

MINUTES
ORDINARY COUNCIL MEETING
Thursday, 16th July 2015

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, Antares Street, Southern Cross on Thursday, 16th July 2015.

PRESENT

Shire President Cr O Truran, Cr's W A Della Bosca, J Della Bosca, B Close, D Pasini

Council Officers: E Piper, Acting Chief Executive Officer
 J Bingham, Deputy Chief Executive Officer
 W J Dallywater, Manager Environmental Health & Building
 R Bosenberg, Manager for Works
 E Garner, Finance Manager

APOLOGIES AND LEAVE OF ABSENCE

Crs G Guerini, K Chrisp

DISCLOSURES OF INTEREST

INFORMATION SESSION

The meeting was declared open for business at 3.30pm.

PUBLIC QUESTION TIME

Sam Burns-Briggs and Natalie Treadwell from Southern Cross St. John Ambulance queried whether or not there were any plans to replace Dr Bushe.

Cr O Truran confirmed The Shire had received a number of responses from interested applicants and were considering the options.

Sam and Nat stressed the need for a doctor to service the hospital. They are concerned that the number of staff and volunteers, which are needed to drive patients to Merredin, is limited. If there were no volunteers then patients would have to wait for an ambulance to come from Northam.

Cr O Truran advised that WA Country Health Service, rather than the Shire, is responsible for agreeing and accreditation of the doctor to service the hospital and pay for their visits.

CONFIRMATION OF PREVIOUS COUNCIL MINUTES

111/2015

Moved Cr W A Della Bosca

Seconded Cr J Della Bosca

That the Minutes of the previous meeting of Council held on Thursday 18th June 2015 be confirmed as a true and correct record of that meeting.

CARRIED (5/0)

112/2015

Moved Cr D Pasini

Seconded Cr B Close

That the Action Sheet for the meeting held on Thursday 18th June 2015 be confirmed as a true and correct record of that meeting.

CARRIED (5/0)

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113/2015

Moved Cr J Della Bosca

Seconded Cr B Close

That Council approve the Junk Art competition radio advertising option of HOT FM with 26 x 30 second timeslots on Tuesday and Thursday plus 6MD with 38 x 30 second timeslots on Monday, Wednesday and Friday for \$1,045.

CARRIED (5/0)

114/2015

Moved Cr J Della Bosca

Seconded Cr B Close

That Shire contact the Department of Parks and Wildlife recommending the Frog Rock Reserve sitting bench be replaced.

CARRIED (5/0)

115/2015

Moved Cr J Della Bosca

Seconded Cr D Pasini

That the Minutes of the previous meeting of the Tourism Advisory Committee held on Monday 13th July be confirmed as a true and correct record of that meeting.

CARRIED (5/0)

ANNOUNCEMENTS

The Shire President advised she attended:

- Yilgarn Shire Council Special Budget Meeting on 23rd June;
- A WEROC meeting on 24th June;
- A GECZ Executive meeting on 25th June;
- A Draft Budget meeting on 9th July;
- A WEROC Baptist Care meeting on 15th July

The Deputy Shire President advised he attended:

- Yilgarn Shire Council Special Budget Meeting on 23rd June;
- A GECZ Executive meeting on 25th June;
- A Draft Budget meeting on 9th July;
- A WEROC Baptist Care meeting on 15th July

Cr J Della Bosca advised she attended:

- Yilgarn Shire Council Special Budget Meeting on 23rd June;
- A Mining Display meeting on 2nd July;
- A Draft Budget meeting on 9th July;
- A Tourism Committee meeting on 13th July

Cr B Close advised he attended:

- Yilgarn Shire Council Special Budget Meeting on 23rd June;

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- A Mining Display meeting on 2nd July;
- A Draft Budget meeting on 9th July;
- A Tourism Committee meeting on 13th July

Cr D Pasini advised he attended no events due to recent travel interstate.

Submission to:	Ordinary Meeting of Council – Thursday, 16 th July 2015
Agenda Reference:	7.1
Subject:	Independent Living Units – Request for Variation on Fleetwood Contract
File Reference:	6.6.10.2 1.1.12.1
Author:	Eddie Piper – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	Tuesday, 18 August 2015

Background:

At a meeting of Council on 19 March 2015 Council accepted a Tender submitted by Fleetwood Homes to construct 4 Independent Living Units. The tendered price is \$902,225.40 (incl GST). There have been considerable discussions and representations with Fleetwood in regard to timing, design and colours.

Comment:

On 17th June 2015 the Shire was contacted by a representative of Fleetwood that an error had occurred in the pricing of the tender as the requirement for connection to services was omitted. A check of the tender documents disclosed that this was definitely a requirement of tenderers. Further a check of all tenderers submissions revealed that all had omitted to include pricing for this requirement.

Fleetwood, on realising the omission, requested Council consider a variation to the contract of \$149,290.00 (copy of email attached – attachment #1). This was rejected by administration and a subsequent request was submitted of \$95,000.00.

The Acting CEO briefed Council about the problem and suggested to Council that in order to ensure the prompt and acceptable completion of the units, he be given authority of negotiate with Fleetwood an acceptable amount.

The Acting CEO, having regard for the original request (\$149,290.00) spoke with the General Manager of Fleetwood (Mr Everest) and advised him of council discussions. After some negotiating the Acting CEO advised he was prepared to take a variation to the Contract of \$70,000.00 plus GST to Council for consideration.

Statutory Environment

Local Government Act 1995 Section 5:43 Council cannot delegate to the CEO authority to accept a tender or variation to the contract unless Council sets a limit to the variation. No such limit has been set.

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Policy Implications

Nil

Financial Implications

The recommendation will cost the Shire an additional \$70,000.00; however, the 2015/16 draft budget has been set to include this amount.

Recommendation:

That Council advise Fleetwood that it is prepared to accept a variation to tender # R01-2014/2015 of \$70,000.00 plus GST for the completion of the connection to services of the 4 units.

Voting Requirements

Simple Majority

116/2015

Moved Cr W A Della Bosca

Seconded Cr B Close

That Council advise Fleetwood that it is prepared to accept a variation to tender # R01-2014/2015 of \$70,000.00 plus GST for the completion of the connection to services of the 4 units.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday, 16 th July 2015
Agenda Reference:	7.2
Subject:	Southern Cross Football Club – Scoreboard Replacement Sinking Fund
File Reference:	1.3.9.6 & 1.3.8.11
Author:	Eddie Piper – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	30 th June 2015

Background:

At its meeting of the 16th April 2014 Council resolved as follows:

“That Council will contribute \$7,500 towards the LED Scoreboard installation, being \$2,200 for structural design work, \$2,500 in-kind Shire labour for digging footings and trench and a cash component of \$2,800. In addition, the Shire will include the LED Scoreboard under the Shire Property Insurance cover. All maintenance costs are the responsibility of the Southern Cross Football Club, and the Football Club will be required to contribute to a Sinking Fund for the replacement of the scoreboard in future years”

At its meeting held on 18th June Council required the matter lay on the table pending further information”

Comment:

All above is in place except that Council did not resolve the amount of the contribution by the Football Club to the Sinking Fund.

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On the basis that the cost of the Scoreboard cost was \$26,000 and it would not need to be replaced for 15- 20 years the replacement cost would be in the order of \$50,000 allowing inflation at 4% pa plus a contingency of say 10%. It is an established fact that this type of infrastructure is getting cheaper each year as new technology comes to being so it would be reasonable to discount this amount by say 50%. Thus the replacement cost would, on this basis, be \$25,000

There is an estimated life for the scoreboard of 20 years and assume an interest rate of 2.75% the annual contribution by the Football Club would be \$1,000.00. An alternative could be for the Football Club to create and operate the sinking fund.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Recommendation:

That Council advise the Southern Cross Football Club that the contribution to the Sinking Fund for the future replacement of the LED Scoreboard is \$1,000. pa (GST not applicable) payable on 30 June each year commencing 30 June 2016.

Voting Requirements

Simple Majority

117/2015

Moved Cr D Pasini

Seconded Cr W Della Bosca

That Council advise the Southern Cross Football Club that the contribution to the Sinking Fund for the future replacement of the LED Scoreboard is \$1,000 p.a. (GST not applicable) payable on 30 June each year commencing 30 June 2016.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday, 16 th July 2015
Agenda Reference:	7.3
Subject:	CSRFF Grant – Skate Park
File Reference:	8.2.6.16 & 1.3.8.10
Author:	Eddie Piper – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	30 th June 2015

Background:

Council made an application for funding for a Skate Park from Community Sporting and Recreation Facilities Fund. Council was advised on 13th May that the application had been successful and one hundred thousand dollars (\$100,000) was available.

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Comment:

The proposed Skate Park was costed originally at \$700,000 , however, changes were made to reduce the cost to \$500,000 with some “in house” work being undertaken which does not appear to be included in the amended costings.

When conducting a community meeting regarding the Skate Park an undertaking was made that the community would raise funds to assist Council in closing the funding gap. To date nothing has been undertaken thus leaving Council to carry the whole “gap”.

There is no inclusion in the 2015/16 draft budget and with the “grant end date” being 15th June 2016 there is no likelihood of undertaking the project. Council has pressing issues with projects already in hand and to accept the grant would appear impractical.

Should Council determine not to proceed with the project the Acting CEO will need to notify the Department of Sport and Recreation of its decision.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Should Council proceed with the Skate Park project there would be a cost to Council of at least \$400,000 requiring an adjustment to the 2015/16 Draft Budget.

Recommendation:

That Council advise the Department of Sport and Recreation:

- 1. That it is not in a position to proceed with the construction of a Skate Park and therefore must reject the offer of the one hundred thousand dollar grant for the project.**
- 2. That it requests the Department to hold those funds in the name of the Shire of Yilgarn for a future project in 2016/17.**

Voting Requirements

Simple Majority

118/2015

Moved Cr D Pasini

Seconded Cr B Close

That Council advise the Department of Sport and Recreation:

- 1. That it is not in a position to proceed with the construction of a Skate Park and therefore must reject the offer of the one hundred thousand dollar grant for the project.*
- 2. That it requests the Department to hold those funds in the name of the Shire of Yilgarn for a future project in 2016/17.*

CARRIED (5/0)

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Submission to:	Ordinary Meeting of Council – Thursday 16 th July 2015
Agenda Reference:	8.1
Subject:	Financial Reports
File Reference:	8.2.3.2
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports will be tabled at the meeting and have been prepared as at the 30th June 2015:

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

During the 2012/2013 audit it was noted by the Shire's Auditors that the own source revenue was below acceptable. Council asked for the ratio to be monitored and is therefore included as part of this report.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Policy Implications

None

Financial Implications

None

Strategic Implications

None

Voting Requirements

Simple majority required

Recommendation

That Council endorse the various Financial Reports as presented for the period ending 30th June 2015.

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119/2015

Moved Cr B Close

Seconded Cr W Della Bosca

That Council endorse the various Financial Reports as presented for the period ending 30th June 2015.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday 16 th July 2015
Agenda Reference:	8.2
Subject:	Accounts for Payment
File Reference:	8.2.1.2
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Background

Municipal Fund – Cheque Numbers 39781 to 39802 totalling \$74,063.10, Municipal Fund-EFT numbers 3705 to 3839 totalling \$644,459.70, Municipal Fund – Cheque Numbers 1227 to 1228 totalling \$152,127.34, Municipal Fund Direct Debit numbers 9732.1 to 9775.9 totalling \$42,219.45, Trust Fund –402113 to 402120 totalling \$2,734.50 and Trust Fund – Cheque Numbers 5958 to 5962 (DPI Licensing), totalling \$66,651.60 are presented for endorsement as per the submitted list.

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

Policy Implications / Delegation Register

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Finance Manager, Manager for Works and Manager of Environmental Health and Building Services to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Reduction to Bank Accounts balances.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Recommendation

Municipal Fund – Cheque Numbers 39781 to 39802 totalling \$74,063.10, Municipal Fund-EFT numbers 3705 to 3839 totalling \$644,459.70, Municipal Fund – Cheque Numbers 1227 to 1228 totalling \$152,127.34, Municipal Fund Direct Debit numbers 9732.1 to 9775.9

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totalling \$42,219.45, Trust Fund –402113 to 402120 totalling \$2,734.50 and Trust Fund – Cheque Numbers 5958 to 5962 (DPI Licensing), totalling \$66,651.60 are presented for endorsement as per the submitted list.

120/2015

Moved Cr D Pasini

Seconded Cr W Della Bosca

Municipal Fund – Cheque Numbers 39781 to 39802 totalling \$74,063.10, Municipal Fund- EFT numbers 3705 to 3839 totalling \$644,459.70, Municipal Fund – Cheque Numbers 1227 to 1228 totalling \$152,127.34, Municipal Fund Direct Debit numbers 9732.1 to 9775.9 totalling \$42,219.45, Trust Fund –402113 to 402120 totalling \$2,734.50 and Trust Fund – Cheque Numbers 5958 to 5962 (DPI Licensing), totalling \$66,651.60 are presented for endorsement as per the submitted list.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday 16 th July 2015
Agenda Reference:	8.3
Subject:	Community Resource Centre Coordinators Report
File Reference:	1.3.4.1
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Purpose of Report

For Council information on what activities, planning and training the Community Resource Centre has under taken in the previous month.

Background

To advise what activities, planning and training the Community Resource Centre has under taken in the previous month.

Discussion



COORDINATOR REPORT JUNE 2015

Prepared by: Ronice Blair
01.6.2015 – 30.06.2015
Southern Cross Community Resource Centre

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Monthly Statistics

Secretarial Services	\$2334.40
Room hire	\$70.00
Activities & Events	\$522.05
Internet	\$48.00
Crosswords	\$561.60
Advertising	\$1478.30

- Staff member, Monica Fairless, was on leave for half of June.
- A revised action plan was submitted to DRD and has been endorsed.

ACTIVITIES & EVENTS

Activities were a little light on during June. Carpet bowls scheduled for Friday 12 June was cancelled with full agreement by all those who would normally attend.

Sausage Sizzle and Gumnut Nursery Plant Sale: Elizabeth Oldcorn from Nungarin was due to attend a Seniors Games Fundraising Sausage Sizzle Saturday 13 June but was unable to attend due to ill health. However the Sausage Sizzle went ahead, and the team conducted two raffles on the day. A visit to Southern Cross by Gumnut Nursery was rescheduled for July.

Seniors Centre: The Seniors exercises sessions, held Tuesdays and Thursdays, continues to see an increase in numbers attending. Our usual volunteer instructor, Marg Pasini, was away and the sessions were run by my-self.

Third Monday Knitting Group: was held 15 June at the earlier start time of 6pm. Numbers for this activity continue to remain steady.

Singing Group: Numbers to our weekly singing activity dropped considerably from February to June, with only three people attending on a regular basis for much of June. A decision was made for the group to go into recess until mid-September when all members will be invited to come along and discuss if the group should continue or be disbanded.

Junk Art Competition: The article in Crosswords regarding this competition caused some consternation with a community member. As a result a meeting was held between John Bingham and my-self, and a plan of action will be drawn up to ensure the competition goes ahead and will be presented at July's Tourism Meeting.

Kidsport: A meeting was also held between DCEO, John Bingham and my-self to discuss changes recently made to the Kidsport program, and as a result a grant application has been submitted to DSR by the CRC on behalf of the Shire for funding to ensure the program continues.

Pizza at Jacks: this activity is one of the more popular annual events we hold. This year James Nunn again attended and provided entertainment at no charge to the CRC. A number

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of former Southern Cross/Yilgarn residents also attended. Numbers were down slightly on previous years, but a good time was still had by all who attended.

Ronice Blair
Coordinator
7 July 2015

Recommendation

That the Co-ordinators report for the month of June 2015 be received.

121/2015

Moved Cr B Close

Seconded Cr D Pasini

That the Co-ordinators report for the month of June 2015 be received.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday 16 th July 2015
Agenda Reference:	8.4
Subject:	2015-2016 Budget Adoption
File Reference:	8.2.5.3
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Background

Further to the Draft Budget workshop held on Thursday 9th July 2015, the Budget 15/16 is now ready to present to Council for adoption.

In accordance with Section 6.2 (2) of the Local Government Act 1995, Council has had regard for the contents of its ‘Corporate Business Plan’ and the ‘Forward Capital Works Plan’.

Comment

The proposed differential rates for 2015/16 were initially approved by Council at the May meeting. Three submissions were received by 17th June when the public comment period closed. Council reviewed the submissions at a Special Meeting held on Tuesday 23rd June and subsequently decided to amend the rate in the dollar for GRV Mine-site and GRV Single Person Quarters (from \$0.3005 to \$0.2250).

The Deputy CEO has transferred amounts to and from Reserves per Agenda Item 8.1 of the Special Council meeting on 23rd June 2015 and in accordance with S6.37 subsection (1) & (2) in the *Local Government Act 1995*.

As of Thursday 9th July 2015, the surplus carried forward from 2014/2015 is \$1,664,146.

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The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the budget include:

- Except for rural and mining rate categories the budget has been prepared with a 3% rate increase – half the projected rate of 6% in the Long Term Financial Plan. UV Rural has increased by 4.5%; GRV Mine-site and Single Persons Quarters decreased by 43.76%; and UV Mining decreased by 14.63%;
- Where it is felt necessary to recover costs Fees and Charges have increased by 3%;
- Household and Commercial waste charges have increased by 3%;
- Wages have increased per the EBA at a level of 4%. No increase in staff numbers is planned;
- A Capital Works program of \$8.3m for investment in roads, infrastructure, buildings and plant and equipment is planned. Expenditure on road infrastructure is the major component of this (\$3.3m) in line with Council's strategy to provide safer roads for drivers, improved access for heavy haulage vehicles and all weather roads for tourist activity. An amount of \$3.2m is provided for land and buildings of which \$1.6m will be spent constructing four Lifestyle Accommodation Units;
- No loan borrowings are planned;
- Net Reserve transfers out of \$1.9m will provide funds for Capital Works;
- Principal Grants include;
 - Roads to Recovery - \$1,550,000
 - Royalties for Regions - \$910,000
 - Country Local Government Fund (Lifestyle Units) - \$424,000
 - Federal Assistance grant - \$1,900,000 (50% received in 14/15).

Statutory Environment

Section 6.2, Divisions 5 and 6 of Part 6 of the Local Government Act 1995 regarding preparation, adoption, form and rates and charges.

The Local Government (Financial Management) Regulations 1996 regarding the content of the budget

Policy Implications

The budget is based on the principles contained in the Plan for the Future and Corporate Business Plan.

Financial Implications

Will form the basis for Income and Expenditure for the period 1 July 2015 to 30 June 2016

Strategic Implications

The budget is developed based on the existing Plan for the Future and strategic planning documents.

RECOMMENDATIONS TO COUNCIL

Relating to the adoption of the 2015/2016 Budget:

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PART A - MUNICIPAL FUND BUDGET FOR 2015/16

Recommendation

That Council adopts the 2015-2016 Shire of Yilgarn Budget Document as presented, which incorporates a surplus brought forward of \$1,664,146; rates to be raised of \$3,887,193; and a balanced budget of \$15,076,463.

Voting Requirements

Absolute Majority Required

122/2015

Moved Cr W Della Bosca

Seconded Cr B Close

That Council adopts the 2015-2016 Shire of Yilgarn Budget Document as presented, which incorporates a surplus brought forward of \$1,664,146; rates to be raised of \$3,887,193; and a balanced budget of \$15,076,463.

CARRIED (5/0)

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENTS

Recommendation

That Council adopt the following Differential General Rates for the year ending 30 June 2016:

<u>Land Category</u>	<u>Proposed</u> Cents in \$	<u>Proposed</u> Minimum
GRV – Residential	10.6914	\$370
GRV – Commercial	7.3130	\$370
GRV – Improved Mining Tenement	22.5000	\$370
GRV – Single Person Quarters	22.5000	\$370
UV – Rural	1.8183	\$370
UV – Unimproved Mining Tenement	18.0481	\$360

Voting Requirements

Absolute Majority Required

123/2015

Moved Cr D Pasini

Seconded Cr B Close

That Council adopt the following Differential General Rates for the year ending 30 June 2016:

<i>Land Category</i>	<i>Proposed</i> Cents in \$	<i>Proposed</i> Minimum
<i>GRV – Residential</i>	<i>10.6914</i>	<i>\$370</i>
<i>GRV – Commercial</i>	<i>7.3130</i>	<i>\$370</i>
<i>GRV – Improved Mining Tenement</i>	<i>22.5000</i>	<i>\$370</i>
<i>GRV – Single Person Quarters</i>	<i>22.5000</i>	<i>\$370</i>
<i>UV – Rural</i>	<i>1.8183</i>	<i>\$370</i>
<i>UV – Unimproved Mining Tenement</i>	<i>18.0481</i>	<i>\$360</i>

CARRIED (5/0)

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Recommendation

Pursuant to section 6.45 of the Local Government Act 1995 and regulations 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments: -

- | | |
|---|--|
| • Full payment and 1 st instalment due date | Wednesday 9 th September 2015 |
| • 2 nd half instalment due date | Thursday 7 th January 2016 |
| • 2 nd quarterly instalment due date | Monday 9 th November 2015 |
| • 3 rd quarterly instalment due date | Thursday 7 th January 2016 |
| • 4 th and final quarterly instalment due date | Monday 7 th March 2016 |

Voting Requirements

Absolute Major Required

124/2015

Moved Cr W Della Bosca

Seconded Cr D Pasini

Pursuant to section 6.45 of the Local Government Act 1995 and regulations 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments: -

- | | |
|--|-------------------------------------|
| • <i>Full payment and 1st instalment due date</i> | <i>Wednesday 9th September 2015</i> |
| • <i>2nd half instalment due date</i> | <i>Thursday 7th January 2016</i> |
| • <i>2nd quarterly instalment due date</i> | <i>Monday 9th November 2015</i> |
| • <i>3rd quarterly instalment due date</i> | <i>Thursday 7th January 2016</i> |
| • <i>4th and final quarterly instalment due date</i> | <i>Monday 7th March 2016</i> |

CARRIED (5/0)

Recommendation

Discount, Interest and Penalties

- Council grant a 5% discount on rates paid on or before the 35th day of service of the rate notice in accordance with the Local Government Act 1995.
- Council charge an 11% penalty charge per annum, calculated by simple interest on rates paid after the 35th day of service of the rate notice in accordance with the Local Government Act 1995.
- Council charge a \$10.00 Administration Fee per remittance notice, per instalment, for rates levied in the 2015/2016 financial year in accordance with the Local Government Act 1995.
- Council charge a 5.5% interest charge per annum, calculated by simple interest on instalment payments for rates levied in the 2015/2016 financial year in accordance with the Local Government Act 1995.
- Council charge a 5.5% interest charge per annum, calculated by simple interest on deferred rates held after 1 July 2015 in accordance with the requirements stipulated by the Office of State Revenue.

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Voting Requirements

Absolute Major Required

125/2015

Moved Cr D Pasini

Seconded Cr W Della Bosca

Discount, Interest and Penalties

- *Council grant a 5% discount on rates paid on or before the 35th day of service of the rate notice in accordance with the Local Government Act 1995.*
- *Council charge an 11% penalty charge per annum, calculated by simple interest on rates paid after the 35th day of service of the rate notice in accordance with the Local Government Act 1995.*
- *Council charge a \$10.00 Administration Fee per remittance notice, per instalment, for rates levied in the 2015/2016 financial year in accordance with the Local Government Act 1995.*
- *Council charge a 5.5% interest charge per annum, calculated by simple interest on instalment payments for rates levied in the 2015/2016 financial year in accordance with the Local Government Act 1995.*
- *Council charge a 5.4% interest charge per annum, calculated by simple interest on deferred rates held after 1 July 2015 in accordance with the requirements stipulated by the Office of State Revenue.*

CARRIED (5/0)

PART C – RESERVE FUNDS – NO NEW RESERVE FUNDS TO BE ESTABLISHED

PART D – GENERAL FEES AND CHARGES FOR 2015/16

Recommendation

That Council adopts the 2015-2016 Shire of Yilgarn Schedule of Fees and Charges, presented and reviewed at the Ordinary Council Meeting in May.

Voting Requirements

Absolute Majority Required

126/2015

Moved Cr B Close

Seconded Cr D Pasini

That Council adopts the 2015-2016 Shire of Yilgarn Schedule of Fees and Charges, presented and reviewed at the Ordinary Council Meeting in May.

CARRIED (5/0)

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PART E – OTHER STATUTORY FEES FOR 2015/16

Recommendation

Sewerage Rates & Charges

That Council impose the following Sewerage Rates and Charges under s41 of the Health Act 1911, on a per annum basis to cover the cost of the service in Southern Cross and Marvel Loch:

Southern Cross Sewerage Scheme Charge (Residential/Industrial):

7.1 cents in the dollar on GRV (Residential and Industrial) properties within the Southern Cross Town-site

Minimum Charge per vacant land	\$206.00
Minimum Charge per residential property	\$268.00
Non-Rated Class 1st Fixture	\$171.00
Non-Rated Class Additional Fixtures	\$86.00
Non-Rates Class 2 and 3 Fixture	\$910.00

Southern Cross Sewerage Scheme Charge (Commercial):

4.7 cents in the dollar on GRV (Commercial) properties within the Southern Cross Town-site

Minimum Charge per commercial property	\$565.00
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Marvel Loch Sewerage Scheme Charges:

4.7 cents in the dollar on GRV properties within the Marvel Loch Town-site

Minimum Charge per property	\$98.00
Non-Rated Class 1st Fixture	\$134.00
Non-Rated Class Additional Fixtures	\$60.00

Voting Requirements

Absolute Majority Required

127/2015

Moved Cr J Della Bosca

Seconded Cr B Close

Sewerage Rates & Charges

That Council impose the following Sewerage Rates and Charges under s41 of the Health Act 1911, on a per annum basis to cover the cost of the service in Southern Cross and Marvel Loch:

Southern Cross Sewerage Scheme Charge (Residential/Industrial):

7.1 cents in the dollar on GRV (Residential and Industrial) properties within the Southern Cross Town-site

<i>Minimum Charge per vacant land</i>	<i>\$206.00</i>
<i>Minimum Charge per residential property</i>	<i>\$268.00</i>
<i>Non-Rated Class 1st Fixture</i>	<i>\$171.00</i>
<i>Non-Rated Class Additional Fixtures</i>	<i>\$86.00</i>
<i>Non-Rates Class 2 and 3 Fixture</i>	<i>\$910.00</i>

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Southern Cross Sewerage Scheme Charge (Commercial):
4.7 cents in the dollar on GRV (Commercial) properties within the Southern Cross Town-site

Minimum Charge per commercial property ***\$565.00***

Marvel Loch Sewerage Scheme Charges:
4.7 cents in the dollar on GRV properties within the Marvel Loch Town-site

Minimum Charge per property ***\$98.00***

Non-Rated Class 1st Fixture ***\$134.00***

Non-Rated Class Additional Fixtures ***\$60.00***

CARRIED (5/0)

Recommendation

Sanitation Household Refuse - Rates and Charges

That Council impose the following Sanitation Rates and Charges on a per annum basis:

Domestic Collection per bin, per service	\$324.00
Additional Service	\$353.00
Commercial Collection per bin, per service	\$353.00
Additional Service	\$390.00
Non-Rateable Collection per bin, per service	\$545.00
Additional Service	\$607.00

Voting Requirements

Absolute Majority Required

128/2015

Moved Cr W Della Bosca

Seconded Cr J Della Bosca

Sanitation Household Refuse - Rates and Charges

That Council impose the following Sanitation Rates and Charges on a per annum basis:

Domestic Collection per bin, per service ***\$324.00***

Additional Service ***\$353.00***

Commercial Collection per bin, per service ***\$353.00***

Additional Service ***\$390.00***

Non-Rateable Collection per bin, per service ***\$545.00***

Additional Service ***\$607.00***

CARRIED (5/0)

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PART F - ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2015/2016

Recommendation

- 1) Pursuant to section 5.99 of the Local Government Act 1995 and regulations 34 of the Local Government (Administration) Regulations 1996, council adopts the following annual sitting fees for individual meeting attendance:

Shire President	(\$500)	\$ 6,000
Councillors	(\$250)	\$18,000

- 2) Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, council adopts the following annual allowances for elected members:

Travel Allowance	(\$1.00/km)	\$5,000
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- 3) Pursuant to section 5.98(5) of the Local Government Act 1995 and regulations 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Shire President	\$8,000
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- 4) Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy Shire President	\$2,000
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- 5) Pursuant to section 5.98(2A) of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance for the following meetings (i) Great Eastern Country Zone (ii) Wheatbelt East Regional Organisation of Councils and (iii) Wheatbelt Communities Incorporated:

Per Member	\$150
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Voting Requirements

Absolute Majority Required

129/2015

Moved Cr J Della Bosca

Seconded Cr B Close

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- 1) *Pursuant to section 5.99 of the Local Government Act 1995 and regulations 34 of the Local Government (Administration) Regulations 1996, council adopts the following annual sitting fees for individual meeting attendance:*

<i>Shire President</i>	<i>(\$500)</i>	<i>\$6,000</i>
<i>Councillors</i>	<i>(\$250)</i>	<i>\$18,000</i>

- 2) *Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, council adopts the following annual allowances for elected members:*

<i>Travel Allowance</i>	<i>(\$1.00/km)</i>	<i>\$5,000</i>
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- 3) *Pursuant to section 5.98(5) of the Local Government Act 1995 and regulations 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:*

<i>Shire President</i>	<i>\$8,000</i>
------------------------	----------------

- 4) *Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:*

<i>Deputy Shire President</i>	<i>\$2,000</i>
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- 5) *Pursuant to section 5.98A(2A) of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:*

<i>Per Member</i>	<i>\$150</i>
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CARRIED (5/0)

PART G - MATERIAL VARIANCE REPORTING FOR 2015/2016

Recommendation

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2015/2016 for reporting material variances shall be +/- 10% or \$30,000, whichever is the greater.

Voting Requirements

Simple Majority Required

130/2015

Moved Cr D Pasini

Seconded Cr B Close

MINUTES
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In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2015/2016 for reporting material variances shall be +/- 10% or \$30,000, whichever is the greater.

CARRIED (5/0)

Recommendation

Statutory Compliance

That Council confirms it is satisfied the services and facilities it provides: -

- a) Integrate and co-ordinate, so far as practicable, with any provided by the Commonwealth, the State or any other public body;
- b) Do not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private and;
- c) Are managed efficiently and effectively.

In accordance with Section 3.18 (3) of the Local Government Act 1995

Voting Requirements

Absolute Majority Required

131/2015

Moved Cr B Close

Seconded Cr D Pasini

Statutory Compliance

That Council confirms it is satisfied the services and facilities it provides: -

- a) Integrate and co-ordinate, so far as practicable, with any provided by the Commonwealth, the State or any other public body;*
- b) Do not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private and;*
- c) Are managed efficiently and effectively.*

In accordance with Section 3.18 (3) of the Local Government Act 1995

CARRIED (5/0)

- 1) *That the meeting be adjourned for 15 minutes.*

Moved Cr D Pasini

Seconded Cr B Close

- 2) *That the meeting be resumed*

Moved Cr D Pasini

Seconded Cr B Close

The meeting was adjourned at 4.35pm and reconvened at 4.47pm.

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ORDINARY COUNCIL MEETING
Thursday, 16th July 2015

Submission to:	Ordinary Council Meeting – Thursday 16 th July 2015
Agenda Reference:	8.5
Subject:	Moore Stephens – Appointment of Auditor
File Reference:	8.2.2.2
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Background

Audit services provided by UHY Haines Norton expired on 30th June 2015, and Council is required to seek quotations for the appointment of an Engagement Partner to undertake this function.

Comment

A quotation was sought from the current audit company, UHY Haines Norton ('Moore Stephens' from 1 July 2015) in Perth and the proposed fee structure is considered reasonable for the service provided.

The fees quoted for the provision of audit services to the Shire of Yilgarn are as follows, with all prices inclusive of GST and travel costs:

Annual Audit Services

Year ended -	30 June 2016	\$21,780
	30 June 2017	\$22,880
	30 June 2018	\$23,980
	30 June 2019	\$25,080
	30 June 2020	\$26,180

Council has had a long working relationship with Mr. David Tomasi of Haines Norton and has no basis for not renewing this contract. The principal partners engaged in the performance of the audit will be Mr. Wen Shien Chai, Mr. D Tomasi and Mr. G Godwin, all of whom have the requisite qualifications.

The Local Government Act section 7.3 (1), requires Council to consider the recommendation of the Audit Committee prior to the appointment of the Auditor. The Audit Committee convened on Thursday 18th June to consider the appointment.

Statutory Environment

Section 7.8 'Terms of appointment of auditors' of the Local Government Act 1995

Policy Implications

Not Applicable

Financial Implications

Provision is made annually for the engagement of external auditors

Strategic Implications

Not Applicable

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Voting

Simple Majority

Recommendation to Council

That Council endorse the Audit Committee recommendation and appoint UHY Haines Norton ('Moore Stephens' from 1st July 2015), Perth as the Shire's audit firm and that Mr. Wen Shien Chai, Mr. D J Tomasi and Mr G Goodwin, being the engagement partners as the Auditor for the period from 1st July 2015 to 30th June, 2020.

132/2015

Moved Cr W Della Bosca

Seconded Cr J Della Bosca

That Council endorse the Audit Committee recommendation and appoint UHY Haines Norton ('Moore Stephens' from 1st July 2015), Perth as the Shire's audit firm and that Mr. Wen Shien Chai, Mr. D J Tomasi and Mr G Goodwin, being the engagement partners as the Auditor for the period from 1st July 2015 to 30th June, 2020.

CARRIED (5/0)

Submission to:	Ordinary Council Meeting – Thursday, 16 th July 2015
Agenda Reference:	8.6
Subject:	Interim Audit Visit
File Reference:	8.2.3.1
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Background

An Interim Audit Visit is conducted to provide Council with information about Financial Compliance, Systems and Procedures as well as Fair Value Accounting.

Comment

UHY Haines Norton completed their onsite procedures in respect of their interim audit visit on 7th and 8th of May 2015. The following matters were raised:

- Compliance – no matters were raised;
- Systems and Procedures – reconciliations were either not prepared or reviewed;
- Management has performed valuation of the Shire's assets according to Regulation 17A; and
- Delegations Register and Corporate Business Plan to be reviewed by 30 June 2015.

Strategic Environment

Theme – Civic Leadership - 4.8 Annually review compliance methods.

Statutory Environment

Local Government Act 1995

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Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council endorse the Audit Committee recommendation and receives for information purposes only the Interim Audit Report year ended 30 June 2015.

133/2015

Moved Cr D Pasini

Seconded Cr W Della Bosca

That Council endorse the Audit Committee recommendation and receives for information purposes only the Interim Audit Report year ended 30 June 2015.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday 16 th July 2015
Agenda Reference:	8.7
Subject:	Write Off of Accounts and Doubtful Debts for 2014/2015
File Reference:	8.2.1.4
Author:	John Bingham – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th July 2015

Comment

Council has in place follow up procedures for the recovery of outstanding rates and sundry debtors:

Follow up Sundry Debtors

- 1) RO prints aged sundry debtors report (from Synergy) 30 days after sending invoice.
- 2) A statement is sent to the debtor after debt is 30 days overdue.
- 3) A reminder letter is sent to the debtor after debt is 60 days overdue.
- 4) If debt is overdue for more than 90 days, debtor may be referred (decided by DCEO) to collection agent.
- 5) Sundry Debtors reconciliation is prepared by DCEO on monthly basis.
- 6) Provision for doubtful debt is made by the DCEO.

The DCEO with assistance of the Rates/Debtors Officer has conducted an annual review of outstanding rates and sundry debtors in preparation for the 2014/15 Financial Statements and identified the following Debtors as potential write offs and doubtful debts.

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DOUBTFUL SUNDRY DEBTORS					
DEBTOR CODE	NAME	Amount O/S	AGED DAYS	Description of Service	Status
ALLMIN	AMMS Group	\$350.00	<60	Advertising in the Yilgarn Community Directory	Company in voluntary administration
SOUTHALL	John Southall	\$300.00	<60	Dog Fine	AMPAC cannot locate the debtor.
TOTAL		\$650.00			

Council's authorisation is sought to have the above proposed write offs processed to the value of \$650.00

Statutory Environment

Local Government Act 1995, Section 6.12 'Power to defer, grant discounts, waive or write off debts'.

Policy Implications

Not Applicable

Financial Implications

\$650 write-off

Strategic Implications

None

Voting Requirements

Absolute majority required

Recommendation

That Council authorises write offs as listed in the table to the value of \$650.00

134/2015

Moved Cr D Pasini

Seconded Cr B Close

That Council authorises write offs as listed in the table to the value of \$650.00

CARRIED (5/0)

MINUTES
ORDINARY COUNCIL MEETING
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Submission to:	Ordinary Meeting of Council July 16 th 2015
Agenda Reference:	Works 9:1
Subject:	Yilgarn Agriculture Society – Antares Street and Canopus Street Road Closure for the purpose of Show Day Street Parade
Location/Address:	Antares Street/Canopus Street
Name of Applicant:	Yilgarn Agriculture Society
File reference:	6.1.2.9
Author:	Robert Bosenberg - Manager of Works
Disclosure of Interest:	N.A.
Date of Report:	2 nd July 2015

Background

Correspondence has been received from the Yilgarn Agriculture Society seeking Council permission to close section of Antares Street from Canopus Street intersection to Great Eastern Highway, section of Canopus Street from Sirius Street to Antares Street, section of Achernar Street from Antares Street to Spica Street and a section of Spica Street from Canopus Street to Achernar Street. The purpose of the road closures is for the annual Yilgarn Agriculture Show Street Parade being held on Saturday 29th August 2015.

Comment

The street parade will commence at 11:00am departing from the Canopus Street showground gates traveling west along Canopus Street to the intersection of Antares Street, and then heading south along Antares Street (*contra to existing traffic flow*) turning at the Great Eastern Highway onto the opposite side of Antares Street heading north and then turning onto Achernar Street heading east across the intersection of Spica Street and entering the showground at the main gate located on Achernar Street. The parade is expected to last half hour and be completed by 11:30am.

To accommodate the street parade there will be a requirement to close roads at the following locations, Canopus Street from Spica Street to Antares Street, Antares Street from Canopus Street to Great Eastern Highway, Achernar Street from Antares Street to Spica Street and Spica Street from Achernar Street to Spica Street.

In the past council staff have implemented traffic management plans and carried out road closures required for the street parades for the Yilgarn Agriculture Society. If Council grants permission to Yilgarn Agriculture Society to hold a street parade to promote the 2015 Agriculture Show then it is expected Council staff will be carrying out the road closures as previous years. Council staff will start closing the roads at 10:30am to accommodate the buildup of vehicles at the Canopus Street muster point

Statutory Environment:

N/A

Financial Implications:

Expenditure for traffic management by council will be funded from account "E12602 Community Assistance". Cost to assist the Yilgarn Agriculture Society with road closures and clean-up in 2014 was \$5,044.

Strategic Implications:

Shire of Yilgarn Strategic Planning

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“Vision - A strong, vibrant and progressive Shire that retains strength in its communities by way of continual promotion of agriculture and mining as the Shire’s major industries and an added focus on tourism to ensure that a robust economic and social base is retain for all residents

Mission - We will do this by:

- *providing leadership;*
- *promoting interest in local government;*
- *working in partnership with business, clubs and community groups;*
- *maintaining a strong liaison with political leaders; and*
- *maintaining our community minded approach*

Recommendation

That Councils grants permission to the Yilgarn Agriculture Society for the closure of Canopus Street from Spica Street to Antares Street, Antares Street from Canopus Street to Great Eastern Highway, Achernar Street from Antares Street to Spica Street and Spica Street from Achernar Street to Spica Street for the purpose of Yilgarn Agriculture Society street parade on Saturday 29th August 2015 commencing at 10:30am and finishing at 11:30am on the proviso that the following points are adhered to:

- 1) Road closures and detours routes to be clearly sign posted
- 2) Through access to pedestrian pathways are to remain accessible to members of the public at all times.
- 6) Road closure to be advertise in “*Crosswords*” two weeks prior to the event, by the Applicant
- 7) Applicant to notify all emergency services of the proposed road closures prior to the event

Voting Requirements

Simple Majority

135/2015

Moved Cr W Della Bosca

Seconded Cr B Close

That Councils grants permission to the Yilgarn Agriculture Society for the closure of Canopus Street from Spica Street to Antares Street, Antares Street from Canopus Street to Great Eastern Highway, Achernar Street from Antares Street to Spica Street and Spica Street from Achernar Street to Spica Street for the purpose of Yilgarn Agriculture Society street parade on Saturday 29th August 2015 commencing at 10:30am and finishing at 11:30am on the proviso that the following points are adhered to:

- 1) *Road closures and detours routes to be clearly sign posted*
- 2) *Through access to pedestrian pathways are to remain accessible to members of the public at all times.*
- 6) *Road closure to be advertised in “Crosswords” two weeks prior to the event, by the Applicant*
- 7) *Applicant to notify all emergency services of the proposed road closures prior to the event*

CARRIED (5/0)

MINUTES
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Submission to:	Ordinary Meeting of Council – Thursday 16 th July, 2015
Agenda Reference:	10.1
Subject:	Request to Lease Crown Land to Re-Develop as an Accommodation Facility
Location/Address:	Reserve 41098 Lot 206 Williamson Street, Marvel Loch
Name of Applicant:	Hanking Gold Mining Pty Ltd – Mr Martin Haugg, General Manager – Southern Cross Operations
File Reference:	3.2.1.15
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	7 th July, 2015

Background

In February 2006 St Barbara Mines Limited wrote to the Shire seeking approval to develop Reserve 41098 Lot 206 Williamson Street, Marvel Loch as an accommodation facility or camp for approximately 90 people. Previous to this the site had been developed as a caravan park but was effectively an accommodation camp site. At this Meeting Council passed the following motion:-

“That Council grants delegated authority to the Chief Executive Officer and the Manager Environmental Health & Building Services to approval the development proposal and commencement of works and to negotiate a suitable lease agreement and lease fee for the use of Reserve 41098 Lot 206 Williamson Street, Marvel Loch as an accommodation facility.”

The development was approved and 16 new transportable accommodation units were installed on the site, plus 15 second-hand transportable accommodation units, laundry blocks, and recreational facility were relocated from Lot 101 Horan Street, Marvel Loch and installed on the site.

In September 2013 with the sale of properties from St Barbara Mines Limited to Hanking Gold Mining Pty Ltd 18 of the transportable units were removed from this site as they belong to NT Link and the remaining 13 units were left on-site as they became the property of Hanking Gold. Underground infrastructure (power, water, and deep sewer) and some concrete paths and verandah floors were left as it was expected that Hanking Gold would re-establish the accommodation facility in the near future.

Hanking Gold Mining Pty Ltd has now written to the Shire requesting to continue the lease of Reserve 41098 Lot 206 Williamson Street and continue to use the site for accommodation its employees and contractors. See attached letter from Hanking Gold dated 23rd June 2015.

Comment

No evidence has been found that a lease agreement between St Barbara Mines and the Shire of Yilgarn was negotiated and no lease fee has been paid by St Barbara Mines for use of Reserve 41098 Lot 206 Williamson Street. Therefore Council should decide under what terms it would allow the land to be used by Hanking Gold.

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The area of Lot 206 is 1.0320 hectares and is equivalent to 8 quarter acre lots plus the extension of Williamson Street.

To the north of Lot 206 is Reserve 41098 Lot 205 (total of 3035 square metres area) which has in the past been used as an extension of the accommodation camp on Lot 206.

Lots 84 & 85 Williamson Street were also previously developed as an accommodation camp. The transportable buildings have been removed but the concrete paths and slab verandah floors and under-ground infrastructure has been left on-site, as well as the perimeter fencing. Rates have not been charged on these 2 lots since 2006 and the owner has advised that they want to return the lots to the Crown.

Whether a lease fee for the use of the land is agreed to or not, the Shire should impose a deposit for the duration of the lease or use of the land by Hanking Gold to cover costs if the site is not left clean and tidy once vacated, and for the removal of all underground infrastructure or above-ground infrastructure as required by the Crown. A suitable deposit for this site would be \$20,000.00 - \$24,000.00.

Statutory Environment

Comply with the Land Administration Act 1997.

Strategic Implications

Community Business Plan – Our Vision –

“A strong, vibrant and progressive Shire that retains strength in its communities by way of continual promotion of agriculture and mining as the Shire’s major industries and an added focus on tourism to ensure that a robust economic and social base is retain for all residents”

Policy Implications

Nil

Financial Implications

Currently no rates are being paid for Lot 206 Williamson Street.

Recommendation

That Council agrees to Hanking Gold Mining Pty Ltd utilising Reserve 41098 Lot 206 Williamson Street, Marvel Loch as an accommodation camp for its staff and contractors for the duration that Hanking Gold Mining Pty Ltd is actively mining in the Marvel Loch and Southern Cross areas, on the condition that it pays rates on the accommodation development, and that when the buildings are removed from the site (whether owned by Hanking Gold Mining Pty Ltd or owned by others) that Hanking Gold Mining Pty Ltd is responsible to ensure that all infrastructure is removed and the land is left levelled and clean of building debris.

Voting Requirements

Simple Majority

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136/2015

Moved Cr D Pasini

Seconded Cr B Close

That Council not adopt the offered recommendation and that Council advise Hanking Gold Mining Pty Ltd that it has no objection to that company utilising reserve R41098 Lot 206 Williamson Street, Marvel Loch as an accommodation village for its staff and contractors under the following terms and conditions:

- 1) Lease for a five year period*
- 2) Pay a lease fee of \$10,000 pa increasing by the percentage increase in the rate in the dollar on commercial GRV rates applied on 1st July each year*
- 3) Pay all rates and taxes on the Lot*
- 4) Submit it to Council a refundable Performance Bond of \$24,000 for the restoration of the site including the removal of all buildings and infrastructure*
- 5) Other conditions as normally applied to the lease of the land.*

Reason: The officer's recommendation is not beneficial to Council and does not exceed commercial expectations.

CARRIED (5/0)

Submission to:	Ordinary Meeting of Council – Thursday 16 th July, 2015
Agenda Reference:	10.2
Subject:	Refurbishment of the Lenneberg Street Pump Station
Location/Address:	Lenneberg Street, Marvel Loch
Name of Applicant:	Manager Environmental Health & Building Services
File Reference:	4.1.9.19
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	7 th July, 2015

Background

In January 2015 I contacted State West Group (SWG) in Kalgoorlie for a quote to carry out some refurbishment work at the Lenneberg Street Pump Station in Marvel Loch. The work was to replace 4 guide rails for the 2 pumps in the pump pit, new brackets for the guide rails which are fixed to the inside of the pump pit lid framework, and to replace the concrete pump pit lids as the steel frame had rusted through and was unsafe. As there was no response from the Kalgoorlie office I then contacted SWG's Perth office who arranged for an inspection and quote.

SWG advised that they could arrange for another company to clean down the internal walls of the pump pit and re-render the surface which has lost the top layer of concrete leaving the aggregate exposed. In addition to the replacement of the pump pit lids it was found that the concrete top slab which sits on top of the pump pit has cracked and should be replaced. The alternative is to not re-surface the pump pit walls or replace the top concrete slab and in a few years need to replace the whole pump pit and top.

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The initial quote received did not include the costs for the re-surfacing of the pump pit. We discussed the supply and installation of an SMS alarm alert system to be installed at the Pump Station so that as soon as a fault occurred someone would be notified and could attend to the problem as soon as possible. This early warning system was also not included in the quote.

The new quote from SWG is for a total of \$88,677.07 which includes costs of \$40,079.80 (excludes GST) for the re-surfacing of the pump pit walls. This also includes the cost for a by-pass holding tank and pump arrangement required while the pump pit re-surfacing work is being carried out. Unfortunately it does not include the SMS alarm alert system. See attached quote.

A second quote for this work has not been obtained. It has taken awhile to establish a relationship with SWG which has an office and workshop in Kalgoorlie as well as in Perth. SWG carry out the installation and service work for Xylem Inc which is the agent for Flygt pumps which is the brand of sewer pump that the Shire owns, however, they also carry out refurbishment of pump stations. This work is specialised work and due to the nature of the work there are not many companies available that do this sort of work.

Comment

Initially I thought that this work was maintenance work, repairing what was existing, however, with the change of classifying works into capital, replacement/refurbishment/upgrade, and maintenance, this work is believed to be a capital expense refurbishment.

This is un-budgeted work and this cost has not been included in the draft 2015/2016 Budget. The funding of this work could come from the Sewerage Upgrade Reserve which currently has a balance of \$490,256.95.

Statutory Environment

Nil

Strategic Implications

Community Business Plan – Theme 3 – Economic

Our Goals -

Maintaining existing infrastructure to ensure its suitability and usability for residents and community groups across the Shire

Policy Implications

Council Policy No 3.5 Purchasing and Tendering Policy

PURCHASING THRESHOLDS:

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy
Up to \$10,000	Where practicable, obtain verbal or written quotations
\$10,000 to \$99,999	At least one written quotation.
\$100,000 and Above	Conduct a public tender process

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Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the \$100,000 threshold (excluding GST). If a decision is made to seek public tenders for Contracts of less than \$100,000, a Request for Tender process that entails all the procedures for tendering outlined in this policy must be followed in full.

\$10,001 to \$99,999

Chief Executive Officer and a Delegated Senior Manager may approve purchases where the value exceeds \$10,001 but is less than \$99,999, with at least one quotation containing price and a sufficient amount of information relating to the specification of goods and services being purchased.

For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.

Financial Implications

Funds are available in the Sewerage Upgrade Reserve to cover the cost of this refurbishment work.

Recommendation

That Council accepts the quote from State West Group for the refurbishment works to the Lenneberg Street Pump Station in Marvel Loch for the sum of \$88,677.07 including GST and that the funding of this refurbishment is to come from the Sewerage Upgrade Reserve.

Voting Requirements

Simple Majority

137/2015

Moved Cr D Pasini

Seconded Cr J Della Bosca

That Council accepts the quote from State West Group for the refurbishment works to the Lenneberg Street Pump Station in Marvel Loch for the sum of \$88,677.07 including GST and that the funding of this refurbishment is to come from the Sewerage Upgrade Reserve. These funds are included in the 15/16 budget.

CARRIED (5/0)

As there was no further business to discuss, the Shire President declared the meeting closed at **5.40pm.**

I, Onida T Truran confirm the above Minutes of the Meeting held on Thursday 16th July 2015, are confirmed on _____ 2015 as a true and correct record of the July Ordinary Meeting of Council.

Cr Onida Truran
SHIRE PRESIDENT