

MINUTES
ORDINARY COUNCIL MEETING
Thursday, 19th February 2015

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, Antares Street, Southern Cross on Thursday, 19th February 2015.

PRESENT

Cr O Truran, Shire President

Crs W A Della Bosca, D Pasini, K Chrisp, B Close, G Guerini

Council Officers: J Bingham, Acting Chief Executive Officer
 W J Dallywater, Manager Environmental Health & Building
 R J Bosenberg, Manager of Works
 J Karra, Administration Officer

INFORMATION SESSION

The meeting was declared open for business at 3.30pm.

PUBLIC QUESTION TIME

Mrs. Glenys Emmett and Mr. Lyn Emmett joined Council for question time. The following questions were asked:

Glenys Emmett's questions:

- (i) after animal carcasses were put into the mine shaft I requested the CEO outline the procedure regarding disposal of animal carcasses. To date haven't I received a response – why not?
- (ii) This question is for Councillors - what do you think your responsibility is towards ratepayers and their questions?
- (iii) Given the CEO has written a letter to me advising access to Councillors is restricted how do I relay my questions and concerns?

The President thanked Mrs. Emmett for her questions and advised there is a boundary between operational matters and governance matters. Questions regarding operational matters should be directed toward management and not Councillors. Further the letter from the CEO advising there is restricted access to Councillors was specifically related to the current issue surrounding the Shire's Ranger.

Lynn Emmett's questions: A general comment was made with regards the Acting CEO's written response to questions raised by Mr. Emmett at the last ordinary council meeting. Mr. Emmett stated that he was not satisfied with the response. Mr. Emmett then asked

- (i) Why has the caravan obstructing the walkway on Taurus Street not been moved?
- (ii) Does the Ranger have a chip scanner?

The President thanked Mr. Emmett for his questions and advised Local Laws will be drafted to deal with the matter of the caravan – this can take up to 18 months given it needs to be gazetted. The Manager of EHBS advised the Ranger does have a chip scanner and that Mr. Emmett can sight it by visiting the Shire's administration office tomorrow.

APOLOGIES AND LEAVE OF ABSENCE

V Piccoli - CEO

DISCLOSURES OF INTEREST

Nil

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CONFIRMATION OF PREVIOUS COUNCIL MINUTES

15/2015

Moved Cr G Guerini Seconded Cr B Close. That the Minutes of the previous meeting of Council held on Thursday 22nd January 2015 be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

16/2015

Moved Cr B Close Seconded Cr K Chrisp. That the Action Sheet for the meeting held on Thursday 22nd January 2015 be confirmed as a true and correct record of that meeting.

CARRIED (7/0)

17/2015

Moved Cr W Della Bosca Seconded Cr D Pasini. That the minutes for WEROC meeting held on the Wednesday 4th February 2015 be confirmed as a true and correct record of the meeting.

CARRIED (7/0)

18/2015

Moved Cr D Pasini Seconded Cr G Guerini. That the actions outlined at the Annual Electors meeting held on the Wednesday 4th February 2015 be confirmed as a true and correct record of the meeting.

CARRIED (7/0)

19/2015

Moved Cr W Della Bosca Seconded Cr K Chrisp. That the minutes for the Local Emergency Management Committee Meeting held on the Thursday 5th February 2015 be confirmed as a true and correct record of the meeting.

CARRIED (7/0)

20/2015

Moved Cr J Della Bosca Seconded Cr G Guerini. That the minutes for the Tourism Advisory Committee Meeting held on Monday 9th February 2015 be confirmed as a true and correct record of the meeting.

CARRIED (7/0)

21/2015

Moved Cr G Guerini Seconded Cr B Close. That Council approves the use of the Community Bus for the Tourism Committee to travel to Toodyay on the 7th March 2015 and for Council to supply the cost of lunch.

CARRIED (7/0)

ANNOUNCEMENTS

The Shire President advised the following:

- That on Tuesday 3rd February she attended a Health Meeting in Perth re: Mental Health and Community based care plans;
- That she attended the CEACA meeting in Merriden on Tuesday 3rd February;
- That she attended the Electors Meeting on Wednesday 4th February;

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- That on Thursday 5th February she attended the LEMC meeting;
- That on Thursday 5th February she attended a meeting with Gren Putland of Main Roads;
- That on Monday 9th February she attended a SIHI meeting at the hospital;
- That she attended the Tourism Committee meeting on Monday 9th February;
- That on Monday 16th February she attended the Youth Sport and recreation meeting; and
- That she attended the Audit Committee meeting today.

The Deputy Shire President advised the following:

- That he attended the Electors Meeting on Wednesday 4th February;
- That he attended the LEMC meeting on Thursday 5th February;
- That he had been busy with the Yellowdine fire
 - Radio repeaters need checking as several fell out during the fire response;
- That he attended the Youth Sport and Recreation meeting on Monday 16th February;
- That he attended the Audit Committee meeting on 19th February 2015; and
- That the Prohibited Period for lighting fires has been extended to 28/2/2015.

Cr J Della Bosca advised the following:

- That on Tuesday 3rd February she attended the HAY Committee meeting which included the topic Laser Tagging Event for Youth.

Cr G Guerini advised the following:

- That he attended the Electors Meeting on Wednesday 4th February; and
- That he attended the Tourism Committee meeting on Monday 9th February.

Cr B Close advised the following:

- That he attended the Electors Meeting on Wednesday 4th February; and
- That he attended the Youth Sport and Recreation meeting on Monday 16th February.

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Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	7.1
Subject:	Department of Local Government – 2014 Compliance Audit Return
File Reference:	1.6.6.4
Author:	John Bingham – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	16 th February 2015

Background

The Director General of the Department of Local Government and Communities has forwarded the 2014 Compliance Audit Return for completion. This process involves completing a checklist of requirements under the Act and regulations and comparing these to what the council has done over the past 12 months.

Comment

The Director General advises that local governments in Western Australia are required to carry out a compliance audit in relation to the period 1 January 2014 to 31 December 2014 against the requirements set out in the Compliance Audit Return.

Amending Regulations concerning the Annual Compliance Audit Return were gazetted on 30th December 2011 that included significant changes to the report, and a requirement that the compliance return be submitted to the Council’s Audit Committee prior to adoption by the Council.

The Audit Committee are scheduled to meet earlier on Council meeting day and will make a recommendation to Council concerning the Compliance Return.

Strategic Environment

Theme – Civic Leadership - 4.8 annually review compliance methods.

Statutory Environment

Local Government (Audit) Regulations 1996 s14.3A

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Absolute Majority

Recommendation

That Council having considered the report from the Audit Committee endorse the 2014 Compliance Audit return for submission to the Director General at the Department of Local Government and Communities.

22/2015

Moved Cr J Della Bosca Seconded Cr G Guerini. That Council having considered the report from the Audit Committee endorse the 2014 Compliance Audit return for submission to the Director General at the Department of Local Government and Communities.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	8.1
Subject:	Financial Reports
File Reference:	8.2.3.2
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	12 th February 2015

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are enclosed and have been prepared as at the 31st January 2015:

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

During the 2012/2013 audit it was noted by the Shire's Auditors that the own source revenue was below acceptable. Council asked for the ratio to be monitored and is therefore included as part of this report.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i) (a) and Regulation 17

Policy Implications

None

Financial Implications

None

Strategic Implications

None

Voting Requirements

Simple majority required

23/2015

Moved Cr D Pasini Seconded Cr K Chrisp. That Council endorse the various Financial Reports as presented for the period ending 31st January 2015.

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	8.2
Subject:	Accounts for Payment
File Reference:	8.2.1.2
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	12 th February 2015

Background

Municipal Fund – Cheque Numbers 39626 to 39654 totalling \$129,112.30, Municipal Fund EFT numbers 3283 to 3338 totalling \$138,987.58, Municipal Fund – Cheque Numbers 1201 to 1207 totalling \$188,078.17, Municipal Fund Direct Debit numbers 9384.1 to 9400.8 totalling \$45,745.16 Trust Fund – 402097 to 402102 totalling \$2,775.34 and Trust Fund – Cheque Numbers 5935 to 5937 (DPI Licensing), totalling \$33,996.15 are presented for endorsement as per the submitted list.

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

Policy Implications / Delegation Register

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Manager of Environmental Health and Building Services and/or Manager for Works to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Reduction to Bank Accounts balances.

Strategic Implications

Nil

Voting Requirements

Simple Majority

24/2015

Moved Cr D Pasini Seconded K Chrisp. That the Municipal Fund – Cheque Numbers 39626 to 39654 totalling \$129,112.30, Municipal Fund EFT numbers 3283 to 3338 totalling \$138,987.58, Municipal Fund – Cheque Numbers 1201 to 1207 totalling \$188,078.17, Municipal Fund Direct Debit numbers 9384.1 to 9400.8 totalling \$45,745.16 Trust Fund – 402097 to 402102 totalling \$2,775.34 and Trust Fund – Cheque Numbers 5935 to 5937 (DPI Licensing), totalling \$33,996.15 as presented is endorsed per the submitted list.

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	8.3
Subject:	Community Resource Centre Coordinators Report
File Reference:	1.3.4.1
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	12 th February 2015

Purpose of Report

For Council information on what activities, planning and training the Community Resource Centre has under taken in the previous month.

Background

To advise what activities, planning and training the Community Resource Centre has under taken in the previous month.

Discussion



COORDINATOR'S REPORT JANUARY 2015

Prepared by: Ronice Blair
01.01.2015 – 31.01.2015
Southern Cross Community Resource Centre

Monthly Statistics

General Enquiries	170
Computer usage	12
Library	43
Centrelink	16
Centrelink (State Govt computer usage)	7
Max Employment	21
Book-club	8
Internet	\$46.00
Secretarial Services	\$780.69
Crosswords Sales	\$382.50
Advertising	\$2130.00
Production Items	\$5.00

The CRC reopened for business after the Christmas Break on Monday, 5 January 2015.

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CRC DRD CONTRACTUAL REQUIREMENTS

The CRC has been advised we are not meeting some targets as required by the contract held between the CRC and DRD.

I rang our Regional Coordinator, Anna Dixon at DRD in response to the letter and to discuss the areas raised, in particular the provision of a Hot Office for government departments, the Govt Information Access Point and the community events. We discussed several ways these could be addressed, including the following:

HOT OFFICE

Write a form letter to state government departments with offices in Kalgoorlie, Merredin and Northam. (Main Roads, Health, etc) offering them an air conditioned space for them to conduct their business in when in Southern Cross, with friendly staff who will assist with photocopying, printing and scanning needs for a small fee. A list of possible contacts is being drawn up and I expect these letters to be sent out by the end of February.

GOVT ACCESS POINT

We discussed this issue again, I advised I have been leaving brochures and other information at the Seniors Centre and keeping a count on what is being accessed/taken. This would classify as a “mobile access point”. However, I feel we may need to revisit the idea of a Community Notice Board to be erected in the main street to ensure a wider distribution of information than is happening at present.

SOCIAL DEVELOPMENT

Because we are exceeding requirements for targeted events, Anna suggested I look at how I can make some of these activities and events general community initiatives rather than targeted. Some of these strategies were put in place in January; an example would be Seniors Exercises being split into two separate activities, as the sessions offered Tuesdays are different to those offered Thursdays.

As has been noted in CRC Business Plans compiled by the CRC since 2010, the CRC is badly located and we are not capturing passing trade and new business opportunities are limited.

I respectfully request Council to consider the direction they would like the CRC to be taking over the next few years to ensure we remain sustainable and of service to our community.

CRC BUSINESS DEVELOPMENT OPPORTUNITY AHTA Admin Support

CRC Staff primarily responsible for completing admin tasks on behalf of AHTA are Support Officer, Monica Fairless, and Trainee, Jenna Carlson who have organised the first workshop on behalf of the Association, which will be held in Darwin. Duties include managing workshop bookings, venue and workshop learning materials. It is expected if the contact is put in place; the CRC will also take over management of some of the financial records and reports.

PROVISION OF ADMIN SUPPORT IS A KEY COMPONENT OF SERVICES OFFERED BY THE CRC TO THE COMMUNITY.

If councillors know of a business or organisation/group requiring assistance with administrative duties we would appreciate our name being put forward.

Initially our involvement with AHTA is for a three month trial period, and if the CRC is to continue in this role, we would be looking at a contract period of between one and three years.

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ACTIVITIES & EVENTS

Seniors Activities: commenced the second week of January we numbers attending Tuesday and Thursday seeing a small increase.

Practice sessions for the Seniors Games also commenced that week and while we may have lost two team members we have gained three in their place. This year's games will be held 24 March in Kulin. Fundraising has been slower this year than in past years, but with a very generous donation from the Anglican Ladies Guild Op Shop costs for participants to be part of the games should be kept low.

Next year Southern Cross will be hosting the games, I will be contacting the Merredin CRC within the next few months for some advice as they assisted the Merredin with organising the

2014 games. The CRC will be looking at the Shire and local organisations to assist with the games and to ensure our visitors have many memories of the good sort to take home.

Seniors Games Fundraising: The team provided catering to a group of 46 Venturer Scouts and their leaders 17 January at the Seniors Centre.

Twilight Bowls: Our first Twilight Bowls session for 2015 was held Friday 23 January. These sessions commence at 4:00pm and finish at about 8:00pm with a meal included. All who attend view it as a good opportunity for socialising and networking. Activities are available for non-bowlers.

STAFF MOVEMENT

Whilst CRC staff took leave during January non was of duration of more than one day.

Ronice Blair
Coordinator
12 February 2015

25/2015

Moved Cr W Della Bosca Seconded D Pasini. That the Co-ordinators report for the month of February 2015 be received.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	8.4
Subject:	Shire of Yilgarn – 2014/2015 Budget Review
File Reference:	8.2.5.3
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	12 th March 2015

Background

Council's Executive Management Team met on Tuesday 12th February 2015 to peruse the current 2014/2015 Adopted Budget and conduct a review in terms of identifying any areas which required the need for additional expenditure, as well as areas where expenditure or income was not expected to be required between now and the end of the financial year to 30th June 2015.

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2014/2015 Budget Review - Consideration by Council

INCOME

Account	Account Description	Budget Amount	New Budget	Affect to Budget	Reason
				Additional income / less income	
	Surplus carried forward	971,609	672,740	-298,869	Change from budgeted opening balance to actual opening balance
R03100	GRV Residential/Industrial	320,309	319,706	-603	Interim rating adjustments
R03101	GRV Commercial	75,902	71,713	-4,189	Interim rating adjustments
R03102	GRV Minesite	29,539	50,779	21,240	Increase due to revaluations being received after rate modelling set
R03103	GRV Single Persons Quarters	643,497	1,046,286	402,789	Increase due to revaluations being received after rate modelling set
R03106	UV Rural	1,498,586	1,482,723	-15,863	Interim rating adjustments
R03107	UV Mining Tenement	1,487,512	1,471,967	-15,545	Interim rating adjustments
R03110	GRV Minimum Residential/Indust	36,500	36,865	365	Interim rating adjustments
R03117	UV Minimum Mining Tenement	131,765.00	120,867	-10,898	Interim rating adjustments
R03120	Installment Fee	8,000.00	10,000.00	2,000	YTD \$9K; 13/14 \$11K
R03200	Grants Commission General	716,027	719,374	3,347	per Department confirmation
R03201	Grants Commission Roads	1,138,000	1,146,548	8,548	per Department confirmation
R03203	Royalties to Regions (WEROC)	0	424,361	424,361	WEROC Multi-purpose Housing Project. CLGF Regional Group 2012-13
R07404	Provision of Medical Services	0	28,000	28,000	Offset by Expense account
R08103	Course Fees/Training In-House	2,000	7,000	5,000	YTD \$5K; 13/14 \$7K
R08114	In-House Service Provision	0	100	100	Adjust budget to align with YTD actual
R08115	Scan/P-Copy/Print/Fax/Laminate	0	4,000	4,000	Adjust budget to align with YTD actual
R08116	Sale of Retail Items	500	600	100	Adjust budget to align with YTD actual
R08117	Sale of Production Items	0	100	100	Adjust budget to align with YTD actual
R08118	Other Income	500	7,500	7,000	Adjust budget to align with YTD actual
R08301	Senior Citz - Fundraising	500	3,000	2,500	YTD \$1.7K; 13/14 \$1K
R08303	Senior Citizens Centre - Grant Funding	0	750	750	Seniors week funding
R08403	HFA Rental - Unit 3	1,430	650	-780	YTD \$0
R08406	HFA Rental - Unit 6	3,900	600	-3,300	YTD \$0
R08410	HFA Rental - Unit 10	6,240	4,120	-2,120	First 3 months unoccupied
R08411	HFA Rental - Unit 11	6,240	2,440	-3,800	Premises vacated in October
R09504	Rent - 11 Andromeda Court	8,840	4,420	-4,420	YTD \$0
R10101	Comm Refuse Site Disposal-Bulk	4,000	10,000	6,000	Adjusted to YTD \$9.6K (Western Power timber removal)
R10602	CFP Reimburse costs over Grant	0	805	805	Adjust to YTD
R10700	Cemetery Fees / Charges	1,500	2,000	500	Adjust budget to align with YTD actual
R11202	Swimming Pool Grants & Contributions	6,200	36,100	29,900	To match grant received
R11300	Sport Complex Hire	1,200	5,000	3,800	YTD \$3K
R11312	Grant Funding - Other Sources	183,333	0	-183,333	DSR funding for lighting at SX Oval not going ahead.
R12402	Other Income	100	150	50	Adjust budget to align with YTD actual
R13200	Caravan Park Leases	0	10,000	10,000	Adjust budget to align with YTD actual
R13209	Grant Income	392,361	394,000	1,639	Adjust budget to align with YTD actual
R13210	Caravan Park Income	300,000	200,000	-100,000	YTD \$94K, reduce to more reachable level
R13400	Rent- Horse Paddocks	2,500	4,000	1,500	Adjust budget to YTD actual
R13405	Tree Planter Income	300	1,000	700	Adjust budget to YTD actual
R13500	Environmental Income	10,667	5,667	-5,000	Adjust budget to YTD actual
R13700	State Skeleton Weed Ctte Fund	154,224	170,000	15,776	Adjust budget to YTD actual
R14701	Reimbursements (GST Free)	10,000	32,000	22,000	Adjust budget to YTD actual
R14707	Unclaim Rates O/paid & Surrend	5,000	16,000	11,000	Adjust budget to YTD actual

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2014/2015 Budget Review - Consideration by Council

EXPENDITURE

Account	Account Description	Budget Amount	New Budget	Affect to Budget	Reason
Expenditure decrease / increase					
E03112	Less Rate Discount	-112,000	-140,753	-28,753	
E03114	Valuation Expenses	\$30,000	\$10,000	20,000	YTD \$2K; 13/14 \$15K
E04104	Depreciation	\$47,500	\$50,950	-3,450	Revaluation
E04123	Computer Hardware - Councillors	\$0	\$3,000	-3,000	YTD \$1.2K; 13/14 \$3K (Telstra monthly \$250)
E05111	Animal Pound Maintenance	\$5,544	\$2,500	3,044	YTD \$0; 13/14 \$0
E05204	Depreciation	\$202,700	\$155,475	47,225	Revaluation
E05302	Purchase of Small Equipment <1,200	\$2,000	\$500	1,500	Adjust budget to YTD actual
E05303	Communication Maintenance and Repairs	\$0	\$500	-500	Adjust budget to YTD actual
E05306	Protective Clothing	\$2,000	\$770	1,230	Adjust budget to YTD actual
E05307	Other Goods and Services	\$1,960	\$1,000	960	Adjust budget to YTD actual
E05312	Central (DCBFCO) Landcruiser	\$0	\$35	-35	Adjust budget to YTD actual
E05313	Central 2.4 Appliance	\$1,470	\$1,000	470	Adjust budget to YTD actual
E05314	Bodallin 2.4 Appliance	\$1,600	\$3,500	-1,900	Adjust budget to YTD actual
E05315	Bodallin Landcruiser	\$980	\$1,500	-520	Adjust budget to YTD actual
E05316	Bullfinch 2.4 Appliance	\$2,370	\$3,000	-630	Adjust budget to YTD actual
E05317	Bullfinch Landcruiser	\$980	\$2,500	-1,520	Adjust budget to YTD actual
E05318	Moorine Rock 2.4 Appliance	\$3,070	\$1,500	1,570	Adjust budget to YTD actual
E05320	Marvel Loch 2.4 Appliance	\$4,010	\$2,375	1,635	Adjust budget to YTD actual
E05322	South Yilgarn 2.4 Appliance (Truck 1)	\$1,870	\$3,000	-1,130	Adjust budget to YTD actual
E05323	South Yilgarn 2.4 Appliance (Truck 2)	\$1,870	\$3,000	-1,130	Adjust budget to YTD actual
E05411	Crime Prevention Strategies	\$42,900	\$53,000	-10,100	Adjust budget to YTD actual \$53K (CCTV, cables etc.)
E07416	Provision of Medical Services (To be reimburs	\$0	\$23,000	-23,000	Offset by Revenue account
E08124	Expenditure from Special Events	\$500	\$3,000	-2,500	YTD \$2K (CRC)
E08211	Yilgarn Occ Child Care Centre Operations	\$6,875	\$2,875	4,000	Adjust budget to YTD actual
E08212	Yilg Occ Child Care Cntr Mtce	\$4,791	\$8,791	-4,000	Adjust budget to YTD actual
E08451	Construction of Aged Care Accomodation	\$1,077,419	\$1,501,780	-424,361	WEROC Royalties for Regions \$394,361 - matches revenue
E09104	Depreciation	\$16,300	\$27,000	-10,700	Revaluation
E09114	3 Libra Place - Maintenance	\$3,124	\$4,500	-1,376	YTD \$4.5K (new air-conditioner)
E09218	91B Antares Street - Mtce	\$1,524	\$5,000	-3,476	YTD \$5K
E09518	11 Andromeda Ct Maintenance	\$2,524	\$3,500	-976	Adjust budget to YTD actual
E09521	103 Altair Street - Operations	\$0	\$1,500	-1,500	Adjust budget to YTD actual
E09522	103 Altair Street - Maintenance	\$0	\$2,000	-2,000	Adjust budget to YTD actual
E09710	Professional Housing Construction	\$10,080	\$115,000	-104,920	YTD \$108K
E10304	Depreciation	\$15,200	\$79,000	-63,800	Revaluation
E10404	Depreciation	\$7,600	\$45,590	-37,990	Revaluation
E10704	Depreciation	\$23,100	\$17,771	5,329	Revaluation
E10804	Depreciation	\$16,400	\$14,920	1,480	Revaluation
E10904	Depreciation	\$7,100	\$1,532,160	-1,525,060	Revaluation
E11111	SX Community Centre - Operations	\$26,348	\$19,348	7,000	Adjust budget to YTD actual
E11112	SX Community Centre - Maint	\$37,408	\$24,408	13,000	YTD \$5.5K; reduce by \$20K
E11118	Bodallin Hall - Maintenance	\$16,995	\$1,995	15,000	YTD \$100; reduce by \$10K
E11120	Moorine Rock Hall - Maint	\$19,600	\$4,600	15,000	YTD \$200; reduce by \$15K
E11126	Masonic Lodge	\$53,762	\$20,762	33,000	YTD \$300; reduce by \$40K
E11304	Depreciation	\$273,500	\$299,500	-26,000	Revaluation
E11311	Public Parks - SX	\$532,458	\$477,458	55,000	YTD \$190K; reduce by \$30K (potential to reduce costs further?)
E11350	SX Youth Recreational Works	\$0	\$1,450	-1,450	Adjust budget to YTD actual
E11355	Southern Cross Oval - Capital	\$550,000	\$0	550,000	Lighting project for Oval not going ahead.
E12204	Infrastructure Depreciation	\$1,768,500	\$11,669,000	-9,900,500	Revaluation
E12212	Emergency and Priority Roads	\$304,798	\$264,798	40,000	Adjust budget to YTD actual
E12213	Municipal Maintenance	\$1,260,371	\$1,240,371	20,000	Adjust budget to YTD actual
E12218	Consultancy/ RSA / Roman	\$21,510	\$62,500	-40,990	Infrastructure FV
E12220	Depot/Workshop Maintenance	\$64,695	\$54,695	10,000	Adjust budget to YTD actual
E12267	R2R - Emu Fence Road - Gravel	\$0	\$375	-375	Adjust budget to YTD actual
E12404	Depreciation	\$29,200	\$27,600	1,600	Revaluation
E12412	Aerodrome Maintenance	\$75,020	\$55,020	20,000	YTD \$16K
E12501	Transport Licensing Vehicle Inspections	\$1,500	\$500	1,000	Adjust budget to YTD actual
E12639	RRU - Moorine Rock South Rd (Bitumen Res	\$0	\$375	-375	Adjust budget to YTD actual
E13204	Depreciation	\$50,400	\$57,000	-6,600	Revaluation
E13213	Caravan Park Maintenance	\$10,838	\$50,000	-39,162	YTD \$38K; further expenditure inb this area likely
E13224	Visitor Information Centre - Operations	\$500	\$2,000	-1,500	YTD \$1.7K
E13226	RV Amenities Maintenance	\$97,029	\$2,029	95,000	Reduce to match original budget
E13227	Tourism Consultant	\$0	\$95,000	-95,000	YTD \$28K; reduce.
E13704	Depreciation	\$16,800	\$13,700	3,100	Revaluation
E14212	Training	\$30,000	\$45,000	-15,000	Outside workforce
E14250	LESS P.W.O. ALLOCATED	-\$1,168,064	-\$1,183,061	14,997	Adjust budget to YTD actual
E14504	Plant & Tool Depreciation	\$372,400	\$384,950	-12,550	Adjust budget to YTD actual
E14511	Plant & Tool Depn Allocated	-\$372,400	-\$384,950	12,550	Adjust budget to YTD actual

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Comment

The overall movement in accounts is an increase in surplus of \$467,377 (adjusted for depreciation of \$11,527,916). The Executive Team have analysed variances in the budget greater than 10% and revised the budget up or down accordingly. An explanation for the movement has been given in the table above.

Statutory Environment

Regulation 33(a) of the Local Government (Financial Management) Regulations 1996 requires Council to conduct at least one review of its adopted budget between 1 January and 31 March each year.

Policy Implications

None

Financial Implications

Will see a re-allocation of funds within the 2014/2015 Adopted Budget

Strategic Implications

None

Voting Requirements

Absolute majority required

Recommendation

That the 2014/2015 Adopted Budget be amended to include the proposed changes above, resulting from a Budget Review completed on Tuesday 12th February 2015 by Council's Executive Team.

26/2015

That the 2014/2015 Adopted Budget be amended to include the proposed changes above, resulting from a Budget Review completed on Tuesday 12th February 2015 by Council's Executive Management Team.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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Submission to:	Ordinary Meeting of Council Thursday 20 th February 2015
Agenda Reference:	Works 9:1
Subject:	Driver Reviver Caravan
Location/Address:	N.A.
Name of Applicant:	N.A.
File reference:	6.3.1.2
Author:	Robert Bosenberg - Manager of Works
Disclosure of Interest:	N.A.
Date of Report:	27th January 2015

Comment

A successful Driver Reviver campaign was once again run in Southern Cross over the 2014 Christmas period. The Driver Reviver campaign was run in conjunction with the Health Agencies of the Yilgarn (HAY committee), Road Wise committee and Shire of Yilgarn over three days, over the three day the van was “manned” for 20 hours.

The Driver Reviver Caravan was located on the premises of Bernie’s Mobile Mechanic Services. Mr. Bernie Dorazio, the proprietor of Bernie’s Mobile Mechanic Services also made available at no cost, power to run the fridge/hot water urn and amenity rooms for traveling public taking advantage of the Driver Reviver campaign.

The Health Agencies of the Yilgarn (*HAY committee*) through Mrs. Pat Dal Busco and Liza Boso organized volunteers and rosters for the running of the Driver Reviver campaign.

Seventeen members (*listed below*) of the Yilgarn district generously gave up there valuable time to assist with the running of this campaign:

Lisa Granich, Rolly & Shelley Blair, Josephine Pollard, Ronice Blair, Pauline Eiffler, Olwen Beaton, Glenice Divitini, Di & Wayne Della Bosca, Jane & Romolo Patroni, Pat & Lisa Boso, Geoff & Alix Metzke and Bev Guerini.

Over the 20 hour period the Driver Reviver campaign was running, a total of 39 vehicles stopped with 48 drivers and passengers (*and one dog*) taking advantage of refreshments and hospitality offered by volunteers manning the van and the amenity rooms made available by Mr. Bernie Dorazio. Motorist and passengers passing through made favorable comments on how the driver reviver was set up and how this was one of the very few Driver Reviver Campaigns still operating through out the state during holiday periods.

Correspondence has been forward to Mr. Bernie Dorazio (Bernie’s Mobile Mechanic Services) and Mrs. Pat Dal Busco (Health Agencies of the Yilgarn) thanking them for their much appreciated involvement in the Driver Reviver campaign both through the organizing of volunteers and the use of amenity rooms and area for the set up of the Driver Reviver Caravan.

Voting Requirements

Simple Majority

Recommendation

That Council receives the report on the 2014 Christmas Driver Reviver Campaign and endorses the action taken by Council staff in forwarding letters of thanks to Mr Dorazio and Mrs Dal Busco for their assistance and involvement in the Driver Reviver Campaign.

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27/2015

Moved Cr B Close Seconded Cr J Della Bosca. That Council receives the report on the 2014 Christmas Driver Reviver Campaign and endorses the action taken by council staff in forwarding letters of thanks to Mr. Dorazio and Mrs. Dal Busco for their assistance and involvement in the Driver Reviver Campaign.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council Friday 20 th February 2015
Agenda Reference:	Works 9:2
Subject:	WALGA Preferred Supply Contract – TPS0814 – Plant Replacement Program 2014/2015 - Grader
Location/Address:	N.A.
Name of Applicant:	N.A.
File reference:	6.6.8.2
Author:	Robert Bosenberg - Manager of Works
Disclosure of Interest:	N.A.
Date of Report:	4 th February 2015

Background

In accordance with Councils 2014/2015 Plant Replacement Program quotations were invited through WALGA'S Preferred Supply Contract – TPS0814 to supply and deliver one only Articulated Grader and to trade Councils current John Deere 670 Articulated Grader.

Invitations to trade councils existing grader and to supply a replacement grader were forward to CJD Equipment, Hitachi Construction Equipment and Westrac.

An estimated change over amount of \$295,000 has been allowed for in the 2014/2015 Financial Year Budget for this vehicle.

The trade vehicle (John Deere 670) was purchased in the 2006/2007 Financial Year under Councils Plant Replacement Program. At the time of this report the John Deere 670 had completed 8,850 hours. The primary function of the trade vehicle is to carry out maintenance grading works on council's road network. The replacement grader will be carrying out similar works.

Comment

Specifications to new Articulated Grader being:

Make & Model tendered	_____
Date of Manufacture	_____
Overall operating weight (min 17,500kg max 18,500kg)	_____ Kg
<u>Engine</u>	
Net power output (min 115w - 165kw)	_____ kw
Cylinders	_____
Make	_____
Capacity	_____ litres
<u>Transmission & Drive</u>	Power-shift & Differential lock/unlock
<u>Frame</u>	Articulated
<u>Blade</u>	suit two 6 foot cutting edges with overlays
<u>Cab</u>	Enclosed cab with Rollover Protection Structure

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Air-conditioning/Heater, Tilting Console, Operators emergency warning system, Hour metre fitted, Window tint to all windows, wiper and washers to front and rear windows, One 2kg fire extinguisher fitted to inside of cab.

Canvas seat covers fitted, Slope meter fitted

Communications Equipment

GME Electrophone TX 3500 (remote head) (40 channel) complete with aerial

VHF-TAIT 8200 radio (remote head and SelCall) fitted including aerial and microphone equipped with bush fire frequencies, channels 32, 45 and 59

Scarifies

Rear mounted scarifies (nine shanks)

Tyres

ply

Goodyear/Bridgestone 14 x 24 multi directional 12 rating (if un-available please state other)

Spare Wheel

One spare wheel mounted on rear scarifier frame with manual winch

Others

Tool box fitted to frame, equipped with basic tool kit, Tow hitch fitted (front and rear)

Tyre inflation kit, socket to suit wheel nuts, extension bar and power bar

Two flashing amber beacons in protective cage, front and rear cab roof mounted

Quotations were received from Hitachi and Westrac (Westrac have quoted on two graders) for the changeover of councils John Deere 670 grader (*GST inclusive*). CJD Equipment did not submit a quotation.

Westrac

<i>12M (14.0R24 tyres) Caterpillar Grader (GST inclusive)</i>	\$368,038.00
<i>less trade-in</i> -	\$ 66,000.00
<i>Net changeover</i>	\$302,038.00

Specification 12M Grader

Engine – Caterpillar six cylinder Cat C-6.6, diesel engine

Displacement 7.2 litres

Net power output (variable) 136kw – 144kw

Operating Weight 18,400kg

Transmission Direct Drive Power Shift

Warranty

Westrac offers a full machine warranty for the period of 60 months/6000 machine hours.

Fuel

Fuel consumption for the Caterpillar 12m grader under medium workload is expected to be 10 - 15 litres per hour.

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Resale value for the Caterpillar 12m grader after an eight year life cycle is estimated at being 30% - 35% of the outright purchase cost of the new grader. This vehicle has joystick control steering

Westrac

12M (14.0R24 tyres) Caterpillar Grader (GST inclusive)	\$369,759.50
<i>less trade-in</i> -	\$ 66,000.00
<i>Net changeover</i>	\$303,759.50

Specification 12M Grader

Engine – Caterpillar six cylinder Cat C-6.6, diesel engine

Displacement 7.2 litres

Net power output (variable) 136kw – 144kw

Operating Weight 18,400kg

Transmission Direct Drive Power Shift

Warranty

Westrac offers a full machine warranty for the period of 60 months/6000 machine hours.

Fuel

Fuel consumption for the Caterpillar 12m grader under medium workload is expected to be 10 - 15 litres per hour.

Resale value for the Caterpillar 12m grader after an eight year life cycle is estimated at being 30% - 35% of the outright purchase cost of the new grader. This vehicle has joystick control steering

Hitachi

John Deere 670G (GST inclusive)	\$367,070.00
<i>less trade-in</i> -	\$ 93,500.00
<i>Net changeover</i>	\$273,570.00

Specification for John Deere 670G

Engine - John Deere Plus 6090H Tier 3, six cylinder, turbo charged, diesel engine

Displacement 9 litres

Net power output (variable) 130kw – 164kw

Operating Weight 18,590kg

Transmission Direct Drive John Deere Power-Shift plus

Warranty

Hitachi offers a full machine warranty for the period of 60 months/5000 machine hours

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Fuel

Fuel consumption for the 670G grader under medium workload is expected to be 13 litres per hour.

Resale value for the John Deere graders after an eight year life cycle is estimated at being 30% - 35% of the outright purchase cost of the new grader. This vehicle has the conventional steering wheel.

Company	Make and Model	Kilowatts Variable	Operating weight	Price	Less Trade	Change-over
Westrac	Caterpillar 12M (14.0R24 tyres)	136kw – 144kw	18,450 kg	\$369,759.50	\$66,000	\$303,759.50
Westrac	Caterpillar 12M (17.5R25tyres)	136kw– 144kw	18,450 kg	\$368,038	\$66,000	\$302,038
Hitachi	John Deere 670G	130kw- 164kw	18,590 kg	\$367,070	\$93,500	\$273,570

SUMMARY OF QUOTATIONS RECEIVED GST INCLUSIVE

The quotation submitted by Hitachi for the John Deere 670G grader is within the specifications called for, with a changeover cost of \$273,570 (*GST inclusive*). The warranty for the John Deere 670G is 60 months or 5000 hours (*whichever comes first*) full machine warranty.

The quotations submitted by Westrac for the two Caterpillar graders are within the specifications called for, with a changeover cost for the 12M (fitted with 14.0R24 tyres) of \$303,759 (*GST inclusive*) and for the 12M (fitted with 17.5R25 tyres) with a change over cost \$302,038 (*GST inclusive*). The difference between the two graders that Westrac have quoted on is the tyre size.

The warranty offered by Westrac for both graders is 60 months or 6000 hour (*whichever comes first*) full machine warranty. The hour component of this warranty is higher than that offered by Hitachi over the same period of 60 months.

It's the opinion of the author of this report that even though the warranty offered by Westrac for both Caterpillars graders quoted on, is better than that offered by Hitachi for the John Deere 670G, it is hard to justify the higher change cost for the additional hours over the same period (*60 months*).

A budget estimate of \$295,500 has been allowed for in Council's 2014/2015 Financial Year Budget for the changeover of this grader.

History has shown that both the Caterpillar and John Deere graders have a very good trade back value following an eight year life cycle. Both Hitachi and Westrac have a very good backup service when required.

Council currently has a fleet of five John Deere Graders. These graders have been good with very little downtime as a result of breakdowns.

The following recommendation is based on past and present performances of council's fleet of John Deere Graders that have been purchased by council over the past years.

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Statutory Environment: *In accordance to WALGA's Preferred Contract Supplies and Councils "Finance Policy 3.5 Purchasing and Tendering"*

Financial Implications: *A monetary allocation of \$295,000 has been allowed in the 2014/2015 Plant Replacement Program for the changeover of this vehicle.*

Strategic Implications: *Ten Year, Plant Replacement Program*

Voting Requirements
Simple Majority

Recommendation

That Council accept the quote submitted by Hitachi to purchase the John Deere 670G Grader for purchase cost of \$367,070 (gst inclusive) and trade its current John Deere Grader for the quoted trade price of \$93,500 (gst inclusive) resulting in a changeover of \$273,570 (gst inclusive).

28/2015

Moved Cr G Guerini Seconded Cr K Chrisp. That Council accepts the quote submitted by Hitachi to purchase the John Deere 670G Grader for purchase cost of \$367,070 (GST inclusive) and trade its current John Deere Grader for the quoted trade price of \$93,500 (GST inclusive) resulting in a changeover cost of \$273,570 (GST inclusive).

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Friday 20 th February 2015
Agenda Reference:	9.3
Subject:	Annual Airport Inspection
File Reference:	6.3.2.1
Author:	Robert Bosenberg – Manager for Works
Disclosure of Interest:	Not Applicable
Date of Report:	10 th February 2015

Background

As part of the aerodrome registration requirements the Southern Cross Airstrip must have an Aerodrome Safety Inspection carried out every twelve months by a qualified and approved aerodrome inspector.

The inspection is very extensive and covers area such as aerodrome operating procedures, reporting officers competency, dimension and surface conditions of runways, aircraft approach and take off paths, aerodrome lighting and backup lighting, wind direction indicator, aerodrome markers and markings, bird and animal control and airport fencing.

Comment

The annual inspection was carried out by Mr. Greg Doherty from Aerodrome Compliance and Civil on 20th January 2015 with council receiving the report on 29th January 2015.

As a result of the annual inspection the following recommendations have been listed for action:

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1) Recommendation

Issue a Notam to amend runway 09/27 to record that the Take-off Run Available (TORA), Accelerate-stop distance (ASDA) and Landing Distance (LDA) is 1320 metres and the Take-off Distance (TODA) is 1380 metres

Comment/Action:

Notam will be issued advising of available take-off and landing distances and accelerated stop distance

2) Recommendation

Through Air services AIS, prepare a correspondence to incorporate a note regarding potential gliding activities at Southern Cross.

Comment/Action:

Noted, when next there is gliding activity at the airstrip Air services will be notified

3) Recommendation

Ensure that all serviceability inspections are recorded in a logbook (diary) in accordance with the requirements as published in the Manual of Standards (MOS) – Part 139 Aerodromes Sub Section 12.1.5.2. Where the ARO is not confident that the serviceability of items is satisfactory, it is recommended that the location on the serviceability checklist is itemised and discussed with the Aerodrome Manager.

Comment/Action:

Noted, Aerodrome Reporting Officers are currently filling out a daily inspection sheet, but there is now a requirement to also fill out a daily log book as well as a daily inspection sheet

4) Recommendation

Review all external reports and ensure that NOTAMs are accurately prepared. On receipt of the Air services copy, the originating officer should check the content and acknowledge by signature that the content is correct.

Comment/Action

Noted, Notams are currently being accurately prepared and filed but when receiving confirmation from the Notam office they are not being acknowledged by signature that the content is correct.

5) Recommendation

In accordance with the MOS Part 139 paragraph 10.6.1.1, the aerodrome operator must provide the NOTAM Office with a list of the current nominated appointed AROs. Ensure that the Aerodrome Reporting Officers are adequately trained and consider refresher training in accordance with the CASA Advisory Circular (AC) 139-13 *Training of Aerodrome Reporting Officers and Work Safety Officers*.

Comment/Action

Previous Notams have been issued advising of councils reporting officers. A refresher Aerodrome Reporting Officers course is programmed at the end of March 2015, a Notam will be issued following this course.

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6) Recommendation

Remove loose stone from the sealed thresholds and ensure that after any slashing activities, the larger stone is removed from the runway surfaces. Monitor grades from runway to runway strip and the secondary apron taxiway location on the northern side of Rwy 09/27. Ensure that the runway strip surface is well maintained and that the longitudinal and transverse slopes satisfy the standards as described in the MOS Part 139 Chapter 6. Ensure that the runway strip area beyond the threshold is serviceable.

Comment/Action

This will be addressed within council's ongoing airstrip maintenance program

7) Recommendation

Consider designing and the installation of a parking position marking for the RFDS and restrictions to other aircraft who park within close proximity of that emergency activity location. To assist, a special condition should be published in ERSA. As a note and future reference, if Fly in/Fly out operations should recommence, it is important to observe that any aircraft parking over 5700 kgs Max. Take-off Weight (**MTOW**) requires suitable aircraft parking position markings to be installed on the asphalt surface.

Comment/Action

Line marking to define Royal Flying Doctor parking is programed to be carried this year.

8) Recommendation

Consider installing a runway holding point on the taxiway at the entrance of the Rwy 14/32. The day marking location must be at least 45 m from the Rwy 14/32 centreline. Relocate the larger taxiway yellow cones and position at 12.5 m offset from the taxiway centreline. Consider the current RWS corner markers and relocate two to a position 15 m each side of the extended runway centreline. The gap between the cone relocation should not be less than 30 m as per the statement in the MOS Part 139 Figure 8.2-3.

Comment/Action

Yellow holding lines are programed to be repainted in the near future. Relocating the taxiway yellow cones will be done when replacing existing fading and damaged cone markers. The current runway strip cones will also be relocated when replacing existing faded and damaged cones markers

Attached is a copy of the Aerodrome Safety Inspection report for Councillor's to peruse.

Statutory Environment:

In accordance with the requirements set by the Civil Aviation Safety Authority as described in the Civil Aviation Safety Regulations (CASR) 1998 Part 139 Aerodromes and the Manual of Standards (MOS) - Part 139 Aerodromes

Financial Implications:

Monetary costs for the Aerodrome Safety Inspection to be carried has been allowed for in council's 2014/2015 Airport Maintenance Budget

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Voting Requirements

Simple Majority

Recommendation

That Council receive the annual Aerodrome Safety Inspection report for the Southern Cross Airstrip as presented from Aerodrome Compliance and Civil for the 2014/2015 Financial Year.

29/2015

Moved Cr J Della Bosca Seconded Cr D Pasini. That Council receives the annual Aerodrome Safety Inspection report for the Southern Cross Airstrip as presented from Aerodrome Compliance and Civil for the 2014/2015 Financial Year.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Thursday 19 th February, 2015
Agenda Reference:	10.1
Subject:	Planning Application – Commercial Extraction of Gypsum from Private Property
Location/Address:	Location 341 Kent Road, Moorine Rock
Name of Applicant:	Mr Warren Crook
File Reference:	3.1.3.2
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	9 th February, 2015

Background

Mr Warren Crook of Karni Farm Co has written applying for an Extractive Industry Permit for the purpose of extracting and selling gypsum commercially to farmers and other commercial companies from his property Location 341 Kent Road, Moorine Rock. See attached letter and location map.

Mr Crook expects to extract a minimum of 2,000 tonnes but it could be up to 10,000 tonnes of gypsum per annum. Method of extraction is via a loader, crusher and screen deck which Mr Crook owns and operates, but customers will need to provide their own trucks to transport the gypsum.

Comment

Town Planning Issues

Location 341 Kent Road is zoned “Rural/Mining” under the Shire of Yilgarn Town Planning Scheme No 2. The proposed land use of “extractive industry” is a permitted use under the Scheme.

The Scheme text also indicates that planning approval is required for mining activity, and this has been interpreted to mean those extractive industries that do not fall under the Mining Act. The reason for this is that large volume extractive industries or mining operations that are governed under the Mining Act have various conditions of approval placed on them which include noise, dust, waste material, fumes, etc, while small extractive industries would have no conditions placed on them regarding these issues unless they were brought to Council. Some local governments have their own local laws governing extractive industries for this reason. The Shire of Yilgarn has no such local laws.

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Mr Crook has spoken with his neighbour, Mr Andria Capelli, advising of his proposal to extract the gypsum from his land. Mr Capelli has no objections to this proposal.

Environmental Issues

Mr Crook has advised that the area where the gypsum will be extracted is an existing salt affected area, possibly an extension of the existing lake system, which flows north-westwards further on to his property. Mr Crook expects that the depth of the extraction would be approximately 1-2 metres. Therefore the impact of the extraction on the land and lake system will be minimal.

At the completion of the extraction from this area Mr Crook intends to revegetate the area by planting suitable salt bush and various other plants. Dust and noise will be produced through the extraction process. Mr Crook has advised that there will not be a lot of screening or crushing of the gypsum as the material is readily friable and it is only those larger pieces that will need crushing.

Other Issues

Mr Crook has nominated that trucks would enter and exist his property from Kent Road and Nulla Nulla South Road, both of which are Council controlled roads. There may be a need for warning signs to be installed to advise other road users of the possibility of trucks turning

onto and off a road. The Shire Manager of Works, Mr Robert Bosenberg, is aware of Mr Crook's proposal and will liaise with Mr Crook in regards to any required signage.

Mr Crook has been advised briefly about Council's Heavy Vehicle Haulage Road Impact Policy and its possible impact on this business.

Mr Crook needs to be advised that he will be responsible for ensuring that all large transport vehicles involved in this business must be licensed by the Shire of Yilgarn to travel on Council's road network.

Statutory Environment

Compliance with the Shire of Yilgarn Town Planning Scheme No 2

Strategic Implications

Community Business Plan – Theme – Environment

Our Goals – A thriving agricultural sector that works in harmony with the mining and resources industry.

Policy Implications

Council Policy 6.5 "Traffic Intersection Management Plan (Private Haul roads intersecting with roads under Council control)"

Financial Implications

Nil

Voting Requirements

Simple Majority

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Recommendation

That Council grants approval under the Shire of Yilgarn Town Planning Scheme No 2 to Mr Warren Crook to establish an “extractive industry” business for the extraction and sale of gypsum from his property Location 341 Kent Road, Moorine Rock on the condition that he obtains all necessary licenses and permits relating to this business, all transport vehicles have Council approval to travel on local roads, and he complies with Council’s Heavy Vehicle Haulage Road Impact Charge Policy.

30/2015

Moved Cr K Chrisp Seconded Cr G Guerini. That Council grants approval under the Shire of Yilgarn Town Planning Scheme No 2 to Mr Warren Crook to establish an “extractive industry” business for the extraction and sale of gypsum from his property Location 341 Kent Road, Moorine Rock on the condition that he obtains all necessary licenses and permits relating to this business, all transport vehicles have Council approval to travel on local roads, and he complies with Council’s Heavy Vehicle Haulage Road Impact Charge Policy.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Thursday 19 th February, 2015
Agenda Reference:	10.2
Subject:	Planning Application – Power Generator – Telstra Exchange Depot
Location/Address:	Lot 754 Pt 1 & 2 Corner Altair & Achernar Streets, Southern Cross
Name of Applicant:	DCE Electrical, Bayswater – Mr Shane Coward
File Reference:	1.6.19.2 & 3.1.3.4
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	11 th February, 2015

Background

Mr Shane Coward of DCE Electrical in Bayswater has submitted an application for the installation of a 33KVA electrical generator to be installed at the Telstra Exchange Depot on Lot 754 Pt 1 & 2 corner Altair & Achernar Streets, Southern Cross. The main purpose of the generator is to operate the air-conditioning units inside the Exchange building when there is a power failure. There is an existing generator on-site that provides back-up power for the tower.

The generator will be 2.3.26m L x 970mm W x 1.525m H, fixed to a steel base frame that can be lifted by crane or similar, and while it looks similar to a sea container it will have smooth Colorbond walls and doors. The generator will be setback 1.3m from the front boundary on Altair Street where there is a 1.2m high link mesh fence. See attached site plan and detail plan of the generator.

Comment

Lot 754 is zoned “Public Purposes” under the Shire of Yilgarn Town Planning Scheme No 2. The land use is telecommunication or public utility which has an ‘AA’ symbol for land zoned “Commercial” and “Townsite”, and ‘P’ symbol for land zoned “Industrial” on Table 1 – Zoning Table of the Town Planning Scheme. Table 1 does not include a zone for “Public Purposes”.

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The proposed setback is 1.3 metres from the front boundary. Telecommunications is not included on Table 2 – Development Table under the Town Planning Scheme which makes it hard to advise whether this setback is suitable or not.

There are residential houses opposite this site. While the generator is insulated for noise and the levels are within the requirements for residential areas, I believe that the generator should be located behind the front line of the Exchange building to 3.5 metres from the front boundary. Visually this would be better than the proposed location of in front of the Exchange building or main building on the lot. It would still be close enough to the property power pole and meter box as well as the Exchange.

Statutory Environment

Compliance with the Shire of Yilgarn Town Planning Scheme No 2

Strategic Implications

Community Business Plan – Theme 3 – Economic

Our Goals – Improved telecommunications infrastructure that provide metropolitan standard access to the internet and mobile phone coverage.

Policy Implications

In keeping with Council Policy No 4.6 - Sea Containers & Other Similar Storage Structures

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council grants planning approval to DCE Electrical for the installation of a new 33KVA electrical generator to be installed at Telstra's Exchange Depot situated on Lot 754 Pt 1 & 2 corner Altair & Achernar Streets, Southern Cross on the conditions that the generator is set back from the front boundary 3.5 metres and that the colour of the generator is to match or blend in with the colour of the exterior walls of the Exchange building.

31/2015

Moved Cr D Pasini Seconded Cr J Della Bosca. That Council grants planning approval to DCE Electrical for the installation of a new 33KVA electrical generator to be installed at Telstra's Exchange Depot situated on Lot 754 Pt 1 & 2 corner Altair & Achernar Streets, Southern Cross on the conditions that the generator is set back from the front boundary 3.5 metres and that the colour of the generator is to match or blend in with the colour of the exterior walls of the Exchange building.

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council – Thursday 19 th February, 2015
Agenda Reference:	10.3
Subject:	Program of Works for Lifestyle Accommodation Site and Caravan Park Site
Location/Address:	Lots 250, 251, 650, & 252 Cnr Antares & Canopus Streets, Southern Cross, and Lots 755 & 921 Coolgardie Road, Southern Cross
Name of Applicant:	Manager Environmental Health & Building Services
File Reference:	1.3.3.18
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	12 th February, 2015

Comment

In regards to the two projects currently being undertaken by the Shire, the following is a summary of works that have been done and a time-line of the various works to be undertaken by staff and our consultants:-

Lifestyle Accommodation:-

- Land Surveyor – All lots have now been surveyed and this information has been forwarded to the engineering consultants.
- Engineering Consultants –
 - Up to 11/2/15 – Complete design of water and sewer extensions;
 - 11/2/15 to 18/2/15 – Submit design to relevant authorities, unlikely to be approved until WAPC approval given;
 - 16/2/15 to 27/2/15 – Undertake site drainage design and internal sewer;
 - 2/3/15 to 16/3/15 – Undertake internal road design and tie-ins;
 - 2/3/15 to 10/3/15 – Design retaining walls to site based on drainage design;
 - 17/3/15 to 2/4/15 – Complete drafting of drainage and civil design;
 - 11/2/15 to 27/3/15 – Liaise with electrical consultants for design;
 - 28/2/15 to 10/3/15 – Design of building foundations;
 - Target 31/3/15 for all drawings to be completed.
- Town Planner – Currently working on the application to amalgamate all 4 lots into 1 lot – application should be completed and submitted to the Western Australian Planning Commission by the end February 2015; and are drafting the scheme amendment document for the re-zoning process which should be ready to be presented at the March 2015 Council meeting for formal adoption.
- Tender for Dwellings – The tender was advertised in the West Australian newspaper on Saturday 31st January 2015 – to date the tender documents have been forwarded to 11 transportable building companies – the tender closes on 2nd March 2015.

Caravan Park:-

- ❖ Land Surveyor – Feature survey of Caravan Park has been completed and information has been forwarded to the engineering consultants.
- ❖ Engineering Consultants –
 - Up to 11/2/15 – Site inspection completed, drafting of existing amenities block completed;
 - 11/2/15 to 18/2/15 – Prepare site plan showing pits and existing infrastructure;
 - 18/2/15 to 27/2/15 – Prepare refurbishment drawing for upgrade of amenities block;

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- 2/3/15 to 16/3/15 – Prepare drawings for submission for Shire Planning approval;
- 2/3/15 to 10/3/15 – Prepare drawings for Building approval;
- 11/2/15 to 11/3/15 – Liaise with electrical consultants for design;
- Target 20/3/15 for all drawings to be completed.

Statutory Environment

Nil

Strategic Implications

Community Business Plan – Theme 1 – Social

Our Goals – Cultivating and inclusive, secure and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term

Strategy 1.3 Investigate funding opportunities for improving tourist infrastructure and opportunities in the Shire.

Policy Implications

Nil

Financial Implications

Both projects are funded through grant money and Council money as stated in the 2014/2015 Budget.

Voting Requirements

Simple Majority

32/2015

Moved Cr D Pasini Seconded Cr K Chrisp. That item 10.3 is received for information purposes only.

CARRIED (7/0)

33/2015

Moved Cr J Della Bosca Seconded Cr G Guerini. That Council go into Committee.

CARRIED (7/0)

❖ J Bingham, W J Dallywater, R J Bosenberg and J Karra left the room.

34/2015

Moved W Della Bosca Seconded Cr D Pasini. That Council come out of Committee.

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	CONFIDENTIAL
Subject:	Review of Further Contract for CEO
File Reference:	1.1.10.26
Author:	John Bingham – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	16 th February 2015

35/2015

Moved Cr W. Della Bosca Seconded Cr D Pasini

That Council;

- 1) Advise the current Chief Executive Officer that a new employment contract will not be offered at the expiry of the current contract.*
- 2) Engage WALGA Recruitments Services to assist in the recruitment of the new CEO.*

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council – Thursday 19 th February 2015
Agenda Reference:	CONFIDENTIAL
Subject:	Appointment of Acting CEO
File Reference:	1.1.10.26
Author:	John Bingham – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	16 th February 2015

36/2015

Moved Cr J. Della Bosca Seconded Cr B Close; That Council appoints Deputy CEO John Bingham as Acting CEO whilst CEO Vivienne Piccoli is on leave.

CARRIED (7/0)

As there was no further business to discuss, the Shire President declared the meeting closed at **5.20 pm.**

I, Onida T Truran confirm the above Minutes of the Meeting held on Thursday 22nd January 2015, are confirmed on Thursday 19th February 2015 as a true and correct record of the January Ordinary Meeting of Council.

Cr Onida Truran
SHIRE PRESIDENT