

Attachments

December

2020

Attachments

Minutes

Ordinary Meeting of Council – November 2020

Sub Regional Road Group Meeting-October 2020

Great Eastern Country Zone Meeting-November 2020

Local Emergency Management Committee Meeting-November 2020

Wheatbelt East Regional Organisation of Council, Annual General Meeting–
November 2020

Wheatbelt East Regional Organisation of Council, Board Meeting–November 2020

Shire of Yilgarn Tourism Committee Meeting-December 2020

Agenda Attachments

9.1.1 Risk Management Procedures and Risk Management Policy

9.1.2 Covalent Lithium-Submission Document

9.2.1 Financial Reports

9.2.2 Accounts for Payment-September/October 2020

9.4.1 Referral of a Works Approval

9.4.4 Disposal of Lots 5&6, 50 Antares Street

Minutes



Shire of
YILGARN

"good country for hardy people"

Minutes

Ordinary Meeting of Council

19 November

2020

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 4pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Presiding Member	Cr W Della Bosca	President
Members	Cr B Close Cr J Cobden Cr G Guerini Cr P Nolan Cr L Rose Cr S Shaw	Deputy President
Council Officers	P Clarke C Watson R Bosenberg N Warren L Della Bosca	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Executive Manager Regulatory Services Minute Taker
Apologies:	Nil	
Observers:	Mrs. Kay Crafter, Mr. Myles Anderson, Mr. Anthony Short, Ms. Julie Shom, Ms. Sarah Kristy, Mr. Luke Sibon	
Leave of Absence:	Nil	

4. PRESENTATIONS, PETITIONS, DEPUTATIONS

Bullseye Mining

Anthony Short representing Bullseye Mining attended Council and gave a short presentation outlining where Bullseye's Tenements are located and the company's intentions for their future mining in the Yilgarn. The venture into the Yilgarn is still in the early stages with tenements mainly surrounding the major tenement, Hopes Hill. The project is a joint venture along with Indigenous Cement Australia with the intention that employees will be DIDO.

Mr. Short thanked Council for their time.

Anthony Short, Myles Anderson and Julie Shom left the meeting at 4.10pm

Barto Gold Mining Pty Ltd

Luke Sibon, Environment Manager and Sarah Kristy, Community Advisor for Barto Gold Mining attended Council and gave an update on the replacement crushing circuit to be implemented at Barto's Southern Cross Operation (SXO), Marvel Loch. Luke Sibon outlined the licence amendments for the replacement crushing circuit along with the layout, Department of Water and Environmental (DWER) approval process and the work that can commence prior to DWER approval. Sarah Kristie added that there would be some community consultation coming up for the Marvel Loch town residents to keep them fully up to date regarding the replacement crushing circuit.

Luke Sibon then invited questions.

Cr Nolan enquired what the plan for Three Mile Dam was.

Luke Sibon answered that Barto Gold is trying to reinstate the dam but are having issues regarding the fact that, although, the dam is 40 years old it has previously never been approved under the Mines Act. The intention is to use the Frog Rock supply line in the future, currently the supply line is not active with all bores being out of use at the moment.

Luke Sibon and Sarah Kristie thanked Council for their time and left the meeting at 4.25pm

5. DECLARATION OF INTEREST

Cr Wayne Della Bosca declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 in agenda item 9.1.3- 2020/2021 Community Funding Program due to being a member of the Southern Cross Bowling Club and the Southern Cross Golf Club.

Cr Jodie Cobden declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 in agenda item 9.1.3- 2020/2021 Community Funding Program due to being a member of the Southern Cross Country Women's Association and in agenda item 13.1- Premiers Australia Day Active Citizenship Awards as a nominee for the Awards was related to her.

Peter Clarke declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 in agenda item 9.1.3- 2020/2021 Community Funding Program due to being a member of the Southern Cross Bowling Club and the secretary of the Southern Cross Golf Club.

Robert Bosenberg declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007 in agenda item 9.1.3 -2020/2021 Community Funding Program due to being a member of the Southern Cross Bowling Club.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.1 PUBLIC QUESTION TIME

Mrs Kay Crafter attended public question time and posed the following question.

Question: As of today, 19th November, Peter Harrison has resigned from the National Trust as a volunteer at Karalee Dam. I think we can all thank him for his years of service to the Yilgarn Shire. He wasn't obliged to do it, as he lives in the Coolgardie Shire. Peter has been very happy to service the facility's, as his sense of community, regard for the Yilgarn Shire and his love for the Karalee Rock and Dam drove him to help in any way he could. Peter has been proactive in keeping the toilet clean, septic tank pumped, water running and general rubbish pickups.

The National Trust is considering a range of changes for the site, including a busy bee, long drop toilets and a seasonal caretaker, but as of now the National Trust has closed the toilets for the foreseeable future, and as Karalee is a big part of our tourism, what if anything, is the Shire of Yilgarn willing to do to help and support the National Trust in their quest to keep toilet facilities at the camp ground?

The Shire President referred the Question to the Executive Manager Regulatory Services (EMRS) for response:-

Response: The EMRS advised Mrs Crafter that as the land and toilets belong to the National Trust, the Shire is relatively powerless to do anything until the National Trust decides what it would like to happen with the toilets. To maintain the toilets at Karalee Dam would be a considerable monetary contribution from Council as Karalee is some distance from Southern Cross. The EMRS advised that he would liaise with the National Trust on this matter and report back to Council following such discussions.

7. CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council, Thursday 15 October 2020-

160/2020

Moved Cr Close/Seconded Cr Guerini

That the minutes from the Ordinary Council Meeting held on 15 October 2020 be confirmed as a true record of proceedings

CARRIED (7/0)

7.2 Bush Fire Advisory Committee meeting (BFAC), Thursday 8 October 2020

161/2020

Moved Cr Rose/Seconded Cr Shaw

That the minutes from the BFAC meeting held on the 8 October 2020 be received.

CARRIED (7/0)

7.3 Shire of Yilgarn Tourism Committee meeting, Tuesday 13 October 2020

Shire of Yilgarn Tourism Committee meeting, Tuesday 10 November 2020

162/2020

Moved Cr Rose/Seconded Cr Shaw

That the minutes from the Shire of Yilgarn Tourism meetings held on the 13 October 2020 and the 10 November 2020 be received.

CARRIED (7/0)

7.4 Eastern Wheatbelt Biosecurity Group (EWBG), Annual General Meeting Thursday 1 October 2020

163/2020

Moved Cr Guerini/Seconded Cr Cobden

That the minutes from the EWBG meetings held on 1 October 2020 be received.

CARRIED (7/0)

7.5 Intractable Waste Deposit Facility (IWDF), Mount Walton-East Community Liaison Committee (CLC) Quarterly meeting, Thursday 1 October 2020-(Minutes Attached)

164/2020

Moved Cr Shaw/Seconded Cr Guerini

That the minutes from the IWDF Mount Walton-East CLC quarterly meeting held on 1 October 2020 be received.

CARRIED (7/0)

8. DELEGATES' REPORTS

Cr Della Bosca announced the following:

- Attended the St Johns Ambulance Community meeting on the 4 November 2020

Cr Rose announced the following:

- Attended the official opening of the Moorine Rock Tennis Courts on the 31 October 2020
- Attended the Shire of Yilgarn Tourism Committee Meeting on the 13 October 2020
- Attended the St Johns Ambulance Community meeting on the 4 November 2020
- Attended the Shire of Yilgarn Tourism Committee Meeting on the 10 November 2020

Cr Cobden announced the following:

- Attended the INDUS Community meeting on the 3 November 2020
- Attended the St Johns Ambulance Community meeting on the 4 November 2020
- Attended Development Assessment Panel training on the 9 November 2020
- Attended the Shire of Yilgarn Tourism Committee Meeting on the 10 November 2020

Cr Nolan announce the following:

- Attended the Ag Care Annual General Meeting

Cr Close announced the following:

- Attended the St Johns Ambulance Community meeting on the 4 November 2020

unconfirmed

9. OFFICERS REPORTS

9.1 Officers Report – Chief Executive Officer

9.1.1 2020/2021 Christmas/New Year Closure

File Reference	2.4.1.10
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

To present to Council for approval, the closure of the Administration Office over the 2020/2021 Christmas and New Year holiday period.

Background

Over past years Council has closed the administration office over the Christmas and New Year period to allow staff to have time off with family and friends. This time of the year is normally quiet and the closure has little impact upon the community as it is now an accepted practice.

Comment

The recommended administration closure dates are as follows,

Monday 21/12/20	Tuesday 22/12/20	Wednesday 23/12/20	Thursday 24/12/20	Friday 25/12/20
Open	Open	Open in morning. Close midday for Christmas Function	Closed	Closed Public Holiday
28/12/20	29/12/20	30/12/20	31/12/20	01/01/21
Closed – Public Holiday in lieu of Boxing Day	Closed	Closed	Closed	Closed Public Holiday
04/01/21	05/01/21	06/01/21	07/01/21	08/01/21
Open	Open	Open	Open	Open

The above closure dates will be posted at the Shire Office, advertised in “Crosswords” and placed on the Shire website, to ensure the community have sufficient notice.

Statutory Environment

Nil

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Civic Leadership Objectives –
Maintain a high level of corporate governance, responsibility and accountability.

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation and Council Decision

165/2020

Moved Cr Shaw/Seconded Cr Cobden

That Council approves of the Shire Administration Office being closed over the 2020/2021 Christmas/New Year period as per the schedule provided, subject to staff undertaking adequate advertising to inform the community of the closure.

CARRIED (7/0)

9.1 Reporting Officer - Chief Executive Officer

9.1.2 Council Meeting Dates and Times 2021

File Reference	2.1.2.4
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

To present to Council for determination, the time and date of Ordinary Council meetings for 2021.

Background

Council is required to determine the time and date of Council meetings for 2021 to allow public notice to be provided in accordance with the *Local Government (Administration) Regulations 1996*.

Comment

Following the success of Council conducting its October 2020 Meeting at Mt. Hampton, it has again been included in the 2021 Schedule of Meetings subject to Council approval.

Statutory Environment

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,
 are to be held in the next 12 months.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Civic Leadership Objectives – Maintain a high level of corporate governance, responsibility and accountability.

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation and Council Decision

165/2020

Moved Cr Rose/Seconded Cr Cobden

That in accordance with Section 12 of the Local Government (Administration) Regulations 1996 relating to the advertising of meeting times and dates of monthly Ordinary meetings, the following schedule of times and dates be adopted for the 2021 calendar year: -

Monthly Ordinary Council meetings to commence at 4:00pm on the following dates: -

<i>January 2021</i>	<i>No Meeting Scheduled</i>	
<i>Thursday, 18th</i>	<i>February 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 18th</i>	<i>March 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 15th</i>	<i>April 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 20st</i>	<i>May 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 17th</i>	<i>June 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 15th</i>	<i>July 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 19th</i>	<i>August 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 16th</i>	<i>September 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 21st</i>	<i>October 2021</i>	<i>Mt. Hampton Hall</i>
<i>Thursday, 18th</i>	<i>November 2021</i>	<i>Council Chambers Southern Cross</i>
<i>Thursday, 16th</i>	<i>December 2021</i>	<i>Council Chambers Southern Cross</i>

Prior to the commencement of the Council Meeting, a Councillor Briefing Session will be conducted at 3.00pm.

CARRIED (7/0)

Cr Della Bosca and Cr Cobden declared an impartiality interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as members of the Yilgarn Bowling Club and Southern Cross CWA respectively and therefore, were not required to vacate the Chambers and were required to vote on the matter.

Peter Clarke and Robert Bosenberg declared an impartiality interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as members of the Yilgarn Bowling Club and Southern Cross Golf Club respectively and therefore, therefore were not required to vacate the Chambers.

9.1 Officers Report – Chief Executive Officer

9.1.3 2020/2021 Community Funding Program

File Reference	8.2.6.22
Disclosure of Interest	Peter Clark-Golf and Bowls Member Robert Bosenberg-Bowls Member
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

To consider the Community Funding Grant applications for the 2020/2021 Financial year.

Background

The Shire of Yilgarn Community Funding Program was developed to provide a source of funding for non-profit organisations operating within the district. As part of the 2019/20 Budget Council resolved to make available \$12,500 (excluding GST) for two categories of funding - 'Essential Equipment' (\$12,000) and 'Travel & Training Assistance' (\$500).

The objective of the program is:

- To assist community organisations in maximising their future development.
- To provide an impartial means by which community organisation can access Council funds.

Comment

For the 2020/21 Community Funding Program the following eligible applications were received:

1. Yilgarn Bowling Club applied for \$2,000.00 to purchase new scoreboards for the bowling green to replace the ones that already exist which will be used on the other side of the green.

2. Yilgarn Bowls & Tennis Club applied for \$2,000.00 to purchase an ice making machine to replace the existing machine that has stopped working and is unrepairable.
3. Southern Cross Golf Club applied for \$1,878.00 to purchase a new single door fridge for use at the Southern Cross Golf Club.
4. Southern Cross Tennis Club applied for \$818.00 to purchase two new tennis nets and extra tennis balls. Balls will be available for players to use, and nets will be utilised as spares until replacement of existing 7-year-old nets is necessary.
5. Yilgarn Men's Shed applied for \$1,900.00 to purchase a gas mig/tig/arc welder for members to use at the Men's Shed, and a deep chest & trolley combo toolbox on wheels. The welder will also include a trolley for mobility, wire and a gas safety regulator. The deep chest & trolley combo toolbox will be utilised to house all tooling on one mobile unit instead of multiple cupboards.
6. Yilgarn Agricultural Society applied for \$1,037.00 to purchase a new laptop for the entry secretary as current is 10 years old, a new printer to replace a non-functioning printer which will allow for in-house printing, and a Square Eftpos Charging Dock to allow both Square Eftpos readers that the Agricultural Society currently own the ability to charge at the same time to ensure neither will be out of action due to the battery going flat.
7. Mount Hampton Progress Association applied for \$1,270.90 to purchase a freestanding dishwasher to aid in quicker clean up, urn with a larger capacity and safety cut off switch for large gatherings, and three hand-towel dispensers with towel pack to replace the use of cloth towels (more hygienic) in the Mount Hampton Hall mens, ladies and disabled toilets.
8. Bodallin Community Group applied for \$250.00 to purchase badminton racquets, shuttlecocks and nets to assist the group in being able to start a badminton club at the Bodallin Hall.
9. CWA Southern Cross applied for \$999.00 to purchase a 15.6" HP laptop to assist the secretary to complete her job role in an efficient manner as current laptop is outdated, slow and has minimal storage space.

Copies of the applications received will be tabled at the Council meeting.

Statutory Environment

Nil

Strategic Implications

2020-2030 Strategic Community Plan

An Inclusive, Secure and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term - Maintain / increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire
- Provide support to local sport, recreation and community groups

Policy Implications

Council Policy Manual 2020 - 6.9 Community Funding Program

Financial Implications

Council has included \$12,500 in the 2020/21 Budget. The total of eligible applications received totals \$12,152.90.

Officer Recommendation and Council Decision

166/2020

Moved Cr Guerini/Seconded Cr Shaw

That Council approves the following grants from the Community Funding Program for the 2020/2021 financial year:-

Applicant	Equipment / item	Amount
Yilgarn Bowling Club	New scoreboards for bowling green to replace old ones.	\$2,000.00
Yilgarn Bowls & Tennis Club Inc	Ice making machine	\$2,000.00
Southern Cross Golf Club	Single door fridge for Golf Club	\$1,878.00
Southern Cross Tennis Club	Two tennis nets and 2 x tennis ball packs	\$818.00
Yilgarn Men's Shed	Gas mig/tig/arc welder, trolley, wire and gas safety regulator. Plus deep chest & trolley combo toolbox	\$1,900.00
Yilgarn Agricultural Society	Laptop, printer and a second square eftpos charging dock.	\$1,037.00
Mount Hampton Progress Association	Dishwasher, urn, 3 x hand towel dispensers and hand towel pack	\$1,270.90
Bodallin Community Group	Badminton racquets, shuttlecocks and nets	\$250.00
CWA Southern Cross	15.6" HP laptop for secretary	\$999.00

CARRIED (7/0)

9.1 Officers Report – Chief Executive Officer

9.1.4 Main Roads Western Australia – Great Eastern Highway Upgrades

File Reference	1.6.14.4
Disclosure of Interest	None
Voting Requirements	Simple Majority
Attachments	Plan of Packages Associated with Upgrades

Purpose of Report

To present to Council information from Main Roads WA pertaining to proposed upgrades to sections of the Great Eastern Highway between Bodallin and Southern Cross.

Background

Mr Russell Baulch, Main Road WA's Land Manager for the Wheatbelt Region, has written to Council advising that Main Roads Wheatbelt Region submitted a road dedication referral to the Shire of Yilgarn in April 2019 for the Great Eastern Highway (GEH) works between Walgoolan and Bodallin, which was considered by Council on 16 May 2019.

Mr Baulch advises that associated works in 2020 included the construction of a westbound passing lane between Carrabin and Bodallin and road widening works between Walgoolan and Bodallin. Bridge works at Walgoolan and Moorine Rock are scheduled to start in early 2021.

Mr Baulch further advises that the GEH project from Walgoolan to Southern Cross is divided into 8 packages between 291 and 365 SLK. The current referral to Council relates to Packages 4B, 5, 6 and 8 and covers the remaining road widening requirements between Bodallin and Southern Cross.

Comment

The CEO and Executive Manager Infrastructure (EMI) met with Mr Baulch and other Main Roads WA representatives on Wednesday, 28 October to discuss the current referral of Packages 4B, 5, 6 and 8. Attachments are Land Dealing Plans provided by Main Roads showing land required to be included in the GEH road reserve within the Shire of Yilgarn between Bodallin and Southern Cross.

Main Roads has advised that it has been consulting with the Department of Planning, Lands and Heritage (DPLH) in relation to acquiring sections of unallocated Crown land (UCL) and unmanaged reserves 21766 (purpose of Government Requirements) and 27422 (Protection of Natural Landscapes).

Main Roads has further advised that to enable acquired land to be dedicated as road reserve, it is a requirement of the *Land Administration Act 1997* (LAA) that local governments resolve to dedicate the road. Therefore, Main Roads would appreciate if Council could consider the matter, and provide the following statement in a letter to Main Roads to satisfy the requirements of DPLH, who will manage the road dedication process.

"Council at its ordinary meeting held on (Day/Month/Year) passed a resolution for the dedication of the land the subject of Main Roads Land Dealings Plans 1960-045-3, 2060-023, 2060-024, 2060-025, 1760-275-3, 1760-276-1, 1860-251-1, 1860-252, 1860-253, 1860-254, 1860-255, 1960-226, 1960-194-2, 1960-195, 1960-196, 1960-197, 1960-198, 1960-199, 1960-200, 1960-201 as a road pursuant to section 56 of the Land Administration Act 1997".

Main Roads has advised that it will cover all costs and claims that may arise from the land acquisition and road dedication process.

Within the above Plans, Main Roads has identified Shire Managed Reserve 20911 and Shire Lease L826512 that will require the following matters to be also considered by Council:-

Shire Managed Reserve 20911

The Shire of Yilgarn is the management body of Reserve 20911 (purpose of Sanitary and Rubbish Disposal Site) on Lot 403 on Deposited Plan (DP) 71093 at 342 SLK and Main Roads has requested that the Shire:

- Agree to excision of 2785m² of land from reserve 20911 for road widening purposes as shown on LDP 1960-194-2
- Advise whether any interests have been granted over reserve 20911 that would be affected by the proposed road widening and dedication; and
- Consent to Main Roads and its contractors to enter onto Reserve 20911 to carry out any works that may commence prior to the excision from the reserve being completed.

Shire Lease L826512

The Shire of Yilgarn is the lessee of State issued Lease L826512 (purpose of Cropping and Grazing) on Lot 36 on DP89823 and Lot on DP89830 and Main Roads has requested that the Shire:

- Agree to the excision of 1.0278ha from Lot 36 and 2888m² from Lot 44 for road widening purposes as shown on LDP's 1960-222 and 1960-223.
- Advise whether any interests have been granted against Lease L826512 that would be affected by the proposed road widening and dedication.
- Consent to Main Roads and its contractors to enter onto Lease L826512 to carry out any works that may commence prior to the excision from the reserve being completed.

In discussions with Main Roads personnel, the CEO and EMI identified a number of major intersections with Great Eastern Highway e.g., Parkers Range Road, Bodallin North Road, Bodallin South Road and Ivey Road, and requested that treatments such as slip/turning lanes be included in the GEH upgrades as each of these roads are ingress and egress points for large configurations.

In response to the above discussions, Mr Craig Manton Regional Manager, Wheatbelt Region, advised in writing of the following:-

"Safety Improvements at intersections will reflect the RAV status of the road network. For example, Ivey Road intersection (317 SLK) will be designed to accommodate Network 4 heavy vehicles and Bodallin South Road (319.7 SLK) and Parker Range Road (344 SLK) intersections will be designed to Network 7.

Reference to likely increased use of Parker Range Road intersection by mining companies is also noted. Main Roads will consult with mining companies in relation to appropriate safety improvements that address increased heavy vehicle usage on the road network".

Statutory Environment

Land Administration Act 1997 (LAA)

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Economic Objectives 2.5 Safety and Quality of transport networks are maintained and improved.

Policy Implications

Nil

Financial Implications

Nil.

Officer Recommendation and Council Decision

167/2020

Moved Cr Guerini/Seconded Cr Cobden

That Council supports the dedication of the land the subject of Main Roads Land Dealings Plans 1960-045-3, 2060-023, 2060-024, 2060-025, 1760-275-3, 1760-276-1, 1860-251-1, 1860-252, 1860-253, 1860-254, 1860-255, 1960-226, 1960-194-2, 1960-195, 1960-196, 1960-197, 1960-198, 1960-199, 1960-200, 1960-201 as a road pursuant to section 56 of the Land Administration Act 1997 associated with the Great Eastern Highway upgrades between Bodallin and Southern Cross;

and further, Council endorses the following:-

Shire Reserve 20911

- ***Agrees to excision of 2785m² of land from Reserve 20911 for road widening purposes as shown on LDP 1960-194-2***
- ***Advises Main Roads that no interests have been granted over Reserve 20911 that would be affected by the proposed road widening and dedication; and***
- ***Consents to Main Roads and its contractors to enter onto Reserve 20911 to carry out any works that may commence prior to the excision from the reserve being completed; and***

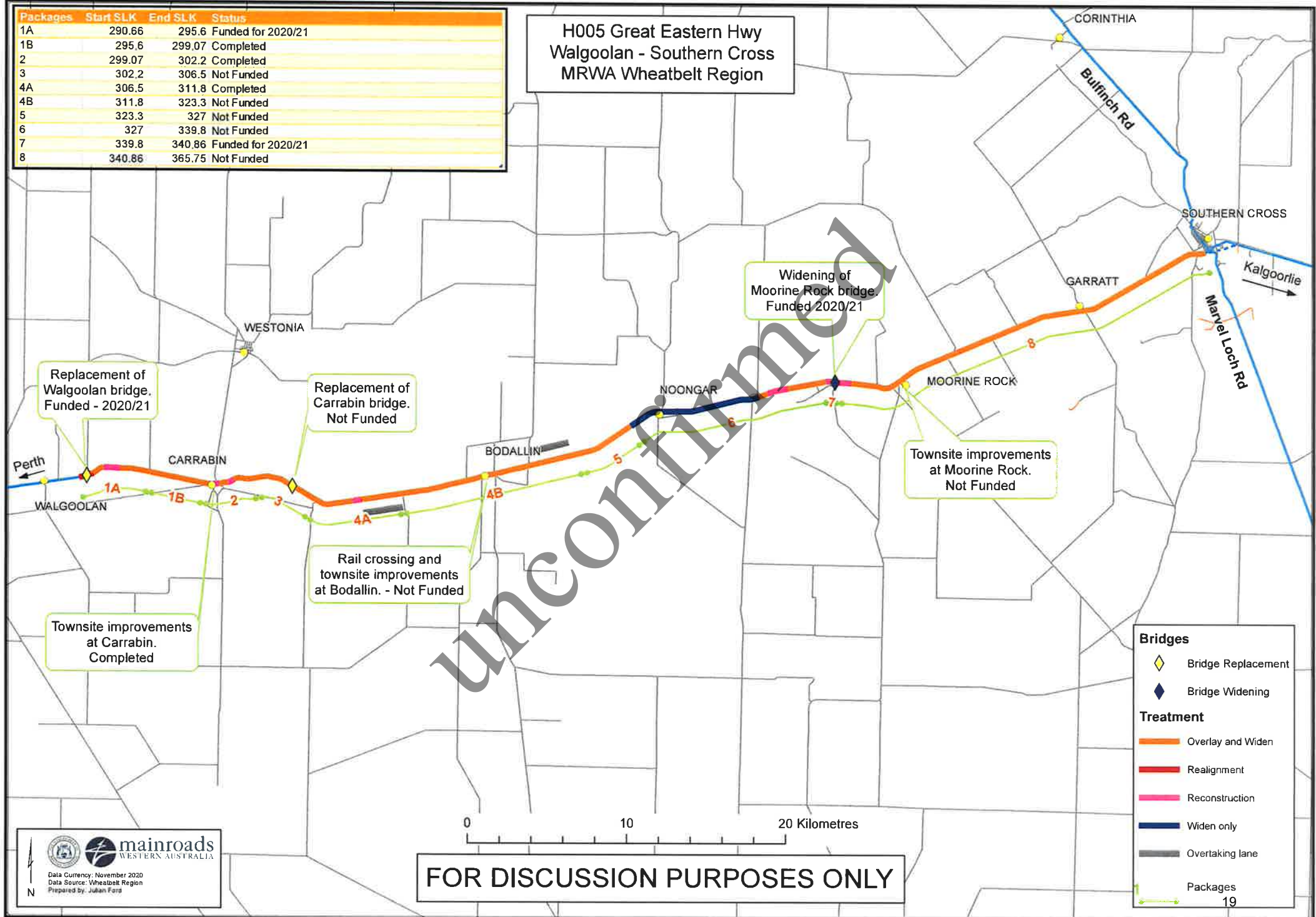
Shire Lease L826512

- ***Agrees to the excision of 1.0278ha from Lot 36 and 2888m² from Lot 44 for road widening purposes as shown on LDP's 1960-222 and 1960-223.***
- ***Advises Main Roads that no interests have been granted against Lease L826512 that would be affected by the proposed road widening and dedication.***
- ***Consents to Main Roads and its contractors to enter onto Lease L826512 to carry out any works that may commence prior to the excision from the reserve being completed.***

CARRIED (7/0)

Packages	Start SLK	End SLK	Status
1A	290.66	295.6	Funded for 2020/21
1B	295.6	299.07	Completed
2	299.07	302.2	Completed
3	302.2	306.5	Not Funded
4A	306.5	311.8	Completed
4B	311.8	323.3	Not Funded
5	323.3	327	Not Funded
6	327	339.8	Not Funded
7	339.8	340.86	Funded for 2020/21
8	340.86	365.75	Not Funded

H005 Great Eastern Hwy Walgoolan - Southern Cross MRWA Wheatbelt Region



Townsite improvements
at Carrabin.
Completed

Replacement of
Walgoolan bridge.
Funded - 2020/21

Replacement of
Carrabin bridge.
Not Funded

Rail crossing and
townsite improvements
at Bodallin. - Not Funded

Widening of
Moorine Rock bridge
Funded 2020/21

Townsite improvements
at Moorine Rock.
Not Funded

- Bridges**
- Bridge Replacement
 - Bridge Widening
- Treatment**
- Overlay and Widen
 - Realignment
 - Reconstruction
 - Widen only
 - Overtaking lane
- Packages**
- 19

FOR DISCUSSION PURPOSES ONLY

9.1 Officers Report – Chief Executive Officer

9.1.5 Department of Water and Environmental Regulation (DWER)– Application for an Amendment under the *Environmental Protection Act 1986* – Decision to Grant

File Reference	1.6.23.3 & 3.2.1.29
Disclosure of Interest	None
Voting Requirements	Simple Majority
Attachments	L5850 Amendment Decision Report – FINAL L5850 Amalgamated Licence - FINAL

Purpose of Report

To inform Council of the advice received from DWER regarding its decision to Grant Approval for Yilgarn Iron Pty Ltd's (YIPL) application to establish a tailings storage facility at YIPL's Koolyanobbing Operations.

Background

The Application by YIPL for an Amendment under the *Environmental Protection Act 1986* related to the establishment of a tailings storage facility to store lithium refinery tailings from the Kemerton Lithium Refinery at YIPL's Koolyanobbing Operations.

Council received advice from DWER on 15 April 2020 relating to the above application and following dissemination of this information to Councillors and appropriate feedback provided, the CEO forwarded advice to DWER on 23 April 2020 advising that Council objected to the proposal based on the following:-

1. There has been no consultation by Yilgarn Iron Pty Ltd with the Shire of Yilgarn regarding the proposal, despite it being apparent that the project is at an advanced stage;
2. Based on the information that the chemistry of the tailings is benign, then on that basis, should tailings be not stored at Kemerton, or the mine from which they are produced (Greenbushes), which is considerably closer than the Yilgarn Iron Pty Ltd's Koolyanobbing operations;
3. Transportation of tailings will adversely impact on all communities between Kemerton and Southern Cross/Koolyanobbing. Wear and tear on roads, noise, dust and traffic hazards will increase unless there are deliberate measures taken to reduce these impacts. There is very limited commentary on these issues within the Amendment documentation;
4. Yilgarn Iron Pty Ltd be instructed to liaise with the Shire of Yilgarn regarding proposed transportation routes/upgrades within the Shire of Yilgarn as Council controlled roads will be adversely affected due to increased heavy haulage usage;

5. Council considers that a higher level of assessment needs to be undertaken on the activity/project i.e., Public Environmental Review, before Council would consider supporting the project. The PER process would expose the project to a higher level of environmental, social and economic scrutiny than the current level of assessment being undertaken by DWER.

Other Issues/Queries

1. At the time of the Kemerton Refinery being granted works approval to operate, what measures/processes were given for the storage of the tailings generated by the Refinery?
2. If the Licence Amendment is proposed to be a temporary measure until alternative sites can be investigated, what is the timeframe for the temporary period proposed?
3. What measures are proposed to monitor windblown dust to surrounding flora at the Koolyanobbing Operations if the tailings are dumped?

Comment

In DWER's correspondence of 3 November and attachment, L5850 Amendment Decision Report – FINAL, Council's objections are addressed and DWER's response is provided.

DWER does advise in the above correspondence that in accordance with Section 102(3) of the EP Act, if Council is concerned about, or disagree with the amendment, it can lodge an appeal with the Minister for Environment within 21 days from the date on which the decision was made. The expiration of the 21 day period expires on **24 November 2020**. Fees do apply in lodging an appeal.

Statutory Environment

Environmental Protection Act 1986

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation

That whilst Council is disappointed with DWER's decision to grant approval for Yilgarn Iron Pty Ltd to establish a tailings storage facility to store lithium refinery tailings from the Kemerton Lithium Refinery, Council reluctantly accepts the approval notification.

Council Decision

168/2020

Moved Cr Nolan/Seconded Cr Close

That Council submits a formal Appeal to the Office of Appeals Convenor based on Councils previous submission to the Department of Water and Environmental Regulation and further, Council advises local government authorities along the proposed haulage route alerting them of the significant increase in haulage transport that will be pass through their Shires and Towns on a daily basis should DWER's approval stand.

CARRIED (7/0)

REASON FOR ALTREATATION TO RECOMMENDATION

Council was of the opinion that it should not just accept the decision by DWER to grant approval to this proposal and continue to voice its objection to Yilgarn Iron Pty Ltd's., to transport and deposit the lithium tailings at its Koolyanobbing Operations by lodging a formal Appeal to the Office of Appeals Convenor.

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Financial Reports

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 October 2020.

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation and Council Decision

169/2020

Moved Cr Rose/Seconded Cr Cobden

That Council endorse the various Financial Reports as presented for the period ending 31 October 2020

CARRIED (7/0)

unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Accounts for Payment

Purpose of Report

To consider the Accounts for Payment

Background

Municipal Fund – Cheque Numbers 40952 to 40966 totalling \$11,582.99 Municipal Fund-EFT Numbers 10554 to 10717 totalling \$1,843,928.10 Municipal Fund – Cheque Numbers 1663 to 1671 totalling \$190,040.16, Municipal Fund Direct Debit Numbers 15143.1 to 15143.12 totalling \$19,771.67, Municipal Fund Direct Debit Numbers 15189.1 to 15189.11 totalling \$19,939.89, Trust Fund – Cheque Numbers 6254 to 6259 (DPI Licensing), totalling \$53,463.30, Trust Fund - Cheque Numbers 402543 to 402545, totalling \$1,855.64 are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

Strategic Implications

Nil

Policy Implications

Council has provided delegation to the Chief Executive Officer to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Drawdown of Bank funds

Officer Recommendation and Council Decision

170/2020

Moved Cr Cobden/Seconded Cr Shaw

Municipal Fund – Cheque Numbers 40952 to 40966 totalling \$11,582.99 Municipal Fund-EFT Numbers 10554 to 10717 totalling \$1,843,928.10 Municipal Fund – Cheque Numbers 1663 to 1671 totalling \$190,040.16, Municipal Fund Direct Debit Numbers 15143.1 to 15143.12 totalling \$19,771.67, Municipal Fund Direct Debit Numbers 15189.1 to 15189.11 totalling \$19,939.89, Trust Fund – Cheque Numbers 6254 to 6259 (DPI Licensing), totalling \$53,463.30, Trust Fund - Cheque Numbers 402543 to 402545, totalling \$1,855.64 are presented for endorsement as per the submitted list.

CARRIED (7/0)

unconfirmed

9.3 Reporting Officer– Executive Manager for Infrastructure

9.3.1 2020/2021 Plant Replacement Program – Tender N° 5/2020-2021 4x4 Tray Back Utility (Re-Advertised)

File Reference	6.6.5.12
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

To consider the disposal of Council's existing 4x4 2017 Toyota Landcruiser Tray-back Utility (Plant # 2018) and to a purchase new replacement 4x4 Tray-back Utility

Councillors were advised at Council's October Meeting that Tender N° 5/2020-2021 was first advertised in the September 2020 edition of Kalgoorlie Miner and local Crosswords with the closing date been 28th September 2020.

Council received three responses for the out-right purchase of councils existing 2017 4x4 Toyota Landcruiser Tray-back Utility, but unfortunately no responses were received to supply a new replacement vehicle.

Due to the lack of response to supply a new vehicle it was decided by Council management staff to re-advertise Tender N° 5/2020-2021 in Saturdays 3rd October edition of Western Australian with the closing date being Monday 19th October 2020.

Applicants that have already submitted a tender for the outright purchase of councils existing 2017 Toyota Landcruiser were advised of this and informed that their tender for the outright purchase will be taken into consideration when council deliberated on Tender N° 5/2020-2021 following the re-advertising of the tender.

Background

In accordance with Council's 2020/2021 Plant Replacement Program, tenders were once again invited to supply and deliver one only 4x4 Tray-back Utility and to trade or the outright purchase (Alternative Tender) of Councils current 2017 4x4 Toyota Landcruiser Tray-back Utility.

The 4x4 Toyota Landcruiser Tray-back Utility offered for trade or outright purchase is currently being utilised for the transport of Council's mechanical personnel to carry out repairs and servicing to council's road maintenance and road building machinery.

This vehicle was purchased in 2017 and has speedometer reading of 96,000 as of November 2020. A monetary amount of \$62,500 has been allowed for in 2020/2021 financial Year Budget to purchase a replacement vehicle.

Comment

In accordance to Council's Finance Policy 3.5 Purchasing and Tendering and the Local Government Act 1995 Section 3.57 Tenders for Providing Goods and Services (1) and 3.58 Disposing of Property (3), Tender N° 5/2020-2021 was re-advertised for a period of not less than fourteen days in Saturday's 3rd October edition Western Australian.

The following responses were received for the Outright Purchase of Council's current 2017 Landcruiser Tray-back Utility (Plant N° 2018):

Michelle Loriso	\$15,500 Ex GST
Brian Sheehan-Sheehan's Plant and Mechanical Services	\$20,000 Ex GST
Golden City Motors	\$52,500 Inc GST

The following response was received for the trade-in of Council's current 2017 4x4 Toyota Landcruiser Utility and to supply a new replacement vehicle:

Avon Valley Toyota

4x4 Toyota Landcruiser LC70 Single Cab Workmate	\$68,500.00 Inc GST
Less trade-in 2016 4x4 Toyota Landcruiser Utility	\$55,000.00 Inc GST
Net change-over	\$13,500.00 Inc Gst

Statutory Environment

In accordance to the Local Government Act 1995 Section 3.57 Tenders for Providing Goods and Services (1) and Section 3.58 Disposing of Property (3)

Strategic Implications

Council's Ten Year, Plant Replacement Program

Policy Implications

"Finance Policy 3.5 Purchasing and Tendering"

Financial Implications

A monetary allocation of \$62,500 (GST exclusive) has been allowed for the purchase of a new 4x4 Tray Back Utility in Council's 2020-2021 Financial Year Budget

Officer Recommendation and Council Decision

171/2020

Moved Cr Guerini/Seconded Cr Rose

That Council accepts the quote submitted by Avon Valley Toyota to purchase the 4x4 Toyota Landcruiser LC70 Single Cab Workmate Tray-back Utility for the quoted purchase cost of \$68,500.00 (GST inclusive) and trade Council's existing 2017 4x4 Toyota Landcruiser Utility for the quoted trade price of \$55,000.00 (GST inclusive).

CARRIED (7/0)

unconfirmed

10 APPLICATION FOR LEAVE OF ABSENCE

Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Submitted by Cr Rose

Background Information

Lake Polaris, particularly the section that runs through the Southern Cross townsite is considered to be a neglected area that could be rehabilitated in order that it becomes a feature entrance to the town site from the eastern approach.

Over the years mining companies have utilised the Lake, obviously with Government approvals, to direct dewatering operations away from their particular mining activities. This practice saw the degradation of the Lake environs, with the majority of vegetation being adversely affected by salinity or other contaminants contained within the water. There has been some recovery of vegetation over the years since the above practice ceased however, more can be done to improve the appearance of the Lake environs.

To this end, discussions have been ongoing with Wheatbelt NRM regarding potential opportunities for rehabilitation of Lake Polaris but it has advised that the Department of Biodiversity, Conservation and Attractions (DBCA) is the responsible authority as the Lake is a Reserve (No.8849) administered by DBCA. Advice from the Shire of Yilgarn CEO is contrary to the above, whereby he states that Reserve 8849 "Common" is a Reserve Vested to the Shire of Yilgarn, with the Vesting Order issued to the Shire on 30 November 1904.

It is considered that the Shire of Yilgarn's Tourism Advisory Committee could become a leading player in the rehabilitation of the Lake and that it would need Council's support to progress this matter.

Therefore, I proposed the following Notice of Motion for consideration by Council:-

Proposed Motion and Council Decision

172/2020

Moved Cr Rose/Seconded Cr Cobden

That Council seeks clarification from the Department Planning, Lands and Heritage as to who is responsible for the management of Reserve No.8849, which encompasses Lake Polaris, particularly the portion of the Lake that is contained within the Southern Cross townsite.

Following clarification on the above, Council seeks further advice on the following:-

- 1. What agreement is, or has been, in place with Mining Company's regarding maintenance and rehabilitation works in around Lake Polaris environs?***
- 2. Are there timelines for the area to be rehabilitated, and if so, when will these be implemented? and***
- 3. Is there potential for some rehabilitation works to occur in the interim, and if so, whose ultimate responsibility is it to undertake such works?***

CARRIED (7/0)

unconfirmed

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

173/2020

Moved Cr Guerini/Seconded Cr Close

That the late items be accepted for consideration by Council.

CARRIED (7/0)

12. Officers Report – Chief Executive Officer

12.1 CRISP Wireless – Digital Farm Grant

File Reference	8.2.5.2
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Attachments	Nil

Purpose of Report

To inform Council of the actions taken by the CEO in communicating with CRISP Wireless regarding a Letter of Support, and a potential financial commitment, relating to Department of Primary Industries and Regional Development (DPIRD) Grant Funding Program.

Background

Following the success of CRISP Wireless in establishing internet services in neighbouring Wheatbelt Local Governments, Council instigated discussions with CRISP Wireless in mid-2020 to ascertain whether such a service could be provided to rural landholders in the district to improve their digital connectivity.

Meetings were held with CRISP Wireless regarding the establishment of the above services in the district and it was agreed that Council would provide a letter of support to a CRISP Wireless grant application under a Regional Connectivity Grant Funding Program released by the Australian Government.

Comment

CRISP Wireless has now advised that the State Government, via DPIRD, has recently released a Digital Farm Grants - Round 3 funding program and CRISP Wireless have been encouraged to submit a grant application under this program.

To enhance the application, and based on DPIRD advice, a co-contribution from other parties is encouraged. Therefore, CRISP Wireless contacted the CEO on Thursday, 12 November advising of the above and seeking a Letter of Support in relation to their application and confirmation of a co-contribution of \$30,000, subject to Budget 2021/2022 Budget

considerations. Applications for the Digital Farm Grants – Round 3 close on Friday, 20 November 2020 and therefore, CRISP Wireless were seeking confirmation regarding the co-contribution prior to Monday, 16 November 2020.

As Council has seen the benefits for rural landholders in the CRISP Wireless roll-out in the Wheatbelt region, and Council's previous support in the Australian Government's Regional Connectivity Funding Program, the CEO provided the Letter of Support to CRISP Wireless under DPIRD's Digital Farm Grants – Round 3 Funding Program application with the rider that Council has *"provided in principle support to a co-contribution payment of \$30,000 in its 2021/2022 Budget if the Grant Application is successful"*.

CRISP Wireless indicated that the grant process can be lengthy one and most likely the Round 3 grants will not be awarded until July 2021.

Statutory Environment

Whilst this commitment does not impact upon the current 2020/2021 Budget, it has consequences for the 2021/2022 Budget if the Grant application is successful and therefore, an Absolute Majority Decision of Council signifies its agreement with the CEO's actions.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Economic Objectives – Continue to lobby for improved telecommunications infrastructure to eliminate blackspots in the Shire.

Policy Implications

Nil

Financial Implications

Should CRISP Wireless be successful in its application Council would be committed to a co-contribution of \$30,000 in the 2021/2022 Budget.

Officer Recommendation and Council Decision

174/2020

Moved Cr Shaw Seconded Cr Close

That Council endorses the actions of the CEO in providing a Letter of Support to CRISP Wireless in which an "in principle support to a co-contribution payment of \$30,000 in Council's 2021/2022 Budget" is provided if CRISP Wireless' Grant Application under the Department of Primary Industries and Regional Development's Digital Farm Grants – Round 3 is successful.

CARRIED BY ABSOLUTE MAJORITY (6/1)

Cr Nolan voted against the Motion

12 Officers Report – Chief Executive Officer

12.2 Department of Mines, Industry Regulation and Safety – Application to Clear Native Vegetation

File Reference	1.6.26.17
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Photo's and Natmap's Detailing Location

Purpose of Report

To inform Council of an application which that has been submitted to the Department of Mines, Industry Regulation and Safety (DMIRS) by Yilgarn Iron Pty Ltd (YIPL), to clear native vegetation within YIPL's mining leases.

Background

YIPL has submitted an application to DMIRS to clear native vegetation for its Koolyanobbing and Windarling Powerline and Warehouse Expansion project on Mining Tenements 77/606, 77/990 and 77/1038 under the *Environmental Protection Act 1986*.

Comment

DMIRS advises that in accordance with sub-section 51E(4) of the Act, it considers that the Shire of Yilgarn may have a direct interest in the subject matter of the application and therefore, invites comment on the proposal.

DMIRS advises that the General Manager Environmental Compliance, Resource and Environmental Compliance Division, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.

DMIRS seeks submissions prior to 7 December 2020.

Statutory Environment

Environmental Protection Act 1986.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 –.

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation and Council Decision

175/2020

Moved Cr Shaw/Seconded Cr Guerini

That Council advises DMIRS that it has no objections to the Application to Clear Native Vegetation submitted by Yilgarn Iron Pty Ltd., for its Koolyanobbing and Windarling Powerline and Warehouse Expansion Project on Mining Tenements 77/606, 77/990 and 77/1038.

CARRIED (7/0)

unconfirmed

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

CONFIDENTIAL ITEM

Cr Jodie Cobden declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 of the Local Government Act 1995 in agenda item 13.1 Premiers Australia Day Active Citizenship Awards as a nominee for the Awards was related to her.

Cr Cobden vacated the Chambers at 5.18pm due to the nature of the above Interest.

Mrs Kay Crafter left the meeting at 5.18 pm

176/2020

Moved Cr Close/Seconded Cr Guerini

That the meeting be close to members of the public in accordance with section 5.23 (2)(b) of the Local Government Act 1995

CARRIED (6/0)

13 Officers Report – Chief Executive Officer

13.1 Premier's Australia Day Active Citizenship Awards

File Reference	1.3.6.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	CONFIDENTIAL

OUT OF COMMITTEE

178/2020

Moved Cr Guerini/Seconded Cr Rose

That the meeting be re-opened to the public

CARRIED (6/0)

***Cr Cobden re-joined the meeting at 5.24pm**

14 CLOSURE

The President announced that the Rates Incentive Competition was to be drawn before the meeting closure and invited Cr Shaw, Cr Cobden, Cr Nolan and Cr Rose to draw the winning tickets, the winners were as follows;

First Prize	Eileen Popelier
Second Prize	Noel Carnicelli
Third Prize	John Gill
Fourth Prize	Andrew Johnson

As there was no further business to discuss, the Shire President declared the meeting closed at 5.27pm.

I, Wayne Della Bosca confirm the above Minutes of the Meeting held on Thursday, 19 November 2020, are confirmed on Thursday, 17 December 2020 as a true and correct record of the September 2020 Ordinary Meeting of Council.

Wayne Della Bosca
SHIRE PRESIDENT



WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E C'Connell
Deputy Chairperson: Cr G Waters

Secretary: Mr R Munns

R Munns Engineering Consulting Services
PO Box 516
NARROGIN WA 6312
Ph : (08) 9881 2251

Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Monday the 12th October 2020 commencing at 10.27 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Geoff Waters acting as the Chairperson declared the meeting open at 10.27 am, and welcomed everyone in attendance.

2. REQUEST TO RECORD ZOOM CONFERENCE MEETING

The Chairperson asked for a motion to be moved to allow this Zoom Conference to be recorded until such time as the minutes for this meeting are confirmed, where upon they will then be deleted.

RESOLUTION 1

That this Zoom Conference be recorded until such time as the minutes for this meeting are confirmed, where upon they will then be deleted.

Moved Cr K Day

Seconded Cr G Waters

Carried 6/0

From this point on, this Zoom Conference Meeting was recorded until the closure of the meeting.

3. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell
Cr Geoff Waters
Cr Tanya Gibson
Cr Romina Nicolleti
Cr Karin Day
Cr George Storer
Cr Brian Close
Mr John Nuttall
Mr Peter Clarke
Mrs Leanne Parola
Mr Rob Bosenberg
Mr Darren West
Mr Steve Thomson

Shire of Nungarin (at 10.38am) (Chair Person)
Shire of Trayning (Deputy Chair Person)
Shire of Mt Marshall (Voting Delegate)
Shire of Mukinbudin (Voting Delegate)
Shire of Westonia (Voting Delegate)
Shire of Koorda (Voting Delegate)
Shire of Yilgarn (Voting Proxy Delegate)
CEO – Shire of Mt Marshall
CEO – Shire of Yilgarn
CEO – Shire of Trayning
Manager of Works – Shire of Yilgarn
Manager of Works – Shire of Koorda
Manager of Works – Shire of Trayning

Minutes of Wheatbelt North East SRRG Meeting dated 12th October 2020

Ms Allison Hunt

Secretary WN RRG – MRWA

Mr Rod Munns

Consulting Engineer - RMECS (Secretary)

(Note : Cr T Gibson dropped out of meeting at 10.35am until the end)

(Note : Ms Allison Hunt dropped out of meeting at 10.35am until the end)

Apologies

Cr Wayne Della Bosca

Shire of Yilgarn (Voting Delegate)

Cr Steve Gamble

Shire of Wyalkatchem (Voting Delegate)

Mr Dirk Sellinger

CEO – Shire of Mukinbudin

Mr Darren Simmonds

CEO - Shire of Koorda

Mr Jamie Criddle

CEO – Shire of Westonia

Mr Alex Richardson

Manager of Works – Shire of Nungarin

4. CONFIRMATION OF MINUTES OF MEETING 9th July 2020

RESOLUTION 1

That the minutes of the WNE SRRG Zoom Video Conference Meeting, held on the 9th July 2020, be confirmed as a true and correct record of proceedings.

Moved Cr K Day

Seconded Cr G Storer

Carried 6/0

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Distribution of Draft Minutes of the WNRRG Technical Committee Meeting held 2nd July 2020 – received via email from Allison Hunt on 17th July 2020 (Atts 2a & 2b).
- b) Notification of 21/22 Yr RRG MCA Submission Checklist Form – received via email from Allison Hunt on 10th August 2020 (Atts 2c & 2d).
- c) Distribution of Minister Approved 20/21 Yr Blackspot Program - received via email from Allison Hunt on 2nd September 2020 (Atts 2e & 2f).
- d) Distribution of WNRRG Recoup Register - received via email from Allison Hunt on 30th September 2020 (Atts 2g & 2h).
- e) Advice on Shire of Mt Marshall and Wyalkatchem 19/20 Yr Carryover Funding Allocations to be reallocated in 20/21 Yr Road Program - received via email from Allison Hunt on 6th October 2020 (Att 2i).

5.2 Correspondence Out

- a) Letter of Gratitude to Ex Cr Ricky Storer – via email from Mr Rod Munns on 8th October 2020 (Att 2j)

RESOLUTION 2

That the incoming & outgoing correspondence be accepted.

Moved Cr R Nicolletti

Seconded Cr B Close

Carried 6/0

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June.

Ms Allison Hunt advised that all Member Council's had recouped their Direct Grant funding except the Shire of Westonia and some Member Council's had still not recouped their first 40% Recoups for Road Projects for this current 20/21 Yr.

7.2 Endorsement of 2021/22 SRfLGA Road Program.

A summary sheet is attached (Attachment 3a) showing our Group's 2021/22 Yr Road Program consisting of eighteen (18) road projects totalling \$ 3,324,875 of State Road Funding to Local Government Agreement (SRfLGA) Funding. I have assumed an indicative funding allocation of \$ 3,252,500 which is 3.5% more than the total 20/21 Yr allocation for our Group. Subsequently, our 21/22 Yr Road Program is over the assumed indicative allocation by \$ 72,375.

Generally the submissions have been completed well again this year. I have not met with Allison Hunt at MRWA to go through the submissions, but have checked all submissions to make sure they have been completed correctly and signed and dated them as Secretary of the Group.

Project MCA scores are generally higher than previous and range from 76 to 121. The average MCA score is 101.

I have also attached copies of each Council's projects MCA score sheets front "Submission Header" sections (all Attachment 3b) to this agenda.

RESOLUTION 3

That :

- 1) our 2021/22 Yr SRfLGA Road Program (as per the 2021/22 Yr Road Program Summary Sheet - attachment 3a) be endorsed.
- 2) this Program be forwarded to the WN RRG for further consideration.

Moved Cr B Close

Seconded Cr R Nicoletti

Carried 6/0

7.3 Change to Shire of Mukinbudin's 20/21 Yr SRfLGA Road Program.

The Shire of Mukinbudin has been successful in being granted \$ 115,300 of State Blackspot funding to widen and reconstruct a section of the Kununoppin – Mukinbudin Rd from SLK 3.80 to 4.70. This 500m long section located at the Jones Rd intersection and curve is located within the current year's RRG Reconstruction section on this same road from SLK 3.76 to 7.78. Subsequently, the Shire of Mukinbudin have requested a change in Scope of Works for their

RRG funded project in SLKs only, to still reconstruct a 4.02km section on this road, but from SLK 2.86 to 3.80 & 4.70 to 7.78 – two sections either side of the Blackspot Funded section.

RESOLUTION 4

That the scope of works on the Shire of Mukinbudin's 20/21 Yr SRFLGA Funded Reconstruction project on the Kununoppin – Mukinbudin Rd, be altered from SLK 3.76 - 7.78, to two sections on this road from SLK 2.86 – 3.80 and SLK 4.70 – 7.78, still totaling 4.02km.

Moved Cr G Storer

Seconded Cr K Day

Carried 6/0

8 OTHER BUSINESS

Nil.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

Date for this meeting is TBA. It is expected this will be held late February 2021 at the Shire of Northam Recreation Centre.

9.2 Next WN RRG Technical Committee Meeting

This meeting is scheduled to be held in the very near future – to assess the 2021/22 Yr Road Project Submissions.

9.3 Next WNE SRRG Meeting

The next meeting needs to be scheduled around early February 2021 prior to the next scheduled late February 2021 WN RRG meeting.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 10.44 am.

Great Eastern Country Zone

Minutes

Held at Merredin Recreation Centre

**Commenced at 9:30am
Thursday 26 November 2020**

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Great Eastern Country Zone

Meeting was held at Merredin Recreation Centre

Commenced at 9.30am, Thursday 26 November 2020

Minutes

1. OPENING AND WELCOME
2. ATTENDANCE AND APOLOGIES

Shire of Bruce Rock	President Cr Stephen Strange Cr Ramesh Rajagopalan Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
Shire of Cunderdin	Cr Alison Harris Mr Stuart Hobley Chief Executive Officer non-voting delegate
Shire of Dowerin	Cr Darrel Hudson
Shire of Kellerberrin	President Cr Rodney Forsyth Mr Raymond Griffiths Chief Executive Officer non-voting delegate
Shire of Kondinin	Ms Mia Maxfield Chief Executive Officer non-voting delegate
Shire of Koorda	President Cr Jannah Stratford Mr Darren Simmons Chief Executive Officer non-voting delegate
Shire of Merredin	President Cr Julie Flockart Mr Mark Dacombe Chief Executive Officer non-voting delegate
Shire of Mount Marshall	Mr John Nuttall Chief Executive Officer non-voting delegate
Shire of Narembeen	President Cr Rhonda Cole - Chair Cr Alan Wright - Deputy Cr Warren Milner - Observer
Shire of Nungarin	Cr Gary Coumbe Cr Eileen O'Connell Mr Leonard Long Chief Executive Officer non-voting delegate
Shire of Tammin	Cr Glenice Batchelor Mr Neville Hale Chief Executive Officer non-voting delegate

Shire of Trayning	Cr Geoff Waters Ms Leanne Parola Chief Executive Officer non-voting delegate
Shire of Westonia	President Cr Karin Day Mr Jamie Criddle Chief Executive Officer non-voting delegate
Shire of Wyalkatchem	President Cr Quentin Davies Mr Peter Klein Chief Executive Officer non-voting delegate
Shire of Yilgarn	Cr Bryan Close Mr Peter Clarke Chief Executive Officer non-voting delegate

WALGA Representatives:

Tony Brown, Executive Manager Governance & Organisational Services
Garry Middle, Acting Environment Policy Manager
Naomh Donaghy, Governance and Organisational Services Officer

Guests:

Rachele Ferrari, Acting Regional Director, WA Country Health Service Wheatbelt
Rob Cossart, Wheatbelt Development Commission, CEO
Mandy Walker, Director Regional Development, RDA Wheatbelt
Mike Roberts, Regional Manager, Goldfields and Agriculture Region, Water Corporation
Jennifer Collins Regional Manager Wheatbelt - Department of Local Government, Sport and Cultural Industries
Julie Knight, Principal Strategy Officer, Department of Local Government, Sport and Cultural Industries
Craig Manton, Main Roads WA
Kathleen Brown, Electorate Officer, Mia Davies MLA Office

Apologies:

Shire of Cunderdin	Cr Dennis Whisson
Shire of Dowerin	Cr Adam Metcalf Ms Rebecca McCall Chief Executive Officer non-voting delegate
Shire of Kellerberrin	Cr Scott O'Neill
Shire of Kondinin	President Cr Sue Meeking Cr Bev Gangell
Shire of Koorda	Cr Pamela McWha
Shire of Merredin	Cr Mal Willis
Shire of Mount Marshall	President Cr Tony Sachse – Deputy Chair Cr Nick Gillett
Shire of Mukinbudin	President Gary Shadbolt Cr Rod Comerford Mr Dirk Sellenger Chief Executive Officer non-voting delegate
Shire of Narembeen	Cr Kellie Mortimore Mr Chris Jackson Chief Executive Officer non-voting delegate
Shire of Nungarin	President Pippa DeLacey
Shire of Tammin	Cr Tania Daniels Mr Neville Hale Chief Executive Officer non-voting delegate
Shire of Westonia	Cr Bill Huxtable
Shire of Wyalkatchem	Cr Owen Garner
Shire of Trayning	President Cr Melanie Brown
Shire of Yilgarn	President Wayne Della Bosca

Attachments

The following were provided as attachments to the agenda:

1. Minutes Great Eastern Country Zone 27 August 2020 Special minutes 22 September
2. Minutes GECZ Special Executive Committee Meeting September 22 2020
3. Minutes GECZ Executive Committee 12 November 2020
4. Letter from Hon David Littleproud MP – Minister for Agriculture, Drought and Emergency Management
5. Letter from Minister Alannah MacTiernan MLC – Minister for Regional Development; Agriculture and Food; Ports
6. WALGA Presidents Report December 2020
7. Local Government Agricultural Freight Group Minutes 5 October
8. Wheatbelt DEMC Meeting on Wednesday, 21st October
9. Recovery and resilience presentation S. Blyth 21 October 2020
10. Pre season weather outlook - Wheatbelt DEMC Oct 2020
11. eDoc - WB - COVID -19 Welfare Centre Guidelines - Oct 2020
12. RDA Wheatbelt update

State Council Agenda – via link: [State Council Agenda, December 2020](#)

Declarations of Interests

NIL

3. ANNOUNCEMENTS

4. GUEST SPEAKERS / DEPUTATIONS

4.1 Rachele Ferrari – WA Country Health Service Wheatbelt

Rachele Ferrari, Acting Regional Director of the WA Country Health Service Wheatbelt provided a presentation on the COVID-19 Road to Recovery for the region.

Presentation attached – Attachment 1

4.2 Wheatbelt Development Commission

Rob Cossart, Chief Executive Officer, presented the Wheatbelt Development Commissions Strategic Plan to the Zone.

5. MINUTES

5.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 27 August 2020

The Minutes of the Great Eastern Country Zone meeting held on Thursday 27 August 2020 have previously been circulated to Member Councils.

RESOLUTION

Moved: Cr Harris

Seconded: Cr Rajagopalan

That the Minutes of the Great Eastern Country Zone meeting held Thursday 27 August 2020 are confirmed as a true and accurate record of the proceedings noting the following apology amendments made:

Apology

**Shire of Narembeen
Shire of Kondinin**

**Cr Kellie Mortimore
Cr Bev Gangell**

CARRIED

5.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 27 August 2020

NIL

5.3 Confirmation of Minutes from the Great Eastern Country Zone Special Meeting of the Executive Committee held Tuesday 22 September 2020

The Minutes of the Great Eastern Country Zone Special Executive Committee Meeting held on Tuesday 22 September 2020 are for Noting.

RESOLUTION

Moved: Cr Waters

Seconded: Cr Day

That the Minutes of the Great Eastern Country Zone Special Executive Committee meeting held Tuesday 22 September 2020 be noted.

CARRIED

5.4 Business Arising from the Minutes of the Great Eastern Country Zone Special Meeting Tuesday 22 September 2020

NIL

5.5 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 12 November 2020

The recommendations from the Executive Committee Meeting have been extracted for the Zones consideration.

5.5.1 (Exec item 5.6) - Proposed Meeting Dates for 2021

BACKGROUND

Meeting dates for the Great Eastern Country Zone's Executive Committee and Zone meetings were presented to the Committee on 12 November 2020. Dates were generally accepted with the exception of the proposed April zone date which fell on a public holiday. As a result, please see new proposed dates for the zones endorsement with the April date now falling on a Tuesday.

NOTICE OF MEETINGS GREAT EASTERN COUNTRYZONE 2021

Zone Meeting Dates Monday	Time	HOST COUNCIL	State Council Meeting Dates 2021
22 February 2021	Monday 9.30am	Shire of Kellerberrin	Wednesday 3 March, 2021
27 April 2021	Tuesday 9.30am	Shire of Merredin	Wednesday 5 May, 2021
28 June 2021	Monday 9.30am	Shire of Kellerberrin	Wednesday 7 July, 2021
23 August 2021	Monday 9.30am	Shire of Merredin	Regional Meeting 2-3 September 2021
22 November 2021	Monday 9.30am	Shire of Kellerberrin	Wednesday 1 December 2021

The Zone Executive Committee dates are held 1.5 weeks prior to the Zone meeting, as per previous years, it is proposed that the Executive Committee meeting day remain on Thursday's.

NOTICE OF MEETINGS GREAT EASTERN COUNTRYZONE EXECUTIVE COMMITTEE 2021

Exec Comm Meeting Dates Thursday	Time	HOST COUNCIL
11 February 2021	Thursday 7.30 am	Teleconference
15 April 2021	Thursday 7.30 am	Teleconference
17 June 2021	Thursday 7.30 am	Teleconference
12 August 2021	Thursday 7.30am	Teleconference
11 November 2021	Thursday 7.30 am	Teleconference

Please note WALGA's annual convention is being held September 19 & 20, 2021. Therefore all suggested meetings above will be held via teleconference.

RESOLVED

That the Great Eastern Country Zone endorse the proposed dates.

Moved: Cr Forsyth

Seconded: Cr Flockart

CARRIED

5.5.2 Minutes of the Executive Committee 12 November 2020
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RESOLVED

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held 12 November 2020 be endorsed.

5.6 Business Arising from the Minutes of the Great Eastern Country Zone Special Meeting Thursday 12 November 2020
--

NIL

5.6.1 Drought Summit Opportunity

Background:

At the Great Eastern Country Zone meeting held 27 August 2020, the following was resolved:

RESOLVED

That the Great Eastern Country Zone Executive Committee discuss at their next meeting the opportunity of working in collaboration with WALGA to coordinate a Summit in the near future.

Committee consideration:

At the Special Executive Committee meeting held on 22 September 2020, the Committee discussed the Great Eastern Country Zone hosting a drought summit in February 2021 as a half day forum involving the Great Southern and Central Country Zones

The Committee resolved as follows;

Resolved

- 1. That the GECZ Executive recommend to the Great Eastern Country Zone that the Zone host a Drought Summit in February 2021(via Flying Minute).*
- 2. Subject to approval on item 1, the Zone email other Zones seeking their interest in attending.*

At the Executive Committee meeting held on 12 November, the issue was further considered as arrangements had not progressed as information was received advising of concerns in attracting any politicians for a Summit in February 2021 due to the State Election.

The Committee discussed referring this item to the Zone meeting for a broader discussion with all members and resolved as follows;

Resolved:

That a Zone agenda item be proposed to further consider the merits of holding a drought summit

Comment

The item is brought forward for the Zones consideration on whether to hold a Drought summit.

To assist the following information is provided on the broader issue of Drought. The 2020 Annual General Meeting considered this issue and resolved as follows;

That WALGA:

- 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance, and*
- 2. Requests the State Minister for Agriculture and Food to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.*

The above motion is consistent with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. RESOLUTION 37.1/2020

WALGA has written to the Federal Minister for Agriculture, Water and Environment and a favourable response has been received in respect to the On-farm Emergency Water Infrastructure Rebate Scheme (the Minister announced a further \$50m for the Scheme in October 2020, with a co-contribution expected from the State) and in acknowledging sector frustration with the then Drought Communities Program Extension Program. The Minister is now focused on finalising the details of the Local Government Regional Drought Resilience Planning Program with the WA State Government. Once the details are finalised, the successful undertaking and completion of these Plans by Local Government will inform decisions about future funding allocations by the State and Commonwealth.

Correspondence was also sent to the Western Australian State Minister for Agriculture and a positive response to reviewing the matter has been received, with the Minister committing to work with the Minister for Water to ensure that Local Governments optimally benefit from the Future Drought Fund, and that DPIRD and DWER will continue to work closely with WALGA to seek solutions to improve drought resilience throughout the state.

WALGA's Acting Policy Manager Environment, Garry Middle will be attending this meeting to assist with discussion.

ZONE DISCUSSION

The zone discussed that a drought summit is not advantageous at this point in time, the Zone will revisit at a later date.

RESOLUTION

That the Zone defer consideration of a Drought Summit at this point in time and retain a 'watching brief' on issues associated with drought funding.

6. ZONE BUSINESS

6.1 Inquiry into Local Government – Final Report

By Tony Brown, Executive Officer

Correspondence has been received from the Office of the Legislative Council Committee of Western Australia extending their thanks to the Great Eastern Country Zone of WALGA for assistance with its Inquiry into Local Government - [Please see report](#).

Noted

6.2 Cunderdin Agricultural College – Year 11 Student accommodation

The Great Eastern Country Zone earlier this year resolved as follows;

That the Great Eastern Country request the State Government provide funding assistance through the Business Case for infrastructure upgrades to the accommodation at the Cunderdin Agricultural College to address the oversubscription of students that will continue to support the Government in achieving its targets or regional prosperity and regional job creation.

Correspondence was sent to the Hon Sue Ellery, Minister for Education and Training. The Minister has responded as per the following;

Thank you for your letter dated 16 July 2020, advising of the support of the Great Eastern Country Zone for the upgrade of the residential accommodation at the WA College of Agriculture - Cunderdin.

The college has a long history of providing a high standard of agriculture and trade education and is continuing to attract interest from prospective students. As noted in your letter, each college has an overall cap, determined by the capacity of the farm enterprises to deliver appropriate educational experiences for students, and the residential accommodation needs to align with this capacity. The Department of Education is aware that the WA College of Agriculture - Cunderdin is a sought-after college. The Department is working with the college to prepare a Business Case and this will be considered when future capital works programs are compiled.

Thank you for bringing this matter to my attention.

Noted

6.3 Mobile phone tower battery back up during emergencies

Background

Nick Sloan (WALGA CEO), Joanne Burges (WALGA Intergovernmental Relations and Risk) and Cr Stephen Strange met with Senator Dean Smith and Mark Thompson, Corporate Affairs Manager and Boyd Brown, WA Regional General Manager representing Telstra on Thursday 24 September, 2020.

The Senator had called the meeting as a follow up to our meeting of 22 July, 2020 when the Association assisted by Cr Stephen Strange, escalated the matter to the Commonwealth level via three fronts, Hon Melissa Price MP, Hon Mark Coulton MP and the Senator.

Telstra acknowledged that issues occur around 'unplanned' outages (as experienced in emergency situations) and that energy providers (Western Power and Horizon Power) should also be at the table to address this issue along with future proofing solutions.

Further, Telstra spoke of the Commonwealth's 'hardening' grant funding program (funded via Mobile Black Spot Funding), at which time we were able to outline some of the limitations of the fund.

Acknowledged one of the gaps is between the battery back-up 'going down' and the technician arriving.

Further, it was acknowledged that Telstra had distributed a 'Notifications' Fact Sheet as an outcome to previous advocacy by Zones and WALGA. (Currently notifications of 'planned' outages are going directly to the Local MP and the affected Local Governments).

Solutions discussed included but were not limited to:

- Investigating the actual 'cost' and options of a battery backup replacement and maintenance program to ensure longer back -up

- Investigating 'local' options and training for technicians
- Including Western Power and Horizon Power to seek a collaborative approach to both short term solutions and innovative solutions for the long term e.g. Gen Set/Solar/ Battery combination

Outcomes of the meeting included:

- The Senator to write to the Telstra CEO outlining the specific nuances and needs of Western Australia
- The Senator will write to the SEMC to encourage this matter as a standing item, suggesting Telstra, Western Power and Horizon Power attendance to seek a collaborative solution
- The Telstra WA Regional General Manager, Boyd Brown and WALGA CEO, Nick Sloan to meet in the near future to progress solution seeking options for the short, medium and long term

It was acknowledged that many of the options were currently prohibitive from a cost perspective, although the discussions did identify some options that could be explored further.

Where cost was seen as an issue, it was agreed that this should not limit investigating what is possible and to explore funding options that could be available now and into the future.

Most importantly, there is a commitment to keep exploring options.

Cr Strange updated the Zone on a conversation held with Richard Burnell, Department of Fire and Emergency Services. This issue has been elevated to the State Emergency Movement Committee (SEMC) and Emergency Services. Richard Burnell has requested to present at the next zone meeting.

7. ZONE REPORTS

7.1 Zone President Report

By Cr Rhonda Cole

RESOLVED

That the Zone President's Report be received.

7.2 Local Government Agricultural Freight Group

By Cr Julie Flockart

Cr Julie Flockart provided her report to the Zone. Minutes of the 5 October Local Government Agricultural Freight Group were attached with the Agenda.

ZONE DISCUSSION

The Zone Chair acknowledged the work carried out by former Cr Ricky Storer from the Shire of Koorda, President Cr Katrina Crute, Shire of Bookton and Garrick Yandle, CEO Shire of Kulin, for their efforts in respect the Wheatbelt Freight Route Project.

RESOLVED

That the Local Government Agricultural Freight Group Report be received.

7.3 Wheatbelt District Emergency Management Committee

By Cr Tony Sachse

The Minutes of the Wheatbelt DEMC Meeting on Wednesday, 21st October were attached. There were three guest speakers.

- (1) "State Recovery Coordination" by Suzanne Blyth DFES. Presentation was attached.
- (2) "Pre-Season Weather Outlook" by Gianni Golangelo BOM/DFES. Presentation was attached.
- (3) "Effect of Power Outages on Telstra Infrastructure" by Dan Clements. Note item 2.3 in Minutes.

Evacuation Centres and COVID-19 was discussed in a presentation from Ant Sadler (DFES). Since that meeting, the Department of Communities has sent out an eDoc relating to COVID-19 – Welfare Centre Guidelines (Oct 2020). The Operational Area Support Group (OASG) recommends discussion at LEMC level on Evacuation Centres relating to COVID-19 precautions before a response team from the DoCs arrives. I have attached this eDOC with this report, but you should already have received it through your LEMC's correspondence.

Please also note that if there are people self-isolating due COVID-19, and they need to leave due to Advice, Watch and Act or an Emergency Warning, then they should travel to a safe place (preferably a relative's residence), and contact WA Police. This detail of this is documented in the eDOC.

I have reported to the OASG Wheatbelt that smaller Local Government's do not have the resources to meet the precautions in the eDOC. Larger LGA's may be able to achieve this. Once the Department of Communities arrive then they will have the necessary resources. However, we are talking in the period where the evacuation centre is being set up and starting to receive people.

There will be a Wheatbelt Human Services Managers Forum Meeting on Thursday, 19th November 2020. Agenda topics include the Wheatbelt Education Engagement Plan (WEEP), CRTAFE Digital Skills Training Needs Survey, Early Years Working Party, Community Awareness Working Party and Education Engagement. I am currently representing Local Government on this Committee so if there is any feedback on these or other related topics please contact me.

Reports on the progress of the Wheatbelt DEMC were attached with the Agenda.

RESOLUTION

Moved: Cr Davis

Seconded: Cr Waters

That the Wheatbelt District Emergency Management Committee Report and attachments be received.

CARRIED

7.4 Wheatbelt Health MOU Group

By Cr Glenice Batchelor

Cr Batchelor reported on the Wheatbelt Health MOU at the meeting.

RESOLVED

Moved: Cr Waters

Seconded: Cr Harris

That the Wheatbelt Health MOU Group Report be received.

8. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

8.1 State Councillor Report

Cr Stephen Strange

Cr Strange advised that a Special Meeting of State Council was held in early November and endorsed WALGA's new Corporate Strategy 2020-2025.

The development of WALGA's strategic plan has been an involved and significant process throughout this calendar year incorporating input from State Council, executive team and staff, a sample of members at senior levels, and external stakeholders including Directors General and other senior public servants.

The strategy identifies five key strategic themes:

- Advocating and facilitating sector policy and solutions
- Delivering member-centric, quality services
- Financial sustainability
- Contemporary systems
- Agile workforce

WALGA's annual convention will be moved for 2021 to the Crown Perth Plaza and will be held in mid-September. WALGA listened to the feedback from Delegates at the 2020 AGM held recently.

There was a cancellation fee required to break the contract from the Perth Convention and Exhibition Centre and Tony Brown will advise the Zone on this cost via e-mail following the meeting.

RESOLUTION

Moved: Cr Forsyth

Seconded: Cr Wright

That the State Councillor Report be received

CARRIED

8.2 WALGA Status Report

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for August 2020 which contains WALGA's responses to the resolutions of previous Zone Meetings.

GREAT EASTERN COUNTRY ZONE STATUS REPORT August 2020

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	2019 June 27 Zone Agenda Item 12.1 Government Regional Officer Housing	That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.	In May 2019, the McGowan Government deferred a planned increase to GROH rents in 2019-20. The next increase of \$30pw was due to come into effect 1 July 2019. https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx WALGA notes and includes the Zones Recommendation in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic in the coming months. WALGA has been advised by WAPOL and the relevant State Government agency who confirm the rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework. Further work has been done in strengthening the partnerships between WAPOL officers and key Local Government officers in specified areas of concerns. Department of Communities modelling and draft ERC proposal has been elevated within the Department. The Director General has called for a working group to be established to include representatives from GROH, of which the TSRF review will be included.	Ongoing	Joanne Burges A/Executive Manager, Strategy, Policy and Planning jborges@walga.asn.au 9213 2018

			In July 2020 WALGA wrote to the Director General at the Department of Communities seeking a response to WALGA State Council July resolution: That WALGA contact the Director General of the Department of Housing to: 1. Seek action and acknowledge the extra challenges in attracting and retaining public sector staff in remote and rural areas of the state 2. Immediately review and address the issue of insufficient GROH housing (and the high cost of subsidised rental) for public sector staff and actively seek and enter into Joint Venture arrangements with Councils to address the shortfall in accommodation 3. Request that the agencies be requested to engage with WALGA to seek a solution to the current short supply of GROH housing within all regions. In August 2020, WALGA received a response from the Director General, Communities, which stated that the Department of Communities has diverted much of its resources towards the social and economic recovery of the State. Therefore work on the planned GROH review is placed on hold until the conclusion of the COVID-19 emergency period. It was acknowledged that GROH plays an important role in attracting and retaining staff in regional and remote communities. WALGA met with relevant staff from the Department of Communities on 21 August 2020 to further discuss the issue.		
Great Eastern C	2019 March Zone Agenda Item 12.3 Telstra – Power Outages Effecting Communications	1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.	WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications. WALGA have advocated to the SEMC and the SEMC have included this item on their agenda at the meeting to be held 2 August 2019. WALGA tabled this issue at the August SEMC meeting requesting SEMC to formally write to the District Emergency management Committees and to provide WALGA with advice on this matter. SEMC have taken this as an action.	Ongoing	Joanne Burges A/Executive Manager, Strategy, Policy and Planning jborges@walga.asn.au 9213 2018

			The Zone will be provided with a copy of SEMC's response when received. This matter has been officially raised at SEMC, particularly the sector is still awaiting a response. WALGA tabled concerns of the sector at the State Emergency Management Committee on Friday 13th December 2019. Following this WALGA met with Telstra and discussed how we can better understand the Telstra notification systems and how Local Governments can access the information and key contacts should this happen. The key outcomes from the meeting were for Telstra to share a series of fact sheets on topics relevant to the issues being faced by your communities and provide key contact information in order for these matters to be escalated or referred should you need to. The first fact sheet provided by Telstra was on Power Outages and was disseminated to all regional councils. WALGA is currently assisting DFES with a Commonwealth grant application with the aim of enhancing battery back-up service to 206 base stations across Western Australia. A DFES representative is available to present to the Zone once the outcome of the application is known.		
Great Eastern C	2020 February 26 Zone Agenda Item 7.1 Federal Government Drought Communities	That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.	State Council Resolution That State Council endorse the recommendation from the Great Eastern Country Zone relating to the Federal Government Drought Communities Program. That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. RESOLUTION 37.1/2020 WALGA has met with the WA Minister for Water Chief of Staff and is lobbying through both the State and ALGA for a third round of funding, bespoke to Western Australia.	Ongoing	Joanne Burges A/Executive Manager, Strategy, Policy and Planning jborges@walga.asn.au 9213 2018

			WALGA has written to the Minister for Agriculture, Minister for Water and the Minister for Local Government on the issue, seeking their support to review the drought funding mechanisms for Western Australia. At the WALGA webinar on May 8th, the Minister for Agriculture committed to advocating to the Commonwealth in conjunction with WALGA. On August 7 the WALGA Deputy President met with Senator Dean Smith as part of the advocacy approach, and WALGA is now writing to all Western Australian Federal Government members to also request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme. WALGA has also met with Senator Brockman, and is also in discussion with Minister MacTiernans Chief of Staff on the issue. Correspondance from Minister Littleproud received in October highlighted that the Regional Drought Resilience Planning Program details are still being worked through with the State Government, who are yet to commit to co-funding the program. WALGA is currently seeking an assurance from Minister MacTiernan that it will.		
Great Eastern C	2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations	That the Great Eastern Country Zone requests that: 1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area. 2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends The State Government provide appropriate funding for the refund points.	The Container Deposit Scheme was launched in October 2020. Not all Shires received a flexible refund point in their area. A network of more than 200 refund points have opened across WA. This will expand to a minimum of 229 refund points by 30 June 2021. Refund point locations, hours of operation and contact details are available on the Containers for Change website. https://www.containersforchange.com.au/wa/	November 2020	Joanne Burges A/Executive Manager, Strategy, Policy and Planning jborges@walga.asn.au 9213 2018
Grt Eastern C	2020 25 June Zone Agenda Item 7.3 Telecommunications – Minister Response	That WALGA again raise the issue of lack of communication when power outages occur with the State Emergency Management Committee (SEMC) and the Federal/State Government politicians advising of the lack of response from Telstra on this issue and the extreme concern in an emergency situation that this causes.	WALGA has met with the Executive Manager of Corporate Services DFES to discuss a funding application to the Commonwealth for application to the Commonwealth resilience improvement funding package. It has several key pillars, namely: 1. \$7m for installing 2000 satellite dishes onto fire stations 2. \$18m for hardening the mobile phone network - stage 1 of \$10m will be providing battery back-up	November 2020	Joanne Burges A/Executive Manager, Strategy, Policy and Planning jborges@walga.asn.au 9213 2018

			for towers and extending battery life – for those towers delivered in rounds 1 and 2 of the Mobile Black Spot Program. Also includes generators in some cases. - stage 2 will be a grants program for further hardening work 3. \$10m for the expansion of mobile satellite communications capability - \$1.7m for NBN Co to expand its fleet of Sky Muster trucks and 12 portable satellite FlyAway kits - \$8.3m for competitive grants WALGA is in discussion with DFES as to the priority elements that would constitute a WA funding bid to assist in resolving the telecommunications issue.		
Grt Eastern C	2020 25 June Zone Agenda Item Zone Comment	1. That WALGA advocate to the Federal Government to request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme as the fund has been fully subscribed one year into a three year program. 2. That WALGA advocate to the State Government to reinstate the Farm Water Rebate Scheme.	On August 7 the WALGA Deputy President met with Senator Dean Smith as part of the advocacy approach, and WALGA is wrote to all Western Australian Federal Government members requesting additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme. Correspondance received from Minister Littleproud on October 20 highlighted his announcement with Minister Pitt on October 2 that a further \$50m would be made available for the this financial year for the Scheme. WALGA is continuing discussions with the State Government for the reinstating of the Farm Water Rebate Scheme.	November 2020	Joanne Burges A/Executive Manager, Strategy, Policy and Planning jborges@walga.asn.au 9213 2018
Grt Eastern C	2020 2 September State Council Agenda Item 5.5 Local Government Review Panel Final Report	That the Great Eastern Country Zone supports all matters for decision on the September 2020 State Council Agenda, subject to the below: That WALGA's position on recommendation 25c be changed from support to oppose That WALGA's position on recommendation on 22 be changed from consult to oppose That WALGA's position on recommendation 38c to 38e be changed from support to conditionally support (request to be in conjunction of the 4 year cycle)	WALGA State Council considered all Zones positions on the Panel's report and resolved as follows; That WALGA: 1. Acknowledges the panel report and the recommendations received from Zones and continue to work with the Government to undertake further consultation on the recommendations contained therein; 2. Requests a formal commitment from the Minister for Local Government that the Local Government Sector be consulted on the Draft Local Government Bill in line with the State / Local Government Partnership Agreement and that WALGA actively participates in the legislative drafting process to develop the new Local Government Act; and	November 2020	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

		That WALGA's position on recommendation to 46 be changed from support to conditionally support (one size doesn't fit all). That WALGA's position on recommendation to 54c be changed from support to oppose That WALGA's position on recommendation to 55h be changed from support to oppose That WALGA's position on recommendation to 55l be changed from support to oppose	3. Strongly encourages individual Local Governments to consider responding to the recommendations of the panel report and advise WALGA of their submissions by 31 October 2020. RESOLUTION 119.4/2020 WALGA is preparing an advocacy document bringing together the outcomes of the 3 recent reports being; • Panel report • Select Committee report • City of Perth report The paper will look at considering advocacy positions on 13 key issues. This paper will be considered as part of the December State Council agenda.		
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ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RECOMMENDATION

Moved: Cr Bachelor
Seconded: Cr Harris

That the Great Eastern Country Zone WALGA November 2020 Status Report be noted.

CARRIED

8.3 Review of WALGA State Council Agenda – Matters for Decision

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda - December 2020](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Local Government Act Review Advocacy Paper – Key Issues from Recent inquiries into Local Government

WALGA Recommendation

That:

1. Ongoing advocacy relating to the Review of the *Local Government Act 1995* be noted; and,
2. The Advocacy Positions for a New Local Government Act: *Key issues from recent Inquiries into Local Government* – be endorsed.

ZONE COMMENT

The Great Eastern Country Zone would like to highlight their opposition to a recommendation from the Local Government Act Review Panel in relation to Elected Members and Candidates having to declare any political affiliations. The Zone believe that politics should not be involved in Local Government.

5.2 Registration of Building Engineers

WALGA Recommendation

That WALGA:

1. Advise the Department of Mines Industry Regulation and Safety (DMIRS) that the registration of Building Engineers in WA is supported.

2. Request that DMIRS also consider the registration of Electrical Engineers, Façade Engineers, Energy Assessors, Bush Fire Consultants, Access consultants, Swimming pool, Patio installers and Demolition contractors.
3. Request that DMIRS clarify that dilapidation reports may only be undertaken by Registered Engineers.
4. Provide this report to Department of Mines Industry Regulation and Safety as feedback on the Consultation Regulatory Impact Statement.

5.3 Family and Domestic Violence

WALGA Recommendation

That:

1. WA Local Governments recognise the prevalence, seriousness and preventable nature of family and domestic violence and the roles that Local Governments can play in addressing gender equity and promoting respectful relationships in their local community.
2. WALGA advocates to the State Government:
 - a. to define and communicate the role, responsibilities and expectations of Local Governments in family and domestic violence.
 - b. for adequate funding for family and domestic violence programs and services, particularly in regional areas.
 - c. for appropriate resources and funding be allocated to Local Governments to implement any particular roles and actions addressing family and domestic violence as defined in the State Strategy.
 - d. to provide support to Local Government in the broader rollout of the Prevention Toolkit for Local Government.
 - e. to continue advocacy to the Commonwealth Government for additional funding and support.
3. WALGA organises presentations for Local Governments that address family and domestic violence, as part of relevant events or webinars.

5.4 Underground Power Policy

WALGA Recommendation

That Local Government supports the:

1. continuation of cooperative arrangements between the State Government, Western Power and Local Government to progressively replace the overhead electricity distribution network in residential areas with underground power.
2. development of a new approach to identifying and prioritizing areas for investment in underground power, initiated by the need to invest in the overhead network to meet safety, reliability and capability requirements.
3. development of a new approach to allocating State Government resources to facilitate projects proceeding in areas with a high electricity network need and lower economic capacity of ratepayers while retaining a commitment to funding an average of 25% of program costs.
4. opportunity for Local Governments to initiate projects to convert areas to underground power be retained with Western Power to continue to contribute the amount recoverable as an efficient investment as calculated by the New Facilities Investment Test (NFIT).

5.5 CEO Recruitment and Selection, Performance Review and Termination Standards Regulations

1. That WALGA support the establishment of CEO Recruitment, Selection and Performance Review Standards subject to:
 - a) removal from the Regulations the requirement to re-advertise CEO positions after 10 year's continual service;

- b) Encouraging, rather than mandating, the involvement of an independent person in the CEO Recruitment and Selection Process;
 - c) The retention of Regulation 18C of the *Local Government (Administration) Regulations*;
 - d) Deletion of the requirement under Regulation 18FB(4) to provide a copy of a council resolution certifying compliance with the CEO standards to the Departmental CEO;
 - e) The conduct of an independent assessment of potential industrial and employment law consequences arising from the proposed regulations under Schedule 2, Division 4 'Standards for termination of employment of CEOs'; and
 - f) Deferral of Regulation 18FC pending an independent assessment of the Schedule 2, Division 4 'Standards for termination of employment of CEOs'.
2. Seek that the CEO Recruitment and Selection, Performance Review and Termination Working Group be reconvened to oversee the development of CEO Standards Regulations.

5.6 Model Code of Conduct for Council Members, Committee Members and Candidates Regulations

That WALGA generally supports the *Local Government (Model Code of Conduct) Regulations 2020* with the following recommendations:

- a) Amend Division 2, Clause 4(d) to read '*identify and appropriately manage any conflict of interest*';
- b) Does not support the inclusion of local level complaints about alleged behavioural breaches and Local Governments dealing with complaints provisions in Division 3, Clauses 10 and 11; and
- c) Supports an external oversight body to manage local level complaints involving council members as prefaced in the *Local Government Review Panel Report, City of Perth Inquiry Report* and *Select Committee into Local Government Report*, to be considered in a future Local Government Act.

RESOLUTION

Moved: Cr Flockart

Seconded: Cr Wright

That the Great Eastern Country Zone supports all Matters for Decision as listed above in the 2 December 2020 State Council Agenda.

CARRIED

8.4 Review of WALGA State Council Agenda – Matters for Noting / Information
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- 6.1 Infrastructure WA Discussion Paper**
- 6.2 Draft Amendments to the Planning and Development LPS Regs 2015**
- 6.3 State Planning Policy 3.1 R-Codes**
- 6.4 State and Federal Budgets 2020**
- 6.5 Noongar Heritage Agreement LG**
- 6.6 Aboriginal Cultural Heritage Bill Consultation**
- 6.7 LG Animal Welfare in Emergencies Grant**
- 6.8 2020 AGM Motions**
- 6.9 MWAC**

8.5 Review of WALGA State Council Agenda – Organisational Reports

7.1 Key Activity Reports

- 7.1.1 Report on Key Activities, Environment and Waste Unit**
- 7.1.2 Report on Key Activities, Governance and Organisational Services**
- 7.1.3 Report on Key Activities, Infrastructure**
- 7.1.4 Report on Key Activities, People and Place**

8.6 Review of WALGA State Council Agenda – Policy Forum Reports

7.2 Policy Forum Reports

- 7.2.1 Mayors/Presidents Policy Forum**
- 7.2.2 Mining Community Policy Forum**
- 7.2.3 Container Deposit Legislation Policy Forum**
- 7.2.4 Economic Development Forum**

RESOLUTION

Moved: Cr O’Connell
Seconded: Cr Flockhart

That the Great Eastern Country Zone notes the following reports contained in the WALGA December 2020 State Council Agenda.

- **Matters for Noting/Information;**
- **Organisational Reports; and**
- **Policy Forum Report**

CARRIED

8.7 WALGA President’s Report

The WALGA President’s Report is attached to the Agenda.

RECOMMENDATION

Moved: Cr Waters
Seconded: Cr Day

That the Great Eastern Country Zone notes the WALGA President’s Report

CARRIED

9. MEMBERS OF PARLIAMENT

Kathleen Brown, Electorate Officer for Mia Davies MLA advised that Mia has been following the drought issue closely and has recently written to Federal Minister David Littleproud and will forward a copy of Mia's letter to the Zone for distribution to Members.

10. AGENCY REPORTS

10.1 Department of Local Government, Sport and Cultural Industries

Julie Knight and Jennifer Collins from the Department of Local Government, Sport and Cultural Industries updated the Zone.

Noted

10.2 Main Roads Western Australia

Mr Craig Manton provided an update to the next Zone meeting.

Presentation attached – Attachment 2

Noted

10.3 Wheatbelt RDA

Mandy Walker, RDA Wheatbelt presented to the Zone. Report was attached with the Agenda.

Presentation attached – Attachment 3

Noted

10.4 Water Corporation

Mike Roberts, Regional Manager, Goldfields and Agriculture Region, introduced himself and advised that he looks forward to working with all Local Governments in the Zone.

Noted

11. EMERGING ISSUES

11.1 Community Support

Cr Strange thanked the Zone for the support provided to the Shire of Bruce Rock following the fire destroying the Bruce Rock General Store. The support from neighbouring Local Governments and Communities was very much appreciated.

11.2 Shire of Mount Marshall

John Nuttall, CEO Shire of Mount Marshall, would like to thank neighbouring Local Governments and Communities for their support shown to the Shire President of Mount Marshall and the Mount Marshall community in respect to the recent tragedies in the area.

12. URGENT BUSINESS

NIL

13. DATE, TIME AND PLACE OF NEXT MEETINGS

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Monday 22 February 2020, commencing at 9.30am.

14. CLOSURE

There being no further business the Chair declared the meeting closed at 12.14pm

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Westonia/Yilgarn
Local Emergency
Management
Committee
Minutes

MINUTES

WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26th November 2020

The following are the minutes from the Yilgarn/Westonia Local Emergency Management Committee meeting held on Thursday 26th November 2020, in the Shire of Yilgarn Council Chambers, located in Southern Cross.

1. Declaration of Opening

The Acting LEMC Chairperson, Cr Bryan Close declared the meeting open at 5:30pm

2. Record of Attendance
In-Person

Cr Bryan Close	Deputy Shire President, Shire of Yilgarn
Peter Clarke	CEO, Shire of Yilgarn
Dave Thirwell	OIC, Southern Cross Police
Nic Warren	EMRS Shire of Yilgarn
Robert Bosenberg	EMI Shire of Yilgarn
Sara Loader	Southern Cross St John Ambulance EMT
Stephanie Oetiker	Southern Cross General Practice, Practice Manager and Registered Nurse

Telephone Conferencing

Peter Brown	MRL, Koolyanobbing
Joanne Spadaccini	District Emergency Service Officer – Wheatbelt Emergency Services Unit
Jamie Criddle	CEO, Shire of Westonia
Cr Daimon Geier	Shire Councillor, Shire of Westonia
Matthew Guile	St Johns
Jeremy Willis	DFES, Area Officer Central Wheatbelt
Scott Rustel	St Johns (signed in at 5:45pm)

Apologies

Cr Wayne Della Bosca	LEMC Chairperson/Shire President, Shire of Yilgarn
Gary Kenward	Chairperson, St John WA Southern Cross
Yvette Grigg	District Emergency Management Advisor
Dr Nwoko	GP/Southern Cross General Practice
Diane Dixon	HSM, Southern Cross District Hospital
Gren Putland	Networks Operation Manager, Main Roads
Eleanor McKechnie	HSET, Superintendent Ramelius Resources
Lauren Suttie	Principal, Moorine Rock PS
Jo Drayton	Suicide Prevention Coordinator WCADS
Cr Karin Day	President Shire of Westonia

MINUTES

WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26th November 2020

3. Confirmation of Previous Minutes

- 1) Confirmation of Minutes of the meeting held on 25 June 2020.

Moved: Sara Loader

Seconded: Peter Clarke

4. Business Arising from previous minutes

Nil

5 REPORTS

5.1 Report from Local Emergency Coordinator – Sgt Dave Thirwell WAPOL

- Hospital had a significant increase in Covid testing due to border opening
- SX Hospital and SX WAPOL wrote to DoH requesting travellers to be checked at border;
- Truck drivers still being checked;
- Contact tracing coming in from 5th December to include:
 - food and licensed venues (restaurants, cafés, bars, pubs, taverns, nightclubs)
 - gyms, indoor sporting centres and pools
 - places of worship, and funeral parlours
 - beauty and personal care services including hairdressers and barbers
 - galleries and museums
 - cinemas, theatres and other entertainment venues
 - auction houses and real estate inspections
 - community facilities, libraries and halls
 - zoos and amusement parks
 - function centres
 - accommodation facilities that already have check-in arrangements in place (i.e. hostels, hotels, large camp grounds).
- New app developed to assist, otherwise hardcopy to be utilised;
- Has asked for clarity on definitions of the included premises, including what is classed as a “community facility”;
- Contacted Covid Desk to see how businesses where to be notified, response at this stage was media only;
- Peter Clarke interjected stating correspondence from WALGA stated EHO’s may be responsible for compliance and the ‘Shire’s EHO would be visiting premises in near future to advise of requirements;

MINUTES

WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26th November 2020

- Have had a spate of six serious crashes and one fire requiring multi-agency responses and he applauded way the relative agencies worked together at these incidents.

5.2 HSM Southern Cross District Hospital – Di Dixon

Di Dixon was an apology, however provided the following report, which was tabled:

- Still averaging 6 to 8 Interstate Truck drivers per day;
- Last week when Interstate Travellers were coming across the border this increased to 15-20 per day. This has decreased now the borders have closed again;
- All negative to date;
- All precautions still in place for Nursing Home – No visitors unless evidence of Flu vax. No more than 2 visitors at time;
- Everyone coming into the hospital still being checked and recorded for flu-like symptoms;
- Hospital still fully staffed with permanent staff – Nil issues;
- Southern Cross is still at real risk should one of the Interstate Truck Drivers or Interstate Travellers come back with a positive swab. Not sure what precautions the roadhouses are taking, but most of them stop there for fuel and food.

5.3 DFES Area Officer – Jeremy Willis

- Business as usual for DFES, preparing for fire season;
- Have been preparing for fire season with covid lens, in relation to social distancing;
- Suggested LEMC look at the LEMA with a covid perspective;

5.4 St John Ambulance Representative – Sara Loader

- Have four new trained EMA's;
- Community meeting held recently, which was well attended;
- Call-outs increasing;

5.5 Southern Cross General Practice – Steph Oeticker

- Covid 19 precautions still in place including social distancing and hand sanitising patients upon arrival;
- New patients are being screened, seeking if they have been interstate in last 14 days and if they have flu-like symptoms;
- Telephone consults are available, and it is at Dr's discretion if testing is required;
- Covid vaccine could be available early 2020, will need some structure around who will have priority, as it is assumed will be a very popular vaccine once available;

MINUTES

WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26th November 2020

5.6 Shire of Westonia - Jamie Criddle

- Raised the new contact tracing requirements for venues just announced, they will be working through what that means for venues in their Shire;
- Held an info sessions with St Johns to try and drum up local volunteers;

5.7 Mineral Resources – Peter Brown

- Updating policy with latest border changes from state government;
- Testing all interstate travellers and must notify of movements;

5.8 Department of Communities - Jo Spadaccini

- DC Wheatbelt DESO December Update – Attached
- Covid-19 Welfare Centre Guidelines – Oct 2020 – Attached
- Discussed the new QR code for WA Safe App for contact tracing, Peter Clarke advised it was a quick process to obtain;
- Advised LG's should have both the QR code and hard copy forms for all venues listed as evacuation centres;
- Discussed the need to have separate areas for those possibly carrying Covid-19 and those who have been cleared;
- Meet and Greet staff at evacuation centres wearing Mask, Gloves and glasses;
- Anyone suspected of or showing symptoms; or those refusing testing, to wear a mask and be separated;
- Policy is fluid and being amended to suit the ever-changing environment.

5.9 DFES – DEMA – Yvette Grigg

Was an apology, however forwarded the following:

- Wheatbelt District Advisor Report October – November - Attached

6. General Business

Nil

7. Next Meeting

The Chairperson Mr Bryan Close thanked all for attending and indicated that the next meeting would be in three months, or earlier if needed, all would be notified.

8. Closure

The meeting was declared closed at 6:07 pm.

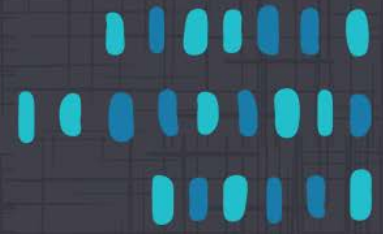
MINUTES

WESTONIA YILGARN LEMC COMMITTEE
THURSDAY 26th November 2020

Attachments:

- DC Wheatbelt DESO December Update
- Covid-19 Welfare Centre Guidelines – Oct 2020
- Wheatbelt District Advisor Report October – November

UNCONFIRMED



District Emergency Services Officer – Wheatbelt Update: August 2020

Increase in the Department of Communities Wheatbelt Footprint

In the first quarter of the year, the Wheatbelt District was increase from 38 to 41 Local Government areas of responsibility, with the inclusion of Lake Grace, Dumbleyung (Great Southern District) and West Arthur (South West District). All three will be attached to our Narrogin Office and I will shortly be heading out to introduce myself and ensure that all contact details are up to date.

Local Emergency Welfare Plans

The process to update the Local Emergency Welfare Plans (LEWP) is underway and I hope to attend as many shires as I can when I am in the area. In the meantime, I have been in contact with the Shires to ensure that the details that are in the LEWPs are up to date and to make any changes to services available in the shire, if required.

If any there are any changes to contact details or suppliers within your Shire please send them through to joanne.spadaccini@communities.wa.gov.au and they will be updated in the new version.

Due to the continually changing COVID environment we are now living in the LEWP will be in draft form, however the contact details and facility details will be up to date according to information supplied to DC at the date listed in the footer.

Social Distancing (SD) in Evacuation Centres

In the event of an evacuation centre being required we will need to address the social distancing requirements in play at that time. This may involve looking at more than one facility to avoid over crowding or requesting people to stay with family or friends if available (that also adheres to SD rules). The estimated capacity for each centre listed in the LEWP are being revised and will be shown in two sections. Non COVID and COVID capacities. I will have discussions with the Shires around this and what other resources are available if required.

A copy of the COVID – 19 Welfare Centre Guidelines (Oct 2020) has been distributed to the Local Governments in the Wheatbelt in preparation should a Welfare Centre be required.

The key points:

- Travellers, visitors and tourists to leave the evacuation area **if safe to do so**
- Shelter in Place **if safe to do so**
- Shelter with family and friends **if safe to do so**
- Utilise commercial/alternative accommodation options **if available**
- Use welfare centres as a last resort

Department of Communities - Wheatbelt District - Contact arrangement for welfare support in emergencies.

In an emergency, if welfare support services are required during business hours, please contact the Department of Communities office listed in your LEWP or after hours contact Crisis Care on 1800 199 008 to activate Communities.

During business hours the District Emergency Services Officer is contactable for non-activation enquiries on 0429 102 614, but as I am often on the road and out of phone service range, please leave a message and I will return your call as soon as I can.

If you would like any further information please call my mobile 0429 102 614 or email me joanne.spadaccini@communities.wa.gov.au.

Kind regards

Jo Spadaccini
District Emergency Services Officer - Wheatbelt
Department of Communities - Emergency Services Unit



COVID-19 – Welfare Centre Guidelines (Oct 2020)

Aim: To provide guidance to Department of Communities (Communities) staff and other key agencies in managing welfare centres, whilst mitigating COVID-19 risks to the community.

It is acknowledged the ever-changing COVID-19 situation restricts the provision of specific advice however this document provides recommendations and considerations to assist local planning.

To ensure the relevancy and currency of the information contained within this document, review will occur on a continuous basis.

For the purposes of this guide, the term **Welfare Centre** will refer to both welfare and evacuation centres.

Evacuation Planning

Welfare Centres should be considered as a transit area, with all attendees encouraged to move on to other evacuation/accommodation options where possible.

Under a COVID-19 lens, the recommended approach in an evacuation situation is listed below, however **preservation of life is to always be the priority**:

- 1 • Travellers, visitors and tourists to leave the evacuation area **if safe to do so**
- 2 • Shelter in Place **if safe to do so**
- 3 • Shelter with family and friends **if safe to do so**
- 4 • Utilise commercial/alternative accommodation options **if available**
- 5 • Use welfare centres as a last resort

It is recognised implementing this approach may not be possible in a cyclone event.

Locally Driven Response

Department of Communities District Emergency Service Officer's develop Local Emergency Welfare Plan's (LEWP) in consultation with the Local and District Emergency Management Committee (LEMC/DEMC). These plans outline agreed emergency welfare arrangements in each local government region.

These existing Local Emergency Welfare Plans should be reviewed taking into consideration the general principles and recommendations within this guide, and current [Western Australia COVID-19 restrictions](#). Preparedness is a joint responsibility amongst



local agencies, so planning with relevant stakeholders is essential to ensure plans take into account local conditions and region-specific challenges.

To assist in planning the following approaches are recommended:

- Hazard Management Agency (HMA) to provide early advice of any potential evacuation direction to all relevant impacted agencies. This will facilitate the sharing of information and early identification of local COVID-19 risks within the proposed evacuation area
- prioritising the identification of alternate safe accommodation options for people under isolation/quarantine directions
- early determination of the level and intensity of infection control measures to be implemented within the welfare centre, based on the current Western Australia COVID-19 restrictions and phasing.

HMA messaging to cover the following:

- Emergency evacuation advice overrides COVID-19 isolation/quarantine directions
- People under an **isolation/quarantine direction** are to find alternative accommodation with family or friends who live away from the area.
 - If alternative options are unavailable and they need to attend a welfare centre, continue to follow COVID-19 precautions, maintain appropriate physical distancing, wear a mask, and identify themselves immediately on arrival.
 - When safe to do so, telephone WA Police on 131 444 to advise whereabouts
- Provide advice to the public regarding self-sufficiency of medication/scripts, specific food requirements, hygiene supplies and general COVID-19 precautions if needing to attend a welfare centre.

Welfare Centre Planning

It is suggested existing **Local Emergency Welfare plans** are reviewed by relevant stakeholders, with re-evaluation of current identified facilities, using a COVID-19 lens.

Consider the following:

- maximum capacity of each facility and physical distancing requirements. Refer to facility Local Government 'COVID Safety Plan' for maximum numbers. If it appears capacity will be exceeded during an event this must be escalated to the Incident Controller.
- which facilities have capacity to allow the isolation/segregation of individuals/groups
- the layouts of facilities to identify separate entry and exit points
- the use of partitions/barriers if available/where possible
- identifying what/any alternate evacuation accommodation options may be available for individuals who are considered a COVID-19 risk.
- can other regions/towns in the area be used to move on/accommodate people
- welfare centre staffing levels required to ensure infection control tasks are performed.



- Local Government to consider utilising their existing COVID-19 risk management arrangements until the arrival of Communities staff

General Infection Control measures

In consideration of the heightened sanitation and hygiene needs of COVID-19, consider the following:

- signage and barriers erected throughout the welfare centre displaying current physical distancing requirements
- signage and posters on appropriate hand washing techniques upon entry and throughout the shelter/centre as well as appropriate techniques for PPE/masks
- a dedicated welfare centre officer responsible of ensuring all recommended infection control measures are in place and maintained
- development of a cleaning schedule posted within the centre
- a contract cleaner arrangement with the owner of the facility – generally the Local Government
- utilise single use disposable items such as bedding, eating/drinking utensils etc where possible
- appropriate waste disposal/laundry processes in place.

PPE requirements in the Centre

PPE supplies must be available within Welfare Centres including:

- Surgical style masks
- Gloves
- Aprons/gowns
- Face shields/safety glasses

PPE is to be single use, disposable and kept in a secure location. Use will be dependent on risk to the community at the time of the event and in line with health advice.

See [Addendum: Infection Prevention and Control in a Welfare Centre](#) for further information and considerations.

Welfare Centre Operations

Arrival at the Centre

The level of screening and requirement to obtain the contact details of people attending an evacuation centre will be dependent on the current [Western Australia COVID-19 restrictions](#) and health advice.

The normal **Register.Find.Reunite** process will be available for all evacuees. This may be compulsory prior to entering a welfare centre if the risk level is such that contact tracing is required. A contact phone number will need to be provided.

Communities may consult with the relevant local health agency to determine what resources are available to assist if health screening needs to occur. If minimal warning is



received prior to the opening of a welfare centre, it is acknowledged that appropriately qualified staff may not be available to support a full health screening process.

Screening and Registration considerations as/if required:

- As a precaution PPE is to be worn by those undertaking registration/screening. Suggested minimum requirements are a mask and safety glasses.
- Encourage self-registration online via the **Register.Find.Reunite** website with evacuees utilising their own electronic devices.
- A separate greeting area to allow those who may be a COVID-19 risk to identify themselves early.
- Single direction of pedestrian flow and queue management should be enforced through signage, floor markings and bollards/ropes.
- Immediate access to hand sanitiser
- Minimise contact with anyone who answers “**yes**” to any of the screening questions.
- Avoiding sharing of writing implements and minimise document handling – utilise hand sanitiser if unavoidable.

The following questions are to be asked as the **minimum screening requirements** before allowing an individual to enter a welfare centre:

- Are you currently under isolation/quarantine direction?
- Have you returned from overseas or interstate (and if so, where?) in the past 14 days?
- Do you have any symptoms of respiratory illness with or without fever; or cold and flu-like symptoms?
- Have you been in close contact with a confirmed COVID-19 case in the past 14 days?

If the individual refuses to be screened, that individual should be treated as ill and be placed in an isolated location.

As part of the screening process advise evacuees that if they become symptomatic during their stay, to advise staff immediately. If this occurs, it is suggested welfare centre staff isolate the individual and consult with local health authorities as a matter of priority.

Evacuees requiring Isolation

It is suggested that individuals under isolation/quarantine directions, or who have answered ‘**yes**’ to any of the screening questions, or individuals who have refused to be screened, are to wear a mask at all times and change it as it becomes moist, in line with infection control best practice.

- Individuals under an isolation/quarantine direction should be moved on as soon as practicable to another safe location, including to paid accommodation, where they can maintain their isolation.
- If this is not possible, identify the most suitable strategies to manage the isolation of these individuals within the welfare centre, for example; utilising a separate room or space, barriers, physical distancing etc.



- Where possible, consider specific toilet/ wash facilities for staff/those who have answered “**yes**” to screening questions. If this is not possible, extra cleaning is to occur.

General population

Welfare centres operations are to align with government restrictions, health advice and the level of community COVID-19 risk at the time of an event. The following strategies may be required:

- Families to remain in segregated groups and to not move from sleeping area unless using bathroom facilities.
- Human-social support and entertainment activities to be made available to each segregated group in location
- If family segregation areas are not possible, separate evacuees into larger groups and maintain segregation of groups
- Food should be delivered to areas allocated to each group/family

Community meetings

The HMA may utilise welfare centres for community meetings, in line with the current level of COVID-19 restrictions. Where restrictions prevent utilisation of the welfare centre, alternate arrangements will need to be made.



Addendum

Infection Prevention and Control in a Welfare Centre

A dedicated welfare centre officer will have the responsibility of ensuring all recommended infection control measures are in place and maintained. This officer may be a Communities or Local Government staff member.

The following table lists infection control considerations. The level of implementation to be in line with current health advice. Local planning will assist in identifying where responsibility will sit.

Further information is available at:

<https://healthywa.wa.gov.au/coronavirus>

Practice	Consideration	Responsibility
Hand Hygiene	60-80% alcohol-based hand sanitiser should be available at entry and exit points, high touch areas, toilet areas and eating areas. - Hand sanitiser should be secured to prevent theft or ingestion - Hand washing facilities should have running water, soap, paper hand towels and a rubbish bin. - Consider the stock levels required in relation to the number of evacuees the centre can hold - Consider signage/pictures throughout the centre to encourage effective hand hygiene	
Physical Distancing	- Consider how many evacuees the centre can hold as per the current directions for physical distancing. - Signage, barriers, notices, pictures, announcements and staff may be required to encourage physical distancing. - Physical distancing should be considered in all areas of the welfare centre. Use of laundry, entertainment and meal areas may need to be staggered to avoid overcrowding. - Physical distancing should also be observed for all staff at all times, including break times.	
Food Safety	- Meals may be delivered to individuals or families to reduce the number of people using the meals area. - The kitchen and meals area should have increased cleaning - A staggered rostered approach may be considered to ensure these areas do not become overcrowded - Consider disposable plates and cutlery. If these are not available, washing dishes through the dishwasher is preferred. Otherwise, dishes and cutlery should be washed in hot soapy water, rinsed, dried and stored dry. Consider allocating plates and cutlery to evacuees to reduce sharing of items.	
PPE	Personal protective equipment may be needed at the welfare centre.	



Practice	Consideration	Responsibility
	- Consider PPE needs for the following situation: - Staff performing health/general screening/registration on arrival to the welfare centre to utilise PPE as per current health advice – suggested minimum requirements are mask and safety glasses. - Evacuees that are under isolations orders should wear a surgical mask as much as possible - In the event of community transmission of COVID, all evacuees may be required to wear some sort of mask. Surgical masks are preferred.	
Cleaning	- A cleaning schedule is required with increased frequency of cleaning high touch areas outlined. High touch areas include light fittings, door handles, doors, railings, desks, chairs, tables, benches, bathrooms. - A dedicated staff member should be allocated to ensure cleaning is achieved and managed. - Cleaning products should have a disinfectant base. - As there is the need for increased frequency of cleaning, ensure the cleaning product does not leave a residue that may cause irritations to the evacuees in the centre. - Spray products are not recommended as they disturb particles on surfaces, may not give an even coverage of product and may cause lung irritations. If the only products available are spray products, spray into a cloth/paper towel to minimise aerosol distribution of the product and then wipe the area to be cleaned.	
Waste Management	- Ensure there are adequate waste disposal bins. - Consider hands free bins so there is minimal contact with the bin - Anyone handling waste must have access to hand hygiene facilities to perform hand hygiene immediately after handling/removing rubbish. Consider signage near the bins to encourage this. - Waste should be emptied regularly. Bags should be tied off completely prior to removal.	
Managing unwell evacuees/staff	Consider having a plan in place outlining how to manage evacuees or staff who fall ill whilst in a welfare centre. This may include a separate accommodation area, dedicated staff member with clinical experience or further evacuation.	
Laundry Management	- If linen/bedding/towels are provided to evacuees, consider how this will be managed. Clean and dirty items should be stored separately. Where will linen bags be kept for the return of dirty linen and who will remove these from the area. - If there are laundry facilities at the welfare centre, consider how these will be managed to ensure there is not overcrowding. Staggered rosters for using laundry facilities may be considered. Hand hygiene facilities should be available in the laundry area	

Wheatbelt District EM Advisor LEMC Report

October - November 2020

Royal Commission into National Natural Disaster Arrangements – Report

The Royal Commission Report was tabled in parliament last week. There are many recommendations within it that will have quite a large impact on local government, their LEMCs and the way emergency management is carried out in the state and the nation. Very interesting reading, please see the link as below;

<https://naturaldisaster.royalcommission.gov.au/system/files/2020-11/Royal%20Commission%20into%20National%20Natural%20Disaster%20Arrangements%20-%20Report%20%20%5Baccessible%5D.pdf#page=252>

Preparations for major emergencies and evacuations through a COVID 19 lens.

At our recent Wheatbelt Operational Area Support Group (OASG) meeting, the potential impact COVID 19 may have on our response and evacuations was discussed.

The OASG members asked that all local governments review the COVID 19 - Welfare Centre Guidelines as provided by the Dept of Communities and develop local contingencies where they can.

AWARE funding programme is open.

The current programme sets out to distribute \$230,000 to local governments via competitive grants to projects that build emergency management capability at the local level.

This may include;

- Furthering the emergency management risk process
- Facilitating capability based exercises
- Reviewing LEMA
- Delivering emergency management training
- Hosting or facilitating emergency management events or forums.

Any applications must be received by no later than midday Friday 11 December 2020.

Yvette Grigg

Wheatbelt District EM Advisor

WEROC Inc. Annual General Meeting MINUTES

Thursday 26 November 2020

Merredin Regional Community & Leisure Centre
Bates Street, Merredin

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Annual General Meeting held on Thursday 26 November 2020 commencing at 1.00pm.

Minutes

1. OPENING AND ANNOUNCEMENTS

Mr. Ram Rajagopalan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.00pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

Rule 6.4 of the WEROC Inc. Constitution states that “representatives of Local Governments must be sitting Councillors or the Chief Executive Officer and must be approved by the WEROC Inc. Board”.

Mr. Neville Hale, CEO of the Shire of Tammin advised via email on 23 October 2020, that the Shire of Tammin Council had resolved at its meeting held on 22 October 2020, to appoint Cr. Michael Greenwood (President) and Mr. Neville Hale (CEO) as its delegates to WEROC Inc.

Recommendation: That the WEROC Inc. Board approve the appointment of Cr. Greenwood and Mr. Hale as the Shire of Tammin representatives to WEROC Inc.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Mr. Rod Forsyth

That the WEROC Inc. Board approve the appointment of Cr. Greenwood and Mr. Hale as the Shire of Tammin representatives to WEROC Inc.

CARRIED

2.1 Attendance

Mr. Ram Rajagopalan (Chair)

Mr. Rod Forsyth (Deputy Chair)

Mr. Peter Clarke

Mr. Bryan Close (proxy and voting delegate for Mr. Wayne Della Bosca)

Mr. Jamie Criddle

Mr. Mark Dacombe

Ms. Karin Day

Ms. Julie Flockart

Mr. Michael Greenwood

Mr. Raymond Griffiths

Mr. Darren Mollenoyux

Ms. Glenice Batchelor (proxy and voting delegate for Mr. Neville Hale)

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Wayne Della Bosca

Mr. Neville Hale

2.3 Guests

NIL

3. DECLARATIONS OF INTEREST

NIL

4. MINUTES OF MEETINGS

4.1 Minutes of the Wheatbelt Communities Inc. Annual General Meeting held 30 October 2019

Attachment 1: Minutes of the Wheatbelt Communities Inc. Annual General Meeting 30/10/2019

The Minutes of the Wheatbelt Communities Inc. Annual General Meeting held on Wednesday 30 October 2019 have been previously circulated and are provided as an attachment to the meeting agenda.

Recommendation:

That the Minutes of the Wheatbelt Communities Inc. Annual General Meeting held on Wednesday 30 October 2019 be confirmed as a true and correct record.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Mr. Rod Forsyth

That the Minutes of the Wheatbelt Communities Inc. Annual General Meeting held on Wednesday 30 October 2019 be confirmed as a true and correct record.

CARRIED

4.2 Decisions made via a “flying email” dated 21 October 2020

On Wednesday 21 October 2020, Board Members received an email from the Executive Officer requesting agreement via a “flying email” for WEROC Inc. to approve the draft financial report and representation letter provided by Audit Partners Australia for the period 1 July 2019 to 30 June 2020.

The recommendation contained within the email was as follows:

Recommendation: *That the WEROC Inc. Board approve the Draft Financial Report and Representation Letter and authorise the WEROC Inc. Chair and Executive Officer to sign the documents.*

Responses to the recommendation were requested to be with the Executive Officer by close of business on Friday 23 October 2020.

Support for the recommendation was provided via email from the following Board Members:

- Mr. Ram Rajagopalan
- Mr. Peter Clarke
- Ms. Karin Day
- Mr. Wayne Della Bosca
- Ms. Julie Flockart

- Mr. Darren Mollenoyux

As this constituted a majority of Members, the recommendation was accepted.

For recording purposes, the decision is presented for endorsement.

Recommendation:

That the decision made by the WEROC Inc. Board via a “flying email” sent on 21 October 2020, be endorsed.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Ms. Karin Day

That the decision made by the WEROC Inc. Board via a “flying email” sent on 21 October 2020, be endorsed.

CARRIED

5. CHAIRS REPORT

Author: Mr. Ram Rajagopalan, Chair

Disclosure of Interest: No interest to disclose

Date: 1 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

The Chair’s report for the 2019-20 financial year is presented.

It is with great pleasure I present this inaugural report of WEROC Inc. for 2020.

This year has been one of unpredictability, adaptability and creativity and the formation of WEROC has very much demonstrated this.

All of our member Shires have come together with a common vision and purpose to support the growth and development of the Eastern Wheatbelt.

2020 may have been one of chaos, but it has also been one of opportunity and regeneration.

I would like to thank each and every member for looking past each of their respective Shire boundaries and instead looking at us as a cohesive team responsible for our near ten thousand residents.

Each individual member from Kellerberrin, Merredin, Westonia, Yilgarn and Bruce Rock have embraced this new entity and shared plan for the future to make some tangible gains. It has been heartening to see our five Shires working together not because we have been told to do so, but rather because we have chosen to.

It has also been a great example of CEOs and Elected Members working collaboratively and cohesively together that speaks volumes of what is good about the Eastern Wheatbelt.

We do not only want to survive, but we want to thrive in the years and generations to follow. WEROC can be seen as the gatekeepers to that future and it is incumbent on us as an organisation to provide the keys to all in our region to unlock that future.

I cannot understate my thanks to our new Executive Officer Rebekah whose expertise, efficiency and enthusiasm has helped sprout this seed called WEROC Inc. Your professionalism in developing our Strategic Plan hit a home run from the start and now it’s time for us to put action to the words.

I look forward to working with you all on our five priority projects:

1. Regional Waste Management
2. Tourism Product Development
3. Strengthening our economy through local business development
4. Digital connectivity
5. Ranger and regulatory Services Solutions

And I also look forward to soon welcoming back the Shire of Tammin into our team and the multifaceted value they will add.

We will continue to build our profile and relationships with all levels of government and stakeholders.

The future is in our hands.

Thankyou

Ram Rajagopalan

Chair Wheatbelt East Regional Organisation of Councils Inc.

Recommendation:

That the Chair's Report for the 2019-20 financial year be received.

RESOLUTION:

Moved: Ms. Julie Flockart

Seconded: Mr. Darren Mollenoyux

That the Chair's Report for the 2019-20 financial year be received.

CARRIED

6. TREASURERS REPORT

Author: Rebekah Burges, Executive Officer and Secretary/Treasurer

Disclosure of Interest: No interest to disclose

Date: 1 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

The Treasurers report for the 2019-20 financial year is presented.

As per the audited financial report for WEROC Inc. for the period 1 July 2019 to 30 June 2020, I can report the following:

The **opening balance** of the WEROC account held with Westpac Bank on 1 July 2019 was \$160,927.

The **opening balance** of the Wheatbelt Communities Inc. account held with Westpac Bank on 1 July 2019 was \$27,386.55.

Upon the merging of WEROC and Wheatbelt Communities Inc., the WEROC account was closed and the remaining cash balance was transferred to the Westpac account held in the name of Wheatbelt Communities Inc. (subsequently renamed Wheatbelt East Regional Organisation of Councils Inc.). The **cash balance of the merged accounts** on 29 January 2020 was \$165,991.31.

Total revenue for the year was \$150,183.41.

The principal **source of revenue** for WEROC Inc. for the 2019-20 financial year was the transfer of \$139,680.47 from the former WEROC entity.

Total expenses for the year were \$25,233.71

Major expense items included:

- Accounting fees \$4,149.85
- Executive Officer professional services, travel, and accommodation \$16,019.05
- Audit fees \$3,006.83

The closing cash balance of the WEROC Inc. account on 30 June 2020 was \$143,177.70.

Recommendation:

That the Treasurer's Report for the 2019-20 financial year be received.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Mr. Raymond Griffiths

That the Treasurer's Report for the 2019-20 financial year be received.

CARRIED

7. ACCEPTANCE OF THE AUDITED FINANCIAL REPORT FOR THE PERIOD 1 JULY 2019 TO 30 JUNE 2020

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2020

Attachments: Attachment 2: 2020 Audited Financial Statements
Attachment 3: 2020 Management Letter

Voting Requirement: Simple Majority

Executive Officer Comment:

The audited financial report and management letter for the period 1 July 2019 to 30 June 2020 are presented.

Recommendation:

That:

- 1) The audited financial report tabled at the Annual General Meeting be accepted; and
- 2) The management letter be noted.

RESOLUTION:

Moved: Mr. Rod Forsyth

Seconded: Ms. Julie Flockart

That:

- 1) The audited financial report tabled at the Annual General Meeting be accepted; and
- 2) The management letter be noted.

CARRIED

8. ACCEPTANCE OF THE WEROC INC. ANNUAL REPORT 2019-2020

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2020

Attachments: Attachment 4: Draft WEROC Inc. Annual Report 2019-2020

Voting Requirement: Simple Majority

Executive Officer Comment:

The Draft WEROC Inc. Annual Report for the 2019-20 financial year is provided as an attachment.

The Annual Report highlights the key activities and achievements of WEROC Inc. over the 2019-20 financial year.

Recommendation:

That the Annual Report of WEROC Inc. for the 2019-20 financial year, as tabled at the Annual General Meeting be accepted.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Mr. Peter Clarke

That the Annual Report of WEROC Inc. for the 2019-20 financial year, as tabled at the Annual General Meeting be accepted.

CARRIED

9. APPOINTMENT OF AN AUDITOR FOR THE 2020-21 FINANCIAL YEAR

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2020

Attachments: Nil

Financial Implications: The cost of the audit will be accounted for within the WEROC Inc. Budget for 2021-22

Consultation: AMD Chartered Accountants and Audit Partners Australia

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Constitution states under Rule 23. Appointment of Auditor, that:

“WEROC will at each Annual General Meeting, appoint an Auditor for a period of one year, who is not a Member of WEROC. The Auditor will be eligible for reappointment by WEROC and WEROC Board has the power to fill any temporary vacancy in the office of Auditor”.

Executive Officer Comment:

The Executive Officer sourced quotes from Audit Partners Australia, who undertook the financial audit for the 2019-20 financial year and from AMD Chartered Accountants, who had previously undertaken audits for both Wheatbelt Communities Inc. and WEROC.

The quote for the 2020-21 financial audit for WEROC Inc. from Audit Partners Australia was \$850 +GST and any incidentals. From AMD Chartered Accountants the quote was \$2,200 +GST.

Recommendation:

That Audit Partners Australia be appointed to undertake the financial audit for WEROC Inc. for the period 1 July 2020 to 30 June 2021.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Mr. Rod Forsyth

That Audit Partners Australia be appointed to undertake the financial audit for WEROC Inc. for the period 1 July 2020 to 30 June 2021.

CARRIED

10. ELECTION OF OFFICE BEARERS

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Constitution states under Rule 14.1 Elections at Annual General Meeting, that:

- a) Elections for Chair, Deputy Chair, Secretary/Treasurer and Board members will take place at the Annual General Meeting of WEROC where the Chair will declare all positions vacant.
- b) The Chair and Deputy Chair must be from a different Local Government.
- c) Subject to Rule 14.2, a Board Member's term will be from his or her election at an annual general meeting until the election at the next annual general meeting after his or her election, but he or she is eligible for re-election to membership of the Board.

10.1 Election of Chair

Mr. Ram Rajagopalan vacated the Chair.

The Executive Officer invited nominations from the floor for the election of Chair to WEROC Inc. until the next Annual General Meeting.

Ms. Karin Day nominated Mr. Ram Rajagopalan for the position of Chair to WEROC Inc. Ms. Glenice Batchelor seconded the nomination.

Mr. Ram Rajagopalan accepted the nomination

There being no further nominations Mr. Ram Rajagopalan was elected unopposed for the position of Chair of WEROC Inc.

Mr. Ram Rajagopalan took the Chair.

10.2 Election of Deputy Chair

The Chair invited nominations from the floor for the election of Deputy Chair to WEROC Inc. until the next Annual General Meeting.

Ms. Julie Flockart nominated Mr. Rod Forsyth for the position of Deputy Chair to WEROC Inc. Mr. Michael Greenwood seconded the nomination.

Mr. Rod Forsyth accepted the nomination

There being no further nominations Mr. Rod Forsyth was elected unopposed for the position of Deputy Chair of WEROC Inc.

10.3 Election of Secretary/Treasurer

The election of a Secretary/Treasurer is a formality as the WEROC Inc. Constitution states under Rule 16.2 that:

“The Executive Officer will act as Secretary/Treasurer of WEROC and non-voting member of the Board”.

Recommendation:

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

RESOLUTION:

Moved: Mr. Peter Clarke

Seconded: Mr. Darren Mollenoyux

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

CARRIED

10.4 Election of Board Members

Rule 14.1 of the WEROC Inc. Constitution stipulates that the election of Board Members will take place at each Annual General Meeting and that a Board Members term will be from his or her election at an annual general meeting until the election at the next annual general meeting.

The appointment of the Board is a formality and should mirror the nominated representatives from each of the six Member Local Governments, who are appointed for a term of two years in accordance with Rule 6 of the WEROC Inc. Constitution.

Below is the list of current Members as nominated by their respective Local Governments:

Shire of Bruce Rock

Mr. Ram Rajagopalan (30 October 2019)

Mr. Darren Mollenoyux (30 October 2019)

Shire of Kellerberrin

Mr. Rod Forsyth (30 October 2019)

Mr. Raymond Griffiths (30 October 2019)

Shire of Merredin

Ms. Julie Flockart (30 October 2019)

Mr. Mark Dacombe (28 May 2020)

Shire of Tammin

Mr. Neville Hale (26 November 2020)

Mr. Michael Greenwood (26 November 2020)

Shire of Westonia

Ms. Karin Day (30 October 2019)

Mr. Jamie Criddle (30 October 2019)

Shire of Yilgarn

Mr. Wayne Della Bosca (30 October 2019)

Mr. Peter Clarke (30 October 2019)

Recommendation:

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Jamie Criddle

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

CARRIED

11. SPECIAL BUSINESS

NIL

12. GENERAL BUSINESS

NIL

13. CLOSURE

There being no further business the Chair declared the meeting closed at 1.10pm.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held

Signed _____

Person presiding at the meeting at which these minutes were confirmed

WEROC Inc. Board Meeting MINUTES

Thursday 26 November 2020

Merredin Regional Community & Leisure Centre
Bates Street, Merredin

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WEROC Inc.

Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia & Yilgarn

Minutes of the WEROC Inc. Board Meeting held at the Merredin Regional Community and Leisure Centre on Thursday 26 November 2020.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Mr. Ram Rajagopalan as Chair of WEROC Inc., welcomed Members of the Board and opened the meeting at 1.10pm. The Chair extended a particular welcome to the two representatives from WEROC Inc.'s new Member, the Shire of Tammin.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Ram Rajagopalan (Chair)

Mr. Rod Forsyth (Deputy Chair)

Mr. Peter Clarke

Mr. Bryan Close (proxy and voting delegate for Mr. Wayne Della Bosca)

Mr. Jamie Criddle

Mr. Mark Dacombe

Ms. Karin Day

Ms. Julie Flockart

Mr. Michael Greenwood

Mr. Raymond Griffiths

Mr. Darren Mollenoyux

Ms. Glenice Batchelor (proxy and voting delegate for Mr. Neville Hale)

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Wayne Della Bosca

Mr. Neville Hale

2.3 Guests

Mr. Darren Brown, Executive Officer, Bushfire Volunteers (joined the meeting at 1.40pm and left the meeting at 2.15pm)

Ms. Jo Drayton, Wheatbelt Suicide Prevention Coordinator, Holyoake (joined the meeting at 2.00pm and left the meeting at 3.00pm)

Mr. Tendai, Makanyanga, Clinical Nurse Specialist, Wheatbelt Mental Health Service (joined the meeting at 2.00pm and left the meeting at 3.00pm)

3. DECLARATIONS OF INTEREST

NIL

4. PRESENTATIONS

4.1 Mr. Darren Brown, Executive Officer Bushfire Volunteers 1.20pm

At the WEROC Inc. Board Meeting held on 27 August 2020, under agenda item 7.5 – WEROC Inc. Strategic Projects Status Report, it was requested that the Executive Officer contact Mr. Darren Brown, Executive Officer of Bushfire Volunteers WA. This suggestion was made in relation to Priority 5 of the WEROC Inc. Strategic Plan – *Ranger and regulatory services solution*.

Bushfire Volunteers/WA Farmers recently completed a series of Forum's across Western Australia to discuss topics relevant to farmers, volunteer bushfire brigades and regional communities. Mr. Brown has been invited to provide a brief overview of the topics discussed in the regional forums and the current issues/concerns regarding funding and support for volunteer bushfire brigades.

Comments from the Meeting

- Mr. Brown highlighted the lack of transparency on behalf of the Department of Fire and Emergency Services (DFES) with regard to how the Emergency Services Levy (ESL) is expended;
- Mr. Brown advised that DFES received \$400million from the ESL and only \$30million of this goes back to Local Governments to fund Volunteer Bushfire Brigades and State Emergency Services;
- Mr. Brown also advised that while the ESL has continued to increase, the amount that is distributed back to Local Governments has not changed;
- It was suggested that the most impactful thing that Local Governments can do is to push for WALGA to lobby for an independent review of the ESL.

Mr. Brown left the meeting at 2.15pm and did not return.

4.2 The Hon. Melissa Price MP, Member for Durack, Minister for Defense Industry (joining via videoconference) 2.00pm – **Late Apology**

At the WEROC Inc. Board Meeting held on 27 August 2020, under agenda item 9.1 – Future Drought Fund, it was requested that the Executive Officer invite the Hon. Melissa Price MP, to the next WEROC Inc. meeting to discuss the Future Drought Fund and other Australian Government programs and initiatives.

Minister Price has been asked to present to the group on the Australian Government's Future Drought Fund and Round 5 of the Building Better Regions Fund. The following questions from Members have also been submitted to the Minister for a response:

- 1) What funding/support is available to improve digital connectivity (particularly internet connections) within the Wheatbelt?
- 2) With the knowledge that Round 5A and 6 of the Mobile Blackspot Program are still to be rolled out, what can Local Governments do to advocate for priority black spots in our region to be funded?
- 3) Will there be a further round of funding for secondary freight routes including upgrades for safety projects?
- 4) How will the inequities in the assessment process for allocating drought funding (evidenced through the Drought Communities Program) be addressed in future drought funding programs?
- 5) Given the September announcement that one of the eight Federally funded, drought innovation hubs will be based in the south west of West Australia, with the goal of the hub being to build drought resistance by harnessing research, development and innovation - and, given that the eastern Wheatbelt region is a major regional hub that reflects a key agricultural and climatic zone of Australia- What support can be / will be given to the hub being located in Merredin at the Merredin Dryland Research Station?

Executive Officer Comment:

On Tuesday 24 November 2020, Ms. Carolyn Correll Diary Manager for the Hon. Melissa Price MP, advised the Executive Officer via email that *“Minister Price has urgently been requested to represent the Deputy Prime Minister at an event in the Kimberley later this week. Unfortunately, this means she will no longer be able to attend the Council’s meeting (via video conference) as she had previously hoped. Please accept her apologies for this”*.

Minister Price provided a written statement on Thursday 26 November 2020, addressing the questions raised by WEROC Inc. Members, which will be circulated via email after the meeting.

4.3 Ms. Jo Drayton, Wheatbelt Suicide Prevention Coordinator & Mr. Tendai Makanyanga, Wheatbelt Mental Health Services 2.00pm

On 24 September 2020, Mr. Tendai Makanyanga, Clinical Nurse Specialist with the Wheatbelt Mental Health Service, contacted the Executive officer via email regarding mental health services and suicide postvention in the Wheatbelt.

The contact came after a meeting with the Shire of Yilgarn, where concerns of sudden deaths/suspected suicides had been discussed.

Mr. Makanyanga was seeking to gain perspectives from Shire representatives and specifically asked for thoughts/issues and concerns from the WEROC Member Councils. The Executive Officer extended an invitation to Ms. Makanyanga to address the WEROC Inc. Board collectively to discuss this important regional issue.

Mr. Makanyanga advised that Ms. Jo Drayton, Wheatbelt Suicide Prevention Coordinator for Holyoake would also be attending the meeting.

Comments from the Meeting

- Mr. Makanyanga and Ms. Drayton provided an overview of the state of sudden deaths and suicides in the Wheatbelt. While exact figures could not be supplied, it was advised that there has been an 85% increase in the number of suicides in the Wheatbelt between 2018 and now.
- Data indicates that there has been an increase in female suicides within the Wheatbelt and in particular, females using lethal means. There has also been an increase observed in suicides of people under the age of 21.
- Mr. Makanyanga and Ms. Drayton advised that they can assist local governments in the creation of a community wellbeing plan and that there are already six Shire’s that have completed this process in the Wheatbelt and a further three Plans are under development.

Mr. Makanyanga and Ms. Drayton left the meeting at 3.00pm and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Thursday 27 August 2020

Minutes of the WEROC Inc. Board Meeting held in Kellerberrin on Thursday 27 August 2020 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held Thursday 27 August 2020 be confirmed as a true and correct record.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Mr. Darren Mollenoyux

That the Minutes of the WEROC Inc. Meeting held Thursday 27 August 2020 be confirmed as a true and correct record.

CARRIED

5.2 Minutes of the WEROC Inc. Special General Meeting held on Thursday 1 October 2020

Minutes of the WEROC Inc. Special General Meeting held via videoconference on Thursday 1 October 2020 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Special General Meeting held Thursday 1 October 2020 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Peter Clarke

Seconded: Ms. Karin Day

That the Minutes of the WEROC Inc. Special General Meeting held Thursday 1 October 2020 be confirmed as a true and correct record.

CARRIED

5.3 Business Arising – Status Report as of 16 November 2020

5.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 27 August 2020

Attachment 1: Letter from the Department of Fire and Emergency Services, regarding a regional CESM for WEROC Inc.

Attachment 2: WEROC Inc. letter of support for the CRISP Wireless application to the Regional Connectivity Program

Attachment 3: WEROC Inc. letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants Program

Item	Action(s)	Status
7.1 – Insurance for WEROC Inc.	1) Accept the quotations from Local Community Insurance Services for the following forms of coverage: - Workers compensation - Cyber insurance - Public and Products Liability	All insurance policies have been purchased and are effective as of 1 September 2020.

	- Associations and Officials Liability - Personal Accident – Volunteer Workers	
7.5 – Strategic Projects	1) Executive Officer to contact Darren Brown, Executive Officer of Bushfire Volunteers WA. 2) Executive Officer to contact Superintendent Mark Bowen to make further enquiries in relation to a regional CESM	The Executive Officer extended an invitation to Mr. Darren Brown, EO of Bushfire Volunteers WA to present to the WEROC Inc. Board. Mr. Brown accepted the invitation. The Executive Officer contacted Superintendent Mark Bowen to enquire about the possibility of a Regional Community Emergency Services Manager (CESM) for WEROC Local Governments. A response to this enquiry was received from the Commissioner of the Department of Fire and Emergency Services on 29 September 2020. WEROC are advised that the CESM program is currently oversubscribed but should an opportunity arise, WEROC Local Governments will be given due consideration. A copy of the letter is provided as an attachment.
7.6 – Tourism Product Development & Co-Operative Marketing	1) Contact Skyworks WA to enquire about their services and costing.	Skyworks WA were contacted via email on 2 September 2020, requesting information about their services and pricing. This will be discussed further under agenda item 7.1.
7.7. – Local Business Development Program	1) Board Members take the information as presented into further consideration and discuss the program proposal with local businesses to gauge the potential level of engagement. 2) The program proposal be reviewed at the next meeting of the WEROC Inc. Board.	To be discussed further under agenda item 7.3.
7.8 – CRISP Wireless	1) Provide a letter of support for the CRISP Wireless application to the Regional Connectivity Program.	A letter of support for the CRISP Wireless application to the Regional Connectivity Program was provided to Ms. Maree Gooch, Chair of CRISP Wireless on 10 November 2020. A copy of the letter is provided as an attachment.

		Ms. Gooch contacted the Executive Officer on 15 November 2020, requesting an additional letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants program. Ms. Gooch advised that the letter was required by 18 November 2020 because the applications closed on 20 November. Given that the proposed network extension would include WEROC Local Governments and that the Board had approved a letter of support for this extension, albeit under a different funding program, the Executive Officer provided the requested letter on Monday 16 November 2020. A copy of this letter is provided as an attachment.
9.1 - Future Drought Fund	1) Extend an invitation to the Hon. Melissa Price MP to attend the next meeting of WEROC Inc. to discuss to the Future Drought Fund and other Australian Government programs and initiatives.	The Hon. Melissa Price MP has accepted an invitation to present to the WEROC Inc. Board at its meeting on 26 November 2020. Minister Price will join the meeting via videoconference due to prior travel commitments.
9.2 – Geopark for the Wheatbelt	1) Mr. Raymond Griffiths attend the meeting with Mr. Briggs scheduled for 22 September 2020, and report back to the Board.	Mr. Alan Briggs contacted the Executive Officer via email on 25 September 2020 to enquire as to any discussion/decisions that had been made by WEROC Inc. in relation to the Geopark concept. The Executive Officer responded on the same day, advising that the concept had been discussed and the WEROC Inc. Board were awaiting feedback on the meeting scheduled for 22 September before discussing the matter further. Mr. Briggs provided details of the meeting, which will be discussed further under agenda item 7.5.

Comments from the Meeting:

- The Shire of Bruce Rock advised that they had received a letter from the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) indicating that they will be seeking compensation from CRISP Wireless for the extension of the network into Bruce Rock.
- The Shire of Tammin and the Shire of Yilgarn have provided a letter of support and an in-principal commitment to a financial contribution toward the further extension of the CRISP wireless network.

5.3.2 Actions Arising from the WEROC Inc. Special General Meeting held on 1 October 2020

Attachment 4: Letter from the Department of Mines, Industry Regulation and Safety – Consumer Protection Division, regarding changes to the WEROC Inc. Constitution

Item	Action(s)	Status
4.1 Application for Membership to WEROC Inc. by the Shire of Tammin	1) Advise the Shire of Tammin that their application for membership has been accepted	The Executive Officer advised Mr. Neville Hale, CEO Shire of Tammin, via email on 1 October 2020 that the Shire of Tammin's application to be admitted as a Member of WEROC Inc. had been accepted. As per Rule 6.6. of the WEROC Inc. Constitution, an applicant for membership becomes a Member when the Board accepts the application, and a one-off joining fee and annual financial contribution are paid. Both conditions of membership have been met, with the joining fee and annual financial contribution being received by WEROC Inc. on 2 November 2020.
4.2 Changes to the WEROC Inc. Constitution	1) Executive Officer lodge a "notice of special resolution to change the rules" with the Department of Mines, Industry Regulation and Safety; and 2) Update the WEROC Inc. By-Laws as per the recommendation by the Department of Mines, Industry Regulation and Safety.	The Executive Officer lodged the notice of special resolution to change the rules with the Department of Mines, Industry Regulation and Safety – Consumer Protection Division, on 2 October 2020. On 7 October 2020, the Executive Officer received written confirmation that the changes had been approved. A copy of the letter is provided with the agenda. On 12 October 2020, the Executive Officer sent a copy of the updated WEROC Inc. Constitution and By-Laws to all Members via email.

Recommendation:

That:

- 1) The status report for November 2020 be received; and
- 2) The Board ratify the provision of a letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants Program.

RESOLUTION:

Moved: Mr. Jamie Criddle

Seconded: Ms. Glenice Batchelor

That:

- 1) The status report for November 2020 be received; and
- 2) The Board ratify the provision of a letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants Program.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 31 October 2020

At the WEROC Inc. Board Meeting held on 28 May 2020 the budget for the financial year commencing 1 July 2020 and ending 30 June 2021 was adopted. The WEROC Inc. Budget 2020-21 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by the Shire's of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn.
Note 2	GST on the Annual Financial Contributions.
Note 3	GST Refund for Q4 BAS 2019-2020.
Note 4	Executive Officer services for the months of July, August, and September 2020.
Note 5	Includes payments to 150 Square for WEROC Inc. Strategic Planning, WALGA for Associate Membership and Australia's Golden Outback for the co-operative digital marketing campaign in June 2020 and a wildflower print advertising campaign in September.
Note 6	Payment for the redevelopment of the WEROC website will be made in three (3) instalments – 50% deposit, 40% on design completion and 10% prior to going live. The deposit and payment for design completion have now been made.

WEROC Inc.
ABN 28 416 957 824
1 July 2020 to 31 October 2020

		Budget 2020/2021	Actual to 31/10/2020	Notes
	Income			
0501	General Subscriptions	\$60,000.00	\$60,000.00	1
504.01	Consultancy & Project Reserve	\$0.00		
0575	Interest received	\$141.67	\$55.72	
584	Other Income	\$0.00		
	GST Output Tax	\$6,000.00	\$6,000.00	2
	GST Refunds	\$5,771.24	\$1,265.00	3
	Total Receipts	\$71,912.91	\$67,320.72	

Expenses

1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$30,450.00	\$8,831.82	4
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$350.63	
1661.03	WEROC Executive Officer Recruitment	\$0.00		
1687	WEROC Financial Services Accounting	\$795.40	\$45.45	
1687.03	WEROC Financial Services Audit	\$1,300.00		
1585	WEROC Consultant Expenses	\$40,000.00	\$5,061.82	5
1850	WEROC Management of WEROC App & Website	\$6,860.00	\$5,850.00	6
1801	WEROC Meeting Expenses	\$500.00		
1851	WEROC Insurance	\$5,056.67	\$4,998.86	
1852	WEROC Legal Expenses	\$2,000.00		
1853	WEROC Incorporation Expenses	\$0.00		
1930	WEROC Sundry	\$300.00		
3384	GST Input Tax	\$8,693.78	\$2,313.86	
	ATO Payments	\$3,117.28		
Total Payments		\$101,235.53	\$27,452.44	
Net Position		-\$29,322.62	\$39,868.28	
OPENING CASH 1 July		\$136,811.40	\$143,177.70	
CASH BALANCE		\$107,488.78	\$183,045.98	

Recommendation:

That the WEROC Inc. financial report for the period 1 July to 31 October 2020, be received.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Mr. Rod Forsyth

That the WEROC Inc. financial report for the period 1 July to 31 October 2020, be received.

CARRIED

6.2 Income & Expenditure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 August to 31 October 2020 is provided below.

Date	Description	Reference	Credit	Debit	Running Balance	Gross
WEROC Inc. Transactions for the period 1 August to 31 October 2020						
Opening Balance			164,489.32	0.00	164,489.32	0.00
07 Aug 2020	Payment: Shire of Merredin	INV-0001	13,200.00	0.00	177,689.32	13,200.00
19 Aug 2020	Payment: PWD Australia	INV-20142	0.00	3,575.00	174,114.32	(3,575.00)
31 Aug 2020	Westpac Interest received		14.72	0.00	174,129.04	14.72
02 Sep 2020	Payment: 150 Square Pty Ltd	INV-0005	0.00	2,422.00	171,707.04	(2,422.00)
04 Sep 2020	Payment: 150 Square Pty Ltd	INV-0004	0.00	2,692.20	169,014.84	(2,692.20)
24 Sep 2020	Payment: Local Community Insurance Services	051-Wheatbel	0.00	5,298.74	163,716.10	(5,298.74)
25 Sep 2020	Payment: Shire of Bruce Rock	INV-0003	13,200.00	0.00	176,916.10	13,200.00
30 Sep 2020	Payment: Australia's Golden Outback	INV-3652	0.00	750.00	176,166.10	(750.00)
30 Sep 2020	Westpac Interest received		14.02	0.00	176,180.12	14.02
02 Oct 2020	Payment: PWD Australia	INV-20143	0.00	2,860.00	173,320.12	(2,860.00)
05 Oct 2020	WALGA	2013	0.00	797.50	172,522.62	(797.50)
08 Oct 2020	Payment: Shire of Westonia	INV-0004	13,200.00	0.00	185,722.62	13,200.00
12 Oct 2020	Payment: 150 Square Pty Ltd	INV-0008	0.00	2,691.50	183,031.12	(2,691.50)
30 Oct 2020	Westpac Interest received		14.86	0.00	183,045.98	14.86
Total Westpac Community Solution One			39,643.60	21,086.94	183,045.98	18,556.66
Closing Balance			183,045.98	0.00	183,045.98	0.00

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 August to 31 October 2020 be received.

That the Accounts Paid by WEROC Inc. for the period 1 August to 31 October 2020 totalling \$21,086.94 be approved.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Michael Greenwood

That the WEROC Inc. summary of income and expenditure for the period 1 August to 31 October 2020 be received.

That the Accounts Paid by WEROC Inc. for the period 1 August to 31 October 2020 totalling \$21,086.94 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 Co-Operative Advertising Campaign

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: NIL

Consultation: Colette Gibbons, Skyworks WA Pty Ltd
Ellie Cuthbert Economic Development Manager, Shire of Morawa

Financial Implications: Funding for a cooperative advertising campaign would be covered under the Consultant Expenses line item in the budget.

Voting Requirement: Simple Majority

Background:

Following a presentation from Mr. Marcus Falconer, CEO Australia's Golden Outback, at the WEROC Inc. Board Meeting held on Thursday 27 August 2020, tourism product development and co-operative marketing opportunities were discussed, and the Board resolved as follows:

RESOLUTION: *Moved: Mr. Rod Forsyth* *Seconded: Mr. Peter Clarke*

That:

- 1. The Executive Officer contact Skyworks WA to enquire about their services and costing.*
- 2. WEROC Inc. will await the outcome of its application to the Regional Economic Development grants scheme before progressing with a tourism strategy.*

CARRIED

Executive Officer Comment:

The Executive Officer contacted Kristen Twine, Project and Research Officer with the Wheatbelt Development Commission on 3 November 2020, requesting an update on when announcements will be made for Round 3 of the Regional Economic Development grants scheme. Ms. Twine advised that "there hasn't been an announcement yet and we have not received a date for the Wheatbelt".

The Executive Officer contacted Collette Gibbons from Skyworks WA Pty Ltd, requesting information about the services offered and associated costs. Ms. Gibbons advised that Skyworks produce videos and still images for promotional use. As an example of the product offering Ms. Gibbons referred to an advertisement that was produced for the Shire of Morawa in mid-2020. The advertisement can be viewed via this [link](#).

The cost to produce an advertisement similar to the Morawa one would be between \$6,000 - \$8,000 +GST depending on the number of locations and subjects/attractions that are included. For this they will produce two versions – one internet ready and the other approved and formatted for free to air TV. Skyworks can help develop a tagline/call to action for the advertisement at an additional cost. They will also take a collection of images, which they will provide watermarked and these can be purchased separately.

The above-mentioned costs do not include the network coverage and Skyworks do not organise this. To get an understanding of these additional costs, the Executive Officer contacted Ellie Cuthbert the Economic Development Manager at the Shire of Morawa. Ms. Cuthbert advised that the Shire of Morawa undertook a three-week campaign into the Perth market at a cost of \$5,500 and a five-week campaign into the regions which cost \$2,500.

As a comparison, the GWN7 Regional proposal that was put to the WEROC Inc. Board earlier in the year was \$5,000 +GST per Shire for five months airtime on regional television, plus \$950 +GST for the production of an advertisement. At the WEROC Inc. Board meeting held on 30 April 2020, it was resolved that each Council would consider the GWN7 proposal individually.

Recommendation:

That the WEROC Inc. Board consider whether they wish to proceed with a regional marketing initiative in 2021.

Comments from the Meeting:

- The WEROC Inc. Board would like to have Skyworks present at the next meeting, being held in February 2021.

- Any filming for an advertisement would be done in May to July 2021 to capture the region at its best.
- It was noted that Local Governments already have a collection of images that might be suitable to use.

RESOLUTION:

Moved: Ms. Julie Flockart

Seconded: Mr. Rod Forsyth

That the Executive Officer invite Skyworks WA to present at the February meeting of the WEROC Inc. Board.

CARRIED

7.2 Regional Waste Management

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: *Attachment 5: WEROC Strategic Waste Management Plan Review 2013*

Consultation: Nil

Financial Implications: The cost of a review of the WEROC SWMP and/or feasibility study are yet to be advised.

Voting Requirement: Simple Majority

Background:

Under Priority One of the WEROC Inc. Strategic Plan – Regional Waste Management – the following actions are identified:

- 1) Undertake a review of existing waste management service delivery across the WEROC region including:
 - Local Government waste management plans;
 - Waste management services and infrastructure;
 - Recycling activities and capabilities;
 - Contract arrangements; and
 - Cost of delivery.
- 2) Complete a cost-benefit analysis for ownership of a shared truck for municipal waste and recycling collections; and
- 3) Develop a WEROC Waste Management Plan.

Since completing the WEROC Inc. Strategic Plan, the Executive Officer has become aware that a WEROC Strategic Waste Management Plan (SWMP) was completed by Dallywater Consulting in 2008/2009 and reviewed/updated by Bowman & Associates in June of 2013. The cost of undertaking the review was approximately \$6,000.

At a WEROC Council Meeting held on 27 February 2013, it was resolved that following the completion of the review of the WEROC SWMP, a project brief would be developed to look at strategies for the implementation of the Plan, using regional funding programs.

Upon completion of the SWMP review, the WEROC Council at its meeting held on 26 June 2013, resolved as follows:

RESOLUTION:

Moved: Mr. Powell

Seconded: Mr. Griffiths

-
- 1) *That the Review of the 2009-2013 WEROC Strategic Waste Management Plan prepared by Bowman and Associates Pty Ltd be received and referred to the WEROC Executive for Finalisation;*

-
- 2) *That the application for funding under the Waste Authority Regional Investment Plan for Regional Waste Fund Establishment and Business Plan Development and the application for funding under the Waste Authority Regional Investment Plan for Regional Waste Management Database and Website be approved for submission to the Waste Authority by the due date.*

The applications mentioned in the resolution above were completed by former WEROC Executive Officer Ms. Helen Westcott and submitted on 28 June 2013.

At a WEROC Council Meeting held on 21 August 2013, it was resolved that WEROC would approach Bowman & Associates to undertake a preliminary study on the feasibility of establishing a landfill site in the Eastern Wheatbelt. It was noted at this meeting that the Shire of Bruce Rock had recently completed a full upgrade and expansion of its refuse/landfill site which would see Bruce Rock remain self-sufficient for approximately 30 years, and therefore they would not participate in a joint waste management venture. The Shire of Yilgarn also noted that they were self-sufficient.

On 23 October 2013, Executive Officer Helen Westcott advised the WEROC Council that the applications for funding had been unsuccessful. It was resolved that the applications would be resubmitted in the next round. The applications for funding were revised and resubmitted in Round 2 on 27 June 2014. These applications were also unsuccessful.

Executive Officer Comment:

Having learnt of the existence of the WEROC SWMP, the Executive officer contacted Ms. Helen Westcott to get some additional background as to why the Plan and its recommendations failed to get traction. Ms. Westcott advised that the failure to get funding to undertake a feasibility study for a joint waste management venture was a primary contributor. In addition, the following factors contributed to the waste management issue being “left”:

- The Shire of Bruce Rock was not interested in a joint waste management venture with the other WEROC Councils as it was developing a new tip site and was happy to work on its own;
- The Shire of Merredin while happy to progress with a collaborative effort, expressed concern that any collaborative arrangements might see it subsidising the smaller Councils within WEROC;
- The question over where a joint tip site would be located; and
- Lack of a common expiry date for each Council with Avon Waste made getting a joint system operational a little tricky.

The Executive Officer has contacted Giles Perryman, Director ASK Waste Management and Mr. Bruce Bowman, Director Bowman & Associates requesting a quote to undertake a review/update of the WEROC SWMP. At the time of preparing the agenda the quotes had not been received.

Recommendation:

With the Knowledge that WEROC has an existing Waste Management Plan and that a feasibility study into a regional waste facility for the Eastern Wheatbelt, has previously been identified as a priority action, the Board might like to consider one (or both) of the following options in lieu of the actions outlined in the WEROC Inc. Strategic Plan:

- 1) Review and update the WEROC SWMP, with the Shire of Tammin to be included.
- 2) Undertake a feasibility study into the establishment of a regional landfill site for the Eastern Wheatbelt.

Comments from the Meeting:

- The Executive Officer advised that Mr. Peter Clarke had supplied information regarding a waste management infrastructure audit being undertaken by ASK Waste Management and a State Waste Infrastructure Plan being prepared for the Department of Water and Environmental Regulation.

- The Executive Officer contacted Mr. Giles Perryman, Director of ASK Waste Management for comment on how the audit they were undertaking would work in with their proposal to develop a WEROC Strategic Waste Management Plan. Mr. Perryman advised that the audit they were tasked with completing would capture high level information only, essentially allowing them to map what waste management facilities exist in the State and their current and future capacity.
- Mr. Perryman advised that the Australian Government are also undertaking a nation-wide infrastructure audit that would include waste management, and that Local Governments might be contacted by a group called Blue Environment.
- Ms. Glenice Batchelor advised that the Wheatbelt Development Commission were in the process of completing a report into a waste disposal facility in Tammin.
- Mr. Jamie Criddle advised that the Shire of Coolgardie were exploring waste solutions which might prove beneficial to WEROC Local Governments.
- Ms. Julie Flockart suggested that Mr. Rob Cossart, CEO of the Wheatbelt Development Commission be invited to present to the WEROC Inc. Board on the Tammin Waste Disposal Report.

RESOLUTION: **Moved:** Mr. Rod Forsyth **Seconded:** Ms. Julie Flockart

That the Executive Officer invite Mr. Rob Cossart, CEO of the Wheatbelt Development Commission to present on the Tammin Waste Disposal Report at the February meeting of WEROC Inc.

CARRIED

7.3 Local Business Development Program

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: *Attachment 6: WBN Business Development Program Proposal*

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Ms. Caroline Robinson, CEO Wheatbelt Business Network, at the WEROC Inc. Board Meeting held on 27 August 2020, the board resolved as follows:

RESOLUTION: **Moved:** Ms. Karin Day **Seconded:** Mr. Rod Forsyth

That:

1. *Board Members take the information as presented into further consideration and discuss the program proposal with local businesses to gauge the potential level of engagement.*
2. *The program proposal be reviewed at the next meeting of the WEROC Inc. Board.*

CARRIED

Recommendation:

That the business development program proposal be considered, and the matter discussed.

Comments from the Meeting:

- The Shire of Yilgarn advised that they had not received much interest in the proposal. There are a lot of programs being presented to businesses at the moment, so the timing is not right for another one.
- The Shire of Westonia advised that their local businesses were not willing to commit to anything like this due to limited time and staffing.

- The Shire of Kellerberrin advised that the program proposal had not been taken to local businesses due to the recent disbandment of the Chamber of Commerce and the disruption this had caused.
- The Shire of Merredin advised that at the Wheatbelt Business Network after hours event, where the program was discussed, there was not a great deal of interest. It was suggested that if WEROC Inc. move forward with the collaborative advertising initiative it might provide the momentum for businesses to engage in a program like this.
- It was suggested that businesses should be asked what they want, rather than assuming, and tailor the program to their needs.

There was no formal resolution on this matter, however the Board asked that the Executive Officer thank the Wheatbelt Business Network for taking the time to prepare the proposal and advise that the timing is not right to proceed with the business development program at this stage, but it will be reassessed in mid-2021.

7.4 Wheatbelt Medical Student Immersion Program

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: *Attachment 7: 2020 WMSIP Report*
Attachment 8: WMSIP Steering Group Minutes 18 September 2020
Attachment 9: WMSIP Planning Group Meeting Minutes 15 October 2020
Attachment 10: WMSIP Budget 2021-2023
Attachment 11: WMSIP Northam Day Trip
Attachment 12: WMSIP Letter of Agreement
Attachment 13: WMSIP Terms of Reference (Updated on 22 September 2020)
Attachment 14: WMSIP Planning Group Meeting Minutes 5 November 2020
Attachment 15: WMSIP Draft Transport Plan

Voting Requirement: Simple Majority

Background:

Historically first year medical students from the University of Notre Dame undertook immersion experiences in Wheatbelt communities as a means of gaining first-hand experience of rural or remote general practice. The immersion experience program ceased in 2015 due to the withdrawal of funding.

The WEROC Member Local Governments viewed the immersion experience program as a valuable means of introducing medical students to life in rural communities. Upon cessation of the program, WEROC requested support from Rural Health West and the West Australian Primary Health Alliance (WAPHA) for the resumption of visits by first year medical students to communities across the Wheatbelt.

In 2017 Country WA Primary Health Network, Curtin University, Rural Health West, the University of Notre Dame and WEROC entered a three-year (2018 – 2020) agreement to implement the Wheatbelt Medical Student Immersion Program (WMSIP) across the Wheatbelt region.

WEROC sits on both the Steering Committee and Planning Group and the Member Local Governments provide in-kind support to the program through the provision of in-region transport, helping to source billet families for students, covering the costs of venue hire and organising social/cultural activities.

In 2021, the WMSIP program will run from Tuesday 16 March to Friday 19 March. A day trip for students to Northam on Monday 15 March is still under discussion. The proposal for the Northam day trip forms an attachment to this agenda.

Executive Officer Comment:

The WMSIP Steering Committee have requested that the updated terms of reference for the program be noted and the letter of agreement be signed by all participating organisations.

The WMSIP terms of reference have been updated to remove the University of Western Australia (UWA) from the governance and membership. The Steering Group made this decision based on the recognition that the program does not have the capacity to accommodate the UWA cohort of 200 plus students. Rural Health West will implement other programs such as a “Weekend Wheatbelt Immersion”, that will have the capacity to include UWA students, but these are outside the scope of WMSIP.

The letter of agreement asks all participating organisations to commit to the program for a further three years (2021-2023) and to agree to the stated contributions toward the program.

Comments from the Meeting:

- The Board expressed concern over the removal of the University of Western Australia from the governance and membership in the WMSIP terms of reference.
- It was the understanding of the Board that the program would continue to expand and be taken to other communities. It was questioned whether an expression of interest process could be undertaken to determine which other communities (not confined to the Wheatbelt) might be interested in participating.
- The Board felt that this program was about securing the long-term viability of regional communities and to that end, the ability to source Doctors is a principal concern.

Recommendation:

That:

- 1) The updated terms of reference for the Wheatbelt Medical Student Immersion Program be noted; and
- 2) The WEROC Inc. Board commit to supporting the WMSIP program for a further three years and approve the signing of the letter of agreement by the WEROC Inc. Chair.

RESOLUTION: **Moved:** Ms. Karin Day **Seconded:** Mr. Raymond Griffiths

That:

- 1) The WEROC Inc. Board commit to supporting the WMSIP program for a further three years and approve the signing of the letter of agreement by the WEROC Inc. Chair.
- 2) The Executive Officer advise the WMSIP Steering Committee that the WEROC Inc. Board feel strongly that the program needs to look at opportunities to expand into other communities (not necessarily confined to the Wheatbelt) and that they would like to see the University of Western Australia included in the Terms of Reference.

CARRIED

7.5 Westralia Granite Way Geopark

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: Attachment 16: Geoparks WA Outcomes from Wheatbelt Geopark Meeting
Attachment 17: Westralia Granite Way Geopark Presentation

Voting Requirement: Simple Majority

Background:

Over the past five years, Mr. Alan Briggs, President of Geoparks WA, has been working with the Shire's of Tammin, Kellerberrin, Bruce Rock and Quairading to research the possibility of establishing a Geopark in the Wheatbelt. The focus has been on revitalising the Granite Way scenic drive trail as a means to increase the number of tourists visiting the area.

At the WEROC Inc. Board Meeting held on 27 August 2020, the concept was discussed, and it was resolved that:

RESOLUTION: Moved: Mr. Raymond Griffiths Seconded: Mr. Wayne Della Bosca

That Mr. Raymond Griffiths attend the meeting with Mr. Briggs scheduled for 22 September 2020, and report back to the Board.

CARRIED

Executive Officer Comment:

On Friday 25 September 2020, the Executive Officer received an email from Mr. Briggs requesting the outcomes of any discussion about the Geopark concept with WEROC. The Executive Officer replied on the same day to advise Mr. Briggs that the concept had been discussed at the 27 August meeting of the WEROC Inc. Board but no decisions had been made as the Board were awaiting further information/feedback from the meeting scheduled for 22 September 2020. The response from Mr. Briggs was as follows:

From: Alan Briggs <alanbriggsnhc@dodo.com.au>

Sent: Friday, 25 September 2020 5:32 PM

To: rebekah@150square.com.au

Subject: RE: Wheatbelt Geopark Proposal

Hi Rebekah

We, Geoparks WA, arranged with Tammin a face to face meeting with Zoom in options.

Tammin, Quairading and Cunderdin attended in person while Kellerberrin, Merredin and Bruce Rock zoomed in.

It was a positive meeting. I have attached a copy of the summary I forwarded to CEOs.

I have also attached a copy of my ppt and my 2016 report.

WEROC was mentioned but as there were no CEOs present reference was only made to having future discussions.

As we progress the Westralia Granite Way Geopark, there will be an organisation established (incorporated to meet UNESCO requirements) and WEROC would be invited to participate though that body, as would ROE and any other associated groups that fall within the LGAs of Cunderdin, Tammin, Kellerberrin, Merredin, Bruce Rock and Quairading.

FYI, the Geopark concept for this naming originated in early discussions about how we, through an MOU between Tammin, Kellerberrin, Bruce Rock and Quairading, would promote the Granite Way.

Hopefully this information will assist.

Professor Ross Dowling and I can assist you in presenting the Geopark concept in person or by Zoom, circumstances and dates prevailing.

Best wishes,

Dr Alan Briggs

President – Geoparks WA

The documents mentioned in Mr. Briggs email are provided as attachments to the meeting agenda.

Recommendation:

That the Board invite Professor Ross Dowling and Dr. Alan Briggs to attend a future meeting to present their Geopark concept and their thoughts on how WEROC Inc. can support its development.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Mr. Darren Mollenoyux

That the Executive Officer contact Mr. Alan Briggs and advise that WEROC Inc. are interested in the Geoparks concept but would like an update on the progress of his existing projects before discussing any further action.

CARRIED

7.6 WEROC Inc. Strategic Projects Status Report & Next Steps

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Strategic Plan 2020, identifies five priorities and associated actions. An update on progress against the five strategic priorities is provided below and the next steps will be discussed.

Priority	Actions	Progress	Next Steps (For Discussion)
Regional waste management	1) Undertake a review of existing waste management service delivery across the WEROC region including: • Local Government Waste Management Plans; • Waste management services and infrastructure; • Recycling activities and capabilities; • Contract arrangements; and cost of delivery. 2) Complete a cost-benefit analysis for ownership of a shared truck for municipal waste and recycling collection.	• Quotes have been requested for the review/update of the WEROC Strategic Waste Management Plan which was first developed in 2008/9 and for a feasibility study into the establishment of a regional landfill site for the Eastern Wheatbelt.	Actions as per agenda item 7.2 Members to note that Mr. Dale Chapman, Commercial Management Manager with WALGA is investigating a kerbside collection arrangement for the Shires of Cunderdin, Tammin, and Kellerberrin.

	3) Develop a WEROC Waste Management Plan.		
Tourism Product Development	1) Conduct an audit of physical and digital tourism assets across the WEROC region. 2) Undertake desktop research and consultation with regional tourism groups to better understand: - The existing tourism market; - Trends in tourism product development; and - Future target markets for visitors to the Eastern Wheatbelt. 3) Develop a list of priorities for investment inclusive of cost estimates and possible funding opportunities for new product development.	• An application was submitted on 7 July 2020 to the Regional Economic Development grant scheme to undertake an “Activating Tourism in the Eastern Wheatbelt” project”. Outcomes of this funding round have not been announced.	Actions as per agenda item 7.1
Local business development	1) In partnership with the Wheatbelt Business Network, Chambers of Commerce and Community Resource Centres, develop a targeted business improvement program with a focus on: • Online reputational management (e.g. how to respond to negative reviews); and • Improved frontline customer experience (both physical and digital). 2) Develop a project plan/business case to support an application for funding to implement the program.	• The CEO of the Wheatbelt Business Network presented a business development program proposal to the WEROC Inc. Board on 27 August 2020.	Actions as per agenda item 7.3
Digital connectivity	1) Establish partnerships to collaboratively address deficiencies in digital connectivity and capacity across the Eastern Wheatbelt. 2) Work with telecommunications providers (e.g. Telstra, Optus, NBN Co.) to target improvements in fixed and mobile connectivity.	• WEROC Inc. have provided a letter of support for the CRISP wireless application to the Regional Connectivity Program and Digital Farms Program. • The Hon Melissa Price MP has been invited to present to the WEROC Inc. board on mobile	Circulate the written statement provided by Minister Price to all Members.

	3) Lend support to existing initiatives that have the potential to improve digital connectivity across the WEROC region (e.g. Crisp wireless, WA SuperNet).	phone and internet connectivity in the region.	
Ranger and regulatory services solution	1) Complete a review of existing ranger service delivery arrangements and costing across Member Councils 2) Investigate avenues to fund and engage a Regional Community Emergency Services Manager. 3) Implement a ranger and regulatory service solution for WEROC Member Councils. The solution will include a provision to train additional Shire staff to support the ranger.	- An enquiry into the possibility of a regional CESM for WEROC Inc. Local Governments has been sent to the Department of Fire and Emergency Services and a response has been received advising that it is not possible at this time. - Mr. Darren Brown, Executive Officer of Bushfire Volunteers WA has been invited to present to the WEROC Inc. Board.	Request, through the Great Eastern Country Zone, that WALGA lobby for an independent review of the Emergency Services Levy.

Recommendation:

That the Strategic Projects status report be received and discussed.

RESOLUTION:

Moved: Mr. Rod Forsyth

Seconded: Mr. Jamie Criddle

That the Strategic Projects status report be received.

CARRIED

7.7 Discussion and Decisions Arising from the Presentation by Mr. Darren Brown

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Mr. Darren Brown it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Mr. Darren Brown be considered, and the matter discussed.

Comments from the Meeting:

- The Board requested that the Executive Officer write to Mr. Darren Brown to thank him for attending and ask for a copy of his PowerPoint presentation.
- It was felt that the information as presented by Mr. Brown was of concern and that the matter needed to be addressed at the Zone level.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Mr. Peter Clarke

That the Executive Officer write to Mr. Tony Brown, Executive Officer of the Great Eastern Country Zone (GECZ) asking that an independent review of the Emergency Services Levy be requested by WALGA on behalf of the GECZ.

CARRIED

7.8 Discussion and Decisions Arising from the Presentation by the Hon. Melissa Price MP

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from the Hon. Melissa Price MP it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by the Hon. Melissa Price MP be considered, and the matter discussed.

Notes from the Meeting:

Minister Price was a late apology for the meeting and therefore there was no presentation to discuss. The Minister provided a written statement in response to questions submitted by Members in advance of the meeting. The written statement will be sent via email to all Board Members.

7.9 Discussion and Decisions Arising from the Presentation by Ms. Jo Drayton & Mr. Tendai Makanyanga

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 November 2020

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Ms. Jo Drayton and Mr. Tendai Makanyanga it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Ms. Jo Drayton and Mr. Tendai Makanyanga be considered, and the matter discussed.

Comments from the Meeting:

- Discussion was had regarding the possibility of developing a high-level well-being plan across the six WEROC Local Governments.
- Mr. Peter Clarke suggested that Local Governments should undertake local level planning because some issues are unique to a particular community.
- Mr. Raymond Griffiths suggested that a bottom up approach should be adopted, whereby Local plans are developed first and then fed into a higher-level plan that addresses commonalities across the Local Governments.

RESOLUTION: **Moved:** Mr. Darren Mollenoyux **Seconded:** Mr. Raymond Griffiths

That the matter be referred back to individual Local Governments.

CARRIED

8. EMERGING ISSUES

8.1 Changes to WHS Legislation

Mr. Raymond Griffiths advised that a WHS and Local Government Webinar was hosted by WALGA on Thursday 19 November. Mr. Griffiths suggested that a discussion may be warranted to ensure that all Members are aware of the changes to WHS legislation and the implications for Local Governments.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Mr. Darren Mollenoyux

That the Executive Officer invite LGIS to present at the February meeting of WEROC Inc., on the WHS legislation, what it means for Local Government and what they need to do to ensure compliance.

CARRIED

9. OTHER MATTERS (FOR NOTING)

9.1 2019/20 Public Health Act 2016 Local Government Optional Reporting

The WA Department of Health's Public and Aboriginal Health Division has launched the 2019-20 Public Health Act 2016 Local Government Optional Reporting process. All Local Government's will have received a letter from the Executive Director Environmental Health, seeking support for the initiative. Local Governments are strongly encouraged to complete the online submission form by 11 December 2020.

The form is made up of questions relating to the various aspects of environmental health as well as health related policies and strategies. The questions are intended to build a comprehensive picture of how Local Governments are managing local public health risks as the transition to the new regulatory framework occurs.

The Department of Health will provide the results back to Local Governments to benchmark and compare their activity with their peers.

9.2 Productivity Commission Inquiry Report – Mental Health

Attachment 18: *Productivity Commission Report on Mental Health (Findings and Actions)*

Former Executive Officer to WEROC Inc., Ms. Helen Westcott advised via email that the final report into Mental Health was released by the Australian Government on Monday 16 November 2020.

The Inquiry, which commenced in November 2018 considered the role of mental health in supporting economic participation, enhancing productivity and economic growth. Ms. Westcott advised that WEROC had made a submission to the inquiry and believed the report would be of interest to the Board.

The full report can be accessed via the Productivity Commission website <https://www.pc.gov.au/inquiries/completed/mental-health/report>. The summary of findings and actions is provided as an attachment.

10. FUTURE MEETINGS

Rule 15. Of the WEROC inc. Constitution states that:

The Board will, unless otherwise determined by WEROC in general meeting, meet at least four times a year, on a day that the Board determine from time to time....

The Executive Officer has contacted WALGA requesting the proposed meeting schedule for the Great Eastern Country Zone in 2021 to ensure that there is no conflict of dates and so that we can align at least some of the meetings with the Zone to minimise travel for Members. The dates will be forwarded after they are approved at the Zone meeting being held on 26 November 2020.

It is recommended that the Executive Officer develop a schedule of meetings for 2021 after the Zone meeting dates are confirmed. As per the request made at the WEROC Board Meeting held on 26 August 2020, the meetings will be rotated amongst all Member Councils.

Comments from the Meeting:

- The WEROC meetings being held in February and April 2021 will be in Kellerberrin and Merredin, respectively, to align with the Great Eastern Country Zone.
- The August meeting of WEROC Inc. will be held in Southern Cross and will include a farewell function for Mr. Peter Clarke.
- Other meeting dates and locations will be determined by the Executive Officer and advised at the first meeting of WEROC Inc. for 2021.

The next meeting of WEROC Inc. will be held in Kellerberrin on Monday 22 February 2021.

11. CLOSURE

There being no further business the Chair wished all Members a happy and safe Christmas and closed the meeting at 4.02pm.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held

Signed _____

Person presiding at the meeting at which these minutes were confirmed

Shire of Yilgarn

Tourism Advisory
Committee Minutes

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MONDAY, 7 DECEMBER 2020 @ 6.00pm

Minutes of the meeting of the Shire of Yilgarn Tourism Advisory Committee held on Monday, 7 December 2020 at 6.00pm in the Shire of Yilgarn Council Chambers.

1. ATTENDANCE

Cr J Cobden

K Crafter, S Carnicelli, A Carnicelli, Kerry Fairless, L Gethin, and R Stevens

P Clarke, CEO

C Watson, Exec Manager Corporate Services

APOLOGIES

Cr Rose, C Jenkins, J Stephen, Ken Fairless, R Bosenberg

2. CONFIRMATION OF PREVIOUS MINUTES

Moved K Fairless Seconded K Crafter that the Minutes of the previous Minutes of Tourism Advisory Committee meeting held on Tuesday, 10 November 2020 be confirmed.

CARRIED

3. MARKET CREATIONS PRESENTATION – TOURISM MARKETING STRATEGY, WEBSITE, SOCIAL MEDIA ACTION PLAN

Cr Cobden advised members that on Wednesday, 25 November 2020, she together with Council staff had met with Mr Darren Lee from Market Creations to discuss the development of a structured approach to marketing tourism in the district, which included preparing a Marketing Strategy that also involved developing a dedicated tourism website and social media action plan.

Mr Darren Lee was introduced via a telephone hook-up with a slide presentation that was presented to members for consideration. Following the presentation questions by members were posed to Mr Lee on the development of this process.

The slide presentation is attached to these Minutes.

Cr Cobden indicated that further discussion on this matter would be referred to General Business.

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MONDAY, 7 DECEMBER 2020 @ 6.00pm

4. BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 Actions from Previous Meetings

Member	Action Required	Action Taken
CEO	<i>Discuss with Shire of Yilgarn's website designer possibility of further developing Tourism promotion</i>	<i>Cr Cobden, CEO, EMCS & CRC Coordinator met with Market Creations representatives on 25/11/20 to discuss options to enhance tourism promotion via Shire of Yilgarn website.</i>
Cr Cobden Cr Rose	<i>Entrance Statements to townsites</i>	<i>General Business discussion at this meeting</i>
CEO	<i>WEROC Tourism Initiatives</i>	<i>WEROC's new website went live on Tuesday, 1 December – link is weroc.com.au</i>
Cr Cobden	<i>Look at options to utilise Community Bus for a day tour for members to tourist sites</i>	<i>Agreed at November meeting that tour would best be conducted in April/May 2021</i>
Robin Stevens	<i>Consider installation of signage at Old Railway Station and Barracks (October Meeting)</i>	<i>Robin advised that she was currently working on wording for the signage but was having difficulty in accessing relevant photographs but would continue to progress this.</i>

5. GENERAL BUSINESS

4.1 Tourism Marketing Strategy

Attached for consideration by the Committee was the first stage of what Market Creations considers is the preferred method of identifying tourism potential and objectives, which is to develop a Tourism Strategy. This would entail the conduct of a preliminary workshop with the Tourism Committee and other key stakeholders and the community to define key parameters.

MINUTES

SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE MONDAY, 7 DECEMBER 2020 @ 6.00pm

In relation to the overall costs quoted by Market Creations for the Tourism Marketing Strategy, which also included developing a dedicated tourism website and social media action plan, costs did exceed current 2020/2021 budget allocations. Cr Cobden indicated that whilst the first stage of developing the Tourism Marketing Strategy was paramount to the overall success of this process, the other actions complimented the total package.

Cr Cobden also advised, and as indicated by Mr Lee, that Market Creations could assist Council in meeting the overall objectives by deferring some of the costs to the 2021/2022 financial year. Another possibility to ensure that total funding is allocated within the current financial year was to seek Council's commitment to allocating the additional funds at the Budget review to be held in February/March 2021.

6. SHIRE OF YILGARN 2020-2021 BUDGET

As a means to assist the Tourism Advisory Committee achieve an objective in the 2020-2021 financial year, Council allocated the following funds in its 2020-2021 Budget:-

- Area Promotion - \$5,000
- Town Entrance Statement Development - \$30,000

In view of the proposed Tourism Marketing Strategy and development of the website, strategy and social media proposal as indicated in Item 4.1, it would be prudent for the Committee, if it deems that this is the best option to progress tourism development in the Shire, to recommend to Council that the \$30,000 allocated in the Budget be re-directed towards the above strategy. This would effectively defer Entrance Statements/Town Signage development to the 2021/2022 or 2022/2023 Budget considerations.

RECOMMENDATION TO COUNCIL

Moved K Crafter Seconded A Carnicelli;

That it be recommended to Council that the \$30,000 identified in the 2020/2021 Budget for Town Entrance Statement Development be re-directed to the formulation of a Tourism Marketing Strategy, followed a website, strategy and social media proposal in order that tourism promotion and development for the district is undertaken in a structured method.

CARRIED

7. NEXT MEETING

It was agreed that the next meeting be scheduled for **Tuesday, 9 February 2021.**

8. MEETING CLOSURE

There being no further business to discuss, the meeting was declared closed at 7.17pm.



Success starts with strategy!

Alignment is key to any successful marketing plan.

Your website is your central 'channel' for information that informs, excites and motivates a visitor to stay longer, explore more and spend more.

This is key to growing your tourism economy.

Your Strategy

The Shire of Yilgarn's Tourism Marketing Strategy includes a full day onsite visiting your attractions, auditing your tourism assets and conducting facilitated workshops with your community.

It also includes graphic design services that will consider your future investment in signage and other marketing deliverables you have in scope.

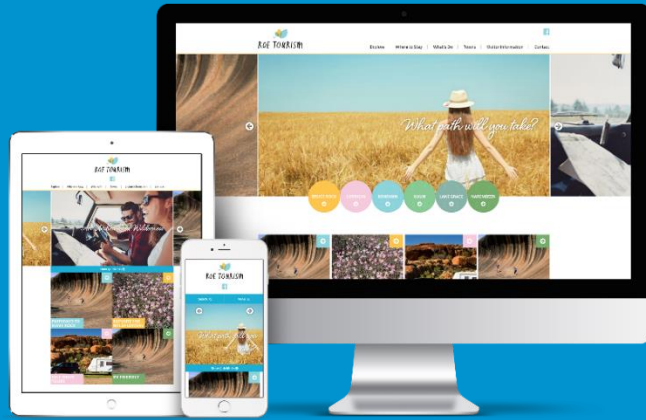
Your Website

Your website will be built on the highly successful CouncilConnect website design, development and hosting platform partnered by WALGA. More than 90 Local Governments in Western Australia subscribe to this service.

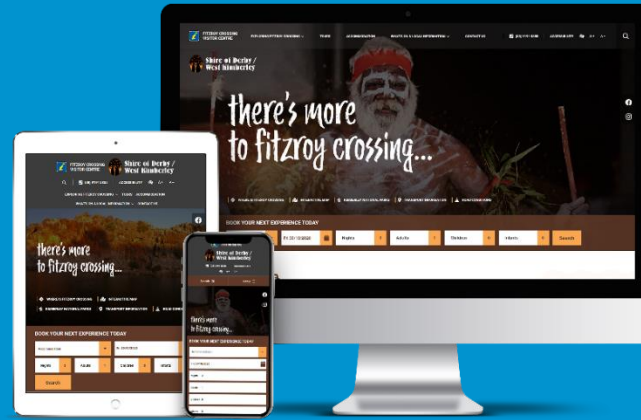
Your site on completion will be flexible and scalable, with the Content Management System (CMS) allowing you to add, edit and delete content as required.



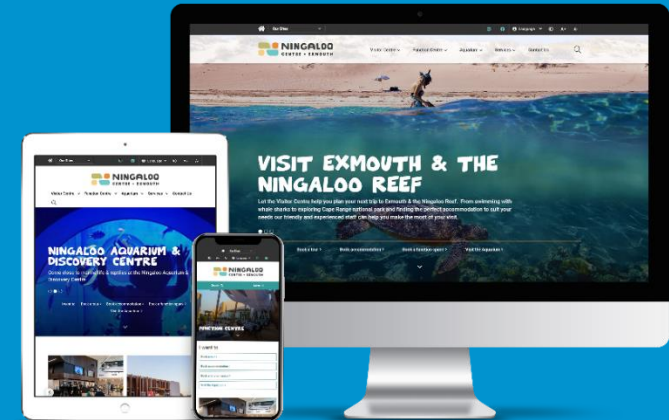
Examples



pathwaystowaverock.com.au



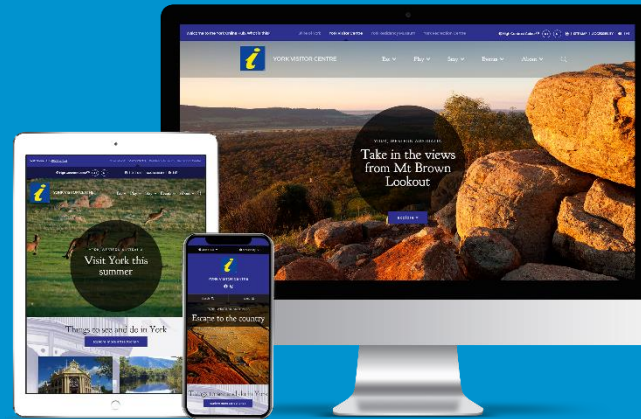
fitzroycrossingtourism.com.au



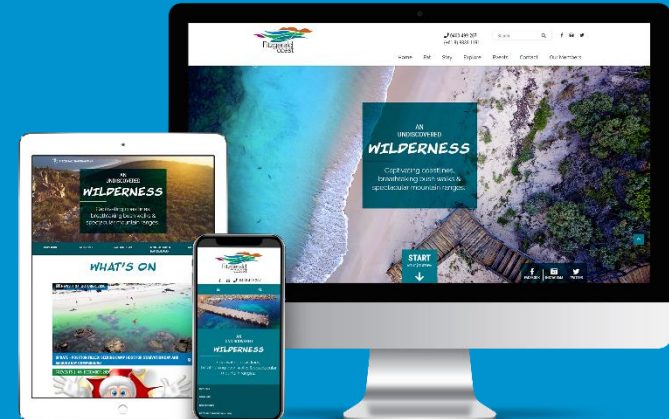
ningaloocentre.com.au



visitgeraldton.com.au



visit.york.wa.gov.au



fitzgeraldcoast.com.au

Your Website

Your website will be highly functional and designed to meet the needs of your visitor market. Features include:

-  **Website Accessibility Controls**
(required for the visually impaired)
-  **Document Centre**
-  **Business and Community Directory**
-  **Events Calendar**
-  **Image Rotator**
(Great for seasonal campaigns!)
-  **Landing Page Module**
-  **Latest News**
-  **Mega Menu**
-  **Quick Links Manager**
-  **Social Media Customised Feeds**
-  **Content Sharing with the Shire of Yilgarn corporate site**
-  **Alerts module**
(great for Road closures, fire warnings)
-  **Interactive Tourism Mapping**

Your Project Timelines

STAGE 1: Scope confirmation and project planning

1 week



STAGE 2: Website design and architecture

2 weeks



STAGE 3: Website Development and Content
(Note: Development can commence during Stage 2)

2-3 weeks



STAGE 4: Content deployment completed and final QA
Training and user manuals provided

2 weeks



STAGE 5: Website Launch – Deploy website

1 Day

Your Social Media Strategy & Management



used by
94%
of West Australians

36%
click on ads
to find out more

Australian statistics have shown that **40% of the people who 'like' company pages** do so with the hope of receiving discounts or do so to enter competitions.



38% of social media users post online reviews or blogs

Holidays, travel and accommodation were the most popular reasons for leaving an online review.



67% of West Australians read online reviews or blogs

It has been recorded that brands that run frequent social media competitions, contests and giveaways **grow a staggering 70% faster than those that don't.**

Source: <https://www.smperth.com/resources/50-stats-for-west-australian-social-media-usage/>

Your Investment

Stage 1 – This financial year

Your Website including recommended modules
and content creation

\$46,000

Your marketing strategy and style guide
(includes travel and full day orientation on location)

\$9,500

Nb: Each of these service areas are costed independently of each other. Our recommendation would be to align and structure your website based on the findings in undertaking a strategy. These services could be run concurrently with the strategy informing best practice for the website.

Your Investment

Stage 2 – Next financial year

Your Social Media Strategy and set-up of channels

\$4,000

Social Media implementation (6 months)

\$1,500 / month

Advertising spend to boost seasonal campaign launch

additional

Nb: Each of these service areas are costed independently of each other. Our recommendation would be to align and structure your website based on the findings in undertaking a strategy. These services could be run concurrently with the strategy informing best practice for the website.



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Attachment

9.1.1

Shire of Yilgarn Risk Management Policy and
Procedure



Shire of Yilgarn

Risk Management Procedures

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Introduction

The Shire of Yilgarn's ('Shire's') Risk Management Policy in conjunction with the components of this document encompasses the Shire's Risk Management Framework. It sets out the Shire's approach to the identification, assessment, management, reporting and monitoring of risks. All components of this document are based on AS/NZS ISO 31000:2018 Risk management - Guidelines.

It is essential that all areas of the Shire adopt these procedures to ensure:

- Strong corporate governance.
- Compliance with relevant legislation, regulations and internal policies.
- Integrated Planning and Reporting requirements are met.
- Uncertainty and its effects on objectives is understood.

This Framework aims to balance a documented, structured and systematic process with the current size and complexity of the Shire.

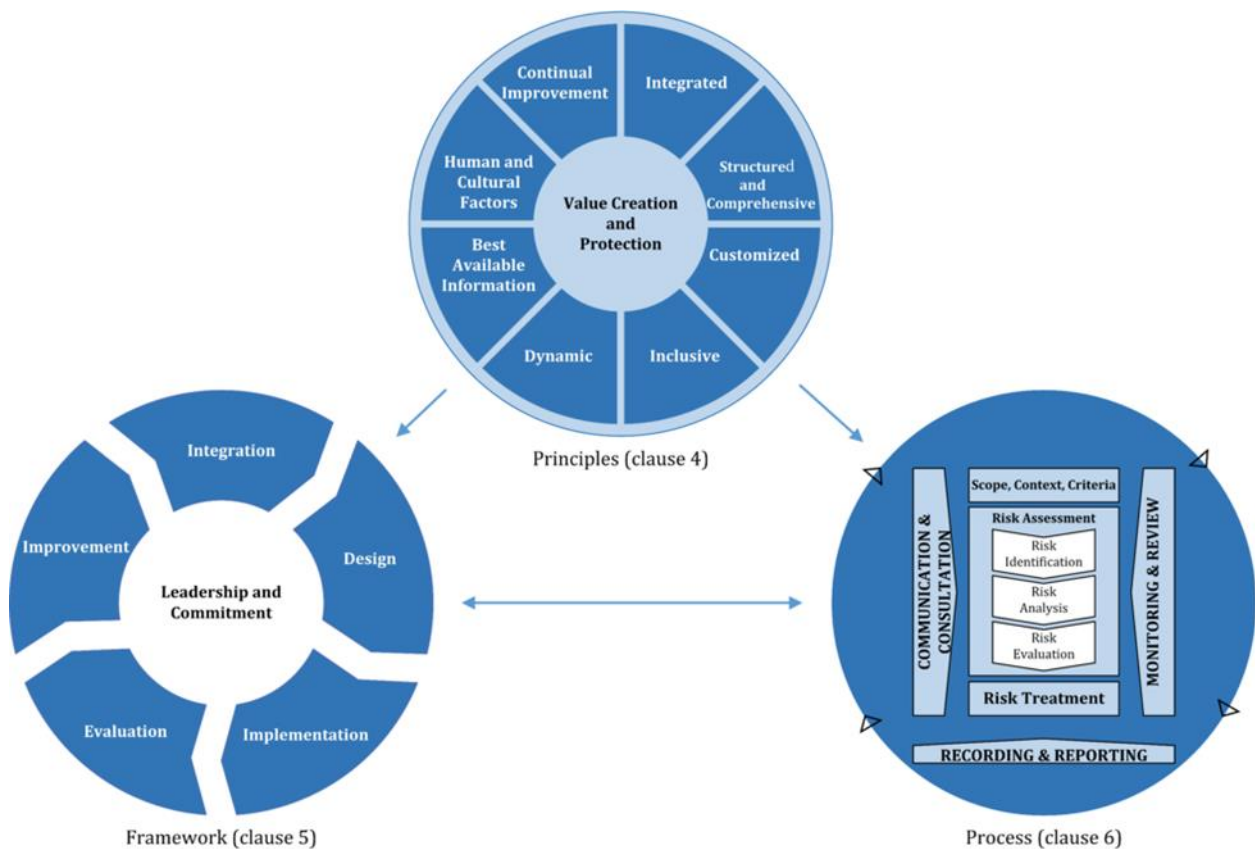


Figure 1: Relationship between the risk management principles, framework and process (Source: ISO 31000:2018)

Governance

Appropriate governance of risk management within the Shire provides:

- Transparency of decision-making.
- Clear identification of the roles and responsibilities of the risk management functions.
- An effective governance structure to support the risk framework.

Framework Review

The Risk Management Framework is to be reviewed for appropriateness and effectiveness at least every three years.

Operating Model

The Shire has adopted a "Three Lines of Defence" model for the management of risk. This model ensures roles; responsibilities and accountabilities for decision-making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, the Council, Management and Community will have assurance that risks are managed effectively to support delivery of the Shire's Strategic, Corporate & Operational Plans.

First Line of Defence

All operational areas of the Shire are considered '1st Line'. They are responsible for ensuring that risks within their scope of operations are identified, assessed, managed, monitored and reported. Ultimately, they bear ownership and responsibility for losses or opportunities from the realisation of risk. Associated responsibilities include:

- Establishing and implementing appropriate processes and controls for the management of risk (in line with these procedures).
- Undertaking adequate analysis (data capture) to support the risk decision-making process.
- Prepare risk acceptance proposals where necessary, based on the level of residual risk.
- Retain primary accountability for the ongoing management of their risk and control environment.

Second Line of Defence

The Executive Manager Corporate Services acts as the primary '2nd Line'. This position owns and manages the framework for risk management. They draft and implement the governance procedures and provide the necessary tools and training to support the 1st line process.

Maintaining oversight on the application of the framework provides a transparent view and level of assurance to the 1st & 3rd lines on the risk and control environment. Support can be provided by additional oversight functions completed by other 1st Line Teams (where applicable). Additional responsibilities include:

- Providing independent oversight of risk matters as required.
- Monitoring and reporting on emerging risks.
- Co-ordinating the Shire's risk reporting for the CEO & Senior Management Team and the Audit Committee.

Third Line of Defence

Internal & External Audit are the third line of defence, providing independent assurance to the Council, Audit Committee and Shire Management on the effectiveness of business operations and oversight frameworks (1st & 2nd Line).

Internal Audit – Appointed by the CEO to report on the adequacy and effectiveness of internal control processes and procedures. The scope of which would be determined by the CEO with input from the Audit Committee.

External Audit – Appointed by Council on the recommendation of the Audit Committee to report independently to the CEO on the annual financial statements only.

Governance Structure

The following diagram depicts the current operating structure for risk management within Shire.

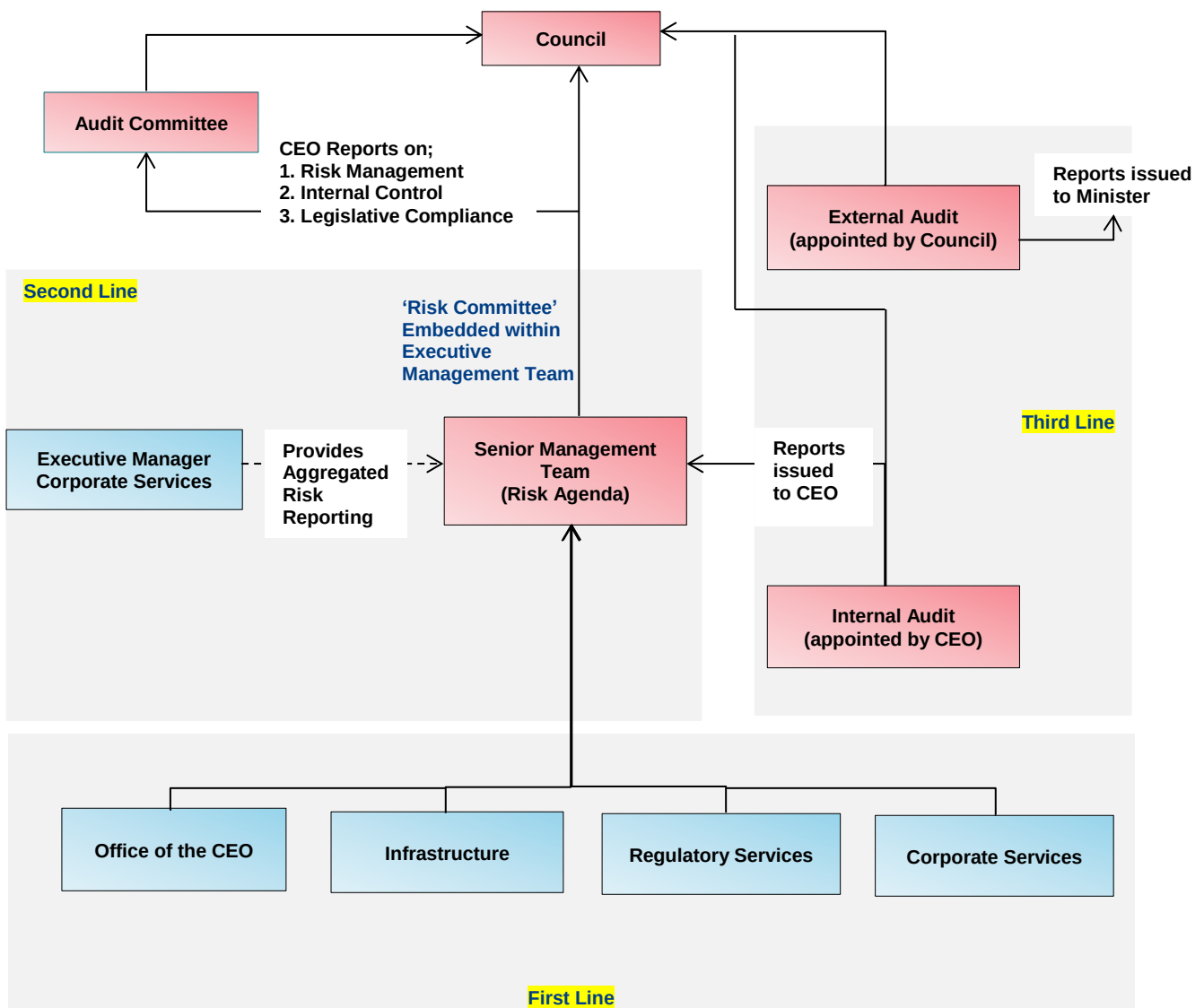


Figure 2: Operating Model

Roles & Responsibilities

Council

- Review and approve the Shire's Risk Management Policy and Risk Assessment & Acceptance Criteria.
- Appoint / Engage external Auditors to report on financial statements annually.
- Establish and maintain an Audit Committee in terms of the Local Government Act.

Audit Committee

- Regular review of the appropriateness and effectiveness of the Framework.
- Support Council to provide effective corporate governance.
- Oversight of all matters that relate to the conduct of External Audits.
- Independent, objective and autonomous in deliberations.

CEO / Senior Management Team

- Appoint Internal Auditors as required under Local Government (Audit) regulations.
- Liaise with Council in relation to risk acceptance requirements.
- Approve and review the appropriateness and effectiveness of the Risk Management Framework.
- Drive consistent embedding of a risk management culture.
- Analyse and discuss emerging risks, issues and trends.
- Document decisions and actions arising from risk-related matters.
- Own and manage the Risk Framework.

Executive Manager Corporate Services

- Oversee and facilitate the Risk Management Framework.
- Support reporting requirements for risk-related matters.

Work Areas

- Drive risk management culture within work areas.
- Own, manage and report on specific risk issues as required.
- Assist in the risk & control management process as required.
- Highlight any emerging risks or issues accordingly.
- Incorporate risk management into meetings, by incorporating the following agenda items;
 - New or emerging risks.
 - Review existing risks.
 - Control adequacy.
 - Outstanding issues and actions.

Document Structure (Framework)

The following diagram depicts the relationship between the risk management Policy, Procedures and supporting documentation and reports.

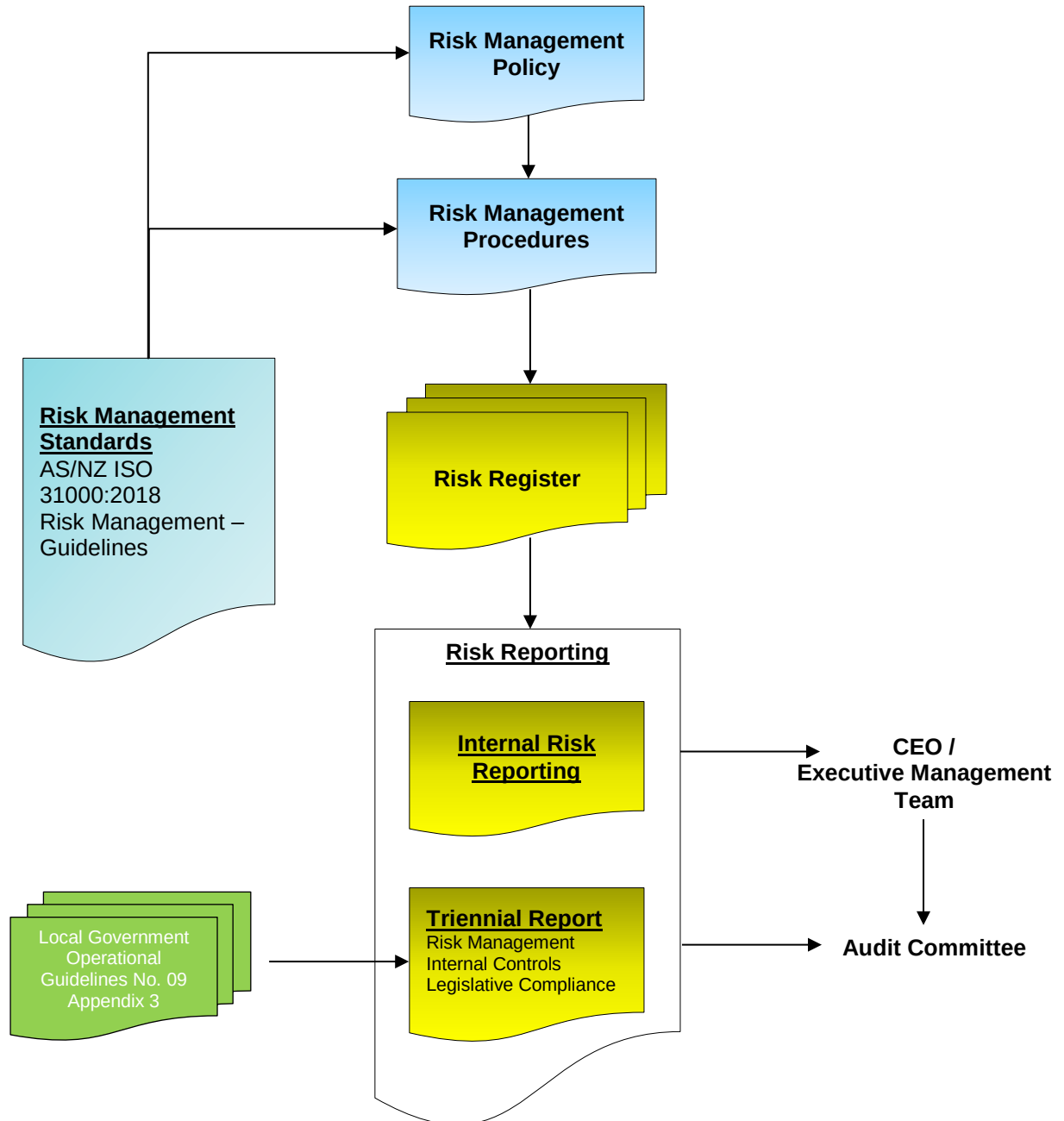


Figure 3: Document Structure

Risk Management Procedures

All work areas of the Shire are required to assess and manage risk on an ongoing basis.

Each manager, in conjunction with the Executive Manager Corporate Services is accountable for ensuring that risk is:

- Reflective of the material risk landscape of the Shire.
- Reviewed on at least a 12-month cycle, or sooner if there has been a material restructure or change in the risk and control environment.
- Maintained in the standard format.

This process is supported by the use of key data inputs, workshops and ongoing business engagement.

The risk management process is standardised across all areas of the Shire. The following diagram outlines that process with the following commentary providing broad descriptions of each step.

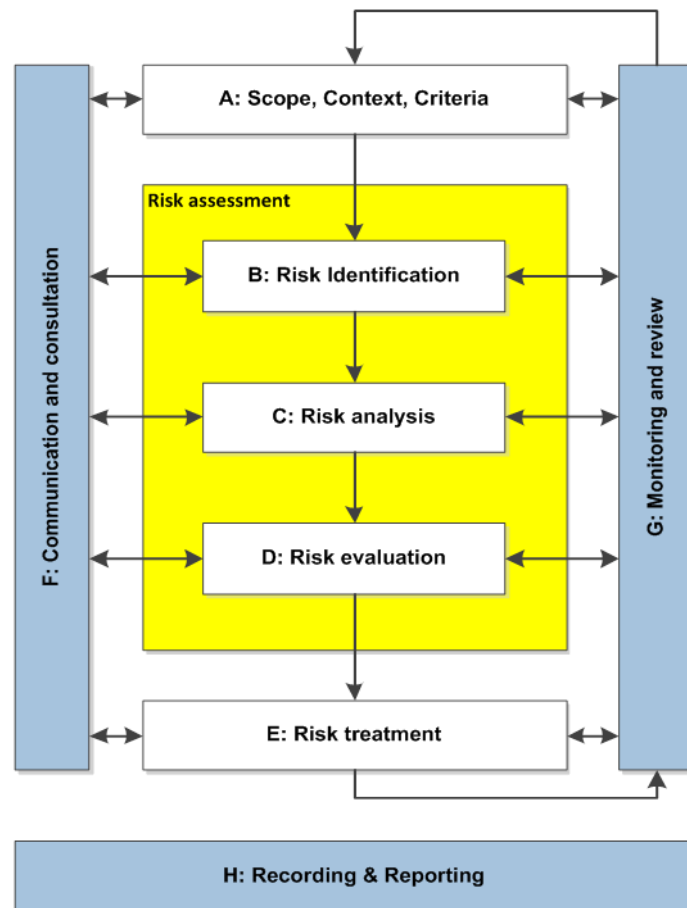


Figure 4: Risk Management Process ISO 31000:2018

A: Scope, Context, Criteria

The first step in the risk management process is to understand the context within which risks are to be assessed and what is being assessed, this forms two elements:

Organisational Criteria

This includes the Risk Assessment and Acceptance Criteria (Appendix A) and any other tolerance tables as developed.

All risk assessments are to utilise these matrixes to allow consistent and comparable risk information to be developed and considered within planning and decision-making processes.

Scope and Context

To direct the identification of risks, the specific risk assessment context is to be determined prior to the assessment and used within the risk assessment process. Risk sources can be internal or external.

For specific risk-assessment purposes, the Shire has three levels of risk assessment context:

Strategic Context

These risks are associated with achieving the organisation's long-term objectives. Inputs to establishing the strategic risk assessment context may include;

- Organisational Values / Vision
- Stakeholder Analysis
- Environment Scan / SWOT Analysis
- Strategies / Objectives / Goals (Integrated Planning & Reporting)

Operational Context

The Shire's day to day activities, functions, infrastructure and services. Prior to identifying operational risks, the operational area should identify its key activities i.e. what it is aiming to achieve. In addition, existing identified risks are to be utilised where possible to assist in the identification of related risks.

These risks are expected to change over time. In order to ensure consistency, the Executive Management Group must approve any amendments.

Project Context

Project Risk has two main components:

- Direct context refers to the risks that may arise because of project activity (i.e. impacting on process, resources or IT systems), which may prevent the Shire from meeting its objectives.
- Indirect refers to the risks that threaten the delivery of project outcomes.

In addition to understanding what is to be assessed, it is also important to understand who are the key stakeholders or areas of expertise that may need to be included within the risk assessment.

B: Risk Identification

Once the context has been determined, the next step is to identify risks. This is the process of finding, recognising and describing risks. Risks are described as the point along an event sequence where control has been lost. An event sequence is shown below:

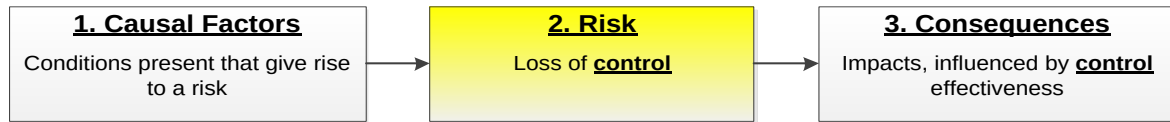


Figure 5: Event (risk) sequence

Using the specific risk assessment context as the foundation and in conjunction with relevant stakeholders, raise the questions listed below and then capture and review the information within each defined risk. The objective is to identify potential risks that could stop the Shire from achieving its goals. This step is also where opportunities for enhancement or gain across the organisation can be found.

These questions / considerations should be used only as a guide, as unidentified risks can cause major losses through missed opportunities or adverse events occurring. Additional analysis may be required.

Risks can also be identified through other business operations including policy and procedure development, internal and external audits, customer complaints, incidents and systems analysis.

'Brainstorming' will always produce a broad range of ideas and all things should be considered as potential risks. Relevant stakeholders are considered to be the subject experts when considering potential risks to the objectives of the work environment and should be included in all risk assessments being undertaken. Key risks can then be identified and captured within risk categories.

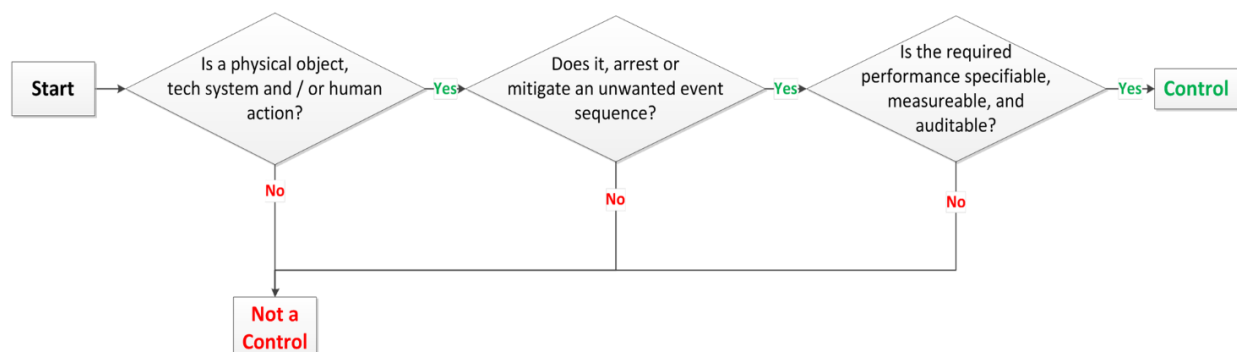
- What can go wrong? / What are areas of uncertainty? (**Risk Description**)
- How may this risk eventuate? (**Potential Causes**)
- What are the current measurable activities that mitigate this risk from eventuating? (**Controls**)
- What are the potential consequential outcomes of the risk eventuating? (**Consequences**)

Risk Description – describe what the risk is and specifically where control may be lost. They can also be described as an event. They are not to be confused with outcomes following an event, or the consequences of an event.

Potential Causes – are the conditions that may present or the failures that may lead to the event, or point in time when control is lost (risk).

Controls – are measures that modify risk. At this point in the process, only existing controls should be considered. They must meet the following three tests to be considered controls:

1. Is it an object, technological system and / or human action?
2. Does it, by itself, arrest or mitigate an unwanted sequence?
3. Is the required performance specifiable, measureable and auditable?



Consequences – need to be impacts to the Shire. These can be staff, visitor or contractor injuries; financial; interruption to services; non-compliance; damage to reputation or assets or the environment. There is no need to determine the level of impact at this stage.

C: Risk Analysis

To analyse identified risks, the Shire's Risk Assessment and Acceptance Criteria (Appendix A) is now applied.

Step 1 - Consider the effectiveness of key controls

Controls need to be considered from three perspectives:

1. The design effectiveness of each individual key control.
2. The operating effectiveness of each individual key control.
3. The overall or combined effectiveness of all identified key controls.

Design Effectiveness

This process reviews the 'design' of the controls to understand their potential for mitigating the risk without any operating influences. Controls that have inadequate designs will never be effective, even if performed perfectly every time.

There are four components to be considered in reviewing existing controls or developing new ones:

1. Completeness – The ability to ensure the process is completed once. How does the control ensure that the process is not lost or forgotten, or potentially completed multiple times?
2. Accuracy – The ability to ensure the process is completed accurately, that no errors are made or components of the process missed.
3. Timeliness – The ability to ensure that the process is completed within statutory timeframes or internal service level requirements.
4. Theft or Fraud – The ability to protect against internal misconduct or external theft / fraudulent activities.

It is very difficult to have a single control that meets all the above requirements when viewed against a risk category. It is imperative that all controls are considered so that the above components can be met across a number of controls.

Operating Effectiveness

This process reviews how well the control design is being applied. Similar to above, the best-designed control will have no impact if it is not applied correctly.

As this generally relates to the human element of control application, four main approaches can be employed by management or the risk function to assist in determining the operating effectiveness and / or performance management.

- Re-perform – this is only applicable for those short timeframe processes where they can be re-performed. The objective is to re-perform the same task, following the design to ensure that the same outcome is achieved.
- Inspect – review the outcome of the task or process to provide assurance that the desired outcome was achieved.
- Observe – physically watch the task or process being performed.
- Inquire – through discussions with individuals / groups determine the relevant understanding of the process and how all components are required to mitigate any associated risk.

Overall Effectiveness

This is the value of the combined controls in mitigating the risk. All factors as detailed above are taken into account so that a considered qualitative value can be applied to the 'control' component of risk analysis.

The criterion for applying a value to the overall control is the same as for individual controls and can be found in Appendix A under 'Existing Control Ratings'.

Step 2 – Determine the Residual Risk rating

There are three components to this step:

1. Determine relevant consequence categories and rate the 'probable worst consequence' if the risk eventuated with existing controls in place. This is not the worst-case scenario but rather a qualitative judgement of the worst scenario that is probable or foreseeable. (Consequence)
2. Determine how likely it is that the 'probable worst consequence' will eventuate with existing controls in place. (Likelihood)
3. Using the Shire's Risk Matrix, combine the measures of consequence and likelihood to determine the risk rating. (Risk Rating)

D: Risk Evaluation

Risk evaluation takes the residual risk rating and applies it to the Shire's Risk Acceptance Criteria (Appendix A) to determine whether the risk is within acceptable levels to the Shire.

The outcome of this evaluation will determine whether the risk is low; moderate; high or extreme.

It will also determine using the Risk Acceptance Criteria, what (if any) high-level actions or treatments need to be implemented.

Note: Individual Risks or Issues may need to be escalated due to urgency, level of risk or of a systemic nature.

E: Risk Treatment

There are generally two requirements following the evaluation of risks.

1. In all cases, regardless of the residual risk rating, controls rated 'Inadequate' must have a treatment plan (action) to improve the control effectiveness to at least 'Adequate'.
2. If the residual risk rating is high or extreme, treatment plans must be implemented to either:
 - a. Reduce the consequence of the risk materialising.
 - b. Reduce the likelihood of occurrence.

(Note: these should have the desired effect of reducing the risk rating to at least moderate)

- c. Improve the effectiveness of the overall controls to 'Effective' and obtain approval to accept the risk as per the Risk Acceptance Criteria.

Once a treatment has been fully implemented, the Executive Manager Corporate Services is to review the risk information and acceptance decision with the treatment now noted as a control, and those risks that are acceptable then become subject to the monitor and review process (Refer to Risk Acceptance section).

Risk Acceptance

Day to day operational management decisions are generally managed under the delegated authority framework of the Shire. Risk Acceptance is a management decision to accept, within authority levels, risks that fall within Shire's risk appetite (refer Appendix A – Risk Assessment & Acceptance Criteria).

For those identified risks that remain outside of appetite, the following process must be followed;

The 'Risk Acceptance' must be in writing, signed by the relevant Manager, copied to the CEO, and include:

- A description of the risk and the reasons for holding a risk outside appetite
- An assessment of the risk (e.g. Impact consequence, materiality, likelihood, working assumptions etc)
- Details of any mitigating action plans or treatment options in place
- An estimate of the expected remediation date.

A lack of budget / funding to remediate a material risk outside appetite is not sufficient justification in itself to accept a risk.

Accepted risks must be continually reviewed through standard operating reporting structure (ie. Management Team)

F: Communication & Consultation

Effective communication and consultation are essential to ensure that those responsible for managing risk, and those with a vested interest, understand the basis on which decisions are made and why particular treatment / action options are selected or the reasons to accept risks have changed.

As risk is defined as the effect of uncertainty on objectives, consulting with relevant stakeholders assists in the reduction of components of uncertainty. Communicating these risks and the information surrounding the event sequence ensures decisions are based on the best available knowledge.

G: Monitoring & Review

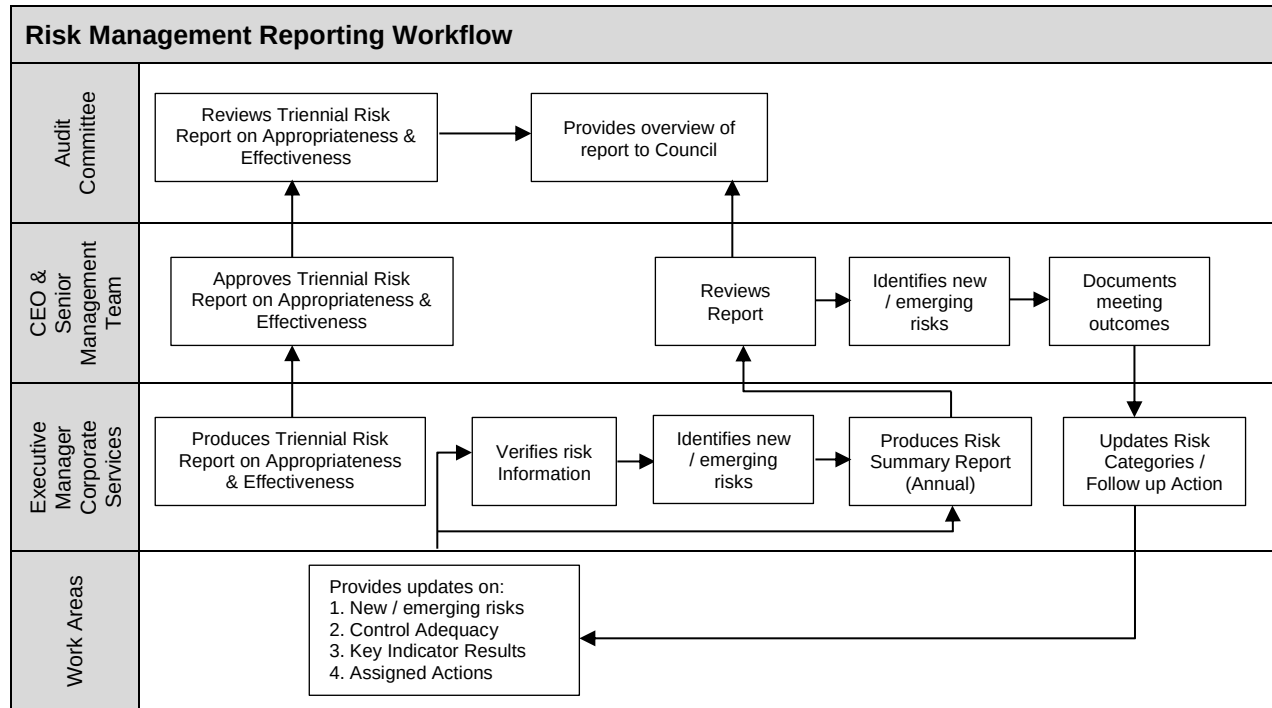
It is essential to monitor and review the management of risks, as changing circumstances may result in some risks increasing or decreasing in significance.

By regularly reviewing the effectiveness and efficiency of controls and the appropriateness of treatment / action options selected, we can determine if the organisation's resources are being put to the best use possible.

During the reporting process, management are required to review any risks within their area and follow up on controls, treatments, and actions mitigating those risks. Monitoring and the reviewing of risks, controls and treatments also apply to any actions / treatments to originate from an internal audit. The audit report will provide recommendations that effectively are treatments for risks that have been tested during an internal review.

H: Recording & Reporting

The following diagram provides a high-level view of the ongoing reporting process for risk management.



Each Work Area is responsible for ensuring:

- They continually provide updates in relation to new, emerging risks, control effectiveness and key indicator performance to the Executive Manager Corporate Services.
- Work through assigned actions and provide relevant updates to the Executive Manager Corporate Services.
- Risks / Issues reported to the CEO & Senior Management Team are reflective of the current risk and control environment.

The Executive Manager Corporate Services is responsible for:

- Ensuring Shire risk categories are formally reviewed and updated, at least on a 12-month cycle or earlier when there has been a material restructure, change in risk ownership or change in the external environment.
- Annual risk reporting for the CEO & Senior Management Team is an overview of the risk summary for the Shire.
- Annual Compliance Audit Return completion and lodgement.

Key Indicators

Key Indicators may be used for monitoring and validating key risks and controls. The following describes the process for the creation and reporting of Key Indicators:

- a. Identification
- b. Validity of Source
- c. Tolerances
- d. Monitor & Review

a. Identification

The following represent the minimum standards when identifying appropriate Key Indicators:

- The risk description and casual factors are fully understood
- The Key Indicator is fully relevant to the risk or control
- Predictive Key Indicators are adopted wherever possible
- Key Indicators provide adequate coverage over monitoring key risks and controls

b. Validity of Source

In all cases, an assessment of the data quality, integrity and frequency must be completed to ensure that the Key Indicator data is relevant to the risk or control.

Where possible the source of the data (data owner) should be independent to the risk owner. Overlapping Key Indicators can be used to provide a level of assurance on data integrity.

If the data or source changes during the life of the Key Indicator, the data is required to be re-validated to ensure reporting of the Key Indicator against a consistent baseline.

c. Tolerances

Tolerances are based on the Shire's Risk Appetite. They are set and agreed over three levels:

- Green – Within appetite, no action required.
- Amber – the Key Indicators must be closely monitored and relevant actions set and implemented to bring the measure back within the green tolerance.
- Red – Outside of risk appetite, the Key Indicator must be escalated to the CEO & Management Team. Where appropriate, management actions are to be set and implemented to bring the measure back within appetite.

d. Monitor & Review

All active Key Indicators are updated as per their stated frequency of the data source.

When monitoring and reviewing Key Indicators, the overall trend must be considered over a longer timeframe than that of individual data movements only. The trend of the Key Indicators is specifically used as an input to the risk and control assessment.

Appendix A – Risk Assessment and Acceptance Criteria

Shire of Yilgarn Measures of Consequence									
Rating (Level)	Health / People	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment	Project TIME	Project COST
Insignificant (1)	Near miss. Minor first aid injuries	Less than \$25,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential damage.	Contained, reversible impact managed by on site response	Exceeds deadline by 10% of project timeline	Exceeds project budget by 10%
Minor (2)	Medical type injuries	\$25,001 - \$250,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response	Exceeds deadline by 15% of project timeline	Exceeds project budget by 15%
Moderate (3)	Lost time injury <30 days	\$250,001 - \$750,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies	Exceeds deadline by 20% of project timeline	Exceeds project budget by 20%
Major (4)	Lost time injury >30 days	\$750, 000 - \$1Mil	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies	Exceeds deadline by 25% of project timeline	Exceeds project budget by 25%
Catastrophic (5)	Fatality, permanent disability	More than \$1Mil	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building	Uncontained, irreversible impact	Exceeds deadline by 30% of project timeline	Exceeds project budget by 30%

Measures of Likelihood			
Level	Rating	Description	Frequency
5	Almost Certain	The event is expected to occur in most circumstances (>90% chance)	More than once per year
4	Likely	The event will probably occur in most circumstances(>50% chance)	At least once per year
3	Possible	The event should occur at some time(20% chance)	At least once in 3 years
2	Unlikely	The event could occur at some time(<10% chance)	At least once in 10 years
1	Rare	The event may only occur in exceptional circumstances(<5% chance)	Less than once in 15 years

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Risk Acceptance Criteria			
Risk Rank	Description	Criteria	Responsibility
LOW	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Supervisor / Team Leader
MODERATE	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring	Service Manager
HIGH	Urgent Attention Required	Risk acceptable with effective controls, managed by senior management / executive and subject to monthly monitoring	Executive Leadership Team
EXTREME	Unacceptable	Risk only acceptable with effective controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring	CEO & Council

Existing Controls Ratings		
Rating	Foreseeable	Description
Effective	There is <u>little</u> scope for improvement.	Processes (Controls) operating as intended and aligned to Policies / Procedures. Subject to ongoing monitoring. Reviewed and tested regularly.
Adequate	There is <u>some</u> scope for improvement.	Processes (Controls) generally operating as intended, however inadequacies exist. Limited monitoring. Reviewed and tested, but not regularly.
Inadequate	There is a <u>need</u> for improvement or action.	Processes (Controls) not operating as intended. Processes (Controls) do not exist, or are not being complied with. Have not been reviewed or tested for some time.

POLICY: Risk Management Policy

POLICY NO: 1.1

SECTION: MEMBERS OF COUNCIL

LAST REVIEW DATE: SEPTEMBER 2019

POLICY OBJECTIVES

The objective of this Policy is to state the Shire of Yilgarn's ('Shire's') intention to identify potential risks before they occur so that impacts can be minimised or opportunities realised; ensuring that the Shire achieves its Strategic and Corporate objectives efficiently, effectively and within good corporate governance principles.

POLICY STATEMENT

It is the Shire's Policy to achieve best practice (aligned with AS/NZS ISO 31000:2018 Risk management – Guidelines), in the management of all risks that may affect the Shire meeting its objectives.

Risk management functions will be resourced appropriately to match the size and scale of the Shire's operations, and will form part of the Strategic, Operational, and Project responsibilities and be incorporated within the Shire's Integrated Planning Framework.

This policy applies to Council Members, Executive Management and all employees and contractors involved in any Shire operations.

POLICY STATEMENT

The following points provide detail on the objective specifics:

1. Optimises the achievement of the Shire's values, strategies, goals and objectives.
2. Aligns with and assists the implementation of Shire Policies.
3. Provides transparent and formal oversight of the risk and control environment enabling effective decision-making.
4. Reflects risk versus return considerations within the Shire's risk appetite.
5. Embeds appropriate and effective controls to mitigate risk.
6. Achieves effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.
7. Enhances organisational resilience.
8. Identifies and provides for the continuity of critical operations.

KEY POLICY DEFINITIONS

Risk: Effect of uncertainty on objectives.

Note 1: An effect is a deviation from the expected – positive or negative.

Note 2: Objectives can have different aspects (such as financial, health and safety and environmental goals) and can apply at different levels (such as strategic, organisation-wide, project, product or process).

Risk Management: Coordinated activities to direct and control an organisation with regard to risk.

Risk Management Process: Systematic application of management policies, procedures and practices to the activities of communicating, consulting, establishing the context, and identifying, analysing, evaluating, treating, monitoring and reviewing risk.

ROLES & RESPONSIBILITIES

The CEO is responsible for the:

- Implementation of this Policy.
- Measurement and reporting on the performance of risk management.
- Review and improvement of this Policy and the Shire's Risk Management Framework at least triennially, or in response to a material event or change in circumstances.

The Shire's Risk Management Framework outlines in detail all roles and responsibilities under CEO delegation associated with managing risks within the Shire.

RISK ASSESSMENT AND ACCEPTANCE CRITERIA

The Shire has quantified its broad risk appetite through the Shire's Risk Assessment and Acceptance Criteria. The criteria are included within the Risk Management Framework and as a component of this policy.

All organisational risks are to be assessed according to the Shire's Risk Assessment and Acceptance Criteria to allow consistency and informed decision-making. For operational requirements such as projects or to satisfy external stakeholder requirements, alternative risk assessment criteria may be utilised, however these cannot exceed the organisation's appetite and are to be noted within the individual risk assessment.

MONITOR & REVIEW

The Shire will implement and integrate a monitor and review process to report on the achievement of the risk management objectives, the management of individual risks and the ongoing identification of issues and trends.

This Policy will be kept under review by the Shire's Management Team. It will be formally reviewed triennially.

RISK ASSESSMENT AND ACCEPTANCE CRITERIA

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Attachment

9.1.2

Covalent Lithium Pipeline Submission

**WATER PIPELINE
COUNCIL SUBMISSION**

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ACRONYMS, ABBREVIATIONS AND TERMINOLOGY

ASX	Australian Stock Exchange
Covalent	Covalent Lithium Pty Ltd
DMIRS	Department of Mining, Industry Regulation and Safety
JV	Joint Venture
kL	Kilolitres
Km	Kilometers
Mt	Million tonnes
NTA	Native Title Act
NYSE	New York Stock Exchange
Project	Mount Holland Lithium Project
Spodumene	Lithium concentrate
SQM	Sociedad Química y Minera de Chile S.A.
TECs	Threatened Ecological Communities
tpa	Tonnes per annum
WES	Wesfarmers Limited

1. INTRODUCTION

Covalent Lithium Pty Ltd (Covalent) is seeking approval from the Shire of Yilgarn to construct and operate a new water pipeline predominately in road reserves within the Shire of Yilgarn. The pipeline will connect the Water Corporations Goldfields Pipeline (near Moorine Rock) to the Mt Holland mine site. This document provides an overview of the project to support Covalent's request for approval.

1.1. Operator

The Mount Holland Lithium Project (**Project**) is an integrated project consisting of a mine, concentrator and refinery to produce battery quality lithium hydroxide (LiOH) for the international market. It is a 50-50 joint venture (JV) between subsidiaries of Wesfarmers Limited (ASX:WES) and Sociedad Química y Minera de Chile S.A. (SQM:NYSE). Covalent is the manager for the JV and is responsible for the development and operation of the Project.

Centred on the Earl Grey hard-rock lithium deposit south of Southern Cross in Western Australia, the Project will produce between 45,000 and 50,000 tonnes per annum (tpa) of battery quality lithium hydroxide at the proposed Kwinana refinery. The refinery will receive approximately 490,000 tpa of lithium concentrate (spodumene) from the concentrator.

1.2. Location

The Mount Holland site is approximately 500 km east of Perth and 120 km South of Southern Cross. The Refinery will be located on Mason Road, Kwinana approximately 35 km south of the Perth central business district (CBD) in the Kwinana industrial area.

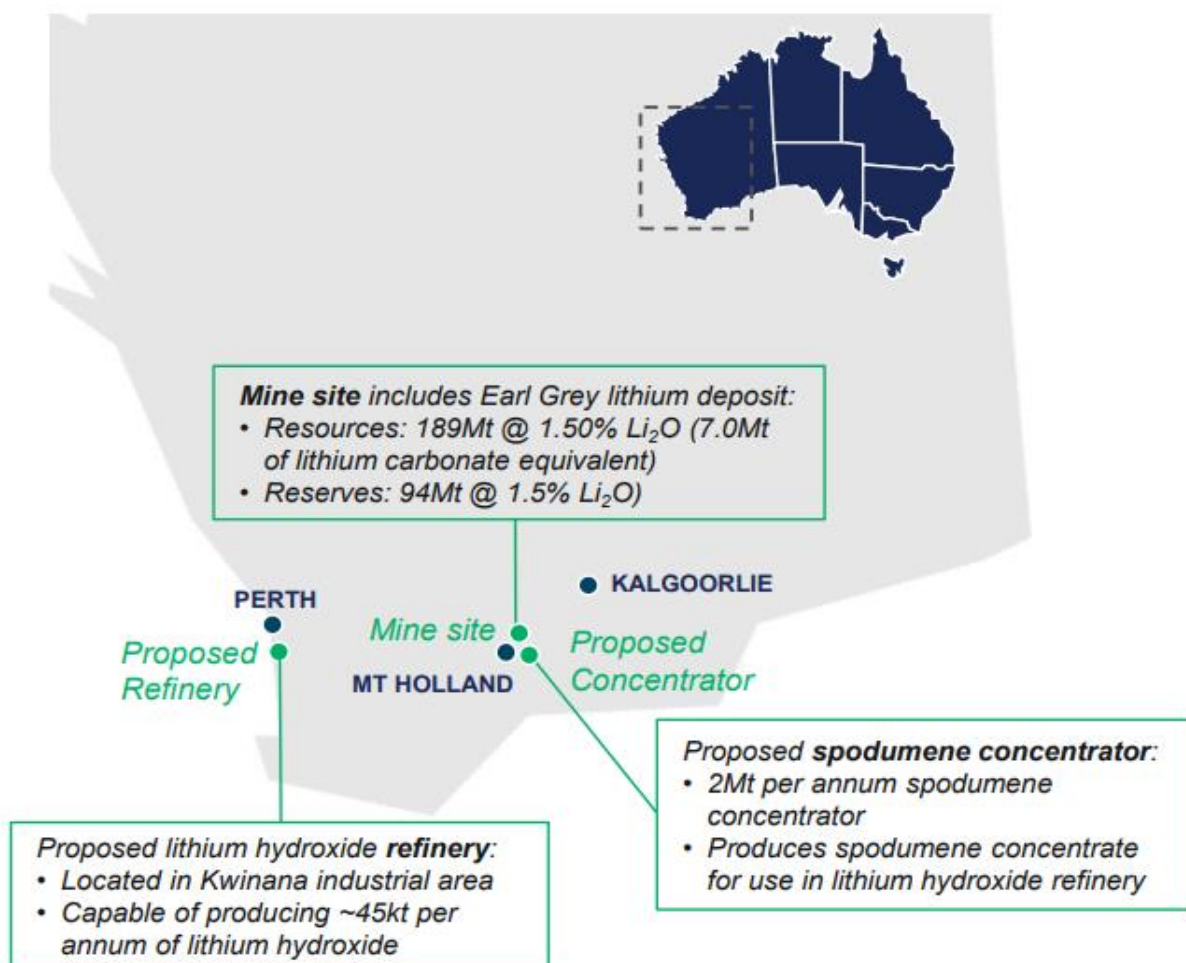


Figure 1. Location of the Mount Holland Project assets

2. WATER PIPELINE

2.1. Background

The Mt Holland Project involves the construction of a mine, concentrator and supporting non-process infrastructure including a village, power station, aerodrome and roads. These activities require access to a reliable supply of clean water that can be used in the process plant, for dust suppression, cleaning of mining equipment and the village. Volumes are expected to range from 1,800kL per day to 4,300kL per day, with the higher water volumes being required during summer.

After consideration of various alternatives, a new water pipeline from the Goldfields Pipeline to the Mt Holland mine site was determined to be the most commercially viable, reliable and environmentally sensitive solution.

Investigations into the feasibility of extracting and treating ground water sources in the vicinity of the Mt Holland site are cost prohibitive due to the hyper saline nature of the water. The processing of hyper saline water also generates a waste stream (removed salt and impurities) that must be further treated prior to disposal.

2.2. Project Summary

Item	Description
Product	Potable water.
Source	Goldfields Water Pipeline (Water Corporation).
Connection	Approximately 2.5km north west of the Moorine Rock townsite.
Pipeline length	136-kilometre water pipeline.
Material	HDPE (except connections, pump station locations and sections that cannot be buried, which will be galvanised steel).
Pipe size	400mm diameter.
Buried depth	Minimum buried depth of 1,000mm below ground level.
Design flow rate	50 litres per second.
Tenure	Miscellaneous licence covering land owned or managed by the Water Corporation, the Crown, Main Roads, private landowners, Shire of Yilgarn road reserves and Covalent tenements.
Head Pump Station	Tank and pump station located on private land immediately south of Great Eastern Highway.
Booster Pump Station	Tank and booster pump station located on private land at approximately the 65 km mark.
Power	New grid connections to pump stations constructed and operated by Western Power.

2.3. Location

The Water Pipeline route is depicted in Figures 2 to Figure 6 and summarised as:

- Covalent pipeline from the new Water Corporation connection south along Granich Rd
- East along the old rail reserve
- South under Great Eastern Highway
- East through private farmland
- South east along Stubbs St and into Parker Range Road
- South along Armanasco Rd and into Southern Cross South Rd
- South east along Meranda Rd and into King Ingram Rd
- South onto Marvel Loch – Forrestanina Rd
- East along the Bounty Access Rd to the Mount Holland mine site

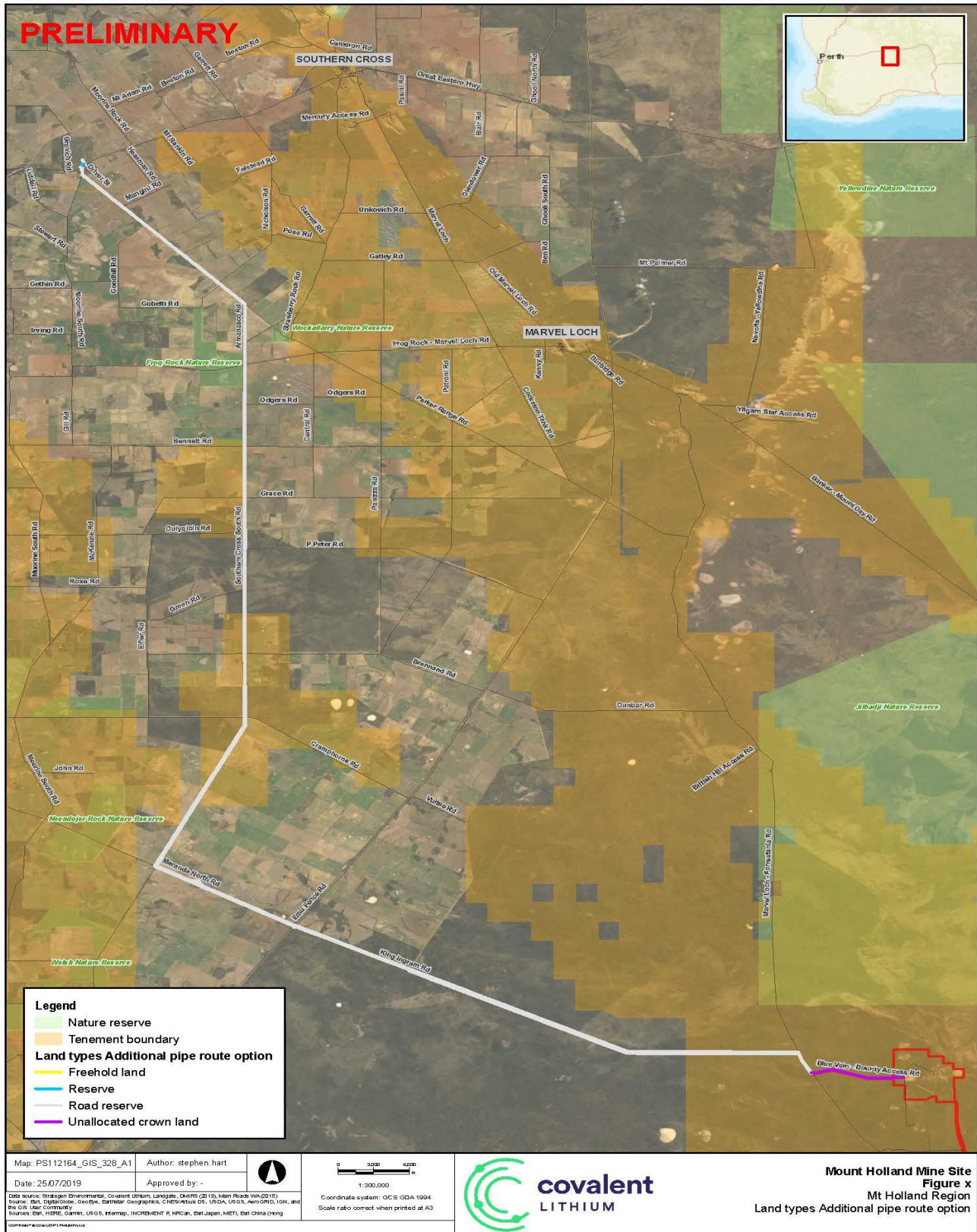


Figure 2. Water Pipeline Route

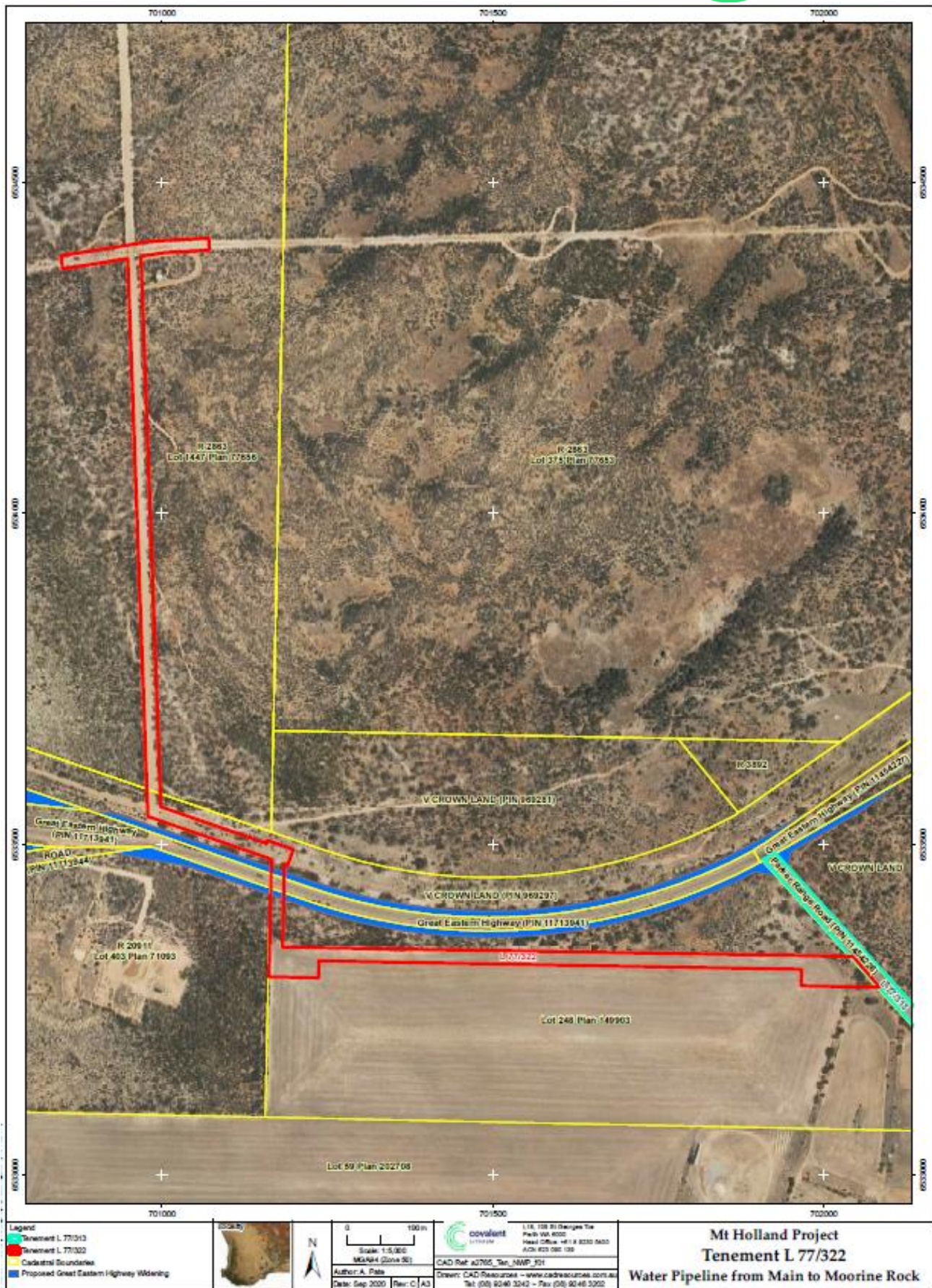


Figure 3: Northern portion of the route including connection location to Goldfields Water Pipeline

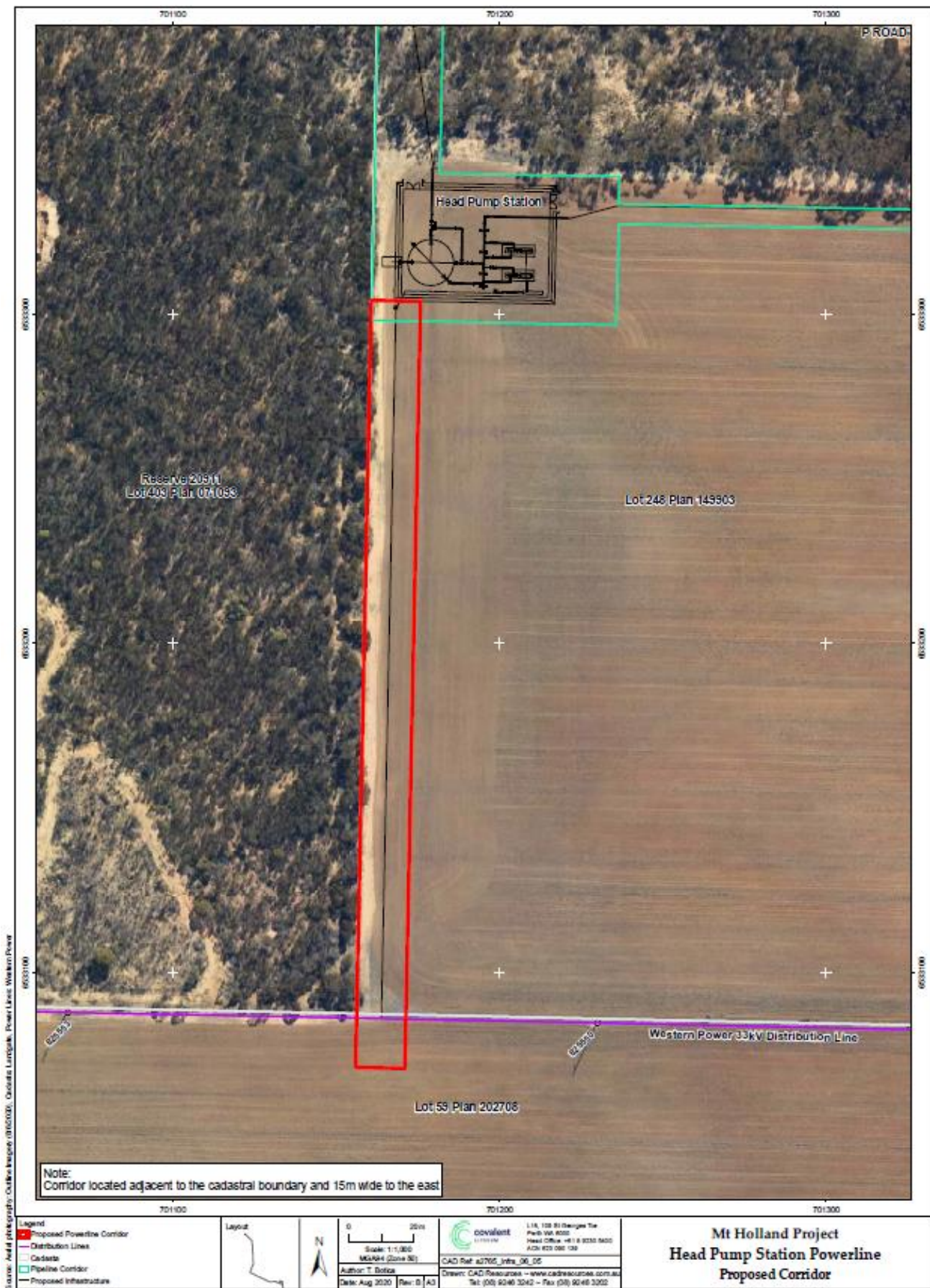


Figure 4: Head Pump Station including power corridor (red box)

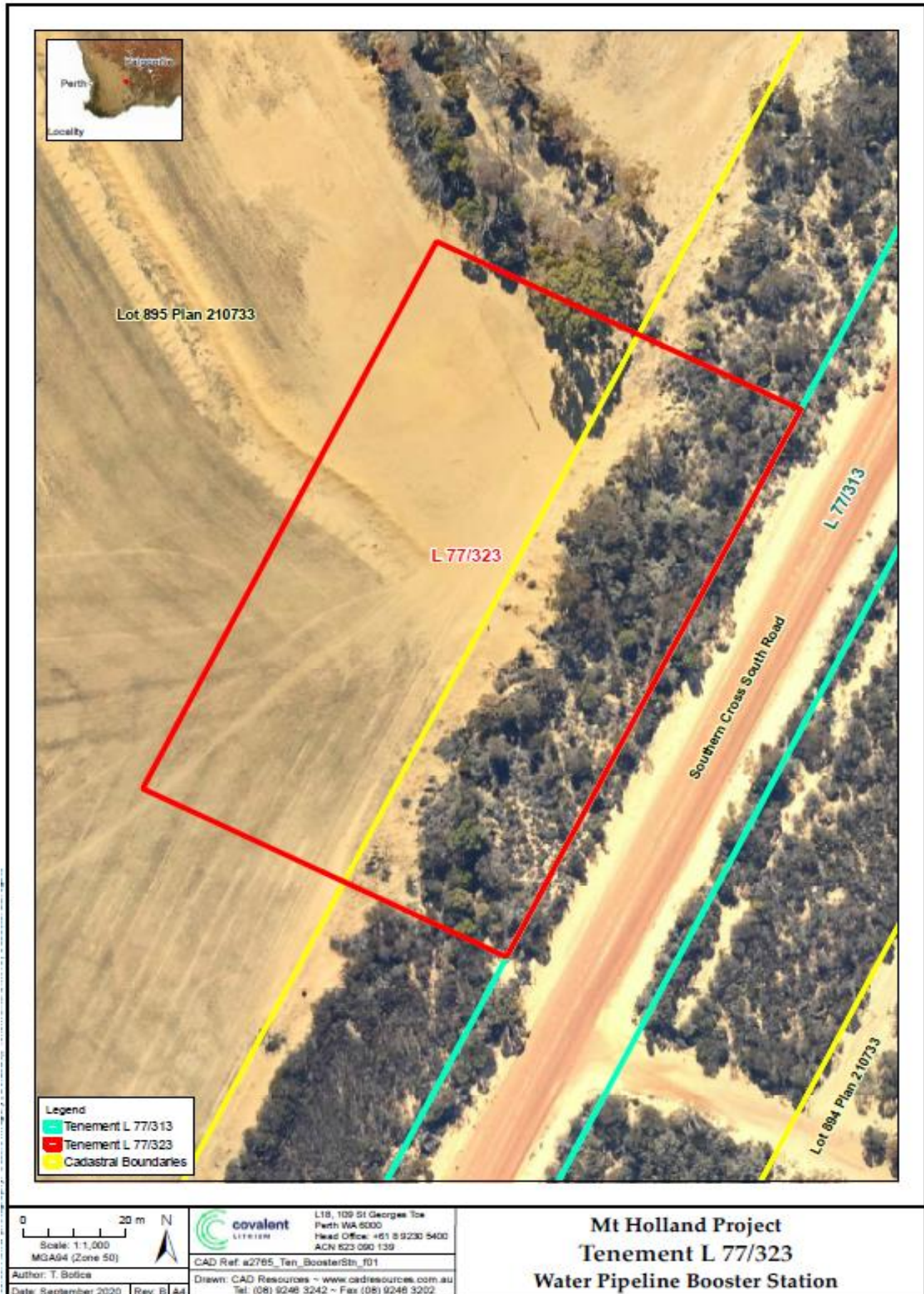


Figure 5: Booster Pump Station



Figure 6: Booster Pump Station and power corridor (red line)

3. LAND

3.1. Tenure

The water pipeline route has been selected to maximise construction in the road reserve thereby minimising the impact and risks on flora and fauna, native title and private landowners.

Tenure to the land is secured via various miscellaneous licences currently approved or being approved by the Department of Mining, Industry Regulation and Safety (DMIRS). Miscellaneous licences are granted for non-mining tenure requirements required to support an underlying mining activity.

Covalent has submitted a series of adjoining miscellaneous licence applications covering the entire route (L77/301, L77/313, L77/322 and L77/323). Through this process landowners, native title groups, tenement holders or other interested parties (i.e. Water Corporation, Main Roads) are provided an opportunity to object to Covalent's application. Covalent is working with each of the relevant parties to agree appropriate access terms. A miscellaneous licence will not be granted to Covalent until all objections have been adequately addressed and the objections withdrawn by the impacted parties. Covalent has reached in principle agreement with all interested parties and is in the process of finalising access arrangements with these parties.

3.2. Native Title

There are two native title claims under the Native Title Act 1993 (Cth) (**NTA**) which cover parts of the proposed water pipeline such that all of the tenements for the people are within one or both claims. Those claims are the Ballardong claim (Federal Court number WAD 6181 of 1998) and the Marlinyu Ghoorlie claim (Federal Court number WAD 647 of 2017). Both claims have been accepted for registration.

Whilst the longest of the water pipeline tenements (Stubbs Road, Moorine Rock to Mt Holland site access road) appears to encroach both the Ballardong and the Marlinyu Ghoorlie registered claim areas, DMIRS has confirmed that Native Title has been extinguished over this tenement given it is situated entirely within existing road reserves. Covalent was therefore not required to consult with either the Ballardong or Marlinyu Ghoorlie claim groups.

For the same reasons Native Title is understood to have been extinguished over the tenements covering the route between the Goldfields Pipeline and Stubbs Road and the location of the booster pump station. Covalent were required to consult with the Marlinyu Ghoorlie for the grant of the tenement covering the Mt Holland site access road.

In any event, Covalent has entered into a Native Title Agreement with the Marlinyu Ghoorlie claim group pursuant to which they have consented to the grant of all tenements envisaged as being required for the water pipeline.

4. CONSTRUCTION

4.1. Schedule

Construction of the water pipeline is scheduled to commence in H1 2021, subject to final approvals and investment decisions being received. It is expected to take approximately six months to complete construction but final timeframes will be dependent on the availability of accommodation, weather, ground conditions (i.e. rock) etc.

4.2. Route Selection

The pipeline corridor will be located predominately within existing cleared drainage slopes adjacent to the road running surface to minimise clearing of vegetation. The exception is where Threatened

Ecological Communities (TECs) or potential TECs have been determined to exist on the roadside. In these sections the pipeline will be diverted to reduce clearing and minimise root disturbance.

The majority of the pipeline will be constructed with a minimum of 1.5m between the edge of the road and the centre of the pipeline. Where this is not possible due to existing constraints i.e. TECs, the route will be diverted only to the extent reasonably necessary. In these locations the alternative route will be selected by assessing the viability of the following options in order of precedence:

1. Divert the pipeline around the constraint i.e. behind the tree, by increasing the distance from the edge of the road. The pipeline remains underground.
2. Divert the pipeline around the constraint but above ground. The distance from the edge of the road will increase. This option will be considered where there are clearing constraints and/or root zones that need to be protected.
3. Move the pipeline closer to the road to the extent necessary to avoid the obstacle. In some instances this may result in the pipeline being located in the shoulder or running surface. The exact location will vary depending on the location of the obstacle however typically this will not exceed three meters from the edge of the obstruction.

The exceptions to the above are Parker Range Road (no trenching in the sealed section of the road) and King Ingram Road (the road width and lack of definition in some sections may be a further requirement for construction in the road and/or shoulder).

Below is an example where Covalent proposes to route the water pipeline behind a tree.



Figure 7: North of Southern Cross and Odgers Road Tee junction

Below is an example where Covalent propose to route the pipe above ground and behind a tree.



Figure 8: Parker Range Road

Below are examples where the water pipeline route will be in the shoulder / running surface but as close to the tree as possible. Estimated location is 3m from the tree to the outside edge of the trench.



Figure 9: 2.5km south of Southern Cross and Odgens Road Tee junction



Figure 10: Just South of Southern Cross and Brennard Road



Figure 11: 1km south of Southern Cross and Brennard Road

4.3. Design

Covalent has engaged a major engineering and construction company to design, calculate, specify, layout, scope, estimate and document all components required to construct the water pipeline.

The pipeline will be constructed of HDPE and the pump station pipework will be constructed of galvanised steel pipe, these are typical products for water transmission and will be supplied and installed in accordance with the requirements of AS3500.1 2003 Plumbing and Drainage Part 1: Water Services and AS4041 1998 Pressure Piping.

Detailed ground surveys and test pitting will be conducted at various locations along the pipeline route during design to inform the design and construction methodologies to be employed in the project.

4.4. Construction

Covalent will engage a reputable pipeline contractor for the installation and construction of the pipeline. Through the tender and contractor selection period Covalent will seek to understand the contractor's significant capability around Australia including a locally-based Perth team with relevant experience in mining projects in remote areas.

The contractor will be required to hold insurances for mobile plant and equipment, workers' compensation including common law liability, motor vehicle insurance and professional indemnity insurance.

4.5. Trenching

Trenching will be designed in accordance with AS2566.1: 1998 Buried Flexible Pipelines with a minimum depth of one metre above the top of the pipe and generally in accordance with the typical cross section included in Figure 12. Trenching spoil will be located on the road side of the trench.

If the pipeline trenching process needs to avoid tree roots the most appropriate method of avoidance will be utilised. Options include: hand excavation, horizontal directional drilling or relocating the pipeline behind the root zone or within the road as indicated above.

Micro-tunnelling or horizontal directional drilling will be utilised (rather than trenching) where the water pipeline is required to cross a sealed road. Trenching will be utilised for all other crossings.

4.6. Installation

Where possible trench material will be screened or crushed to provide bedding material in accordance with the requirements of AS2566.1: 1998. It is expected a small amount of make-up materials will be required from borrow pits. Compaction will be in accordance with the designer's requirements, and as a minimum comply with the requirements of AS2566.1.

Vents will be installed at high points along the route (approximately 30). Vents will be housed inside a buried culvert with lids for protection. Vents will be signposted.

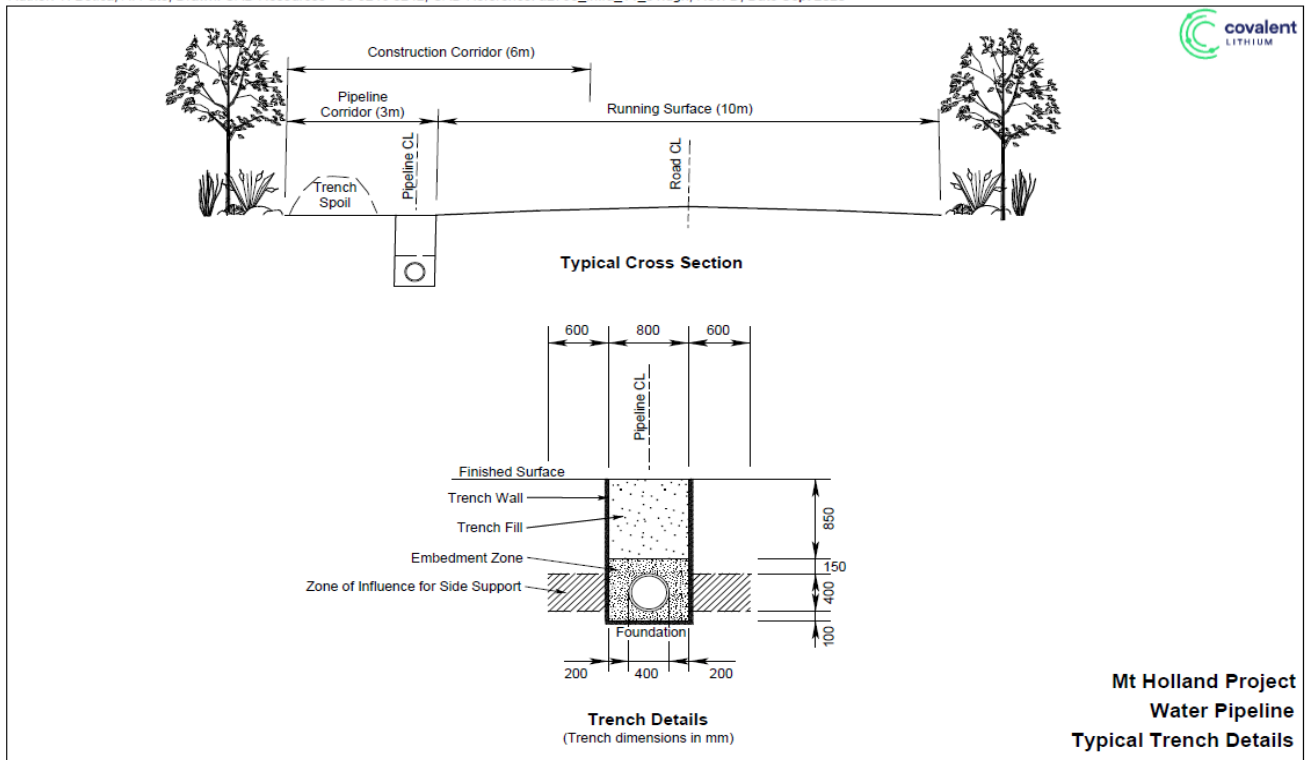


Figure 12: Typical trench details (NEEDS TO BE UPDATED)

4.7. Rehabilitation

The road and road reserves disturbed during the construction process will re-instated to the status they were found. This will include the re-grading of the trench so no windrows remain. It's anticipated that a road condition report will be completed prior to and after construction. Representatives from the Shire of Yilgarn will be invited to attend these assessments.

If agreed, excess trench material may be left as borrow pit material at locations nominated by the Shire of Yilgarn, if not it will be removed to approved locations including the Mt Holland mine site.

Where practicable vegetation will be mulched and dispersed on the road verge.

4.8. Pump Station

All pump stations and associated infrastructure will be constructed on private land.

4.9. Power Infrastructure

All power infrastructure required to support the pump stations will be supplied by infrastructure constructed, owned and maintained by Western Power.

4.10. Traffic Management

Traffic management will be maintained around all active work-fronts to ensure that one-way traffic and crossings is maintained during construction of the pipeline. A traffic management plan will be

developed and implemented to ensure construction risks and traffic disturbance is minimised. Key principles included in this plan will be:

- One lane to remain open for traffic
- 24/7 traffic control in place. When construction not occurring suitable traffic control mechanisms will be employed for open trench areas (not necessarily manned)
- Maximum two kilometre trench openings
- Access to be maintained to paddocks and side roads

5. ENVIRONMENTAL

5.1. Fauna

A baseline (Level 1) fauna survey was undertaken along the proposed water pipeline route in April 2020. The survey area included a 30-metre-wide corridor from the road centreline. The survey confirmed the presence of fauna habitats in the narrow corridor of remaining roadside vegetation, however due to the presence of traffic and road maintenance works, the habitats are degraded and provide limited to no resources for the fauna assemblage present. Little to no impact on ground dwelling or avian vertebrate fauna species is expected from the construction of the pipeline.

No conservation significant fauna species were recorded as present within the water pipeline survey area. Suitable habitat is present for Chuditch, however due to the very narrow corridor and proximity of the road it is likely to preclude their presence or sustain a population.

Commonwealth modelled Carnaby's Cockatoo distribution is located five kilometres from the survey area and noted as containing suitable breeding habitat. However, the species has not been recorded in the region for over 50 years and is unlikely to be present.

5.1.1. Mitigations Measures

In order to minimise impacts to small mammals and reptiles the management controls implemented during trenching will include:

- Open trenches will be cleared of trapped fauna by fauna-rescue teams at least twice a day.
- Fauna rescue will take place within three hours after sunrise and between 3pm and 6pm.
- Open trenches should be cleared of trapped fauna no more than half an hour prior to backfilling of trenches.
- The open length of trench is not to exceed the length that can be inspected and cleared in the aforementioned timeframes.
- Egress points sloped no steeper than 2:1 or fauna refuges providing suitable shelter from the sun and predators for trapped fauna will be provided at located no farther than 100 m apart.

5.2. Flora

A flora and vegetation assessment in the proposed pipeline corridor was conducted in May 2020. The study comprised a desktop assessment and field survey of a 20-metre-wide survey corridor, centred on existing roads, encompassing the proposed 136 km length corridor. Approximately 47% of the survey corridor lies within remnant roadside vegetation in areas largely cleared for agriculture. The remaining survey area runs through relatively undisturbed vegetation on unallocated crown land.

5.2.1. Direct Impacts

There will be no clearing of conservation significant flora or vegetation, including priority flora and Threatened Ecological Communities (TECs), therefore no direct impacts will occur as a result of the installation and operation of the water pipeline.

Impacts to vegetation, in particular larger trees, could occur due to disruption of the shallow root zone. This risk will be mitigated by undertaking the measures outlined in section 4, thereby reducing the potential for impacts to root systems of larger trees where TECs or potential TECs have been determined in the road reserve vegetation.

Furthermore, the final pipeline will be installed at a depth below one meter avoiding obstructions disrupting the main lateral root zone (trench construction may temporarily impact the lateral root zone). Implementation of these management measures will minimise the potential for detrimental effects of the installation of the pipeline on the confirmed and potential TECs.

The construction and operation of the water pipeline will predominately be within the existing cleared road corridor with minimal clearing (2 ha) proposed, therefore negligible direct impacts to flora and vegetation will occur. The two hectares clearing proposed is to:

- Remove small shrubs that have repopulated the disturbed roadside area;
- Accommodate the access road to the header station; and
- Construct access through the road reserve to the booster pump station.

5.2.2. Indirect Impacts

There is potential for dust emissions during the construction phase of the water pipeline. These emissions will be adequately controlled by standard dust management measures so impacts to nearby vegetation from deposited dust are mitigated.

To prevent the introduction of weeds and dieback into the pipeline route, all Covalent and hired equipment and machinery will undergoes a comprehensive health and safety inspection prior to mobilisation. This inspection includes a check that all parts of the equipment or machinery are free of mud, debris and vegetation.

5.2.3. Mitigation measures

The following measures to mitigate impacts on flora and vegetation will be employed during pipeline construction and operation:

- pipeline will be installed as close to the road as practicable to minimise potential impacts to roadside vegetation.
- potential impacts to shallow root systems of large trees in TECs or potential TECs will be mitigated by the measures in section 4.
- during construction, the spoil bank is to be located on the road side of the trench.
- minimising dust impact via dust suppression using water delivered from dribble bars to reduce overspray.
- the spread of weeds and dieback will be mitigated by:
 - implementation of a vehicle hygiene procedure, dieback management procedures and weed control.
 - disposal of excess spoil at agreed locations.
 - access for pipeline maintenance activities will be via previously cleared ground on the adjacent road way.

Attachment

9.2.1

Financial Statement November 2020



SHIRE OF YILGARN

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2020

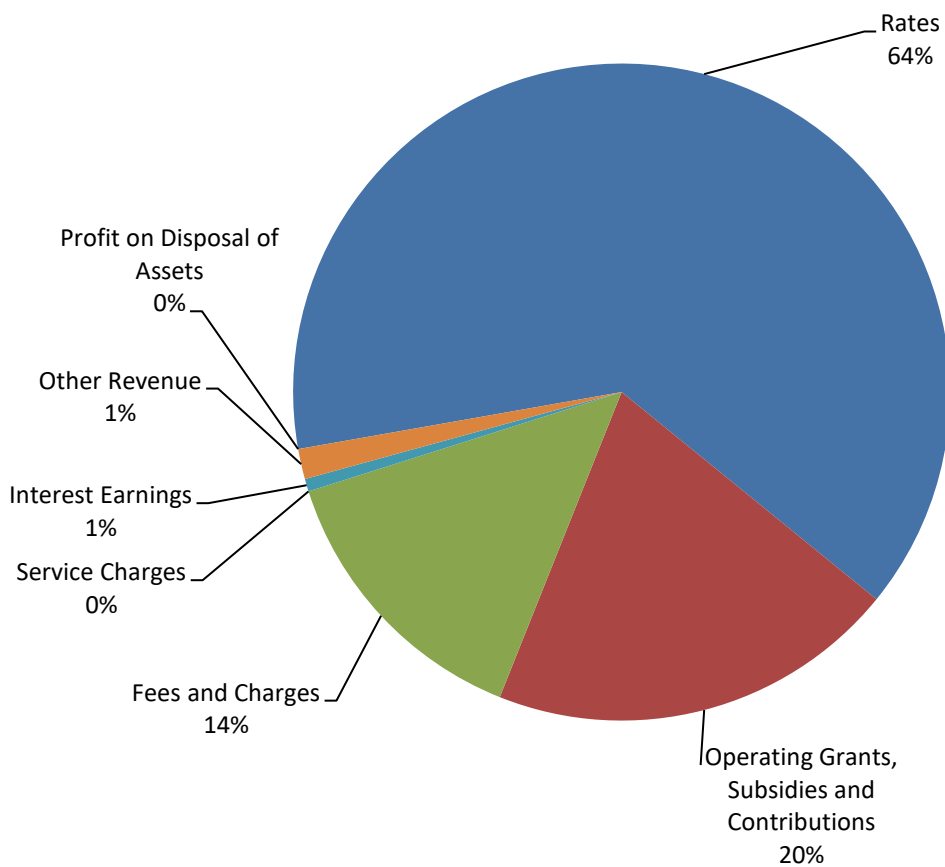
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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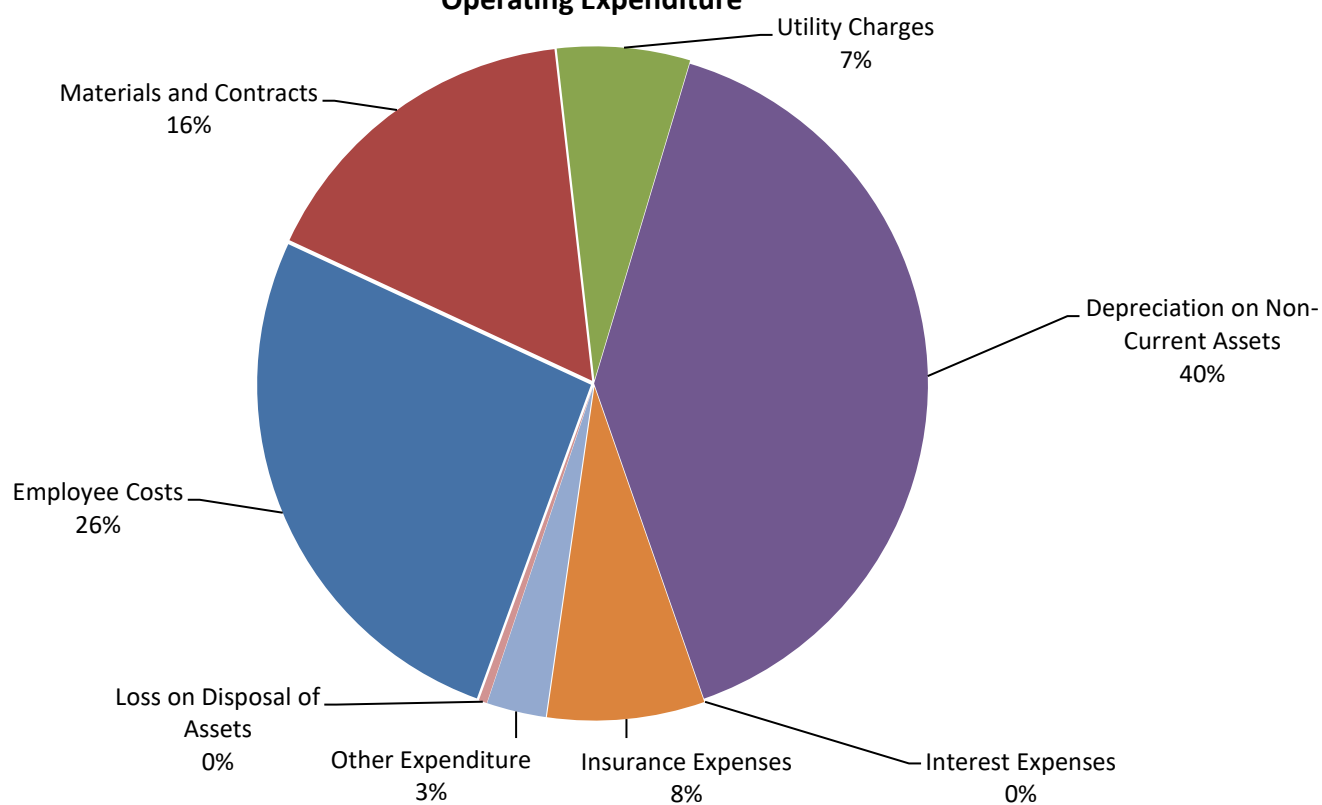
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SHIRE OF YILGARN
Information Summary
For the Period Ended 30 November 2020

Operating Revenue



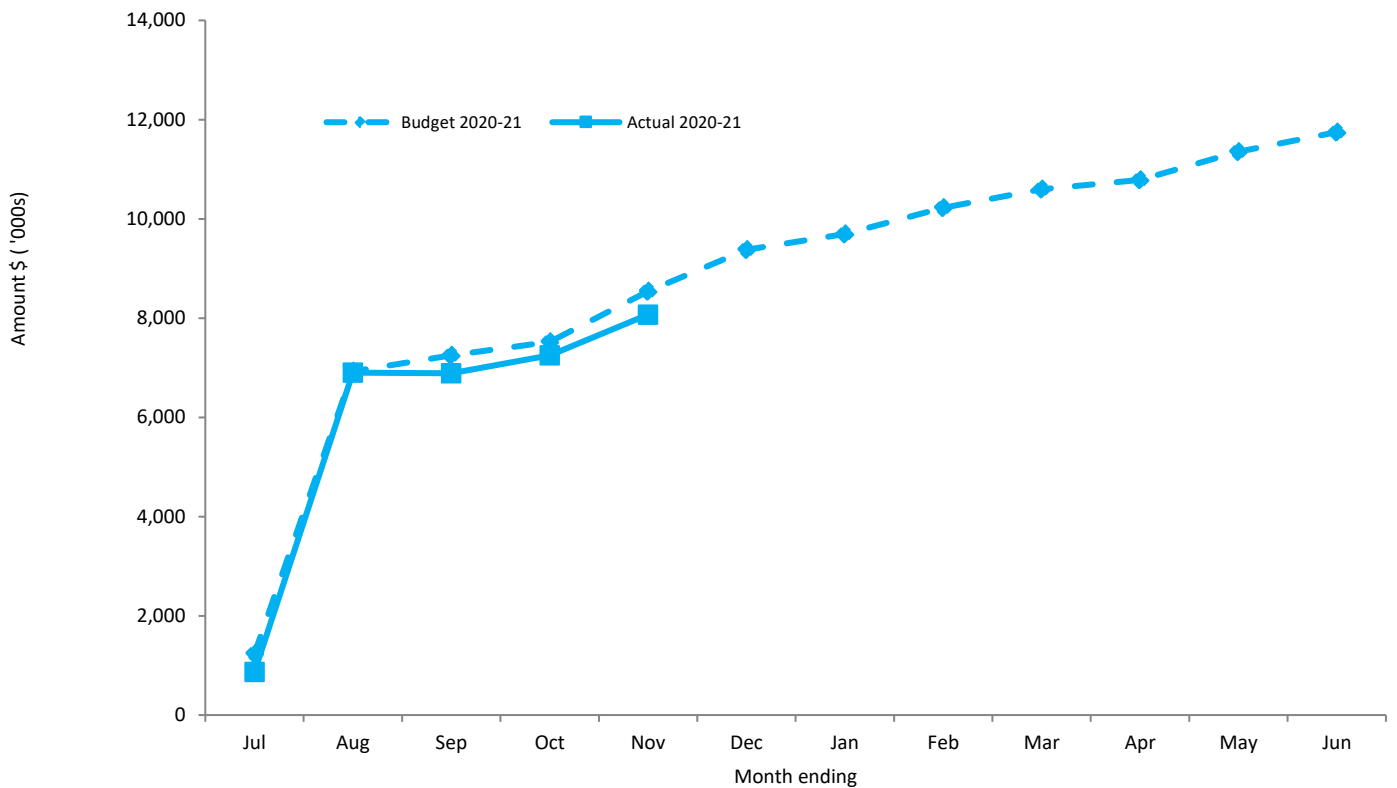
Operating Expenditure



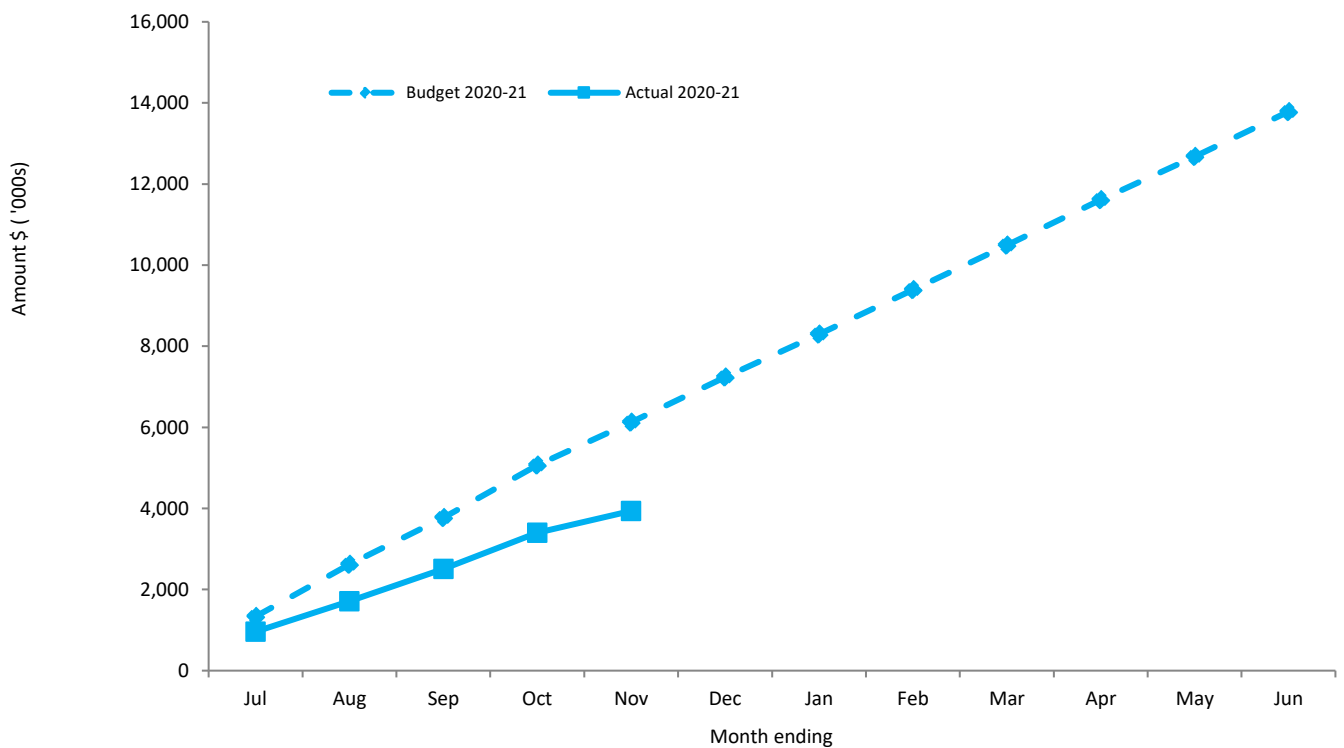
SHIRE OF YILGARN
Information Summary
For the Period Ended 30 November 2020

This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Budget Operating Revenues -v- Actual (Refer Note 2)



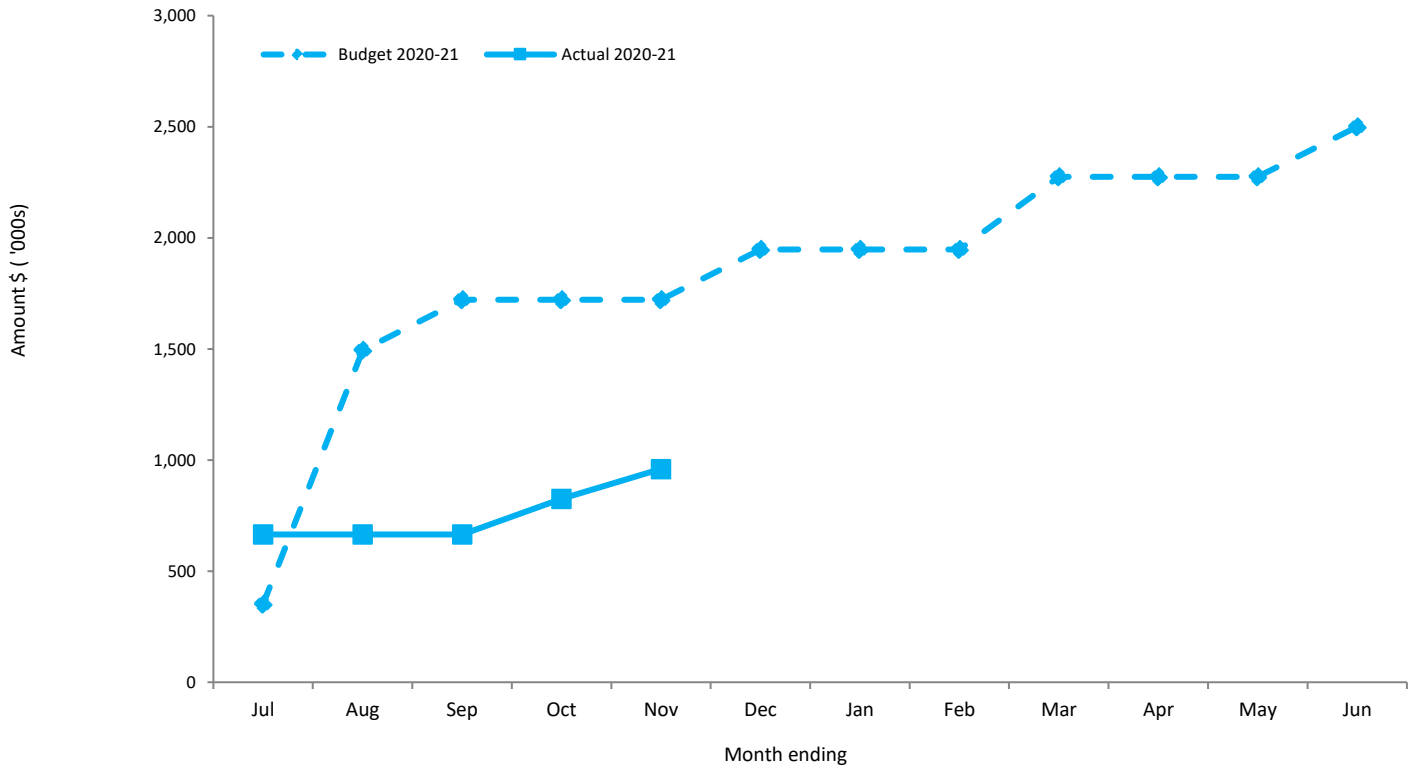
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



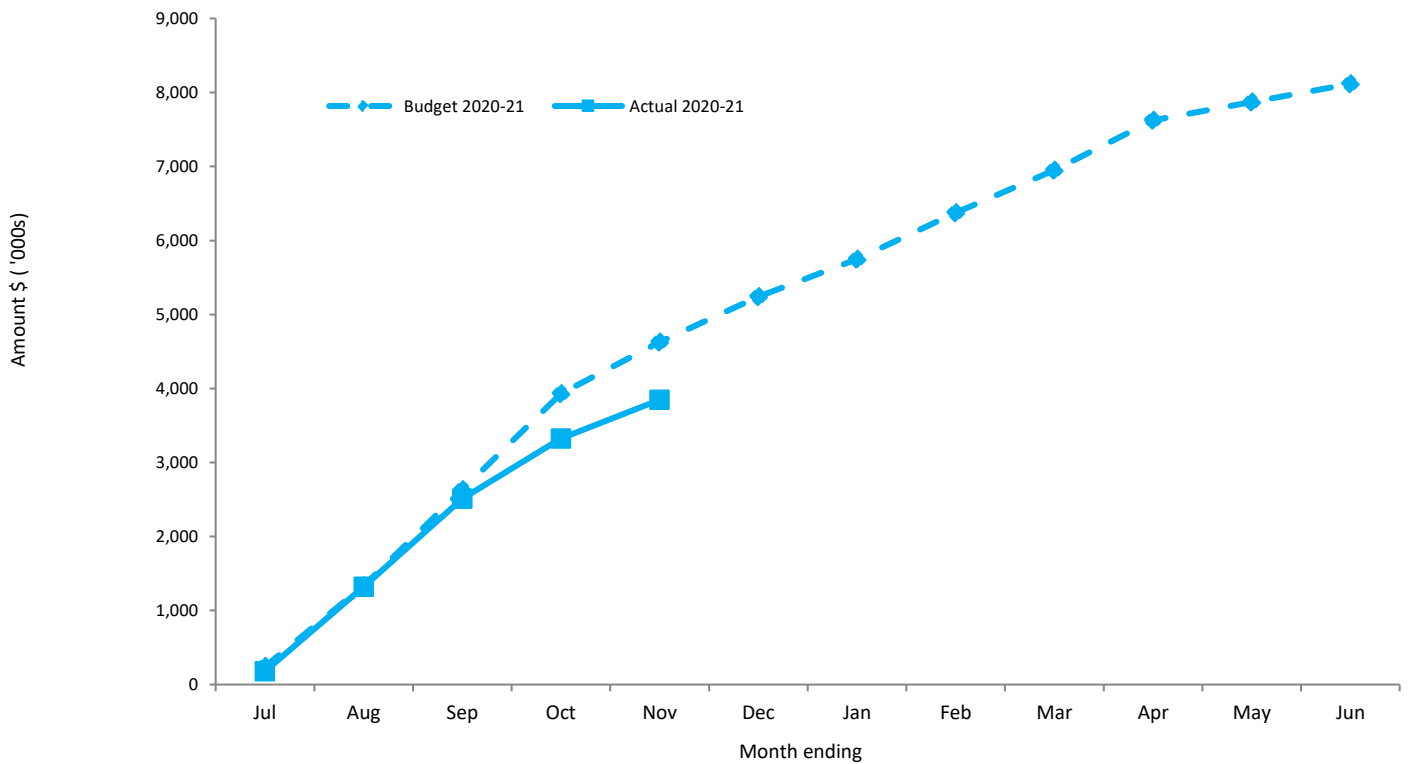
SHIRE OF YILGARN
Information Summary
For the Period Ended 30 November 2020

This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2020

		Amended	Amended YTD	YTD	Var. \$	Var. %	
	Note	Annual Budget	Budget (a)	Actual (b)	(b)-(a)	(b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	4,186,290	4,186,290	7,441,352	3,255,061	78%	
Revenue from operating activities							
General Purpose Funding - Rates	9	4,051,369	4,051,369	4,028,655	(22,714)	(1%)	
General Purpose Funding		1,745,490	856,877	830,909	(25,968)	(3%)	
Law, Order and Public Safety		82,799	38,835	21,579	(17,256)	(44%)	
Health		1,500	625	298	(327)	(52%)	
Education and Welfare		177,651	82,516	80,887	(1,629)	(2%)	
Housing		78,000	32,490	32,994	504	2%	
Community Amenities		672,044	594,840	596,116	1,276	0%	
Recreation and Culture		15,150	10,475	108,029	97,554	931%	▲
Transport		188,687	74,520	59,778	(14,742)	(20%)	
Economic Services		1,296,337	744,270	526,904	(217,366)	(29%)	▼
Other Property and Services		139,464	58,105	136,044	77,939	134%	▲
		8,448,491	6,544,922	6,422,192			
Expenditure from operating activities							
Governance		(537,923)	(196,068)	(166,648)	(29,420)	(15%)	
General Purpose Funding		(286,084)	(119,774)	(94,313)	(25,461)	(21%)	
Law, Order and Public Safety		(478,194)	(226,022)	(152,028)	(73,994)	(33%)	▼
Health		(292,390)	(122,206)	(95,776)	(26,430)	(22%)	
Education and Welfare		(543,295)	(231,784)	(139,492)	(92,292)	(40%)	▼
Housing		(386,691)	(166,834)	(85,490)	(81,344)	(49%)	▼
Community Amenties		(1,155,245)	(487,869)	(348,256)	(139,613)	(29%)	▼
Recreation and Culture		(1,857,002)	(795,140)	(581,814)	(213,326)	(27%)	▼
Transport		(6,486,505)	(2,705,205)	(1,825,056)	(880,149)	(33%)	▼
Economic Services		(1,698,695)	(712,261)	(459,422)	(252,839)	(35%)	▼
Other Property and Services		(63,327)	(380,890)	10,170	(391,060)	(103%)	▼
		(13,785,351)	(6,144,053)	(3,938,126)			
Operating activities excluded from budget							
Add back Depreciation		6,616,250	2,779,765	1,576,363	(1,203,402)	(43%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	114,589	47,745	15,800	(31,945)	(67%)	▼
Amount attributable to operating activities		1,393,979	3,228,379	4,076,230			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	3,299,122	1,991,687	1,649,116	(342,571)	(17%)	▼
Proceeds from Disposal of Assets	8	308,000	208,000	40,773	(167,227)	(80%)	▼
Land and Buildings	13	(1,589,202)	(1,228,842)	(951,728)	(277,114)	(23%)	▼
Infrastructure Assets - Roads	13	(3,095,291)	(1,153,996)	(990,745)	(163,251)	(14%)	▼
Infrastructure Assets - Other	13	(2,107,951)	(1,701,523)	(1,585,127)	(116,396)	(7%)	
Plant and Equipment	13	(1,145,740)	(127,940)	(73,054)	(54,886)	(43%)	▼
Furniture and Equipment	13	(47,500)	(33,790)	(26,807)	(6,983)	(21%)	
Amount attributable to investing activities		(4,378,562)	(2,046,404)	(1,937,572)			
Financing Activities							
Proceeds from New Debentures		1,000,000	1,000,000	1,000,000	0	0%	
Transfer from Reserves	7	546,205	641,841	0	641,841	(100%)	
Repayment of Debentures	10	(92,428)	0	0	0		
Transfer to Reserves	7	(562,327)	(110,223)	(16,235)	(93,988)	(85%)	▲
Amount attributable to financing activities		891,450	1,531,618	983,765			
Closing Funding Surplus(Deficit)	3	2,093,157	6,899,883	10,563,775			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	4,186,290	4,186,290	7,441,352	3,255,061	78%	
Revenue from operating activities							
Rates	9	4,051,369	4,051,369	4,028,655	(22,714)	(1%)	
Operating Grants, Subsidies and Contributions	11	2,212,667	1,246,470	1,277,751	31,281	3%	
Fees and Charges		1,807,208	1,087,598	890,292	(197,306)	(18%)	▼
Service Charges		0	0	0	0		
Interest Earnings		178,160	74,225	39,442	(34,783)	(47%)	▼
Reimbursements		89,700	37,365	91,604	54,239	145%	▲
Other Revenue		104,000	45,655	94,148	48,493	106%	▲
Profit on Disposal of Assets	8	5,387	2,240	0	(2,240)	(100%)	
		8,448,491	6,544,922	6,421,892			
Expenditure from operating activities							
Employee Costs		(3,042,766)	(1,281,389)	(1,038,233)	(243,156)	(19%)	▼
Materials and Contracts		(2,430,971)	(1,189,905)	(641,041)	(548,864)	(46%)	▼
Utility Charges		(952,782)	(396,890)	(253,281)	(143,609)	(36%)	▼
Depreciation on Non-Current Assets		(6,616,250)	(2,779,765)	(1,576,363)	(1,203,402)	(43%)	▼
Interest Expenses		(16,902)	0	0	0		
Insurance Expenses		(319,986)	(319,977)	(299,896)	(20,081)	(6%)	
Other Expenditure		(285,718)	(106,892)	(113,323)	6,431	6%	
Loss on Disposal of Assets	8	(119,976)	(49,985)	(15,800)	(34,185)	(68%)	▼
		(13,785,351)	(6,124,803)	(3,937,937)			
Operating activities excluded from budget							
Add back Depreciation		6,616,250	2,779,765	1,576,363	(1,203,402)	(43%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	114,589	47,745	15,800	(31,945)	(67%)	▼
Amount attributable to operating activities		1,393,979	3,247,629	4,076,118			
Investing activities		0					
Grants, Subsidies and Contributions	11	3,299,122	1,991,687	1,649,116	(342,571)	(17%)	▼
Proceeds from Disposal of Assets	8	308,000	208,000	40,773	(167,227)	(80%)	▼
Land and Buildings	13	(1,589,202)	(1,228,842)	(951,728)	(277,114)	(23%)	▼
Infrastructure Assets - Roads	13	(3,095,291)	(1,153,996)	(990,745)	(163,251)	(14%)	▼
Infrastructure Assets - Other	13	(2,107,951)	(1,701,523)	(1,585,127)	(116,396)	(7%)	
Plant and Equipment	13	(1,145,740)	(127,940)	(73,054)	(54,886)	(43%)	▼
Furniture and Equipment	13	(47,500)	(33,790)	(26,807)	(6,983)	(21%)	
Amount attributable to investing activities		(4,378,562)	(2,046,404)	(1,937,572)			
Financing Activities							
Proceeds from New Debentures		1,000,000	1,000,000	1,000,000	0	0%	
Transfer from Reserves	7	546,205	641,841	0	(641,841)	(100%)	▼
Repayment of Debentures	10	(92,428)	0	0	0		
Transfer to Reserves	7	(562,327)	(110,223)	(16,235)	93,988	85%	▲
Amount attributable to financing activities		891,450	1,531,618	983,765			
Closing Funding Surplus (Deficit)	3	2,093,157	6,919,133	10,563,663			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

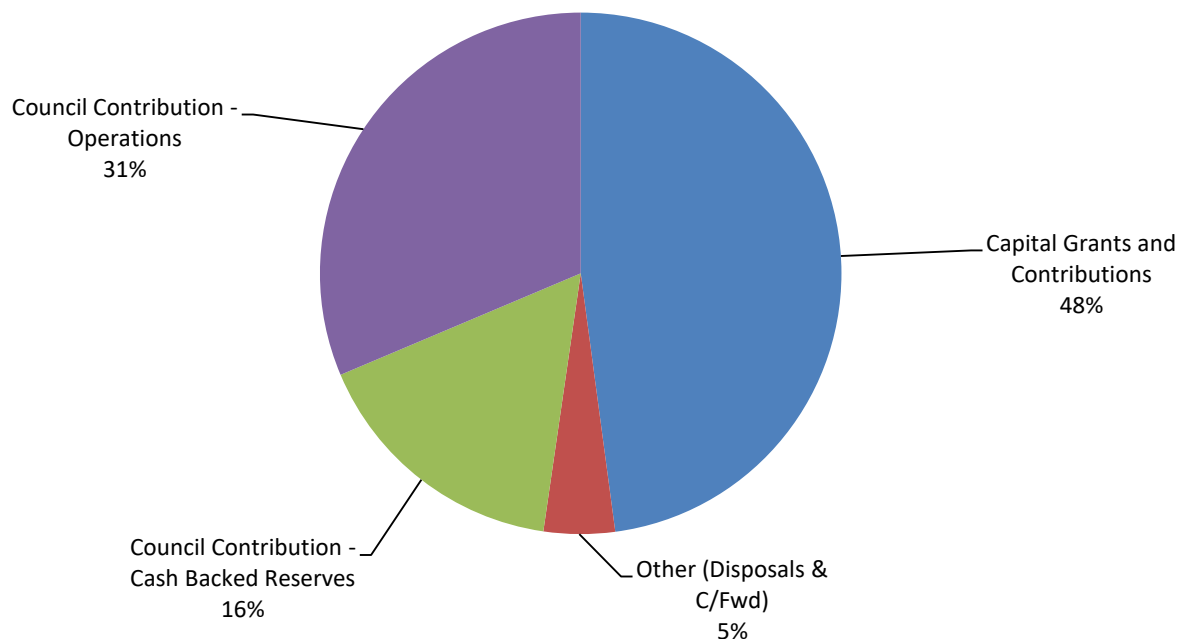
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YILGARN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 November 2020

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	874,247	77,481	1,228,842	1,589,202	951,728	277,114
Infrastructure Assets - Roads	13	990,745	0	1,153,996	3,095,291	990,745	163,251
Infrastructure Assets - Footpaths	13	0	0	20,555	196,264	0	20,555
Infrastructure Assets - Refuse	13	12,167	0	10,205	24,500	12,167	(1,962)
Infrastructure Assets - Sewerage	13	8,980	0	11,665	28,000	8,980	2,685
Infrastructure Assets - Drainage	13	0	12,086	5,890	14,172	12,086	(6,196)
Infrastructure Assets - Parks & Ovals	13	17,294	0	109,035	117,509	17,294	91,741
Infrastructure Assets - Other	13	1,534,600	0	1,544,173	1,727,506	1,534,600	9,573
Plant and Equipment	13	73,054	0	127,940	1,145,740	73,054	54,886
Furniture and Equipment	13	26,807	0	33,790	47,500	26,807	6,983
Capital Expenditure Totals		3,537,894	89,567	4,246,091	7,985,684	3,627,461	618,630
Capital acquisitions funded by:							
Capital Grants and Contributions				1,952,972	3,344,992	1,697,446	
Other (Disposals & C/Fwd)				208,000	308,000	40,773	
Council Contribution - Cash Backed Reserves				1,141,841	1,141,841	0	
Council Contribution - Operations				(56,722)	2,190,851	1,889,242	
Capital Funding Total				4,246,091	7,985,684	3,627,461	

Budgeted Capital Acquisitions Funding



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 1: Significant Accounting Policies

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 1: Significant Accounting Policies

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses,

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 1: Significant Accounting Policies

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 1: Significant Accounting Policies

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 Year is \$30,000 or 10% whichever is the greater.

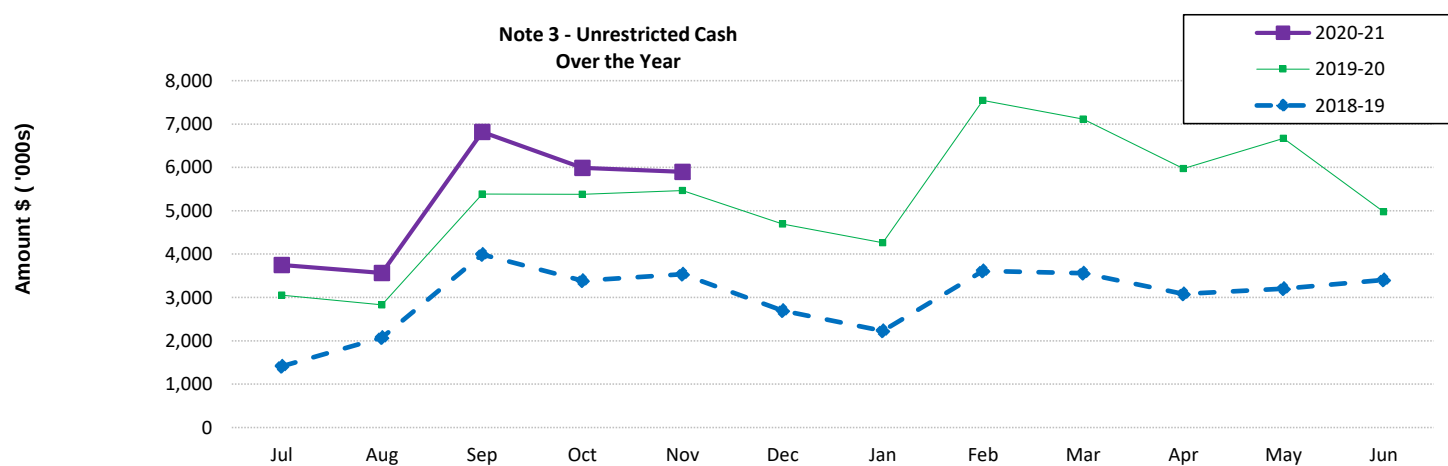
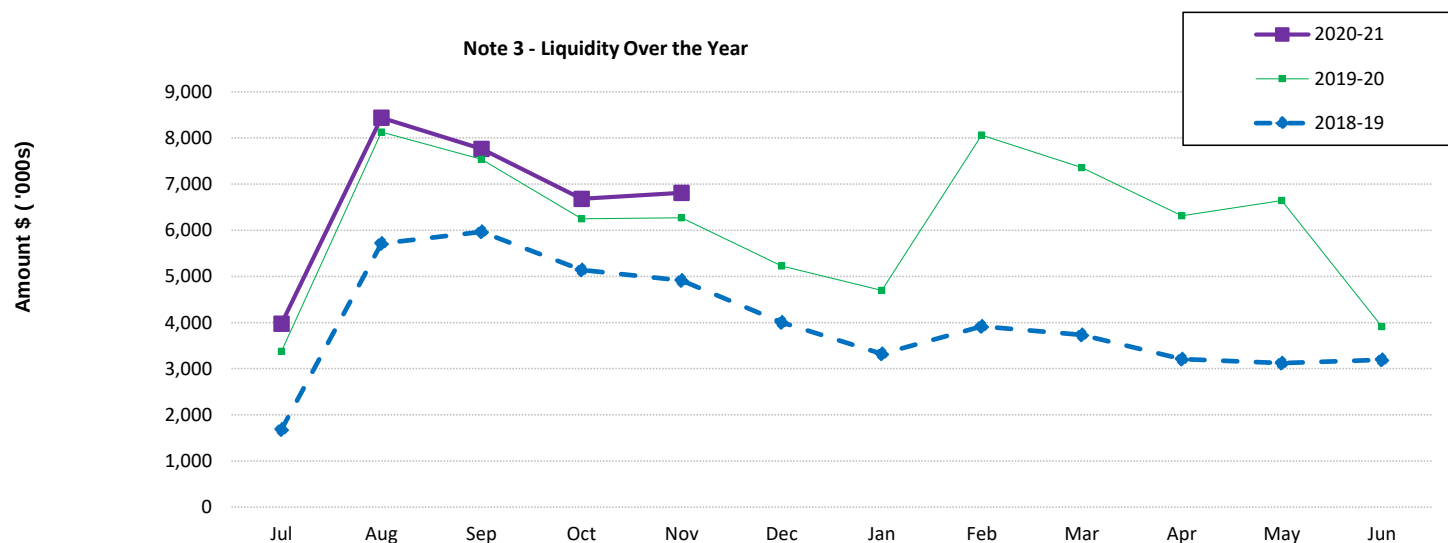
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Recreation and Culture	97,554	931%	▲	Permanent	\$53,300 Mineral Resources Limited contribution to the Southern Cross Aquatic Centre
				Permanent	\$42,189 Moorine Rock Tennis Club Donation
Economic Services	(217,366)	(29%)	▼	Permanent	Lower than expected Standpipe Water Sales
Other Property and Services	77,939	134%	▲	Permanent	\$47,291 LGIS Insurance Surplus Distribution Offset
				Permanent	\$12,862 Reimbursements of water costs during pool construction & Worker Comp
				Permanent	\$6,250 Sale of Surplus Donga from additional Depot land acquisition
				Permanent	\$12,470 Apprentice support payments received
Operating Expense					
Law, Order and Public Safety	(73,994)	(33%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Education and Welfare	(92,292)	(40%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Housing	(81,344)	(49%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Community Amenities	(139,613)	(29%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Recreation and Culture	(213,326)	(27%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Transport	(880,149)	(33%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Economic Services	(252,839)	(35%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Other Property and Services	(391,060)	(103%)	▼	Permanent	Lower than expected Depreciation due to review of Asset Useful Lives
Capital Revenues					
Grants, Subsidies and Contributions	(342,571)	(17%)	▼	Timing	Sealing works just completed, payments to be made in Dec and grants claimed
Proceeds from Disposal of Assets	(167,227)	(80%)	▼	Timing	Plant replacement program currently at tender or to be tendered
Capital Expenses					
Land and Buildings	(277,114)	(23%)	▼	Timing	LRCI Grant funded works at HFA has delayed other works and final pool payment yet to be made
Infrastructure - Roads	(163,251)	(14%)	▼	Timing	Sealing works about completed, payment to suppliers to be made in Dec.
Plant and Equipment	(54,886)	(43%)	▼	Timing	Plant replacement program currently at tender or to be tendered

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 Jun 2020	This Time Last Year 30 Nov 2019	Current 30 Nov 2020
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	4,974,915	3,400,902	6,003,540
Cash Restricted	4	4,536,844	6,581,762	4,553,080
Receivables - Rates	6	589,115	489,049	1,082,629
Receivables - Other	6	90,219	62,213	396,345
Interest/ATO Receivable/Trust		213,737	53,653	43,110
Loans Receivable-Clubs/Institutions		0	6,000	0
Inventories		27,554	29,909	27,876
		10,432,385	10,623,487	12,106,580
Less: Current Liabilities				
Payables		(1,434,941)	(312,267)	(140,146)
Provisions		(562,476)	(246,963)	(267,239)
		(1,997,417)	(559,230)	(407,385)
Less: Cash Reserves	7	(4,536,844)	(6,581,762)	(4,553,079)
Add back Leave Reserve		294,167	290,294	295,237
Net Current Funding Position		4,186,290	3,772,790	7,441,352



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Muni Funds - Bank Working Acc	60,907			60,907	Westpac	0.01%	At Call
Muni Funds - Bank Investment Acc	2,251,397			2,251,397	Westpac	0.05%	At Call
Trust Fund Bank			390,897	390,897	Westpac	0.01%	At Call
Cash On Hand	1,350			1,350			
(b) Term Deposits							
Muni Funds - Notice Saver (31 Days)	3,689,886			3,689,886	Westpac	0.65%	31 Days from Call
Reserve Funds - Notice Saver (90 Days)		4,553,080		4,553,080	Westpac	0.75%	90 Days from Call
Total	6,003,540	4,553,080	390,897	10,947,517			

Comments/Notes - Investments

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
	Nil						0
	Changes Due to Timing						0
	Nil						
				0	0	0	0

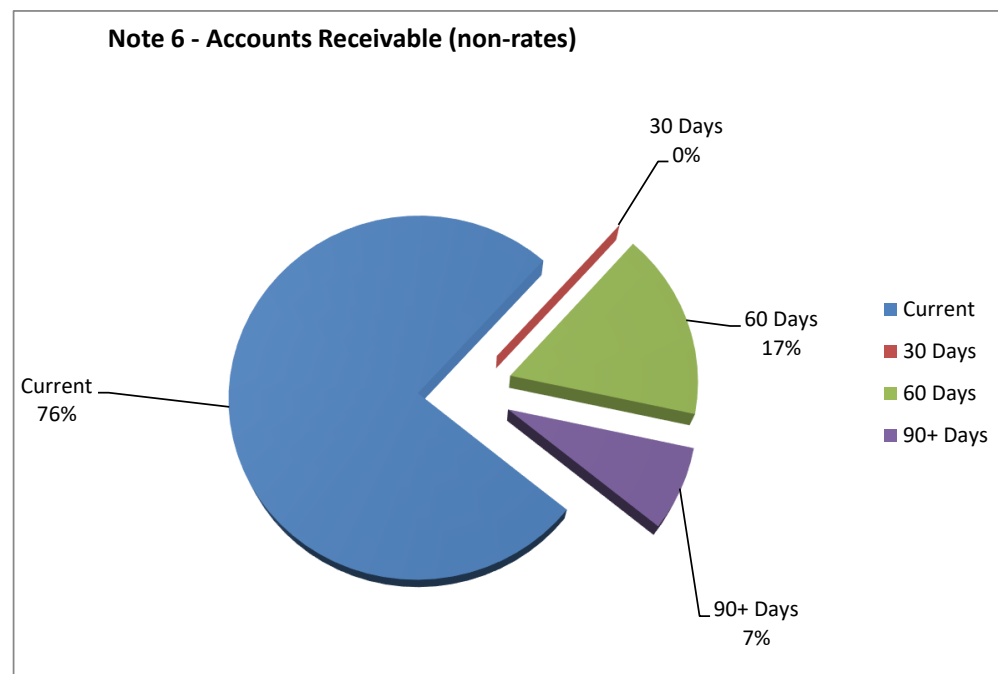
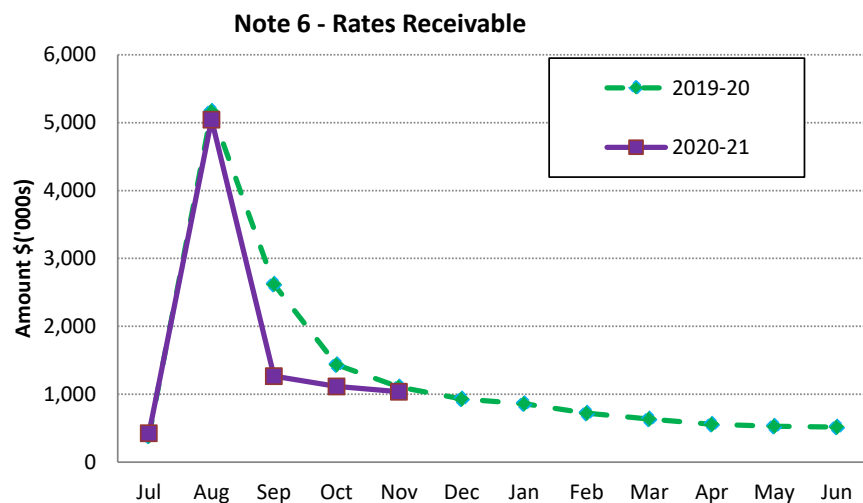
SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 6: Receivables

Receivables - Rates Receivable	30 Nov 2020	30 June 2020
	\$	\$
Opening Arrears Previous Years	596,721	489,049
Levied this year	4,028,791	3,842,364
<u>Less</u> Collections to date	(3,509,341)	(3,734,693)
Equals Current Outstanding	1,116,170	596,721
Net Rates Collectable	1,116,170	596,721
% Collected	75.87%	86.22%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	300,662	15	66,102	29,566	396,345
Balance per Trial Balance					
Sundry Debtors					396,345
Receivables - Other					0
Total Receivables General Outstanding					396,345

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

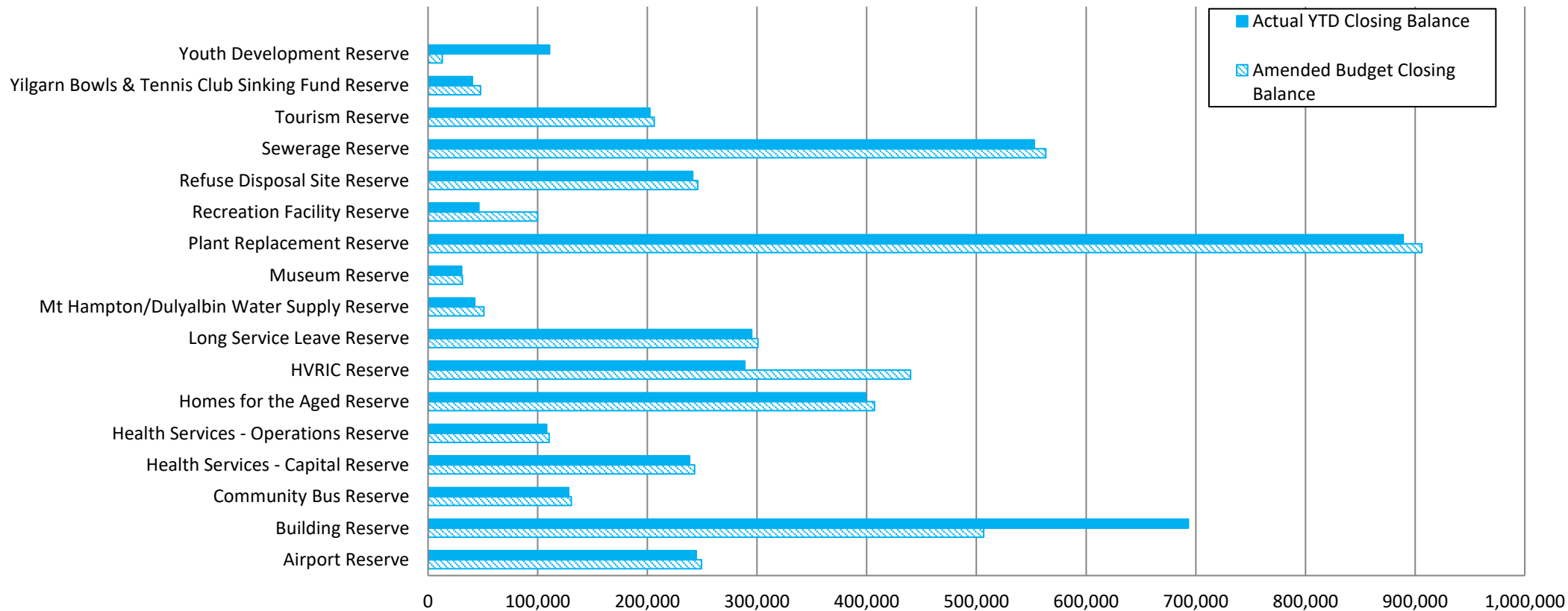
SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Airport Reserve	243,777	5,569	886	0	0	0	0	249,346	244,663
Building Reserve	690,794	15,780	2,512	200,000	0	(400,000)	0	506,574	693,306
Community Bus Reserve	127,798	2,919	465	0	0	0	0	130,717	128,263
Health Services - Capital Reserve	237,541	5,426	864	0	0	0	0	242,967	238,405
Health Services - Operations Reserve	107,921	2,465	392	0	0	0	0	110,386	108,313
Homes for the Aged Reserve	397,909	9,089	1,447	0	0	0	0	406,998	399,356
HVRIC Reserve	287,984	0	786	152,104	0	0	0	440,088	288,770
Long Service Leave Reserve	294,167	6,720	1,070	0	0	0	0	300,887	295,237
Mt Hampton/Dulyalbin Water Supply Reserve	42,483	8,470	154	0	0	0	0	50,953	42,637
Museum Reserve	30,554	755	111	0	0	0	0	31,309	30,665
Plant Replacement Reserve	885,969	20,238	3,222	0	0	0	0	906,207	889,191
Recreation Facility Reserve	46,205	0	168	100,000	0	(46,205)	0	100,000	46,373
Refuse Disposal Site Reserve	240,510	5,494	874	0	0	0	0	246,004	241,384
Sewerage Reserve	550,806	12,582	2,003	0	0	0	0	563,388	552,809
Tourism Reserve	201,669	4,607	733	0	0	0	0	206,276	202,402
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	40,332	7,587	147	0	0	0	0	47,919	40,479
Youth Development Reserve	110,425	2,522	401	0	0	(100,000)	0	12,947	110,826
	4,536,844	110,223	16,235	452,104	0	(546,205)	0	4,552,966	4,553,079

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
1865	TRAILER - SIDE TIPPER - YL7059	0	0			54,040	35,000		(19,040)
1866	TRAILER - SIDE TIPPER - YL7016	0	0			54,040	35,000		(19,040)
1875	TRACTOR - JOHN DEERE - YL5410	0	0			19,613	25,000	5,387	
1998	TRUCK- 2015 MITSUBISHI FUSO CANTER 4X2 -YL4949	0	0			41,235	25,000		(16,235)
1999	TRUCK- 2015 MITSUBISHI FUSO CANTER 815 -YL046	0	0			37,405	25,000		(12,405)
2000	UTE - 2015 ISUZU NPS 65 -155 - YL311	56,573	40,773		(15,800)	45,290	25,000		(20,290)
2017	2017 - TOYOTA LANDCRUISER SINGLE CAB LC70 WORMATE -YL645	0	0			41,649	38,000		(3,649)
2036	2019 HOLDEN COLORADO LTZ -CREW CAB 4WD UTILITY -YL252	0	0			34,622	30,000		(4,622)
2038	2019 TOYOTA PRADO DSL WGN A/T VX -YL1	0	0			51,598	40,000		(11,598)
2047	2019 TOYOTA KLUGER AWD V6 WAGON A/T GXL - SILVER(YL50)	0	0			43,097	30,000		(13,097)
		56,573	40,773	0	(15,800)	422,589	308,000	5,387	(119,976)

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Non - Rateable	0.0000	123	337,864	0	0	0	0	0	0	0	0
GRV - Residential/Industrial	11.2332	507	3,565,582	440,712	0	0	440,712	382,556	0	0	382,556
GRV - Commercial	7.9074	41	1,010,886	77,588	0	0	77,588	77,588	0	0	77,588
GRV - Minesite	15.8148	7	531,973	83,750	0	0	83,750	83,750	0	0	83,750
GRV - Single Persons Quarters	15.8148	12	781,934	122,504	0	0	122,504	122,505	0	0	122,505
UV - Rural	1.7575	402	104,207,876	1,826,511	0	0	1,826,511	1,830,465	0	0	1,830,465
UV - Mining Tenement	17.3923	554	8,618,039	1,490,102	0	0	1,490,102	1,490,102	0	0	1,490,102
Sub-Totals		1,646	119,054,154	4,041,167	0	0	4,041,167	3,986,966	0	0	3,986,966
Minimum Payment	Minimum \$										
GRV - Residential/Industrial	500.00	117	153,808	0	0	0	0	58,500	0	0	58,500
GRV - Commercial	400.00	7	20,061	2,800	0	0	2,800	2,800	0	0	2,800
GRV - Minesite	400.00	3	2,408	1,200	0	0	1,200	1,200	0	0	1,200
GRV - Single Persons Quarters	400.00	3	1,075	1,200	0	0	1,200	1,200	0	0	1,200
UV - Rural	400.00	40	289,145	16,400	0	0	16,400	16,000	0	0	16,000
UV - Mining Tenement	400.00	229	275,026	91,600	0	0	91,600	91,600	0	0	91,600
Sub-Totals		399	741,523	113,200	0	0	113,200	171,300	0	0	171,300
		2,045	119,795,677	4,154,367	0	0	4,154,367	4,158,266	0	0	4,158,266
Concession							(158,824)				(140,000)
Amount from General Rates							3,995,543				4,018,266
Ex-Gratia Rates							33,248				33,104
							4,028,791				4,051,370

Comments - Rating Information

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	Actual		Amended Budget	
	Principal	Interest	Principal	Interest
	\$	\$	\$	\$
Recreation and Culture				
Loan 98 - Yilgarn Aquatic Centre	-	-	92,428	16,902
	0	0	92,428	16,902

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$			\$	\$	\$
General Purpose Funding											
Grants Commission - General	WALGGC	Operating	0	778,999	0	389,498	778,999	778,999	463,268	(463,268)	0
Grants Commission - Roads	WALGGC	Operating	0	776,331	0	388,164	776,331	776,331	325,225	(325,225)	0
Local Roads & Community Infrastructure	Fed. Dept. Infra	Non-operating	0	0	943,500	471,750	943,500	943,500	471,761	(209,697)	262,064
Law, Order and Public Safety											
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	64,199	0	26,745	64,199	64,199	16,050	(16,050)	0
FESA Grant - Capital Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Non-operating	0	0	42,600	42,600	42,600	42,600	42,663	(42,663)	0
Education & Welfare											
DRD Grant - Community Resource Centre Operations	Regional Development	Operating - Tied	0	102,252	0	51,126	102,252	102,252	51,980	(51,980)	0
Centrelink Commissions	Centrelink	Operating	0	5,219	0	2,170	5,219	5,219	5,741	(5,741)	0
Grant - Seniors Week	Council on the Aged	Operating - Tied	0	800	0	330	800	800	0	0	0
Community Amenities											
Grants - Various Community Development Programs	Various	Operating	0	1,000	0	415	1,000	1,000	1,000	0	0
Recreation and Culture											
Sport & Recreation Grant - Swimming Pool	Dept. Sport & recreation	Non-operating	0	0	175,000	175,000	175,000	175,000	175,000	(175,000)	0
Transport											
Main Roads - Direct Grant	Main Roads WA	Non-operating	0	0	352,420	352,420	352,420	352,420	352,420	(352,420)	0
Heavy Vehicle Road Improvement Contributions	Various	Non-operating	0	0	145,000	60,415	145,000	145,000	48,330	0	48,330
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	906,164	226,541	906,164	906,164	134,199	(136,622)	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	780,308	624,246	780,308	780,308	473,073	(927,315)	0
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating - Tied	(46,164)	326,567	0	326,567	326,567	326,567	316,000	(106,537)	163,299
TOTALS			(46,164)	2,055,367	3,344,992	3,137,987	5,400,359	5,400,359	2,876,710	(2,812,519)	473,693
SUMMARY											
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		(46,164)	493,818	0	404,768	493,818	493,818	384,030	(174,567)	163,299
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	3,344,992	1,952,972	3,344,992	3,344,992	1,697,446	(1,843,718)	310,394
TOTALS			(46,164)	2,055,367	3,344,992	3,137,987	5,400,359	5,400,359	2,876,710	(2,812,519)	473,693

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	Closing Balance 30 Nov 2020
	\$	\$	\$	\$
Police Licensing	5,757	722,753	(713,144)	15,366
Builders Levy	6,597	22,682	(3,264)	26,015
Transwa Bookings	2,979	12,896	(12,321)	3,554
Staff Personal Dedns	42,307	51,007	(67,274)	26,040
Housing Tenancy Bonds	11,620	2,780	(5,140)	9,260
Security Key System - Key Bonds	50	1,780	0	1,830
Skeleton Weed	53,887	0	(53,887)	0
Clubs & Groups	789	3,860	(4,430)	219
Third Party Contributions	6,338	250	(250)	6,338
Rates Overpaid	17,655	14,314	(16,621)	15,348
Retention Monies	0	304,710	(151,676)	153,034
	316,407	1,148,825	(1,207,113)	258,119

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.								
Land & Buildings								
Education & Welfare								
 Homes for the Aged Capital Works - LRCI Grant Courtyard Improvements	J08401	(60,075)	0	(60,075)	(169,500)	(127,125)	67,050	
 Homes for the Aged - Units 6 Capital Works	J08403	(2,398)	0	(2,398)	(49,498)	(20,615)	18,217	
 Homes for the Aged - Units 7 Capital Works	J08404	(36,539)	0	(36,539)	(49,498)	(20,615)	(15,924)	
Education & Welfare Total		(38,937)	0	(99,012)	(268,496)	(168,355)	69,343	
Housing								
 2 Libra Place - Electrical Rewire - Full House	J09200	0	0	0	(8,000)	(3,330)	3,330	
 120 Antares Street - Reroof premises	J09400	(23,072)	0	(23,072)	(26,227)	(26,227)	3,155	
Housing Total		(23,072)	0	(23,072)	(34,227)	(29,557)	6,485	
Community Amenities								
Sewerage Southern Cross								
 Southern Cross Sewerage Scheme - Containerised filtration & Treatment system inc insta	E10351	(105,034)	0	(105,034)	(123,750)	(123,750)	18,716	
Community Amenities Total		(105,034)	0	(105,034)	(123,750)	(123,750)	18,716	
Recreation And Culture								
Swimming Areas and Beaches								
 Swimming Pool - Land & Building Capital - Facility Design & Project Management	E11250	(811,626)	0	(811,626)	(974,596)	(974,595)	162,969	
Other Recreation & Sport								
 SX Sports Complex Building - Replace Basketball Court Flooring, Update Ladies toilet	SPRT10	0	(60,147)	(60,147)	(110,409)	(45,990)	(14,157)	
Heritage								
 Yilgarn History Museum - Replace Boundry Fences	J11502	0	0	0	(24,848)	(10,345)	10,345	
Recreation And Culture Total		(811,626)	(60,147)	(871,773)	(1,109,853)	(1,030,930)	159,157	
Transport								
 Depot - Capital Works - Upgrade Nursery Shed, Old Depot Office Painting, new Signage	J14602	0	(8,667)	(8,667)	(36,832)	0	(8,667)	
Transport Total		0	(8,667)	(8,667)	(36,832)	0	(8,667)	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Economic Services								
 Caravan Park Improvements -New Storage/Laundry Building with Carport	J13203	(612)	0	(612)	(65,539)	0	(612)	
Economic Services Total		(612)	0	(612)	(65,539)	0	(612)	
Other Property & Services								
Public - Adminstration								
 Administration Centre - Land & Building - Replace Facades & Exterior Paint, external Wo	J14601	0	0	0	(37,423)	0	0	
Public - Adminstration Total		0	0	0	(37,423)	0	0	
Infrastructure - Maintenance								
 Administration Centre - Land & Building - Replace Facades & Exterior Paint	J14602	0	(8,667)	(8,667)	(36,832)	0	(8,667)	
Infrastructure - Maintenance Total		(8,667)		(8,667)	(36,832)	0	(8,667)	
Land & Building Total		(874,247)	(77,481)	(1,116,837)	(1,589,202)	(1,228,842)	217,039	
Furniture & Office Equip.								
Other Community Amenities								
 Cemetery -Plant & Equipment Capital	E10755	(47)	0	(47)	(8,500)	(3,540)	3,493	
Other Community Amenities Total		(47)	0	(47)	(8,500)	(3,540)	3,493	
Other Recreation & Sport								
Parks & Gradens -Plant & Equipment Capital-LCRI Grant upgrade Park BBQ	E11357	(21,943)	0	(21,943)	(24,000)	(24,000)	2,057	
Other Recreation & Sport Total		(21,943)	0	(21,943)	(24,000)	(24,000)	2,057	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Other Property & Services								
 Depot - Furniture & Equipmment	E12352	(4,817)	0	(4,817)	(15,000)	(6,250)	1,433	
Other Property & Services Total		(4,817)	0	(48,797)	(15,000)	(6,250)	1,433	
Furniture & Office Equip Total		(26,807)	0	(70,787)	(47,500)	(33,790)	6,983	
Plant , Equip. & Vehicles								
Recreation And Culture								
 Swimming Pool -Plant & Equipment - LCRI Grant Swimming Pool Covers	E11252	(6,311)	0	(6,311)	(60,000)	(60,000)	53,689	
Recreation And Culture Total		(6,311)	0	(6,311)	(60,000)	(60,000)	53,689	
Transport								
 YL 7059 - Trailer-Side Tipper - Replace Asset 1865	E12350	0	0	0	(120,000)	0	0	
 YL 7016 - Trailer-Side Tipper - Replace Asset 1866	E12350	0	0	0	(120,000)	0	0	
 YL 5410 - Tractor - John Deere - Replace Asset 1875	E12350	0	0	0	(71,500)	0	0	
 YL4949 - Truck - 2015 Mitsubishi Fuso Canter 4x2- Replace Asset 1998	E12350	0	0	0	(92,500)	0	0	
 YL046 - Truck - 2015 Mitsubishi Fuso Canter 815- Replace Asset 1999	E12350	0	0	0	(87,500)	0	0	
 YL311 - UTE -2015 ISUZU NPS 65-155 - 4x4 Ute - Replace Asset 2000	E12350	0	0	0	(92,500)	0	0	
 YL645 -Toyota LandCruiser CAB LC70- 4x4 Ute (Workmate)- Replace Asset 2017	E12350	0	0	0	(65,500)	0	0	
 New Asset - Street Sweeper	E12350	0	0	0	(190,000)	0	0	
 New Asset - Electronic Signage Trailer	E12350	(35,940)	0	(35,940)	(35,940)	(35,940)	0	
 New Asset - Mulcer (Bobcat Attachment)	E12350	(30,803)	0	(30,803)	(32,000)	(32,000)	1,197	
Transport Total		(66,743)	0	(66,743)	(907,440)	(67,940)	1,197	
Other Property & Services								
 YL 252 -Holden Colorado LTZ-CREW CAB 4WD UTILITY(EMRS) - Replace Asset 2036	E14656	0	0	0	(57,000)	0	0	
 YL 1 - Toyota Prado- DSL WGN A/T VX(CEO) - Replace Asset 2038	E14656	0	0	0	(66,300)	0	0	
 YL 50 - Toyota Kluger - AWD V6 Wagon A/T GXL - SILVER(EMCS) - Replace Asset 2047	E14656	0	0	0	(55,000)	0	0	
Other Property & Services Total		0	0	0	(178,300)	0	0	
Plant , Equip. & Vehicles Total		(73,054)	0	(73,054)	(1,145,740)	(127,940)	54,886	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

Assets		Account	YTD Actual			Amended Budget			Strategic Reference / Comment
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
			\$	\$	\$	\$	\$	\$	
Infrastructure - Roads (Non Town)									
	R2030 - M40 - 10 Mm Bitumen Reseal - Slk 3.0 - 9.0.0(20/21)	RRG14	(74,315)	0	(74,315)	(194,327)	(80,960)	6,645	
	R2030 - Koolyanobbing Road - Construct to 7 mSeal - slk 11.0 - 14.0(20/21)	RRG15	(414,497)	0	(414,497)	(613,939)	(460,452)	45,955	
	R2030 - Koolyanobbing Road -10 Mm Reseal - slk 8.0 - 11.0(20/21)	RRG16	(42,507)	0	(42,507)	(102,176)	(42,560)	53	
	R2030 - Moorine South Rd 10Mm Bitumen Reseal - Slk 16.5 - 24.5(20/21)	RRG17	(87,295)	0	(87,295)	(270,398)	(112,660)	25,365	
	R2R - Crampthorn Road - Construct to 7M Seal- slk 8.5 - 10.0(20/21)	R2R22	0	0	0	(328,017)	0	0	
	R2R - Bodallin South Road - Construct To 7M Seal - slk 6.5 - 7.7(20/21)	R2R23	0	0	0	(293,252)	(58,475)	58,475	
	R2R - Bodallin South Road - Bitumen Reseal - slk 4.9 - 6.4(20/21)	R2R24	0	0	0	(41,009)	0	0	
	R2R - Southern Cross South Rd- Formation & Gravel Overlay slk 47.8 -51.3(20/21)	R2R25	(54,892)	0	(54,892)	(145,698)	(72,851)	17,959	
	R2R - Gatley Road - Formation & Gravel Overlay - slk 2.5 -4.5(20/21)	R2R26	(14,200)	0	(14,200)	(98,188)	0	(14,200)	
	RRU - Kent Road - Formation & Gravel -slk 18.3-20.3(20/21)	RRU12	0	0	0	(97,836)	0	0	
	RRU - Nulla Nulla Sth Road - Formation & Gravel -slk 30.0-32.5(20/21)	RRU17	0	0	0	(102,245)	0	0	
	RRU - Cockatoo Tank Road - Formation & Gravel Overlay - slk 7.0 -9.0(20/21)	RRU18	0	0	0	(108,086)	0	0	
	RRU - Emu Fence Road - Formation & Gravel Overlay - slk 137.5 - 139.5(20/21)	RRU19	(94,894)	0	(94,894)	(102,030)	(102,030)	7,136	
	RRU - Koolyanobbing Road Bitumen Reseal - Slk 31.0 - 33.0(19/20)	RRU20	(1,589)	0	(1,589)	(58,151)	0	(1,589)	
	RRU - Brennand Road Formation & Gravel Overlay - Slk 13.5- 15.5(20/21)	RRU21	(81,003)	0	(81,003)	(99,382)	(79,508)	(1,495)	
	LRCI - Three Boys Road Construct To 7M Seal - Slk 1.8 - 3.3(20/21)	RRU22	0	0	0	(227,341)	0	0	
	LRCI- Moorine South Road -Sliplane - Moorine South & Bennett Roads(20/21)	RRU23	(95,434)	0	(95,434)	(95,488)	(95,485)	51	
Infrastructure - Roads (Non Town) Total			(960,626)	0	(960,626)	(2,977,563)	(1,104,981)	144,355	
Infrastructure - Roads (Non Town) Total			(960,626)	0	(960,626)	(2,977,563)	(1,104,981)	144,355	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

			YTD Actual			Amended Budget		
Assets	Account	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	Strategic Reference / Comment
		\$	\$	\$	\$	\$	\$	
Infrastructure - Roads (Town)								
	TRU - Achener Street - Bitumen Reseal, Antares - Sirius St (19/20 & 20/21)	TRU05	0	0	0	(61,738)	(25,715)	25,715
	TRU - Cnr Altair/Geh - Concrete Crossover Corner Parking areat (20/21)	TRU06	(9,323)	0	(9,323)	(8,326)	(3,465)	(5,858)
	TRU - Bituminise Depot Parking & Depot Entrance (20/21)	TRU07	(10,557)	0	(10,557)	(36,850)	(15,340)	4,783
	TRU - Pegasi Street - Drainage & Sea(20/21)	TRU08	(10,239)	0	(10,239)	(10,814)	(4,495)	(5,744)
Infrastructure - Roads (Town) Total			(30,119)	0	(30,119)	(117,728)	(49,015)	18,896
Infrastructure - Roads (Town) Total			(30,119)	0	(30,119)	(117,728)	(49,015)	18,896
Infrastructure - Road Total			(990,745)	0	(960,626)	(3,095,291)	(1,153,996)	163,251
Infrastructure - Footpaths								
Transport								
	Concrete Footpath - Spica Street - Southern Cross	J12101	0	0	0	(49,364)	(20,555)	20,555
	LRCI Grant -Concrete Footpath - Beaton Rd -Antares ST To Cemetery Southern Cross	J12102	0	0	0	(146,900)	0	0
Infrastructure - Footpaths Total			0	0	0	(196,264)	(20,555)	20,555
Infrastructure - Footpaths Total			0	0	0	(196,264)	(20,555)	20,555
Infrastructure - Refuse								
Community Amenities								
	SX Refuse Disposal Site - Capital -Install security Cameras,Solar lighting	J10107	(12,167)	0	(12,167)	(24,500)	(10,205)	(1,962)
Infrastructure - Refuse Total			(12,167)	0	(12,167)	(24,500)	(10,205)	(1,962)
Infrastructure - Refuse Total			(12,167)	0	(12,167)	(24,500)	(10,205)	(1,962)

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

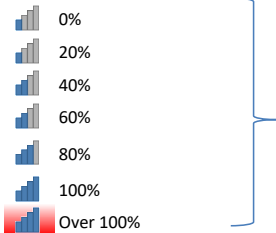
		YTD Actual			Amended Budget			
Assets	Account	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	Strategic Reference / Comment
		\$	\$	\$	\$	\$	\$	
Infrastructure - Sewerage								
Community Amenities								
	SX Sewerage Scheme - Capital - Access Chamber Upgrade	E10350	0	0	(17,500)	(7,290)	7,290	
	ML SewerageScheme - Capital - Access Chamber Upgrade	E10450	(8,980)	0	(8,980)	(4,375)	(4,605)	
Infrastructure - Sewerage Total		(8,980)	0	(8,980)	(28,000)	(11,665)	2,685	
Infrastructure - Sewerage Total		(8,980)	0	(8,980)	(28,000)	(11,665)	2,685	
Infrastructure - Drainage								
Community Amenities								
	Southern Cross Drainage - Infrastructure Capital	J10901	0	(12,086)	(14,172)	(5,890)	(6,196)	
Infrastructure - Drainage Total		0	(12,086)	(12,086)	(14,172)	(5,890)	(6,196)	
Infrastructure - Drainage Total		0	(12,086)	(12,086)	(14,172)	(5,890)	(6,196)	
Infrastructure - Parks & Ovals								
Community Amenities								
	Rotary Park- Replace 3x Picnic settings/Seating & Install Water Fountain	J10711	0	0	(14,509)	(6,035)	6,035	
Recreation & Culture								
	Toddler Playground Equipment - Constellation Park - Shade sails, W D Fountain	E11352	(17,294)	0	(17,294)	(103,000)	85,706	
Infrastructure - Parks & Ovals Total		(17,294)	0	(17,294)	(117,509)	(109,035)	91,741	
Infrastructure - Parks & Ovals Total		(17,294)	0	(17,294)	(117,509)	(109,035)	91,741	
Infrastructure - Other								
Swimming Areas and Beaches								
	Swimming Pool - Infrastructure Capital -Contracted works to be completed	E11251	(1,534,600)	0	(1,534,600)	(1,507,506)	(27,094)	
Swimming Areas and Beaches Total		(1,534,600)	0	(1,534,600)	(1,507,506)	(1,507,506)	(27,094)	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Other Recreation & Sport								
Sx Youth Recreational Works -Infra Capital - LRCI Grant -Construction-Sx Skate Park	E11350	0	0	0	(220,000)	(36,667)	36,667	
Other Recreation & Sport Total		0	0	0	(220,000)	(36,667)	36,667	
Infrastructure - Other Total								
Infrastructure - Other Total		(1,534,600)	0	(1,534,600)	(1,727,506)	(1,544,173)	9,573	
Capital Expenditure Total								
Capital Expenditure Total		(3,537,894)	(89,567)	(3,806,431)	(7,985,684)	(4,246,091)	558,555	

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Attachment

9.2.2

Accounts for Payment

SHIRE OF YILGARN

Chq/EFT	Date	Name	Description	Bank Code	INV Amount	Amount
40967	20/11/2020	LGRCEU	PAYROLL DEDUCTIONS	A		20.50
40968	20/11/2020	PAUL THOMAS FRENICH	RATES REFUND A1510	A		44.39
40969	20/11/2020	SHERIDAN'S BADGES AND ENGRAVING	CAST BRONZE PLAQUE-SOUTHERN CROSS AQUATIC CENTRE OPENING	A		2292.40
40970	20/11/2020	CANCELLED CHEQUE PAYMENT	N/A	A		0.00
40971	20/11/2020	CANCELLED CHEQUE PAYMENT	N/A	A		0.00
40972	20/11/2020	CANCELLED CHEQUE PAYMENT	N/A	A		0.00
40973	20/11/2020	CANCELLED CHEQUE PAYMENT	N/A	A		0.00
40974	20/11/2020	SHIRE OF YILGARN	100% RATES DEDUCTION A150	A		1150.00
40975	20/11/2020	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	A		1485.45
40976	04/12/2020	BULLFINCH PROGRESS ASSOCIATION	REIMBURSEMENT-MANAGEMENT OF BULLFINCH CARAVAN PARK	A		600.00
40977	04/12/2020	TELSTRA	NOVEMBER 2020 LAG MOBILE	A		122.20

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	5714.94
TOTAL		5719.94

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10718	20/11/2020	REED EXPLORATION PTY LTD	Rates refund for assessment A101264	A		391.26
EFT10719	20/11/2020	ABCO PRODUCTS	Cleaning Consumables	A		656.06
EFT10720	20/11/2020	AFGRI EQUIPMENT	Grader Equipment	A		1,986.58
EFT10721	20/11/2020	BERNIE'S MOBILE MECHANICAL SERVICE	Vehicle Consumables	A		2,326.20
EFT10722	20/11/2020	BLACKMAN FABRICATIONS	Museum Infrastructure	A		1,106.60
EFT10723	20/11/2020	BOC GASES	Monthly Gas	A		49.93
EFT10724	20/11/2020	R DELLA BOSCA FAMILY TRUST	Grader Hire	A		7,438.20
EFT10725	20/11/2020	BUNNINGS GROUP LTD	Building Supplies	A		4,818.29
EFT10726	20/11/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	CHILD SUPPORT PAYMENT AS PER CORRESPONDENCE WITH SERVICES AUSTRALIA	A		3,341.80
EFT10727	20/11/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		243.39
EFT10728	20/11/2020	COOPER & OXLEY GROUP PTY LTD	SOUTHERN CROSS AQUATIC CENTRE DEVELOPMENT- PROGRESS CLAIM 11	A		4,709.76
EFT10729	20/11/2020	CORSIGN	Road Signage	A		6,721.00
EFT10730	20/11/2020	HOLCIM (AUSTRALIA) PTY LTD	Concreting Supplies	A		5,271.20
EFT10731	20/11/2020	CUTTING EDGES EQUIPMENT PARTS	Grader Parts	A		1,150.25
EFT10732	20/11/2020	DONOVAN PAYNE ARCHITECTS	SOUTHERN CROSS AQUATIC CENTRE UPGRADE TENDER T14-2018/2019 / COUNCIL RESOLUTION 75/2019	A		55,014.00
EFT10733	20/11/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 2ND QTR CONTRIBUTION 2020/2021 ESL QTR 2 IN ACCORDANCE WITH DFES ACT 1998	A		31,042.37

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10734	20/11/2020	FRY LIBRARY AND SCHOOL SUPPLIES	Library Fixtures	A		741.40
EFT10735	20/11/2020	GREAT EASTERN FREIGHTLINES	Road-train Hire	A		4,455.00
EFT10736	20/11/2020	HTS CONSTRUCTIONS PTY LTD	REFUND MONIES INCORRECTLY SENT TO THE SHIRE OF YILGARN	A		6,782.38
EFT10737	20/11/2020	IAN DEREK CHRISTIE	Install filtration container footings at SX sewerage ponds	A		2,460.48
EFT10738	20/11/2020	TOLL IPEC PTY LTD	TOLL FREIGHT	A		1,957.30
EFT10739	20/11/2020	WESFARMERS KLEENHEAT GAS PTY LTD	BULK LPG	A		1,266.79
EFT10740	20/11/2020	LANDGATE	Annual subscription to SLIP services for Rates and Regulatory Services	A		2,586.00
EFT10741	20/11/2020	LIBERTY OIL RURAL PTY LTD	Bulk Diesel	A		19,506.83
EFT10742	20/11/2020	SPECIAL CHILDRENS BIG DAY OUT LIONS CANCER INSTITUTE (INC.)	Donation - Lions Special Big Day Out 2020 for 3 x Local Children affected by Cancer	A		300.00
EFT10743	20/11/2020	MARKETFORCE	THE WEST-TENDER 5-2020/2021 LIGHT VEHICLE READVERTISEMENT	A		577.58
EFT10744	20/11/2020	MERREDIN GLAZING SERVICE	Blinds and changes to doors	A		1,990.38
EFT10745	20/11/2020	MISMATCH WORKSHOP	WEEKLY LANDFILL ATTENDANT AS PER CONTRACT PER WEEK	A		3,260.00
EFT10746	20/11/2020	MOORE AUSTRALIA (WA) PTY LTD	Webinar - Financial Management Regulations Amendment	A		198.00
EFT10747	20/11/2020	MOW MASTER TURF EQUIPMENT	Turf Equipment	A		57.00
EFT10748	20/11/2020	MURRAY HOTEL PTY LTD	Training Accommodation - Lisa Boso	A		278.00
EFT10749	20/11/2020	IXOM OPERATIONS PTY LTD	Service Fee for Gas Bottle Exchange	A		342.36

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10750	20/11/2020	REDFISH TECHNOLOGIES	Purchase of Security Cameras	A		13,383.15
EFT10751	20/11/2020	R.J.S LABOUR SERVICES	Repair Day Care Flywire Door and Install Security Gate	A		827.05
EFT10752	20/11/2020	R MUNNS ENGINEERING CONSULTING SERVICES	RAV Route and Pavement Condition assessment of the Covalent Lithium Mining Operations Proposed Haul Roads - Marvel Loch / Forrestania Rd	A		8,657.88
EFT10753	20/11/2020	ROSS'S DIESEL SERVICE	Vehicle parts	A		742.78
EFT10754	20/11/2020	ROYAL LIFE SAVING SOCIETY	Pool Lifeguard Requalification	A		159.00
EFT10755	20/11/2020	SHAC ELECTRICAL SERVICES	Removal and fitting of new air conditioner ~	A		7,376.50
EFT10756	20/11/2020	Sheqsy PTY LTD	Data Packages	A		197.84
EFT10757	20/11/2020	SIGMA CHEMICALS	Ammonimu Puffer Purchase for Safety around Chlorine Gas	A		48.40
EFT10758	20/11/2020	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		108.00
EFT10759	20/11/2020	FOODWORKS - SRI DEVESH PTY LTD	Refreshments - Caravan Park	A		138.22
EFT10760	20/11/2020	BERRIDGE CRANE COMPANY T/AS SOUTHERN CROSS CRANE HIRE	Crane Hire for Placement of Water Reuse Container at Sewerage Ponds	A		882.75
EFT10761	20/11/2020	SOUTHERN CROSS HARDWARE AND NEWS	MUSEUM HARDWARE PURCHASES	A		4.99
EFT10763	20/11/2020	TOURISM COUNCIL WESTERN AUSTRALIA	QTF RENEWAL FEE 2021 1-3 FTE, COMPLIMENTARY TCWA BRONZE MEMBERSHIP 2021	A		289.00
EFT10764	20/11/2020	VIBRA INDUSTRIAL FILTRATION AUSTRALIA	Vehicle Filters	A		257.40
EFT10765	20/11/2020	WESTRAC EQUIPMENT PTY LTD	Grader Equipment	A		5,084.02
EFT10766	20/11/2020	WHEATBELT STEEL SUPPLIES	Fencing Supplies	A		4,011.24

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10767	20/11/2020	TELSTRA	PHONE - OCTOBER 2020 - WHISPIR	A		159.76
EFT10768	20/11/2020	WREN OIL	Oil Waste Disposal	A		214.50
EFT10769	20/11/2020	WURTH AUSTRALIA PTY LTD	Depot Consumables	A		255.27
EFT10770	20/11/2020	THE WORKWEAR GROUP PTY LTD	Admin Uniform	A		383.20
EFT10771	20/11/2020	YILGARN PLUMBING AND GAS	Plumbing Services	A		3,874.02
EFT10772	04/12/2020	SOUTHERN CROSS TENNIS CLUB	COMMUNITY FUNDING PROGRAM 2020/2021	A		818.00
EFT10773	04/12/2020	NICHOLAS JAD WARREN	RELOCATION COSTS EMRS	A		4,795.00
EFT10774	04/12/2020	ADVERTISER PRINT	SHIRE OF YILGARN COMMUNITY CALENDARS 2021	A		4,771.00
EFT10775	04/12/2020	AG IMPLEMENTS MERREDIN PTY LTD	Fuel Supplies	A		89.76
EFT10776	04/12/2020	ANALYTICAL REFERENCE LABORATORY	WASTE WATER CHEMICAL TESTING RESUSE SCHEME	A		55.00
EFT10777	04/12/2020	ANCOR ELECTRICAL	ELECTRICAL WORK BODALLIN HALL	A		7,738.30
EFT10778	04/12/2020	BANNER EXCAVATIONS & ROCKBREAKING	Water Truck Hire	A		4,633.20
EFT10779	04/12/2020	BERNIE'S MOBILE MECHANICAL SERVICE	Vehicle parts	A		1,024.90
EFT10780	04/12/2020	BOC GASES	CONTAINER SERVICE 29/10/2020 TO 27/11/2020	A		48.32
EFT10781	04/12/2020	BODALLIN COMMUNITY GROUP	COMMUNITY FUNDING PROGRAM 2020/2021	A		250.00
EFT10782	04/12/2020	R DELLA BOSCA FAMILY TRUST	18/11/2020 - 9 HOURS GRADER HIRE - IVEY ROAD	A		9,961.87
EFT10783	04/12/2020	CARBOS CONCRETE	Depot Sand Delivery	A		500.06
EFT10784	04/12/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	CHILD SUPPORT DEDUCTION	A		4,475.63

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10785	04/12/2020	BRYAN CLOSE	ORDINARY COUCIL MEETING-NOVEMBER 2020	A		400.00
EFT10786	04/12/2020	COMMERCIAL AQUATICS AUSTRALIA PTY LTD	CALIBRATION OF PALINTEST KIT FOR SWIMMING POOL	A		445.50
EFT10787	04/12/2020	COPIER SUPPORT	Copier Usage	A		1,441.93
EFT10788	04/12/2020	LAURA DELLA BOSCA	Refreshments - Pool Openning	A		213.32
EFT10789	04/12/2020	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	Vehicle Supplies	A		1,539.48
EFT10790	04/12/2020	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING -NOVEMBER 2020	A		446.53
EFT10791	04/12/2020	MT HAMPTON PROGRESS ASSOCIATION	COMMUNITY FUNDING PROGRAM 2020/2021	A		1,270.90
EFT10792	04/12/2020	J.R.& A.HERSEY	Road Posts	A		1,338.70
EFT10793	04/12/2020	IAN DEREK CHRISTIE	Building Services	A		4,236.42
EFT10794	04/12/2020	TOLL IPEC PTY LTD	DEPOT FREIGHT	A		458.54
EFT10795	04/12/2020	IT VISION AUSTRALIA PTY LTD	IMPLEMENTATION OF IT Module	A		4,620.00
EFT10796	04/12/2020	JB HIFI SOLUTIONS	Office Equipment	A		60.00
EFT10797	04/12/2020	JOHN CHELLEW	CARRAVAN PARK ACCOMODATION REFUND	A		120.00
EFT10798	04/12/2020	JODIE MAREE COBDEN	ORDINARY MEETING OF COUNCIL-NOVEMBER 2020	A		400.00
EFT10799	04/12/2020	JODIE MEGAN KARRA	CONSUMABLES FOR THE POOL OPENING	A		43.00
EFT10800	04/12/2020	LANDGATE	TITLE SEARCH	A		26.70
EFT10801	04/12/2020	Cancelled Payment	N/A	A		0.00
EFT10802	04/12/2020	LINDA ROSE	ORDINARY COUNCIL MEETING-NOVEMBER 2020	A		875.25

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10803	04/12/2020	WA LOCAL GOVERNMENT ASSOCIATION	Training Accounts Receivable	A		195.00
EFT10804	04/12/2020	YILGARN MEN'S SHED INC	COMMUNITY FUNDING PROGRAM 2020/2021	A		1,900.00
EFT10805	04/12/2020	MISMATCH WORKSHOP	SX LANDFILL CONTRACTOR FEES	A		2,030.00
EFT10806	04/12/2020	MOORE AUSTRALIA AUDIT WA	2019/2020 AUDIT FEES - 40% OF \$23,000 FEE	A		12,749.95
EFT10807	04/12/2020	OPTEON	MARKER VALUATION AND REPORT LOT 5, 50 ATARES STREET	A		1,210.00
EFT10808	04/12/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT Management	A		170.00
EFT10809	04/12/2020	PHILIP SPENCER NOLAN	ORDINARY COUNCIL MEETING-NOVEMBER 2020	A		697.03
EFT10810	04/12/2020	RAILWAY TAVERN	Refreshments	A		251.00
EFT10811	04/12/2020	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES	A		3,258.75
EFT10812	04/12/2020	THE GOODS AUSTRALIA	Cleaning Consumables	A		108.90
EFT10813	04/12/2020	ROYAL LIFE SAVING SOCIETY	Royal Life Saving Membership/Registration	A		330.00
EFT10814	04/12/2020	SUSAN ELIZABETH SHAW	ORDINARY COUNCIL MEETING-OCTOBER 2020	A		958.42
EFT10815	04/12/2020	SHAC ELECTRICAL SERVICES	Electrical Services	A		2,770.40
EFT10816	04/12/2020	DAIMLER TRUCKS PERTH	Vehicle Supplies	A		288.13
EFT10817	04/12/2020	AHERN AUSTRALIA	Vehicle Parts	A		73.46
EFT10818	04/12/2020	SUNNY BRUSHWARE SUPPLIES	Tractor Parts	A		6,558.86

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10819	04/12/2020	COUNTRY WOMENS ASSOCIATION OF WA INC	COMMUNTY FUNDING PROGRAM 2020-2021	A		999.00
EFT10820	04/12/2020	SOUTHERN CROSS GENERAL PRACTICE	PE-EMPLOYMENT MEDICAL EXAMINATION	A		352.00
EFT10821	04/12/2020	SOUTHERN CROSS GOLF CLUB	COMMUNITY FUNDING PROGRAM 2020/2021	A		1,878.00
EFT10822	04/12/2020	SOUTHERN CROSS HARDWARE AND NEWS	Hardware Purchases November 2020	A		3,362.24
EFT10823	04/12/2020	SOUTHERN CROSS MOTOR MART	CARAVAN PARK ACCOMMODATION REFUND	A		98.50
EFT10824	04/12/2020	B & S CLOSE FAMILY INVESTMENTS T/AS SOUTHERN CROSS TYRE & AUTO SERVICES	Vehicle Services	A		12,439.72
EFT10825	04/12/2020	ELECTRICITY GENERATION AND RETAIL CORPORATION	Electricity Payment	A		413.00
EFT10826	04/12/2020	SYNERGY	NOVEMBER 2020 POWER ACCOUNT	A		7,789.46
EFT10827	04/12/2020	TJT PHOTOGRAPHY	TOURISM PHOTO SHOOT	A		350.00
EFT10828	04/12/2020	WATER GROUP PTY LTD	2020/2021 MONITORING ANNUAL SUBSCRIPTION - SX WWTP	A		528.00
EFT10829	04/12/2020	WATERFORD TRADING AUSTRALIA PTY LTD TRADING AS AQUABUBBLER	PLEASE SUPPLY AS PER QUOTE Y9141020 AB128 800MM WATER BUBBLER	A		3,514.50
EFT10830	04/12/2020	WAYNE ALAN DELLA BOSCA	ORDINARY COUNCIL MEETING-NOVEMBER 2020	A		600.00
EFT10831	04/12/2020	YILGARN AGENCIES	Depot Supplies	A		2,231.19
EFT10832	04/12/2020	YILGARN AGRICULTURAL SOCIETY	COMMUNITY FUNDING PROGRAM 2020/2021	A		1,037.00
EFT10833	04/12/2020	YILGARN BOWLING CLUB	COMMUNITY FUNDING PROGRAM 2020/2021	A		2,000.00
EFT10834	04/12/2020	YILGARN PLUMBING AND GAS	Plumbing Services - Caravan Park	A		1,825.84

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10835	04/12/2020	YILGARN BOWLS AND TENNIS CLUB	COMMUNITY FUNDING PROGRAM 2020/2021	A		2,000.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	352,147.02
TOTAL		352,147.02

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
1672	11/11/2020	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 10/11/2020	A		86,491.16
1673	12/11/2020	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE NOVEMBER 2020	A		250.00
1674	06/11/2020	MOTORCHARGE LIMITED	FUEL CARD - OCTOBER 2020	A		1,612.17
1675	09/11/2020	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE NOVEMBER 2020	A		333.96
1676	17/11/2020	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - OCTOBER 2020	A		1,369.35
1677	25/11/2020	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - OCTOBER 2020	A		2,574.53
1678	25/11/2020	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 24/11/2020	A		94,014.06
1679	13/11/2020	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - OCTOBER 2020	A		4,166.92

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	190,812.15
TOTAL		190,812.15

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15217.1	10/11/2020	WALGS PLAN	Payroll deductions	A		12,220.64
DD15217.2	10/11/2020	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		349.58
DD15217.3	10/11/2020	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	Superannuation contributions	A		5.71
DD15217.4	10/11/2020	PRIME SUPER	Payroll deductions	A		386.95
DD15217.5	10/11/2020	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,106.41
DD15217.6	10/11/2020	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		426.30
DD15217.7	10/11/2020	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		544.70
DD15217.8	10/11/2020	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		615.65
DD15217.9	10/11/2020	BT SUPERWRAP	Superannuation contributions	A		1,970.91
DD15217.10	10/11/2020	HESTA SUPER FUND	Superannuation contributions	A		753.74
DD15217.11	10/11/2020	VISION SUPER SAVER	Superannuation contributions	A		1,155.82
DD15217.12	10/11/2020	AUSTRALIAN SUPER	Superannuation contributions	A		398.58

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	19,934.99
TOTAL		19,934.99

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
402546	16/11/2020	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES OCTOBER 2020	E		616.15
402547	16/11/2020	SHIRE OF YILGARN	TRANSWA COMMISSION OCTOBER 2020	E		120.90
402548	16/11/2020	SHIRE OF YILGARN	2020/2021 RATES - A1170	E		1,034.01
402549	16/11/2020	COOPER & OXLEY GROUP PTY LTD	COOPER & OXLEY CONSTRUCTION RETENTION - RELEASED FOR POOL 2020	E		151,676.25
402550	19/11/2020	GRAYSON ROBERT HINDMARSH	BOND REFUND 3 LIBRA PLACE	E		200.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
E	TRUST FUND	153,647.31
TOTAL		153,647.31

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
6260	09/11/2020	DEPARTMENT OF TRANSPORT	LICENSING FROM 02/11/2020 TO 05/11/2020.	E		4,225.15
6261	13/11/2020	DEPARTMENT OF TRANSPORT	LICENSING FROM 09/11/2020 TO 13/11/2020.	E		19,498.70
6262	24/11/2020	DEPARTMENT OF TRANSPORT	LICENSING FROM 17/11/2020 TO 20/11/2020.	E		3,315.30

REPORT TOTALS

Bank Code	Bank Name	TOTAL
E	TRUST FUND	27,039.15
TOTAL		27,039.15

SHIRE OF YILGARN
Accounts for Payment - December 2020

Chq Number	Payee	Description	Amount	Date
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	Municipal Cheques			
40967	LGRCEU	PAYROLL DEDUCTIONS	\$20.50	20/11/2020
40968	PAUL THOMAS FRENICH	RATES REFUND A1510	\$44.39	20/11/2020
40969	SHERIDAN'S BADGES AND ENGRAVING	CAST BRONZE PLAQUE-SOUTHERN CROSS AQUATIC CENTRE OPENING	\$2,292.40	20/11/2020
40970	CANCELLED CHEQUE PAYMENT	N/A	\$0.00	20/11/2020
40971	CANCELLED CHEQUE PAYMENT	N/A	\$0.00	20/11/2020
40972	CANCELLED CHEQUE PAYMENT	N/A	\$0.00	20/11/2020
40973	CANCELLED CHEQUE PAYMENT	N/A	\$0.00	20/11/2020
40974	SHIRE OF YILGARN	100% RATES DEDUCTION A150	\$1,150.00	20/11/2020
40975	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	\$1,485.45	20/11/2020
40976	BULLFINCH PROGRESS ASSOCIATION	REIMBURSEMENT-MANAGEMENT OF BULLFINCH CARAVAN PARK	\$600.00	04/12/2020
40977	TELSTRA	NOVEMBER 2020 LAG MOBILE	\$122.20	04/12/2020
Total			\$5,714.94	

	Trust Cheques			
402546	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES OCTOBER 2020	\$616.15	16/11/2020
402547	SHIRE OF YILGARN	TRANSWA COMMISSION OCTOBER 2020	\$120.90	16/11/2020
402548	SHIRE OF YILGARN	RATES 2020/2021 - A1170	\$1,034.01	16/11/2020
402549	COOPER & OXLEY GROUP PTY LTD	COOPER & OXLEY CONSTRUCTION RETENTION - RELEASED FOR POOL 2020	\$151,676.25	16/11/2020
402550	GRAYSON ROBERT HINDMARSH	BOND REFUND 3 LIBRA PLACE	\$200.00	19/11/2020
Total:			153,647.31	

	DPI Cheques			
6260	DEPARTMENT OF TRANSPORT	LICENSING FROM 02/11/2020 TO 05/11/2020	\$4,225.15	09/11/2020
6261	DEPARTMENT OF TRANSPORT	LICENSING FROM 09/11/2020 TO 13/11/2020	\$19,498.70	13/11/2020
6262	DEPARTMENT OF TRANSPORT	LICENSING FROM 17/11/2020 TO 20/11/2020	\$3,315.30	24/11/2020
Total			\$27,039.15	

SHIRE OF YILGARN
Accounts for Payment - December 2020

Chq Number	Payee	Description	Amount	Date
-----------------------	--------------	--------------------	---------------	-------------

		Municipal Cheques		
1672	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 10/11/2020	\$86,491.16	11/11/2020
1673	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE NOVEMBER 2020	\$250.00	12/11/2020
1674	MOTORCHARGE LIMITED	FUEL CARD - OCTOBER 2020	\$1,612.17	06/11/2020
1675	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE NOVEMBER 2020	\$333.96	09/11/2020
1676	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - OCTOBER 2020	\$1,369.35	17/11/2020
1677	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - OCOTBER 2020	\$2,574.53	25/11/2020
1678	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 24/11/2020	\$94,014.06	15/10/2020
1679	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - OCTOBER 2020	\$4,166.92	13/11/2020
Total			\$190,812.15	

Attachment

9.4.1

Referral of a Works Approval



Mr Peter Clarke
Chief Executive Officer
Shire of Yilgarn

via email: ceo@yilgarn.wa.gov.au

Dear Mr Clarke,

REFERRAL OF A WORKS APPROVAL UNDER THE ENVIRONMENTAL PROTECTION ACT 1986 – INVITATION TO COMMENT

The Department of Water and Environmental Regulation (DWER) has recently received an application from Covalent Lithium Pty Ltd for a works approval under Division 3 Part V of the *Environmental Protection Act 1986* (EP Act) for the Earl Grey Lithium Project, on mining tenements M77/1066 and G77/129. The application is in relation to the construction of a processing plant under Category 5 – Processing or beneficiation of metallic or non-metallic ore.

In accordance with section 54 of the EP Act, the Chief Executive Officer (CEO) of DWER considers that you may have a direct interest in the subject matter of the application and invites your comment on the proposal.

The CEO will, after having taken into account any comments received and subject to section 60 of the EP Act, either grant a works approval (including any specified conditions) or refuse the works approval.

Please find attached a copy of the application form and supporting documentation provided by the applicant. The application form and supporting documentation is also available online at <https://www.der.wa.gov.au/our-work/licences-and-works-approvals/lwa-applications> under the heading W6460/2020/1.

Please forward your submission to the address below or forward via email to info@dwer.wa.gov.au within 28 days from the date of this letter and please quote W6460/2020/1 on future correspondence and enquiries.

If you have any queries regarding the above information, please contact the Environmental Officer listed above.

Yours sincerely

Carmen Standring
A/MANAGER RESOURCE INDUSTRIES
*Officer delegated under section 20
of the Environmental Protection Act 1986*

18 November 2020

Attachments: Application Form and Supporting documentation



Earl Grey Lithium Project Works Approval Application Supplementary Information Document Concentrator

Environmental Group Site Name: Earl Grey Lithium Project

Environmental Group Site Code: S0237539

Reg ID 79070

Contact Details

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Date of Submission: 20/10/2020

Distribution List:

Company	Contact Name	Copies	Date
Covalent Lithium Pty Ltd	Katherine Fox Anthea Pate	E-Copy	19/11/2019
Covalent Lithium Pty Ltd	Katherine Fox Anthea Pate	E-Copy	07/01/2020

Document Control:

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Draft Report	C Thompson	M Brook	19/11/2019
Draft Report	K Frehill	M Brook	16/12/2019
Draft Report	K Frehill	M Brook	07/01/2020
Final Draft Report	K Frehill	M Brook	26/02/2020
Final Draft Report	K Frehill	M Brook	19/08/2020
Final	K Frehill	A Pate	20/10/2020

This report is confidential and intended solely for the purpose of informing and advising Covalent Lithium Pty Ltd and its related bodies corporate pursuant to the Corporations Act 2001. Any material that may constitute legal advice is solely for the reliance and use of Western Australia Lithium and its related bodies corporate and may be subject to legal professional privilege, which is not waived by the inclusion of such advice in this report.

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Appendix 2: Attachment 1B - ASICS company extract

Appendix 3: Attachment 1C - Authorisation to act as a representative of the occupier

Appendix 4: Attachment 2 - Prescribed Premise map and prescribed premise boundary coordinates

Appendix 5: Attachment 5A - Ministerial Statement 1118

Appendix 6: Attachment 5B - Stakeholder engagement register

Appendix 7: Attachment 7 - Siting and location

Appendix 8: Attachment 8A – Concentrator Indicative Layout

Appendix 9: Attachment 9 – Proposed fee calculation

Glossary

Acronym	Detail
°C	Degrees Celsius
%	Percentage
AEP	Annual Exceedance Probability
ALARP	As Low As Reasonably Practicable
AMD	Acid and Metalliferous Drainage
bgl	Below ground level
BoM	Bureau of Meteorology
Covalent	Covalent Lithium Proprietary Limited
COS	Coarse Ore Stockpile
DBCA	Department of Biodiversity, Conservation and Attractions
DE	Development Envelope
DJSTI	Department of Jobs, Tourism, Science and Innovation
DMIRS	Department of Mines, Industry, Regulation and Safety
DMP	Department of Mines and Petroleum
DMS	Dense Medium Separation
DAWE	Department of Agriculture, Water and the Environment (Commonwealth)
DoH	Department of Health
DPLH	Department of Planning, Lands and Heritage
DWER	Department of Water and Environment Regulation
EMS	Environmental Management System
EP Act	<i>Environmental Protection Act 1986</i>
EPASU	Environmental Protection Authority Services Unit
EPBC Act	<i>Environment Protection and Biodiversity Conservation Act 1999</i>
Classifier	Flat bottom classifier
Floats	Material that is lighter than the separation density
FEL	Front end loader
GRM	Groundwater Resource Management
ha	Hectare
IBC	Intermediate bulk containers
kL	Kilolitre
km	kilometre
Li ₂ O	Lithium Oxide
LoM	Life of Mine
m ²	Square metres
m ³	Cubic metres
mAHD	Metres with respect to the Australian Height Datum

Acronym	Detail
MCP	Mine Closure Plan
mg/L	Milligrams per Litre
mm	Millimetre
Mm ³	Million cubic metres
MRWA	Main Roads of Western Australia
Mtpa	Million tonnes per annum
MW	Mega watt
NGOs	Non-Government Organisations
PEC	Priority Ecological Community
PSD	Particle Size Distribution
RL AHD	Reduced Level in respect to Australian Height Datum
RO	Reverse osmosis
RoM	Run of Mine
Sinks	Material that is heavier than the separation density
SQM	Sociedad Quimica y Minera de Chile S.A
t	Tonne
t/m ³	Tonne per cubic metre
TDS	Total dissolved solids
TEC	Threatened Ecological Community
Tpa	Tonnes per annum
TSF	Tailings storage facility
WAA	Works Approval Application
WesCEF	Wesfarmers Chemicals, Energy & Fertilisers Limited
Wt%	Percentage by weight
WRD	Waste rock dump
WWTP	Wastewater Treatment Plant

1 Introduction

1.1 Proponent

Covalent Lithium Pty Ltd (Covalent) as manager of the Mt Holland Joint Venture and for and on behalf of the Mt Holland joint venturers MG Gold and SQM, proposes to develop the Earl Grey Lithium Project (the Project) at the historical Bounty Gold mine site near Mount Holland. The Project is also known as the Mount Holland Lithium Project. The Project will comprise the mining and processing of approximately 2 million tonnes per annum (Mtpa) of spodumene ore for the production of approximately 50,000 tonnes per annum (tpa) of battery quality Lithium Hydroxide (LiOH) at the Covalent Lithium Hydroxide plant at Kwinana, to be sold by Covalent shareholder into the international electric vehicle (EV) battery market. This Project is considered unique as it forms part of the only fully integrated Lithium Hydroxide Project in Western Australia, whereby one proponent (Covalent) is responsible for the mining, processing and refinery operations for the EV market.

The Project is located approximately 105 km south-southeast of the Southern Cross town-site in the Yilgarn Mineral Field of Western Australia (M77) at the former Bounty Gold mine. The site is located within and largely surrounded by, unallocated Crown Land, approximately 105 kilometres (km) south-southeast of Southern Cross and 1.5 km northeast of Mt Holland in the Yilgarn Mineral Field of Western Australia. Access to the Project area is via Marvel Loch-Forrestania Road. The locality and Development Envelope is illustrated in Figure 1 of Attachment 2.

The Proponent proposes to develop the Project, within the existing historic Mt Holland mine site. The Project will be developed within a Development Envelope that covers an area of 1,984 hectares (ha) with a Project footprint of 667 ha. The Project has been designed to maximise the use of existing disturbance areas (281 ha) which have been previously used by the historic mining operations.

The Project was granted environmental approval under Part IV of the *Environmental Protection Act 1986* (EP Act) via the Ministerial Statement 1118 (MS 1118) in November 2019.

1.2 Purpose of this Document

This document has been prepared by to support the Works Approval Application (WAA) for a Concentrator in accordance with the statutory requirements under Section 54(1)(a) of the EP Act and the prescribed premise categories of the *Environmental Protection Regulations 1987*.

The purpose of the document is to provide supplementary information for the construction, commissioning and operation of the Concentrator. The application and supporting information document (this document) will also assess the potential impacts and mitigation measures to sensitive receptors within the Development Envelope and immediate surrounds of the Project, which are likely to result from the construction, and commissioning of the Concentrator.

This supporting document (supplementary information) combined with the WAA Form constitutes the WAA and provides the technical information and specifications relevant to the Project (as described in Section 2).

This document serves as Attachment 8 to the WAA Form for the processing/beneficiation component of the Concentrator.

If required, separate work approval applications will be submitted for the:

- Disposal of waste from the Concentrator to a Tailings Storage Facility (TSF);
- Mine Landfill;

- Mine dewatering;
- Mine Accommodation Village wastewater treatment plant (WWTP);
- Reverse osmosis water recycling; and
- Used Tyre Storage.

A separate WAA for the TSF, which will receive the waste from the Concentrator, will be submitted prior to commissioning of the Concentrator. Therefore, this WAA is solely for the construction of the Concentrator and Covalent will seek an amendment to the WAA prior to commissioning.

1.3 Document Index

Information requested in the Works Approval Application Form and where space is constrained is provided in this supporting document. Table 1-1 below refers to each component of the Works Approval Application Form and the location of supplementary information within this document.

Table 1-1: Document index

Application form requirement	Support information location
Part 1 – Application type	
Part 1 – Application type	Refer to Works Approval Application Form and Section 1.6
Part 2 – Application details	
2.1 to 2.6 – Applicant details	Refer to Works Approval Application Form
2.7 – Occupier status	Refer to Section 1.4 (Table 1-2 Mining Tenements)
2.8 – Proof of Occupier Status	Appendix 1: Attachment 1A
2.9 – ASIC company extract	Appendix 2: Attachment 1B
2.10 – Authorisation	Appendix 3: Attachment 1C
Part 3 – Premises details	
3.1 to 3.3 – Legal description	Refer to Works Approval Application Form
3.4 – Premises map(s)	Appendix 4: Attachment 2 (Premises map)
Part 4 – Proposed activities	
4.1 Description	Refer to Works Approval Application Form and Section 2
4.2 to 4.8 Proposed dates	Refer to Works Approval Application Form
4.9 Proposed activities	Refer to Works Approval Application Form, Section 2 and Appendix 4 - Attachment 2
4.10 to 4.11	Attachment 2
4.12 to 4.18	Refer to Works Approval Application Form
Part 5 – index of Biodiversity Surveys for Assessments (BSA)	
5.1 Biodiversity surveys	Refer to Works Approval Application Form

Application form requirement	Support information location
Part 6 – Other DWER approvals	
6.1 to 6.5 Other approvals	Refer to Works Approval Application Form and Appendix 5: Attachment 5A (Ministerial Statement 1118)
Part 7 – Other approvals and consultation	
7.1 to 7.7	Refer to Works Approval Application Form
7.8 to 7.9 Consultation	Refer to Works Approval Application Form and Appendix 6: Attachment 5B (stakeholder engagement register)
Part 8 - Applicant history	
8.1 to 8.12	Refer to Works Approval Application Form
Part 9 – Emissions, discharge and waste	
9.1 Emissions or discharges	Refer to Works Approval Application Form and Section 4
9.2 Waste acceptance	Refer to Works Approval Application Form and Section 2.3.10
9.3 to 9.4	Refer to Works Approval Application Form
Part 10 – Siting and Location	
10.1 to 10.3	Refer to Works Approval Application Form and Appendix 7: Attachment 7
10.4	Refer to Appendix 7: Attachment 7
Part 11 – Submission of relevant information	
11.1	This document serves as Attachment 8: Additional information submitted
Part 12 – Proposed fee calculation	
12.3	Appendix 8: Attachment 9

1.4 Proponent

MH Gold Pty and Montague are both wholly owned subsidiaries of Australian Light Minerals Pty Ltd (ALM). ALM is a subsidiary of (WesCEF) and was previously known as Kidman Resources Limited (Kidman). Both MH Gold and Montague are currently the registered holders or applicants (solely or jointly or in conjunction with SQM in relation to the tenements listed in Figure 1-3 below which are the subject of this Mining Proposal.

By way of an unincorporated joint venture agreement dated 21 December 2017 between MH Gold, Montague and SQM (amongst others) (JV Agreement) Covalent was appointed manager of the Mount Holland Lithium Project to develop the Earl Grey lithium deposit. Covalent has authority to apply for and carry out the Mining Proposal in relation to the tenements manager of the Mt Holland Joint Venture, for and on behalf of the SQM and MG Gold.

1.5 Project Tenure

In relation to the tenements M77/1066 and G77/129 that are relevant to the Prescribed Premises activities outlined in this Works Approval Application, pursuant to a sale agreement dated 11 September 2017, Kidman, Montague and MH Gold (amongst others) agreed to transfer 50% of their

interests in such tenements to SQM Australia Pty Ltd (SQM). While a 50% beneficial interest in such tenements passed to SQM on 21 December 2017, the formal transfer of such tenements has not yet occurred.

Table 1-2 summaries which mining tenements are relevant to the Prescribed Premise activities outlined in this Works Approval Application.

Table 1-2: Mining Tenement Table

Tenement	Tenement Owner	Description	Tenement Area	Granted	Expiry
M77/1066	Montague	Processing infrastructure & village	999.6 ha	13/12/2004	12/12/2025
G77/129	MH Gold	Processing infrastructure	183.0 ha	04/10/2017	03/10/2038

1.6 Prescribed Premise Activities

Prescribed premises category being applied for by this Works Approval Application are detailed in Table 1-3.

Table 1-3

Table 1-3: Prescribed premises category

Category number	Description	Category production or design production	Approved premises production or design capacity
5	Processing or beneficiation of metallic or non-metallic ore: premises on which — (a) metallic or non-metallic ore is crushed, ground, milled or otherwise processed; or (b) tailings from metallic or non-metallic ore are reprocessed; or (c) tailings or residue from metallic or non-metallic ore are discharged into a containment cell or dam.	50 000 tonnes or more per year	Concentrator approximately 2 Mtpa

1.7 Prescribed Premise Location

The prescribed premise location and coordinates of the prescribed premise boundary are provided in Appendix 4: Attachment 2 (Premises map).

2 Proposed Activities

The lithium ore will be hauled to the Concentrator for processing prior to being transported to the Kwinana based Lithium Refinery. The power for the operation of the Concentrator will be provided via the LNG fuelled power station (here after referred to as Power Plant) to be constructed within the Prescribed Premise boundary. The required capacity of the Power Plant is 18 MW, which falls below the threshold for triggering prescribed premises Category 52 under the EP Regulations. The following sections provide general activity descriptions for the Concentrator.

The timing for the construction, commissioning, operation and decommissioning of the Concentrator is outlined in Table 2-1.

Table 2-1: Anticipated Concentrator timeframes

Phase	Anticipated timing
Construction	2021
Commissioning	2022-2023
Nameplate operation	2024-2025
Period of operation	Life of Mine
Decommissioning	Up to two years after operations cease.

2.2 Concentrator General Activity Description

The Concentrator will be located to the west of the existing Run of Mine (ROM) pad (Figure 2 in Appendix 4). The Concentrator will require a total disturbance footprint of 96.30 ha, most of which is located on previously cleared / disturbed land. There will be a requirement for clearing ruderal regrowth, which has been assessed as already disturbed.

The Concentrator has a peak capacity which includes a 40% excess capacity above the nominal processing capacities stated. This excess capacity is required in order to accommodate natural variation of the ore body's physical and chemical behaviour. In nominal processing capacity terms, the Concentrator will process approximately 2 Mtpa of ROM ore to produce approximately 0.4 Mtpa of dry spodumene (5.5 wt% Li₂O) over the Life of Mine (LoM). The operation will operate 24 hours a day, 365 days a year, apart from periods where it is required to be shut down for maintenance.

Concentrator operations will be monitored and controlled by a dedicated control system. The main control room is located central to the flotation and dense medium separation (DMS) circuits.

Reagents to be used during the processing ore include specific reagents including sodium hydroxide and soda ash, as well as other proprietary reagents such as; chelating agent, flocculant, dense media, collector, frother, diesel, wetting agent, and dispersant.

The Concentrator will produce six (6) tailings streams which will be combined to form three (3) waste streams, which will be disposed of at either the TSF located to the north of the Concentrator; or co-disposed with mine waste at the Waste Rock Dump (WRD) located to the west of the concentrator.

The three (3) waste streams exiting the concentrator are:

- Flotation tailings, Magnetic separation overflow (magnetics) and Deslime overflow (slimes) combined, then pumped to the TSF; and
- Dewatered Mica from the mica removal circuit, which is mechanically combined with the dewatered DMS rejects using a front end loader (FEL). The combined material is then transported to the WRD, for co-disposal with the mine waste.
- The reverse osmosis (RO) water recycling is an efficiency that will minimise net water usage within the plant. The reject water will be used for dust suppression on non-ore and non-sensitive area (WRD, TSF and mine roads).

2.3 Concentrator Process Description

The process flow for the Concentrator uses proven technology and will comprise the following unit processes:

- ROM ore receipt;
- Primary crushing;
- Secondary crushing;
- Crushed ore stockpile;
- Tertiary crushing;
- Mica tails removal;
- Multi-stage DMS;
- Grinding (ball mill);
- Slimes tails removal;
- Magnetic tails removal ;
- Spodumene flotation;
- Flotation Tails thickening;
- Concentrate thickening and filtration;
- Tailings Storage Facility (including pumping and water return, materials handling including refinery by-product);
- Concentrate storage and loading;
- Reagent storage and make-up;
- Utilities;
- Process and wash down water system and reticulation:
 - Fire water system and reticulation;
 - Plant air compressors and reticulation;
- Reverse Osmosis – treatment of process water for re-use in process circuit; and
- Dissolved Air Flotation.

A process flow diagram for the concentrator circuit is provided in Figure 2-1 and detailed in Table 2-2.

Table 2-2: Concentrator processing stages

Stage	Description
Crushing	A two-stage crushing circuit, including a primary and secondary crusher will deliver crushed ore to a coarse ore stockpile. The coarse ore drawn from the stockpile is screened. The screen oversize is fed to a tertiary crusher to produce a finer plant feed that is sufficiently liberated to maximise lithia recovery via the downstream DMS and flotation unit operations.
Classification and Mica rejection	Tertiary crusher undersize is slurried and pumped to a cyclone. The cyclone underflow feeds a Classifier which classifies at a given size. The dewatering overflow reports to the Stage 1 deslime in the grinding circuit. The Classifier overflow is screened at a given size to reject mica tails, with the balance of material reporting to the flotation feed circuit. The Classifier underflow reports to the DMS preparation screen, cutting at a given size and dewatering to generate a screen oversize as DMS feed.
DMS	The Classifier underflow is processed using a two stage DMS circuit. The DMS rejects low density minerals (rejected to DMS tails) and recovers high density coarse spodumene concentrate that is in turn conveyed to the coarse DMS product stockpile. The balance of materials from the DMS is combined with the screened Classifier overflow as feed to the flotation preparation circuit for further processing.
Grinding	The mid-sized DMS material reports to the ball mill feed, while the fines from the Classifier reports to the ball mill discharge hopper. This combined ball mill discharge stream is cycloned with its coarser underflow fraction requiring further grinding being recycled to the ball mill feed. The on-size material is pumped forward to the flotation preparation circuit.
Flotation Feed preparation	The ball mill cyclone overflow reports to desliming ahead of magnetic separation. The balance of material is processed using magnetic separation for the rejection of liberated magnetic and paramagnetic particles. The non-magnetic stream reports to another desliming step which dewateres the flotation feed prior to conditioning. A reject stream reports to the Mags and Deslime tails.
Flotation	The flotation circuit will produce a fine spodumene flotation concentrate and a flotation tailings. The flotation system separates Li rich minerals have a greater affinity to be lifted and then floated away from the balance of materials in the system. To achieve this the flotation circuit feed is conditioned at a given density before being diluted for processing. The float requires multiple stages (rougher, scavenging, and cleaning) with each step

Stage	Description
	incrementally improving the lithium bearing mineral concentration and reducing the non-lithium minerals. Each cleaner bank generates a higher-grade stream that moves forward, with the Lithium depleted tailing that is recycled.
Tails	Coarse DMS reject (circa 0.1mdtpa) and the mica reject dry tails (circa 0.1mdtpa) will be stacked (together with refinery tails/DBS circa 0.5mdtpa) and in turn carted to the WRD (circa 10mdtpa) where it will be comingled and significantly diluted with the bulk waste rock. The wet plant tailings (circa 1.2 mtpa) will be thickened and then pumped to the wet TSF, and decant water is recovered back to and recycled within the process plant

Water supply for processing is expected to be provided by scheme water that will be sourced from an offtake pipeline from the Kalgoorlie-Goldfields water pipeline near Southern Cross. Where possible, process water will be reused in the process.

Saline water has a detrimental effect on flotation performance. Consequently, recycled process liquor is expected to be treated in a reverse osmosis (RO) plant prior to being fed back into the process circuit. The purge stream from the RO plant is expected produce approximately 0.2 ML of saline water per day. This water will be collected within tanks at the Concentrator. Once adequate volumes have been collected, the wastewater will be pumped into water trucks and used for dust suppression in the pit, waste rock dump area and TSF or discharged to the historic Earl Grey pit. The purge water may also be sprayed on tailings stockpiles at the Concentrator.

2.3.1 Comminution

The crushing circuit begins with the ROM bin which receives ore from both the ROM and ex-pit. The ore is fed to the grizzly screen and primary crusher at a controlled rate. The primary crushed product reduces the size before reporting to the Coarse Ore Stockpile (COS). This above process is a predominately dry process.

Dust generation can potentially occur at transfer points in the dry crushing circuit. Hence, the following mitigation measures will be implemented to minimise dust generation:

- Use of water carts as needed to wet down dust generating surfaces such as roads, earthworks areas and clearing areas;
- ROM bin has an enclosure to all sides except the material dump side;
- Water sprays are used at the ROM bin and transfer points in the crushing circuit;
- Transfer points have skirts along the conveyors;
- Two insertable type dust collector, one at Primary Crusher and a second at the screen;
- Sprays ore transfer to crushed ore stockpile (COS); and
- Bag house style dust collector servicing the COS reclaim tunnel feeders to conveyor transfer points.

Magnets and metal detectors are located on various conveyors throughout the crushing systems. These will remove magnetic tramp metal from the ore stream and discharge it onto a tramp metal bin.

2.3.2 Mica Removal

The tertiary crusher screen undersize is pumped to a cyclone, with the underflow reporting to the classifier, and the overflow reporting to the downstream desliming circuit. The Classifier is used for particle size classification at a given size fraction and mica removal. The Classifier underflow reports to the DMS preparation screen.

The Classifier overflow is dewatered using screens, with the oversize reporting to the mica tails / rejects bunker, and the undersize reporting to the milling and classification circuit.

2.3.3 Dense Medium Separation

A multi-stage DMS process is utilised to improve the grade of the coarse spodumene in the dewatered classifier underflow stream. The separation density for each stage is achieved by mixing known amounts of water with a propriety density modifier to achieve a given density of medium. The density modifier (solid material) is transferred and mixed with water in a controlled environment, so that dust is minimised. All heavy media density material is recovered via drain-and-rinse screens situated at the overflow and underflow of each DMS cyclone. The rinsed media is collected and pumped to a cleaning circuit where a low-intensity magnetic drum separator is used to recover the ferrosilicon for recycling. Adequate signage and barricading will be in place to prevent events involving magnetism from the separators.

Floats from the primary stage is conveyed to the coarse tails rejects stockpile. Floats from the subsequent stage DMS cyclones are fed to the milling and classification circuit, whilst the balance is transferred to the coarse concentrate handling area.

2.3.4 Milling and Classification

The combined process flow is in a closed circuit ball mill and size classification, in order to achieve the required particle size distribution (PSD) for the flotation circuit. Proprietary reagents are added to the ball mill feed to manage process conditions, suppress slimes and to modify the slurry viscosity.

Ball mill circuit classification cyclone underflow stream reports back to the ball mill, whilst the ball mill circuit classification cyclone overflow is conditioned using a dispersant, and pumped to the staged set of cyclones used to deslime. Overflow (slimes) from the cyclones reports to the deslime thickener which produces slimes tails.

Underflow from the primary de-slime cyclone cluster reports to the magnetics removal circuit, with the non-magnetics reporting to the secondary desliming cyclones. The separated streams from the secondary deslime cyclones report to the flotation conditioning tanks where product is taken forward, and desliming thickener where tails are removed from the system.

The grinding area will be serviced by a vertical spindle centrifugal sump pump for clean-up. Grinding media will be delivered in bulk and stored in a ball bunker. The ball mill will be charged with grinding media via an electro-magnet hoist.

2.3.5 Magnetic Material Removal

The deslimed cyclone underflow slurry is then pumped to magnetic separation to further clean the feed by removing magnetic-bearing mineral gangue. The non-magnetic stream is deslimed in the secondary deslime cyclones. The underflow stream is sent to a conditioning tank for flotation using a proprietary collector. The magnetic streams report to the deslime thickener where tails are removed from the system.

2.3.6 Flotation

The flotation feed is conditioned with collector with proprietary collector, dispersant and frother before being subjected to flotation. The flotation circuit arrangement is comprised of a combination of roughers, scavengers and cleaner cells. The final flotation concentrate and tailing streams report to the respective dewatering circuits.

2.3.7 Dewatering

The flotation concentrate is directed to the concentrate thickener, which increases the solid concentration prior to feeding the downstream belt filter. Underflow from the thickener is transferred to the belt filter to further reduce the moisture content.

The flotation tailings, report to the flotation tailings thickener, with the underflow from both the flotation tailings and deslime thickeners combined, then pumped to the TSF. The overflow water stream from the deslime thickener and flotation thickener are reused within the plant.

Coarse rejects from the DMS plant are dewatered over a screen with the water similarly reused, and the solids stockpiled. The stockpiled mica and coarse rejects are co-disposed at the WRD using mobile equipment.

2.3.8 Tailings Storage Facility

The fine slurry tailings is pumped to a TSF located approximately 2.1 km north of the proposed Concentrator location. The operating strategy will include items such as deposition and decant water recovery strategy, and routine inspections and/or maintenance requirements.

2.3.9 Spodumene Product Handling

Dewatering (filtered) flotation concentrate is transported via conveyor to a covered storage shed.

The concentrate from the DMS plant is conveyed and stacked adjacent to the flotation product storage shed. Both areas are adequately lined to allow excess moisture to run-off in to sump pumps, so that the water can be reused within the concentrator.

The products are co-mixed and loaded into trucks are taken to Kwinana for the downstream refining process.

2.3.10 Concentrator Inputs and Outputs

Inputs

The indicative layout options for the Concentrator is provided in Appendix 8 and Table 2-3 below provides a summary of the inputs, for the operation of the Concentrator.

Table 2-3: Concentrator Inputs

Reagent	Expected mode of delivery	Primary storage	
		Concentration	Phase
Collector	Bulk	100%	Liquid
Dispersant	Intermediate Bulk Containers (IBC)	40%	Slurry
Depressant	Bags	N/A	Solid
Sodium Hydroxide	IBC	25%	Liquid
Soda Ash	Bags	N/A	Solid
Diesel	Bulk	100%	Liquid
Frother	IBC	100%	Liquid
Flocculant	Bags	N/A	Solid
Density modifier	Bags	N./A	Solid
Chelating agent	Bags	N/A	Solid
Grinding Media	Drums	N/A	Forged steel balls
Water	Pipeline	N/A	Liquid

Note: All goods will be stored in accordance with their relevant Australian Standard. In addition all Dangerous Goods will feature on the Premise's DG Licence.

Outputs

The Concentrator will generate two main outputs, being the spodumene ore concentrate and tailings.

The Concentrator will manage six (6) individual surplus streams which will be combined to form three (3) waste streams, which will be disposed of at either the TSF, located to the north of the Concentrator, or co-disposed within mine waste at the WRD, located to the west of the Concentrator.

The three (3) waste streams existing the Concentrator are:

- **Flotation tailings, Magnetic separation overflow** (magnetics) and **Desliming cyclone overflow** (slimes) combine, then pumped to the TSF; and
- Dewatered **Mica tails** generated from the mica removal circuit which is mechanically combined with the dewatered **DMS tails** using a FEL. The combined materials s then transported to the WRD, for co-disposal with the mine waste. **Refinery tails** received at Mt Holland will be delivered on a back-haul arrangement from Kwinana.
- The **RO plant brine** will be pumped to a tank and will be used for dust suppression on non-ore and non-sensitive areas (WRD, TSF and mine roads) and any excess will be pumped to the historic Earl Grey pit, located to the north of the mining pit.

It is estimated the total tailings output is given in the table below.

Table 2-4: Concentrator outputs

Output	Nominal output capacity (average) Dry Tonnes per day	Peak Capacity (Maximum) Dry Tonnes per day
Spodumene ore concentrate	1,049	1,469
Estimate tailings	1,563	2,188

2.4 Chemical (Reagent) Storage

As detailed in Table 2-3 a number of reagents will be required for the Concentrator processing layouts.

All chemicals (reagents) will be stored and handled in accordance with relevant legislation and Australian Standards, and future works approval / licence conditions which may include bunding requirements. Reagents will be stored in bunded areas and any spills will be contained and cleaned up immediately using appropriate spill kits and disposed of according to the MSDS guidelines.

Since concentrate is transported off site using covered vehicles, the risk to sensitive receiving environment is very low. While small amounts of reagent may remain attached to final products of concentrate and tailings, no reagents are expected to affect the local environment.

2.5 Radiation Sources

A secure area will be demarcated near the Concentrator for the secure storage of radiation sources and/or instrumentation. The facility will be managed as per the site Radiation Safety Management Plan (to be developed prior to the commencement of operations).

2.6 Timing for the

2.7 Commissioning

Following the submission of the construction compliance report, as each stage is built, commissioning of the Concentrator will commence. Commissioning of the Concentrator will be undertaken in stages,

and is expected to occur over a period of several months. The commissioning activities are staged in such a way as to ensure the operator can safely identify and resolve any design and construction issues, while evaluating and confirming the plant performance and its operation is to specification.

Specific tasks that will be undertaken during the commissioning phase include testing of:

- Utilities and reagents systems;
- Crushing plant circuit;
- Mica removal circuit
- Dense media separation circuit;
- Grinding and Desliming circuits;
- Flotation circuits;
- Dewatering circuits and separation of tailing products; and
- Overall sequencing and automation using site based control system.

2.8 Monitoring and Compliance

During commissioning, the Concentrator will undergo a period of stabilisation. Monitoring of emissions data will be undertaken during commissioning to ensure the plant is trending towards stabilisation.

Once commissioning is completed, periodic monitoring of emissions will continue to be undertaken.

Following completion of the commissioning, a validation and verification report will be completed, and include as a minimum:

- Introduction;
- System description;
- Sampling methodology;
- Operational and online data;
- Influent flow;
- Validation ranges;
- Results;
- Discussion and conclusions; and
- Copy of original results.

Covalent will confirm the Concentrator can operate at the required level of compliance by providing a Compliance Assessment Report prior to transitioning to the licencing phase for the Concentrator.

3 Environmental Setting

Studies of the environmental setting and baseline environmental data have been undertaken within the Part IV environmental approval process for the Project area, which includes the which includes the Concentrator site. A summary of the environmental setting is provided below.

3.1 Climate

The climate is semi-arid with rainfall that typically occurs during the early winter months of June and July, which tends to be more reliable and generally of a greater total amount than the less dependable, but more intense, summer rainfalls from January to March. Remnant tropical cyclones and associated depressions can occasionally bring heavy rains to the region; however they are erratic in nature and occur infrequently.

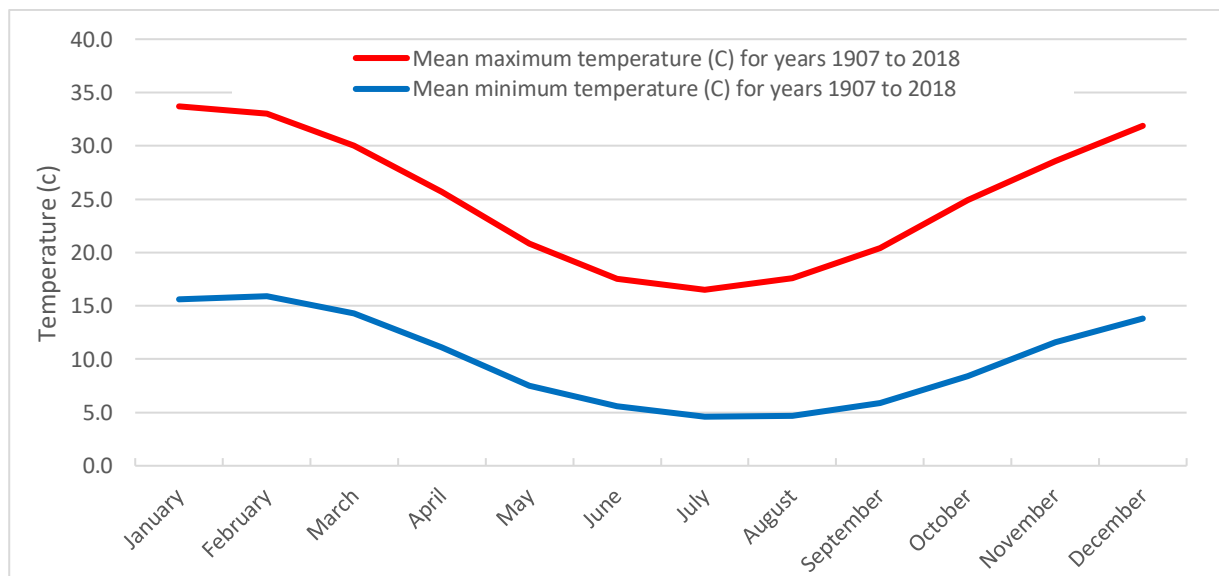
Climatic data, trends and observations (rainfall and temperature) were not available at the same Bureau of Meteorology (BoM) station. On this basis, Lake Carmody (Station No. 010670) has been utilised for rainfall data in consideration to the long-range rainfall data recorded since 1907 and Hyden (Station No 009617) for temperature and wind data.

3.2 Temperature

Temperatures recoded at the BoM Hyden synoptic station, situated approximately 88 km west-southwest of the Project indicate the following average maximum temperatures (1970 - 2018) for Hyden range from 16.5 °C in July to 33.7 °C in January. The average minimum temperatures range from 4.6 °C in July to 15.9 °C in January (BoM 2018). Highest and lowest daily temperatures of 48.6 °C and -5.6 °C have been recorded in February (2007) and July (1982) respectively.

A summary of the temperature data collected since 1970 is shown in Figure 3-1.

Figure 3-1: Average Temperature Statistics for Hyden (BoM 009617)



3.3 Topography

The Project footprint has an average elevation of approximately 435 m relative to Australian Height Datum (RL AHD) (Kidman and Blueprint, 2017) and generally slopes gently towards the east. The elevation ranges from approximately 460 m RL AHD in the north-western and south-western portions of the Project site to approximately 420 m RL AHD near the eastern boundaries. Based on the available topographic contours, there are no distinct, recognisable natural landforms or significant drainage lines.

Given the former land use of the Project area (former Mt Holland Gold mine), there are localised variations in surface elevation. The steepest natural gradients (5 - 6 degrees) in the Development Envelope are associated with a subtle ridgeline located to the northeast of the accommodation village. Steeper gradients are associated with the historic mining operation, where slope angles range from 15 - 20 degrees on waste rock dumps, 20 - 35 degrees on the TSFs or over 80 degrees in abandoned pits (Kidman and Blueprint, 2017).

3.4 Geology

3.4.1 Regional Geology

The Project site is located in the Mt Holland Gold Field, which covers southern sections of the Archaean Southern Cross – Forrestania Greenstone Belt, which extends over 300 km in a north-northwest alignment.

Regional mapping identified two distinct lithostratigraphic units within the Belt; an ultramafic metavolcanic suite and a sequence of overlying immature clastic metasediments. These units are regionally folded with a north plunging synform, steep east and shallow west limbs (East and West ultramafic-mafic domains) with a core of ultramafic-mafic-sedimentary rocks (central domain). The Greenstones are predominantly mafic and ultramafic flows, generally intercalated with banded iron formations (BIF), cherts, and clastic sediments. Regional metamorphism is recorded at amphibolite grade, with local areas of retrograde chlorite metamorphic facies. The Belt is enclosed by syntectonic granitoids.

3.4.2 Local geology

The geology of the Project site comprises predominantly basaltic and gabbroic rock formations from the Archean period, which date back between 4 and 2.5 billion years. The rock composition of the Project site is igneous rocks, including metamorphosed mafic to ultramafic volcanic and intrusive rocks (Australian Geoscience Information Network).

The Earl Grey pegmatite was emplaced into the mafic and ultramafic lithologies of the Mid-Eastern ultramafic belt in the central Forrestania Greenstone Belt.

The Mid-Eastern ultramafic belt is overlain to the west by a porphyroblastic garnet-actinolite schist, presumed to be a deformed basal unit of the upper sedimentary succession. The contact between the upper and lower successions appears to be at least partly structural, and has historically been interpreted as a major regional shear zone.

The weathering zone around the Earl Grey pegmatite is around 30 to 40 m deep, with few instances of outcrop or subcrop in the area. The area is mostly covered by a thin (up to 5 m) veneer of laterite which is underlain by an alluvial zone of pallid grey to mottled clay material. The regolith becomes increasingly iron-rich toward the base of the weathering profile, with ferric induration common.

3.4.3 Soil Types

Environmental undertook a soil assessment in 2017 (MBS Environmental 2017). The assessment identified two physically and chemically distinctive soil types within the Project site, namely:

- A gently undulating sandplain landform which the dominant soil type is a duplex sandy gravel (DAFWA Soil Group 302). This soil profile consists of a shallow gravelly sand over a compacted lateritic gravel in a sandy clay matrix and is present on topographically elevated areas, usually identifiable by sandplain heath vegetation with scattered eucalypts;
- Broad valleys and drainage line landforms in which the dominant soil type is a yellow/brown loamy duplex (DAFWA Soil Group 508). This soil profile consists of a shallow sandy loam over a compacted sandy clay or clay and is present on lower lying landscapes and drainage lines, usually identifiable by low eucalypt woodland Melaleuca shrubs; and
- Topsoil (A Horizon) was noted to occur across the Project site in both soil types described above to approximately 200 mm depth and suitable for rehabilitation purposes. MBS Environmental (2017a) also noted that the B-Horizon encountered within the broad valleys and drainage line landforms (DAFWA Soil Group 508) may not be as suitable for rehabilitation due to naturally occurring alkaline, saline and highly sodic characteristics.

3.5 Groundwater

3.5.1 Regional Hydrogeology

The main groundwater sources in the Southern Cross province are derived from:

- Regional catchment controlled flow systems in fresh and weathered fractured rock;
- Tertiary paleochannel Wollubar Sandstone;
- Calcrete units, normally located near drainage lines; and
- Shallow alluvium, commonly along drainage lines or near the base of outcropping large granite bodies or Banded Iron Stone Ridges.

Table 3-1: Summary of aquifer types

Aquifer	Description
Fractured rock aquifers	Characterised by secondary porosity and permeability, resulting in complex fracturing commonly enhanced by chemical dissolution. Small quantities of potable water commonly occur in fractures within granite outcrops in the Southern Cross Province. However, these systems are generally limited in extent and poorly recharged and are therefore unlikely to provide a sustainable water supply. Larger fractured rock aquifers are less common but have been exploited by other mining operations. They are characterised by high permeability and low aquifer storage, which can make them susceptible to dewatering particularly if the fractures are limited in extent. Recharge may be constrained, depending on the hydraulic connection to surface.
Wollubar Sandstone	Provides one of the largest sources of groundwater for mineral processing in the Eastern Goldfields Region. The sandstone forms locally branching bodies ranging from 10 to 40 m in thickness and 100 to 1,000 m in width. The aquifer is characterised by high permeability, but modest aquifer storage due to their linear geometry. Salinities vary from hypersaline low down in the palaeochannel system

Aquifer	Description
	to brackish in the upper reaches and within tributaries, i.e. in areas more influenced by rainfall recharge.
Calcrete units	Mostly occur in the northern part of the Eastern Goldfields Region as discrete units alongside surface drainage lines and at low points in the topography. The units are generally thin (less than 15 m), with high permeabilities where they have been affected by dissolution and fracturing, and low aquifer storage. The aquifers can be high yielding. However, they are vulnerable to dewatering under sustained pumping. Recharge is through rainfall infiltration and interaction with surface water after larger rainfall events. Salinities are generally low, ranging from fresh to brackish.
Alluvial deposits	Can form minor aquifers in the region, where they extend below the water table. The deposits tend to be thin and limited in extent, occurring within palaeo-drainages and alongside topographic highs such on the flanks of ridges or at the base of granite outcrops. Permeabilities are variable, depending on the presence of silt and clay, and aquifer storage low.

3.5.2 Local Hydrogeology

Based on the hydrogeological investigation undertaken by Groundwater Resource Management (GRM) in February and October 2017 (GRM 2018), the groundwater sampling and analysis at 11 bores within the Development Envelope recorded the following results:

- The depth to the water table at the bores sampled ranged from 58 to 70 m bgl;
- Groundwater was neutral to slightly alkaline with pH values varying between 7.23 and 8.16;
- Groundwater was saline to hypersaline with total dissolved solids (TDS) levels varying between 7,640 mg/L and 119,000 mg/L. The highest salinity groundwater was recorded in the north-eastern part of the proposed pit (KEGR098);
- Groundwater was classified as very hard with elevated concentrations of bicarbonate, calcium and magnesium. Sodium and chloride were identified as the dominant ions; and
- Slightly elevated concentrations of some metals and metalloids including arsenic, cadmium and copper were recorded. The values remained below the groundwater investigation levels adopted by GRM, which were the livestock drinking water guidelines (i.e. ANZECC, 2000, now superseded to ANZG, 2018).

Groundwater flow direction provided by GRM (2019) indicate groundwater is likely to flow east and southeast towards the Deborah Palaeovalley.

3.6 Biodiversity

Covalent have undertaken numerous biological surveys/studies for the assessment of the Project under Part IV of the EP Act. The following sections provide a summary of the biological values recorded during these surveys/studies in relation to the Concentrator and Power Plant.

Any potential disturbance to flora and vegetation and fauna, during construction and operation of the Concentrator and Power Plant, will comply with the conditions set out in Ministerial Statement 1118 (Appendix 5 – Attachment 5A).

3.6.1 Fauna

Three broad fauna habitats were identified within the Project DE:

- Mallee woodlands;
- Salmon Gum woodland; and
- Shrublands.

None of the habitats were considered to be restricted or unique in the region. Although the fauna habitats identified are extensive in the region, they are regionally significant in that they are part of the relatively continuous area of habitat known as the Great Western Woodlands. Uncommon habitat types, such as granite outcrops, salt lakes or freshwater wetlands, are absent from the DE. Historically cleared areas, waste dumps and open pits are present in the study area, and are only likely to support a small complement of native fauna. Approximately 58 ha of Mallee Woodland habitat inside the south western corner of the DE was burnt in 2013.

As noted in Section 2.2, the majority of the Prescribed Premise consists of previously cleared land with some ruderal regrowth which has been assessed as already disturbed.

Vertebrate Fauna

One frog, 32 reptiles, 77 birds, 18 native mammals and five introduced mammals were recorded within the Project DE.

Twelve Threatened and Priority vertebrate fauna species have the potential to occur in the Project DE and the local area, of which five were recorded inside the Project DE:

- Malleefowl;
- Chuditch;
- Western Brush Wallaby,
- Peregrine Falcon; and
- Inland Western Rosella.

Table 3-2 provides a summary of the Threatened and Priority fauna species recorded at the Project site and surroundings.

Table 3-2: Threatened or Priority Fauna Species at the Project DE and Surroundings

Scientific Name	Common Name	Commonwealth EPBC Act ^{1,2]}	WA Biodiversity Act ^{2,3]}	Notes on occurrence within Project DE
Birds				
<i>Falco peregrinus</i>	Peregrine Falcon	--	OS	Recorded in DE
<i>Leipoa ocellata</i>	Malleefowl	VU	VU	Recorded in DE
<i>Platycercus icterotis xanthogenys</i>	Inland Western Rosella	--	P4	Recorded in DE

¹ -- Not listed

² EN – Endangered; CR – Critically Endangered; VU – Vulnerable; MI – Migratory

³ OS – Other specially protected fauna; CD – Species of special conservation significance (conservation dependent fauna);

P1 – Priority One: Poorly-known species; known from one or a few locations (generally less than five), which are potentially at risk on lands not managed for conservation; P2 – Priority Two: Poorly-known species; known from one or a few locations (generally less than five), some of which are on lands managed for conservation; P3 – Priority Three: Poorly-known species; known from several locations and not appearing to be under imminent threat; P4 – Priority Four: Rare, Near Threatened and other species in need of monitoring.

Scientific Name	Common Name	Commonwealth EPBC Act ^[1,2]	WA Biodiversity Act ^[2,3]	Notes on occurrence within Project DE
<i>Calyptorhynchus latirostris</i>	Carnaby's Black Cockatoo	EN	EN	Not recorded in DE, May occur
<i>Apus pacificus</i>	Fork-tailed Swift	MI	MI	Not recorded in DE Largely aerial species. Site is unlikely to be of significance to this species.
Mammals				
<i>Dasyurus geoffroii</i>	Chuditch, Western Quoll	VU	VU	Recorded in DE
<i>Notamacropus irma</i>	Western Brush Wallaby	--	P4	Recorded in DE
<i>Phascogale calura</i>	Red-tailed Phascogale	VU	CD	Not recorded in DE Low likelihood of occurring
<i>Nyctophilus major tor</i>	Central Long-eared Bat	--	P3	Not recorded in DE May occur
Reptiles				
<i>Paroplocephalus atriceps</i>	Lake Cronin Snake	-	P3	Not recorded in DE May occur
<i>Aspidites ramsayi</i>	Woma	-	P1	Not recorded in DE Likely to be locally extinct

Subterranean Fauna (Stygofauna and Troglafauna)

Stygofauna have not been recorded in the search area (10,000 km² surrounding the Project DE), reflecting a combination of few surveys and the generally poor prospectivity of the hydrogeological landscape in the vicinity of the Project DE. Stygofauna records in the Yilgarn are for the most part confined to calcrete aquifers, with surveys in consolidated geologies in the southern Yilgarn recording no stygofauna or only depauperate communities.

Eleven species of troglafauna have been recorded in the search area, in banded iron formation (BIF) geology at Mt Caudan in the Parker Range, approximately 60–70 km north of the DE. These species are likely to be confined to BIF of the Parker Range.

Based on geology, it is unlikely that troglafauna occur in the proposed pit. Due to extensive weathering in some areas, it is possible, but unlikely, that troglafauna occur in the borefield. Any troglafauna community that does occur is likely to be depauperate. Furthermore, activities in the borefield will not threaten troglafauna because there will be no excavations.

Surficial deposits in the palaeochannel to the east of the development envelope, particularly calcrete, are considered prospective for subterranean fauna, especially stygofauna, which may occur in fresh and brackish surficial aquifers. Calcretes in the Yilgarn typically provide good habitat for subterranean fauna and have been found to host rich communities. Based on the results of numerical modelling, the connectivity between these calcrete aquifers and fractured rock aquifers in the DE, including both the mine pit and proposed/existing borefield, is low. Potential subterranean fauna habitat in

palaeochannel units, including calcrete, will not be removed through excavations. The inferred risk of drawdown in these units is low (Bennelongia 2018).

Overall, the Project is not considered to pose a significant threat to subterranean fauna; and such no specific subterranean fauna management is proposed.

Short Range Endemic Fauna

Forty-eight species belonging to SRE Groups (i.e. various ground-dwelling invertebrate groups likely to contain SRE species) have been recorded in the Project search area. There are no records of confirmed SRE species or listed invertebrate species. Twenty-three of the species belonging to SRE Groups appear to be widespread, six are unlikely (but potential) SRE species and 19 are potential SREs. The relatively high proportion of potential SRE species is partially a reflection of data limitations, including the small number of records for each species and limited information about the habitats the species occupy. In reality, most potential SRE species are probably widespread (Bennelongia 2019).

The size of the area covered by Project is negligible compared with the likely ranges of the SRE Group species that may be present. Overall, it is considered unlikely that the Project will have significant conservation implications for SRE or listed terrestrial invertebrate species and no specific SRE management is proposed.

3.6.2 Flora and Vegetation

The Proposal is located in the Southern Cross subregion of the Coolgardie Bioregion based on the Interim Biogeographic Regionalisation for Australia (IBRA). The major greenstone belts in the district that form the banded ironstone hills are the main source of topographical relief.

Two regional Beard vegetation system associations, Forrestania 511 and Skeleton Rock 519, are represented within the DE. Forrestania 511 is characterised by salmon gum and morrel medium woodland. Skeleton Rock 519 is characterised by shrublands and mallee scrub dominated by *Eucalyptus eremophila*. Both vegetation associations occur within the Southern Cross subregion of the greater Coolgardie Region. Less than 2% of each of these vegetation associations has been cleared within the Coolgardie Region and the Southern Cross Subregion, showing negligible loss of vegetation to date at both a regional and subregional scale.

No Threatened Ecological Communities (TEC) listed under the EPBC Act or BC Act occur within the DE.

The majority of the DE is situated within the Priority 3 ecological community; Ironcap Hills Vegetation complexes (Mt Holland; Middle, North and South Ironcap Hills; Digger Rock and Hatter Hill).

A qualitative statistical review of species and vegetation communities observed within the Project DE as compared to the Ironcap Hills vegetation complexes was completed by Mattiske Consulting Pty Ltd (Mattiske) in October 2018 (Mattiske, 2018a). The statistical analysis reveals a poor correlation between the identified vegetation communities, dominant vegetation types and representative species associated with Ironcap Hills Vegetation Complexes in addition to the lack of comparative landforms and geology associated with the PEC (Mattiske 2018a). Given this analysis, it is considered the Proposal is not expected to result in significant impacts to the Ironcap Hills PEC. Consultation with DBCA confirmed this assessment under the Part IV assessment approved in Ministerial Statement 1118.

As noted in Section 2.2, the majority of the Prescribed Premise consists of previously cleared land with some ruderal regrowth which has been assessed as already disturbed.

Weeds

During the weed assessment surveys completed for the Project:

- No Weeds of National Significance weeds listed under the EPBC Act were recorded;
- No Declared Weeds listed under the BAM Act 2007 according to the current listings by the (DPIRD 2019) were recorded; and
- A total of 12 weed species (out of a potential of 20 which occur in within 40 km) were recorded (Mattiske 2019b).

4 Emissions, Discharges and Waste

The Earl Grey Lithium project is located within Unallocated Crown Land, approximately 105 km south- southeast of Southern Cross and 1.5 km northeast of Mt Holland in the Yilgarn Mineral Field of Western Australia. Access to the Project area is via Marvel Loch-Forrestania Road. The location is remote in regards to sensitive land use receptors with exception of the accommodation village and associated personnel in which the village will accommodate. Environmental receptors within the Project DE are discussed in Section 3.6.

4.1 Concentrator Siting

The Concentrator will be constructed in proximity to the new accommodation village for the Project, which will house up to 600 personnel (maximum capacity), which will be used for the major construction activities of the Project.

The site for the Concentrator is outside of the MS 1118 Exclusion Zones to avoid environmental impacts. The Concentrator has been designed to maximise utilisation of previously cleared areas, however 27.30 ha of native vegetation clearing will be required.

4.2 Emissions

4.2.1 Emissions to Air

Construction

Gaseous and dust emissions to air during general construction activities, will be short lived, include the potential to impact air quality through the generation of particulate dust emissions from these activities. Air emissions have the potential to affect human health and amenity and may also impact the fauna and flora sensitive receptors which are in close association with the site.

Construction activities will include:

- Use of heavy lifting equipment for the initial construction and mobilisation phase; and
- Vehicle and machinery combustion emissions utilised during the construction of the facilities.

Operation

During construction, dust emissions will be managed to as low as reasonably practicable (ALARP). Operational activities will include:

- Material movement of equipment, supplies delivered to the site and removal of sludge waste;
- Light vehicle movements; and
- Maintenance activities.

4.2.2 Noise Emissions

Construction

An increase in local noise emissions can be expected during construction of the proposed Concentrator, which has the potential to affect human health and amenity at noise sensitive receptors; however, the camp will be the nearest premises, located approximately 1,500 m south of the proposed facility. As such, impacts from potential noise emissions generated during construction on the camp residents are expected to be limited. Noise and vibration emissions can be expected to disturb fauna environmental receptors.

Operation

The Noise Assessment (Lloyd George, 2019) completed for the Earl Grey Lithium Mine determined during worst-case meteorological conditions, noise at the accommodation village is predicted to exceed the assigned levels. The accommodation facilities are located within the development envelope for the mine and therefore, are not required to comply with the 'assigned levels' for occupied premises under the Environmental Protection (Noise) Regulations 1997. However, Covalent aims to ensure noise levels are within acceptable criteria to protect the health and amenity of the camp residents. Noise emissions will be minimised through restricted work hours with construction activities generally conducted in daylight hours.

4.2.3 Odour Emissions

Odour emissions have the potential to affect human health and amenity; however, the facility is remote from communities and other odour sensitive receptors. The camp will be the nearest premises, located approximately 1500 m south of the proposed facility and as such, impacts from potential odour emissions on the camp residents are expected to be limited. Construction and operation of the Concentrator are not expected to generate odour emissions

Appropriate design, management, inspection and maintenance of the facility will mitigate the risk of odour emissions.

4.2.4 Light Emissions

Construction

Lighting is required for the safe operation of plant and machinery and access. Lighting is known to disorient and distract fauna. Construction will take place in daylight hours and as such minimal lighting at these facilities during construction site should be required.

Operation

Operation of the Concentrator will be 24 hours a day and lighting will be required around the plant for the safety of personnel. Where possible, lighting will be installed to ensure directional downward illumination to minimise excessive light glare and potential impact on fauna.

4.2.5 Discharge to Land and Water

Water and sediments generated via runoff from the rockfill embankment batter slopes will be managed by perimeter drains and sediment ponds. Runoff will flow into the perimeter drains and then into the sediment ponds where fine particles will be allowed to settle and clarified runoff will be discharged into natural drainage channels (refer to Section 5.6 for details of sediment ponds for the two proposed layouts).

The concentrator area will be bunded, with clean / dirty water directed to relevant sumps and storage ponds.

4.2.6 Solid / Liquid Wastes

Construction

All general construction site waste (e.g. packaging, office and municipal waste) will be collected on site and directed to recycling facilities or disposed of at an appropriately licenced landfill facility.

Operation

As discussed in Section 0, the waste (tailings) from the Concentrator will be disposed of either at the WRD (DMS reject coarse tails) or at the TSF (fine tails).

4.2.7 Chemical Storage

Chemicals used in the construction, commissioning and operation of the Concentrator will be stored in designated hazardous material storage areas that will:

- Be capable of meeting the volume and storage requirements for each substance (e.g. combustibles, corrosives, oxidising agents, etc.);
- Be capable of containing spills or leaks to chemical containers;
- Display relevant dangerous goods classification;
- Incompatible materials are physically isolated; and
- Be compliant with relevant regulations and Australian Standards.

5 Emissions Management Controls

5.2 Construction phase- Emission to Air

5.2.1 Dust Emissions

Site clearing, earthworks and the construction of the Concentrator will require the operation of heavy machinery, including trucks, loaders, graders and dozers. Preparation of the foundation works will involve clearing of ruderal regrowth vegetation (in previously disturbed areas), topsoil stripping, compacting of the foundation and excavation and removal of soils unsuitable for the foundation. These activities have the potential for generating dust emissions from sources such as:

- Continuous mobile equipment movement over unconsolidated soil;
- Placement/dumping, excavation and compaction; and
- Wind erosion of exposed and disturbed soil surfaces.

Dust emissions have the potential to impact on adjacent vegetation within the development envelope and can lead to habitat degradation and loss. Amenity and/or health impacts to nearby sensitive human receptors can also result from dust emissions. The closest sensitive receptors to the concentrator area will be the accommodation village.

Control measures for minimising and managing dust emissions and air quality will be defined in the Covalent Construction Environment Management Plan currently being prepared and will be implemented at the site. Key control measures for minimising dust emissions that are relevant to the construction phase of the Concentrator include:

- Use of water carts as needed to wet down dust generating surfaces such as roads, earthworks areas and clearing areas;
- Topsoil stripping and spreading activities will be restricted during high winds if dust cannot be adequately controlled;
- Use of weather forecasting to predict extreme weather conditions likely to result in increased dust emissions so that Covalent can minimise the impact through application of additional dust controls or modified activities;
- Use of defined haul routes for mobile equipment travelling on unsealed surfaces or roads.
- Reduced vehicle speed limits in areas of unconsolidated soil; and
- Dust monitoring undertaken by Covalent indicates that the development has the greatest influence on local air quality due to dust emissions. Additional monitoring may be established prior to commencing the Project activities and will therefore apply throughout the construction and operation of the expanded mine.

Any complaints relating to dust emissions will be recorded and investigated.

5.2.2 Noise Emissions

The operation of heavy machinery and mobile equipment for the civil works of Concentrator will contribute to the existing noise emissions from the Mine. Noise emissions produced from earthmoving associated with construction of the Concentrator could potentially impact on receptors located to the south of this infrastructure. Aside from the accommodation village, located approximately 1.5 km from the concentrator plant there are no sensitive receptors within 5 km of the Development Envelope.

Key control measures for minimising and managing the impact of noise emissions that are relevant to the construction phase of the Concentrator include:

- Mobile equipment used for the construction of the Concentrator will be operated and serviced in line with the manufacturer's specifications;
- Maximum sound power levels are specified for Contractor equipment;
- Construction of the Concentrator will take place predominately during daylight hours, thereby limiting noise emissions during the night; and
- Complaints relating to noise will be recorded and investigated as per the Covalent Incident Management Procedure.

5.2.3 Lighting

Covalent will implement a CEMP which will include the management of light emissions. The earthworks and construction of the Concentrator will take place predominantly during daylight hours therefore minimising the impact of light emissions on nearby receptors. In the event night works are required, lighting will be required for safety reasons. Lighting will be placed to provide downward light on the work areas minimising excessive glare.

5.3 Construction phase - Emission to Land

5.3.1 Reagents

Reagents will be stored in bunded areas and any spills will be contained and cleaned up immediately using appropriate spill kits and disposed of according to MSDS guidelines.

No reagents are expected to affect the local environment and small amounts of reagent will remain attached to final products of concentrate and tailings. Since concentrate is transported off site using containers there is very low risk to the local environment.

5.3.2 Hydrocarbons

There is potential for emissions to land to occur due to spills or leaks of hydrocarbons from storage areas or from vehicles or mobile equipment. Direct releases to the ground can contaminate the affected soil and potentially spread to water receptors through infiltration or stormwater runoff if not appropriately managed.

Spill incidents require appropriate management to minimise contamination of soil and the potential for contaminants to spread to surrounding water receptors.

Covalent will implement a number of management procedures in the CEMP outlining requirements for hydrocarbon storage, disposal, spill clean-up and maintenance practices to minimise the risk of releases.

Priority control measures which will be implemented throughout the construction phase to minimise the impact of hydrocarbon and chemical releases include:

- Hydrocarbons will be stored within secondary containment (i.e. bunding) which meets the requirements of Australian Standard (AS) 1940:2017;
- Spill kits will be located close by to refuelling areas, mobile refuelling facilities, workshops and storage areas;
- If a hydrocarbon release occurs it will be controlled, contained and removed using spill kit materials or other absorbent material. Contaminated soils will be collected and disposed to an appropriately licenced waste facility;

- Hydrocarbon and chemical spills are reported internally as an environmental incident and larger spills with the potential to cause contamination are reported externally to DWER;
- Mobile equipment used for the construction of the Concentrator will be operated and serviced in line with the manufacturer's specification; and
- Servicing and refuelling of mobile equipment and vehicles on the Premises will only be undertaken within designated servicing and refuelling facilities.

Assuming that the above controls are implemented and understood by all personnel, hydrocarbon impacts are expected to be minor and temporary.

5.4 Construction - Emission to Water

There are a number of ephemeral creeks located within or close to the project Development Envelope.

Hydrocarbon spills occurring during construction of the Concentrator if not appropriately cleaned up has the potential to contaminate surface. As stated in Section 3.5, depth to groundwater is approximately 58 m below ground level, therefore, it is considered unlikely groundwater would be impacted. Implementation of the controls to minimise the impact of hydrocarbon spills outlined in Section 9.3.2 will minimise the risk of this occurring.

Clearing of ruderal regrowth vegetation to establish the Concentrator also has the potential to result in erosion and sedimentation within creeks. Surface water runoff from cleared areas typically has an increased runoff rate due to removal of vegetation (which acts to slow the flow of water across an area) and contains collected sediments. Increased runoff rates from cleared areas can potentially result in erosion within the flow path and sedimentation if suitable controls are not in place. Erosion and accumulation of sediments within creeks can lead to a change in streamflow conditions and/or an increase in turbidity that may impact existing ecological conditions.

Based on the topography of the Concentrator, site significant surface water flows likely to cause excessive erosion and sedimentation are not expected to occur, particularly if construction is undertaken in the dry summer months. Temporary bank/bunds will be established upstream (of cleared areas) to divert runoff away from the cleared area. If runoff containing sediments is observed to occur from the cleared area, Covalent will install sumps to control runoff and minimise the risk of sedimentation.

5.5 Operations phase - Emission to Air

5.5.1 Dust Emissions

While the majority of the concentrator feed is within a wet circuit, with the exception of the initial crusher area, dust emissions from commissioning and operation of the concentrator/ROM area can be expected from:

- Transport and handling of the ore at the ROM area;
- Processing through the ore crushing and screening plant; and
- Material transfer points around chutes and conveyor belts.

Key control measures for minimising dust emissions relevant to the operational phase of the Concentrator are similar to those listed for Construction, however additional controls include:

- High levels of site occupancy during operations will provide higher levels of passive surveillance for dust;
- ROM bin has an enclosure to all sides except the entry side;

- Water sprays are used at the ROM bin and transfer points in the crushing circuit.
- Design applied to all transfer points (speed and trajectory) will seek to minimise dust generation during operation;
- Transfer points will also have skirts along their interface zones with conveyors;
- Two insertable type dust collector are to be installed (primary Crusher and Screen);
- Bag house style dust collector servicing the reclaim tunnel feeders to conveyor transfer points;
- Captured dust is placed back on to the conveyor system;
- Sprays ore transfer to crushed ore stockpile (COS);
- Use of water carts as needed to wet down dust generating surfaces such as roads, earthworks areas and clearing areas;
- High moisture content in wet tails ensures minimal dust generation from these areas;
- Use of weather forecasting to predict extreme weather conditions likely to result in increased dust emissions so that Covalent can minimise the impact through application of additional dust controls or modified activities; and
- Use of defined haul routes and reduced vehicle speed limits for mobile equipment travelling on unsealed surfaces or roads.
- Depositional dust gauges will also be located within the flora exclusion zones (refer to Attachment 7 contained in Appendix 7) to monitor potential dust deposition on flora and vegetation.
- A site-based weather station will also be utilised to monitor and record weather conditions.

5.5.2 Air Quality

The processing of ROM Ore through the Concentrator will produce dust emissions. Combustion emissions from diesel powered heavy machinery will also be produced. However, the operation of mobile diesel-powered pumps, will only have a temporary impact on local air quality, are unlikely to impact nearby sensitive receptors and are not considered to generate significant emissions. Combustion emissions will be minimised by ensuring that vehicles and heavy equipment/machinery are operated and maintained in accordance with the manufacturer's specifications.

5.5.3 Odour

The operation of the Concentrator and Power Plant are not expected to produce any offensive odours.

5.5.4 Noise Emissions

Operation of the Concentrator will contribute to existing noise emissions from the Premise. The primary noise sources will include:

- Operation of the rock crushing and screening plant at the Concentrator; and
- Transfer of the concentrate and tailings through the Concentrator.

Key control measures for minimising the impact of noise emissions throughout the operation of Concentrator include:

- Noise attenuation methods will be considered for plant and equipment design for the Concentrator;
- Mobile equipment will be operated and serviced in line with the manufacturer's specifications; and
- Maximum sound power levels are specified for Contractor equipment.

Complaints relating to noise will be recorded and investigated as per the Covalent Incident Management Procedure.

5.5.5 Lighting

Operation of the Concentrator will be 24 hours a day and lighting will be required around the plant for the safety of personnel. To the extent it does not compromise operational safety, where possible lighting will be installed to ensure directional downward illumination to minimise excessive light glare and potential impact on fauna.

5.6 Operations phase - Emission to Land

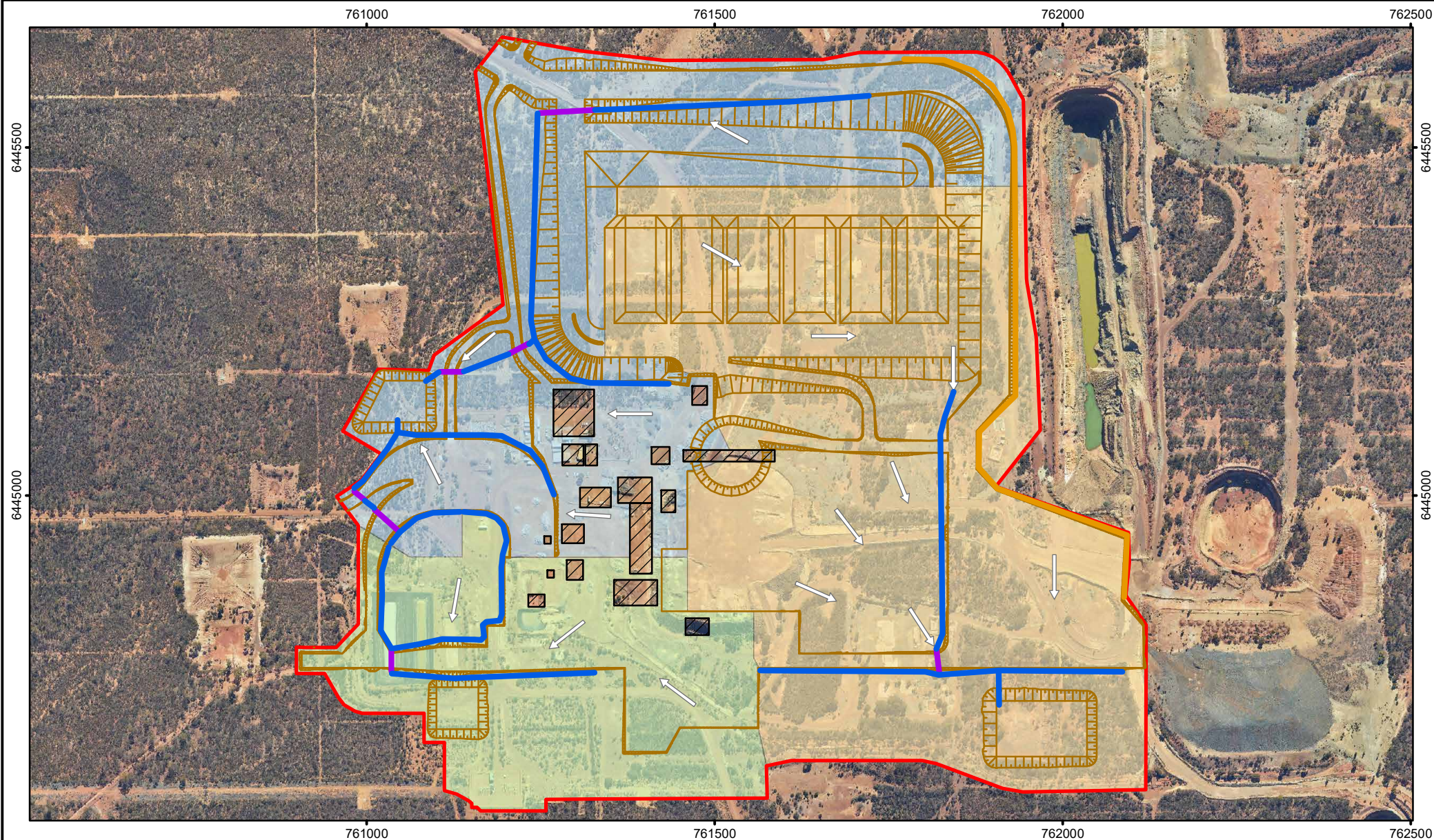
Spills or discharges of water containing a range of process chemicals at the Concentrator can impact surface water sources and nearby flora and fauna. Process plant and storage areas can also impact on surrounding and nearby surface water and groundwater receptors through transportation of chemicals and hydrocarbons via stormwater. All process plants and reagent storage areas will be located within impervious bunding that is designed to capture spillage and rainfall reducing the risk of release to the environment. In line with the relevant Australian Standard, the bunding will be sized to contain 110% of the capacity of the largest storage vessel within the bund. Bunds will be graded to a sump from where the contained material can be pumped back to the processing facility or discharged to the environment where it meets discharge quality limits.

As indicated in Figure 5-1 the sheet flows from the three catchment zones within the premise boundary will be directed to unlined sediment ponds. The sediment pond capacity for each of the three sediment ponds is outlined in Table 5-1, which is based on a 24-hour 1& AEP rainfall event.

Table 5-1: Uncontaminated Sheet flow Catchments and Sediment Pond Design Capacity Criteria

Catchment Zone	Estimated catchment area (m ²)	Sediment requirements volume (m ³)	Pond stage	Sediment pond freeboard capacity	Sediment Pond dimensions (m) (L X W x H)
1 (blue)	317,000	29,925		300 – 500 mm to the embankment crest.	75 x 75 x 5
2 (peach)	409,000	38,610			140 x 90 x 4
3 (yellow)	191,000	18,030			70 x 75 x 3

Those areas within the process plant where reagents are stored or have the potential for the sheet flow to be contaminated will be developed as a bunded containment area (refer to Figure 5-1 and Figure 5-2). Surface flows within these bunded containment areas will be directed to grated sumps from where the potentially contaminated water will be pumped back to the processing facility. The bunded containment areas are sized to contain 110% of the capacity of the largest storage vessel contained within the area.



- Legend**
- Drainage Channel
 - Berm
 - Culvert
 - Bunded Containment Area
 - ⇐ Surface Flow
 - Bulk Earthworks
 - Concentrator

- Area 1
- Area 2
- Area 3

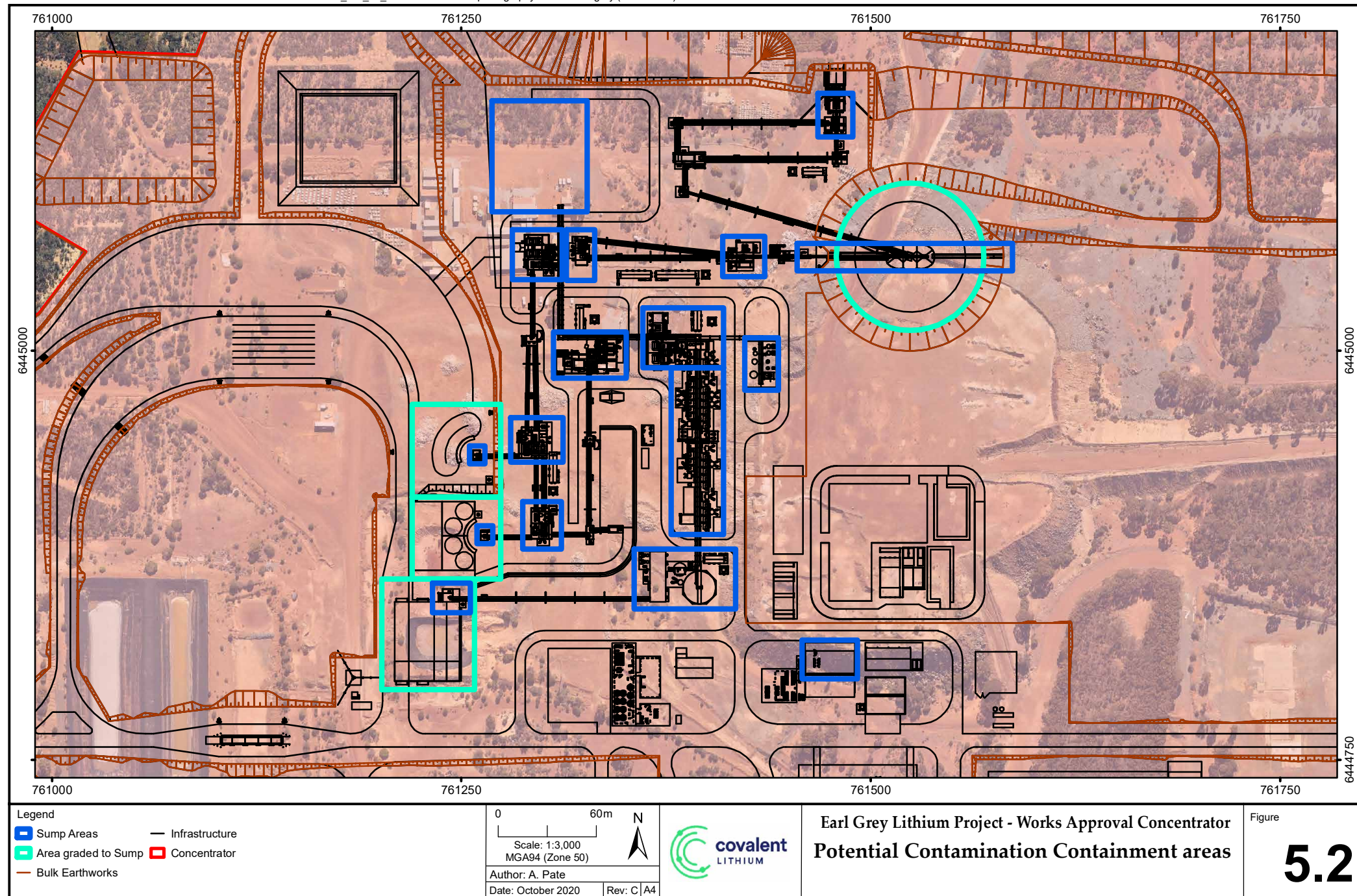
0 150m N
 Scale: 1:7,500
 MGA94 (Zone 50)
 Author: A. Pate
 Date: October 2020 Rev: D A4



Earl Grey Lithium Project - Works Approval Concentrator Storm Water Management

Figure

5.1



6 Environmental Management System

Covalent Lithium has committed to developing an environmental management system (EMS) to facilitate the management of environmental responsibilities for all phases of the project (construction, operation and closure). Over the life of the project, the EMS will enable Covalent Lithium to systematically assess and review its environmental impacts, in addition to implementing programs for the management of environmental impacts and obligations.

The Covalent Lithium Earl Grey Lithium Project EMS is expected to apply appropriate standards (AS/NZ ISO 14001:2004 Environmental Management System Standard) that are internationally recognised, accepted and include a model for continuous improvement.

Covalent Lithium recognises that there are five key elements to the EMS. These are:

- Policy;
- Planning;
- Implementation;
- Measurement and evaluation; and
- Management review.

Development of the EMS will be consistent with overall project implementation. The Project is currently undergoing formal impact assessment by the Commonwealth and State agencies, and Covalent Lithium is in the detailed design phase of the project therefore, key components of an EMS have been developed and where directly relevant to the proposal are described below:

6.1 Environmental Policy

Covalent Lithium's Environmental Policy outlines its intentions and commitment to environmental performance. It provides a framework for action and for setting of environmental objectives and targets and can be provided on request.

6.2 Environmental Planning

Planning is fundamental to good environmental management. Planning for the Project involves:

- Reviewing the construction, operational and closure phases of the proposed work including the Concentrator;
- Undertaking an environmental risk assessment, specifically identifying potential environmental impacts associated with the activities and identifying suitable control measures for reducing the risk of the potential impact to 'As Low As Reasonably Practical' (ALARP);
- Considering legal and other requirements (including all relevant legislation, mining tenement conditions, and the conditions of other licenses). Ensuring compliance with relevant laws and site-specific conditions is recognised to be a minimum standard of operation; and
- Developing an environmental management program.

6.3 Implementation and Operation

The active implementation of the EMS components by all employees and contractors is essential to achieve agreed objectives and targets. Implementation for the Project to ensure that:

- Structure and responsibilities for environmental management are assigned and communicated to all employees;
- Employees are provided with the appropriate training and possess the required competencies and awareness in order to fulfil their environmental responsibilities;

- The environmental aspects relevant to the proposal are communicated to individuals during inductions;
- Documentation and document control is maintained;
- Emergency preparedness and response plans relevant to the proposal are developed and implemented should the need arise;
- Compliance with legal requirements is regularly assessed; and
- Opportunities for environmental improvement are identified and incorporated into future project plans.

6.4 Checking

The checking and corrective action steps of the EMS cycle relevant to the proposal include, but are not limited to:

- Monitoring, measuring and reporting;
- Problem and cause identification and evaluation;
- Preventative action implementation; and
- Corrective action implementation.

Covalent Lithium will keep and manage its records effectively in order to develop a reliable source of information for the project.

6.5 Management Review

The management review process will be undertaken to assess the ongoing suitability and effectiveness of system components for the larger project once implemented. The management review is designed to ensure continual improvement of the EMS, taking into account results of checking and corrective actions undertaken, correcting performance deficiencies and evaluating required resources and timeframes.

7 Stakeholder Engagement

The key stakeholders for the Earl Grey Lithium Project include:

- Department of Biodiversity Conservation and Attractions (DBCA) including Western Shield Group;
- Department of the Agriculture, Water and the Environment (Federal) (DAWE);
- Department of Jobs, Tourism, Science and Innovation (DJSTI);
- Department of Planning Land and Heritage (DPLH);
- Department of Housing (DoH);
- Department of Mines, Industry Regulation and Safety (DMIRS);
- Department of Water and Environmental Regulation (DWER);
- Environmental Protection Authority Service Unit (EPASU);
- Holland Track (public access);
- Shire of Yilgarn;
- Local communities (Yilgarn, Hyden);
- Main Roads Western Australia (MRWA);
- Non-Government Organisations (NGOs);
- Native title claimants – Marlinyu Ghoorlie Native Title Claimant Group;
- Security holders;
- South west towns along the key transport route to Kwinana refinery;
- Neighbouring land users, mining operations and tenement holders; and
- Water Corporation.

7.2 Stakeholder Engagement Strategy

Covalent has developed and implemented an external stakeholder consultation strategy for ongoing social engagement and community investment.

This includes:

- Open and effective communication;
- Two-way communication;
- Clear, accurate and relevant information;
- Timeliness;
- Transparency, requiring a process for communication and feedback;
- Collaboration, working cooperatively to seek mutually beneficial outcomes;
- Inclusiveness, with the aim of recognising, understanding and involving stakeholders early and throughout the process; and
- Integrity, with engagement undertaken in a manner that fosters mutual respect and trust.

The outcomes of the consultation strategy are recorded in a Stakeholder Consultation Register. Consultation to date has comprised predominately of meetings and correspondence with a number of State and Federal Departments and Agencies, Local Government Authorities, and non-government organisations and interest groups.

Covalent is committed to ongoing stakeholder identification, communication, engagement and consultation through the planning and approval phase, and through to construction, operational and closure phases of the Project. The following key project milestones will result in further engagement with relevant stakeholders being undertaken:

- Prior to submission of the Phase 1 Mining proposal and Mine Closure Plan (MCP) - Continued meetings with DMIRS to discuss project approvals and the best way forward;
- Prior to submission of Works Approval documentation - Continued meetings with DWER to discuss project approvals pathways under relevant legislation and best ways forward;
- Prior to issue of Ministerial Statement by the EPA – Consultation and updates to relevant stakeholders, including the local community, Aboriginal groups, NGOs and relevant local, state and federal government agencies; and
- Prior to issue of Federal Approval by DAWE including the relevant non-government organisations and local, state and federal government agencies.

7.3 Stakeholder Consultation

A copy of the stakeholder engagement register is provided in Appendix 6.

8 Risk Assessment

Taking into account the DWER Guidance Statement: *Risk Assessments* (released by the then named Department of Environmental Regulation in 2017), Covalent has prepared a risk assessment to identify potential emissions from the proposed activities and the potential sources, pathways and receptors of those emissions, and proposed controls to manage potential emissions to determine a risk rating. The risk assessment has been based on the shown in Table 8-1.

Table 8-1: Risk Rating Matrix

		Consequences				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Rare	Low	Low		Medium	High
	Unlikely	Low	Low	Medium	High	High
	Possible	Low	Low	Medium	High	Extreme
	Likely	Low	Medium	High	Extreme	Extreme
	Almost certain	Low	Medium	High	Extreme	Extreme

Risk = consequence vs likelihood

The following criteria (DWER 2017) are used to determine the consequence and likelihood of a risk event occurring Table 8-2 and Table 8-3.

Table 8-2: Consequence matrix

Consequence	Consequence descriptor	
	Environment	Health
Severe	On-site impacts: catastrophic Off-site impacts (local scale): high level Off-site impacts (wider scale): mid level Mid to long term or permanent impact to an area of high conservation value or special significance	Loss of life Adverse health effects: high level or ongoing medical treatment Local scale impacts: permanent loss of amenity
Major	On-site impacts: high level Off-site impacts (local scale): mid level Off-site impacts (wider scale): low level Short term impact to an area of high conservation value or special significance	Adverse health effects: mid level or frequent medical treatment Local scale impacts: high level impact to amenity
Moderate	On-site impacts: mid level Off-site impacts local scale: low level Off-site impacts wider scale: minimal	Adverse health effects: low level or occasional medical treatment

Consequence	Consequence descriptor	
	Environment	Health
		Local scale impacts: mid level impact to amenity
Minor	On-site impacts: low level Off-site impacts (local scale): minimal Off-site impacts (wider scale): not detectable	Local scale impacts: low level impact to amenity
Slight	On-site impact: minimal Specific Consequence Criteria (for environment) met	Local scale: minimal impact to amenity Specific Consequence Criteria (for public health) criteria met

Table 8-3: Likelihood matrix

Likelihood	Likelihood description
Almost certain	The risk event is expected to occur in most circumstances.
Likely	The risk event will probably occur in most circumstances.
Possible	The risk event could occur at some time.
Unlikely	The risk event will probably not occur in most circumstances.
Rare	The risk event may only occur in exceptional circumstances.

The potential emissions, sources, pathways and receptors that have been identified for the construction, commissioning and operation of the Concentrator are outlined in Table 8-4. This table also identifies the potential impacts, proposed controls and associated risk ratings. A detailed risk assessment is undertaken for any activity which has been identified as having a 'medium' risk rating or higher detailed risk rating assessment includes:

- A description of the potential emissions, sources, pathways and receptors;
- Any controls that have been identified for the risk event;
- An assessment of the consequence and likelihood; and
- Risk analysis rating and residual risk rating.

Table 8-4: Risk analysis

Source	Potential Emissions	Pathway	Potential Receptor	Potential Impacts	Risk analysis (prior to management control measures)			Proposed management control measures	Residual risk rating (after management control measures)			Detailed risk assessment required?
					Consequence	Likelihood	Risk matrix rating		Consequence	Likelihood	Risk matrix rating	
Construction of Concentrator	Dust	Air: windborne particulate (dust) emissions generated during construction activities machinery operation and vehicle movements.	Residential: None, the nearest receptors is the accommodation village located approximately 1,500 m away.	Health and amenity: None, given the distance to the nearest receptors, dust emissions are not expected to affect health or amenity.	Insignificant	Likely	Low	Dust emissions will be managed via standard operating procedures, including: - dust suppression (water sprays, water trucks, control of vehicle movements) during construction; and - rehabilitation of disturbed areas. Standard management procedures are expected to effectively mitigate the risk of dust emissions.	Insignificant	Possible	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.1 and Section 5.2.1.
			Terrestrial ecosystems: Vegetation, including vegetation adjacent to the Premises.	Declining health of vegetation including reduced ability for photosynthesis due to dust deposition / smothering. Native vegetation is expected to be reasonably tolerant to dust deposition.	Minor	Possible	Low		Minor	Rare	Low	
	Hydrocarbon	Hydrocarbon spill causing soil contamination / seepage to groundwater	Soils (direct contact) Surface water (runoff) Groundwater (infiltration)	Contamination of soil / surface and / or groundwater	Minor	Possible	Low	<i>Australian Standard AS1940 – Storage and handling of flammable and combustible liquids.</i> Hydrocarbons will be managed via standard operating procedures, including: - storage in bunded areas / secondary containment; - appropriate labelling of storage areas; and - provision of spill response equipment. Regular maintenance of hydrocarbon storage facilities will be undertaken. Standard hydrocarbon and spill management procedures are expected to effectively mitigate the risk of hydrocarbon contamination	Insignificant	Unlikely	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.7 and Section 5.3.
	Noise	Air: windborne noise emissions generated during construction activities including vehicle movements.	Residential: None, the nearest receptors is the accommodation village located approximately 1,500 m away.	Health and amenity: None, given the distance to the nearest receptors, noise emissions are not expected to affect health or amenity.	Insignificant	Rare	Low	<i>Environmental Protection (Noise) Regulations 1997.</i> Noise emissions will be managed via standard operating procedures, including: - restricted work hours; construction activities will be conducted in daylight hours.	Insignificant	Rare	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.2 and Section 5.2.2.

Source	Potential Emissions	Pathway	Potential Receptor	Potential Impacts	Risk analysis (prior to management control measures)			Proposed management control measures	Residual risk rating (after management control measures)			Detailed risk assessment required?
					Consequence	Likelihood	Risk matrix rating		Consequence	Likelihood	Risk matrix rating	
								Standard management procedures are expected to effectively mitigate the risk of noise emissions				
	Light	Air: light emissions generated during construction activities.	None	None, given construction activities will be conducted in daylight hours light emissions will not occur.	-	-	-	None, given construction activities will be conducted in daylight hours light emissions will not occur.	-	-	-	-
	General wastes	Solid / Liquid Waste	None. Any general wastes generated during construction will be removed from site by a licensed contractor, or disposed of at an existing licenced landfill facility (if appropriate)	Soil / groundwater contamination. Windblown litter (amenity).	Moderate	Possible	Medium	General wastes will be managed via existing Part V Licence L6284/1992/12 and standard operating procedures including: - sufficient recycling and general waste collection areas will be established and labelled with the relevant waste type to facilitate the management of waste; - recyclable materials will be separated from other waste and recycled wherever possible; and - non-recyclable materials will be transported to, and disposed of, at an approved landfill facility onsite or an off-site facility. Standard waste management procedures are expected to effectively mitigate the risk of general waste emissions	Minor	Rare	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.6 and Section 5.3.
Operation of the Concentrator	Odour	Air: windborne odour emissions generated during operation of the Concentrator	Residential: None, the nearest receptors is the accommodation village approximately 1,500 m from the Concentrator.	Health and amenity: None, given the distance to the nearest receptor, odour emissions are not expected to affect health or amenity.	Moderate	Possible	Medium	- The Concentrator will be appropriately designed and operated to mitigate the risk of odour emissions. - Inspection and maintenance will be undertaken. - Odour control system to be installed	Minor	Rare	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.3.and Section 5.5.3.
	Light	Air: light emissions generated during operation activities.	Terrestrial fauna	May disorient terrestrial fauna	Moderate	Possible	Medium	- Lighting around the Concentrator to be installed to minimise the impact of lighting on terrestrial fauna	Minor	Rare	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.4 and Section 5.5.5.

Source	Potential Emissions	Pathway	Potential Receptor	Potential Impacts	Risk analysis (prior to management control measures)			Proposed management control measures	Residual risk rating (after management control measures)			Detailed risk assessment required?
					Consequence	Likelihood	Risk matrix rating		Consequence	Likelihood	Risk matrix rating	
	Dust	Air: windborne particulate (dust) emissions generated during construction activities machinery operation and vehicle movements.	Residential: None, the nearest receptors is the accommodation village located approximately 1,500 m away.	Health and amenity: None, given the distance to the nearest receptors, dust emissions are not expected to affect health or amenity.	Insignificant	Likely	Low	Dust emissions will be managed via standard operating procedures, including: - dust suppression (water sprays, water trucks, control of vehicle movements) during construction; and - rehabilitation of disturbed areas. Standard management procedures are expected to effectively mitigate the risk of dust emissions.	Insignificant	Possible	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.1 and Section 5.5.1.
			Terrestrial ecosystems: Vegetation, including vegetation adjacent to the Premises.	Declining health of vegetation including reduced ability for photosynthesis due to dust deposition / smothering. Native vegetation is expected to be reasonably tolerant to dust deposition.	Minor	Possible	Low		Minor	Rare	Low	
	Noise	Air: windborne noise emissions generated during construction activities including vehicle movements.	Residential: None, the nearest receptors is the accommodation village located approximately 1,500 m away.	Health and amenity: None, given the distance to the nearest receptors, noise emissions are not expected to affect health or amenity.	Insignificant	Rare	Low	<i>Environmental Protection (Noise) Regulations 1997.</i> Noise emissions will be managed via standard operating procedures, including: - restricted work hours; construction activities will be conducted in daylight hours. Standard management procedures are expected to effectively mitigate the risk of noise emissions	Insignificant	Rare	Low	Risk pathway is low, detailed assessment is not required. However, further detail on controls provided in Section 4.2.2 and Section 5.5.4.

9 Works Approval Fees

The Work Approval fee relates to the cost of the works, including all capital costs (inclusive of GST) associated with the construction and establishment of the Concentrator. A breakdown of the fees is provided below.

Category Number	Category description	Capital expenditure
5	Processing or beneficiation of metallic or non-metallic ore	More than \$95,000,000

10 References

Bennelongia (2018), Earl Grey Lithium Project, Subterranean Fauna, Desktop Assessment, unpublished report prepared for Kidman Resources Limited by Bennelongia environmental Consultants.

Bennelongia (2019), Earl Grey Lithium Project, SRE and Subterranean Fauna, Desktop Assessment, unpublished report prepared for Kidman Resources Limited by Bennelongia environmental Consultants.

Bureau of Meteorology (BoM) (2018) *Climate data online*, retrieved from:
http://www.bom.gov.au/climate/averages/tables/cw_010568.shtml

Groundwater Resource Management (2018) Mt Holland Water Supply Options Scoping Study.

Groundwater Resource Management (2019). Mt Holland Groundwater Monitoring Strategy (Report J1920R01).

Kidman and Blueprint Environmental Strategies (2017) Environmental Review Document, Early Grey Lithium Project. Environmental Protection Act 1986 and Environment Protection & Biodiversity Conservation Act 1999 Referral.

Lloyd George Acoustics Pty Ltd (Lloyd George). 2019. *Environmental Noise Assessment – Earl Grey Lithium Project Mt Holland – Reference 19024851-01*. Prepared for Covalent Lithium Pty Ltd.

MBS Environmental (2017) Soil and Landform Assessment.

Mattiske (2018a), Statistical Comparison of Vegetation within the Earl Grey Lithium Project with the Ironcap Hills Vegetation Complex, unpublished report prepared for Kidman Resources by Mattiske Consulting Pty Ltd.

Mattiske (2019b), Preliminary Weed Survey 2019, Earl Grey Lithium Project, unpublished report prepared for Covalent Lithium by Mattiske Consulting Pty Ltd.

Appendices

Appendix 1: Attachment 1A – Proof of occupier status

13 October 2020

Dr Phil Gorey
Deputy Director General of Resource and Environmental Regulation
DMIRS Resource and Environmental Compliance Division
100 Plain Street
Perth WA 6004

Dear Dr Gorey,

We write this letter in support of the mining proposal submitted to the Department of Mines, Industry Regulation and Safety pursuant to the Mining Act 1978 (WA) on or around the date of this letter (**Mining Proposal**) by Covalent Lithium Pty Ltd (ACN 623 090 139) (**Covalent**) as manager of the Mt Holland Joint Venture and for and on behalf of the Mt Holland joint venturers (MH Gold Pty Ltd and SQM Australia Pty Ltd) in relation to the mining proposal to be undertaken by the joint venture with respect to the Earl Grey lithium deposit (forming part of the Mount Holland Lithium Project).

MH Gold Pty Ltd (**MH Gold**) and Montague Resources Australia Pty Ltd (**Montague**) are both wholly owned subsidiaries of Australian Light Minerals Pty Ltd (**ALM**). ALM is a subsidiary of Wesfarmers Ltd and was previously known as Kidman Resources Limited (**Kidman**). Both MH Gold and Montague are currently the registered holders or applicants (solely or jointly or in conjunction with SQM) in relation to the tenements listed in the table below which are the subject of the Mining Proposal:

Tenement	Registered Holder	Joint Venture Tenement	To be transferred to Joint Venture	Covalent Authorised for Mining Proposal
G77/129	MH Gold	Yes		Yes
G77/130	MH Gold	Yes		Yes
G77/131	MH Gold	Yes		Yes
G77/132	Montague	No	Yes	Yes
G77/133	Montague	No	Yes	Yes
G77/134	MH Gold	Yes		Yes
G77/136	MH Gold	No	Yes	Yes
M77/1065	Montague	No	No	Yes
M77/1066	Montague	Yes		Yes
M77/1080	Montague	Yes		Yes
L77/199	MH Gold	No	Yes	Yes
L77/205	MH Gold	Yes		Yes
L77/207	MH Gold	No	Yes	Yes

L77/208	MH Gold	Yes		Yes
L77/295	MH Gold	No	Yes	Yes
L77/296	MH Gold	No	Yes	Yes
L77/298	MH Gold	No	Yes	Yes
L77/301	MH Gold	Yes		Yes
L77/313	MH Gold (50%) SQM (50%)	Yes		Yes
L77/322	MH Gold (50%) SQM (50%)	Yes		Yes
L77/323	MH Gold (50%) SQM (50%)	Yes		Yes

In relation to the tenements above highlighted grey, ALM, Montague and MH Gold (amongst others) agreed to transfer 50% of their interests in such tenements to MH Gold Pty Ltd (where relevant) and SQM Australia Pty Ltd (**SQM**). While a 50% beneficial interest in such tenements passed to SQM and MH Gold (where relevant), the formal transfer of such tenements has not yet occurred.

For those tenements marked in the table above as being jointly applied for in the names of MH Gold and SQM, these are also joint venture tenements required for the Project. These tenements, together with the tenements highlighted in grey, are the current **Joint Venture Tenements**.

By way of an unincorporated joint venture agreement dated 21 December 2017 (as amended) between MH Gold, Montague and SQM (amongst others) (**JV Agreement**) Covalent was appointed manager of the Mount Holland Lithium Project to develop the Earl Grey lithium deposit and has authority to apply for and carry out the Mining Proposal in relation to these tenements.

In relation to the remainder of the tenements above that are not Joint Venture Tenements, with the exception of M77/1065, MH Gold, Montague and SQM have agreed in principle to transfer these tenements to the Joint Venture. Whilst this transfer is taking place, MH Gold and Montague authorise Covalent to submit the Mining Proposal as agent for and on behalf of the joint venturers and access such tenements on their behalf to carry out the Mining Proposal. MH Gold and Montague also authorise Covalent to submit the Mining Proposal as agent for and on behalf of the joint venturers and access M77/1065 on their behalf to carry out the Mining Proposal as agent for and on behalf of the joint venturers.

Please do not hesitate to come back to me with any queries in relation to the above.

Yours sincerely,



Ian Hansen
Chief Executive Officer

Appendix 2: Attachment 1B - ASIC company extract



ASIC

Australian Securities & Investments Commission

Current Company Extract

Name: COVALENT LITHIUM PTY LTD

ACN: 623 090 139

Date/Time: 23 December 2019 AEST 05:51:17 PM

This extract contains information derived from the Australian Securities and Investments Commission's (ASIC) database under section 1274A of the Corporations Act 2001.

Please advise ASIC of any error or omission which you may identify.

EXTRACT

Organisation Details	Document Number
Current Organisation Details	
Name: COVALENT LITHIUM PTY LTD	7EAC63743
ACN: 623 090 139	
ABN: 70623090139	
Registered in: Western Australia	
Registration date: 27/11/2017	
Next review date: 27/11/2020	
Name start date: 30/07/2018	
Status: Registered	
Company type: Australian Proprietary Company	
Class: Limited By Shares	
Subclass: Proprietary Company	

Address Details	Document Number
Current	
Registered address: Level 4, 96-100 Albert Road, SOUTH MELBOURNE VIC 3205	6E0628143
Start date: 27/11/2017	
Principal Place Of Business address: Level 4, 96-100 Albert Road, SOUTH MELBOURNE VIC 3205	6E0628143
Start date: 27/11/2017	

Contact Address
Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company'.
Current
Address: GPO BOX M978, PERTH WA 6843
Start date: 11/12/2019

Officeholders and Other Roles	Document Number
Director	
Name: PABLO ANDRES ALTIMIRAS CEARDI	7E9744123
Address: San Carlos De Apoquindo 3037 House 4 Las, Condes Santiago 7620128, Chile	
Born: 28/07/1979, SANTIAGO, CHILE	
Appointment date: 27/11/2017	
Name: IAN ROBERT HANSEN	9EAA22829
Address: 22 Rookwood Street, MOUNT PLEASANT WA 6153	
Born: 06/10/1961, PERTH, WA	
Appointment date: 23/09/2019	
Name: AARON JOHN HOOD	9EAA22829
Address: 6 Geraldine Street, COTTESLOE WA 6011	
Born: 25/06/1980, PERTH, WA	
Appointment date: 23/09/2019	
Name: LUIS EUGENIO PONCE LEROU	9EAA25412

Address: Las Cujas 2950, Depto 408, Vitacura, Santiago
Chile, Chile
Born: 14/09/1951, SANTIAGO, CHILE
Appointment date: 19/11/2019

Appointed Auditor

Name: ERNST & YOUNG 7EAF58640
Address: 11 Mounts Bay Road PERTH WA 6000
Start date: 21/05/2018

Share Information**Share Structure**

Class	Description	Number issued	Total amount paid	Total amount unpaid	Document number
ORD	ORDINARY	10	10.00	0.00	6E0628143

Members

Note: For each class of shares issued by a proprietary company, ASIC records the details of the top twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked amongst the top twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company.

Name: SQM AUSTRALIA PTY LTD
ACN: 621 414 659
Address: C/- TMF CORPORATE SERVICES (AUST) PTY LIMITED, Level 16, 201 Elizabeth Street, SYDNEY NSW 2000

Class	Number held	Beneficially held	Paid	Document number
ORD	5	yes	FULLY	6E0628143

Name: MH GOLD PTY LIMITED
ACN: 608 814 204
Address: Level 4, 96-100 Albert Road, SOUTH MELBOURNE VIC 3205

Class	Number held	Beneficially held	Paid	Document number
ORD	5	yes	FULLY	6E0628143

Financial Reports

Balance date	Report due date	AGM due date	Extended AGM due	AGM held date	Outstanding	Document number
30/06/2018	31/10/2018				no	7EAF58640

31/12/2018	30/04/2019				no	030534736
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Documents

Note: Where no Date Processed is shown, the document in question has not been processed. In these instances care should be taken in using information that may be updated by the document when it is processed. Where the Date Processed is shown but there is a zero under No Pages, the document has been processed but a copy is not yet available.

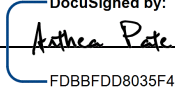
Date received	Form type	Date processed	Number of pages	Effective date	Document number
27/11/2017	201 Application For Registration As 201C A Proprietary Company 201D Name Not Specified In Application	27/11/2017	3	27/11/2017	6E0628143
14/12/2017	484A1 Change To Company Details Change Officeholder Name Or Address	14/12/2017	2	14/12/2017	7E9744123
12/01/2018	205Z Notification Of Resolution Changing Company Name - Not Approved	12/01/2018	2	09/01/2018	7E9806570
17/01/2018	205A Notification Of Resolution Changing Company Name	17/01/2018	2	11/01/2018	6E2790838
27/06/2018	410B Application For Reservation Of A New Name Upon Change Of Name	27/06/2018	3	27/06/2018	030280518
30/07/2018	205A Notification Of Resolution Changing Company Name	30/07/2018	2	26/07/2018	7EAC63743
31/10/2018	388 (FR 2018) Financial Report 388I Financial Report - Small Proprietary Company That Is Controlled By A Foreign Company 388E Company - Appoint Change Name/address Of Auditor	31/10/2018	23	30/06/2018	7EAF58640
20/03/2019	388I (FR 2018) Financial Report Financial Report - Small Proprietary Company That Is Controlled By A Foreign Company	28/03/2019	26	31/12/2018	030534736

01/10/2019	484E Change To Company Details Appointment Or Cessation Of A Company Officeholder	01/10/2019	3	01/10/2019	9EAA22829
27/11/2019	484E Change To Company Details Appointment Or Cessation Of A Company Officeholder	27/11/2019	2	27/11/2019	9EAA25412

*****End of Extract of 4 Pages*****

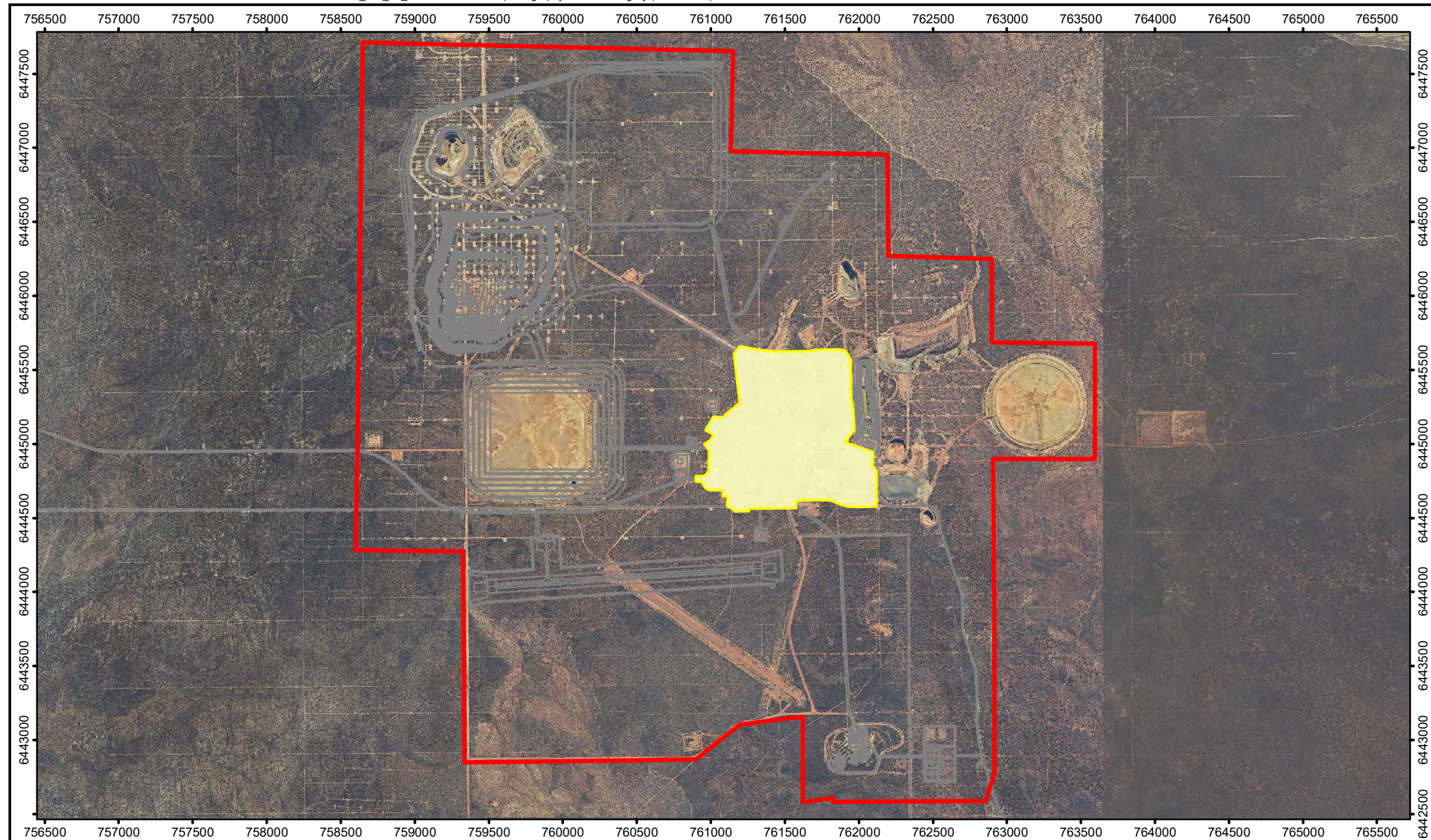
**Appendix 3: Attachment 1C – Authorisation to act as representative of the occupier
(Corporate endorsement)****Corporate endorsement:**

I hereby certify that to the best of my knowledge, the information contained within this Work Approval Supplementary Information document is true and correct and addresses all the requirements of the Works Approval Application Form (Part V, Division 3, Environmental Protection Act (1986) and the Environmental Protection Regulations (1987).

Name:	<u>Anthea Pate</u>	Position:	<u>Manager Environment & Approvals</u>
Signed:	DocuSigned by:  FDBBFDD8035F44E...	Date:	<u>20/10/2020</u>

(NB: The corporate endorsement must be given by tenement holder(s) or a senior representative authorised by the tenement holder(s), such as a Registered Manager or Company Director)

Appendix 4: Attachments 2 - Prescribed Premise Map and Prescribed Premise Boundary Coordinates



- Legend
- Infrastructure
 - ▬ Prescribed Premise Boundary
 - ▬ Concentrator

0 700m N

Scale: 1:35,000
MGA94 (Zone 50)

Author: A. Pate

Date: October 2020 Rev: A A4



Earl Grey Lithium Project - Works Approval Concentrator Works Approval Boundary

Attachment

2

Prescribed Premise Boundary Coordinates (GDA 94 projected to MGA94 Zone 50)

Pnt	MGA_East	MGA_North
1	762916	6442772
2	762855	6442587
3	762226	6442586
4	761825	6442583
5	761825	6442608
6	761621	6442580
7	761621	6443156
8	761439	6443137
9	761195	6443102
10	760898	6442870
11	760346	6442862
12	759353	6442850
13	759334	6442850
14	759325	6444273
15	758601	6444282
16	758613	6444929
17	758614	6444980
18	758649	6447712
19	761151	6447652
20	761138	6447117
21	761134	6446977
22	761468	6446968
23	762194	6446954
24	762199	6446270
25	762899	6446249
26	762898	6445687
27	763593	6445678
28	763594	6444897
29	762906	6444899
30	762916	6443895
31	762916	6442772

Appendix 5: Attachment 5A – Ministerial Statement 1118

THIS DOCUMENT

This document has been produced by the Office of the Appeals Convenor as an electronic version of the original Statement for the proposal listed below as signed by the Minister and held by this Office. Whilst every effort is made to ensure its accuracy, no warranty is given as to the accuracy or completeness of this document.

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Published on: 21 November 2019

Statement No. 1118

STATEMENT THAT A PROPOSAL MAY BE IMPLEMENTED
(*Environmental Protection Act 1986*)

EARL GREY LITHIUM PROJECT

Proposal: Proposal to develop a pegmatite-hosted lithium deposit at the abandoned Mt Holland mine site, located 105 km south-southeast of Southern Cross, Shire of Yilgarn.

Proponent: Covalent Lithium Pty Ltd
Australian Company Number 623 090 139

Proponent Address: Level 18, 109 St Georges Terrace, Perth WA 6000

Assessment Number: 2123

Report of the Environmental Protection Authority: 1651

Pursuant to section 45 of the *Environmental Protection Act 1986*, it has been agreed that the proposal described and documented in Table 2 of Schedule 1 may be implemented and that the implementation of the proposal is subject to the following implementation conditions and procedures:

1 Proposal Implementation

1-1 When implementing the proposal, the proponent shall not exceed the authorised extent of the proposal as defined in Table 2 of Schedule 1, unless amendments to the proposal and the authorised extent of the proposal have been approved under the EP Act.

2 Contact Details

2-1 The proponent shall notify the CEO of any change of its name, physical address or postal address for the serving of notices or other correspondence within twenty-eight (28) days of such change. Where the proponent is a corporation or an association of persons, whether incorporated or not, the postal address is that of the principal place of business or of the principal office in the State.

3 Time Limit for Proposal Implementation

- 3-1 The proponent shall not commence implementation of the proposal after five (5) years from the date of this Statement, and any commencement, prior to this date, must be substantial.
- 3-2 Any commencement of implementation of the proposal, on or before five (5) years from the date of this Statement, must be demonstrated as substantial by providing the CEO with written evidence, on or before the expiration of five (5) years from the date of this Statement.

4 Compliance Reporting

- 4-1 The proponent shall prepare, and maintain a Compliance Assessment Plan which is submitted to the CEO at least six (6) months prior to the first Compliance Assessment Report required by condition 4-6, or prior to implementation of the proposal, whichever is sooner.
- 4-2 The Compliance Assessment Plan shall indicate:
 - (1) the frequency of compliance reporting;
 - (2) the approach and timing of compliance assessments;
 - (3) the retention of compliance assessments;
 - (4) the method of reporting of potential non-compliances and corrective actions taken;
 - (5) the table of contents of Compliance Assessment Reports; and
 - (6) public availability of Compliance Assessment Reports.
- 4-3 After receiving notice in writing from the CEO that the Compliance Assessment Plan satisfies the requirements of condition 4-2 the proponent shall assess compliance with conditions in accordance with the Compliance Assessment Plan required by condition 4-1.
- 4-4 The proponent shall retain reports of all compliance assessments described in the Compliance Assessment Plan required by condition 4-1 and shall make those reports available when requested by the CEO.
- 4-5 The proponent shall advise the CEO of any potential non-compliance within seven (7) days of any non-compliance being known.
- 4-6 The proponent shall submit to the CEO the first Compliance Assessment Report fifteen (15) months from the date of issue of this Statement addressing the twelve (12) month period from the date of issue of this Statement and then

annually from the date of submission of the first Compliance Assessment Report, or as otherwise agreed in writing by the CEO.

The Compliance Assessment Report shall:

- (1) be endorsed by the proponent's Chief Executive Officer or a person delegated to sign on the Chief Executive Officer's behalf;
- (2) include a statement as to whether the proponent has complied with the conditions;
- (3) identify all potential non-compliances and describe corrective and preventative actions taken;
- (4) be made publicly available in accordance with the approved Compliance Assessment Plan; and
- (5) indicate any proposed changes to the Compliance Assessment Plan required by condition 4-1.

5 Public Availability of Data

5-1 Subject to condition 5-2, within a reasonable time period approved by the CEO of the issue of this Statement and for the remainder of the life of the proposal the proponent shall make publicly available, in a manner approved by the CEO, all validated environmental data (including sampling design, sampling methodologies, empirical data and derived information products (e.g. maps)), management plans and reports relevant to the assessment of this proposal and implementation of this Statement.

5-2 If any data referred to in condition 5-1 contains particulars of:

- (1) a secret formula or process; or
- (2) confidential commercially sensitive information;

the proponent may submit a request for approval from the CEO to not make these data publicly available. In making such a request the proponent shall provide the CEO with an explanation and reasons why the data should not be made publicly available.

6 Flora and Vegetation Environmental Management Plan

6-1 The proponent shall implement the proposal to meet the following environmental outcome:

- (1) The proponent shall ensure there is no proposal-related direct or adverse indirect impacts to flora and vegetation within the exclusion zones as shown on Figure 3 and delineated by coordinates in Schedule 2.

- 6-2 Prior to the commencement of ground disturbing activities, the proponent must undertake pre-clearance vegetation and flora survey(s) within the development envelope in accordance with *Technical Guidance – Flora and Vegetation Surveys for Environmental Impact Assessment*.
- 6-3 In order to meet the requirements of condition 6-1, the proponent shall update and submit to the CEO the Flora and Vegetation Environmental Management Plan on advice of the Department of Biodiversity, Conservation and Attractions within six (6) months of this Statement being issued.
- 6-4 The proponent shall not commence ground disturbing activities until such a time as the Flora and Vegetation Environmental Management Plan required by condition 6-3 is approved by the CEO.
- 6-5 The Flora and Vegetation Environmental Management Plan shall:
- (1) include details of the timing, methods, limitations and results of the pre-clearance surveys required by condition 6-2 and demonstrate how the findings of the survey(s) have been considered, including provision of mitigation measures.
 - (2) include actions to ensure that dust, weeds and fire are appropriately managed within the development envelope.
 - (3) specify trigger criteria that must provide an early warning that the threshold criteria identified in condition 6-5(4) may not be met;
 - (4) specify threshold criteria to demonstrate compliance with the environmental outcome specified in condition 6-1;
 - (5) specify monitoring to determine if trigger criteria and threshold criteria are exceeded;
 - (6) specify trigger level actions to be implemented in the event that trigger criteria have been exceeded;
 - (7) specify threshold contingency actions to be implemented in the event that threshold criteria are exceeded; and
 - (8) provide the format and timing for the reporting of monitoring results against trigger criteria and threshold criteria to demonstrate that condition 6-1 has been met over the reporting period in the Compliance Assessment Report required by condition 4-6.
- 6-6 After receiving notice in writing from the CEO that the Flora and Vegetation Environmental Management Plan satisfies the requirements of conditions 6-3 and 6-5 the proponent shall:

- (1) implement the provisions of the Flora and Vegetation Environmental Management Plan; and
- (2) continue to implement the Flora and Vegetation Environmental Management Plan until the CEO has confirmed by notice in writing that the proponent has demonstrated the objective specified in condition 6-1 has been met.

6-7 In the event that monitoring, or investigations indicates exceedance of threshold criteria specified in the Flora and Vegetation Environmental Management Plan, the proponent shall:

- (1) report the exceedance in writing to the CEO within seven (7) days of the exceedance being identified;
- (2) implement the threshold contingency actions specified in the Flora and Vegetation Environmental Management Plan within twenty-four (24) hours of the exceedance being reported as required by condition 6-7(1) and continue implementation of those actions until the CEO has confirmed by notice in writing that it has been demonstrated that the threshold criteria are being met and the implementation of the threshold contingency actions is no longer required;
- (3) investigate to determine the cause of the threshold criteria being exceeded;
- (4) investigate to provide information for the CEO to determine potential environmental harm or alteration of the environment that occurred due to threshold criteria being exceeded; and
- (5) provide a report to the CEO within twenty-one (21) days of the exceedance being reported as required by condition 6-7(1). The report shall include:
 - (a) details of threshold contingency actions implemented;
 - (b) the effectiveness of the threshold contingency actions implemented, against the threshold criteria;
 - (c) the findings of the investigations required by conditions 6-7(3) and 6-7(4);
 - (d) measures to prevent the threshold criteria being exceeded in the future;
 - (e) measures to prevent, control or abate the environmental harm which may have occurred; and

- (f) justification of the threshold remaining, or being adjusted based on better understanding, demonstrating that objectives will continue to be met.

6-8 The proponent:

- (1) may review and revise the Flora and Vegetation Environmental Management Plan, or
- (2) shall review and revise the Flora and Vegetation Environmental Management Plan as and when directed by the CEO.

6-9 The proponent shall implement the latest revision of the Flora and Vegetation Environmental Management Plan, which the CEO has confirmed by notice in writing, satisfies the requirements of condition 6-4.

7 Terrestrial Fauna Environmental Management Plan

7-1 The proponent shall implement the proposal to meet the following environmental outcomes and objectives:

- (1) The proponent shall ensure there is no proposal-related direct or adverse indirect impacts to malleefowl mounds within the exclusion areas as shown on Figure 4 and delineated by coordinates in Schedule 2.
- (2) The proponent shall ensure there is no direct or indirect proposal-related significant adverse impacts to malleefowl and chuditch within the development envelope.
- (3) The proponent shall ensure there is no removal of active malleefowl mounds within the development envelope.

7-2 In order to meet the requirements of condition 7-1, the proponent shall prepare and submit to the CEO a Terrestrial Fauna Environmental Management Plan on advice of the Department of Biodiversity, Conservation and Attractions within six (6) months of this Statement being issued.

7-3 The proponent shall not commence ground disturbing activities until such a time as the Terrestrial Fauna Environmental Management Plan required by condition 7-2 is approved by the CEO.

7-4 The Terrestrial Fauna Environmental Management Plan shall:

- (1) outline how the pre-clearance surveys will be undertaken using LIDAR or similar technology;
- (2) outline the procedure for capture and release of chuditch, and malleefowl if required, prior to clearing of native vegetation;

- (3) specify trigger criteria that must provide an early warning that the environmental objectives identified in condition 7-1 may not be met;
- (4) specify threshold criteria to demonstrate compliance with the environmental objectives specified in condition 7-1;
- (5) specify monitoring to determine if trigger criteria and threshold criteria are exceeded;
- (6) specify trigger level actions to be implemented in the event that trigger criteria have been exceeded;
- (7) specify threshold contingency actions to be implemented in the event that threshold criteria are exceeded; and
- (8) provide the format and timing for the reporting of monitoring results against trigger criteria and threshold criteria to demonstrate that condition 7-1 has been met over the reporting period in the Compliance Assessment Report required by condition 4-6.

7-5 After receiving notice in writing from the CEO that the Terrestrial Fauna Environmental Management Plan satisfies the requirements of condition 7-4, the proponent shall:

- (1) implement the provisions of the Terrestrial Fauna Environmental Management Plan; and
- (2) continue to implement the Terrestrial Fauna Environmental Management Plan until the CEO has confirmed by notice in writing that the proponent has demonstrated the objectives specified in conditions 7-1 have been met.

7-6 In the event that monitoring, tests, surveys or investigations indicates exceedance of threshold criteria specified in the Terrestrial Fauna Environmental Management Plan, the proponent shall:

- (1) report the exceedance in writing to the CEO within seven (7) days of the exceedance being identified;
- (2) implement the threshold contingency actions specified in the Terrestrial Fauna Environmental Management Plan within twenty-four (24) hours of the exceedance being reported as required by condition 7-6(1) and continue implementation of those actions until the CEO has confirmed by notice in writing that it has been demonstrated that the threshold criteria are being met and the implementation of the threshold contingency actions is no longer required;

- (3) investigate to determine the cause of the threshold criteria being exceeded;
- (4) investigate to provide information for the CEO to determine potential environmental harm or alteration of the environment that occurred due to threshold criteria being exceeded; and
- (5) provide a report to the CEO within twenty-one (21) days of the exceedance being reported as required by condition 7-6(1). The report shall include:
 - (a) details of threshold contingency actions implemented;
 - (b) the effectiveness of the threshold contingency actions implemented, against the threshold criteria;
 - (c) the findings of the investigations required by conditions 7-6(3) and 7-6(4);
 - (d) measures to prevent the threshold criteria being exceeded in the future;
 - (e) measures to prevent, control or abate the environmental harm which may have occurred; and
 - (f) justification of the threshold remaining, or being adjusted based on better understanding, demonstrating that objectives will continue to be met.

7-7 The proponent:

- (1) may review and revise the Terrestrial Fauna Environmental Management Plan, or
- (2) shall review and revise the Terrestrial Fauna Environmental Management Plan as and when directed by the CEO.

7-8 The proponent shall implement the latest revision of the Terrestrial Fauna Environmental Management Plan, which the CEO has confirmed by notice in writing, satisfies the requirements of condition 7-4.

8 Offsets

8-1 The proponent shall undertake offsets with the objective of counterbalancing the significant residual impact on the following environmental values:

- (1) 386 ha of foraging and breeding habitat for malleefowl (*Leipoa ocellata*);
- (2) 386 ha of foraging and potential breeding habitat for chuditch (*Dasyurus geoffroii*);

- (3) 69 individuals of Ironcap Banksia (*Banksia sphaerocarpa* var. *dolichostyla*); and
- (4) 6,957 individuals of *Microcorys* sp. Mt Holland (D. Angus DA2397),

as a result of the implementation of the proposal, as defined in Table 2 of Schedule 1 and delineated by coordinates in Schedule 2.

Threatened Fauna Land Acquisition Strategy

- 8-2 Within twelve (12) months of the publication of this Statement, the proponent shall prepare and submit a Threatened Fauna Land Acquisition Strategy to the requirements of the CEO.
- 8-3 The Threatened Fauna Land Acquisition Strategy, as required by condition 8-2, shall:
 - (1) identify an initially unprotected area, or areas, to be acquired and protected for conservation that contains malleefowl and chuditch foraging and breeding habitat, in consultation with the Department of Biodiversity, Conservation and Attractions;
 - (2) demonstrate how the proposed offset counterbalances the significant residual impact to 386 ha of foraging and breeding habitat for malleefowl, and 386 ha of foraging and potential breeding habitat for chuditch, as identified in condition 8-1, through application of the principles and completion of the WA Offsets Template, as described in the WA Environmental Offsets Guidelines 2014, and the *Environment Protection and Biodiversity Conservation Act 1999* Environmental Offsets Policy Assessment Guide (October 2012), or any approved updates of these guidelines, to demonstrate how the proposed offset counterbalances the significant residual impact to malleefowl and chuditch, as identified in condition 8-1;
 - (3) demonstrate how the proposed offset aligns with the *National Recovery Plan for Malleefowl *Leipoa ocellata** and the *Chuditch (*Dasyurus geoffroii*) Recovery Plan*, or any subsequent revisions of these plans;
 - (4) identify the environmental values of the offset area(s);
 - (5) identify and commit to a protection mechanism for any area(s) of land acquisition, being either the area(s) is ceded to the Crown for the purpose of management for conservation, or the area(s) is managed under other suitable mechanisms for the purpose of conservation as agreed by the CEO;
 - (6) if any land is to be ceded to the Crown for the purpose of management for conservation, the proponent will identify:

- (a) the quantum of, and provide funds for, the upfront works associated with establishing the conservation area;
 - (b) the quantum of, and provide a contribution of funds for, the management of this area for seven (7) years after completion of purchase; and
 - (c) an appropriate management body for the ceded land;
 - (7) detail the monitoring, reporting and evaluation mechanisms for management and/or rehabilitation actions; and
 - (8) define the role of the proponent and/or any relevant management authority.
- 8-4 Within six (6) months of receiving notice in writing from the CEO, on advice of the Department of Biodiversity, Conservation and Attractions, that the Threatened Fauna Land Acquisition Strategy satisfies the requirements of conditions 8-2 and 8-3, the proponent shall implement the approved Threatened Fauna Land Acquisition Strategy.
- 8-5 The proponent:
- (1) may review and revise the Threatened Fauna Land Acquisition Strategy; or
 - (2) shall review and revise the Threatened Fauna Land Acquisition Strategy as and when directed by the CEO.
- 8-6 The proponent shall implement the latest version of the Threatened Fauna Land Acquisition Strategy, which the CEO has confirmed by notice in writing, satisfies the requirements of condition 8-3.

Flora Offset Strategy

- 8-7 Within twelve (12) months of the publication of this Statement, the proponent shall prepare and submit a Flora Offset Strategy to the requirements of the CEO.
- 8-8 The Flora Offset Strategy required by condition 8-7 shall:
- (1) identify an area, or areas, to be protected, managed and/or rehabilitated for conservation that contains the flora values identified in condition 8-1 on advice of the Department of Biodiversity, Conservation and Attractions;
 - (2) demonstrate how the proposed offset counterbalances the significant residual impact to 69 individuals of *Banksia sphaerocarpa* var. *dolichostyla* and 6,957 individuals of *Microcorys* sp. Mt Holland (D. Angus DA2397), as identified in condition 8-1 through application of

the principles and completion of the WA Offsets Template, as described in the WA Environmental Offsets Guidelines 2014, and the *Environment Protection and Biodiversity Conservation Act 1999* Environmental Offsets Policy Assessment Guide (October 2012), or any approved updates of these guidelines;

- (3) identify the environmental values of the offset area(s);
- (4) identify and commit to a protection mechanism for any area(s) of land acquisition, being either the area(s) is ceded to the Crown for the purpose of management for conservation, or the area(s) is managed under other suitable mechanisms for the purpose of conservation as agreed by the CEO;
- (5) if any land is to be ceded to the Crown for the purpose of management for conservation, the proponent will identify:
 - (a) the quantum of, and provide funds for, the upfront works associated with establishing the conservation area;
 - (b) the quantum of, and provide a contribution of funds for, the management of this area for seven (7) years after completion of purchase; and
 - (c) an appropriate management body for the ceded land;
- (6) where rehabilitation and/or other on-ground actions are proposed, state the objectives and targets to be achieved, including completion criteria, which demonstrate:
 - (a) how on-ground management or rehabilitation actions will result in a tangible improvement to the environmental value(s) being offset; and
 - (b) the consistency of the objectives and targets with the objectives of any relevant Recovery Plans or area management plans;
- (7) detail the management and/or rehabilitation actions and a timeframe for the actions to be undertaken;
- (8) detail any funding arrangements and timing of funding for conservation activities;
- (9) detail the monitoring, reporting and evaluation mechanisms for management and/or rehabilitation actions; and
- (10) define the role of the proponent and/or any relevant management authority.

- 8-9 Within twelve (12) months of receiving notice in writing from the CEO, on advice of the Department of Biodiversity, Conservation and Attractions, that the Flora Offset Strategy satisfies the requirements of conditions 8-7 and 8-8, the proponent shall substantially commence implementation of the actions within the approved Flora Offset Strategy.
- 8-10 The proponent shall continue to implement the approved Flora Offset Strategy until the CEO has confirmed by notice in writing that it has been demonstrated that the objectives and targets in the Flora Offset Strategy have been met and therefore the implementation of the actions is no longer required.
- 8-11 The proponent:
- (1) may review and revise the Flora Offset Strategy; or
 - (2) shall review and revise the Flora Offset Strategy as and when directed by the CEO.
- 8-12 The proponent shall implement the latest version of the Flora Offset Strategy, which the CEO has confirmed by notice in writing, satisfies the requirements of condition 8-8.

[signed on 21 November 2019]

Hon Stephen Dawson MLC
MINISTER FOR ENVIRONMENT

Table 1: Summary of the Proposal

Proposal Title	Earl Grey Lithium Project
Short Description	The proposal is to develop a pegmatite-hosted lithium deposit at the abandoned Mt Holland Mine Site, in a Development Envelope of 1,984 ha. The mining proposal involves a footprint of 667 ha of land, including new clearing of up to 386 ha of native vegetation, for a mine pit, waste rock dump, integrated waste landform, processing plant, airstrip, accommodation village and associated infrastructure.

Table 2: Location and authorised extent of physical and operational elements

Column 1	Column 2	Column 3
Element	Location	Authorised Extent
<i>Physical elements</i>		
Mine and associated infrastructure	Figure 2	Clearing of no more than 386 ha of native vegetation, within a development envelope of 1,984 ha
<i>Operational elements</i>		
Mining	Figure 2	Earl Grey open cut pit

Table 3: Abbreviations and Definitions

Acronym or Abbreviation	Definition or Term
Adverse	Impacts likely to change the conservation status or significantly change the local population numbers of a species.
CEO	The Chief Executive Officer of the Department of the Public Service of the State responsible for the administration of section 48 of the <i>Environmental Protection Act 1986</i> , or his delegate.
EP Act	<i>Environmental Protection Act 1986</i>
ha	Hectare
Ground disturbing activities	Activities that are associated with the substantial implementation of a proposal including but not limited to, digging (with mechanised equipment), blasting, earthmoving, vegetation clearance, grading, gravel extraction, construction of new or widening of existing roads and tracks.
km	kilometres
LIDAR	A remote sensing technology which uses the pulse from a laser to collect measurements which can then be used to create 3D models and maps of objects and environments. LIDAR is an acronym of Light Detection and Ranging.
m	Metre
Threatened Flora and Fauna	Flora and Fauna listed as Threatened under the <i>Environment Protection and Biodiversity Conservation Act 1999</i> or <i>Biodiversity Conservation Act 2016</i> .

Figures (attached)

Figure 1 Regional Location

Figure 2 Earl Grey Lithium Project development envelope and proposal footprint

Figure 3 Conservation Significant Flora Exclusion Zones

Figure 4 Malleefowl Mound Exclusion Zones

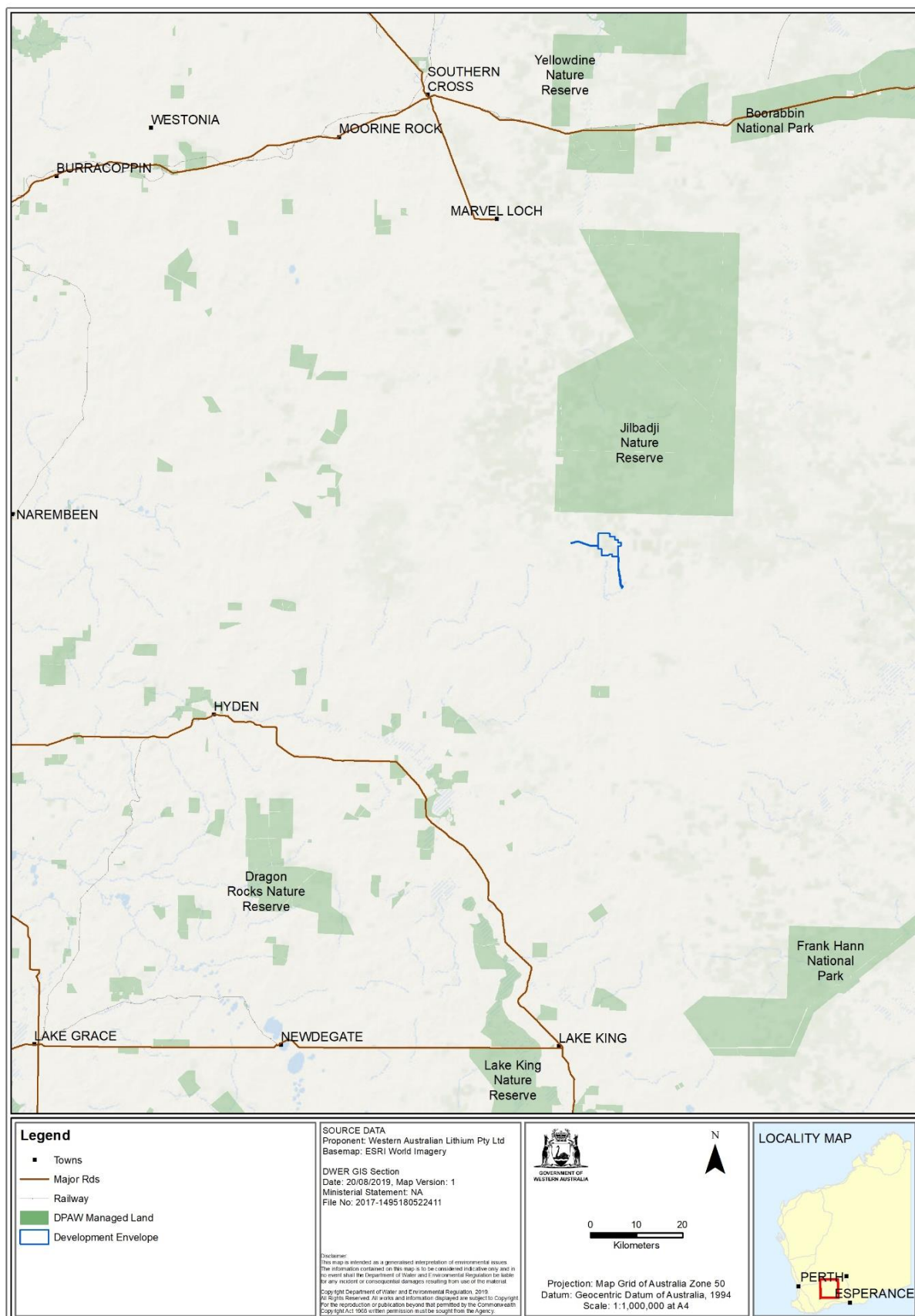


Figure 1: Regional Location



Figure 2: Earl Grey Lithium Project development envelope and indicative footprint

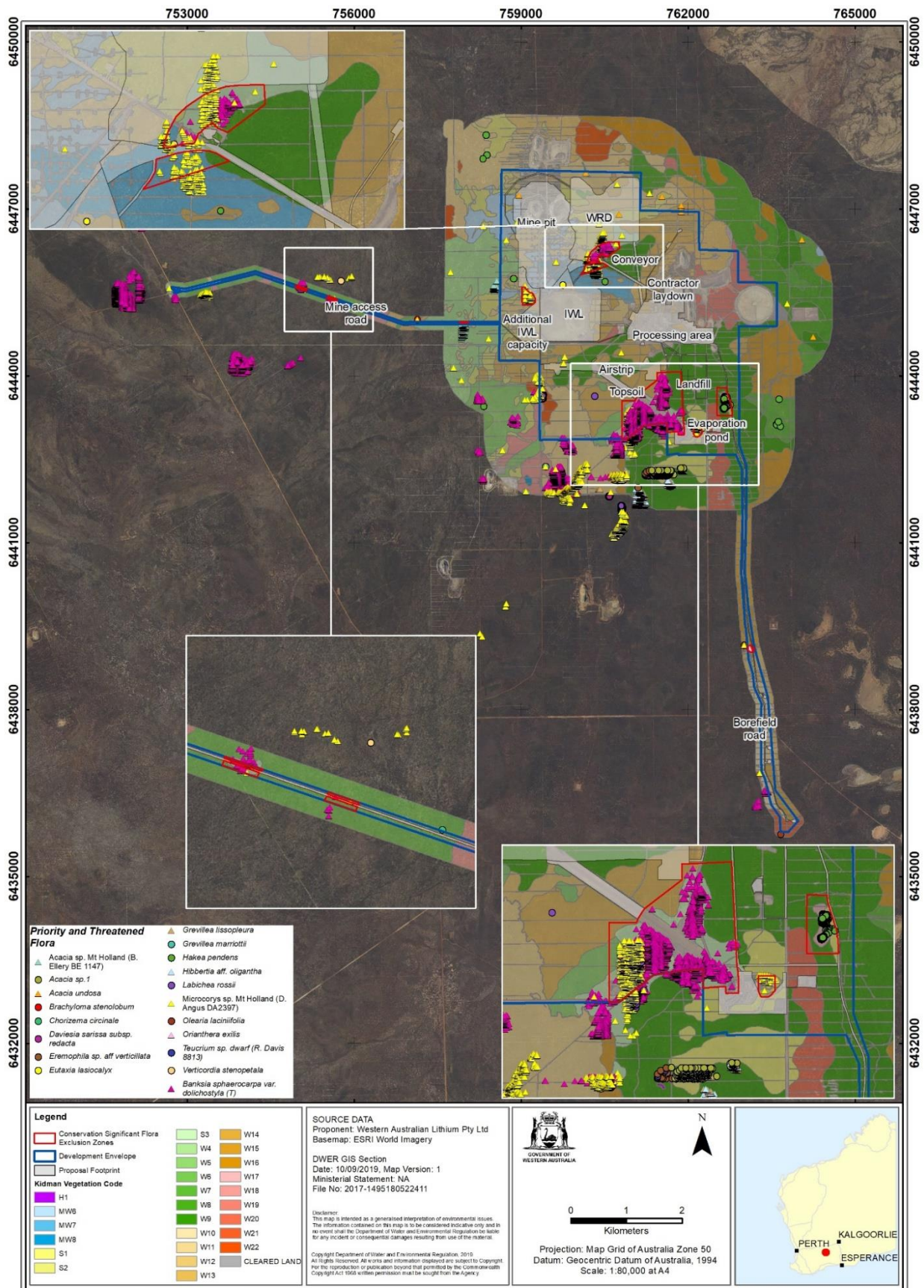


Figure 3: Conservation Significant Flora Exclusion Zones



Figure 4: Malleefowl Mound Exclusion Zones

Schedule 2

All coordinates are in metres, listed in Map Grid of Australia Zone 50 (MGA Zone 50), datum of Geocentric Datum of Australia 1994 (GDA94).

Coordinates defining the areas shown in Figures 3 and 4 of Schedule 1, and referred to in Ministerial Conditions 6 and 7 are held by the Department of Water and Environmental Regulation under the following reference numbers:

Development Envelope DWERDT199591

Conservation Significant Flora Exclusion Zones DWERDT199595

Malleefowl Mound Exclusion Zones DWERDT208081

Appendix 6: Attachment 5B – Stakeholder Engagement Register

Earl Grey Lithium Project - Stakeholder Register

Stakeholder	Date	Type	Persons Involved	Summary of Communication	Comments Received and Issues Raised	Proponent Response and/or Resolution	Stakeholder Responses to Changes
Department of Mines, Industry, Regulation and Safety (DMIRS)	16/02/17	Meeting	DMIRS: Ian Mitchell (Team Leader – Operations, Environment), Richard Smetana (Environmental Officer). Kidman: Chris Williams (General Manager) Blueprint Environmental Strategies: Siobhan Pelliccia (Environmental Advisor)	Overview of project presented to DMIRS, focusing on proposed operations, environmental setting, baseline study results, presence of Chuditch, Mallee fowl and vulnerable flora, opportunities for rehabilitation of abandoned mine site.	DMIRS commented on the potential positive outcomes associated with rehabilitation of historic disturbances. DMIRS suggested a pre-referral meeting be held with the Office of the Environmental Protection Authority to discuss significant species.	Pre-referral meeting held with Office of EPA	Acceptable
Department of Water and Environmental Regulation–Environmental Protection Authority Service Unit (EPASU) and DMIRS	9/03/17	Meeting	EPASU: Robert Hughes (Manager, Mining and Industrial South Branch) Helen Butterworth (Acting Principal Environmental Officer, Mining and Industrial South Branch). DMIRS: Ian Mitchell Kidman: Chris Williams Blueprint Environmental Strategies: Siobhan Pelliccia, James Cumming	Kidman delivered a presentation that provided details on: the Project (location, access, history); the abandoned mine status of the project; the proposed mining operation; the environmental setting, completed baseline studies and preliminary impact assessment; potential impacts on vulnerable species, focusing on the Chuditch, Mallee fowl and Banksia; consultation that has occurred to date; the approvals pathway.	The EPASU recommended that Kidman consult with the Department of Parks and Wildlife the Commonwealth Department of the Environment and Energy, due to the presence of significant species. DMIRS reaffirmed that any Mining Proposal would be referred to DBCA and/or the EPASU for advice due to the presence of significant species.	Pre-referral meeting held with Office of EPA and DBCA engagement occurred	Acceptable
Department of Biodiversity, Conservation and Attractions (DBCA) – Environmental Management Branch	9/03/17	Phone Call	Blueprint Environmental Strategies: Siobhan Pelliccia DBCA: Daniel Coffey	Informed DBCA of meeting with the EPASU and DMIRS and requested a meeting to discuss the significant species in the Project area	DBCA communicated that although the Project was of interest, DBCA could not meet with proponents unless their project was located in DBCA managed land, or a formal request was made by DMIRS or the EPASU through a formal process.	Feedback acknowledged	N/A
Department of the Environment and Energy (DoEE)	20/03/17	Meeting in Canberra	DoEE: Dionne Cassanell (Senior Assessment Officer, Project Assessments West Section), Angela Gillman (Assistant Director, Project Assessments West Section), Karen Mexon (Assessment Officer), Cassandra Elliott (Assessment Officer). Kidman: Chris Williams, Michael Green (Exploration Manager) Blueprint Environmental Strategies: Siobhan Pelliccia, James Cumming	Summary of project presented to DoEE (as described above for the EPASU) with a focus on matters of national significance, including the Chuditch, Mallee fowl and <i>Banksia sphaerocarpa</i> var. <i>dolichostyla</i> .	Discussed possible approval pathways. DoEE commented that provision of fauna management plans would assist in the assessment process. DoEE would want to have a clear understanding of impacts and measures to avoid or minimise impacts and any residual impact remaining after implementation of management measures.	Referral to DoEE undertaken	Acceptable
Shire of Kondinin	28/03/17	Meeting	Shire of Kondinin: Mia Dohnt (CEO), Mark Burges (Manager of Works) Kidman: Kevin Dockery (Project Manager)	Overview of the Project and use of Shire roads and maintenance thereof. Opportunities for local employment and use of local services.	Shire road maintenance agreements to be implemented.	Further engagement to occur and agreements established	Acceptable
Shire of Yilgarn	29/03/17	Meeting	Shire of Yilgarn: Brian Jones (CEO), Robert Bosenberg (Manager of Works) Kidman: Kevin Dockery	Overview of the Project and use of Shire roads and maintenance thereof. Opportunities for local employment and use of local services.	Liaison with Shire of Yilgarn Regulatory Services was discussed in relation to Kidman ensuring compliance with current building codes and health regulations for buildings installed on site including construction of the accommodation village. Shire road maintenance agreements to be implemented.	Approvals to be submitted and agreements established	Acceptable
DBCA – Western Shield Group	5/05/17	Meeting	DBCA: Ashley Millar. Kidman: Chris Williams Blueprint Environmental Strategies: Siobhan Pelliccia, Jill Woodhouse Western Wildlife: Jenny Wilcox (Lead Zoologist)	Overview of Project presented with focus on findings of fauna survey occurrence of Mallee fowl and Chuditch.	Information on the Western Shield Program and ways in which Kidman can assist in the program through sponsorship and provision of survey results.	Further engagement to occur	Acceptable
Non–Government Organisations	16/05/17	Letters	Conservation Council of WA: Piers Verstegen (Director). National Malleefowl Recovery Team: Tim Burnard (National Coordinator) Wilderness Society: Peter Robertson (State Coordinator)	Introduction to Kidman and the Project. Recognition of stakeholder status. Invitation to meet to discuss the Project.	No comments received at time of submission.	N/A	N/A
DWER – EPA Service Unit	25/07/17	Meeting	EPASU: Richard Sutherland (Principal Environmental Officer, Mining and Industrial Assessments (South), Nyomi Bowers (Senior Assessment Officer) Kidman: Chris Williams, Lance Bosch Blueprint Environmental Strategies: Siobhan Pelliccia, James Cumming	Discussion covered: - Key preliminary factors for the project. - Process and timeframe for a public environmental review. - Public and agency comments on the referral. - Perceived gaps in the environmental review document. - Approvals process for preliminary works.	Meeting minutes were taken and reviewed by EPA. Record maintained by Blueprint.	Referral document updated and submitted	Acceptable
Department of Jobs, Tourism, Science and Innovation (DDJTSI) & DMIRS	11/08/17	Meeting	DDJTSI: Gary Simmons (Executive Director) and Dylan Lipinski (General Manager – Strategic Projects) DMIRS: Ryan Hepworth (Senior Office – Environment), Tyler Sujdovic (Senior Office – Environment) Kidman: Kevin Dockery, Lance Bosch Blueprint Environmental Strategies: Siobhan Pelliccia	Discussion covered: - Overview of the project presented. - Discussion regarding hold up of PoWs – exploration.	- DMIRS and DDJTSI will then most likely contact the EPA to discuss further if there are any issues. - Prepare a brief memo that describes the proposed work (i.e. the necessity to complete resource drilling and sterilisation drilling), but also gives more context in terms of it being within a surrounding disturbed area (brownfields site etc.). - Described how impacts to vulnerable flora/fauna would be managed. - Provide maps etc. - Provide the memo firstly to DMIRS to review and comment and then forward to the DoEE (cc'ing in DDJTSI, DMIRS and EPA).	Approvals submitted	Acceptable

DMIRS	18/08/17	Memorandum	Sent to: DMIRS: Ryan Hepworth (Senior Office – Environment), Tyler Sujdovic (Senior Office – Environment) Sent from: Siobhan Pelliccia on behalf of Kidman.	Memorandum that described the proposed exploration activities at the Earl Grey Lithium Project. Provided for review and comment before being forwarded to the EPA and the DoEE.	- The document provides a good overview of the exploration activities that you are proposing, and how potential impacts to MNES will be avoided or managed. - Based on the information provided in the memo, the activities appear to be low-impact in nature and DMIRS would not consider the exploration programs to be an implementation of the broader Earl Grey Lithium project.	Approval received	Acceptable
DWER (EPASU) and DoEE	28/08/17	Memorandum	Sent to: EPASU: Richard Sutherland (Principal Environmental Officer, Mining and Industrial Assessments (South). Nyomi Bowers (Senior Assessment Officer). DoEE: Dionne Cassanell (Senior Assessment Officer, Project Assessments West Section). Sent from: Siobhan Pelliccia on behalf of Kidman.	Memorandum that described the proposed exploration activities at the Earl Grey Lithium Project. Provided for review and comment before being forwarded to the EPA and the DoEE.	EPASU: No response. - DoEE: As these activities are not within the scope of the current referral, it is appropriate that you conduct a self-assessment to determine whether there are or are likely to be significant impacts to matters of national environmental significance. If you consider the activities are likely to have significant impacts, the activities should be separately referred to us. - The Department advised the safest approach, which provides legal certainty, would be to refer the action separately. The referral should include the proposed avoidance and mitigation measures discussed including the outcome of the onsite targeted survey for the Malleefowl assessed early in September 2017.	Approval received	Acceptable
DMIRS – Environmental Branch	28/08/17	Meeting	DMIRS: Clare Grosser (Acting General Manager Minerals – South), Ryan Hepworth. Kidman: Chris Williams Blueprint Environmental Strategies: Siobhan Pelliccia	Kidman delivered a presentation that provided: - An introduction to Kidman Resources Limited. - An overview of the Project (location, access, history). - A description of the abandoned mine status of the project. - A description of the proposed mining operation. - A description of the environmental setting, completed baseline studies and preliminary impact assessment. - A discussion of potential impacts on vulnerable species, focusing on the Chuditch and Malleefowl. - An overview of consultation that has occurred to date. - A discussion about the approvals pathway.	- The area is considered to have unique biodiversity values. Kidman should consider looking at other Projects in the area that have been through a formal assessment process (e.g. Koolyanobbing Project). - It may be possible for the Mining Proposal to be assessed in parallel with the ERD, however the Mining Proposal cannot be approved until after the Ministerial determination. - Kidman should ensure they have a sound understanding of the contaminated sites status of the project. - DMIRS will predominantly be providing input on aspects relating to waste rock management and mine closure. - Regarding potential early works, it is possible that existing mining proposals that have been approved could be implemented, however approval is still required from the EPA and the Commonwealth Department of the Environment and Energy. Early works are generally limited to those that can be implemented	Referral submitted and Mining Proposal to be submitted	Acceptable
National Mallee fowl Recovery Team	12/09/17	Meeting	National Malleefowl Recovery Team: Dr Elizabeth Kington (Project Officer, WA) Kidman: Chris Williams Blueprint Environmental Strategies: Siobhan Pelliccia Integrate Sustainability: Belinda Bastow (Environmental Advisor)	Overview of project presented, focusing on proposed operations, environmental setting, baseline study results, presence of Chuditch, Mallee fowl and vulnerable flora, opportunities for rehabilitation of abandoned mine site.	- Mound data being incorporated into the national data. - Project adopting the national mound monitoring protocol. - Joining the national mound monitoring network. - Approach adopted for remotely identifying mounds. - Project participating in the national adaptive management/predator control study.	Ongoing engagement will occur	Acceptable
Greening Australia	12/09/17	Meeting	Greening Australia (GA): Dr Blair Parsons (Director of Conservation – WA/NT), David Timmel (Business Development Manager). Kidman: Chris Williams Blueprint Environmental Strategies: Siobhan Pelliccia Integrate Sustainability: Belinda Bastow (Environmental Advisor)	Overview of project presented, focusing on proposed operations, environmental setting, baseline study results, presence of Chuditch, Mallee fowl and vulnerable flora, opportunities for rehabilitation of abandoned mine site.	- Opportunities for traditional owner or aboriginal in the project. - Proximity to the Jilbadji Nature Reserve. - Intensity of the Malleefowl surveys. - Potential opportunities for GA to provide services to project in areas such as offsets, on-ground environmental work and rehabilitation work. - No obvious concerns about the project.	Ongoing engagement will occur	Acceptable
DMIRS – MRF Branch	14/09/17	Meeting	DMIRS: Damian Montague (Acting Manager Abandoned Mines Program), Ryan Hepworth. Kidman: Chris Williams Blueprint Environmental Strategies: Siobhan Pelliccia	Overview of Project abandoned site status and proposed operations. Understanding of liabilities.	- DMIRS to seek advice on application of the MRF to areas that will be utilised by Kidman where Kidman is rehabilitating liability landforms (such as the TSFs), how will MRF apply. - Kidman to prepare a memorandum that provides an overview of the proposed operation with respect to abandoned infrastructure and set out queries regarding assumed liabilities and application of the MRF, for DMIRS to follow up on.	DMIRS advice on MRF and Kidman liability is considered appropriate and MRF liabilities to be clarified as part of Mining Proposal	Acceptable
DWER – EPA Services and Board	15/11/17	Meeting	EPA Board: Tom Hatton EPA Services: Anthony Sutton, Robert Hughes, Nyomi Bowers Kidman: Chris Williams SQM: Nicolas Velar, Ignacio Torrejon Strategen: Darren Walsh, Mat Brook	Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV.	Discussion regarding project timing and Draft Environmental Scoping Document.	Referral submitted	Acceptable
City of Kalgoorlie–Boulder	21/11/17	Meeting	City of Kalgoorlie–Boulder: John Walker (Chief Executive Officer), John Bowler (Mayor), Alex Wiese (Executive Manager Economy and Growth). Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	- Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV. - Discussion of Mungari SIA and other locations in Kalgoorlie and accessibility of utilities.	Requested information about tailings and waste characteristics.	Tailings and waste characteristics to be provided as part of engagement regarding Refinery location	Acceptable
Kalgoorlie Chamber of Minerals and Energy (CME)	21/11/17	Meeting	Kalgoorlie CME: Rowena Olsen (Manager Eastern Region) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	- Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV. - Understanding of labour market.	Discussion regarding workforce characteristics and current market conditions.	Engagement will continue	Acceptable
Kalgoorlie-Boulder Chamber of Commerce and Industry (KBCCI)	21/11/17	Meeting	KBCCI: Simone De Been (CEO) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	- Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV. - Understanding of labour market.	Discussion regarding workforce characteristics and current market conditions.	Engagement will continue	Acceptable

Port of Esperance	22/11/17	Meeting	Port of Esperance: Alan Byers, (General Manager Ports), Scott Bates, Katie Williams. Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	- Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV. - Discussion of Port license, transport routes, on-site storage and handling.	- Provided information on DWER licence renewal. - Provided information on truck routing, loading options, and storage capacity on site. - Asked about port needs under future operational scenarios.	Engagement will continue	Acceptable
Shire of Esperance	22/11/17	Meeting	Shire of Esperance: Victoria Brown (Mayor), Natalie Bowman, (Deputy Mayor), Matthew Scott (CEO), Matthew Walker (Director Asset Management), Shane Burge (Director Corporate Resources) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV.	- Requested information on use of port and potentially project characteristics related to use of port. - Identified past issues and concerns regarding lead. - Provided information on local workforce.	Engagement will continue	Acceptable
Shire of Kondinin	22/11/17	Meeting	Shire of Kondinin: John Read (CEO), Alan George (Deputy CEO), Mark Burgess (Manager of Works), Sue Meeking (Shire President), Allen Smoker (Councillor) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV.	- Shire asked about the nature of the resource and the power and workforce requirements of the mine. - Shire would like Kidman to engage the works department of Council to do upkeep and maintenance of roads. Shire would like the opportunity to provide services for the road to keep it safe and well maintained.	Engagement will continue and agreement on roads to be reached	Acceptable
Shire of Yilgarn	23/11/17	Meeting	Shire of Yilgarn: Onida Truran (Shire President), Ray Hooper (Acting CEO), Robert Bosenberg (Executive Manager Infrastructure), Nic Warren (Manager Regulatory Services) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV. Council briefing and community meeting could be held around the time the ERD is released for public comment, or beforehand. Kidman to follow up in early 2018.	- Shire suggested Kidman hold briefing to full Council and a public meeting to introduce the project to the community. Also suggested a Fact Sheet could go into the local paper that is produced from the local resource centre. - Shire stressed importance of understanding Kidman's schedule for road upgrades. Shire does not want to upgrade roads until Kidman is ready to use them. - Shire enquired about water supply needs and food service standards/registration.	Engagement will continue and community consultation strategy to be developed	Acceptable
Shire of Coolgardie	24/11/17	Meeting	Shire of Coolgardie: James Trail (CEO), Jill O'Brien (Deputy CEO) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV.	Shire enquired about workforce needs and characteristics of the resource.	Engagement will continue	Acceptable
Goldfields Esperance Development Commission (GEDC)	24/11/17	Meeting	GEDC: Shayne Flanagan (CEO) Cannings Purple: Charlie Wilson-Clark Kidman: Chris Williams	Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV.	- Provided information on GEDC's role and advocacy role. - Provided information on ports, waste management, and workforce.	Engagement will continue	Acceptable
DMIRS	24/11/17	Meeting	DMIRS: David Smith (Director General), Phil Gorey (Acting Deputy Director General) Strategen: Mat Brook Kidman: Chris Williams	- Discussion of stakeholder engagement conducted by Kidman with local shires and other local agency stakeholders. - Discussion of SQM operations and role of SQM in the Project. - Update on approvals timeframes - Mine closure plan requirements	- Enquiries regarding trucking and shipping of material, waste and existing liabilities. - Discussion of market for lithium and regional outlook.	Engagement will continue and Mining Proposal will include details on material movement, waste and existing liabilities.	Acceptable
Mt Holland Multi-Agency Site Visit	7/12/17	Site Visit	EPA Services: Robert Hughes. DMIRS: Ryan Hepworth DWER: Tim Gentle, Louise Lavery Kidman: Chris Williams DDJTSI: Steve Cosgrove, Steve Dawson SQM: Nicolas Velar, Mark Fones Strategen: Mat Brook, Matthew Jones	Site inspection and discussion of project, outcomes of environmental surveys.	- Offsets need to be considered. - Management plans need to be outcome focused.	Environmental Review Document submitted with offsets and management plans	Acceptable
Board Meeting	14/12/17	EPA Board Meeting Presentation	EPA Board EPASU Kidman: Chris Williams SQM: Nicolas Velar Strategen: Mat Brook	- Provided overview of the Mt Holland project and introduced Kidman, SQM and the JV. - Discussion of outcomes of environmental surveys.	Discussion regarding project timing and Draft Environmental Scoping Document.	Environmental Review Document submitted	Acceptable
DWER – EPA Services	29/03/18	Meeting	EPA Services: Robert Hughes, Nyomi Bowers Covalent: David English Kidman: Chris Williams Strategen: Kane Moyle	- Notification of formalisation of joint venture and joint venture management entity, WA Lithium (now known as Covalent Lithium Pty Ltd.). - Discussion of proposed changes to site layout. - Discussion of outcomes of environmental work and proposed surveys. - Discussion of anticipated residual impacts. - Discussion of proposed timeline and next steps.	Section 43a submission required	Section 43a applications submitted	Acceptable
Department of the Environment and Energy (DoEE)	10/05/18	Meeting in Canberra	DoEE: Dionne Cassanell (Senior Assessment Officer, Project Assessments West Section), Rod Whyte (Director, Project Assessments West Section) Covalent: David English Kidman: Chris Williams Strategen: Matthew Jones	- Notification of formalisation of joint venture and joint venture management entity, WA Lithium (now known as Covalent Lithium Pty Ltd.). - Discussion of proposed changes to site layout. - Discussion of outcomes of environmental work and recent surveys. - Discussion of anticipated residual impacts and potential offsets for MNES. - Discussion of proposed timeline and next steps.	Offsets need to be considered. Proposals for offsets need to be consistent and provide certainty for both parties.	Offsets included in Environmental Review Document	Acceptable
DWER – EPA Services	18/09/18	Meeting	EPA Services: Anthony Sutton, Nyomi Bowers, Robert Hughes Covalent: David English, Colyn Louw Strategen: Kane Moyle	- Update of proposed project timelines and next steps. - Anticipated receipt of DMA comments. - Potential Minor and Preliminary Works application.	- DMA comments to be received in October 2018. - Covalent to send updated approvals schedule to EPA.	Environmental Review Document re-submitted	Acceptable
DMIRS	5/10/18	Meeting	DMIRS: Karen Caple, Mike Wilde, Dan Endacott Covalent: Colyn Louw, Nicholas Vickery Strategen: Kane Moyle	- Timing for the Mining Proposal submission. - Minor and Preliminary Works. - Interfaces with the EPA approvals.		Mining Proposal to be submitted	Acceptable
DWER – EPA Services	10/10/18	Meeting	EPA Services: Robert Hughes, Nyomi Bowers, Bec Ryan Covalent: Jan de Jage Strategen: Kane Moyle, Tristan Sleight, Matthew Jones	- Discussion on DMA comments. - Adequacy of flora surveys for significant species - Statistical Comparison of Vegetation within the Earl Grey Lithium Project with the Ironcap Hills Vegetation Complex. - Environmental offsets and consideration in the ERD.	Covalent to consider additional targeted surveys for significant flora.	Additional targeted flora surveys completed and included in Environmental Review Document (Revision 5)	Acceptable

DMIRS	19/10/18	Email	DMIRS: Brad Jakowyna, Ryan Hepworth, Daniel Endacott Strategen: Louise Whitley Covalent: Nicolas Vickery	Clarification of approval requirements for camp infrastructure laydown area	- No objection to temporarily storing infrastructure at laydown areas covered by approved Mining Proposals - Strongly recommended to confirm with EPA if an approval to undertake minor or preliminary works is required	Acknowledgment of activities which can occur under approved Mining Proposal and confirmation that EPA engagement will occur	Acceptable
DWER – EPA Services	19/10/18	Meeting	EPA Services: Nyomi Bowers Covalent: Colyn Louw Strategen: Matthew Jones Mattiske: David Angus	- Review of DMA comment regarding targeted surveys for significant flora. - Field survey methods for proposed additional targeted flora surveys.	- Covalent to conduct additional targeted surveys in November 2018 for significant flora. - Results to be incorporated into the updated ERD	Additional targeted flora surveys completed and included in Environmental Review Document (Revision 5)	Acceptable
DWER – EPA Services	14/11/18	Meeting Memorandum	EPA Services: Robert Hughes, Nyomi Bowers Covalent: Susanna Beech, Colyn Louw Strategen: Matthew Jones	- Discussion of additional targeted significant flora survey results. - Timing of resubmission of the updated ERD.		Additional targeted flora surveys completed and included in Environmental Review Document (Revision 5)	Acceptable
DoEE	28/11/18	Telephone	DoEE: Dionne Cassanell Covalent: Susanna Beech	Discussion of a review conducted on the Offsets section in the ERD.		Amendments to Offsets in Environmental Review Document (Revision 5)	Acceptable
Office of Honourable Minister Stephen Dawson MLC Minister for Environment and Disability Services	28/11/18	Meeting	Minister's Office: Darren Forster Covalent: Susanna Beech, Mark Fones Cannings Purple Strategic Communications: Michael Cairnduff	Discussion of the Proposal and status of approvals.	Recommendations for key stakeholders were provided.	Engagement will continue	Acceptable
Malleefowl Recovery Team	5/12/19	Meeting – Skype	National Malleefowl Recovery Team: Tim Burnard, Liz Kington Covalent Lithium: – Susanna Beech, Colyn Louw	- Presentation of proposal and fauna survey results relating to Mallee Fowl populations. - Discussion regarding NMRT survey procedures, including Lidar, application of algorithm and ground surveys. - Discussion relating to other protocols and procedures relating to clearing of vegetation and disturbance of Mallee Fowl mounds, breeding season, monitoring methods etc. - Commitment to work with NMRT with respect to baseline survey and ongoing monitoring. - Outlined that ERD to be publicly advertised and comments from NMRT	Recommendations from NMRT relating to survey methods and disturbance of Mallee Fowl Mounds	NMRT to provide comments during public review of ERD. Covalent to work with NMRT with respect to baseline Mallee Fowl surveys and ongoing monitoring.	Acceptable
Non-government organisations – multiple stakeholders	13/12/18	Workshop – Covalent Lithium	Western Wildlife: Jen Wilcox Mattiske Consulting: Libby Mattiske, David Angus Wilderness Society: Kit Sainsbury Strategen Environmental Consultants: Kane Moyle, Tristan Sleigh, Louise Whitely Great Western Woodlands: Peter Price Covalent Lithium: Colyn Louw Wildflower Society: Brian Moyle	- Workshop prior to public advertising of Environmental Review Document. - Western Wildlife, Mattiske and Strategen delivered presentations that provided an outline of the proposed lithium mining project, baseline studies, environmental values, project impacts, management and mitigation measure, offsets etc. - Discussions regarding impacts, mitigation measures and offsets.	Recommendations by NGO's to minimize impact as much as possible and to continue to engage and consult with them in relation to mitigation and management measures.	NGO's will review ERD and provide public comments	Acceptable
DWER	17/12/18	Meeting - DWER	DWER: Danielle Eyre; Ana Mesquita; Louise Lavery; Timothy Gentle	- Provided an overview of the proposed project including mine and refinery projects. - Provided an outline of prescribed premises - DWER provided an outlined of expected timelines – 120 days - Discussion lessons learnt from other lithium projects	DWER advised that early and ongoing consultation recommended	Commitment to ongoing consultation	Acceptable
DMIRS	18/12/18	Meeting - DMIRS	DMIRS: Laura Copeland, Rosemarie De Barrie	- Provided an overview of the proposed project including mine including construction of project within historical Mt Holland Gold Mine site and use of existing disturbance and existing infrastructure such as TSF - Outline baseline studies including materials characterization and geochemical assessments - DMIRS provided an outline of Mining Proposal timeline - Discussion regarding Minor or Preliminary Works and Major Project Mining Proposals	DMIRS recommended ongoing and early consultation	Commitment to ongoing consultation	Acceptable
DWER	21/12/18	Meeting – DWER Ellam Street	DWER: Tania Liaghati	- Provided an outline of the project - Discussed groundwater abstraction licence application amendments currently being assessed and future applications - Discussed strategy with respect to groundwater abstraction	- DWER advised that consultation prior to submission of 26D and 5C licence applications. - Groundwater operating strategy required	Commitment to ongoing consultation prior to submission of applications	Acceptable
DWER – EPA Services	8/01/19	Meeting DWER EPA Services	DWER EPA Services: Nyomi Bowers, Robert Hughes, Hans Jacob, Helena Mills Covalent Lithium: Susanna Beech, Colyn Louw Strategen Environmental Consultants: Louise Whiteley, Kane Moyle	- Meeting to discuss the comments provided on the revised ERD (required work to be completed prior to release of ERD for public review). - Discussed comments and surveys required - Discussed timeline for EPA services assessment and public review of ERD	Covalent to address comments and resubmit ERD	ERD must consider all impacts and include a robust Offset Strategy	Acceptable
DoEE	10/01/19	Meeting-telephone	DoEE: Dionne Cassannell	- Discussion regarding comments on ERD - Discussion with respect to impacts to fauna and flora and offsets strategy	Covalent to address comments and resubmit ERD	ERD must consider all impacts and include a robust Offset Strategy	Acceptable
DJTSI	14/01/19	Meeting - Covalent	DJTSI: Steve Dawson, Marzia Zamir Covalent Lithium: Geoff Sheppard, Colyn Louw, Susanna Beech	Project update Approvals update – ERD comments	Discussed ERD comments – impacts to flora and fauna and offsets strategy	DJTSI available to assist with discussions with regulators regarding approval requirements and timelines	Acceptable
DWER – EPA Services	21/01/19	Submission	Covalent Lithium: Susanna Beech EPA Services: Nyomi Bowers	Resubmission of ERD	Comments addressed within updated ERD	Nyomi Bowers to provide updated timeframe for review of ERD and public review of ERD	Acceptable
DWER – EPA Services	28/01/19	Submission	Covalent Lithium: Susanna Beech EPA Services: Nyomi Bowers	Submission of Application for EPA Consent to Minor or Preliminary Works			

Marlinyu Ghoorlie	18/07/19	In person meeting in Kalgoorlie.	Covalent Lithium: Nicholas Vickery Marlinyu Ghoorlie: The Marlinyu Ghoorlie future acts group and their solicitor, Simon Blackshield.	Initial meeting with the Marlinyu Ghoorlie to provide information regarding the Mt Holland Lithium Project, including the proposed water pipeline, and to commence discussions regarding the negotiation of a Native Title Agreement. Subsequent discussions were had with Mr Simon Blackshield, solicitor for the Marlinyu Ghoorlie group.	The Marlinyu Ghoorlie future acts group was generally supportive of the project, subject to coming to an agreement regarding the terms of a Native Title Agreement.	Covalent to provide more information on the project and the parties to start negotiating a native title agreement.	Acceptable
DMIRS	1/08/19	In person meeting at DMIRS offices in Perth	Covalent Lithium: Susanna Beech, David Richards Blueprint: Siobhan Pelliccia Kidman Resources: Dominique Stewart DMIRS: Rob Irwin , Cassie Reynolds, Caitlin Williamson	Meeting to discuss DMIRS reporting requirements for Covalent and Kidman EGSs	· Mining Proposal notes domains – reporting will need to be against domains for EGSs · MRF liability needs to be checked · Kidman tenements need to be reported on by Kidman – Covalent to supply information · OSR stamp duty assessment takes a year and a half · Need to determine whether Kidman has a PoW to use the roads or has it implemented the Blue Vein Mining Proposal · Need to determine where roads are existing and Kidman is the tenement holder, whether that means that there are rights to use the existing roads as purchased disturbance, or whether that triggers MRF reporting · DMIRS confirmed that there is no need to report on unused abandoned land, except for some parts of miscellaneous licences and the airstrip, as well as the camp footprint and access roads · PoW disturbance needs to be reported · AER and MRF data should be the same for the same reporting period · AER reporting is completed via EGS · Water licences may need owners changed · There will be two separate AERs submitted online · Kidman still looking for DMRIS approval of airport on 107/206 · MPW MP and MCP should be approved within about a month · DMIRS recommended one flyover to capture data for MRF, then split disturbance across the two AERs · DMIRS will look at the tenement package and attribute any old EGS AER to the new EGSs · AER is to report all clearing and utilisation or areas · DMIRS recommended checking for radionuclides in tailings · Need to send a letter for each tenement with AER reporting requirement to request reporting at end of financial year · Bluevein MCP needs to be updated after the submission of the AER · Any changed tenements from M to G will need explanation and		Acceptable
DWER – Water Licencing	16/09/19	In person meeting at DWER offices in Vic Park	Covalent Lithium: Cliff Bennison, David Richards, Tim Botica, Alan Mulvaney Wescef: Trevor Naughton GHD: Mat Brook Kidman Resources: Dominique Stewart DWER: Kerrin Cox	Meeting to discuss water licence requirements for EGLP	· DWER is limited to approving things that have been approved by the EPA · The Kidman 630 ML water licence has been amended to 358 ML with an updated expiry date · Water licences were transferred straight to Covalent, however they need to be Kidman and SQM · A GWOS is needed · DWER will parallel process applications, and then await EPA approval if it has not already been given · Monitoring requirements need to be put into the GWOS · It was confirmed that no beneficial users of the groundwater have been identified, due in the main to the hypersalinity · Annual and triennial reporting is needed · GWOS needs to propose commitments in the draft · Need to define how the gold and lithium project interface with regards to water usage · Impacts need to be monitored · GWOS needs to address risks (level 1,2,3) for the multiple tenements and licences · Modelling will be needed if reinjection is proposed · Works Approval would be needed for dewatering · Best to apply for full entitlement – DWER would then approve 10 year licence · GWOS should address each licence separately, with focus on the draw points		Acceptable

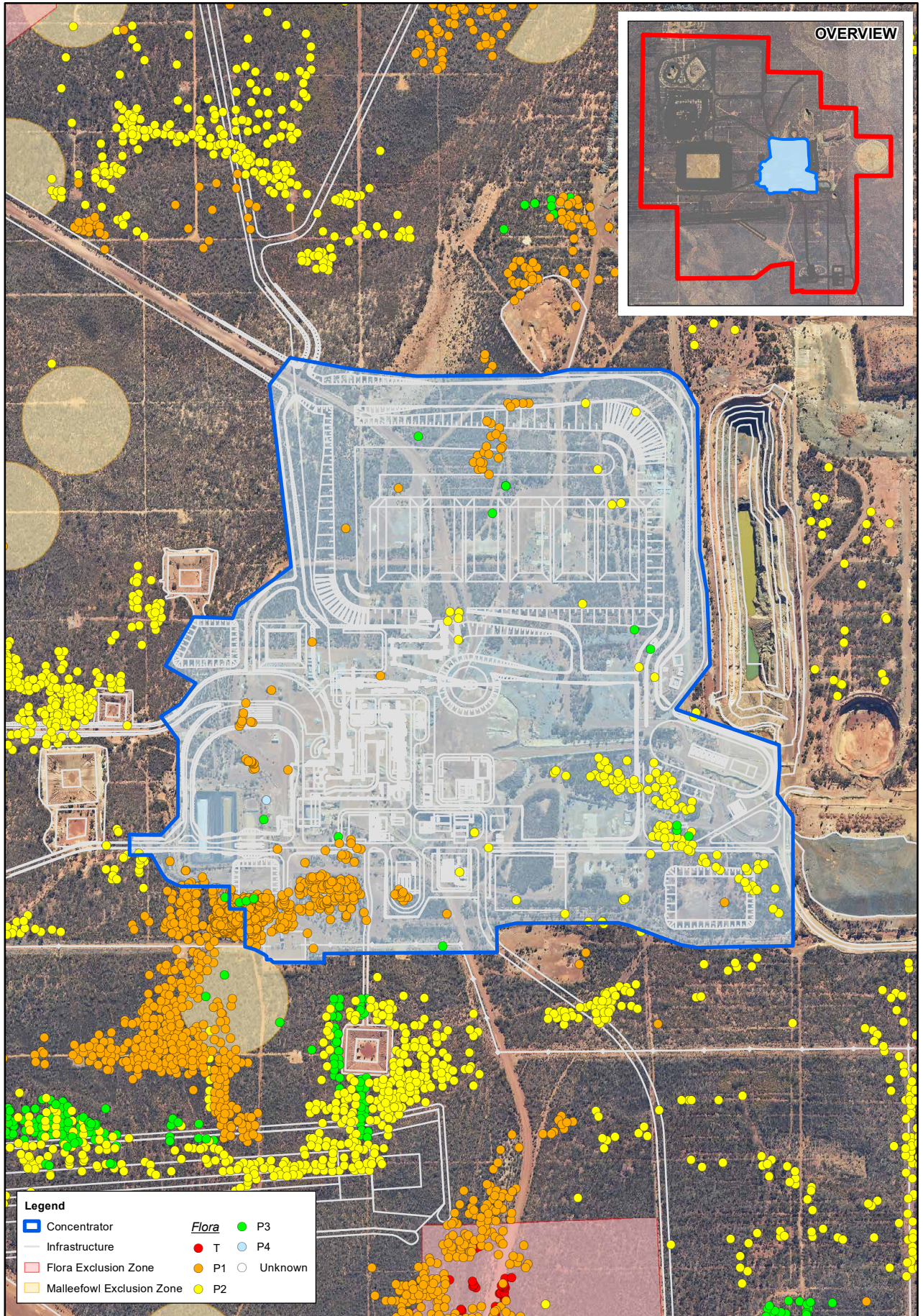
DMIRS	18/09/19	In person meeting at DMIRS offices in Perth	Covalent Lithium: Cliff Bennison, David Richards, Alan Mulvaney, Tim Gilbert Wescef: Trevor Naughton GHD: Mat Brook, Louise Cockerton DMIRS: Rob Irwin, Rosemarie De Bari DJTSI: Steve Dawson	Meeting to discuss Mining Proposal pre-application requirements	· Mine Pit details and Material Characterisation discussed. · DS-TSF is slightly alkaline and low in metals · DMIRS noted that leachate may contain tantalum, as well as thorium and other radioactive minerals – sampling needs to be sufficient over the various lithologies, and needs to be justified · Final RL of the DS-TSF and the WRL will be similar to surrounding landforms · Aerodrome specifications · DMIRS would refer the MP and MCP to the EPA once they are satisfied with the contents · There would be a 20 business day review period, with 10 business days being needed for DMA assessment and comments · DJTSI will try to assist with streamlining turn around times · DMIRS has informal communication with DMAs to see if they want to comment · Studies need to determine risks, which need mitigation actions taken and outcomes prescribed · Detailed geotechnical designs are a must · Detailed information with justifications are needed on ZOI assessments, permanent surface water diversions, design intensity to PMF, as well as internal and external TSF flood events · DMIRS encourages early contact for any areas where there is uncertainty · Third party reviews can help pick up issues with infrastructure such as evap ponds, ZOI, DS-TSF and WRLs – most important are the significant structures that are post-closure · There are no GW dependent ecosystems · An ephemeral water course runs west of the concentrator · It is optimal to backfill pits where possible A sterilisation report will be needed for DMIRS · DMIRS noted that main risks to manage were baseline information that needs to be in the correct format so that risks and management controls are clear, that there is sufficient quality in the risk assessments, and that completion and performance criteria is in accordance with guidance. · DMIRS will also focus on landform design, with design to ALARP – Landloch slopes designed to be less than 17 degrees, with height to 45 m, single slope design, 6 m berms with competent rock cover – design specs changing during assessment will throw out approval timeframes – expansion applications should not be submitted straight after an approval · Risk based approach means that the whole footprint needs to be risk assessed		Acceptable
EPA Board	19/09/19	In person meeting at EPA Office, Joondalup	Covalent Lithium: Mark Fones, David Richards, Mauricio Olivares, Paul Halstead Strategen: Louise Whitley, Kane Moyle DJTSI: Steve Dawson EPASU: Robert Hughes, Helen Butterworth	Meeting to present the EGLP to the EPA Board and answer any questions	· Covalent presented an outline of the Earl Grey Lithium Project · Only one question was posed regarding permanent accommodation requirements, and the response was that about 250-300 persons would be housed onsite during operations on FIFO rosters		Acceptable
DWER	26/09/19	In person meeting at DWER Office, Joondalup	Covalent Lithium: Cliff Bennison, David Richards, Alan Mulvaney, Norman Smith, Yasantha Eleperuma, Tim Gilbert, Paul Halstead Wescef: Trevor Naughton GHD: Mat Brook DJTSI: Steve Dawson DWER: Timothy Gentle, Louise Lavery	Meeting to discuss Works Approval pre-application requirements	· 12 Mt/yr of mining would be proposed · Other associated analytes associated with pegmatite could be an issue, but there is no evidence as yet for radioactive analytes · Various WAAs to be submitted by Covalent, which may be submitted in batches depending on when the approval is needed by · Key focus areas for DWER is the DS-TSF, dewatering and Critical Containment Facilities such as evaporation ponds · Covalent will be reusing as much of the already disturbed footprint as possible · Covalent may need to propose additional controls or monitoring such as DEM levels · DWER will be interested in the FMP which may need specific monitoring points – particularly interested in dust management and stormwater treatment · There are legacy impacts for the existing TSF · Risk based monitoring is needed based on sensitivities and environmental risk · DS-TSF discussions should start asap – 3rd party review by Mine Waste Consultants, compatibility assessments and Wave International · DWER are interested in the layout, capacity of facilities, stormwater management, bunding and containment facilities · Footprint can be moved if needed · DWER confirmed that no Works Approval is needed for a concrete batching plant · Air monitoring input would be good upfront · The commissioning period can be a couple of years – a commissioning plan needs to be submitted to DWER before construction has been completed · CCIRs are needed for TSFs, evap ponds, secondary containment ponds		Acceptable

DMIRS	27/09/19	Meeting at DMIRS office	DMIRS: Rob Irwin Covalent Lithium: Cliff Bennison, Katherine Fox WesCEF: Trevor Naughton	Meeting to discuss exclusion zone, freshwater pipeline, topsoil storage	Generally try to excise areas of significance if possible from the approval - e.g. flora exclusion zones. However MS doesn't require this and can work without excising - Rob now believes can work around the flora exclusion zones - Cant approve Mining Proposal if conflict with EPA - Need to reference the mitigation measures captured in the management plan in the DMIRS approval - e.g. water carts, dust suppressant for dust control - Post approval can change management controls provided don't have an adverse impact. We wear the risk - Erosion pinch point where WRD sits around mallee fowl next. Landloch doing modelling at the moment but this will be looked at closely - Fauna exclusion zones - references no direct or indirect impacts. Rob advises we need to excise fauna exclusion zone from the DE - Seek amendments post approval - Inactive mounds have been included - Rob thought this strange but they are there regardless - EPA discussion - keep things moving, which drove the current conditions 2-3m OK for topsoil stockpile height. Reference leading practice sustainability guideline for topsoil stockpiling - need to include commitments to this standard - Topsoil stockpile procedure to be referenced - Detailed design required for turkeys nests/evap dams. Same standards to be applied as for TSF. - e.g >1 ha - Could remove from initial application and address at later date - Staged applications is pretty common and acceptable - Quite common to get things up and running and change as we progress - OK if timelines for various elements have a differently term of life. Eg. WRD for 15 yrs and pit dewatering for 5 yrs. 5. No problems		Acceptable
DoEE	9/10/19	Teleconference	DoEE: Dionne Cassanell Strategen: Louise Whitely, Kane Moyle Covalent Lithium: Shane McAdam WesCEF: Trevor Naughton	Discuss MPW works and potential overlap with DoEE approval.	Some of the works are covered under the federal proposal e.g. Accommodation village, WWTP - Unlikely to be impacts that we care about however S74aa prohibits work commencing early - No capacity to provide approval early works - Variation required If elements proposed aren't the same as original application, then can proceed at own risk Could put in a variation to excise early works provided no impact to MNE - safest option Variation application - what originally occurring v MPW, including new diagram showing development footprint 20 Business days normal to assess variation - Is it a substantial change (ie. Consistent with original proposal, any impact to MNE) - Sent to delegate (internal position) for final decision - Can prioritise this over the larger proposal - Should be able to turn around in <6 weeks (TN estimate) - Focus on task of cleaning up the site and not pre-empting the mine site All work is temporary and can be rehabilitated if minesite not		Acceptable
Marlinyu Ghoorlie	25/10/19	In person meeting in Kalgoorlie.	Covalent Lithium: Nicholas Vickery, Tim Gilbert Marlinyu Ghoorlie: The Marlinyu Ghoorlie future acts group and their solicitor, Simon Blackshield.	Follow up meeting with the Marlinyu Ghoorlie to provide further information regarding the Mt Holland Lithium Project and the water pipeline and to present the initial draft Native Title Agreement terms sheet. Subsequent discussions were had with Mr Simon Blackshield, solicitor for the Marlinyu Ghoorlie group.	- The Marlinyu Ghoorlie future acts group remained generally supportive of the project and will consider Covalent's proposed Native Title Agreement terms sheet once it is sent.	Covalent to provide draft Native Title Agreement terms sheet.	Acceptable
Marlinyu Ghoorlie	29/10/2019 - 30/10/2019	Site Vist to Mt Holland with Marlinyu Ghoorlie	Covalent Lithium: Tim Gilbert Marlinyu Ghoorlie: Travis Tucker Marlinyu Ghoorlie: Charmaine Champion	Site Visit by members of the Marlinyu Ghoorlie	- Covalent escorted two members of the MG for a site visit - Kalgoorlie to Mt Holland return - ON at Mt Holland - Provided a fits hands view of the site, overview of the operations, disucssion ON flora and fauna, met other people at site Stayed overnight at camp and returned to Kalgoorlie Submit the Regulation 4 application through the Wildlife Licensing branch in Perth It's not necessary to list all the species or all the reserves. State 'all rerserves & UCL in Shire of Yilgarn' in the location section of the application Inform Wildlife Licencing that we have spoken to Wheatbelt Regional manager when submitting the application & to mark as 'urgent'	Follow up meeting to be arranged for 11/12/2019	Acceptable
DBCA - Wheatbelt Branch	11/11/19	Telephone and email	Covalent Lithium: Shane McAdam DBCA Wheatbelt: Steve Durell and Greg Durell (Regional Manager)	Request advice how to apply for a blanket Regulation 4 permit for access for all the different botanist consulating companies to a large variety of different Nature Reserves in the Wheatblet region, in order to find rare flora		Regulation 4 application submitted	Regulation 4 granted

DBCA / EPA	2/12/19	In person meeting at EPA Office, Joondalup	Covalent Lithium: Anthea Pate, Dave Richards Mattiske Consulting: Dave Angus, Libby Mattiske Strategen JBS&G: Kane Moyle, Louise Whitley DBCA: Lindsay Bourke EPASU: Helen Butterworth	Meeting to discuss the pre-clearance survey results & offset discussion and the draft flora environmental management plan	· Preclearance surveys have been completed · Covalent needs to demonstrate how preclearance survey results have been taken into account within the Flora and Vegetation Environmental Management Plan (FVEMP) · Covalent's use of Mattiske has meant that they are familiar with the flora species onsite and that a consistent approach has been used · Ironcaps Banksia and Microcorys sp. Mt Holland are easily identifiable outside of the Spring season · Two new species have been identified onsite: · Hibbertia sp. · Microcorys sp. Mt Holland broadleaf · Microcorys sp. Mt Holland and Microcorys sp. Mt Holland broadleaf are quite distinct · Mitigation measures are proposed as part of the FVEMP if limits are going to be exceeded · The percentage impacts proposed to conservation significant (CS) are problematic and too simplistic as risk should be associated with change in conservation status. · Covalent needs to show the rationale behind the percentage impact that they have proposed, noting that the ERD limited impact to below 10% · ~28 CS species were identified during the preclearance surveys, with ~six of them being new species · There is difficulty retrofitting new information about flora species into the ERD assessment framework which has been completed · The Principle of EIA needs to be applied, which is not to increase the threatened status of CS species · Applying a proposed percentage impact across a number of species is problematic as each species biology is different · Regional impacts should be an order of magnitude lower than local impacts · The Priority 4 species are essentially a watchlist of those species that have been delisted from being categorised as threatened · The proposed impacts would need to be justified for each species individually · Proposed rehabilitation needs to take into account the impact on each CS species and locations of rehabilitation will need to be considered (would make obtaining other approvals easier if locations included in the Flora MP). · Additional exclusion zones need to be formalised in the FVEMP to provide certainty about what is being protected · These additional exclusion zones need to be in place until	No action required	Acceptable
Private landholder	9/12/19	Telephone & email	Covalent Lithium: Shane McAdam Land holder: Paul Guerini	Request permission to access the property located at the corner of Dunbar road & the edge of the Wheatbelt for the pupose of biological surveys for Offset fauna habitat assessment	· Access is granted · No need to notify of access on the day · Send sms message to Paul request email address so can get the permission in writing	Email sent to supplied email address on 31/1/20 notifying an update on land access to date.	Paul supplied email address. No response to email on 31/1/20 of notification of updates on surveys to date
Department of Primary Industries and Regional Development	9/12/19	Telephone & email	Covalent Lithium: Shane McAdam DPIRD (Biosecurity & regulation, Agriculture & Food): Craig Robins	Discuss process for necessary permissions & permits to utilise the track that runs along the State Barrier fence	· Apply for 'Permit to use the State Barrier Fence' · Send permit directly to Graig Robins for approval	Permit application submitted on 9/12/2019	Permit granted on 10/12/2019
Shire of Yilgarn	18/12/19	Meeting	Covalent: Ross Martelli & Cameron Levitzke Shire of Yilgarn: Peter Clarke & Rob Bosenburg	Meeting to discuss construction of the water pipeline, land access and roads.	Discussed various route options and construction methodologies for the water pipeline and concentrate haul road to Great Eastern Highway.	Incorporate feedback into process.	Ongoing
Stephens	18/12/19	Meeting	Covalent: Ross Martelli & Cameron Levitzke Stephens: Kim & Carolyn Stephens	Lunch meeting to provide a project overview, discuss the option to construct the water pipeline across the Stephens land and potential locations. Stephens provided a tour of possible locations and water pipeline connection and existing tanks.	In priciple agreement by the Stephens, agreement subject to liaising further on terms.	Covalent to provide compensation offer	Ongoing
Stephens	27/12/20	Meeting	Covalent: Cameron Levitzke Stephens: Kim & Carolyn Stephens	Lunch meeting to provide a project overview and continue discussions on the option to construct the water pipeline across the Stephens land.	In priciple agreement by the Stephens, agreement subject to liaising further on terms.	Covalent to provide compensation offer	Ongoing
Main Roads WA	1/02/20	Emails & phone calls	Covalent: Cameron Levitzke Main Roads: Russell Baulch	Various phone calls and emails to agree location and terms for constructing water pipeline under Great Eastern Highway.	Main Roads provided standard documentation and location preferences for Covalent review.	Location of pipeline amended	Ongoing
Marlinyu Ghoorlie	20/04/20	Teleconferen ce.	Covalent Lithium: Nicholas Vickery Marlinyu Ghoorlie: The Marlinyu Ghoorlie future acts group and their solicitors, Simon Blackshield and Rob Houston.	Teleconference with the Marlinyu Ghoorlie group to try and finalise the draft Native Title Agreement terms sheet. Subsequent discussions were had with Mr Simon Blackshield, solicitor for the Marlinyu Ghoolrie group.	- The Marlinyu Ghoorlie future acts group remained generally supportive of the project however the parties could not agree the draft Native Title Agreement terms sheet.	Covalent to send counterproposal.	Acceptable
Zwecks	11/05/20	Phone call	Covalent: Cameron Levitzke Zwecks: Melissa Zweck	Provided an overview of the Covalent Project and explained the requirement for the construction of power infrastructure adjacent to their property. Advised they would be happy to consider the lines being constructed in their land subject to appropriate compensation being received.	In priciple agreement.	Follow up meeting to discuss detail.	Ongoing

Symes	12/05/20	Phone call	Covalent: Cameron Levitzke Symes: Phillip Symes	Provided an overview of the Covalent Project and explained the requirement for the construction of power infrastructure and pump station. Advised he would be happy to consider the lines and pump station being constructed in their land subject to appropriate compensation being received.	In principle agreement.	Follow up meeting to discuss detail.	Ongoing
Riccardello and Musca	12/05/20	Phone call	Covalent: Cameron Levitzke Riccardello: Anna Riccardello	Provided an overview of the Covalent Project and explained the requirement for the construction of power infrastructure. Advised he would be happy to consider the lines and pump station being constructed in their land subject to appropriate compensation being received and discussions with other family members.	Further information requested.	Follow info to be provided.	Ongoing
Riccardello and Musca	13/05/20	Emails & phone calls	Covalent: Cameron Levitzke Riccardello: Anna Riccardello	Emailled overview of the Covalent Project and explained the requirement for the construction of power infrastructure.	Various emails and phone calls to clarify aspects of the project and compensation.	Follow info to be provided.	Ongoing
Riccardello and Musca	12/06/20	Email	Covalent: Cameron Levitzke Riccardello: Anna Riccardello & Dominic Musca	Specific questions relating to the technical aspects of the Western Power construction raised.	Responses from Western Power provided in email.	Acceptance of methodology.	Ongoing
Shire of Yilgarn	1/07/20	Meeting	Covalent: Tim Gilbert, Ric Colgan & Cameron Levitzke Shire of Yilgarn: Peter Clarke & Rob Rosenburg	Meeting to discuss construction of the water pipeline, land access and roads.	Discussed various route options and construction methodologies for the water pipeline and concentrate haul road to Great Eastern Highway.	Incorporate feedback into process.	Ongoing
Symes	2/07/20	Meeting	Covalent: Cameron Levitzke Symes: Phillip Symes	Further discussions on location, compensation and the project.	In principle agreement.	Draft agreement to be provided.	Ongoing
Zwecks	2/07/20	Meeting	Covalent: Cameron Levitzke Zwecks: Melissa & Andrew Zweck	Further discussions on location, compensation and the project.	In principle agreement.	Draft agreement to be provided.	Ongoing
DMIRS	17/07/20	Meeting (MS Teams)	Covalent: Anthea Pate, Nicholas Vickery & Brigitta Longbottom DMIRS: Rob Irwin & Felicity Huxtable	Project update (Section 45C/46, WRD change to TSF, DS TSF changed to WTSF etc) and clarity requested on certain elements within Mining Proposal.	Confirmed Mining Proposal will represent a 10 year Mine and WRL. Clarification provided on legacy and tenement queries. Implications of classification and assumptions for Mine Closure Plan.	Ongoing engagement will occur	Ongoing
DMIRS & DWER	23/07/20	Meeting (MS Teams)	Covalent: Anthea Pate, Ross Martelli & Brigitta Longbottom DMIRS: Rob Irwin & Felicity Huxtable DWER: Robert Hughes	Project update and concurrent environmental approval submissions, timing and implications for the Mining Proposal.	In principle agreement.	Ongoing engagement will occur	Ongoing
DWER, DBCA & DJTSI	28/07/20	Meeting (MS Teams)	Covalent: Anthea Pate & Brigitta Longbottom DWER: Helen Butterworth, Robert Hughes & Garry Ogston DBCA: Lindsay Bourke, Ruth Harvey, Murray Baker & Stuart Simmonds DJTSI: Steve Dawson Mattiske Consulting: Libby Mattiske & David Angus	Project update and review of comments provided on the Flora and Vegetation Management Plan by DBCA and EPA Services.	Workshop to be organised with relevant stakeholders to confirm acceptable impact to priority flora species.	Workshop to be organised.	Acceptable
DWER & DBCA	4/08/20	Workshop - DWER Joonadalup	Covalent: Anthea Pate & Brigitta Longbottom DWER: Helen Butterworth, Robert Hughes, Stuart Simmonds & Garry Ogston JBS&G: Louise Whitley Mattiske Consulting: Libby Mattiske & David Angus	Workshop leading on from meeting on the 28/07 to discuss specific priority flora species impacts. Agenda included background and history of the original EGLP EPA assessment, review of EPA Report 1651 and Ministerial Statement 1118, project update from Covalent, and Workshop to confirm methodology and acceptable percentage impact for priority flora species.	Limitations of acceptable impacts based on original EPA assessment in Report 1651 (10%). Additional flora surveys required.	Flora Management Plan to be resubmitted post Spring surveys.	Ongoing
Marlinyu Ghoorlie	7/08/20	In person meeting (Kalgoorlie).	Covalent Lithium: Nicholas Vickery Marlinyu Ghoorlie: The Marlinyu Ghoorlie future acts group and their solicitors, Simon Blackshield and Rob Houston.	Meeting with the Marlinyu Ghoorlie group to try and finalise the draft Native Title Agreement.	Native Title Agreement was finalised pending some minor outstanding issues.	Covalent to provide further draft of the Native Title Agreement.	Acceptable
DWER Contaminated Sites Branch	14/08/20	Phone call	Covalent: Brigitta Longbottom DWER: Justin Ritchie	Discussions on recent site classification as a known or suspected contaminated site (Possibly contaminated - investigation required).	Implications of classification and assumptions for Mine Closure Plan.	Ongoing engagement will occur	Ongoing
DWER - Works Approval Scoping Meeting	19/08/20	Teams Meeting	Covlanet: Anthea Pate - Carmen Standing, Christine Pustkuchen DMIRS: Karen Frehill GHD: Karen Frehill	Scoping meeting to discuss Works Approval submission requirements	Provided update on project. No surface Water management Plan required. Additional Works approvals to be submitted later for TSF etc	Ongoing engagement will occur	Ongoing
DMIRS & DJTSI	26/08/20	Meeting - DMIRS	Covalent: Anthea Pate & Cameron Levitzke DMIRS: Rob Irwin, Ian Mitchell DJTSI: Steve Dawson	Mt Holland general legacy and responsibilities.	Clarification received on available funding for MRF. DMIRS request Covalent to log legacy infrastructure on formal register.	Ongoing engagement will occur	Ongoing
DBCA	1/09/20	Meeting - DBCA	Covalent: Anthea Pate & Brigitta Longbottom DWER: Helen Butterworth, Robert Hughes, Stuart Simmonds & Garry Ogston DBCA: Lindsay Bourke, Murray Baker & Nicholas Woolfrey JBS&G: Louise Whitley Mattiske Consulting: Libby Mattiske & David Angus	EGLP Flora and Fauna Offset Strategies; overview of related approvals/discussions between Covalent and State and Federal regulators, suitability of proposed offset areas for addition to the DBCA conservation reserve system, clarification on the subdivision/acquisition/transfer process, overview of MOU agreement between parties, next steps to be implemented and by whom.	Agreement on suitability of offset areas for addition to the DBCA conservation reserve system. Clarification on DBCA resources available to facilitate process.	Covalent to commence process of what parcels of land are available for purchase.	Ongoing
DMIRS	10/09/20	Meeting (MS Teams)	Covalent: Anthea Pate, Bruce Rackham, Tim Gilbert SRK: Joe Rola DMIRS: Felicity Huxtable & Tyler Suidovic	Waste Rock Landform Geotech and air vent (Bounty) closure requirements.	In principle agreement on geotech requirements for WRL and information required for vents in Mining Proposal.	Ongoing engagement will occur	Ongoing
Marlinyu Ghoorlie	10/09/20	In person meeting in Pert (Covalent's offices).	Covalent Lithium: Nicholas Vickery, Ross Martelli, Ric Colgan, Ian Hansen, Aaron Hood, Mark Fones Marlinyu Ghoorlie: Tania Champion, Mark Champion	Signing ceremony for Native Title Agreement.	Covalent and the Marlinyu Ghoorlie representatives present agreed that they were looking forward to working together for their mutual benefit.		Acceptable
Shire of Yilgarn	22/09/20	Meeting (Shire of Yilgarn)	Covalent: Tim Botica & Craig Sutherland Shire of Yilgarn: Robert Rosenburg Primero: Michael Harder	Meeting to discuss construction of the water pipeline, land access and roads.	Discussed various restrictions in construction methodologies and location of water pipeline in road verge/drain.	Ongoing engagement will occur	Ongoing

Appendix 7: Attachment 7 - Siting and location map



0 0.2km N
Scale: 1:10,000
MGA94 (Zone 50)



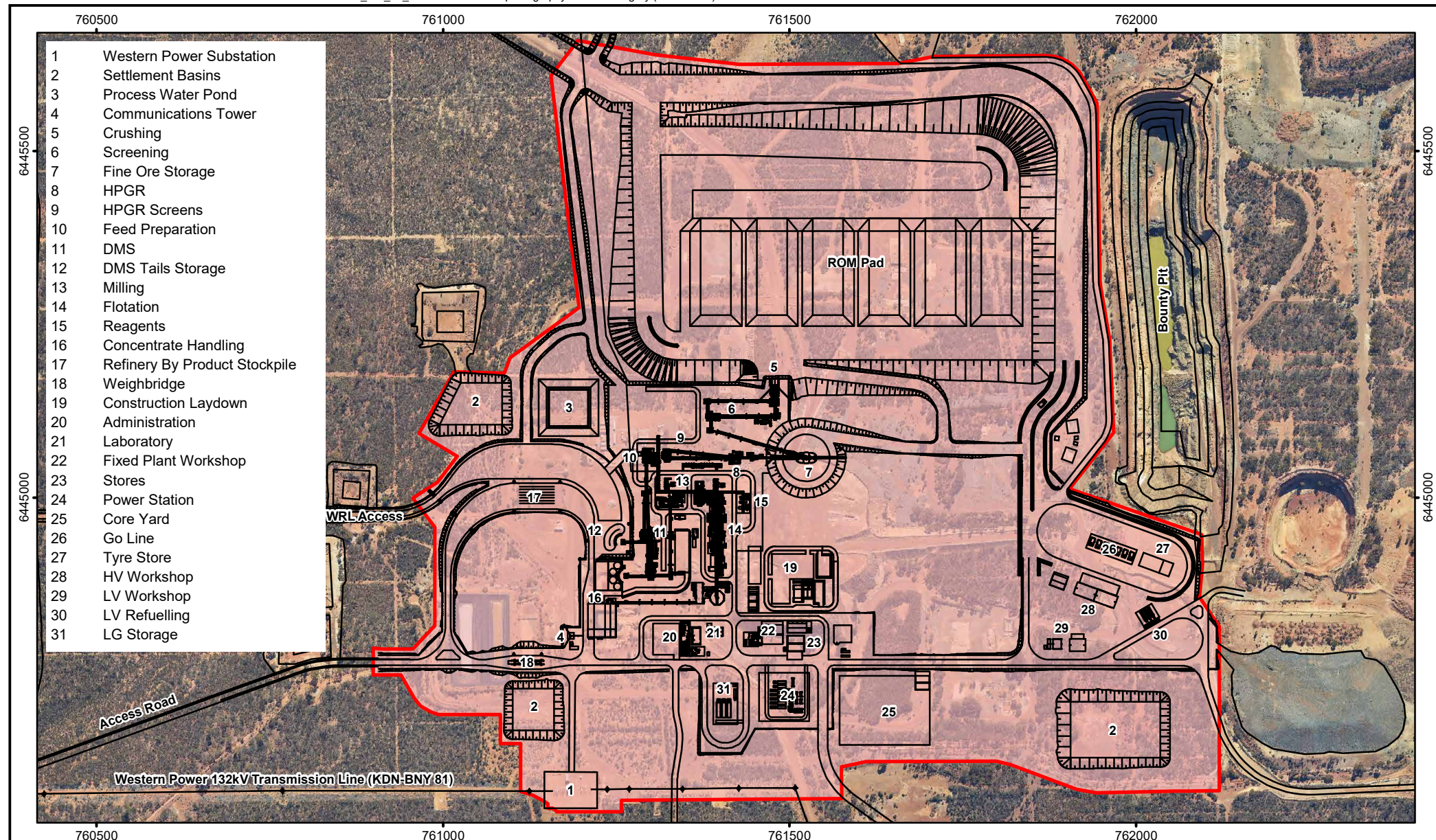
Earl Grey Lithium Project - Works Approval Concentrator

Attachment

Locality and Sensitive Receptors

7

Appendix 8: Attachment 8A – Concentrator Indicative Layout



Legend
 — Infrastructure
 ■ Concentrator

0 150m N
 Scale: 1:7,500
 MGA94 (Zone 50)
 Author: A. Pate
 Date: October 2020 Rev: B A4



Earl Grey Lithium Project - Works Approval Concentrator Indicative Concentrator Layout

Attachment

8a

Appendix 9: Attachment 9 – Proposed fee calculation

Industry Licensing System

Application Page 3 of 5
Works Approval Fees

Fee start date 04/03/2020

Fees calculator

If you are applying for a works approval you must provide the following details in accordance with the Environmental Protection Regulations 1987. Guidance on calculating works approval fees is available on the DWER website.

Fees relate to the cost of the works, including all capital costs (inclusive of GST) associated with the construction and establishment of the works proposed under the works approval application. This includes, for example, costs associated with earth works, hard stands, drainage, plant hire, equipment, processing plant, relocation of equipment and labour hire.

Costs exclude:

land purchase costs

Premises Component(s)

Category	Capacity Range	Fee	
05 - Processing or beneficiation of metallic or non metallic ore	More than 500 000 but not more than 5 000 000 tonnes per year	N/A	Remove
Selection required	Select capacity range		Add
Total Premises Component(s)		N/A	

Premises construction cost

Total cost	Rate
More than \$95,000,000	1405

Calculate

Total Fee

Total Works Approval Fee

\$57043.00

Back

Exit

Continue



Part 1: Application type

INSTRUCTIONS:

- Completion of this form is a statutory requirement under section 54(1)(a) of the *Environmental Protection Act 1986 (WA) (EP Act)* for works approval applications; section 57(1)(a) for licence applications; section 59B(1)(a) for applications for an amendment; and under regulation 5B(2)(a) of the *Environmental Protection Regulations 1987 (WA) (EP Regulations)* for applications for registration of premises.
- The instructions set out in this application form are general in nature.
- A reference to 'you' in these instructions is a reference to the applicant.
- The information provided to you by the Department of Water and Environmental Regulation (DWER) in relation to making applications does not constitute legal advice. DWER recommends that you obtain independent legal advice.
- Applicants seeking further information relating to requirements under the EP Act and/or EP Regulations are directed to the Parliamentary Counsel's Office website (www.legislation.wa.gov.au). Schedule 1 of the EP Regulations contains the categories of prescribed premises.
- For prescribed premises where activities fall within more than one category, ALL applicable categories must be identified. This applies for existing prescribed premises seeking renewal or amendment, as well as new prescribed premises.
- The application form must be completed with all relevant information attached. Attachments can be combined and submitted as one or more consolidated documents if desired, provided it is clear which section of the application form the information / attachments relate to. Where attachments are submitted separately, avoid duplicating information. Ensure that any cross-references between the application form and the supporting document(s) are accurate.
- If an application form has been submitted which is incomplete or materially incorrect, the Chief Executive Officer of DWER (CEO) will decline to deal with the application and advise the applicant accordingly.
- On completing this application form, please submit it to DWER in line with the instructions in Part 14 of the form.

1.1 This is an application for:
[Select one option only. Your application may be returned if multiple options are selected.]

under Part V, Division 3 of the EP Act.

Please see the:

- [Guideline: Industry Regulation Guide to Licensing](#); and
- [Procedure: Prescribed premises works approvals and licences](#)

for more information to assist in understanding DWER's regulatory regime for prescribed premises.

☒ Works approval

☐ Licence

Existing registration number(s): []

Existing works approval number(s): []

☐ Renewal

Existing licence number: []

☐ Amendment

Number of the existing licence or works approval to be amended: []

☐ Registration (works approval already obtained)

Existing works approval number(s): []

1.2 For a works approval amendment or licence amendment, are there less than 90 business days until the expiry of the existing works approval or licence?

Only active instruments can be amended. Applications to amend a works approval or licence must be made 90 business days or more prior to the existing works approval or licence expiring to ensure there is adequate time to assess the amendment.

Yes

☐

1.3 This application is for the following categories of prescribed premises:

[Category 5 –

Processing or beneficiation of metallic or non metallic ore: premises on which metallic or non metallic ore is crushed, ground, milled or otherwise processed (50,000 tonnes or more per year).

☒ All activities that meet the definition of a prescribed premises as set out in Schedule 1 of the EP Regulations have been specified above (tick, if yes).

Completion Matrix

The matrix below explains what sections are required to be completed for different types of applications.

Application form section	New application / registration	Renewal	Amendment
Part 1: Application type	•	•	•
Part 2: Applicant details	•	•	•
Part 3: Premises details	•	•	Δ
Part 4: Proposed activities	•	•	•
Part 5: Index of Biodiversity Surveys for Assessment and Index of Marine Surveys for Assessment	If required.	If required.	If required.
Part 6: Other DWER approvals	•	•	•
Part 7: Other approvals and consultation	•	•	•
Part 8: Applicant history	•	•	Δ
Part 9: Emissions, discharges, and waste	•	•	Δ
Part 10: Siting and location	•	•	Δ
Part 11: Submission of any other relevant information	•	•	If required.
Part 12: Proposed fee calculation	•	•	•
Part 13: Commercially sensitive or confidential information	•	•	•
Part 14: Submission of application	•	•	•
Part 15: Declaration and signature	•	•	•
Attachment 1A: Proof of occupier status	•	•	N/A
Attachment 1B: ASIC company extract	•	•	N/A
Attachment 1C: Authorisation to act as a representative of the occupier	If required.	If required.	If required.
Attachment 2: Premises map/s	•	•	Δ
Attachment 3A: Environmental commissioning plan	If required.	N/A	If required
Attachment 3B: Proposed activities	•	•	Δ
Attachment 3C: Map of area proposed to be cleared (only applicable if clearing is proposed)	•	•	•
Attachment 3D: Additional information for clearing assessment	If required.	If required.	If required.
Attachment 4: Marine surveys (only applicable if marine surveys included in application)	•	•	•
Attachment 5: Other approvals and consultation documentation	•	•	Δ
Attachment 6A: Emissions and discharges	If required.	If required.	If required.
Attachment 6B: Waste acceptance	If required.	If required.	If required.
Attachment 7: Siting and location	•	•	Δ
Attachment 8: Additional information submitted	If required.	If required.	If required.
Attachment 9: Proposed fee calculation	•	•	•
Attachment 10: Request for exemption from publication	If required.	If required.	If required.

Key:

- Must be submitted.
- Δ To the extent changed / required in relation to the amendment.
- N/A Not required with application, but may be requested subsequently depending on DWER records.
- "If required" Sections for applicants to determine.

Part 2: Applicant details**INSTRUCTIONS:**

- The applicant (the occupier of the premises) must be an individual(s), a company, body corporate, or public authority, but not a partnership, trust, or joint-venture name. Applications made by or on behalf of business names or unincorporated associations will not be accepted.
- If applying as an individual, your full legal name must be inserted.
- If applying as a company, body corporate, or public authority, the full legal entity name must be inserted.
- Australian Company Number's (ACN) must be provided for all companies or body corporates.
- DWER prefers to send all correspondence electronically via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act (Part V documents) electronically via email, by indicating your consent in Section 2.3.
- Companies or body corporates making an application must nominate an authorised representative from within their organisation. Proof of authorisation will be required.
- Details of a contact person must be provided for DWER enquiries in relation to your application. This contact person can be a consultant if authorised to represent the applicant. Written evidence of this authorisation must be provided.
- Details of the occupier of the premises must be provided. One of the options must be selected and if you have been asked to specify, please provide details. For example, if 'lease holder' has been selected, please specify the type of lease (for example, pastoral lease, mining lease, or general lease) and provide a copy of the lease document(s). Note that contracts for sale of land will not be sufficient evidence of occupancy status.

2.1	Applicant name/s (full legal name/s): The proposed holder of the works approval, licence or registration.	[REDACTED]		
	ACN (if applicable):	[REDACTED]		
2.2	Trading as (if applicable):			
2.3	Authorised representative details: The person authorised to receive correspondence and Part V documents on behalf of the applicant under the EP Act. Where 'yes' is selected, all correspondence will be sent to you via email, to the email address provided in this section. Where 'no' has been selected, Part V documents will be posted to you in hard copy to the postal / business address specified in section 2.4, below. Other general correspondence may still be sent to you via email.	Name	[REDACTED]	
		Position	[REDACTED]	
		Telephone	[REDACTED]	
		Email	[REDACTED]	
		<i>I consent to all written correspondence between myself (the applicant) and DWER, regarding the subject of this application, being exclusively via email, using the email address I have provided above.</i>	Yes	No
			☒	☐
2.4	Registered office address, as registered with the Australian Securities and Investments Commission (ASIC): This must be a physical address to which a Part V document may be delivered.	[REDACTED]		
2.5	Postal address for all other correspondence: If different from section 2.4.	[REDACTED]		

Part 2: Applicant details				
2.6	Contact person details for DWER enquiries relating to the application (if different from the authorised representative): For example, could be a consultant or a site based employee	Name	[REDACTED]	
		Position	[REDACTED]	
		Organisation	[REDACTED]	
		Address	[REDACTED] [REDACTED]	
		Telephone	[REDACTED]	
		Email	[REDACTED]	
2.7	Occupier status: Occupier is defined in section 3 of the EP Act and includes a person in occupation or control of the premises, or occupying a different part of the premises whether or not that person is the owner. Note: if a lease holder, the applicant must be the holder of an executed lease, not just an agreement to lease.	Registered proprietor on certificate of title.	☐	
		Lease holder (please specify, including date of expiry of lease).	☒	
		Public authority that has care, control, or management of the land.	☐	
		Other evidence of legal occupation or control (please specify – for example, joint venture operating entity, contract, letter of operational control, or other legal document or evidence of legal occupation).	☐	
Attachments			N/A	Yes
2.8	Attachment 1A: Proof of occupier status	Copies of certificate of title, lease or other instruments evidencing proof of occupier status, including the expiry date or confirmation that there is no expiry date, have been provided and labelled as Attachment 1A.	☐	☒
2.9	Attachment 1B: ASIC company extract	A current company information extract (not the company information summary) purchased from the ASIC website(s) for all new applications / registrations has been provided and labelled as Attachment 1B.	☐	☒
2.10	Attachment 1C: Authorisation to act as representative of the occupier	A copy of the documentation authorising the applicant to act on the occupier's behalf as their authorised agent/representative has been provided and labelled as Attachment 1C.	☐	☒

Part 3: Premises details				
3.1	Premises description (whole or part to be specified): Include the land description (volume and folio number, lot, or location number/s); Crown lease or reserve number; pastoral lease number; or mining tenement number (as appropriate), of all properties, as shown on title details registered with Landgate.	Mining Tenement M77/1066 and G77/129		
	Premises street address Include the suburb.	[REDACTED]		
	Premises name (if applicable):	[REDACTED]		
3.2	Local Government Authority area: City, Town, or Shire.	Shire of Yilgarn		
3.3	GPS (latitude and longitude) coordinates: GPS coordinates determined using the GDA 1994 (Geographic latitude / longitude) coordinate system and datum must be provided for all points around the proposed premises boundary, where the entirety of the cadastre (land parcel) or mining tenements are not used as the premises boundary.	Premises boundary is provided in Appendix 4 of the attached Supplementary Information Document		
Attachments			N/A	Yes
3.4	Attachment 2: Premises map(s) You must provide as an attachment to this application form, labelled Attachment 2, either: - an aerial photograph, map, and site plan of sufficient scale showing the proposed prescribed premises boundary - or - where available, a suitable portable digital storage device of the proposed prescribed premises boundary, map, and site plan as an ESRI shapefile with the following properties: - Geometry type: Polygon Shape - Coordinate system: GDA 1994 (Geographic latitude / longitude) - Datum: GDA 1994 (Geocentric Datum of Australia 1994). You must also provide a map or maps of the prescribed premises, clearly identifying and labelling: - layout of key infrastructure and buildings, clearly labelled; - the premises boundary (where the premises boundary does not align with the entirety of the cadastral boundary, identify the Lot Number for which the premises is part of); - emission and discharge points (with precise GPS coordinates where available); - monitoring points (with precise GPS coordinates where available); - sensitive receptors and land uses; and - all areas proposed to be cleared (if applicable). Maps must contain a north arrow, clearly marking the area in which the activities are carried out. The map or maps must be of reasonable clarity and have a visible scale.	☐ N/A ☒ Yes		

Part 4: Proposed activities

INSTRUCTIONS:

- You must provide a description and the scope, size and scale of all prescribed activities of Schedule 1 to the EP Regulations including the maximum production or design capacity of each prescribed activity.
- If applying for a works approval or licence amendment involving the construction of new infrastructure, you must provide information on infrastructure to be constructed and how long construction is expected to take. You must confirm if commissioning is to occur and how long it will take.
- If applying for a works approval or licence amendment *not* involving the construction of new infrastructure, provide details of the proposed amendment.
- You must identify all emission sources on the premises map/s.
- You must also provide information on activities which directly relate to the prescribed premises category which have, or are likely to result in, an emission or discharge.
- If clearing activities are proposed provide a description and details. If a relevant exemption under Schedule 6 of the EP Act or regulation 5 of the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (WA) (Clearing Regulations) may apply, provide details.
- Note that in some cases, DWER may require that the clearing components of a works approval or licence (or amendment) application be submitted separately through the clearing permit application process. Refer to the [Procedure: Prescribed premises works approvals and licences](#) for further guidance.
- Please note that the requested information is critical to DWER's understanding of the proposed activities. The more accurate, specific, and complete the information provided in the application, the less uncertainty that DWER may identify in the application, therefore facilitating completion of the assessment in a more efficient and timely manner.

4.1 Prescribed premises infrastructure and equipment

In Table 4.1 (below), provide a list of all items of infrastructure and equipment within the boundary of the prescribed premises relevant to this application, and include the following details for each:

- relevant categories (if known)** – the categories of prescribed premises (as listed under Schedule 1 of the EP Regulations) that relate to that infrastructure or equipment;
- site plan reference** – the location of that infrastructure or equipment (with reference to the site plan map or maps provided above in section 3.4 and labelled as Attachment 2 – e.g. use GPS coordinates or a clear description such as “labelled as [label on premises map] on Map A”);
- is it critical containment infrastructure (CCI)?** – indicate if the identified infrastructure or equipment would be categorised as CCI. Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further information on CCI; and
- is environmental commissioning required?** – indicate if environmental commissioning is intended to be undertaken for that item of infrastructure or equipment. Refer to the [Guideline: Industry Regulation Guide to Licensing](#) for further information on environmental commissioning.

Add additional rows to Table 4.1 (below) as required.

Table 4.1: Infrastructure and equipment

	Infrastructure and equipment	Relevant categories (if known)	Site plan reference	CCI? (mark if yes)	Environmental commissioning? (mark if yes)
1.	Concentrator	Category 5	Refer to Appendix 7: Attachment 7 of the attached Supplementary Information Document	☐	☒
2.				☐	☐
3.				☐	☐
4.				☐	☐

Part 4: Proposed activities		
4.2	Detailed description of proposed activities: You must provide details of proposed activities relevant to this application within the boundary of the prescribed premises, identifying: • scope, size, and scale of the project, including details as to production or design capacity (and/or frequency, if applicable); • key infrastructure and equipment; • description of processes or operations (a process flow chart may be included as an attachment); • emission / discharge points; • locations of waste storage or disposal; and • activities occurring during construction, environmental commissioning, and operation (if applicable). If assessment and imposition of conditions to allow environmental commissioning to be undertaken are requested, please provide an environmental commissioning plan as Attachment 3A (see 4.11 below). Additional information relating to the proposed activities may be included in Attachment 3B (see 4.12 below). Construction activities (if applicable): Refer to Section 2 of the attached Supplementary Information Document. Environmental commissioning activities (if applicable): Refer to the Guideline: Industry Regulation Guide to Licensing for further guidance. Refer to Section 2 of the attached Supplementary Information Document. Time limited operations activities (if applicable): Different elements of the premises may require time limited operations to commence at different times. In these circumstances, please specify the infrastructure and/or equipment for which time limited operations authorisation is being applied for. If time limited operations are expected to differ from future licensed operations, specify how and why this would be the case. Refer to the Guideline: Industry Regulation Guide to Licensing for further guidance. N/A Operations activities (for a licence): Refer to Section 2 of the attached Supplementary Information Document.	
4.3	Estimated operating period of the project / premises (e.g. based on estimated infrastructure life):	Life of Mine – 40 years
4.4	Proposed date(s) for commencement of works (if applicable):	Q1 2021
4.5	Proposed date(s) for conclusion of works construction (if applicable): This date should coincide with the submission to DWER of an Environmental Compliance Report(s) and/or a Critical Containment Infrastructure Report(s) as required. Refer to the Guideline: Industry Regulation Guide to Licensing.	December 2021
4.6	Proposed date(s) for environmental commissioning of works (if applicable): Refer to the Guideline: Industry Regulation Guide to Licensing.	August 2022- May 2023
4.7	Proposed date/s for commencement of time limited operations under works approval (if applicable): Refer to the Guideline: Industry Regulation Guide to Licensing.	N/A
4.8	Maximum production or design capacity for each category applied for (based on infrastructure operating 24 hours a day, 7 days a week): Provide figures for all categories listed in section 1.2. Units of measurement must be the same as the units of measurement associated with the relevant category as identified in Schedule 1 of the EP Regulations.	2 Mtpa of ROM
4.9	Estimated / actual throughput for each category applied for: Provide figures for all categories listed in section 1.2.	2 Mtpa of ROM

Part 4: Proposed activities				
Units of measurement must be the same as the units of measurement associated with the relevant category as identified in Schedule 1 of the EP Regulations.				
Attachments			N/A	Yes
4.10	Attachment 2: Premises map	Emission/discharge points are clearly labelled on the map/s required for Part 3.4 (Attachment 2).	☐	☒
4.11	Attachment 3A: Environmental commissioning plan	If applying to construct works or install equipment, and environmental commissioning of the works or equipment is planned, an environmental commissioning plan has been included in Attachment 3A. The environmental commissioning plan is expected to include, at minimum, identification of: - the sequence of commissioning activities to be undertaken, including details on whether they will be done in stages; - a summary of the timeframes associated with the identified sequence of commissioning activities; - the inputs and outputs that will be used in the commissioning process; - the emissions and/or discharges expected to occur during commissioning; - the emissions and/or discharges that will be monitored and/or confirmed to establish or test a steady-state operation (e.g. identifying emissions surrogates, etc.), including a detailed emissions monitoring program for the measurement of those emissions and/or discharges; - the controls (including management actions) that will be put in place to address the expected emissions and/or discharges; - any contingency plans for if emissions exceedances or unplanned emissions and/or discharges occur; and - how any of the above would differ from standard operations once commissioning is complete. Note that DWER will not include conditions on a granted instrument that authorise environmental commissioning activities where it is not satisfied that the risks associated with environmental commissioning can be adequately addressed.	☐	☒
4.12	Attachment 3B: Proposed activities	Additional information relating to the proposed activities has been included in Attachment 3B (if required).	☐	☒
Clearing activities				
4.13 to 4.19 are only required if the application includes clearing of native vegetation.				
4.13	Proposed clearing area (hectares and/or number of individual trees to be removed):		The Concentrator requires a total disturbance footprint of 96.30 ha, most of which is located on previously cleared / disturbed land. There will be a requirement for clearing of ruderal regrowth, which has been assessed and approved under Ministerial Statement No.: 1118.	
4.14	Details of any relevant exemptions: Refer to DWER's A guide to the exemptions and regulations for clearing native vegetation .		N/A	
4.15	Proposed method of clearing:		N/A	
4.16	Period within which clearing is proposed to be undertaken: For example, May 2020 – June 2020.		N/A	
4.17	Purpose of clearing:			

Part 4: Proposed activities				
Not required - except in areas where some clearing of ruderal regrowth vegetation is needed.				
Clearing activities – Attachments			N/A	Yes
4.18	Attachment 3C: Map of area proposed to be cleared	You must provide: an aerial photograph or map of sufficient scale showing the proposed clearing area and prescribed premises boundary OR if you have the facilities, a suitable portable digital storage device of the area proposed to be cleared as an ESRI shapefile with the following properties: - Geometry type: Polygon Shape - Coordinate system: GDA 1994 (Geographic latitude/longitude) - Datum: GDA 1994 (Geocentric Datum of Australia 1994).	☒	☐
4.19	Attachment 3D: Additional information for clearing assessment	Additional information to assist in the assessment of the clearing proposal may be attached to this application (for example, reports on salinity, fauna or flora studies or other environmental reports conducted for the site).	☒	☐

Part 5: Index of Biodiversity and Marine Surveys for Assessments (IBSA and IMSA)				
INSTRUCTIONS: - Biodiversity SURVEYS should be submitted through the IBSA Submissions Portal at ibsubmissions.dwer.wa.gov.au - Biodiversity surveys submitted to support this application must meet the requirements of the EPA's <i>Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA)</i>. - Marine surveys submitted to support this application must meet the requirements of the EPA's <i>Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments (IMSA)</i>. - If these requirements are not met, DWER will decline to deal with the application.				
Attachments			N/A	Yes
5.1	Biodiversity surveys Please provide the IBSA number(s) (or submission number(s) if IBSA number has not yet been issued) in the space provided. Note that a submission number is not confirmation of acceptance of a biodiversity survey and is not the same as an IBSA number. IBSA numbers are only issued once a survey has been accepted. Once an IBSA number is issued, please notify the department.	All biodiversity surveys submitted with this application meet the requirements of the EPA's Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA) . Submission number IBSA number	☒	☐
5.2	Attachment 4: Marine surveys	All marine surveys submitted with this application meet the requirements of the EPA's Instructions for the preparation of data packages for the Index of Marine Surveys for Assessments (IMSA) .	☒	☐

Part 6: Other DWER approvals**INSTRUCTIONS:**

- If you have applied, or intend to apply, for other approvals within DWER that may be relevant to this application, you must provide relevant details.
- If you have referred, or intend to refer, your proposal to the Environmental Protection Authority (EPA), you must provide the requested details.

Pre-application scoping

6.1 Have you had any pre-application / pre-referral / scoping meetings with DWER regarding any planned applications?	☐ No ☒ Yes – provide details: [Met with DWER (Timothy Gentle and Louise Lavery) on 26 September 2019 regarding planned Works Approval Applications and Operating Licences for the Earl Grey Lithium Project. Met with Carmen Standing and Christine Pustkuchen on 20 August 2020 regarding planned Works Approval Application for the Concentrator at the Earl Grey Lithium Project.]
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Environmental impact assessment (Part IV of the EP Act)

6.2 Have you referred or do you intend to refer the proposal to the EPA? Section 37B(1) of the EP Act defines a 'significant proposal' as "a proposal likely, if implemented, to have a significant effect on the environment". If DWER considers that the proposal in this application is likely to constitute a 'significant proposal', DWER is required under section 38(5) of the EP Act to refer the proposal to the EPA for assessment under Part IV, if such a referral has not already been made. If a relevant Ministerial Statement already exists, please provide the MS number in the space provided.	☐ Yes (referred) – reference (if known): [] ☐ Yes – intend to refer (proposal is a 'significant proposal') ☐ Yes – intend to refer (proposal will require a section 45C amendment to the current Ministerial Statement): MS [] ☒ No – a valid Ministerial Statement applies: MS [1118] ☐ No – not a 'significant proposal'
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Clearing of native vegetation (Part V Division 2 of the EP Act and Country Area Water Supply Act 1947)

6.3 Have you applied or do you intend to apply for a native vegetation clearing permit? In accordance with the Guideline: Industry Regulation Guide to Licensing and Procedure: Native vegetation clearing permits , where clearing of native vegetation is of an exempt kind under the <i>Environmental Protection (Clearing of Native Vegetation) Regulations 2004</i> (WA), or is being assessed by a relevant authority which would lead to an exemption under Schedule 6 of the EP Act, the clearing will not be assessed by DWER or be subject to any additional controls by DWER. If the proposed clearing action is to be assessed in accordance with, or under, an <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth) (EPBC Act) accredited process, such as the assessment bilateral agreement, Form Annex C7 – Assessment bilateral agreement must be completed and attached to your clearing permit application.	☐ Yes – clearing application reference (if known): [] ☐ No – this application includes clearing (please complete questions 4.13 to 4.19) ☐ No – a valid permit applies: CPS [] ☐ No – exemption applies (explain why): [] ☒ No – permit not required
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Part 6: Other DWER approvals

6.4 Have you applied or do you intend to apply for a Country Area Water Supply Act 1947 licence?

If a clearing exemption applies in a *Country Area Water Supply Act 1947* (CAWS Act) controlled catchment, or if compensation has previously been paid to retain the subject vegetation, a CAWS Act clearing licence is required.

If yes, contact the relevant DWER regional office for a Form 1 *Application for licence*.

[Map of CAWS Act controlled catchments](#)

- ☐ Yes – application reference (if known): []
- ☐ No – a valid licence applies: []
- ☒ No – licence not required

Water licences and permits (*Rights in Water and Irrigation Act 1914*)

6.5 Have you applied, or do you intend to apply for:

1. a licence or amendment to a licence to take water (surface water or groundwater); or
2. a licence to construct wells (including bores and soaks); or
3. a permit or amendment to a permit to interfere with the bed and banks of a watercourse?

For further guidance on water licences and permits under the *Rights in Water and Irrigation Act 1914*, refer to the [Procedure: Water licences and permits](#).

- ☐ Yes –application reference (if known): []
- ☒ No – a valid licence / permit applies:
- [GWL201377(1) annual water entitlement 5,000kL duration 22/2/2019 to 29/5/2023.]
- ☐ No – licence / permit not required

Part 7: Other approvals and consultation**INSTRUCTIONS:**

- Please provide copies of all relevant documentation indicated below, including any conditions, exclusions, or expiry dates.
- “Major Project” means:
 - A State Development Project, where the lead agency is the Department of Jobs, Tourism, Science and Innovation (including projects to which a State Agreement applies); or
 - A Level 2 or 3 proposal, as defined in the Department of Premier and Cabinet’s [Lead Agency Framework](#).

	N/A	No	Yes
7.1 Is the proposal a Major Project?		☐	☒
7.2 Is the proposal subject to a State Agreement Act?		☒	☐
If yes, specify which Act:			
7.3 Has the proposal been allocated to a “Lead Agency” (as defined in the Lead Agency Framework)?		☐	☒
If yes, specify Lead Agency contact details:		Department of Jobs, Tourism, Science and Innovation (Steve Dawson)	
7.4 Has the proposal been referred and/or assessed under the EPBC Act (Commonwealth)?	☐	☐	☒
If yes, please specify referral, assessment and/or approval number:		Assessment number 2017-7950	
7.5 Has the proposal obtained all relevant planning approvals?	☒	☐	☐
If planning approval is necessary but has not been obtained, please provide details indicating why:			
Not required.			
If planning approval is not necessary, please provide details indicating why:			

Part 7: Other approvals and consultation			
Not required.			
7.6	For renewals or amendment applications, are the relevant planning approvals still valid (that is, not expired)?	☒	☐
7.7	Has the proposal obtained all other necessary statutory approvals (not including any other DWER approvals identified in Part 6 of this application)?	☐	☒
If no, please provide details of approvals already obtained, outstanding approvals, and expected dates for obtaining these outstanding approvals: <u>Obtained Works Approval Applications:</u> - Mine MPW Landfill - Cat 89 >20 T/year to 5,000 T/year putrescible - W6420/2019/1 - 1,000 T/a. <u>Expected Works Approval Applications and subsequent Operating Licences (DWER):</u> - Mine WWTP - submitted August 2020; expected to be approved November 2020: - Cat 54 >100 m³/day. - Mine Construction and Operational Landfill - planned to be submitted January 2021; expected to be approved April 2021 - Cat 64 >20 T/year Class II or Class III, or - Cat 89 >20 T/year to 5,000 T/year putrescible. - Mine Crushing and Processing [TSF] - planned to be submitted October 2020; expected to be approved January 2021 - Cat 5 >50,000 T/year. - Mine dewatering - planned to be submitted Q2 2021; expected to be approved Q3 2021 - Cat 6 >50,000 T/year. - Mine Screening - planned to be submitted August 2020; expected to be approved October 2020 - Cat 12 >50,000 T/year, or - Cat 70 >5,000 T/year to 50,000 T/year. - Desalination - planned to be submitted September 2020; expected to be approved November 2020 - Cat 54A >10 GL/year, or - Cat 85B >0.5 GL/year to 10 GL/year. - Used Tyre Storage - planned to be submitted Q2 2021; expected to be approved Q3 2021 - Cat 57 >100 tyres.			
		N/A	No
7.8	Has consultation been undertaken with parties considered to have a direct interest in the proposal (that is, interested parties or persons who are considered to be directly affected by the proposal)? DWER will give consideration to submissions from interested parties or persons in accordance with the Guideline: Industry Regulation Guide to Licensing .	☐	☒
Attachments		N/A	Yes
7.9	Attachment 5: Other approvals and consultation documentation	Details of other approvals specified in Part 7 of this application, including copies of relevant decisions and any consultation undertaken with direct interest stakeholders have been provided and labelled Attachment 5.	
		☐	☒

Part 8: Applicant history				
Note: - Under this section, DWER will undertake an internal due diligence of the applicant's fitness and competency based on DWER's compliance records. - If you wish to provide additional information for DWER to consider in making this assessment, you may provide that information as a separate attachment (see Part 11).				
		N/A	No	Yes
8.1	If the applicant is an individual, has the applicant previously held, or do they currently hold, a licence or works approval under Part V of the EP Act?	☒	☐	☐
8.2	If the applicant is a corporation, has any director of that corporation previously held, or do they currently hold, a licence or works approval under Part V of the EP Act?	☐	☐	☒
8.3	If yes to 8.1 or 8.2 above, specify the name of company and/or licence or works approval number: W6420/2019/1 Earl Grey Lithium Project Landfill Site			
8.4	If the applicant is an individual, has the applicant ever been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☒	☐	☐
8.5	If the applicant is a corporation, has any director of that corporation ever been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.6	If the applicant is a corporation, has any person concerned in the management of the corporation, as referred to in section 118 of the EP Act, ever been convicted of, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.7	If the applicant is a corporation, has any director of that corporation ever been a director of another corporation that has been convicted, or paid a penalty, for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.8	With regards to the questions posed in 8.4 to 8.7 above, have any legal proceedings been commenced, whether convicted or not, against the applicant for an offence under a provision of the EP Act, its subsidiary legislation, or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.9	Has the applicant had a licence or other authority suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.10	If the applicant is a corporation, has any director of that corporation ever had a licence or other authority suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.11	If the applicant is a corporation, has any director of that corporation ever been a director of another corporation that has ever had a licence or other authorisation suspended or revoked due to a breach of conditions or an offence under the EP Act or similar environmental protection or health-related legislation in Western Australia or elsewhere in Australia?	☐	☒	☐
8.12	If yes to any of 8.4 to 8.11 above, you must provide details of any charges, convictions, penalties paid for an offence, and/or licences or other authorisations suspended or revoked: It has been assumed that the questions within Part 8 Applicant History relate only to offences that occurred while the applicant was a director of an entity. Declarations made are done so on this basis and may not represent the entire history of the organisation. Australian Vinyls Corp Limited (AVC) was issued with an Infringement Notice on 27 November 2013 by EPA Victoria for an alleged licence breach, which AVC did not contest. The penalty applied was \$7,042.			

Part 9: Emissions, discharges, and waste

INSTRUCTIONS:

- Please see [Guidance Statement: Risk Assessments](#) and provide all information relating to emission sources, pathways and receptors relevant to the application.
- You must provide details on sources of emissions (for example, kiln stack, baghouses or discharge pipelines) including fugitive emissions (for example, noise, dust or odour), types of emissions (physical, chemical, or biological), and volumes, concentrations and durations of emissions.
- The potential for emissions should be considered for all stages of the proposal (where relevant), including during construction, commissioning and operation of the premises.

	No	Yes
9.1 Are there potential emissions or discharges arising from the proposed activities?	☐	☒
If yes, identify all potential emissions and discharges arising from the proposed activities and complete Table 9.1: Emissions and discharges (below).		
☒ Gaseous and particulate emissions (e.g. emissions from stacks, chimneys or baghouses) ☒ Dust (e.g. from equipment, unsealed roads and/or stockpiles, etc.) ☒ Wastewater discharges (e.g. treated sewage, wash water, or process water discharged to lands or waters) ☒ Waste and leachate (e.g. emissions through seepage, leaks and spills of waste from storage, process and handling areas, etc.) ☒ Noise (e.g. from machinery operations and/or vehicle operations) ☐ Odour (e.g. from wastes accepted at putrescible landfills, storage or processing of waste or other odorous materials, etc.) ☒ Contaminated or potentially contaminated stormwater (e.g. stormwater with the potential to come into contact with chemicals or waste materials, etc.) ☒ Electromagnetic radiation ¹ ☐ Other (please specify): []		

¹ Note that for electromagnetic radiation, copies/details of other relevant approvals (such as from the Department of Mines, Industry Regulation and Safety or the Radiological Council) must be provided where applicable.

Details of any pollution control equipment or waste treatment system, including any control mechanisms used to ensure proper operation of this equipment, must be included in the proposed controls column of the 'Emissions and discharges table' below. Details of management measures employed to control emissions should also be included. Please provide / attach any relevant documents (e.g. management plans, etc.).

Additional rows may be added as required and/or further information may be included as an attachment (see section 9.3).

Table 9.1: Emissions and discharges

	Source of emission or discharge	Emission or discharge type	Volume and frequency	Proposed controls	Location (on site layout plan – see 3.4)
1.	Construction of Concentrator	Dust	Not quantified Variable depending on activity and weather conditions	Vehicles to keep to designated roads. Dust suppression including water trucks and water sprays used to control dust.	Refer to Appendix 8 in the attached Supplementary Information Document.
2.		Noise	Negligible	Plant and machinery serviced as per Manufacturer's specifications.	
3.	Operation of Concentrator	Noise impacts to nearby sensitive receptors (accommodation village)	Variable depending on activity Continuous during operation	Plant and machinery serviced as per Manufacturer's specifications.	
4.		Dust, PM ₁₀	Variable depending on activity and weather conditions	Water sprays to be located at the crushing and screening area. Dust covers/water sprays etc. to be placed on conveyor transfer points when dust emissions are being emitted. Vehicles to keep to designated roads. Stockpiles sprayed with water to suppress dust emissions. Dust suppression including water trucks and water sprays used to control dust.	
5.		Gaseous and particulate emissions	From mobile vehicles and power generation equipment - variable depending on activity.	Ensure the equipment is operated and maintained as per OEM requirements.	
6.		Electromagnetic radiation	Emission from fixed and variable strength magnetic separators when in operation.	Restrictive access control in place (signage, access gates). Fixed barricading separating allowing for adequate human/equipment separation.	

Part 9: Emissions, discharges, and waste							
	7.		Tailings discharge to TSF Tailings waste streams	Two tailings waste streams (total output is 1,906,200 Tpa wet)	Controlled discharge within evaporation ponds. Daily flow monitored. Operation of concentrator in accordance with the concentrator Operating Manual Operation of TSF (subject to separate works approval)		
	8.		Leaks and spills	Variable depending on leak or spill	Containment bunding around perimeter of concentrator where hydrocarbon or tailings spills could occur. Daily inspections and implementation of corrective actions Operation of concentrator in accordance with the concentrator Operating Manual		
	9.		Possible Contaminated Stormwater run-off	Rainfall event, not quantifiable	Containment bunds installed around chemical storage areas and concentrator. Stormwater diversion bunds installed to divert uncontaminated surface water away from Concentrator. Capture of potentially contaminated stormwater in sedimentation ponds before release to the environment. Stormwater will be periodically checked to ensure that its hydrocarbon levels are below 5 ppm TPH prior to discharge to the environment. Area kept clean to minimise contamination.		
	10.						
						No	Yes
9.2 Waste-related activities at the premises ² Answer "yes" or "no" for the following questions and complete Table 9.2 (below).						☐	☐
(a)	Is waste accepted at the premises?					☐	☒
(b)	Is waste produced on the premises?					☐	☒
(c)	Is waste processed on the premises?					☒	☐
(d)	Is waste stored on the premises?					☐	☒
(e)	Is waste buried on the premises?					☐	☒
(f)	Is waste recycled on the premises?					☐	☒
(g)	Is any of the waste listed in Table 9.2 (below) also considered a 'dangerous good' for the purposes of the <i>Dangerous Goods Safety (Storage and Handling of Non-Explosives) Regulations 2007</i> ? ³					☒	☐

Part 9: Emissions, discharges, and waste

Specify, if yes:

Solid waste types must be described with reference to *Landfill Waste Classification and Waste Definitions 1996* (as amended from time to time) and the *Environmental Protection (Controlled Waste) Regulations 2004* (Controlled Waste Regulations).

Liquid waste types must be described with reference to the Controlled Waste Regulations.

For further guidance on the definition of waste, refer to [Fact Sheet: Assessing whether material is waste](#).

Detail must be provided on storage type (for example, hardstand and containment infrastructure), capacity, likely storage volumes, and containment features (for example, lining and bunding).

² Please provide copies / details of any other relevant approvals (e.g. from the Department of Health) must be provided where applicable.

³ Wastes derived from the storage, handling, and use of dangerous goods may be considered hazardous and may need to be handled with the same precautions. Please refer to the following link for more information:

https://www.dmp.wa.gov.au/Documents/Dangerous-Goods/DGS_IS_OverviewOfStorageAndHandlingRegulations.pdf

Additional rows may be added as required and/or further information may be included as an attachment (see section 9.4).

Table 9.2 Waste types

	Waste type	Quantity (e.g. tonnes, litres, cubic metres)	Waste activity infrastructure (including specifications)	Monitoring (if applicable)	Location (on site layout plan – see 3.4)
	Tailings output from the Concentrator	1,655 tpa (wet)	Processing of spodumene concentrate	N/A	Refer to Appendix 4: Attachment 2 of the attached Supplementary Information Document.

Attachments**N/A****Yes**9.3 **Attachment 6A: Emissions and discharges** (if required)

If required, further information for Part 9.1 has been included as an attachment labelled Attachment 6A.

☐☒9.4 **Attachment 6B: Waste acceptance** (if required)

If required, further information for Part 9.2 has been included as an attachment labelled Attachment 6B.

☒☐**Part 10: Siting and location****10.1 Sensitive land uses**

What is/are the distance(s) to the nearest sensitive land use(s)?
A sensitive land use is a residence or other land use which may be affected by an emission or discharge associated with the proposed activities.

Accommodation village approximately 1.5 km from Concentrator.

10.2 Nearby environmentally sensitive receptors and aspects

Identify in Table 10.2 (below):

- all instances of environmentally sensitive receptors that are known or suspected to be present within, or within close proximity to, the proposed prescribed premises boundary;
- the nature of the sensitive receptors (e.g. type of Threatened Ecological Community, species for threatened flora or fauna, etc.);
- their actual or approximate known distance and direction from the premises boundary (at the closest point/s); and
- if applicable, what measures have been or will be taken to ensure that sensitive receptors are not adversely impacted by any emissions or discharges from the premises.

Refer to the [Guidance Statement: Environmental Siting](#) for further guidance.

Table 10.2: Nearby environmentally sensitive receptors and aspects

Part 10: Siting and location

Type / classification	Description	Distance + direction to premises boundary	Proposed controls to prevent or mitigate adverse impacts (if applicable)
Environmentally Sensitive Areas ¹	Jilbadji Nature Reserve	Approximately 10 km north of the premise boundary	N/A
Threatened Ecological Communities	N/A	N/A	N/A
Threatened and/or priority fauna	Refer to Section 3 of the attached Supporting Information Document.		Refer to Section 5 of the attached Supplementary Information Document.
Threatened and/or priority flora	Refer to Section 3 of the attached Supporting Information Document		Refer to Section 5 of the attached Supplementary Information Document.
Aboriginal and other heritage sites ²	N/A	N/A	N/A
Public drinking water source areas ³	N/A	N/A	N/A
Rivers, lakes, oceans, and other bodies of surface water, etc.	Within the Mine Development Area, there are very few surface water features due to a limited total upper catchment area of less than 1,000 ha and the subdued relief. The only notable surface water feature is a constructed ephemeral drainage line that starts at the northwest tip of the airstrip and runs northeast past the processing plant area. Apart from this constructed drainage line, the Project area does not intersect any other identifiable drainage lines or creeks, with runoff generally occurring as sheetwash in a north-easterly direction.	N/A	Refer to Section 5 of the attached Supplementary Information Document.
Acid sulfate soils	N/A	N/A	N/A
Other	N/A	N/A	N/A

¹ Environmentally Sensitive Areas are as declared under the *Environmental Protection (Environmentally Sensitive) Notice 2005*. Refer to DWER's website ("[Environmentally Sensitive Areas](#)") for further information.

² Refer to the [Department of Planning, Lands and Heritage website](#) for further information about Aboriginal heritage and other heritage sites.

³ Refer to [Water Quality Protection Note No.25: Land use compatibility tables for public drinking water source areas](#) for further information.

10.3 Environmental siting context details

Provide further information including details on topography, climate, geology, soil type, hydrology, and hydrogeology at the premises.

Part 10: Siting and location				
Refer to Section 3 of the attached Supplementary Information Document.				
Attachments			N/A	Yes
10.4	Attachment 7: Siting and location	You must provide details and a map describing the siting and location of the premises, including identification of distances to sensitive land uses and/or any specified ecosystems.	☐	☒

Part 11: Submission of any other relevant information				
Attachments			No	Yes
11.1	Attachment 8: Additional information submitted	Applicants seeking to submit further information may include information labelled Attachment 8. If submitting multiple additional attachments, label them 8A, 8B, etc. Where supplementary documentation is submitted, please specify the name of documents below.	☐	☒
List title of supplementary document/s attached:			Early Grey Lithium Project – Concentrator Works Approvals Supplementary Information Document	

Part 12: Proposed fee calculation			
INSTRUCTIONS: Please calculate the relevant prescribed fee using the relevant online fee calculator linked below when completing this section. •Licence: www.der.wa.gov.au/LicenceFeeCalculator •Works approval: www.der.wa.gov.au/WorksApprovalFeeCalculator •Amendment: www.der.wa.gov.au/AmendmentFeeCalculator Different fee units apply for different fee components. Fee units may also have different amounts depending on the period in which the calculation is made. Once DWER has confirmed that the application submitted meets the relevant requirements of the EP Act, you will be issued an invoice with instructions for paying your application fee. Further information on fees can be found in the Fact Sheet: Industry Regulation fees , available from DWER's website.			
12.1	Only the relevant fee calculations are to be completed as follows: [mark the box to indicate sections completed]	☒ Section 12.3 for works approval applications ☐ Section 12.4 for licence or renewal applications ☐ Section 12.5 for registration applications ☐ Section 12.6 for amendment applications ☐ Section 12.7 for applications requiring clearing of native vegetation	
12.2	All information and data used for the calculation of proposed fees has been provided in accordance with section 12.8.		☒
12.3	Proposed works approval fee Proposed works approval fee (see Schedule 3 of the EP Regulations) Fees relate to the cost of the works, including all capital costs (inclusive of GST) associated with the construction and establishment of the works proposed under the works approval application. This includes, for example, costs associated with earth works, hard stands, drainage, plant hire, equipment, processing plant, relocation of equipment and labour hire. Costs exclude: - the cost of land; - the cost of buildings to be used for purposes unrelated to the purposes in respect of which the premises are, or will become, prescribed premises; costs for buildings unrelated to the prescribed premises activity or activities; and - consultancy fees relating to the works.		
Fee component		Proposed fee	

Part 12: Proposed fee calculation	
Cost of works: \$	

12.4 Proposed licence fee (new licences and licence renewals)		
Detailed licence fee calculations		
Part 1 Premises component (see regulation 5D and Part 1 of Schedule 4 of the EP Regulations) The production or design capacity should be the maximum capacity of the premises. For most categories the production or design capacity refers to an annual rate. The figure should be based on 24 hour operation for 365 days, unless there is another regulatory approval or technical reason that restricts operation. The premises component fee applies to the category in Part 1, Schedule 4 incurring the higher or highest amount of fee units in accordance with regulation 5D(2) of the EP Regulations. List all categories (insert additional rows as required). Use only the higher or highest amount of fee units to determine the Part 1 fee component.		
Category	Production or design capacity	Fee units
Using the higher or highest amount of fee units, Part 1 component subtotal		\$
Part 2 Waste (see regulation 5D(1a)(b) and Part 2 of Schedule 4 of the EP Regulations) If your premises includes one or more of the following categories specify any applicable Part 2 waste amounts. Do not include Part 3 waste components of these discharges in the below sections. Categories: 5, 6, 7, 8, 9, 12, 14, 44, 46, 53, 54A, 70, 80, or 85B Part 2 waste means waste consisting of – (a) tailings; or (b) bitterns; or (c) water to allow mining of ore; or (d) flyash; or (e) waste water from a desalination plant. If the premises does not fall into one of the categories listed above, or there are no applicable Part 2 waste amounts, the sub total for this section will be \$0. Insert additional rows as required. Sum all Part 2 waste fees to determine the sub total.		
Discharge quantity (tonnes/year)	Fee units	
Part 2 component subtotal		\$
Part 3 Waste – Discharges to air, onto land, into waters (see Part 3 of Schedule 4 of the EP Regulations) Choose the appropriate location of the discharge and enter the discharge amount(s) in the units specified in the EP Regulations. This should be the amount of waste expected to be discharged over the next 12 months, expressed in the units and averaging period applicable for that waste kind (for example, g/minute or kg/day). Amounts can be measured, calculated, or estimated and can be based on data acquired over the previous 12 months, but should be based on the maximum premises capacity and not the forecast operating hours. Where there are discharges, all prescribed waste types must be considered in the fee calculation. If a specified waste type is not present in the discharge, this must be justified using an appropriate emission estimation technique (for example, sampling data, industry sector guidance notes, National Pollution Inventory guides and emission factors).		

Discharges to air			
Discharges to air	Discharge rate (g/min)	Discharges to air	Discharge rate (g/min)
Carbon monoxide		Nickel	
Oxides of nitrogen		Vanadium	
Sulphur oxides		Zinc	
Particulates (Total PM)		Vinyl chloride	
Volatile organic compounds		Hydrogen sulphide	
Inorganic fluoride		Benzene	
Pesticides		Carbon oxysulphide	
Aluminium		Carbon disulphide	
Arsenic		Acrylates	
Chromium		Beryllium	
Cobalt		Cadmium	
Copper		Mercury	
Lead		TDI (toluene-2, 4-di-iso-cyanate)	
Manganese		MDI (diphenyl-methane di-iso-cyanate)	
Molybdenum		Other waste	
Part 3 component subtotal		\$	
Discharges onto land or into waters			Discharge rate
1. Liquid waste that can potentially deprive receiving waters of oxygen (for each kilogram discharged per day) —	(a) biochemical oxygen demand (in the absence of chemical oxygen demand limit)		
	(b) chemical oxygen demand (in the absence of total organic carbon limit)		
	(c) total organic carbon		
2. Bio-stimulants (for each kilogram discharged per day) —	(a) phosphorus		
	(b) total nitrogen		
3. Liquid waste that physically alters the characteristics of naturally occurring waters —	(a) total suspended solids (for each kilogram discharged per day)		
	(b) surfactants (for each kilogram discharged per day)		
	(c) colour alteration (for each platinum cobalt unit of colour above the ambient colour of the waters in each megalitre discharged per day)		
	(d) temperature alteration (for each 1°C above the ambient temperature of the waters in each megalitre discharged per day) — (i) in the sea south of the Tropic of Capricorn (ii) in other waters		

4. Waste that can potentially accumulate in the environment or living tissue (for each kilogram discharged per day) —	(a) aluminium	
	(b) arsenic	
	(c) cadmium	
	(d) chromium	
	(e) cobalt	
	(f) copper	
	(g) lead	
	(h) mercury	
	(i) molybdenum	
	(j) nickel	
	(k) vanadium	
	(l) zinc	
	(m) pesticides	
	(n) fish tainting wastes	
	(o) manganese	
5. <i>E. coli</i> bacteria as indicator species (in each megalitre discharged per day) —	(a) 1,000 to 5,000 organisms per 100 ml	
	(b) 5,000 to 20,000 organisms per 100 ml	
	(c) more than 20,000 organisms per 100 ml	
6. Other waste (per kilogram discharged per day) —	(a) oil and grease	
	(b) total dissolved solids	
	(c) fluoride	
	(d) iron	
	(e) total residual chlorine	
	(f) other	
Part 3 component subtotal		\$
Summary – Proposed licence fee		
Part 1 Component		
Part 2 Component		
Part 3 Component		
Total proposed licence fees:		\$

12.5 Prescribed fee for registration	
A fee of 24 units applies for an application for registration of premises, unless the occupier of the premises holds a licence in respect of the premises, in accordance with regulation 5B(2)(c) of the EP Regulations.	☐ (Tick to acknowledge)
12.6 Works approval amendment or licence amendment fee	
Proposed works approval amendment or licence amendment fee (see Schedule 4 Part 1 of the EP Regulations). The fee prescribed for an application for an amendment to a works approval or licence is calculated in accordance with regulation 5BB(1)(a) of the EP Regulations: - for a single category of prescribed premises to which the works approval or licence relates, by using the fee unit number corresponding to the prescribed premises category and relevant production or design capacity threshold in Schedule 4 Part 1 of the EP Regulations. - for multiple categories of prescribed premises to which the works approval or licence relates, by using the highest fee unit number corresponding to the prescribed premises categories and production design or capacity threshold in Schedule 4 Part 1 of the EP Regulations. The relevant fee unit under Schedule 4 Part 1 of the EP Regulations for calculating the application form amendment fee is to be determined by reference to the actual production or design capacity reported for the preceding year's annual licence fee. If an annual licence fee has not previously been paid or is not applicable as is the case for works approvals, the fee unit for an application for amendment is to be determined by reference to the production or design capacity currently prescribed in the licence or works approval.	
Fee Units	Proposed fee
	\$
12.7 Prescribed fee for clearing permit	
In accordance with the Guideline: Industry Regulation Guide to Licensing and Procedure: Native vegetation clearing permits, where an application for clearing of native vegetation is made as part of an application for a works approval or licence, DWER may elect to either jointly or separately determine the clearing component of the application. Where DWER separately determines the clearing component of an application, the application will be deemed to be an application for a clearing permit under section 51E of the EP Act. Note: If a clearing permit application has been separately submitted and accepted by DWER, a refund for the clearing permit application will not be provided where DWER determines to address clearing requirements as part of a related works approval application.	☒ (Tick to acknowledge)
12.8 Information and data used to calculate proposed fees	
The detailed calculations of fee components, including all information and data used for the calculations are to be provided as attachments to this application, labelled as Attachment 9, with an appropriate suffix (for example 9A, 9B etc.). Please specify the relevant attachment number in the space/s provided below.	
Proposed fee for works approval	Attachment No.
Details for cost of works	Refer to Appendix 8 of the attached Supplementary Information Document
Proposed fee for licence	Attachment No.
Part 1: Premises	
Part 2: Waste types	
Part 3: Discharges to air, onto land, into waters	

Part 13: Commercially sensitive or confidential information**NOTE:**

Information submitted as part of this application will be made publicly available. If you wish to submit commercially sensitive or confidential information, please identify the information in Attachment 10, and include a written statement of reasons why you request each item of information be kept confidential.

Information submitted later in the application process may also be made publicly available at DWER's discretion. For any commercially sensitive or confidential information, please follow the same process as described above.

DWER will take reasonable steps to protect genuinely confidential or commercially sensitive information. Please note in particular that all submitted information may be the subject of an application for release under the *Freedom of Information Act 1992*.

All information which you would propose to be exempt from public disclosure has been separately placed in a redacted version of the application form and its supporting documentation. Note that this is in addition to the unredacted version(s) provided to DWER for its assessment. Grounds for claiming exemption in accordance with Schedule 1 to the <i>Freedom of Information Act 1992</i> must be specified in Attachment 10 (located at the end of this form).	Attached	N/A
	☐	☒

Part 14: Submission of application

Check one of the boxes below to nominate how you will submit your application.

Files larger than 50MB cannot be received via email by DWER. Files larger than 50MB can be sent via File Transfer. Alternatively, email DWER to make other arrangements.

A full, signed, electronic copy of the application form including all attachments has been submitted via email to info@dwer.wa.gov.au ; OR	☐
A signed, electronic copy of the application form has been submitted via email to info@dwer.wa.gov.au and attachments have been submitted via File Transfer, or electronically by other means as arranged with DWER; OR	☒
A full, signed hard copy has been sent to: APPLICATION SUBMISSIONS Department of Water and Environmental Regulation Locked Bag 10 Joondalup DC WA 6919	☐

Part 15: Declaration and signature**General**

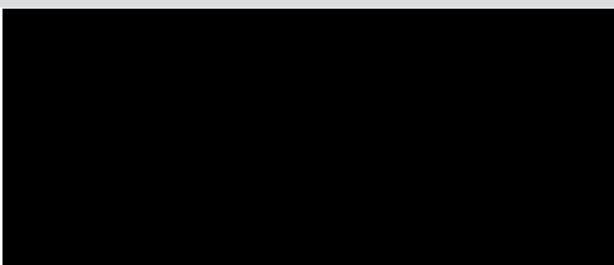
I/We confirm and acknowledge that:

- the information contained in this application is true and correct and I/we acknowledge that knowingly providing information which is false or misleading in a material particular constitutes an offence under section 112 of the *Environmental Protection Act 1986* (WA) and may incur a penalty of up to \$50,000;
- I/We have legal authority to sign on behalf of the applicant (where authorisation provided);
- I/We have not altered the requirements and instructions set out in this application form;
- I/We have provided a valid email address in Part 2.3 for receipt of correspondence electronically via email from DWER in relation to this application;
- I/We acknowledge that successful delivery to my/our server constitutes receipt of correspondence sent electronically via email from DWER in relation to this application; and
- I/We have provided a valid postal and/or business address in Part 2.4 for the service of all Part V documents.

Publication

I/We confirm and acknowledge:

- this application (including all attachments apart from the sections identified in Attachment 10) is a public document and may be published;
- marine surveys provided in accordance with Part 5 will be published and used, for the purposes of the IMSA project, in accordance with your declaration made in the *Metadata and Licensing Statement*;
- all necessary consents for the publication of information have been obtained from third parties;
- information considered exempt from public disclosure has been noted by redaction of a separately provided copy of the completed application form and its supporting documentation (in accordance with Part 13), with reasons as to why the information should be exempt in accordance with the grounds specified in Schedule 1 to the *Freedom of Information Act 1992* (WA) being provided in Attachment 10;
- subsequent information provided in relation to this application will be a public document and may be published unless written notice has been given to DWER by the applicant, at the time the information is provided, claiming that the information is considered exempt from public disclosure; and
- the decision to not publish information will be at the discretion of the CEO of DWER and will be made consistently with the provisions of the *Freedom of Information Act 1992* (WA).



Date

Position

Signature

Date

Name

Position

NOTE: This form may be signed:

- if the applicant is an individual, by the individual;
- if the applicant is a corporation, by:
 - the common seal being affixed in accordance with the *Corporations Act 2001* (Cth); or
 - two directors; or
 - a director and a company secretary; or
 - if a proprietary company has a sole director who is also the sole company secretary, by that director; and
- by a person with legal authority to sign on behalf of the applicant.

ATTACHMENT 10 – Confidential or commercially sensitive information

Request for exemption from publication			
Information which you consider should not be published, on the grounds of a relevant exemption found in Schedule 1 to the <i>Freedom of Information Act 1992</i> (WA), must be specified in this Attachment. Add additional rows as required.			
NOT FOR PUBLICATION IF GROUNDS FOR EXEMPTION ARE DETERMINED TO BE ACCEPTABLE			
Section of this form:		Grounds for claiming exemption:	
Section of this form:		Grounds for claiming exemption:	
Section of this form:		Grounds for claiming exemption:	
Full Name Signature Date			

Attachment

9.4.4

Disposal of Lots 5&6, 50 Antares Street



SOLUTIONS WITH EXCELLENCE

www.opteonsolutions.com

Valuation Report

Lot 5, 50 Antares Street
Southern Cross, Western Australia 6426

File Ref: 11517793

VALUATION REPORT



Lot 5, 50 Antares Street Southern Cross, Western Australia 6426

Prepared For	SHIRE OF YILGARN
Report Purpose	Pre-sale purposes
Valuation Date	29 November 2020
Our Reference	11517793
Client Reference	1
Inspection Type	Full Inspection

Opteon Property Group Pty Ltd
ABN 78 144 732 589

P 1300 40 50 60 E info@opteonsolutions.com
W www.opteonsolutions.com

SOLUTIONS WITH EXCELLENCE

Liability limited by a scheme approved under Professional Standards Legislation

1.0 Valuation Summary

1.1 Scope of Work and Instructions

Identity of Valuer	Opteon Property Group Pty Ltd
Independence of Valuer/Disclosure	Unless otherwise disclosed, the valuer does not have any material connection or involvement with the subject property or the parties to the valuation that could limit the valuer's ability to provide an unbiased and objective valuation. The valuation has been assessed independently by the valuer without material assistance from others.
Instructing Party	Peter Clark, SHIRE OF YILGARN
Client	SHIRE OF YILGARN
Other Authorised Users/Additional Client Information	Nil
Client Reference	1
Property Address /Asset Valued	Lot 5, 50 Antares Street, Southern Cross, Western Australia 6426
Valuation Currency	This valuation has been assessed in Australian dollars (\$AUD).
Valuation Purpose and Restrictions on Use	Pre-sale purposes This report has been prepared for the private and confidential use of our client, SHIRE OF YILGARN and the nominated other authorised users, for the specified purpose and it should not be relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. The report should not be reproduced in whole or part without the express written authority of Opteon Property Group Pty Ltd. Our warning is registered here, that any party, other than those specifically named in this report as our client or authorised user should obtain their own valuation before acting in any way in respect of the subject property.
Inspection	In order to complete the valuation a sufficiently comprehensive inspection of the property has been completed.
Basis of Value	Market Value
Extent of Valuers' Work and Limitations	The extent of investigation undertaken by the valuer in completing the valuation has included: • collation of information from relevant parties regarding the subject property; • undertaking our own research regarding the subject property; • an inspection of the property and measurement of buildings where required; • undertaking market research in terms of values and/or costs of similar properties; • preparation of valuation calculations, and; • preparation of this report; This valuation has been based on information supplied which is assumed to have been provided in good faith and contain a full and frank disclosure of all information that is relevant to the valuation of the property. The valuer has not undertaken due diligence or verification of the information supplied.
Compliance/Departures with Valuation Standards	This valuation has been prepared in accordance with the International Valuation Standards and other applicable Valuation Standards.

1.2 Property Details

Property Description	This is an 'as if complete' valuation that assumes that, on the date of valuation, the subject property was a vacant lot with an area of 358 sqm and that the title for the property had been issued.
Title Reference	Proposed Lot 5 Survey Strata Plan 80162 Volume To be issued Folio To be issued
Tenure Type	Strata Title
Registered Proprietor	Shire of Yilgarn
Encumbrances	None apparent
Zoning	Residential R30

1.3 Assumptions and Recommendations

Significant Assumptions	- The instructions and information supplied contain a full disclosure of all information that is relevant; - This is an 'As If Complete' valuation that assumes that on the date of valuation a title had been issued for the subject property and also assumes that there were no improvements on the site.
Recommended Documents to Sight	None recommended
Expected Selling Period	6 months - This is typical for locality and or market segment conditions

1.4 Valuation Details

Land Value As If Complete	\$5,000
Improvement Value As If Complete	
Market Value As If Complete	\$5,000 (Five Thousand Dollars)

Interest Valued	Fee simple vacant possession
Date of Inspection	29 November 2020
Date of Valuation	29 November 2020
Date Issued	2 December 2020
Pecuniary Interest	We confirm that the valuer does not have any pecuniary interest that would conflict with the proper valuation of the property.
Signatories	 Sue Morley AAPI CPV API No: 65144 WA Lic No: 44317 Primary Valuer

Important

This Executive Summary must be read in conjunction with the remainder of this report. The Executive Summary is only a synopsis designed to provide a brief overview and must not be acted upon in isolation to the contents of the valuation report.

Digital Copies of Reports	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
Reliance on Whole Report	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>

2.0 Date of Valuation

Valuation Date	29 November 2020
Date of Inspection	29 November 2020
Expiry of Valuation	This valuation is current as at the Date of Valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value.

3.0 Location

The subject property is within a regional townsite with usual urban amenities either close-by or easily accessible.

The subject property is located in a well-established residential neighbourhood comprising mainly older style dwellings.

Location Map



Sourced from maps.googleapis.com

4.0 Planning

Local Government Area	Shire of Yilgarn
Planning Scheme	Town Planning Scheme No. 2
Current Zoning	Residential R30
Overlays	This property is not subject to any overlay controls that we are aware of.
Existing Use	Residential
Zoning Effect	Proposed use permitted.
Heritage Issues	Not applicable

5.0 Site

Dimensions (metres)	Frontage: 13.12 Depth: 27.18
Site Area	Approximately 358 sqm
Topography	Generally rectangular shaped inside allotment that is generally level throughout. The property is part of a 12 lot survey-strata development.
Access	The subject is located on the south western side of the road, having good sealed road access.
Identification	Survey strata plan, Physical Inspection

5.1 Services

Services	Electricity, town water, sewerage, bottled gas and telephone are all available and assumed to be connected.
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6.0 Proposed Improvements

6.1 Main Building

Style	Vacant land
Street Appeal	Average
Car Accommodation	Not applicable

Building Areas:

Living	Not applicable
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Ancillary Improvements:

Significant	Assumed to be vacant land.
Secondary	Boundary fencing.

6.2 Repairs

Essential Repairs	None apparent
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7.0 Photography



Front - assumed to be vacant land



Rear - assumed to be vacant land



Assumed to be vacant land



Assumed to be vacant land



Assumed to be vacant land

8.0 Environmental Issues

Environmental Issues	None apparent.
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9.0 General Comments

Title Not Issued:

The title for the subject property has not been issued but is assumed and the valuation has been completed on an "As if Complete" basis. The "As if Complete" valuation is conditional upon confirmation of title particulars and title plan. We reserve the right to review our valuation should the registered title and plan contain details different to those relied upon.

Assumed To Be Vacant Land:

The purpose of this valuation is to determine the value of the vacant land component of the subject property. There are currently improvements on the site including a brick and iron dwelling and a garden shed. These improvements are not owned by the proprietor of the land and were built on the understanding that upon the title for the subject property being issued, the land would be transferred to the entity that built the improvements. Therefore, on an 'as if complete' basis, we have assumed there were no improvements on the site on the date of valuation.

Sales Evidence:

Dwellings and lot sizes are not homogenous in the Goldfields Region. Therefore, there are limited recent comparable sales that conform with recommended guidelines as set out in our instructions. Consequently, the sales evidence relied upon may be over 6 months old, have a different number of bedrooms, be within neighbouring suburbs or fall outside a +/-15% range of variance from the assessed market value. In completing comparative analysis, consideration of differences between the sales evidence compared to the subject property are taken into account, including, but not limited to, physical attributes and any changes in market conditions in the case of older sales.

10.0 Valuation Methodology

Primary Methodology	Direct Comparison
Secondary Methodology	Summation
Methodology Detail	The most appropriate method of valuation for a property of this nature is direct market comparison whereby the subject property is compared with sales of comparable properties and adjustments made for points of difference.

11.0 Market Evidence

11.1 Sales Evidence (Settled)

In forming our opinion of value we have had regard to various sales transactions, a selection of which are detailed below.

Property	14 Altair Street, Southern Cross, WA	
Sale Price	\$10,000	
Sale Date	05-Aug-20	
Site Area	911 sqm	
Property Description	A vacant corner lot with an area of 911 sqm zoned R10 with no subdivision potential. On the corner of an unmade section of Archernar Street. Advertised for 6 years and sold \$30,000 less than the initial listing price.	
Analysis	Land component of value \$10,000	
Comparability	Same locality. Land area 911 sqm compared to 358 sqm. Overall superior.	
Property	2 Orion Street, Southern Cross, WA	
Sale Price	\$12,500	
Sale Date	28-Mar-19	
Site Area	506 sqm	
Property Description	Two vacant lots (Lot 290 and 291) with a total area of 1,018 sqm. Zoned commercial. Purchased by the owners of the hotel at 6 Orion Street who also own the adjoining 4 Orion Street.	
Analysis	Land component of value \$12,500	
Comparability	Same locality. Two lots compared to one. Total land area 1,018 sqm compared to 358 sqm. Zoned commercial compared to residential. Overall superior.	

Property	126 Antares Street, Southern Cross, WA	
Sale Price	\$15,000	
Sale Date	11-Dec-18	
Site Area	1,075 sqm	
Property Description	A corner lot with an area of 1,075 sqm zoned R20 with subdivision potential. The only improvements are fencing, a small shadehouse and a 54 sqm workshop/garage. Advertised for 2 weeks and sold \$1,500 less than the listing price.	
Analysis	Land component of value \$10,000 Improvements component of value \$5,000	
Comparability	Same locality. Land area 1,075 sqm compared to 358 sqm. Additional 54 sqm workshop/garage. Overall superior.	

Property	47 Polaris Street, Southern Cross, WA		
Sale Price	\$30,000		
Sale Date	16-Sep-20		
Site Area	3,011 sqm		
Living Area	150 sqm		
Property Description	The property comprises a circa 1960 built detached single storey conventional dwelling of fibre cement construction with an iron roof. Accommodation comprises 3 bedrooms, 1 bathroom, dated kitchen, reasonably modern bathroom with shower over spa but wall tiling that is cracked, 15 sqm front verandah with timber decking, 72 sqm workshop that is not fully enclosed and has vehicle access, gardens are not established and are unkempt, live termites and damage identified but an invasive inspection will be required to determine the extent which may be minor or major. Living area 150 sqm. Site area 3,011 sqm zoned R10 with subdivision potential. Advertised for 14 months and sold \$40,000 less than the initial listing price and \$100,000 less than the previous purchase price in 2010.		
Analysis	Land component of value \$15,000 Improvements component of value \$15,000		
Comparability	Same locality. Inferior position. Land area 3,011 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.		

Property	84 Antares Street, Southern Cross, WA	
Sale Price	\$32,000	
Sale Date	11-Aug-20	
Site Area	1,012 sqm	
Living Area	158 sqm	
Property Description	The property comprises a circa 1935 built detached single storey conventional dwelling of weatherboard/mudbrick/fibro construction with an asbestos roof. Accommodation comprises 2 bedrooms, 1 bathroom, study, additional external toilet, additional external shower, dated kitchen with bare floor boards and some cupboard doors missing, dated bathroom in poor condition with no floor tiling, lacks general maintenance, 55 sqm workshop with vehicle access, 27 sqm front verandah, 29 sqm rear verandah, part of the rear fencing is missing, gardens are mainly unestablished and unkempt. Living area 158 sqm. Site area 1,012 sqm zoned R10. Advertised for 4 months then withdrawn for 7 months. Advertised again for 7 months and sold \$23,000 below the initial listing price and \$49,000 less than the previous sale in 2006.	
Analysis	Land component of value \$10,000 Improvements component of value \$32,000	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

Property	109 Altair Street, Southern Cross, WA	
Sale Price	\$42,500	
Sale Date	31-Jan-20	
Site Area	1,012 sqm	
Living Area	78 sqm	
Property Description	The property comprises a 1970 built detached single storey conventional dwelling of fibro construction with a tiled roof. Accommodation comprises 3 bedrooms, 1 bathroom, modern kitchen, slightly dated bathroom with shower over bath with glass shower screen and floor to ceiling tiling, 4 sqm front verandah, 10 sqm front patio, 18 sqm single open carport, 38 sqm workshop/garage with an attached 30 sqm open carport, 9 sqm and 14 sqm garden sheds. Living area 78 sqm. Site area 1,012 sqm zoned R10 with no subdivision potential. Advertised for 5.5 months and sold \$32,500 below the initial listing price and \$92,500 below the previous sale price in 2009.	
Analysis	Land component of value \$10,000 Improvements component of value \$32,500	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

Property	86 Altair Street, Southern Cross, WA	
Sale Price	\$45,000	
Sale Date	24-Apr-20	
Site Area	1,012 sqm	
Property Description	The property comprises a 1965 built detached single storey conventional dwelling of fibre cement construction with a tiled roof. Accommodation comprises 2 bedrooms plus sleepout, 1 bathroom, dated kitchen, dated bathroom, 20 sqm rear verandah, 6 sqm front verandah, 26 sqm single garage, 36 sqm workshop. Roof area approximately 160 sqm. Site area 1,012 sqm corner lot zoned R30. Advertised for 5 months and sold \$5,000 less than the listing price and \$2,500 above the previous sale in December 2019.	
Analysis	Land component of value \$10,000 Improvements component of value \$35,000	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

11.2 Sales Evidence (Unsettled)

In forming our opinion of value we have had regard to various sales transactions, a selection of which are detailed below.

Property	27 Polaris Street, Southern Cross, WA	
Sale Price	\$5,000	
Sale Date	16-Nov-20	
Site Area	1,619 sqm	
Property Description	A vacant lot with an area of 1,619 sqm zoned R10. Advertised for one week and sold at the listing price.	
Analysis	Land component of value \$5,000	
Comparability	Same locality. Inferior position. Land area 1,619 sqm compared to 358 sqm. Overall a different market sector but we would expect the subject property to sell for a similar amount.	

Property	73 Antares Street, Southern Cross, WA	
Sale Price	\$49,500	
Sale Date	13-Oct-20	
Site Area	1,011 sqm	
Property Description	The property comprises a 1950 built detached single storey conventional house of fibrous cement construction with an iron roof. Accommodation comprises 2 bedrooms, 1 bathroom, external laundry, reasonably modern kitchen, dated bathroom with shower over bath, timber decked and partly enclosed front verandah, rear verandah, garden shed. Site area 1,011 sqm. Advertised for 2 weeks and sold at listing price.	
Analysis	Land component of value \$10,000 Improvements component of value \$39,500	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling. Overall superior.	

11.3 Sales Evidence

In forming our opinion of value we have had regard to various sales transactions, a selection of which are detailed below.

Property	27 Polaris Street, Southern Cross, WA	
Sale Price	\$5,000	
Sale Date	16-Nov-20	
Site Area	1,619 sqm	
Sale Status	Agents Advice	
Property Description	A vacant lot with an area of 1,619 sqm zoned R10. Advertised for one week and sold at the listing price.	
Transaction Status	Agents Advice	
Analysis	Land component of value \$5,000	
Comparability	Same locality. Inferior position. Land area 1,619 sqm compared to 358 sqm. Overall a different market sector but we would expect the subject property to sell for a similar amount.	
Property	14 Altair Street, Southern Cross, WA	
Sale Price	\$10,000	
Sale Date	05-Aug-20	
Site Area	911 sqm	
Sale Status	Settled	
Property Description	A vacant corner lot with an area of 911 sqm zoned R10 with no subdivision potential. On the corner of an unmade section of Archernar Street. Advertised for 6 years and sold \$30,000 less than the initial listing price.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000	
Comparability	Same locality. Land area 911 sqm compared to 358 sqm. Overall superior.	

Property	2 Orion Street, Southern Cross, WA	
Sale Price	\$12,500	
Sale Date	28-Mar-19	
Site Area	506 sqm	
Sale Status	Settled	
Property Description	Two vacant lots (Lot 290 and 291) with a total area of 1,018 sqm. Zoned commercial. Purchased by the owners of the hotel at 6 Orion Street who also own the adjoining 4 Orion Street.	
Transaction Status	Settled	
Analysis	Land component of value \$12,500	
Comparability	Same locality. Two lots compared to one. Total land area 1,018 sqm compared to 358 sqm. Zoned commercial compared to residential. Overall superior.	

Property	126 Antares Street, Southern Cross, WA	
Sale Price	\$15,000	
Sale Date	11-Dec-18	
Site Area	1,075 sqm	
Sale Status	Settled	
Property Description	A corner lot with an area of 1,075 sqm zoned R20 with subdivision potential. The only improvements are fencing, a small shadehouse and a 54 sqm workshop/garage. Advertised for 2 weeks and sold \$1,500 less than the listing price.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$5,000	
Comparability	Same locality. Land area 1,075 sqm compared to 358 sqm. Additional 54 sqm workshop/garage. Overall superior.	

Property	47 Polaris Street, Southern Cross, WA	
Sale Price	\$30,000	
Sale Date	16-Sep-20	
Site Area	3,011 sqm	
Sale Status	Settled	
Living Area	150 sqm	
Property Description	The property comprises a circa 1960 built detached single storey conventional dwelling of fibre cement construction with an iron roof. Accommodation comprises 3 bedrooms, 1 bathroom, dated kitchen, reasonably modern bathroom with shower over spa but wall tiling that is cracked, 15 sqm front verandah with timber decking, 72 sqm workshop that is not fully enclosed and has vehicle access, gardens are not established and are unkempt, live termites and damage identified but an invasive inspection will be required to determine the extent which may be minor or major. Living area 150 sqm. Site area 3,011 sqm zoned R10 with subdivision potential. Advertised for 14 months and sold \$40,000 less than the initial listing price and \$100,000 less than the previous purchase price in 2010.	
Transaction Status	Settled	
Analysis	Land component of value \$15,000 Improvements component of value \$15,000	
Comparability	Same locality. Inferior position. Land area 3,011 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

Property	84 Antares Street, Southern Cross, WA	
Sale Price	\$32,000	
Sale Date	11-Aug-20	
Site Area	1,012 sqm	
Sale Status	Settled	
Living Area	158 sqm	
Property Description	The property comprises a circa 1935 built detached single storey conventional dwelling of weatherboard/mudbrick/fibro construction with an asbestos roof. Accommodation comprises 2 bedrooms, 1 bathroom, study, additional external toilet, additional external shower, dated kitchen with bare floor boards and some cupboard doors missing, dated bathroom in poor condition with no floor tiling, lacks general maintenance, 55 sqm workshop with vehicle access, 27 sqm front verandah, 29 sqm rear verandah, part of the rear fencing is missing, gardens are mainly unestablished and unkempt. Living area 158 sqm. Site area 1,012 sqm zoned R10. Advertised for 4 months then withdrawn for 7 months. Advertised again for 7 months and sold \$23,000 below the initial listing price and \$49,000 less than the previous sale in 2006.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$32,000	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

Property	109 Altair Street, Southern Cross, WA	
Sale Price	\$42,500	
Sale Date	31-Jan-20	
Site Area	1,012 sqm	
Sale Status	Settled	
Living Area	78 sqm	
Property Description	The property comprises a 1970 built detached single storey conventional dwelling of fibro construction with a tiled roof. Accommodation comprises 3 bedrooms, 1 bathroom, modern kitchen, slightly dated bathroom with shower over bath with glass shower screen and floor to ceiling tiling, 4 sqm front verandah, 10 sqm front patio, 18 sqm single open carport, 38 sqm workshop/garage with an attached 30 sqm open carport, 9 sqm and 14 sqm garden sheds. Living area 78 sqm. Site area 1,012 sqm zoned R10 with no subdivision potential. Advertised for 5.5 months and sold \$32,500 below the initial listing price and \$92,500 below the previous sale price in 2009.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$32,500	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

Property	86 Altair Street, Southern Cross, WA	
Sale Price	\$45,000	
Sale Date	24-Apr-20	
Site Area	1,012 sqm	
Sale Status	Settled	
Property Description	The property comprises a 1965 built detached single storey conventional dwelling of fibre cement construction with a tiled roof. Accommodation comprises 2 bedrooms plus sleepout, 1 bathroom, dated kitchen, dated bathroom, 20 sqm rear verandah, 6 sqm front verandah, 26 sqm single garage, 36 sqm workshop. Roof area approximately 160 sqm. Site area 1,012 sqm corner lot zoned R30. Advertised for 5 months and sold \$5,000 less than the listing price and \$2,500 above the previous sale in December 2019.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$35,000	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling and workshop. Overall superior.	

Property	73 Antares Street, Southern Cross, WA	
Sale Price	\$49,500	
Sale Date	13-Oct-20	
Site Area	1,011 sqm	
Sale Status	Agents Advice	
Property Description	The property comprises a 1950 built detached single storey conventional house of fibrous cement construction with an iron roof. Accommodation comprises 2 bedrooms, 1 bathroom, external laundry, reasonably modern kitchen, dated bathroom with shower over bath, timber decked and partly enclosed front verandah, rear verandah, garden shed. Site area 1,011 sqm. Advertised for 2 weeks and sold at listing price.	
Transaction Status	Agents Advice	
Analysis	Land component of value \$10,000 Improvements component of value \$39,500	
Comparability	Same locality. Land area 1,012 sqm compared to 358 sqm. Additional dwelling. Overall superior.	

12.0 Market Commentary

12.1 Level of Market Activity

Marketability	Average
Market Activity	Subdued

12.2 Market Commentary

The real estate market in Southern Cross follows the trends of the general Goldfields region which can fluctuate according to the price of the resources being mined. Real estate markets in the Goldfields region have been declining over the last few years. At this stage there does not appear to be any negative impacts on the real estate markets, in the Goldfields region, from the COVID-19 pandemic.

13.0 Valuation Rationale

14.0 Valuation

14.1 Market Value - As If Complete

Land Value	\$5,000
Improvements	
Market Value	\$5,000 (Five Thousand dollars)

Interest Valued	Fee simple vacant possession
Date of Inspection	29 November 2020
Date of Valuation	29 November 2020
Date Issued	2 December 2020

Signatories



Sue Morley

AAPI CPV

API No: 65144 WA Lic No: 44317

Primary Valuer

Important

This valuation is subject to the definitions, qualifications and disclaimers and other comments contained within this report.

15.0 Assumptions, Conditions and Limitations

Condition/Structural Disclaimer	<i>This report is not a condition or structural survey and no advice is given in any way relating to condition or structural matters. Any opinion given as to the condition of the structure or improvements on the property is not given in the capacity as an expert. A condition or structural report on the building and/or its plant and equipment has not been sighted, and nor have we inspected unexposed or inaccessible portions of the premises. Therefore we cannot comment on the structural integrity, any defects, rot or infestation (or damage from pest infestation) of the improvements, any use of asbestos or other materials now considered hazardous or areas of non-compliance with the Building Code of Australia, other than matters which are obvious and which are noted within this report. This valuation assumes the building is structurally sound; that building services are adequate and appropriately maintained; the building complies with applicable Council, building, fire, health and/or safety regulations, laws, rules, licences, permits, rulings and/or bylaws; and is free of asbestos or other defects, unless specified otherwise. Should an expert's report establish that there are any defects of this kind then we reserve the right to review this valuation.</i>
Digital Copies of Reports	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
Environmental Disclaimer	<i>This report is not an environmental audit and no advice is given in any way relating to environmental matters. Any comment given as to environmental factors in relation to the property are not given in the capacity as an expert. This assessment of value (unless specified otherwise) is made on the basis that the property is free of contamination or environmental issues affecting the property not made known to the valuer. In the event the property is found to contain contamination the matter should be referred to this office for comment. Given contamination issues can have a significant impact on the Market Value of the property, we reserve the right to review and if necessary vary our valuation if any contamination or other environmental hazard is found to exist.</i>
Full Disclosure Disclaimer	<i>Whilst we have attempted to confirm the veracity of information supplied, the scope of work did not extend to verification of all information supplied or due diligence. Our valuation and report has been prepared on the assumption the instructions and information supplied has been provided in good faith, is not in any way misleading or deceptive, contains a full disclosure of all information that is relevant, there are no undisclosed agreements in place that affect the property. The valuer and valuation firm does not accept any responsibility or liability whatsoever in the event the valuer has been provided with insufficient, false or misleading information.</i>
Future Value	<i>Any comments made in relation to future values are based on general knowledge and information currently available. These comments should not be construed as a prediction of future value levels or a warranty of future performance as the property market is susceptible to potential rapid and unexpected change caused by multiple factors. Ultimately current expectations as to trends in property values may not prove to be accurate. Due to possible changes in the property market, economic conditions, occupancy status and property specific factors, we recommend the value of the property be reassessed at regular intervals.</i>
Geotechnical Assumption	<i>We have not sighted a geotechnical engineers' survey of the property. We are not experts in the field of civil or geotechnical engineering and we are therefore unable to comment as to the geotechnical integrity of the ground and soil conditions. It is specifically assumed that there are no adverse geotechnical conditions that compromise the utility of the property for the current or highest and best use. In the event there is found to be adverse ground conditions we recommend the matter be referred to this Company for comment.</i>
GST	<i>GST does not apply to existing residential premises but may be payable for new residential premises. If there is any uncertainty as to the application of GST we recommend you seek advice from a qualified accountant or tax lawyer.</i>
Heritage Disclaimer	<i>Our valuation has been assessed having regard to the nature of any buildings on the property and any known heritage listings. However we have not obtained formal confirmation of heritage listings beyond what is available in the public domain and identified in this report. Our valuation assumes, unless otherwise specified, that any heritage issues (including Aboriginal) do not impact on the continued and/or highest and best use of the property. If there is doubt in relation to such issues we recommend written application be made to the relevant authorities.</i>
Inconsistencies in Assumptions	<i>If there is found to be any variance, inconsistency or contradiction in any of the above assumptions then there may be a variation in the valuation assessed.</i>

Information Availability (Market Evidence)	<i>In preparing this valuation we have undertaken those investigations reasonably expected of a professional valuer having regard to normal industry practice so as to obtain the most relevant, available, comparable market evidence. Whilst we believe the market evidence information and any other information provided to be accurate, not all details can and have been formally verified. Due to privacy laws, confidentiality agreements and other circumstances beyond our control, the valuer may not have had access to: personal details of parties involved in transactions (including the relationship of the parties); information on recent transactions that are yet to become public knowledge; and copies of leases or contracts to confirm rents or prices and to ascertain whether or not rents or prices are inclusive or exclusive of GST.</i>
Land and Building Area Disclaimer	<i>In the event actual surveyed areas of the property are different to the areas adopted in this valuation the survey should be referred to the valuer for comment on any valuation implications. We reserve the right to amend our valuation in the event that a formal survey of areas differs from those detailed in this report.</i>
Market Change Disclaimer	<i>This valuation is current as at the Date of Valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value. Where the valuation is being relied upon for mortgage purposes, without limiting the generality of the above comment, we do not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of 90 days from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation. We recommend the valuation be reviewed at regular intervals.</i>
Market Value	<i>The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.</i>
Market Value As If Complete	<i>"Market Value As If Complete" is based on values that are current on the valuation date on the special assumption the project had already been completed in accordance with the defined plans and specification. The valuation does not purport to predict the market conditions and the value at the actual date of completion. This valuation should not be relied upon by any person or entity until all relevant regulatory and development approvals are in place.</i> <i>Our As If Complete Market Value is subject to the following specific qualifications, as applicable in the circumstances:</i> <i>• Issue of all relevant approvals including a satisfactory building completion certificate under the appropriate legislation;</i> <i>• Satisfactory completion of the improvements in accordance with the plans, specifications, cost estimates and details provided;</i> <i>• Sighting of any reports from other experts who have provided advice in aspects of the construction of the project;</i> <i>• An inspection by the Valuer following practical completion of construction; and</i> <i>• The right to review and, if necessary, vary the valuation if there are changes in the project, to the property or the market.</i> <i>In the case of vacant land the following is also to be assumed where applicable:</i> <i>• Completion of subdivision and provision of separate services;</i> <i>Issue of a new Certificate of Title, free of onerous encumbrances and restrictions.</i>
Native Title Assumption	<i>We are not experts in native title or the property rights derived there from and have not been supplied with appropriate expert advice or reports. Therefore, this valuation is made assuming there are no actual or potential native title interests affecting the value or marketability of the property.</i>
Planning Disclaimer	<i>Town planning and zoning information was informally obtained from the relevant local and State Government authorities and is assumed to be correct. This information does not constitute a formal zoning certificate. Should the addressee require formal confirmation of planning issues then we recommend written application be made to the relevant authorities to obtain appropriate current zoning certificates.</i>
Publication of Report	<i>The publication of the valuation or report in whole or any part, or any reference thereto, or the names and professional affiliations of the valuers is prohibited without the prior written approval of the valuer as to the form and context in which it is to appear.</i>
Reliance on Whole Report	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>
Site Survey Disclaimer	<i>This report is not a site survey and no advice is given in any way relating to survey matters. Any comments given in relation to the property are not given in the capacity as an expert. Should the addressee require absolute certainty in relation to site area, dimensions or possible encroachments we recommend that a surveyor be engaged to provide appropriate advice and a survey of the property if considered necessary. In the event there are any fundamental inconsistencies between any site survey undertaken and site detail adopted in this valuation, the survey should be referred to the valuer for comment on any valuation implications (including amendment of our valuation if considered necessary).</i>

Third Party Disclaimer	<i>This report has been prepared for the private and confidential use of our client, SHIRE OF YILGARN and the nominated other authorised users, for the specified purpose and it should not be relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. The report should not be reproduced in whole or part without the express written authority of Opteon Property Group Pty Ltd. Our warning is registered here, that any party, other than those specifically named in this report as our client or authorised user should obtain their own valuation before acting in any way in respect of the subject property.</i>
Title and Unregistered Instruments	<i>For the purpose of this report we have assumed that the title information provided to us is correct. Our Valuation has been assessed assuming the property is only affected by encumbrances noted on Title with the exception of registered instruments (eg. mortgages or caveats) that are normally and expected to be discharged prior to transfer of the property. If there are any encumbrances, encroachments, restrictions, leases or covenants which are not noted on the title, they may affect the assessment of value. If there are errors or omissions found to exist on the title documents we should be notified and we reserve the right to review our valuation.</i>
Photographs and Imagery	<i>The photos used in this report may not have been taken by Opteon (Third Party Photos). Where possible, a photo or other imagery that has been sourced from a third party (other than the property contact who has not been attributed) has been attributed in this report to the source from which Opteon obtained the photo or image. Opteon makes no warranties or representations in respect of, and is unable to assign to you, any intellectual property rights subsisting in the Third Party Photos.</i>

APPENDIX 1

QUOTE INSTRUCTIONS

19 November 2020

Thank you for the opportunity to provide you with a quote for our services.

Opteon is pleased to provide you with a quote for services. This quote is based on the instructions you have provided to us and is the basis on which we will provide our services.

OUR REFERENCE	11517793
CLIENT(S)	SHIRE OF YILGARN
CLIENT ABN	58 923 991 148
CLIENT CONTACT	Peter Clark
CLIENT EMAIL	ceo@yilgarn.wa.gov.au
PROPERTY	Lot 5, 50 Antares Street, Southern Cross, Western Australia
PURPOSE	Pre-sale purposes and should not be relied upon for any other purpose.
SCOPE	The scope of work is to complete a valuation of the property with the extent of investigation to include: • collation of information and undertaking our own research regarding the property; • an inspection of the property and measurement of buildings where required; • undertaking research in terms of market prices (and/or costs if applicable) of comparable properties; • preparation of valuation calculations; • preparation of a valuation report; The extent of our investigations does not extend to due diligence or investigative validation of information supplied. Service: As Is Market Valuation and As If the proposed development is complete;
TYPE OF PROPERTY	Single Residential Accommodation
VALUATION BASIS	Unless otherwise requested, the basis of value is Market Value as defined in International Valuation Standards and as adopted by the Australian Property Institute and the valuation is to be completed on the premise of highest and best use.
DATE OF VALUATION	Unless otherwise specified the date of valuation will be the date of inspection.
SPECIAL INSTRUCTIONS	
REPORT FORMAT	Unless otherwise agreed, a written report will be prepared.
REPORT DELIVERY MODE	Email
REQUIRED INFORMATION	If you have any information about the property or information which is relevant to the purpose of this advice please supply this information to us, preferably by email.
ADDRESS INVOICE TO	Shire of Yilgarn, P O Box 86, Southern Cross WA 6427
PROFESSIONAL FEES	\$605.00 inclusive of GST.
PAYMENT OF FEES	We require payment of our professional fees within the terms as shown on the invoice but you agree that we retain the right to withhold any valuation or deliverable until payment is made.
CURRENCY OF QUOTE	Please note that this quote is only valid for 30 days. If you wish to proceed after 30 days, please contact us to confirm our fee and availability.
CURRENCY OF THE SERVICES	The value assessed in any of our services is in Australian dollars.
SERVICE DELIVERY	We estimate completing the valuation in 5 business days. If we are unable to meet the estimated timeframe, we will consult with you as to an updated time for delivery.
TERMS OF ENGAGEMENT	Our Services and report are provided subject to Opteon's Standard Terms and Conditions* which are

Opteon Property Group Pty Ltd ABN 78 144 732 589

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P 1300 40 50 60 E info@opteonsolutions.com
W www.opteonsolutions.com

SOLUTIONS WITH EXCELLENCE

Liability limited by a scheme approved under Professional Standards Legislation

enclosed.

(*Terms not applicable if an enforceable and current contract concerning the services which are the subject of this engagement is in place and binding on the parties as at the date of this quote.)

This quote has been provided on the basis of the information you have provided to us in the quote request. Should our understanding of any of the details below be ambiguous or incorrect, you must immediately advise us and we reserve the right to vary this quote by a reasonable amount to account for any changes.

In order to accept the quote and to engage Opteon kindly respond in one of three ways; either accept it via our online portal, reply via email, stating that you accept this quote as per the details contained herein or write to us with your confirmed and detailed instructions.

If you have any questions or for assistance please feel free to contact us on 1300 40 50 60 or email quotes@opteonsolutions.com and quote the following reference number **11517793**. Thank you again for your business and we look forward to being of service to you.

Standard Terms and Conditions – Valuation Services

1. This Agreement

This Agreement sets out the terms on which we will provide the Services to you.

2. Our Services

2.1 We will provide the Services to you with the degree of skill, care and diligence reasonably expected of a professional providing services of the same kind and in accordance with this Agreement, the ABFI Standing Instructions (where relevant) and any relevant requirements or instructions issued by the API.

2.2 We will use all reasonable efforts to complete the Services within any agreed time frame.

2.3 At our election, the Services may be performed by a Franchisee where the property, premises or asset to be valued is located in that Franchisee's territory. We will be responsible for all acts and omissions of the Franchisees and Valuers as if they were our acts or omissions. You agree that you will not bring any Claim in connection with the Services or this Agreement directly against any Franchisee or Valuer.

2.4 Unless otherwise agreed, we will be the sole point of contact for any issues in relation to this Agreement.

3. Your Obligations

3.1 You will provide us with instructions requesting a Valuation via a Valuation Request.

3.2 You must provide us with all data, Information and access as is necessary or reasonably required for us to perform the Services.

3.3 You acknowledge and agree that:

3.3.1 we are entitled to and will rely on Information provided by you or your representatives and/or agent and any instructions and approvals given by you or your representatives and/or agent (and that we are released from any liability to the extent of any inaccuracy, inconsistency or omission in same); and

3.3.2 although the Services may include advice, all decisions made, or action taken, in reliance upon that advice are solely your responsibility and are made by you based on your own judgement and knowledge of your circumstances.

4. Our Valuations

4.1 Our Valuations are prepared solely for you (and any other person expressly specified in the Letter or Valuation Request) to use for the Permitted Purpose. You are not authorised to use a Valuation for any other purpose without our prior written consent. We do not accept a duty of care to any other person and you agree to the Valuation specifically disclaiming legal responsibility to any other person that might read the Valuation. In the event that you wish to provide the Valuation to any third party, including any financier, for any reason, before any disclosure occurs, you must first obtain our consent to disclosure of the report being made, and if consent is given (which remains at our discretion and may be

given with extra conditions), you must (i) provide a copy of this Agreement to the third party, (ii) obtain a signed deed poll from the third party acknowledging that it will not rely on the Valuation for any purpose and releases us from any liability (including negligence), and (iii) provide us with the original signed deed.

4.2 You indemnify us against any Loss we may suffer or incur in respect of any Claim by a third party that arises as a result of any use or distribution of a Valuation to that party or their reliance thereon. Furthermore, if we incur liability to any third party as a result of any use or distribution of, or reliance on, a Valuation by any third party:

4.2.1 You will ensure that we can enforce the protections afforded to us under or out of this Agreement (and in particular clause 11) directly against that third party, or if that is not possible or does not occur for any reason, you will do everything necessary to place us in a position as if the protections had been directly enforceable or enforced against that third party also; and

4.2.2 Without limiting the foregoing, you acknowledge and agree, and will do all things necessary to place us in a position so that, the limitation in clauses 11.1 and 11.2 apply so as to limit our liability to you and/or to that third party, severally and/or collectively, on an aggregate basis.

4.3 A Valuation is current at the date of the Valuation only. The value of a property, premises or asset may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property, premises or asset). As such, you release us from any liability for Claim or Loss arising from such subsequent changes in value or where the valuation is relied upon more than 90 days after the date of the valuation, provided always that the 90 day period does not guarantee the value for that period; it always remains a valuation at the date of valuation only.

4.4 Our Valuations will contain certain assumptions, qualifications, limitations and disclaimers (**Notices**). You agree that it is your responsibility to become aware of these Notices and to ensure that the Valuations are only used in the context of, and subject to, such Notices.

4.5 You acknowledge and agree that our Valuations:

4.5.1 cannot be relied upon as advice about taxation, investment or financial strategy nor considered to be legal or accounting advice; and/or

4.5.2 are not a recommendation to take or not take any particular course or action in respect of a transaction or investment opportunity, and will not be relied upon (in whole or in part) to assess or make decisions about, any private placement, capital raising or securities offering of any kind whatsoever.

4.6 If the Services comprise a desktop or kerbside assessment of any kind or you have instructed us not to undertake a full external and internal inspection, you hereby provide your written agreement to our non-inspection and/or partial inspection of

the relevant property being valued and you accept the inherent risk of inaccuracy arising therefrom (including, to the extent relevant to the particular valuation, any risk or risk allocation noted in any applicable API memorandum or guideline).

4.7 If the Service comprises a Virtual Valuation, you acknowledge and agree that:

4.7.1 we will not undertake a physical inspection of the relevant property when preparing the Virtual Valuation and determining the market value of the property. We will form our opinion of value based upon one or more of the following sources: information provided by the property owner or occupant or other third party such as a real estate agent; information already known to the Valuer due to a previous inspection by us; information that we have obtained from public searches or other enquiries. We will take reasonable steps to verify information, documentation and data provided by third parties where we consider it necessary, but otherwise we are entitled to assume that any information provided by third parties is accurate, complete and not misleading;

4.7.2 when a Valuation is completed without inspection of a property there is some inherent risk of diminished accuracy as the Valuer has not personally confirmed the building area, accommodation or features and condition of any improvements or essential repairs. You understand the risks inherent in the Valuer not undertaking a physical inspection;

4.7.3 the Virtual Valuation may not fully comply with the ABFI Standing Instructions and any non-compliance with the ABFI Standing Instructions will not be considered a failure to meet any relevant obligations or service levels set out in this Agreement.

5. Our Fees

5.1 You agree to pay us the Fees for the Services.

5.2 Other than in respect of a change to Fees in accordance with clause 5.3, we will give you at least 30 days' notice of any proposed changes to the Fees.

5.3 If the Agreement applies to Services to be provided from time to time on an ongoing basis, on each anniversary of the Commencement Date, the Fees will be automatically indexed and increased by CPI or 2.5% whichever is higher.

5.4 If a Valuation Request is expected to involve complexity or disproportionate resources, we may request a higher fee for the Valuation. Any higher fee will be agreed with you prior to us proceeding with the Valuation Request.

5.5 Where the property, premises or asset you would like us to value falls outside of the types, zones or value ranges listed in our Fee Schedule, we will provide you with a quote for the Fee prior to commencing the Valuation. The quote will be valid for a period of 30 days from the date of issue unless the quote specifies otherwise.

5.6 Where we have provided you with a quote for the Fee for a Valuation and you instruct us to proceed with the Valuation or pay the Fee, you have accepted the quoted Fee for that Valuation (and these terms).

5.7 Unless stated otherwise, the Fees are expressed exclusive of GST. You agree to pay any GST imposed on us, now or in the future, in relation to this Agreement. Where GST is payable on any taxable supply made under this Agreement, you agree that the Fee payable for this supply will be increased by an amount equal to the GST payable by us in respect of that supply.

6. Invoicing

6.1 Where we have agreed that you do not need to prepay for our Services, we will invoice you in arrears for the Fees once we provide you with the Valuation (unless agreed otherwise) and you will pay our invoice within 14 days of receiving it (unless agreed otherwise). If you dispute an invoice, you will still pay the undisputed amount and we will work together to resolve the dispute. Where amounts remain due and unpaid, we may charge you interest at an annual rate of 2% over the Bank Bill Swap Rate published in the Australian Financial Review on the date payment is due.

6.2 Without limiting any other rights we may have, we may suspend (for a time or indefinitely) or terminate the Services, in whole or part, or withhold any Valuation if our Fees (in whole or part) have not been paid by you (or anyone else responsible for payment thereof).

7. Unexpected delay

7.1 We will not be responsible to you or anyone else (and you will not assert we are in breach or liable) for any failure in providing the Services or any Valuation to the extent such failure is caused by an Unexpected Delay. We will notify you if there is a delay that will affect the provision of the Services or any Valuation and the cause of the delay.

7.2 If it is necessary or we are required to perform additional services or incur additional costs because of an Unexpected Delay, where those additional services are required or costs are incurred due to your act or omission, you will pay us additional Fees for those services or costs and in other cases, we may charge you additional Fees as are reasonable.

8. Confidentiality

8.1 Each of us agrees to protect and keep confidential any Confidential Information that is given to us by the other. Except as set out in this Agreement, or where both of us agree otherwise in writing, we will only use or disclose your Confidential Information as necessary to provide the Services to you.

8.2 Where relevant, we may use, disclose and transfer your Information (even if Confidential Information) to our Franchisees and Representatives who will use and disclose it only to provide the Services to you. In addition, we may disclose your Information to our professional advisers, any regulating body or insurers on a confidential basis.

8.3 Subject to clause 8.4, either of us may disclose any Confidential Information to the extent that it is required to be disclosed by law, order of any court, tribunal, authority or regulatory body, rules of any stock exchange or any professional obligations or requirements.

8.4 A party disclosing Confidential Information under clause 8.3 must, where practical and to the extent permitted by law, notify the other of the requirement to disclose and only disclose the

minimum Confidential Information required to comply with the law or requirement.

8.5 You agree that we may aggregate your Information and use and disclose that information in de-identified form as part of research and advice, including without limitation, benchmarking services or for valuation purposes.

8.6 We will return to you or destroy your Information at any time at your request, however, we are entitled to retain a copy of your Confidential Information or any Information you give to us for any lawful record keeping purposes, provided that we continue to keep this Information confidential in accordance with this Agreement.

9. Personal information and privacy

9.1 We will handle Personal Information in accordance with the Privacy Legislation and our privacy policy available at www.opteonsolutions.com/au/privacy-policy/.

9.2 You agree to work with us to ensure that both of us meet any obligations that each of us may have under the Privacy Legislation including, where relevant, notifying the individual to whom the Personal Information relates of who we are and how we propose to use and disclose their information.

9.3 Where you provide us with any Personal Information, you confirm that you have collected the Personal Information in accordance with the Privacy Legislation, that you are entitled to provide the Personal Information to us and that we may collect, use and disclose the Personal Information for the purpose of providing the Services to you or as otherwise permitted by this Agreement.

10. Intellectual Property

10.1 Except as set out in clause 10.3, we own (and despite anything to the contrary, may commercialise or exploit for our economic benefit and for any purpose whatsoever) the Intellectual Property Rights in the Valuations and Our Data.

10.2 Subject to clause 10.3, we grant, or will procure from any third party the right to grant, to you an irrevocable, perpetual, worldwide, non-exclusive, royalty-free licence to use and reproduce the Valuations for the Permitted Purpose and your internal business purposes.

10.3 The photos used in a Virtual Valuation may not have been taken by us (**Third Party Photos**). Where possible, Third Party Photos (other than photos sourced from the property contact who has not been attributed) have been attributed to the source from which we obtained the photo in the Virtual Valuation. We make no warranties or representations in respect of, and are unable to assign to you, any Intellectual Property Rights subsisting in the Third Party Photos.

11. RELEASE, INDEMNITY AND OUR LIMITATION OF LIABILITY

11.1 Except to the extent that legislation does not permit Us to limit our liability, you acknowledge and agree that:

11.1.1 Our maximum aggregate liability for any Claim or Loss, whether arising in connection with the Services or the subject matter of this Agreement (including negligence) is limited to three (3) x the Fees or \$500,000, whichever amount is the lesser; and

11.1.2 If clause 11.1.1 is not enforceable by us for any reason whatsoever, our maximum aggregate liability for any Claim or Loss arising in connection with the Services or the subject matter of this Agreement (including negligence) is limited in the manner provided by the APIV Limited Liability Scheme (being a scheme approved under Professional Standards Legislation.)

11.2 Without limiting clause 11.1:

11.2.1 we will only be liable to you for that proportion of the total Loss caused or contributed to by us;

11.2.2 we will not be liable to you (nor will you assert any Claim against us) for any Consequential Loss; and

11.2.3 we will not be liable unless you notify us of that Loss within 12 months of it occurring.

11.3 You indemnify us for and in respect of all Loss which we may suffer or incur arising from or in any way connected with any breach by you of this Agreement.

11.4 Nothing in this Agreement shall restrict, modify or limit your rights under the Australian Consumer Law.

11.5 You represent and agree that:

11.5.1 You waive unconditionally any right, and will not seek, to Claim against Us in excess of any limitation applicable under clause 11.1 or in a manner that is contrary to the protections afforded under clause 11.2;

11.5.2 This clause 11 or any other clause that provides protection to us in respect of our exposure to Claims or Loss are reasonably necessary to protect our legitimate interests; and

11.5.3 We have entered into this Agreement relying on your representations in this regard.

11.6 You acknowledge that in providing a Virtual Valuation we may rely on information, documents, photos and data provided by third parties (**Third Party Information**). Whilst we will always take reasonable steps to verify the accuracy and completeness of Third Party Information, we make no warranties or representations about the accuracy or completeness of that Third Party Information. You release and hold us harmless in respect of any claim, loss, cost or damages that may arise as a direct or indirect consequence of any Third Party Information being incomplete, inaccurate or misleading due to the fraud or recklessness of a provider of Third Party Information.

12. Insurance

We will maintain appropriate insurance in relation to the Services, including professional indemnity insurance with a reputable insurer with an indemnity limit of \$1 million during the term of this Agreement and for a period of seven years after last performing the Services for you.

13. Conflict of interest

If we identify a conflict of interest in respect of the Services at any time, in addition to anything else that we consider necessary to manage the issue, we will notify you and seek your consent to our (or our continued) engagement, or at our

sole and binding election, we may notify that we decline to, or will not continue to, act (in which case you will pay for any Fees incurred to that date).

14. Termination

14.1 You may terminate this Agreement by giving us at least 30 days prior written notice at any time. If the Agreement is terminated for any reason, you must pay our Fees for the Services performed and any other charges incurred, up to the time of termination.

14.2 We may terminate this Agreement:

14.2.1 by giving you notice of at least 30 days;

14.2.2 if any payment due by you under this Agreement is not paid on the due date;

14.2.3 if, by continuing to act for you, we would be required to act contrary to any legal, regulatory or professional conduct obligation or similar just cause; or

14.2.4 if there is any change in your financial or legal status.

14.3 Clauses 4, 5, 6, 8, 9, 10, 11, 12, 15 and this clause 14.3 survive the termination of this Agreement. Nothing in this clause prevents any other provision of the Agreement, as a matter of interpretation, also surviving the discharge, expiration or termination of this Agreement.

15. Dispute resolution

15.1 Each of us agrees to use reasonable endeavours to resolve any dispute that arises in connection with this Agreement.

15.2 If we are unable to resolve a dispute within 14 days of either of us giving the other notice in writing of a dispute, either of us may refer the dispute to mediation to be conducted in Melbourne, Victoria under the Australian Disputes Centre (ADC) guidelines for commercial mediation which are operating at the time the dispute is referred to the ADC.

15.3 If the dispute is not resolved by mediation within 28 days of the appointment of a mediator, either of us may commence court proceedings.

15.4 Despite the existence of a dispute, each of us must continue to perform all of our obligations under this Agreement.

15.5 Nothing in this clause prevents either of us applying to a court for urgent interlocutory relief.

16. General

16.1 We are engaged as an independent contractor. Neither of us is an agent or representative of or has the authority to bind the other. This Agreement is not intended and will not be taken to constitute a partnership, agency, employment, joint venture or fiduciary relationship between us.

16.2 This Agreement is the entire agreement between us for the Services. It supersedes all prior communications, negotiations, arrangements and agreements, either oral or written between us in relation to its subject matter.

16.3 These "Standard Terms and Conditions" prevail to the extent of any omission or inconsistency with anything contained in the Letter, a Valuation Request or a Valuation.

16.4 We may amend these "Standard Terms and Conditions" from time to time. Our prevailing "Standard Terms and Conditions" can be viewed at all times on our website: opteonsolutions.com.

16.5 Neither of us may transfer, assign or novate this Agreement without the prior written consent of the other. However we may elect to subcontract the performance of the Services (in whole or part) without giving notice to you but at all times, we remain liable to you for the acts or omissions of our subcontractors.

16.6 If any of the terms of this Agreement are not legally enforceable then that term or the relevant part of it will be either amended as appropriate to make it enforceable or ignored, but in all other respects this Agreement will have full effect.

16.7 This Agreement is governed by the law applying in Victoria and the parties submit to the non-exclusive jurisdiction of the courts of Victoria.

16.8 A waiver by one of us of a breach by the other of any term of this Agreement does not operate as a waiver of another term or a continuing breach by the other of the same or any other term of this Agreement.

16.9 To the extent permitted by law, we disclaim all warranties, either express or implied, in relation to the Services and the Valuations other than any written warranty made in this Agreement.

17. Interpretation

In this Agreement:

17.1 headings and sub-headings are for ease of reference only and do not affect the interpretation of this Agreement;

17.2 words denoting the singular include the plural and vice versa;

17.3 the word 'includes' in any form is not a word of limitation;

17.4 where a word or phrase is defined, another part of speech or grammatical form of that word or phrase has a corresponding meaning;

17.5 a person includes a firm, partnership, joint venture, association, corporation or other body corporate;

17.6 '\$' is a reference to Australian dollars;

17.7 'this Agreement' is to this Agreement as amended from time to time;

17.8 a clause, schedule or attachment is a reference to a clause, schedule or attachment in or to this Agreement;

17.9 any document (such as a deed, agreement or other document) is to that document (or, if required by the context, to a part of it) as amended, novated, substituted or supplemented at any time; and

17.10 any legislation (including subordinate legislation) is to that legislation as amended, re-enacted or replaced and includes any subordinate legislation issued under it.

18. Definitions

In this document, the following words have the following meanings:

ABFI Standing Instructions means the standing instructions issued by the Australian Banking and Finance Industry as amended from time to time.

Agreement means the agreement between us and you comprising these “*Standard Terms and Conditions*”, the Letter and in respect of a particular Valuation Request, that Valuation Request and the relevant Valuation.

API means the Australian Property Institute.

APIV Limited Liability Scheme means the Australian Property Institute Valuers Limited’s Limitation of Liability Scheme as amended from time to time.

Commencement Date means the date on which you first instruct us to provide our Services under this Agreement.

Claim means any claim made (whether in the form of an allegation, demand, suit, action or other proceeding of any kind) under or in connection with this Agreement or its subject matter whether arising under contract (including under any warranty or indemnity or any other breach, actual or anticipatory), in equity, restitution, negligence or any other tort, strict liability under statute or otherwise at all

Confidential Information means any information or material which is proprietary to a party or acquired by either of us solely as a result of the Services and is designated as confidential or the recipient ought know or assume is confidential, but excludes any information that:

- (a) is or becomes publicly available, except by a breach of this Agreement;
- (b) is disclosed to either of us by a third party provided that the recipient reasonably believes the third party is legally entitled to disclose such information;
- (c) was known to either of us before we received it from the other or is developed by either of us independently;
- (d) is disclosed with the other’s consent; or
- (e) is required to be disclosed as contemplated by clause 8.3.

Consequential Loss means any loss of actual or anticipated profit or revenue, extraordinary or unexpected financing costs, anticipated savings or business opportunity, loss or corruption of data or systems, or damage to goodwill whether arising at law as direct or indirect loss, and any indirect, consequential, special, punitive, exemplary or incidental loss or damages, whether foreseeable or not and whether we were advised of the possibility of such damages.

CPI means the annual Consumer Price Index (All Groups), Australia (weighted average of eight capital cities) as published by the Australian Bureau of Statistics.

Fees means the fees for the Services set out in the Letter or any quote provided under clause 5.5, as calculated in accordance with our Fee Schedule or any higher fee applicable under clauses 5 or 7.2.

Fee Schedule means our schedule of fees as supplied to you and as amended from time to time.

Franchisee means individuals, partnership or company that has entered into a franchise agreement with our franchisor entity Opteon Franchising Pty Ltd.

GST has the meaning given to it under *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

Information means any information, documents, material, facts, instructions or Confidential Information provided to us by you or your Representatives or anyone else at your request or on your behalf.

Intellectual Property Rights means all intellectual property rights throughout the world and includes rights in respect of copyright, trade marks, designs, trade secrets and know-how.

Letter means the engagement letter, quote or any other written communication between us which confirms our engagement in respect of the Services.

Loss means any loss, liability, Claim, damages, costs or expenses of whatsoever kind (including, where applicable, Consequential Loss).

Our Data means all data, photographs, field notes, sales data, reports, systems and other materials that we produce, collect, develop or otherwise bring into existence in the provision of the Services (other than Third Party Information, Third Party Photos and any data and materials provided by you to us).

Permitted Purpose means the purpose set out in the Letter, a Valuation Request or otherwise as set out in writing and accepted by us.

Personal Information means information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in writing or spoken, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion.

Privacy Legislation means the *Privacy Act 1988* (Cth) and any other law that applies to either of us that relates to privacy or to the collection, use, disclosure or handling of information about individuals (including a law of a State or Territory relating to privacy).

Representatives means any officer, employee, consultant, agent, adviser or contractor of either of us.

Services means property or asset valuation services or other property or asset advisory or consultancy services requested by you and agreed by us in accordance with this Agreement.

Unexpected Delay means any delay in providing the Services that is caused or contributed to by an act or event (including the non-performance of your obligations) that is beyond our control or not reasonably foreseeable by us at the time of accepting a Valuation Request.

Us and We means Opteon Property Group Pty Ltd (including if the context requires it, our related bodies corporate as defined by the *Corporations Act 2001* (Cth) and any Franchisee providing the Services).

Valuation means a valuation report in respect of a property, premises or asset prepared by a Valuer pursuant to a Valuation Request.

Valuation Request means the instructing document provided by you in the form agreed by us requesting Services under this Agreement.

Valuer means the valuation professional employed (or engaged) by Us or a Franchisee who is a current financial member of the API (or other equivalent or relevant professional body) with the skills, qualifications and experience necessary to provide the Services.

Virtual Valuation means a **Valuation** in respect of a property undertaken without a physical inspection of the property.

You means the client engaging us to provide the Services.



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www.opteonsolutions.com

Valuation Report

Lot 6, 50 Antares Street
Southern Cross, Western Australia 6426

File Ref: 11517844

VALUATION REPORT



Lot 6, 50 Antares Street Southern Cross, Western Australia 6426

Prepared For	SHIRE OF YILGARN
Report Purpose	Pre-sale purposes
Valuation Date	29 November 2020
Our Reference	11517844
Client Reference	1
Inspection Type	Full Inspection

Opteon Property Group Pty Ltd
ABN 78 144 732 589

P 1300 40 5060 E info@opteonsolutions.com
W www.opteonsolutions.com

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Liability limited by a scheme approved under Professional Standards Legislation

1.0 Valuation Summary

1.1 Scope of Work and Instructions

Identity of Valuer	Opteon Property Group Pty Ltd
Independence of Valuer/Disclosure	Unless otherwise disclosed, the valuer does not have any material connection or involvement with the subject property or the parties to the valuation that could limit the valuer's ability to provide an unbiased and objective valuation. The valuation has been assessed independently by the valuer without material assistance from others.
Instructing Party	Peter Clark, SHIRE OF YILGARN
Client	SHIRE OF YILGARN
Other Authorised Users/Additional Client Information	Nil
Client Reference	1
Property Address /Asset Valued	Lot 6, 50 Antares Street, Southern Cross, Western Australia 6426
Valuation Currency	This valuation has been assessed in Australian dollars (\$AUD).
Valuation Purpose and Restrictions on Use	Pre-sale purposes This report has been prepared for the private and confidential use of our client, SHIRE OF YILGARN and the nominated other authorised users, for the specified purpose and it should not be relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. The report should not be reproduced in whole or part without the express written authority of Opteon Property Group Pty Ltd. Our warning is registered here, that any party, other than those specifically named in this report as our client or authorised user should obtain their own valuation before acting in any way in respect of the subject property.
Inspection	In order to complete the valuation a sufficiently comprehensive inspection of the property has been completed.
Basis of Value	Market Value
Extent of Valuers' Work and Limitations	The extent of investigation undertaken by the valuer in completing the valuation has included: • collation of information from relevant parties regarding the subject property; • undertaking our own research regarding the subject property; • an inspection of the property and measurement of buildings where required; • undertaking market research in terms of values and/or costs of similar properties; • preparation of valuation calculations, and; • preparation of this report; This valuation has been based on information supplied which is assumed to have been provided in good faith and contain a full and frank disclosure of all information that is relevant to the valuation of the property. The valuer has not undertaken due diligence or verification of the information supplied.
Compliance/Departures with Valuation Standards	This valuation has been prepared in accordance with the International Valuation Standards and other applicable Valuation Standards.

1.2 Property Details

Property Description	This is an 'as if complete' valuation that assumes that, on the date of valuation, the subject property was a vacant lot with an area of 357 sqm and that the title for the property had been issued.
Title Reference	Proposed Lot 6 Survey Strata Plan 80162 Volume To be issued Folio To be issued
Tenure Type	Strata Title
Registered Proprietor	Shire of Yilgarn
Encumbrances	None apparent
Zoning	Residential R30

1.3 Assumptions and Recommendations

Significant Assumptions	- The instructions and information supplied contain a full disclosure of all information that is relevant; - This is an 'As If Complete' valuation that assumes that on the date of valuation a title had been issued for the subject property and also assumes that there were no improvements on the site.
Recommended Documents to Sight	None recommended
Expected Selling Period	6 months - This is typical for locality and or market segment conditions

1.4 Valuation Details

Land Value As If Complete	\$5,000
Improvement Value As If Complete	
Market Value As If Complete	\$5,000 (Five Thousand Dollars)

Interest Valued	Fee simple vacant possession
Date of Inspection	29 November 2020
Date of Valuation	29 November 2020
Date Issued	2 December 2020
Pecuniary Interest	We confirm that the valuer does not have any pecuniary interest that would conflict with the proper valuation of the property.

Signatories	 Sue Morley AAPI CPV API No: 65144 WA Lic No: 44317 Primary Valuer
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Important

This Executive Summary must be read in conjunction with the remainder of this report. The Executive Summary is only a synopsis designed to provide a brief overview and must not be acted upon in isolation to the contents of the valuation report.

Digital Copies of Reports	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
Reliance on Whole Report	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>

2.0 Date of Valuation

Valuation Date	29 November 2020
Date of Inspection	29 November 2020
Expiry of Valuation	This valuation is current as at the Date of Valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value.

3.0 Location

The subject property is within a regional townsite with usual urban amenities either close-by or easily accessible.

The subject property is located in a well-established residential neighbourhood comprising mainly older style dwellings.

Location Map



Sourced from maps.googleapis.com

4.0 Planning

Local Government Area	Shire of Yilgarn
Planning Scheme	Town Planning Scheme No. 2
Current Zoning	Residential R30
Overlays	This property is not subject to any overlay controls that we are aware of.
Existing Use	Residential
Zoning Effect	Proposed use permitted.
Heritage Issues	Not applicable

5.0 Site

Dimensions (metres)	Frontage: 13.13 Depth: 27.2
Site Area	Approximately 357 sqm
Topography	Generally rectangular shaped inside allotment that is generally level throughout. The property is part of a 12 lot survey-strata development.
Access	The subject is located on the south western side of the road, having good sealed road access.
Identification	Survey strata plan, Physical Inspection

5.1 Services

Services	Electricity, town water, sewerage, bottled gas and telephone are all available and assumed to be connected.
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6.0 Proposed Improvements

6.1 Main Building

Style	Vacant land
Street Appeal	Average
Car Accommodation	Not applicable

Building Areas:

Living	Not applicable
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Ancillary Improvements:

Significant	Assumed to be vacant land.
Secondary	Boundary fencing.

6.2 Repairs

Essential Repairs	None apparent
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7.0 Photography



Front - assumed to be vacant land



Rear - assumed to be vacant land



Assumed to be vacant land



Assumed to be vacant land



Assumed to be vacant land

8.0 Environmental Issues

Environmental Issues	None apparent.
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9.0 General Comments

Title Not Issued:

The title for the subject property has not been issued but is assumed and the valuation has been completed on an "As if Complete" basis. The "As if Complete" valuation is conditional upon confirmation of title particulars and title plan. We reserve the right to review our valuation should the registered title and plan contain details different to those relied upon.

Assumed To Be Vacant Land:

The purpose of this valuation is to determine the value of the vacant land component of the subject property. There are currently improvements on the site including a brick and iron dwelling and a garden shed. These improvements are not owned by the proprietor of the land and were built on the understanding that upon the title for the subject property being issued, the land would be transferred to the entity that built the improvements. Therefore, on an 'as if complete' basis, we have assumed there were no improvements on the site on the date of valuation.

Sales Evidence:

Dwellings and lot sizes are not homogenous in the Goldfields Region. Therefore, there are limited recent comparable sales that conform with recommended guidelines as set out in our instructions. Consequently, the sales evidence relied upon may be over 6 months old, have a different number of bedrooms, be within neighbouring suburbs or fall outside a +/-15% range of variance from the assessed market value. In completing comparative analysis, consideration of differences between the sales evidence compared to the subject property are taken into account, including, but not limited to, physical attributes and any changes in market conditions in the case of older sales.

10.0 Valuation Methodology

Primary Methodology	Direct Comparison
Secondary Methodology	Summation
Methodology Detail	The most appropriate method of valuation for a property of this nature is direct market comparison whereby the subject property is compared with sales of comparable properties and adjustments made for points of difference.

11.0 Market Evidence

11.1 Sales Evidence (Settled)

In forming our opinion of value we have had regard to various sales transactions, a selection of which are detailed below.

Property	14 Altair Street, Southern Cross, WA	
Sale Price	\$10,000	
Sale Date	05-Aug-20	
Site Area	911 sqm	
Property Description	A vacant corner lot with an area of 911 sqm zoned R10 with no subdivision potential. On the corner of an unmade section of Archernar Street. Advertised for 6 years and sold \$30,000 less than the initial listing price.	
Analysis	Land component of value \$10,000	
Comparability	Same locality. Land area 911 sqm compared to 357 sqm. Overall superior.	
Property	2 Orion Street, Southern Cross, WA	
Sale Price	\$12,500	
Sale Date	28-Mar-19	
Site Area	506 sqm	
Property Description	Two vacant lots (Lot 290 and 291) with a total area of 1,018 sqm. Zoned commercial. Purchased by the owners of the hotel at 6 Orion Street who also own the adjoining 4 Orion Street.	
Analysis	Land component of value \$12,500	
Comparability	Same locality. Two lots compared to one. Total land area 1,018 sqm compared to 357 sqm. Zoned commercial compared to residential. Overall superior.	

Property	126 Antares Street, Southern Cross, WA	
Sale Price	\$15,000	
Sale Date	11-Dec-18	
Site Area	1,075 sqm	
Property Description	A corner lot with an area of 1,075 sqm zoned R20 with subdivision potential. The only improvements are fencing, a small shadehouse and a 54 sqm workshop/garage. Advertised for 2 weeks and sold \$1,500 less than the listing price.	
Analysis	Land component of value \$10,000 Improvements component of value \$5,000	
Comparability	Same locality. Land area 1,075 sqm compared to 357 sqm. Additional 54 sqm workshop/garage. Overall superior.	

Property	47 Polaris Street, Southern Cross, WA	
Sale Price	\$30,000	
Sale Date	16-Sep-20	
Site Area	3,011 sqm	
Living Area	150 sqm	
Property Description	The property comprises a circa 1960 built detached single storey conventional dwelling of fibre cement construction with an iron roof. Accommodation comprises 3 bedrooms, 1 bathroom, dated kitchen, reasonably modern bathroom with shower over spa but wall tiling that is cracked, 15 sqm front verandah with timber decking, 72 sqm workshop that is not fully enclosed and has vehicle access, gardens are not established and are unkempt, live termites and damage identified but an invasive inspection will be required to determine the extent which may be minor or major. Living area 150 sqm. Site area 3,011 sqm zoned R10 with subdivision potential. Advertised for 14 months and sold \$40,000 less than the initial listing price and \$100,000 less than the previous purchase price in 2010.	
Analysis	Land component of value \$15,000 Improvements component of value \$15,000	
Comparability	Same locality. Inferior position. Land area 3,011 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	84 Antares Street, Southern Cross, WA	
Sale Price	\$32,000	
Sale Date	11-Aug-20	
Site Area	1,012 sqm	
Living Area	158 sqm	
Property Description	The property comprises a circa 1935 built detached single storey conventional dwelling of weatherboard/mudbrick/fibro construction with an asbestos roof. Accommodation comprises 2 bedrooms, 1 bathroom, study, additional external toilet, additional external shower, dated kitchen with bare floor boards and some cupboard doors missing, dated bathroom in poor condition with no floor tiling, lacks general maintenance, 55 sqm workshop with vehicle access, 27 sqm front verandah, 29 sqm rear verandah, part of the rear fencing is missing, gardens are mainly unestablished and unkempt. Living area 158 sqm. Site area 1,012 sqm zoned R10. Advertised for 4 months then withdrawn for 7 months. Advertised again for 7 months and sold \$23,000 below the initial listing price and \$49,000 less than the previous sale in 2006.	
Analysis	Land component of value \$10,000 Improvements component of value \$32,000	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	109 Altair Street, Southern Cross, WA	
Sale Price	\$42,500	
Sale Date	31-Jan-20	
Site Area	1,012 sqm	
Living Area	78 sqm	
Property Description	The property comprises a 1970 built detached single storey conventional dwelling of fibro construction with a tiled roof. Accommodation comprises 3 bedrooms, 1 bathroom, modern kitchen, slightly dated bathroom with shower over bath with glass shower screen and floor to ceiling tiling, 4 sqm front verandah, 10 sqm front patio, 18 sqm single open carport, 38 sqm workshop/garage with an attached 30 sqm open carport, 9 sqm and 14 sqm garden sheds. Living area 78 sqm. Site area 1,012 sqm zoned R10 with no subdivision potential. Advertised for 5.5 months and sold \$32,500 below the initial listing price and \$92,500 below the previous sale price in 2009.	
Analysis	Land component of value \$10,000 Improvements component of value \$32,500	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	86 Altair Street, Southern Cross, WA	
Sale Price	\$45,000	
Sale Date	24-Apr-20	
Site Area	1,012 sqm	
Property Description	The property comprises a 1965 built detached single storey conventional dwelling of fibre cement construction with a tiled roof. Accommodation comprises 2 bedrooms plus sleepout, 1 bathroom, dated kitchen, dated bathroom, 20 sqm rear verandah, 6 sqm front verandah, 26 sqm single garage, 36 sqm workshop. Roof area approximately 160 sqm. Site area 1,012 sqm corner lot zoned R30. Advertised for 5 months and sold \$5,000 less than the listing price and \$2,500 above the previous sale in December 2019.	
Analysis	Land component of value \$10,000 Improvements component of value \$35,000	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

11.2 Sales Evidence (Unsettled)

In forming our opinion of value we have had regard to various sales transactions, a selection of which are detailed below.

Property	27 Polaris Street, Southern Cross, WA	
Sale Price	\$5,000	
Sale Date	16-Nov-20	
Site Area	1,619 sqm	
Property Description	A vacant lot with an area of 1,619 sqm zoned R10. Advertised for one week and sold at the listing price.	
Analysis	Land component of value \$5,000	
Comparability	Same locality. Inferior position. Land area 1,619 sqm compared to 357 sqm. Overall a different market sector but we would expect the subject property to sell for a similar amount.	

Property	73 Antares Street, Southern Cross, WA	
Sale Price	\$49,500	
Sale Date	13-Oct-20	
Site Area	1,011 sqm	
Property Description	The property comprises a 1950 built detached single storey conventional house of fibrous cement construction with an iron roof. Accommodation comprises 2 bedrooms, 1 bathroom, external laundry, reasonably modern kitchen, dated bathroom with shower over bath, timber decked and partly enclosed front verandah, rear verandah, garden shed. Site area 1,011 sqm. Advertised for 2 weeks and sold at listing price.	
Analysis	Land component of value \$10,000 Improvements component of value \$39,500	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling. Overall superior.	

11.3 Sales Evidence

In forming our opinion of value we have had regard to various sales transactions, a selection of which are detailed below.

Property	27 Polaris Street, Southern Cross, WA	
Sale Price	\$5,000	
Sale Date	16-Nov-20	
Site Area	1,619 sqm	
Sale Status	Agents Advice	
Property Description	A vacant lot with an area of 1,619 sqm zoned R10. Advertised for one week and sold at the listing price.	
Transaction Status	Agents Advice	
Analysis	Land component of value \$5,000	
Comparability	Same locality. Inferior position. Land area 1,619 sqm compared to 357 sqm. Overall a different market sector but we would expect the subject property to sell for a similar amount.	
Property	14 Altair Street, Southern Cross, WA	
Sale Price	\$10,000	
Sale Date	05-Aug-20	
Site Area	911 sqm	
Sale Status	Settled	
Property Description	A vacant corner lot with an area of 911 sqm zoned R10 with no subdivision potential. On the corner of an unmade section of Archernar Street. Advertised for 6 years and sold \$30,000 less than the initial listing price.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000	
Comparability	Same locality. Land area 911 sqm compared to 357 sqm. Overall superior.	

Property	2 Orion Street, Southern Cross, WA	
Sale Price	\$12,500	
Sale Date	28-Mar-19	
Site Area	506 sqm	
Sale Status	Settled	
Property Description	Two vacant lots (Lot 290 and 291) with a total area of 1,018 sqm. Zoned commercial. Purchased by the owners of the hotel at 6 Orion Street who also own the adjoining 4 Orion Street.	
Transaction Status	Settled	
Analysis	Land component of value \$12,500	
Comparability	Same locality. Two lots compared to one. Total land area 1,018 sqm compared to 357 sqm. Zoned commercial compared to residential. Overall superior.	

Property	126 Antares Street, Southern Cross, WA	
Sale Price	\$15,000	
Sale Date	11-Dec-18	
Site Area	1,075 sqm	
Sale Status	Settled	
Property Description	A corner lot with an area of 1,075 sqm zoned R20 with subdivision potential. The only improvements are fencing, a small shadehouse and a 54 sqm workshop/garage. Advertised for 2 weeks and sold \$1,500 less than the listing price.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$5,000	
Comparability	Same locality. Land area 1,075 sqm compared to 357 sqm. Additional 54 sqm workshop/garage. Overall superior.	

Property	47 Polaris Street, Southern Cross, WA	
Sale Price	\$30,000	
Sale Date	16-Sep-20	
Site Area	3,011 sqm	
Sale Status	Settled	
Living Area	150 sqm	
Property Description	The property comprises a circa 1960 built detached single storey conventional dwelling of fibre cement construction with an iron roof. Accommodation comprises 3 bedrooms, 1 bathroom, dated kitchen, reasonably modern bathroom with shower over spa but wall tiling that is cracked, 15 sqm front verandah with timber decking, 72 sqm workshop that is not fully enclosed and has vehicle access, gardens are not established and are unkempt, live termites and damage identified but an invasive inspection will be required to determine the extent which may be minor or major. Living area 150 sqm. Site area 3,011 sqm zoned R10 with subdivision potential. Advertised for 14 months and sold \$40,000 less than the initial listing price and \$100,000 less than the previous purchase price in 2010.	
Transaction Status	Settled	
Analysis	Land component of value \$15,000 Improvements component of value \$15,000	
Comparability	Same locality. Inferior position. Land area 3,011 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	84 Antares Street, Southern Cross, WA	
Sale Price	\$32,000	
Sale Date	11-Aug-20	
Site Area	1,012 sqm	
Sale Status	Settled	
Living Area	158 sqm	
Property Description	The property comprises a circa 1935 built detached single storey conventional dwelling of weatherboard/mudbrick/fibro construction with an asbestos roof. Accommodation comprises 2 bedrooms, 1 bathroom, study, additional external toilet, additional external shower, dated kitchen with bare floor boards and some cupboard doors missing, dated bathroom in poor condition with no floor tiling, lacks general maintenance, 55 sqm workshop with vehicle access, 27 sqm front verandah, 29 sqm rear verandah, part of the rear fencing is missing, gardens are mainly unestablished and unkempt. Living area 158 sqm. Site area 1,012 sqm zoned R10. Advertised for 4 months then withdrawn for 7 months. Advertised again for 7 months and sold \$23,000 below the initial listing price and \$49,000 less than the previous sale in 2006.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$32,000	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	109 Altair Street, Southern Cross, WA	
Sale Price	\$42,500	
Sale Date	31-Jan-20	
Site Area	1,012 sqm	
Sale Status	Settled	
Living Area	78 sqm	
Property Description	The property comprises a 1970 built detached single storey conventional dwelling of fibro construction with a tiled roof. Accommodation comprises 3 bedrooms, 1 bathroom, modern kitchen, slightly dated bathroom with shower over bath with glass shower screen and floor to ceiling tiling, 4 sqm front verandah, 10 sqm front patio, 18 sqm single open carport, 38 sqm workshop/garage with an attached 30 sqm open carport, 9 sqm and 14 sqm garden sheds. Living area 78 sqm. Site area 1,012 sqm zoned R10 with no subdivision potential. Advertised for 5.5 months and sold \$32,500 below the initial listing price and \$92,500 below the previous sale price in 2009.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$32,500	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	86 Altair Street, Southern Cross, WA	
Sale Price	\$45,000	
Sale Date	24-Apr-20	
Site Area	1,012 sqm	
Sale Status	Settled	
Property Description	The property comprises a 1965 built detached single storey conventional dwelling of fibre cement construction with a tiled roof. Accommodation comprises 2 bedrooms plus sleepout, 1 bathroom, dated kitchen, dated bathroom, 20 sqm rear verandah, 6 sqm front verandah, 26 sqm single garage, 36 sqm workshop. Roof area approximately 160 sqm. Site area 1,012 sqm corner lot zoned R30. Advertised for 5 months and sold \$5,000 less than the listing price and \$2,500 above the previous sale in December 2019.	
Transaction Status	Settled	
Analysis	Land component of value \$10,000 Improvements component of value \$35,000	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling and workshop. Overall superior.	

Property	73 Antares Street, Southern Cross, WA	
Sale Price	\$49,500	
Sale Date	13-Oct-20	
Site Area	1,011 sqm	
Sale Status	Agents Advice	
Property Description	The property comprises a 1950 built detached single storey conventional house of fibrous cement construction with an iron roof. Accommodation comprises 2 bedrooms, 1 bathroom, external laundry, reasonably modern kitchen, dated bathroom with shower over bath, timber decked and partly enclosed front verandah, rear verandah, garden shed. Site area 1,011 sqm. Advertised for 2 weeks and sold at listing price.	
Transaction Status	Agents Advice	
Analysis	Land component of value \$10,000 Improvements component of value \$39,500	
Comparability	Same locality. Land area 1,012 sqm compared to 357 sqm. Additional dwelling. Overall superior.	

12.0 Market Commentary

12.1 Level of Market Activity

Marketability	Average
Market Activity	Subdued

12.2 Market Commentary

The real estate market in Southern Cross follows the trends of the general Goldfields region which can fluctuate according to the price of the resources being mined. Real estate markets in the Goldfields region have been declining over the last few years. At this stage there does not appear to be any negative impacts on the real estate markets, in the Goldfields region, from the COVID-19 pandemic.

13.0 Valuation Rationale

14.0 Valuation

14.1 Market Value - As If Complete

Land Value	\$5,000
Improvements	
Market Value	\$5,000 (Five Thousand dollars)

Interest Valued	Fee simple vacant possession
Date of Inspection	29 November 2020
Date of Valuation	29 November 2020
Date Issued	2 December 2020

Signatories



Sue Morley

AAPI CPV

API No: 65144 WA Lic No: 44317

Primary Valuer

Important

This valuation is subject to the definitions, qualifications and disclaimers and other comments contained within this report.

15.0 Assumptions, Conditions and Limitations

Condition/Structural Disclaimer	<i>This report is not a condition or structural survey and no advice is given in any way relating to condition or structural matters. Any opinion given as to the condition of the structure or improvements on the property is not given in the capacity as an expert. A condition or structural report on the building and/or its plant and equipment has not been sighted, and nor have we inspected unexposed or inaccessible portions of the premises. Therefore we cannot comment on the structural integrity, any defects, rot or infestation (or damage from pest infestation) of the improvements, any use of asbestos or other materials now considered hazardous or areas of non-compliance with the Building Code of Australia, other than matters which are obvious and which are noted within this report. This valuation assumes the building is structurally sound; that building services are adequate and appropriately maintained; the building complies with applicable Council, building, fire, health and/or safety regulations, laws, rules, licences, permits, rulings and/or bylaws; and is free of asbestos or other defects, unless specified otherwise. Should an expert's report establish that there are any defects of this kind then we reserve the right to review this valuation.</i>
Digital Copies of Reports	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
Environmental Disclaimer	<i>This report is not an environmental audit and no advice is given in any way relating to environmental matters. Any comment given as to environmental factors in relation to the property are not given in the capacity as an expert. This assessment of value (unless specified otherwise) is made on the basis that the property is free of contamination or environmental issues affecting the property not made known to the valuer. In the event the property is found to contain contamination the matter should be referred to this office for comment. Given contamination issues can have a significant impact on the Market Value of the property, we reserve the right to review and if necessary vary our valuation if any contamination or other environmental hazard is found to exist.</i>
Full Disclosure Disclaimer	<i>Whilst we have attempted to confirm the veracity of information supplied, the scope of work did not extend to verification of all information supplied or due diligence. Our valuation and report has been prepared on the assumption the instructions and information supplied has been provided in good faith, is not in any way misleading or deceptive, contains a full disclosure of all information that is relevant, there are no undisclosed agreements in place that affect the property. The valuer and valuation firm does not accept any responsibility or liability whatsoever in the event the valuer has been provided with insufficient, false or misleading information.</i>
Future Value	<i>Any comments made in relation to future values are based on general knowledge and information currently available. These comments should not be construed as a prediction of future value levels or a warranty of future performance as the property market is susceptible to potential rapid and unexpected change caused by multiple factors. Ultimately current expectations as to trends in property values may not prove to be accurate. Due to possible changes in the property market, economic conditions, occupancy status and property specific factors, we recommend the value of the property be reassessed at regular intervals.</i>
Geotechnical Assumption	<i>We have not sighted a geotechnical engineers' survey of the property. We are not experts in the field of civil or geotechnical engineering and we are therefore unable to comment as to the geotechnical integrity of the ground and soil conditions. It is specifically assumed that there are no adverse geotechnical conditions that compromise the utility of the property for the current or highest and best use. In the event there is found to be adverse ground conditions we recommend the matter be referred to this Company for comment.</i>
GST	<i>GST does not apply to existing residential premises but may be payable for new residential premises. If there is any uncertainty as to the application of GST we recommend you seek advice from a qualified accountant or tax lawyer.</i>
Heritage Disclaimer	<i>Our valuation has been assessed having regard to the nature of any buildings on the property and any known heritage listings. However we have not obtained formal confirmation of heritage listings beyond what is available in the public domain and identified in this report. Our valuation assumes, unless otherwise specified, that any heritage issues (including Aboriginal) do not impact on the continued and/or highest and best use of the property. If there is doubt in relation to such issues we recommend written application be made to the relevant authorities.</i>
Inconsistencies in Assumptions	<i>If there is found to be any variance, inconsistency or contradiction in any of the above assumptions then there may be a variation in the valuation assessed.</i>

Information Availability (Market Evidence)	<i>In preparing this valuation we have undertaken those investigations reasonably expected of a professional valuer having regard to normal industry practice so as to obtain the most relevant, available, comparable market evidence. Whilst we believe the market evidence information and any other information provided to be accurate, not all details can and have been formally verified. Due to privacy laws, confidentiality agreements and other circumstances beyond our control, the valuer may not have had access to: personal details of parties involved in transactions (including the relationship of the parties); information on recent transactions that are yet to become public knowledge; and copies of leases or contracts to confirm rents or prices and to ascertain whether or not rents or prices are inclusive or exclusive of GST.</i>
Land and Building Area Disclaimer	<i>In the event actual surveyed areas of the property are different to the areas adopted in this valuation the survey should be referred to the valuer for comment on any valuation implications. We reserve the right to amend our valuation in the event that a formal survey of areas differs from those detailed in this report.</i>
Market Change Disclaimer	<i>This valuation is current as at the Date of Valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value. Where the valuation is being relied upon for mortgage purposes, without limiting the generality of the above comment, we do not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of 90 days from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation. We recommend the valuation be reviewed at regular intervals.</i>
Market Value	<i>The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.</i>
Market Value As If Complete	<i>"Market Value As If Complete" is based on values that are current on the valuation date on the special assumption the project had already been completed in accordance with the defined plans and specification. The valuation does not purport to predict the market conditions and the value at the actual date of completion. This valuation should not be relied upon by any person or entity until all relevant regulatory and development approvals are in place.</i> <i>Our As If Complete Market Value is subject to the following specific qualifications, as applicable in the circumstances:</i> <i>• Issue of all relevant approvals including a satisfactory building completion certificate under the appropriate legislation;</i> <i>• Satisfactory completion of the improvements in accordance with the plans, specifications, cost estimates and details provided;</i> <i>• Sighting of any reports from other experts who have provided advice in aspects of the construction of the project;</i> <i>• An inspection by the Valuer following practical completion of construction; and</i> <i>• The right to review and, if necessary, vary the valuation if there are changes in the project, to the property or the market.</i> <i>In the case of vacant land the following is also to be assumed where applicable:</i> <i>• Completion of subdivision and provision of separate services;</i> <i>Issue of a new Certificate of Title, free of onerous encumbrances and restrictions.</i>
Native Title Assumption	<i>We are not experts in native title or the property rights derived there from and have not been supplied with appropriate expert advice or reports. Therefore, this valuation is made assuming there are no actual or potential native title interests affecting the value or marketability of the property.</i>
Planning Disclaimer	<i>Town planning and zoning information was informally obtained from the relevant local and State Government authorities and is assumed to be correct. This information does not constitute a formal zoning certificate. Should the addressee require formal confirmation of planning issues then we recommend written application be made to the relevant authorities to obtain appropriate current zoning certificates.</i>
Publication of Report	<i>The publication of the valuation or report in whole or any part, or any reference thereto, or the names and professional affiliations of the valuers is prohibited without the prior written approval of the valuer as to the form and context in which it is to appear.</i>
Reliance on Whole Report	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>
Site Survey Disclaimer	<i>This report is not a site survey and no advice is given in any way relating to survey matters. Any comments given in relation to the property are not given in the capacity as an expert. Should the addressee require absolute certainty in relation to site area, dimensions or possible encroachments we recommend that a surveyor be engaged to provide appropriate advice and a survey of the property if considered necessary. In the event there are any fundamental inconsistencies between any site survey undertaken and site detail adopted in this valuation, the survey should be referred to the valuer for comment on any valuation implications (including amendment of our valuation if considered necessary).</i>

Third Party Disclaimer	<i>This report has been prepared for the private and confidential use of our client, SHIRE OF YILGARN and the nominated other authorised users, for the specified purpose and it should not be relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. The report should not be reproduced in whole or part without the express written authority of Opteon Property Group Pty Ltd. Our warning is registered here, that any party, other than those specifically named in this report as our client or authorised user should obtain their own valuation before acting in any way in respect of the subject property.</i>
Title and Unregistered Instruments	<i>For the purpose of this report we have assumed that the title information provided to us is correct. Our Valuation has been assessed assuming the property is only affected by encumbrances noted on Title with the exception of registered instruments (eg. mortgages or caveats) that are normally and expected to be discharged prior to transfer of the property. If there are any encumbrances, encroachments, restrictions, leases or covenants which are not noted on the title, they may affect the assessment of value. If there are errors or omissions found to exist on the title documents we should be notified and we reserve the right to review our valuation.</i>
Photographs and Imagery	<i>The photos used in this report may not have been taken by Opteon (Third Party Photos). Where possible, a photo or other imagery that has been sourced from a third party (other than the property contact who has not been attributed) has been attributed in this report to the source from which Opteon obtained the photo or image. Opteon makes no warranties or representations in respect of, and is unable to assign to you, any intellectual property rights subsisting in the Third Party Photos.</i>

APPENDIX 1

INSTRUCTIONS

From: ceo@yilgarn.wa.gov.au
Sent: Thursday, 19 November 2020 1:58:49 PM
To: quotes@opteonsolutions.com
Subject: RE: Quote: (Client Ref: NA) Lot 6, 50 Antares Street Southern Cross. Requested by: Peter Clark

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you have verified with the sender and know the content is safe.

Dear Sylvia

Please be advised that the quotation provided for the above valuation is accepted by the Shire of Yilgarn.

I have cc'd Sue Morley in on this email as we have organised for the valuation to be carried out on Sunday, 29 November.

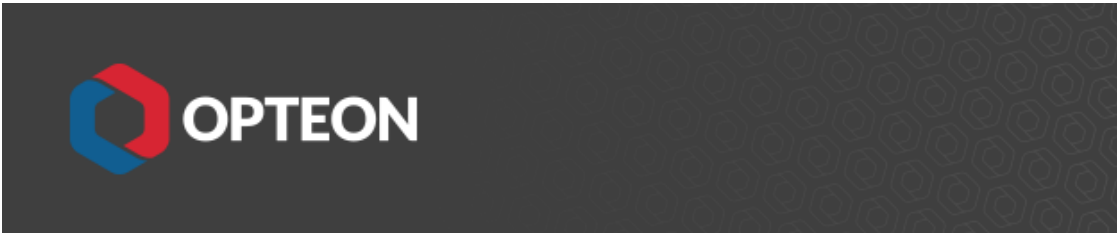
Regards
Peter

Regards
Peter Clarke
Chief Executive Officer

Shire of Yilgarn
23 Antares Street
Southern Cross WA 6426
Ph: 08 9049 1001
Mobile: 04 27 775 325
Website: www.yilgarn.wa.gov.au



From: quotes@opteonsolutions.com <quotes@opteonsolutions.com>
Sent: Thursday, 19 November 2020 10:42 AM
To: Peter Clarke <ceo@yilgarn.wa.gov.au>
Subject: Quote: (Client Ref: NA) Lot 6, 50 Antares Street Southern Cross. Requested by: Peter Clark



RE: QUOTE FOR PROPERTY ADVICE

Our Reference: 11517844
Address: Lot 6, 50 Antares Street, Southern Cross, WA, 6426
Quoted Fee: \$605.00

Dear Peter Clark,

Thank you for the opportunity to provide a quote for the above property.

Please find attached our quote and our standard terms and conditions to undertake this work for you.

The agreed Scope of Works
The scope of work is to complete a valuation of the property with the extent of investigation to include:

- collation of information and undertaking our own research regarding the property;
- an inspection of the property and measurement of buildings where required;

- undertaking research in terms of market prices (and/or costs if applicable) of comparable properties;
- preparation of valuation calculations;
- preparation of a valuation report;

The extent of our investigations does not extend to due diligence or investigative validation of information supplied.

Service: As Is Market Valuation and As If the proposed development is complete;

If you wish to proceed, please confirm by return email to quotes@opteonsolutions.com. Please ensure you include the reference number noted above. Our team will then be in touch to confirm any final details and schedule your inspection.

Please note that this quote is only valid for 30 days. If you wish to proceed after 30 days, please contact us to confirm our fee and availability.

If you have any questions about this quote please email quotes@opteonsolutions.com or call 1300 40 50 60 and quote number 11517844.

We look forward to providing you with independent and informed advice.

Kind regards,

Sylvia Graham
Quoting Coordinator



D. 1300 40 50 60

E. sylvia.graham@opteonsolutions.com

A. Level 2, 1 Hood Street, Subiaco, WA, 6008

 1300 40 50 60  OPTEONSOLUTIONS.COM

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