

**MINUTES**  
**ORDINARY COUNCIL MEETING**  
Thursday, 21st May 2015

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, Antares Street, Southern Cross on Thursday, 21st May 2015.

**PRESENT**

Cr O Truran, Shire President, Crs W A Della Bosca, J Della Bosca, B Close, G Guerini

Council Officers:       J Bingham, Deputy Chief Executive Officer  
                              W J Dallywater, Manager Environmental Health & Building  
                              R J Bosenberg, Manager of Works  
                              E Garner, Finance Manager

**APOLOGIES AND LEAVE OF ABSENCE**

Cr K Chrisp, Cr D Pasini, E Piper

**DISCLOSURES OF INTEREST**

Nil

**INFORMATION SESSION**

The meeting was declared open for business at 3.30pm.

**PUBLIC QUESTION TIME**

Mr Anthony Miller and Mr Mark Gell of Cliffs Asia Pacific both attended question time. Prior to the meeting Mr Miller forwarded to the Deputy Chief Executive Officer a list of questions intended for Councillors. These questions were:

1. The proposed 2015/16 differential rates for the mining sector are more than 4 times the GRV - Commercial Rate applied, and 10 times the UV - Rural Rate. These both exceed The Department of Local Government's 'Rating Policy on Differential Rates August 2013' which highlights that 'Fairness and Equity' must be taken into consideration in approving an application under *Section 6.33* of the *Local Government Act 1995* for the imposition of a differential general rate which is more than twice the lowest differential rate. According to the Policy when considering the matter of 'fairness and equity' the Shire must consider whether the 'benefit principle' has been applied. Given the remote and isolated location in which we operate, Cliffs and other local mining companies utilise very little of the services provided by the council and would therefore like the Shire to advise how the 'benefit principle' has been applied in relation to the mining sector?
2. What documentation is provided by the Shire of Yilgarn to the Minister for Local Government in seeking his approval for imposing a differential general rate which is more than twice the lowest differential general rate? If the document is the 'Shire of Yilgarn Objects & Reasons to Impose Differential Rates' why has this not been provided to Councillors as part of the agenda for their reference when making a decision on the proposed Differential Rates?
3. Can the Shire please provide a financial breakdown of any determined 'greater benefits' received by the mining sector?
4. It is noted that one of the factors taken into consideration when setting the proposed Differential Rates is ensuring 'all planned for necessary Capital Works are undertaken per the Forward Capital Works Program'. The Shire of Yilgarn has accumulated a retained surplus of \$60 million on the back of the mining boom. Considering the boom is over and the 'challenging economic environment currently experienced by residential and commercial categories as well as in particular the mining industry' has the Council considered:
  - a) Drawing down on reserves to meet the Forward Capital Works Program?
  - b) Postponing or removing projects from the Forward Capital Works Program given?

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The President and Deputy CEO advised Mr Miller and Mr Gell that these questions had on previous occasions already been put to Shire Management and Councillors. As such it was re-iterated by the President and Deputy CEO that Council's position had not changed from when answers were previously provided i.e. it is felt that the 'benefit principle' is being applied and that concessions (reduction in rate in the dollar for UV & GRV mining as well as SPQ's) have been made to ensure the rate imposition on the mining industry is considerably less than the 2014/15 level.

**CONFIRMATION OF PREVIOUS COUNCIL MINUTES**

**68/2015**

*Moved Cr B Close Seconded Cr G Guerini That the Minutes of the previous meeting of Council held on Thursday 16<sup>th</sup> April 2015 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

**69/2015**

*Moved Cr B Close Seconded Cr G Guerini That the Action Sheet for the meeting held on Thursday 16<sup>th</sup> April 2015 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

**70/2015**

*It was noted that the Status Report for the meeting held on Thursday 16<sup>th</sup> April 2015 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

**71/2015**

*Moved Cr J Della Bosca Seconded Cr G Guerini That the minutes of the Central Aged Care Alliance meeting held on.....be confirmed as a true and correct record of the meeting.*

**CARRIED (5/0)**

**ANNOUNCEMENTS**

The Shire President advised she attended:

- The WEROC meeting on the 22<sup>nd</sup> April;
- The Launch of the Sub Regional Strategic Plan on Thursday 30<sup>th</sup> April;
- The GECZ meeting on Monday 4<sup>th</sup> May;
- The LEMC meeting on Thursday 7<sup>th</sup> May;
- The Planning meeting to discuss the budget on Tuesday 12<sup>th</sup> May;
- The Mineral Resources Info Night on Wednesday 13<sup>th</sup> May;
- The Hall of Fame Induction Ceremony on Saturday 16<sup>th</sup> May;
- CEO interviews on Tuesday 19<sup>th</sup> May;

The Deputy Shire President she attended:

- The Local Emergency Management Committee Meeting on Thursday 7<sup>th</sup> May;
- The Planning meeting to discuss the budget on Tuesday 12<sup>th</sup> May;
- The Hall of Fame Induction Ceremony on Saturday 16<sup>th</sup> May.

Cr J Della Bosca advised she attended:

- The Local Emergency Management Committee Meeting on Thursday 7<sup>th</sup> May;
- The Tourism Advisory Committee Meeting on Monday 11<sup>th</sup> May;
- The Planning meeting to discuss the budget on Tuesday 12<sup>th</sup> May;
- The Hall of Fame Induction Ceremony on Saturday 16<sup>th</sup> May;

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- The CEO interviews on Tuesday 19<sup>th</sup> May;
- The Mineral Resources meeting on Wednesday 13<sup>th</sup> May.

Cr G Guerini advised he attended:

- The Tourism Advisory Committee Meeting on Monday 11<sup>th</sup> May;
- The Planning meeting to discuss the budget on Tuesday 12<sup>th</sup> May.

Cr B Close advised he attended:

- The Tourism Advisory Committee Meeting on Monday 11<sup>th</sup> May;
- The Planning meeting to discuss the budget on Tuesday 12<sup>th</sup> May.

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday, 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	7.1
<b>Subject:</b>	Budget Amendment – Septic Waste Pit at Tip Site
<b>File Reference:</b>	8.2.5.2 & 4.1.9.21
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

Council has had an issue for a considerable time with the lack of a disposal pit in which to place septic waste from households and businesses that collect their waste in septic tanks.

At the moment there are 2 septic truck services servicing Southern Cross, one (1) being a local operator and the other coming from Trayning. The local operator dumps collected septic waste at Leonora thus exposing local residents to additional cost whilst the external operator dumps at Kununoppin. This is possible because he is based in the Shire of Trayning.

**Comment:**

The provision of a septic waste pit at the Southern Cross refuse disposal site would allow each operator to dump waste at the site and assist the local operator to compete on prices by not having to transport the waste to Leonora.

Council should not be seen to advantaging one over another; however the Shire of Yilgarn should provide the service of a disposal pit.

This item seeks Council approval to commence the project prior to the adoption of the 2015/16 Budget. The project and funding will be included in the 2015/15 Budget.

**Statutory Environment**

Local Government Act 1995-2015 Section 6:8 which reads as follows:

“(1) A local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure-

(a) is incurred in a financial year before the adoption of the annual budget by the local government”

“(2) Where expenditure has been incurred by a local government-

(a) pursuant to subsection(1)(a), it is to be included in the annual budget for that financial year”

**Policy Implications**

Nil

**Financial Implications**

Should it be resolved to proceed as requested Council would be committed to include in the 2015/16 Budget the balance of funds. It could be funded from the Sewerage Reserve.

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**Recommendation**

That Council, in relation to the construction of a Sewerage Pit at the Southern Cross Refuse Site authorise the Acting Chief Executive Officer to incur expenditure prior to the adoption of the 2015/16 Annual Budget in accordance with the Local Government Act 1995 section 6:8.

**Voting Requirements**

Absolute Majority

**72/2015**

*Moved Cr G Guerini Seconded Cr W Della Bosca That Council, in relation to the construction of a Sewerage Pit at the Southern Cross Refuse Site authorise the Acting Chief Executive Officer to incur expenditure prior to the adoption of the 2015/16 Annual Budget in accordance with the Local Government Act 1995 section 6:8.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday, 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	7.2
<b>Subject:</b>	<b>Financial Assistance Grant (FAG) Maintain Indexation</b>
<b>File Reference:</b>	8.2.6.20
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

Elected Members may be aware that the Federal Government has determined that FAGs would be frozen at current levels, thus eliminating indexation, until 2017/18.

There have been various representations made in an attempt to revert back to an indexed situation, but to no avail.

**Comment**

The Australian Local Government Association (ALGA) have written to all local governments in Australia requesting they support the ALGA in having the freeze on FAGs removed immediately. It is pointed out in a letter (copy attached) that the freeze would result in a permanent reduction of the FAGs base of 13%

A further letter has been received from Glenn Sterle MP, Labour Senator for O'Connor which points out the impact of a freeze on the FAG through to 2017/18.

**Statutory Environment**

Nil

**Policy Implications**

Nil

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**Financial Implications**

The indexation of FAGs could cost the Shire of Yilgarn approximately \$56,000 2015/16 and a further \$125,000 in the following 2 years. This will be a permanent reduction of approx. \$200,000 in the Shire's base payments for the years after 2017/18.

This will have a profound impact on the maintenance of existing services without a substantial increase in coming years on rates, over and above the annual inflation.

**Recommendation**

That Council:

1. Acknowledge the importance of Federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure
2. Acknowledges that Council will receive \$1,865,922 in 2014-15: and
3. Will ensure that this Federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports.
4. Write to Senator Sterle indicating that whilst difficult to isolate projects impacted there would undoubtedly be a contraction of spending on discretionary projects

**Voting Requirements**

Simple Majority

**73/2015**

*Moved Cr B Close Seconded Cr G Guerini That Council:*

1. *Acknowledge the importance of Federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure*
2. *Acknowledges that Council will receive \$1,865,922 in 2014-15: and*
3. *Will ensure that this Federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports.*
4. *Write to Senator Sterle indicating that whilst difficult to isolate projects impacted there would undoubtedly be a contraction of spending on discretionary projects*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday, 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	7.3
<b>Subject:</b>	<b>Council Annual Policy Review</b>
<b>File Reference:</b>	2.3.3.2
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

The Council of the Shire of Yilgarn have made a practice of reviewing its Policy Manual from year to year. The last review was conducted in July 2014 and in accordance with practice a review is due in June / July 2015.

**Comment**

The Council Policy Manual contains all current policies and is attached for Elected Member review.

The Council Policy Manual is divided into two (2) parts, one containing policies of Council that relate to all matters other than staff related issues and the other part being current Council Staff Policy specific to employment and employment conditions.

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The employment and conditions of employment are strictly within the province of the Chief Executive Officer and the policy is presented to Council as a matter of course to allow Elected Members to ensure that Council is meeting its obligations in relation to fair and equitable practices and requirements of Fair Work Australia.

Management have reviewed the Policy Manual and will present any recommendations to the June 2015 Ordinary Meeting of Council.

**Statutory Environment**

Various provisions of the Local Government Act 1995 and its associated Regulations

**Policy Implications**

Nil

**Financial Implications**

Nil

**Recommendation**

That Council lay the matter of a review of Council Policies on the table for consideration and have the matter presented at the June 2015 Ordinary Meeting of Council.

**Voting Requirements**

Simple Majority

**74/2015**

*Moved Cr W Della Bosca Seconded Cr B Close That Council lay the matter of a review of Council Policies on the table for consideration and have the matter presented at the June 2015 Ordinary Meeting of Council*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday, 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	7.4
<b>Subject:</b>	<b>Annual Review of Council’s Delegation Register</b>
<b>File Reference:</b>	2.3.3.6
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

The Local Government Act 1995 (S5:46(2)) requires that delegations made under authority of the Act must be reviewed by Council at least once during a financial year.

Council Delegation Register was last reviewed in June 2014 and it is therefore necessary for Council to conduct a review and endorse the delegation in place and adopt any changes or new delegations.

**Comment:**

The delegation Register has been reviewed by the Acting Chief Executive Officer and Management and any recommendations are detailed below:

**Statutory Environment**

Local Government Act 1995 (S 5:46(2))

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**Policy Implications**

Nil

**Financial Implications**

Nil

**Recommendation**

That Council having undertaken a review of the Shire of Yilgarn's Delegation Register in accordance with Local Government Act 1995 (S 5:56 (2)) adopt the Delegations of Council to the Chief Executive Officer for the ensuing 12 months to 30 June 2016.

**Voting Requirements**

Absolute Majority

**75/2015**

*Moved Cr W Della Bosca Seconded Cr G Guerini That Council having undertaken a review of the Shire of Yilgarn's Delegation Register in accordance with Local Government Act 1995 (S 5:56 (2)) adopt the Delegations of Council to the Chief Executive Officer for the ensuing 12 months to 30 June 2016*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday, 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	7.5
<b>Subject:</b>	<b>Creating Aged Friendly Communities Grant – Authority to Sign Documentation</b>
<b>File Reference:</b>	8.2.6.5
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

Council Officers made an application for funding for sundry works under the “Creating Aged Friendly Communities in Small Towns Project”.

The application was for a grant of \$46,405 with total expenditure of \$59,720.70.

**Comment:**

The Acting Chief Executive Officer (ACEO) has been advised that Council's application was successful and to finalise the arrangements a Funding Agreement is required to be signed.

The signing clause states “Acting with the express authority of the organisation” and to satisfy this clause the ACEO is seeking such Council Authority. A copy of the Agreement is attached.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

The revenue and expenditure will need to be included in the 2015/16 Budget.

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**Recommendation**

That Council authorise the Acting Chief Executive Officer to sign, on behalf of Council, the funding Agreement between the Shire of Yilgarn and the Wheatbelt Development Commission relating to “Creating Age Friendly Communities in Small Towns”.

**Voting Requirement**

Simple Majority

**76/2015**

*Moved Cr W Della Bosca Seconded Cr G Guerini That Council authorise the Acting Chief Executive Officer to sign, on behalf of Council, the funding Agreement between the Shire of Yilgarn and the Wheatbelt Development Commission relating to “Creating Age Friendly Communities in Small Towns”*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday, 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	7.6
<b>Subject:</b>	<b>WALGA State Conference – Voting Delegates for 2015 Annual General Meeting</b>
<b>File Reference:</b>	1.6.21.12
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

The Annual Western Australian Local Government Association (WALGA) will be held from Wednesday 5th August 2015 to Friday 7th August 2015. On Thursday 6th August 2015 the Annual General Meeting of WALGA will be held and it is necessary to advise WALGA who will be the Shire of Yilgarn’s voting delegates.

**Comment:**

Council is entitled to two (2) voting delegates with two (2) Proxy voting delegates.

The President has indicated she will attend and it is customary for the President to vote. Other Elected Members have not yet indicated their intentions regarding attendance, however, the Acting Chief Executive Officer will be attending.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil.

**Voting Requirements**

Simple Majority



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**Recommendation**

That Council authorise the Acting Chief Executive Officer to advise WALGA of the following voting delegates for the 2015 WALGA Annual General Meeting:

Voting Delegates:  
President Onida Truran

Proxy Delegates  
Acting CEO Eddie Piper

**77/2015**

*Moved Cr B Close Seconded Cr J Della Bosca That Council endorse President Onida Truran as a Voting Delegate and add to the recommendation Deputy President Wayne Della Bosca as a Voting Delegate as well as Acting CEO Eddie Piper as the Proxy Delegate to advise WALGA of the following voting delegates for the 2015 WALGA Annual General Meeting*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21st May 2015
<b>Agenda Reference:</b>	8.1
<b>Subject:</b>	<b>Financial Reports</b>
<b>File Reference:</b>	8.2.3.2
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports will be tabled at the meeting and have been prepared as at the 30<sup>th</sup> April 2015:

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

During the 2012/2013 audit it was noted by the Shire's Auditors that the own source revenue was below acceptable. Council asked for the ratio to be monitored and is therefore included as part of this report.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

**Policy Implications**

None

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**Financial Implications**

None

**Strategic Implications**

None

**Voting Requirements**

Simple majority required

**Recommendation**

That Council endorse the various Financial Reports as presented for the period ending 30<sup>th</sup> April 2015.

**78/2015**

*Moved Cr G Guerini Seconded Cr W Della Bosca That Council endorse the various Financial Reports as presented for the period ending 30th April 2015.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	8.2
<b>Subject:</b>	<b>Accounts for Payment</b>
<b>File Reference:</b>	8.2.1.2
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

Municipal Fund – Cheque Numbers 39716 to 39751 totalling \$61,428.31, Municipal Fund- EFT numbers 3523 to 3606 totalling \$567,959.18, Municipal Fund – Cheque Numbers 1214 to 1221 totalling \$257,578.59, Municipal Fund Direct Debit numbers 9592.1 to 9574.9 totalling \$56,422.15, Trust Fund – 402108 to 402109 totalling \$1760.30 and Trust Fund – Cheque Numbers 5947 to 5951 (DPI Licensing), totalling \$54,835.55 are presented for endorsement as per the submitted list.

**Statutory Environment**

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13.

**Policy Implications / Delegation Register**

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Finance Manager, Manager for Works and Manager of Environmental Health and Building Services to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

**Financial Implications**

Reduction to Bank Accounts balances.

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

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**Recommendation**

Municipal Fund – Cheque Numbers 39716 to 39751 totalling \$61,428.31, Municipal Fund- EFT numbers 3523 to 3606 totalling \$567,959.18, Municipal Fund – Cheque Numbers 1214 to 1221 totalling \$257,578.59, Municipal Fund- Direct Debit numbers 9592.1 to 9574.9, Trust Fund – 402108 to 402109 totalling \$1760.30 and Trust Fund – Cheque Numbers 5947 to 5951 (DPI Licensing), totalling \$54,835.55 are presented for endorsement as per the submitted list.

**79/2015**

*Moved Cr B Close Seconded Cr J Della Bosca That Municipal Fund – Cheque Numbers 39716 to 39751 totalling \$61,428.31, Municipal Fund- EFT numbers 3523 to 3606 totalling \$567,959.18, Municipal Fund – Cheque Numbers 1214 to 1221 totalling \$257,578.59, Municipal Fund- Direct Debit numbers 9592.1 to 9574.9, Trust Fund – 402108 to 402109 totalling \$1760.30 and Trust Fund – Cheque Numbers 5947 to 5951 (DPI Licensing), totalling \$54,835.55 are presented for endorsement as per the submitted list.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	8.3
<b>Subject:</b>	<b>Community Resource Centre Coordinators Report</b>
<b>File Reference:</b>	1.3.4.1
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	11 <sup>th</sup> May 2015

**Purpose of Report**

For Council information on what activities, planning and training the Community Resource Centre has under taken in the previous month.

**Background**

To advise what activities, planning and training the Community Resource Centre has under taken in the previous month.

**Discussion**



**COORDINATOR REPORT**

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Prepared by: Ronice Blair  
01.04.2015 – 30.04.2015  
Southern Cross Community Resource Centre

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**Monthly Statistics**

Internet	\$209.00
Secretarial Services	\$1788.55

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Crosswords Sales	\$606.65
Advertising	\$997.00
Activities & Events	189.00
Room Hire	\$140.00
Items for Resale	\$25.00

**ACTIVITIES & EVENTS**

*April 2015 was an unusual month having a total of 3 public holidays to work around when planning activities and events.*

**Information Session: The Benefits of Hand Massage:** This information session was held in the library, 17 April with Julie Quartermaine of Thai Remedial Massage giving an overview of the benefits of hand massage and all attendees having the opportunity to practice on each other. This was a very successful workshop with 14 participants. A number of those attending have asked for a Reflexology Session to be held in the near future.

**Seniors Centre:** The Seniors exercises sessions, held Tuesdays and Thursdays, continues to see an increase in numbers attending. Marg Pasini continues in her capacity as instructor. No daytime carpet bowls sessions were scheduled during April but there was a trial run for Twilight Bowls held Saturday 11 April. The general feeling of those who attended was that there were no extra benefits in holding the event on a weekend, and the decision was made to continue to hold this activity on Fridays.

**Southern Cross Singers:** The singing group participated in the ANZAC Day Commemorations.

**Third Monday Knitting Group:** The second session for this group was held in April, and saw two new people attending. Response to those attending has been positive to date and the sessions will continue for as long as this continues.

**REPORT**

AWACRC AGM

Maylands 11 March 2015

Attended by Ronice Blair

I attended the Association of Western Australian Community Resource Centres AGM in March, held in Maylands. A number of opportunities available to and issues currently affecting CRCs were discussed during an Open Conversation.

**LINKED IN** was present at the meeting, and outlined a proposed collaboration with the CRC Network. Linked In already has wide ranging community based services and has been in existence for 32 years.

**GUIDE DOGS FOR THE BLIND:** A proposal for CRCs to be involved with the Guide Dogs for the Blind program was outlined to all present. Basically CRCs would be required to link with community organisations such as schools, sporting groups and other groups, to fund raise for Guide Dogs for the Blind.

**DRD CONTRACTS:** The contract held by CRCs with DRD was discussed at length. It was agreed the current format of one size fits all is not suitable for all CRCs, which is making it difficult for some CRCs to show DRD a positive return on their investment.

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The meeting was advised there was more change to happen and it was up to us as an association to help drive those changes. The Associations executive had been advised the contracts currently held can change before the three year period was up.

There is a need for the association to effectively demonstrate to DRD that all CRCs are not being treated equally, (examples were provided to the meeting) and that the Association needs to take positive steps to improve the situation and get clear directives from the department.

The general feeling was that CRCs are now focussed on ticking boxes rather than being able to develop activities, events and services that will make a real difference to our communities. It was also strongly felt that there was no recognition within the current contract for other things we do, or other services we provide to our communities.

It was pointed out that DRD's role is to manage the contracts it holds with the CRCs NOT to provide support. Targets for communities have been set by population size, it was suggested a format where individual CRCs could opt in or out of different sections would work better.

A suggestion was made that we could propose to DRD that there be a core of requirements for CRCs to meet with a choice of options and targets for other services, especially in communities where there is already a doubling up of services. The Association will be contacting all member CRCs to conduct research and using the results will then propose policy changes to DRD.

Ronice Blair  
5 May 2015

**Recommendation**

That the Co-ordinators report for the month of April 2015 be received.

**80/2015**

*Moved Cr G Guerini Seconded Cr W Della Bosca That the Co-ordinators report for the month of April 2015 be received.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21st May 2015
<b>Agenda Reference:</b>	8.4
<b>Subject:</b>	<b>2015/2016 Schedule of Fees and Charges</b>
<b>File Reference:</b>	8.2.5.5
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Purpose of Report**

Request that Council adopts the 2015/2016 Schedule of Fees and Charges, commencing from 1 July 2015.

**Background**

The Local Government Act 1995 requires fees and charges that are to be imposed during a financial year be adopted with the annual Budget. However as the Budget will not be adopted until 16th July 2015 and the majority of fees and charges will be applied from 1 July 2015 this report has been brought forward for Council's consideration.

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Section 6.16 of the Local Government Act 1995 states:

“Fees and charges are to be imposed when adopting the annual budget but may be –

- (a) imposed during a financial year; and
- (b) amended from time to time during a financial year.”

**Discussion**

In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors:

- (a) The cost to the local government of providing the service or goods.
- (b) The importance of the service or goods to the community.
- (c) The price at which the service or goods could be provided by an alternative provider.

All fees and charges have been reviewed and the 2015/2016 Schedule of Fees and Charges are stated in Appendix 8.5.1A

**Statutory Environment**

Section 6.16 of the Local Government Act 1995

**Financial Implications**

As specified in Appendix 8.5.1A attached.

**Voting Requirements**

Absolute majority required.

**Recommendation**

That Council adopts the 2015/2016 Schedule of Fees and Charges as per below list

**81/2015**

*Moved Cr B Close Seconded Cr G Guerini That Council adopts the 2015/2016 Schedule of Fees and Charges as per below list.*

**CARRIED (5/0)**

<b>Function</b>	<b>Description</b>	<b>Fee</b>	<b>GST</b>	<b>Total</b>
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**GENERAL PURPOSE FUNDING**

	Copy of State Electoral Roll	18.64	1.86	20.50
	Electronic Advice of Sale (Rate Enquiry only)	28.18	2.82	31.00
	Electronic Advice of Sale (Full Service)	82.82	8.18	90.00
	Dishonoured Cheque Fee	18.64	1.86	20.50
	Rate Notice Copy	14.09	1.41	15.50
	Rate Enquiry	32.73	3.27	36.00
	Rates Database Extract	14.09	1.41	15.50
	Proof of Debt Paid	28.18	2.82	31.00
	Admin Fee – Refund of Excess Rates	15.46	1.54	17.00

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Title Search	15.46	1.54	17.00
Admin Fee - Caveat Lodgement	28.18	2.82	31.00
Admin Fee – Rates Recovery from Rent	28.18	2.82	31.00
Notice of Discontinuance	51.36	5.14	56.50
Yilgarn History Book	37.27	3.73	41.00
Vultee Vengeance Book – Soft Cover	27.27	2.73	30.00
Koolyanobbing book	32.73	3.27	36.00
Yellowdine book	28.18	2.82	31.00
Bullfinch book	32.73	3.27	36.00
Books – Postage Charge	13.64	1.36	15.00
Application Fee – FOI (non-personal)	27.27	2.73	30.00

**(Note: History book costs may increase without notification due to Reprinting of book)**

**LAW ORDER AND PUBLIC SAFETY**

<u>Dog &amp; Cat Poundage –</u>			
First 24 hrs. or part thereof	40.00		40.00
Each subsequent 24 hrs. or part thereof	10.00		10.00

<u>Dog Registration -</u>			
Annual (Non sterilised)	50.00		50.00
Tri-Annual	120.00		120.00
Lifetime	250.00		250.00
Annual (Sterilised)	20.00		20.00
Tri-Annual	42.50		42.50
Lifetime	100.00		100.00
Drovers Dog (25% of fee charged)			
Pensioners (50% of fee charged)			
Animal Destruction	20.00	2.00	22.00

<u>Cat Registration -</u>			
Annual (Sterilised)	20.00		20.00
Tri-Annual	42.50		42.50
Lifetime	100.00		100.00
Pensioners (50% of fee charged)			
Animal Destruction	20.00	2.00	22.00

**HEALTH**

EHO Services (Consulting & other duties) – per hr.	90.91	9.09	100.00
EHO Travel – per km	0.91	.09	1.00

<u>Shire of Yilgarn Health Local Laws 1997</u>			
Lodging house registration	180.00		180.00
Itinerant food vendors license	180.00		180.00

<u>Offensive Trades (Fees) Regulations 1976</u>			
Slaughterhouses	285.00		285.00
Piggeries	285.00		285.00
Artificial Manure Depot	202.00		202.00
Bone Mills	163.00		163.00
Places for storing, drying or preserving bones	163.00		163.00
Fat melting, fat extracting or tallow melting establishments			

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Butcher shop and similar	163.00	163.00
Larger establishments	285.00	285.00
Blood Drying	163.00	163.00
Gut scraping, preparation of sausage skins	163.00	163.00
Fellmongeries	163.00	163.00
Manure Works	202.00	202.00
Fish curing establishments	202.00	202.00
Laundries, Dry-cleaning establishments	140.00	140.00
Bone Merchant premises	163.00	163.00
Flock factories	163.00	163.00
Knackeries	285.00	285.00
Poultry Processing establishments	285.00	285.00
Poultry Farming	285.00	285.00
Rabbit Farming	285.00	285.00
Fish processing establishments in which Whole fish are cleaned and prepared	285.00	285.00
Shellfish and Crustacean processing Establishments	285.00	285.00
any other offensive trade not specified	285.00	285.00
 <i><u>Health (Public Building) Regulations 1992</u></i>		
Fee equal to the cost of considering the application to Construct/alter a public building	832.00	832.00
<i>(Source: Health Department Schedule of Local Government Fees and Charges) (Note: Fees and Charges Prescribed in Various Regulations made under the Health Act 1911 are amended from to time)</i>		

**EDUCATION AND WELFARE**

*Southern Cross Community Resource Centre*

*Black Photocopying –*

Member A4 Single Sided	0.22	0.03	0.25
		Non-Member A4 Single Sided	0.27
0.03	0.30		
Member A4 Double Sided	0.27	0.03	0.30
Non-Member A4 Double Sided	0.36	0.04	0.40
Member A3 Single Sided	0.41	0.04	0.45
Non-Member A3 Single Sided	0.50	0.05	0.55
Member A3 Double Sided	0.50	0.05	0.55
Non-Member A3 Double Sided	0.59	0.06	0.65
A4 Colour Paper	0.50	0.05	0.55
Over 150 copies A4 Single Sided	0.18	0.02	0.20
Over 150 copies A3 Single Sided	0.36	0.04	0.40

*Colour Ink Copying –*

Member A4 Single Sided Spot Colour	0.50	0.05	0.50
Non-Member A4 Single Sided Spot Colour	0.59	0.06	0.65
Member A4 Single Sided Full Colour	1.00	0.10	1.10
Non-Member A4 Single Sided Full Colour	1.18	0.12	1.30
Member A3 Single Sided Spot Colour	1.00	0.10	1.10



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Non-Member A3 Single Sided Spot Colour	1.18	0.12	1.30
Member A3 Single Sided Full Colour	2.00	0.20	2.20
Non-Member A3 Single Sided Full Colour	2.36	0.24	2.60

Laminating –

Member A4	2.27	0.23	2.50
Non-Member A4	2.72	0.28	3.00
Member A3	4.54	0.46	5.00
Non-Member A3	5.45	0.55	6.00

Facsimile and Email –

Member send up to five pages	2.73	0.27	3.00
Extra pages per each page	0.27	0.03	0.30
Non-member send up to five pages	4.55	0.45	5.00
Extra pages per each page	0.45	0.05	0.50
Member receive up to five pages	2.73	0.27	3.00
Extra pages per each page	0.27	0.03	0.30
Non-member receive up to five pages	4.55	0.45	5.00

Extra pages per each page	0.45	0.05	0.50
Member A4 email and print Single Sided	0.27	0.03	0.30
Non-Member A4 email and print Single Sided	0.45	0.05	0.50
Member A4 email and print Double Sided	0.36	0.04	0.40
Non-Member A4 email and print Double Sided	0.54	0.06	0.60
Member A4 email and print Single Sided Spot Colour	0.54	0.06	0.60
Non-Member A4 email and print Single Sided Spot Colour	0.63	0.07	0.70
Member A4 email and print Single Sided Full Colour	1.09	0.11	1.20
Non-Member A4 email and print Single Sided Full	1.18	0.12	1.40

Binding –

Member Booklet 1-10 pages	2.27	0.23	2.50
Non-Member Booklet 1-10 pages	2.72	0.28	3.00
Member Booklet 10-25 pages	3.18	0.32	3.50
Non-Member Booklet 10-25 pages	4.09	0.41	4.50
Member Booklet over 25 pages	4.09	0.41	4.50
Non-Member Booklet over 25 pages	5.00	0.50	5.50

Membership Individuals –

*Note: Memberships are for access during normal business hours. 24 hour access is at the discretion of the CRC.*

Two weeks	27.28	2.72	30.00
One month	36.37	3.63	40.00
Two months	63.64	6.36	70.00
Six months	109.10	10.90	120.00
Twelve months	136.36	13.64	150.00
Refundable key deposit	45.45	4.55	50.00
New Friends	45.45	4.55	50.00

*\*20% discount for aged Pensioners only\**

Internet Usage –

Up to 15 minutes (minimum charge)

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Up to 30 minutes	4.55	0.45	5.00
30 minutes to 1 hr.	7.28	0.72	8.00
Minimum charge	4.55	0.45	5.00
 <i><u>Word Processing</u></i> –			
Per hour (including printing)	36.37	3.63	40.00
 <i><u>Video Conferencing</u></i> –			
Video Conference Link-up (per hour)	45.46	4.54	50.00
 <i><u>Conference Room Hire</u></i> –			
Conference Room Hire per hour up to 3 hours	18.18	1.82	20.00
Conference Room Hire per day	63.64	6.36	70.00
Late Cancellation Fee	18.18	1.82	20.00
Conference Room Internet Access (per day)	27.27	2.73	30.00
 <i><u>Scanning</u></i> –			
Scanning & Email or save image or document	4.55	0.45	5.00
 <i><u>Exam Supervision</u></i> –			
Per hour – minimum of 2 hours	27.27	2.73	30.00
 <i><u>Disks Services</u></i> –			
Floppy Disk	2.73	0.27	3.00
CD & DVD (CD supplied not DVD)	2.73	0.27	3.00
Disk Cleaning – DVD, CD or Blue Ray	2.73	0.27	3.00
 <i><u>Library Fees</u></i> –			
First Overdue Notice	0.90	0.10	1.00
Second Overdue Notice	3.18	0.32	3.50
Third & Final Overdue Notice	5.90	0.60	6.50
 <i><u>Crosswords Advertising (Businesses outside Shire of Yilgarn)</u></i> –			
Full Page A4 no typesetting - Black	31.81	3.19	35.00
Full Page A4 with typesetting - Black	50.00	5.00	55.00
Full Page A4 no typesetting – Spot Colour	77.27	7.73	85.00
Full Page A4 with typesetting – Spot Colour	100.00	10.00	110.00
Full Page A4 no typesetting – Full Colour	145.45	14.55	160.00
Full Page A4 with typesetting – Full Colour	163.63	16.37	180.00
Half Page A5 no typesetting – Black	18.18	1.82	20.00
Half page A5 with typesetting – Black	27.27	2.73	30.00
Half page A5 no typesetting – Spot Colour	45.45	4.55	50.00
 <i><u>Crosswords Advertising (Businesses outside Shire of Yilgarn) – continued</u></i>			
Half page A5 with typesetting – Spot Colour	54.54	5.46	60.00
Half page A5 no typesetting – Full Colour	81.81	8.19	90.00
Half page A5 with typesetting – Full Colour	90.91	9.09	100.00
¼ Page no typesetting – Black	13.63	1.37	15.00
¼ Page with typesetting – Black	22.72	2.28	25.00
¼ Page no typesetting – Spot Colour	27.27	2.73	30.00
¼ Page with typesetting – Spot Colour	31.81	3.19	35.00
¼ Page no typesetting – Full Colour	45.45	4.55	50.00
¼ Page with typesetting – Full Colour	54.54	5.46	60.00

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*Crosswords Advertising for Non-profit & Local Businesses –*

Full Page A4 no typesetting - Black	27.27	2.73	30.00
Full Page A4 with typesetting - Black	45.45	4.55	50.00
Full Page A4 no typesetting – Spot Colour	54.54	5.46	60.00
Full Page A4 with typesetting – Spot Colour	77.27	7.73	85.00
Full Page A4 no typesetting – Full Colour	118.18	11.82	130.00
Full Page A4 with typesetting – Full Colour	145.45	14.55	160.00
Half Page A5 no typesetting – Black	13.63	1.37	15.00
Half page A5 with typesetting – Black	16.36	1.64	18.00
Half page A5 no typesetting – Spot Colour	27.27	2.73	30.00
Half page A5 with typesetting – Spot Colour	40.91	4.09	45.00
Half page A5 no typesetting – Full Colour	63.63	6.37	70.00
Half page A5 with typesetting – Full Colour	81.81	8.19	90.00
¼ Page no typesetting – Black	9.09	0.91	10.00
¼ Page with typesetting – Black	13.63	1.37	15.00
¼ Page no typesetting – Spot Colour	15.45	1.55	17.00
¼ Page with typesetting – Spot Colour	20.00	2.00	22.00
¼ Page no typesetting – Full Colour	31.81	3.19	35.00
¼ Page with typesetting – Full Colour	36.36	3.64	40.00

*Crosswords Advertising for Sporting Clubs & Community Organisations –*

Sporting Clubs Package (per annum)	90.90	9.10	100.00
<i>Package includes</i>			
<i>1 x Full Page Full Colour</i>			
<i>2 x Black &amp; White Full Page</i>			
<i>3 x Black and White ¼ Page</i>			

*Crosswords Classified Advertising –*

Real Estate, Garage Sales, Lineage Employment, Adverts and Goods for sale over \$100.00 (6 lines maximum) Etc. – per week	9.10	0.90	10.00
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*Saleable Items*

Crosswords Magazine	0.90	0.10	1.00
Crosswords Annual Electronic Subscription	22.72	2.28	25.00
Community Phone Directory (1 <sup>st</sup> copy free per household and charges apply thereafter)	4.55	0.45	5.00

**HOUSING**

*Rental Rates per Week*

Council Staff Housing	55.00	55.00
Council Unit Housing	45.00	45.00
Commercially Rented Properties (on application)		
- 11 Andromeda Court	225.00	225.00
- 6 Libra Place	340.00	340.00
- 91A Antares Street	125.00	125.00
- 103 Altair Street	200.00	200.00
- 80 Spica Street	65.00	65.00
- 35 Taurus Street (Dr's House)	Free	
Free		
Homes for the Aged – Units 1 to 4	55.00	55.00

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Homes for the Aged – Units 5 to 8	75.00	75.00
Homes for the Aged – Units 9 to 12	120.00	120.00
<i>*A bond equivalent to four times the weekly rent is payable on all Council houses and units*</i>		

Professional Housing per Night

<b>Base Fee</b>		
13 Libra Place	55.00	55.00
13a Libra Place	55.00	55.00

<b>Commercial Fee</b>		
13 Libra Place	110.00	110.00
13a Libra Place	110.00	110.00

*\*A bond may be charged at the CEO's discretion\**

**COMMUNITY AMENITIES**

Rubbish Collection –

As determined separately by Council  
 Note: 240 ltr bins; First collection – GST free

240 ltr Rubbish Bins – sale of	109.09	10.91	120.00
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Refuse Disposal –

Minor to large disposals of 1 tonne or 1 cubic metre up to 1,000 tonnes or 1,000 cubic metres or waste by a contractor –

(prices on a per tonne basis)

For Asbestos material, medical waste, or registered contaminated waste (separate from other waste)	54.55	5.45	60.00
For general waste or rubble	45.45	4.55	50.00
For Asbestos material, medical waste, or registered contaminated waste (separate from other waste)	54.55	5.45	60.00
Disposal of Power Poles (per cubic metre/tonne)	63.63	6.37	70.00
For general waste or rubble	45.45	4.55	50.00
For disposal of waste grain from CBH bins (plus digging and burying at cost)	31.81	3.19	35.00
For bulk clean green waste (major yard clean-ups)			
Material that can be mulched	18.18	1.82	20.00
Material than cannot be mulched	27.27	2.73	30.00

Southern Cross Cemetery –

Grant of Right of Burial	250.00		250.00
Interment of Adult	330.91	33.09	364.00
First additional 30cm	38.19	3.81	42.00
Second additional 30cm	47.27	4.73	52.00
Third additional 30cm	56.82	5.68	62.50
Interment of child under 7 yrs.	189.09	18.91	208.00
Interment of stillborn	147.49	14.51	162.00
Interment of ashes	49.09	4.91	54.00
Reopening of adult grave	334.54	34.46	379.00
Reopening of child grave	245.45	24.55	270.00

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Reopening of stillborn grave	196.36	19.64	216.00
Internment without due notice	59.09	5.91	65.00
Internment outside usual hours	98.18	9.82	108.00
Late arrivals	40.00	4.00	44.00
Exhumations	343.63	34.37	378.00
Permission to erect headstone	28.18	2.82	31.00
Permission to erect monument	47.27	4.73	52.00
Permission to erect nameplate	10.00	1.00	11.00
Copy of Grant of Burial	10.00		10.00
<b>Reserve a Plot</b>	<b>25.00</b>		<b>25.00</b>

Southern Cross Cemetery (continued) –

Undertakers Annual License	200.00		200.00
Undertakers Single License	40.00		40.00
Search request	30.00		30.00
Copy of Local Law	18.18	1.82	20.00
} Single Niche placement Double Niche placement Second Niche inscription	as per supplier costs		

Sewerage –

Septic Tank Application Fee	113.00		113.00
Issuing of a “Permit to Use an Apparatus” Cert	113.00		113.00
Annual Septic service license	1,000.00		1,000.00

**(Source: Health Department Schedule of Local Government Fees and Charges)**

Liquid Waste –

Septic Disposal – charged at ‘cents per litre’ 0.07 per litre  
 (With a minimum payment of \$70.00)

Planning Application Fees -Local Government Fees Only –

Minor application – where application needs to go to Council for decision regardless of where it needs to be advertised or not 50.00 50.00

Minor Town Planning Scheme Amendments, including rezoning or lots when not included as part of a LG amendment – use scale of fees or use average of \$2,000 plus cost for preparing amendment documentation (if applicable) 2,000.00 2,000.00

Major Town Planning Scheme Amendments, including Lot Subdivision for 10 or more lots, when not included as part of a LG amendment – use scale of fees or use average of \$4,000 plus cost of preparing amendment documentation (if applicable) 4,000.00 4,000.00

Planning Matters/Documents (all fees are exclusive of GST unless otherwise indicated)

Item	Description of Planning Service	Maximum Fee 2014/15
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	<i>Part 1 – Maximum fixed fees</i>	
1	Determination of development application (other than for an extractive industry) where the estimated cost of the development is -	
	(a) not more than \$50,000	\$139
	(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development
	(c) more than \$500,000 but not more than \$2.5 million	\$1,600 + 0.257% for every \$1 in excess of \$500,000
	(d) more than \$2.5 million but not more than \$5 million	\$6,740 + 0.206% for every \$1 in excess of \$2.5 million
	(e) more than \$5 million but not more than \$21.5 million	\$11,890 + 0.123% for every \$1 in excess of \$5 million
	(f) more than \$21.5 million	\$32,185
2	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee
3	Determination of development application for an extractive industry where the development has not commenced or been carried out	\$696
4	Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee
5	Provision of a subdivision clearance -	
	(a) not more than 5 lots	\$69 per lot
	(b) more than 5 lots but not more than 195 lots	\$69 per lot for the first 5 lots and then \$35 per lot
	(c) more than 195 lots	\$6,959
6	Determining an initial application for approval of a home occupation where the home occupation has not commenced	\$209
7	Determining an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee
8	Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$69
9	Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired	The fee in item 8 plus, by way of penalty, twice that fee
10	Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$278
11	Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not	The fee in item 10 plus, by way of penalty, twice that fee

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	apply Where the change or the alteration, extension or change has commenced or been carried out	
12	Provide a zoning certificate	\$69
13	Replying to a property settlement questionnaire	\$69
14	Providing written planning advice	\$69
	<b><i>Part 2 – Maximum fees: scheme amendments</i></b>	
1	Director/ City/ Shire Planner	\$83.00
2	Manager/ Senior Planner	\$63.00
3	Planning Officer	\$34.70
4	Other staff e.g. environmental health officer	\$34.70
5	Secretary/ administrative clerk	\$28.40
	<b><i>Part 3 – Maximum fees: structure plans</i></b>	
1	Director/ City/ Shire Planner	\$83.00
2	Manager/ Senior Planner	\$63.00
3	Planning Officer	\$34.70
4	Other staff e.g. environmental health officer	\$34.70
5	Secretary/ administrative clerk	\$28.40

*Note: At time of endorsement of fees & Charges the Western Australian Planning Commission had not advised of any price increase, however this may change during the 2015/2016 financial year, please check with the Shire office for updated costs related to planning.*

**RECREATION AND CULTURE**

Annual Fees –

Southern Cross Football Club	3,272.73	327.27	3,600.00
Yilgarn Basketball Association (outdoor courts)		600.00	60.00
660.00			
Yilgarn Basketball Association (indoor courts)	1409.10	140.90	1,550.00
Yilgarn Netball Association (outdoor courts)	600.00	60.00	660.00
Yilgarn Netball Association (indoor courts)	1,409.10	140.90	1,550.00
Southern Cross Golf Club	545.44	54.56	600.00
Yilgarn Bowls & Tennis Clubrooms	1,409.10	140.90	1,550.00
Southern Cross Playgroup	500.00	50.00	550.00
Southern Cross Occasional Day-care	500.00	50.00	550.00

Hire of Public Buildings & Grounds

Community Centre -

Commercial Functions	304.55	30.45	335.00
Foyer Only	90.90	9.10	100.00
Kitchen Only	63.63	6.37	70.00
Private Functions – Community Centre	209.09	20.91	230.00
Liquor Building Bond (refundable)	200.00		200.00

Senior Citizens Centre –

Private Functions – Senior Citizens Centre	209.09	20.91	230.00
Building Bond (refundable)	200.00		200.00

**(Note: Seniors Centre hiring at CEO's discretion)**

Sports Complex –

Commercial Functions – Lounge side	209.09	20.91	230.00
Private Functions – Sports Complex	163.64	16.36	180.00

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Hourly Hire – Indoor Courts	27.27	2.73	30.00
Sport function per day	95.45	9.55	105.00
Kitchen only	63.63	6.37	70.00
Lounge only	63.63	6.37	70.00
Bar and Lounge only	113.00	11.36	125.00
SX Sports Ground hire – Commercial i.e. Circus (includes the grassed area behind outdoor courts)	409.10	40.90	450.00
SX Sports Ground Bond (refundable)	515.00		515.00
Sport Oval – Stock yards overnight hire (includes the grassed area behind outdoor courts)	18.18	1.82	20.00
Liquor Building Bond (refundable)	200.00		200.00
Lighting / Sound Equipment Bond (refundable)	310.00		310.00

Shire Administration Office -

Pioneer Meeting Room – Community Groups	27.28	2.72	30.00
Pioneer Meeting Room – Corporate/Commercial	72.72	7.28	80.00

Community Car/Bus Hire Rates

Community Bus

Community Bus Hire (per km) (including fuel)			
Not for Profit Organisation	0.54	0.06	0.60
Commercial/For Profit Organisations	0.81	0.09	0.90
Cleaning Charge (If Not Cleaned)	409.10	40.90	450.00

Community Car Use

Community Car Hire per km (excluding fuel)	0.14	0.01	0.15
Cleaning Charge (If Not Cleaned)	109.10	10.90	120.00
Subject to a Minimum Day hire rate	13.64	1.36	15.00

Reimbursed by Third Party

Community Car Hire per km (excluding fuel)	0.22	0.03	0.25
Cleaning Charge (If Not Cleaned)	109.10	10.90	120.00
Subject to a Minimum Day hire rate	27.27	2.73	30.00

Commercial use

Community Car Hire per km (excluding fuel)	0.32	0.03	0.35
Cleaning Charge (If Not Cleaned)	109.10	10.90	120.00
Subject to a Minimum Day hire rate	54.55	5.45	60.00

(note: Approval of use subject to CEO's discretion)

Hire of Tables and Chairs (Recreation Complex Only)

Tables and Chairs (Eight per table)	9.10	0.90	10.00
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Security Key System

Bond required for individual keys (refundable)	50.00		50.00
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Swimming Pool Admission –

Adults (16 yrs and over)	2.72	0.28	3.00
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Children	1.81	0.19	2.00
Child (under 2 yrs) are Free			
Pensioners, Seniors and Spectators (non-supervising)	1.81	0.19	2.00
Spectators supervising a child	Free		Free
Season ticket – Family	154.55	15.45	170.00
Season ticket – Adult	63.64	6.36	70.00
Season ticket – Children & Pensioners	45.46	4.54	50.00
Season ticket – Pensioner Family	90.91	9.09	100.00

Swimming Pool Admission –

Hire of Pool Facility for private function (per hr.)	45.45	4.55	50.00
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**(Note: hiring of swimming pool facility needs to be approved by the Swimming Pool Managers)**

**TRANSPORT**

Aerodrome –

Aircraft Annual landing fees (local)	150.00	15.00	165.00
Aircraft Annual landing fee (China Southern)	2,272.72	227.28	2,500.00
Aircraft landing (per tonne rounded up)	15.90	1.60	17.50

Other –

Sale of Gravel & Sand per cubic metre	4.55	0.45	5.00
Second Hand Grader Blades	4.55	0.45	5.00

**ECONOMIC SERVICES**

Building Applications

Certified – Class 1 or Class 10 (0.19% of Estimated Value)

Certified – Class 2 to Class 9 (0.09% of Estimated Value)

Uncertified – Class 1 to Class 10 (0.32% of Estimated Value)

Demolition Application

Demolish Class 1 or Class 10 90.00

Demolish Class 2 to Class 9 90.00 per storey

Application for Occupancy Permit – re: to Building Regulations 2012 Schedule 2

Application for Building Approval for Unauthorised Work – as above

Building license minimum 90.00

Builders Registration Board Fee 41.50

Second hand dwelling inspection (within Shire) 90.91 9.09 100.00

Swimming Pool inspection fee 50.00 5.00 55.00

**(Note: Fees & Charges subject to change in line with changes in legislation)**

Land Leases – Annual – Payable by 1 July –

Horse Agistment Leases – Annual	150.00	15.00	165.00
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Water Costs (per kilolitre)

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<u>Dulyalbin Tank</u>			
Water used for domestic, stock & spraying	1.08		1.08
<u>Mt Hampton Dam</u>			
Water used for domestic, stock & spraying	0.56		0.56

**OTHER PROPERTY AND SERVICES**

Labour (Operator)	70.91	7.09	78.00
Labour (Executive)	99.26	9.92	109.00
Grader	150.00	15.00	172.00
Construction Loader	159.09	15.91	182.00
Town Loader	122.72	12.28	140.00
Backhoe	86.36	8.64	99.00
Skid Steer Loader	122.72	12.28	140.00
Prime Mover and Side Tippers	177.27	17.73	203.00
Prime Mover and Low Loader	127.27	12.73	145.00
Truck <13 tonne	77.27	7.73	88.00
Truck >13 tonne	113.63	11.37	130.00
Tractor	90.91	9.09	104.00
Roller Steel Drum	95.45	9.55	109.00
Roller Multi Tyred	86.36	8.64	99.00
Additional Loading for Overtime (Time and a Half)			17.00
Additional Loading for Overtime (Double Time)			34.00
Administration Charge			12%

**SOUTHERN CROSS CARAVAN PARK & TOURIST ACCOMODATION**

Sandlewood Lodge – A Rooms (Per night)	90.90	9.10	100.00
Sandlewood Lodge – B Rooms* (Per night)	86.36	8.64	95.00
B Rooms Shared Ensuite* (Per night)	72.72	7.28	80.00
Powered Caravan Sites (Per night)	27.27	2.73	30.00
Unpowered Caravan Sites (Per night)	23.63	2.37	26.00

\* The B side of Sandalwood Lodge has rooms that share an ensuite. If you only need one side with the ensuite the price is \$95 but if you require both sides with the shared ensuite the price is \$160.

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> May 2015
<b>Agenda Reference:</b>	8.5
<b>Subject:</b>	<b>Proposal to impose Differential Rates for the year ending 30<sup>th</sup> June 2016</b>
<b>File Reference:</b>	8.1.1.5
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	14 <sup>th</sup> May 2015

**Background**

It is proposed to impose Differential Rates for the year ending 30<sup>th</sup> June 2016 under the various rating categories within the Shire of Yilgarn.

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Under Section 6.33 (3) of the Local Government Act 1995, a Local Government is not, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

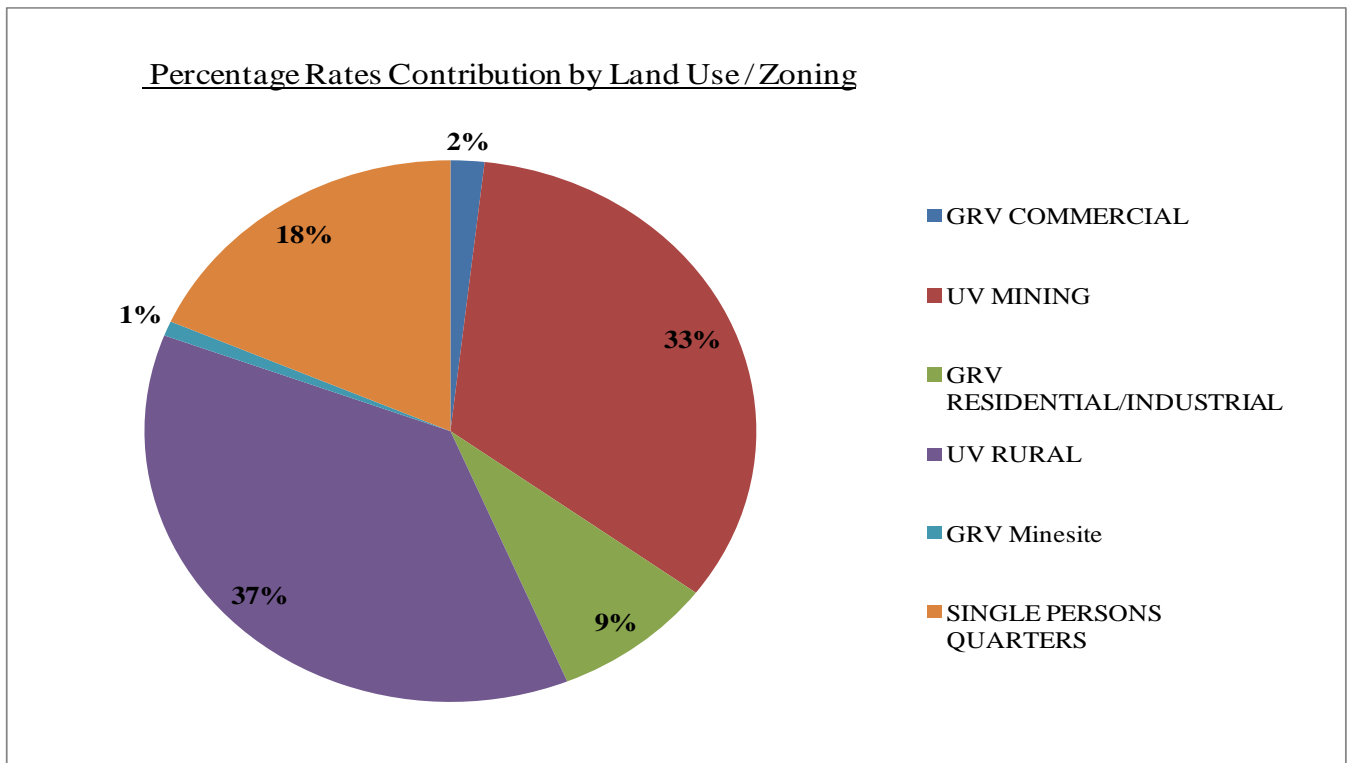
With the Differential General Rates proposed in the 2014/2015 Budget, as has been the practice in previous years, Council falls under the umbrella of this section of the Act. Accordingly, Ministerial approval is required and the proposal to impose this rate must be advertised for a period of not less than 21 days.

***Proposed Differential Rates***

Initial estimates have indicated the following proposed Differential Rates for the year ended 30<sup>th</sup> June 2016 would be appropriate:

<i>Land Category</i>	<i>15/16 Rate</i>	<i>14/15 Rate</i>	<i>YOY Change %</i>
GRV – Residential	<b>10.6914</b>	10.3800	+3.00%
GRV – Commercial	<b>7.3130</b>	7.1000	+3.00%
GRV – Mine-sites	<b>30.0075</b>	40.0100	-25.00%
GRV – Single Persons Quarters	<b>30.0075</b>	40.0100	-25.00%
UV – Rural	<b>1.8183</b>	1.7400	+4.50%
UV – Mining Tenement	<b>18.0481</b>	21.1400	-14.63%

The proposed minimum has been increased from \$365 to \$370 per assessment except for UV mining which has decreased to \$360 to ensure not more than 50% is rated at the minimum level.



There were several factors taken into consideration when setting the proposed Differential Rates for 2015/2016:

1. The challenging economic environment currently experienced by all Land categories;

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2. The significant drop in the iron ore price subsequently impacting the regions mining sector;
3. Ensuring that the Local Government Cost Index of 2.9% is taken into account;
4. Applying an overall increase of 4% to all employees on Award Wages; and
5. Ensuring all planned for necessary Capital Works are undertaken per the Forward Capital Works Program.

**Summary**

The advertising requirement for the proposal to impose Differential Rates will be carried out on Wednesday 27<sup>th</sup> May 2015, with submissions to be received by 4pm on Wednesday 17<sup>th</sup> June 2015. The final determination of Rates in the Dollar will not be made until the Draft Budget committee meeting on Thursday the 18th June 2015.

**Statutory Environment**

Section 6.33 of the Local Government Act 1995 relating to levying Differential General Rates

**Policy Implications**

None

**Financial Implications**

Will form the basis of the Rate in the Dollar for Council's 2015/2016 Rating Year

**Strategic Implications**

None

**Voting Requirements**

Simple Majority Required

**Recommendation**

That Council propose the following Differential General Rates for the year ending 30 June 2016:

<b>Land Category</b>	<b>Proposed Rate</b>	<b>Proposed Min. Payment</b>
GRV – Residential	10.69	\$370
GRV – Commercial	7.31	\$370
GRV – Mine-sites	30.00	\$370
GRV – Single Persons Quarters	30.00	\$370
UV – Rural	1.82	\$370
UV – Mining Tenement	18.05	\$360

**82/2015**

*Moved Cr B Close Seconded Cr G Guerini That Council propose the following Differential General Rates for the year ending 30 June 2016:*

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<b>Land Category</b>	<b>Proposed Rate</b>	<b>Proposed Min. Payment</b>	
GRV – Residential	10.69		\$370
GRV – Commercial	7.31		\$370
GRV – Mine-sites	30.00		\$370
GRV – Single Persons Quarters	30.00		\$370
UV – Rural	1.82		\$370
UV – Mining Tenement	18.05		\$360

**CARRIED (4/1)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> 2015
<b>Agenda Reference:</b>	9.1
<b>Subject:</b>	Regional Road Group Five-Year Road Construction Program – 2016/2017 – 2020/2021
<b>Name of Applicant:</b>	N.A.
<b>File reference:</b>	
<b>Author:</b>	Robert Bosenberg - Manager of Works
<b>Disclosure of Interest:</b>	N.A.
<b>Date of Report:</b>	8 <sup>th</sup> May 2015

**Background**

Annually Council is required to review its Road Construction Program and submit the program to the Regional Road Group if Council is to be successful in receiving road-funding grants.

Roads included in the Five Year Road Works Program, are roads identified by council and Roads 2030 Regional Road Group Development Strategy as Strategic Routes within the Shire of Yilgarn. These roads are categorized as Regional Distributors Roads priority “A and B”, Local Distributor Roads priority “B” and Local Access Roads priority “C”.

All roads nominated as Strategic Routes by Councils within the Regional Road Groups are subjected to a Multi Criteria Assessments with points scored on different characteristics of road treatment types i.e. preservation or new construction, intending road type, drainage, safety, school bus routes, heavy haulage routes, alignments and traffic data. The higher the score the better the chances are of achieving maximum funding.

Traffic data is an important component of the Multi Criteria Assessment scoring system as it justifies the type of road to be constructed. Traffic data picked up by Traffic Classifiers must include Vehicle Class, Average Daily Traffic and Estimated Standard Axels.

Average Daily Traffic (ADT) is the average daily traffic in both directions determined by dividing total traffic count by duration i.e. ADT = 540 (total vehicles) divided by 30 (total days) = 18 vehicles/day.

Estimated Standard Axel category is an important element of the Multi Criteria Assessment. The breakdown of AUSTRROADS Vehicle Classes data collected during traffic counts not only identifies heavy haulage routes but also calculates the axel loading on road pavement which assists with road type and pavement designs.

As shown in the table below, Regional Road Groups have adopted road standards that are appropriate for roads of regional significance, based on traffic volumes and estimated axel loadings.

Road Type	2	3	4	5	6	7
Description	Formed	Gravel	<7 metre Seal	>7 metre Seal	8 - 9 metre Seal	Sealed With passing lanes

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ADT range	0 - 30	31 - 50	51 - 100	101 - 500	501 - 1000	> 1000
ESA range	0 - 5	6 - 20	21 - 40	41 - 60	> 60	> 60

If the Average Daily Traffic (ADT) and average daily Estimated Standard Axle (ESA) values apply to different road types, then the higher standard of road is adopted i.e. if a road has an ADT count of 33 and an ESA count of 22 then a road type 4 would be appropriate.

To achieve maximum value from traffic counts, traffic counts are carried out from October through to February (Peak Season) during the grain harvesting season when the movement of heavy vehicles is at a high.

**Comments**

Councilors should be aware that the funding figures which are shown in the Five Year Construction Program (Appendix 1) are subject to change. If funding figures are reduced or increased then the percent amount that the funding figures are reduced or increased will reflect on each construction/bitumen sealing programs both through the cost estimated figure and distance.

In the Five Year Construction Program funding allocation received, there is a requirement by council's to allocate a percentage of funding to preservation works (bitumen reseals, reconstruction to same standard, unsealed shoulder refurbishment) and a percentage of funding to new construction works (upgrading existing gravel roads to a sealed standard).

In the attached Five Year Program presented, averaged over the five year period 45% has been allocated to preservation works and the remaining 55% has been allocated to new construction works.

Following is an overview of roads identified under the Roads 2030 Regional Road Group Development Strategy as strategic routes which have been included in the updated Regional Road Group Five Year Construction Program.

**Bodallin North Road** (*Regional Distributor Priority B*)

Works on the Bodallin North Road include the continuation of second coat bitumen seal (*preservation works*) from SLK 16.6km to 43km, a total of 27.4 kilometres over five years (*2016/17 to 2020/21*).

Traffic counts on the Bodallin North Road taken in October 2014 through to December 2014 has shown an Average Daily Traffic Count of 52 and an Estimated Daily Axle Loading of 115

**Parker Range Road** (*Regional Distributor Priority B*)

Works on the Parker Range Road include the continuation of second coat bitumen seal (*preservation works*) from SLK 24.5km to 30.5km, a total of 6 kilometres (*2016/17*).

Traffic counts on the Parker Range Road taken in October 2014 through to December 2014 has shown an Average Daily Traffic Count of 40 and an Estimated Daily Axle Loading of 52

**Koolyanobbing Road** (*Regional Distributor Priority A*)

Works on the Koolyanobbing Road included the continuation of upgrade to seven metre prime seal and bitumen resealing works over the next five years (*2016/17 – 2020/21*)

Traffic counts on the Koolyanobbing Road taken in October 2014 through to December 2014 has shown an Average Daily Traffic Count of 124 and an Estimated Daily Axle Loading of 107

**M40 Road** (*Regional Distributor Priority A*)

Works on the M40 Road include second coat bitumen seal (*preservation works*) from SLK 0.0km to 21km starting 2017/18 and completed in 2020/21

Traffic counts on the M40 taken in October 2014 through to December 2014 has shown an Average Daily Traffic Count of 47 and an Estimated Daily Axle Loading of 18

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**Strategic Implications**

2030 Regional Road Group Five Year Road Construction Program and Forward Capital Works Plan

**Voting Requirements**

Simple Majority

**Recommendation**

That Council adopts the extended 5 Year Road Works Program as per Appendix 1 attached

**83/2015**

*Moved Cr W Della Bosca Seconded Cr J Della Bosca That Council adopts the extended 5 Year Road Works Program as per Appendix 1 attached*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> May, 2015
<b>Agenda Reference:</b>	10.1
<b>Subject:</b>	<b>Planning Application – Construction of Carport within Front Setback of Residential Lot</b>
<b>Location/Address:</b>	Lot 770 (H/No 2) Gruis Street, Southern Cross
<b>Name of Applicant:</b>	Mr Ian Christie on behalf of Mr John Francis (Owner)
<b>File Reference:</b>	3.1.3.6
<b>Author:</b>	Manager Environmental Health & Building Services – W J Dallywater
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	12 <sup>th</sup> May, 2015

**Background**

Mr Ian Christie, local builder, has submitted a Building Permit Application for the construction of a new steel framed and Colorbond roof Carport over existing concrete floor driveway to be constructed in the front yard of Lot 770 Gruis Street, Southern Cross. The owner of the property is Mr John Francis. The proposed carport will be 3.4 metres wide x 6.0 metres long x 2.6 metres high, and will have a setback from the front boundary of 5.15 metres and 2.460 metres from the eastern side boundary. See attached copy of the proposed site plan.

**Comment**

There is no existing carport on the property but there is a garage under the main roof line. It would be possible to drive down the western side of the house to access the rear yard but due to the boundary line being on an angle, this would be reasonably narrow at the north-west corner of the house. Thus the most convenient location of the carport is in the front yard.

The existing house is set back between 9.75 – 11.4 metres from the front boundary line which is more than the required 7.5 metres for lot zoned “Residential” R10. The proposed carport will be between 3.75 – 5.4 metres from the front boundary line. There is enough area left in front of the house between the 7.5m front setback and the front of the house to offset the area that the proposed carport will occupy in front of the 7.5m front setback.

Town Planning Issues

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The land is zoned “Residential” with a density rating of R10. Under the Residential Design Codes (R Codes) called up under the Shire of Yilgarn Town Planning Scheme No 2, a carport is termed an “outbuilding”, and should have a maximum area of 60 square metres. Generally carports, sheds and free standing garages should be in-line with or behind the front of the dwelling to provide an open aspect for the front of the lot, and to not adversely impact on neighbouring properties views of the street, or the general streetscape. However, in older developments where there is no access to the rear of the lot from the front street or a rear lane-way, *it is accepted that where no feasible alternative exists, the street setback area may be utilised for carports and unroofed parking spaces*. For “Residential” land with a density rating of R10 the front setback is 7.5 metres from the front boundary. See attached extracts from the R-Codes – clause 3.10.1 Outbuildings, Part 3.2 element 2 – Frontage Streets, and Carports and Garages, clause 3.2.3 Set Back of Garages and Carports, and Table 1 – General Site Requirements.

The R-Codes do allow Council to grant approval for carports with no walls/doors to be located forward of the front of the dwelling (see Part 3.2 element 2 – Carports and Garages, and clause 3.2.3) provided the width of the carport does not exceed 50% of the frontage at the building line and the construction allows an unobstructed view between the dwelling and street, right-of-way or equivalent.

In this instance –

- there is access to the rear of the lot via the rear laneway;
- there is an existing double garage attached to the front and side of the existing dwelling but the roller door heights will not accommodate the existing four wheel drive vehicle and may not be high enough for the future proposed caravan;
- the proposed carport will have no walls or door added to it;
- the view of the front yard will be impeded only marginally if at all;
- the width of the proposed new carport will not exceed 50% of the frontage of the lot.

If Council is satisfied that the proposed carport will not adversely affect the neighbourhood after considering the abovementioned points, then approval could be granted.

Similar applications have been approved in the past –

- ❖ Shire of Yilgarn granted approval in August 2012 to erect a 6.6m x 6.6m x 3.6m high gabled roof carport within the front setback of Lot 883 Taurus Street, Southern Cross with a setback of approximately 1.2m from the front boundary.
- ❖ Mr Malcolm Barrass was granted approval in May 2012 to erect a 6.0m wide x 9.0m long carport within the front setback of Lot 525 Altair Street, Southern Cross with a setback of 3.7m from the front boundary.
- ❖ Mr & Mrs Andrew & Donna Crafter were granted approval in April 2007 to construct a 53.6m<sup>2</sup> carport with a nil setback from the secondary street boundary.
- ❖ Mr & Mrs Shaun & Kim Chrisp were granted approval in January 2007 to erect a 3.5m wide x 6.5m long carport within the front setback of Lot 194 Sirius Street, Southern Cross with a setback of 1.0m from the front boundary and 1.2m from the side boundary.
- ❖ Mr & Mrs Topliss were granted approval in November 2005 to construct a new 5.5m long x 4.1m wide carport within the front setback of Lot 856 Scorpio Street, Southern Cross with a setback of 2.9 metres from the front boundary.

Regardless of the previous approvals granted, each application should be considered on its merits.

**Statutory Environment**



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Compliance with the Shire of Yilgarn Town Planning Scheme No 2 and the Residential Design Codes of WA

**Strategic Implications**

Community Business Plan – Our Vision -

“A strong, vibrant and progressive Shire that retains strength in its communities by way of continual promotion of agriculture and mining as the Shire’s major industries and an added focus on tourism to ensure that a robust economic and social base is retained for all residents”.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Recommendation**

That Council grants approval to Mr Ian Christie on behalf of Mr John Francis to construct a new 3.4m wide x 6.0m long carport within the front setback with a reduced setback from the front boundary of 3.75 – 5.4 metres on Lot770 Gruis Street, Southern Cross on the condition that the front and sides are not enclosed with solid material to ensure there is an “open streetscape” aspect to the front yard.

**Voting Requirements**

Simple Majority

**84/2015**

*Moved Cr G Guerini Seconded Cr B Close That Council lay on the table Item 10.1 until more information is provided by MEHBS.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> May, 2015
<b>Agenda Reference:</b>	10.2
<b>Subject:</b>	<b>Planning Application – Home Occupation Application - Beautician</b>
<b>Location/Address:</b>	Lot 183 (H/No 84B) Spica Street, Southern Cross
<b>Name of Applicant:</b>	Ms Yuliiia Shapoval
<b>File Reference:</b>	3.1.3.3
<b>Author:</b>	Manager Environmental Health & Building Services – W J Dallywater
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	12 <sup>th</sup> May, 2015

**Background**

Ms Yuliiia Shapoval has come to live in Southern Cross with her now husband who works in the mining industry, and would like to operate a Beautician business from her home at 84B Spica Street, Southern Cross. Ms Shapoval would be providing to her customers facial treatments, waxing, and manicure/nail augmentation. Ms Shapoval has completed the following practical training course in:- Cosmetics – Professional Course; Provide Facial Treatments; Perform Waxing Treatments; and Beauty Services - Professional Course

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If granted planning approval, Ms Shapoval will use a room inside her home for this Home Occupation business. The proposed business name would be “Yuliia’s Beauty” and Ms Shapoval intends to operate the business Monday, Wednesday, Friday & Sunday between 9am – 6pm each day. Ms Shapoval will be the only person involved in the business and will only be working with one customer at a time.

See attached copy of Ms Shapoval’s letter of application and location map.

**Comment**

Town Planning Issues

Under the Shire of Yilgarn’s Town Planning Scheme No 2 clause 3.2 Zoning Table - Table 1, a Home Occupation on land zoned “Residential” has an ‘AA’ symbol. This means that the use is not permitted unless the Council has granted planning approval. Attached is a copy of the definition of a home occupation listed in the Shire’s Town Planning Scheme No 2. Ms Shapoval’s proposal meets with this definition.

Health Issues

I have seen her various certificates confirming that she is qualified to carry out the abovementioned operations for people. Ms Shapoval will be using standard cold and warm waxes for the face and body waxing. Ms Shapoval will not be carrying out any permanent tinting or tattooing, or any body piercing processes. Ms Shapoval has purchased an autoclave sterilisation unit for her manicure equipment, as well having alcohol disinfectant. The majority of her applicators are single use items. Therefore the health risks associated with this type of business are low.

There will be no significant increase in waste generated at her home from this business other than wastewater through the washing of towels, plus the disposal of paper sheeting for the therapy bed. There will be no odours, dust, fumes, or noise being emitted from the property to adversely affect neighbouring properties. Seeing only one customer at a time means there will only be one extra vehicle parked at the property during the day.

**Statutory Environment**

Compliance with the Shire of Yilgarn’s Town Planning Scheme No 2, and the Health Act 1911 and relevant regulations or codes made under the Act

**Strategic Implications**

Community Business Plan – Theme 3 – Economic Our Goal

Encourage a thriving and vibrant local economy through programs that support and develop businesses in the Shire.

**Policy Implications**

Nil

**Financial Implications**

Nil

<b>Recommendation</b>
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That Council grants approval to Ms Yuliia Shapoval to operate a beauty therapy business as a Home Occupation business from her home situated on Lot 183 Spica Streets, Southern Cross.

**Voting Requirements**

Simple Majority.

**85/2015**

*Moved Cr G Guerini Seconded Cr W Della Bosca That Council grants approval to Ms Yuliia Shapoval to operate a beauty therapy business as a Home Occupation business from her home situated on Lot 183 Spica Streets, Southern Cross.*

**CARRIED (4/1)**

<b>Submission to:</b>	Ordinary Meeting of Council – Thursday 21 <sup>st</sup> May, 2015
<b>Agenda Reference:</b>	10.3
<b>Subject:</b>	<b>Proposed Change of Reserve Purpose and Management Order</b>
<b>Location/Address:</b>	Reserve 24971 Lots 7 & 8 Corboy Street, Bodallin
<b>Name of Applicant:</b>	Manager Environmental Health & Building Services
<b>File Reference:</b>	9.1.1.3
<b>Author:</b>	Manager Environmental Health & Building Services – W J Dallywater
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	13 <sup>th</sup> May, 2015

**Background**

As Council is aware, the Shire is looking to construct a new Fire Shed for the storage of the fire fighting vehicle for the Bodallin area on a lot within the Bodallin town site. Currently the fire fighting vehicle is stored on one of the Bodallin Bush Fire Brigade members' farm but this may not be suitable in the future so a new storage location is needed.

**Comment**

Discussions with the Department for Lands has indicated that the Shire of Yilgarn currently has a Management Order for Reserve 24971 Lots 7 & 8 "Recreation", and it is suggested that this land would be the best option for the location of the proposed Fire Shed.

In order to proceed, Council needs to agree with this suggestion and request the Department of Lands to change the purpose of Reserve 24971 Lots 7 & 8 from "Recreation" to "Recreation and Community Purposes" to facilitate the construction of the shed for the storage of a Fire Control Vehicle. A new Management Order over the land will be written to include conditions that relate to "Community Purposes" Crown land and Council will need to accept the new Management Order.

**Statutory Environment**

Compliance with Sections 41, 46, & 49 of the Land Administration Act 1997

**Strategic Implications**

Community Business Plan – Theme – None

**Policy Implications**

Nil

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**Financial Implications**

Nil

**Recommendation**

That Council writes to the Department for Lands requesting that the Shire is able to use Reserve 24971 Lots 7 & 8 Corboy Street, Bodallin for the construction of a Fire Shed for the storage of a Fire Control Vehicle; that the purpose of Reserve 24971 is changed from “recreation” to “Recreation and Community Purposes”; and that the existing Management Order over Reserve 24971 is amended to reflect the new purpose of the land and forwarded to Council for acceptance.

**Voting Requirements**

Simple Majority.

**86/2015**

*Moved Cr G Guerini Seconded Cr W Della Bosca That Council writes to the Department for Lands requesting that the Shire is able to use Reserve 24971 Lots 7 & 8 Corboy Street, Bodallin for the construction of a Fire Shed for the storage of a Fire Control Vehicle; that the purpose of Reserve 24971 is changed from “recreation” to “Recreation and Community Purposes”; and that the existing Management Order over Reserve 24971 is amended to reflect the new purpose of the land and forwarded to Council for acceptance.*

**CARRIED (5/0)**

As there was no further business to discuss, the Shire President declared the meeting closed at **6.24pm.**

I, Onida T Truran confirm the above Minutes of the Meeting held on Thursday 21<sup>st</sup> May 2015, are confirmed on \_\_\_\_\_ 2015 as a true and correct record of the May Ordinary Meeting of Council.

Cr Onida Truran  
SHIRE PRESIDENT