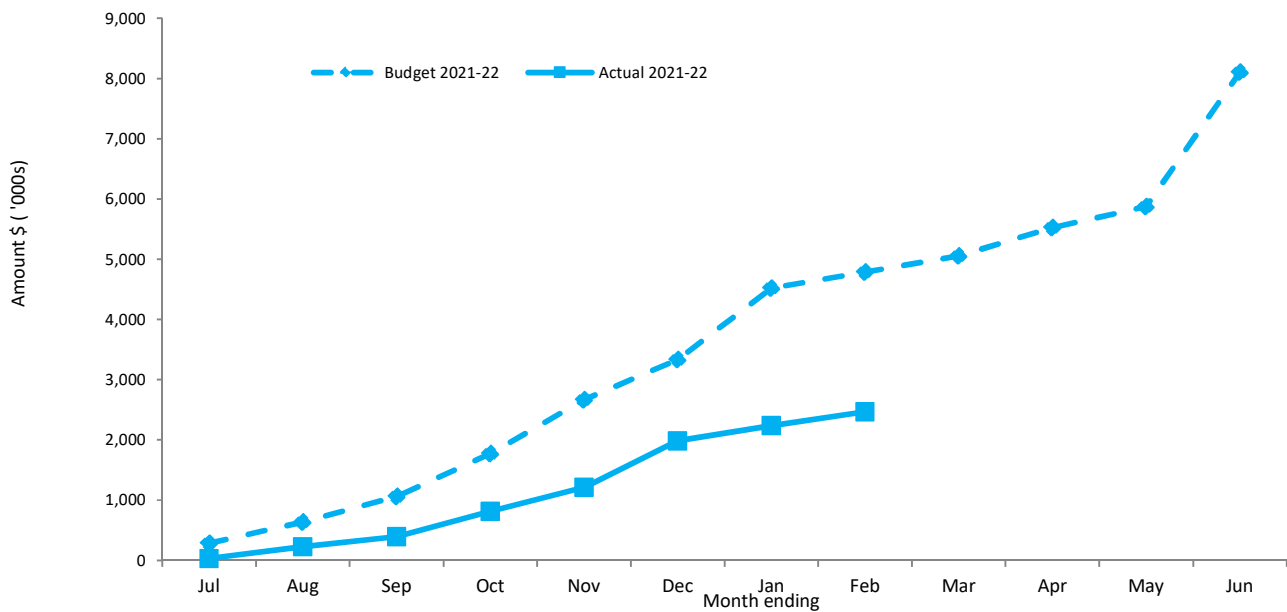


This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28 February 2022

	Note	Original Annual Budget	Original YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	4,139,858	4,139,858	4,595,298	455,440	11%	
Revenue from operating activities							
General Purpose Funding - Rates	9	4,070,680	4,070,680	4,143,278	72,598	2%	
General Purpose Funding		1,589,716	1,184,245	1,458,311	274,066	23%	▲
Law, Order and Public Safety		82,776	46,962	43,168	(3,794)	(8%)	
Health		1,500	1,000	650	(350)	(35%)	
Education and Welfare		176,489	127,313	128,058	745	1%	
Housing		75,920	50,584	47,920	(2,664)	(5%)	
Community Amenities		649,459	629,594	717,085	87,491	14%	▲
Recreation and Culture		24,816	12,470	27,985	15,515	124%	
Transport		703,250	462,312	449,982	(12,330)	(3%)	
Economic Services		994,770	721,504	827,341	105,837	15%	▲
Other Property and Services		168,260	117,471	143,282	25,811	22%	
		8,537,636	7,424,135	7,987,060			
Expenditure from operating activities							
General Purpose Funding		(325,351)	(185,344)	(152,357)	(32,987)	(18%)	▼
Governance		(470,913)	(388,138)	(254,320)	(133,818)	(34%)	▼
Law, Order and Public Safety		(358,153)	(252,584)	(208,074)	(44,510)	(18%)	▼
Health		(313,734)	(203,728)	(183,365)	(20,363)	(10%)	
Education and Welfare		(395,524)	(260,428)	(243,671)	(16,757)	(6%)	
Housing		(140,601)	(84,610)	(76,394)	(8,215)	(10%)	
Community Amenities		(1,196,649)	(665,916)	(576,049)	(89,867)	(13%)	▼
Recreation and Culture		(1,709,582)	(1,112,836)	(1,119,056)	6,220	1%	
Transport		(5,406,805)	(3,584,328)	(3,303,711)	(280,617)	(8%)	
Economic Services		(1,563,635)	(1,030,847)	(1,083,731)	52,884	5%	
Other Property and Services		(74,370)	(133,057)	(220,267)	87,210	66%	▲
		(11,955,317)	(7,901,816)	(7,420,996)			
Operating activities excluded from budget							
Add back Depreciation		3,822,413	2,545,483	2,586,012	40,529	2%	
(Profit)/Loss on Asset Disposal	8	(162,180)	104,118	(8,179)	(112,297)	(108%)	▼
Amount attributable to operating activities		242,552	2,171,921	3,143,897			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	3,599,775	2,390,270	977,780	(1,412,490)	(59%)	▼
Proceeds from Disposal of Assets	8	351,818	104,354	101,818	(2,536)	(2%)	
Land and Buildings	13	(396,327)	(227,237)	(134,709)	(92,528)	(41%)	▼
Infrastructure Assets - Roads	13	(3,226,022)	(2,365,247)	(2,007,471)	(357,776)	(15%)	▼
Infrastructure Assets - Other	13	(630,880)	(554,604)	(344,537)	(210,067)	(38%)	▼
Plant and Equipment	13	(1,498,200)	(924,950)	(328,238)	(596,712)	(65%)	▼
Furniture and Equipment	13	(29,500)	(20,664)	(39,626)	18,962	92%	
Amount attributable to investing activities		(1,829,336)	(1,598,078)	(1,774,982)			
Financing Activities							
Repayment of borrowings		(95,504)	(47,752)	(47,611)			
Cash payments for Right of Use liabilities		-	-	(8,333)			
Transfer from Reserves	7	15,000	15,000	-	15,000	(100%)	
Transfer to Reserves	7	(2,884,563)	(968,162)	(13,245)	(954,917)	(99%)	▲
Amount attributable to financing activities		(2,965,067)	(1,000,914)	(69,189)			
Closing Funding Surplus(Deficit)	3	(411,993)	3,712,787	5,895,023			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2022

	Note	Original Annual Budget	Original YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	4,139,858	4,139,858	4,595,298	455,440	11%	
Revenue from operating activities							
Rates	9	4,070,680	4,070,680	4,143,278	72,598	2%	
Operating Grants, Subsidies and Contributions	11	1,994,276	1,503,813	1,683,703	179,890	12%	▲
Fees and Charges		1,708,492	1,343,336	1,597,031	253,695	19%	▲
Interest Earnings		74,875	49,912	42,291	(7,621)	(15%)	
Reimbursements		69,234	39,704	45,028	5,324	13%	
Other Revenue		608,092	404,704	464,438	59,734	15%	▲
Profit on Disposal of Assets	8	11,987	11,986	11,292	(695)	(6%)	
		8,537,636	7,424,135	7,987,060			
Expenditure from operating activities							
Employee Costs		(3,066,719)	(1,994,053)	(1,889,902)	(104,151)	(5%)	
Materials and Contracts		(2,883,460)	(1,776,117)	(1,362,036)	(414,081)	(23%)	▼
Utility Charges		(864,723)	(573,809)	(762,164)	188,355	33%	▲
Depreciation on Non-Current Assets		(3,822,413)	(2,545,483)	(2,586,012)	40,529	2%	
Interest Expenses		(10,589)	(5,294)	(6,127)	833	16%	
Insurance Expenses		(317,697)	(292,664)	(311,538)	18,874	6%	
Other Expenditure		(815,549)	(598,292)	(500,104)	(98,188)	(16%)	▼
Loss on Disposal of Assets	8	(174,167)	(116,104)	(3,112)	(112,992)	(97%)	▼
		(11,955,317)	(7,901,816)	(7,420,995)			
Operating activities excluded from budget							
Add back Depreciation		3,822,413	2,545,483	2,586,012	40,529	2%	
Adjust (Profit)/Loss on Asset Disposal	8	(162,180)	104,118	(8,179)	(112,297)	(108%)	▼
Adjust Provisions and Accruals		-	-	-	-		
Amount attributable to operating activities		242,552	2,171,921	3,143,898			
Investing activities							
Grants, Subsidies and Contributions	11	3,599,775	2,390,270	977,780	(1,412,490)	(59%)	▼
Proceeds from Disposal of Assets	8	351,818	104,354	101,818	(2,536)	(2%)	
Land Held for Resale		-	-	-	-		
Land and Buildings	13	(396,327)	(227,237)	(134,709)	(92,528)	(41%)	▼
Infrastructure Assets - Roads	13	(3,226,022)	(2,365,247)	(2,007,471)	(357,776)	(15%)	▼
Infrastructure Assets - Other	13	(630,880)	(554,604)	(344,537)	(210,067)	(38%)	▼
Plant and Equipment	13	(1,498,200)	(924,950)	(328,238)	(596,712)	(65%)	▼
Furniture and Equipment	13	(29,500)	(20,664)	(39,626)	18,962	92%	
Amount attributable to investing activities		(1,829,336)	(1,598,078)	(1,774,982)			
Financing Activities							
Repayment of borrowings		(95,504)	(47,752)	(47,611)			
Cash payments for Right of Use liabilities		-	-	(8,333)			
Transfer from Reserves	7	15,000	15,000	-	(15,000)	(100%)	
Transfer to Reserves	7	(2,884,563)	(968,162)	(13,245)	954,917	99%	▲
Amount attributable to financing activities		(2,965,067)	(1,000,914)	(69,189)			
Closing Funding Surplus (Deficit)	3	(411,993)	3,712,787	5,895,023			

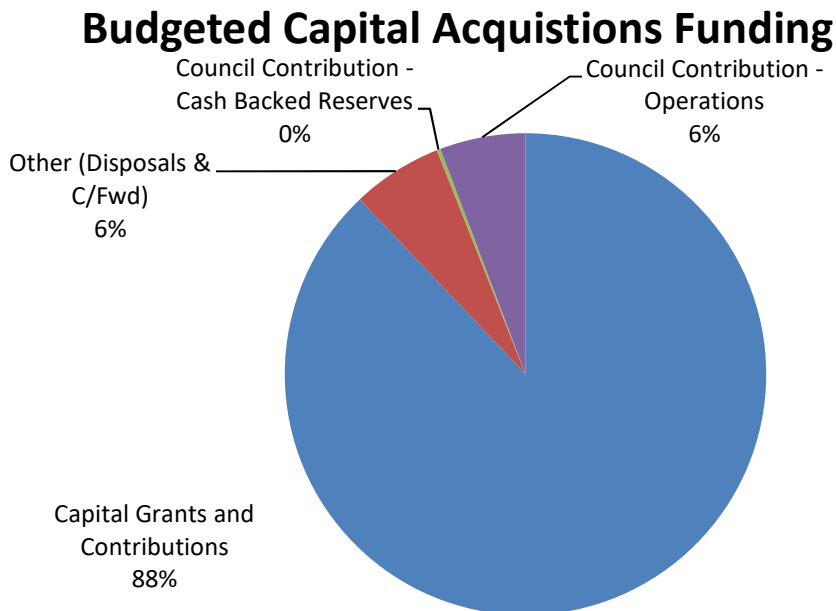
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



SHIRE OF YILGARN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 28 February 2022

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Original YTD Budget (d)	Original Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	134,731	-	227,237	396,327	134,731	92,506
Infrastructure Assets - Roads	13	2,074,943	-	2,365,247	3,226,022	2,074,943	290,304
Infrastructure Assets - Footpaths	13	52,229	-	40,280	60,453	52,229	(11,949)
Infrastructure Assets - Refuse	13	729	-	5,000	7,500	729	4,271
Infrastructure Assets - Sewerage	13	4,000	-	18,664	28,000	4,000	14,664
Infrastructure Assets - Drainage	13	-	-	9,592	14,427	-	9,592
Infrastructure Assets - Parks & Ovals	13	175,054	-	334,568	374,000	175,054	159,514
Infrastructure Assets - Other	13	112,548	-	146,500	146,500	112,548	33,952
Plant and Equipment	13	328,298	-	924,950	1,498,200	328,298	596,652
Furniture and Equipment	13	39,626	-	20,664	29,500	39,626	(18,962)
Capital Expenditure Totals		2,922,158	-	4,092,702	5,780,929	2,922,158	1,170,544
Capital acquisitions funded by:							
Capital Grants and Contributions				3,501,650	5,081,616	2,376,723	
Other (Disposals & C/Fwd)				104,354	351,818	101,818	
Council Contribution - Cash Backed Reserves				15,000	15,000	-	
Council Contribution - Operations				471,698	332,495	443,617	
Capital Funding Total				4,092,702	5,780,929	2,922,158	





SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 1: Significant Accounting Policies

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 1: Significant Accounting Policies

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.



**SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022**

Note 1: Significant Accounting Policies

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

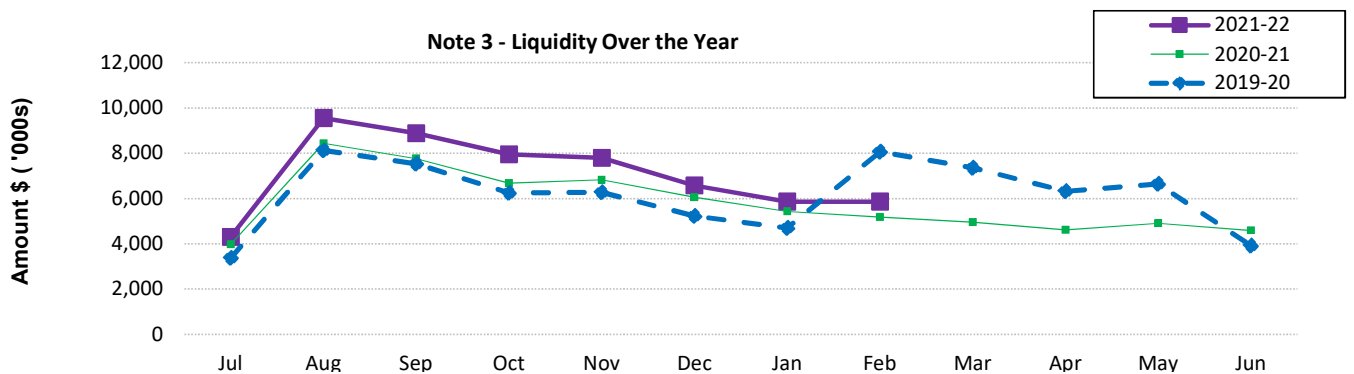
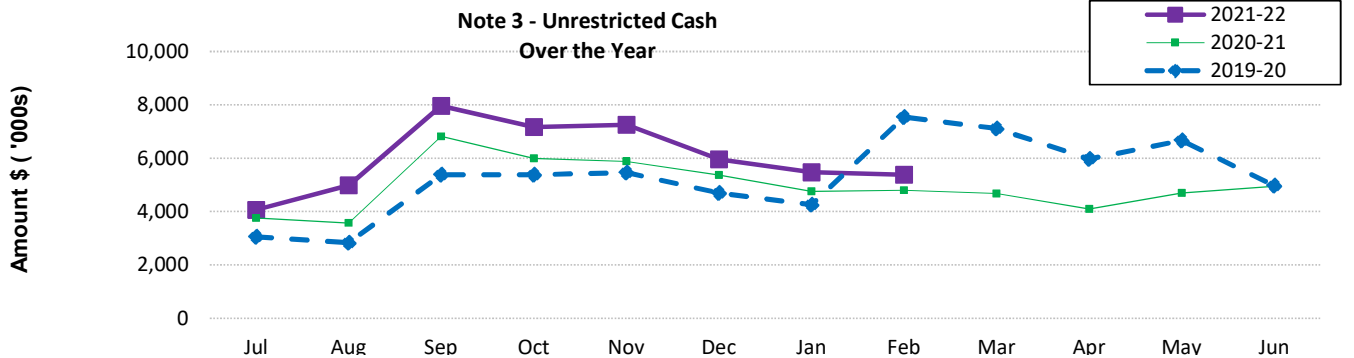
The material variance adopted by Council for the 2021/22 Year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding - Other	274,066	23%	▲	Timing	Higher than budgeted YTD Federal Assistance Grants
Community Amenities	87,491	14%	▲	Permanent	Higher than budgeted commercial waste disposal fees.
Economic Services	105,837	15%	▲	Timing	Higher than budgeted caravan park and standpipe income.
Operating Expense					
Governance	(133,818)	(34%)	▼	Timing	Program-wide expenditure unders, including no election expenses.
General Purpose Funding	(32,987)	(18%)	▼	Timing	Program-wide expenditure unders, including less than projected debtor write-offs.
Law, Order and Public Safety	(44,510)	(18%)	▼	Timing	Program-wide expenditure unders, including significantly less than budgeted spending on fire fighting.
Community Amenities	(89,867)	(13%)	▼	Timing	Program-wide expenditure unders.
Other Property and Services	87,210	66%	▲	Timing	Increased spending due to small private works undertaken and larger than expected staff payouts upon termination.
Capital Revenues					
Grants, Subsidies and Contributions	(1,412,490)	(59%)	▼	Timing	Delay in receipt of Regional Road Group grants due to issues with return audits
Capital Expenses					
Land and Buildings	(92,528)	(41%)	▼	Timing	Delays on capital works to housing.
Infrastructure - Roads	(357,776)	(15%)	▼	Timing	Delayed receipt of invoices for recent work done.
Infrastructure - Other	(210,067)	(38%)	▼	Permanent	On budget; costs for SX skate park were instead accrued as at 30 June 2021 in the preparation of the 2021 annual financial statements.
Plant and Equipment	(596,712)	(65%)	▼	Timing	Street sweeper removed in mid-year review. Grader, loader and new Hilux have been ordered.

Positive=Surplus (Negative=Deficit)

Note 3: Net Current Funding Position

	Note	Last Years Closing 30 Jun 2021	This Time Last Year 28 Feb 2021	Current 28 Feb 2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	4,953,984	4,794,236	5,382,275
Cash Restricted	4	5,678,524	4,558,576	5,691,769
Receivables - Rates	6	680,431	1,856,960	799,102
Receivables - Trade	6	134,206	228,808	228,808
Receivable - Other		47,035	-	2,662
GST receivable		95,988	-	29,980
Inventories		21,516	39,906	61,608
		<u>11,611,683</u>	<u>11,478,487</u>	<u>12,196,204</u>
Less: Current Liabilities				
Payables		(816,622)	(87,965)	(148,241)
Provisions		(495,945)	(266,883)	(495,945)
Borrowings		(95,494)	-	(47,883)
Right of Use Assets		(14,210)	(14,218)	(5,877)
Contract Liabilities		(321,233)	(32,820)	(261,821)
		<u>(1,743,503)</u>	<u>(401,886)</u>	<u>(959,767)</u>
Less: Cash-Backed Reserves	7	(5,678,524)	(4,558,576)	(5,691,769)
Loan principle due to not be cleared		95,494	-	47,883
Right of Use liabilities due to not be cleared		14,210	14,218	5,877
Add: Leave Reserve		295,938	295,593	296,630
Net Current Funding Position		4,595,297.53	6,813,618	5,895,057





SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Muni Funds - Bank Working Acc	310,992			310,992	Westpac	0.00%	At Call
Muni Funds - Bank Investment Acc	1,824,818			1,824,818	Westpac	0.01%	At Call
Trust Fund Bank			88,513	88,513	Westpac	0.00%	At Call
Cash On Hand	1,350			1,350			
(b) Term Deposits							
Muni Funds - Notice Saver (31 Days)	3,245,115			3,245,115	Westpac	0.25%	31 Days from Call
Reserve Funds - Notice Saver (90 Days)		5,691,769		5,691,769	Westpac	0.35%	90 Days from Call
Total	5,382,275	5,691,769	88,513	11,162,557			



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Comments
				\$	\$	\$	
	Budget Adoption						
	Resurfacing of Southern Cross netball courts		Capital Expenses		-	29,500	
	Remedial works to community cropping paddock fencing		Capital Expenses		-	20,000	
	New server and desktop computers for Southern Cross medical centre		Capital Expenses		-	27,700	
	Transfer from capital reserves (Health Services)		Capital Revenue		27,700	-	
	Budget review						
	Southern Cross, sewerage system detailed condition report		Capital Expenses		-	70,000	
	Marvel Loch, sewerage system detailed condition report		Capital Expenses		-	30,000	
	Standpipes, upgrade to 4G		Capital Expenses		-	40,000	
	Occupational Health & Safety consultant to ensure compliance with amended Act		Operating Expenses		-	70,000	
	Sewerage reserve, additional reserves for work required following condition reports		Capital Expenses		-	500,000	
	Standpipe reserve (new), reserves for upgrades as standpipe controllers reach end of useful life		Capital Expenses		-	200,000	



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

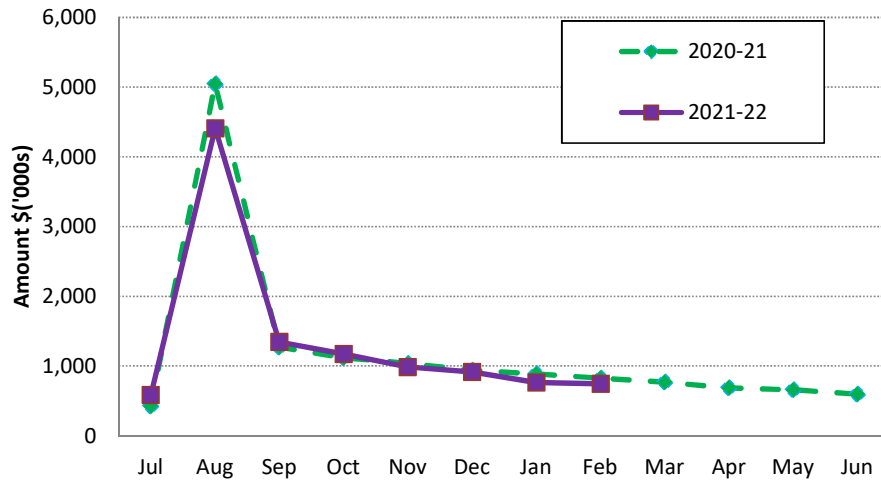
Note 6: Receivables

Receivables - Rates Receivable	28 Feb 2022	30 June 2021
	\$	\$
Opening Arrears Previous Years	544,449	495,976
Add: Levied this year	4,131,666	3,970,906
	4,676,115	4,466,882
Less: Collections to date	(3,987,096)	(3,922,433)
Equals Current Outstanding	689,019	544,449
Net Rates Collectable	689,019	544,449
% Collected	85.27%	87.81%

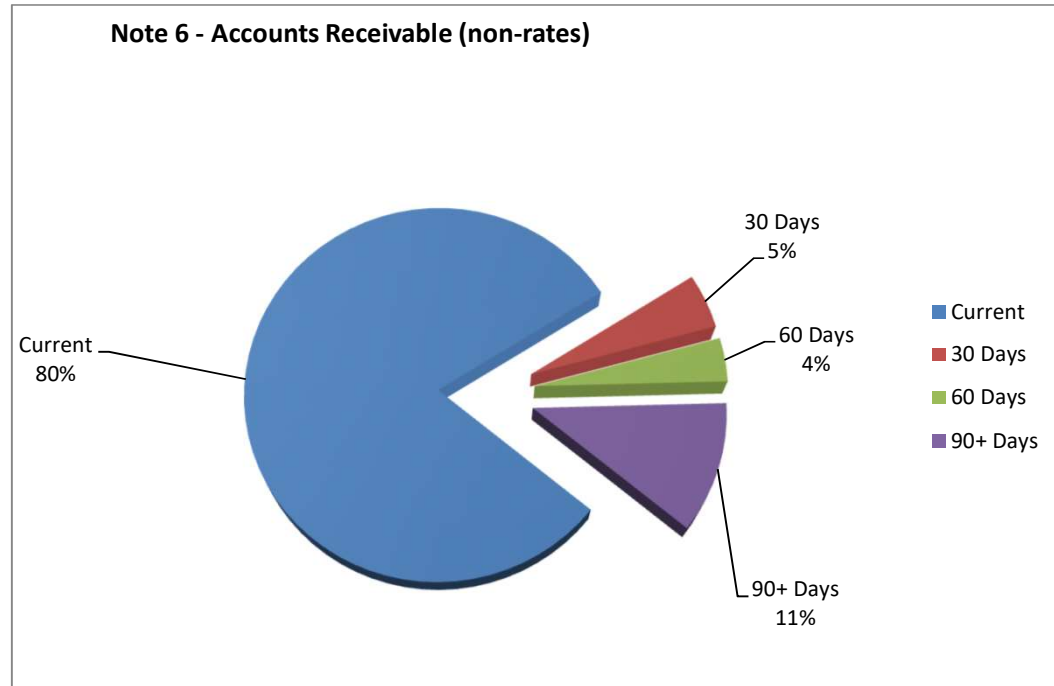
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	194,995	11,483	9,157	27,322	242,957
Provision for impairment					(14,149)
Balance per Trial Balance					228,808
Sundry Debtors					228,808
Receivables - Other					29,980
Total Receivables General Outstanding					258,788

Amounts shown above include GST (where applicable)

Note 6 - Rates Receivable



Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 7: Cash Backed Reserve

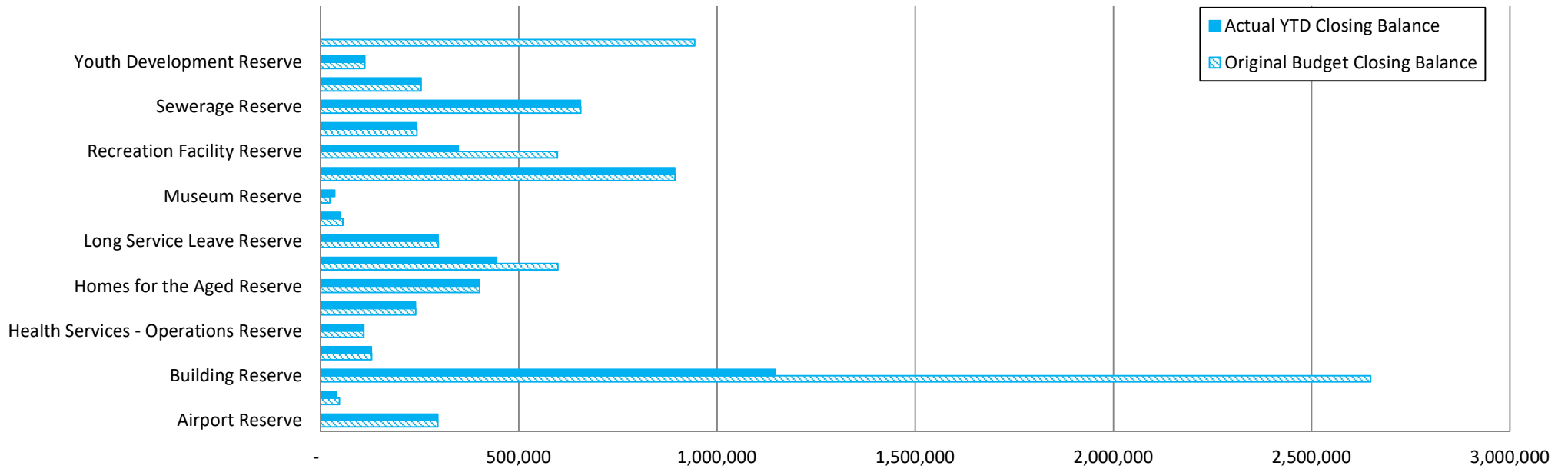
Name	Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Airport Reserve	295,244	-	690	1,033	-	-	-	296,277	295,935
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	40,575	-	95	6,808	-	-	-	47,383	40,669
Building Reserve	1,144,951	-	2,677	1,504,007	-	-	-	2,648,958	1,147,628
Community Bus Reserve	128,567	-	301	450	-	-	-	129,017	128,868
Health Services - Operations Reserve	108,571	-	221	380	-	-	-	108,951	108,791
Health Services - Capital Reserve	238,970	-	559	836	-	-	-	239,806	239,529
Homes for the Aged Reserve	400,304	-	936	1,401	-	-	-	401,705	401,240
HVRIC Reserve	443,296	-	1,037	155,551	-	-	-	598,847	444,333
Long Service Leave Reserve	295,938	-	692	1,036	-	-	-	296,974	296,630
Mt Hampton/Dulyalbin Water Supply Reserve	48,843	-	114	7,671	-	-	-	56,514	48,957
Museum Reserve	35,431	-	83	3,124	-	(15,000)	-	23,555	35,514
Plant Replacement Reserve	891,301	-	2,084	3,120	-	-	-	894,421	893,385
Recreation Facility Reserve	346,483	-	810	251,213	-	-	-	597,696	347,294
Refuse Disposal Site Reserve	241,958	-	566	847	-	-	-	242,805	242,523
Sewerage Reserve	654,121	-	1,530	2,290	-	-	-	656,411	655,651
Tourism Reserve	252,883	-	591	885	-	-	-	253,768	253,474
Youth Development Reserve	111,089	-	260	389	-	-	-	111,478	111,349
Unspent Grants Reserve	-	-	-	943,522	-	-	-	943,522	-
	5,678,524	-	13,245	2,884,563	-	(15,000)	-	8,548,087	5,691,769



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 7: Cash Backed Reserve - Continued

Note 7 - Year To Date Reserve Balance to End of Year Estimate





SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Original Budget			
		Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
	#14 Other property and services								
	2038 - Toyota Prado (YL1)	50,527	61,818	11,292	-	61,818	61,818	-	-
	2047 - Toyota Kluger (YL50)	43,113	40,000	-	(3,113)	42,536	40,000	-	(2,536)
		93,640	101,818	11,292	(3,113)	525,985	351,818	-	(174,167)



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 9: Rating Information

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual			Original Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Non - Rateable	-	124	293,644	-	-	-	-	-	-	-	-
GRV - Residential/Industrial	11.28940	389	3,399,109	387,157	-	-	387,157	383,739	-	-	383,739
GRV - Commercial	7.94690	34	981,205	77,975	-	-	77,975	77,975	-	-	77,975
GRV - Minesite	15.89380	4	529,565	84,168	-	-	84,168	84,168	-	-	84,168
GRV - Single Persons Quarters	15.89380	10	816,219	129,728	-	-	129,728	129,729	-	-	129,729
UV - Rural	1.76630	353	103,935,117	1,880,750	-	-	1,880,750	1,835,806	-	-	1,835,806
UV - Mining Tenement	17.47930	340	8,648,469	1,515,150	19,427	-	1,534,577	1,511,692	-	-	1,511,692
Sub-Totals		1,254	118,603,328	4,074,928	19,427	-	4,094,355	4,023,109	-	-	4,023,109
Minimum Payment	\$										
GRV - Residential/Industrial	500.00000	116	152,317	58,000	-	-	58,000	58,000	-	-	58,000
GRV - Commercial	400.00000	7	20,061	2,800	-	-	2,800	2,800	-	-	2,800
GRV - Minesite	400.00000	3	2,408	1,200	-	-	1,200	1,200	-	-	1,200
GRV - Single Persons Quarters	400.00000	2	1,075	800	-	-	800	800	-	-	800
UV - Rural	400.00000	40	282,645	16,000	-	-	16,000	16,000	-	-	16,000
UV - Mining Tenement	400.00000	233	259,902	90,000	-	-	90,000	93,200	-	-	93,200
Sub-Totals		401	718,408	168,800	-	-	168,800	172,000	-	-	172,000
		1,655	119,321,736	4,243,728	19,427	-	4,263,155	4,195,109	-	-	4,195,109
Concession							(167,360)				(160,000)
Amount from General Rates							4,095,795				4,035,109
Ex-Gratia Rates							35,871				33,104
							4,131,666				4,068,213



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	Actual		Original Budget	
	Principal	Interest	Principal	Interest
	\$	\$	\$	\$
Recreation and Culture				
Loan 98 - Yilgarn Aquatic Centre	47,611	5,443	47,752	5,294
	47,611	5,443	47,752	5,294

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 11: Grants and Contributions

			Opening	Original Budget		YTD	Annual	Post	Amended	YTD Actual		Unspent
			Balance	Operating	Capital	Budget	Budget	Variations	Budget	Revenue	(Expended)	Grant
			(a)				(d)	(e)	(d)+(e)		(c)	(a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
Grants												
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	-	810,013.00	-	607,509.00	810,013.00	-	810,013.00	848,744.00	- 848,744.00	-
Grants Commission - Roads	WALGGC	Operating	-	671,828.00	-	503,871.00	671,828.00	-	671,828.00	550,199.00	- 550,199.00	-
Local Roads & Community Infrastructure	Fed. Dept. Infra	Non-operating	-	-	1,512,847.00	756,424.00	1,512,847.00	-	1,512,847.00	41,270.00	- 334,911.00	**see note 11(a)
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	-	64,176.00	-	32,088.00	64,176.00	-	64,176.00	35,777.00	- 35,777.00	-
Education & Welfare												
DRD Grant - Community Resource Centre Operations	Dept. Regional Development	Operating	-	103,959.00	-	77,967.00	103,959.00	-	103,959.00	78,983.00	- 78,983.00	-
Centrelink Commissions	Centrelink	Operating	-	5,750.00	-	5,750.00	5,750.00	-	5,750.00	-	-	-
CRC Professional Development & Training	Dept. Regional Development	Operating	-	2,500.00	-	2,500.00	2,500.00	-	2,500.00	-	-	-
Senior Citizens Centre	Council on the Aged	Operating	-	800.00	-	800.00	800.00	-	800.00	-	-	-
Community Amenities												
Grants - Various Community Development Programs	Various	Operating	-	1,000.00	-	664.00	1,000.00	-	1,000.00	-	-	-
Transport												
Main Roads Direct	Main Roads WA	Non-operating	-	-	372,140.00	372,140.00	372,140.00	-	372,140.00	372,140.00	- 372,140.00	-
Roads To Recovery	Roads to Recovery	Non-operating	220,000.00	-	906,164.00	453,082.00	906,164.00	-	906,164.00	-	- 682,228.00	-
Regional Road Groups	Regional Road Group	Non-operating	-	-	808,624.00	808,624.00	808,624.00	-	808,624.00	646,910.00	- 1,071,245.00	-
Street Light Operations	Main Roads WA	Operating	-	10,250.00	-	-	10,250.00	-	10,250.00	-	- 35,739.00	-
Economic Services												
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating	-	170,000.00	-	170,000.00	170,000.00	-	170,000.00	170,000.00	- 73,320.00	96,680.00
Total grant funding			220,000.00	1,840,276.00	3,599,775.00	3,791,419.00	5,440,051.00	-	5,440,051.00	2,661,483.00	(4,083,286.00)	96,680.00
Contributions												
Transport												
Heavy Vehicle Road Improvement Contributions	Various	Operating	-	154,000.00	-	102,664.00	154,000.00	-	154,000.00	62,667.00	- 1,037.00	61,630.00
Total contributions			-	154,000.00	-	102,664.00	154,000.00	-	154,000.00	62,667.00	(1,037.00)	61,630.00
GRAND TOTALS			220,000.00	1,994,276.00	3,599,775.00	3,894,083.00	5,594,051.00	-	5,594,051.00	2,724,150.00	(4,084,323.00)	158,310.00
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		-	1,994,276.00	-	1,503,813.00	1,994,276.00	-	1,994,276.00	1,746,370.00	- 1,623,799.00	158,310.00
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		-	-	-	-	-	-	-	-	-	-
Non-operating	Non-operating Grants, Subsidies and Contributions		220,000.00	-	3,599,775.00	2,390,270.00	3,599,775.00	-	3,599,775.00	977,780.00	- 2,460,524.00	-
			220,000.00	1,994,276.00	3,599,775.00	3,894,083.00	5,594,051.00	-	5,594,051.00	2,724,150.00	(4,084,323.00)	158,310.00



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Visit the Southern Cross Skies

Note 11 (a): Local Roads and Community Infrastructure Grant

	Allocated funding	Total project budget	Current year budget		Variations	Current year actual expense	Total project revenue	Total project expense	Unspent Grant Funds	Receivable Grant Funds
			YTD	Annual						
Round 1 - Ended 30 June 2021										
Southern Cross swimming pool, pool covers	60,000.00	(60,000.00)	-	-	-	-	60,000.00	(60,000.00)	-	-
Constellation Park & Rotary Park - public BBQs	24,000.00	(24,000.00)	-	-	-	-	24,000.00	(23,390.07)	(609.93)	-
Southern Cross, Homes for the Aged U1 & U2 courtyards	169,500.00	(169,500.00)	(3,968.00)	(3,973.00)	-	-	169,500.00	(171,886.00)	-	-
Southern Cross, skate park	220,000.00	(220,000.00)	(146,000.00)	(146,000.00)	-	(10,155.00)	125,648.00	(260,287.00)	-	94,352.00
Beaton Road, construct to 7m seal	223,122.00	(223,122.00)	(19,330.00)	(19,330.00)	-	(21,408.00)	223,122.00	(232,267.00)	-	-
Beaton Road, concrete footpath	146,900.00	(146,900.00)	-	-	-	-	146,900.00	(145,602.00)	(1,298.00)	-
Moorine South Road, slip lane	100,000.00	(100,000.00)	-	-	-	(222.00)	100,000.00	(98,657.00)	(1,343.00)	-
	943,522.00	(943,522.00)	(169,298.00)	(169,303.00)	-	(31,785.00)	849,170.00	(992,089.07)	(3,250.93)	94,352.00
Round 2 - Ended 31 December 2021										
Spica St (Centaur St to Phoenix St), concrete footpath	60,000.00	(60,000.00)	(40,280.00)	(60,453.00)	-	(52,229.00)	30,000.00	(52,229.00)	(7,771.00)	22,229.00
Southern Cross Recreation Grounds, lighting tower	65,000.00	(65,000.00)	(65,000.00)	(65,000.00)	-	(51,900.00)	32,500.00	(51,900.00)	(13,100.00)	19,400.00
Southern Cross Bowling Club, new synthetic surface	160,000.00	(160,000.00)	(119,000.00)	(119,000.00)	-	(113,187.00)	80,000.00	(154,503.00)	(5,497.00)	74,503.00
Yilgarn Recreation Complex, new audio/visual system	30,000.00	(30,000.00)	(3,500.00)	(3,500.00)	-	-	15,000.00	(25,599.00)	(4,401.00)	10,599.00
Southern Cross Recreation Centre, backup generator	20,000.00	(20,000.00)	(3,000.00)	(3,000.00)	-	-	10,000.00	(17,003.00)	(2,997.00)	7,003.00
Constellation Park, perimeter fencing	30,000.00	(30,000.00)	(11,000.00)	(11,000.00)	-	(7,293.00)	15,000.00	(27,780.00)	(2,220.00)	12,780.00
Constellation Park, shade shelters & seating	60,000.00	(60,000.00)	(60,000.00)	(60,000.00)	-	(63,141.00)	30,000.00	(63,141.00)	-	30,000.00
Southern Cross Caravan Park, backup generator	40,000.00	(40,000.00)	(17,500.00)	(17,500.00)	-	(15,020.00)	20,000.00	(37,747.00)	(2,253.00)	17,747.00
Southern Cross basketball courts, new court surfaces	149,586.00	(149,586.00)	(29,500.00)	(29,500.00)	-	(356.00)	74,793.00	(122,496.00)	(27,090.00)	47,703.00
Southern Cross Recreation Centre, reverse cycle AC	45,000.00	(45,000.00)	(4,000.00)	(4,000.00)	-	-	22,500.00	(40,790.00)	(4,210.00)	18,290.00
	659,586.00	(659,586.00)	(352,780.00)	(372,953.00)	-	(303,126.00)	329,793.00	(593,188.00)	(69,539.00)	260,254.00
Totals	1,603,108.00	(1,603,108.00)	(522,078.00)	(542,256.00)	-	(334,911.00)	1,178,963.00	(1,585,277.07)	(72,789.93)	354,606.00




















SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022


Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:





Description	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	Closing Balance 28 Feb 2022
	\$	\$	\$	\$
Police Licensing	(44)	44	-	-
Builders Levy	28,143	863	(13,067)	15,939
Transwa Bookings	3,575	4,320	(7,466)	429
Council Nomination Deposit	-	240	(240)	-
Staff Personal Dedns	45,770	22,848	(32,460)	36,158
Housing Tenancy Bonds	7,280	-	(2,100)	5,180
Hall Hire Bonds And Deposits	1,115	-	(250)	865
Security Key System - Key Bonds	1,830	-	(300)	1,530
Clubs & Groups	219	5,017	-	5,236
Third Party Contributions	6,338	-	(508)	5,830
Rates Overpaid	17,711	7,850	(8,216)	17,345
Retention Monies	153,034	-	(153,034)	-
Medical Services Provision	-	-	-	-
YBTC Sinking Fund	6,667	-	(6,667)	-
	271,638	41,182	(224,308)	88,512

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Note 13: Capital Acquisitions
For the Period Ended 28 February 2022

	Job / Account	YTD Actual			Original Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Land & Buildings								
Education & Welfare								
	Homes For The Aged - Units 1 & 2 - Capital Works	J08401	-	-	-	(3,973)	(3,968)	3,968
	Homes For The Aged - Units 3 & 4 - Capital Works	J08402	-	-	-	(3,973)	(3,968)	3,968
	Homes For The Aged - Units 5 & 6 - Capital Works	J08403	-	-	-	(3,973)	(3,968)	3,968
	Homes For The Aged - Units 7 & 8 - Capital Works	J08404	-	-	-	(8,973)	(8,968)	8,968
	Homes For The Aged - Units 9 & 10 - Capital Works	J08405	-	-	-	(14,752)	(14,744)	14,744
	Homes For The Aged - Units 11 & 12 - Capital Works	J08406	-	-	-	(11,156)	(11,148)	11,148
	Education & Welfare Total		-	-	-	(46,800)	(46,764)	46,764
Housing								
	Rented housing - 6 Libra Place	J09752	(17,240)	-	(17,240)	(15,868)	(6,792)	(10,448)
	Rented housing - 103 Altair Street	J09753	(11,927)	-	(11,927)	(7,000)	(3,000)	(8,927)
	Rented housing - 3 Libra Place	J09754	(10,152)	-	(10,152)	-	-	(10,152)
Recreation And Culture								
Public Halls and Civic Centres								
	Southern Cross Community Centre, Capital Works	E11151	(65,929)	0	(65,929)	(83,000)	-	(65,929)
	Bodallin Hall, Capital Works	J11154	-	-	-	(8,000)	(8,000)	8,000
Swimming Areas and Beaches								
	Southern Cross Swimming Pool, Capital Works	E11250	-	-	-	(30,000)	(30,000)	30,000
Other Recreation & Sport								
	LRCI Rnd 2 - Southern Cross Recreation Complex, Audio/Visual System	J11335	-	-	-	(3,500)	(3,500)	3,500
	LRCI Rnd 2 - Southern Cross Recreation Complex, Reverse Cycle Air conditioner	J11340	-	-	-	(4,000)	(4,000)	4,000
	LRCI Rnd 2 - Southern Cross Sporting Complex, Capital Works	SPRT10	-	-	-	(36,821)	(21,032)	21,032
	Southern Cross Golf Club, Capital Works	E11359	-	-	-	(34,500)	(34,500)	34,500
Heritage								
	Yilgarn History Museum, Capital Works	J11502	-	-	-	(15,000)	(8,568)	8,568
	Recreation And Culture Total		(105,248)	-	(105,248)	(221,821)	(112,600)	24,592






 Level of budgeted pending indicator, please see table at the end of this note for further detail.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Note 13: Capital Acquisitions
For the Period Ended 28 February 2022

	Job / Account	YTD Actual			Original Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
Transport							
 Depot, Capital Works	J14602	(25,961)	-	(25,961)	(50,000)	(21,429)	(4,532)
 Depot (Yard Surfaces), Capital Works	J14604	-	-	-	(18,885)	(12,568)	12,568
	Transport Total	(25,961)	-	(25,961)	(68,885)	(33,997)	8,036
Economic Services							
 Caravan Park, Capital Works	J13203	(3,266)	-	(3,266)	(26,821)	(17,876)	14,610
	Economic Services Total	(3,266)	-	(3,266)	(26,821)	(17,876)	14,610
Other Property & Services							
Public - Administration							
 Administration Centre, Capital Works	J14601	(256)	-	(256)	(32,000)	(16,000)	15,744
	Public - Administration Total	(256)	-	(256)	(32,000)	(16,000)	15,744
	Land & Building Total	(134,731)	-	(134,731)	(396,327)	(227,237)	109,746



SHIRE OF YILGARN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 Note 13: Capital Acquisitions
 For the Period Ended 28 February 2022



















	Job / Account	YTD Actual			Original Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Furniture & Office Equip.								
Health								
	Medical Practice, Furniture and Equipment	E07453	(21,035)	-	(21,035)	(27,700)	(27,700)	6,665
	Health Total		(21,035)	-	(21,035)	(27,700)	(27,700)	6,665
Community Amenities								
	Cemetery, Furniture & Equipment	E10653	(5,851)	-	(5,851)	(7,000)	(7,000)	1,149
	Community Amenities Total		(5,851)	-	(5,851)	(7,000)	(7,000)	1,149
Transport								
	Depot, Furniture & Equipment	E12352	(5,000)	-	(5,000)	(20,500)	(13,664)	8,664
	Transport Total		(5,000)	-	(5,000)	(20,500)	(13,664)	8,664
Economic Services								
	Caravan Park, Furniture & Equipment	J13206	(7,740)	-	(7,740)	-	-	(7,740)
	Skeleton Weed, Furniture & Equipment	E13751	-	-	-	(2,000)	-	-
			(7,740)	-	(7,740)	(2,000)	-	(7,740)
	Furniture & Office Equip Total		(39,626)	-	(39,626)	(29,500)	(20,664)	2,073










SHIRE OF YILGARN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 Note 13: Capital Acquisitions
 For the Period Ended 28 February 2022

	Job / Account	YTD Actual			Original Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
Plant , Equip. & Vehicles							
Community Amenities							
	E10755	-	-	-	(9,500)	-	-
	Community Amenities Total	-	-	-	(9,500)	-	-
Recreation And Culture							
	J11336	-	-	-	(3,000)	(3,000)	3,000
	Recreation And Culture Total	-	-	-	(3,000)	(3,000)	3,000
Transport							
	E12350	(198,280)	-	(198,280)	(200,000)	(200,000)	1,720
	E12350	-	-	-	(350,000)	(178,870)	178,870
	E12350	-	-	-	(386,500)	(197,524)	197,524
	E12350	-	-	-	(359,500)	(183,725)	183,725
	E12350	-	-	-	(57,000)	(29,130)	29,130
	Transport Total	(198,280)	-	(198,280)	(1,353,000)	(789,250)	1,720
Economic Services							
	J13205	(15,020)	-	(15,020)	(17,500)	(17,500)	2,480
	Economic Services Total	(15,020)	-	(15,020)	(17,500)	(17,500)	2,480
Other Property & Services							
	E14656	(53,180)	-	(53,180)	(53,200)	(53,200)	20
	E14656	(61,818)	-	(61,818)	(62,000)	(62,000)	182
	Other Property & Services Total	(114,998)	-	(114,998)	(115,200)	(115,200)	202
Plant , Equip. & Vehicles Total		(328,298)	-	(328,298)	(1,498,200)	(924,950)	7,402









SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Note 13: Capital Acquisitions
For the Period Ended 28 February 2022

	Job / Account	YTD Actual			Original Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Infrastructure - Roads (Non Town)								
	R2030 - Koolyanobbing Rd SLK 14.0 - 17.0, Construct To 7M Seal	RRG18	(504,374)	-	(504,374)	(627,651)	(627,649)	123,275
	R2030 - Koolyanobbing Rd SLK 11.0 - 14.0, 10mm Bitumen Reseal	RRG19	(94,038)	-	(94,038)	(104,729)	(104,727)	10,689
	R2030 - Moorine South Rd SLK 25.5 - 41.0, 10mm Bitumen Reseal	RRG20	(472,833)	-	(472,833)	(480,555)	(480,553)	7,720
	R2R22 - Cramphorne Rd SLK 8.5 - 10.0 , Construct To 7M Seal	R2R22	(122,403)	-	(122,403)	(220,225)	(220,222)	97,819
	R2R27 - Bodallin North Rd SLK 0.0 - 11.0, 10mm Bitumen Reseal	R2R27	(302,925)	-	(302,925)	(328,576)	(328,576)	25,651
	R2R28 - Bodallin South Rd SLK 7.7 - 9.2, Construct To 7M Seal	R2R28	(87,939)	-	(87,939)	(388,463)	(194,232)	106,293
	R2R29 - Bodallin South Rd SLK 6.5 - 7.7, 10mm Bitumen Reseal	R2R29	(13,157)	-	(13,157)	(42,157)	(42,156)	28,999
	R2R30 - Southern Cross South Rd SLK 19.6 - 21.1, Formation & Gravel Overlay	R2R30	(67,875)	-	(67,875)	(71,812)	(23,938)	(43,937)
	R2R31 - Gatley Rd SLK 0.0 - 2.0 - Formation & Gravel Overlay	R2R31	(87,929)	-	(87,929)	(96,766)	(96,765)	8,836
	RRU12 - Kent Rd SLK 18.3 - 20.3 - Formation & Gravel Overlay	RRU12	(15,384)	-	(15,384)	(92,784)	-	(15,384)
	RRU17 - Nulla Nulla South Rd SLK 30.0 - 32.5 - Formation & Gravel Overlay	RRU17	(220)	-	(220)	(98,401)	-	(220)
	RRU22 - Beaton Rd (Bullfinch Rd To Three Boys Rd), Construct To 7M Seal	RRU22	(21,408)	-	(21,408)	(19,330)	(19,330)	(2,078)
	RRU23 - Moorine South Rd - Sliplane - Moorine South & Bennett Rds (20/21)	RRU23	(222)	-	(222)	-	-	(222)
	RRU24 - Moorine Rocks Rd SLK 0.0 - 2.0, Formation & Gravel Overlay	RRU24	(17,856)	-	(17,856)	(82,268)	-	(17,856)
	RRU25 - Emu Fence Rd SLK 139.5 - 141.5, Formation & Gravel Overlay	RRU25	(11,720)	-	(11,720)	(84,756)	-	(11,720)
	RRU26 - Koolyanobbing Rd SLK 34.6 - 36.6, 10Mm Bitumen Reseal	RRU26	(1,924)	-	(1,924)	(56,406)	-	(1,924)
	RRU27 - Brennand Rd SLK 11.5 - 13.5 - Formation & Gravel Overlay	RRU27	(90,620)	-	(90,620)	(106,360)	-	(90,620)
	RRU28 - Southern Cross South Rd SLK 0.0 - 2.6, 10Mm Bitumen Reseal	RRU28	(76,541)	-	(76,541)	(97,684)	-	(76,541)
	Infrastructure - Roads (Non Town) Total		(1,989,368)	-	(1,989,368)	(2,998,923)	(2,138,148)	148,780
	Infrastructure - Roads (Non Town) Total		(1,989,368)	-	(1,989,368)	(2,998,923)	(2,138,148)	148,780

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Note 13: Capital Acquisitions
For the Period Ended 28 February 2022

	Job / Account	YTD Actual			Original Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Infrastructure - Roads (Town)								
	Acheneer St (Antares St to Sirius St), Bitumen Reseal	TRU05	(243)	-	(243)	(49,772)	(49,772)	49,529
	Beaton Rd (Southern Cross Rd To Three Boys Rd), Bitumen Reseal	TRU09	(26,218)	-	(26,218)	(42,450)	(42,450)	16,232
	Arcturus St SLK 0.0 - 1.2, Bitumen Reseal	TRU10	(35,691)	-	(35,691)	(52,412)	(52,412)	16,721
	Pegasi St & Arcturus St Car Parks, Bitumen Reseal	TRU11	(23,423)	-	(23,423)	(14,924)	(14,924)	(8,499)
	Sirius St & Truck Parking Bay, Bitumen Reseal	TRU12	-	-	-	(67,541)	(67,541)	67,541
	Infrastructure - Roads (Town) Total		(85,575)	-	(85,575)	(227,099)	(227,099)	141,524
	Infrastructure - Roads (Town) Total		(85,575)	-	(85,575)	(227,099)	(227,099)	141,524
	Infrastructure - Road Total		(2,074,943)	-	(2,074,943)	(3,226,022)	(2,365,247)	290,304
Infrastructure - Footpaths								
	Transport							
	LRCI Rnd 2 - Spica St (Centaur St to Phoenix St), Concrete Footpath	J12104	(52,229)	-	(52,229)	(60,453)	(40,280)	(11,949)
	Infrastructure - Footpaths Total		(52,229)	-	(52,229)	(60,453)	(40,280)	(11,949)
	Infrastructure - Footpaths Total		(52,229)	-	(52,229)	(60,453)	(40,280)	(11,949)
Infrastructure - Refuse								
	Community Amenities							
	Southern Cross, Refuse Disposal Site Improvements	J10107	(729)	-	(729)	(7,500)	(5,000)	4,271
	Infrastructure - Refuse Total		(729)	-	(729)	(7,500)	(5,000)	4,271
	Infrastructure - Refuse Total		(729)	-	(729)	(7,500)	(5,000)	4,271

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Note 13: Capital Acquisitions
For the Period Ended 28 February 2022

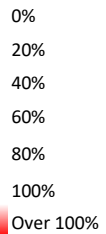
	Job / Account	YTD Actual			Original Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Infrastructure - Sewerage								
Community Amenities								
	Southern Cross, Sewerage Scheme	E10350	(4,000)	-	(4,000)	(17,500)	(11,664)	7,664
	Marvel Loch, Sewerage Access Chamber Upgrades	E10450	-	-	-	(10,500)	(7,000)	7,000
	Infrastructure - Sewerage Total		(4,000)	-	(4,000)	(28,000)	(18,664)	14,664
	Infrastructure - Sewerage Total		(4,000)	-	(4,000)	(28,000)	(18,664)	14,664
Infrastructure - Drainage								
Community Amenities								
	Southern Cross, Drainage Improvements	J10901	-	-	-	(14,427)	(9,592)	9,592
	Infrastructure - Drainage Total		-	-	-	(14,427)	(9,592)	9,592
	Infrastructure - Drainage Total		-	-	-	(14,427)	(9,592)	9,592
Infrastructure - Parks & Ovals								
Recreation & Culture								
	LRCI Rnd 2 - Southern Cross Skate Park, Construction	J11321	(10,155)	-	(10,155)	(146,000)	(146,000)	135,845
	Constellation Park, Playground Equipment	J11330	(42,565)	-	(42,565)	(92,000)	(52,568)	10,003
	LRCI Rnd 2 - Southern Cross Recreation Ground, Lighting Tower	J11333	(51,900)	-	(51,900)	(65,000)	(65,000)	13,100
	LRCI Rnd 2 - Constellation Park, Perimeter Fencing	J11337	(7,293)	-	(7,293)	(11,000)	(11,000)	3,707
	LRCI Rnd 2 - Constellation Park, Shade Shelters & Seating	J11338	(63,141)	-	(63,141)	(60,000)	(60,000)	(3,141)
	Infrastructure - Parks & Ovals Total		(175,054)	-	(175,054)	(374,000)	(334,568)	159,514
	Infrastructure - Parks & Ovals Total		(175,054)	-	(175,054)	(374,000)	(334,568)	159,514



SHIRE OF YILGARN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 Note 13: Capital Acquisitions
 For the Period Ended 28 February 2022

	Job / Account	YTD Actual			Original Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
Infrastructure - Other							
Other Recreation And Sport							
Southern Cross swimming pool	E11251	995	-	995			
LRCI Rnd 2 - Yilgarn Bowls & Tennis Club, Renew Synthetic Surface	J11334	(113,187)	-	(113,187)	(119,000)	(119,000)	5,813
LRCI Rnd 2 - Southern Cross netball / Basketball court surfaces	E11347	(356)	-	(356)	(27,500)	(27,500)	27,144
Infrastructure - Other Total		(112,548)	-	(112,548)	(146,500)	(146,500)	32,957
Infrastructure - Other Total		(112,548)	-	(112,548)	(146,500)	(146,500)	32,957
Capital Expenditure Total		(2,922,158)	-	(2,922,158)	(5,780,929)	(4,092,702)	618,574

Level of Spending Indicators



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
CHQ				
41103	11/02/2022	LGRCEU	PAYROLL DEDUCTIONS	20.50
41104	11/02/2022	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	1180.00
41105	11/02/2022	SHIRE OF YILGARN	CHEMIST LEASE - RETAINED IN TRUST (T13) JANUARY 2022	550.00
41106	24/02/2022	RATEPAYER	RATES REFUND	149.04
41107	24/02/2022	LGRCEU	PAYROLL DEDUCTIONS	20.50
41108	24/02/2022	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	1130.00
			TOTAL CHEQUES	\$ 3,050.04

Shire of Yilgarn

**Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022**

CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT12330	11/02/2022	RATEPAYER	RATES REFUND	\$ 1,070.90
EFT12331	11/02/2022	STAFF	INTERNET REIMBURSEMENT - FEBRUARY 2022	\$ 69.99
EFT12332	11/02/2022	AERODROME MANAGEMENT SERVICES PTY LTD	FIVE DAY STAFF TRAINING - AERODROME OFFICER COURSE	\$ 9,450.00
EFT12333	11/02/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY - JANUARY 2022	\$ 108.00
EFT12334	11/02/2022	ARCUS AUSTRALIA	SWIMMING POOL MAINTENANCE - REPLACEMENT WATERCOOLER TANK	\$ 645.70
EFT12335	11/02/2022	AAA ASPHALT SURFACES	ROAD MAINTENANCE SUPPLIES	\$ 3,267.00
EFT12336	11/02/2022	AUSTRALIA POST	POSTAL CHARGES - JANUARY 2022	\$ 273.71
EFT12337	11/02/2022	AVON WASTE	MONTHLY RUBBISH COLLECTION - JANUARY 2022	\$ 13,203.22
EFT12338	11/02/2022	BANNER EXCAVATIONS & ROCKBREAKING	GRAVEL PUSH-UP - BRENNAND AND BEATON ROAD	\$ 27,800.00
EFT12339	11/02/2022	BEV MARTIN TEXTILES	DOMESTIC SUPPLIES - SWIMMING POOL, 13 LIBRA EAST/WEST	\$ 598.51
EFT12340	11/02/2022	BLACKMAN FABRICATIONS	SKELETON WEED VEHICLE MAINTENANCE	\$ 1,731.40
EFT12341	11/02/2022	BOC GASES	GAS CONTAINER HIRE & GAS SUPPLY - JANUARY 2022	\$ 50.59
EFT12342	11/02/2022	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - FORRESTANIA AND PARKERS RANGE ROAD	\$ 12,320.00
EFT12343	11/02/2022	BULLIVANTS PTY LTD	DEPOT MAINTENANCE	\$ 141.59
EFT12344	11/02/2022	BUNNINGS GROUP LTD	BUILDING SUPPLIES	\$ 471.19
EFT12345	11/02/2022	DUNNINGS ROADHOUSE SOUTHERN CROSS	2021/2022 SENIOR'S VOUCHER REDEMPTION X5 - INCLUDING RATES INCENTIVE 4TH PRIZE VOUCHER	\$ 277.00
EFT12346	11/02/2022	STAFF	PHONE BUNDLE REIMBURSEMENT - JANUARY 2022	\$ 95.00
EFT12347	11/02/2022	RATEPAYER	RATES REFUND	\$ 1,672.56
EFT12348	11/02/2022	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 523.44
EFT12349	11/02/2022	CIVIC LEGAL PTY LTD	LEGAL EXPENSES	\$ 10,593.00
EFT12350	11/02/2022	COPIER SUPPORT	PHOTOCOPIER READINGS - JANUARY 2022	\$ 649.01
EFT12351	11/02/2022	CORSIGN	ROAD SIGNAGE	\$ 1,422.30
EFT12352	11/02/2022	COURIER AUSTRALIA	TOLL FREIGHT	\$ 405.09
EFT12353	11/02/2022	DEPARTMENT OF ENVIRONMENT REGULATION	SOUTHERN CROSS REFUSE SITE ANNUAL LICENSE FEE	\$ 1,624.00
EFT12354	11/02/2022	GILBA DOWNS	ROAD TRAIN HIRE - BRENNAND ROAD	\$ 14,190.00
EFT12355	11/02/2022	GRILLEX PTY LTD	BBQ ACCESSORIES	\$ 116.60
EFT12356	11/02/2022	JASON SIGNMAKERS	SIGNAGE	\$ 47.50
EFT12357	11/02/2022	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	GRADER PARTS	\$ 1,964.97
EFT12358	11/02/2022	WESFARMERS KLEENHEAT GAS PTY LTD	SUPPLY/DELIVERY OF GAS - 2021/2022 - JANUARY 2022	\$ 564.15
EFT12359	11/02/2022	J.G. & P.A. KUHNE	DEPOT MAINTENANCE	\$ 603.90
EFT12360	11/02/2022	LANDGATE	MINING SCHEDULES	\$ 41.30
EFT12361	11/02/2022	RATEPAYER	RATES REFUND	\$ 601.76
EFT12362	11/02/2022	MEDELECT	DEFIBRILATOR MAINTENANCE	\$ 2,288.00
EFT12363	11/02/2022	MERREDIN GLAZING SERVICE	BUILDING SUPPLIES	\$ 6,510.84
EFT12364	11/02/2022	MISMATCH WORKSHOP	LANDFILL SERVICES	\$ 2,530.00
EFT12365	11/02/2022	OFFICE NATIONAL	OFFICE SUPPLIES	\$ 278.07
EFT12366	11/02/2022	IXOM OPERATIONS PTY LTD	CHLORINE BOTTLE RENTAL AND PURCHASE - JANUARY 2022	\$ 3,547.32
EFT12367	11/02/2022	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT12368	11/02/2022	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY/SUPPORT SERVICES - 2021/2022 - JANUARY	\$ 297.50
EFT12369	11/02/2022	R.G. & A.P. POWNALL	VEHICLE PARTS	\$ 313.33
EFT12370	11/02/2022	PRIORITY 1 FIRE & SAFETY PTY LTD	STAFF TRAINING - DEPOT	\$ 1,870.00
EFT12371	11/02/2022	PUBLIC LIBRARIES WA INC	PUBLIC LIBRARIES OF WA MEMBERSHIP FOR 2022	\$ 170.00
EFT12372	11/02/2022	ROSS'S DIESEL SERVICE	VEHICLE PARTS	\$ 324.04
EFT12373	11/02/2022	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING SPORTS COMPLEX YEARLY RCD CHECK	\$ 2,217.50

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT12374	11/02/2022	SHEQSY PTY LTD	GPS PACKAGE - FEBRUARY 2022	\$ 197.84
EFT12375	11/02/2022	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 108.00
EFT12376	11/02/2022	FOODWORKS	FOODWORKS PURCHASES SHIRE - JANUARY 2022 - INCLUDING 2021/2022 SENIOR'S VOUCHER REDEMPTION X3 AND AUSTRALIA DAY PURCHASES	\$ 1,058.53
EFT12377	11/02/2022	P & D STEPHEN TRANSPORT PTY LTD	GRAVEL PURCHASE	\$ 5,500.00
EFT12378	11/02/2022	SOUTHERN CROSS HARDWARE AND NEWS	HARDWARE PURCHASES - JANUARY 2022	\$ 3,979.23
EFT12379	11/02/2022	SOUTHERN CROSS MOTOR MART	VEHICLE PARTS/MAINTENANCE - JANUARY 2022	\$ 913.35
EFT12380	11/02/2022	SOUTHERN CROSS TYRE & AUTO SERVICES	VEHICLE PARTS/MAINTENANCE - JANUARY 2022	\$ 22,091.36
EFT12381	11/02/2022	SYNERGY	POWER - JANUARY 2022	\$ 12,841.58
EFT12382	11/02/2022	TOTAL EDEN WATERING SYSTEMS PTY LTD	GARDENING EQUIPMENT PARTS	\$ 128.02
EFT12383	11/02/2022	TUTT BRYANT EQUIPMENT	VEHICLE PARTS	\$ 280.94
EFT12384	11/02/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE - ANNUITY LENDING - FOR THE PERIOD ENDING 31 DECEMBER 2021	\$ 3,258.54
EFT12385	11/02/2022	WESTRAC EQUIPMENT PTY LTD	GRADER PARTS	\$ 79.74
EFT12386	11/02/2022	YILGARN AGENCIES	BUILDING SUPPLIES - DECEMBER 2021 - JANUARY 2022	\$ 8,780.63
EFT12387	11/02/2022	YILGARN PLUMBING AND GAS	PLUMBING SERVICES - INCLUDING MARVEL LOCH PUMP STATION REPAIR, REPAIR BROKEN PIPEWORK 120 ANTARES AND CRC TOILET	\$ 8,324.75
EFT12388	24/02/2022	ABCO PRODUCTS	CLEANING CONSUMABLES	\$ 420.45
EFT12389	24/02/2022	A.D. ENGINEERING INTERNATIONAL PTY LTD	PLANT SERVICING - 4G TRAILER	\$ 528.00
EFT12390	24/02/2022	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME EQUIPMENT	\$ 1,683.00
EFT12391	24/02/2022	BANNER EXCAVATIONS & ROCKBREAKING	GRAVEL PUSH-UP - SOUTH BODALLIN AND KENT ROADS	\$ 41,288.00
EFT12392	24/02/2022	BETTA ROADS PTY LTD	SOIL CBR TESTING - CRAMPHORNE AND BODALLIN SOUTH ROADS	\$ 3,080.00
EFT12393	24/02/2022	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - PARKERS RANGE AND MT JACKSON ROADS	\$ 9,047.50
EFT12394	24/02/2022	BUNNINGS GROUP LTD	BUILDING SUPPLIES	\$ 5,593.27
EFT12395	24/02/2022	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 523.44
EFT12396	24/02/2022	BRYAN CLOSE	ORDINARY COUNCIL MEETING - FEBRUARY 2022	\$ 400.00
EFT12397	24/02/2022	COPIER SUPPORT	PHOTOCOPIER READINGS - FEBRUARY 2022	\$ 1,079.71
EFT12398	24/02/2022	COURIER AUSTRALIA	TOLL FREIGHT	\$ 252.36
EFT12399	24/02/2022	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	SKELETON WEED VEHICLE MAINTENANCE	\$ 753.50
EFT12400	24/02/2022	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING - FEBRUARY 2022	\$ 446.53
EFT12401	24/02/2022	GILBA DOWNS	ROADTRAIN HIRE - SOUTH BODALLIN ROAD	\$ 6,732.00
EFT12402	24/02/2022	STAFF	REIMBURSEMENT FOR RELOCATION COSTS	\$ 567.50
EFT12403	24/02/2022	JB HIFI SOLUTIONS	MICROSOFT SURFACE PRO 8 13 INCH AND IPAD PRO	\$ 5,381.00
EFT12404	24/02/2022	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	GRADER PARTS	\$ 982.49
EFT12405	24/02/2022	JODIE MAREE COBDEN	ORDINARY COUNCIL MEETING - FEBRUARY 2022 + AUDIT COMMITTEE MEETING	\$ 600.00
EFT12406	24/02/2022	LANDGATE	MINING SCHEDULES	\$ 243.39
EFT12407	24/02/2022	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$ 32,840.00
EFT12408	24/02/2022	LINDA ROSE	ORDINARY COUNCIL MEETING - FEBRUARY 2022	\$ 558.42
EFT12409	24/02/2022	LOCAL PEST CONTROL	PEST CONTROL - SHIRE BUILDINGS	\$ 15,048.00
EFT12410	24/02/2022	MERREDIN GLAZING SERVICE	SWIMMING POOL MAINTENANCE	\$ 489.89
EFT12411	24/02/2022	MISMATCH WORKSHOP	LANDFILL SERVICES	\$ 2,585.00
EFT12412	24/02/2022	MUSEUMS AUSTRALIA INC	MUSEUMS AUSTRALIA MEMBERSHIP 2022	\$ 150.00
EFT12413	24/02/2022	OFFICE NATIONAL	OFFICE/HEALTH & SAFETY SUPPLIES	\$ 1,575.89
EFT12414	24/02/2022	PAYWISE PTY LTD	PAYROLL DEDUCTIONS - NOVATED LEASE	\$ 483.21
EFT12415	24/02/2022	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY/SUPPORT SERVICES - 2021/2022 - JANUARY 2022	\$ 775.00
EFT12416	24/02/2022	PHIL RAFFERTY BUILDER	BUILDING SERVICES - 37 TAURUS UPGRADES	\$ 4,933.50

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
EFT				
EFT12417	24/02/2022	RAILWAY TAVERN	COUNCIL REFRESHMENTS	\$ 215.00
EFT12418	24/02/2022	MUSEUM STAFF	REIMBURSEMENT	\$ 118.28
EFT12419	24/02/2022	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - CARAVAN PARK YEARLY RCD CHECK	\$ 3,035.95
EFT12420	24/02/2022	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 108.00
EFT12421	24/02/2022	SOUTHERN CROSS GENERAL PRACTICE	PRE EMPLOYMENT MEDICAL	\$ 403.70
EFT12422	24/02/2022	WHEATBELT HOTELS PTY LTD	2021/2022 SENIOR'S VOUCHER REDEMPTION X2	\$ 100.00
EFT12423	24/02/2022	TOURISM COUNCIL WESTERN AUSTRALIA	TOURISM COUNCIL WA - 2022 MEMBERSHIP	\$ 289.00
EFT12424	24/02/2022	TUTT BRYANT EQUIPMENT	VEHICLE PARTS	\$ 153.91
EFT12425	24/02/2022	WATER CORPORATION.	WATER - FEBRUARY 2022 - INCLUDING STANDPIPES	\$ 83,152.02
EFT12426	24/02/2022	WAYNE ALAN DELLA BOSCA	ORDINARY COUNCIL MEETING - FEBRUARY 2022 - AUDIT COMMITTEE MEETING	\$ 1,000.00
EFT12427	24/02/2022	WESTRAC EQUIPMENT PTY LTD	GRADER PARTS	\$ 2,272.97
EFT12428	24/02/2022	TELSTRA	SMS SERVICE - JANUARY 2022	\$ 251.70
EFT12429	24/02/2022	WREN OIL	DISPOSAL FEES	\$ 16.50
EFT12430	24/02/2022	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM	\$ 35.40
EFT12431	24/02/2022	YILGARN PLUMBING AND GAS	PLUMBING SERVICES - 35 TAURUS STREET TOILET MAINTENANCE	\$ 2,648.03
				\$ 427,807.21

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
DIRECT DEBITS				
DD16532.1	01/02/2022	THE TRUSTEE FOR AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 13,349.55
DD16532.2	01/02/2022	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 476.20
DD16532.3	01/02/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 460.55
DD16532.4	01/02/2022	BT SUPER FOR LIFE ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 1,188.61
DD16532.5	01/02/2022	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	SUPERANNUATION CONTRIBUTIONS	\$ 674.66
DD16532.6	01/02/2022	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 740.02
DD16532.7	01/02/2022	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,401.89
DD16532.8	01/02/2022	FIRST CHOICE EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 646.30
DD16532.9	01/02/2022	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 548.62
DD16532.10	01/02/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 566.96
DD16532.11	01/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 785.31
TOTAL DIRECT DEBIT 16532				\$ 21,838.67
DD16559.1	15/02/2022	THE TRUSTEE FOR AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 13,632.80
DD16559.2	15/02/2022	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 490.49
DD16559.3	15/02/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 459.63
DD16559.4	15/02/2022	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	SUPERANNUATION CONTRIBUTIONS	\$ 693.39
DD16559.5	15/02/2022	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 694.38
DD16559.6	15/02/2022	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,380.77
DD16559.7	15/02/2022	FIRST CHOICE EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 615.70
DD16559.8	15/02/2022	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 546.26
DD16559.9	15/02/2022	BT SUPER FOR LIFE ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 773.87
DD16559.10	15/02/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 566.96
DD16559.11	15/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 781.93
TOTAL DIRECT DEBIT 16559				\$ 21,636.18
TOTAL DIRECT DEBITS				\$ 43,474.85
BANK FEES				
	01/02/2022	WESTPAC BANK	BANK CHARGES	\$ 20.00
	01/02/2022	WESTPAC BANK	BANK CHARGES	\$ 185.13
	01/02/2022	WESTPAC BANK	BANK CHARGES	\$ 472.30
	31/01/2022	WESTPAC BANK	BANK CHARGES	\$ 4.50
TOTAL BANK FEES				\$ 681.93

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
CHQ				
Chq/EFT	Date	Name	Description	Amount
1874	01/02/2022	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - FEBRUARY 2022	\$ 6,600.00
1875	02/02/2022	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 01/02/2022	\$ 101,382.32
1876	08/02/2022	CANON FINANCE AUSTRALIA PTY LTD	CANON PHOTOCOPIER LEASE - FEBRUARY 2022	\$ 333.96
1877	16/02/2022	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 15/02/2022	\$ 93,823.14
1878	16/02/2022	COMMANDER	COMMANDER TELEPHONE FEES - JANUARY 2022	\$ 1,362.75
1879	17/02/2022	AUSTRALIAN TAXATION OFFICE	BAS - JANUARY 2022	\$ 22,977.00
1880	15/02/2022	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - JANUARY 2022	\$ 968.05
1881	15/02/2022	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - JANUARY 2022	\$ 2,865.30
1882	04/02/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 01/02/02/2022 TO 04/02/2022	\$ 4,556.70
1883	11/02/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING 07/02/2022 TO 11/02/2022	\$ 9,768.70
1884	18/02/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING 14/02/2022 TO 18/02/2022	\$ 5,059.40
1885	07/02/2022	MOTORCHARGE LIMITED	FUEL CARD - JANUARY 2022	\$ 2,382.36
1886	17/02/2022	MISMATCH WORKSHOP	SUPERANNUATION - JANUARY 2022	\$ 632.50
1887	14/02/2022	TELSTRA CORPORATION LTD	PHONE - JANUARY 2022	\$ 930.43
1888	14/02/2022	COMMANDER	COMMANDER TELEPHONE FEES - BONDER HIRE FEBRUARY 2022	\$ 250.00
1889	11/02/2022	TELSTRA CORPORATION LTD	PHONE - JANUARY 2022 - SKELETON WEED MOBILE	\$ 122.20
1890	24/02/2022	CANON FINANCE AUSTRALIA PTY LTD	BACK PHOTOCOPIER LEASE - FEBRUARY 2022	\$ 127.62
1891	21/02/2022	TELSTRA CORPORATION LTD	PHONE - JANUARY 2022 - MANAGER MOBILES	\$ 689.02
1892	25/02/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 21/02/2022 TO 25/02/2022	\$ 8,175.60
1893	28/02/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING - 28/02/2022	\$ 44.05
1894	02/02/2022	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 01/02/2022 - CORRECTION TO DATA ENTRY	\$ 3.00
TOTAL CHEQUES				\$ 263,054.10

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
CORPORATE CREDIT CARDS				
CEOCC-JAN22	15/02/2022	RED DOT	AUSTRALIA DAY CONSUMABLES	\$ 77.50
CEOCC-JAN22	15/02/2022	ROLLEX GROUP	MEDICAL CENTRE EQUIPMENT	\$ 2,024.00
CEOCC-JAN22	15/02/2022	KMART	AUSTRALIA DAY CONSUMABLES/CRC EQUIPMENT	\$ 615.00
CEOCC-JAN22	15/02/2022	DEPARTMENT OF TRANSPORT	TWO VEHICLE REGISTRATION RENEWALS - SHIRE VEHICLES	\$ 48.80
CEOCC-JAN22	15/02/2022	RAILWAY TAVERN	COUNCIL REFRESHMENTS	\$ 100.00
TOTAL CEO CREDIT CARD				\$ 2,865.30
EMCSCC-JAN22	15/02/2022	SOUTHERN CROSS HARDWARE & NEWS	OFFICE STATIONERY	\$ 4.85
EMCSCC-JAN22	15/02/2022	DEPARTMENT OF TRANSPORT	ONE YEAR DRIVER'S LICENSE RENEWAL	\$ 29.90
EMCSCC-JAN22	15/02/2022	DEPARTMENT OF TRANSPORT	ONE YEAR DRIVER'S LICENSE RENEWAL	\$ 44.05
EMCSCC-JAN22	15/02/2022	LANDGATE	MEMORIAL, MORTGAGE AND CERTIFICATE OF TITLE	\$ 81.60
EMCSCC-JAN22	15/02/2022	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - JANUARY 2022	\$ 26.40
EMCSCC-JAN22	15/02/2022	CANCER COUNCIL	DEPOT CREW SUNSCREEN	\$ 340.30
EMCSCC-JAN22	15/02/2022	OFFICEWORKS MIDLAND	IT SOFTWARE & EQUIPMENT	\$ 360.96
EMCSCC-JAN22	15/02/2022	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - FEBRUARY 2022	\$ 79.99
TOTAL EMCS CREDIT CARD				\$ 968.05

Shire of Yilgarn

Payments made from the Trust Account for the Period 1st February 2022 to 28th February 2022
Presented to Council, 17th March 2022

CHQ/EFT	Date	Payee	Description	Amount
CHQ				
402623	21/02/2022	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES JANUARY 2022	\$ 220.16
402624	21/02/2022	SHIRE OF YILGARN	TRANSWA COMMISSION JANUARY 2022	\$ 45.89
			TOTAL CHEQUES	\$ 266.05



Corporate Business Plan

2021/22 to 2025/26

Table of Contents

Introduction.....	3
Strategic Direction.....	4
Our Shire.....	6
Shire of Yilgarn Workforce.....	8
Service Delivery Plan.....	10
Capital Works Plan – Land & Buildings.....	46
Capital Works Plan – Furniture & Equipment.....	47
Capital Works Plan – Infrastructure.....	51

Introduction

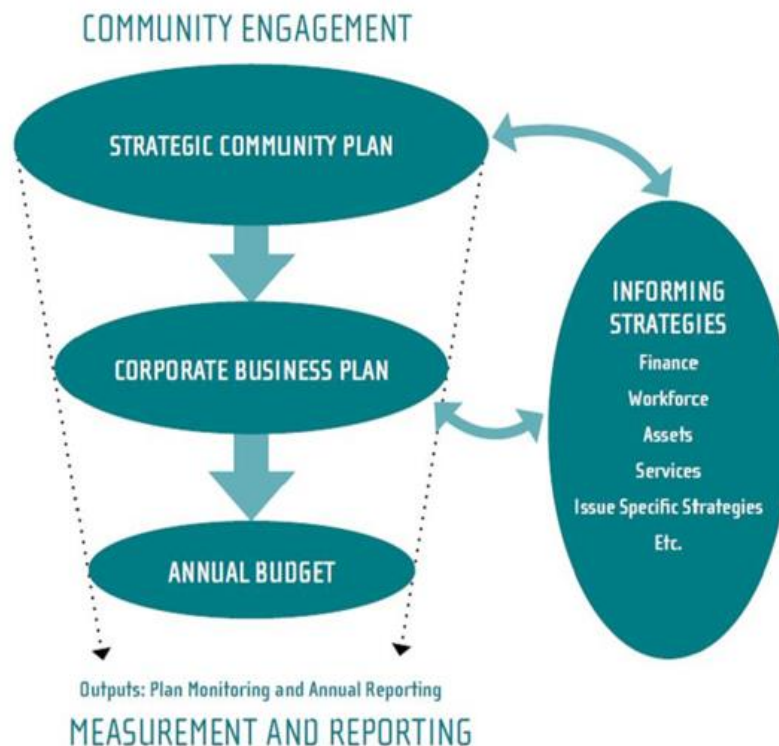
The Corporate Business Plan is the Shire of Yilgarn’s five-year service and project delivery plan. It is aligned with the Community Strategic Plan. The purpose of this Plan is to demonstrate the operational capacity of the Shire to achieve the aspirations that have been identified in the Community Strategic plan.

The Corporate Business Plan and the Community Strategic Plan are the primary documents that form part of the integrated planning and reporting framework legislated by State Government that give communities the opportunity to shape their own future.

The Community Strategic Plan sits at the top of the framework supported by the Corporate Business Plan, Annual Budget, Asset Management Plan, Long Term Financial Plan and Workforce Plan. The Corporate Business Plan is the first step towards achieving the communities’ key priorities.

Planning Framework

The diagram below illustrates the relationship between the Shire’s strategic and operational documents, highlighting the position of the Corporate Business Plan within this planning hierarchy.



Strategic Direction

Our Vision

We are a proud agricultural and mining based economy, providing opportunities for our residents that will build an inclusive and prosperous community in the future. We are a resilient community best described by our motto “Good Country for Hardy People”.

Our Mission

The Shire of Yilgarn will deliver quality service, facilities and representation in order to achieve our Vision.

Our Values

We will promote and enhance the following values in our relationships with our community:

- **Honesty** in our dealings
- **Integrity** in our actions
- **Consistency** in decision making
- **Teamwork** in our operations
- **Respect** to others and their decisions
- **Caring** for people in our community
- **Commitment** to decisions and roles
- **Responsive** to the needs of others
- **Effective Communication** with all

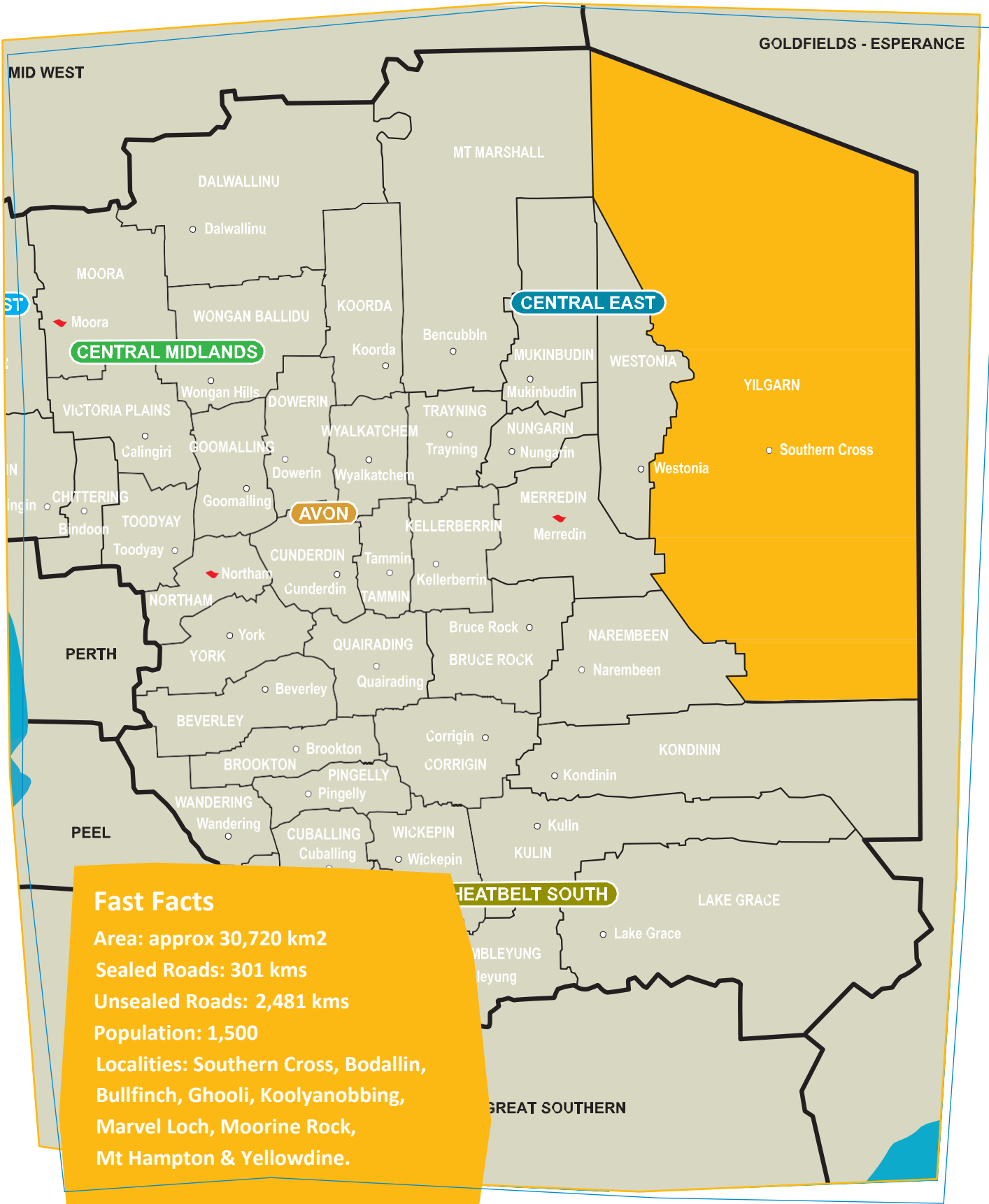
10 Year Strategic Priorities

The Council is proposing that current services will continue to be delivered but there will be a particular focus on the following strategic priorities over the coming years:

- Embracing technology
- Supporting tourism
- Support for business
- Community involvement
- Advocacy for essential services



Our Shire



Our Shire, continued

The Shire of Yilgarn is located in Western Australia's Eastern Wheatbelt region. The main town in the Yilgarn, Southern Cross, is located on the Great Eastern Highway 370 kms east of Perth and 220 kms west of Kalgoorlie.

Our Shire covers 30,720 square kilometres, which compares to approximately half of the size of the State of Tasmania, and is almost the same land mass area as the whole of The Netherlands. The area of the Shire of Yilgarn is approximately 19% of the total Wheatbelt region.

The Shire has a population of approximately 1,200 people (2016 census), however it serves well over 2,000 people due to the resources industry in the Shire and the fly in fly out / drive in drive out nature of work. The Shire is well known as the Gateway between the Wheatbelt and the Goldfields.

The name 'Yilgarn' is aboriginal for 'white stone' or 'quartz'.

Southern Cross is the main centre, and houses the administration of the Shire, however, there are numerous other smaller townsites throughout the Shire, including, Bodallin, Bullfinch, Ghooli, Koolyanobbing, Marvel Loch, Moorine Rock, Mt Hampton and Yellowdine.

In 1891, the Yilgarn Road Board was gazetted, and in 1918, it merged with the Municipality of Southern Cross. In 1961 it became the Shire of Yilgarn following changes to the Local Government Act 1960.

The Shire provides roads, recreational facilities, funding for medical services, parks and gardens, street lighting, and waste collection amongst other community services and infrastructure. Our elected members advocate for the interests of the community and make decisions about where and how development can occur.

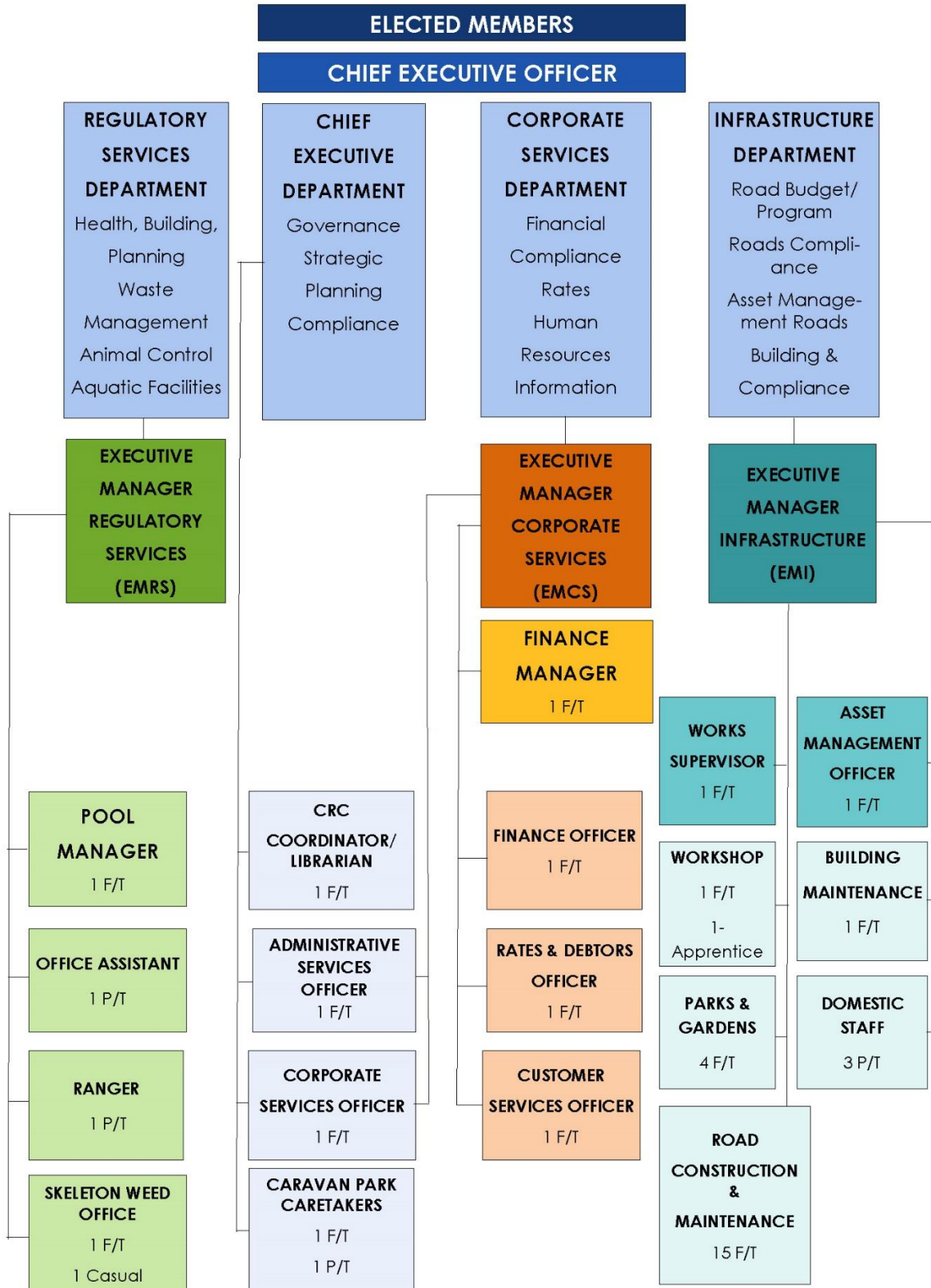
Agricultural production and a continual increase in mining activities are the main primary industries for the Shire. Mining employees make up an increasing percentage of the workforce and the sector generates approximately \$80 - \$90 million worth of royalties for the state of Western Australia.

Distance to Perth and the regional centres of Kalgoorlie and Merredin is one of our biggest challenges and this challenge is often at the forefront of decisions our Council makes on behalf of our community to ensure we have access to facilities and services.

Shire of Yilgarn - Workforce

To achieve the strategic goals and community outcomes, the Chief Executive Officer and Executive Management team are responsible for successfully leading and managing the organisation. The current lines of reporting are as follows:

Shire of Yilgarn Organisation Structure January 2022



Our Workforce, continued

The Shire of Yilgarn entered into an Enterprise Bargaining Agreement with all staff (excluding Executives on fixed term performance-based contracts) in October 2021 and was assented to by the Fair Work Commission in November 2021 and is due expire in October 2025. This Enterprise Bargaining Agreement sets the pay and conditions for Shire employees until the end of the 2024/25 financial year.

In regards to Workforce Planning for the Shire of Yilgarn, Council agrees with the following:

Our employees are our most valued asset.

- ✓ We are committed to maintaining our own workforce for the provision of services and asset maintenance where appropriate
- ✓ The current Organisational Structure is supported and will be reviewed from time to time and when key personnel leave the organisation
- ✓ Consultants will be used to provide specialised advice where required when current staff do not possess the skills and knowledge required
- ✓ The Shire will continue to work with other local governments in the region and private contractors to provide specialised services where that service cannot reasonably be sourced efficiently and effectively from within the Shire eg contract Ranger Services, IT support
- ✓ The following are the key risks to the current staff structure and consequently to the level of service provision by the Shire:
 - Reduced government funding (eg General Purpose Grants, roadworks funding)
 - Reduced rate revenue from fluctuations in mining activity within the Shire
 - Removal of State funded services (eg Community Resource Centre, Police Licensing)
 - Reduction in population
- ✓ The Shire embraces the opportunities to improve customer service through use of Information Technology. It is recognised that through advances in Information Technology the need for customer service staff will reduce over time

Service Delivery Plan

Council has identified the following Services that are provided by the Shire:

Animal Control	Fire Prevention
Public Safety (Emergency Management)	Health Administration & Inspection
Pest Control	Medical Services
Community Resource Centre	Community Development
Care of Families & Children	Senior Citizens Centre
Aged Accommodation	Housing
Sanitation	Sewerage
Town Planning & Regional Development	Cemetery
Community Vehicle	Public Toilets
Public Halls and Civic Centres	Public Swimming Pool
Sport & Recreation Facilities	Library Services
Other Culture and Heritage	Road Construction
Road Maintenance	Aerodrome
Footpaths, Verges, Townscape	Transport Licensing & TransWA Ticketing
Tourism & Area Promotion	Caravan Park & Motor Lodge
Rural Services	Building Control
Standpipes	General Economic Initiatives
Civic Leadership	

Council has reviewed all services provided by the Shire. In undertaking this review Council has considered the following factors:

- ✓ Why do we provide the Service?
Is the service a statutory requirement or a service undertaken voluntarily by the Council to fill a need within the community.
- ✓ How is the Service funded?
Is the service funded by grant funding, user pays, general revenue or a mixture of these revenue sources?
- ✓ What is the level of service being provided?
- ✓ What issues will need to be addressed in providing the services in the future?
- ✓ How we will maintain, improve or reduce the level of service in the future?
- ✓ What actions need to be addressed over the life of the Plan?

The service delivery plan follows:

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain a liveable, safe and secure community.
- Strategies:
 - Retain a strong focus on community safety and crime prevention.

Background

Local governments have responsibility for the registration and control of Dogs (Dog Act 1976) and Cats (Cat Act 2011). Council has also adopted new local laws relating to Dogs (2017), which are available on the Shire website.

Dog and Cat registrations are administered by the Shire. The Shire receives a modest income from Dog and Cat registrations however the cost of providing Animal Control is funded by general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Employ a part time Ranger.
- ✓ Engage WA Contract Ranger Service to provide a one day a fortnight service.
- ✓ Maintain the pound facilities located at the Shire Depot.
- ✓ Maintain the Dog & Cat registration system.
- ✓ Include educational and awareness material in the local Crosswords.
- ✓ Respond to complaints in a timely manner.

Issues

- Controlling Stray Cats.

Actions

When	What	Who
2021/2022	Review service level standards of Ranger Services.	CEO/EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Review of Dogs Local Law due 2025	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	69,349.20	71,776.42	74,288.60	76,888.70	79,579.80
Operating Income	(3,989.12)	(4,128.74)	(4,273.25)	(4,422.81)	(4,577.61)
Projected Program Cost to Council	65,360.08	67,647.68	70,015.35	72,465.88	75,002.19

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain a liveable, safe and secure community.
- Strategies:
 - Advocate and actively support emergency management and services in the district.

Background

The Bushfires Act 1954 delegates the following responsibilities to Local Government:

- Varying the restrictive and prohibited burning times;
- Issuing permits to burn in restrictive burn periods;
- Enforcing fire break requirements;
- Manage vehicles used by volunteer brigades;
- Keep a register of bush fire brigade members;
- Undertake enforcement action for breaches under the Act;
- Manage Harvest & Movement of Vehicles Bans

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide administrative support to our CBFCCO, Deputy CBFCCO's and volunteer brigades.
- ✓ Liaising with DFES and relevant parties regarding provision of equipment & vehicles to meet the Shires needs.
- ✓ Undertake townsite inspections for fuel loads and issue warnings and notices where required.
- ✓ Review standpipe locations for fire fighting logistics.
- ✓ Maintain Rural Numbering System for whole of Shire.

The Emergency Services Levy is collected by local governments on behalf of the Department of Fire and Emergency Services and used to fund Fire Prevention activities.

Issues

- Difficulty in attracting and retaining volunteers.
- Future of CBFCCO role, will this become a paid position, should remuneration be paid.
- Operating and capital cost determinations by DFES.
- Impact of recently introduced training requirement for volunteers and the recognition of prior learning and experience.

Actions

	When	What	Who
	2021/2022	Ongoing Service Provision.	EMRS
	2022/2023	Ongoing Service Provision.	EMRS
	2023/2024	Ongoing Service Provision.	EMRS
	2024/2025	Ongoing Service Provision.	EMRS
	2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	226,023.85	233,934.68	242,122.39	250,596.68	259,367.56
Operating Income	(70,742.04)	(73,218.01)	(75,780.65)	(78,432.97)	(81,178.12)
Projected Program Cost to Council	155,281.80	160,716.67	166,341.75	172,163.71	178,189.44

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain a liveable, safe and secure community.
- Strategies:
- Retain a strong focus on community safety.
 - Advocate and actively support emergency management and services in the district

Background

The Emergency Management Act 2005 requires local government to have Local Emergency Management Arrangements in place including recovery provisions.

Emergency Management is funded by general revenue; however in the event of a “disaster” relief funding is available from the Lord Mayors Appeal Fund and the Western Australian Natural Disaster Relief Arrangements.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide administrative support to the Yilgarn – Westonia Local Emergency Management Committee.
- ✓ Participate in emergency management exercises.
- ✓ Plan and implement recovery services as required.

Issues

- Retaining and recruiting volunteers.

Actions

When	What	Who
2021/2022	Review Local Emergency Management Arrangements	EMRS
2022/2023	Emergency management exercise	EMRS
2023/2024	Emergency management exercise	EMRS
2024/2025	Emergency management exercise	EMRS
2025/2026	Emergency management exercise	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	25,127.65	26,007.11	26,917.36	27,859.47	28,834.55
Operating Income	-	-	-	-	-
Projected Program Cost to Council	25,127.65	26,007.11	26,917.36	27,859.47	28,834.55

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain a liveable, safe and secure community.
- Strategies:
 - Retain a strong focus on community safety and crime prevention.

Background

The state government has introduced a new Public Health Act 2016 to replace the outdated Health Act 1911. The *Public Health Act 2016* will be implemented in a staged manner over the next 3 to 5 years. The old *Health Act 1911* (which will be known as the *Health (Miscellaneous Provisions) Act 1911* , and all regulations made under the *Health Act 1911* , will continue to be the main enforcement tool, until the new provisions of the *Public Health Act 2016* are proclaimed over the coming years.

The provision of Health Services is funded from general revenue for the most part, with a small amount of income derived from fees & charges.

Service Level

We will maintain the Service Level by continuing to

- ✓ Employ a qualified Environmental Health Officer.
- ✓ Enforce and administer the provisions of the Health Act, Health Local Laws and other relevant health legislation.
- ✓ Educate and inform the community through the provision of relevant information.

Issues

- Implementation of new Public Health Act 2016.
- Difficulty in attracting and retaining qualified Environmental Health Officers.

Actions

When	What	Who
2021/2022	Prepare Local Public Health Plan	EMRS
2022/2023	Review Health Local Laws to comply with the Public Health Act 2016.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	89,593.37	92,729.14	95,974.65	99,333.77	102,810.45
Operating Income	(1,569.25)	(1,624.17)	(1,681.02)	(1,739.85)	(1,800.75)
Projected Program Cost to Council	88,024.12	91,104.97	94,293.64	97,593.92	101,009.70

Strategic Community Plan

Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.

Outcome: Maintain a livable, safe and secure community.

Strategies:

Background

There is no statutory requirement to undertake treatment of mosquitoes, however due to the health risks that can be associated through blood-borne viruses and for the comfort of our residents the Shire has undertaken a fogging program within town sites. The Shire is exploring more strategic and cost effective methods of mosquito control, namely baiting of breeding sites.

The Pest Control service is funded from general revenue.

Council supports the Eastern Wheatbelt Biosecurity Group (EWBG) in the control and management of declared pests in the area. The EWBG began in 2000/01 with three Shires each contributing financially to the group and matched dollar for dollar by the State Government.

There are now eleven Shires in the EWBG control area. These Shires border the eastern edge of the Wheatbelt agricultural area and are bounded on the eastern side by the State Barrier Fence. In 2015-16 the EWBG transitioned from a Declared Species Group to a Recognised Biosecurity Group under the Biosecurity and Management Act.

Service Level

We will maintain the Service Level by continuing to

- ✓ Undertake fogging where and when required.
- ✓ Monitor adult mosquito numbers to determine breeding areas.
- ✓ Strategic baiting of known breeding sites.
- ✓ Educate the public on how to minimise mosquito breeding opportunities.

Issues

- Are there better control options available including baiting waterways and potential breeding sites.

Actions

When	What	Who
2021/2022	Review the effectiveness and alternative to current treatment.	EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	14,435.07	14,940.30	15,463.21	16,004.42	16,564.58
Operating Income	-	-	-	-	-
Projected Program Cost to Council	14,435.07	14,940.30	15,463.21	16,004.42	16,564.58

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Retain and upgrade of current health and educational services and infrastructure (Shire and State responsibility).
- Strategies:
- Maintain quality infrastructure for health providers (medical centre, housing).
 - Lobby state and federal government for improved health infrastructure.
 - Support continued incentive funding for a GP in the Shire.
 - Continue to provide free use of facilities for use by service providers (Chiropractors, Physiotherapist, Veterinarian).

Background

The Shire of Yilgarn has no statutory requirement to subsidise Medical Services as this is a clear State and Commonwealth government responsibility. Notwithstanding this Council has agreed to subsidise the provision of a local GP service and to subsidise the local Chemist due to the strong community demand to have access to these services.

Medical services are funded from general revenue

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide free use of a house and the Doctors surgery located at Achernar St Southern Cross for a GP.
- ✓ Provide subsidised use of a Shire residence and pay the lease on the Chemist building for use by the local Chemist.
- ✓ Maintain and upgrade medical equipment owned by the Shire when necessary.
- ✓ Maintain cash backed health service reserve funds.

Issues

- General shortage of appropriately qualified GP's willing to practice in isolated one Doctor rural towns.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO
2022/2023	Review Medical Services Agreement	CEO/Council
2023/2024	Ongoing Service Provision.	CEO/Council
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	148,162.20	153,347.87	158,715.05	164,270.07	170,019.53
Operating Income	-	-	-	-	-
Projected Program Cost to Council	148,162.20	153,347.87	158,715.05	164,270.07	170,019.53

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
 Outcome: Business in the Shire remain competitive and viable.
 Strategies:
 - Continue to support and manage the Community Resource Centre.
 - Improve Visitor information services.

Background

The Shire of Yilgarn has entered into a service agreement for community resource network services with the Department of Regional Development. The current agreement ends June 2027.

The Community Resource Centre building was designed and constructed for the specific purpose of providing community resource network services. This was a joint venture project with the Education Department. The building is located on the School grounds and was designed to allow use and access by both the School and general public.

The Shire has renewed the original 21 year lease agreement with the Education Department for a further 10 years with a 10 year option, commencing on the 1st January 2021.

The Community Resource Centre receives ~\$100,000 per annum from the Department of Regional Development and generates additional income from user charges with any shortfall funded by the Shire.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide CRC services as per the service agreement with the Department of Regional Development.
- ✓ Encourage youth, community & business training opportunities.
- ✓ Review community service needs if the state government withdraws recurrent funding for community resource centres.

Issues

- Relevance of some of the services given improvements in access to IT resources.
- Provision of Library Services and access to State & Federal Department services if CRC funding is to be discontinued.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO
2022/2023	Ongoing Service Provision.	CEO
2023/2024	Ongoing Service Provision.	CEO
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	190,910.05	197,591.90	204,507.61	211,665.38	219,073.67
Operating Income	(152,113.07)	(157,437.02)	(162,947.32)	(168,650.48)	(174,553.24)
Projected Program Cost to Council	38,796.98	40,154.87	41,560.29	43,014.90	44,520.43

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain / increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.
- Strategies:
- Continue to implement and support community programs.
 - Provide and maintain high quality community infrastructure (recreation centre, oval, bowls, swimming pool, library community centre and halls).
 - Provide support to local sport, recreation and community groups.

Background

As the closest of the three levels of government to the community, the Shire plays a key role in facilitating community development to help meet the needs of our community.

Community development is a process in which community members come together to take collective action and develop solutions to common problems. It involves engaging communities in policy making, planning, program development and evaluation. It is about government providing the opportunity for community initiatives in a ‘bottom up’ approach.

Community development is funded from general revenue. The Shire owns numerous community facilities that are accessed for community development.

Service Level

We will maintain the Service Level by continuing to

- ✓ Administer and fund the annual community grants program.
- ✓ Provide subsidised use of Shire facilities.
- ✓ Support and provide community events.

Issues

- Decline in residential population due to FIFO mining and amalgamation of farming interests including increased mechanisation.
- Decline in volunteers and participation in community events.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO
2022/2023	Ongoing Service Provision.	CEO
2023/2024	Ongoing Service Provision.	CEO
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	54,035.63	55,926.88	57,884.32	59,910.27	62,007.13
Operating Income	(1,926.21)	(1,993.62)	(2,063.40)	(2,135.62)	(2,210.37)
Projected Program Cost to Council	52,109.42	53,933.25	55,820.92	57,774.65	59,796.76

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain / increase percentage of residents engaged in recreation, culture and leisure activities for all demographics in the Shire.
- Strategies:
- Support the provision of child care facilities within the community.
 - Explore opportunities for youth programs.

Background

Regional Early Education & Development Inc. (REED)

Formerly "Yilgarn Occasional Child Care Centre".

REED operates and manages the Shire owned Child Care facilities on a commercial basis.

Playgroup

The Playgroup was a volunteer organisation for parents with young / pre-school aged children to meet and interact in a safe environment. The Southern Cross Playgroup was run by a volunteer committee and was held Tuesdays 9.30am-11.30am and may run during school holidays depending on numbers. The Playgroup has been inactive since 2018 with the building demolished. Redevelopment of the site as a youth friendly outdoor facility has largely been completed.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide subsidised use of Shire owned facilities for use by REED and Playgroup (if reactivated).
- ✓ Continue to support the provision of child care services through funding assistance as approved by Council.

Issues

- Demolition of the Playgroup building due to structural issues will require alternative facilities if the Playgroup was to reform.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO
2022/2023	Ongoing Service Provision.	CEO
2023/2024	Ongoing Service Provision.	CEO
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	41,523.23	42,976.54	44,480.72	46,037.55	47,648.86
Operating Income	(188.18)	(194.77)	(201.58)	(208.64)	(215.94)
Projected Program Cost to Council	41,335.05	42,781.77	44,279.14	45,828.91	47,432.92

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: High quality and well maintained Aged Care facilities.
- Strategies:
 - Manage and maintain the Southern Cross Senior Citizens Centre.

Background

The Southern Cross District Health Service Board raised the issue of forward planning for the establishment of a dedicated Senior Citizen Centre in Southern Cross in January 2002 and in 2007 the Southern Cross Senior Citizen Centre was purposely built for the seniors and local CWA to use for recreational and social activities. The centre was built with funds from the Shire of Yilgarn and \$300,000 from the Department of Local Government and Regional Development as part of their Regional Infrastructure Funding program.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain and provide free access for use of the Seniors Citizens Centre.
- ✓ Assist the Seniors with events.

Issues

- The building is underutilised at the present, especially since HACC has ceased to use the facility .

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO
2022/2023	Ongoing Service Provision.	CEO
2023/2024	Ongoing Service Provision.	CEO
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	103,433.26	107,053.42	110,800.29	114,678.30	118,692.04
Operating Income	(1,640.02)	(1,697.42)	(1,756.83)	(1,818.31)	(1,881.96)
Projected Program Cost to Council	101,793.24	105,356.00	109,043.47	112,859.99	116,810.09

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: High quality and well maintained Aged Care Facilities.
- Strategies:
 - Continue to manage, refurbish and maintain the Homes for the Aged.
 - Support the Central East Accommodation & Care Alliance Inc. (CEACA) Independent Living Unit's precinct in Southern Cross.

Background

The Shire of Yilgarn owns and manages 12 aged accommodation units, referred to as the Homes for the Aged. The facility is for use by seniors who meet the Department of Housing eligibility criteria.

The first six units were opened in 1973 with the following six units being opened in 1980. They were previously managed by an independent Committee (Yilgarn Homes for the Aged Incorporated). This Committee also managed Carinaville (located at the Southern Cross Hospital).

The Shire assumed control of the ongoing management and maintenance of the Units from 1 July 2005 and the Committee was disbanded at this time.

Service Level

We will maintain the Service Level by continuing to

- ✓ Manage and maintain the Homes for the Aged.
- ✓ Align rents with Department of Housing community housing rent setting policy.
- ✓ Continue to support the Central East Accommodation & Care Alliance Inc. (CEACA).

Issues

- Due to the age of the facility the gardens, common area's and external's all needs to be refurbished. The Shire has been refurbishing the internal space of units in recent years.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS/EMI
2022/2023	Ongoing Service Provision.	EMRS/EMI
2023/2024	Ongoing Service Provision.	EMRS/EMI
2024/2025	Ongoing Service Provision.	EMRS/EMI
2025/2026	Ongoing Service Provision.	EMRS/EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	123,360.77	127,678.40	132,147.14	136,772.29	141,559.32
Operating Income	(35,155.85)	(36,386.30)	(37,659.82)	(38,977.91)	(40,342.14)
Projected Program Cost to Council	88,204.92	91,292.10	94,487.32	97,794.37	101,217.18

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
 Outcome: Quality and affordable housing is available.
 Strategies:
 - Continue to invest in housing to attract professionals to the region, to attract and retain professionals and young people in the Shire.

Background

The Shire of Yilgarn owns the following houses:

37 Taurus St	Staff	71 Antares St	Staff
35 Taurus St	Doctor	120 Antares St	Staff
2 Libra Pl	Staff	11 Andromeda Ct	Staff
3 Libra Pl	Staff	103 Altair St	Staff
6 Libra Pl	Dept of Housing	80 Spica St	Chemist
91A Antares St	Staff	11 Antares St	Private
91B Antares St	Staff	13A Libra Pl	Staff
91C Antares St	Staff	13B Libra Pl	Professional
1/50 Antares St	Private	2/50 Antares St	Dept of Health
3/50 Antares St	Vacant	4/50 Antares St	Private

The cost of housing is funded from general revenue and rental income.

Service Level

We will maintain the Service Level by continuing to

- ✓ Manage and maintain Shire owned housing for use by relevant staff and others.

Issues

- When Executive and senior staff who reside in their own homes leave the employ of the Shire, the Shire will need to acquire additional suitable housing stock.

Actions

When	What	Who
2021/2022	Review housing and residential land stock.	CEO / EMCS
2022/2023	Budget to replace 2-3 current residences.	CEO / EMCS
2023/2024	Ongoing Service Provision.	EMRS / EMI
2024/2025	Ongoing Service Provision.	EMRS / EMI
2025/2026	Ongoing Service Provision.	EMRS / EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	213,504.04	220,976.68	228,710.86	236,715.74	245,000.79
Operating Income	(65,755.94)	(68,057.40)	(70,439.41)	(72,904.79)	(75,456.46)
Projected Program Cost to Council	147,748.09	152,919.28	158,271.45	163,810.95	169,544.33

Strategic Community Plan

- Environmental Objective: Protecting, utilising and enhancing our beautiful natural heritage.
 Outcome: Satisfaction with waste management services and recycling processes.
 Strategies:
- Establish and maintain environmentally sound regional waste facilities to cater for the Shire's long term waste disposal requirements.
 - Continue to provide and promote recycling services, including fortnightly household pick up and e-waste collection.

Background

The Southern Cross Refuse Site are licenced by the Department of Water and Environment Regulation (DWER) and managed by the Shire. The Shire is also responsible for refuse sites located at Bodallin, Moorine Rock, Bullfinch & Marvel Loch.

The DWER licence imposes conditions and the Shire is required to submit an annual report by 30th November each year. The Executive Manager Regulatory Services is tasked with monitoring and submitting the reports.

Rubbish collection charges recovers some of the costs, however there is a current shortfall which is covered by general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Manage the Southern Cross, Bodallin, Moorine Rock, Bullfinch and Marvel Loch Refuse Sites.
- ✓ Provide a weekly 240L Bin collection and twice monthly 240L recycle bin collection service.
- ✓ Continue to participate in and promote Drum Muster.
- ✓ Continue to provide a waste oil collection service.

Issues

- Completion of Refuse Site and closure of Southern Cross Transfer Station.
- Restricting access hours to Refuse Site and having site manned when open.
- Illegal dumping

Actions

When	What	Who
2021/2022	Review management plan for all Yilgarn refuse sites.	EMRS
	Review contract for provision of waste collection services	EMRS / CEO
2022/2023	Ongoing Service Provision.	EMRS / EMI
2023/2024	Ongoing Service Provision.	EMRS / EMI
2024/2025	Ongoing Service Provision.	EMRS / EMI
2025/2026	Ongoing Service Provision.	EMRS / EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	413,404.89	427,874.06	442,849.66	458,349.40	474,391.62
Operating Income	(277,030.72)	(286,726.79)	(296,762.23)	(307,148.91)	(317,899.12)
Projected Program Cost to Council	136,374.18	141,147.27	146,087.43	151,200.49	156,492.50

Strategic Community Plan

- Environmental Objective: Protecting, utilising and enhancing our beautiful natural heritage.
 Outcome: Satisfaction with sewerage services.
 Strategies:
- Continue to maintain current sewerage systems in accordance with licensing requirements and asset management plan.
 - Continue to use recycled water for use at the Southern Cross oval and Constellation Park.

Background

The Shire owns and manages a deep sewer system in Southern Cross and a semi deep sewer system in Marvel Loch.

In Southern Cross the sewerage is piped by gravity feed from property connections to pump pits, these pits then pump the sewerage to a series of ponds where the sewerage undergoes primary treatment. Southern Cross has a re-use system installed that reticulates the Sports Complex lawn (oval, park) and Constellation Park and the system is licensed by the DWER and Department of Health

The Southern Cross sewerage system is licensed by Department of Environment Regulation, with the Shire required to submit an Annual Audit Compliance Report and an Annual Environmental Report by 1st September each year. Executive Manager of Regulatory Services is tasked with management of the system and submitting annual reports.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain the Southern Cross and Marvel Loch sewerage system in accordance with asset management plan & licence conditions.
- ✓ Manage the sullage pit located at the Southern Cross Refuse Site.
- ✓ Provide recycled water to Southern Cross oval & Constellation Park.

Issues

- Aging sewerage waste water infrastructure.

Actions

When	What	Who
2021/2022	Commission detailed asset management plan for SX & ML Systems.	EMRS
	Review opportunity to expand use of recycled water.	EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	223,329.13	231,145.65	239,235.74	247,608.99	256,275.31
Operating Income	(356,015.88)	(368,476.43)	(381,373.11)	(394,721.17)	(408,536.41)
Projected Program Cost to Council	(132,686.75)	(137,330.79)	(142,137.36)	(147,112.17)	(152,261.10)

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
- Outcome: Business in the Shire to remain competitive and viable.
- Strategies:
 - Continue to provide an effective and efficient approval process.

- Outcome: Improved telecommunications infrastructure.
- Strategies:
 - Continue to lobby for improved telecommunications infrastructure to eliminate blackspots in the Shire.

Background

Town Planning

Town Planning in WA is governed by the Planning & Development Act 2005. This requires local governments to be involved in planning for local communities by ensuring appropriate planning controls exist for land use and development. Local governments must base their planning decisions on the provisions and controls in their local planning scheme. All local government planning schemes and policies are required to be consistent with State Government planning objectives and requirements.

Regional Development - Telecommunications

Council acknowledges that access to telecommunications infrastructure and embracing the opportunities afforded by the NBN are vitally important in ensuring local businesses can remain competitive.

Service Level

We will maintain the Service Level by continuing to

- ✓ Process planning applications in an efficient and effective manner.
- ✓ Lobby to ensure Shire residents have access to appropriate levels of telecommunications infrastructure.

Issues

- Need to incorporate recent amendments that apply to all Schemes into the Shire's Town Planning Scheme.

Actions

When	What	Who
2021/2022	Review the Town Planning Scheme.	CEO / EMCS / EMRS
2022/2023	Ongoing Service Provision.	CEO / EMRS
2023/2024	Ongoing Service Provision.	CEO / EMRS
2024/2025	Ongoing Service Provision.	CEO / EMRS
2025/2026	Ongoing Service Provision.	CEO / EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	41,196.74	42,638.63	44,130.98	45,675.56	47,274.21
Operating Income	(8,901.97)	(9,213.54)	(9,536.01)	(9,869.77)	(10,215.21)
Projected Program Cost to Council	32,294.77	33,425.09	34,594.97	35,805.79	37,059.00

Strategic Community Plan

Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
 Outcome: Maintain a liveable, safe and secure community.
 Strategies:

Background

The Shire of Yilgarn has one operating cemetery located in Southern Cross.

Costs of burials are funded by fees & charges and the ground & building maintenance is funded from general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain and operate the Southern Cross Cemetery.

Issues

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMI/CSO
2022/2023	Ongoing Service Provision.	EMI/CSO
2023/2024	Ongoing Service Provision.	EMI/CSO
2024/2025	Ongoing Service Provision.	EMI/CSO
2025/2026	Ongoing Service Provision.	EMI/CSO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	43,373.44	44,891.52	46,462.72	48,088.91	49,772.03
Operating Income	(3,346.45)	(3,463.57)	(3,584.80)	(3,710.27)	(3,840.12)
Projected Program Cost to Council	40,027.00	41,427.94	42,877.92	44,378.65	45,931.90

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain / increase percentage of residents engaged in recreation, culture and leisure activities for all demographics in the Shire.
- Strategies:
 - Provide support to local sport, recreation and community groups.

Background

Community Bus

A Community Bus is provided by the Shire for the use by Community Groups, Sporting Clubs and other Not-for-Profit organisations such as state & private schools at a subsidised hire rates.

For profit organisations can hire the Community Bus but at full hire rates.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide and maintain a community bus.
- ✓ Ensure vehicle is appropriate for intended use.
- ✓ Maintain the vehicle in a safe, clean and roadworthy condition.

Issues

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMI/EMCS
2022/2023	Ongoing Service Provision.	EMI/EMCS
2023/2024	Ongoing Service Provision.	EMI/EMCS
2024/2025	Ongoing Service Provision.	EMI/EMCS
2025/2026	Ongoing Service Provision.	EMI/EMCS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	11,726.57	12,137.00	12,561.80	13,001.46	13,456.51
Operating Income	(5,260.70)	(5,444.83)	(5,635.40)	(5,832.63)	(6,036.78)
Projected Program Cost to Council	6,465.87	6,692.18	6,926.40	7,168.83	7,419.74

Strategic Community Plan

Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.

Outcome: Maintain a liveable, safe and secure community

Strategies:

Economic Objective: A prosperous future for our community.

Outcome: Tourism opportunities are maximised.

Strategies:

Background

The Shire provides access to public toilets for the convenience of shoppers in the CBD and at public parks for visitors, travellers and residents within the Shire.

All maintenance, cleaning, utility, supplies and insurance cost are funded by the Shire of Yilgarn from general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide clean and accessible public toilets located on Antares Street (CBD), in Rotary Park, Constellation Park (Antares St), at the Southern Cross Bowling / Tennis Club, Bodallin, Marvel Loch and Moorine Rock.

Issues

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS / EMI
2022/2023	Ongoing Service Provision.	EMRS / EMI
2023/2024	Ongoing Service Provision.	EMRS / EMI
2024/2025	Ongoing Service Provision.	EMRS / EMI
2025/2026	Ongoing Service Provision.	EMRS / EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	74,563.13	77,172.84	79,873.89	82,669.48	85,562.91
Operating Income	-	-	-	-	-
Projected Program Cost to Council	74,563.13	77,172.84	79,873.89	82,669.48	85,562.91

Strategic Community Plan

Social Objective:	An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
Outcome:	Maintain / increase percentage of residents engaged in recreation, culture and leisure activities for all demographics in the Shire.
Strategies:	<ul style="list-style-type: none"> Continue to provide and maintain high quality community infrastructure (recreation centre, oval, bowls, tennis facilities, swimming pool, library, community centre and halls).

Background

The Shire provides infrastructure for community use such as community meetings, public presentations, shows, plays, concerts and other functions that require a larger space for the community to get together.

All expenses (maintenance, cleaning, insurance, utilities) relating to the building are funded by the Shire from general revenue with the Shire charging a nominal hire fee.

Service Level

We will maintain the Service Level by continuing to

- ✓ Continue to monitor need for retention of Bodallin and Marvel Loch halls over time.

Issues

- The halls in Marvel Loch and Bodallin are minimally used by the community.
- Southern Cross Community Centre is under utilised.
- Masonic Lodge not utilised.

Actions

When	What	Who
2021/2022	Continue to assess community usage of Bodallin Hall	CEO/EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	291,486.36	301,688.38	312,247.48	323,176.14	334,487.30
Operating Income	(5,219.22)	(5,401.89)	(5,590.96)	(5,786.64)	(5,989.17)
Projected Program Cost to Council	286,267.14	296,286.49	306,656.52	317,389.50	328,498.13

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain / increase percentage of residents engaged in recreation, culture and leisure activities for all demographics in the Shire.
- Strategies:
- Continue to provide and maintain high quality community infrastructure (recreation centre, oval, bowls, tennis facilities, swimming pool, library, community centre and halls).

Background

Local governments provide public swimming pools for use by their residents for a number of reasons, including; providing a facility for children to learn to swim, provide people with an escape from the pressures and tensions of daily life, lead to improved levels of physical and mental health, and build up strong social networks and relationships. Swimming is a healthy, low-impact activity that has many physical and mental health benefits.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain new buildings, infrastructure and surrounds to a high standard.

Issues

- Maintain free entry or implement entry charge with new facility?

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	236,848.72	245,138.43	253,718.27	262,598.41	271,789.36
Operating Income	-	-	-	-	-
Projected Program Cost to Council	236,848.72	245,138.43	253,718.27	262,598.41	271,789.36

Strategic Community Plan

- Social Objective: An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
- Outcome: Maintain / increase percentage of residents engaged in recreation, culture and leisure activities for all demographics in the Shire.
- Strategies:
- Provide and maintain high quality community infrastructure (recreation centre, oval, bowls, swimming pool, library, community centre and halls).
 - Provide support to local sport, recreation and community groups.

Background

The provision of sport & recreation infrastructure & services is a key responsibility of local government, especially in rural areas where there is no or little private investment. Sport and recreation is vital for our communities as it helps build stronger, healthier, happier, and safer communities. Communities that participate in sport and recreation develop strong social bonds, are safer places and the people who live in them are generally healthier and happier than places where physical activity isn't a priority.

Service Level

- We will maintain the Service Level by continuing to**
- ✓ Continue to provide and maintain the current infrastructure.
 - ✓ Continue to support sporting clubs and volunteers.
 - ✓ Consider solar power options to reduce costs.

Issues

- Reduction in people who participate in sport and recreation including volunteers.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS/EMI
2022/2023	Refurbish Southern Cross Recreation Centre - LRCI funding?	EMRS/EMI
2023/2024	Ongoing Service Provision.	EMRS/EMI
2024/2025	Ongoing Service Provision.	EMRS/EMI
2025/2026	Ongoing Service Provision.	EMRS/EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	1,060,282.15	1,097,392.03	1,135,800.75	1,175,553.77	1,216,698.16
Operating Income	(27,615.18)	(28,581.71)	(29,582.07)	(30,617.44)	(31,689.05)
Projected Program Cost to Council	1,032,666.97	1,068,810.32	1,106,218.68	1,144,936.33	1,185,009.10

Strategic Community Plan

Social Objective:	An inclusive, secure and welcoming community that encourages family, youth and the aged to remain in and contribute to our Shire in the long term.
Outcome:	Maintain / increase percentage of residents engaged in recreation, culture and leisure activities for all demographics in the Shire.
Strategies:	<ul style="list-style-type: none"> • Provide and maintain high quality community infrastructure (recreation centre, oval, bowls, swimming pool, library, community centre and halls).
Economic Objective:	A prosperous future for our community.
Outcome:	Business in the Shire remain competitive and viable.
Strategies:	<ul style="list-style-type: none"> • Continue to support and manage the Community Resource Centre.

Background

The provision of Libraries in Western Australia is through a partnership between local government and the State Library. The Shire manages the Library and is responsible for all costs associated with the staffing and housing. The State Library provides public library collections of catalogued books and other materials.

Service Level

We will maintain the Service Level by continuing to

- ✓ Manage the public library collection with Southern Cross Community Resource Centre.
- ✓ Maintain the Shire library if the Community Resource Centre funding is withdrawn.

Issues

- Advances in technology are changing the need for Libraries and the Shire must continue to diversify the services provided to ensure the Library does not become obsolete.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO
2022/2023	Ongoing Service Provision.	CEO
2023/2024	Ongoing Service Provision.	CEO
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	44,898.09	46,469.52	48,095.95	49,779.31	51,521.59
Operating Income	(41.40)	(42.85)	(44.35)	(45.90)	(47.51)
Projected Program Cost to Council	44,856.69	46,426.67	48,051.60	49,733.41	51,474.08

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
 Outcome: Improved telecommunications infrastructure
 Strategies:
 - Continue to rebroadcast FM Radio and TV channels for the Southern Cross community.
 Outcome: Tourism opportunities are maximised.
 Strategies:
 - Continue to support the Southern Cross Museum.

Background

Museum

The Yilgarn Historical Society was founded in the early 1970’s and the museum was opened in the late 1970’s to showcase and preserve local and national history. The Yilgarn History Museum is housed in the former Registrar’s Office and Courthouse, the earliest in Western Australia , built in 1892.

TV & Radio Re-Broadcast

The Shire has agreed to re-broadcast FM Radio due to community demand in order to improve the liveability of Southern Cross and Marvel Loch. Shire of Yilgarn holds an apparatus licence for re-broadcasting.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain the Museum building and the attractions within it.
- ✓ Support the Museum Committee through the provision of ongoing operational funding.

Issues

- Lack of volunteers to operate the Museum.
- Hight cost to maintain the Museum building.
- Need to review the apparatus in the rebroadcast shed at Wimmera Hill.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO / EMRS
2022/2023	Ongoing Service Provision.	CEO / EMRS
2023/2024	Ongoing Service Provision.	CEO / EMRS
2024/2025	Ongoing Service Provision.	CEO / EMRS
2025/2026	Ongoing Service Provision.	CEO / EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	96,519.67	99,897.86	103,394.28	107,013.08	110,758.54
Operating Income	(5,619.84)	(5,816.53)	(6,020.11)	(6,230.82)	(6,448.89)
Projected Program Cost to Council	90,899.83	94,081.32	97,374.17	100,782.27	104,309.64

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
- Outcome: Safety and quality of transport networks are maintained and improved.
- Strategies:
 - Continue to maintain and upgrade our road network.

Background

Local governments are responsible for the construction and maintenance of Roads under their control.

The Great Eastern Highway, Southern Cross – Marvel Loch Road and Bullfinch Road are State government roads and under the control of MRWA, all other roads within the Shire are the responsibility of the Shire of Yilgarn. The Shires road network comprises of approximately 301km of sealed roads and 2,481km of unsealed roads.

The Shire of Yilgarn employs a construction crew (8 staff) and a maintenance crew (7 staff) who are responsible for construction and maintenance works. Contractors are employed as required to complement the Shires own staff.

The Shire receives funding from the Commonwealth Government (Roads to Recovery Program) and the State Government (State Road Funds to Local Government Agreement, administered through Regional Road Groups) for construction projects. The Shire also receives general purpose (untied) road grants through the Local Government Grants Commission.

Service Level

We will maintain the Service Level by continuing to

- ✓ Implement the road construction program as per the Capital Works Plan (subject to State and Federal funding).
- ✓ Prepare and adopt definitive and quantified 5 year plans for roads and and 10 year plans for plant replacement.

Issues

- Changes to State and Federal Government commitments, Roads to Recovery, Regional Roads, Direct Grants and Blackspots projects.

Actions

When	What	Who
2021/2022	Capital infra works & plant purchases per plan	EMI/EMCS
2022/2023	Capital infra works & plant purchases per plan	EMI/EMCS
2023/2024	Capital infra works & plant purchases per plan	EMI/EMCS
2024/2025	Capital infra works & plant purchases per plan	EMI/EMCS
2025/2026	Capital infra works & plant purchases per plan	EMI/EMCS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	-	-	-	-	-
Operating Income	-	-	-	-	-
Projected Program Cost to Council	-	-	-	-	-

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
- Outcome: Safety and quality of transport networks are maintained and improved.
- Strategies:
 - Continue to maintain and upgrade our road network.

Background

Local governments are responsible for the construction and maintenance of Roads under their control.

The Shires road network comprises of approximately 301km of sealed roads and 2,481km of unsealed roads.

The Shire of Yilgarn employs a maintenance crew (7 staff) who are responsible for maintenance works. Contractors are employed as required to complement the Shire's own staff.

The Shire owns the following Plant for the purposes of road maintenance and construction; 5 x Graders; 3 x Loaders; 1 x Backhoe; 2 x Eight Wheel Tip Trucks/Water Trucks; 1 x Primemover/Roadtrain; 3 x Rollers; 1 x Skidsteere Loader.

The provision of Street Lighting is included within the road maintenance function.

Service Level

We will maintain the Service Level by continuing to

- ✓ Employ our own road maintenance staff, supplemented by contractors, to maintain the road network in accordance with agreed service levels.

Issues

- Works dependant on Roads to Recovery, Regional Road Group and Blackspot funding.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMI/EMCS
2022/2023	Ongoing Service Provision.	EMI/EMCS
2023/2024	Ongoing Service Provision.	EMI/EMCS
2024/2025	Ongoing Service Provision.	EMI/EMCS
2025/2026	Ongoing Service Provision.	EMI/EMCS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Non Cash Operating Expenditure (Depreciation)	3,856,837.92	3,991,827.25	4,131,541.20	4,276,145.14	4,425,810.22
Operating Expenditure	1,446,472.62	1,497,099.16	1,549,497.63	1,603,730.05	1,659,860.60
Operating Income	(10,148.76)	(10,503.97)	(10,871.61)	(11,252.11)	(11,645.94)
Projected Program Cost to Council	1,436,323.86	1,486,595.20	1,538,626.03	1,592,477.94	1,648,214.67

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
 Outcome: Safety and quality of transport networks are maintained and improved.
 Strategies:
 - Continue to maintain the Southern Cross Airstrip and facilities.

Background

The Shire owns and manages the Southern Cross aerodrome in accordance with Civil Aviation Safety Authority requirements.

The aerodrome has previously been used for fly in fly out mining operations. Its current use is predominantly recreation (Southern Cross Aero Club) and for the Royal Flying Doctor Service, however fly in fly out usage is in resurgence.

The aerodrome maintenance is funded from general revenue and the Regional Airports Development Scheme (RADS).

Service Level

We will maintain the Service Level by continuing to

- ✓ Ensure airstrip access for Royal Flying Doctor Service.
- ✓ Ensure facilities are maintained to a suitable level for current and anticipated FIFO usage.

Issues

Actions

When	What	Who
2021/2022	Review current and projected use for capital upgrades	EMI
2022/2023	Ongoing Service Provision.	EMI
2023/2024	Ongoing Service Provision.	EMI
2024/2025	Ongoing Service Provision.	EMI
2025/2026	Ongoing Service Provision.	EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	124,249.70	128,598.44	133,099.38	137,757.86	142,579.39
Operating Income	(49,286.76)	(51,011.80)	(52,797.21)	(54,645.12)	(56,557.69)
Projected Program Cost to Council	74,962.94	77,586.64	80,302.17	83,112.75	86,021.69

Strategic Community Plan

Economic Objective: A prosperous future for our community.
 Outcome: Safety and quality of transport networks are maintained and improved.
 Strategies:

- Continue to maintain and upgrade our road network.

Background

The Shire is responsible for the road reserves including provision of footpaths, maintenance of the verges and for the townscapes of our town sites. The functionality and aesthetics of our towns is vitally important in ensuring ease of access for tourists, cars, pedestrians and cyclists.

The Shire is also responsible for street furniture, refuse bins, trees, parks & gardens, signage, street cleaning, parking and public toilets.

Footpaths, verge and town scaping maintenance and improvements are funded from general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain and enhance the footpaths and verges.
- ✓ Plant new trees every year,

Issues

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMI
2022/2023	Ongoing Service Provision.	EMI
2023/2024	Ongoing Service Provision.	EMI
2024/2025	Ongoing Service Provision.	EMI
2025/2026	Ongoing Service Provision.	EMI

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	39,549.54	40,933.77	42,366.45	43,849.28	45,384.01
Operating Income	(2,620.74)	(2,712.47)	(2,807.41)	(2,905.67)	(3,007.36)
Projected Program Cost to Council	36,928.79	38,221.30	39,559.05	40,943.61	42,376.64

Strategic Community Plan

- Economic Objective: A prosperous future for our community.
 Outcome: Business in the Shire remain competitive and viable.
 Strategies:
 - Support the local business community and promote further investment in the district, including opportunities for industry growth and development.

Background

The Shire of Yilgarn has an agreement with The Department of Transport for the provision of police licensing services and has an agreement with TransWA for the provision of public transport ticketing services (Prospector Train). The Shire is not obliged to provide these services to the community however it is reasonable to suggest there is a strong demand from the community to do so.

The Department of Transport pays a commission for the services provided however this does not meet the full costs, with the shortfall funded from general revenue. TransWA pays a commission calculated as a percentage of the individual ticket price.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide a police licensing and public transport ticketing service at the Shire customer service counter.

Issues

- Over time these services will be accessed more on-line and an in-person service may not be required.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMCS
2022/2023	Ongoing Service Provision.	EMCS
2023/2024	Ongoing Service Provision.	EMCS
2024/2025	Ongoing Service Provision.	EMCS
2025/2026	Ongoing Service Provision.	EMCS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	74,292.18	76,892.41	79,583.64	82,369.07	85,251.99
Operating Income	(20,778.16)	(21,505.40)	(22,258.09)	(23,037.12)	(23,843.42)
Projected Program Cost to Council	53,514.02	55,387.01	57,325.56	59,331.95	61,408.57

Strategic Community Plan

Economic Objective: A prosperous future for our community.
 Outcome: Tourism opportunities are maximised.
 Strategies:

- Re-establish a Yilgarn Tourism Committee to advise / recommend to Council on actions to promote tourism in the district.

Background

The provision of tourism and promotion services has been identified by the community as a key focus for the local economy – subsequently Tourism was identified in the Strategic Community Plan as a valuable and important industry for our region.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide free public Wi-Fi.
- ✓ Improve Signage.
- ✓ Maintain the Shire website and ensure information remains up to date.
- ✓ Develop a tourism specific marketing strategy and associated website.

Issues

- The main issue facing the Shire is how to transition from a bricks and mortar approach to providing services, i.e. a dedicated building structure with staff to an online presence.

Actions

When	What	Who
2021/2022	Fresh and upto date rebranding of the district	CEO
2022/2023	Ongoing Service Provision.	CEO
2023/2024	Ongoing Service Provision.	CEO
2024/2025	Ongoing Service Provision.	CEO
2025/2026	Ongoing Service Provision.	CEO

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	82,660.68	61,553.81	63,708.19	65,937.98	68,245.81
Operating Income	(708.34)	(733.13)	(758.79)	(785.35)	(812.84)
Projected Program Cost to Council	81,952.35	60,820.68	62,949.40	65,152.63	67,432.97

Strategic Community Plan

- Goal: A prosperous future for our community.
- Outcome: Tourism opportunities are maximised.
- Strategies:
 - Continue to manage and promote the Southern Cross Caravan Park.

Background

The Shire owns and manages the Southern Cross Caravan Park and Sandalwood Motor Lodge as these facilities are not profitable enough to attract private ownership and are important to our local economy for the following reasons:

- ✓ Southern Cross is located on the Great Eastern Highway, being the link between WA and the eastern states and accordingly caravanners have little choice but to travel through our town and this facility encourages them to stay overnight.
- ✓ Caravan park visitors inject dollars into the local community by self-catering, eating out and visiting local attractions.
- ✓ Caravan park facilities support the accommodation requirements for local events & functions and for contractors working in the region.

The Southern Cross Caravan Park and Sandalwood Motor Lodge is funded through user charges with any shortfall met from general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Manage and operate the Caravan Park.
- ✓ Consider future management options.

Issues

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	CEO / EMCS
2022/2023	Ongoing Service Provision.	CEO / EMCS
2023/2024	Ongoing Service Provision.	CEO / EMCS
2024/2025	Ongoing Service Provision.	CEO / EMCS
2025/2026	Ongoing Service Provision.	CEO / EMCS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	362,108.81	374,782.62	387,900.01	401,476.51	415,528.18
Operating Income	(270,381.91)	(279,845.27)	(289,639.86)	(299,777.25)	(310,269.46)
Projected Program Cost to Council	91,726.90	94,937.34	98,260.15	101,699.26	105,258.73

Strategic Community Plan

- Environmental Objectives: Protecting, utilising and enhancing our beautiful natural heritage.
 Outcome: A valued natural environment where community members in all industries and government invest in land care.
 Strategies:
- Lobby for continued investment in landcare and conservation.
 - Continue to provide administrative support for the Skeleton Weed Local Action Group.

Background

The Shire provides administrative support to assist the rural sector with landcare initiatives including the control of Skeleton Weed. Skeleton weed is a declared pest under the Biosecurity and Agriculture Management Act 2007.

The Shire receives funding from the Seed and Hay Industry Funding Committee that covers the costs of the Skeleton Weed control program.

Service Level

We will maintain the Service Level by continuing to

- ✓ Provide administrative support for the Local Action Group.
- ✓ Engage a part time Natural Resource Officer subject to funding.

Issues

- Service provision conditional on funding from State Government.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS / EMCS
2022/2023	Ongoing Service Provision.	EMRS / EMCS
2023/2024	Ongoing Service Provision.	EMRS / EMCS
2024/2025	Ongoing Service Provision.	EMRS / EMCS
2025/2026	Ongoing Service Provision.	EMRS / EMCS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	240,224.66	248,632.52	257,334.66	266,341.37	275,663.32
Operating Income	(231,012.00)	(239,097.42)	(247,465.83)	(256,127.13)	(265,091.58)
Projected Program Cost to Council	9,212.66	9,535.10	9,868.83	10,214.24	10,571.74

Strategic Community Plan

- Economic Objectives: A prosperous future for our community.
- Outcome: Business in the Shire remain competitive and viable.
- Strategies:
 - Continue to provide an efficient and effective approval process.

Background

The Building Act 2011 provides the framework and outlines the responsibilities of the parties in regards to the building control process. The Act separates the process of certifying that a design complies with building standards from the administrative process of the local government issuing building approval (Building Permit).

A Certificate of Design Compliance is issued by a registered Building Surveyor (in private practice or local government) to confirm certification, and a Building Permit is issued by the local government Permit Authority to confirm approval to build. Building Surveyors offer certification as part of the building service to their customers.

The Shire must deal with applications within a specified time, an uncertified application must be determined within twenty five (25) business days and a certified application must be determined by the local government/ Permit Authority in ten (10) business days. If the Shire does not determine the application in the prescribed time then the application is deemed refused and the Shire is required to return the full fees paid for the application.

The costs to the Shire in processing building permit applications is funded from the fees charged and general revenue.

Service Level

We will maintain the Service Level by continuing to

- ✓ Continue to comply with the Building Act 2011, specifically the timeframes for approvals.
- ✓ Continue to provide building permit data to the Department of Commerce.

Issues

- Impact of recently introduced Bushfire Assessment Levels on new construction.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	61,359.23	63,506.80	65,729.54	68,030.07	70,411.12
Operating Income	(4,549.34)	(4,708.57)	(4,873.36)	(5,043.93)	(5,220.47)
Projected Program Cost to Council	56,809.89	58,798.23	60,856.17	62,986.14	65,190.65

Strategic Community Plan

Economic Objectives: A prosperous future for our community.
 Outcome: Business in the Shire remain competitive and viable.
 Strategies:

Background

The Shire provides Standpipes to ensure water is available throughout the Shire where the Water Corporation reticulated scheme is not available.

Service Level

We will maintain the Service Level by continuing to

- ✓ Ensure access to a potable water supply within a reasonable distance to all properties on a cost recovery basis with subsidies for domestic water use.
- ✓ Applying the swipe card access system to all standpipes, in a staged approach.

Issues

- Some standpipes rely on the honesty system, which in some instances, is being abused. However swipe card access has been applied to the majority of standpipes.
- Cost of installing and serviceing swipe card system.

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	EMRS
2022/2023	Ongoing Service Provision.	EMRS
2023/2024	Ongoing Service Provision.	EMRS
2024/2025	Ongoing Service Provision.	EMRS
2025/2026	Ongoing Service Provision.	EMRS

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	456,999.61	472,994.60	489,549.41	506,683.64	524,417.57
Operating Income	(384,947.48)	(398,420.64)	(412,365.36)	(426,798.15)	(441,736.08)
Projected Program Cost to Council	72,052.14	74,573.96	77,184.05	79,885.49	82,681.48

Strategic Community Plan

Objectives: All
 Outcome: All
 Strategies: All

Background

The Shire of Yilgarn currently supports the local economy by:

- Ensuring the CBD is maintained to a high standard, being a pleasant place to shop and do business.
- Providing clean & modern public conveniences.
- Ensuring adequate public car parking is available throughout the CBD.
- Promoting the District as a viable place to prospective new businesses.
- Providing an efficient & effective approvals process.
- Providing relevant information through signage, website, app, Crosswords & other means.
- Supporting local tradespersons & businesses where viable and possible.
- Providing training opportunities through the CRC.
- Providing security cameras at strategic locations.
- Maintaining population by providing local employment opportunities including traineeships & apprentices.

Service Level

We will maintain the Service Level by continuing to

- ✓ Maintain the CBD to a high standard.
- ✓ Providing clean & modern public conveniences & ensuring adequate public car parking is available.
- ✓ Promoting the District as a viable place to prospective new businesses.
- ✓ Supporting local tradespersons & businesses where viable and possible.

Issues

- Impact of IoT on business and service provision (negative and positive).

Actions

When	What	Who
2021/2022	Ongoing Service Provision.	All Senior Managers
2022/2023	Ongoing Service Provision.	All Senior Managers
2023/2024	Ongoing Service Provision.	All Senior Managers
2024/2025	Ongoing Service Provision.	All Senior Managers
2025/2026	Ongoing Service Provision.	All Senior Managers

Projected Program Operational Income & Expenditure

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Operating Expenditure	-	-	-	-	-
Operating Income	-	-	-	-	-
Projected Program Cost to Council	-	-	-	-	-

Strategic Community Plan

Civic Leadership Objectives:	Dynamic and visionary leadership guiding our community into the future.
Outcome:	A trustworthy and cohesive Council that functions efficiently and effectively.
Strategies:	<ul style="list-style-type: none"> • Ensure compliance whilst embracing innovation and best practice principles. • Maintain a high level of corporate governance, responsibility and accountability.
Outcome:	A community that respects and values Council staff and elected members.
Strategies:	<ul style="list-style-type: none"> • Ensure adequate training programs for elected members and staff. • Provide leadership to the community, staff and wider region.
Outcome:	Positive and productive regional partnerships.
Strategies:	<ul style="list-style-type: none"> • Actively participate in regional forums including Great Eastern Country Zone WALGA, Wheatbelt East Regional Organisation of Councils, Wheatbelt Communities and CEACA.

Background

The Yilgarn Shire Council comprises seven Councillors, with the Shire President and Deputy Shire President being elected by the Council. Council elections are held in October every second year, with half of the seven Council positions being vacant.

Service Level

Issues

Actions

When		Who
2021/2022	Desktop Review Strategic Community Plan	CEO
2022/2023	Review Corporate Business Plan	EMCS
2023/2024	Major Review Strategic Community Plan	CEO
2024/2025	Review Corporate Business Plan	EMCS
2025/2026	Desktop Review Strategic Community Plan	CEO

Projected Program Operational Income & Expenditure

	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>2024/2025</u>	<u>2025/2026</u>
Operating Expenditure	439,806.54	455,199.77	471,131.76	487,621.37	504,688.12
Operating Income	-	-	-	-	-
Antisipated Program Cost to Council	439,806.54	455,199.77	471,131.76	487,621.37	504,688.12

**Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Land & Buildings 2021/2022 to 2025/2026**

Project	Forecast Budget					Comments
	2021-22	2022-23	2023-24	2024-25	2025-26	

An indepth condition assessment is currently underway on all Council controlled Buildings. A detailed Forward Capital Works Plan will be developed for all Specialised and Non Specialised buildings effective from the 2022/2023 Financial Year.

Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Furniture, Plant & Equipment 2021/2022 to 2025/2026

Project	Forecast					Comments
	2021-22	2022-23	2023-24	2024-25	2025-26	

FURNITURE & EQUIPMENT

146. Public Administration

Purchase of Furniture & Equipment	\$ -	\$ -	\$ -	\$ 65,000	\$ -	
Server Upgrades				\$ 65,000		

MINOR PLANT & EQUIPMENT

123. Plant Acquisition

Purchase of Plant & Equipment	\$ -	\$ 36,500	\$ -	\$ -	\$ -	
Replace 2012 Toro SP Slasher/Mower - YL345		\$ 40,000				
Trade		-\$ 3,500				

LIGHT VEHICLES

123. Plant Acquisition

Purchase of Plant & Equipment	\$ 22,000	\$ 132,200	\$ 304,000	\$ -	\$ 59,500	
Replace 2020 Mitsubishi Dual Cab 4x4 Truck with Hiab - YL311			\$ 95,000			
Trade			-\$ 25,000			
Replace 2020 Mitsubishi Dual Cab 4x4 Truck with Hiab - YL4949			\$ 95,000			
Trade			-\$ 25,000			
Replace 2021 Mitsubishi Light Tip Truck (P & G) - YL046					\$ 84,500	
Trade					-\$ 25,000	
Replace 2017 Mitsubishi Light Tip Truck (Maint) - YL5410		\$ 82,200				
Trade		-\$ 25,500				

Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Furniture, Plant & Equipment 2021/2022 to 2025/2026

Project	Forecast					Comments
	2021-22	2022-23	2023-24	2024-25	2025-26	
Replace 2018 Mitsubishi Flatdeck Truck with Crane (Maint) - YL329 Trade			\$ 96,500 -\$ 35,500			
Replace 2020 Toyota Hilux SR Extra Cab Ute (Asset Officer) - YL121 Trade			\$ 45,500 -\$ 30,000			
Replace 2019 Toyota Hilux SR Single Cab Ute (P & G) - YL13 Trade		\$ 44,500 -\$ 30,000				
Replace 2019 Mazda BT50 Single Cab Ute (Builder) - YL13 Trade			\$ 39,500 -\$ 15,000			
Replace 2020 Toyota LC70 Workmate Single Cab Ute (Mech) - YL645 Trade			\$ 71,500 -\$ 40,000			
Replace 2019 Toyota LC70 Workmate Single Cab Ute (Works) - YL5067 Trade		\$ 70,500 -\$ 40,000				
Replace 2019 Toyota LC70 Workmate Single Cab Ute (Works) - YL38 Trade		\$ 70,500 -\$ 40,000				
Replace 2020 Toyota Hilux SR5 Dual Cab Ute (EMI) - YL150 Trade	\$ 57,000 -\$ 35,000					
Replace 2020 Toyota LC70 GX Single Cab Ute (Work Super) - YL333 Trade			\$ 71,500 -\$ 40,000			

146. Public Administration

Purchase of Plant & Equipment	\$ -	\$ 88,000	\$ -	\$ -	\$ -	
Replace 2017 Toyota RAV4 GX (FM) - YL285 Trade		\$ 40,000 -\$ 22,000				
Replace 2021 Toyota Kluger GXL AWD (EMCS) - YL50 Trade		\$ 55,500 -\$ 30,000				
Replace 2021 Toyota Prado VX 4x4 (CEO) - YL1 Trade		\$ 70,500 -\$ 50,000				
Replace 2021 Toyota Hilux SR5 Dual Cab Ute (EMRS) - YL252 Trade		\$ 59,000 -\$ 35,000				

Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Furniture, Plant & Equipment 2021/2022 to 2025/2026

Project	Forecast					Comments
	2021-22	2022-23	2023-24	2024-25	2025-26	

MAJOR PLANT & EQUIPMENT

123. Plant Acquisition

Purchase of Plant & Equipment	\$ 601,000	\$ 503,500	\$ 439,000	\$ 735,000	\$ 561,000	
Replace 2017 12M Cat Grader - YL542 Trade					\$ 402,000 -\$ 65,000	
Replace 2019 12M Cat Grader - YL4201 Trade						
Replace 2017 John Deere 670 Grader - YL087 Trade				\$ 398,000 -\$ 65,000		
Replace 2014 John Deere 670 Grader - YL5199 Trade			\$ 394,000 -\$ 65,000			
Replace 2013 John Deere 670 Grader - YL296 Trade	\$ 386,500 -\$ 65,000					
Replace 2019 Cat Vibrating Steel Drum Roller - YL595 Trade						
Replace 2014 Bomag Multi Tyred Roller - YL129 Trade		\$ 185,000 -\$ 65,000				
Replace 2016 Dynapac Multi Tyred Roller - YL5248 Trade				\$ 194,500 -\$ 35,000		
Replace 2013 Cat 950H Loader - YL5248 Trade	\$ 359,500 -\$ 80,000					
Replace 2009 Cat 924H IT Loader (Landfill) - YL5304 Trade		\$ 268,000 -\$ 45,000				
Replace 2013 John Deere Backhoe - YL330 Trade		\$ 190,500 -\$ 30,000				
Replace 2016 Cat 924K IT Loader - YL651 Trade						

**Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Furniture, Plant & Equipment 2021/2022 to 2025/2026**

Project	Forecast					Comments
	2021-22	2022-23	2023-24	2024-25	2025-26	
Replace 2021 John Deere Tractor - YL122 Trade						
Replace 2017 Freightliner Prime Mover - YL117 Trade				\$ 292,500		
Replace 2021 Howard Porter Side Tipper Trailer - YL7059 Trade				-\$ 50,000		
Replace 2021 Howard Porter Side Tipper Trailer - YL7016 Trade						
Replace 2013 Bruce Rock Engineering Float Trailer - YL7432 Trade			\$ 120,000			
Replace 2018 Mack 8 Wheel Drive Tipper Truck - YL469 Trade			-\$ 10,000		\$ 294,000	
					-\$ 70,000	
TOTAL FOR FURNITURE, PLANT & EQUIPMENT	\$ 623,000	\$ 760,200	\$ 743,000	\$ 800,000	\$ 620,500	

Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Infrastructure 2021/2022 to 2025/2026

GL / Job	Project	Forecast Budget												Comments			
		2021-22			2022-23			2023-24			2024-25				2025-26		
		LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total		LGA	Grant / Other	Total

INFRASTRUCTURE - ROADS

Regional Road Group (RRG)

Project Grant Roads 2025	\$ 395,377	\$ 790,753	\$ 1,186,130	\$ 401,700	\$ 803,400	\$ 1,205,100	\$ 404,250	\$ 808,500	\$ 1,212,750	\$ 407,350	\$ 814,700	\$ 1,222,050	\$ -	\$ -	\$ -
Koolyanobbing Rd Construct to 7m Seal - SLK 14.0 - 17.0	\$ 209,217	\$ 418,434	\$ 627,651			\$ -			\$ -			\$ -			\$ -
Koolyanobbing Rd 10mm Bitumen Reseal - SLK 11.0 - 14.0	\$ 34,910	\$ 69,819	\$ 104,729			\$ -			\$ -			\$ -			\$ -
Moorine South Rd 10mm Bitumen Reseal - SLK 24.5 - 38.0	\$ 151,250	\$ 302,500	\$ 453,750			\$ -			\$ -			\$ -			\$ -
Koolyanobbing Rd Construct to 7m Seal - SLK 0.0 - 2.5			\$ -	\$ 176,225	\$ 352,450	\$ 528,675			\$ -			\$ -			\$ -
Koolyanobbing Rd 10mm Bitumen Reseal - SLK 14.0 - 17.0			\$ -	\$ 35,600	\$ 71,200	\$ 106,800			\$ -			\$ -			\$ -
Moorine South Rd 10mm Bitumen Reseal - SLK 38.0 - 51.0			\$ -	\$ 154,275	\$ 308,550	\$ 462,825			\$ -			\$ -			\$ -
Koorda - Bullfinch Road 10mm Bitumen Reseal - SLK 0.0 - 3.0			\$ -	\$ 35,600	\$ 71,200	\$ 106,800			\$ -			\$ -			\$ -
Koolyanobbing Rd 10mm Bitumen Reseal - SLK 0.0 - 2.5			\$ -			\$ -	\$ 30,250	\$ 60,500	\$ 90,750			\$ -			\$ -
Moorine South Rd 10mm Bitumen Reseal - SLK 51.0 - 64.0			\$ -			\$ -	\$ 157,300	\$ 314,600	\$ 471,900			\$ -			\$ -
Moorine South Rd Construct to 7m Seal - SLK 64.5 - 67.5			\$ -			\$ -	\$ 216,700	\$ 433,400	\$ 650,100			\$ -			\$ -
Marvel Lock / Forrestania Rd Construct to 7m Seal - SLK 0.0 - 3.0			\$ -			\$ -			\$ -	\$ 222,100	\$ 444,200	\$ 666,300			\$ -
Moorine South Rd 10mm Bitumen Reseal - SLK 64.0 - 67.5			\$ -			\$ -			\$ -	\$ 43,225	\$ 86,450	\$ 129,675			\$ -
Parker Range Rd 10mm Bitumen Reseal - SLK 0.0 - 11.5			\$ -			\$ -			\$ -	\$ 142,025	\$ 284,050	\$ 426,075			\$ -
Various Roads Various Ongoing Works			\$ -			\$ -			\$ -			\$ -	\$ 414,275	\$ 828,550	\$ 1,242,825

Roads to Recoveries (R2R)

Roads to Recoveries Grant Roads	\$ -	\$ 1,147,999	\$ 1,147,999	\$ -	\$ 906,704	\$ 906,704	\$ -	\$ 906,704	\$ 906,704	\$ -	\$ 906,704	\$ 906,704	\$ -	\$ -	\$ -
Cramphorne Rd Construct to 7m Seal - SLK 8.5 - 10.0	\$ -	\$ 220,225	\$ 220,225			\$ -			\$ -			\$ -			\$ -
Bodallin North Rd 10mm Bitumen Reseal - SLK 0.0 - 11.0	\$ -	\$ 328,576	\$ 328,576			\$ -			\$ -			\$ -			\$ -
Bodallin South Rd Construct to 7m Seal - SLK 7.7 - 9.2	\$ -	\$ 388,463	\$ 388,463			\$ -			\$ -			\$ -			\$ -
Bodallin South Rd 10mm Bitumen Reseal - SLK 6.5 - 7.7	\$ -	\$ 42,157	\$ 42,157			\$ -			\$ -			\$ -			\$ -
Southern Cross South Rd Formation and Gravel Overlay - SLK 19.6 - 21.1	\$ -	\$ 71,812	\$ 71,812			\$ -			\$ -			\$ -			\$ -
Gatley Rd Formation and Gravel Overlay - SLK 0.0 - 2.0	\$ -	\$ 96,766	\$ 96,766			\$ -			\$ -			\$ -			\$ -

Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Infrastructure 2021/2022 to 2025/2026

GL / Job	Project	Forecast Budget															Comments
		2021-22			2022-23			2023-24			2024-25			2025-26			
		LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	
Cramphorne Rd	Construct to 7m Seal - Ongoing Works			\$ -	\$ -	\$ 328,017	\$ 328,017			\$ -			\$ -			\$ -	
Bodallin South Rd	Construct to 7m Seal - Ongoing Works			\$ -	\$ -	\$ 293,252	\$ 293,252			\$ -			\$ -			\$ -	
Bodallin South Rd	10mm Bitumen Reseal - Ongoing Works			\$ -	\$ -	\$ 41,009	\$ 41,009			\$ -			\$ -			\$ -	
Southern Cross South Rd	Formation and Gravel Overlay - Ongoing Works			\$ -	\$ -	\$ 145,698	\$ 145,698			\$ -			\$ -			\$ -	
Gatley Rd	Formation and Gravel Overlay - Ongoing Works			\$ -	\$ -	\$ 98,728	\$ 98,728			\$ -			\$ -			\$ -	
Cramphorne Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ 328,017	\$ 328,017				\$ -			\$ -	
Bodallin South Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ 293,252	\$ 293,252				\$ -			\$ -	
Bodallin South Rd	10mm Bitumen Reseal - Ongoing Works			\$ -		\$ -	\$ -	\$ 41,009	\$ 41,009				\$ -			\$ -	
Southern Cross South Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ 145,698	\$ 145,698				\$ -			\$ -	
Gatley Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ 98,728	\$ 98,728				\$ -			\$ -	
Cramphorne Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ 328,017	\$ 328,017				\$ -		
Bodallin South Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ 293,252	\$ 293,252				\$ -		
Bodallin South Rd	10mm Bitumen Reseal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ 41,009	\$ 41,009				\$ -		
Southern Cross South Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ 145,698	\$ 145,698				\$ -		
Gatley Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ 98,728	\$ 98,728				\$ -		
Cramphorne Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328,017	\$ 328,017			\$ -		
Bodallin South Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293,252	\$ 293,252			\$ -		
Bodallin South Rd	10mm Bitumen Reseal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,009	\$ 41,009			\$ -		
Southern Cross South Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,698	\$ 145,698			\$ -		
Gatley Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,728	\$ 98,728			\$ -		
Cramphorne Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328,017	\$ 328,017			\$ -	
Bodallin South Rd	Construct to 7m Seal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293,252	\$ 293,252			
Bodallin South Rd	10mm Bitumen Reseal - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,009	\$ 41,009			
Southern Cross South Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,698	\$ 145,698			
Gatley Rd	Formation and Gravel Overlay - Ongoing Works			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,728	\$ 98,728			

Council Funded Road Projects - Rural Roads

Rural Roads Upgrade - Municipal	\$ 618,659	\$ 19,330	\$ 637,989	\$ 648,835	\$ -	\$ 648,835	\$ 659,865	\$ -	\$ 659,865	\$ 671,083	\$ -	\$ 671,083	\$ 682,491	\$ -	\$ 682,491
Kent Rd	\$ 92,784	\$ -	\$ 92,784			\$ -			\$ -			\$ -			\$ -
Formation & Gravel Overlay - SLK 18.3 - 20.3															
Nulla Nulla South Rd	\$ 98,401	\$ -	\$ 98,401			\$ -			\$ -			\$ -			\$ -
Formation & Gravel Overlay - SLK 30.0 - 32.5															
Beaton Rd - LRCI Grant	\$ -	\$ 19,330	\$ 19,330			\$ -			\$ -			\$ -			\$ -
Construct to 7m Seal - Bullfinch Rd to Three Boys Rd															
Moorine Rocks Rd	\$ 82,268	\$ -	\$ 82,268			\$ -			\$ -			\$ -			\$ -
Formation & Gravel Overlay - SLK 0.0 - 2.0															
Emu Fence Rd	\$ 84,756	\$ -	\$ 84,756			\$ -			\$ -			\$ -			\$ -
Formation & Gravel Overlay - SLK 139.5 - 141.5															

**Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Infrastructure 2021/2022 to 2025/2026**

GL / Job	Project	Forecast Budget															Comments	
		2021-22			2022-23			2023-24			2024-25			2025-26				
		LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total		
Koolyanobbing Rd 10mm Bitumen Seal - SLK 34.6 - 36.6	\$ 56,406	\$ -	\$ 56,406			\$ -			\$ -			\$ -			\$ -			\$ -
Brennard Rd Formation & Gravel Overlay - SLK 11.5 - 13.5	\$ 106,360	\$ -	\$ 106,360			\$ -			\$ -			\$ -			\$ -			\$ -
Southern Cross South Rd 10mm Bitumen Seal - SLK 0.0 - 2.6	\$ 97,684	\$ -	\$ 97,684			\$ -			\$ -			\$ -			\$ -			\$ -
Various Roads Various Ongoing Works			\$ -	\$ 648,835	\$ -	\$ 648,835			\$ -			\$ -			\$ -			\$ -
Various Roads Various Ongoing Works			\$ -		\$ -	\$ 659,865	\$ -	\$ 659,865			\$ -			\$ -				\$ -
Various Roads Various Ongoing Works			\$ -		\$ -		\$ 671,083	\$ -	\$ 671,083			\$ -			\$ -			\$ -
Various Roads Various Ongoing Works			\$ -		\$ -			\$ -	\$ 682,491	\$ -	\$ 682,491			\$ -			\$ -	

Council Funded Road Projects - Town Roads

Town Roads Upgrade - Municipal	\$ 227,099	\$ -	\$ 227,099	\$ 280,732	\$ -	\$ 280,732	\$ 285,504	\$ -	\$ 285,504	\$ 290,358	\$ -	\$ 290,358	\$ 295,294	\$ -	\$ 295,294		
Acheneer St Bitumen Reaseal - Antares St to Sirius St	\$ 49,772		\$ 49,772			\$ -			\$ -			\$ -			\$ -		
Beaton Rd Bitumen Reaseal - Bullfinch Rd to Three Boys Rd	\$ 42,450		\$ 42,450			\$ -			\$ -			\$ -			\$ -		
Arcturus St Bitumen Reaseal - SLK 0.0 - 1.2	\$ 52,412		\$ 52,412			\$ -			\$ -			\$ -			\$ -		
Pegasi & Arcturus St's Carparks Bitumen Reaseal	\$ 14,924		\$ 14,924			\$ -			\$ -			\$ -			\$ -		
Sirius St & Truck Parking Bay Bitumen Reaseal	\$ 67,541		\$ 67,541			\$ -			\$ -			\$ -			\$ -		
Various Roads Various Ongoing Works			\$ -	\$ 280,732	\$ -	\$ 280,732			\$ -			\$ -			\$ -		
Various Roads Various Ongoing Works			\$ -		\$ -	\$ 285,504	\$ -	\$ 285,504			\$ -				\$ -		
Various Roads Various Ongoing Works			\$ -		\$ -			\$ -	\$ 290,358	\$ -	\$ 290,358				\$ -		
Various Roads Various Ongoing Works			\$ -		\$ -			\$ -		\$ -	\$ 295,294	\$ -	\$ 295,294		\$ -		

Footpath Construction / Upgrades

Footpath Construction / Upgrades	\$ -	\$ 60,453	\$ 60,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spica St - LRCI Grant Concret Footpath with Crossovers - Centaur St to Phoenix St	\$ -	\$ 60,453	\$ 60,453			\$ -			\$ -			\$ -			\$ -		

TOTAL FOR INFRASTRUCTURE - ROADS \$ 1,241,135 \$ 2,018,535 \$ 3,259,670 \$ 1,331,266 \$ 1,710,104 \$ 3,041,370 \$ 1,349,618 \$ 1,715,204 \$ 3,064,822 \$ 1,368,790 \$ 1,721,404 \$ 3,090,194 \$ 977,784 \$ - \$ 977,784

INFRASTRUCTURE - PARKS & OVALS

Playground Equipment - Infrastructure Capital	\$ 92,000	\$ -	\$ 92,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Playground Equipment - Constellation Park - Infra Capital	\$ 92,000	\$ -	\$ 92,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Toddler Friendly Play Equipment Play Equipment in Replacement of Playgroup Facility	\$ 92,000	\$ -	\$ 92,000			\$ -			\$ -			\$ -			\$ -		

Shire of Yilgarn
CORPORATE BUSINESS PLAN
Forward Capital Works - Infrastructure 2021/2022 to 2025/2026

GL / Job	Project	Forecast Budget															Comments
		2021-22			2022-23			2023-24			2024-25			2025-26			
		LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	LGA	Grant / Other	Total	
	SX Oval - Infrastructure Capital	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Additional Lighting Tower - LRCI Grant	\$ -	\$ 65,000	\$ 65,000			\$ -			\$ -			\$ -			\$ -	
	Funded through the Local Roads & Infra Program																
	TOTAL FOR INFRASTRUCTURE - PARKS & OVALS	\$ 92,000	\$ 65,000	\$ 157,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

INFRASTRUCTURE - OTHER

11. Recreation & Culture

11.3. Other Recreation & Sport

	Parks & Gardens - Infrastructure Capital	\$ -	\$ 71,000	\$ 71,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Constellation Park - LRCI Grant	\$ -	\$ 71,000	\$ 71,000			\$ -			\$ -			\$ -			\$ -	
	Perimeter Fencing & Shade Shelter / Seating																
	SX Netball Courts - Infrastructure Capital	\$ -	\$ 29,500	\$ 29,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Outdoor Netball / Basketball Courts - LRCI Grant	\$ -	\$ 29,500	\$ 29,500			\$ -			\$ -			\$ -			\$ -	
	Court Resurfacing																
	SX Youth Recreational Works - Infrastructure Capital	\$ -	\$ 146,000	\$ 146,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	SX Skate Park - LRCI Grany	\$ -	\$ 146,000	\$ 146,000			\$ -			\$ -			\$ -			\$ -	
	Skate Park Construction																
	TOTAL FOR INFRASTRUCTURE - OTHER	\$ -	\$ 246,500	\$ 246,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	INFRASTRUCTURE TOTAL	\$ 1,333,135	\$ 2,330,035	\$ 3,663,170	\$ 1,331,266	\$ 1,710,104	\$ 3,041,370	\$ 1,349,618	\$ 1,715,204	\$ 3,064,822	\$ 1,368,790	\$ 1,721,404	\$ 3,090,194	\$ 977,784	\$ -	\$ 977,784	

Ref: TN20002-18
Rev:1



Memorandum

Windmills Project - Environmental Noise Assessment

Barto Gold

To:	[REDACTED]	
From:	[REDACTED]	[REDACTED]
Date:	10 August 2021	

1 Introduction

Barto is seeking approval to expand their current operations with an additional open cut mine (Windmills) approximately 5.5 km southeast of their current operations at Marvel Loch. The Windmills Project (Project) is about 2.5km southeast from a noise-sensitive premises, the Mineral Resources' (MRL) mining camp (Figure 1-1). Both the Project and MRL mining camp are on different tenements.

1.1 Aim

The aim of this brief note is to provide the outcomes of a detailed noise assessment to determine if noise from Windmills exceeds Regulatory levels at the MRL mining camp.

1.2 Scope

The scope of this brief note includes:

- Section 2 – Summary of Legislation, including applicable assigned levels for noise sensitive receivers.
- Section 3 – Noise Assessment undertaken in accordance with guidance provided by DWER.
- Section 4 – Conclusion.

1.3 Applicable Documents

The following are the applicable regulatory references and applicable documents used to conduct this screening assessment:

- [1] DWER Draft Guideline on Environmental Noise for Prescribed Premises.
- [2] EPA Separation Distances between Industrial and Sensitive Land Uses No. 3 (June 2005).
- [3] Environmental Protection (Noise) Regulations 1997.
- [4] TN20002-17 Windmills Screen Assessment

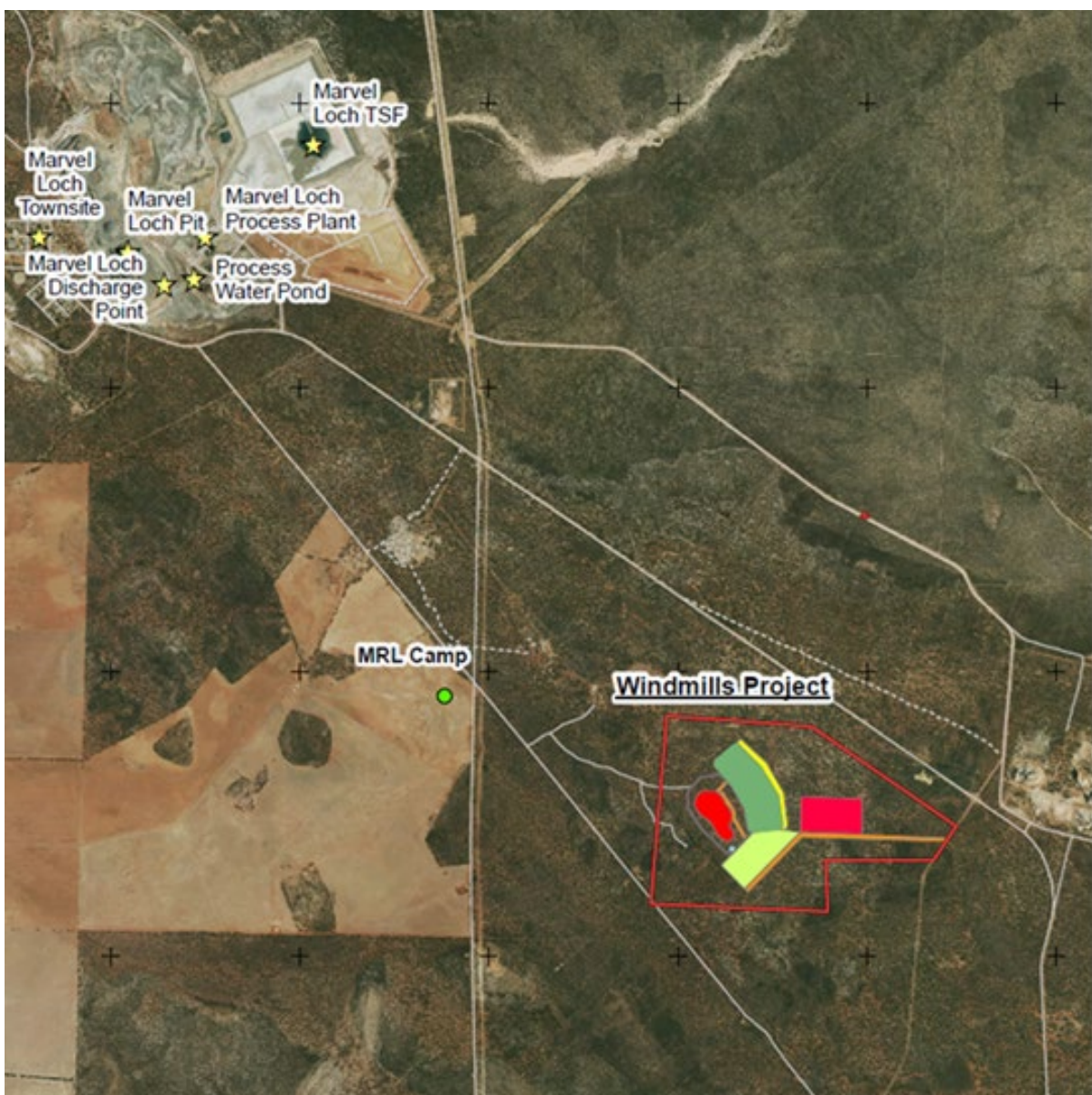


Figure 1-1 : Area overview

2 Summary of Legislation

The applicable noise legislation for the Project noise screening assessment is the Environmental Protection (Noise) Regulations 1997.

2.1 Environmental Protection (Noise) Regulations 1997

Noise management in Western Australia is implemented through the Environmental Protection (Noise) Regulations 1997 (The Regulations) which operate under the Environmental Protection Act 1986. The Regulations specify maximum noise levels (assigned levels, set in regulations 7 and 8), which are the highest noise levels that can be received at noise-sensitive premises, commercial and industrial premises.

For noise sensitive residences, the time of day also affects the assigned levels. The Regulations define three types of assigned noise levels:

- L_{Amax} assigned noise level means a noise level which is not to be exceeded at any time;
- L_{A1} assigned noise level which is not to be exceeded for more than 1% of the time; and
- L_{A10} assigned noise level which is not to be exceeded for more than 10% of the time.

The L_{A10} noise limit has been used for this study as it is representative of noise from continuous mining operations.

2.1.1 Assigned Noise Levels (Night-time)

Mining operations at the Project are expected to be undertaken 24/7 for the period they are required. Due to this continuous nature, the noise modelling results have been assessed against the most stringent L_{A10} night-time level of 35 dB(A) as presented in Table 2-1.

Table 2-1 : Night Time Noise Criteria Applicable at the Sensitive Receivers

Time of Day	L_{A10} Assigned Noise Level in dB(A)
0700 to 1900 hours Monday to Saturday	45 +IF
0900 to 1900 hours Sundays and Public Holidays	40 +IF
1900 to 2200 hours all days	40 +IF
2200 to 0700 hours all days	35 +IF

As no industrial land use or major/secondary roads were identified within 400m of the receiver and as a result no Influencing Factors (IF) have been applied to the assigned levels. A significant contributor adjustment has also not been included as other active mines in the area are approximately 5 km from the camp. The applicable night-time L_{A10} regulatory levels are therefore 35 dB(A).

3 Noise Assessment

3.1 Noise Modelling

A desktop environmental noise model was created to simulate the proposed operations using the SoundPlan v8.2 software program. This software package calculates sound pressure levels at nominated receiver locations and produces noise contours over a defined area of interest. SoundPlan can be used to model different types of noise, such as industrial noise, traffic noise and aircraft noise, and it has been recognised as accepted software by the Department of Water and Environment Regulation (DWER).

SoundPlan provides a range of prediction algorithms that can be selected by the user. The CONCAWE^{1,2} prediction algorithm has been used for this model.

The inputs required by the SoundPlan model software are noise sources, ground topographical data, meteorological data and sensitive receiver point locations.

3.1.1 Topography

Topography (2 m contour height), including pit cut outs has been obtained from Barto.

3.1.2 Ground Absorption

The acoustic properties of the ground surface have a considerable effect on the propagation of noise. Flat non-porous surfaces such as concrete, asphalt and calm water are highly reflective whereas soft, porous surfaces such as foliage and grass are highly absorptive. A CONCAWE ground factor of 0.8 has been used.

3.1.3 Meteorological Conditions

The L_{A10} night-time noise limit is the most stringent Regulatory level for compliance. As a result, the worst-case night-time meteorological conditions, as defined in the Windmills noise screen assessment [3] and given in Table 3-1, have been used in the model. Additionally, the wind direction has been modelled as worst case, which assumes the wind direction is always in the direction from source to receiver.

¹ CONCAWE (Conservation of Clean Air and Water in Europe) was established in 1963 by a group of oil companies to carry out research on environmental issues relevant to the oil industry.

² The propagation of noise from petroleum and petrochemical complexes to neighbouring communities, CONCAWE Report 4/81, 1981

Table 3-1 Worst-case meteorological conditions for noise propagation

Time of day	Temperature	Relative Humidity	Wind Speed	Pasquil Stability Category (PSC)
Night (22:00 - 07:00)	15° Celsius	50%	3 m/s	F

3.2 Receiver Location

The Windmills Project is about 2.5km southeast from a Mineral Resources' mining camp. Both the Project and mining camp are on different tenements with the coordinates of the MRL camp detailed in Table 3-2.

Table 3-2 : MRL Camp Location (MGAz50)

Noise Receiver	Longitude	Latitude
MRL Camp	739915	6512177

3.3 Noise Source Levels

The equipment list for the Windmills Project was supplied by Barto and a summary is given in Table 3-3. The associated Sound Power Levels (SWL) have been derived from measurements taken of similar equipment.

Table 3-3 : Proposed Equipment and Associated Noise Source Level (SWL)

Equipment list	Number	SWL – dB(A)
Excavator EX1900	1	118
Excavator EX1200	1	118
Trucks Cat 777	5	123
Drill rigs Sandvik DP 1500	4	122
Explosive truck: Volvo FM 8x 4 19.5t	1	113
Dozer: Cat D10	2	117
Grader: Cat 16M	1	114
Loader Cat 930H	1	113
Loader Cat 962	1	113
Service truck	1	107
Water Cart, Cat 773	1	116
Overall SWL		128

3.4 Noise Model Setup

The noise model was setup with the noise sources placed to reflect the planned mining operations at Windmills. The modelled mining operations for the Windmills area (as detailed in Figure 3-1) included:

- Haulage from pit-to-ROM, pit-to-waste dump and ROM-to-Marvel Loch.
- Mining.
- Drilling.
- Waste Rock Removal.

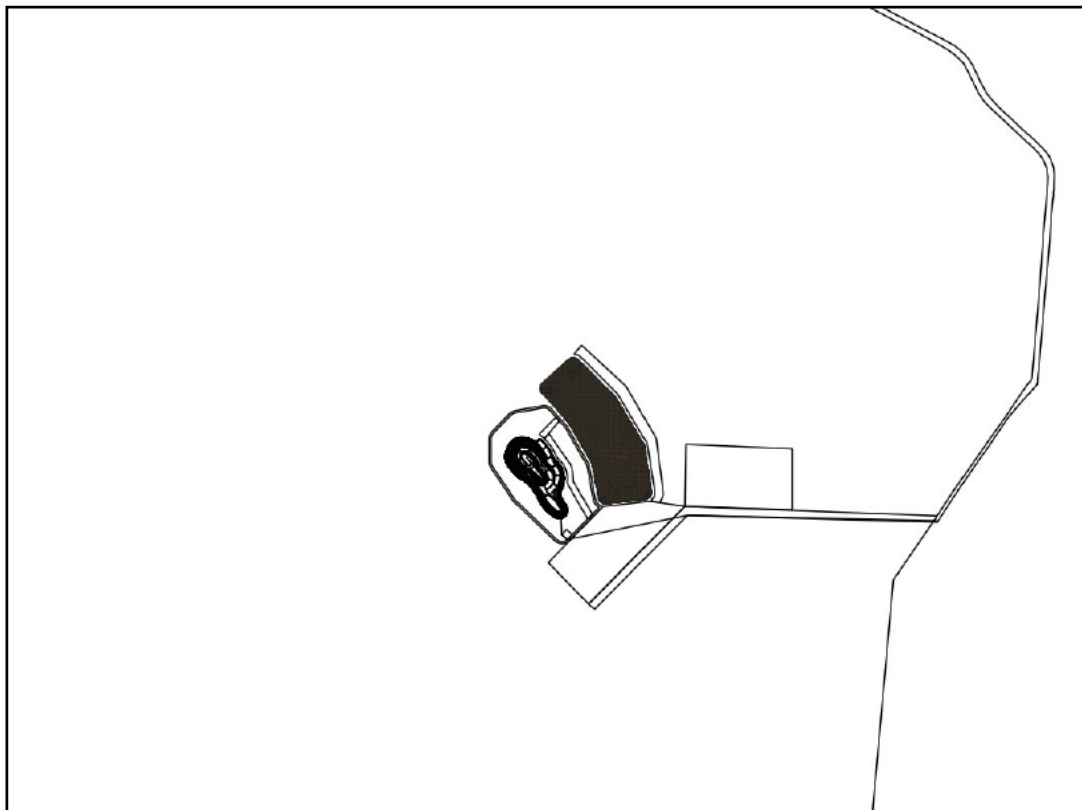


Figure 3-1 : Windmills Mining Area including Waste Rock Dump

4 Noise Impact Assessment Results

Table 4-1 provides the predicted level at the MRL camp, and Figure 4-1 shows the noise map of the model outcomes.

Table 4-1 : Noise Modelling Receiver Result (Night Time)

Noise Sensitive Receiver	LA10 - dB(A)
MRL Camp	31.4

Note: Predicted level does not include tonality.

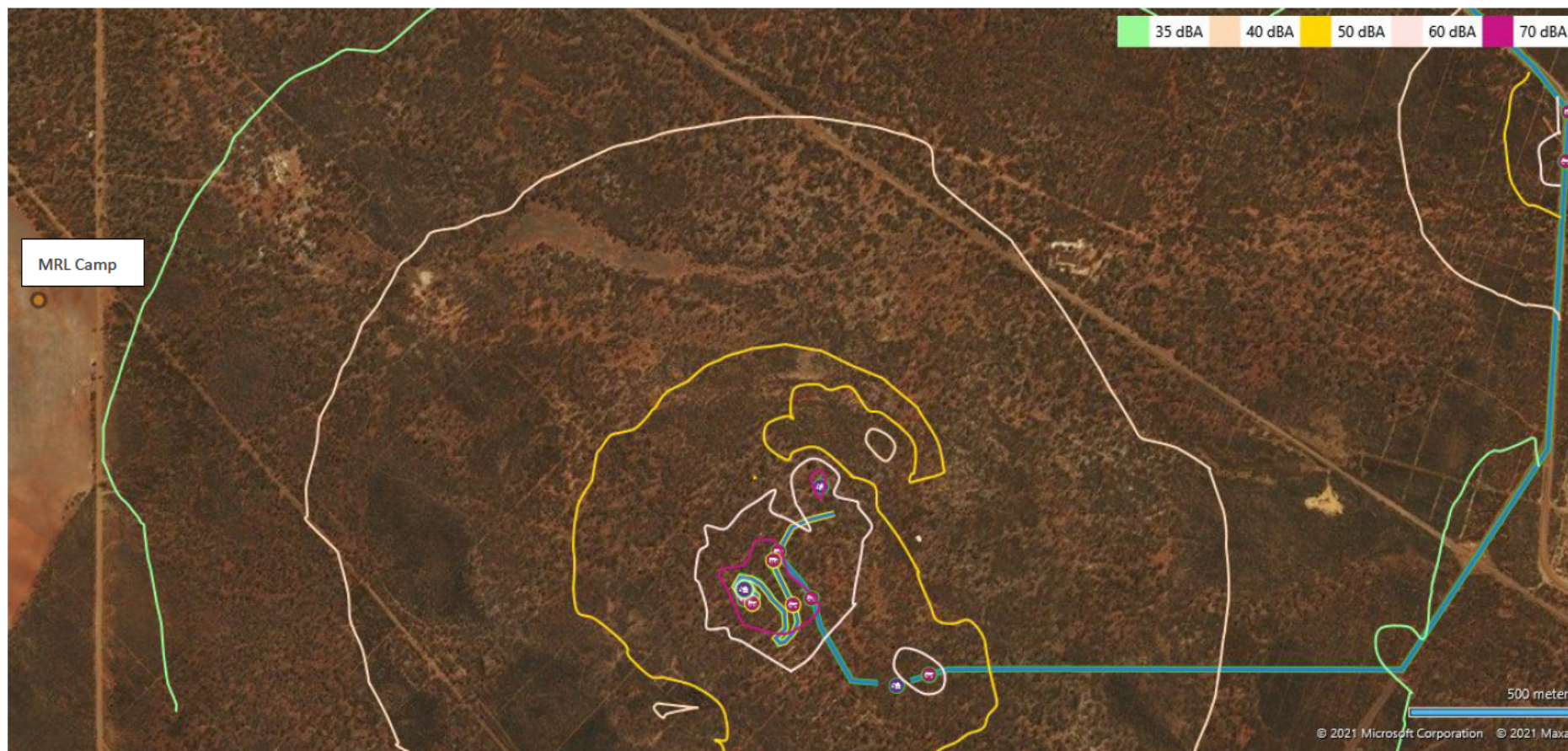


Figure 4-1 : Operational Noise Contours (MRL Camp Left)

5 Conclusion

Barto is currently investigating a new mining project called Windmills which is about 2.5km from a Mineral Resources' mining camp. The project and camp are on different tenements.

Noise modelling was undertaken to estimate the noise contribution from the proposed operations at the MRL camp. The noise modelling resulted in a noise level of 31.4dB(A) which indicates that the noise from the mining operations does not exceed the night-time assigned noise level of 35dB(A). The noise impacts from the Windmills mining and infrastructure are therefore predicted to be compliant.

Yours sincerely

[Redacted signature]

[Redacted signature]

DOCUMENT CONTROL					
Version	Description	Date	Author	Reviewer	Approver
0	Internal Review	9/08/2021	RK	GB	GB
1	First Release	11/08/2021	RK	BS/TW	GB
2	Second Release, updated with Barto's comments	23/08/21	GB		GB

Tenement Register

Register for Tenement M 77/790-I

Identifier:

>>> Authorised For Iron <<<

Status: Live
Area: 917.85000 HA
Markout: 06/09/1996 13:15:00
Received: 13/09/1996 08:30:00
Term Granted: 21 Years
Commence: 08/01/2004
Expiry: 07/01/2025
Death:

Rent Status

Due for Year End 07/01/2022: PAID IN FULL
Rental for Year End 07/01/2023: \$20,196.00

Expenditure Status

Expended Year End 07/01/2021: EXPENDED IN FULL
Current Year Commitment: \$91,800.00

- Holders
- Description
- Relationships
- Survey
- General
- Shire
- Grant
- Conditions
- Dealings
- Payments
- Expenditure
- Combined Reporting
- Bond
- Map
- Native Title
- Documents

- Current Holders
- Holder Changes
- Applicants On Reveal

Organisation	BARTO GOLD MINING PTY LTD	100/100
---------------------	---------------------------	---------



Tenement Register

Register for Tenement M 77/775

Identifier: **M 77/775**

Status: Live
Area: 396.70000 HA
Markout: 21/06/1996 07:50:00
Received: 21/06/1996 08:45:00
Term Granted: 21 Years
Commence: 02/12/2003
Expiry: 01/12/2024
Death:

Rent Status

Due for Year End 01/12/2022: \$8,734.00 - DUE
Rental for Year End 01/12/2023: \$8,734.00

Expenditure Status

Expended Year End 01/12/2021: No Expenditure Lodged
Current Year Commitment: \$39,700.00

Holders Description Relationships Survey General Shire Grant Conditions Dealings Payments Expenditure Combined Reporting Bond Map Native Title Documents

Current Holders

Organisation	BARTO GOLD MINING PTY LTD	100/100
ACN	161 566 490	ABN



BARTO GOLD MINING PTY LTD | SOUTHERN CROSS OPERATIONS

ATTACHMENT 2- PREMISES MAPS

WINDMILLS OPEN PIT PROJECT

Figure 1: Proposed Premise Boundary Extension - Including Tenement M77/775	2
Figure 2: Proposed Premise Boundary	3
Figure 3: Windmills Site Plan	4
Figure 4: Windmills Emissions and Discharge Locations	5

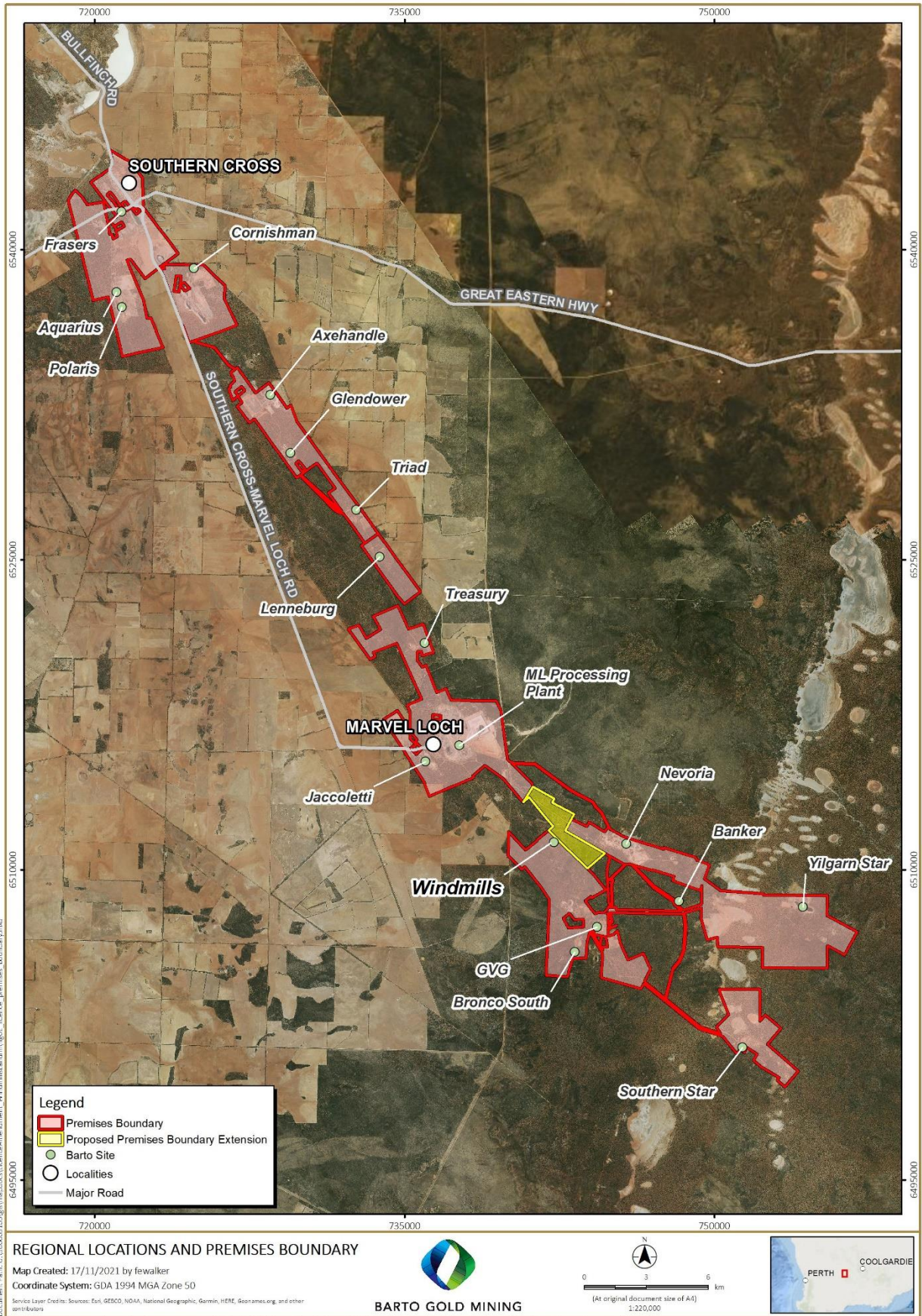


Figure 1: Proposed Premise Boundary Extension - Including Tenement M77/775

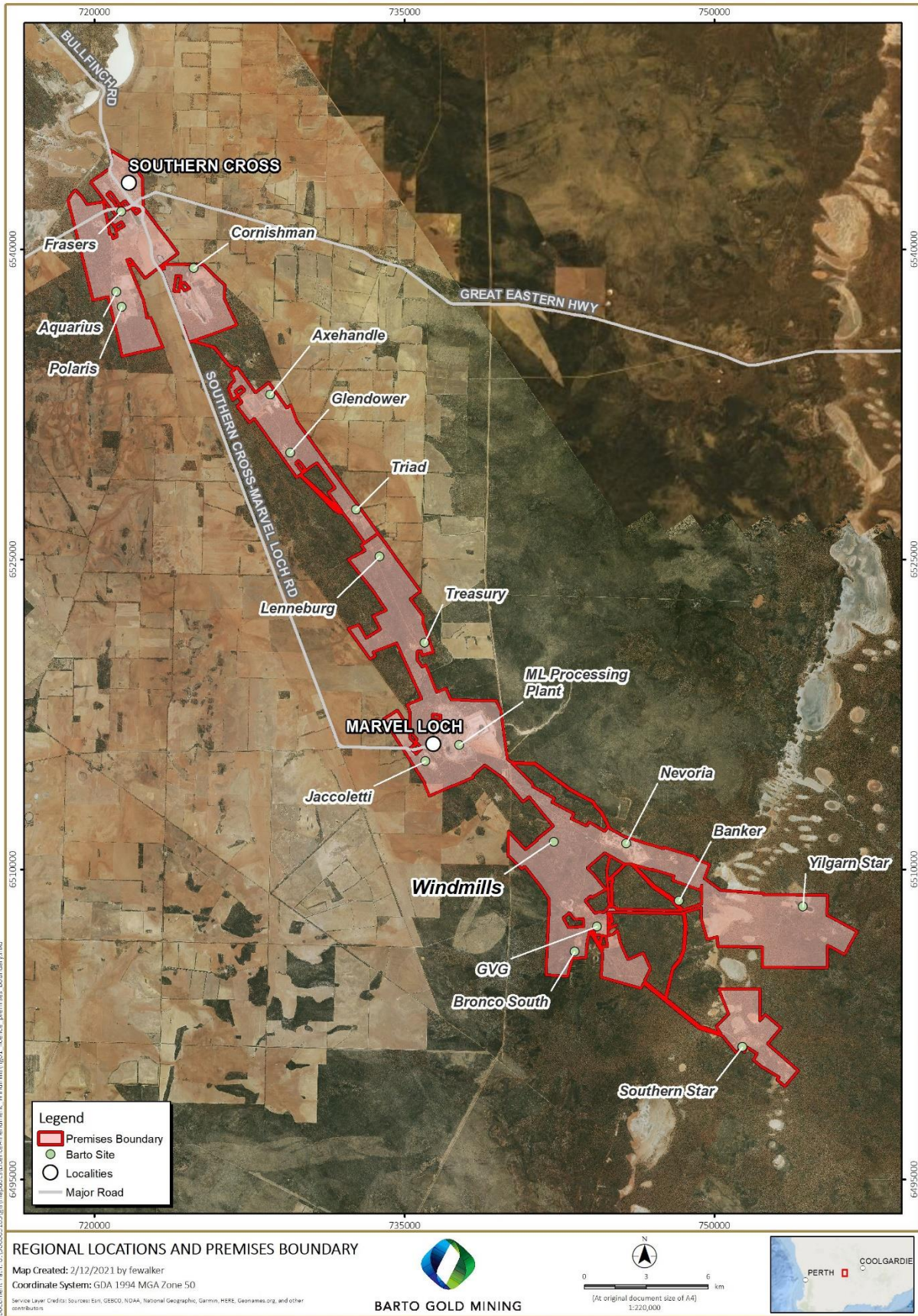


Figure 2: Proposed Premise Boundary

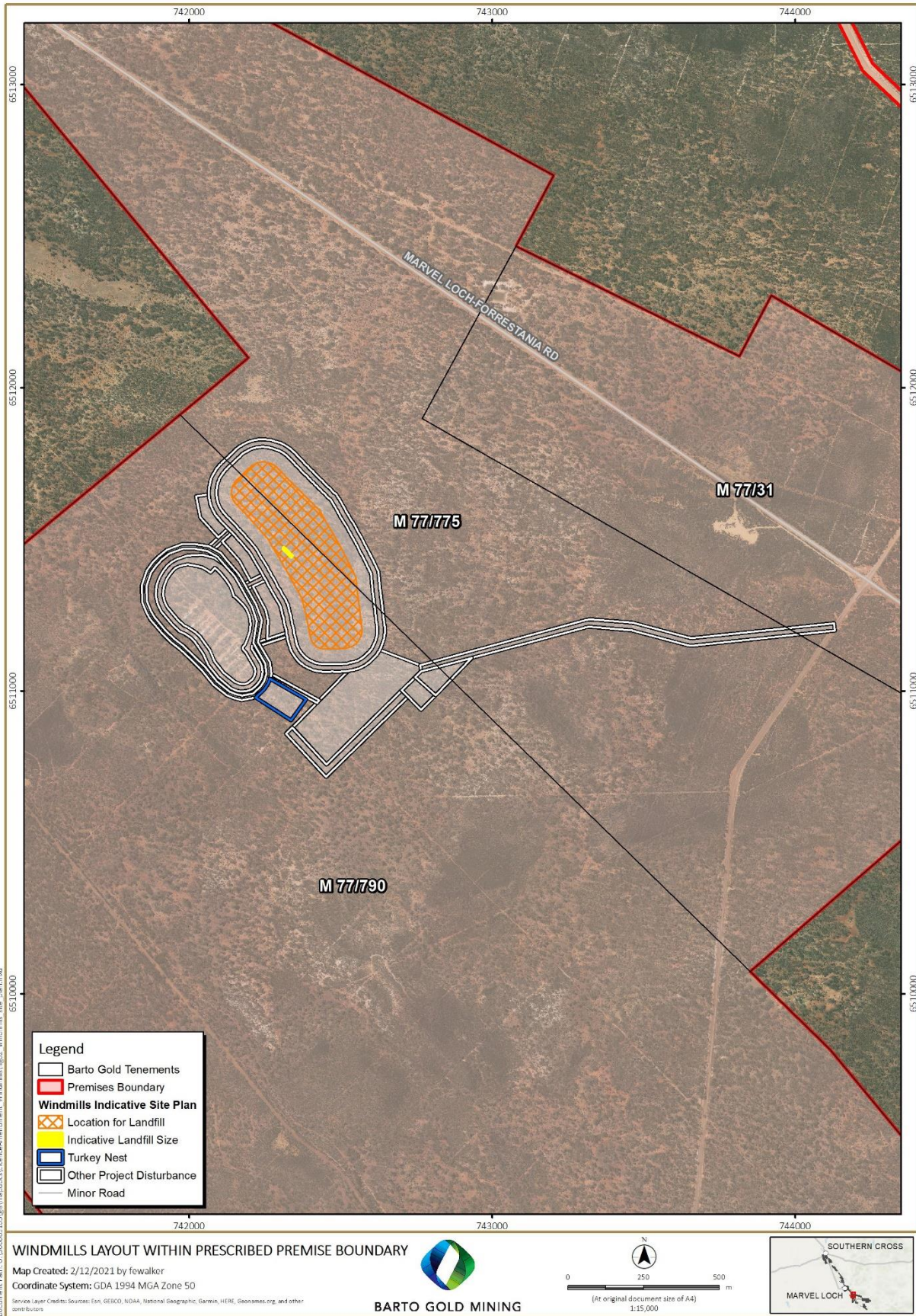


Figure 3: Windmills Site Plan

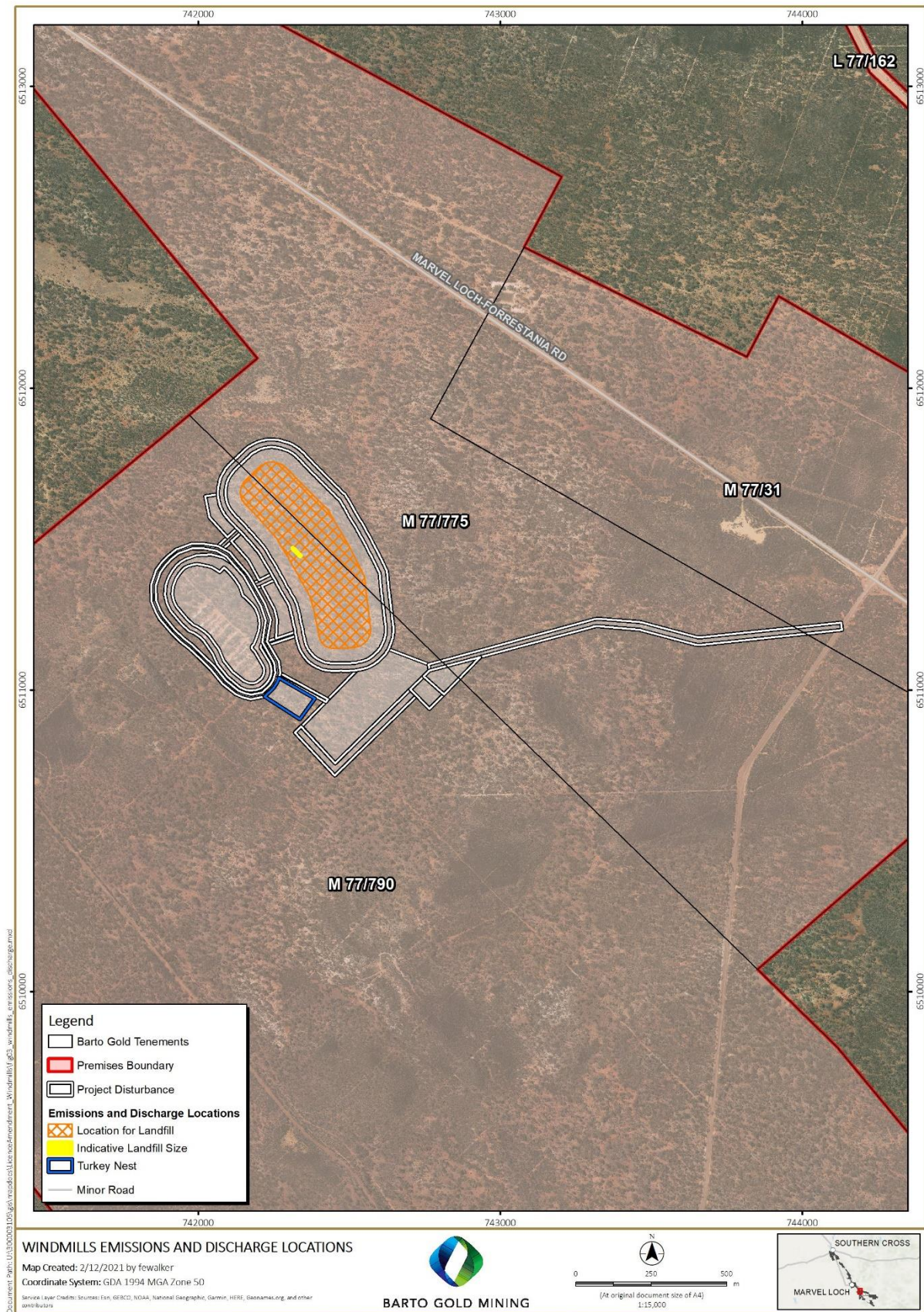


Figure 4: Windmills Emissions and Discharge Locations



BARTO GOLD MINING PTY LTD | SOUTHERN CROSS OPERATIONS

ATTACHMENT 3B – PROPOSED WORKS FOR WINDMILLS OPEN PIT PROJECT

Version 1, Revision: 1

10 December 2021

REVISIONS

Version No	Date	Version Description	Author	Reviewed By
0.1	22/10/2021	First draft	TW	BS
1	10/12/2021	Final	TW	BS / TEJ





CONTENTS

1. INTRODUCTION	3
1.1. Background	3
1.2. Purpose	3
1.3. Windmills Project Summary	4
2. ACTIVITIES	8
2.1. Turkey’s Nest	9
2.2. Dewatering Pipelines	9
2.3. Landfill	11
3. EXISTING ENVIRONMENT	12
3.1. Climate	12
3.2. Landscape	14
3.3. Geology	14
3.4. Groundwater	19
3.5. Hydrology	22
3.6. Social Environment	24
3.7. Heritage	24
4. REFERENCES	26

LIST OF FIGURES

Figure 1: Prescribed Premise Boundary Change - Including Tenement M77/775	6
Figure 3: Windmills Project Site Layout within Prescribed Premise Boundary	7
Figure 4: Windmills Turkey’s Nest Layout and Pipeline	10
Figure 5: Windmills Turkey’s Nest – Cross Section	10
Figure 6: Monthly climate data for Southern Cross weather station (012074) (BOM 2020)	12
Figure 7: 9am Annual Wind Rose for Southern Cross station (012074) (BOM, 2019)	13
Figure 8: 3pm Annual Wind Rose for Southern Cross station (012074) (BOM, 2019)	13
Figure 9: Proposed Windmills Project Over Southern Cross Geological Map	16
Figure 10: Soil Mapping Units for Proposed works in the Windmills Survey Area.	18
Figure 11: Windmills Hydrogeological Conceptual Schematic	20
Figure 12: Local Surface Water Systems	23

LIST OF TABLES

Table 1: Windmills Project Prescribed Premise Categories	4
Table 2: Windmills Proposed Works Characteristics	8
Table 3: Key Characteristics of the Yellow Chromosol Unit	17
Table 4: Groundwater Quality Windmills and Jaccoletti Bore Fields	21



1. INTRODUCTION

1.1. BACKGROUND

Licence L4597/1988/14 is held by Barto Gold Mining Pty Ltd (Barto) (Licence Holder) for Southern Cross Operations (the Premises), located across 52,059 hectares, 222 mining tenements and 35 main project areas in the Shire of Yilgarn, Western Australia (Figure 1). Barto is proposing to develop the Windmills Open Pit (Project) located on tenements M 77/775 and M 77/790, approximately 6 km, southeast from the Marvel Loch Processing Plant and 38 km southeast from the Southern Cross townsite.

The Windmills Project aims to develop an open pit to extract and process gold from the Windmills deposit, with ore being processed on site through the existing Marvel Loch Processing Plant. The Project consists of open pit, associated waste rock dump (WRD) and other mining infrastructure including a Mine Ore Pad, office, workshops, turkey's nest and a landfill. Existing haul roads and the Run of Mine (ROM) pad at the Marvel Loch Processing Plant will be utilised for the Project.

The Windmills pit is planned to extend to 345 m AHD, potentially up to 30 m below the pre mining water table. However due to the unresolved pre-mining groundwater levels, this will not be known until the pit is mined. If required, an in-pit sump and pump will be set up at Windmills Pit to reduce the groundwater table below the mining level on a bench-by-bench basis. Water from the sump would be pumped into a turkey's nest which will be constructed if required, and it is anticipated that any mine water would be used for dust suppression activities.

A mining proposal and mine closure plan has been submitted to the Department of Mining and Industry and Regulations on the 14/10/2021 and is currently under assessment.

1.2. PURPOSE

As the proposal seeks an open pit mining operation with the potential to extend below the pre mining water table, dewatering of the pit has been identified as a prospective requirement for operations as well as the disposal and storage of waste generated at the Windmills Project.

This Licence Amendment application seeks approval for the proposed works within tenements M 77/775 and M 77/790:

- Construction of a Turkey's Nest and associated pipeline to store this mine dewater; and
- A class II or III putrescible landfill for the disposal and storage of waste generated at the Windmills Project.

This amendment is limited to changes to categories 6 and 64 from the existing licence and the addition of tenement M77/775 to the Premises (Figure 1). No changes to category throughputs are proposed. No changes to the aspects of the existing licence relating to categories 5 and 57.

Information presented in this document aims to assist the Department of Water and Environmental Regulation (DWER) in assessing the adequacy of proposed pollution prevention and control measures to ensure adverse environmental impacts are prevented or minimised to levels where appropriate environmental standards can be complied with.

In addition to this licence amendment, Barto also require an amendment to Groundwater Well Licence (GWL) 59227(9) to include the tenement M77/790 (area of this application) as location of water sources. No change in the licenced annual water entitlement is required.



1.3. WINDMILLS PROJECT SUMMARY

1.3.1. PROJECT LOCATION AND LAND TENURE

The proposed Windmills Open Pit (Project) is located on tenements M 77/775 and M 77/790, approximately 6 km southeast from Marvel Loch and 38 km south of the town of Southern Cross in the Eastern Goldfields region of Western Australia (Figure 1). Drive in Drive out (DIDO) access to the project is provided from Perth via the Great Eastern Highway.

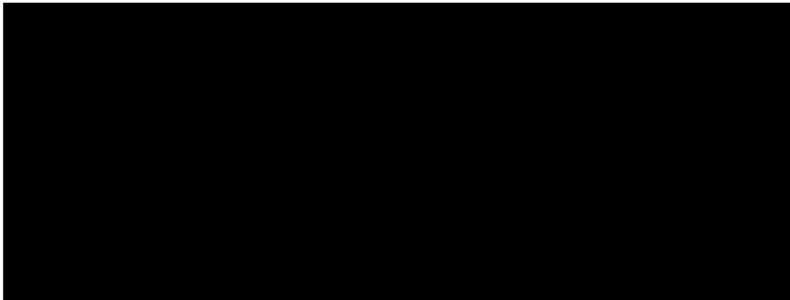
The works proposed for this application are located on tenements M 77/775 and M77/790 (Figure 2).

1.3.2. LICENCEE AND OCCUPIER OF PREMISES

The proponent of the Project is Barto Gold Mining Pty Ltd, which is the owner of the Southern Cross Operations (SXO), which in turn is managed by Minjar Gold Pty Ltd (Minjar).

All compliance and regulatory requirements regarding this assessment document should be forwarded by email, post or courier to the following address:

Name: Talia Warda
Company: Barto Gold Mining Pty Ltd
Title: Project Environmental Advisor



1.3.3. PRESCRIBED PREMISE CATEGORIES

An Environmental Licence (L4597/1988/14) is currently held for Southern Cross Operations comprising of multiple open cut and underground mines that provide feed ore to the processing plant at Marvel Loch, associated tailing storage facility (TSF), landfill, and dewatering activities which have been carried out for several years.

This amendment is limited only to changes to categories 6 and 64 from the existing licence. Prescribed Premise categories applicable to the proposed works are detailed in Table 1. No changes to category throughputs are proposed. No changes to the aspects of the existing licence relating to categories 5 and 57.

Table 1: Windmills Project Prescribed Premise Categories

Category No.	Category Description	Prescribed Premise Threshold	Infrastructure
6	Mine Dewatering	6,000,000 tonnes per annual period	Windmills Turkey's Nest
64	Class II and III putrescible landfill	2,000 tonnes per annual period	Windmills Landfill



1.3.4. PRESCRIBED PREMISE BOUNDARY

Licence 4597/1988/14 is held for Southern Cross Operations (the Premises), the premise boundary is located across 52,059 hectares, 222 mining tenements and 35 main project areas in the Shire of Yilgarn, Western Australia and shown in Figure 1.

This amendment proposes the addition of tenement M 77/775 to the Premises boundary as seen in Figure 1. The Windmills proposed works layout within the prescribed premises boundary is shown in Figure 2.

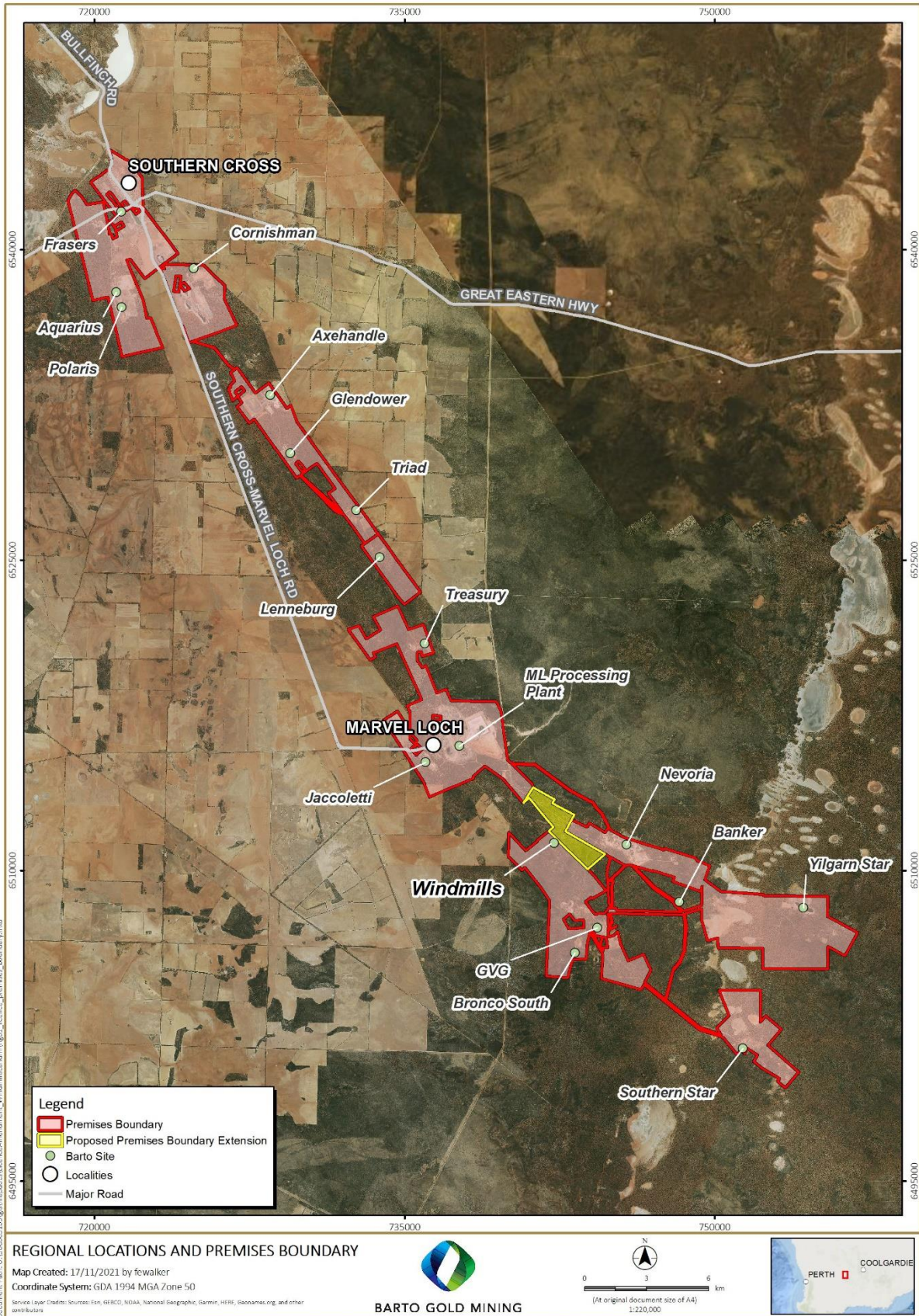


Figure 1: Prescribed Premise Boundary Change - Including Tenement M77/775

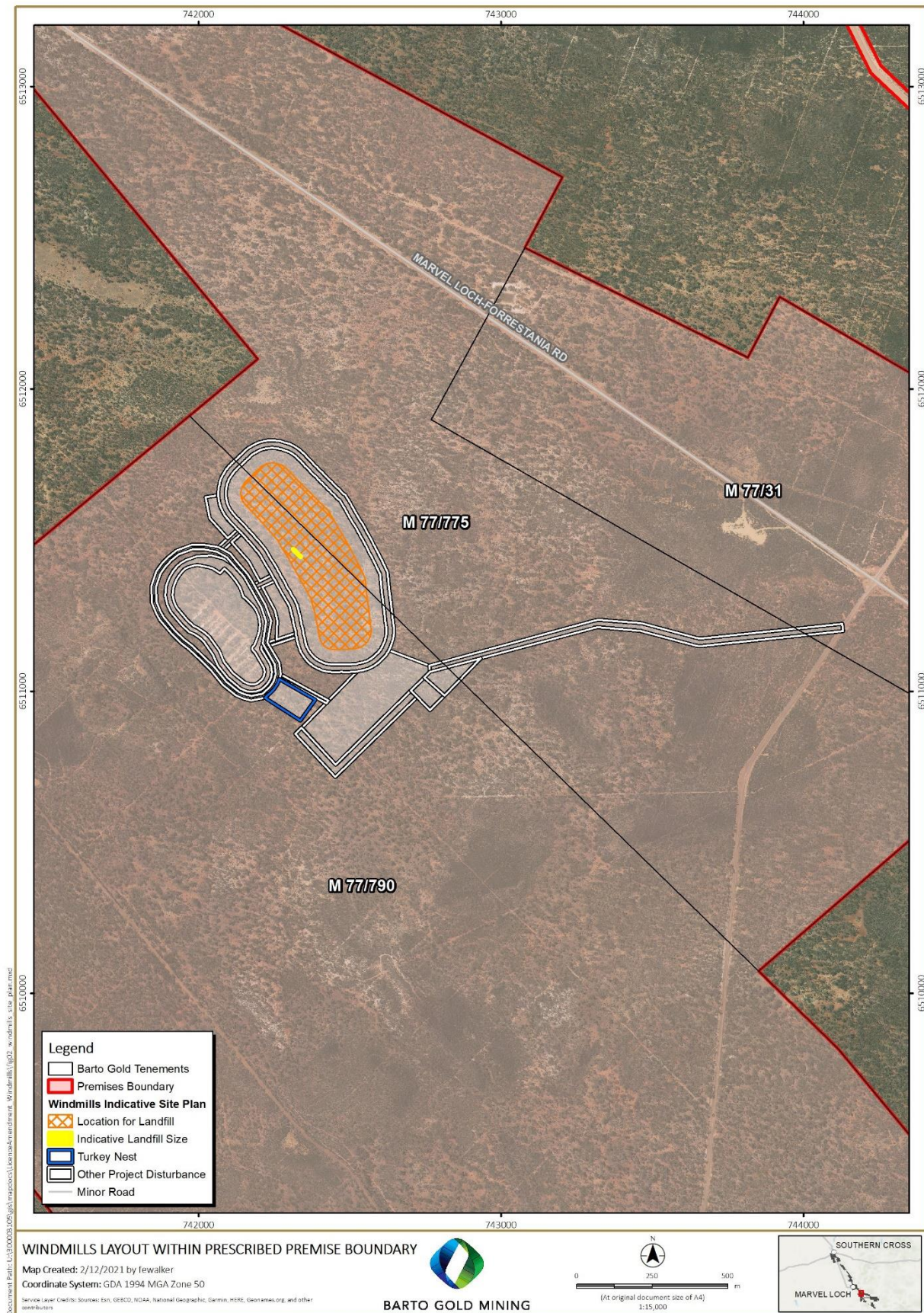


Figure 2: Windmills Project Site Layout within Prescribed Premise Boundary



2. ACTIVITIES

The proposed works consist of a landfill within the Windmills Waste Rock Dump (WRD) for the disposal and storage of waste generated at the Windmills Project and the construction of a Turkey's Nest and pipeline to dewater the Windmills pit.

Key characteristics of the proposed works are provided in Table 2 and detailed below.

Table 2: Windmills Proposed Works Characteristics

Characteristic	Description
Tenements	M 77/775 and M 77/790
Tenement Holder	Barto Gold Pty Ltd
Life of Project	1 years
Turkey's Nest	
Footprint	1.1 ha
Tenements	M 77/790
Capacity	15,000 m ³
Dimensions Size	80 x 120 x 5m (includes a minimum 300mm freeboard)
Depth	Approximately 5 m deep
Dewatering Rate	<1 - 4 L/s for 6 months
Groundwater Quality	Saline to hypersaline water pH: 4-7 TDS: 36,000 - 48,500 mg/L
Controls	Bunding around perimeter of Turkeys Nest Installation of sensors and automatic cut outs to prevent overtopping of Turkeys Nest
Lining	HPDE lining to achieve a permeability of at least ,10 ⁻⁹ m/s or equivalent
Pipeline Specifications	350 mm wide pipe Fully contained within a bund
Landfill	
Footprint	150 m ² – fully contained within the Waste Rock Dump
Tenements	M 77/775 and M 77/790
Capacity	450 m ³
Cell size	30 m long by 4 m wide and up to 2 m deep
Depth	Approximately 2 m deep Base of landfill will be greater than or equal to 2 m from base (natural ground surface) of the Waste rock dump
Covering of waste	Monthly
Safety Bund Height	Minimum 0.5 m safety bund around edge of excavation at surface level
Material	Benign material
Waste	



Characteristic	Description
Waste types	Clean fill Putrescible Inert waste type 1 Inert Waste type 2
Capacity	2,000 tonnes per annum for Southern Cross Operations

2.1. TURKEY'S NEST

The Windmills Turkey's Nest (TN) will be located directly adjacent to the pit and Mine Ore Pad. The TN has a proposed area of 1.1 hectares and consists of a HDPE lined pond 80 m wide and 120 m long to a depth of 5 m, inclusive of 300 mm freeboard (Figure 3 and Figure 4). The TN will be fitted with fauna egress matting on the inside walls.

Dewatering of the windmill pit will occur for a maximum of 6 months with estimates ranging approximately <math><1 - 4 \text{ L/s}</math>. With a total storage volume of approximately 15,000 m³ and the outer and inner batter angles are 1:3.5 and 1:2.5, respectively, the TN has been sized to hold enough mine water including maintaining the 300 mm freeboard and ensures that it will hold any inflow received as a result of a 1:100 year. The TN design is shown in Figure 3 and Figure 4.

The Turkey's nest will store mine water that is hypersaline (36,000 - 48,500 mg/L) with an acidic to neutral pH (4-7).

The TN will be bunded and will be installed with sensors and automatic cut outs to prevent overtopping of the Turkeys Nest. A standpipe and pump will be fitted adjacent to the TN for the mine water to be used for dust suppression activities.

2.2. DEWATERING PIPELINES

A pipeline will be constructed to carry mine water from the in-pit sump located at the southern end of the Windmills pit, directly to the TN (Figure 3). The pipe will be 350mm in diameter, constructed from HDPE and to Australian Standards.

The dewatering pipeline will be located within a bunded corridor that will be of sufficient capacity to contain any spill.

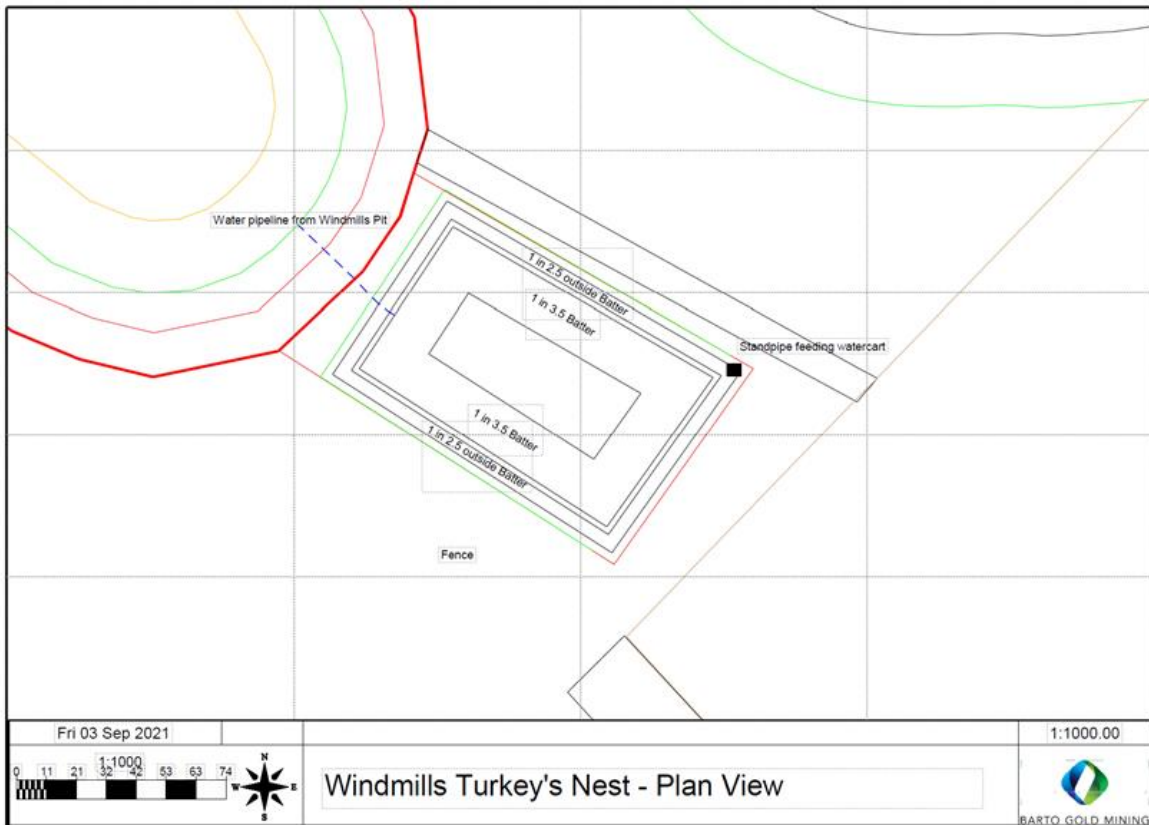


Figure 3: Windmills Turkey's Nest Layout and Pipeline

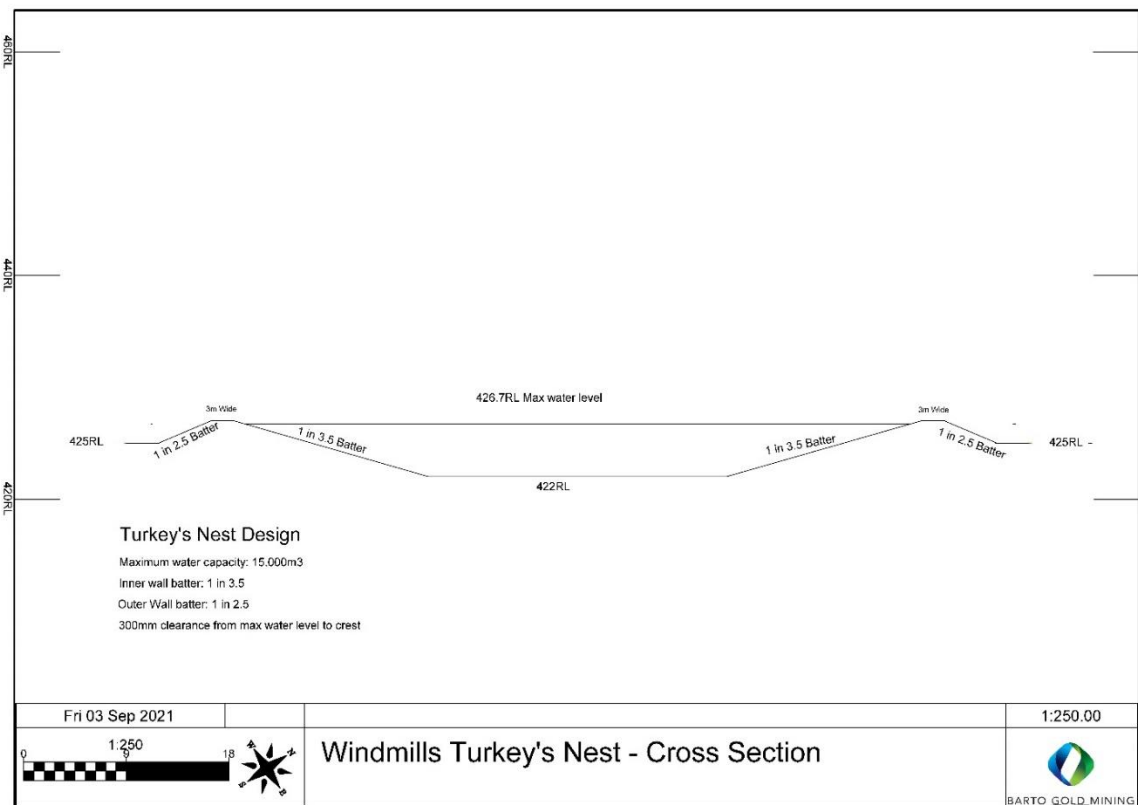


Figure 4: Windmills Turkey's Nest – Cross Section



2.3. LANDFILL

The proposed Class II and III (Category 64) landfill site will be constructed and operated according to the conditions of the Environmental Licence and *Environmental Protection (Rural Landfill) Regulations 2002*. Domestic (putrescible and non-putrescible), non-recyclable waste produced at the Windmills Project will be disposed of into this landfill facility. Recyclable materials, such as metals, rubber, plastic, paper, glass, and fabric products, will be segregated from other waste.

The proposed landfill design is a trench which incorporates a maximum open excavation of 30 m long by 2 m wide and up to 4 m deep. Base of trench will have a minimum 2 meters depth to ground level.

Excavated overburden material will be placed around the edge of the landfill to create a safety bund of 0.5 m minimum height or half the height of the largest wheel for the vehicles using this facility. Excavated material will also be used to cover waste on a monthly basis or as required per licence conditions. The excavated overburden stored alongside the long edges of the excavation will also prevent water inflow. The empty trench will be filled with waste by tipping over the edge. There will be no vehicle access into the cell. At least once a month the waste will be compacted with a layer of overburden soil to reduce odours and pest species. If filled, a new trench is dug in front of the first trench and the resultant overburden is used to compact and backfill the previous trench. The vehicle access ramp into the trench will offer egress for both humans and fauna to enter and exit the excavation safely.

Landfill will be fully encapsulated within the rehabilitated landform and will be located 4 meters from the outer edges of the rehabilitated landform. Surface water controls incorporated into final rehabilitated landform, including 1m crest bunds to prevent surface water flows onto batters, top surface to be backward sloping away from crest bunds to prevent water ponding adjacent to crest and internal bunding of 0.5 meters to delineate drainage control cells to split up minimize surface water concentration.

For the initial phase of the project, before the landfill is established, all waste will be removed and disposed at the appropriate landfill facility either at SXO landfill or the Shire of Yilgarn.

Any waste that is blown outside of the landfill will be returned to the tipping area at least once every month in accordance with Regulation 8 of the *Environmental Protection (Rural Landfill) Regulations 2002*. The landfill facility will be constructed and managed in accordance with DWER Environmental Licence conditions.

Indicative landfill location and landfill cell size is shown in Figure 2.



3. EXISTING ENVIRONMENT

3.1. CLIMATE

3.1.1. RAINFALL AND TEMPERATURE

The Project is in the arid to semi-arid, dry, warm Mediterranean climate region of Southern Cross with temperatures reaching over 40 degrees in summer months to below zero in winter. Climate data available from 1996 to 2021 from the Australian Bureau of Meteorology (BoM) climate station at Southern Cross Airfield (station number 012320) highlights the seasonal temperature fluctuation (refer to Figure 5). Mean maximum monthly temperatures for June, July and August are between 16 to 18°C and for December to February range from 33 to 35°C. Mean minimum temperatures are below 5°C during the winter months of June to August and are consistently above 15°C through the December and March summer period (EMM, 2021).

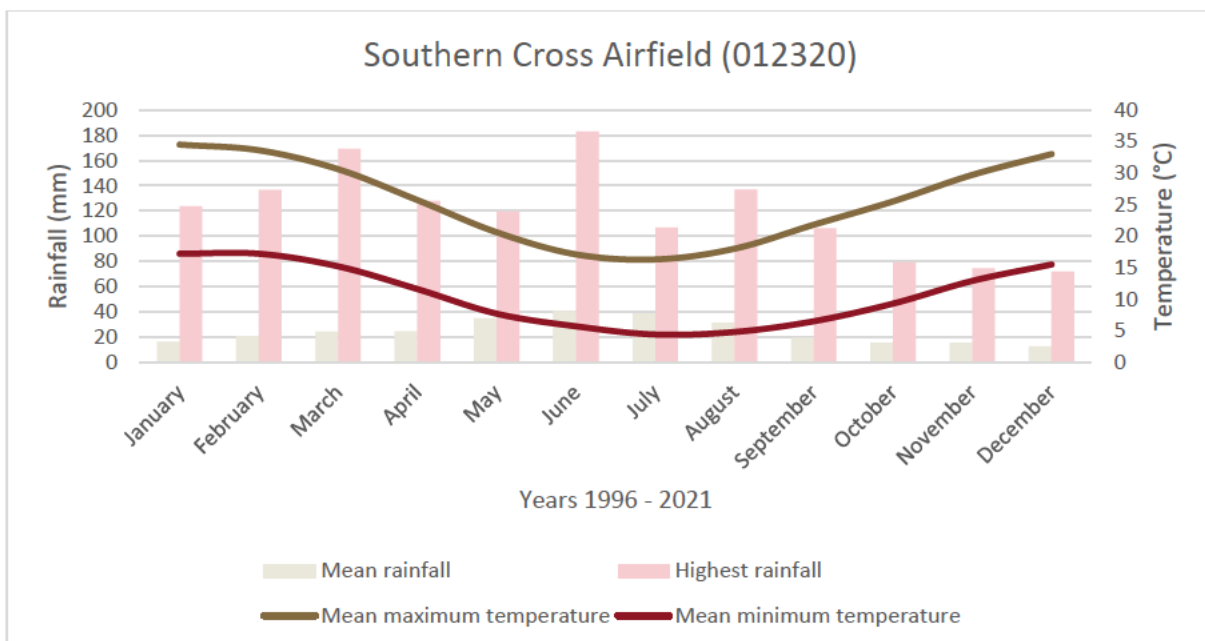


Figure 5: Monthly climate data for Southern Cross weather station (012074) (BOM 2020)

Southern Cross has an annual rainfall of 250 - 300 mm, most of which falls between May and September; however large rainfall events can occur in the summer months. These are generally triggered by cyclonic weather events in the north or are local thunderstorms. Mean monthly 'Class A pan' evaporation exceeds mean monthly rainfall for all months and by an order of magnitude over the summer months. As annual rainfall only accounts for 10% of the annual potential evaporation, perennial surface water bodies in the area are uncommon. Intermittent, and generally short duration, surface runoff flows can be expected to occur following large rainfall events. The high rate of evaporation plays a major role in the formation of salt lakes and saline groundwater within the wider area (EMM, 2021).

3.1.2. WIND

Predominant wind directions vary according to the time of day and year (Figure 6 and Figure 7). Winds originating from the south-easterly sectors occur most frequently during summer, autumn, and spring. Winds from the north-easterly sectors are dominant during winter (ENVAAnalytical, 2019).

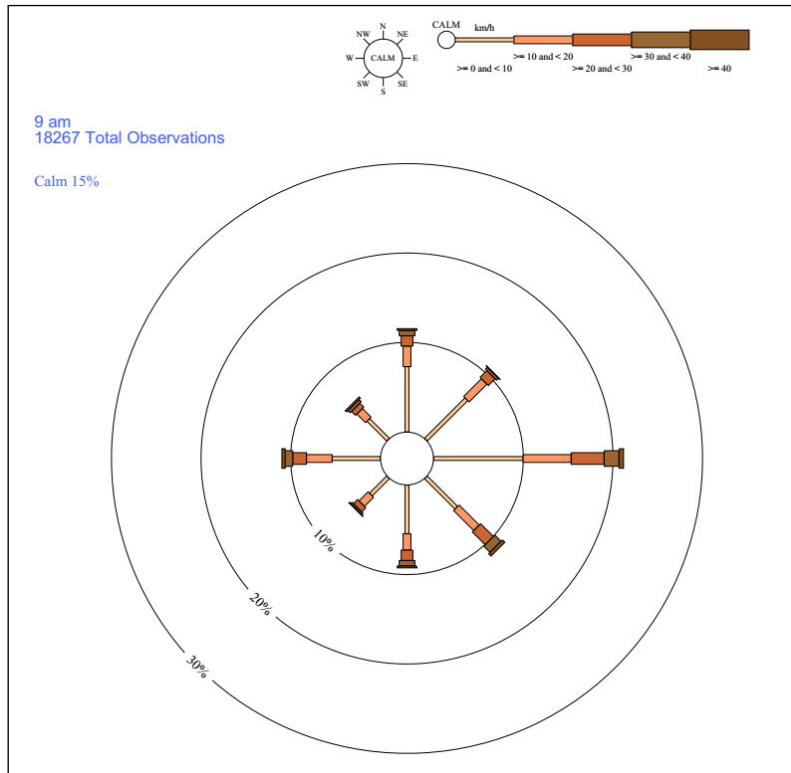


Figure 6: 9am Annual Wind Rose for Southern Cross station (012074) (BOM, 2019)

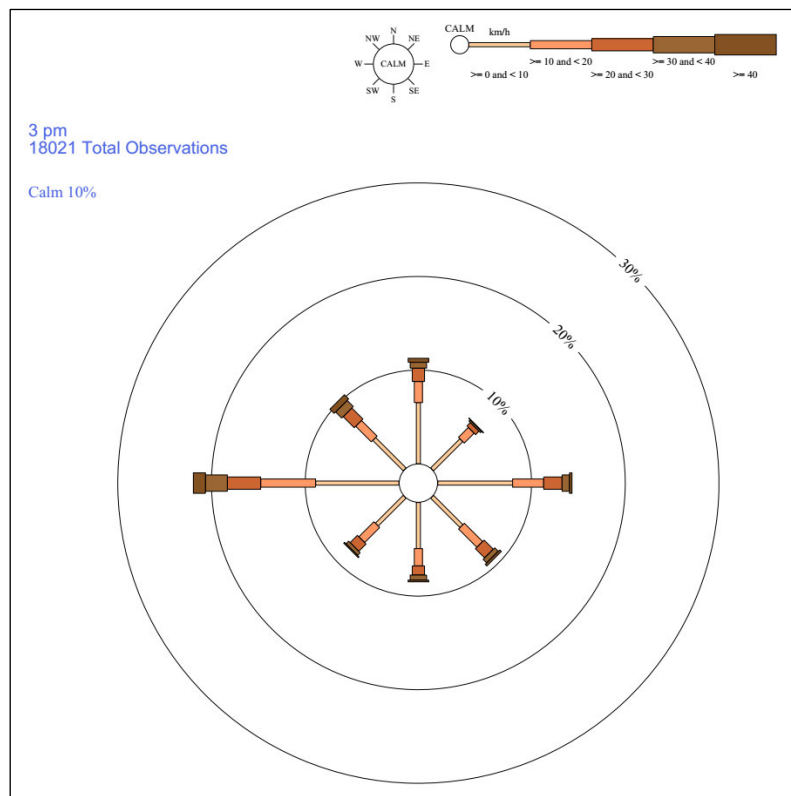


Figure 7: 3pm Annual Wind Rose for Southern Cross station (012074) (BOM, 2019)



3.2. LANDSCAPE

The regional topography comprises gently undulating plains with flat valleys marked with playas and large salt lakes. Regional drainage is generally to the north-northeast and comprises two main tributaries, Koorkoordine and Yilgarn, which drain towards Lake Deborah East. Modern drainage is aligned with older palaeovalleys concealing buried river channels.

The topography is typically consistent with the underlying or adjacent rock types. Weathering of basalts generally results in rounded hills, while prominent strike ridges are formed from outcropping banded iron formation and ultramafics. Meta-felsic volcanic units tend to produce gently undulating plains. The granitic domes form gently undulating plains with occasional monadnocks (bare granite outcrops).

Windmills lies along a small ridge which represents a local catchment divide between two northerly draining ephemeral surface water systems, both of which are characterised by a series of salt lake chains. The catchment to the west is often referred to as the Polaris palaeodrainage system, a tributary to the Koorkoordine palaeodrainage. The surface water system to the east is the Yilgarn River system draining through the Yellowdine Nature reserve towards Lake Seabrook, approximately 50 km to the north. Catchment elevations fall from approximately 470 metres Australian Height Datum (m AHD) in the south-west near the Zeus deposit to around 355 m AHD at the drainage channel

3.3. GEOLOGY

3.3.1. REGIONAL GEOLOGY

The Windmills prospect is located on the southeastern side of the Southern Cross Greenstone belt of the Yilgarn mineral field in Western Australia. The Greenstone belt in the south is saddled by two granitic domes to the East and West (the Ghooli Dome and the Rankin Dome respectively). The gold deposits within the Southern Cross Region are located within the northwest/southeast trending Greenstone belt, which displays low to medium grade metamorphism and which have been intruded by Dolerite dykes of Proterozoic age. The geology comprises mafic, ultramafic and Banded Ironstone Formations (BIF) which are highly sheared and fractured. Of these, the predominant lithologies exposed and inferred within much of the Southern Cross tenements are Amphibolite after tholeiitic basalts and ultramafic actinolite-tremolite-chlorite-(talc) rocks after komatiitic and high magnesium basalts. Thin interflow sediments are represented by BIF, graphitic shales and Quartz-sericite schist units. Granitic rocks lie to the extreme east of the tenements. All lithological units have been regionally metamorphosed to mid to upper Amphibolite facies. Metamorphic grade in the belt ranges from upper greenschist near the centre of the thicker portions of the belt, to granulite to Amphibolite near the granite-greenstone belt contacts.

The strike direction of the Greenstone belt, the deformation of the lithologies within the Greenstone belt and the northwest trending shear zone are considered to have been controlled by the Ghooli Dome Complex, located approximately 1 km to the east of the SXO area. Tertiary deposits typically comprising laterites, alluvial sands and clays overlie much of the area.

3.3.2. LOCAL GEOLOGY

There are two geological domains which make up the Windmills prospect: Redgate in the southern section and Windmills in the northern section. Much of the Windmills prospect is covered by thick horizons of residual and transported soils; consequently, lithology outcrops are limited. However, recent drilling programs and petrology samples suggest that Pegmatites and Amphibolites make up the dominant lithologies for the Windmills structure with Pegmatites, undifferentiated sediments and Amphibolites



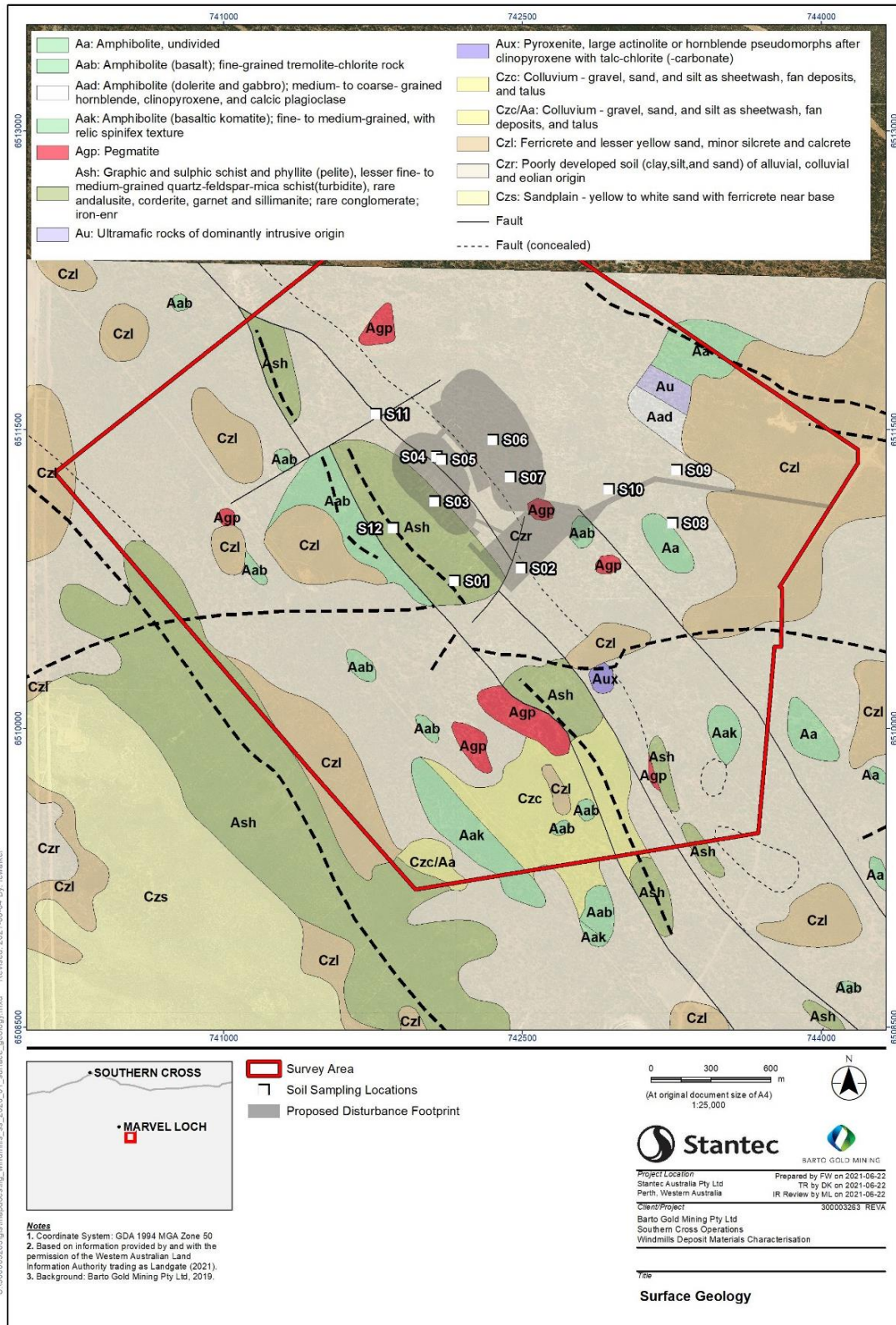
dominating the lithology around the Redgate structure. Only the Windmills zone is further discussed and assessed.

Amphibolites at the Windmills prospect have been geologically logged into two distinct units: high-V/Sc Amphibolite (after a former Dolerite) and high-Th Amphibolite (after a former, non-specific mafic). High-V/Sc melts precipitate ilmenite, and most importantly enrich in sulfur as they fractionate, and represent a source of sulfur in the Windmills deposit.

The Windmills orebody has strong gold mineralisation typically located in or very close to the Amphibolite (former Dolerite) and the Quartz Monzonite. The Amphibolite (former Dolerite) is hosted within the other Amphibolite (former mafic) with the Quartz Monzonite intruding the former. It has been hypothesised that the Quartz Monzonite is a conduit for the mineralisation. Multiple zones of Quartz Monzonite have returned high grade assays and the mineralisation is often seen in close proximity to this intrusion; the intrusion has most likely followed the contacts between the two Amphibolites before mineralising the Amphibolite (former Dolerite). The mineralisation is often associated with high arsenic values (arsenopyrite has been logged throughout the mineralised zones) and low nickel; stockwork Quartz Veining is often found within the zones of mineralisation.

The Amphibolite (former Dolerite) has a fine grained, inequigranular mosaic of Quartz, acicular to prismatic hornblende and aggregates of biotite; possibly a tholeiitic Dolerite/Quartz Dolerite. The Amphibolite (former mafic) is texturally very similar with hornblende, diopside and biotite throughout a mosaic of Quartz and plagioclase, with garnet present in some sections of the Windmills zone (banded garnet Amphibolite). The Pegmatite has been petrographically classified as a Granitic Leucosome and is generally made up of a texture of anhedral Quartz, subhedral plagioclase, muscovite flakes and sparse biotite. The Pegmatite is believed to post-date mineralisation. The Quartz Monzonite unit is fine grained with significant amounts of Quartz and biotite.

The Project intersects six geological units, with the majority underlain by pelitic and psammitic sedimentary rocks (unit 74240) as seen in Figure 8.



Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

Figure 8: Proposed Windmills Project Over Southern Cross Geological Map



3.3.3. SOILS

The Project is mapped as soil landscape zone 261 – Southern Cross, in the Kalgoorlie Province (Tille 2006). The Southern Cross soil unit is described as undulating plains and uplands, with some salt lakes and low hills, on deeply-weathered mantle, colluvium and alluvium over greenstone and granite rocks of the Yilgarn Craton (Tille 2006). Soils of this unit are varied and consist of calcareous loamy earths, red and yellow loamy earths, and alkaline deep and shallow sandy duplexes with some yellow sandy earths, salt lake soils, yellow deep sand and red shallow loamy duplexes (Tille 2006).

Four soil resource materials representing different soil types or Soil Mapping Units (SMU) were identified within the Project area, namely Yellow Chromosols, Red Chromosols, Rocky Outcrop and Breakaway, with topsoil and subsoil resources identified within each of these Figure 9 . The Yellow Chromosols unit intersect proposed works and it’s key characteristics is outlined in Table 3.

Table 3: Key Characteristics of the Yellow Chromosol Unit

Soil Resource Material		Depth (m)	Key Characteristics
Soil Mapping Unit (SMU)	Soil Material		
Yellow Chromosol	Topsoil	0 – 0.2 m	<ul style="list-style-type: none"> • Soil sized fraction (<2 mm) texture classed as sandy loam to clay; • Moderate coarse material content (average 29.1% >2 mm); • Soil sized fraction (<2 mm) was dispersive to stable (Emerson Class 1 to 4); • Moderate to high water retention, non-hardsetting and moderately slow to moderately rapid drainage/infiltration; • Moderately alkaline, slightly saline and non-sodic; • High eCEC and high organic carbon content; • Naturally variable nutrient levels not prohibitive to plant growth; and • Naturally high in total As, Cr and Ni, with some exceedances in soluble Cr, Co, Cu, Pb.
	Subsoil	0.2 – 0.8/1.0+ m	<ul style="list-style-type: none"> • Soil sized fraction (<2 mm) texture classed as silty loam to clay; • Moderate coarse material content (average 31.7% >2 mm); • Soil sized fraction (<2 mm) was dispersive to stable (Emerson Class 1 to 6); • Low to high water retention, non-hardsetting to hard-setting and moderately slow drainage/infiltration; • Moderately alkaline, moderately saline and sodic; • High eCEC and moderate organic carbon content; • Naturally variable nutrient levels not prohibitive to plant growth; and • Naturally high in total As, Cr, Cu and Ni, with some exceedances in soluble Cu and V.

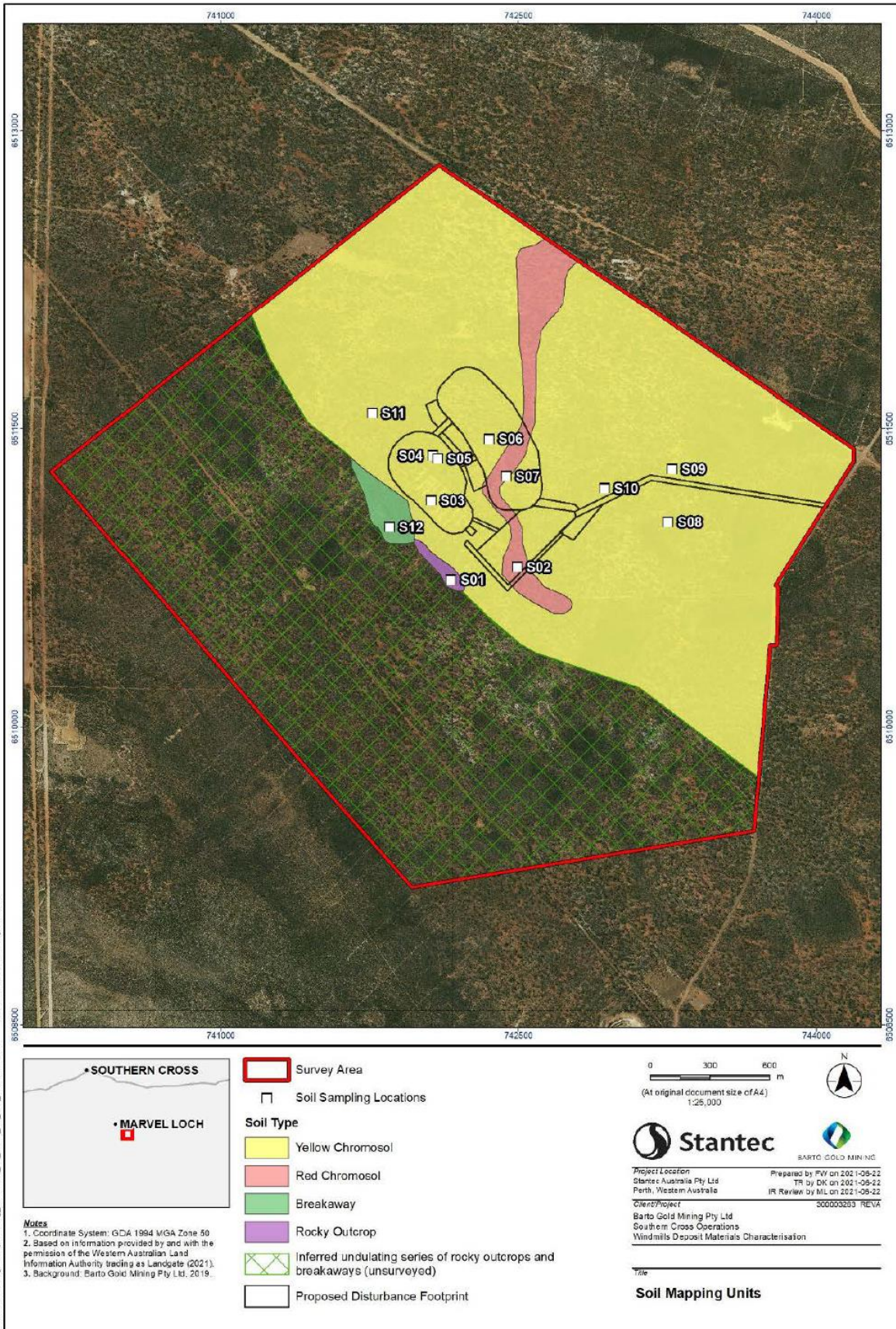


Figure 9: Soil Mapping Units for Proposed works in the Windmills Survey Area.



3.4. GROUNDWATER

3.4.1. HYDROGEOLOGY

3.4.1.1. AQUIFER TYPES

The project lies within the eastern Yilgarn Palaeovalley designated as the Deborah Groundwater Management Subarea of the Goldfields Groundwater Management Area (GMA). The Department of Water and Environmental Regulation Water Register recognises four principal aquifer types within the Deborah Groundwater Management Area; alluvium, calcrete, palaeochannel and fractured rock aquifers. These four aquifer types are split across two districts, the “Combined Fractured Rock West” and “Palaeochannel” districts.

There is negligible superficial sediment (colluvial) cover overlying the Windmills deposit. Interrogation of the drillhole database indicates an average cover of 3.5 m of colluvium at Windmills. Beneath the colluvium cover is shallow weathered basement representing the fractured rock aquifer associated with greenstone rock types. The depth of weathering extends to approximately 35 m below ground level (bgl).

Fractured rock aquifers tend to be limited in extent with water supplies generally contained in localised structurally controlled zones with limited storage. Yields from fractured rock aquifers can decrease rapidly and are generally less reliable and less sustainable than those obtained from palaeochannel sands (Aquaterra 2008). Within greenstone rocks groundwater has been found close to major lineaments, shear zones, deeply oxidised zones, within the saprock profile, and where fractures occur in competent quartzites and banded iron formations. The storage potential is related to the depth of weathering and thickness of sedimentary cover.

Proterozoic dolerite dykes have been shown to exhibit low permeability or hydraulic barriers to groundwater flow across the Yilgarn and Pilbara provinces. The dykes can effectively partition permeable basement units such as fractured BIF limiting the extent of dewatering and drawdown of more permeable features along strike.

3.4.1.2. GROUNDWATER OCCURRENCE

Groundwater levels were initially assessed from water strikes within RC boreholes used to define mineralisation for ore body modelling. Fourteen RC borehole water strikes ranged in elevation from 305 m AHD to 390 m AHD. Plotting the RC borehole water strikes in plan view indicates no specific trend in hydraulic gradient. The variability in groundwater levels precluded creating a local water table map at Windmills as no consistent hydraulic gradient could be determined. The variability in water levels obtained may be due to several factors including, differences in lithology intercepted; differences in depths of completed holes and the amount of air used during drilling.

Three monitoring bores were installed surrounding the Windmills deposit in July 2021 and groundwater was only encountered at one monitoring bore during drilling, MGRC1527, recorded at a depth of ~90 m below ground level (~339 m AHD), below the current planned Windmills Pit depth.

A hydrogeological conceptual cross section along the east-west axis was developed using RC mineral water strikes and recent bore drilling is presented in Figure 10.

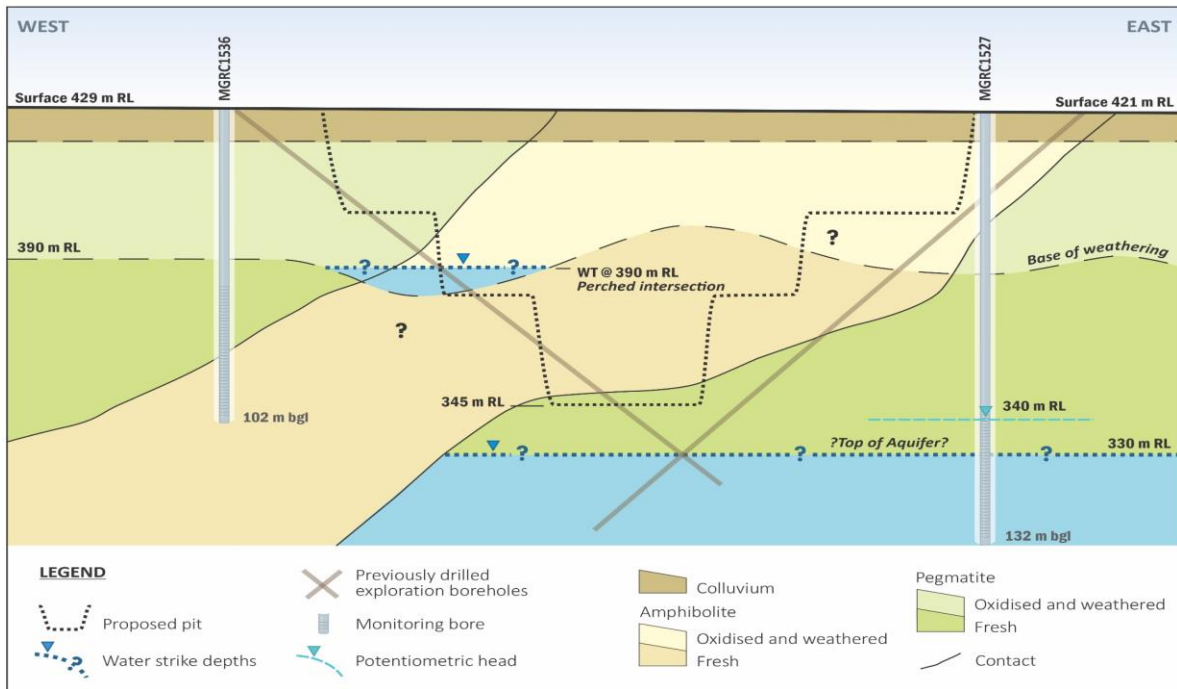


Figure 10: Windmills Hydrogeological Conceptual Schematic

3.4.1.3. GROUNDWATER QUALITY

Groundwater quality in the region is typically saline to hypersaline. Salinity increases from the fractured rock aquifer towards the palaeochannel sand aquifer that drain the surrounding areas towards large salt-lake systems. It is most likely that the main trunk palaeochannels associated with Yilgarn and Koorkoordine palaeodrainages are hypersaline, a consequence of evaporative concentration at the salt lakes, and the tributaries to the main palaeochannels are generally saline (EMM, 2021).

A groundwater sample was collected from Windmills MGRC1527 and analysed for major ions, along with the most recent groundwater quality at five wells within the Jaccoletti borefield (Table 4). These wells were selected as it is the only area in proximity to Windmills that has been unimpacted by mine water and is likely comparable to the current groundwater conditions at Windmills.

Groundwater is of a distinctly sodium chloride type and representative of background conditions. No discernible trends were identified for major ions and sulphate concentrations were generally high. pH was acidic to neutral recording concentrations between 4.0 and 7.4. The groundwater quality is expected to be within the range presented in Table 4.

A waste rock characterisation study was conducted at the Windmills project (Stantec 2021c) which demonstrated that rocks contained <0.3% sulphur, indicating low acid and metalliferous drainage (AMD) risk and negligible potential acid forming (PAF) material.



Table 4: Groundwater Quality Windmills and Jaccoletti Bore Fields

Bore ID	Date	Cations (mg/L)					Anions (mg/L)				pH	EC	TDS
		Na	K	Ca	Mg	Fe	CO ₃	HCO ₃	SO ₄	Cl	pH	µS/cm	mg/L
MGRC1 527	08/2021	4,200	83	250	770	0.24	<DL*	270	1,600	8,000	7	23,000	15,000
MB17	06/2018	2,400	55	100	330	0.05	<DL	230	460	4,200	7.4	13,000	8,500
MB2	06/2018	5,800	140	100	770	35	<DL	<DL	1,400	10,000	4.5	29,000	19,000
MB22	06/2018	9,300	220	230	1,400	7.7	<DL	11	2,400	17,000	5.4	46,000	34,000
MB24	06/2018	10,000	250	130	1,300	58	<DL	<DL	2,500	18,000	4	49,000	36,000
MB29	06/2018	7,900	190	140	1,000	<DL	<DL	140	1,800	14,000	7.3	38,000	27,000

* <DL = less than detection limit

3.4.1.4. DEWATERING

Windmills is planned to extend to 345 m AHD, potentially up to 30 m below the pre mining water table. However due to the unresolved pre-mining groundwater levels, this will not be known until the pit is mined.

In the absence of hydrogeological testing of the orebodies and limited temporal information on groundwater levels, an analytical model is deemed a practical approach to determine potential dewatering requirements. It is assumed that dewatering will be affected by pumping groundwater that flows into the pit and drains to a sump in the pit floor.

The analytical model was based on the Thiem-Dupuit equation (Kruseman and de Ridder 1994) to estimate mine inflows for each individual time step. The analytical model assumes that the steady state rate of inflow is a reasonable approximation of the dewatering rate required for each stage mine depth. The model may underestimate the dewatering rate if mining is rapid and the rock mass is heterogeneous. As there is minimal hydrogeological data or testing, the rates predicted by the analytical model are a semi-quantitative indication of what might be required.

The largest impact on the dewatering prediction (and most sensitive variable) is the global hydraulic conductivity. Based on the literature review undertaken on the dewatering of nearby pits a hydraulic conductivity of 0.05 m/day was used for the Project.

This resulted in dewatering estimates ranging approximately <1 and 4 L/s for Windmills pit. It is noted that hydraulic conductivity used in the assessment is on the high side and is more likely to be between 0.01 and 0.1 m/day. Consequently, the dewatering estimates are conservative, indicating that dewatering may be required from 3rd month of mining (i.e. six months out of 8) as a worse case scenario.

Given the lack of hydrogeological testing and uncertainty in the predictions provided, a summary of historic dewatering requirements from nearby pits was constructed to benchmark the dewatering estimates for comparison. Analysis showed that dewatering estimates appear reasonable in the context of analogous settings and comparative pit depths below the pre-mining water table.

3.4.1.5. GROUNDWATER SURFACE WATER INTERACTIONS

On a regional scale the Southern Cross Operations lie within the Yilgarn River – Salt River palaeodrainage system as defined in Magee (2009). The Yilgarn River forms a complex pattern of drainage that eventually joins the Salt River to the west. The Salt River continues to the Avon River which eventually discharges to the Indian Ocean via the Swan Estuary. The drainage system has been disrupted and diverted by epeirogenic uplift in the south and along the Darling scarp in the west. South flowing Mesozoic drainage systems were



captured by the Yilgarn River after the uplift. The epeirogenic uplift dammed the westerly course of the river with large inland lakes formed along the drainage channel. Increasing aridity caused by a drying climate has resulted in the formation of chains of salt lakes that line the modern Yilgarn River.

Locally, Windmills is east of a sub-catchment divide associated with the Yellowdine drainage system that drains northwards towards Lake Seabrook. With groundwater levels in the immediate vicinity between 35 to 120 m bgl, there is negligible potential for groundwater and surface water interaction.

3.4.2. PUBLIC DRINKING WATER SOURCE AREA

The Project does not fall within a Public Drinking Water Source Area (PDWSA). The closest PDWSA is associated with the Broad Arrow Dam Catchment Area, located over 200 km northeast of the Project (State of Western Australia 2020).

3.5. HYDROLOGY

The proposed works is located within the Yellowdine sub-catchment which forms part of the regional Yilgarn River catchment. Drainage systems in the area are characterised by extensive paleo-alluvium and chains of playa lakes. At a very local scale, Windmills is located near the west of a local catchment divide of two northerly surface water systems, both of which are characterised by lake chains draining to the north. The surface water system to the west drains towards Lake Deborah East, through Lake Koorkoordine and Lake Julia, to the North of Southern Cross. The surface water system to the east of the site drains through the Yellowdine Nature reserve towards Lake Seabrook, approximately 50 kilometres (km) north of the site.

Hydrological drainage lines and sub-catchment divides for the surface water systems immediately surrounding the proposed Windmills mine site are presented in Figure 11. The defined surface water systems are limited to a downstream confluence with the larger Yellowdine drainage system. Surface water features and drainage paths appear to be largely undefined, as a function of the flat local topography and the modified nature of the surrounding agricultural land uses. There are no clearly defined flow pathways or defined channel morphology. Surface water features may therefore be identified as local surface depressions.

Surface water systems across the study area are highly ephemeral, with surface water flow only occurring after rainfall events that exceed loss rates to soils and the environment. These runoff events may be localised and of relatively short duration and do not necessarily connect with downstream flow paths or larger surface water systems. Based on historic surface water responses and observations of regional playa and lake systems, surface runoff events in these environments, at the regional scale, typically occur once every two to five years.

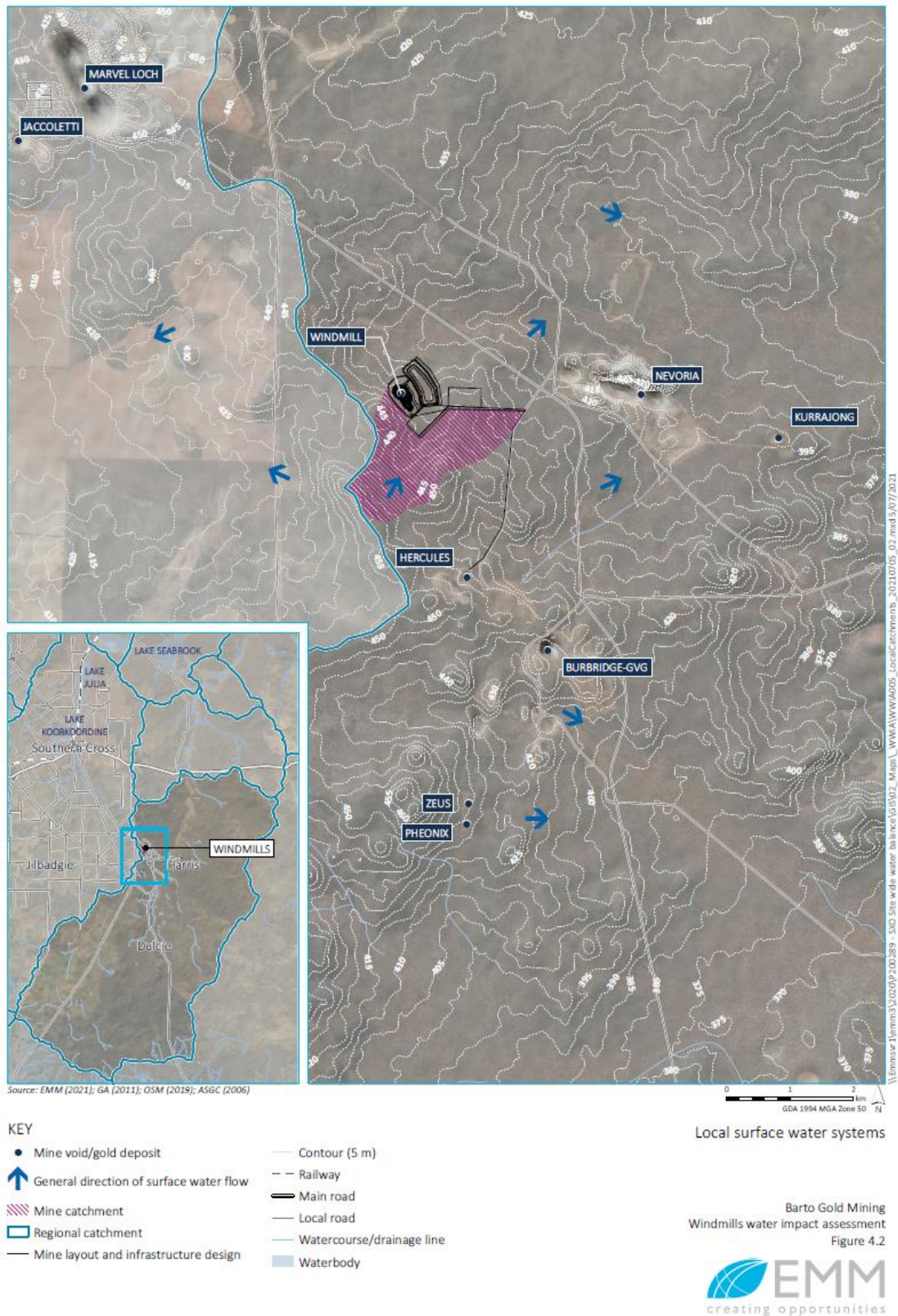


Figure 11: Local Surface Water Systems



3.6. SOCIAL ENVIRONMENT

3.6.1. LAND USE

The predominant land use of the area is pastoral and mining. The closest sensitive receptor to the proposed works is located approximately 2.5km away which is the Mineral Resources mining camp.

3.6.2. NATIVE TITLE

There are no current native title holders determined under the *Native Title Act 1993* (Commonwealth) over the SXO tenure. The Marlinyu Ghoorlie group submitted a claim in 2017 covering the whole of SXO tenure (Claim no. WC2017/007). This claim has been accepted by the National Native Title Tribunal but no determination on the claim has been made as of 10/11/2021.

3.7. HERITAGE

3.7.1. ABORIGINAL HERITAGE

A search of the Aboriginal Heritage Inquiry System (AHIS) (Department of Planning, Lands and Heritage, 2021) revealed that there are no registered Aboriginal Heritage sites near the proposed works, with the closest Registered Aboriginal Site 4937 siting approximately 4.5km southeast to the proposed works. One Other Heritage Place (19257), a sandalwood, is recorded within the prescribed premise envelope and approximately 1.5km south of the proposed works.

The Project area has been partially surveyed previously, and no Aboriginal sites or Other Heritage Places were recorded as part of these surveys, with results of the surveys reported in the following archaeological and ethnographical reports:

- Report 21317: O'Reilly, T. Report on an archaeological survey of the Burbidge, Sandalwood, Airfield, East Marvel Loch, Starfinch, Twistys Nob and Haul Road Project areas, and an archaeological inspection of the May Queen Project Area, Marvel Loch, Western Australia;
- Report 21335: O'Reilly, T. Report on an archaeological survey of the Nevoria, Nubridge (A), Cornishman, Polaris and Cornishman to Achilles haul road project areas and archaeological inspection of the Mount Caudan, Burbridge and Parker Project Areas, Marvel Loch to Southern Cross;
- Report 21334: O'Reilly, T. Report on the survey for Aboriginal archaeological sites at the 'Blacksnake', 'Kelly star' and 'Tamarin-Edwards Find' near Marvel Loch, Western Australia;
- Report 21342: Machin, B. Report on an anthropological survey for Aboriginal sites for Sons of Gwalia tenement holdings between Marvel Loch and Southern Cross;
- Report 23271: Glendenning, W. A Report of an Archaeological Survey of a Proposed Exploration Drilling Project at Burbidge, Near Marvel Loch, WA;
- Report 27316: Mitchell, W. The Report of an Aboriginal Archaeological Survey of the Proposed Realignment of the State Barrier Fence, Located in the Goldfields Region of Western Australia;
- Report 106343: Parker, S. Site identification, ethnographic survey under the Aboriginal Heritage Act (1972) of tenements in the Southern Cross, Marvel Loch, Bullfinch & Westonia areas of the Yilgarn Region of Western Australia: volume 2 of 2 the Central West Goldfields report; and
- Report 106985. Parker, R. Ethnographic site avoidance survey under the Aboriginal Heritage Act (1972) of mining and exploration projects in the Southern Cross area of Western Australia with Ballardong Native Title Claim Representatives.



Barto engaged R & E O'Connor Pty Ltd (2019, 2020) to carry out further due diligence/risk assessment review of several project areas including Windmills in 2020 and 2019. Field inspections of the areas not covered by the previous surveys did not reveal any sites of significance.

No Aboriginal heritage sites or other sites of significance will be impacted by the Project.

3.7.2. EUROPEAN HERITAGE

Online searches were undertaken on the Heritage Council of Western Australia databases to identify any European Heritage Sites within the Project area (Heritage Council Inherit database, 2021). No heritage places were found near the Proposed Works. The closest European Heritage site is Marvel Loch Dam (10064) which is located on the other side of the Marvel Loch Forrestania Road, approximately 1 km to the north of the Project.



4. REFERENCES

- Aquaterra, 2008. Hydrogeological review of Archilles – Axehandle, Edwards Find, Nevoria and Transvaal mine sites.
- Unpublished Report for St Barbara Ltd. 30pp. Bureau of Meteorology, 2020. Climate data for Southern Cross station (O12074).
- Department of Planning, Lands and Heritage, 2021. Aboriginal Heritage Inquiry System.
- EMM, 2021. Water impact assessment Windmills.
- Glendenning, W. A Report of an Archaeological Survey of a Proposed Exploration Drilling Project at Burbidge, Near Marvel Loch, WA
- Heritage Council Inherit database, 2021. Inherit database.
- Kruseman GP & de Ridder NA 1994, Analysis and evaluation of pumping test data: 2nd Ed., International Institute for Land reclamation and Improvement, The Netherlands.
- Machin, B. Report on an anthropological survey for Aboriginal sites for Sons of Gwalia tenement holdings between Marvel Loch and Southern Cross.
- Magee J, 2009, Palaeovalley groundwater resources in arid and semi-arid Australia; A literature review. National Water Commission, Geoscience Australia, Record 2009/3.
- Mitchell, W. The Report of an Aboriginal Archaeological Survey of the Proposed Realignment of the State Barrier Fence, Located in the Goldfields Region of Western Australia.
- O'Reilly, T. Report on the survey for Aboriginal archaeological sites at the 'Blacksnake', 'Kelly star' and 'Tamarin-Edwards Find' near Marvel Loch, Western Australia.
- O'Reilly, T. Report on an archaeological survey of the Burbidge, Sandalwood, Airfield, East Marvel Loch, Starfinch, Twistys Nob and Haul Road Project areas, and an archaeological inspection of the May Queen Project Area, Marvel Loch, Western Australia.
- O'Reilly, T. Report on an archaeological survey of the Nevoria, Nubridge (A), Cornishman, Polaris and Cornishman to Achilles haul road project areas and archaeological inspection of the Mount Caudan, Burbridge and Parker Project Areas, Marvel Loch to Southern Cross.
- Parker, S. Site identification, ethnographic survey under the Aboriginal Heritage Act (1972) of tenements in the Southern Cross, Marvel Loch, Bullfinch & Westonia areas of the Yilgarn Region of Western Australia: volume 2 of 2 the Central West Goldfields report.
- Parker, R. Ethnographic site avoidance survey under the Aboriginal Heritage Act (1972) of mining and exploration projects in the Southern Cross area of Western Australia with Ballardong Native Title Claim Representatives.
- R & E O'Connor Pty Ltd, 2019. Aboriginal Heritage Assessment of Eleven Minjar Gold Pty Ltd Project Areas
- R & E O'Connor Pty Ltd, 2020. Aboriginal and European Heritage Assessment of Seven Areas at Marvel Loch and Southern Cross.
- Stantec 2021. Materials Characterisation, September 2021.



State of Western Australia. 2020. *Shared Location Information Platform (SLIP) Database*. Western Australia Land Information Authority (Landgate). Available online at <https://maps.slip.wa.gov.au/landgate/locate/>.

Tille, P. J. (2006). *Soil-landscapes of Western Australia's Rangelands and Arid Interior*. Technical Report No. 313, Department of Agriculture and Food Resource Management, Perth, Western Australia.



BARTO GOLD MINING PTY LTD | SOUTHERN CROSS OPERATIONS

ATTACHMENT 5 OTHER APPROVALS AND CONSULTATION WINDMILLS OPEN PIT PROJECT

Version 1, Revision: 1

10 December 2021

REVISIONS

Version. No	Date	Version Description	Author	Reviewed By
0.1	22/10/2021	First draft	TW	BS
1	10/12/2021	Final	TW	BS / TEJ





1. APPROVALS

Barto Gold Mining Pty Ltd (Barto) have submitted to the Department of Mines, Industry and Regulation and Safety the following approvals for the Windmills Open Pit Project:

- Mining Proposal – Windmills Open Pit Project, Version 1, Revision 1. 7 October 2021. Submitted 14/10/21. Reg ID 100503.
- Southern Cross Operations - Mine Closure Plan, Version 2, Revision 5. August 2021. Submitted 14/10/21. Reg ID 100503.

Both the MP and MCP are expected to be approved by January 2022.



2. CONSULTATION

Stakeholder Engagement Register for the Windmills Project is contained in Table 1 below.

Table 1: Stakeholder Engagement Register

Date	Description of Engagement	Stakeholder Consulted	Description of the Consultation	Proponent Response and/or Resolution	Stakeholder Response
27/4/2021	Teams Meeting	DMIRS – Laura Copeland, Native Vegetation Representative, Stantec	Discussion on survey effort for flora and fauna studies in and near the Parker Range PEC for pending project approval applications, including the Windmills Project.	Discussion on initial findings in and around the Windmills Project area.	Supportive of the survey effort and approach in general.
26/7/2021	Phone Call	DMIRS – Laura Copeland	Discussion on integration of Windmills Open Pit Project into the Southern Cross MCP.	Overview of Project provided – SXO MCP will be updated rather than a standalone MCP for the project as DMIRS had previously indicated this to be their preference.	New revision with updates specific to the Windmills Project only.
30/7/2021	Community meeting	Residents of Marvel Loch	Presentation on Life of Mine projects including Windmills Open Pit.	Presentation to local residents.	No comments.
19/8/2021	Meeting	Shire of Yilgarn Council	Presentation on Life of Mine projects including Windmills Open Pit.	Presentation to the Shire Council.	No comments.
9/9/2021	Email and follow up phone call	DWER – Christine Pustkuchen	Enquiry as to requirement for a Works Approval/License Amendment to construct a Turkey's Nest and Landfill at the Windmills Open Pit Project.	Works Approval required for Turkey's Nest (then License Amendment), License Amendment only for Landfill.	Assessment of applications.
22/09/2021	Teams Meeting	DMIRS – Laura Copeland, Larissa Byrne, Alicia Dudzinska	Overview of the Windmills Project presented and key findings from the associated Technical Studies, particularly the Materials Characterisation and WRD rehabilitation.	Presentation of the Windmills Project and key findings from the Technical Studies. Windmills project to be incorporated into MCP in similar way to MLWUG and Three Mile Dam in Revision 4. All projects will be integrated fully in Version 3 submission.	Supportive of efforts to minimise disturbance.
6/10/2021	Face to Face	Zenith Australia Group Pty Ltd	Discussed Windmills Project and potential impacts due to vicinity of housing.	No impacts expected.	No comments.
In Progress	Email	Mineral Resources Limited	Discussed Windmills Project and potential impacts due to vicinity of housing.	No impacts expected.	TBA.



BARTO GOLD MINING PTY LTD | SOUTHERN CROSS OPERATIONS

ATTACHMENT 6A – EMISSIONS AND DISCHARGES

WINDMILLS OPEN PIT PROJECT

Version 1, Revision: 1

10 December 2021

REVISIONS

Version. No	Date	Version Description	Author	Reviewed By
0.1	22/10/2021	First draft	TW	BS
1	10/12/2021	Final	TW	BS / TEJ





TABLE OF CONTENTS

1. EMISSIONS AND DISCHARGES	3
1.1. Discharges to Land and Surface Water	3
1.1.1. Sources	3
1.1.2. Potential Impacts.....	3
1.1.3. Receptors.....	3
1.1.4. Control Measures	4
1.1.5. Predicted Residual Environmental Risk	4
1.2. EMISSIONS TO GROUNDWATER	4
1.2.1. Sources	4
1.2.2. Potential Impacts.....	5
1.2.3. Receptors.....	5
1.2.4. Control Measures	5
1.2.5. Predicted Residual Environmental Risk	5
1.3. EMISSIONS TO AIR	5
1.3.1. Sources	5
1.3.2. Potential Impacts.....	6
1.3.3. Receptors.....	6
1.3.4. Control Measures	6
1.3.5. Predicted Residual Environmental Risk	6
REFERENCES	7



1. EMISSIONS AND DISCHARGES

1.1. DISCHARGES TO LAND AND SURFACE WATER

The Windmills Project is located in an arid climate, with cyclonic weather events and with ephemeral, dissipating drainage lines within a large, draining catchment. Surface water may flow occasionally after heavy rains and of relatively short duration and do not necessarily connect with downstream flow paths or larger surface water systems. For these reasons, emissions to land and surface water are effectively the same and will be managed similarly.

1.1.1. SOURCES

The sources of discharges to land and surface water may potentially originate from:

- Increased sediment load from ephemeral runoff due to ground disturbance and construction of infrastructure.
- Spillage, leakage and seepage of hypersaline mine water from overtopping of the turkeys nest or failure or leaks from pipelines.
- Inappropriate storage of waste (i.e. disposal of unpermitted material into landfill).
- Inappropriate containment of waste and littering of the surrounding environment by wind.

1.1.2. POTENTIAL IMPACTS

Project activities have the potential to:

- Cause ponding of water in infrastructure areas.
- Cause localised reduction in surface water volumes.
- Contaminate land and cause vegetation decline due to spillages or leaks from pipelines containing hypersaline mine water.
- Significant rainfall flooding the turkeys nest storage capacity and washing hypersaline water into the environment.
- Cause localised alteration of drainage lines, resulting in erosion and sedimentation.
- Growth of weeds on disturbed land.
- Increased predation from attracting feral and native fauna species to waste receptacles and landfill facilities.

1.1.3. RECEPTORS

A Priority Ecological Community (PEC), Parker Range vegetation complexes (Priority 3), had a buffer that was mapped across the proposed works. Three State-listed priority flora species, *Rinzia fimbriolata* (P1), *Hakea pendens* (P3) and *Stenanthemum bremerense* (P4), were recorded within the Prescribed Premise boundary and approximately 750 m, 150 m and 1 km, respectively, from the proposed works.

Two fauna species of significance were recorded within the Windmills area, the Malleefowl (*Leipoa ocellata*)(Vu, Vu) and Chuditch (*Dasyurus geoffroii*). One active and one inactive Malleefowl mound was confirmed approximately 1 km north of the proposed works and one Chuditch was confirmed inside the Prescribed Premise boundary.



1.1.4. CONTROL MEASURES

The design of the Turkey's nest and landfill has considered local topography, the locations of drainage lines, flood levels and avoided areas with the potential for flooding. In addition, the following measures will be implemented for the proposed Turkey's nest:

- HDPE lined to achieve a permeability of at least $<10^{-9}$ m/s or equivalent.
- Turkey's nest and pipeline designed as per licence specifications.
- Design specification to maintain a minimum 300mm freeboard.
- Designed to hold any inflow received as a result of a 1:100 year, 72 hour duration storm event, for at least 72 hours.
- Turkey's Nest to include sensors and automatic cut-outs to prevent overtopping.
- Pipelines to be constructed to Australian Standards as per licence requirements.
- Turkey's nest located in a location visible to operational personnel.
- Daily inspections to confirm required freeboard is available to prevent overtopping.
- Dewatering water to be used onsite for dust suppression.
- Pipelines will be located within bunds to ensure all that in the event of a spill or leak, effluent is captured and not released to the environment.
- Bunding of operational areas to prevent surface water flows and sediment discharge from operational areas.
- The proposed landfill is located on the waste rock dump and is not at risk of flooding.
- The landfill will be inspected weekly. Waste that is washed or blown outside of the landfill site will be returned to the tipping area.
- The landfill will be covered at least once per month, or at more frequent intervals as required.

1.1.5. PREDICTED RESIDUAL ENVIRONMENTAL RISK

The turkey's nest is designed to hold any inflow received as a result of a 1:100 year, 72 hour duration storm event, for at least 72 hours and risk of contamination of surrounding areas from runoff of flood waters is low. The landfill is located within the Waste Rock Dump and risk of contamination of surrounding areas from runoff of flood waters is low.

Given the reasonably remote location of the proposed works from sensitive receptors, the proposed mitigation and management measures for are sufficient to achieve a low risk of significant impact to local land, vegetation and surface water quality.

1.2. EMISSIONS TO GROUNDWATER

1.2.1. SOURCES

The sources of impacts to groundwater may potentially originate from:

- Inadequate buffer between base of landfill and groundwater table.
- Inappropriate storage of waste (i.e. disposal of unpermitted material into landfill).
- Seepage of hypersaline water spillages.



1.2.2. POTENTIAL IMPACTS

Project activities have the potential to:

- Contaminate groundwater.
- Result in short term groundwater mounding.

1.2.3. RECEPTORS

Groundwater is saline to hypersaline. The predominant land uses in the area are mining and pastoralism. Groundwater is approximately 35 m – 120 m below the ground surface (mbgl). Hydrogeography indicates that there is negligible potential for groundwater and surface water interaction. (EMM 2021).

1.2.4. CONTROL MEASURES

Landfill depth will be located a minimum of 2 m from the base of the WRD, groundwater is approximately 35 – 120 mbgl. The groundwater level is approximately 35 m below ground level and therefore base of landfill which is compliant with the requirements of Water Quality Protection Note 111 'Landfill for disposal of putrescible materials' (DoW 2009) which requires a minimum separation distance of 2 m for loamy soils, and 3 m for granular soils from the base of the landfill to groundwater.

The following measures will be implemented for the proposed Turkey's nest:

- HDPE lined to achieve a permeability of at least $<10^{-9}$ m/s or equivalent.
- Turkey's nest and pipeline designed as per licence specifications.
- Design specification to maintain a minimum 300mm freeboard.
- Designed to hold any inflow received as a result of a 1:100 year, 72 hour duration storm event, for at least 72 hours.
- Turkeys Nest to include sensors and automatic cut-outs to prevent overtopping.
- Pipelines to be constructed to Australian Standards as per licence requirements.
- Turkey's nest located in a location visible to operational personnel.
- Daily inspections to confirm required freeboard is available to prevent overtopping.

1.2.5. PREDICTED RESIDUAL ENVIRONMENTAL RISK

Impacts to groundwater associated with landfill are expected to be minimal after implementing the control measures as described in Section 1.2.4. The landfill will be managed in accordance with the relevant requirements of WQPN 111. Groundwater is approximately 35 - 120 mbgl and the landfill is within benign material within the waste rock dump. The potential for leachate from the landfill to migrate into groundwater is extremely low due to the nature of the geology, location and the small scale of the premises.

1.3. EMISSIONS TO AIR

1.3.1. SOURCES

The proposed works have potential to impact on air quality through the generation of odour via:

- The breakdown of putrescible waste in the landfill.



1.3.2. POTENTIAL IMPACTS

The potential impacts from odour as a result of project implementation are:

- Reduced amenity within and outside of the project area from odour from landfill.
- Emissions produced from the proposal are not significant and are unlikely to impact the surrounding environment or other sensitive receptors.

1.3.3. RECEPTORS

The closest air quality receptors to the Project are:

- Fauna and flora in close association with the site.
- Townsite of Marvel Loch located approximately 6 km north of the Project.
- MRL Camp located approximately 2.5 km north west Windmills Project.

Placement of the landfill have taken into consideration the predominant wind directions and topography of the area to minimise risk of potential odour impacts.

Any potential adverse impacts will be minor and limited by the reasonably remote location of the Project and the absence of nearby sensitive receptors to the project area. As such, the receptors of potential air quality issues will be limited to employees working at the project.

1.3.4. CONTROL MEASURES

Project design has considered exposure to odour emissions in order to minimise adverse impacts. The following management measures will be implemented during the project:

- The landfill will be covered on a regular basis (at least monthly) in order to minimise odours.

1.3.5. PREDICTED RESIDUAL ENVIRONMENTAL RISK

It is unlikely that atmospheric pollution from the proposal will adversely impact the environment as:

- The project area is remote, with the nearest sensitive receptor, a pastoral residence approximately 2.5 km to the northwest of the project.



REFERENCES

Department of Water 2009. Water Quality Protection Note 111 Landfills for disposal of putrescible materials. Department of Water, January 2009.

EMM, 2021. Water impact assessment Windmills.



BARTO GOLD MINING PTY LTD | SOUTHERN CROSS OPERATIONS

ATTACHMENT 7 – SITING AND LOCATION

WINDMILLS OPEN PIT PROJECT

Version 1, Revision: 1

10 December 2021

REVISIONS

Version. No	Date	Version Description	Author	Reviewed By
0.1	12/11/2021	First draft	TW	BS
1	10/12/2021	Final	TW	BS / TEJ





CONTENTS

SITING	3
1.1. Landuse	3
1.2. Hydrology	3
1.3. Groundwater	3
1.4. Aboriginal Heritage	3
1.5. European Heritage	4
1.6. Vegetation of Significance	4
1.7. Flora of Significance	4
1.8. Fauna of Significance	5
1.9. Conclusion	5
REFERENCES	10

LIST OF FIGURES

Figure 1: Sensitive Receptors Surrounding the Proposed Works	6
Figure 2: Significant Ecological Communities mapped within the Survey Area.	7
Figure 3: Priority Flora near the Proposed Works	8
Figure 4: Fauna Habitats and Significant Fauna Locations	9



SITING

The proposed landfill, Turkey' Nest and associated infrastructure (proposed works) is to be located at the proposed Windmills Project located approximately 6 km southeast of Marvel Loch. The area has a long history of mining, however the Windmills deposit is a greenfield development with records showing exploration drilling was initially undertaken in the late 1980's with recent exploration drilling occurring from 2019.

Barto Gold Pty Ltd currently hold an Environmental Licence (L4597/1988/14) with a Prescribed Premise boundary that spans over a total of 56 tenements as Mining Leases, Miscellaneous Licences, General Purpose Leases and Prospecting Licences. The proposed works is to be located within tenements M 77/775 and M 77/790, with the addition of tenement M77/775 to the Premises.

Due the large distance covered within the Prescribed Premise boundary for the Southern Cross Operations, this document refers to the Prescribed Premise boundary that falls under whole tenements M 77/790 and M 77/775 only.

1.1. LANDUSE

The predominant land use of the area is pastoral and mining. The underlying land tenure is Reserve land that is abutted by vacant crown land and freehold land to the west. The nearest townsite is Marvel Loch which is 6 km north of the proposed works. The closest residence is MRL campsite 2.5km northwest of the proposed works. Noise modelling was undertaken by Talis Consultants (2021) to estimate the noise contribution from the proposed operations at the MRL camp. The noise modelling resulted in a noise level of 31.4dB(A) which indicates that the noise from the mining operations does not exceed the night-time assigned noise level of 35dB(A). The noise impacts from the Windmills mining and infrastructure are therefore predicted to be compliant. None of these will be impacted by the proposed works. Sensitive receptors are shown on Figure 1.

1.2. HYDROLOGY

The project site is not located across, or adjacent to, a defined drainage pathway with an identifiable channel or flood plain area. Surface flows from limited upslope catchment area (approximately 2.7 km²) are likely to predominantly occur as unconcentrated local sheet flows and represent a minor loss of contributing catchment area rather than significant barriers to surface runoff. The proposed works is located in the west of the Yellowdine system surface water catchment area (5,180 km²). Given this, the area potentially impacted (i.e. the proposed works and upstream local catchment area) represents less than 0.05% of the total local catchment area. Potential impacts of the proposed works on local sub-catchments and surface water drainage are consider minimal.

1.3. GROUNDWATER

Potential environmental uses of groundwater are limited owing to the depth to water and the high salinity. There are no permanent water bodies or aquatic ecosystems within the proposed works footprint. The identified vegetation communities are not considered groundwater dependent and the hypersaline groundwater does not provide suitable habitat for stygofauna.

1.4. ABORIGINAL HERITAGE

There are three Aboriginal heritage sites surrounding the proposed works. No heritage sites have been identified within the Tenements boundary and no sites will be impacted by the proposed works. One Other Heritage Place (19257), a sandalwood, is recorded within the prescribed premise envelope and approximately 1.5km south of the proposed works. Sensitive receptors are shown on Figure 1.



1.5. EUROPEAN HERITAGE

There are only a few European Heritage sites surrounding the proposed works. No heritage places have been identified within the prescribed premise boundary and will be impacted by the proposed works. The closest European Heritage site is Marvel Loch Dam (10064) which is located on the other side of the Marvel Loch Forrestania Road, approximately 1.5 km north of the proposed works. Sensitive receptors are shown on Figure 1.

1.6. VEGETATION OF SIGNIFICANCE

There are no Environmentally Sensitive Area's (ESA's), Threatened Flora or Threatened Ecological Communities nearby or have buffers that overlap the proposed works. The closest mapped TEC to the Proposed Works is the *Eucalypt Woodlands of the Western Australian Wheatbelt* (Wheatbelt Woodlands) (CR), which is located approximately 9 km to the west.

Database search results identified one State-listed P3 Priority Ecological Community (PEC), Parker Range vegetation complexes, had a buffer that was mapped across the proposed works. Vegetation analogous with this PEC had also been identified during surveys completed in the project area. Vegetation unit EsEsuEIMpEaSaHe covered an area of 649.10 ha, representing almost 75% of the Projects Vegetation and Flora Survey Area (Figure 2). The Parker Range PEC spans an area of 39,548 ha and all plant vegetation types within the extent of this broad PEC are considered to be representative of the PEC. Potential impacts of the proposed works on the PEC are considered minimal.

An application for a Native Vegetation Clearing Permit (CPS 9409/1) which assess the impact of the proposed project against this PEC has been submitted to the Department of Mining, Industry Regulation and Safety in August 2021 and is awaiting approval.

1.7. FLORA OF SIGNIFICANCE

Three State-listed priority flora species, *Rinzia fimbriolata* (P1), *Hakea pendens* (P3) and *Stenanthemum bremerense* (P4), were recorded within the Prescribed Premise boundary at approximately 120 m and 500 m and 500 m, respectively, from the proposed works. Priority Flora can be seen in Figure 3.

Hakea pendens (P3) is restricted to the Parker Range System (which consists of Parker Range, Toomey Hill and Harris Find) (Beard, 1972, Beard, 1976), in ironstone or stony ridges in stony loam of mixed scrub (Beard, 1990b). Within the Windmills Survey Area, this species was recorded within tall open scrub dominated by *Allocasuarina campestris*. It was recorded from 49 locations (Figure 3), with 247 individuals estimated in total. According to the Western Australian Herbarium (WAH), only 23 records of *Hakea pendens* (P3) are currently listed (WAH, 2021). The restriction of *Hakea pendens* (P3) to the Parker Range System is of regional and local significance. Stantec botanists have recorded 212 other *Hakea pendens* individuals (totalling 482) regionally, while the proportion within the Windmills Survey Area represents over half known records (51%), the species is not considered restricted to the Project Area (Stantec, 2021a).

Stenanthemum bremerense (P4) was recorded at 13 locations within the Survey Area, with an estimated abundance of 135 individuals. Currently there are 33 records of *Stenanthemum bremerense* (P4) held by WAH, with records identified up to 160 km south-east of the Survey Area (WAH, 2021). Outside the Survey Area, Stantec botanists have identified 991 individuals of this species (Stantec, 2020a, Stantec, 2020b), and as such, this species is not restricted to the Windmills Project Area and represents only 11.8% of the regional population. Three individuals have been recorded from within the Prescribed Premise boundary.

Rinzia fimbriolata (P1) was recorded at 23 locations within the Survey Area for the field surveys (Stantec, 2021b)(Figure 3), with an estimated total of 431 individuals occurring within this area. This species usually favours open mallee Eucalypt woodland with an understorey dominated by Melaleuca and Acacia shrubs in



brownish sandy loam soil. A further three records of *Rinzia fimbriolata* (P1) are held by the Western Australian Herbarium, with records identified up to 50 km north-west of the Survey Area (WAH, 2021a). To date, 2291 individuals of *Rinzia fimbriolata* have been recorded regionally by Stantec. Therefore, Stantec do not consider this species to be restricted to the Windmills Project Area and is widespread through the surrounding environment. The population located within the Windmills Survey Area represents 18.7% of the regionally known population (Stantec, 2020b, Stantec, 2020a).

Where possible, Barto have located Windmills Project infrastructure to minimise disturbance and to ensure a 100 m buffer from the nearest individual will be maintained during construction and operations.

The potential proposed works impacts will be assessed as part of the Native Vegetation Clearing Permit (CPS 9409/1) which was submitted in August 2021 and is awaiting approval.

1.8. FAUNA OF SIGNIFICANCE

Two species of significance were recorded within the Project area, the Malleefowl (*Leipoa ocellata*)(Vu, Vu)(Stantec, 2021b) and Chuditch (*Dasyurus geoffroii*) (Stantec, 2021a). One active and one inactive Malleefowl (*Leipoa ocellata*) (Vu, Vu) mound was confirmed approximately 1km north of the proposed works and outside of the prescribed premise boundary. Both mounds were recorded in shrubland habitat, which would provide suitable dense shrub cover and leaf litter on substrates suitable for mound building. A targeted Chuditch survey was undertaken across the Southern Cross Operations tenements including the Windmills project. A total of 79 detections of Chuditch were recorded across 13 cameras, nine were within Eucalyptus Woodland habitats and the remaining four located within Shrubland habitat. Significant fauna and their habitat are known to occur within the prescribed premise boundary and across the surrounding environment and regional landscape, and not considered restricted to the area of proposed works. Fauna Habitats and Significant Fauna Locations are shown on Figure 4.

Barto will implement measures to minimise and manage the potential impacts from the proposed works on the Malleefowl (*Leipoa ocellata*) and Chuditch (*Dasyurus geoffroii*) such as conducting pre-clearance surveys, engagement of a fauna spotter during clearing activities and no night-time clearing to be undertaken.

The potential proposed works impacts will be assessed as part of the Native Vegetation Clearing Permit (CPS 9409/1) which was submitted in August 2021 and is awaiting approval.

1.9. CONCLUSION

Given proponent-led avoidance measures, proposed works within approved prescribed premise boundary, limited emissions, the remote location, impacts from the proposed works will have minimal impact on nearby receptors.

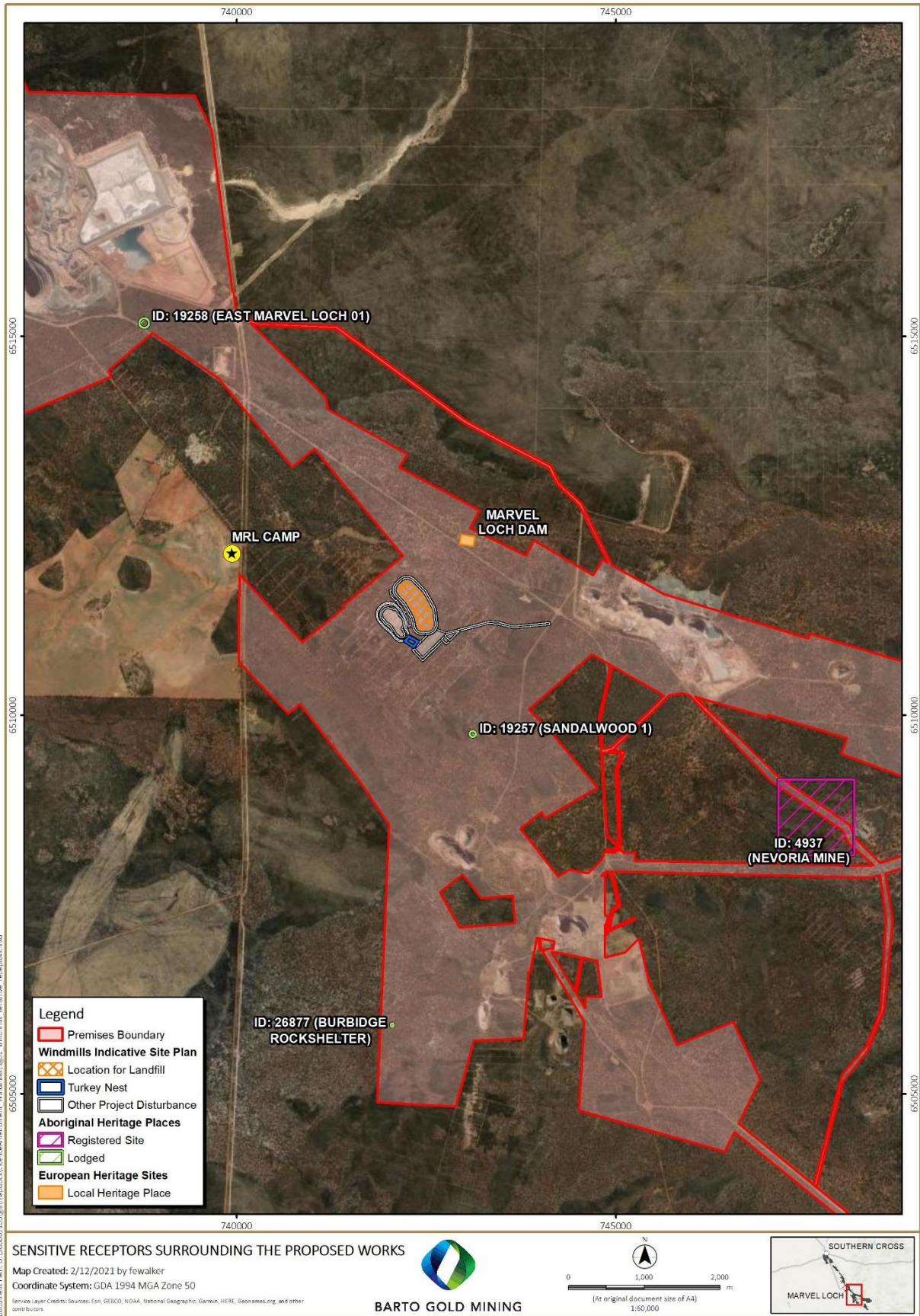


Figure 1: Sensitive Receptors Surrounding the Proposed Works

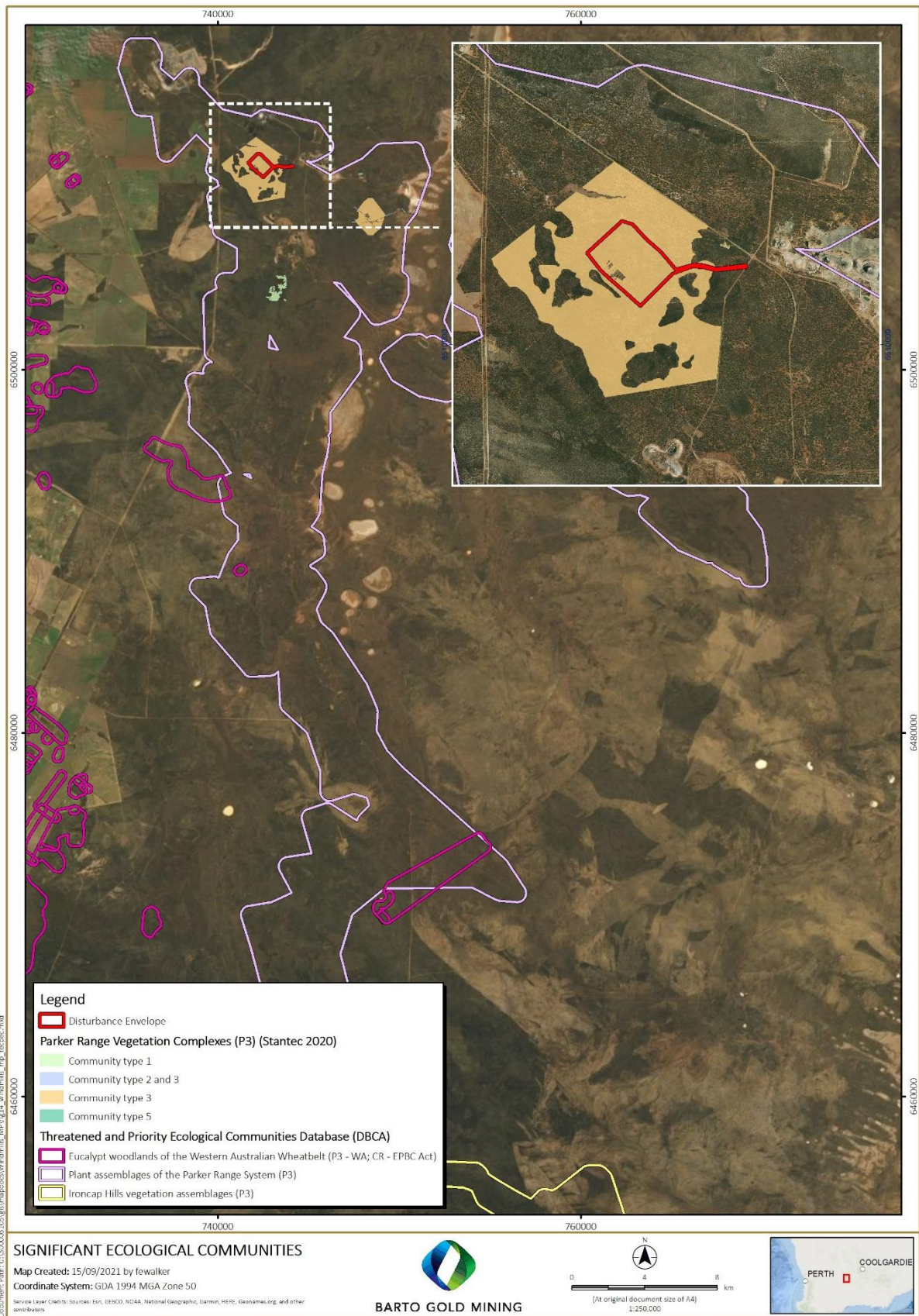


Figure 2: Significant Ecological Communities mapped within the Survey Area.

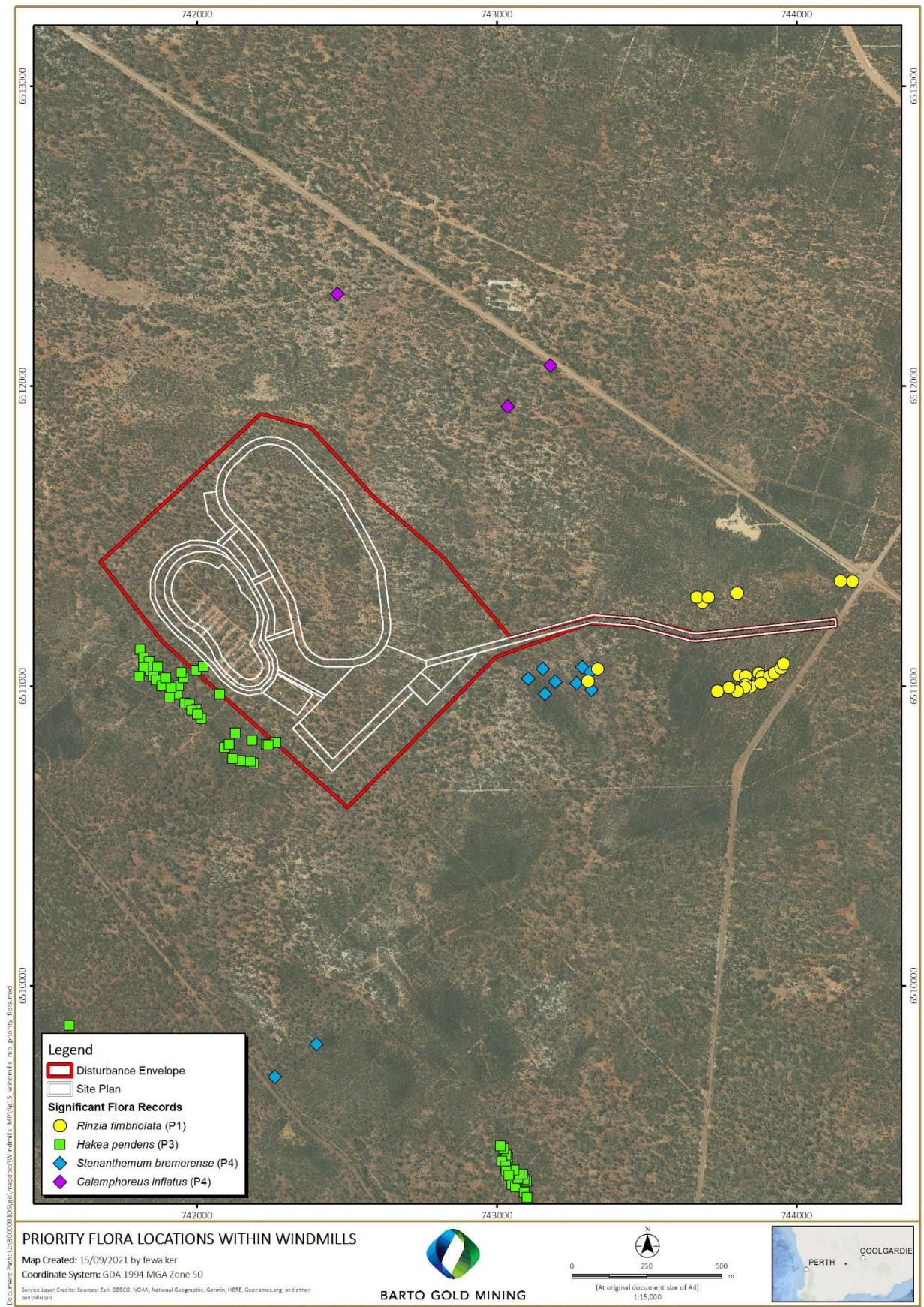


Figure 3: Priority Flora near the Proposed Works

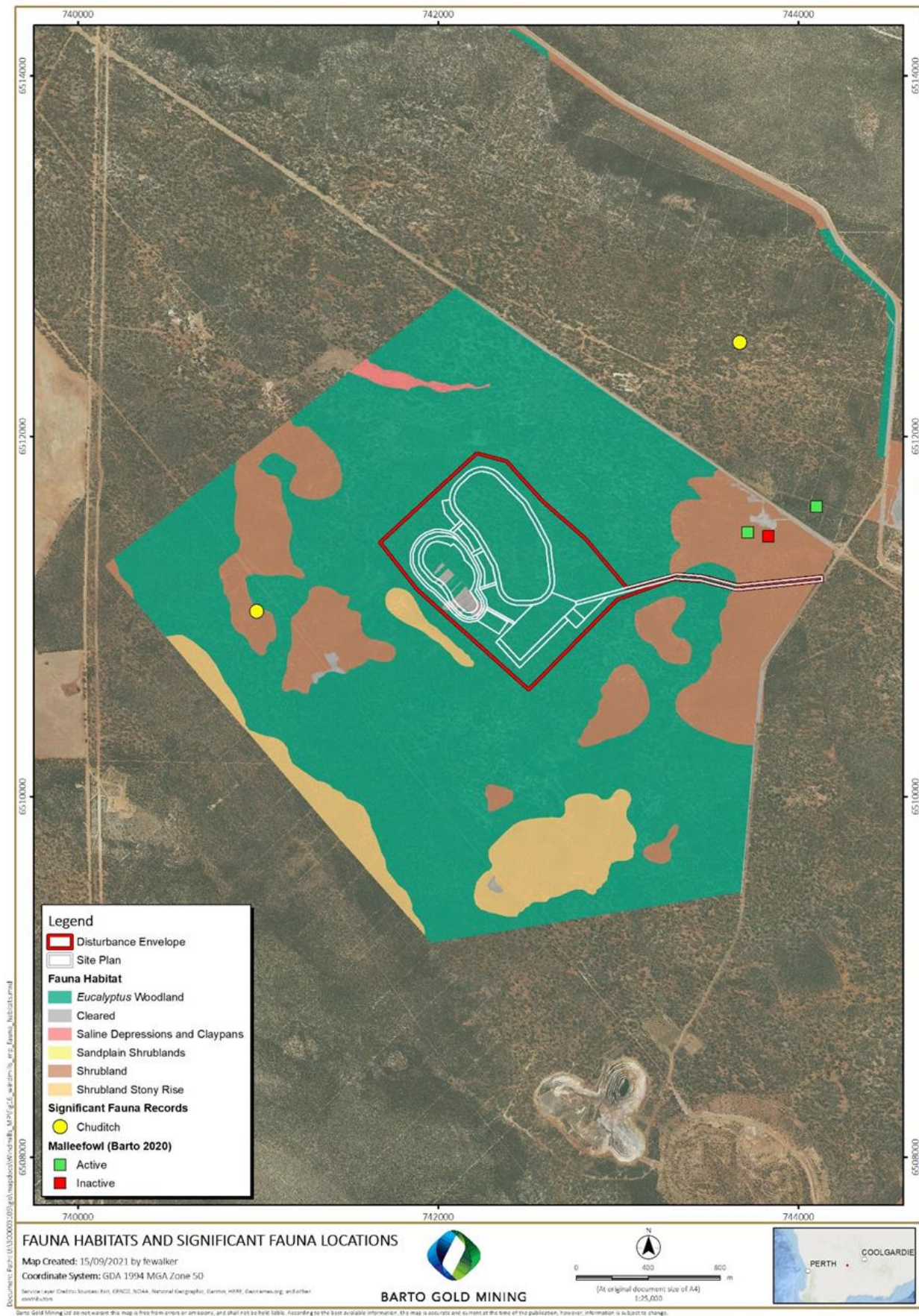


Figure 4: Fauna Habitats and Significant Fauna Locations



REFERENCES

Beard, J. S. 1972. The Vegetation of the Southern Cross area, Western Australia : Map and Explanatory Memoir, 1:250,000 Series. Vegmap Publications, Perth.

Beard, J. S. 1976. The Vegetation of the Boorabbin and Lake Johnston areas, Western Australia. Vegmap Publications, Perth.

Stantec, 2021a. Windmills Flora, Vegetation and Fauna Survey, May 2021

Stantec 2021b. Memorandum: Targeted Chuditch Survey, August 2021

Talis Consultants, 2021. Memorandum: Windmills Project – Environmental Noise Assessment.

WAH, Western Australian Herbarium. 2021. FloraBase: the Western Australian Flora. Department of Biodiversity Conservation and Attractions. Available online at <https://florabase.dpaw.wa.gov.au/>

